

BOARD of SUPERVISORS



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MEMORANDUM

Date: April 8, 2021

To: Sophia Kittler, Liaison to the Board of Supervisors, Mayor's Office
Ingrid Mezquita, Director, Office of Early Care and Education
Trent Rhorer, Executive Director, Human Services Agency
Licette Montejano, Child Care Planning and Advisory Council

From: *AOC* Angela Calvillo, Clerk of the Board of Supervisors

Subject: Urging to Fully Appoint and Strengthen the Office of Early Care and Education Citizens Advisory Committee and the Child Care Planning Advisory Council (File No. 210273)

On March 16, 2021, the Board of Supervisors adopted Resolution No. 126-21, sponsored by Supervisor Myrna Melgar (File No. 210273, Urging to Fully Appoint and Strengthen the Office of Early Care and Education Citizens Advisory Committee and the Child Care Planning Advisory Council); enacted on March 26, 2021.

Attached please find a copy of the Resolution for your Department's information and consideration.

If you have any questions or concerns, please contact the Office of the Clerk of the Board at (415) 554-5184.

c: Members of the Board of Supervisors; Supervisors Myrna Melgar, Ahsha Safai, Hillary Ronen, Connie Chan, Shamann Walton, Gordon Mar, Matt Haney
Dean Preston
Andres Power, Mayor's Policy Director
Rebecca Peacock, Mayor's Office
Maya Castleman, Assistant to Director, Office of Early Care and Education
Elizabeth LaBarre, Assistant to Director, Human Services Agency
Graham Dobson, Child Care Planning and Advisory Council

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1 [Urging to Fully Appoint and Strengthen the Office of Early Care and Education Citizens
2 Advisory Committee and the Child Care Planning Advisory Council]

3 **Resolution committing the Board of Supervisors to expeditiously fill vacancies on the**
4 **Office of Early Care and Education Citizens Advisory Committee (OECE CAC) and**
5 **forthcoming expiring seats on the Child Care Planning Advisory Council (CPAC);**
6 **urging the Office of Early Care and Education to strengthen the engagement and**
7 **support for the OECE CAC and CPAC by providing sufficient staffing, increased**
8 **collaboration, and timely information-sharing on policy developments, budget, and new**
9 **spending plans on revenue outside the annual budget process; and urging the OECE**
10 **CAC and CPAC to improve on collaboration and engagement of mutual goals to fulfill**
11 **the vision of the Early Care and Education for All Initiative.**

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13 WHEREAS, The Office of Early Care and Education was codified by the Board of
14 Supervisors in 2014 to align and to coordinate the City's efforts in providing early education
15 for children ages zero to five in San Francisco, including programs and funding streams from
16 the Department of Children, Youth, and Their Families, the Children and Families Commission
17 (First Five Commission), and the Human Services Agency to serve young children and their
18 families; and

19 WHEREAS, The Board of Supervisors established the Office of Early Care and
20 Education Citizens' Advisory Committee (OECE CAC) in San Francisco Administrative Code,
21 Article XIII to make recommendations to the Office of Early Care and Education on their
22 mission and was tasked with helping draft a strategic plan and a proposal for expanding high-
23 quality early education in San Francisco; offer expertise in the areas of policy, planning,
24 collaboration, and strategic partnerships; advise on the development of funding guidelines;
25 review needs assessments, plans, and funding allocations; and provide input on the

1 evaluation plan for tracking the results of the City's investments in early care and education;
2 and

3 WHEREAS, The Child Care Planning and Advisory Council (CPAC) was established
4 pursuant to California Education Code Section 8499-8499.8 and San Francisco Administrative
5 Code, Article XX, Section 5.200, to advise the Board of Supervisors, the Mayor, the San
6 Francisco Children and Families Commission, and with consent, the Board of Education and
7 the Superintendent of Schools about child care issues; and

8 WHEREAS, The Office of Early Care and Education currently offers staffing and
9 administrative support to both the OECE and CPAC; and

