

FILE NO. 201203

Petitions and Communications received from October 15, 2020 through October 22, 2020, for reference by the President to Committee considering related matters, or to be ordered filed by the Clerk on October 27, 2020.

Personal information that is provided in communications to the Board of Supervisors is subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information will not be redacted.

From the Office of the Mayor submitting the following appointments and (re)nominations: Copy: Each Supervisor. (1)

Pursuant to Charter, Section 3.100(18) - Commission on the Status of Women

- Raveena Rihal - term ending April 2, 2023

Pursuant to Administrative Code, Section 5.124 to the City Hall Preservation

- Robert Vergara - term ending January 13, 2024 (Nomination)
- Ellen Schumer - term ending January 13, 2022 (Renomination)
- James Haas - term ending January 13, 2024 (Renomination)
- Patrick Carney - term ending January 13, 2024 (Renomination)
- Mae Woo - term ending January 13, 2022 (Renomination)

From the Office of the Controller's City Services Auditor, submitting a report on its assessment of the pharmaceutical (drug) evidence inventory of the Office of the Chief Medical Examiner. Copy: Each Supervisor. (2)

From Johanna H. Wald, regarding the nomination of Julia Prochnik to the Treasure Island Development Authority (TIDA). Copy: Each Supervisor. (3)

From concerned citizens, regarding homeless sites. 2 letters. Copy: Each Supervisor. (4)

From the Office of the Clerk of the Board, pursuant to Administrative Code, Section 67.24(e), submitting the annual Sole Source Contact Report for FY2019-2020. Copy: Each Supervisor. (5)

From the Planning Department, submitting the 6-Month Report for Interim Controls for Child Care Conversions. File No. 190230. Copy: Each Supervisor. (6)

From J. Maury, regarding the freedom of speech. Copy: Each Supervisor. (7)

From Housing Authority, submitting a memorandum summarizing the key accomplishments and updates to the Housing Authority. File No. 190467. Copy: Each Supervisor. (8)

From Jamey Frank, regarding a downtown congestion proposal before the County Transportation Authority. Copy: Each Supervisor. (9)

From the Department of Public Health, submitting Order of the Health Officer No. C19-07k and Directive of the Health Officer No. 2020-19d. Copy: Each Supervisor. (10)

From the Assessment Appeals Board, submitting the September 2020 Assessment Appeals Board Report. Copy: Each Supervisor (11)

From the Office of the Mayor, submitting the Thirtieth Supplement to the Mayor's Proclamation Declaring the Existence of a Local Emergency and a Termination of Orders Issued under the Proclamation of Local Emergency, Seventh Supplement. Copy: Each Supervisor (12)

From concerned citizens, regarding rideshare and taxis. 3 letters Copy: Each Supervisor. (13)

From the Black Employee Alliance, regarding corruption at the Department of Human Resources. Copy: Each Supervisor. (14)

From Artemis Anderson, regarding the lack of voting ballot boxes in District 5. Copy: Each Supervisor. (15)

From Eve Blank, regarding homeless tents at Waller and Shrader. Copy: Each Supervisor. (16)

From Jack M & Jun Dairiki, regarding the eviction moratorium. Copy: Each Supervisor. (17)

From the Office of the Controller Office of Public Finance, submitting a Sale Results Announcement for 2020 Certificates of Participation, Animal Care and Control Project. Copy: Each Supervisor. (18)

From concerned citizens, regarding racial equity. File No. 170282 and 181229. 5 letters. Copy: Each Supervisor. (19)

From concerned citizens, regarding the CAREN ACT. File No. 200735. 7 letters. Copy: Each Supervisor. (20)

From concerned citizens, regarding a proposed project at 1776 Green Street. File No. 200908. 4 letters. Copy: Each Supervisor. (21)

From concerned citizens, regarding the proposed legislation providing staff for the Behavioral Health Commission. File No. 200951. 4 letters. Copy: Each Supervisor. (22)

From concerned citizens, regarding a proposed project at 2001 37<sup>th</sup> Ave. File Nos. 200992 and 200996. 89 letters. Copy: Each Supervisor. (23)

From concerned citizens regarding the nomination of Rachael Tanner to the Planning Commission. File No. 201084. 9 letters. Copy: Each Supervisor. (24)

From concerned citizens, regarding the proposed legislation urging The Golden Gate Bridge, Highway and Transportation District Board of Directors to protect San Francisco and Bay Area transportation workers. File No. 201154. 41 letters. Copy: Each Supervisor. (25)

From various City Departments, pursuant to Charter, Section 9.115 and Administrative Code, Section 3.14, submitting the Budget Certification Letters for FY 2020-2021 and FY2021-2022. Copy: Each Supervisor. (26)

From concerned citizens, regarding Cruise Cars in San Francisco. Copy: Each Supervisor. (27)

From concerned citizens, regarding the renaming of schools. 3 letters. Copy: Each Supervisor. (28)

From concerned citizens, regarding the Police Department's use of private cameras. 22 letters. Copy: Each Supervisor. (29)

From Deetje Boler, regarding various items. Copy: Each Supervisor. (30)

From Ellen Boken, regarding various items. File Nos. 201155, 201156, and 200948. Copy: Each Supervisor. (31)

| From Beverly Hayes, regarding COVID tier. Copy: Each Supervisor. (32)

From Akiko Giometti, regarding opening up sports for youth. Copy: Each Supervisor. (33)

From Hugo Eccles, regarding City College Motorcycle Technology Program. Copy: Each Supervisor. (34)

From San Francisco Chamber of Commerce, regarding health care requirements at Airport. File No, 201133. Copy: Each Supervisor. (35)

From Susie Smith, regarding Lyon Martin House. File No. 201138. Copy: Each Supervisor. (36)

From Public Utilities Commission, regarding Declaration of Emergency for damage associated with the SCU Lightning Complex Fire. Copy: Each Supervisor. (37)

From concerned citizens, regarding City College Aviation department move. 3 letters. Copy: Each Supervisor. (38).

From Zachary Weisenburger, regarding housing stability fund legislation. File No. 200610. Copy: Each Supervisor. (39)

From concerned citizens, regarding natural gas in new construction. File No. 200701. 2 letters. Copy: Each Supervisor. (40)

From Karen Melander-Magoon, regarding leash enforcement at the Golden Gate National Recreation Area and Sharp Park Golf Course. Copy: Each Supervisor. (41)

From the Department of Public Health, regarding outdoor gatherings. Copy: Each Supervisor. (42)

From the Department of Elections, regarding election deadlines. Copy: Each Supervisor. (43)



**BOARD of SUPERVISORS**



**City Hall**  
**1 Dr. Carlton B. Goodlett Place, Room 244**  
**San Francisco 94102-4689**  
**Tel. No. 554-5184**  
**Fax No. 554-5163**  
**TDD/TTY No. 554-5227**

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**MEMORANDUM**

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Date: October 21, 2020  
To: Members, Board of Supervisors  
From: *ACC* Angela Calvillo, Clerk of the Board  
Subject: Mayoral Appointment - Commission on the Status of Women

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On October 19, 2020, the Mayor submitted the following complete appointment package pursuant to Charter, Section 3.100(18). Appointments in this category are effective immediately unless rejected by a two-thirds vote of the Board of Supervisors within 30 days.

- Raveena Rihal - term ending April 2, 2023

Pursuant to Board Rule 2.18.3, a Supervisor may request a hearing on a Mayoral appointment by timely notifying the Clerk in writing.

Upon receipt of such notice, the Clerk shall refer the appointment to the Rules Committee so that the Board may consider the appointment and act within 30 days of the appointment as provided in Charter, Section 3.100(18).

If you would like to hold a hearing on this appointment, please notify me in writing by **12:00 p.m. on Wednesday, October 28, 2020.**

c: Hillary Ronen - Rules Committee Chair  
Alisa Somera - Legislative Deputy  
Victor Young - Rules Clerk  
Anne Pearson - Deputy City Attorney  
Sophia Kittler - Mayor's Legislative Liaison



## Notice of Appointment

October 19, 2020

San Francisco Board of Supervisors  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Honorable Board of Supervisors,

Pursuant to Charter Section 3.100(18), of the City and County of San Francisco, I make the following appointment:

**Raveena Rihal** to the Commission on the Status of Woman for the unexpired portion of a term ending April 2, 2023, in the seat formerly held by Deborah Mesloh.

I am confident that Ms. Rihal will serve our community well. Attached are her qualifications to serve, which demonstrate how her appointment represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

Should you have any question about this appointment, please contact my Director of Commission Affairs, Tyra Fennell, at 415-554-6696.

Sincerely,

A handwritten signature in blue ink, reading "London N. Breed".

London N. Breed  
Mayor, City and County of San Francisco

**BOARD of SUPERVISORS**



**City Hall**  
**1 Dr. Carlton B. Goodlett Place, Room 244**  
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**TDD/TTY No. 554-5227**

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**MEMORANDUM**

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Date: October 23, 2020  
To: Members, Board of Supervisors  
From: *ACC* Angela Calvillo, Clerk of the Board  
Subject: (Re)nominations by the Mayor - City Hall Preservation Advisory Committee

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On October 21, 2020, the Mayor submitted the following complete (re)nomination packages pursuant to Administrative Code, Section 5.240. Pursuant to Campaign and Government Code, Section 3.1-103, this body does not require a Form 700. Appointments in this category are subject to confirmation by a majority of the Board of Supervisors and are not effective until the Board takes action.

- Robert Vergara - term ending January 13, 2024 (Nomination)
- Ellen Schumer - term ending January 13, 2022 (Renomination)
- James Haas - term ending January 13, 2024 (Renomination)
- Patrick Carney - term ending January 13, 2024 (Renomination)
- Mae Woo - term ending January 13, 2022 (Renomination)

The Office of the Clerk of the Board will open files for these nominations and the hearings will be scheduled before the Rules Committee.

(Attachments)

c: Hillary Ronen - Rules Committee Chair  
Alisa Somera - Legislative Deputy  
Victor Young - Rules Clerk  
Anne Pearson - Deputy City Attorney  
Sophia Kittler - Mayor's Legislative Liaison



**Notice of Nomination of Reappointment**

October 21, 2020

San Francisco Board of Supervisors  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Honorable Board of Supervisors,

Pursuant to Administrative Code §5.240-5.244, of the City and County of San Francisco, I make the following nomination:

**Ellen Schumer**, for reappointment to the City Hall Preservation Advisory Committee for a four-year term ending January 13, 2022.

I am confident that Ms. Schumer will continue to serve our community well. Attached are her qualifications to serve, which demonstrate how her reappointment represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

I encourage your support and am pleased to advise you of this appointment nomination. Should you have any question about this appointment nomination, please contact my Director of Commission Affairs, Tyra Fennell, at 415-554-6696.

Sincerely,

A handwritten signature in blue ink, reading "London N. Breed".

London N. Breed  
Mayor, City and County of San Francisco



**Notice of Nomination of Reappointment**

October 21, 2020

San Francisco Board of Supervisors  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Honorable Board of Supervisors,

Pursuant to Administrative Code §5.240-5.244, of the City and County of San Francisco, I make the following nomination:

**James Haas**, for reappointment to the City Hall Preservation Advisory Committee for a four-year term ending January 13, 2024.

I am confident that Mr. Haas will continue to serve our community well. Attached are his qualifications to serve, which demonstrate how his reappointment represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

I encourage your support and am pleased to advise you of this appointment nomination. Should you have any question about this appointment nomination, please contact my Director of Commission Affairs, Tyra Fennell, at 415-554-6696.

Sincerely,

A handwritten signature in blue ink, reading "London N. Breed".

London N. Breed  
Mayor, City and County of San Francisco



**Notice of Nomination of Reappointment**

October 21, 2020

San Francisco Board of Supervisors  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Honorable Board of Supervisors,

Pursuant to Administrative Code §5.240-5.244, of the City and County of San Francisco, I make the following nomination:

**Mae Woo**, for reappointment to the City Hall Preservation Advisory Committee for a four-year term ending January 13, 2022.

I am confident that Ms. Woo will continue to serve our community well. Attached are her qualifications to serve, which demonstrate how her reappointment represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

I encourage your support and am pleased to advise you of this appointment nomination. Should you have any question about this appointment nomination, please contact my Director of Commission Affairs, Tyra Fennell, at 415-554-6696.

Sincerely,

A handwritten signature in blue ink, reading "London N. Breed".

London N. Breed  
Mayor, City and County of San Francisco



**Notice of Nomination of Reappointment**

October 21, 2020

San Francisco Board of Supervisors  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Honorable Board of Supervisors,

Pursuant to Administrative Code §5.240-5.244, of the City and County of San Francisco, I make the following nomination:

**Patrick Carney**, for reappointment to the City Hall Preservation Advisory Committee for a four-year term ending January 13, 2024.

I am confident that Mr. Carney will continue to serve our community well. Attached are his qualifications to serve, which demonstrate how his reappointment represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

I encourage your support and am pleased to advise you of this appointment nomination. Should you have any question about this appointment nomination, please contact my Director of Commission Affairs, Tyra Fennell, at 415-554-6696.

Sincerely,

A handwritten signature in blue ink, reading "London N. Breed".

London N. Breed  
Mayor, City and County of San Francisco



### Notice of Nomination of Appointment

October 21, 2020

San Francisco Board of Supervisors  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Honorable Board of Supervisors,

Pursuant to Administrative Code §5.240-5.244, of the City and County of San Francisco, I make the following nomination:

**Robert Vergara**, for appointment to the City Hall Preservation Advisory Commission for a four-year term ending January 13, 2024, to the seat previously held by Maureen "Pat" Kelley.

I am confident that Mr. Vergara will serve our community well. Attached are his qualifications to serve, which demonstrate how his appointment represents the communities of interest, neighborhoods and diverse populations of the City and County of San Francisco.

I encourage your support and am pleased to advise you of this appointment nomination. Should you have any question about this appointment nomination, please contact my Director of Commission Affairs, Tyra Fennell, at 415-554-6696.

Sincerely,

A handwritten signature in blue ink, reading "London N. Breed".

London N. Breed  
Mayor, City and County of San Francisco



**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [Lagunte, Richard \(BOS\)](#)  
**Subject:** FW: Issued – The Office of the Chief Medical Examiner Must Improve Inventory Management to More Effectively Safeguard and Track Its Drug Evidence  
**Date:** Friday, October 23, 2020 4:56:38 PM

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**From:** Board of Supervisors, (BOS) <[board.of.supervisors@sfgov.org](mailto:board.of.supervisors@sfgov.org)>  
**Sent:** Thursday, October 22, 2020 12:11 PM  
**To:** BOS-Supervisors <[bos-supervisors@sfgov.org](mailto:bos-supervisors@sfgov.org)>; BOS-Legislative Aides <[bos-legislative\\_aides@sfgov.org](mailto:bos-legislative_aides@sfgov.org)>; BOS-Administrative Aides <[bos-administrative-aides@sfgov.org](mailto:bos-administrative-aides@sfgov.org)>  
**Subject:** FW: Issued – The Office of the Chief Medical Examiner Must Improve Inventory Management to More Effectively Safeguard and Track Its Drug Evidence

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**From:** San Francisco Controller's Office Reports <[controller.reports@sfgov.org](mailto:controller.reports@sfgov.org)>  
**Sent:** Thursday, October 22, 2020 12:00 PM  
**To:** Mchugh, Eileen (BOS) <[eileen.e.mchugh@sfgov.org](mailto:eileen.e.mchugh@sfgov.org)>  
**Subject:** Issued – The Office of the Chief Medical Examiner Must Improve Inventory Management to More Effectively Safeguard and Track Its Drug Evidence

The Office of the Controller's City Services Auditor (CSA) today issued a memorandum on its assessment of the pharmaceutical (drug) evidence inventory of the Office of the Chief Medical Examiner (OCME). We assessed whether all the drug evidence, which includes prescription and illicit drugs, that should be present is present, properly sealed in bags, securely stored, and logged by OCME. We found that virtually all (99.9 percent) of the drug evidence listed in the log is present at OCME's office and almost all of it is properly sealed in bags. However, of the 1,738 bags of drug evidence we tested, 2 are missing and 10 are unsealed. Further, OCME's documentation is insufficient to determine a complete inventory of the drug evidence stored, and departmental policies are inadequate to ensure the proper handling, tracking, and documenting of drug evidence.

[Download the full report](#)



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For questions about the report, please contact Acting Director of Audits Mark de la Rosa at [mark.p.delarosa@sfgov.org](mailto:mark.p.delarosa@sfgov.org) or (415) 554-7574 or the Audits Division at (415) 554-7469.

For media queries, please contact Communications Manager Alyssa Sewlal at [alyssa.sewlal@sfgov.org](mailto:alyssa.sewlal@sfgov.org) or (415) 694-3261.

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**OFFICE OF THE CONTROLLER**  
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield  
Controller

Todd Rydstrom  
Deputy Controller

## MEMORANDUM

**TO:** Naomi M. Kelly, City Administrator  
Office of the City Administrator

**FROM:** Mark de la Rosa, Acting Director of Audits   
Audits Division, City Services Auditor

**DATE:** October 22, 2020

**SUBJECT:** **The Office of the Chief Medical Examiner Must Improve Inventory Management to More Effectively Safeguard and Track Its Drug Evidence**

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### EXECUTIVE SUMMARY

The Office of the Controller's City Services Auditor (CSA) assessed whether all the pharmaceutical (drug) evidence, which includes prescription and illicit drugs, that should be present is present, properly sealed in bags, securely stored, and logged by the Office of the Chief Medical Examiner (OCME). The assessment found that virtually all (99.9 percent) of the drug evidence that was included in the log is present at OCME's office and almost all of it is properly sealed in bags. However, of the 1,738 bags of drug evidence we tested, 2 are missing and 10 are unsealed. Further, OCME documentation is insufficient to determine a complete inventory of the drug evidence stored, and departmental policies are inadequate to ensure the proper handling, tracking, and documenting of drug evidence.

### BACKGROUND, OBJECTIVE & METHODOLOGY

#### Background

CSA conducted this assessment at the Office of the City Administrator's request.

#### *Office of the Chief Medical Examiner*

OCME provides forensic death investigation services for the public and the agencies of the City and County of San Francisco (City). OCME investigates sudden, unexpected, or violent deaths. OCME's Forensic Laboratory Division is the testing center for postmortem specimens from cases investigated by OCME and does human performance testing in living persons, such as tests related to public intoxication, driving under the influence, and drug-facilitated sexual assaults.

### *Inventory*

Drug evidence includes prescription pharmaceuticals, illicit drugs, and drug paraphernalia. OCME investigators are to collect drug evidence at death scenes and bring it back to the office. According to OCME staff this evidence may be found in the possession of or near a deceased person. When the evidence first arrives at the office, it is sorted in a room on the first floor. Once evidence is sorted, staff is to place drug evidence in sealed evidence bags and label each with a case number. Staff is then supposed to log information about any drug evidence into the case management system. Once drug evidence is bagged and labeled, investigators are to place it in evidence lockers outside of the evidence room and indicate in the handwritten Laboratory's Pharmaceutical Evidence Logbook (drug evidence log or simply log) that this has occurred.

Evidence bags are to be stored in boxes labeled by case number. According to the department's Pharmaceutical Evidence Receipt, Storage, and Disposal Policy (policy), two employees should review the drug evidence log weekly and store in boxes any drug evidence bags that have not yet been stored. The responsible employee is to indicate storage completion by noting their initials in the log.

Departmental policy also requires the Forensic Laboratory Division to maintain all drug evidence for at least one year from the date of receipt and then send it for disposal. The policy provides specific instructions for drug evidence disposal, including that two employees in different job classifications must sort evidence and identify the items that should be disposed of (because they are no longer needed). A city vendor is then to professionally remove and dispose of the drug evidence. After the vendor collects the evidence for disposal, the policy requires staff to note in the log the evidence disposed of and date of disposal.

### **Objective, Scope, and Methodology**

The objective of this assessment is to determine whether all the drug evidence, including prescription and illicit drugs, that should be present is present, properly sealed in bags, securely stored, and accounted for in the drug evidence log. The assessment also considered whether drug evidence that OCME should have destroyed was still in storage.

The assessment considered all evidence stored and logged as having been received during January 1, 2016, through September 13, 2020. To achieve the objective, we:

- Reviewed policy and procedures related to the receipt, storage, and disposal of drug evidence.
- Reviewed OCME's drug evidence log for January 1, 2016, through September 13, 2020.
- Visited the facility where drug evidence is stored.
- Observed in-person all evidence stored in the high-density storage area.
- Tested OCME's drug evidence log for January 1, 2016, through September 13, 2020, to determine whether all drug evidence listed in the log that should be present is present, is properly sealed in bags, and is securely stored.
- Tested that all drug evidence in storage is accounted for in the log.
- Documented the results of the fieldwork.

We could not determine—and, thus, will not attest to—what is in the evidence bags we observed. The assessment only determined the presence or absence of those evidence bags that OCME logged as containing prescription or illicit drugs. We did not break evidence seals or open evidence bags and did not quantify the contents of evidence bags.

This assessment is a nonaudit service. Generally accepted government auditing standards do not cover nonaudit services, which are defined as professional services other than audits or attestation engagements. Therefore, OCME is responsible for the substantive outcomes of the work performed during this assessment and is responsible to be in a position, in fact and appearance, to make an informed judgment on the results of the nonaudit service.

## RESULTS

### **Finding 1: Of 1,738 bags of drug evidence tested, 2 are unaccounted for and the seals on 10 are missing or compromised.**

We tested 1,738 drug evidence entries in OCME's log and found that:

- Two drug evidence bags, both of which appear to have contained illicit substances, are missing from inventory.
- The seals on 10 drug evidence bags were either missing or compromised, indicating that some or all of the drugs that were in these bags were removed or may have been removed. One unsealed bag was empty.
- In some instances, seals on drug evidence bags were not initialed or dated, which decreases the value of using seals as a control to prevent or detect evidence being stolen or tampered with.

We also found that the department has inadequate internal controls to manage its drug evidence and department policy does not require regular review of its drug evidence inventory.

**Two evidence bags that appear to have contained illicit drugs are missing from inventory.** Two (0.12 percent) of 1,738 drug evidence bags identified in OCME's log are missing from the inventory we reviewed. According to the log and case management system, both evidence bags appear to have contained illicit drugs. One contained a "plastic baggie w/ Crystal substance" and the other a "bundle w/ crystalline substance."

We did not find an additional 3 evidence bags. Of these, the department stated that 2 were in refrigerated storage, which we did not search, and the other had been sent to the San Francisco Police Department. The log does not document that any evidence is in refrigerated storage or was released to an outside agency. According to the International Association for Property and Evidence, Inc., (IAPE), when drug evidence is moved, there should be documentation noting that the evidence has been checked out and by whom. Ideally, such documentation should also include when (date and time) and why the evidence was removed. Exhibit 1 summarizes the number of drug evidence log entries we tested and how many corresponding drug evidence bags we found.

**Exhibit 1: Of the 1,738 drug evidence bags logged as being on site as of September 20, 2020, 2 are missing and 3 are reported as located elsewhere.**

Description of Evidence Bags	Amount
Tested	1,733
In Refrigerated Storage, per OCME	2
Sent to an Outside Agency, per OCME	1
Not Found in Inventory	2
<b>Total</b>	<b>1,738</b>

Source: CSA review of OCME drug inventory; OCME drug inventory log

According to an article published by the National Institutes of Health, proper documentation of a chain of custody is required for evidence to be admissible in legal proceedings, including in court.<sup>1</sup> Without such documentation, drug evidence may be inadmissible. According to OCME staff, all stored evidence containers should include all items indicated in the log. During the site visit we conducted at OCME to assess its drug evidence logging and storage process, department staff noted that drug evidence is kept only in the evidence room.



**Ten drug evidence bags were unsealed or had seals that were compromised.** Of the 1,738 drug evidence bags reviewed, 10 (0.6%) were unsealed or their seals were compromised. Of the 10 bags, 1 was empty. According to the department's log, the empty bag appears to have contained illicit substances. Further, we observed that seals on some of the uncompromised drug evidence bags were not properly initialed or dated by an OCME employee.

According to department staff, each bag must be sealed and each seal must be initialed by the sealer. It is impossible to verify that nothing is missing from an evidence bag when it is unsealed or when its seal is compromised because OCME does not routinely record the quantities of each bag's original contents. An unsealed drug evidence bag, a bag with a compromised seal, or a seal with no indication of who placed it on the bag leaves a missing link in the chain of custody. Exhibit 2 shows examples of a properly sealed drug evidence bag and an unsealed drug evidence bag that we observed at OCME.

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<sup>1</sup> A. Badiye, N. Kapoor, and R.G. Menezes, "Chain of Custody (Chain of Evidence);" National Library of Medicine, National Institutes of Health, Last update 9/2/2020.

**Exhibit 2: Examples of a properly sealed evidence bag and an unsealed evidence bag**

Properly Sealed Evidence Bag	Unsealed Evidence Bag
	
The bag is sealed with "EVIDENCE" sticker over opening; seal is initialed and dated.	Neither the bag (right) nor box that was inside it (left) are sealed, initialed, or dated. The box was found closed and within the bag.

Source: Photo of unsealed evidence bag taken by CSA on 9/20/20 and photo of properly sealed evidence bag taken by OCME on 10/16/20.

The IAPE, California Department of Justice, and California Commission on Peace Officer Standards and Training state that evidence containers should be completely sealed and the seals should be initialed and dated by the sealer. And, as stated above, for evidence to be used in legal proceedings, the chain of custody must be properly documented. The OCME policies we reviewed do not describe how to properly seal drug evidence, whether employees who seal evidence containers must initial and date the seals, or what to do if evidence bags must be opened and resealed.

**Finding 2: OCME's documentation is insufficient to determine the complete inventory and contents of the department's drug evidence.**

The department's drug evidence log is not sufficiently accurate or detailed to properly account for all drug evidence. Without a full and accurate description of the contents of each evidence bag, OCME cannot determine that all the drugs that were received, bagged, and stored are still present days, months, or years later.

**The drug evidence log includes items that are not drugs or drug-related, drug evidence is insufficiently described, and at least one piece of drug evidence was logged but not received.** Although some entries of non-drug evidence were appropriately canceled (crossed out) in the log, seven such items are listed in the log for the period tested. These items include a gunshot residue kit, handcuffs, and blood evidence. There is no indication in the log, such as a supervisor's note, that these items should not have been entered there. For legal and inventory purposes, OCME investigators should sufficiently describe all drug and drug-related evidence in the log and exclude



evidence unrelated to drugs. However, this has not occurred—and evidence is insufficiently described—because the department does not appropriately oversee the log. Also, because entries in the log are handwritten, OCME misses the opportunity to use a digital intake procedure that could ensure the log only includes drug evidence. Further, the department lacks a policy to instruct investigators on how to handle items that have been listed in the incorrect log.<sup>2</sup>

We found that one drug evidence item (noted on the log as “RX”) was logged, but apparently not received or stored. According to OCME, the evidence item was never stored in an evidence box. Whether this evidence was lost, stolen, or simply erroneously recorded is unclear. OCME policy dictates that the department should investigate any evidence that is logged but not received into storage. According to department management, it has no record of this case having been investigated and cited this as an area for improvement in the future.

**Few drug evidence log entries adequately describe the evidence bag’s contents; specific quantities, such as numbers of pills or weights of substances, are almost never stated.** For example, many log entries describe the evidence as “1 Rx” or similar, making it unclear if this is one bottle of prescription medication, one pill, or something else. Other log entries simply describe the evidence as “drugs” with no amount or weight stated.<sup>3</sup> OCME requires its investigators to document in the appropriate log all drug or drug-related evidence brought to the office, but policy does not specify what information must be included in descriptions of the evidence logged. Without descriptions that include specific quantities, such as amounts or weights, OCME cannot determine whether all of the drugs that were logged are still in the corresponding evidence bags.

**Some log entries do not indicate the presence of drugs or unknown substances in the evidence description.** For example, some log entries describe the evidence only as “drug paraphernalia,” but we found the corresponding evidence bag held baggies of white powder. Further, one of the two evidence bags identified as unaccounted for in Finding 1 has the description of “drug para” (drug paraphernalia) in the log, but OCME’s case management system lists its contents as “plastic baggie w/ Crystal substance.”

Although the case management system has more detailed descriptions of the contents of some evidence bags than does the drug evidence log, according to OCME, no comparison is done between the log and the case management system. As stated above, departmental policy requires OCME investigators to document all drug or drug-related evidence brought to the office. However, departmental policy neither specifies the information that must be included in the log’s evidence bag descriptions nor requires Forensic Laboratory Division staff to reconcile descriptions in the log with the case management system. Without an accurate description of an evidence bag’s contents or a comparison of the description in the log to that in the case management system, OCME cannot determine whether all of the drugs logged are still in the corresponding evidence bag.

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<sup>2</sup> We cannot determine whether non-drug evidence has been logged and stored appropriately because our assessment was limited to drug evidence.

<sup>3</sup> This also raises the question of what types of drugs are present and how OCME staff determined the evidence is a drug.

**Finding 3: OCME's drug evidence retention policies and procedures are inadequate and not always followed. One drug evidence bag has been held for more than 20 years.**

OCME has stored some drug evidence for many years—for more than two decades in at least one instance—based on outside requests regarding legal cases. OCME has not attempted to determine whether it can destroy the oldest evidence we found and lacks appropriate policies and procedures to document, handle, or decide when it can destroy such evidence.

**Exhibit 3: Drug evidence containers in a box dedicated to outside requests for retention are not properly sealed.**



Source: CSA photo taken on 9/20/20

OCME has some very old drug evidence. While looking for evidence bags corresponding to entries in the drug evidence log, we observed a box of drug evidence, shown in Exhibit 3, containing items with case numbers that did not correspond to any entries in the drug evidence log for the assessment period with the exception of one case. The box contains at least seven evidence bags that are not sealed or have seals that are broken.

According to OCME, all evidence with case numbers preceding 2016-0914 (a number assigned approximately four years ago) were destroyed. However, this box contains evidence with case numbers predating the destruction cutoff, with some items from as long ago as 1999. OCME stated that it had kept this evidence because outside stakeholders, such as courts or law enforcement agencies, had requested that it not be destroyed.

When we asked, OCME could not provide documentation to justify all the evidence that it has been asked not to destroy or even documentation to justify its retention of the

evidence in the box pictured in Exhibit 3. According to OCME, the pre-2017 documentation of requests for extended retention is unclear.<sup>4</sup> Management also stated that, after its move to 1 Newhall Street (in 2017), the department stopped discarding evidence to ensure it was fulfilling previous requests for extended retention. OCME stated that it will include this box the next time it discards evidence after it contacts the relevant requestors and confirms that the evidence is no longer needed. Until such confirmation is obtained, according to OCME, extended retention items, such as those in the box, are not to be discarded.

Some drug evidence may have been tested and the bags not resealed. Although OCME did not provide documentation to support this, it is possible that the drug evidence we observed in the box

<sup>4</sup> Our assessment did not examine this documentation.

pictured in Exhibit 3 had to be tested, so the bags had to be opened. However, according to OCME, if this occurred, the original seal should not have been removed. Instead, management stated, bags should be opened in a way that does not compromise the original seal whenever possible. Per management, after the evidence needed for testing is removed, the bag should be immediately resealed, initialed, and placed back into inventory. Although these steps described are sound, they are not in the written policy or procedures OCME provided to us and were not followed in the case of the seven unsealed evidence bags we found.

There is no indication in OCME policy or procedures of how staff is to document, handle, or track drug evidence that is retained indefinitely due to outside requests. OCME's lack of systematic tracking (including inventorying), handling, and disposal of this evidence increases the risk that drug evidence is unaccounted for. When drug evidence is not strictly accounted for, this increases the opportunity for it to be mishandled, tampered with, lost, or stolen. The IAPE recommends that documentation should record all persons who have handled drug evidence and include storage locations and transaction dates and times.<sup>5</sup>

**OCME does not follow its policy on the storage and handling of “no-case” evidence.** We observed a box that contains “no-case” evidence, which is drug evidence that OCME staff collects but that is later determined not to be within OCME's jurisdiction. The case numbers on the containers indicate that the items in the box were logged from January 2016 through September 2019.

According to OCME policy and procedures, the “no-case” boxes should be closed at the end of each calendar year, and a new box should be started at the beginning of a new year even if the last box is not full. The document also states that the drug evidence log should contain a separate section for “no cases.” However, we found “no-case” entries scattered throughout the log.<sup>6</sup> Because OCME has not followed either of these procedures, it is difficult to trace “no-case” evidence, increasing the likelihood that it could be lost or stolen.

**Finding 4: The department has not disposed of any drug evidence since 2017. OCME should strengthen its controls to ensure drug evidence is destroyed when no longer needed and stored securely as long as it is needed to decrease the risk that it could be tampered with, lost, or stolen.**

**OCME has not disposed of any drug evidence since 2017.** Departmental policy requires the Forensic Laboratory Division to maintain all drug evidence for at least one year from the date of receipt. This policy is unclear in terms of retention duration and is incomplete: it states that evidence should be kept for *at least* one year but does not state when evidence should be destroyed. The IAPE suggests that an organization's policy should define a threshold for evidence destruction, based on either storage duration or evidence quantity, to ensure consistency in how a lab handles evidence and to promote accountability for the evidence a lab has or had in its custody. By infrequently arranging for

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<sup>5</sup> International Association for Property and Evidence, Inc., *Professional Standards*, 2016, p. 42.

<sup>6</sup> This conclusion is based on OCME's statement that “no-case” evidence is typically denoted in the log with a case number beginning with *NC* or *Pend @*. We did not observe any other physical “no-case” evidence.

the destruction of unneeded evidence, OCME is retaining over 1,200 bags of drug evidence longer than required, which puts its drug evidence at greater risk of being tampered with, lost, or stolen.<sup>7</sup>

**The evidence storage room's only security camera does not provide a view of the area where drug evidence is stored.** The camera is aimed at the lockers where evidence handoffs are made, but most of OCME's drug evidence is stored in shelves that are beyond the camera's view. Further, OCME stated that no one regularly monitors the video from any of the security cameras in the lab area, including the camera in the evidence storage room. The IAPE and California Commission on Peace Officer Standards and Training recommend video monitoring of drug storage areas to record the activities there and in entry and exit areas connected to such areas. Because OCME's drug evidence storage shelves are not in the security camera's view, any employee with access to the room could tamper with or take drug evidence stored there without this being recorded.

## Recommendations

The Office of the Chief Medical Examiner should:

1. Investigate all missing drug evidence and unsealed drug evidence identified in this assessment, including the evidence in the box dedicated to outside requests for retention described in this report.
2. Periodically inventory all drug evidence to ensure it is accounted for and in properly sealed bags or boxes. Immediately investigate any missing drug evidence or drug evidence containers with seals that are broken or otherwise compromised.
3. Revise its policy and procedures to require employees who seal drug evidence containers to write their initials and the date on each seal. A seal should be applied when the evidence is first packaged and whenever the container is unsealed and resealed.
4. Cease using a handwritten log for the intake of drug evidence. To ensure all drug evidence is accounted for, use the case management system or another electronic system for evidence intake.
5. Revise its policy and procedures to specify:
  - a. That staff must note the entire contents of a drug evidence bag in the description field of the system of record that will succeed the handwritten log.
  - b. The information that staff must include in the description field of a drug evidence bag's contents when the bag is logged for storage. This information should be listed in detail and include, at a minimum, descriptions and quantities of each substance, such as the color of pills or tablets, any markings on them, the number of pills in a container, the number of containers, and the weights of loose substances such as crystals or powders. The procedure should note that descriptions such as "1 Rx" or "drugs" are insufficient.

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<sup>7</sup> Our assessment did not attempt to determine how many of OCME's drug evidence items are unneeded and should be destroyed.

10 | The Office of the Chief Medical Examiner Must Improve Inventory Management to More Effectively Safeguard and Track Its Drug Evidence

6. Add to its policy and procedures to specify how drug evidence that will be retained indefinitely, including “no-case” evidence, should be documented, handled, stored, and eventually approved for destruction.
7. Revise its policy to mandate that drug evidence that is no longer needed be destroyed periodically—not less often than yearly—and create and follow a written procedure to arrange for the destruction of such evidence.
8. Consider adding one or more video security cameras in the evidence storage room. Whether or not a camera or cameras can be added there, at least one should have a view of the shelves where drug evidence is stored. Otherwise, add a compensating control, such as requiring that no employee be allowed in the evidence storage room alone; at least two must be present.
9. Create and follow a procedure that requires a supervisor to periodically—not less often than monthly—review video recorded in the evidence storage room to check for any irregularities in evidence handling that may be observed.

cc: City Administrator/OCME

Naomi Kelly  
Ken Bukowski  
Jennifer Johnston  
Dr. Luke Rodda

Controller

Ben Rosenfield  
Todd Rydstrom  
Kate Chalk  
Todd Ojo  
Dave Jensen  
Eryl Karr  
Alice Duncan-Graves  
Matthew Thomas  
Elena Rein

Board of Supervisors  
Budget Analyst  
Citizens Audit Review Board  
City Attorney  
Civil Grand Jury  
Mayor  
Public Library

# Attachment

## Department Response



### OFFICE OF THE CITY ADMINISTRATOR



London N. Breed, Mayor  
Naomi M. Kelly, City Administrator

October 19, 2020

Mark de la Rosa  
Acting Director of Audits  
City Hall, Room 476  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Re: Office of the Chief Medical Examiner Inventory Management

Dear Mr. de la Rosa:

Thank you for the work performed by the Controller's City Services Auditor team to complete the requested assessment of drug evidence at the Office of the Chief Medical Examiner (OCME). I concur or partially concur with each of your recommendations and have directed the OCME to implement them beginning immediately. We expect to implement the first phase of recommendations, including establishing new policies, by November 1, 2020.

