

File No. 130949

Committee Item No. 4

Board Item No. 8

# COMMITTEE/BOARD OF SUPERVISORS

## AGENDA PACKET CONTENTS LIST

Committee: Rules Committee

Date October 3, 2013

Board of Supervisors Meeting

Date October 22, 2013

### Cmte Board

- |                                     |                                     |  |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Resolution                                   |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Introduction Form                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Award Letter                                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/>            | Public Correspondence                        |

### OTHER

(Use back side if additional space is needed)

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Completed by: Linda Wong

Date September 30, 2013

Completed by: L.w.

Date October 22, 2013

1 [Appointments - Child Care Planning and Advisory Council]

2

3 **Motion appointing Melinda Kanter-Levy, residency requirement waived, and Lourdes**  
4 **Alarcon, terms ending March 19, 2016, to the Child Care Planning and Advisory**  
5 **Council.**

6

7 MOVED, That the Board of Supervisors of the City and County of San Francisco does  
8 hereby appoint the hereinafter designated persons to serve as members of the Child Care  
9 Planning and Advisory Council, pursuant to the provisions of the Administrative Code, Section  
10 5.200, and California Education Code, Sections 8499-8499.8, for the terms specified:

11 Melinda Kanter-Levy, seat 2, residency requirement waived, succeeding herself, term  
12 expired, must be a nominee of District 2 Supervisor, and a consumer or a child care provider,  
13 for the unexpired portion of a three-year term ending March 19, 2016.

14 Lourdes Alarcon, seat 8, succeeding herself, term expired, must be a nominee of  
15 District 8 Supervisor, and a consumer or a child care provider, for the unexpired portion of a  
16 three-year term ending March 19, 2016.

17 FURTHER MOVED, That the Board of Supervisors makes the following findings:

- 18 1. The membership of the Child Care Planning and Advisory Council has a goal to be  
19 representative of the diversity of the City and County of San Francisco.
- 20 2. Applicant Melinda Kanter-Levy, who is not a resident of San Francisco, is a person  
21 with experience that uniquely qualifies her to serve on the Child Care Planning and  
22 Advisory Council.
- 23 3. The Child Care Planning and Advisory Council has attempted to fill the position, for  
24 which Melinda Kanter-Levy was nominated, with an individual who is a City resident  
25 and who has the specific experience, skills, and qualifications, but has been unable

1 to do so at this time. The Rules Committee has certified that Melinda Kanter-Levy  
2 is qualified to serve on the Child Care Planning and Advisory Council.

- 3 4. After exercising due diligence, the Board of Supervisors concludes that there is no  
4 other possible representative, who is a resident of San Francisco, and who has the  
5 specific experience, skills, or qualifications possessed by this applicant, and who is  
6 willing to serve on the Child Care Planning and Advisory Council at this time; and,  
7 be it

8 FURTHER MOVED, That the Board of Supervisors waives the residency requirement  
9 for Melinda Kanter-Levy, as allowed in cases where no qualified City resident, willing to serve,  
10 can be found, pursuant to Section 4.101 of the City Charter that requires person(s) appointed  
11 to boards, commissions, and advisory bodies established by legislative act of the Board of  
12 Supervisors to be resident(s) of the City and County of San Francisco.

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SAN FRANCISCO

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BY AK

## MEMORANDUM

TO: Rules Committee Clerk  
FROM: Jess Montejano  
DATE: September 18, 2013  
SUBJECT: Appointment by Supervisor Farrell

Please be advised that Supervisor Mark Farrell has selected Melinda Kanter-Levy to be appointed to the San Francisco Child Care Planning and Advisory Council.

This appointment will fill seat 2.

Melinda Kanter Levy's address is:

       Stewart Drive  
Tiburon CA 94920

Attachment: Application with Rule's Clerk Linda Wong.