10 WHEREAS, The voters of San Francisco passed the Early Care and Education
11 Commercial Rents Tax and the Babies and Families First Fund in June 2018 that would have
12 made an unprecedented level of investment to expand access to quality early care and
13 education for low and moderate income families with children between 0-5; and increase the
14 compensation of early care professionals and staff; and

15 WHEREAS, The Board of Supervisors passed legislation in late 2018 to launch the
16 Early Care and Education for All Initiative to provide a framework for the Office of Early Care
17 and Education to facilitate a robust community-involved, planning process on a spending plan
18 for the Babies and Families Fund and other future revenue, which also required annual
19 reporting to the Board of Supervisors with prior review and recommendations from the OECE
20 CAC; and

21 WHEREAS, While the Early Care and Education Commercial Rents Tax is being
22 challenged in court, the passage of Proposition F in November 2020 by San Francisco voters
23 enabled the release of Babies and Families First Fund previously embargoed; and

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1 WHEREAS, The demand for early care and education, particularly for children 0-3,
2 continues to grow and has further been exacerbated by the COVID-19 crisis destabilizing the
3 industry and its historically underpaid workforce primarily comprised of women of color; and

4 WHEREAS, The infusion of new revenue, such as the Babies and Families First
5 funding, is promising and offers a new opportunity for San Francisco to lead with a
6 groundbreaking, transformative system for early care and education; and

7 WHEREAS, The growth and expansion of such a system requires a governance
8 structure that is well-supported in offering oversight, accountability, and transparency to fulfill
9 the mission of the Early Care and Education for All Initiative; and

10 WHEREAS, Increased funding requires strong oversight and the need for detailed,
11 timely information about funding priorities and spending plans; as well as an opportunity for
12 meaningful input by the OECE CAC; and

13 WHEREAS, The OECE CAC is intended to have nine seats: four appointed by the
14 Board of Supervisors and four by the Mayor in staggered terms to prevent full turnover; and

15 WHEREAS, All of the seats on the OECE CAC are currently expired--seven seats
16 expired in May 2019 and two seats in May 2020; and

17 WHEREAS, The OECE CAC is intended to have nine seats: four appointed by the
18 Board of Supervisors and four by the Mayor in staggered terms to prevent full turnover; and

19 WHEREAS, All of the seats on the OECE CAC are currently expired--seven seats
20 expired in May 2019 and two seats in May 2020; and

21 WHEREAS, The OECE CAC submitted eligible candidates to the Board of Supervisors
22 for processing in fall of 2019, but appointment hearings were never scheduled; and

23 WHEREAS, The OECE CAC is now comprised of only six members in a hold-over
24 capacity and while meetings are scheduled regularly, this pattern is unsustainable; and

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1 WHEREAS, With the evolving nature of San Francisco’s expanding early care and
2 education system and the anticipated infusion of new funding, it is prudent to strengthen the
3 existing role of the OECE CAC to ensure that there is shared accountability, transparency,
4 robust engagement with a diverse group of stakeholders on strategic planning and decisions
5 pertaining to budget priorities and to future spending; now, therefore, be it

6 RESOLVED, That the Board of Supervisors recognizes the hard work of the staff at the
7 Office of Early Care and Education and commends the dedicated members of the OECE CAC
8 and CPAC who serve in a volunteer capacity; and, be it

9 FURTHER RESOLVED, That the Board of Supervisors commits to expeditiously
10 processing appointments to fill vacancies that are under its appointment authority on OECE
11 CAC and expiring seats on the CPAC; and, be it

12 FURTHER RESOLVED, That the Board of Supervisors urges the Office of the Mayor to
13 also expedite the processing of appointments to fill vacancies under their appointment
14 authority on the OECE CAC; and, be it

15 FURTHER RESOLVED, That the Board of Supervisors urges the Office of Early Care
16 and Education to share timely, detailed information about budget proposals and proposed
17 future spending of other funds outside of the annual budget process in order to incorporate
18 advice and input from the OECE CAC and CPAC; and, be it

