



London N. Breed, Mayor
Philip A. Ginsburg, General Manager

TO: Board of Supervisors

**FROM: Philip A. Ginsburg, General Manager
Recreation and Park Department**

DATE: April 16, 2024

**SUBJECT: Retroactive - California State Governor's Office of Business
and Economic Development – Union Square - \$2,000,000**

Retroactive actions that pertain to File No. 240266 Accept and Expend grant legislation are due to 1) the grant performance start date of January 1, 2024; and 2) grant contract execution date of March 13, 2024.

Background - On June 17, 2023, the California Senate Bill 104 appropriated \$2,000,000 in grant funds ("Grant") to support the revitalization of Union Square Park. The funding was allocated to the San Francisco Recreation and Park Department (RPD). In Fall 2023, the California Governor's Office of Business and Economic Development (GO-Biz) was assigned to administer the Grant and aimed to begin the process in early 2024.

In mid-January, GO-Biz, the grant administrator, contacted RPD and requested a scope of work and budget for the \$2,000,000, so that a grant contract could be prepared. In February, RPD staff prepared and submitted a scope of work and budget that will support improvements to on-site food serving facilities and activation elements. Consistent with other GO-Biz grants, the grant performance period was initiated on January 1, 2024, and will end on December 31, 2026. This allows RPD to be reimbursed for staff time spent developing the project scope.

Due to the short grant performance period, GO-Biz staff also requested that RPD enter into the grant contract upon completion of the agreed scope of work, which occurred in March 2024. The grant contract was executed on March 13, 2024. It is understood that moving forward to use the grant is conditioned on Board approval. To date, no cost outside of RPD staff time has been incurred.