I am thankful for your finding that 99.9% of drug evidence was present. We will implement your recommendations to increase confidence in the drug evidence process as swiftly as possible. Due to their complexity, some recommendations will require additional funding or a longer implementation schedule and these are noted in the attached Recommendations and Response Form.

Please contact me or Deputy City Administrator Ken Bukowski if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink that reads "Naomi M. Kelly".

Naomi M. Kelly  
City Administrator

Attachment

cc: Todd Ojo  
Ken Bukowski  
Luke Rodda  
Amy Hart  
Thomas McDonald

## Recommendations and Responses

For each recommendation, the responsible agency should indicate in the column labeled Agency Response whether it concurs, does not concur, or partially concurs and provide a brief explanation. If it concurs with the recommendation, it should indicate the expected implementation date and implementation plan. If the responsible agency does not concur or partially concurs, it should provide an explanation and an alternate plan of action to address the identified issue.

Recommendation	Agency Response	CSA Use Only Status Determination*
The Office of the Chief Medical Examiner should:		
1. Investigate all missing drug evidence and unsealed drug evidence identified in this assessment, including the evidence in the box dedicated to outside requests for retention described in this report.	<input checked="" type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur <input type="checkbox"/> Partially Concur  As of 10/06/20, the OCME has investigated all missing drug evidence and unsealed drug evidence identified in this assessment. All unsealed or improperly packaged items have been addressed. No records exist for the extended retention requests for the items described in this report and the items are slated for disposal. Disposal, following review of and solicitation of key stakeholders for extended evidence retention requests, will be scheduled to be completed by 12/31/20.	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Contested
2. Periodically inventory all drug evidence to ensure it is accounted for and in properly sealed bags or boxes. Immediately investigate any missing drug evidence or drug evidence containers with seals that are broken or otherwise compromised.	<input checked="" type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur <input type="checkbox"/> Partially Concur  The OCME has begun a revision of existing policy to include detailed evidence submission guidelines to more clearly define categories of evidence, selection of appropriate packaging, description of evidence submissions, documentation of submissions collected and submitted, and proper use of evidence seals. To minimize exposure of drug evidence to tampering or theft, the in-progress revision also includes contemporaneous sealing of storage boxes such that no more than one of each type of storage box is unsealed at any time. Monthly supervisory review and inventory of storage boxes will also be required. The first draft of the revised policy is targeted for 11/01/20 completion.	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Contested



14 | The Office of the Chief Medical Examiner Must Improve Inventory Management to More Effectively Safeguard and Track Its Drug Evidence

Recommendation	Agency Response	CSA Use Only Status Determination*
The Office of the Chief Medical Examiner should:		
	As part of OCME's work on the final implementation stages of the electronic case management system, we will assess the system's ability to facilitate evidence control, inventory management and disposal requirements of the department.	
3. Revise its policy and procedures to require employees who seal drug evidence containers to write their initials and the date on each seal. A seal should be applied when the evidence is first packaged and whenever the container is unsealed and resealed.	<input checked="" type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur <input type="checkbox"/> Partially Concur  As described in #2, the first draft of the revised policies and procedures, including initial and subsequent packaging and sealing requirements, is targeted for 11/01/20 completion.  The draft will also be updated to reflect recent existing practices requiring the appropriate documentation following retrieval, analysis of, and return of pharmaceutical evidence.	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Contested
4. Cease using a handwritten log for the intake of drug evidence. To ensure all drug evidence is accounted for, use the case management system or another electronic system for evidence intake.	<input checked="" type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur <input type="checkbox"/> Partially Concur  Existing OCME policy requires two authorized staff members to access pharmaceutical evidence storage and to receive, retrieve or prepare for disposal of pharmaceutical evidence for each evidence submission. However, existing documentation only records one of the two individuals.  Effective 10/09/20, the practice now requires documentation of both participating individuals. The in-progress policy revision will reflect this change in the first draft, targeted for 11/01/20 completion. In advance of final and full implementation of the electronic case management system, this revision improves evidence control.	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Contested

Recommendation	Agency Response	CSA Use Only Status Determination*
The Office of the Chief Medical Examiner should:		
<p>5. Revise its policy and procedures to specify:</p> <p>a. That staff must note the entire contents of a drug evidence bag in the description field of the system of record that will succeed the handwritten log.</p> <p>b. The information that staff must include in the description field of a drug evidence bag's contents when the bag is logged for storage. This information should be listed in detail and include, at a minimum, descriptions and quantities of each substance, such as the color of pills or tablets, any markings on them, the number of pills in a container, the number of containers, and the weights of loose substances such as crystals or powders. The procedure should note that descriptions such as "1 Rx" or "drugs" are insufficient.</p>	<p> <input type="checkbox"/> Concur    <input type="checkbox"/> Do Not Concur    <input checked="" type="checkbox"/> Partially Concur         </p> <p>Contents of pharmaceutical evidence submissions are currently described in the OCME online case record. The narrow purpose of the pharmaceutical log is to facilitate the transfer and not to provide a full account of the contents.</p> <p>The OCME will create a list of abbreviations providing additional description as part of the drug evidence storage submission process to facilitate the transfer while the need for a transfer log persists.</p> <p>As discussed during this assessment process, even in the OCME case record, the number of pills and the weights of loose substances are not critical to the intent and purpose of pharmaceutical evidence submission in death investigation. Identifying the quantities of each substance, such as the color of pills or tablets, markings on them, the number of pills in a container, and the weights of loose substances such as crystals or powders may typically be standard procedure for a Police Crime Lab as a necessary part of criminal investigations but the drug evidence stored as part of the OCME death investigations does not require this detailed level of documentation. Pharmaceutical evidence in homicide cases is typically collected by Police at the scene and not by OCME Investigators.</p> <p>Nonetheless, the OCME will implement alternative strategies to streamline documentation of drug evidence bag contents. One example strategy is to require additional photo documentation of drug evidence prior to packaging and submission to visually represent the complete contents. The specific descriptors required for evidence</p>	<p> <input checked="" type="checkbox"/> Open  <input type="checkbox"/> Closed  <input type="checkbox"/> Contested         </p>

16 | The Office of the Chief Medical Examiner Must Improve Inventory Management to More Effectively Safeguard and Track Its Drug Evidence

Recommendation	Agency Response	CSA Use Only Status Determination*
The Office of the Chief Medical Examiner should:		
	collected, such that the item(s) can be visualized without physical examination, will be defined in OCME policy revisions.	
6. Add to its policy and procedures to specify how drug evidence that will be retained indefinitely, including “no-case” evidence, should be documented, handled, stored, and eventually approved for destruction.	<input checked="" type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur <input type="checkbox"/> Partially Concur  As mentioned in #2, the first draft of revised policies and procedures is targeted for 11/01/20 completion and will include procedures for the documentation, handling, storage and destruction of extended evidence retention requests procedure, including “no-case” pharmaceutical evidence.	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Contested
7. Revise its policy to mandate that drug evidence that is no longer needed be destroyed periodically—not less often than yearly—and create and follow a written procedure to arrange for the destruction of such evidence.	<input checked="" type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur <input type="checkbox"/> Partially Concur  As mentioned in #2, the first draft of revised policies and procedures is targeted for 11/01/20 completion and will include a defined time threshold of not less often than yearly. Further, a disposal event, following review of and solicitation of key stakeholders for extended evidence retention requests, will be planned by 12/31/20.	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Contested
8. Consider adding one or more video security cameras in the evidence storage room. Whether or not a camera or cameras can be added there, at least one should have a view of the shelves where drug evidence is stored. Otherwise, add a compensating control, such as requiring that no employee be allowed in the evidence storage room alone; at least two must be present.	<input checked="" type="checkbox"/> Concur <input type="checkbox"/> Do Not Concur <input type="checkbox"/> Partially Concur  Cameras already exist to capture the entry and exit of the evidence storage room. Further, this room has particularly limited access, only available to necessary job classifications. The OCME will consider the effectiveness of additional cameras, which will also require a budget request to pay for additional cameras.  Existing internal policy requires two authorized staff members to access pharmaceutical evidence storage and to receive, retrieve or prepare for disposal pharmaceutical evidence for each evidence submission. However, the storage room contains other non-	<input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Contested

Recommendation	Agency Response	CSA Use Only Status Determination*
The Office of the Chief Medical Examiner should:		
	pharmaceutical evidence. While the suggested compensating control may be effective, the effectiveness is limited to compliance with such a policy, consistent with current practices.	
9. Create and follow a procedure that requires a supervisor to periodically—not less often than monthly—review video recorded in the evidence storage room to check for any irregularities in evidence handling that may be observed.	<div data-bbox="602 394 1052 420"> <input type="checkbox"/> Concur    <input type="checkbox"/> Do Not Concur    <input checked="" type="checkbox"/> Partially Concur         </div> <p>As described in #2, the contemporaneous sealing of storage boxes and required monthly supervisory review of storage boxes are among the revisions planned. By requiring submissions to be sealed prior to receipt, sealing boxes as they are filled, periodically reviewing storage boxes, and regularly discarding drug evidence beyond retention, OCME strengthens the existing procedures and increases the controls for tracking and safeguarding pharmaceutical evidence. We will consider a regular review of video footage, but it is believed that these other strategies will be more effective than a monthly review of all video footage for the room. Video footage will be reviewed should an irregularity be identified through the monthly review of storage boxes conducted by supervisors.</p>	<div data-bbox="1271 394 1373 491"> <input checked="" type="checkbox"/> Open  <input type="checkbox"/> Closed  <input type="checkbox"/> Contested         </div>

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** FW: Letter of Support for Treasure Island Development Authority (TIDA), Julia Prochnik (File No. 201038)  
**Date:** Wednesday, October 21, 2020 9:13:00 AM

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**From:** Kristina Pappas <kristina.pappas@gmail.com>  
**Sent:** Tuesday, October 20, 2020 5:35 PM  
**To:** Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>  
**Cc:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Letter of Support for Treasure Island Development Authority (TIDA), Julia Prochnik

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

San Francisco Board of Supervisors  
Attn: Rules Committee  
1 Dr. Carlton B. Goodlett Place  
City Hall, Room 244  
San Francisco, CA 94102-4689

**Re: Letter of Support for Treasure Island Development Authority (TIDA), Julia Prochnik**

Dear Members of the Board of Supervisors,

My name is Kristina Pappas and I am President of the San Francisco League of Conservation Voters. I am writing in strong support of Julia Prochnik for Treasure Island Development Authority (TIDA).

Julia joined the SFLCV board in 2017 at the recommendation of her NRDC colleague (and our advisor) Johanna Wald. We very much appreciated and benefited from her environmental expertise, her ability to evaluate legislation, her experience as a parent with the SFUSD, and her commitment to the SFLCV board. Even after stepping down from the board, Julia has been willing to offer assistance and expertise.

Julia has over 20 years in executive public policy management and a wealth of knowledge in the electric industry. She understands the challenges facing the U.S. electricity sector in reducing carbon emissions, building renewable energy, creating markets and implementing a new clean energy vision. She is passionate about promoting energy, equity and leadership focusing on market and energy policy creation and implementation, while interpreting real-time grid operations and transmission planning. These are all skills that can help further TIDA's mission of promoting *planning, redevelopment, reconstruction, rehabilitation, reuse and conversion of the former Naval Station Treasure Island*.

I urge you to support Julia's nomination to the Treasure Island Development Authority.

Sincerely,

Kristina Pappas

President, SF League of Conservation Voters

[www.sflcv.org](http://www.sflcv.org)

--

Kristina Pappas

415.812.3128

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** FW: Letter Supporting Nomination of Julia Prochnik for Treasure Island Development Aughtoriy (File No. 201038)  
**Date:** Thursday, October 22, 2020 11:49:00 AM  
**Attachments:** [Prochnik Support Letter 10.21.20.docx](#)

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**From:** johanna wald <wald94117@yahoo.com>  
**Sent:** Thursday, October 22, 2020 10:56 AM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Fw: Letter Supporting Nomination of Julia Prochnik for Treasure Island Development Aughtoriy

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Below is an email that I attempted to send earlier this morning. It bounced back because I failed to use the proper email address.

My apologies for my error and my thanks for sharing my message.

Johanna Wald

----- Forwarded Message -----

**From:** johanna wald <[wald94117@yahoo.com](mailto:wald94117@yahoo.com)>  
**To:** [Gordon.Mar@sfgov.org](mailto:Gordon.Mar@sfgov.org) <[gordon.mar@sfgov.org](mailto:gordon.mar@sfgov.org)>; [Hillary.Ronen@sfgov.org](mailto:Hillary.Ronen@sfgov.org) <[hillary.ronen@sfgov.org](mailto:hillary.ronen@sfgov.org)>; [Catherine.Stefani@sfgov.org](mailto:Catherine.Stefani@sfgov.org) <[catherine.stefani@sfgov.org](mailto:catherine.stefani@sfgov.org)>  
**Cc:** [BoardofSupervisors@sfgov.org](mailto:BoardofSupervisors@sfgov.org) <[boardofsupervisors@sfgov.org](mailto:boardofsupervisors@sfgov.org)>  
**Sent:** Thursday, October 22, 2020, 10:40:33 AM PDT  
**Subject:** Letter Supporting Nomination of Julia Prochnik for Treasure Island Development Aughtoriy

Dear Supervistors;

Attached and set out below is a letter supporting the nomination of Julia Prochnik for the Treasure Island Development Authority.

I thank you all for your service to San Francisco and for considering my views.

Johanna Wald

October 22, 2020

San Francisco Board of Supervisors  
Attn: Rules Committee  
1 Dr. Carlton B. Goodlett Place  
City Hall, Room 244  
San Francisco, CA 94102-4689

**Re: Letter of Support for Treasure Island Development Authority (TIDA)  
Nominee, Julia Prochnik**

Dear Members of the Board of Supervisors,

My name is Johanna Wald and I have been a resident of San Francisco for more than 30 years. I am writing in strong support of the nomination of Julia Prochnik to the Treasure Island Development Authority (TIDA).

Until my retirement about 10 years ago, I was an attorney and manager in the San Francisco office of the Natural Resources Defense Council (NRDC), a national environmental advocacy organization, for more than four decades. I have served as a member of the San Francisco Commission of the Environment for many years, since my original appointment by Mayor Willie Brown. In 2016, I was the third person and the first woman to receive the Lifetime Achievement Award of the State Bar of California's Environmental Law Section. I first met Julia when she joined the staff of NRDC and we have been good friends since.

Julia has over 20 years of experience in executive public policy management and a wealth of knowledge about the electric utility industry. She understands the challenges facing the U.S. electricity sector in reducing carbon emissions, building renewable energy, creating markets and implementing a new clean energy vision. She is passionate about promoting clean energy, equity and leadership focusing on market and energy policy creation and implementation, while interpreting real-time grid operations and transmission planning. Her skills and experience are uniquely suited to helping further TIDA's mission of promoting *planning, redevelopment, reconstruction, rehabilitation, reuse and conversion of the former Naval Station Treasure Island*.

In addition to seeing Julia's stellar professional work in the environmental sector, I have seen her become rooted and deeply involved in her community, including through her work as president of the Lower Haight Merchants and Neighborhood Association. She also helped to spearhead ArtTrailSF, which connects neighborhoods with volunteers from Alamo Square, Divisadero, Hayes Valley and the Lower Haight. Their app on [\*Outerspatial\*](#) also creates the ultimate experience in traversing these unique neighborhoods and merchant corridors.

I have personally witnessed the many residents in the community who value Julia's partnership and volunteerism. Appointing her to TIDA will be a huge asset to the



Treasure Island community and to the community of City commissioners who care about and are committed to the future of San Francisco.

I urge you to support Julia's nomination to the Treasure Island Development Authority.

Sincerely,

Johanna H. Wald

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: HOMELESS SITES!  
**Date:** Thursday, October 22, 2020 10:48:00 AM

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**From:** Karen Brainerd <karenandjim@hotmai.com>  
**Sent:** Thursday, October 22, 2020 10:19 AM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Cc:** tthadani@sfchronicle.com  
**Subject:** RE: HOMELESS SITES!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor & Board of Supervisors –  
Reading about the Homelessness problems in our great city of San Francisco  
Makes us very upset and sad.

We are native San Franciscans -- we are very proud of that title. San Francisco  
Is one of the most beautiful cities in the world. We have seen many of them  
In our travels.

Watching our lovely city becoming a Tent City is disgusting to say the least.

Then I read Trisha Thadani (Wed, 10/21/20) article in the SF Chronicle  
Stating that you have authorized more safe tent sites! And there's a picture of the site between the  
SF Library & The Asian Art Museum!

What are you and Madame Mayor doing? That really would be awful  
In many different ways.

There must be a different place more appropriate within the city away from  
the Tenderloin, and away from one of the most important areas in the  
city, around the City Hall and beautiful venues that visitors will be seeing  
in the near future.

Please, please, reconsider that Tent site.

Looking forward to your immediate response to this message.

Sincerely,  
Karen & Jim Brainerd  
San Rafael, CA

Sent from [Mail](#) for Windows 10

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Homeless Camps Shrader & Waller  
**Date:** Monday, October 19, 2020 11:44:00 AM

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**From:** Evelyn Pope Blank <blank.eve@gmail.com>  
**Sent:** Monday, October 19, 2020 10:09 AM  
**To:** PrestonStaff (BOS) <prestonstaff@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Yu, Avery (BOS) <avery.yu@sfgov.org>; Snyder, Jen (BOS) <jen.snyder@sfgov.org>  
**Cc:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>  
**Subject:** Re: Homeless Camps Shrader & Waller

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Mr Preston, Ms Yu & Ms Snyder,

Please address the email I sent last week regarding the serious public health issue that is festering on Waller & Shrader.

There are numerous homeless tents lining Waller street and the occupants are urinating (and in one instance over the weekend, vomiting), using drugs out in the open, not wearing masks and spreading garbage all over the sidewalk. People cannot walk down the street with all the trash and their occupancy here is a serious health risk.

Please let me know what you are doing to remove the homeless tents off of Waller street and into one of the MANY designated locations San Francisco has provided. Your failure to address and resolve this issue over the past 7 months is unacceptable. I look forward to your response and action plan.

Thank you,  
Eve Blank

On Tue, Oct 13, 2020 at 4:03 PM Evelyn Pope Blank <[blank.eve@gmail.com](mailto:blank.eve@gmail.com)> wrote:

Mr Preston,

Your allowance and even support of the homeless camps in our district is outrageous. There is open drug use, overflowing garbage, urination and loud music polluting our streets. None of the homeless people are wearing masks. This has been going on for 7 months without any improvement. I am writing to ask you (beg you) to manage the homeless crisis that is overtaking our district, immediately.

You have allowed a huge camp on the south side of Waller street, between Stanyan and Shrader, which grew to 3 more camps on the north side. As of 2 weeks ago we have 3 new residents around the corner on Shrader street. There is nothing to deter them or others from setting up camp here. An entire McDonald's area has been made available to be used as a homeless camp to mitigate risk during COVID. That is not at all ideal but it's understandable, why are you not working with these homeless drug users to move them either off our streets entirely or into the McDonalds space with the others?

We have children and elders on this street who are exposed to this pollution and it is an absolute health risk. There is no way for any of us to get to the park or Haight Street without passing these unmasked people. Or kids cannot ride their bikes down the sidewalk with the homeless population staggering and loitering in their path.

What is the reason for this mismanagement of our neighborhood and our property? As our supervisor, what power do you have to protect us and our homes from this?

I look forward to your response and action plan.

Best,  
Eve Blank  
415-310-7496  
734 Shrader St

**From:** [Mchugh, Eileen \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Calvillo, Angela \(BOS\)](#); [Rosenfield, Ben \(CON\)](#); [Rydstrom, Todd \(CON\)](#)  
**Subject:** Report on Sole Source Contracts  
**Date:** Wednesday, October 21, 2020 2:52:00 PM  
**Attachments:** [Clerk's Memo 10.21.2020.pdf](#)  
[Sole Source Report.pdf](#)

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Hello,

Attached is the Clerk of the Board's report on the sole source contracts received for FY 2019-20.

Thank you,

Eileen McHugh  
Executive Assistant  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102-4689  
Phone: (415) 554-7703 | Fax: (415) 554-5163  
[eileen.e.mchugh@sfgov.org](mailto:eileen.e.mchugh@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: 6-Month Report for Board File 190230  
**Date:** Wednesday, October 21, 2020 2:08:00 PM  
**Attachments:** [6-MonthReport\\_BF190230\\_Oct2020 \(ID 1205032\).pdf](#)

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**From:** Flores, Veronica (CPC) <Veronica.Flores@sfgov.org>  
**Sent:** Wednesday, October 21, 2020 9:57 AM  
**To:** Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>  
**Cc:** WONG, VICTORIA (CAT) <Victoria.Wong@sfcityatty.org>; Low, Jen (BOS) <jen.low@sfgov.org>; Quan, Daisy (BOS) <daisy.quan@sfgov.org>; Major, Erica (BOS) <erica.major@sfgov.org>  
**Subject:** 6-Month Report for Board File 190230

Dear Ms. Calvillo and Supervisor Yee,

Attached, please find the Planning Department's 6-month report for BF 190230.

Sincerely,

**Veronica Flores, Senior Planner**  
**Legislative Affairs, Office of Executive Programs**  
San Francisco Planning

**PLEASE NOTE MY NEW ADDRESS AND PHONE NUMBER AS OF AUGUST 17:**

49 South Van Ness Avenue, Suite 1400, San Francisco, CA 94103

Direct: 628.652.7525 | [www.sfplanning.org](http://www.sfplanning.org)

[San Francisco Property Information Map](#)

Due to COVID-19, San Francisco Planning is not providing any in-person services, but we are operating remotely. Our staff are available by e-mail, and the Planning and Historic Preservation Commissions are convening remotely. The public is encouraged to participate. Find more information on our services [here](#).

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: No Arrests Made After Violent Antifa Attack Hospitalizes Pro-Free Speech Demonstrators In SF  
**Date:** Wednesday, October 21, 2020 12:37:00 PM

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**From:** Josette M <jmaury08@yahoo.com>  
**Sent:** Wednesday, October 21, 2020 12:18 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Cc:** Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>  
**Subject:** No Arrests Made After Violent Antifa Attack Hospitalizes Pro-Free Speech Demonstrators In SF

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Where is the freedom of speech in this country ?

As a LEGAL immigrant living in my adopted country for over 50 years I am appalled by your idiotic decisions (defunding the police, aiding homeless to thrash our previously beautiful city, letting criminals out to kill again, giving renters the right not to pay rent (what about landlords' right to not pay mortgages ?), etc... etc....

You are all useless to protect the citizens who have the right to express opinions which do not agree with your communism ideology.

Shame on you all.

You will be voted out of office.

J. Maury



**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Reorganization of the Authority Status Update – October 21, 2020  
**Date:** Wednesday, October 21, 2020 10:28:00 AM  
**Attachments:** [Reorganization of the Housing Authority Status Update 10.21.2020.pdf](#)

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**From:** Tonia Lediju, PhD <ledijut@SFHA.ORG>  
**Sent:** Wednesday, October 21, 2020 9:30 AM  
**To:** Bruss, Andrea (MYR) <andrea.bruss@sfgov.org>; Fay, Abigail (MYR) <abigail.fay@sfgov.org>; Carnes, Chantel (MYR) <chantel.carnes@sfgov.org>; Joaquin Torres <joaquin.torres@me.com>; BOS-Supervisors <bos-supervisors@sfgov.org>  
**Cc:** Shaw, Eric (MYR) <eric.shaw@sfgov.org>  
**Subject:** Reorganization of the Authority Status Update – October 21, 2020

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good morning.

Please find attached a memorandum summarizing the key accomplishments and updates to the Reorganization of the Housing Authority of the City and County of San Francisco, dated October 21, 2020. Please forward in your respective offices as you believe best.

Thank you and please let me know if you have any questions.

Respectfully,

**Tonia Lediju, PhD**  
SF Housing Authority Transition Lead  
Acting Executive Director  
Office of the Mayor  
(415) 715-3276  
(415) 619-1936

*Clear is kind. Unclear is unkind* -- Brene' Brown, PhD



HOUSING AUTHORITY OF THE  
CITY AND COUNTY OF SAN FRANCISCO

Tonia Lediju, PhD  
Acting Executive Director  
Transition Lead

## Reorganization of the San Francisco Housing Authority

### Status Update

**TO:** Honorable Mayor London N. Breed, Mayor's Office  
Board of Supervisors

**FROM:** Tonia Lediju, Acting Executive Director and Transition Lead

**CC:** San Francisco Housing Authority Board of Commissioners

**DATE:** October 21, 2020

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The Housing Authority of the City and County of San Francisco (Authority) entered into a Memorandum of Understanding (MOU) with the City and County of San Francisco (City), dated January 18, 2020, approved by the Board of Supervisors by Resolution No. 528-19, located in File No. 190767, for the *Reorganization of the Authority*. On October 1, 2020, the U.S. Department of Housing and Urban Development (HUD) notified the Authority that it has cured its default. This memorandum summarizes:

- One open item in the MOU requiring action from the Mayor's Office and Board of Supervisors
- The Authority's key accomplishments in meeting the requirements stipulated in the MOU
- The Authority's COVID-19 initiatives

### Open Item in the MOU

#### 2.2 Appointment and Removal of Commissioners





Pursuant to the MOU, three members of the Authority's Board of Commissioners shall be recommended by motion of the Board of Supervisors. One of these members must be a tenant of the Authority age 62 or older pursuant to the California Health and Safety Code, Section 34270.1. The Mayor will appoint the individuals recommended by the Board of Supervisors no later than ten days after the Board of Supervisors approves a motion for a recommendation. For the Board of Supervisors' initial appointments to this body:

- One member should be appointed to serve a term of four years
- One member should be appointed to serve a term of three years.
- One member should be appointed to serve a term of two years.

After the initial appointment and pursuant to the California Health and Safety Code, Section 34246.5, terms will be two years for seats held by tenants of the Authority and four years for other seats. Two seats on the Board of Commissioners remain vacant pending recommendation from the Board of Supervisors. Also, the term of Commissioner Mary Ann Pikes, who holds the seat designated for a tenant of the Authority age 62 or older, expired on October 18, 2020.

## Key Accomplishments

The table below summarizes key actions the Authority has taken to meet the requirements stipulated in the MOU's Section 2.

MOU Section	Implementation Status and Key Accomplishments
2.1(a) Annual Budget	 <ul style="list-style-type: none"> <li>The Authority's fiscal year 2020-21 operating budget was: <ul style="list-style-type: none"> <li>Approved by the Authority's Board of Commissioners on September 24, 2020.</li> <li>Submitted to HUD on September 30, 2020.</li> <li>Submitted to the City as an attachment to this memorandum.</li> </ul> </li> </ul>
2.4(a) Housing Choice Voucher (HCV)	 <ul style="list-style-type: none"> <li>Selected a third-party contractor, Nan McKay &amp; Associates, through a competitive solicitation process to outsource the programmatic and financial administration functions of the Housing Choice Voucher (HCV) program.</li> <li>Entered into the contract on October 1, 2019.</li> <li>Implemented a performance management scorecard to ensure the program is implemented at a high standard.</li> <li>Implemented weekly meetings with stakeholders to create an active partnership, which ensures client outcomes are met.</li> </ul>
2.4(b) Low Rent Public Housing (LRPH)	 <ul style="list-style-type: none"> <li>Selected a third-party contractor, Eugene Burger Management Corporation (Burger Management), through a competitive solicitation process to outsource the programmatic and financial administration functions of the LRPH program.</li> <li>Entered into the contract on October 1, 2020.</li> <li>Contracts with service providers are pending. They will ensure a network of supportive services exists for residents, who will actively partner with the Authority and Burger Management.</li> <li>Due to the impacts of COVID-19, Housing Quality Standards work has been halted, delaying the renovations required to transition the Sunnydale and Potrero properties from LRPH to HCV. The Authority is working on creative solutions to restart the project by January 2021, if not sooner.</li> </ul>
2.4(c) Financial Management	 <ul style="list-style-type: none"> <li>In May 2018 outsourced day-to-day management of financial operations to BDO USA, LLP, a nationally recognized firm with extensive expertise in public housing agencies.</li> <li>The services BDO USA provides include management of the HUD voucher management system reporting, HCV program utilization forecasting using a budget process agreed upon by HUD, and other as-needed finance and accounting activities.</li> <li>As part of the transition, put key financial personnel from the City in place to oversee the day-to-day finances of the agency. This has reduced the Authority's overreliance on external consultants, which is costly. Further, it promotes uniformity in practices and builds organizational knowledge in the Authority's staff.</li> </ul>





Note:



Implemented






In progress

MOU Section	Implementation Status and Key Accomplishments
2.5 Procurement and Contract Management	 <ul style="list-style-type: none"> <li>The Transition Team, including representatives of the Office of the Controller, oversees all procurement and contract operations to ensure compliance and consistency with city practices and procedures and HUD requirements.</li> <li>Collaborated with the Mayor's Office of Housing and Community Development on the procurement of the HCV and LRPB contractors and with a consultant with expertise in HUD procurement requirements.</li> <li>Closely monitor contract spending to maximize the Authority's operational and financial performance and ensure timely renewal of contracts.</li> </ul>
2.6 Shared Services	 <ul style="list-style-type: none"> <li>Continuing to explore options for a shared services model in which city departments provide the Authority with services and expertise that support its essential functions, which may include, but not be limited to, information technology, human resources, purchasing, real estate, and financial systems and oversight.</li> <li>Will develop—in consultation with the Mayor's Office of Housing and Community Development, the Office of the Controller, and the General Services Agency—a schedule for the possible integration of systems, processes, and policies with the City by the deadline of one year after the MOU's effective date, or January 18, 2021.</li> </ul>
2.7 Non-Housing Assets	 <ul style="list-style-type: none"> <li>Completed the physical inventory of its non-housing real property, vehicles, equipment, and other assets used to support operations.</li> <li>Implemented a centralized warehouse for more efficient inventory management and control.</li> <li>In collaboration with the Office of the Controller, completed network penetration testing of the Authority's network and system infrastructure. Will continue to maintain and enhance the Authority's cybersecurity program consistent with city policies.</li> <li>Disposing of the Authority's inoperable vehicles.</li> <li>Will submit to the Office of the Controller a schedule for establishing non-housing assets needed for its restructured operations, disposing of non-housing assets no longer needed, and executing any agreements needed to use city property by the deadline of one year after the MOU's effective date, or January 18, 2021.</li> </ul>
2.8 Bylaws	 <ul style="list-style-type: none"> <li>On November 21, 2019, the Authority's Board of Commissioners passed the resolution approving the MOU on the Authority's reorganization and granting authority to the City through the Mayor and the Mayor's Office of Housing and Community Development to take actions regarding the Authority's governance, administration, and operations.</li> </ul>

Note:

 Implemented  In progress

MOU Section	Implementation Status and Key Accomplishments
2.8 Bylaws	 <ul style="list-style-type: none"> <li>On November 21, 2019, the Authority's Board of Commissioners passed the resolution approving the MOU on the Authority's reorganization and granting authority to the City through the Mayor and the Mayor's Office of Housing and Community Development to take actions regarding the Authority's governance, administration, and operations.</li> </ul>
2.9 Employee Transition	 <ul style="list-style-type: none"> <li>Provided all legally required notices to 70 affected employees and their exclusive bargaining representatives.</li> <li>In collaboration with the City, developed and offered severance packages and assistance in identifying and accessing city job opportunities.</li> <li>Worked closely with the City's Department of Human Resources to provide career assistance.</li> <li>As of September 2020, 20 former employees of the Authority are employed with the City.</li> </ul>
2.10 Voucher Shortfall	 <ul style="list-style-type: none"> <li>Met monthly with HUD to ensure adequate financial projections and analyze spending scenarios to better inform future decisions and optimize the HCV program. Continue to work with HUD to improve program operations and the voucher utilization rate.</li> <li>Implemented all controls the Authority needs to be aware of its shortfall position at any time. Applied for HUD shortfall set-aside funds for calendar year 2020, which will allow as many families as possible to continue to receive assistance.</li> </ul>

Note:



Implemented



In progress

## COVID-19 Initiatives

The Authority has taken important steps to ensure the health and safety of its residents and staff during the COVID-19 pandemic. Key initiatives are summarized in the table below.

Initiative	Description
Food Security	<ul style="list-style-type: none"> <li>To help support the food security of San Franciscans, on June 1, 2020, the Department of Public Health gave the Authority a \$300,000 emergency food support grant.</li> <li>Using grant proceeds, since April 2020, provided groceries weekly to 12,000 households at 46 sites.</li> <li>Helped coordinate and deliver approximately 1,500 hot meals to Sunnydale and Potrero, which supplemented deliveries from the World Central Kitchen.</li> <li>In partnership with the Department of Children, Youth and Their Families, delivered 1,200 well-balanced, nutritious meals weekly to families with children at Plaza East, Bernal Dwellings, and Hayes Valley. (Amid this crisis, the meals children usually eat at school have stopped, so delivering vital nutrition during this time is critical.)</li> </ul>

Initiative	Description
Personal Protective Equipment (PPE) and Household Cleaning Supplies	<ul style="list-style-type: none"><li>• Distributed household cleaning products, paper products, and PPE to residents weekly. Supplies distributed include:<ul style="list-style-type: none"><li>○ Over 2,400 bottles of household cleaning products, such as bleach, laundry detergent, and multi-purpose cleaning solutions</li><li>○ Over 12,000 rolls of toilet paper and paper towels</li><li>○ 10,000 bottles of hand sanitizer</li><li>○ 30,000 masks</li><li>○ 1,500 thermometers</li><li>○ 24,000 pairs of gloves</li><li>○ 4,500 hygiene products, such as toothbrushes, toothpaste, deodorant, body soap, and antibacterial hand soap</li></ul></li></ul>
Help a Mother Out Initiative	<ul style="list-style-type: none"><li>• In collaboration with Help a Mother Out, provide 500 diaper boxes (between 88 and 168 diapers per box) monthly to families with children under age three.</li></ul>
Distance Learning	<ul style="list-style-type: none"><li>• In collaboration with HOPE SF and the Human Rights Commission, purchased 500 Chromebooks for children to able to engage fully in distance learning. Additional families from Plaza East, Westside Courts, Robert B. Pitts, Bernal, and Hayes Valley will participate in this program.</li><li>• Purchased 75 laptops for recent public housing high school graduates heading to college. These have been distributed to youth in our communities.</li><li>• Partnered with the Department of Technology to ensure access to high-speed internet for all at our sites.</li><li>• Partnered with MOHCD to facilitate and support residents of Sunnydale and Potrero to receive affordable, robust internet connectivity and technology support.</li></ul>
Employee Health and Safety	<ul style="list-style-type: none"><li>• Implemented site protocols for sanitizing, cleaning of vehicles and workspaces, social distancing, PPE for staff onsite and daily monitoring of employees' stability and wellness.</li><li>• All staff working on site are provided PPE, including gloves, masks, disinfectants, face shields, Tyvek suits, goggles, hard hats, and ear plugs, as needed.</li></ul>

Should you need additional information, please contact me at [ledijut@sfha.org](mailto:ledijut@sfha.org) or (415) 715-3276.

#### Attachments

- U.S. Department of Housing and Urban Development's Determination of Cure Letter
- Authority Fiscal Year 2020-21 Operating Budget



ASSISTANT SECRETARY FOR  
PUBLIC AND INDIAN HOUSING

**U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**  
WASHINGTON, DC 20410-5000

September 30, 2020

Dr. Tonia Lediju  
Acting Executive Director  
San Francisco Housing Authority  
1815 Egbert Avenue  
San Francisco, CA 94124-2519

Dear Dr. Lediju:

The Department of Housing and Urban Development (HUD) has determined that the San Francisco Housing Authority (SFHA) has cured its default for both its Housing Choice Voucher (HCV) Annual Contributions Contract (HCV-ACC) (Exhibit 1) and its Low Rent Public Housing (LRPH) Consolidated Annual Contributions Contract (LRPH-ACC) (Exhibit 2), which default was established in the March 7, 2019, letter, "Determination of the San Francisco Housing Authority (CA001) HCV ACC and LRPH ACC Default Effective March 7, 2019." Specifically, HUD has determined that SFHA has cured the default identified as a result of its breach of the HCV ACC paragraphs 10 and 14 and the LRPH ACC paragraph 5.

