

**HUMAN SERVICES AGENCY GRANT BUDGET SUMMARY  
 BY PROGRAM**

Name					Term
<b>Institute on Aging</b>					<b>7/1/23 - 6/30/27</b>
(Check One) New <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Modification <input type="checkbox"/>					
If modification, Effective Date of Mod.					
Program: <b>Community Living Fund</b>					
Budget Reference Page No.(s)					Total
Program Term	<b>7/1/23 - 6/30/24</b>	<b>7/1/24 - 6/30/25</b>	<b>7/1/25 - 6/30/26</b>	<b>7/1/26 - 6/30/27</b>	<b>7/1/23 - 6/30/27</b>
<b>Expenditures</b>					
Salaries & Benefits	\$1,779,046	\$1,779,046	\$1,779,046	\$1,779,046	\$7,116,182
Operating Expense	\$732,414	\$707,404	\$707,404	\$707,404	\$2,854,626
<b>Subtotal</b>	<b>\$2,511,460</b>	<b>\$2,486,450</b>	<b>\$2,486,449</b>	<b>\$2,486,449</b>	<b>\$9,970,808</b>
Indirect Percentage (%)	15%	15%	15%	15%	15%
Indirect Cost (Line 16 X Line 15)	\$376,719	\$372,967	\$372,967	\$372,967	\$1,495,621
Allowable Indirect from Subcontracts	\$12,750	\$12,750	\$12,750	\$12,750	\$51,000
Capital Expenditure	\$72,000				\$72,000
Total Expenditures	\$2,972,929	\$2,872,167	\$2,872,167	\$2,872,167	\$11,589,429
Purchase of Services	\$1,896,837	\$1,925,599	\$1,925,599	\$1,925,599	\$7,673,635
<b>TOTAL EXPENDITURES</b>	<b>\$4,869,766</b>	<b>\$4,797,766</b>	<b>\$4,797,766</b>	<b>\$4,797,766</b>	<b>\$19,263,064</b>
<b>HSA Revenues</b>					
DAS Revenue (local)	\$3,718,302	\$3,646,302	\$3,646,302	\$3,646,302	\$14,657,209
Federal Funds	\$1,151,464	\$1,151,464	\$1,151,464	\$1,151,464	\$4,605,855
<b>Total Revenues</b>	<b>\$4,869,766</b>	<b>\$4,797,766</b>	<b>\$4,797,766</b>	<b>\$4,797,766</b>	<b>\$19,263,064</b>
Full Time Equivalent (FTE)					
Prepared by:					
HSA-CO Review Signature:					
HSA #1					

**Salaries & Benefits Detail**

POSITION TITLE	Agency Totals		For HSA Program		7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/25 - 6/30/26	7/1/26 - 6/30/27	7/1/23 - 6/30/27
	Annual Full Time Salary for FTE	Total % FTE	% FTE	Adjusted FTE	DAS	DAS	DAS	DAS	DAS
					Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary	Budgeted Salary
CLF Manager	\$ 112,000	1.00	100%	1.00	\$ 112,000	\$ 112,000	\$ 112,000	\$ 112,000	\$ 448,000
Business Manager	\$ 120,000	1.00	5%	0.05	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 24,000
VP of Community Living	\$ 200,000	1.00	10%	0.10	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 80,000
Senior Director of Care Management	\$ 146,000	1.00	20%	0.20	\$ 29,200	\$ 29,200	\$ 29,200	\$ 29,200	\$ 116,800
Clinical Supervisor #1	\$ 106,555	1.00	100%	1.00	\$ 106,555	\$ 106,555	\$ 106,555	\$ 106,555	\$ 426,220
Clinical Supervisor #2	\$ 105,000	1.00	100%	1.00	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 420,000
Accounting Coordinator 1	\$ 66,000	1.00	50%	0.50	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 132,000
Sr. Program Coordinator	\$ 66,000	1.00	50%	0.50	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000	\$ 132,000
Care Manager #1	\$ 70,274	1.00	100%	1.00	\$ 70,274	\$ 70,274	\$ 70,274	\$ 70,274	\$ 281,096
Care Manager #2	\$ 77,119	1.00	100%	1.00	\$ 77,119	\$ 77,119	\$ 77,119	\$ 77,119	\$ 308,476
Care Manager #3	\$ 83,478	1.00	100%	1.00	\$ 83,478	\$ 83,478	\$ 83,478	\$ 83,478	\$ 333,911
Care Manager #4	\$ 83,478	1.00	100%	1.00	\$ 83,478	\$ 83,478	\$ 83,478	\$ 83,478	\$ 333,911
Care Manager #5	\$ 93,152	1.00	100%	1.00	\$ 93,152	\$ 93,152	\$ 93,152	\$ 93,152	\$ 372,608
Care Manager #6	\$ 95,016	1.00	100%	1.00	\$ 95,016	\$ 95,016	\$ 95,016	\$ 95,016	\$ 380,064
Care Manager #7	\$ 100,834	1.00	100%	1.00	\$ 100,834	\$ 100,834	\$ 100,834	\$ 100,834	\$ 403,336
Care Manager #8	\$ 102,851	1.00	100%	1.00	\$ 102,851	\$ 102,851	\$ 102,851	\$ 102,851	\$ 411,404
Care Manager #9	\$ 72,188	1.00	100%	1.00	\$ 72,188	\$ 72,188	\$ 72,188	\$ 72,188	\$ 288,753
Care Manager #10	\$ 67,000	1.00	50%	0.50	\$ 33,500	\$ 33,500	\$ 33,500	\$ 33,500	\$ 134,000
OT Consultant #1	\$ 118,652	1.00	30%	0.30	\$ 35,595	\$ 35,595	\$ 35,595	\$ 35,595	\$ 142,382
OT Consultant #2	\$ 130,996	1.00	100%	1.00	\$ 130,996	\$ 130,996	\$ 130,996	\$ 130,996	\$ 523,985
	\$ 2,016,593	20.00	15.15	15.15	\$1,423,237	\$1,423,237	\$1,423,237	\$1,423,237	\$5,692,946
FRINGE BENEFIT RATE	25%				25%	25%	25%	25%	
EMPLOYEE FRINGE BENEFITS	\$504,148				\$355,809	\$355,809	\$355,809	\$355,809	\$1,423,236
TOTAL SALARIES & BENEFITS	\$2,520,741				\$1,779,046	\$1,779,046	\$1,779,046	\$1,779,046	\$7,116,182
<b>HSA #2</b>									

