

File No. 160309 Committee Item No. 11  
 Board Item No. 16

**COMMITTEE/BOARD OF SUPERVISORS**

AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date April 21, 2016

Board of Supervisors Meeting

Date MAY 10, 2016

Cmte Board

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| <input type="checkbox"/>            | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

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Completed by: Erica Major Date April 15, 2016  
 Completed by: JAM Date 4/20/2016

1 [Settlement of Lawsuit - Fireman's Fund Insurance Company - \$125,000]

2  
3 **Ordinance authorizing settlement of the lawsuit filed by Fireman's Fund Insurance**  
4 **Company against the City and County of San Francisco for \$125,000; the lawsuit was**  
5 **filed on July 17, 2014, in San Francisco Superior Court, Case No. CGC-14-540616;**  
6 **entitled Fireman's Fund Insurance Company vs. Alliance of Event Planners and**  
7 **Vendors, Inc., et al.; the lawsuit involves an insurance dispute.**

8  
9 Be it ordained by the People of the City and County of San Francisco:

10 Section 1. Pursuant to Charter, Section 6.102(5), the Board of Supervisors hereby  
11 authorizes the City Attorney to settle the action entitled Fireman's Fund Insurance Company  
12 vs. Alliance of Event Planners and Vendors, Inc., et al., San Francisco Superior Court, Case  
13 No. CGC-14-540616 by the payment of \$125,000. The lawsuit involves an insurance dispute.

14 Section 2. The above-named action was filed in San Francisco Superior Court on  
15 July 17, 2014, and the following parties were named in the lawsuit: Plaintiff Fireman's Fund  
16 Insurance Company; Defendants Alliance of Event Planners and Vendors, Inc., Eva Royale,  
17 Gene Royale, Cesar E. Chavez Holiday Parade & Festival, and City and County of San  
18 Francisco.

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APPROVED AS TO FORM AND  
RECOMMENDED:

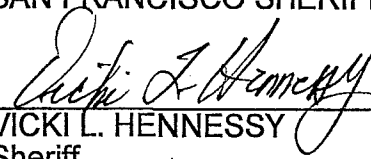
DENNIS J. HERRERA  
City Attorney



CHERYL ADAMS  
Chief Trial Deputy

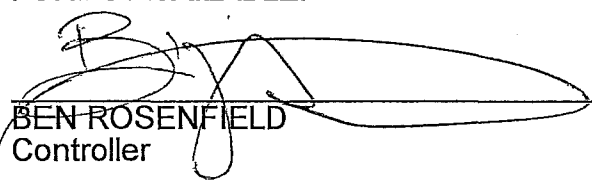
RECOMMENDED:

SAN FRANCISCO SHERIFF'S DEPARTMENT



VICKI L. HENNESSY  
Sheriff

FUNDS AVAILABLE:



BEN ROSENFELD  
Controller

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**LEGISLATION RECEIVED CHECKLIST**

Date 4/4/14 File Number (if applicable) ~~160309~~ 160309

- Legislation for Introduction (**NEW**)                                   ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (**AMENDED**)                   ▶▶▶ Committee Clerk
- Legislation for Board Agenda (**AMENDED**)                       ▶▶▶ Deputy Clerk

**Supervisor, Mayor, and Departmental Submittals**

**Grant Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (*if applicable*) in **Word** format
  - Other support documents as *identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

**Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as *identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

**Grant Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (*if applicable*) in **Word** format
  - Other support documents as *identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

**Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate pdf copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as *identified in the cover letter and legislation*
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

Joy Perez 554-3869                                   City Attorney  
Name and Telephone Number                                   Department

Clerk's Office/Forms/Legislation Received Checklist (1/2015) for more help go to: [sfbos.org/about-the-board/general/legislative-process-handbook](http://sfbos.org/about-the-board/general/legislative-process-handbook)

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