Over the past two years, both SFHA and the City of San Francisco (City) have worked diligently through a Memorandum of Understanding (MOU) – in partnership with HUD – to cure the default of the HCV ACC and LRPH ACC, bring SFHA into compliance, and identify a strategy for moving the agency forward through a transfer of the HCV program and LRPH program to the City.

To cure SFHA's default of the HCV ACC and LRPH ACC as stated in HUD's letter to San Francisco on March 7, 2019, HUD required a number of actions. SFHA has successfully cured the default by completing the following actions:

- i. SFHA has successfully provided an MOU to HUD outlining a scheduled plan for the City's assumption of all programmatic and financial functions of SFHA's HCV and LRPH programs. The MOU also identified plans for outsourcing financial and programmatic services for the HCV and LRPH programs to third-party entities.
- ii. SFHA has successfully outsourced its finances to a third-party entity in order to implement all corrective actions identified in the report that resulted from the 2019 Financial Management Review conducted by HUD's Quality Assurance Division (QAD). The third-party entity is bringing SFHA's accounting practices into compliance with 24 CFR § 5.801 Uniform Financial Reporting Standards.

- iii. SFHA successfully outsourced its HCV program to a third-party entity that has assumed all responsibilities pertaining but not limited to financial management, program management, waitlist admissions, inspections, eligibility determinations, and lease and grievance procedures.
- iv. SFHA successfully outsourced its LRPD division to a third-party entity that has assumed all responsibilities pertaining but not limited to financial management, program management, waitlist admissions, inspections, eligibility determinations, and lease and grievance procedures.
- v. SFHA, in partnership with the City's and third-party entities, is implementing all corrective actions and continues to close findings identified in the 2019 QAD report. This includes implementing controls to ensure accurate reporting and accounting practices.

Based on the actions stated above, HUD has determined that SFHA has cured its default of its HCV ACC and LRPD ACC effective the date of this letter. SFHA's cure does not in any way preclude HUD's mandating that SFHA immediately address any future finding of ACC breach or default or its taking any future action related to SFHA's HCV or LRPD program as HUD deems appropriate, including the items that are identified in recommendations (i) through (v) above.

To remain in compliance of its HCV and LRPD ACCs, HUD strongly encourages SFHA to adopt, at a minimum, the following HUD recommendations and continue to address several key items:

- i. The City and SFHA continue to retain an MOU between them to operate SFHA on a daily basis. Any updates to this MOU should continue daily management oversight by the City to SFHA, including, but not limited to financial, operational, and technical assistance.
- ii. The City and SFHA continue to outsource the operation of the HCV program.
- iii. The City and SFHA continue to complete action items identified in the 2020 High Performer Plan including but not limited to repositioning efforts of the low rent public housing portfolio.
- iv. SFHA continues to work with its third-party finance division to support SFHA in the timely completion of the 2020 unaudited financials and to ensure that they are uploaded timely to REAC FASS-PHA by November 30, 2020, and for the preparation and completion of the 2020 audited financials to REAC FASS-PHA by June 30, 2021.
- v. The City and SFHA continue working with the QAD to implement the corrective action plans resulting from the 2019 QAD report to improve the operations of the HCV program.



HUD appreciates your leadership and the level of effort that the City and SFHA have undertaken since March 7, 2019, to resolve the default relative to SFHA's HCV and LRPH ACCs. HUD acknowledges that this was due to the relationship among the Department and all other parties and the shared goal to improve the HCV and LRPH programs in San Francisco.

Should you have any questions, please contact Gerard Windt, Director, San Francisco Office of Public Housing, at 415-489-6444.

Sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'R' followed by a horizontal line extending to the right.

R. Hunter Kurtz  
Assistant Secretary for  
Public and Indian Housing

cc:

The Honorable London N. Breed, Mayor of the City of San Francisco  
Mr. Joaquín Torres, Board Chair of San Francisco Housing Authority

Internal HUD Distribution:						
Identification Lines:						
Correspondence Code	Originator PQ	Concurrence PQ	Concurrence PQ	Concurrence PQ	Concurrence PQ	Concurrence PQ
Name	Sapna Talati	Trevor Auser	Gerard Windt	Felicia Gaither for Marcie Chavez	Deborah Farson	Adrienne Datcher
Date	/s/9/22/2020			/s/9/25/2020	/9/25/2020	
Correspondence Code	Concurrence PQ	Concurrence CAHBB	Concurrence PX	Concurrence PI	Concurrence PE	Concurrence PE
Name	Felicia Gaither, DAS	David Reizes	David Vargas, DAS	Robert Mulderig, DAS	Steven Durham	Danielle L. Bastarache, DAS
Date	/s/9/25/2020			/s/9/28/2020		
Correspondence Code	Concurrence PCA	Concurrence P	Concurrence	Concurrence	Concurrence	Concurrence
Name	Cynthia Jones for D. Mungo	Dominique Blom, GDAS	Mary Margaret Jenkins			
Date	/s/9/28/2020	DB 9/28/20				

**SAN FRANCISCO HOUSING AUTHORITY  
FY 2021 OPERATING BUDGET SUMMARY**

LINE/DESCRIPTION	PUBLIC HOUSING			HOPE VI AMPS			COCC			HOUSING CHOICE VOUCHERS		
	FY 2021 PROPOSED	FY 2020 APPROVED	CHANGE	FY 2021 PROPOSED	FY 2020 APPROVED	CHANGE	FY 2021 PROPOSED	FY 2020 APPROVED	CHANGE	FY 2021 PROPOSED	FY 2020 APPROVED	CHANGE
<b>REVENUES</b>												
1 70500 Total Tenant Revenue	\$ 5,438,257	\$ 3,454,804	\$ 1,983,453	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2 70600 HUD PHA Operating Grants / CFP	9,988,608	9,993,012	(4,404)	2,605,011	3,933,475	(1,328,464)	-	-	-	15,348,096	14,172,733	1,175,363
3 70710 Management / Bookkeeping Fees	-	-	-	-	-	-	5,348,640	4,819,624	529,016	-	-	-
4 70740 Front Line Service Fee	-	-	-	-	-	-	-	5,689,290	(5,689,290)	-	-	-
5 71200 Mortgage Int Inc / Residual Receipts	8,082,837	8,082,837	-	-	-	-	4,558,582	8,258,582	(3,700,000)	-	-	-
6 99999 Interest Accrued but not Received	(7,962,837)	(7,962,837)	-	-	-	-	(4,258,582)	(4,258,582)	-	-	-	-
7 71500 Other Revenue	21,192	36,200	(15,008)	-	-	-	4,796,796	1,575,000	3,221,796	5,401,608	3,014,100	2,387,508
8 12767 Interfund Repayment Agreement	-	-	-	-	-	-	-	-	-	-	-	-
9 98100 Capital Grants	4,305,276	3,674,628	630,648	-	-	-	-	-	-	-	-	-
10 72000 Use of Reserves	-	205,601	(205,601)	-	-	-	-	2,526,421	(2,526,421)	-	2,207,914	(2,207,914)
11 TOTAL REVENUES	\$ 19,873,333	\$ 17,484,245	\$ 2,389,088	\$ 2,605,011	\$ 3,933,475	\$ (1,328,464)	\$ 10,445,436	\$ 18,610,335	\$ (8,164,899)	\$ 20,749,704	\$ 19,394,747	\$ 1,354,957
<b>12 OPERATING EXPENSES</b>												
13 91100 / 91500 Administrative Salaries & Benefits	1,410,623	870,773	539,850	-	-	-	6,174,552	5,465,218	709,334	-	-	-
14 91200 / 91700 Auditing & Legal Fees	247,784	79,968	167,816	-	-	-	185,000	347,481	(162,481)	422,500	66,900	355,600
15 91300 / 91310 Management / Bookkeeping Fees	932,580	1,336,184	(403,604)	103,297	104,035	(738)	-	-	-	4,285,195	3,319,933	965,262
16 91400 - 91900 Other Administrative Fees	47,210	192,946	(145,736)	-	-	-	2,222,058	2,764,425	(542,367)	15,896,809	13,800,000	2,096,809
17 92500 Total Tenant Services	19,411	50,000	(30,589)	9,600	15,000	(5,400)	-	-	-	-	-	-
18 93000 Total Utilities	4,412,349	4,388,281	24,068	-	-	-	74,042	131,714	(57,672)	109,200	-	109,200
19 94100 Ordinary Maint/Operations - Labor & Benefits	8,735,607	2,090,487	6,645,120	-	-	-	11,260	5,216,123	(5,204,863)	-	-	-
20 94200 Ordinary Maint/Operations - Materials	316,260	167,000	149,260	-	-	-	112,910	135,186	(22,276)	-	-	-
21 94300 Frontline Service Fees	-	5,689,290	(5,689,290)	-	-	-	-	-	-	-	-	-
22 94300 Ordinary Maint/Operations - Contracts	1,391,520	1,071,298	320,222	-	-	-	85,320	98,365	(13,045)	36,000	-	36,000
23 95000 Total Protective Services	531,212	590,254	(59,042)	-	-	-	72,000	84,000	(12,000)	-	-	-
24 96000 Total Other General Expenses	30,105	100,407	(70,302)	2,344,512	3,382,890	(1,038,378)	675,310	648,855	26,455	-	-	-
25 96100 Workers' Comp Insurance Premiums	783,692	743,787	39,905	-	-	-	439,439	896,293	(456,854)	-	-	-
26 96100 Other Insurance Premiums	776,630	862,217	(85,587)	-	-	-	393,545	327,589	65,956	-	-	-
27 96400 Bad Debt - Tenant Rents	238,350	310,009	(71,659)	-	-	-	-	-	-	-	-	-
28 96700 Total Interest Expense & Amortization	-	-	-	-	-	-	-	-	-	-	-	-
29 96900 TOTAL OPERATING EXPENSES	\$ 19,873,333	\$ 18,542,901	\$ 1,330,432	\$ 2,457,409	\$ 3,501,925	\$ (1,044,516)	\$ 10,445,436	\$ 16,115,249	\$ (5,669,814)	\$ 20,749,704	\$ 17,186,833	\$ 3,562,871
30 97000 EXCESS OF OPER REV OVER OPER EXP	\$ (0)	\$ (1,058,656)	\$ 1,058,656	\$ 147,602	\$ 431,550	\$ (283,948)	\$ 0	\$ 2,495,086	\$ (2,495,085)	\$ -	\$ 2,207,914	\$ (2,207,914)
<b>31 NON-OPERATING EXPENSES</b>												
32 96800 Severance Payments	-	205,601	(205,601)	-	-	-	-	2,526,421	(2,526,421)	-	2,207,914	(2,207,914)
33 97200 Employee Impact Fee / Accrued Comp Abs	-	-	-	-	-	-	-	-	-	-	-	-
34 98100 Interfund Repayment Agreement	-	-	-	-	-	-	-	-	-	-	-	-
35 TOTAL NON-OPERATING EXPENSES	\$ -	\$ 205,601	(205,601)	\$ -	\$ -	-	\$ -	\$ 2,526,421	(2,526,421)	\$ -	\$ 2,207,914	(2,207,914)
36 NET RECEIPTS (DEFICIT)	\$ (0)	\$ (1,264,257)	\$ 1,264,257	\$ 147,602	\$ 431,550	\$ (283,949)	\$ 0	\$ (31,335)	\$ 31,335	\$ -	\$ -	\$ -

**SAN FRANCISCO HOUSING AUTHORITY  
FY 2021 OPERATING BUDGET SUMMARY**

LINE/DESCRIPTION	MOD/REHAB			SRO			PHA WIDE		
	FY 2021 PROPOSED	FY 2020 APPROVED	CHANGE	FY 2021 PROPOSED	FY 2020 APPROVED	CHANGE	FY 2021 PROPOSED	FY 2020 APPROVED	CHANGE
<b>REVENUES</b>									
1 70500 Total Tenant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,438,257	\$ 3,454,804	\$ 1,983,453
2 70600 HUD PHA Operating Grants / CFP	132,120	133,790	(1,670)	-	208,891	(208,891)	28,073,835	28,441,901	(368,066)
3 70710 Management / Bookkeeping Fees	-	-	-	-	-	-	5,348,640	4,819,624	529,016
4 70740 Front Line Service Fee	-	-	-	-	-	-	-	5,689,290	(5,689,290)
5 71200 Mortgage Int Inc / Residual Receipts	-	-	-	-	-	-	12,641,419	16,341,419	(3,700,000)
6 99999 Interest Accrued but not Received	-	-	-	-	-	-	(12,221,419)	(12,221,419)	-
7 71500 Other Revenue	-	-	-	-	-	-	10,219,596	4,625,300	5,594,296
8 12767 Interfund Repayment Agreement	-	-	-	-	-	-	-	-	-
9 98100 Capital Grants	-	-	-	-	-	-	4,305,276	3,674,628	630,648
10 72000 Use of Reserves	-	-	-	-	-	-	-	4,939,936	(4,939,936)
11 TOTAL REVENUES	\$ 132,120	\$ 133,790	\$ (1,670)	\$ -	\$ 208,891	\$ (208,891)	\$ 53,805,604	\$ 59,765,483	\$ (5,959,879)
<b>12 OPERATING EXPENSES</b>									
13 91100 / 91500 Administrative Salaries & Benefits	-	-	-	-	-	-	7,585,175	6,335,991	1,249,184
14 91200 / 91700 Auditing & Legal Fees	-	503	(503)	-	817	(817)	855,284	495,669	359,615
15 91300 / 91310 Management / Bookkeeping Fees	27,557	28,138	(581)	-	31,334	(31,334)	5,348,629	4,819,624	529,005
16 91400 - 91900 Other Administrative Fees	-	-	-	-	-	-	18,166,077	16,757,371	1,408,706
17 92500 Total Tenant Services	-	-	-	-	-	-	29,011	65,000	(35,989)
18 93000 Total Utilities	-	-	-	-	-	-	4,595,591	4,519,995	75,596
19 94100 Ordinary Maint/Operations - Labor & Benefits	-	-	-	-	-	-	8,746,867	7,306,610	1,440,257
20 94200 Ordinary Maint/Operations - Materials	-	-	-	-	-	-	429,170	302,186	126,984
21 94300 Frontline Service Fees	-	-	-	-	-	-	-	5,689,290	(5,689,290)
22 94300 Ordinary Maint/Operations - Contracts	-	-	-	-	-	-	1,512,840	1,169,663	343,177
23 95000 Total Protective Services	-	-	-	-	-	-	603,212	674,254	(71,042)
24 96000 Total Other General Expenses	-	-	-	-	-	-	3,049,927	4,132,152	(1,082,225)
25 96100 Workers' Comp Insurance Premiums	-	-	-	-	-	-	1,223,131	1,640,080	(416,949)
26 96100 Other Insurance Premiums	-	-	-	-	-	-	1,170,175	1,189,806	(19,631)
27 96400 Bad Debt - Tenant Rents	-	-	-	-	-	-	238,350	310,009	(71,659)
28 96700 Total Interest Expense & Amortization	-	-	-	-	-	-	-	-	-
29 96900 TOTAL OPERATING EXPENSES	\$ 27,557	\$ 28,641	\$ (1,084)	\$ -	\$ 32,151	\$ (32,151)	\$ 53,553,439	\$ 55,407,700	\$ (1,854,261)
30 97000 EXCESS OF OPER REV OVER OPER EXP	\$ 104,563	\$ 105,149	\$ (586)	\$ -	\$ 176,740	\$ (176,740)	\$ 252,165	\$ 4,357,783	\$ (4,105,618)
<b>31 NON-OPERATING EXPENSES</b>									
32 96800 Severance Payments	-	-	-	-	-	-	-	4,939,936	(4,939,936)
33 97200 Employee Impact Fee / Accrued Comp Abs	-	-	-	-	-	-	-	-	-
34 98100 Interfund Repayment Agreement	-	-	-	-	-	-	-	-	-
35 TOTAL NON-OPERATING EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,939,936	\$ (4,939,936)
36 NET RECEIPTS (DEFICIT)	\$ 104,563	\$ 105,149	\$ (586)	\$ -	\$ 176,740	\$ (176,740)	\$ 252,165	\$ (582,153)	\$ 834,318

**From:** [Board of Supervisors. \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Rescheduled: Policy Advisory Committee Meeting moved to 11/12  
**Date:** Wednesday, October 21, 2020 8:00:00 AM

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**From:** Jamey Frank <jameyfrank@me.com>  
**Sent:** Tuesday, October 20, 2020 6:35 PM  
**To:** Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Temprano, Tom (BOS) <tom.temprano@sfgov.org>  
**Cc:** Mari Eliza <zrants@gmail.com>  
**Subject:** Fwd: Rescheduled: Policy Advisory Committee Meeting moved to 11/12

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor and Supervisors,

The CTA proposal as a cruel joke. Downtown is a total ghost town, and no one's coming back anytime soon. Proposals like this just crush local businesses, and simply punish commuters that have no other choice but to drive through to get to the freeway.

And with Muni all but shut down, what is the alternative?  
Can you please stop punishing people who have no other way to get around?

Sincerely,

--Jamey Frank

I voted 2020

Begin forwarded message:

**From:** Colin Dentel-Post <[congestion-pricing@sfcta.org](mailto:congestion-pricing@sfcta.org)>  
**Date:** October 20, 2020 at 5:49:19 PM PDT  
**To:** [jameyfrank@me.com](mailto:jameyfrank@me.com)  
**Subject:** Rescheduled: Policy Advisory Committee Meeting moved to 11/12  
**Reply-To:** Colin Dentel-Post <[congestion-pricing@sfcta.org](mailto:congestion-pricing@sfcta.org)>



# Downtown Congestion Pricing Study

The upcoming Policy Advisory Committee meeting previously scheduled for this Thursday has been rescheduled due to requests from committee members.

**The meeting is now scheduled for Thursday, November 12th, 2020. We apologize for any inconvenience.**

## **Virtual Policy Advisory Committee Meeting**

Thursday, November 12th

6:00 p.m. - 8:00 p.m.

[See agenda and meeting materials](#)

## **Background**

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Amid the global pandemic, San Francisco's first priority has been to keep our communities safe and healthy. At the start of the pandemic, congestion had mostly vanished, but we're already starting to see it increase again. The future is uncertain, but in the past, San Francisco's economy has been resilient. Without intervention we expect a rebounding economy to bring the return of congestion and its negative impacts. The pandemic is spurring cities to think about the kind of future they want. The work we do now can help us plan and prepare for the recovery.

The Transportation Authority is conducting a study to explore how a fee to drive into downtown/SoMa during busy hours could get traffic moving, increase street safety, clean the air, and make our transportation system more equitable. This is a strategy called congestion pricing.

Through spring 2021, we will partner with community members to shape and assess various scenarios for what a downtown congestion pricing program could look like. We expect to bring a final recommendation to our board for consideration in spring 2021.

## Ways you can get involved

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### 1. Watch a 15-minute presentation.

[Watch a 15-minute overview](#) from our project manager Colin Dentel-Post.

### 2. Have us present to your community group.

If your community group is interested in learning more about downtown congestion pricing, our project team is available to present to your organization virtually. You can [request a presentation](#) and we will be in touch.

### 3. Visit our website to learn about congestion pricing.

[Our project webpage](#) features updates and opportunities to get involved.

### 4. Stay tuned via email.

If you received this email directly, you are signed up to receive project updates.

If this email was forwarded to you: [Sign up for email updates here](#).

Feel free to reach out to me or our project team if you have questions:

[congestion-pricing@sfcta.org](mailto:congestion-pricing@sfcta.org).

We look forward to continuing to work with you to shape this study.

Colin Dentel-Post  
Senior Transportation Planner  
San Francisco County Transportation Authority



[Add us to your address book](#)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**From:** [Mchugh, Eileen \(BOS\)](#)  
**To:** [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)  
**Subject:** FW: update to Health Officer Letter re: Permits for Outdoor Gatherings  
**Date:** Friday, October 16, 2020 11:51:00 AM  
**Attachments:** [Aragon 10.15 Ltr-signed.pdf](#)

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Hello,

Please see the attached letter from the Health Officer regarding Outdoor Gatherings.

Thank you,

Eileen McHugh  
Executive Assistant  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102-4689  
Phone: (415) 554-5184 | Fax: (415) 554-5163  
[eileen.e.mchugh@sfgov.org](mailto:eileen.e.mchugh@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

---

**From:** Balido, Jeannie (DPH) <jeannie.balido@sfdph.org> **On Behalf Of** Aragon, Tomas (DPH)  
**Sent:** Thursday, October 15, 2020 10:15 PM  
**To:** MYR-ALL Department Heads <MYR-All.DepartmentHeads@sfgov.org>  
**Cc:** Colfax, Grant (DPH) <grant.colfax@sfdph.org>; Bobba, Naveena (DPH) <naveena.bobba@sfdph.org>; Power, Andres (MYR) <andres.power@sfgov.org>; Cretan, Jeff (MYR) <jeff.cretan@sfgov.org>; Patil, Sneha (DPH) <sneha.patil@sfdph.org>; Pojman, Natalie (DPH) <natalie.pojman@sfdph.org>; Hussey, Deirdre (PRT) <deirdre.hussey@sfdph.org>; Williams, Troy (DPH) <troy.williams@sfdph.org>; Siador, Christine (DPH) <christine.siador@sfdph.org>  
**Subject:** update to Health Officer Letter re: Permits for Outdoor Gatherings

Dear City Department Heads,

Please find attached a letter from the Health Officer that addresses his earlier letter sent on 10/15/20 regarding the Permits for Outdoor Gatherings.

Thanks!  
Jeannie

Tomás

--

Tomás J. Aragón, MD, DrPH  
415-635-5142 (cell); 415-554-2898 (office)  
Health Officer, City & County of San Francisco  
Director, Population Health Division (PHD)  
San Francisco Department of Public Health  
101 Grove St., Rm 308, SF CA 94102  
web: <http://healthofficersf.us> (learn more...)

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*"Radical transformational leadership is leading change from the universal values of dignity, equity, compassion and humility to transform self, people, systems and cultures towards equity, antiracism and sustainable results."*

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**ORDER OF THE HEALTH OFFICER No. C19-07k**

**ORDER OF THE HEALTH OFFICER  
OF THE CITY AND COUNTY OF SAN FRANCISCO  
DIRECTING ALL INDIVIDUALS IN THE COUNTY TO CONTINUE  
STAYING SAFER AT THEIR PLACES OF RESIDENCE TO THE  
EXTENT THEY CAN EXCEPT FOR IDENTIFIED NEEDS AND  
ACTIVITIES, AND TO FOLLOW HEALTH RISK REDUCTION  
MEASURES OUTSIDE THEIR RESIDENCES; URGING GOVERNMENT  
AGENCIES TO PROVIDE SHELTER AND SANITATION FACILITIES  
TO INDIVIDUALS EXPERIENCING HOMELESSNESS; REQUIRING  
ALL BUSINESSES AND RECREATION FACILITIES THAT ARE  
ALLOWED TO OPERATE TO IMPLEMENT HEALTH RISK  
REDUCTION MEASURES; AND DIRECTING ALL BUSINESSES,  
FACILITY OPERATORS, AND GOVERNMENTAL AGENCIES TO  
CONTINUE THE TEMPORARY CLOSURE OF ALL OPERATIONS  
THAT ARE NOT YET SAFE ENOUGH TO RESUME**

**(STAY SAFER AT HOME)**

DATE OF ORDER: October 20, 2020

**Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code § 120295, *et seq.*; California Penal Code §§ 69, 148(a)(1); and San Francisco Administrative Code § 7.17(b))**

Summary: On February 25, 2020 the Mayor of the City and County of San Francisco (the “County”) declared a state of emergency to prepare for coronavirus disease 2019 (“COVID-19”). On March 5, 2020 there was the first reported case of COVID-19 in the County. On March 16, 2020 the County and five other Bay Area counties and the City of Berkeley, working together, were the first in the State to implement shelter-in-place orders in a collective effort to reduce the impact of the virus that causes COVID-19. That virus is easily transmitted, especially indoors or in group settings, and the disease can be extremely serious. It can require long hospital stays, and in some instances cause long-term health consequences or death. It can impact not only those who are older or have underlying health conditions and known to be at high risk, but also other people, regardless of age. And a major risk remains the spread of the virus that causes COVID-19 through asymptomatic and pre-symptomatic carriers, people who can spread the disease but do not even know they are infected and contagious. The spread of disease is a global pandemic causing untold societal, social, and economic harm.



**ORDER OF THE HEALTH OFFICER No. C19-07k**

Initially the shelter-in-place orders generally required individuals to stay in their residences except for essential needs like grocery shopping, working in essential businesses, providing essential government functions, or engaging in essential travel. Over time, and based on health data and a risk analysis, the County allowed the phased resumption of some businesses and activities, consistent with the roadmap that the State has established under its order. For instance, the County allowed businesses that had operated primarily outdoors before March 16, 2020, to resume outdoor business activities, and the County has allowed many outdoor recreation activities that do not involve physical contact or shared equipment. Later, the County allowed additional categories of businesses and activities to resume, such as outdoor dining, curbside pick-up, and in-store retail, with other businesses and activities to be added over time when safe to do so.

Through this gradual reopening process the County has adopted risk reduction measures for individuals and businesses as further described below. Beginning on April 17, 2020 and based on increasing evidence that face coverings help protect against the spread of the virus, the County adopted a requirement for people to wear face coverings. That requirement has since been updated to expand the requirement to most settings outside people's residences. The County Health Officer has also issued best practices health directives for a number of businesses and activities, and the County Department of Public Health has issued companion guidance documents.

Meanwhile, in March 2020 after the County and neighboring jurisdictions adopted their shelter-in-place orders, the State adopted its own shelter-in-place order that applied throughout California. And in mid-April 2020 the State established a four-stage roadmap for reopening that sets a baseline for all counties in California and allows counties to go at a slower pace. The State has continued to revise its roadmap. Consistent with the State roadmap, the County created its own phased reopening plan. The County's plan provides for the incremental resumption of certain business and other activities to gradually increase the volume of person-to-person contact to help contain the risk of a surge in COVID-19 cases in the County and the region. The County's plan is available online at <https://sf.gov/topics/reopening>.

Because of the density of San Francisco and local health conditions, the County has moved more cautiously than the State otherwise allows. To help further protect workers and the public and give both more confidence in resuming day-to-day activities, the County has imposed health and safety measures that are more restrictive than the State's industry guidelines. In late June 2020, the County Health Officer, with support from the County Board of Supervisors, applied for and received a variance from the State to allow the County more flexibility in its decision-making on the phases of reopening. As long as the County makes progress on ways to contain virus transmission and health-based risk considerations support doing so, the Health Officer will allow additional business and other activities under a phased, incremental process, to provide for a safer economic recovery.



**ORDER OF THE HEALTH OFFICER No. C19-07k**

Our collective effort has had a positive impact on limiting the spread of the virus. Early on the County, along with the other Bay Area jurisdictions, were able to bend the curve and preserve hospital capacity. The County continues to work on building up its testing, case finding, case investigation, contact tracing capacity, and resources to protect vulnerable populations and address outbreaks. Still, the severe danger the virus poses to the health and welfare of all continues, we need to be vigilant and there remains a continuing risk of a surge that will overwhelm the capacity of our hospital system. Also, while the search continues, treatments for the disease are limited and a vaccine is not yet generally available. The vast majority of the population remains susceptible to infection, and local conditions could rapidly worsen if reopening steps are taken too quickly or if people fail to safely modify their behavior, including wearing face coverings, adhering to social distancing requirements, and avoiding gatherings.

Indeed back in July 2020 the County and the region experienced a second surge in infections and hospitalizations, and took appropriate steps to respond, including pausing the reopening process. Along with all the other counties in the Bay Area, the County was placed on the State monitoring list and temporarily suspended certain additional business activities as required by the State Health Officer. On August 28, 2020 the State adopted a new four-tiered, color-coded framework to guide reopening statewide. As before counties can be more restrictive than this State framework.

Under California's Blueprint for a Safer Economy the State initially assigned the County to the second most restrictive tier, substantial (red). On September 30, with improving case rates, the County advanced a tier to moderate (orange). Beginning on October 20, 2020, based on the State's new health equity metric, the State designated the County's risk of COVID-19 community transmission to be in the minimal (yellow) tier, accelerating San Francisco to the least restrictive tier. Most of the surrounding Bay Area counties have been designated the red tier (the second most restrictive tier) or orange tier (the second least restrictive tier). The County is continuing its reopening process in a measured, data-driven way, based on local health indicators, and will initially be guided largely by the restrictions that apply to the Bay Area region as a whole.

We are going to have to live with the threat of the virus for many months to come. And for us to be able to continue to reopen in-person schools as well as re-open and expand business and other activities and promote the recovery of our economy, we are all going to have to take responsibility to act safely, including wearing face coverings, keeping at least six feet from others who are not in our household, washing our hands frequently, conducting activities outdoors rather than indoors where possible and minimizing gatherings. We are all in this together, and each of us is going to have to make sacrifices for the good of the community as a whole, including for our most vulnerable members.

On August 14, 2020 the County shifted away from the prior shelter in place order and this Order continues that shift. In particular, the County will continue to focus more on risk reduction while as the same time keeping to an incremental, health-data-driven plan for resuming business and other activity. This Order sets forth the local health data



**ORDER OF THE HEALTH OFFICER No. C19-07k**

framework that will guide the Health Officer’s “gating” decisions about whether to move forward with phases to reopen businesses and resume activities and otherwise modify this Order. Gating criteria are the benchmarks that, when met, will allow the County to move through the gate to the next level of reopening. In connection with those changes to the gating framework, this Order details the risk criteria that the Health Officer will apply to reopening decisions for specific business sectors and other activities. Those risk factors, described in more detail in the Order, include: the ability to modify behavior to reduce the risk; avoidance of risky activities; the nature of the setting; mixing of households; the number and nature of contacts; and the modification potential for the activity.

This Order includes the following requirements, and you should review the Order itself for additional details.

General Requirements. The Order:

- Urges all residents in the County to reduce the risk of COVID-19 transmission by staying in their residences to the extent possible and minimizing trips and activities outside the home;
- Allows people to engage in listed activities, including, for example, working for or going to the businesses listed below and certain governmental and essential infrastructure activities, as well as engaging in essential activities, outdoor activities, certain additional activities, and travel related to those activities;
- Urges older individuals and others who have serious underlying health conditions to remain home other than essential needs;
- Continues to require everyone to wear face coverings while outside their residences, subject to limited exceptions;
- Continues to require everyone to follow social distancing requirements, including staying at least six feet away from members outside of their household, subject to limited exceptions;
- Continues to urge government agencies to provide shelter and sanitation facilities for individuals experiencing homelessness;
- Continues to require everyone to comply with requirements issued by the State and other Health Officer orders and directives; and
- Limits gatherings among different households to help reduce the transmission of the virus.

Requirements for All Businesses. The Order:

- Allows only listed businesses to operate onsite, including essential businesses, outdoor businesses, healthcare operations, and certain additional businesses;
- Allows other businesses only to operate Minimum Basic Operations (as defined in the Order) onsite;
- Requires that businesses continue to maximize the number of people who work remotely from home to the extent possible;



**ORDER OF THE HEALTH OFFICER No. C19-07k**

- Requires businesses to complete and post a Social Distancing Protocol checklist in the form attached to the Order as Appendix A;
- Requires businesses to direct personnel to stay home when sick and prohibits adverse action against personnel for doing so;
- Requires businesses and governmental entities to report to the San Francisco Department of Public Health when three or more personnel test positive for the virus that causes COVID-19 within a two-week period;
- Allows for customers to use reusable shopping bags at businesses; and
- Requires businesses to cancel reservations or appointments without a financial penalty when a customer has a COVID-19 related reason.

**Mandatory Best Practices Health Officer Directives.** The Order requires that businesses and other entities review and comply with any applicable Health Officer Directives, and many of them require a Health and Safety Plan be completed and posted. These requirements include measures to help protect health of workers and customers, such as face covering, social distancing and sanitation protocols and in many instances capacity limits. There are currently directives for many types of businesses and activities, including: construction projects; food delivery and take-out restaurants; residential delivery services; grocery stores, pharmacies, farmer’s markets, and hardware stores; healthcare operations that offer elective surgeries, dental care, or ambulatory care; retail stores that offer curbside pickup; manufacturing and warehousing; summer camps; child care; golf and tennis facilities; outdoor dining; indoor retail sales and services; outdoor and indoor personal services; outdoor and indoor gyms and fitness facilities, lodging facilities; outdoor gatherings; and office environments. All directives are available online at [www.sfdph.org/directives](http://www.sfdph.org/directives).

**Term.** This Order will remain in effect, without a specific expiration date, for so long as the threat of the pandemic continues, or until this Order is otherwise extended, rescinded, superseded, or amended in writing by the Health Officer. But the Health Officer will continue to carefully monitor the evolving situation and will periodically revise this Order to loosen – or if need be tighten – restrictions as conditions warrant, to help further the safer economic recovery and resumption of activities.

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**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE  
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER OF THE CITY AND  
COUNTY OF SAN FRANCISCO (“HEALTH OFFICER”) ORDERS:**

**1. Purpose and Findings.**

- a. **Purpose.** As of the effective date and time set forth in Section 13, below, this Order supersedes the September 30, 2020 Order of the Health Officer, No. C19-07j, (the “Prior Order”), and all individuals, Businesses (as defined in Section 8.e below), and applicable government agencies in the County are required to follow the provisions of this Order. This Order continues to temporarily prohibit certain Businesses and activities from resuming and limits gatherings with individuals from other Households (as defined in Section 3.b below) until it is safer to do so. But it allows certain other Businesses, activities, travel and governmental functions to occur subject to specified health and safety restrictions, limitations, and conditions to limit the transmission of Novel Coronavirus Disease 2019 (“COVID-19”). COVID-19 continues to pose a severe





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risk to residents of our County, and significant safety measures are necessary to protect against a surge in COVID-19 cases, serious illnesses and deaths.

Accordingly, this Order requires risk reduction measures to be in place across Business sectors and activities that are allowed to occur, ensuring necessary precautions are followed as we adapt the way we live and function in light of the ongoing threat that the virus now poses and is very likely to continue to pose for some time to come. The Health Officer will continue to monitor data regarding COVID-19 and the evolving scientific understanding of the risks COVID-19 poses and may amend or rescind this Order based on analysis of that data and knowledge.

- b. **Intent.** The primary intent of this Order is to ensure that County residents continue to stay safer in their Residences (as defined in Section 3.b, below) to the extent possible and that together as a community our residents, along with visitors and workers in the County, take appropriate risk reduction measures, especially while outside their Residences, to slow the spread of COVID-19 and mitigate its impact on the delivery of critical healthcare services in the County and the region. As further provided in Section 2, below, the Health Officer intends to allow the phased resumption of Businesses and activities to provide for a safer reopening, with specified risk reduction measures, all while the Health Officer continues to assess the transmissibility and clinical severity of COVID-19 in light of the COVID-19 Indicators and risk framework described in Section 2 below.
- c. **Interpretation.** All provisions of this Order must be interpreted to effectuate the intent of this Order as described in subsection (b) above. The summary at the beginning of this Order as well as the headings and subheadings of sections contained in this Order are for convenience only and may not be used to interpret this Order; in the event of any inconsistency between the summary, headings or subheadings and the text of this Order below, the text will control. Certain initially capitalized used in this Order have the meanings given them in Section 8 below. The interpretation of this Order in relation to the health orders of the State is described in Section 10 below.
- d. **Effect of Failure to Comply.** Failure to comply with any of the provisions of this Order constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both, as further provided in Section 12 below.
- e. **Continuing Severe Health and Safety Risk Posed by COVID-19.** This Order is issued based on evidence of continued significant community transmission of COVID-19 within the County and throughout the Bay Area; continued uncertainty regarding the degree of undetected asymptomatic transmission; scientific evidence and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19



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specifically; evidence that the age, condition, and health of a significant portion of the population of the County places it at risk for serious health complications, including death, from COVID-19; and further evidence that others, including younger and otherwise healthy people, are also at risk for serious outcomes. Due to the outbreak of the COVID-19 disease in the general public, which remains a pandemic according to the World Health Organization, there is a public health emergency throughout the County, region and State. That immediate threat to public health and safety is also reflected in the continuing declarations of emergency referenced in Section 9.a below. Making the problem worse, some individuals who contract the virus causing the COVID-19 disease have no symptoms or have mild symptoms, which means they may not be aware they carry the virus and are transmitting it to others. Further, evidence shows that the virus can survive for hours to days on surfaces and be indirectly transmitted between individuals and also may be transmitted through airborne micro-droplets. Because even people without symptoms can transmit the infection, and because evidence shows the infection is easily spread, gatherings of people and other direct or indirect interpersonal interactions, particularly those that occur indoors, can result in preventable transmission of the virus.