For Clerk's office use only:

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Seat #: \_\_\_\_\_ Term expiration date: \_\_\_\_\_ Seat Vacated: \_\_\_\_\_



Board of Supervisors  
 City and County of San Francisco  
 1 Dr. Carlton B. Goodlett Place, Room 244  
 (415) 554-5184 FAX (415) 554-7714

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: SF Child Care Planning & Advisory Council

Seat # or Category (If applicable): \_\_\_ District: 2

Name: Melinda Kanter-Levy

Home Address: Stewart Drive Tiburon, CA Zip: 94920

Home Phone: 415-\_\_\_\_\_ Occupation: Director

Work Phone: 415-596-2097 Employer: Bright Horizons

Business Address: 3333 California Street San Francisco Zip: 94118

Business E-Mail: mkanter-levy@brighthorizons.com Home E-Mail: \_\_\_\_\_

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: Tiburon, CA

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

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 BOARD OF SUPERVISORS  
 SAN FRANCISCO  
 2013 AUG 22 PM 4:29

Education: Please see attached

**Business and/or professional experience:**

Please see attached

**Civic Activities:**

Please see attached

Have you attended any meetings of the Board/Commission to which you wish appointment?

Yes  No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: May 16, 2013 Applicant's Signature: (required) Melinda Kantre-Levy

**Please Note:** Your application will be retained for one year. Once Completed, this form, including all attachments, become public record.

**FOR OFFICE USE ONLY:**

Appointed to Seat #: \_\_\_\_\_ Term Expires: \_\_\_\_\_ Date Seat was Vacated: \_\_\_\_\_

01/20/12

**Melinda (Lynn) Kanter-Levy**

Marin Day Schools

Bright Horizons

Phone: 415

Fax: 415-924-7509

Email:

[Mkanter-levy@marindayschools.org](mailto:Mkanter-levy@marindayschools.org)

[Mkanter-levy@brighthorizons.com](mailto:Mkanter-levy@brighthorizons.com)

Lynn is proud to be one of the "founding mothers" of Marin Day Schools, which this year celebrates 31 years of the highest quality childcare and early childhood education in the San Francisco Bay Area. Melinda graduated from New York University with a degree in elementary education and a specialization in learning disabilities. She taught special education in New York City prior to moving to California. In 1981 Lynn, and two colleagues, founded GLP Corp. dba Marin Day Schools, a 501 c 3 nonprofit organization, dedicated to providing the highest quality early childhood education and nurturing childcare to children in the SF Bay Area. Starting in Marin County (thus the name) then expanding programs into San Francisco and San Mateo counties as well. Marin Day Schools (MDS) provides full day educational services to children 3 months- 5.5 years, Extended Day Services (EDS) offers before and after school programs to elementary school age children and Marin Preparatory School (MPS) is a Spanish infusion JK-grade 3 independent school in San Francisco. Currently Lynn is the Director of External Affairs for Marin Day Schools and Bright Horizons. Her responsibilities include being the liaison to public agencies for the City of San Francisco and the State of California, working with the families of children with special needs, helping families with decisions about kindergarten placement fundraising for Marin Day Schools, providing articles and workshops for faculty and families on issues relating to children, families and education, being an active consultant to Marin Preparatory School, an independent school in the Castro district of San Francisco, and being a member of the San Francisco Childcare Planning Action Committee and the Marin Child Care Commission. Melinda is a strong advocate for the rights of all children to be respected, cared for, protected, educated and have a bright future. This is her passion and life's work.

Marin Day Schools San Francisco

SF City Hall Campus

1390 Market Street Campus

Laurel Heights Campus

CSI Campus

Hills Plaza Campus

Spear Street Campus

Fremont Street Campus

Bright Horizons San Francisco

Mission Bay Center

LDAC Center

302 2<sup>nd</sup> Street Center

221 Main Street Center

Healthy Environments Center

# MEMORANDUM

**TO:** Rules Committee Clerk  
**FROM:** Supervisor Scott Wiener  
**DATE:** June 20, 2013  
**SUBJECT:** Appointment by Supervisor Scott Wiener

Please be advised that Supervisor Scott Wiener has selected Lourdes Alacron to be reappointed to the San Francisco Child Care Planning and Advisory Council. She currently holds this seat.

