

File No. 160090 Committee Item No. 6  
Board Item No. \_\_\_\_\_

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Government Audit and Oversight Date February 25, 2016

Board of Supervisors Meeting Date \_\_\_\_\_  
Cmte Board

- |                                     |                          |  |
|-------------------------------------|--------------------------|--|
| <input type="checkbox"/>            | <input type="checkbox"/> | Motion                                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Resolution                                   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Ordinance                                    |
| <input type="checkbox"/>            | <input type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>            | <input type="checkbox"/> | Youth Commission Report                      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form                            |
| <input type="checkbox"/>            | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/>            | <input type="checkbox"/> | MOU  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Information Form                       |
| <input type="checkbox"/>            | <input type="checkbox"/> | Grant Budget                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Subcontract Budget                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Contract/Agreement                           |
| <input type="checkbox"/>            | <input type="checkbox"/> | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Award Letter                                 |
| <input type="checkbox"/>            | <input type="checkbox"/> | Application                                  |
| <input type="checkbox"/>            | <input type="checkbox"/> | Public Correspondence                        |

OTHER (Use back side if additional space is needed)

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Completed by: Erica Major Date February 19, 2016  
Completed by: \_\_\_\_\_ Date \_\_\_\_\_

1 [Settlement of Lawsuit - Lisette Adams, Granville McCollough, and Patrick Touhy -  
2 \$1,300,000]

3 **Ordinance authorizing settlement of the lawsuit filed by Lisette Adams, Granville**  
4 **McCollough, and Patrick Touhy, acting for themselves and others similarly situated,**  
5 **against the City and County of San Francisco for \$1,300,000; the lawsuit was filed on**  
6 **October 9, 2013, in United States District Court for the Northern District of California,**  
7 **Case No. 13-04689 YGR; entitled Lisette Adams and Granville McCollough vs. The City**  
8 **and County of San Francisco and The City and County of San Francisco Sheriff's**  
9 **Department.**

10 Be it ordained by the People of the City and County of San Francisco:

11 Section 1. Pursuant to Charter, Section 6.102(5), the Board of Supervisors hereby  
12 authorizes the City Attorney to settle the action entitled Lisette Adams and Granville  
13 McCollough vs. The City and County of San Francisco and The City and County of San  
14 Francisco Sheriff's Department, United States District Court for the Northern District of  
15 California, Case No. 13-04689 YGR by the payment of \$1,300,000.

16 Section 2. The above-named action was filed in United States District Court for the  
17 Northern District of California on October 9, 2013, and the following parties were named in the  
18 lawsuit: Plaintiffs Lisette Adams, Granville McCollough, and Patrick Touhy, acting for  
19 themselves and other similarly situated employees; Defendant City and County of San  
20 Francisco and The City and County of San Francisco's Sheriff's Department.


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APPROVED AS TO FORM AND  
RECOMMENDED:

DENNIS J. HERRERA  
City Attorney


  
\_\_\_\_\_  
ELIZABETH SALVESON  
Chief Labor Attorney

FUNDS AVAILABLE:

  
\_\_\_\_\_  
BEN ROSENFELD  
Controller

RECOMMENDED:

SAN FRANCISCO SHERIFF DEPARTMENT

  
\_\_\_\_\_  
VICKI HENNESSY  
Sheriff

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**LEGISLATION RECEIVED CHECKLIST**

Date 1/28/16 File Number (if applicable) 160090

- Legislation for Introduction (NEW) ▶▶▶ Legislative Clerk
- Legislation Pending in Committee (AMENDED) ▶▶▶ Committee Clerk
- Legislation for Board Agenda (AMENDED) ▶▶▶ Deputy Clerk

**Supervisor, Mayor, and Departmental Submittals**

**Grant Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

**Ordinance**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** City Attorney (For Settlement of Lawsuits - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

**Grant Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** Department Head, Mayor or the Mayor's designee, plus the Controller
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Grant budget/application
  - Grant information form, including signed disability checklist
  - Letter of Intent or grant award letter from funding agency
  - Contract, Leases/Agreements (if applicable)
  - Ethics Form 126 (if applicable) in **Word** format
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

**Resolution**

- Legislation:** Original, 1 hard copy, and 1 electronic copy in **Word** format
- Signature:** None (Note: Required for Settlement of Claims - City Attorney, Department Head, Controller, Commission Secretary)
- Supporting documents:** 1 full set, and separate **pdf** copies of each in email
  - Cover letter (original)
  - Settlement Report/Agreement (for settlements)
  - Other support documents as identified in the cover letter and legislation
- E-Copy of legislation/supporting documents: Sent to BOS.Legislation@sfgov.org**

Joy Perez 554-3869 City Attorney  
Name and Telephone Number Department