- f. **Local Health Conditions Relating to COVID-19.** The efforts taken beginning in March 2020 under the prior shelter-in-place orders of the Health Officer, along with those of health officers of five neighboring counties, slowed the virus's trajectory. While the public health emergency and threat to the County's population remain severe, the region has significantly increased its capacity to detect cases, contain spread, and treat infected patients through widespread testing; greatly expanded its case investigation and contact tracing program and workforce; and expanded hospital resources and capacity. At the same time, across the region and the rest of the State, there has been a significant reopening of Businesses and activities, accompanied by an increase in cases and hospitalizations, which increases carry risks to County residents and resources. As we continue to evolve our strategies for protecting residents of the County from COVID-19, we must take into account both the trajectory of the virus in the County and across the region, and the increased health risks associated with the opening of many Businesses and activities under the Prior Order. To protect the community from COVID-19, we must ensure that when people engage in activities they are doing so as safely as possible.
- g. **Cases, Hospitalizations and Deaths.** As of October 17, 2020, there were 11,937 confirmed cases of COVID-19 in the County (up from 37 on March 16, 2020, the day before the first shelter-in-place order in the County went into effect) as well as at least 133 deaths (up from a single death on March 17, 2020). This information, as well as information regarding hospitalizations and hospital capacity, is regularly updated on the San Francisco Department of Public Health's website at <https://data.sfgov.org/stories/s/fjki-2fab>.



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**2. Health Gating and Risk Criteria Framework for Reopening.**

- a. **Health Gating.** To inform decisions about whether and how to augment, limit, or temporarily prohibit Businesses or activities to slow the spread of COVID-19, the Health Officer will continually review (1) progress on the COVID-19 Indicators; (2) developments in epidemiological and diagnostic methods for tracing, diagnosing, treating, or testing for COVID-19; and (3) scientific understanding of the transmission dynamics and clinical impact of COVID-19.

The COVID-19 Indicators will be key drivers in the Health Officer's gating decisions. In particular, the number of new COVID-19 cases per 100,000 residents, the rate of change in COVID-19 hospitalizations, and the amount of available hospital capacity will help guide decisions. If any indicator or a collection of these and other indicators are orange or red, then the Health Officer will give serious consideration to pausing or even reversing openings if appropriate. Also, the total number of hospitalized COVID-19 patients, and whether this total number is significantly increasing, flat, or decreasing, will play a role in gating decisions, especially if these numbers become larger than the prior surge (e.g., more than 100 COVID-19 positive patients in the County's hospitals at one time). Modeling estimates of peak hospitalizations will also be considered.

Information about San Francisco's status under the COVID-19 Indicators is available on the City's website at <https://data.sfgov.org/stories/s/Key-Health-Indicators-on-Containing-COVID-19/epem-wyzb>.

In addition to evaluating the COVID-19 Indicators in making gating decisions, the Health Officer will also consider the estimate of the effective reproductive number ( $R_e$ ), and whether there is evidence it is increasing, stable, or decreasing. The effective reproductive number ( $R_e$ ) is the average number of secondary cases per infectious case in the setting of public health interventions (e.g., sheltering in place, face coverings, physical distancing, etc.). When  $R_e > 1$ , the epidemic curve increases. When  $R_e < 1$ , the epidemic curve decreases. When  $R_e \sim 1$ , the epidemic curve is flat.

- b. **Risk Criteria for Additional Businesses and Additional Activities Under Phased Reopening.**

In connection with the health indicators and other public health data discussed above, the Health Officer will consider the risk of transmission involved in Businesses or activities in determining when and how they can safely resume, or if they must remain or be ordered temporarily closed. The following risk criteria will inform this analysis:



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- 1) *Ability to modify behavior to reduce risk*—whether individuals engaged in the Business or other activity can wear face coverings at all times, maintain at least six feet of physical distancing at all times, and comply with other Social Distancing Requirements, including hand washing and sanitation;
- 2) *Avoidance of risky activities*—whether the nature of the Business or activity necessarily involves eating or drinking (which requires removing face covering); gatherings with other Households (which presents risks as described in subsection d below); or singing, chanting, shouting, or playing wind/brass instruments (which all present significant risk of airborne transmission);
- 3) *Setting*—Outdoor Businesses and activities are safer than indoor businesses or activities, so outdoors is strongly preferred;
- 4) *Mixing of Households*—Mixing of people from different Households present higher risk of virus transmission and community spread, and the more different Households that mix, the greater the cumulative risk;
- 5) *Number, frequency, duration and distance of contacts*—The more people who interact, the higher the risk of virus transmission; and the more people who gather at a site, or the more sites involved in the business, possible interactions increase exponentially (number of contacts). The more often people interact, the higher the risk of virus transmission (frequency of contacts). The longer the duration of contacts, the higher the risk of virus transmission (duration of contacts). The closer the proximity of people, the higher the risk of virus transmission (distance of contacts); and
- 6) *Modification potential*—the degree to which best practices health protocols can reduce the risk of transmission, where those protocols can be properly implemented.

**3. General Requirements for Individuals.**

- a. **Staying Safer At Home Is The Best Way To Control Risk.** All people are strongly reminded that continuing to stay home as much as possible is the best way to prevent the risk of COVID-19 transmission, and therefore minimizing trips and activities outside the home helps reduce risk to individuals and the community. All activities that involve contact with people from different Households increase the risk of transmission of COVID-19. Accordingly, all individuals currently living within the County are for the time being ordered to stay in their place of Residence to the extent possible. They are strongly urged to leave their Residence only to:



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- Work for or access Businesses that are allowed to be open under this Order (Essential Businesses, Outdoor Businesses, and Additional Businesses, as those terms are defined in Sections 8.a, 8.b and 8.c);
  - Work for, volunteer at, or access services at Healthcare Operations, as that term is defined in Section 8.g;
  - Engage in activities that are allowed under this Order (Essential Activities, Outdoor Activities, and Additional Activities, as those terms are defined in Sections 8.h, 8.i and 8.j); and
  - Engage in Essential Travel, as that term is defined in Section 8.k; or
  - Provide any services or perform any work necessary to the operation maintenance of Essential Governmental Functions or Essential Infrastructure, as those terms are defined in Sections 8.l and 8.m.
- b. **Residences and Households.** For purposes of this Order, “Residences” include hotels, motels, shared rental units, and similar facilities. Residences also include living structures and outdoor spaces associated with those living structures, such as patios, porches, backyards, and front yards that are only accessible to a single family or Household. For purposes of this order “Household” means people living in a single Residence or shared living unit.
- c. **Individuals Experiencing Homelessness.** Individuals experiencing homelessness are exempt from this Section, but are strongly urged to obtain shelter. Government agencies and other entities operating shelters and other facilities that house or provide meals or other necessities of life for individuals experiencing homelessness are strongly urged to, as soon as possible, make such shelter available, and must take appropriate steps to help ensure compliance with Social Distancing Requirements, including adequate provision of hand sanitizer. Also, individuals experiencing homelessness who are unsheltered and living in encampments should, to the maximum extent feasible, abide by 12 foot by 12 foot distancing for the placement of tents, and government agencies should provide restroom and hand washing facilities for individuals in such encampments as set forth in Centers for Disease Control and Prevention Interim Guidance Responding to Coronavirus 2019 (COVID-19) Among People Experiencing Unsheltered Homelessness (<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/unsheltered-homelessness.html>).
- d. **Older Adults and Individuals of Any Age with Underlying Medical Conditions.** Older adults and individuals with underlying medical conditions—including chronic kidney disease, chronic obstructive pulmonary disease, immunocompromised state from solid organ transplant, obesity, serious heart conditions (such as heart failure, coronary artery disease, or cardiomyopathies), sickle cell disease, and diabetes—are strongly urged to stay in their Residence except to access critical necessities such as food, and to seek or provide medical care or Essential Governmental Functions. Individuals with other medical conditions might be at increased risk for severe illness from COVID-19 and are



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encouraged to minimize activities and interactions with people outside their Household to the extent practicable, except as necessary to seek or provide medical care or Essential Governmental Functions. These conditions, and the most up to date information about who is at greatest risk of severe illness as more information and data emerge about COVID-19, can be found at <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-increased-risk.html>.

- e. **Mandatory Risk Reduction Measures For Individuals Outside their Place of Residence.** When people leave their place of Residence, they must (1) strictly comply with the Social Distancing Requirements as defined in Section 8.o, including maintaining at least six feet of social distance from other people not in the same Household, except as expressly provided in this subsection below or elsewhere in this Order, and (2) wear Face Coverings as provided in, and subject to the limited exceptions in, Health Officer Order No. C19-12c issued July 22, 2020 (the “Face Covering Order”), including any future amendments to that order. The requirement to strictly comply with Social Distancing Requirements is subject to a limited exception as necessary to provide care (including childcare, adult or senior care, care to individuals with special needs, and patient care); as necessary to carry out the work of Essential Businesses, Essential Governmental Functions, or provide for Minimum Basic Operations; or as otherwise expressly provided in this Order. For clarity, individuals who do not currently reside in the County must comply with all applicable requirements of this Order when in the County.
- f. **Limitations on Gatherings that Involve Mixing of Different Households to Reduce Virus Transmission Risk.** Gatherings of individuals from different Households pose a significant risk of virus transmission to the community. The greater the number of people from different households in a gathering, the greater the risk of the spread of COVID-19. All public and private gatherings of any number of people occurring outside a single Household are prohibited, except as expressly permitted in this Order including, but not limited to, gatherings allowed as Additional Activities in Appendix C-2. If, despite this prohibition, people find themselves with members of other Households, they are required to follow the health guidelines for safer interactions set forth in the Tip Sheet for Safer Interactions During COVID-19 Pandemic, posted at: [www.sfcdec.org/communicable-disease/diseases-a-z/covid19whatsnew](http://www.sfcdec.org/communicable-disease/diseases-a-z/covid19whatsnew).
- g. **Quarantine Recommendation Upon Entering or Reentering the Bay Area.** When moving into or out of the Bay Area (i.e., the nine counties that make up the San Francisco Bay Area region) or returning after travel outside the Bay Area, individuals are urged to quarantine for 14 days if they engaged in activities while traveling or outside the Bay Area that would put them at higher risk of contracting the virus that causes COVID-19. These higher risk activities include those in which an individual: interacted for more than 15 minutes within





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six feet of individuals outside your Household if you or those around you were not wearing Face Coverings at all times, especially if you were indoors (including traveling on planes, buses, or trains if Face Coverings were not worn at all times by you and those around you). The greater number of people outside your household who are involved in these interactions, the greater the risk. To quarantine, individuals should follow the guidance of the jurisdiction they are moving to and the United States Centers for Disease Control and Prevention and Health Officer Directive No. 2020-02c, available at [www.sfdph.org/directives](http://www.sfdph.org/directives).

**4. General Requirements for Businesses and Business Activities.**

- a. **Allowed Businesses.** Essential Businesses, Outdoor Businesses, and Additional Businesses, as defined in Sections 8.a, 8.b and 8.c, are allowed to operate in the County under this Order. All other Businesses are temporarily required to cease all activities at facilities located within the County except Minimum Basic Operations, as defined in Section 8.d. Except as otherwise provided in Appendix C-1, Businesses that include allowed operations alongside other operations that are not yet allowed must, to the extent feasible, scale down their operations to the allowed components only.
- b. **Maximization of Telework.** All Businesses must continue to maximize the number of Personnel who work remotely from their place of Residence, subject to the conditions and limitations provided in Appendix C-1.
- c. **Activities that Can Occur Outdoors.** All Businesses are strongly urged to move as many operations as possible outdoors, to the extent permitted by local law and permitting requirements, where there is generally less risk of COVID-19 transmission. Businesses that operate outdoors may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health, available at <https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf>.
- d. **Social Distancing Protocol.** As a condition of operating under this Order, the operators of all Businesses allowed to operate must comply with the requirements of the Social Distancing Protocol attached to this Order as Appendix A and must complete a Social Distancing Protocol checklist for each of their facilities in the County frequented by Personnel or members of the public. The Social Distancing Protocol checklist must be posted at or near each public entrance of each of the Business facilities and must be easily viewable by the public and Personnel. A copy of the Social Distancing Protocol checklist must also be provided in hardcopy or electronic format to each person performing



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work at the facility. Each Business subject to this paragraph must provide evidence of its implementation of the Social Distancing Protocol requirements to any authority enforcing this Order upon demand. A copy of the Social Distancing Protocol checklist must also be provided by the Business or entity to any member of the public on request.

With the exception of construction activities—which must comply with the Construction Project Safety Protocols set forth in Appendix B—each Business must use the Social Distancing Protocol checklist included in Appendix A or a form that is substantially similar.

- e. **Industry Specific Requirements.** In addition to the Social Distancing Protocol, all Businesses allowed to operate under this Order must follow any industry or activity-specific guidance issued by the Health Officer related to COVID-19 (available online at [www.sfdph.org/directives](http://www.sfdph.org/directives)) and any conditions on operation specified in this Order, including those specified in Appendix C-1.
- f. **Businesses Must Allow Personnel to Stay Home When Sick.** As outlined in the Social Distancing Protocol, Businesses are required to allow Personnel to stay home if they have symptoms associated with COVID-19, and Personnel are prohibited from coming to work if they are sick and may only return to work as outlined in the Social Distancing Protocol. Each Business that is required to comply with the Social Distancing Protocol is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in the Social Distancing Protocol.
- g. **Signage For Indoor Activities.** Although this Order allows certain indoor activities to resume, those activities are allowed subject to more stringent safety measures and, as a general matter, remain inherently riskier than activities that are done outdoors. All businesses that are allowed to be open indoors for the public must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they feel ill. They must also post a stand-alone sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is generally higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. The County is making templates for the signage available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly.
- h. **Signage For Employees To Report Unsafe Conditions Related To COVID-19.** Beginning on October 27, 2020, all businesses are required to post signs in employee break rooms or areas informing employees that they can report violations of COVID-19 health orders and directives by calling 311 or visiting





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[www.sf.gov/report-health-order-violation](http://www.sf.gov/report-health-order-violation). Signage should also state that the employee's identity will not be disclosed to the employer. Sample signage is available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.

- i. **Ventilation Requirements.** All businesses that are allowed to be open indoors must review SFDPH's Guidance on "Ventilation for Non-Healthcare Organizations During the COVID-19 Pandemic," available online at <https://www.sfdcp.org/COVID-Ventilation> ("Ventilation Guidance"). Beginning on October 27, 2020, businesses must (1) implement as many improvements in the Ventilation Guidance document as feasible and (2) keep a hand-annotated copy of the Ventilation Guidance showing which improvements were considered and implemented.

5. **Schools, Childcare, Youth Programs, and Higher Education**

- a. **Schools.** Transitional kindergarten (TK)-12 schools may open for in-person instruction subject to the following requirements and conditions.
  - 1) All TK-12 schools must follow any applicable directives issued by the County Health Officer ([www.sfdph.org/directives](http://www.sfdph.org/directives)) and any applicable "COVID-19 Industry Guidance" issued by the California Department of Public Health, available at <https://covid19.ca.gov/industry-guidance/>.
  - 2) Because San Francisco has been in the red tier or below for more than 14 consecutive days, TK-12 schools and school districts may open for in-person instruction, but only upon advance written approval of the Health Officer or the Health Officer's designee of a plan to open for such purposes. More information about how to request approval of a plan by the Health Officer is available at <https://www.sfdph.org/dph/covid-19/schools-education.asp>.
  - 3) **Specialized Targeted Support Services.** Beginning on September 8, 2020, TK-12 schools may operate to provide in-person specialized and targeted support services to vulnerable children and youth. Schools providing specialized targeted support services do not need to obtain a waiver or advance written approval of the Health Officer, but must comply with the Health Officer Directive No. 2020-26. Additional information about what qualifies as specialized targeted support services and which students may be served in these specialized programs is available at <https://www.sfdph.org/dph/covid-19/schools-education.asp>.

For clarity, this subsection applies to public and private schools operating in San Francisco, including independent, parochial and charter schools.

- b. **Home-Based Care for Children.** Home-based care for children is permitted under Section 8.a.xxi, below.



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- c. **Childcare Programs for Young Children.** Group care facilities for children who are not yet in elementary school—including, for example, licensed childcare centers, daycares, family daycares, and preschools (including cooperative preschools)—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 3.b.1 of Appendix C-1 and Health Officer Directive No. 2020-14c, as it may be amended in the future.
  - d. **Out of School Time Programs.** With the exception of schools, which are addressed in subsection a above, educational or recreational institutions or programs that provide care or supervision for school-aged children and youth—including for example, learning hubs, other programs that support and supplement distance learning in schools, school-aged childcare programs, youth sports programs, and afterschool programs—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 3.b.3 of Appendix C-1 and Health Officer Directive No. 2020-21, as it may be amended in the future.
  - e. **Institutions of Higher Education and Adult Education.** Institutions of higher education (“IHEs”), such as colleges and universities, and other programs offering adult education—including, for example, programs offering job skills training and English as a second language classes to adults—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 14 of Appendix C-1, and any relevant industry-specific Health Officer directives.
  - f. **Additional Information.** Additional information about the operational requirements and restrictions relating to COVID-19 for schools, childcare, and youth programs is available at <https://www.sfdph.org/dph/covid-19/schools-education.asp>.
- 6. Public Transit.**
- a. Transit agencies, people riding or waiting to ride on public transit, and people at or near a public transit stop or station must comply with Social Distancing Requirements, as defined in Section 8.o, except as provided in subsection (b) below. Personnel and passengers must wear Face Coverings as required by the Face Covering Order. Also, people riding or waiting to ride on public transit must follow any applicable directives issued by the County Health Officer ([www.sfdph.org/directives](http://www.sfdph.org/directives)) and any applicable “COVID-19 Industry Guidance” issued by the California Department of Public Health, available at <https://covid19.ca.gov/industry-guidance/>.
  - b. Transit agencies that have submitted an acceptable health and safety plan to the Department of Public Health may relax the six-foot social distancing requirement between riders, provided that they encourage riders from different Households to maintain six feet social distance to the greatest extent feasible, and in no event shall the distance between riders from different Households be less



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than three feet. Transit agencies that have submitted an acceptable health plan must still ensure that there is at least six-feet social distance between transit operators and members of the public. The Department of Public Health has posted a template health and safety plan at [www.sfdph.org/directives](http://www.sfdph.org/directives).

**7. Mandatory Reporting by Businesses and Government Entities When Three or More Personnel Contract COVID-19 Within Two Weeks.**

Businesses and governmental entities must require that all Personnel immediately alert the Business or governmental entity if they test positive for COVID-19 and were present in the workplace within the 48 hours before onset of symptoms or within 48 hours of the date on which they were tested. Businesses and governmental entities can learn more about what to do after a positive COVID-19 case among Personnel at [www.sfcddcp.org/covid19-positive-workplace](http://www.sfcddcp.org/covid19-positive-workplace). If a Business or governmental entity has three or more Personnel who test positive for COVID-19 within a two-week period, then the Business or governmental entity is required to call the San Francisco Department of Public Health at 628-217-6100 immediately to report the cluster of cases. Businesses and governmental entities must also comply with all case investigation and contact tracing measures by the County, including providing any information requested.

**8. Definitions.**

For purposes of this Order, the following initially capitalized terms have the meanings given below.

**Allowed Businesses and Business Activities.**

**a. *Essential Businesses.* “Essential Businesses” means:**

- i. Healthcare Operations (as defined in subsection g below);**
- ii. Grocery stores, certified farmers’ markets, farm and produce stands, supermarkets, food banks, convenience stores, and other establishments engaged in the retail sale of unprepared food, canned food, dry goods, non-alcoholic beverages, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, as well as hygienic products and household consumer products necessary for personal hygiene or the habitability, sanitation, or operation of Residences. The Businesses included in this subsection include establishments that sell multiple categories of products provided that they sell a significant amount of essential products identified in this subsection, such as liquor stores that also sell a significant amount of food;**
- iii. Food cultivation, including farming, livestock, and fishing;**



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- iv. **Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;**
- v. **Construction, but only as permitted under the State Shelter Order and only pursuant to the Construction Safety Protocols listed in Appendix B and incorporated into this Order by this reference. City public works projects shall also be subject to Appendix B, except if other protocols are specified by the Health Officer;**
- vi. **Newspapers, television, radio, and other media services;**
- vii. **Gas stations and auto-supply, auto-repair (including, but not limited to, for cars, trucks, motorcycles and motorized scooters), and automotive dealerships, but only for the purpose of providing auto-supply and auto-repair services. This subsection (vii) does not restrict the on-line purchase of automobiles if they are delivered to a Residence or Essential Business;**
- viii. **Bicycle repair and supply shops;**
- ix. **Banks and related financial institutions;**
- x. **Service providers that enable real estate transactions (including rentals, leases, and home sales), including, but not limited to, real estate agents, escrow agents, notaries, and title companies, provided that appointments and other residential real estate viewings must only occur virtually or, if a virtual viewing is not feasible, by appointment with no more than two visitors at a time residing within the same Household and one individual showing the unit (except that in person visits are not allowed when the occupant is present in the Residence);**
- xi. **Hardware stores;**
- xii. **Plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the habitability, sanitation, or operation of Residences and Essential Businesses;**
- xiii. **Businesses providing mailing and shipping services, including post office boxes;**
- xiv. **Educational institutions—including public and private K-12 schools, colleges, and universities—for purposes of facilitating distance learning or performing essential functions, or as allowed under subsection (xxvi), provided that social distancing of six feet per person is maintained to the greatest extent possible;**
- xv. **Laundromats, drycleaners, and laundry service providers;**
- xvi. **Restaurants and other facilities that prepare and serve food, but only for delivery or carry out. Schools and other entities that typically provide free food services to students or members of the public may continue to do so under this Order on the condition that the food is provided to students or**



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members of the public on a pick-up and take-away basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site;

- xvii. **Funeral home providers, mortuaries, cemeteries, and crematoriums, to the extent necessary for the transport, preparation, or processing of bodies or remains, and for those same entities, as well as for houses of worship, to hold funerals for no more than 12 individuals (the number of individuals allowed to gather for social gatherings under Appendix C-2). In addition, those same entities, as well as houses of worship, may hold funerals subject to the capacity limits for people allowed either for outdoor religious gatherings under Section (9)b.2 of Appendix C-2 (if the facility is fully compliant with Section (9)b.2 and also Health Officer Directive No. 2020-19c) or for indoor religious services and cultural ceremonies under Section (9)b.3 of Appendix C-2 (if the facility is fully compliant with Section (9)b.3 and also Health Officer Directive No. 2020-34), but not for both indoor and outdoor concurrently for the funeral for the same individual;**
- xviii. **Businesses that supply other Essential Businesses and Outdoor Businesses with the support or supplies necessary to operate, but only to the extent that they support or supply these Businesses. This exemption shall not be used as a basis for engaging in sales to the general public from retail storefronts;**
- xix. **Businesses that have the primary function of shipping or delivering groceries, food, or other goods directly to Residences or Businesses. This exemption shall not be used to allow for manufacturing or assembly of non-essential products or for other functions besides those necessary to the delivery operation;**
- xx. **Airlines, taxis, rental car companies, rideshare services (including shared bicycles and scooters), and other private transportation providers providing transportation services necessary for Essential Activities and other purposes expressly authorized in this Order;**
- xxi. **Home-based care for seniors, adults, children, and pets;**
- xxii. **Residential facilities and shelters for seniors, adults, and children;**
- xxiii. **Professional services, such as legal, notary, or accounting services, when necessary to assist in compliance with non-elective, legally required activities or in relation to death or incapacity;**
- xxiv. **Services to assist individuals in finding employment with Essential Businesses;**
- xxv. **Moving services that facilitate residential or commercial moves that are allowed under this Order;**



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- xxvi. Childcare establishments and other educational or recreational institutions or programs providing care or supervision for children (with the exception of summer camps, which are addressed separately in Appendix C-1, and schools, which are addressed separately in Section 6.b, above) that enable owners and Personnel of Essential Businesses and providers of Essential Governmental Functions to work as allowed under this Order;
- xxvii. Businesses that operate, maintain, or repair Essential Infrastructure.

**b. *Outdoor Businesses.* “Outdoor Businesses” means:**

- i. The following Businesses that normally operated primarily outdoors before March 16, 2020, and where there is the ability to fully maintain social distancing of at least six feet between all persons:
  - 1. Businesses primarily operated outdoors, such as wholesale and retail plant nurseries, agricultural operations, and garden centers; and
  - 2. Service providers that primarily provide outdoor services, such as landscaping and gardening services, and environmental site remediation services.

For clarity, “Outdoor Businesses” do not include outdoor restaurants, cafes, or bars. Except as otherwise provided in Appendix C-1, they also do not include Businesses that promote large, coordinated, and prolonged gatherings, such as outdoor concert venues and amusement parks.

Outdoor Businesses may conduct their operations under a tent, canopy, or other sun shelter as further provided in Section 4.c above.

- c. *Additional Businesses.* “Additional Business” means any Business identified as an Additional Business in Appendix C-1, which will be updated as warranted based on the Health Officer’s ongoing evaluation of the COVID-19 Indicators and other data. In addition to the other requirements in this Order, operation of those Additional Businesses is subject to any conditions and health and safety requirements set forth in Appendix C-1 and in any industry-specific guidance issued by the Health Officer.
- d. *Minimum Basic Operations.* “Minimum Basic Operations” means the following activities for Businesses, provided that owners, Personnel, and contractors comply with Social Distancing Requirements as defined this Section, to the extent possible, while carrying out such operations:
  - i. The minimum necessary activities to maintain and protect the value of the Business’s inventory and facilities; ensure security, safety, and sanitation; process payroll and employee benefits; provide for the delivery of existing inventory directly to Residences or Businesses; and related functions. For



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clarity, this section does not permit Businesses to provide curbside pickup to customers; and

- ii. The minimum necessary activities to facilitate owners, Personnel, and contractors of the Business being able to continue to work remotely from their Residences, and to ensure that the Business can deliver its service remotely.
- e. *Business.* A “Business” includes any for-profit, non-profit, or educational entity, whether a corporate entity, organization, partnership or sole proprietorship, and regardless of the nature of the service, the function it performs, or its corporate or entity structure.
- f. *Personnel.* “Personnel” means the following people who provide goods or services associated with the Business in the County: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the Business); independent contractors; vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Business. “Personnel” includes “gig workers” who perform work via the Business’s app or other online interface, if any.
- g. *Healthcare Operations.* “Healthcare Operations” includes, without limitation, hospitals, clinics, COVID-19 testing locations, dentists, pharmacies, blood banks and blood drives, pharmaceutical and biotechnology companies, other healthcare facilities, healthcare suppliers, home healthcare services providers, mental health providers, or any related and/or ancillary healthcare services. “Healthcare Operations” also includes veterinary care and all healthcare services provided to animals. This exemption for Healthcare Operations must be construed broadly to avoid any interference with the delivery of healthcare, broadly defined. “Healthcare Operations” excludes fitness and exercise gyms and similar facilities.

**Allowed Activities.**

- h. *Essential Activities.* “Essential Activities” means to:
  - i. Engage in activities or perform tasks important to their health and safety, or to the health and safety of their family or Household members (including pets);
  - ii. Obtain necessary services or supplies for themselves and their family or Household members, or to deliver those services or supplies to others;
  - iii. Provide necessary care for a family member or pet in another Household who has no other source of care;



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- iv. Attend a funeral with no more than 12 individuals present (or, if higher, the number of individuals allowed to gather for social gatherings under Appendix C-2); and
  - v. Move Residences.
- i. *Outdoor Activities.* “Outdoor Activities” means:
- i. To engage in outdoor recreation activity, including, by way of example and without limitation, walking, hiking, bicycling, and running, in compliance with Social Distancing Requirements and with the following limitations:
    - 1. Outdoor recreation activity at parks, beaches, and other open spaces must comply with any restrictions on access and use established by the Health Officer, government, or other entity that manages such area to reduce crowding and risk of transmission of COVID-19;
    - 2. Except as otherwise provided in Appendix C-2 or as otherwise authorized in writing by the Health Officer, use of outdoor recreational areas and facilities with high-touch equipment or that encourage gathering—including playgrounds, gym equipment, climbing walls, pools, spas, and barbecue areas—is prohibited outside of Residences, and all such areas must be closed to public access including by signage and, as appropriate, by physical barriers; and
    - 3. Except as otherwise provided in Appendix C-2, sports or activities that include the use of shared equipment or physical contact between participants may only be engaged in by members of the same Household.
- Outdoor Activities may be conducted under a tent, canopy, or other sun shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement.
- j. *Additional Activities.* “Additional Activities” means:
- i. To engage in outdoor recreation activities or other activities set forth in Appendix C-2, subject to any conditions and health and safety requirements set forth there.

**Allowed Travel.**

- k. *Essential Travel.* “Essential Travel” means travel for any of the following purposes:
  - i. Travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, Minimum Basic Operations, Outdoor Activities, Outdoor Businesses, Additional Activities, and Additional Businesses;





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- ii. Travel to care for any elderly, minors, dependents, or persons with disabilities;
- iii. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services;
- iv. Travel to return to a place of Residence from outside the County;
- v. Travel required by law enforcement or court order;
- vi. Travel required for non-residents to return to their place of Residence outside the County. Individuals are strongly encouraged to verify that their transportation out of the County remains available and functional before commencing such travel;
- vii. Travel to manage after-death arrangements and burial;
- viii. Travel to arrange for shelter or avoid homelessness;
- ix. Travel to avoid domestic violence or child abuse;
- x. Travel for parental custody arrangements; and
- xi. Travel to a place to temporarily reside in a Residence or facility to avoid potentially exposing others to COVID-19, such as a hotel or other facility provided by a governmental authority for such purposes.

**Governmental Functions.**

- l. Essential Infrastructure.* “Essential Infrastructure,” including airports, utilities (including water, sewer, gas, and electrical), oil refining, roads and highways, public transportation, solid waste facilities (including collection, removal, disposal, recycling, and processing facilities), cemeteries, mortuaries, crematoriums, and telecommunications systems (including the provision of essential global, national, and local infrastructure for internet, computing services, Business infrastructure, communications, and web-based services).
- m. Essential Governmental Functions.* “Essential Governmental Functions” are determined by the governmental entity performing those functions in the County. Each governmental entity shall identify and designate appropriate Personnel, volunteers, or contractors to continue providing and carrying out any Essential Governmental Functions, including the hiring or retention of new personnel or contractors to perform such functions. Each governmental entity and its contractors must employ all necessary emergency protective measures to prevent, mitigate, respond to, and recover from the COVID-19 pandemic, and all Essential Governmental Functions must be performed in compliance with Social Distancing Requirements to the greatest extent feasible. All first responders, emergency management personnel, emergency dispatchers, court personnel, and law enforcement personnel, and others who need to perform



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essential services are categorically exempt from this Order to the extent they are performing those essential services.

The County may operate facilities as needed to address health emergencies related to weather conditions or acts of nature, such as excessive heat or smoke from wildfires, even if those facilities are not otherwise allowed to open for their intended purposes under this Order, provided that the operation of such facilities must be done in compliance with any COVID-19 related guidance that the Health Officer may issue. Those facilities include, but are not limited to, cooling centers and smoke respite centers, and may be operated directly by the County or by other entities at the direction of or in coordination with the County or as otherwise provided for in such guidance.

**Residences and Households.**

n. “Residences” and “Households” are defined as set forth in Section 3.b, above.

**Social Distancing.**

o. *Social Distancing Requirements.* “Social Distancing Requirements” mean:

- i. Maintaining at least six-foot social distancing from individuals who are not part of the same Household;
- ii. Frequently washing hands with soap and water for at least 20 seconds, or using hand sanitizer that is recognized by the Centers for Disease Control and Prevention as effective in combatting COVID-19;
- iii. Covering coughs and sneezes with a tissue or fabric or, if not possible, into the sleeve or elbow (but not into hands);
- iv. Wearing a face covering when out in public, consistent with the orders or guidance of the Health Officer; and
- v. Avoiding all social interaction outside the Household when sick with a fever, cough, or other COVID-19 symptoms.

**9. Incorporation of State and Local Emergency Proclamations and State Health Orders.**

- a. **State and Local Emergency Proclamations.** This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 12, 2020 Executive Order (Executive Order N-25-20) issued by Governor Gavin Newsom, the February 25, 2020 Proclamation by the Mayor Declaring the Existence of a Local Emergency issued by Mayor London Breed, as supplemented on March 11, 2020, the March 6, 2020 Declaration of Local Health Emergency Regarding Novel Coronavirus 2019 (COVID-19) issued by the Health Officer, and guidance issued



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by the California Department of Public Health, as each of them have been and may be supplemented.

- b. **State Health Orders.** This Order is also issued in light of the March 19, 2020 Order of the State Public Health Officer (the “State Shelter Order”), which set baseline statewide restrictions on non-residential Business activities, effective until further notice, the Governor’s March 19, 2020 Executive Order N-33-20 directing California residents to follow the State Shelter Order, and the July 13, 2020 Order of the State Public Health Officer. The May 4, 2020 Executive Order issued by Governor Newsom and May 7, 2020 Order of the State Public Health Officer permit certain Businesses to reopen if a local health officer believes the conditions in that jurisdictions warrant it, but expressly acknowledge the authority of local health officers to establish and implement public health measures within their respective jurisdictions that are more restrictive than those implemented by the State Public Health Officer. Also on June 18, 2020 the State Department of Public Health issued guidance for the use of face coverings, requiring all people in the State to wear face coverings in certain high-risk situations, subject to limited exceptions.

**10. Obligation to Follow Stricter Requirements of Orders.**

This Order adopts certain health and safety restrictions that are more stringent than those contained in the State Shelter Order. Without this tailored set of restrictions that further reduces the number of interactions between persons, scientific evidence indicates that the public health crisis in the County will worsen to the point at which it may overtake available health care resources within the County and increase the death rate. Where a conflict exists between this Order and any state public health order related to the COVID-19 pandemic, the most restrictive provision (i.e., the more protective of public health) controls. Consistent with California Health and Safety Code section 131080 and the Health Officer Practice Guide for Communicable Disease Control in California, except where the State Health Officer may issue an order expressly directed at this Order and based on a finding that a provision of this Order constitutes a menace to public health, any more restrictive measures in this Order continue to apply and control in this County. Also, to the extent any federal guidelines allow activities that are not allowed by this Order, this Order controls and those activities are not allowed.

**11. Obligation to Follow Health Officer Directives and Mandatory State Guidance.**

In addition to complying with all provisions of this Order, all individuals and entities, including all Businesses and governmental entities, must also follow any applicable directives issued by the County Health Officer ([www.sfdph.org/directives](http://www.sfdph.org/directives)) and any applicable “COVID-19 Industry Guidance” issued by the California Department of Public Health, available at <https://covid19.ca.gov/industry-guidance/>. To the extent that provisions in the directives of the County Health Officer and the guidance of the State Health Officer



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conflict, the more restrictive provisions (i.e., the more protective of public health) apply.

**12. Enforcement.**

Under Government Code sections 26602 and 41601 and Health and Safety Code section 101029, the Health Officer requests that the Sheriff and the Chief of Police in the County ensure compliance with and enforce this Order. The violation of any provision of this Order (including, without limitation, any Health Directives) constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both. The San Francisco Department of Public Health is authorized to respond to such public nuisances by issuing Notice(s) of Violation and ordering premises vacated and closed until the owner, tenant, or manager submits a written plan to eliminate all violations and the Department of Public Health finds that plan satisfactory. Such Notice(s) of Violation and orders to vacate and close may be issued based on a written report made by any City employees writing the report within the scope of their duty. The Department of Public Health must give notice of such orders to vacate and close to the Chief of Police or the Chief's designee to be executed and enforced by officers in the same manner as provided by San Francisco Health Code section 597.

**13. Effective Date.**

This Order becomes effective at 5:00 p.m. on October 20, 2020, and will continue, as updated, to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer.

**14. Relation to Other Orders of the San Francisco Health Officer.**

Effective as of the date and time in Section 13 above, this Order revises and replaces Order Number C19-07j, issued September 30, 2020. This Order also extends Order Nos. C19-04 (imposing cleaning standards for residential hotels) and C19-11 (placing Laguna Honda Hospital and Rehabilitation Center under protective quarantine) without any further need to amend those orders, with those listed orders otherwise remaining in effect until the specific listed order or this Order is extended, rescinded, superseded, or amended in writing by the Health Officer. This Order does not prohibit amendment of those orders separately. This Order also does not alter the end date of any other Health Officer order or directive having its own end date or which continues indefinitely.

