

File Number: 161074
(Provided by Clerk of Board of Supervisors)

Grant Resolution Information Form
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **San Francisco Safe Routes to School Program**
2. Department: **SF Dept. of Public Health, Population Health Division, CHE&P Branch**
3. Contact Person: **Ana Validzic** Telephone: **(415) 581-2478**
4. Grant Approval Status (check one):
 Approved by funding agency Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$360,000 (additional funding)**
(see below for breakdown)

Year	Grant
14-15	\$ 532,830
15-16	\$ 453,085
16-17 (original)	\$ 453,085
16-17 (additional)	\$ 360,000
TOTAL	\$ 1,799,000

- 6a. Matching Funds Required: **\$0**
- b. Source(s) of matching funds (if applicable):
- 7a. Grant Source Agency: **Federal Highway Administration (FHWA)**
- b. Grant Pass-Through Agency (if applicable): **Metropolitan Transportation Commission**

8. Proposed Grant Project Summary:
The overall purpose of the San Francisco Safe Routes to School (SF SRTS) program is to promote walking and biking to and from San Francisco schools. Specifically, SF SRTS will deliver an integrated set of services based on four of the five Es – Education, Encouragement, Engineering and Evaluation - to 35 elementary, 3 middle and 2 high SFUSD schools from September 2014 to August 2017.

SF SRTS began offering services at elementary schools in San Francisco in fiscal year 09-10, while also building capacity—at the school-site and district level—to provide ongoing services that promote safe walking and biking to school. SF SRTS utilizes the internationally accepted five Es of the SRTS model – Education, Encouragement, Engineering, Enforcement and Evaluation. In addition, the SF SRTS team has put into place an interagency system for prioritizing schools for future SRTS services and infrastructure projects, thus building the long-term capacity of San Francisco schools to promote walking and biking to school. The SF SRTS coalition includes a multi-disciplinary group of city agencies, non-profit organizations, and public schools working together to make San Francisco safer for all school-aged children to walk and bike safely to school.

The Metropolitan Transportation Commission awarded an additional \$360,000 to the SF Safe Routes to School Project in school year 16-17. With these additional funds, specific program deliverables will include:

- Expanding SRTS communication and evaluation;
- Expanding parent/caregiver outreach;
- Expanding SRTS assemblies on pedestrian and bike safety;
- Expanding hands-on bike education to middle schools;
- Expanding reach of Walk and Roll to School Day 2016;
- Expanding reach of school transportation toolkits; and
- Expanding annual school commute study to school year 16-17.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: October 1, 2016

End-Date: August 31, 2017

10a. Amount budgeted for contractual services: **\$281,518 (additional funding)**

b. Will contractual services be put out to bid?

No, this will be a sole source contract. Agencies receiving contracts and subcontracts are active members of the SRTS-SF Partnership and helped write the grant application. They are the only agencies that can carry out the work required by the grant. Sole source contract will be established with the following agency and subcontractors for the following amounts:

Item	SRTS grant - FY 14-15	SRTS grant - FY 15-16	SRTS grant - FY 16-17 original	Additional funds for 16-17	Total
SF Study Center fiscal sponsorship for SFUSD, Presidio YMCA, SF Bike Coalition, and Walk SF	\$33,304	\$33,304	\$33,304	\$27,898	\$127,810
SF Unified School District school outreach and coordination	\$21,325	\$21,325	\$21,325	\$87,280	\$151,254
Presidio YMCA skills-based education and encouragement activities	\$104,652	\$104,652	\$104,652	\$59,711	\$373,667
SF Bike Coalition educational and encouragement activities	\$122,543	\$122,543	\$122,543	\$24,925	\$392,554
Walk SF work for education and encouragement activities	\$69,857	\$69,857	\$69,857	\$37,704	\$247,275
Assemblies by Bay Area Children's Theatre	\$14,000	\$14,000	\$14,000	\$29,000	\$71,000
SRTS Curricula	\$2,000			\$0	\$2,000
UCSF School Commute Survey			\$0	\$15,000	\$15,000
TOTAL AMOUNT FOR STUDY CENTER CONTRACT	\$367,681	\$365,681	\$365,681	\$281,518	\$1,380,560

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **No, because this grant is derived from federal transportation dollars and must meet DBE requirements as mandated by the funder.**

d. Is this likely to be a one-time or ongoing request for contracting out? **One-Time**

11a. Does the budget include indirect costs? Yes No

b1. If yes, how much? \$

b2. How was the amount calculated?

c1. If no, why are indirect costs not included?

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **\$197,890**

12. Any other significant grant requirements or comments:

**GRANT CODE (Please include Grant Code and Detail in FAMIS): Grant code HCCH07.
Grant detail 1700. Index code HCHPHHLTEDGR.**

****Disability Access Checklist***(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Existing Site(s) | <input checked="" type="checkbox"/> Existing Structure(s) | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Matthew Valdez

(Name)

EEO Programs Manager, Office of Equal Employment Opportunity and Cultural Competency

(Title)

Date Reviewed: _____

(Signature Required)

Department Head or Designee Approval of Grant Information Form:

Barbara A. Garcia, MPA

(Name)

Director of Health

(Title)

Date Reviewed: _____

(Signature Required)