For Clerk's office use only:

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Seat #: \_\_\_\_\_ Term expiration date: \_\_\_\_\_ Seat Vacated: \_\_\_\_\_





Board of Supervisors  
 City and County of San Francisco  
 1 Dr. Carlton B. Goodlett Place, Room 244  
 (415) 554-5184 FAX (415) 554-7714

**Application for Boards, Commissions, Committees, & Task Forces**

Name of Board, Commission, Committee, or Task Force: SF Child Care Planning \* Advisory

Seat # or Category (If applicable): Consumer of Child Care (CPAC) Council District: \_\_\_\_\_

Name: LOURDES ALARCON

Home Address: \_\_\_\_\_ - Ocean Ave #2 Zip: 94112

Home Phone: (415) \_\_\_\_\_ Occupation: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Business E-Mail: lrcdsalar@aol.com Home E-Mail: \_\_\_\_\_

Pursuant to Charter Section 4.101 (a)2, Boards and Commissions established by the Charter must consist of electors (registered voters) of the City and County of San Francisco. For certain other bodies, the Board of Supervisors can waive the residency requirement.

Check All That Apply:

Registered voter in San Francisco: Yes  No  If No, where registered: \_\_\_\_\_

Resident of San Francisco  Yes  No If No, place of residence: \_\_\_\_\_

Pursuant to Charter section 4.101 (a)1, please state how your qualifications represent the communities of interest, neighborhoods, and the diversity in ethnicity, race, age, sex, sexual orientation, gender identity, types of disabilities, and any other relevant demographic qualities of the City and County of San Francisco:

I am a single parent with two young children, Xavier 6, Itzel 4, who need child care. I also represent Latinas, who need child care in order to pursue a job or attend school. The spanish speaking community is also a low income community that would excel with quality and affordable child care, and I would like to advocate for those purposes.

---

Supervisor Scott Wiener  
Dr. Carlton B. Goodlett Place, Room 274  
San Francisco CA 94102



April 8, 2013

Dear Supervisor Wiener:

The San Francisco Child Care Planning and Advisory Council (CPAC) is the State mandated policy and planning body appointed by the Board of Supervisors and the Board of Education to advise the City on early care and education issues. Each of the Board of Supervisors appoints one person, according to the guidelines established by the California Department of Education.

The current CPAC representative for District 8, is **Lourdes Alarcon**. Since her appointment Lourdes has been an actively involved member and an asset to CPAC. Her current term is about to end and we would like you to consider re-appointing her as your districts representative. If appointed this would be her final eligible term under our current by-laws.

Under CPAC's by laws, Council membership must be composed of 20% consumers of child care services, 20% child care providers, 20% public agency representatives, 20% community representatives and 20% discretionary appointees. 'Consumers of child care' positions have historically been very challenging to fill for CPAC. Lourdes Alarcon is the parent of two children, an preschooler named, Itzel, and an elementary school aged boy, Xavier. Lourdes is currently taking classes and is set to graduate next month! Lourdes is also an active member of Parent Voices, a parent-led grassroots organization fighting to make quality child care affordable and accessible to all families. She brings an important parent perspective to CPAC.

Please feel free to contact me with any questions you may have regarding CPAC, our work, or our appointment and outreach process. I have enclosed Lourdes's original CPAC application form and letter, and a brochure about the Council. If you would like to meet me or Lourdes in person to discuss her re-appointment this appointment feel free to contact me anytime at (415) 236-2722.

Thank you,

A handwritten signature in black ink that reads 'Erica Maybaum'. The signature is written in a cursive style and is positioned above the printed name and title.

Erica Maybaum  
CPAC Coordinator

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San Francisco Child Care Planning & Advisory Council (CPAC) • [www.sfcpac.org](http://www.sfcpac.org)  
Erica Maybaum, Coordinator • (415) 236-CPAC • [ericamay.cpac@gmail.com](mailto:ericamay.cpac@gmail.com)

*"Setting and driving the child care agenda for San Francisco's children and their families"*

**Wong, Linda (BOS)**

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**From:** Cretan, Jeff  
**Sent:** Monday, June 17, 2013 3:53 PM  
**To:** Wong, Linda (BOS)  
**Subject:** D8 CPAC (Re)Appointment- Lourdes Alarcon  
**Attachments:** CPAC application-Lourdes Alarcon(Wiener).pdf; appointment letter- Lourdes Alarcon (Wiener).pdf

Hi Linda,

Please find attached a CPAC application and appointment letter for Lourdes Alacorn.