**15. Copies.**

The County must promptly provide copies of this Order as follows: (1) by posting on the Department of Public Health website ([www.sfdph.org/healthorders](http://www.sfdph.org/healthorders)); (2) by posting at City Hall, located at 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA



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**94102; and (3) by providing to any member of the public requesting a copy. Also, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy of this Order onsite and to provide a copy to any member of the public asking for a copy.**

**16. Severability.**

**If any provision of this Order or its application to any person or circumstance is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.**

**IT IS SO ORDERED:**

\_\_\_\_\_  
Tomás J. Aragón, MD, DrPH,  
Health Officer of the  
City and County of San Francisco

Dated: October 20, 2020

**Attachments:**

- Appendix A – Social Distancing Protocol for Businesses (revised September 30, 2020)
- Appendix B-1 – Small Construction Project Safety Protocol (revised July 13, 2020, and minor revisions on August 14, 2020)
- Appendix B-2 – Large Construction Project Safety Protocol (revised July 13, 2020, and minor revisions on August 14, 2020)
- Appendix C-1 – Additional Businesses (revised October 20, 2020)
- Appendix C-2 – Additional Activities (revised October 20, 2020)

Each business allowed to operate in San Francisco must complete, post onsite, and follow this Social Distancing Protocol checklist. The attached **Instructions and Requirements** detail what is required and how to complete this checklist.

Check off all items below that apply and list other required information.

Business name:

Contact name:

Facility Address:

Email / telephone:

(You may contact the person listed above with any questions or comments about this protocol.)

## SIGNAGE & EDUCATION

- ☐ Post signage at each public entrance of the facility requiring of everyone:
  - (1) do not enter if experiencing COVID-19 symptoms (cough, fever, or not feeling well);
  - (2) maintain a minimum six-foot distance from others in line and in the facility;
  - (3) wear a face covering; and
  - (4) for self-brought bags, keep bags in a cart/basket or carry them and self-place items in bags after checkout
- ☐ Post a copy of this two-page Social Distancing Protocol checklist at each public entrance
- ☐ Post signage showing maximum number of patrons who can be in line and in the facility
- ☐ Educate Personnel about this Protocol and other COVID-19 related safety requirements

## PROTECTIVE MEASURES

- ☐ Follow Sections 2.1 through 2.4 below, including:
  - ☐ Ensure Personnel stay home or leave work if they are sick
  - ☐ Provide Personnel a copy of the Personnel Screening Attachment (A-1) to ensure they understand when to stay home; translated versions are available online
  - ☐ Ensure Personnel review health criteria before each shift and advise Personnel what to do if they are required to stay home
- ☐ Require Personnel and patrons to wear a face covering as required by Health Officer orders
- ☐ Implement a plan to keep site Personnel safe, including by limiting the number of Personnel and patrons onsite to a number that ensures physical distancing and favoring allowing Personnel to carry out their duties from home when possible
- ☐ Ensure that patrons may cancel an appointment or reservation without financial penalty based on any COVID-19 symptoms or a COVID-19 related reason and require cancelation for fever or severe coughing not explained by a pre-existing condition, but you may offer to reschedule for another time if the patron wants to reschedule instead of to cancel

## MEASURES TO PREVENT UNNECESSARY CONTACT

- ☐ Tell Personnel and patrons to maintain physical distancing of at least six feet, except Personnel may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary
- ☐ Separate all used desks or individual work stations by at least six feet
- ☐ Place markings in patron line areas to ensure six feet physical distancing (inside and outside)

- ☐ Provide for contactless payment systems or, if not feasible, disinfect payment systems regularly. The Board of Supervisors has required businesses to accept cash—if cash is used encourage exact change.
- ☐ Maintain Plexiglas or other barriers between patrons and Personnel at point of payment (if not possible, then ensure at least six feet of distance)

- ☐ Limit the number of patrons in the business at any one time to: \_\_\_\_\_
- ☐ Separate ordering areas from delivery areas or similarly help distance patrons when possible
- ☐ Optional—Describe other measures:

## SANITIZING MEASURES

- ☐ Regularly disinfect high touch areas, and do so continuously for surfaces patrons touch (countertops, payment systems, pens, and styluses)
- ☐ Provide disinfecting wipes that are effective against SARS-CoV-2 near shopping carts, shopping baskets, and high-touch surfaces and provide hand sanitizer
- ☐ Have Personnel disinfect carts and baskets after each use
- ☐ Provide hand sanitizer, sink with soap and water, and/or disinfecting wipes to patrons and Personnel at or near the entrance of the facility, at checkout counters, and anywhere else where people have direct interactions
- ☐ Disinfect break rooms, bathrooms, and other common areas frequently, on the following schedule:
  - ☐ Break rooms:
  - ☐ Bathrooms:
  - ☐ Other:
- ☐ Prevent people from self-serving any items that are food-related:
  - ☐ Provide lids and utensils for food items by Personnel, not for patrons to grab
  - ☐ Limit access to bulk-item food bins to Personnel—no self-service use
- ☐ Require patrons and Personnel to follow requirements of Section 3.25 below for self-brought bags, and prohibit patrons from bringing any other reusable items such as coffee mugs.
- ☐ Prohibit Personnel from using shared food prep equipment for their own use (e.g., microwaves, water coolers), but microwaves may be used if disinfected between each use and hand sanitizer is available nearby and water coolers may be used as outlined in Section 3.14 below.
- ☐ Optional—Describe other measures (e.g., providing senior-only hours):

## INDUSTRY-SPECIFIC DIRECTIVES

- ☐ Ensure that you have read and implemented the attached list of requirements.
- ☐ In addition to complying with the Social Distancing Protocol, many businesses must comply with additional, industry-specific directives. Go to [www.sfdph.org/directives](http://www.sfdph.org/directives) and check to see if your business is subject to one or more additional directives. For each one, you must review the Health and Safety Plan (HSP) requirements and post an additional checklist for each one that applies. In the event that any directive changes the requirements of the Social Distancing Protocol, the more specific language of the directive controls, even if it is less restrictive. Check this box after you have checked the list of directives and posted any other required HSP.

\* Any additional measures may be listed on separate pages and attached.



**[You are not required to post these Instructions and Requirements]****Instructions:**

The two-page Social Distancing Protocol checklist above must reflect the business's completion of each requirement listed below unless an item is not applicable. Use the two-page checklist above to show compliance with these requirements. The business does not need to post these Instructions and Requirements, only the checklist above. The term "Personnel" is defined in Health Officer Order to which this Appendix is attached. The term "patron" includes customers, others seeking services, visitors, and guests.

**Requirements:**

In addition to the items below, this protocol requires the business to ensure that Personnel who perform work associated with the business are covered by the Social Distancing Protocol checklist and comply with those requirements. Each business is required to take certain steps in the protocol related to its Personnel, including the actions listed in Sections 2.1 through 2.4 below if Personnel are sick. Each business is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 below. Personnel of each business are prohibited from coming to work if they are sick and must comply with the protocol, including the rules for returning to work listed in Sections 2.1 through 2.4 below.

**1. Signage and Education**

- 1.1.** Post signage at each public entrance of the facility or location (if any) to inform all patrons that they must: not wait in line or enter the facility or location if they have a cough or fever or are not feeling well; maintain a minimum six-foot distance from others while in line or in the facility or location; wear a face covering or barrier mask (a "Face Covering") at all times; not shake hands or engage in any unnecessary physical contact; and, if they bring their own reusable bags, leave the bags in a shopping cart/basket or carry them and bag their own items after checkout. Criteria for Face Coverings and the requirements related to their use are set forth in Health Officer Order No. C19-12, issued on April 17, 2020 (the "Face Covering Order"), including as that order is updated in the future. Sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. A list of common symptoms of COVID-19 can be found at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.
- 1.2.** Post a copy of the Social Distancing Protocol checklist at each public entrance to the facility or location.
- 1.3.** Distribute to all Personnel copies of the Social Distancing Protocol checklist in hardcopy or electronic format.
- 1.4.** Educate all Personnel on the requirements of the Social Distancing Protocol and any other Health Officer directive that applies.

**2. Screening Requirements and Related Restrictions**

[Entire section revised 9/14/20] Businesses and other entities in the City that are allowed to operate must screen all Personnel each day using the screening process described in Sections 2.1 through 2.4 below. Attached to this Appendix is the Personnel Screening Attachment (**Attachment A-1**) which provides the questions that must be used for that purpose. That form



may be used, or the business may adapt the questions for use through another method such as by phone, text message, email, web interface, or app.

Separately, many businesses and other entities that are allowed to operate are required by separate directives to screen guests, visitors, customers, or others using similar questions. Attached to this Appendix is the San Francisco COVID-19 Health Screening Form (**Attachment A-2**) that may be used for this purpose. If a directive requires use of the San Francisco COVID-19 Health Screening Form, then that form must be used or the business or entity may adapt the questions for use through another method such as by phone, text message, email, web interface, or app.

A copy of the applicable screening form should be provided to anyone on request, although a poster or other large-format version of the form may be used to review the questions with people verbally at entrances. Businesses and organizations can use the guidance available online at <https://www.sfgcdcp.org/wp-content/uploads/2020/05/COVID19-Screening-Questions-UPDATE-05.26.2020.pdf> for determining how best to conduct screening. The City has flyers, posters, fact sheets, and social media graphics available in multiple languages for use by the community. These resources include posters regarding use of Face Coverings and screening. These resources are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.

The screening requirements listed in this Appendix are subject to any more specific (or different) requirements that apply under any other Health Officer directive or order.

#### Personnel Screening and Restrictions:

- 2.1. Instruct all Personnel orally and in writing not to come to work or the facility if they are sick.
- 2.2. Provide a copy of the Personnel Screening Attachment (**Attachment A-1**) to all Personnel who regularly work at the facility or location in hardcopy format or electronically. PDF and translated versions of the Personnel Screening Attachment can be found at [www.sfgcdcp.org/screen](http://www.sfgcdcp.org/screen). If the Personnel Screening Attachment is updated, provide an updated copy to all Personnel. Instead of sending out the attachment, Businesses may adopt the questions from the Personnel Screening Attachment and ask Personnel those questions through another format.
- 2.3. Review the criteria listed in Part 1 of the Personnel Screening Attachment on a daily basis with all Personnel in the City who regularly work at the facility or location before each person enters work spaces or begins a shift. If such a review is not feasible because the business does not directly interact with some Personnel onsite daily, then that business must for those Personnel (1) instruct such Personnel to review the criteria before each shift in the City and (2) have such Personnel report to the business that they are okay to begin the shift such as through an app, website, or phone call.

Instruct any Personnel who answered yes to any question in Part 1 of the Personnel Screening Attachment to return home or not come to work and follow the directions on the Attachment.

- 2.4. Instruct Personnel who stayed home or who went home based on the criteria listed on the Personnel Screening Attachment that they must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available at [www.sfdph.org/healthorders](http://www.sfdph.org/healthorders)) before returning to work. If they are required to self-quarantine or self-isolate, they may only return to work after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to work after

waiting for the amount of time listed on the Attachment after their symptoms have resolved. Personnel are not required to provide a medical clearance letter to return to work as long as they have met the requirements outlined on the Personnel Screening Attachment. Additional information about insulation and quarantine is available online at [www.sfgcdcp.org/i&q](http://www.sfgcdcp.org/i&q).

### Guest, Visitor, Customer, and Other People Screening and Restrictions:

- 2.5.** Health Officer directives may require screening of guests, visitors, customers, and others using the San Francisco COVID-19 Health Screening Form (**Attachment A-2**). In general, anyone who answers “yes” to any screening question on the San Francisco COVID-19 Health Screening Form should not enter the business or facility because they are at risk of having the virus that causes COVID-19. The form lists steps that should be taken by anyone who answers “yes” to a screening question. In some instances, a Health Officer directive will require that anyone who answers “yes” to be prevented from entry. In other situations, the Department of Public Health discourages organizations from denying essential services to those who may answer “yes” to any of the questions and encourages organizations to find alternative means to meet clients’ needs that would not require them to enter the facility.

### **3. Other Personnel and Patron Protection and Sanitation Requirements:**

- 3.1.** Businesses must periodically check the following website for any testing requirements for employers and businesses: [www.sfgcdcp.org/covid19](http://www.sfgcdcp.org/covid19). If requirements are added, ensure that the business and all Personnel comply with testing requirements.
- 3.2.** If an aspect of the business is allowed to operate and is covered by a Health Officer directive, then the business must comply with all applicable directives as well as this Social Distancing Protocol. Copies of other directives are available online at [www.sfdph.org/directives](http://www.sfdph.org/directives). For each directive that applies, review the Health and Safety Plan (HSP) requirements and post an additional HSP checklist for each one that applies. In the event that any directive changes the requirements of the Social Distancing Protocol, the more specific language of the directive controls, even if it is less restrictive.
- 3.3.** Instruct all Personnel and patrons to maintain at least a six-foot distance from others, including when in line and when shopping or collecting goods on behalf of patrons, except when momentarily necessary to facilitate or accept payment and hand off items or deliver goods. Note that if the business cannot ensure maintenance of a six-foot distance within the location or facility between Personnel or other people onsite, such as by moving work stations or spreading Personnel out, it must reduce the number of Personnel permitted in the location or facility accordingly.
- 3.4.** Provide Face Coverings for all Personnel, with instructions that they must wear Face Coverings at all times when at work, as further set forth in the Face Covering Order. A sample sign is available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. Allow Personnel to bring their own Face Covering if they bring one that has been cleaned before the shift. In general, people should have multiple Face Coverings (whether reusable or disposable) to ensure they use a clean one each day. The Face Covering Order permits certain exceptions, and the business should be aware of exceptions that allow a person not to wear a Face Covering (for example, children 12 years old or younger or based on a written medical excuse). When Personnel do not wear a Face Covering because of an exception, take steps to otherwise increase safety for all.
- 3.5.** If patrons wait in line outside or inside any facility or location operated by the business, require patrons to wear a Face Covering while waiting in line outside or inside the facility or

location. This includes taking steps to notify patrons they will not be served if they are in line without a Face Covering and refusing to serve a patron without a Face Covering, as further provided in the Face Covering Order. The business may provide a clean Face Covering to patrons while in line. For clarity, the transaction or service must be aborted if the patron is not wearing a Face Covering. But the business must permit a patron who is excused by the Face Covering Order from wearing a Face Covering to conduct their transaction or obtain service, including by taking steps that can otherwise increase safety for all.

- 3.6. Provide a sink with soap, water, and paper towels for handwashing for all Personnel working onsite at the facility or location and for patrons if sinks and restrooms are open to patrons. Require that all Personnel wash hands at least at the start and end of each shift, after sneezing, coughing, eating, drinking, smoking (to the extent smoking is allowed by law and the business), or using the restroom, when changing tasks, and, when possible, frequently during each shift. Personnel who work off-site, such as driving or delivering goods, must be required to use hand sanitizer throughout their shift.
- 3.7. Provide hand sanitizer effective against SARS-CoV-2, the virus that causes COVID-19, at appropriate locations for patrons and elsewhere at the facility or location for Personnel. Sanitizer must also be provided to Personnel who shop, deliver, or drive for use when they are shopping, delivering, or driving. If sanitizer cannot be obtained, a handwashing station with soap, water, and paper towels will suffice for Personnel who are on-site at the facility or location. But for Personnel who shop, deliver, or drive in relation to their work, the business must provide hand sanitizer effective against SARS-CoV-2 at all times; for any period during which the business does not provide sanitizer to such shopping, delivery, or driving Personnel, the business is not allowed for that aspect of its service to operate in the City. Information on hand sanitizer, including sanitizer effective against SARS-CoV-2 and how to obtain sanitizer, is available online from the Food and Drug Administration here: <https://www.fda.gov/drugs/information-drug-class/ga-consumers-hand-sanitizers-and-covid-19>.
- 3.8. Provide disinfectant and related supplies to Personnel and require Personnel to sanitize all high-touch surfaces under their control, including but not limited to: shopping carts and baskets used by Personnel and patrons; countertops, food/item display cases, refrigerator and freezer case doors, drawers with tools or hardware, and check-out areas; cash registers, payment equipment, and self-check-out kiosks; door handles; tools and equipment used by Personnel during a shift; and any inventory-tracking or delivery-tracking equipment or devices which require handling throughout a work shift. These items should be routinely disinfected during the course of the day, including as required below. A list of products listed by the United States Environmental Protection Agency as meeting criteria for use against SARS-CoV-2 can be found online here: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>.
- 3.9. Ensure that all shared devices and equipment are cleaned and/or sanitized by Personnel on frequent schedules, not less than at the beginning and end of each Personnel member's work shift and during the shift.
- 3.10. Direct all Personnel to avoid touching unsanitized surfaces that may be frequently touched, such as door handles, tools, or credit cards, unless protective equipment such as gloves (provided by the business) are used and discarded after each use or hand sanitizer is used after each interaction.
- 3.11. Frequently disinfect any break rooms, bathrooms, and other common areas. Create and use a daily checklist to document each time disinfection of these rooms or areas occurs.

Conspicuously post the checklist inside each respective break room, bathroom, or other common area clearly detailing the dates and times the room was last cleaned, disinfected, or restocked.

- 3.12.** For any facility or location that has carts, baskets, or other equipment for use by Personnel, assign Personnel to disinfect carts, baskets, or other equipment after each use and take steps to prevent anyone from grabbing used carts, baskets, or other equipment before disinfection.
- 3.13.** Establish adequate time in the work day to allow for proper cleaning and decontamination throughout the facility or location by Personnel including, but not limited to, before closing for the day and opening in the morning.
- 3.14.** [Revised 8/14/20] Except as listed in this Section 3.14, suspend use of any microwaves, water coolers, drinking fountains, and other similar group equipment for breaks until further notice. Microwaves may be used if disinfected by wiping the interior and exterior with an approved disinfectant after each use. Water coolers may be used if: i) touch surfaces are wiped down with an approved disinfectant after each use; and ii) any person changing a container-type water cooler must wash their hands or use hand sanitizer immediately prior to handling/replacing the water container.
- 3.15.** When possible, provide a barrier between the patron and the cashier such as a plexi-glass temporary barrier. When not possible, create sufficient space to enable the patron to stand more than six feet away from the cashier while items are being scanned/tallied and bagged.
- 3.16.** Provide for contactless payment systems or, if not feasible, sanitize payment systems, including touch screens, payment portals, pens, and styluses, after each patron use. Patrons may pay with cash but to further limit person-to-person contact, Personnel should encourage patrons to use credit, debit, or gift cards for payment.
- 3.17.** For any larger facility or location, appoint a designated sanitation worker at all times to continuously clean and sanitize commonly touched surfaces and meet the environmental cleaning guidelines set by the Center for Disease Control and Prevention.
- 3.18.** If an employee or other Personnel tests positive for COVID-19 or SARS-CoV-2, follow the guidance on “Business guidance if a staff member tests positive for COVID-19,” available at <https://sf.gov/business-guidance-if-staff-member-tests-positive-covid-19>.
- 3.19.** Post signs to advise patrons of the maximum line capacity to ensure that the maximum number of patrons in line is not exceeded. Once the maximum number of patrons is reached, patrons should be advised to return later to prevent buildup of congestion in the line.
- 3.20.** Place tape or other markings on the sidewalk or floor at least six feet apart in patron line areas with signs directing patrons to use the markings to maintain distance.
- 3.21.** When stocking shelves, if any, ensure that Personnel wash or sanitize hands before placing items on shelves, making sure to again wash or sanitize hands if they become contaminated by touching face or hair or being exposed to other soiled surfaces.
- 3.22.** Ensure that all Personnel who select items on behalf of patrons wear a Face Covering when selecting, packing, and/or delivering items.
- 3.23.** Require Personnel to wash hands frequently, including:

- When entering any kitchen or food preparation area
- Before starting food preparation or handling
- After touching their face, hair, or other areas of the body
- After using the restroom
- After coughing, sneezing, using a tissue, smoking, eating, or drinking
- Before putting on gloves
- After engaging in other activities that may contaminate the hands

**3.24.** Assign Personnel to keep soap and paper towels stocked at sinks and handwashing stations at least every hour and to replenish other sanitizing products.

**3.25.** [Added 7/13/20] If patrons bring their own reusable shopping bags, ensure that such bags, even in contexts other than grocery stores, are handled in a manner consistent with Cal/OSHA requirements available at <https://www.dir.ca.gov/dosh/Coronavirus/COVID-19-Infection-Prevention-in-Grocery-Stores.pdf>, including all of the following:

- Post signs at all entrances with infection control information to patrons, including requiring patrons to leave their own bags in the shopping cart or basket or carry them and bag their own items after checkout;
- Ensure that Personnel do not touch the bags or place items in them;
- Bags must not be placed on a conveyor belt, checkout area countertop, or other surface where patrons are served;
- Ensure that patrons bag their own items if they bring their own bags;
- Bags may not be loaded on the checkout area surface. Items can be left in a cart/basket and bagged elsewhere by the patron after checkout;
- Ensure that patrons maintain physical distancing while bagging their items; and
- Increase the frequency of disinfection in bagging areas and patron service areas frequented by patrons.

**3.26.** [Added 7/13/20] If a patron has symptoms of COVID-19 (see Section 1.1 above) or is otherwise unable to participate in an appointment or reservation for a COVID-19 related reason, the business must allow the patron to cancel without any financial penalty. If the patron reports having a fever or has a severe cough not explained by a pre-existing condition, the business must cancel the appointment or reservation. The business may offer to reschedule the appointment or reservation but cannot require rescheduling instead of allowing the patron to cancel. In the healthcare context, more specific Health Officer directives may allow appointments when a patient or client is ill, and the requirements of the directive must be followed in that situation.

Note – Sections 3.14 and 3.26 control over any contrary language in Health Officer Directive Nos. 2020-05, 2020-06, and 2020-07 until each of them is amended or updated.



## **ATTACHMENT A-1: Personnel Screening Form**

(September 30, 2020)

Any business or entity that is allowed to operate in San Francisco during the COVID-19 pandemic **MUST** screen Personnel with the questions below on a daily basis as part of its Social Distancing Protocol compliance and provide this information to Personnel. Go to [www.sfgcdcp.org/screen](http://www.sfgcdcp.org/screen) for more information or a copy of this form. Do not use this form to screen customers, visitors, or guests. The screening form for Non-Personnel is available at [www.sfgcdcp.org/screen](http://www.sfgcdcp.org/screen). Health Officer orders or directives may provide additional screening requirements.

### **Part 1 – You must answer the following questions before starting your work every day that you work.**

You may be required to provide the answers in person or via phone or other electronic means to the Business before the start of each shift. If any answers change while you are at work, notify the Business by phone and leave the workplace.

1. In the last 10 days, have you been diagnosed with COVID-19 or had a test confirming you have the virus?
2. In the past 14 days, have you had “Close Contact” with someone who was diagnosed with COVID-19 or had a test confirming they have the virus while they were contagious<sup>†</sup>?
  - † “Close Contact” means you had any of the following types of contact with the person with COVID-19 while they were contagious<sup>‡</sup>:
    - Lived or stayed overnight with them
    - Was their intimate sex partner
    - Took care of them or they took care of you
    - Stayed within 6 feet of them for more than 15 minutes
    - Exposed to direct contact with their body fluids or secretions (e.g., they coughed or sneezed on you) while you were not wearing a face mask, gown, and gloves
  - ‡ Contagiousness: People with COVID-19 are considered contagious starting 48 hours before their symptoms began until 1) they haven’t had a fever for at least 24 hours, 2) their symptoms have improved, AND 3) at least 10 days have passed since their symptoms began. If the person with COVID-19 never had symptoms, then they are considered contagious starting 48 hours before their test that confirmed they have COVID-19 until 10 days after the date of that test.
3. Have you had one or more of these symptoms today or within the past 24 hours which is new or not explained by another condition?
  - Fever (100.4°F/38.0°C or greater), chills, repeated shaking/shivering
  - Cough
  - Sore throat
  - Shortness of breath, difficulty breathing
  - Feeling unusually weak or fatigued
  - Loss of taste or smell
  - Muscle or body aches
  - Headache
  - Runny or congested nose
  - Diarrhea
  - Nausea or vomiting

If you answer “YES” to ANY of these 3 questions, do not enter any business or facility and follow the steps listed in Part 2 below.

### **Part 2 –**

- If you answered **YES to Question 1 or Question 2. DO NOT GO TO WORK.** And:
  - You **MUST** follow the rules **mandated** by the Health Officer Isolation/Quarantine Directive No 2020-03c/02c. **Follow Isolation/Quarantine Steps** at: [www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines](http://www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines)
  - Do not return to work until the Isolation or Quarantine Steps tell you it is safe to return!
- If you answered **YES to Question 3:** You may have COVID-19 and **must be tested for the virus** before returning to work. Without a test, the Business must treat you as being positive for COVID-19 and require you to stay out of work for at least **10** calendar days. To return to work sooner and protect others, **follow these steps:**
  1. **GET TESTED!** If you have insurance, contact your healthcare provider to get tested for COVID-19. If you do not have insurance, you can sign up for free testing at CityTestSF (<https://sf.gov/citytestsfsf>). If you live outside the City, you can check with the county where you live, get tested by your usual healthcare provider, or use CityTestSF.
  2. Wait for your results at home and follow the instructions at [www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines](http://www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines) to determine next steps. Only return to work when those guidelines say it is safe.

## **ATTACHMENT A-2: San Francisco COVID-19 Health Screening Form**

(September 30, 2020)

This handout is for use by anyone who is screening non-personnel individuals (such as clients, visitors, etc.) prior to entry into a location or business. **SFDPH discourages anyone from denying core essential services (such as food, medicine, shelter, or social services) to those who may answer “yes” to any of the questions below and encourages people to find alternative means to meet clients’ needs that would not require them to enter the location.** Health Officer Directives may provide additional requirements regarding screening in a specific context.

More information, a copy of this form, and a screening form for personnel can be found at [www.sfgdcp.org/screen](http://www.sfgdcp.org/screen).

### **Part 1 – Please answer the following questions before entering this location.**

1. In the last 10 days, have you been diagnosed with COVID-19 or had a test confirming you have the virus?
2. In the past 14 days, have you had “Close Contact” with someone who was diagnosed with COVID-19 or had a test confirming they have the virus while they were contagious <sup>†</sup> ?  † “Close Contact” means you had any of the following types of contact with the person with COVID-19 while they were contagious <sup>†</sup> : <ul style="list-style-type: none"><li>• Lived or stayed overnight with them</li><li>• Was their intimate sex partner</li><li>• Took care of them or they took care of you</li><li>• Stayed within 6 feet of them for more than 15 minutes</li><li>• Exposed to direct contact with their body fluids or secretions (e.g., they coughed or sneezed on you) while you were not wearing a face mask, gown, and gloves</li></ul> ‡ Contagiousness: People with COVID-19 are considered infectious starting 48 hours before their symptoms began until 1) they haven’t had a fever for at least 24 hours, 2) their symptoms have improved, AND 3) at least 10 days have passed since their symptoms began. If the person with COVID-19 never had symptoms, then they are considered infectious starting 48 hours before their test that confirmed they have COVID-19 until 10 days after the date of that test.
3. Have you had one or more of these symptoms today or within the past 24 hours which is <u>new or not explained by another condition</u> ? <ul style="list-style-type: none"><li>• Fever (100.4°F/38.0°C or greater), chills, repeated shaking/shivering</li><li>• Cough</li><li>• Sore throat</li><li>• Shortness of breath, difficulty breathing</li><li>• Feeling unusually weak or fatigued*</li><li>• Loss of taste or smell</li><li>• Muscle or body aches*</li><li>• Headache</li><li>• Runny or congested nose*</li><li>• Diarrhea</li><li>• Nausea or vomiting</li></ul> * Children and youth under 18 years old do not need to be screened for these symptoms since these symptoms are less common in youth with COVID-19.

If you answer “YES” to ANY of these 3 questions, do not enter the location and follow the steps listed in Part 2 below. If you are seeking core essential services (such as food, medicine, shelter, or social services), work with the organization to determine how you can receive services these services without entering the building.

### **Part 2 –**

- If you answered **YES to Question 1 or Question 2**:
  - You **MUST** follow the rules **mandated** by the Health Officer Isolation/Quarantine Directive No 2020-03c/02c. **Follow Isolation/Quarantine Steps** at: [www.sfgdcp.org/Home-Isolation-Quarantine-Guidelines](http://www.sfgdcp.org/Home-Isolation-Quarantine-Guidelines)
  - Do not leave your home to the extent possible until the Isolation or Quarantine Steps tell you it is safe to do so!
  - If you need help with essential services like food, housing, or other needs while you are isolating or quarantining, call 3-1-1.
- If you answered **YES to Question 3**: You may have COVID-19 and to keep others safe, you should isolate until you know whether you have COVID-19. **Follow these steps**:
  1. Follow the instructions at: [www.sfgdcp.org/Home-Isolation-Quarantine-Guidelines](http://www.sfgdcp.org/Home-Isolation-Quarantine-Guidelines)
  2. **GET TESTED!** If you have insurance, contact your healthcare provider to get tested for COVID-19. If you do not have insurance, you can sign up for free testing at CityTestSF (<https://sf.gov/citytests>).
  - Follow the instructions in [www.sfgdcp.org/Home-Isolation-Quarantine-Guidelines](http://www.sfgdcp.org/Home-Isolation-Quarantine-Guidelines) to determine next steps depending on your test result.

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**Small Construction Project Safety Protocol (revised August 14, 2020)**

1. Any construction project meeting any of the following specifications is subject to this Small Construction Project Safety Protocol (“SCP Protocol”), including public works projects unless otherwise specified by the Health Officer:
  - a. For residential projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of 10 units or fewer. This SCP Protocol does not apply to construction projects where a person is performing construction on their current residence either alone or solely with members of their own household.
  - b. For commercial projects, any construction, renovation, or tenant improvement project consisting of 20,000 square feet of floor area or less.
  - c. For mixed-use projects, any project that meets both of the specifications in subsections 1.a and 1.b.
  - d. All other construction projects not subject to the Large Construction Project Safety Protocol set forth in Appendix B-2.
2. The following restrictions and requirements must be in place at all construction job sites subject to this SCP Protocol:
  - a. Comply with all applicable and current laws and regulations including but not limited to OSHA and Cal-OSHA. If there is any conflict, difference, or discrepancy between or among applicable laws and regulations and/or this SCP Protocol, the stricter standard shall apply.
  - b. Designate a site-specific COVID-19 supervisor or supervisors to enforce this guidance. A designated COVID-19 supervisor must be present on the construction site at all times during construction activities. A COVID-19 supervisor may be an on-site worker who is designated to serve in this role.
  - c. The COVID-19 supervisor must review this SCP Protocol with all workers and visitors to the construction site.
  - d. Establish a daily screening protocol for arriving staff to ensure that potentially infected staff do not enter the construction site. If workers leave the jobsite and return the same day, establish a cleaning and decontamination protocol prior to entry and exit of the jobsite. Post the daily screening protocol at all entrances and exits to the jobsite. More information on screening can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>.
  - e. Practice social distancing by maintaining a minimum six-foot distance between workers at all times, except as strictly necessary to carry out a task associated with the construction project.



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- f. In the event of a confirmed case of COVID-19 at any jobsite, the following must take place:
- i. Immediately remove the infected individual from the jobsite with directions to seek medical care.
  - ii. Decontaminate and sanitize all surfaces at each location at which the infected worker was present. Provide those performing the decontamination and sanitization work with medical-grade PPE, ensure the workers are trained in proper use of the PPE, require the workers to use the provided PPE, and prohibit any sharing of the PPE. Prohibit anyone from entering the possibly contaminated area, except those performing decontamination and sanitization work. Cease all work in these locations until decontamination and sanitization is complete.
  - iii. Each subcontractor, upon learning that one of its employees is infected, must notify the General Contractor immediately, if you have one, and provide all of the information specified below. The General Contractor or other appropriate supervisor must notify the County Public Health Department Communicable Disease Control (CD Control) at 628-217-6100 immediately of every project site worker found to have a confirmed case of COVID-19, and provide all the information specified below. Follow all directives and complete any additional requirements by County health officials, including full compliance with any tracing efforts by the County.
- Information to be reported to CD Control regarding the jobsite:
    - 1) Address of jobsite;
    - 2) Name of project, if any;
    - 3) Name of General Contractor; and
    - 4) General Contractor point of contact, role, phone number and email.
  - Information to be reported to CD Control regarding the COVID-19 case(s):
    - 5) First and last name;
    - 6) Date of birth;
    - 7) Phone;
    - 8) Date tested positive;
    - 9) Date last worked;
    - 10) City of residence; and
    - 11) If the case is an employee of a subcontractor, please provide the following information:
      - Subcontractor;
      - Subcontractor contact name;
      - Subcontractor contact phone; and
      - Subcontractor contact email.
  - Information to be reported to CD Control regarding Close Contacts. For each reported case(s) above, please provide the following information (if you are

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reporting more than one positive case, please include the name of the positive case for each close contact):

- 1) Close contact's first and last name;
- 2) Phone;
- 3) City of residence; and
- 4) Positive case name.

A "Close Contact" in the workplace is anyone who:

- o Stayed within 6 feet of the Person with COVID-19 for 10 minutes or more while they were not wearing a face mask; OR
- o Had direct contact for any amount of time with the body fluids and/or secretions of the Person With COVID-19 (e.g., was coughed or sneezed on, shared utensils with, or was provided care or provided care for them without wearing a mask, gown, and gloves).

Close contacts are high risk exposures and need to quarantine for a full 14 days due to the 14 day incubation period of the virus. Even if a close contact tests negative within 14 days of their last exposure to the case, they must continue quarantining the full 14 day period to prevent transmission of the virus.

- g. Where construction work occurs within an occupied residential unit, separate work areas must be sealed off from the remainder of the unit with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative entry/exit door to the entry/exit door used by residents. Available windows and exhaust fans must be used to ventilate the work area. If residents have access to the work area between workdays, the work area must be cleaned and sanitized at the beginning and at the end of workdays. Every effort must be taken to minimize contact between workers and residents, including maintaining a minimum of six feet of social distancing at all times.
- h. Where construction work occurs within common areas of an occupied residential or commercial building or a mixed-use building in use by on-site employees or residents, separate work areas must be sealed off from the rest of the common areas with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative building entry/exit door to the building entry/exit door used by residents or other users of the building. Every effort must be taken to minimize contact between worker and building residents and users, including maintaining a minimum of six feet of social distancing at all times.
- i. Prohibit gatherings of any size on the jobsite, including gatherings for breaks or eating, except for meetings regarding compliance with this protocol or as strictly necessary to carry out a task associated with the construction project.

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- j. Cal-OSHA requires employers to provide water, which should be provided in single-serve containers. Sharing of any of any food or beverage is strictly prohibited and if sharing is observed, the worker must be sent home for the day.
- k. Provide personal protective equipment (PPE) specifically for use in construction, including gloves, goggles, face shields, and face coverings as appropriate for the activity being performed. At no time may a contractor secure or use medical-grade PPE unless required due to the medical nature of a jobsite. Face coverings must be worn in compliance with Health Officer Order No. C19-12b, issued April 17, 2020 and revised May 28, 2020, or any subsequently issued or amended order.
- l. Prohibit use of microwaves, water coolers, and other similar shared equipment except as allowed by the Social Distancing Protocol (Appendix A).
- m. Strictly control “choke points” and “high-risk areas” where workers are unable to maintain six-foot social distancing and prohibit or limit use to ensure that six-foot distance can easily be maintained between individuals.
- n. Minimize interactions and maintain social distancing with all site visitors, including delivery workers, design professional and other project consultants, government agency representatives, including building and fire inspectors, and residents at residential construction sites.
- o. Stagger trades as necessary to reduce density and allow for easy maintenance of minimum six-foot separation.
- p. Discourage workers from using others’ desks, work tools, and equipment. If more than one worker uses these items, the items must be cleaned and disinfected with disinfectants that are effective against COVID-19 in between use by each new worker. Prohibit sharing of PPE.
- q. If hand washing facilities are not available at the jobsite, place portable wash stations or hand sanitizers that are effective against COVID-19 at entrances to the jobsite and in multiple locations dispersed throughout the jobsite as warranted.
- r. Clean and sanitize any hand washing facilities, portable wash stations, jobsite restroom areas, or other enclosed spaces daily with disinfectants that are effective against COVID-19. Frequently clean and disinfect all high touch areas, including entry and exit areas, high traffic areas, rest rooms, hand washing areas, high touch surfaces, tools, and equipment
- s. Maintain a daily attendance log of all workers and visitors that includes contact information, including name, phone number, address, and email.
- t. Post a notice in an area visible to all workers and visitors instructing workers and visitors to do the following:
  - i. Do not touch your face with unwashed hands or with gloves.

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- ii. Frequently wash your hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
  - iii. Clean and disinfect frequently touched objects and surfaces such as work stations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs.
  - iv. Cover your mouth and nose when coughing or sneezing, or cough or sneeze into the crook of your arm at your elbow/sleeve.
  - v. Do not enter the jobsite if you have a fever, cough, or other COVID-19 symptoms. If you feel sick, or have been exposed to anyone who is sick, stay at home.
  - vi. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum six feet at all times when not wearing the necessary PPE for working in close proximity to another person.
  - vii. Do not carpool to and from the jobsite with anyone except members of your own household unit, or as necessary for workers who have no alternative means of transportation.
  - viii. Do not share phones or PPE.
- u. The notice in Section 2.t must be translated as necessary to ensure that all non-English speaking workers are able to understand the notice.