19 FURTHER RESOLVED, That the Board of Supervisors urges the Office of Early Care
20 and Education to commit adequate staffing and administrative support to the OECE CAC in
21 strengthening their role in strategic planning, budget review, and advising on future spending;
22 and, be it

23 FURTHER RESOLVED, To provide a smooth transition, that the Board of Supervisors
24 urges the Office of Early Care and Education to request training and sharing of best practices
25 from the Office of the City Attorney for new and re-appointed OECE CAC and CPAC

1 members in order to conduct meetings and official business in compliance with the California
2 Brown Act, San Francisco Sunshine Ordinance, ethic laws, and other relevant policies; and,
3 be it

4 FURTHER RESOLVED, That the Board of Supervisors urges the OECE CAC to
5 continue meeting frequently to acclimate new members and to provide timely information
6 about the changing budget and planning for the future of early care and education in San
7 Francisco; and, be it

8 FURTHER RESOLVED, That the Board of Supervisors encourages the OECE CAC to
9 work closely with partnering bodies, such as CPAC and the Children and Families First
10 Commission (First 5 Commission), to facilitate collaboration, information-sharing, and build
11 consensus on short-term and long-term plans for early care and education funding fulfilling the
12 vision of the Early Care and Education for All Initiative; and, be it

13 FURTHER RESOLVED, That the Board of Supervisors urges the OECE CAC and
14 CPAC to work with the Office of Early Care and Education to conduct robust outreach and to
15 ensure that meetings are accessible to diverse stakeholders, meet the requirements of San
16 Francisco's Language Access Ordinance for English language learners, and include early
17 care educators, providers, parents, and others that are impacted by their respective missions;
18 and, be it

19 FURTHER RESOLVED, That the Board of Supervisors urges the OECE CAC and
20 CPAC to provide written recommendations and feedback on this year's pending budget
21 pertaining to the Office of Early Care and Education directly to the Board of Supervisors and
22 Mayor; and, be it

23 FURTHER RESOLVED, That the Board of Supervisors directs the Clerk to transmit
24 copies of this Resolution to the Director of the Office of Early Care and Education, Director of
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1 the Human Services Agency, Office of the Mayor, the Members of OECE CAC, and the
2 Executive Committee of CPAC.

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City and County of San Francisco

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Tails
Resolution

File Number: 210273

Date Passed: March 16, 2021

Resolution committing the Board of Supervisors to expeditiously fill vacancies on the Office of Early Care and Education Citizens Advisory Committee (OECE CAC) and forthcoming expiring seats on the Child Care Planning Advisory Council (CPAC); urging the Office of Early Care and Education to strengthen the engagement and support for the OECE CAC and CPAC by providing sufficient staffing, increased collaboration, and timely information-sharing on policy developments, budget, and new spending plans on revenue outside the annual budget process; and urging the OECE CAC and CPAC to improve on collaboration and engagement of mutual goals to fulfill the vision of the Early Care and Education for All Initiative.

March 16, 2021 Board of Supervisors - ADOPTED

Ayes: 11 - Chan, Haney, Mandelman, Mar, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton

File No. 210273

I hereby certify that the foregoing Resolution was ADOPTED on 3/16/2021 by the Board of Supervisors of the City and County of San Francisco.

Handwritten signature of Angela Calvillo

Angela Calvillo
Clerk of the Board

Unsigned

London N. Breed
Mayor

3/26/2021

Date Approved

I hereby certify that the foregoing resolution, not being signed by the Mayor within the time limit as set forth in Section 3.103 of the Charter, or time waived pursuant to Board Rule 2.14.2, became effective without her approval in accordance with the provision of said Section 3.103 of the Charter or Board Rule 2.14.2.

Handwritten signature of Angela Calvillo

Angela Calvillo
Clerk of the Board

3/26/2021

Date