Thank you.

Jeff Cretan  
Legislative Aide  
Office of Supervisor Scott Wiener  
(415) 554-6968

San Francisco  
BOARD OF SUPERVISORS

Date Printed: September 26, 2013

Date Established: November 20, 1995

Active

**CHILD CARE PLANNING AND ADVISORY COUNCIL 2003**

**Contact and Address:**

Graham Dobson  
1390 Market Street  
#900  
San Francisco, CA 94102

Phone: (415) 554-8482  
Fax: (415) 554-8965  
Email: graham@dcyf.org

**Authority:**

Ordinance No. 362-95, as amended by Ord. 118-99; amended by Ord 192-99; amended by Ord. No 31-00; as amended by Ordinance 6-03 (amending Admin Code 5.200 and by adding section 10.100-367); California Education Code Section 8499-8499.8; Ordinance 49-10.

**Board Qualifications:**

The Child Care Planning and Advisory Council consists of 25 members. The Board of Supervisors appoint 12 members, one each of whom is nominated by an individual member of the Board, and a second being nominated by the President of the Board.. The Board of Education or County Superintendent of Schools, if the Board of Education delegates the appointment power to her or him, shall appoint the remaining 12 members and the Board of Supervisors and the Board of Education, or County Superintendent of Schools, if the Board of Education delegates the appointment power to her or him, shall jointly appoint 1 member. The members appointed by the Board of Supervisors shall be representative of the following categories: A) Parents, guardians or caretakers with varied income levels who use child care and/or early education services, including but not limited to clients of publicly subsidized programs such as CalWORKS, and other child care programs funded through the San Francisco Human Services Agency, the California Department of Education, Head Start or Preschool for All B) Child Care Providers - Private and subsidized child care providers including, but not limited to, from a private center, from a family day care home, a Title 5 program, a school age program, from a Head Start center and from a Preschool for All site. C) Discretionary: representatives of the public large and/or representatives from any of the other categories, or outside of these categories at the discretion of the appointing agencies D) Community representatives: Parent advisory councils of public and private child care programs; associations of child care providers, family child care providers and Head Start; City College of San

"R Board Description" (Screen Print)

San Francisco  
BOARD OF SUPERVISORS

Francisco, San Francisco State University, public interest organizations including, but not limited to, the Child Care Law Center, Low Income Investment Fund community organizations, members of labor organizations and local businesses that fall within the definition of "community representative" as described in Subsection (d)(1) (B) and other community and public agency representatives that deal with child care. E)Public Agency Representatives: Representative from two of the following agencies - the Department of Children, Youth and their Families, Human Services Agency, San Francisco Children and Families Commission, Community Care Licensing, Department of Public Health, Recreation and Parks Department, Mayor's Office of Community Investment and San Francisco Housing Authority, or other entities.

The Council is established to advise the Board of Supervisors, the Mayor, the SF Children and Families Commission and, with their consent, the Board of Education and the Superintendent of Schools about child care issues. The Council will serve as a representative advisory and planning body to maintain, expand and improve local child care services. The Council will provide links between government and the community, and will work to maximize the amount and impact of local State, federal and private resources and funding for child care in San Francisco. Powers and Duties are outlined in Administrative Code section 5.200.

All terms shall be for three years. Members may serve for up to two consecutive terms, and may be re-appointed after one year off the Council. No terms served prior to March 8, 2010 shall be counted towards the term limit for Council members. A member appointed to serve a term of two years or less, including the initial term provided in the preceding paragraph, shall not be deemed to have served a full term for purposes of this term limit.

Reports: None referenced.

Sunset date: None referenced.

Compensation: Upon approval by the Council, each member who is not otherwise compensated to attend meetings may receive a stipend of no more than \$50 per meeting, not to exceed \$300 annually, exclusively from funds provided to the Council by the State of California.