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**Appendix B-2**

**Large Construction Project Safety Protocol (revised August 14, 2020)**

1. Any construction project meeting any of the following specifications is subject to this Large Construction Project Safety Protocol (“LCP Protocol”), including public works projects unless otherwise specified by the Health Officer:
  - a. For residential construction projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of more than 10 units.
  - b. For commercial construction projects, any construction, renovation, or tenant improvement project consisting of more than 20,000 square feet of floor area.
  - c. For construction of Essential Infrastructure, as defined in Section 8.1 of the Order, any project that requires twenty or more workers at the jobsite at any one time.
2. The following restrictions and requirements must be in place at all construction job sites subject to this LCP Protocol:
  - a. Comply with all applicable and current laws and regulations including but not limited to OSHA and Cal-OSHA. If there is any conflict, difference or discrepancy between or among applicable laws and regulations and/or this LCP Protocol, the stricter standard will apply.
  - b. Prepare a new or updated Site-Specific Health and Safety Plan to address COVID-19-related issues, post the Plan on-site at all entrances and exits, and produce a copy of the Plan to County governmental authorities upon request. The Plan must be translated as necessary to ensure that all non-English speaking workers are able to understand the Plan.
  - c. Provide personal protective equipment (PPE) specifically for use in construction, including gloves, goggles, face shields, and face coverings as appropriate for the activity being performed. At no time may a contractor secure or use medical-grade PPE, unless required due to the medical nature of a job site. Face Coverings must be worn in compliance with Health Officer Order No. C19-12b, issued April 17, 2020 and revised May 28, 2020, or any subsequently issued or amended order.
  - d. Ensure that employees are trained in the use of PPE. Maintain and make available a log of all PPE training provided to employees and monitor all employees to ensure proper use of the PPE.
  - e. Prohibit sharing of PPE.
  - f. Implement social distancing requirements including, at minimum:

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- i. Stagger stop- and start-times for shift schedules to reduce the quantity of workers at the jobsite at any one time to the extent feasible.
- ii. Stagger trade-specific work to minimize the quantity of workers at the jobsite at any one time.
- iii. Require social distancing by maintaining a minimum six-foot distance between workers at all times, except as strictly necessary to carry out a task associated with the project.
- iv. Prohibit gatherings of any size on the jobsite, except for safety meetings or as strictly necessary to carry out a task associated with the project.
- v. Strictly control “choke points” and “high-risk areas” where workers are unable to maintain minimum six-foot social distancing and prohibit or limit use to ensure that minimum six-foot distancing can easily be maintained between workers.
- vi. Minimize interactions and maintain social distancing with all site visitors, including delivery workers, design professional and other project consultants, government agency representatives, including building and fire inspectors, and residents at residential construction sites.
- vii. Prohibit workers from using others’ phones or desks. Any work tools or equipment that must be used by more than one worker must be cleaned with disinfectants that are effective against COVID-19 before use by a new worker.
- viii. Place wash stations or hand sanitizers that are effective against COVID-19 at entrances to the jobsite and in multiple locations dispersed throughout the jobsite as warranted.
- ix. Maintain a daily attendance log of all workers and visitors that includes contact information, including name, address, phone number, and email.
- x. Post a notice in an area visible to all workers and visitors instructing workers and visitors to do the following:
  1. Do not touch your face with unwashed hands or with gloves.
  2. Frequently wash your hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
  3. Clean and disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs.
  4. Cover your mouth and nose when coughing or sneezing or cough or sneeze into the crook of your arm at your elbow/sleeve.
  5. Do not enter the jobsite if you have a fever, cough, or other COVID-19 symptoms. If you feel sick, or have been exposed to anyone who is sick, stay at home.
  6. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum six-feet distancing at all times when not wearing the necessary PPE for working in close proximity to another person.
  7. Do not share phones or PPE.

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- xi. The notice in section 2.f.x must be translated as necessary to ensure that all non-English speaking workers are able to understand the notice.
- g. Implement cleaning and sanitization practices in accordance with the following:
  - i. Frequently clean and sanitize, in accordance with CDC guidelines, all high-traffic and high-touch areas including, at a minimum: meeting areas, jobsite lunch and break areas, entrances and exits to the jobsite, jobsite trailers, hand-washing areas, tools, equipment, jobsite restroom areas, stairs, elevators, and lifts.
  - ii. Establish a cleaning and decontamination protocol prior to entry and exit of the jobsite and post the protocol at entrances and exits of jobsite.
  - iii. Supply all personnel performing cleaning and sanitization with proper PPE to prevent them from contracting COVID-19. Employees must not share PPE.
  - iv. Establish adequate time in the workday to allow for proper cleaning and decontamination including prior to starting at or leaving the jobsite for the day.
- h. Implement a COVID-19 community spread reduction plan as part of the Site-Specific Health and Safety Plan that includes, at minimum, the following restrictions and requirements:
  - i. Prohibit all carpooling to and from the jobsite except by workers living within the same household unit, or as necessary for workers who have no alternative means of transportation.
  - ii. Cal-OSHA requires employers to provide water, which should be provided in single-serve containers. Prohibit any sharing of any food or beverage and if sharing is observed, the worker must be sent home for the day.
  - iii. Prohibit use of microwaves, water coolers, and other similar shared equipment except as allowed by the Social Distancing Protocol (Appendix A).
- i. Assign a COVID-19 Safety Compliance Officer (SCO) to the jobsite and ensure the SCO's name is posted on the Site-Specific Health and Safety Plan. The SCO must:
  - i. Ensure implementation of all recommended safety and sanitation requirements regarding the COVID-19 virus at the jobsite.
  - ii. Compile daily written verification that each jobsite is compliant with the components of this LCP Protocol. Each written verification form must be copied, stored, and made immediately available upon request by any County official.
  - iii. Establish a daily screening protocol for arriving staff, to ensure that potentially infected staff do not enter the construction site. If workers leave the jobsite and return the same day, establish a cleaning and decontamination protocol prior to entry and exit of the jobsite. Post the daily screening protocol at all entrances and exit to the jobsite. More information on screening can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>.
  - iv. Conduct daily briefings in person or by teleconference that must cover the following topics:
    - 1. New jobsite rules and pre-job site travel restrictions for the prevention of COVID-19 community spread.
    - 2. Review of sanitation and hygiene procedures.
    - 3. Solicitation of worker feedback on improving safety and sanitation.

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4. Coordination of construction site daily cleaning/sanitation requirements.
5. Conveying updated information regarding COVID-19.
6. Emergency protocols in the event of an exposure or suspected exposure to COVID-19.
- v. Develop and ensure implementation of a remediation plan to address any non-compliance with this LCP Protocol and post remediation plan at entrance and exit of jobsite during remediation period. The remediation plan must be translated as necessary to ensure that all non-English speaking workers are able to understand the document.
- vi. The SCO must not permit any construction activity to continue without bringing such activity into compliance with these requirements.
- vii. Report repeated non-compliance with this LCP Protocol to the appropriate jobsite supervisors and a designated County official.
- j. Assign a COVID-19 Third-Party Jobsite Safety Accountability Supervisor (JSAS) for the jobsite, who at a minimum holds an OSHA-30 certificate and first-aid training within the past two years, who must be trained in the protocols herein and verify compliance, including by visual inspection and random interviews with workers, with this LCP Protocol.
  - i. Within seven calendar days of each jobsite visit, the JSAS must complete a written assessment identifying any failure to comply with this LCP Protocol. The written assessment must be copied, stored, and, upon request by the County, sent to a designated County official.
  - ii. If the JSAS discovers that a jobsite is not in compliance with this LCP Protocol, the JSAS must work with the SCO to develop and implement a remediation plan.
  - iii. The JSAS must coordinate with the SCO to prohibit continuation of any work activity not in compliance with rules stated herein until addressed and the continuing work is compliant.
  - iv. The remediation plan must be sent to a designated County official within five calendar days of the JSAS's discovery of the failure to comply.
- k. In the event of a confirmed case of COVID-19 at any jobsite, the following must take place:
  - i. Immediately remove the infected individual from the jobsite with directions to seek medical care.
  - ii. Decontaminate and sanitize all surfaces at each location at which the infected worker was present. Provide those performing the decontamination and sanitization work with medical-grade PPE, ensure the workers are trained in proper use of the PPE, require the workers to use the provided PPE, and prohibit any sharing of the PPE. Prohibit anyone from entering the possibly contaminated area, except those performing decontamination and sanitization work. Cease all work in these locations until decontamination and sanitization is complete.
  - iii. Notify the County Public Health Department Communicable Disease Control (CD Control) immediately at 628-217-6100 and provide the information



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below. Follow all directives and complete any additional requirements by County health officials, including full compliance with any tracing efforts by the County.

- Information to be reported to CD Control regarding the jobsite:
  - 1) Address of jobsite;
  - 2) Name of project, if any;
  - 3) Name of General Contractor; and
  - 4) General Contractor point of contact, role, phone number and email.
  
- Information to be reported to CD Control regarding the COVID-19 case(s):
  - 5) First and last name;
  - 6) Date of birth;
  - 7) Phone;
  - 8) Date tested positive;
  - 9) Date last worked;
  - 10) City of residence; and
  - 11) If the case is an employee of a subcontractor, please provide the following information:
    - Subcontractor;
    - Subcontractor contact name;
    - Subcontractor contact phone; and
    - Subcontractor contact email.
  
- Information to be reported to CD Control regarding Close Contacts. For each reported case(s) above, please provide the following information (if you are reporting more than one positive case, please include the name of the positive case for each close contact):
  - 1) Close contact's first and last name;
  - 2) Phone;
  - 3) City of residence; and
  - 4) Positive case name.

A "Close Contact" in the workplace is anyone who:

- Stayed within 6 feet of the Person with COVID-19 for 10 minutes or more while they were not wearing a face mask; OR
- Had direct contact for any amount of time with the body fluids and/or secretions of the Person With COVID-19 (e.g., was coughed or sneezed

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on, shared utensils with, or was provided care or provided care for them without wearing a mask, gown, and gloves).

Close contacts are high risk exposures and need to quarantine for a full 14 days due to the 14 day incubation period of the virus. Even if a close contact tests negative within 14 days of their last exposure to the case, they must continue quarantining the full 14 day period to prevent transmission of the virus.

If you are unable to obtain the above case or close contact information from your subcontractor, please ensure your subcontractor is aware that they will need to report directly to SFDPH CD Control.

- l.* Where construction work occurs within an occupied residential unit, any separate work area must be sealed off from the remainder of the unit with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative entry/exit door to the entry/exit door used by residents. Available windows and exhaust fans must be used to ventilate the work area. If residents have access to the work area between workdays, the work area must be cleaned and sanitized at the beginning and at the end of workdays. Every effort must be taken to minimize contact between workers and residents, including maintaining a minimum of six feet of social distancing at all times.
- m.* Where construction work occurs within common areas of an occupied residential or commercial building or a mixed-use building in use by on-site employees or residents, any separate work area must be sealed off from the rest of the common areas with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative building entry/exit door to the building entry/exit door used by residents or other users of the building. Every effort must be taken to minimize contact between worker and building residents and users, including maintaining a minimum of six feet of social distancing at all times.

## **Order No. C19-07k – Appendix C-1: Additional Businesses Permitted to Operate**

**[Revised October 20, 2020]**

### **A. General Requirements**

The “Additional Businesses” listed below may begin operating, subject to the requirements set forth in the Order and to any additional requirements set forth below or in separate industry-specific guidance by the Health Officer. These businesses were selected based on current health-related information, the risk criteria set forth in Section 3 of the Order, and the overall impact that allowing these businesses to resume operation will have on mobility and volume of activity in the County.

To mitigate the risk of transmission to the greatest extent possible, before resuming operations, each Additional Business must:

- Comply with Social Distancing Requirements (Section 8.o of the Order) and prepare, post, implement, and distribute to their Personnel a Social Distancing Protocol checklist as specified in Section 5.d and Appendix A of the Order for each of their facilities in the County where Personnel or members of the public will be onsite;
- Prepare, post, implement, and distribute to their Personnel a written health and safety plan checklist that addresses all applicable best practices set forth in relevant Health Officer directives; and
- Comply with any relevant state guidance and local directives. If a conflict exists between state guidance and local public health directives related to the COVID-19 pandemic, the most restrictive provision shall be followed, as further provided in Section 10 of the Order.

Businesses that are permitted to operate outdoors may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health.

The health-related basis for selection of Additional Businesses and the specific requirements for risk mitigation are summarized below. The bases for the additions were amended on July 13, 2020, to reflect an updated and refined analysis under the risk criteria set forth in Section 3 of the amended Order.

On August 28, 2020 the State adopted a new four-tiered, color-coded framework to guide reopening statewide. Basic information about the State’s tiered system is available online at <https://covid19.ca.gov/safer-economy/>. Counties can be more restrictive than this State framework. Beginning on October 20, 2020, the County’s risk of COVID-19 community transmission has been designated to be in the minimal (yellow) tier (the least restrictive tier, or the “Yellow Tier”). If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend activities allowed under this Appendix.

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### **B. List of Additional Businesses**

For purposes of the Order, Additional Businesses include the following, subject to the stated limitations and conditions:

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(2) Manufacturing, Warehousing and Logistical Support .....	6
(3) Childcare and Youth Programs for All Children .....	7
(4) Curbside Pickup and Drop-Off for Low Contact Retail Services.....	9
(5) Outdoor Activity Equipment Rental Businesses.....	10
(6) Professional Sports Teams: Practices, Games, and Tournaments without In-Person Spectators with an Approved Plan.....	12
(7) Entertainment Venues: Live Streaming or Broadcasting Events without In-Person Audiences with an Approved Plan.....	13
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#### **(1) Retail Stores for Goods**

- a. Basis for Addition. Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while paying for goods). No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. While shopping customers interact only with a small number of individuals from other Households. Although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate physical distancing and adherence with other Social Distancing Requirements (Section 8.o of the Order) and other worker protection measures and

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decrease the risk of virus transmission. Consistent with Section 5.c of the Order and to the extent possible, retail stores are urged to conduct curbside/outdoor pickup to further decrease the risk.

**b. Description and Conditions to Operate.**

**1. Curbside/Outdoor Pickup:** Retail stores may operate for curbside/outside pickup of goods, subject to the following limitations:

- i. The store must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements;
- ii. The store must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-10b, as that directive may be amended from time to time, regarding required best practices for retail businesses with curbside pickup—including the requirement to create a Health and Safety Plan;
- iii. If a store chooses to display merchandise for sale on tables or otherwise outside the store, it must comply with the following specific requirements:
  - The store must obtain any necessary permits from the County;
  - Customers must either use hand sanitizer before touching items or ask the vendor to hand items to them;
  - Only the number of customers who can maintain at least six feet of physical distancing may approach the table at a time;
  - Chalk demarcations must be placed on the ground to indicate where shoppers should stand behind others, while waiting to purchase items; and
  - The store must take measures to help ensure against congestion and blocking passage by pedestrians, including people with disabilities.

Stores may apply for a free temporary permit to use the sidewalk or parking lane for retail operations at <https://sf.gov/use-sidewalk-or-parking-lane-your-business>.

- iv. The store must have direct access to an immediately adjacent sidewalk, street, alley, or parking area for pickup by customers using any mode of travel, without blocking pedestrian access or causing pedestrian or vehicle congestion; and
- v. Retail stores that are in an enclosed Indoor Shopping Center (defined as a large building or group of buildings where customer access to stores is possible only through indoor passage ways or indoor common areas, such as Stonestown Galleria, and Westfield San Francisco Centre) and that do not have direct access to adjacent sidewalk, street, parking lot or alley area, may only reopen for curbside/outdoor pickup at this time if the Indoor Shopping Center operator submits to the Health Officer a proposed plan for reopening and that plan is approved as provided below. The proposed plan must include:
  - a. the number of stores and businesses that would be resuming operation;

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- b. the number of Personnel associated with each store or business;
- c. the number of customers expected daily; and
- d. the specific social distancing and sanitation measures the shopping center would employ to prevent congestion at the doorways and streets, and protect customers and Personnel.

Plans must be submitted to HealthPlan@sfcityatty.org. Subject to the advance written approval of the Health Officer or the Health Officer's designee, retailers in the Indoor Shopping Center may then operate for curbside pickup consistent with the approved plan.

2. In-Store Retail: Beginning at 6:00 a.m. on June 15, 2020, retail stores may begin to operate for indoor shopping, subject to the following limitations and conditions:
    - i. The store must reduce maximum occupancy to limit the number of people (including both customers and Personnel) to the lesser of: (1) 50% the store's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the store at all times;
    - ii. Before opening for in-store shopping, the store must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-17, as that directive may be amended from time to time, regarding required best practices for retail businesses offering in-store shopping or services—including the requirement to create a Health and Safety Plan;
    - iii. If a store chooses to display merchandise for sale on tables or otherwise outside the store, it must comply with the following specific requirements:
      - The store must obtain any necessary permits from the County;
      - Customers must either use hand sanitizer before touching items or ask the vendor to hand items to them;
      - Only the number of customers who can maintain at least six feet physical distancing may approach the table at a time;
      - Chalk demarcations must be placed on the ground to indicate where shoppers should stand behind others, while waiting to purchase items; and
      - The store must take measures to help ensure against congestion and blocking passage by pedestrians, including people with disabilities.
- Stores may apply for a free temporary permit to use the sidewalk or parking lane for retail operations at <https://sf.gov/use-sidewalk-or-parking-lane-your-business>.
- iv. Retail stores that are in an enclosed Indoor Shopping Center (as defined in subsection 1.b.1.iv above) and that do not have direct access to adjacent sidewalk, street, parking lot or alley area, may only reopen for in-store retail as outlined in this subsection iv.

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Initially any enclosed Indoor Shopping Center was allowed to operate at no more than 25% capacity if the Indoor Shopping Center submits to the Health Officer a proposed plan for reopening and that plan is approved as provided below. Any Indoor Shopping Center with such an approved plan may continue to operate at that level (but may not allow a food court to operate under that plan).

Once the County was been placed in the Orange Tier by the State, an enclosed Indoor Shopping Center that submits to the Health Officer a new proposed plan for reopening (if none has already been submitted) and has that new plan approved or that submits a letter update to an existing approved plan as provided below is then allowed to (1) operate at no more than 50% capacity and (2) operate food courts inside the Indoor Shopping Center at up to 25% occupancy or 100 people, whichever is fewer, subject to the same minimum safety precautions that apply to indoor dining listed below in Section (8) including but not limited to the requirements to complete and post a Social Distancing Protocol checklist (Appendix A to this Order) and comply with Health Officer Directive No. 2020-16c (and complete and post a Health and Safety Plan) for indoor dining. If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend the ability for Indoor Shopping Centers to operate.

The proposed plan must include:

- a. the number of stores and businesses that would be resuming operation;
- b. the number of Personnel associated with each store or business;
- c. the number of customers expected daily;
- d. confirmation that the Indoor Shopping Center will close all food courts for indoor dining and a description of how that closure will be effectuated;
- e. how the Indoor Shopping Center will regulate the number of people in the paths of travel of the shopping center and close any common gathering areas;
- f. how the Indoor Shopping Center will address HVAC/circulated air, use of elevators, use and cleaning of bathrooms;
- g. any special considerations for indoor parking garages and access points;
- h. whether the Indoor Shopping Center will permit curbside pickup;
- i. adoption of a Health and Safety Plan addressing the requirements of Appendix A to the Order;

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- j. if approval for operation of a food court is sought, a plan to cordon off or otherwise physically separate any food court area to limit entry; and
- k. if approval for operation of a food court is sought, inclusion in the Health and Safety Plan each of the following in relation to the food court operation: limiting entry by patrons to the food court area; screening for COVID-19 symptoms and close contacts before patrons enter; personnel who monitor compliance with the health and safety requirements including wearing Face Coverings except when eating and drinking; and signage that warns of the transmission risk at the entrance to the food court area.

A letter update to a previously-approved plan must outline what changes will be made to ensure safety of Personnel, customers, and other visitors at the higher occupancy level and/or all changes that will be made consistent with Section (8) below regarding indoor dining if food court operation is being proposed. If the facility believes no changes are required, that position must be explained. The Indoor Shopping Center may immediately begin operating at the new capacity limit and/or an indoor food court upon submission of a letter update but must work with the City and the Department of Public Health to resolve any issues or concerns regarding the letter once it has been reviewed.

Plans and letter updates must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org). Subject to the written advance approval of the Health Officer or the Health Officer's designee, the Indoor Shopping Center may then operate for in-store retail consistent with the approved plan or letter update.

For clarity, operation of retail stores under category (1) and (2), above, applies only to the sale of goods and not to the provision of services or the rental of equipment, which are covered separately in Sections (4) and (5), below.

(Added May 17, 2020; Revised June 1, 2020, June 11, 2020; Non-substantive revisions July 13, 2020; Subsection suspended July 20, 2020, with minor update on August 14, 2020; Subsection reinstated with amendments on September 1, 2020; Revised September 30, 2020; Non-substantive revisions October 20, 2020)

**(2) Manufacturing, Warehousing and Logistical Support**

- a. Basis for Addition. Personnel can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Personnel will interact only with a consistent and moderately sized group of people (i.e., the business's other Personnel) as members of the public do not generally frequent these businesses. Finally, risks of virus



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transmission associated with this activity can be mitigated through Social Distancing Requirements (Order Section 8.o) and sanitation, and other worker safety protocols.

b. **Description and Conditions to Operate.**

1. **Manufacturing:** Manufacturing businesses—including non-essential manufacturing businesses —may operate, subject to the following limitations and conditions:
  - i. The business must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements; and
  - ii. The business must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-11, as that directive may be amended from time to time, regarding required best practices for manufacturing businesses—including the requirement to create a Health and Safety Plan.
2. **Warehousing and Logistical Support:** Businesses that provide warehousing and logistical support—including non-essential businesses —may operate, subject to the following limitations and conditions:
  - i. The business must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements; and
  - ii. The business must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-12, as that directive may be amended from time to time, regarding required best practices for warehouse and logistical support businesses—including the requirement to create a Health and Safety Plan.

(Added May 17, 2020; Revised June 1, 2020, June 11, 2020; Non-substantive revisions July 13, 2020)

### **(3) Childcare and Youth Programs for All Children**

- a. **Basis for Addition.** Childcare and educational or recreational programs for youth are critical to early education and developmental equity, family social and economic wellbeing, and economic recovery from the pandemic. More specifically, such programs are an important element for a child’s social and emotional development, as well as for a child’s physical health and wellness. Also, childcare and youth programs are often necessary to allow parents or guardians to work, making the availability of such programs important for individual families as well as the local economy. Although attendance at a childcare or youth program involves a high number of close contacts that may be of lengthy duration, the risks of virus transmission can be reduced by mitigation measures, as generally described below. But children’s inability to consistently follow social distancing and sanitation recommendations means that even with the mitigation measures the risk of transmission is higher than in interactions exclusively among adults. And

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while based on available evidence, children do not appear to be at higher risk for COVID-19 than adults, medical knowledge about the possible health effects of COVID-19 on children is evolving. Accordingly, the decision about whether to enroll a child in a childcare or youth program is an individualized inquiry that should be made by parents/guardians with an understanding of the risks that such enrollment entails. Parents/guardians may discuss these risks and their concerns with their pediatrician. The Health Officer will continue to monitor the changing situation and may amend this section as necessary to protect the public health.

b. Description and Conditions to Operate.

1. Childcare Programs: Group care facilities for very young children who are not yet in elementary school—including, for example, licensed childcare centers, daycares, family daycares, and preschools (including cooperative preschools)—(collectively, “Childcare Programs”) may open and operate, subject to the following limitations and conditions:
  - i. Childcare Programs may not enroll children for fewer than three weeks;
  - ii. Childcare Programs must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with all of the requirements set forth in Health Officer Directive No. 2020-14c, including any limits on the number of children that can be in a group, and the requirements to have the parent(s) or guardian(s) of any child attending the program sign an acknowledgement of health risks, and to prepare and implement a written health and safety plan to mitigate the risk of virus transmission to the greatest extent feasible.
2. Summer Camps: Summer camps and summer learning programs that operate exclusively outside of the academic school year (“Summer Camps”) may operate for all children over the age of six and school-aged children currently in grades transitional kindergarten (TK) and above who are under age six, subject to the following limitations and conditions:
  - i. Summer Camps must limit group size to 12 children (a “pod”) per room or space;
  - ii. Summer Camp sessions must last at least three weeks;
  - iii. Children must remain in the same pod for at least three weeks, and preferably for the entire time throughout the summer.
  - iv. Summer Camps may not begin to operate until they have created, posted and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and complied with all of the requirements set forth in relevant industry-specific Health Officer directives (*see* Health Officer Directive No. 2020-13b) including the requirements to complete an online form with general information about the program and required certifications, to have the parent(s) or guardian(s) of any child attending the program sign an acknowledgement of health risks, and to prepare and implement a written

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health and safety plan to mitigate the risk of virus transmission to the greatest extent feasible.

3. **Out of School Time Programs:** Educational or recreational institutions or programs that provide care or supervision for school-aged children and youth—including for example, learning hubs, other programs that support distance learning, school-aged childcare programs, youth sports programs, and afterschool programs (“Out of School Time Programs” or “OST Programs”) may open for all children, subject to the following limitations and conditions:
  - i. OST Program sessions must be at least three weeks long, and programs without set sessions may not enroll children for fewer than three weeks;
  - ii. OST Programs must create, post, and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with all of the requirements set forth in Health Officer Directive No. 2020-21, including any limits on the number of children that can be in a group, and also the requirements to complete an online form with general information about the program and required certifications, to have the parent(s) or guardian(s) of any child attending the program sign an acknowledgement of health risks, and to prepare and implement a written Health and Safety Plan to mitigate the risk of virus transmission to the greatest extent feasible.

For clarity, this Section does not apply to schools, which are addressed separately in Section 6.b of the Order; Childcare Programs, which are addressed separately in subsection b.1 of this Appendix above; or Summer Camps, which are addressed separately in subsection b.2 of this Appendix above. OST Programs are intended to supplement, rather than replace, school programming.

(Added May 22, 2020; Revised June 1, 2020; Non-substantive revisions June 11, 2020; Revised further July 13, 2020 and August 14, 2020)

### **(4) Curbside Pickup and Drop-Off for Low Contact Retail Services**

- a. **Basis for Addition.** Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., in some instances where remote payment is not feasible, while paying for services). No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Customers interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate social distancing and decrease the risk of virus transmission. The majority of interactions can occur outdoors, which further decreases risk—and consistent with Section 5.c of the Order, businesses are strongly urged to conduct interactions outdoors to the largest extent possible.

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- b. Description and Conditions to Operate. Services that do not generally require close customer contact (e.g., dog grooming and shoe or electronics repair) may operate, subject to the following limitations and conditions:
- i. To the extent feasible, all interactions and transactions between Personnel and customers should occur outdoors;
  - ii. The store must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements (Section 8.o of the Order);
  - iii. The businesses must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with Health Officer Directive No. 2020-10b, as that directive may be amended from time to time, regarding required best practices for retail businesses with curbside pickup and drop-off;
  - iv. The stores must have direct access to an immediately adjacent sidewalk, street, alley, or parking area for pickup by customers using any mode of travel, without blocking pedestrian access or causing pedestrian or vehicle congestion; and
  - v. Stores in an enclosed indoor shopping center that do not have direct access to adjacent sidewalk, street, parking lot or alley area may not reopen at this time unless they are located in an approved Indoor Shopping Center as described in 1.b above.

For clarity, this provision does not apply to personal service businesses, such as hair salons, barbershops, nail salons, or piercing or tattoo parlors.

As discussed in Section 1.b above regarding retail stores and Indoor Shopping Centers, stores within enclosed shopping centers may operate only upon advance written approval by the Health Officer or the Health Officer's designee of a plan submitted by the Indoor Shopping Center operator. Plans must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org).

(Added June 1, 2020; Revised June 11, 2020, July 20, 2020; Non-substantive revisions July 13, 2020)

### **(5) Outdoor Activity Equipment Rental Businesses**

- a. Basis for Addition. Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while paying for services). No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Customers interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate social distancing and decrease the risk of virus transmission. The majority of interactions can occur outdoors, which further decreases risk—and businesses are strongly urged to conduct interactions outdoors to the largest extent possible. Also, the risk of multiple individuals using shared equipment can be mitigated through sanitation

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measures. Finally, resumption of these businesses is expected to result in only a small increase in the number of people reentering the workforce and the overall volume of commercial activity.

- b. **Description and Conditions to Operate.** Businesses that rent equipment for permissible outdoor recreational activities (e.g., bicycles, kayaks, paddleboards, boats, horseback riding or fishing equipment) may operate, subject to the following limitations and conditions:
- i. To the extent feasible, all interactions and transactions between Personnel and customers should occur outdoors;
  - ii. The store must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements (Section 8.o of the Order);
  - iii. The business must have created, posted and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-10b, as that directive may be amended from time to time, regarding required best practices for retail businesses with curbside pickup and drop-off;
  - iv. The business must have direct access to an immediately adjacent sidewalk, street, alley, or parking area for pickup by customers using any mode of travel, without blocking pedestrian access or causing pedestrian or vehicle congestion;
  - v. Businesses in an enclosed indoor shopping center that do not have direct access to adjacent sidewalk, street, parking lot or alley area may not reopen at this time unless they are in an approved Shopping Center as described in 1.b above; and
  - vi. All equipment must be thoroughly cleaned and disinfected between each use with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with the following guidelines, which may be modified by the Health Officer as new information becomes available:
    - For hard non-porous surfaces, clean with detergent or soap and water if the surfaces are visibly dirty, before applying disinfectant. For these purposes, appropriate disinfectants include:
      - Products listed on the Environmental Protection Agency's list of Disinfectants for Use Against SARS-CoV-2 (COVID-19), which can be found online at <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>. Follow the manufacturer's instructions for concentration, application method, and contact time for all cleaning and disinfection products.
      - Diluted household bleach solutions prepared according to the manufacturer's label for disinfection, if appropriate for the surface. Follow manufacturer's instructions for application and proper ventilation. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser.

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- Alcohol solutions with at least 70% alcohol.
- For soft or porous surfaces, remove any visible contamination, if present, and clean with appropriate cleaners indicated for use on these surfaces. After cleaning, use products that are EPA-approved as effective against SARS-CoV-2 (COVID-19) (see link above) and that are suitable for porous surfaces.
- For frequently touched electronic surfaces, remove visible dirt, then disinfect following the manufacturer's instructions for all cleaning and disinfection products. If no manufacturer guidance is available, then consider the using alcohol-based wipes or sprays containing at least 70% alcohol to disinfect.
- Gloves and any other disposable PPE used for cleaning and disinfecting the vehicle must be removed and disposed of after cleaning; wash hands immediately after removing gloves and PPE with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer with at least 60% alcohol if soap and water are not available. If a disposable gown was not worn, work uniforms/clothes worn during cleaning and disinfecting should be laundered afterwards using the warmest appropriate water setting and dry items completely. Wash hands after handling laundry.

As discussed in Section 1.b above regarding retail stores and Indoor Shopping Centers, stores within Indoor Shopping Centers may operate only upon the advance written approval by the Health Officer or the Health Officer's designee of a plan submitted by the Indoor Shopping Center operator. Proposed plans must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org).

(Added June 1, 2020; Revised June 11, 2020; Non-substantive revisions July 13, 2020; Suspension note added July 20, 2020 and removed September 1, 2020)

### **(6) Professional Sports Teams: Practices, Games, and Tournaments without In-Person Spectators with an Approved Plan**

- a. Basis for Addition. Although contact sports may present a significant risk of virus transmission, those risks can be mitigated by stringent social distancing, sanitation, and testing measures. Resuming such events—without a live audience and subject to strict health controls and mitigation measures—represents a first step toward the resumption of professional sports exhibitions that can be broadcast for the entertainment of the public and viewed by the public remotely in a safe manner.
- b. Description and Conditions to Operate. Professional sports teams that wish to resume practices, games, or tournaments and broadcasting of those events in San Francisco, without in-person spectators, may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, health screening, and other procedures that will be implemented to minimize the risk of transmission among players, staff, media, broadcast crew, and any others who will be in the facility. The plan must include a proposal for interval testing (without using City resources) of all players and coaching staff who will be present in the facility. Plans must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org). Subject

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to the advance written approval of the Health Officer or the Health Officer's designee, the team may then resume activities consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee. Teams, games, exhibitions, and tournaments must also comply with any applicable Health Officer directives to the extent they are consistent with the approved plan; in the event of an inconsistency, the approved plan controls. Finally, crew, athletes, coaching staff and other workers should also abide by protocols agreed to by labor and management, to the extent they are at least as protective of health as the approved plan.

(Added June 1, 2020; Revised June 11, 2020; Non-substantive revisions June 26, 2020; Suspension note added July 20, 2020)

**(7) Entertainment Venues: Live Streaming or Broadcasting Events without In-Person Audiences with an Approved Plan**

- a. Basis for Addition. Although some types of live entertainment and cultural events, such as music, dance and comedy performances, may present a risk of virus transmission, those risks can be mitigated by stringent social distancing, sanitation, and testing measures. Resuming such events—without a live audience and subject to strict health controls and mitigation measures—represents a first step toward the resumption of these entertainment and cultural activities that can be broadcast and watched by the public remotely in a safe manner.
- b. Description and Conditions to Operate.
  1. Operators of entertainment venues may film, stream, or otherwise broadcast small scale events so long as:
    - i. the venue remains closed to the public;
    - ii. the live stream is limited to the fewest number of Personnel needed (up to a maximum of 12 people in the facility, including, without limitation, media Personnel needed for the broadcast);
    - iii. doors and windows are left open to the extent possible, or mechanical ventilation systems are run, to increase ventilation;
    - iv. the venue complies with the Social Distancing Requirements set forth in Section 8.o of this Order; and
    - v. Because singing and playing wind or brass instruments can transmit particles farther in the air than breathing or speaking quietly, people must be in an isolation booth or in a separate room from others in the facility while singing or playing wind or brass instruments.

To further reduce the risk of transmission, it is strongly recommended that all events allowed under this section be conducted and filmed, streamed, or otherwise broadcast from outdoors. The same outdoors recommendation

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applies to all other operations that are allowed under the Order to be filmed, live streamed or otherwise broadcast indoors with health restrictions.

2. Operators of entertainment venues that wish to film, stream, or otherwise broadcast events that require more than 12 people to be on site at the facility at any one time may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, health screening, and other procedures that will be implemented to minimize the risk of transmission among participants. If the event involves singing, playing wind or brass instruments, or physical contact, the plan must include a proposal for interval testing (without using City resources) of those individuals. Proposed plans must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org). Subject to the advance written approval of the Health Officer or the Health Officer's designee, the venue may then begin operating consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee. Cast, crew, and other workers should also abide by protocols agreed to by labor and management, to the extent they are at least as protective of health as the approved plan.