**Operating Expense Detail**

<u>Expenditure Category</u>	<u>7/1/23 - 6/30/24</u>	<u>7/1/24 - 6/30/25</u>	<u>7/1/25 - 6/30/26</u>	<u>7/1/26 - 6/30/27</u>	Total
					<u>7/1/23 - 6/30/27</u>
Rental of Property	\$96,008	\$96,008	\$96,008	\$96,008	\$384,032
Utilities (Elec, Water, Gas, Phone, Scavenger)					
Office Supplies, Postage	\$8,000	\$8,000	\$8,000	\$8,000	\$32,000
Building Maintenance Supplies and Repair					
Printing and Reproduction					
Insurance	\$6,367	\$6,367	\$6,367	\$6,367	\$25,467
Staff Training					
Staff Travel	\$10,000	\$10,000	\$10,000	\$10,000	\$40,000
Outreach, Marketing	\$4,000	\$4,000	\$4,000	\$4,000	\$16,000
Rental of Equipment					
<b>Consultants/Subcontractors</b>					
Catholic Charities	\$149,950	\$149,950	\$149,950	\$149,950	\$599,800
Self-Help for the Elderly	\$171,350	\$171,350	\$171,350	\$171,350	\$685,400
Conard House	\$118,450	\$118,450	\$118,450	\$118,450	\$473,800
Temporary Contract Employees	\$1,427	\$1,426	\$1,426	\$1,426	\$5,705
<b>OTHER</b>					
Web Hosting and User Fee	\$103,853	\$103,853	\$103,853	\$103,853	\$415,412
Technology Equipment	\$21,866	\$10,000	\$10,000	\$10,000	\$51,866
Wireless Fees	\$11,500	\$11,500	\$11,500	\$11,500	\$46,000
Storage	\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
Recruiting Fees	\$3,000	\$3,000	\$3,000	\$3,000	\$12,000
Professional Trainings/Retreat	\$3,500	\$3,500	\$3,500	\$3,500	\$14,000
Translation Services	\$18,144	\$5,000	\$5,000	\$5,000	\$33,144
<b>OPERATING EXPENSE TOTAL</b>	<b>\$732,414</b>	<b>\$707,404</b>	<b>\$707,404</b>	<b>\$707,404</b>	<b>\$2,854,626</b>

**HSA #3**

**Capital Expenditure Detail  
 (Equipment and Remodeling Cost)**

**EQUIPMENT**

						<b>Total</b>
No.	ITEM/DESCRIPTION	7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/25 - 6/30/26	7/1/26 - 6/30/27	7/1/23 - 6/30/27
1	RTZ PACECare Software Program Transition	\$72,000				\$72,000
<b>TOTAL EQUIPMENT COST</b>		<b>\$72,000</b>				<b>\$72,000</b>

**REMODELING**

						<b>Total</b>
Description:	7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/25 - 6/30/26	7/1/26 - 6/30/27	7/1/23 - 6/30/27	
<b>TOTAL REMODELING COST</b>						

<b>TOTAL CAPITAL EXPENDITURE          (Equipment and Remodeling Cost)</b>	<b>\$72,000</b>				<b>\$72,000</b>
---	-----------------	--	--	--	-----------------

**HSA #4**

**Purchase of Service Detail**

<u>Purchase of Service Category</u>	<u>7/1/23 - 6/30/24</u>	<u>7/1/24 - 6/30/25</u>	<u>7/1/25 - 6/30/26</u>	<u>7/1/26 - 6/30/27</u>	Total
					<u>7/1/23 - 6/30/27</u>
Global Purchase of Services	\$1,896,837	\$1,925,599	\$1,925,599	\$1,925,599	\$7,673,635
TOTAL PURCHASE OF SERVICE EXPENSE	\$1,896,837	\$1,925,599	\$1,925,599	\$1,925,599	\$7,673,635

**HSA #4**