

**MAYOR'S OFFICE OF HOUSING & COMMUNITY DEVELOPMENT
CITY AND COUNTY OF SAN FRANCISCO**



EDWIN M. LEE
MAYOR

OLSON LEE
DIRECTOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Kate Hartley, Deputy Director
DATE: April 8, 2014
SUBJECT: Authorization to Apply for a Matching Grant
GRANT TITLE: Department of Housing and Community Development Local Housing Trust Fund Program

Attached please find the original and 2 copies of each of the following:

- Proposed resolution, signed
- Grant information form, including disability checklist
- Grant Expenditure Schedules
- Ethics Form 126
- Grant Application
- Grant award letter from funding agency
- Grant Agreement
- Other (Explain):

Departmental representative to receive a copy of the adopted Resolution:

Name: Kate Hartley **Phone:** 701-5528
Interoffice Mail Address: 1 South Van Ness, 5th Floor
Certified copy required: No.