

File No. 120602

Committee Item No. _____

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date June 21 & 22, 2012

Board of Supervisors Meeting

Date _____

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Motion |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | *Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
| <input type="checkbox"/> | <input type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____
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<input type="checkbox"/>	<input type="checkbox"/>	_____

Completed by: Victor Young Date June 14, 2012

Completed by: Victor Young Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document can be found in the file.

1 [Contract Approval - Episcopal Community Services - \$76,016,410]

2
3 **Resolution approving the contract between the City and County of San Francisco**
4 **and Episcopal Community Services to provide various safety net services to**
5 **homeless, formerly homeless, and frail and elderly senior citizens in San Francisco,**
6 **for the period from July 1, 2012, to June 30, 2017, in the amount of \$76,016,410.**
7

8 WHEREAS, The City and County of San Francisco wishes to provide emergency
9 shelter services, support and permanent housing services to the homeless and formerly
10 homeless, case management and emergency housing assistance to frail and elderly senior
11 citizens; and

12 WHEREAS, The City and County of San Francisco is providing financial support
13 through General Funds, Private Estate and Federal HUD McKinney funds; now, therefore,
14 be it

15 RESOLVED, That the Board of Supervisors hereby approves the contract with
16 Episcopal Community Services to provide shelter, supportive housing and services to the
17 frail and elderly for the period from July 1, 2012 through June 30, 2017, in the amount of
18 \$76,016,410.
19

EPISCOPAL COMMUNITY SVCS OF SF INC

3% increase per year

Program Description	FY12/13	FY 13/14	FY14/15	FY15/16	FY16/17
Adult/Disabled Resource Center	\$513,944	\$529,363	\$545,243	\$561,601	\$578,449
Case Management	\$205,994	\$212,174	\$218,539	\$225,095	\$231,848
Community Services	\$163,435	\$168,338	\$173,388	\$178,590	\$183,948
MIPPA	\$98,291	\$101,240	\$104,277	\$107,405	\$110,627
Bishop Swing-LOSP	\$615,337	\$633,798	\$652,812	\$672,396	\$692,568
Canon-Kip Housing (GF) ISN	\$146,497	\$150,892	\$155,419	\$160,081	\$164,884
CNC-Alder Hotel	\$1,182,314	\$1,217,784	\$1,254,317	\$1,291,947	\$1,330,705
CNC-Coast Hotel	\$1,295,696	\$1,334,567	\$1,374,604	\$1,415,842	\$1,458,317
CNC-Elm Hotel	\$1,078,713	\$1,111,074	\$1,144,406	\$1,178,739	\$1,214,101
CNC-Hillsdale Hotel	\$973,359	\$1,002,560	\$1,032,637	\$1,063,616	\$1,095,524
CNC-Mentone Hotel	\$856,794	\$882,498	\$908,973	\$936,242	\$964,329
Housing First Food Pantry	\$25,750	\$26,523	\$27,318	\$28,138	\$28,982
Interfaith Winter Shelter	\$123,600	\$127,308	\$131,127	\$135,061	\$139,113
Next Door	\$3,491,243	\$3,595,980	\$3,703,859	\$3,814,975	\$3,929,424
Rose- Housing (GF) ISN	\$54,784	\$56,427	\$58,120	\$59,864	\$61,659
HUD Rose-Canon Kip Housing ISN	\$237,965	\$245,104	\$252,457	\$260,031	\$267,832
Sanctuary	\$2,301,463	\$2,370,507	\$2,441,622	\$2,514,871	\$2,590,317
Supportive Services-Canon Barcus	\$432,644	\$445,624	\$458,992	\$472,762	\$486,945
ENP Congregate Meals	\$132,355	\$136,326	\$140,415	\$144,628	\$148,967
HUD CHEFS Grant Renewal	\$131,480	\$135,424	\$139,487	\$143,671	\$147,981
HUD HEC	\$158,930	\$163,698	\$168,609	\$173,667	\$178,877
SKILLS Center Employment Services	\$76,850	\$79,156	\$81,531	\$83,976	\$86,496
YAD Congregate Meals	\$20,600	\$21,218	\$21,855	\$22,510	\$23,185
Annual Budget	\$14,318,038	\$14,747,579	\$15,190,007	\$15,645,707	\$16,115,078

Total Budget Amount \$76,016,410

The Budget and Legislative Analyst Reports
for the Mayor's Fiscal Year 2012-2013 to
Fiscal Year 2013-2014 Budget for the
following files are located in
Board of Supervisors **File No. 120591:**

120592
120593
120595
120596
120597
120598
120599
120600
120601
102602
120603
120604
120605
120606
120607
120608

120609
120638
120641
120642
120673

File No. _____

FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, Board of Supervisors	City elective office(s) held: Members, Board of Supervisors
Contractor Information <i>(Please print clearly.)</i>	
Name of contractor: Episcopal Community Services	
<i>Please list the names of (1) members of the contractor's board of directors; (2) the contractor's chief executive officer, chief financial officer and chief operating officer; (3) any person who has an ownership of 20 percent or more in the contractor; (4) any subcontractor listed in the bid or contract; and (5) any political committee sponsored or controlled by the contractor. Use additional pages as necessary.</i>	
1) See attached list	
2) (i) Kenneth Reggio, Executive Director (ii) Karen Gruneisen, Associate Director (iii) Melanie Johnson, CFO	
3) n/a	
4) Holy Family Day Home (HFDH)	
5) none	
Contractor address: 165 8 th St, 3 rd Floor, San Francisco, CA 94103	
Date that contract was approved: <i>(By the SF Board of Supervisors)</i>	Amount of contract: \$44,447,614
Describe the nature of the contract that was approved: Housing, supportive services, shelters, vocational training, community services, meals	
Comments:	

This contract was approved by (check applicable):

 the City elective officer(s) identified on this form a board on which the City elective officer(s) serves: San Francisco Board of Supervisors
Print Name of Board the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer: Angela Calvillo, Clerk of the Board	Contact telephone number: (415) 554-5184
Address: City Hall, Room 244, 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA 94102	E-mail: Board.of.Supervisors@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