(Added June 11, 2020; Non-substantive revisions June 26, 2020; Revised July 20, 2020)

### **(8) Dining**

- a. Basis for Addition. Dining has been added in three phases, take-out, then outdoor, and then indoor, based on the relative risk levels. Any dining with small groups of people potentially involves mixing of Households and a moderate number of contacts. Accordingly, and because Face Coverings must be removed to eat and drink, the risk of virus transmission is slightly higher than in other allowable interactions. But outdoor interactions carry a significantly lower risk of transmission than most indoor interactions, and mitigation measures in outdoor dining establishments can significantly decrease the transmission risk. Indoor dining has an increased risk of transmission because of the transmission of the virus through aerosols. When coupled with strong mitigation measures, indoor dining, which is riskier than outdoor dining, can present manageable risks, although outdoor dining or take-away are safer options, especially for seniors and those who are vulnerable to complications from COVID-19.
- b. All Dining – General Conditions to Operate. All restaurants and bars that operate under this Section (8), whether for service outdoors, indoors, or both, must comply with all of the following limitations and conditions in relation to all such operations:
  - i. All patrons must be seated at a table to eat or drink—except briefly, standing or lingering between tables or in other areas of the restaurant's outdoor or indoor space is not allowed;
  - ii. Patrons must be seated to be served food or beverages;
  - iii. Patrons must wear Face Coverings any time they are not eating or drinking, including but not limited to: while they are waiting to be seated; while reviewing



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- the menu and ordering; while socializing at a table waiting for their food and drinks to be served or after courses or the meal is complete; and any time they leave the table, such as to use a restroom. Customers must also wear Face Coverings any time servers, bussers, or other Personnel approach their table;
- iv. Each dining establishment must use signs and verbal directions to notify patrons of the requirements for dining (whether indoor or outdoor), including, but not limited to, the requirements for when to wear a face covering;
  - v. No more than six patrons may be seated at a single table, unless all are members of the same household—it is strongly encouraged that only individuals in the same household sit together at a single table;
  - vi. No dining establishment is permitted to provide alcoholic beverage service without also providing real meal service in a bona fide manner. Bona fide meals must be prepared and served by the dining establishment or another person or business operating under an agreement with the dining establishment. The service of prepackaged food like sandwiches or salads, or simply heating frozen or prepared meals, is not deemed as compliant with this requirement;
  - vii. Each patron at a table must order a bona fide meal to receive alcoholic beverage service, and dining establishments must deliver alcoholic beverages to patrons only when they are seated;
  - viii. No patrons are allowed to eat or drink indoors in the dining establishment except when seated at an indoor table under the indoor dining rules below;
  - ix. No patrons are allowed to use self-serve items (such as buffets or self-serve continental breakfasts);
  - x. Areas that may lead to patrons gathering, congregating, or dancing must be closed;
  - xi. New tabletop signage must be used, and information about where to obtain signage will be found in Health Officer Directive No. 2020-16c, including as that directive is amended in the future;
  - xii. The dining establishment must screen all patrons and other visitors on a daily basis using the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the “Screening Handout”). Screening must occur before people are seated at the dining establishment to prevent the inadvertent spread of the SARS-CoV-2 virus. A copy of the Screening Handout must be provided to anyone on request, although a poster or other large-format version of the Screening Handout may be used to review the questions with people verbally. Any person who answers “yes” to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering or being seated by the establishment, and should be referred for appropriate support as outlined on the Screening Handout. The establishment can use the guidance available online at [www.sfdph.org/screen](http://www.sfdph.org/screen) for determining how best to conduct screening. Patrons who are feeling ill, have exhibited symptoms of COVID-19 within 24 hours of

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arriving at the establishment, or answer “yes” to any screening question must cancel or reschedule their reservation. In such cases, patrons must not be charged a cancellation fee or other financial penalty; and

- xiii. Each dining establishment must (1) comply with the sections that follow that are applicable to the type of dining being offered by the establishment regarding outdoor dining, indoor dining, or both, (2) have created, posted, and implemented a Social Distancing Protocol checklist (Appendix A to this Order), and (3) also comply with Health Officer Directive No. 2020-16c, as that directive may be amended from time to time, regarding required best practices for outdoor dining and/or indoor dining, as applicable.
- c. Outdoor Dining – Description and Conditions to Operate. Restaurants and bars that serve food may operate for outdoor dining (“outdoor dining establishments”) subject to the following limitations and conditions:
  - i. The outdoor dining establishment must comply with all General Conditions to Operate listed in Section (8)b above; and
  - ii. Patrons must remain outside the outdoor dining establishment and may enter the establishment only (1) to access a bathroom, (2) to access an outdoor space that is only accessible by traveling through the restaurant, or (3) to order or pickup food at an indoor counter.

Outdoor dining establishments may apply for a free temporary permit to use the sidewalk or parking lane for business operations at <https://sf.gov/use-sidewalk-or-parking-lane-your-business>.

- d. Indoor Dining – Description and Conditions to Operate. Restaurants and bars that serve food may operate for indoor dining (“indoor dining establishments”) once the County was placed in the Orange Tier by the State and after the requirements of this Order and the requirements of Health Officer Directive No. 2020-16c are met. If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend the ability for indoor dining establishments to operate.

These rules for indoor dining establishments do not allow any of the following to occur, each of which is still prohibited by the Order: eating indoors at gyms, fitness centers, or museums, aquariums and zoos (although food items may be sold for consumption offsite or outdoors); indoor food-related gatherings at businesses, organizations, or houses of worship; the operation of bars, breweries, or distilleries that do not serve bona fide meals; and eating inside movie theatres (see Section (21) below for movie theatres). For restaurants and other foodservice entities that are part of an Indoor Shopping Center, such establishments may operate for indoor dining so long as both (1) they are located in an Indoor Shopping Center that is allowed to operate under Section (1)b.2 above and (2) they follow the requirements for indoor dining in Health Officer Directive No. 2020-16c.

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The operation of indoor dining establishments is subject to the following limitations and conditions:

- i. The indoor dining establishment must comply with all General Conditions to Operate listed in Section (8)b above;
- ii. The indoor dining establishment must limit the number of patrons who are present inside the indoor space of the dining establishment to the lesser of: (1) 25% of the maximum occupancy or (2) 100 patrons. Indoor dining establishments with indoor spaces consisting of more than one room must limit the occupancy in each room to 25% of the maximum occupancy for that room. The occupancy limit includes patrons in the interior dining space, but it excludes Personnel and patrons when seated outside. The number of Personnel allowed in the back of the house areas, like kitchens, must be determined based on the amount of space required to provide for physical distancing;
- iii. Patrons should be encouraged to use outdoor dining or take-out options based on the decreased risk of those activities, and facilities that offer indoor dining are strongly encouraged to continue offering outdoor dining whenever possible in order to give patrons a choice;
- iv. Patrons must remain outside the indoor dining establishment until they are ready to be seated indoors and may otherwise enter the establishment only (1) to access a bathroom, (2) to access an outdoor space that is only accessible by traveling through the restaurant, or (3) to order or pickup food at an indoor counter;
- v. Tables used to seat patrons indoors must be spaced to ensure that patrons are at least six feet apart from other patrons seated at different service tables, and although an impermeable physical barrier may be placed between tables, all patrons must be separated from other groups of patrons by at least six feet—the use of impermeable physical barriers is not a substitute for full physical distancing between groups indoors. Customers may not be seated at bars or food preparation areas or where six feet of distance from in use common-use work stations cannot be maintained;
- vi. Unless City zoning or other laws require an earlier closing, all indoor service of food and beverages must end at midnight. Indoor dining establishments that cease indoor food service at midnight may allow patrons to finish their meals for an additional 30 minutes. All indoor dining establishments must close to the public by 12:30 a.m.; and
- vii. The establishment must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they feel ill. They must also post a stand-alone sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is much higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. The County is making available templates for the signage online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and

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businesses are strongly urged to keep informed of those changes and update their signage accordingly.

(Added June 11, 2020; Revised July 13, 2020 and September 30, 2020; Non-substantive revisions October 20, 2020)

### **(9) Outdoor Fitness Classes**

- a. Basis for Addition. Outdoor fitness classes involve mixing of Households and a moderate number of contacts. Also, the contacts are often of relatively long duration. Accordingly, and because exercise causes people to more forcefully expel airborne particles, the risk of virus transmission is higher than in other allowable interactions. But participants can—and must—wear Face Coverings and maintain at least six feet of physical distance at all times and not share equipment. Further, outdoor interactions carry a lower risk of transmission than most indoor interactions, and health protocols in outdoor fitness classes can significantly decrease the transmission risk.
- b. Description and Conditions to Operate. Outdoor fitness classes (e.g., outdoor boot camp, non-contact dance classes, tai chi, pilates, and yoga classes) may operate subject to the following limitations and conditions:
  - i. No more than 25 people, including the instructor(s), may participate in an outdoor fitness class at the same time;
    - a.
  - ii. The business/instructor should ask participants to voluntarily provide their name and phone number for potential contact tracing purposes—the business/instructor should keep this information on file for at least three weeks;
  - iii. The business/instructor must ask each participant whether they have had any of the following symptoms within the prior 24 hours that are new and not explained by another reason:
    - Fever or chills
    - Cough
    - Sore throat
    - Shortness of breath or trouble breathing
    - Feeling unusually weak or fatigued
    - New loss of taste or smell
    - Muscle pain
    - Headache
    - Runny or congested nose
    - diarrhea

Any participants who report having any of these symptoms should not be permitted to come to or participate in the fitness class.

In addition, the business/instructor must ask each participant (1) if within the last 10 days they have been diagnosed with COVID-19 or had a test confirming they have the SARS-CoV-2 virus; and (2) if they live with or have had close contact

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with someone who in the past 14 days was diagnosed with COVID-19 or had a test confirming they have the SARS-CoV-2 virus in that same period. Any participants who answer yes to either of these questions should not be permitted to come to or participate in the fitness class.

- iv. All participants must maintain a physical distance of at least six feet from each other, from the instructor(s), and from members of the public at all times;
- v. The business/instructor must have permission of the property owner to use the space;
- vi. All participants and instructors must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time; and
- vii. Equipment (e.g., medicine balls, resistance bands, mats, weights, or yoga blocks) may not be shared by members of the class and must be thoroughly cleaned and disinfected between each use with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with the following guidelines, which may be modified by the Health Officer as new information becomes available:
  - For hard non-porous surfaces, clean with detergent or soap and water if the surfaces are visibly dirty, before applying disinfectant. For these purposes, appropriate disinfectants include:
    - Products listed on the Environmental Protection Agency's list of Disinfectants for Use Against SARS-CoV-2 (COVID-19), which can be found online at <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>. Follow the manufacturer's instructions for concentration, application method, and contact time for all cleaning and disinfection products.
    - Diluted household bleach solutions prepared according to the manufacturer's label for disinfection, if appropriate for the surface. Follow manufacturer's instructions for application and proper ventilation. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser.
    - Alcohol solutions with at least 70% alcohol.
  - For soft or porous surfaces, remove any visible contamination, if present, and clean with appropriate cleaners indicated for use on these surfaces. After cleaning, use products that are EPA-approved as effective against SARS-CoV-2 (COVID-19) (see link above) and that are suitable for porous surfaces.
  - Gloves and any other disposable PPE used for cleaning and disinfecting the equipment must be removed and disposed of after cleaning; wash hands immediately after removing gloves and PPE with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer with at least 60% alcohol if soap and water are not available. If a disposable gown was not worn, work

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uniforms/clothes worn during cleaning and disinfecting should be laundered afterwards using the warmest appropriate water setting and dry items completely. Wash hands after handling laundry.

For clarity, this section does not allow contact sports (e.g., football) or fitness classes that involve physical contact (e.g., jiu jitsu or boxing with sparring) to resume. Also, this section does not cover childcare or summer camp programs for children or youth, which are governed by section 3 above and Health Officer Directive Nos. 2020-13b and 2020-14b.

Additional guidance about outdoor fitness classes from the San Francisco Department of Public Health is available at <http://www.sfdph.org/directives>.

(Added June 11, 2020; Non-substantive revisions July 13, 2020, August 14, 2020; Revised September 30, 2020, October 20, 2020)

**(10) Indoor Household Services**

- a. Basis for Addition. Household service providers and residents can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Although indoor household services may involve mixing of Households (if the resident is at home) and occurs indoors, the number of contacts is low. Finally, risks of virus transmission can be mitigated through adherence to other Social Distancing Requirements and to sanitation, and other safety protocols.
- b. Description and Conditions to Operate. Providers of indoor household services that can be provided while maintaining social distancing (e.g., house cleaners and cooks) may operate, subject to the following limitations and conditions:
  - i. Residents may not have any household service provider come into their home if they have experienced any of the following symptoms within the prior 24 hours that are new and not explained by another reason:
    - Fever or chills
    - Cough
    - Sore throat
    - Shortness of breath or trouble breathing
    - Feeling unusually weak or fatigued
    - New loss of taste or smell
    - Muscle pain
    - Headache
    - Runny or congested nose
    - diarrhea
  - ii. Household service providers may not enter a residence to provide services if they have experienced any of the above symptoms within the prior 24 hours that are new and not explained by another reason;

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- iii. In addition, household service providers may not enter a residence to provide services if either the household service provider or anyone in the residence answers yes to either of the following questions: (1) within the last 10 days has the person been diagnosed with COVID-19 or had a test confirming they have the SARS-CoV-2 virus; and (2) does the person live with or have they had close contact with someone who in the past 14 days was diagnosed with COVID-19 or had a test confirming they have the SARS-CoV-2 virus in that same period.
- iv. When feasible, residents should leave the premises when household services providers are in their home—if leaving the premises is not feasible, residents should try to be in a different room than the household service provider to the greatest extent possible;
- v. When feasible, leave windows and doors open to increase ventilation or run mechanical ventilation systems;
- vi. High touch surfaces and any shared implements or tools should be cleaned at the beginning and end of any service visit;
- vii. Both residents and household service providers must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020.

For clarity, this section does not allow personal service providers, such as hair dressers or personal trainers, to provide in-home services. Also, this section does not apply to in-home childcare, which is independently permissible under Section 8.a.xxi of the Order.

Additional guidance about indoor household services from the San Francisco Department of Public Health is available at <http://www.sfdph.org/directives>.

(Added June 11, 2020; Non-substantive revisions July 13, 2020, August 14, 2020)

**(11) Offices for Non-Essential Businesses: Individuals Necessary for Operations Where Telecommuting is not Feasible—SUSPENDED IN PART**

**THIS SECTION IS SUSPENDED IN PART.**

**ACCESSORY OFFICE SPACE THAT IS PHYSICALLY LOCATED WITHIN FACILITIES OF ADDITIONAL BUSINESSES THAT ARE ALLOWED TO OPERATE UNDER THE ORDER MAY BE USED SUBJECT TO THE REQUIREMENTS IN THIS SECTION. ONLY INDIVIDUALS NECESSARY FOR ALLOWED OPERATIONS WHO CANNOT WORK REMOTELY CAN USE THE OFFICE SPACE. PERSONNEL WHO CAN WORK REMOTELY ARE REQUIRED TO CONTINUE TO DO SO. IN ALL OTHER RESPECTS, OFFICES FOR NON-ESSENTIAL BUSINESSES ARE NOT ALLOWED TO OPERATE UNTIL FURTHER ORDER OF THE HEALTH OFFICER. ONCE OFFICES FOR NON-ESSENTIAL BUSINESSES ARE ALLOWED TO REOPEN, THE CONDITIONS TO OPERATE SET FORTH BELOW MAY BE REVISED.**



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- a. *[Basis for Addition.] Personnel can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Personnel will interact only with a consistent and moderately sized group of people (i.e., the business's other Personnel). Finally, risks of virus transmission associated with this activity can be mitigated through adherence to other Social Distancing Requirements and to sanitation, and other safety protocols.*
- b. *Description and Conditions to Operate. Office workplaces that are not otherwise permitted to operate under this Order may open for individuals necessary for operations who cannot work remotely, subject to the following conditions:*
  - i. *All workers who are able to telecommute must continue to do so, only individuals necessary for operations who cannot work remotely may come into the office;*
  - ii. *Office Facilities must adjust their maximum occupancy rules based on the size of the facility to limit the number of people (including Personnel and members of the public), as follows:*
    - *Office Facilities with fewer than 20 Personnel must reduce their maximum occupancy to the number of people who can maintain at least six feet of physical distance from each other in the facility at all times,*
    - *Office Facilities with 20 or more Personnel must reduce their maximum occupancy to the **lesser** of: (1) 20% the facility's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the facility at all times; and*
  - iii. *The business must have created, posted and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-18, as that directive may be amended from time to time, regarding required best practices for businesses operating office facilities.]*

(Added June 11, 2020; Non-substantive revisions July 13, 2020; Suspended July 20, 2020; Suspension revised September 14, 2020)

### **(12) Outdoor Zoos with an Approved Plan**

- a. *Basis for Addition. Zoo Personnel and visitors can wear Face Coverings and maintain at least six feet of physical distance from people in different households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And outdoor businesses—like the outdoor areas of the zoo—are safer than indoor businesses. Finally, the number, frequency and proximity of contacts can be minimized through capacity limitations and the risk of virus transmission can be reduced through other health protocols.*
- b. *Description and Conditions to Operate. Zoos that wish to resume operations for visits by the public solely in their outdoor spaces may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, health screening, and other procedures that*



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will be implemented to minimize the risk of transmission among Personnel and visitors.

The plan must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org), and must include detailed descriptions of how the business intends to address the following safety precautions.

- Ensuring that the facility remains below the lesser of: (a) 50% of the maximum capacity for the outdoor space that is permitted to open; or (b) the capacity based on the ability of Personnel and patrons to comply with the Social Distancing Requirements;
- Signage regarding Social Distancing Requirements (to include at least six feet of distance, handwashing/sanitizer practices, Face Covering policy);
- Ensuring Personnel and patrons wear Face Coverings at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
- Ticketing booths and payment systems;
- Personnel safety precautions;
- HVAC systems (e.g., quality and level of filtration, percentage of air exchange with outside air can HVAC be run at 100% capacity to increase ventilation);
- Compliance with applicable Health Officer directives (e.g. regarding Food and beverage concessions, and retail gift shops);
- Social distancing in elevators;
- Monitoring and limiting patrons to ensure physical distancing between members of different Households;
- Paths of travel through the establishment and wayfinding signage;
- Sanitation for restrooms;
- Tours and audio self-tour equipment;
- Coat/personal property check services;
- Sanitation for high-touch surfaces and areas; and
- Closing interactive exhibits or modifying those exhibits to prevent common touching.

Beginning at 10 a.m. on July 13, 2020, and subject to the advance written approval of the Health Officer or the Health Officer's designee, the zoo may resume operating its outdoor spaces for visits by the public at the lesser of: (a) 50% of the maximum capacity for the outdoor space that is permitted to open; or (b) the capacity based on the ability of Personnel and patrons to comply with the Social Distancing Requirements, consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee.

(Added July 13, 2020; Non-substantive revisions August 14, 2020)

**[Revised October 20, 2020]**

**(13) Open Air Boat Operators**

- a. Basis for Addition. Personnel and passengers can wear Face Coverings and maintain six feet of physical distance from people in different households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And open-air boat excursions occur outside, which is safer than indoor interactions, and have additional air-flow from continual movement. Finally, outdoor boating excursions of socially distanced groups involve only a moderate number of contacts, and health mitigation measures in small boating excursions can significantly decrease the transmission risk.
- b. Description and Conditions to Operate. Individuals or businesses that offer open-air boat excursions (“Open-Air Boat Operators”) may operate, subject to the following limitations and conditions:
  - i. If the total number of passengers is greater than 12, then the Open-Air Boat Operator must assign each passenger to a group of no more than 12 people. Multiple groups of 12 may be on an Open-Air Boat simultaneously, subject to the following requirements:
    - Each group of 12 must be kept at least 12 feet apart from each other,
    - The Open-Air Boat Operator must prohibit mingling among passengers in different groups, and
    - Passengers must have a clear path to the restroom and exit without being required to travel through the space occupied by another group.
  - ii. All passengers must maintain a physical distance of at least six feet from each other, from the captain, and from Personnel, at all times;
  - iii. Before boarding, passengers must wait on the dock at least six feet apart and must not board the vessel until the captain or crew allow boarding;
  - iv. For fishing, rod holders must be spaced at least six feet apart from each other;
  - v. Bathrooms (if any) must be sanitized frequently following EPA guidelines;
  - vi. Passengers must stay in the open-air portion of the boat except for brief periods, such as to use the bathroom;
  - vii. Open-Air Boat Operators should ask passengers to voluntarily provide their name and phone number for potential contact tracing purposes—the operator should keep this information on file for at least three weeks;
  - viii. Open-Air Boat Operators must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order);
  - ix. Open-Air Boat Operators must ensure daily COVID-19 symptom and exposure screening is completed for all Personnel as required by the Social Distancing Protocol and its Attachment A-1.
  - x. Open-Air Boat Operators must Screen all customers and other visitors on the day of the appointment or service prior to coming in to the facility as outlined by the

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Social Distancing Protocol and its Attachment A-2. Any person who answers “yes” to a screening question must have service cancelled or rescheduled. No cancellation or rescheduling fee may be charged in that situation.

- xi. All passengers and Personnel must wear a Face Covering at all times while waiting to board, at all times while on board—except when eating or drinking, and at all times when disembarking from the vessel, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
- xii. Passengers from different households should not shake hands, share food or drinks, or engage in any unnecessary physical contact—the captain and crew must instruct passengers about these requirements;
- xiii. Open-Air Boat Operators must make hand sanitizer available throughout the boat and at each rod station (if any);
- xiv. Equipment (e.g., fishing equipment) may not be shared by people outside of a single household, and the boat and all equipment belonging to the Open-Air Boat Operator or otherwise provided by the Open-Air Boat Operator must be thoroughly cleaned and disinfected after each trip with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html>).

For clarity, this section does not cover vessels used exclusively for Essential Travel (such as ferries and water taxis) and such vessels do not need to follow the conditions set forth in this section.

(Added July 13, 2020; Non-substantive revisions August 14, 2020; Revised September 14, 2020; October 20, 2020)

### **(14) Institutions of Higher Education and Adult Education**

- a. Basis for Addition. Personnel and students can wear Face Coverings and maintain at least six feet of physical distance from people in different households at all times. Restrictions can be placed to ensure that no inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And to the extent classes occur outdoors with distancing and Face Coverings, these interactions are safer than indoor interactions. If indoor in person instruction is authorized by the Health Officer for adult education programs under the limited conditions set forth below, then health mitigation measures adopted under an approved plan can decrease the transmission risk.
- b. Description and Conditions to Operate. Institutions of Higher Education (“IHEs”) and other programs offering adult education—including, for example, programs offering job skills training and English as a second language classes (“Adult Education Programs”)

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(IHEs and Adult Education Programs are collectively referred to below as “Higher Education Programs”)—may operate, subject to the following limitations and conditions:

- i. Higher Education Programs may operate for purposes of facilitating distance learning and themselves performing essential functions, as set forth in Section 8.a.xiv of the Order;
- ii. Higher Education Programs must screen all Personnel and students for COVID-19 and close contacts every day before they enter the campus, whether for indoor or outdoor classes or other purposes. Higher Education Programs must use the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the “Screening Handout”). A copy of the Screening Handout must be provided to anyone on request, although a poster or other large-format version of the Screening Handout may be used to review the questions with people verbally. Any person who answers “yes” to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering the IHE, and should be referred for appropriate support as outlined on the Screening Handout. The Higher Education Program can use the guidance available online at [www.sfdph.org/screen](http://www.sfdph.org/screen) for determining how best to conduct screening;
- iii. Higher Education Programs may offer in-person instruction *outdoors* in groups of no more than 14 people, including the instructor(s), so long as they follow Social Distancing Requirements and wear Face Coverings and subject to any other relevant health and safety requirements contained in any relevant industry-specific Health Officer directives;
- iv. Face Coverings are required at all times but they can be briefly removed if necessary as a component of the class, such as tasting food in a cooking school;
- v. No singing, chanting or shouting, or wind instruments are allowed during in-person instruction (indoors and outdoors) at this time;
- vi. Class capacity must be limited to ensure physical distancing at all times;
- vii. Classes must be limited in duration to two hours indoors, but there is no time limit on outdoor classes;
- viii. Higher Education Programs may not offer in-person instruction indoors unless the specific class:
  - (1) cannot be held remotely or outdoors due to the need for access to specialized equipment or space, and
  - (2) is offered in specialized indoor settings whose design imposes substantial physical distancing on participants.

Higher Education Programs that wish to resume indoor classes that meet these criteria must comply with Health Officer Directive No. 2020-22c, including as that directive is updated in the future and including assembly and implementation of a written, campus-specific COVID-19 prevention plan (“Prevention Plan”).

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Requirements and limitations for such indoor instruction include but are not limited to all of the following:

- a. Indoor lectures are not allowed at this time;
- b. A copy of the Prevention Plan must be posted and be made readily available to students, Personnel, and SFDPH; and
- c. The Prevention Plan must address all requirements listed in Directive No. 2020-22c, including but not limited to: articulating the need for indoor classes; enforcement of physical distancing requirements; protocols for airing out and sanitizing classrooms between use; provision of stable cohorts, face coverings, screening, and testing; educating students about risk mitigation; and addressing violations of safety protocols;
- ix. Required health and safety plans are subject to audit by DPH, including on-site inspections, and Higher Education Programs must assess their plans monthly and update them as needed;
- x. Individual student use of an indoor facility due to the need for access to specialized equipment or space that is not available outside (such as a music practice room or fine arts studio) is allowed subject to safety protocols;
- xi. Collegiate athletics teams that wish to resume practices, games, or tournaments in San Francisco, without in-person spectators, may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, health screening, and other procedures that will be implemented to minimize the risk of transmission among players, staff, and any others who will be in the facility. The plan must include a proposal for interval testing (without using City resources) of all players and coaching staff who will be present in the facility. The plan must also include a commitment to comply with local directives governing isolation and quarantine of individuals who are diagnosed with, or have had close contact with a person who is diagnosed with, COVID-19. Plans must be submitted to [healthplan@sfcityattys.org](mailto:healthplan@sfcityattys.org). Subject to the advance written approval of the Health Officer or the Health Officer's designee, the team may then resume activities consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee. But in connection with an approved plan no in-person spectators will be allowed under any circumstances;
- xii. Subject to applicable land use laws and regulations, housing controlled or operated by Higher Education Programs or restricted for the use of students attending a Higher Education Program is permitted to open and operate for students in compliance with any relevant health and safety requirements contained in any relevant industry-specific Health Officer directives. Except for family housing, students must be housed in single rooms (i.e., without a roommate) unless the student specifically requests to be housed with a roommate; and
- xiii. All Higher Education Programs must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with relevant health and safety requirements contained in any relevant industry-

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specific Health Officer directives, including, but not limited to, Health Officer Directive No. 2020-22c.

(Added August 14, 2020; Revised September 1, 2020 and September 30, 2020)

### **(15) Personal Service Providers**

- a. Basis for Addition. Although personal services such as hair and nail salons involve moderate to high contact intensity and a moderate number of contacts, the risk of transmission can be significantly lessened for by requiring that all providers and customers to wear a Face Covering at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Finally, the risk of virus transmission can be reduced through other health and sanitation protocols. Consistent with Section 5.c of the Order and to the extent possible, Personal Service Providers are urged to provide services outdoors to further decrease the risk.
- b. Description and Conditions to Operate.
  1. Outdoors. Personal service providers regulated by Division 3, Chapter 10 of the California Business and Professions Code, Division 104, Part 15, Chapter 7 of the California Health and Safety Code, or San Francisco Health Code Article 29 (collectively, “Personal Service Providers”) that can safely offer services outside, including, for example, hair salons, barber shops, nail salons, massage (in a non-healthcare setting), estheticians, skin care, and cosmetology services (collectively, “Outdoor Personal Services), may operate outdoors, subject to all of the following limitations and conditions:
    - i. The following personal services cannot be offered outside because they cannot be done safely in an outdoor setting: electrology, tattooing, piercing, microblading, permanent make-up, and other forms of body art that are invasive and require a controlled hygienic environment. Also, shampooing, chemical hair services, and services that require the customers to remove their face coverings are not permitted outside;
    - ii. Outdoor Personal Service Providers may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health;
    - iii. Both Outdoor Personal Service Providers and clients/customers must wear a Face Covering at all times—including during the entire service—unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time; and
    - iv. The Outdoor Personal Service Provider must have created, posted and implemented a Social Distancing Protocol and must comply with Health Officer

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Directive No. 2020-23, as that directive may be amended from time to time, regarding required best practices for outdoor personal services.

2. **Indoors.** Personal service providers regulated by Division 3, Chapter 10 of the California Business and Professions Code or San Francisco Health Code Article 29 including, for example, hair salons, barber shops, nail salons, massage (in a non-healthcare setting), estheticians, skin care, and cosmetology services, electrology, tattooing, piercing, and microblading, may operate indoors (collectively, “Indoor Personal Services,” subject to all of the following limitations and conditions:
  - i. Both Indoor Personal Service Providers and clients/customers must wear a Face Covering at all times—including during the entire service—unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020;
  - ii. The Indoor Personal Service Provider must have created, posted and implemented a Social Distancing Protocol and must comply with Health Officer Directive No. 2020-30, as that directive may be amended from time to time, regarding required best practices for Indoor Personal Services; and
  - iii. Only the number of people who can safely fit inside the facility while maintaining social distance as required by Directive No. 2020-30 may be inside the facility at a time.

(Added September 1, 2020; Revised September 14, 2020; Non-substantive revision September 30, 2020)

### **(16) Gyms and Fitness Centers**

- a. **Basis for Addition.** Although gyms and fitness centers involve moderate contact intensity and a moderate number of contacts, the risk of transmission can be significantly lessened by requiring that everyone wear a Face Covering and maintain at least six feet of physical distance at all times. Also, the risk of virus transmission can be reduced through other health and sanitation protocols. Consistent with Section 5.c of the Order and to the extent possible, gyms and fitness centers are urged to provide services outdoors to further decrease the risk.
- b. **Description and Conditions to Operate.**
  1. **Outdoors.** Gyms and fitness centers offering space or equipment for customer-directed exercise may operate outdoors, subject to all of the following limitations and conditions:
    - i. Gyms and fitness centers may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health.

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- ii. Everyone in the outdoor gym or fitness center facilities must maintain at least six feet of physical distance from people outside of their Household at all times;
  - iii. Gyms and fitness centers must limit the number of people, including Personnel, who are present in the space to ensure that six feet of physical distance can be maintained at all times;
  - iv. Everyone in the outdoor gym or fitness center facilities must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020; and
  - v. The gym or fitness center must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in Health Officer Directive No. 2020-27, regarding outdoor gyms and fitness centers including, without limitation, all enhanced cleaning requirements.
2. Indoors. Gyms and fitness centers offering space or equipment for customer-directed exercise may operate indoors, subject to all of the following limitations and conditions:
- i. Gyms and fitness centers must limit the number of people, including Personnel, who are present in the space to the **lesser** of: (1) 10% of the facility's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the facility at all times;
  - ii. Everyone in the gym or fitness center facility must maintain at least six feet of physical distance from people outside of their Household at all times;
  - iii. Individuals engaged in an activity that may increase breathing rate and/or intensity (including but not limited to cardio/aerobic activities or weight-lifting), must maintain at least 12 feet of physical distance from people outside of their Household while engaging in those activities;
  - iv. Group cardio/aerobic fitness classes (such as spinning, kickboxing, etc.) are not permitted indoors at this time;
  - v. Everyone in the gym or fitness center facility must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020;
  - vi. The establishment must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they feel ill. They must also post a stand-alone sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is much higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. The County is making available templates for the signage online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly; and



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The gym or fitness center must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in Health Officer Directive No. 2020-31, regarding indoor gyms and fitness centers including, without limitation, all enhanced cleaning requirements.

(Added September 1, 2020; Revised September 14, 2020 and September 30, 2020)

### **(17) Indoor Museums, Aquariums, and Zoos**

- a. **Basis for Addition.** As long as patrons move through exhibits and refrain from staying or gathering in an indoor or other enclosed space for a sustained period of time, and capacity and other health safety mitigation measures are used, indoor museums, aquariums and zoos (which have indoor and outdoor spaces) involve low contact intensity and a low number of contacts. Accordingly, the risk of transmission is low as long as adequate precautions are taken.
- b. **Description and Conditions to Operate.** Beginning on September 21, 2020, indoor museums (including art galleries), aquariums, and zoos may resume operations, subject to all of the following limitations and conditions:
  - i. Establishments must limit the number of people, including Personnel, who are present in the facility to the **lesser** of: (1) 25% of the facility's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the facility at all times;
  - ii. Establishments must limit the number of people, including Personnel, who are present in individual galleries or public spaces to the **lesser** of: (1) 25% of the room's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the room at all times;
  - iii. Everyone in the facility must maintain at least six feet of physical distance from people outside of their Household at all times;
  - iv. Everyone in facility must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020; and
  - v. The following must remain closed:
    - Common area gathering places such as meeting rooms and lounge areas;
    - Auditoriums;
    - Indoor restaurants and cafes (must remain closed to indoor dining but may provide take-away service);
    - Guided tours, events, classes, and other gatherings; and
    - Coat/personal property check services.
  - vi. Before resuming operations, the museum, aquarium, or zoo must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in any relevant Health Officer Directives,

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including, for example, Directive Nos. 2020-05 and 2020-16c (if food is prepared and sold on-site for take-away or outdoor dining), Directive No. 2020-17 (if there is a gift-shop or other retail on-site), and Directive No. 2020-32 (forthcoming).

- vii. Also, in addition to the Social Distancing Protocol, before resuming operations, the museum, aquarium, or zoo must submit a plan to the Department of Public Health, including a detailed description of how the business intends to address safety precautions in the follow areas.
- Ensuring that facility and individual galleries and rooms remain below 25% maximum capacity;
  - Signage regarding Social Distancing Requirements (to include at least six feet of distance, handwashing/sanitizer practices, face covering policy);
  - Ensuring Personnel and patrons wear face coverings at all times, unless they are specifically exempted from the face covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
  - Ticketing booths and payment systems;
  - Personnel safety precautions;
  - HVAC systems (an explanation of alterations and upgrades to ventilation to increase supply of fresh air and decrease stale or recirculated air, or an explanation of why alterations or upgrades were either (1) unnecessary or (2) unfeasible);
  - Food and beverage concessions for takeaway or outdoor dining;
  - Retail (e.g., gift shops);
  - Social distancing in elevators;
  - Monitoring and limiting patrons to ensure physical distancing between members of different households or living units;
  - Paths of travel through the establishment and wayfinding signage;
  - Plans for preventing patrons from gathering in an enclosed space for a sustained period of time;
  - Sanitation for restrooms;
  - Sanitation for high-touch surfaces and areas; and
  - Closing interactive exhibits or exhibits in enclosed spaces or modifying those exhibits to prevent common touching.

A plan template, which sets forth additional requirements and conditions for operation, will be available at [sfdph.org/directives](http://sfdph.org/directives). It is strongly encouraged that businesses review the requirements set forth in the template and use the template to create their plan.

The plan must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org), posted on the business's website, and made available at the facility. The permanent URL at which the plan will be posted must be provided to SFDPH.

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For clarity, the museum, aquarium or zoo does not need SFDPH to approve its plan before it may resume operations in accordance with the proposed plan. But in the event SFDPH identifies deficiencies in the plan, SFDPH will follow up with the business.

- viii. The establishment must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they feel ill. They must also post a stand-alone sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is much higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. The County is making available templates for the signage online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly.

(Added September 21, 2020; Revised September 30, 2020)

**(18) Outdoor Family Entertainment Centers**

- a. Basis for Addition. Certain outdoor Family Entertainment Centers involve only moderate risk given that they occur outside, they involve moderate contact intensity and a moderate number of contacts, and the risk of transmission can be significantly lessened by requiring that everyone wear a Face Covering and maintain at least six feet of physical distance at all times. The risk of virus transmission can also be reduced through other health and sanitation protocols. And because the State of California has included outdoor family entertainment centers on the list of options for the Red Tier, this Appendix lists those that can be done now with appropriate safety protocols. More information about the State of California’s designation can be found online at <https://covid19.ca.gov/safer-economy/>.
- b. Description and Conditions to Operate. Family Entertainment Centers, as defined by this Section may begin to operate outdoors, subject to all of the limitations and conditions listed below. The term “Family Entertainment Centers” includes only those activities and businesses that are listed by the State of California as examples for the Red Tier, which are: kart racing; mini-golf; and batting cages, and the limited outdoor amusement park rides described below. Even if the County is placed on a less restrictive tier, this term will not be changed until this Section is revised. Conditions for outdoor Family Entertainment Centers are as follows:
  - i. All operations must be outdoors. Operations that cannot be safely performed outdoors are not permitted;
  - ii. Family Entertainment Centers may conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and

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composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health.

- iii. Everyone in the Family Entertainment Center facilities must maintain at least six feet of physical distance from people outside of their Household at all times;
- iv. Family Entertainment Centers must limit the number of people, including Personnel, who are present in the space to ensure that six feet of physical distance can be maintained at all times;
- v. Everyone in the Family Entertainment Center facility must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, including as that order is amended; and
- vi. The Family Entertainment Center must have created, posted, and implemented a Social Distancing Protocol and must comply with any and all requirements contained in relevant Health Officer directives, including, without limitation, all enhanced cleaning requirements.

In addition to the requirements listed above, the following other requirements must be met, as listed:

- vii. For kart racing, services must be provided in compliance with the requirements for outdoor activity equipment rental businesses listed in Section (5) of this Appendix.
- viii. For mini-golf, services must be provided in compliance with the requirements for outdoor golf listed in Section (2) of Appendix C-2 as well as Directive No. 2020-15, including as that directive is updated in the future.
- ix. For batting cages, services must be provided in compliance with the requirements for “Other Outdoor Recreation and Athletic Activities” listed in Section (6) of Appendix C-2.
- x. For outdoor amusement park-type rides, consisting of Ferris wheels, carousels, and miniature train rides, the following additional requirements must be met:
  - a. Screen all customers and other visitors prior to entry to the ride as outlined by the Social Distancing Protocol and its Attachment A-2. Any person who answers “yes” to a screening question must have the ride cancelled or rescheduled. No cancellation or rescheduling fee may be charged in that situation, and the price of any ticket must be refunded if the ride is not rescheduled;
  - b. Operators must regulate access by patrons to the equipment to ensure physical distancing;
  - c. Any enclosed passenger capsule or seating area must include only members of the same household, and ventilation must be maximized;

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- d. High touch surfaces and equipment must be sanitized in between uses by different households; and
- e. Hand sanitizer must be placed at the entrances and exits to rides.

Note that at the current time many outdoor family entertainment activities are allowed under other sections and directives, including zoos, outdoor swimming pools, outdoor tennis and pickleball, outdoor golf, outdoor lawn bowling, outdoor museums, and outdoor fitness centers. See Section (11) of Appendix C-2 regarding outdoor playgrounds.

Also, other activities are not yet allowed because they cannot yet be done safely in the current context due to the difficulty of regularly cleaning high-touch surfaces and of keeping people from different homes physically distant and/or are prohibited by the State under the Red Tier or Orange Tier, including: indoor amusement park rides; indoor climbing walls; indoor bowling alleys; indoor ice and rolling skating rinks; indoor arcade games; and indoor playgrounds.

(Added September 14, 2020; Revised September 30, 2020)

**(19) Open-Air Tour Bus Operators**

- a. Basis for Addition. Personnel and passengers can wear Face Coverings and maintain six feet of physical distance from people in different Households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And open-air bus tours occur outside, which is safer than indoor interactions, and have additional air-flow from continual movement. Finally, outdoor tour bus excursions of small, socially distanced groups involve only a moderate number of contacts, and health mitigation measures can significantly decrease the transmission risk.
- b. Description and Conditions to Operate. Individuals or businesses that offer open-air bus tours (“Open-Air Tour Bus Operators”) may operate, subject to the following limitations and conditions:
  - i. If the total number of passengers is greater than 12, the Open-Air Tour Bus Operator must assign each passenger to a group of no more than 12 people. Multiple groups of 12 may be on an Open-Air Tour Bus simultaneously, subject to the following requirements:
    - Each group of 12 must be kept at least 12 feet apart from each other,
    - The Open-Air Tour Bus Operator must prohibit mingling among passengers in different groups, and
    - Passengers must have a clear path to the restroom and exit without being required to travel through the space occupied by another group.
  - ii. All passengers must maintain a physical distance of at least six feet from each other, from the driver, and from Personnel, at all times;

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- iii. Before boarding, passengers must wait at least six feet apart and must not board the bus until the driver or other Personnel allow boarding;
- iv. Bathrooms (if any) must be sanitized frequently following EPA guidelines;
- v. Passengers must stay in the open-air portion of the bus except for brief periods, such as to board, disembark and use the bathroom;
- vi. Open-Air Tour Bus Operators should ask passengers to voluntarily provide their name and phone number for potential contact tracing purposes—the operator should keep this information on file for at least three weeks;
- vii. Open-Air Tour Bus Operators must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order);
- viii. Open-Air Tour Bus Operators must ensure daily COVID-19 symptom and exposure screening is completed for all Personnel as required by the Social Distancing Protocol and its Attachment A-1.
- ix. Open-Air Boat Operators must Screen all customers and other visitors on the day of the appointment or service prior to coming in to the facility as outlined by the Social Distancing Protocol and its Attachment A-2. Any person who answers “yes” to a screening question must have service cancelled or rescheduled. No cancellation or rescheduling fee may be charged in that situation.
- x. All passengers and Personnel must wear a Face Covering at all times while waiting to board, at all times while on board—except when eating or drinking, and at all times when disembarking from the bus, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
- xi. Passengers from different households should not shake hands, share food or drinks, or engage in any unnecessary physical contact—Personnel must instruct passengers about these requirements;
- xii. Open-Air Tour Bus Operators must make hand sanitizer available;
- xiii. The bus and all equipment belonging to the Open-Air Tour Bus Operator or otherwise provided by the Open-Air Tour Bus Operator must be thoroughly cleaned and disinfected after each trip with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html>).

(Added September 14, 2020)

**[Revised October 20, 2020]**

**(20) Lodging Facilities for Tourism**

- a. Basis for Addition. As long as guests refrain from congregating in common areas, and capacity and other health safety mitigation measures are used, lodging facilities involve low contact intensity and a low number of contacts. Personnel and guests can wear Face Coverings whenever they are in common areas and can maintain at least six feet of physical distance except for brief interactions (e.g., while checking in). In indoor common areas, no inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved.
- b. Description and Conditions to Operate. Lodging facilities, including hotels, motels, hostels, bed and breakfasts, inns and short-term rentals, may operate for tourist use, subject to all of the following limitations and conditions:
  - i. Indoor fitness centers, indoor pools, indoor dining facilities, ballrooms, conference rooms, business centers, lounge areas, and other indoor gathering places must remain closed. But once the County was placed in the Orange Tier by the State, a lodging facility may operate the services listed in this subsection b.i after updating its Social Distancing Protocol and complying with the listed requirements for each listed type of service. If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend the ability for operation of these services by the lodging facility. The additional services allowed once the County was in the Orange Tier, and subject to compliance with the Order and related directives, are:
    - a. Gyms or fitness centers. The lodging facility may operate a gym or fitness center so long as it fully complies with the requirements listed in Section (16) of this Appendix C-1 as well as Health Officer Directive Nos. 2020-27 (for outdoor gyms or fitness centers, if applicable) and 2020-31 (for indoor gyms or fitness centers, if applicable), including as those directives are updated in the future. At present, that includes a maximum limit of 10% capacity on any indoor gym or fitness center. Also, any gym or fitness center must be staffed by lodging facility personnel at all times that it is open for operation.
    - b. Indoor dining. The lodging facility may operate indoor dining so long as it fully complies with the requirements listed in Section (8) of this Appendix C-1 as well as Health Officer Directive No. 2020-16c, including as that directive is updated in the future. At present, that includes a maximum limit of 25% occupancy or 100 people, whichever is lower. For clarity, a lodging facility is not allowed to operate self-serve stations, whether staffed by personnel or not, including buffets or continental breakfast bars.
  - ii. The Lodging Facility must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in Health Officer Directive No. 2020-29 regarding best practices for lodging

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facilities, as well as any other relevant Health Officer Directives, including, for example, Directive Nos. 2020-05 and 2020-16c (if food is prepared and sold on-site for take-away or outdoor dining or for indoor dining), Directive No. 2020-17 (if there is a gift-shop or other retail on-site), and Directive Nos. 2020-27 and 2020-31 (if gyms or fitness centers are opened).

(Added September 14, 2020; Revised September 30, 2020; Non-substantive revisions October 20, 2020)

### **(21) Indoor Movie Theaters**

- a. **Basis for Addition.** Viewing movies or other projected entertainment indoors in an enclosed space involves multiple risk factors, including the nearby seating of groups of people from different Households, the enclosed nature of the space, and the duration of the entertainment. When coupled with strong mitigation measures such as screening of patrons, mandatory use of Face Coverings, avoiding eating, maintaining physical distancing between different groups, and following other protocols, the risks associated with indoor movie theatres can present manageable risks, although avoiding indoor theaters is safer, especially for seniors and those who are vulnerable to complications from COVID-19.
- b. **Description and Conditions to Operate.** Once the County was been placed in the Orange Tier by the State, any facility that projects entertainment onto a large-format screen indoors (an “indoor movie theater”) may operate only when (1) it is on or after October 7, 2020, (2) the Health Officer has issued a companion directive, which will be Health Officer Directive No. 2020-35, listing other requirements for indoor movie theaters, and (3) all requirements listed in this subsection b and the related directive are met. If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend the ability for indoor movie theaters to operate.

These rules for indoor movie theaters do not allow any of the following to occur, each of which is still prohibited by the Order: indoor bars (except as allowed under Section (8) above for indoor dining) or dance clubs, regardless of whether they use large-format screens as part of their entertainment or décor; indoor social events where large-format screens are used but are not the primary focus of the gathering; live indoor in-person entertainment, including concerts, plays, musicals, ballet, or other artistic events (except as allowed for recording or streaming under the Order); and the operation of any food service bar, beverage bar, or restaurant operated within the indoor movie theater facility or by the indoor movie theaters in an adjoining space.

The operation of indoor movie theaters is subject to the following limitations and conditions:

- i. Operation of indoor movie theaters is not allowed before October 7, 2020;



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- ii. The indoor movie theater is restricted overall to 25% of the business's occupancy or 100 people, whichever is lower. If a movie theater complex has multiple individual indoor movie theaters the 25% occupancy limit applies to the complex as a whole and to each individual theater, and the 100-person maximum applies to each individual theater. Operators should stagger start and end times to ensure that there is not mixing of patrons in common areas;
- iii. The indoor movie theater facility must screen all patrons and other visitors on a daily basis using the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the "Screening Handout"). Screening must occur before people are allowed to enter to prevent the inadvertent spread of the SARS-CoV-2 virus. A copy of the Screening Handout must be provided to anyone on request, although a poster or other large-format version of the Screening Handout may be used to review the questions with people verbally. Any person who answers "yes" to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering or being seated in the indoor movie theater, and should be referred for appropriate support as outlined on the Screening Handout. The indoor movie theater can use the guidance available online at [www.sfdph.org/screen](http://www.sfdph.org/screen) for determining how best to conduct screening. People who are feeling ill, have exhibited symptoms of COVID-19 within 24 hours of arriving at the indoor movie theater or answer "yes" to any screening must be kept from entry and must cancel or reschedule their ticket. In such cases, patrons must not be charged a cancellation fee or other financial penalty and must be given a full refund;
- iv. The indoor movie theater must keep food and beverage concessions closed (also including vending machines) for now;
- v. The indoor movie theater must ensure that all Personnel and patrons wear a Face Covering at all times as required by Health Officer Order No. C19-12c, issued on July 22, 2020, including as that order may be amended from time to time, unless the person is specifically exempted from the face covering requirements;
- vi. The indoor movie theater must post signs at all entrances notifying patrons of the rules, including the requirement to wear a face covering at all times and that consuming food or drink onsite (including if brought in from outside) is prohibited given the risk associated with removing a face covering when eating or drinking;
- vii. The indoor movie theater must prevent patrons from gathering in common areas and must close lounges, arcades, or other areas designed for casual gathering;
- viii. Patrons must remain outside the indoor movie theater until they are ready to be seated, and the indoor movie theater is prohibited from allowing customers to line up in advance of opening doors for individual showings (which may require the indoor movie theater to space out showings to allow sufficient time for cleaning and seating between shows);

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- ix. The establishment must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they feel ill. They must also post a stand-alone sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is much higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. The County is making available templates for the signage online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly; and
- x. Each indoor movie theater must have created, posted, and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and also comply with Health Officer Directive No. 2020-35, once that directive is issued and then as that directive may be amended from time to time, regarding required best practices for indoor movie theaters.

(Added September 30, 2020; Non-substantive revisions October 20, 2020)

## **Order No. C19-07k – Appendix C-2: Allowed Additional Activities**

**[Revised October 20, 2020]**

### **A. General Requirements**

The “Additional Activities” listed below may resume, subject to the requirements set forth in the Order and to any additional requirements set forth below or in separate guidance by the Health Officer. These activities were selected based on current health-related information, the risk criteria set forth in Section 3 of the Order, and the overall impact that allowing these activities to resume will have on mobility and volume of activity in the County.

The health-related basis for selection of Additional Activities and the specific requirements for risk mitigation are summarized below. The bases for the additions were amended on July 13, 2020, to reflect an updated and refined analysis under the risk criteria set forth in Section 3 of the amended Order.

Activities that are permitted to operate outdoors may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health.

On August 28, 2020 the State adopted a new four-tiered, color-coded framework to guide reopening statewide. Basic information about the State’s tiered system is available online at <https://covid19.ca.gov/safer-economy/>. Counties can be more restrictive than this State framework. Beginning on October 20, 2020, the County’s risk of COVID-19 community transmission has been designated to be in the minimal (yellow) tier (the least restrictive tier, or the “Yellow Tier”). If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend activities allowed under this Appendix.

### **B. List of Additional Activities**

For purposes of the Order, Additional Activities include the following based on the summarized health risk related rationale:

(1)	Outdoor Museums, Outdoor Historical Sites, and Outdoor Public Gardens .....	2
(2)	Outdoor Recreation: Golf and Tennis.....	3
(3)	Outdoor Recreation: Dog Parks .....	4
(4)	Small Outdoor Gatherings .....	5
(5)	Libraries for Curbside Pickup and Return .....	6
(6)	Outdoor Recreation: Other Outdoor Recreation and Athletic Activities.....	6
(7)	Outdoor Recreation: Outdoor Swimming Pools .....	7
(8)	Drive-In Gatherings .....	8
(9)	Religious Activities.....	8

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(10)	Political Activity .....	11
(11)	Outdoor Playgrounds .....	13

**(1) Outdoor Museums, Outdoor Historical Sites, and Outdoor Public Gardens**

- a. **Basis for Addition.** Personnel and visitors can wear Face Coverings and maintain at least six feet of physical distance from people in different Households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And outdoor activities are safer than indoor activities. Finally, the number, frequency and proximity of contacts can be minimized through capacity limitations and the risk of virus transmission can be reduced through other health protocols.
- b. **Description and Conditions.** Outdoor museums, outdoor historical sites, and outdoor public gardens (for example, the Botanical Gardens and Japanese Tea Garden may reopen to the public—and individuals may leave their residence and travel to visit these locations—subject to the following conditions:
  1. Only outdoor spaces may be open to the public, except for restrooms as provided below.
  2. Face Coverings must be worn by all staff and visitors, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), including as that order is amended in the future;
  3. Physical distancing of at least six-feet must be maintained at all times other than between members of the same Household;
  4. Other than picnic tables, which may be available for use with signs instructing patrons to clean them before and after use, common high-touch equipment and fixtures must be off-limits, with signage and with physical barriers as appropriate;
  5. Public restrooms, if any, must
    - a. be routinely disinfected frequently throughout the day,
    - b. have open doors to prevent touching of door handles or knobs,
    - c. have soap and paper towels, and
    - d. have signs promoting handwashing;
  6. The museum, outdoor historical site, or outdoor public garden must provide for contactless payment systems or, if not feasible, sanitize any payment systems, including touch screens, payment portals, pens, and styluses, after each customer use. Under San Francisco’s Legal Tender Law, customers must be allowed to pay with cash but to further limit person-to-person contact, Personnel should encourage customers to use credit, debit, or gift cards for payment;
  7. Signage must be posted at each public entrance to inform all personnel and customers that they must: avoid entering the facility or location if they have a cough or fever,

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maintain a minimum six-foot distance from one another while in the facility or location, wear a Face Covering at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>);

8. Any on-site retail stores (e.g., gift shops) may operate for curbside/outdoor pickup only, and must do so in compliance with Appendix C-1 of this Order and Health Officer Directive 2020-10b (available at <https://www.sfdph.org/directives>);
9. Before resuming operations, outdoor museums, outdoor historical sites, and outdoor public gardens must prepare, post, implement, and distribute to their Personnel a Social Distancing Protocol checklist as required by Appendix A of the Order and a written health and safety plan that addresses all best practices listed in Section 1.b of this Appendix.

For clarity, this section does not apply to outdoor zoos, which are covered under Section 12 of Appendix C-1.

(Added May 17, 2020; revised June 1, 2020; Non-substantive revisions on July 13, 2020)

### **(2) Outdoor Recreation: Golf and Tennis**

- a. Basis for Addition. Non-contact outdoor sports like tennis and golf involve a low number of contacts and a high proximity of contact, as long as the groups engaged in play together are small, maintain required physical distance, and do not share equipment among different Households. Also, interactions and activities that occur outdoors carry a lower risk of transmission than most indoor interactions and activities. And the risk of transmission can be further mitigated by sanitation and hygiene practices. Finally, because outdoor recreation is already allowed under the Order, resumption of this activity is expected to result in only a relatively modest increase in mobility and may decrease congestion in other outdoor locations like public parks and beaches.
- b. Description and Conditions. Individuals may play tennis and golf outdoors, and outdoor tennis and golf facilities/clubs may open, subject to the following conditions:
  1. Face Coverings must be worn by all golf and tennis facility/club Personnel, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), including as that order is amended in the future;
  2. All golf and tennis players must wear a Face Covering while in facility/club parking lots, when entering and exiting facilities/clubs, and while waiting to play—Face Coverings may be removed during play if nobody from a different Household is within 30 feet of the player;
  3. For golf, groups must be limited to a maximum of four players per group, unless all players within the group are part of a single Household. Groups of players from

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different Households must comply with the State of California under its Stay-Safer-At Home Order;

4. No more than two Households may play tennis together at any one time, and members of separate Households cannot have contact with each other and must remain at least six feet apart at all times; and
5. Before resuming operations, each golf or tennis facility/club must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with Health Officer Directive No. 2020-15 regarding required best practices for tennis and golf.

(Added June 1, 2020; Non-substantive revisions July 13, 2020; Revised September 1, 2020)

### **(3) Outdoor Recreation: Dog Parks**

- a. Basis for Addition. Although taking a dog to a dog park may involve mixing of Households, individuals can wear Face Coverings at all times and maintain at least six feet of physical distance from members of other Households except for short interactions. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. Description and Conditions. Individuals may take their dogs to dog parks (both enclosed and unenclosed), and all dog parks may open, subject to the following conditions:
  1. Face Coverings must be worn by all people in the dog park, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), including as that order is amended in the future;
  2. The Centers for Disease Control and Prevention (CDC) has advised that “[u]ntil we learn more about how this virus affects animals,” owners should “treat pets as you would other human family members to protect them from a possible infection.” Specifically, the CDC recommends that pet owners: “Do not let pets interact with people or other animals outside the household,” “Walk dogs on a leash, maintaining at least 6 feet (2 meters) from other people and animals,” and “Avoid dog parks or public places where a large number of people and dogs gather.” Accordingly, pet owners are urged to use on-leash dog parks or keep their dogs on a leash, particularly if the dog is not under voice control—pet owners who choose to let their dogs be off leash in an off-leash dog park should prevent their dog from interacting with other people or animals to the greatest extent feasible;
  3. People in the dog park should maintain at least six feet of physical distance from people or animals other than those in their same Household;
  4. People must bring their own water for themselves and their pets, and must not use common touch water facilities in the park;

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5. People must use their sleeve or a disposable cloth to touch high-touch surfaces like gates;
6. People should bring their own bags for picking up and disposing of pet waste;
7. Signage must be posted at each dog park to inform people that they must: avoid entering the location if they have a cough or fever, maintain a minimum six-foot distance from one another, wear a Face Covering at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>); and
8. People must follow any other rules and regulations adopted by the operator of the dog park.

(Added June 1, 2020; Non-substantive revisions July 13, 2020)

### **(4) Small Outdoor Gatherings**

- a. Basis for Addition. As provided in Section 4.f of the Order, gatherings among different Households are strongly discouraged to help prevent the spread of COVID-19, and larger gatherings pose higher risks. Although small outdoor gatherings involve mixing of Households, individuals can wear Face Coverings at all times, except when eating and drinking, and maintain at least six feet of physical distance from others outside their Household at all times. Inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) can be—and are strongly urged to be—minimized to the greatest extent possible. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. Description and Conditions. As further provided in Section 3.a of the Order, all people are strongly encouraged to continue staying safe at home and minimizing unnecessary interactions with others to the maximum extent possible. But individuals may participate in small outdoor gatherings—including for ceremonies, religious services, and other special purposes—subject to the following conditions:
  1. No more than three different Households up to a maximum of six people in total between all Households, may participate in a gathering that involves eating or drinking somewhere other than a dining establishment, unless all are members of the same Household;
  2. No more than three different Households up to a maximum of 25 people in total between all Households, may participate in any other outdoor gathering under this section, unless all are members of the same Household.
  3. Unless eating or drinking in a group of six people or fewer, participants outside of the same Household must remain at least six feet apart from each other. Participants must otherwise follow all Social Distancing Requirements (Section 8.o of the Order),

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and wear Face Coverings unless eating, drinking, or exempted from wearing a Face Covering under Health Officer Order No. C19-12c (the Face Covering Order); and

4. Participants and hosts of small outdoor gatherings must comply with Health Officer Directive No. 2020-19b regarding required best practices for small outdoor gatherings and with the health guidelines for safer interactions set forth in the Tip Sheet for Safer Interactions During COVID-19 Pandemic, posted at: [www.sfcddcp.org/communicable-disease/diseases-a-z/covid19whatsnew](http://www.sfcddcp.org/communicable-disease/diseases-a-z/covid19whatsnew).

For clarity, this section does not allow contact sports (e.g., football or boxing) or games with shared equipment (e.g. Frisbee, baseball, or playing catch) to resume among members of different Households. This section does not apply to outdoor religious or political protest gatherings, which are covered by Sections 9 and 10, below. This section does not apply to limit gatherings that are otherwise allowed under the Order or any Health Officer directive providing industry-specific guidance. Also, the size number limits for the various types of gatherings do not apply to gatherings of people (including participants and hosts) solely from a single Household. Indoor social gatherings among different Households are not allowed at this time.

(Added June 11, 2020; Non-substantive revisions July 13, 2020 and September 14, 2020; Revised October 20, 2020)

### **(5) Libraries for Curbside Pickup and Return**

- a. Basis for Addition. Personnel and patrons can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while picking up items). Patrons interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate social distancing and decrease the risk of virus transmission. In addition, interactions can occur outdoors, which further decreases risk.
- b. Description and Conditions to Operate. Libraries may open for curbside/outside pickup and drop off of items, and approved by the City Administrator. All Personnel and patrons must comply with Social Distancing Requirements—including the requirement to maintain at least six feet of physical distance—and wear a Face Covering at all times, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), as that order may be amended from time to time.

(Added July 20, 2020)

### **(6) Outdoor Recreation: Other Outdoor Recreation and Athletic Activities**

- a. Basis for Addition. Non-contact recreational and athletic activities such as pickleball, lawn bowling, bocce ball and frisbee have low-to-moderate levels of transmission risk. Participants can wear Face Coverings and maintain at least six feet of physical distance at all times, and outdoor activities are safer than indoor interactions.



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- b. Description and Conditions. Beginning at 9:00 a.m. on September 1, 2020, non-contact recreational and athletic activities with members of other Households may occur, subject to the following conditions:
1. No more than two Households may engage in these recreational and athletic activities together at any one time;
  2. No equipment (except balls, frisbees, or other similar recreational projectiles) may be shared between Households;
  3. All recreational and athletic activities with members of another Household must occur entirely outdoors;
  4. Members of separate Households cannot have contact with each other and must remain at least six feet apart at all times;
  5. Pickleball is allowed under this section, provided that operators of facilities and players must follow the same guidelines that apply to Tennis Facilities under Health Officer Directive No. 2020-15b; and
  6. Face Coverings must be worn at all times, subject to the limited exceptions in Health Officer Order No. C19-12c, issued on July 22, 2020 (e.g., for young children).

(Added September 1, 2020)

**(7) Outdoor Recreation: Outdoor Swimming Pools**

- a. Basis for Addition. Outdoor swimming pools have few high-touch surfaces and do not require shared equipment. Risks associated with outdoor swimming pools can be substantially mitigated with limitations to ensure adequate social distancing and limit intermixing between Households.
- b. Description and Conditions. Beginning at 9:00 a.m. on September 1, 2020, individuals may use outdoor swimming pools, and outdoor swimming pools may open and operate, subject to the following conditions:
1. Lap swimming must be limited to one swimmer per lane, except that members of the same Household may occupy a single lane;
  2. Use of shared swimming areas must be limited to no more than two swimmers from different Households per 300 square feet of shared pool space;
  3. Except for members of the same Household, swimmers must remain at least six feet apart at all times;
  4. Locker rooms must be closed to the public, except for use as a restroom;
  5. All gatherings are prohibited outside the pool, such as on pool decks, except (1) as expressly provided in Section 7, below, or Section 9 of Appendix C-1; and

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**[Revised October 20, 2020]**

(2) members of a Household may observe a child or other person swimming to ensure safety and supervision; and

6. Before resuming operations, each outdoor swimming pool must create, post and implement a Social Distancing Protocol and comply with the relevant provisions of Health Officer Directive No. 2020-24.

(Added September 1, 2020)

**(8) Drive-In Gatherings**

- a. Basis for Addition. Drive-In Gatherings, such as drive-in movies, where all individuals remain in vehicles with members of their Household involve low contact intensity and frequency. Inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) can and are strongly urged to be minimized to the greatest extent possible. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. Description and Conditions. Drive-in gatherings, where participants stay in their vehicles, are permitted subject to the following conditions:
  1. All Drive-In Gatherings must be provided entirely outdoors in an area large enough to accommodate all distancing requirements of this Directive;
  2. Each Drive-In Gathering is limited to a maximum of 100 vehicles;
  3. Participants must remain within the bounds of the four wheels of their vehicle at all times except to use the restroom or during an emergency;
  4. Face Coverings must be worn at all times a participant is outside the bounds of their vehicle or inside or sitting on the vehicle unless the participant is inside the vehicle and all windows are closed, in accordance with Health Officer Order C19-12c issued July 22, 2020 and as it may be amended (the “Face Covering Order”); and
  5. Before hosting a Drive-In Gathering, the Host must create, post and implement a Social Distancing Protocol and comply with the relevant provisions of Health Officer Directive No. 2020-28.

(Added September 14, 2020)

**(9) Religious Activities**

- a. Basis for Addition. In an effort to balance core First Amendment interests with public health, the Health Officer is creating special provisions for faith-based services and ceremonies. Even with adherence to physical distancing and face covering requirements, bringing members of different households together to engage in in-person religious

## **Order No. C19-07k – Appendix C-2: Allowed Additional Activities**

**[Revised October 20, 2020]**

gatherings carries a higher risk of widespread transmission of COVID-19. Such gatherings may result in increased rates of infection, hospitalization, and death, especially among more vulnerable populations. Therefore, even though in-person religious gatherings are allowed by this provision, with safety limitations, it is strongly recommended that individuals use alternative means to practice their faith for the time being, such as the many online and broadcasting platforms available in the digital age, in place of in-person gatherings.

**b. Description and Conditions to Operate.**

1. **Individual indoor prayer in houses of worship:** [Section Superseded]
2. **Outdoor Religious Gatherings:** Houses of worship and operators of other facilities or groups may hold outdoor gatherings for the practice of religion, including religious services and religious ceremonies, subject to the following conditions:
  - i. Prior to being placed in the Orange Tier by the State, no more than 100 individuals may participate in the gathering and simultaneous gatherings in the same location or vicinity are prohibited. Once the County was placed in the Orange Tier, this maximum limit is increased to 200 individuals per gathering. If the County is later returned to a more restrictive tier by the State or other local conditions change in a manner that puts the public health at risk, the Health Officer may reduce the limit on the number of people or impose other safety restrictions. Also, for any gathering allowed under this section, the limit must be reduced below 100 people (or 200 people, if applicable) if required due to the size of the outdoor space and participants' ability to follow Social Distancing Requirements at all times;
  - ii. Participants must maintain at least six feet of distance from members of different households;
  - iii. All participants must wear a face covering, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children); and
  - iv. No food or beverages may be served or sold;
  - v. One individual at a time may sing, chant, or shout, provided: (1) the person singing, chanting, or shouting is at least 12-feet from any other person; and (2) the person singing, chanting, or shouting is wearing a Face Covering at all times;
  - vi. No sharing or common use of objects or equipment is permitted unless those objects or equipment are sanitized with cleaning products effective against COVID-19 in between uses by members of different households;
  - vii. The gathering must comply with all of the relevant requirements set forth in Health Officer Directive No. 2020-19c regarding outdoor gatherings; and
  - viii. All participants must comply with any requirements—including permitting requirements and conditions—imposed by applicable public authorities.

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3. Gatherings for Indoor Religious Services and Cultural Ceremonies: Houses of worship and operators of other facilities or groups may hold indoor gatherings for the practice of religion, including religious services and religious and cultural ceremonies, such as weddings and funerals, subject to the following conditions:
- i. Prior to being placed in the Orange Tier by the State, the facility must limit the number of people, including Personnel, clergy, volunteers, visitors, and participants, who are present in the space to the **lesser** of: (1) 25% of the facility's normal maximum occupancy or (2) 50 people. Once the County was placed in the Orange Tier, this maximum limit is increased to the **lesser** of 25% of the facility's normal maximum occupancy or 100 people. If the County is later returned to a more restrictive tier by the State or other local conditions change in a manner that puts the public health at risk, the Health Officer may reduce this limit or impose other safety restrictions. Also, for any gathering allowed under this section, the limit must be reduced below 50 people (or 100 people, if applicable) if required due to the size of the indoor space and participants' ability to follow Social Distancing Requirements at all times. These capacity limits also apply to any individual room within the facility where people can gather;
  - ii. The facility must comply with all of the requirements set forth in Health Officer Directive No. 2020-34, issued September 30, 2020, including as that directive is amended or updated in the future, with such requirements including, but not limited to, ensuring physical distancing between members of different Households, posting signage to remind people to adhere to best practices, ensuring adequate ventilation in accordance with updated DPH guidance, and various cleaning and sanitation requirements;
  - iii. The facility must screen all patrons and other visitors on a daily basis using the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the "Screening Handout"). Screening must occur before people are allowed to enter to prevent the inadvertent spread of the SARS-CoV-2 virus. A copy of the Screening Handout must be provided to anyone on request, although a poster or other large-format version of the Screening Handout may be used to review the questions with people verbally. Any person who answers "yes" to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering or being seated in the facility, and should be referred for appropriate support as outlined on the Screening Handout. The facility can use the guidance available online at [www.sfdph.org/screen](http://www.sfdph.org/screen) for determining how best to conduct screening. People who are feeling ill, have exhibited symptoms of COVID-19 within 24 hours of arriving at the facility or answer "yes" to any screening must be kept from entry;
  - iv. All participants must wear a Face Covering, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children). A Face Covering is not required: when eating or drinking; or if a faith leader

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determines it is essential to a ritual or ceremony that Face Coverings be removed, subject to limitations listed in the directive; and

- v. The facility must comply with the Social Distancing Requirements set forth in Section 15.k of this Order—and create, post, and implement a Social Distancing Protocol (Appendix A of this Order).

(Added September 14, 2020; Revised September 30, 2020; Non-substantive revisions October 20, 2020)

**(10) Political Activity**

- a. Basis for Addition. In an effort to balance core First Amendment interests with public health, the Health Officer is creating special provisions for political activities. Even with adherence to physical distancing and face covering requirements, bringing members of different households together to engage in in-person protests carries a higher risk of widespread transmission of COVID-19. Such gatherings may result in increased rates of infection, hospitalization, and death, especially among more vulnerable populations. In particular, activities like chanting, shouting, singing, and group recitation negate the risk-reduction achieved through six feet of physical distancing and face covering. Therefore, even though in-person political protests are allowed by this provision, with safety limitations, it is strongly recommended that individuals use alternative means of expression for the time being, such as the many online and broadcasting platforms available in the digital age, in place of in-person gatherings.
- b. Description and Conditions to Operate.
  - 1. Individual indoor political offices: A single individual may be inside a campaign office or other political office, subject to the following conditions:
    - i. Only one person may be in the office or facility at a time except as outlined in this section b.1.
    - ii. One other individual at a time may temporarily come into the office or facility, such as for a brief meeting or to pick up or drop off materials.
    - iii. All individuals in the facility must wear a Face Covering as required by Health Officer Order No. C19-12c, subject to the limited exceptions in that order;
    - iv. Doors and windows must be left open to the extent possible, or mechanical ventilation systems must be run, to increase ventilation;
    - v. The facility must establish protocols for frequent cleaning and disinfection of commonly used surfaces and high traffic areas such as lobbies, hallways, and offices;

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**[Revised October 20, 2020]**

- vi. Signage must be posted at each public entrance to inform all individuals that they must: avoid entering the location if they have a cough or fever, maintain a minimum six-foot distance from one another while in the facility or location, wear a Face Covering at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>); and
  - vii. The facility or office must comply with the Social Distancing Requirements set forth in Section 15.k of this Order—and create, post and implement a Social Distancing Protocol (Appendix A of this Order).
2. Political Protest Gatherings: Facilities and groups may hold outdoor gatherings for in-person political protests, subject to the following conditions, subject to the following conditions:
- i. Prior to being placed in the Orange Tier by the State, no more than 100 individuals may participate in the gathering and simultaneous gatherings in the same location or vicinity are prohibited. Once the County was placed in the Orange Tier, this maximum limit is increased to 200 individuals per gathering. If the County is later returned to a more restrictive tier by the State or other local conditions change in a manner that puts the public health at risk, the Health Officer may reduce the limit on the number of people or impose other safety restrictions. Also, for any gathering allowed under this section, the limit must be reduced below 100 people (or 200 people, if applicable) if required due to the size of the outdoor space and participants' ability to follow Social Distancing Requirements at all times;
  - ii. Participants must maintain at least six feet of distance from members of different households;
  - iii. All participants must wear a Face Covering, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children); and
  - iv. No food or beverages may be served or sold;
  - v. One individual at a time may sing, chant, or shout, provided: (1) the person singing, chanting, or shouting is at least 12-feet from any other person; and (2) the person singing, chanting, or shouting is wearing a Face Covering at all times;
  - vi. No sharing or common use of objects or equipment is permitted unless those objects or equipment are sanitized with cleaning products effective against COVID-19 in between uses by members of different households;
  - vii. The gathering must comply with all of the relevant requirements set forth in Health Officer Directive No. 2020-19c regarding outdoor gatherings; and
  - viii. All participants must comply with any requirements—including permitting requirements and conditions—imposed by applicable public authorities.

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**[Revised October 20, 2020]**

(Added September 14, 2020; Revised September 30, 2020; Non-substantive revisions October 20, 2020)

**(11) Outdoor Playgrounds**

- a. Note. In relation to the September 14, 2020 version of the Order, the Health Officer committed to work with the City’s Recreation and Park Department and others to analyze whether outdoor playgrounds could be opened in a safer manner. On September 25, 2020 the State issued written clarification that outdoor playgrounds (as well as indoor playgrounds) must remain closed under the Red Tier and Orange Tier, putting those plans on pause. On September 28, 2020, following input from the City, the State changed its guidance to allow outdoor (but not indoor) children’s playgrounds operated by government agencies to open, subject to a number of safety requirements and recommendations. The State’s guidance is available online at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Outdoor%20Playgrounds%20and%20other%20Outdoor%20Recreational%20Facilities.aspx>.

As a result, consistent with the recently revised State guidance and in cooperation with the Recreation and Park Department, the Health Officer will issue a new directive, Health Officer Directive No. 2020-36, as soon as reasonably possible and in any event by October 14, 2020, setting forth best practices for outdoor public playgrounds. Those playgrounds may open once the government operators implement the safety requirements in the expected new directive.

(Added September 30, 2020)



**DIRECTIVE OF THE HEALTH OFFICER No. 2020-19d**

**DIRECTIVE OF THE HEALTH OFFICER OF  
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST  
PRACTICES FOR OUTDOOR GATHERINGS, INCLUDING SMALL OUTDOOR  
GATHERINGS, SMALL OUTDOOR MEAL GATHERINGS, OUTDOOR SPECIAL  
GATHERINGS FOR RELIGIOUS SERVICES AND CEREMONIES AND POLITICAL  
PROTESTS**

**(PUBLIC HEALTH DIRECTIVE)**

DATE OF DIRECTIVE: October 20, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues specific direction that Participants and Hosts, as described below, must follow as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes guidance as provided under Sections 4e and 11 and Appendix C-2 of Health Officer Order No. C19-07k issued on October 20, 2020 (the “Stay-Safer-At-Home Order”) and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE  
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS  
FOLLOWS:**

1. This Directive applies to all individuals who participate (“Participants”) and individuals and operators of facilities or other places who organize and host (“Hosts”) these three kinds of outdoor gatherings in the City and County of San Francisco (the “City”) as permitted under subsections 4, 9, and 10 of Appendix C-2 of the Stay-Safer-At-Home Order:
  - a) outdoor gatherings of no more than three different Households up to a maximum of 25 people in total between all Households (“Small Outdoor Gatherings”),
  - b) outdoor gatherings of no more than three different Households up to a maximum of six people in total between all Households, involving eating or drinking occurring somewhere other than at an outdoor dining establishment (“Small Outdoor Meal Gatherings”), and
  - c) outdoor gatherings among people from more than one Household for religious services or religious ceremonies and for political protests and involving no more than 200 people total (“Outdoor Special Gatherings”).

(Together, Small Outdoor Gatherings, Small Outdoor Meal Gatherings, and Outdoor Special Gatherings are referred to below as “Outdoor Gatherings”). This





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Directive does not limit gatherings that are otherwise allowed under the Order or any other health directive providing sector guidance. Also, the size number limits for the various types of Outdoor Gatherings that are subject to this Directive do not apply to gatherings of people (including Participants and Hosts) solely from a single Household. Indoor social gatherings among different Households are not allowed at this time.

2. Attached as Exhibit A to this Directive is a list of best practices that apply to Participants and Hosts engaged in Outdoor Gatherings (the "Best Practices"). All Participants and Hosts must comply with all applicable requirements listed in the Best Practices.
3. Hosts that operate a facility or other place in San Francisco and regularly organize or hold Outdoor Gatherings there or who otherwise regularly organize or facilitate Outdoor Gatherings at other locations must, before they begin to host or otherwise facilitate Outdoor Gatherings, create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). Hosts of any Outdoor Special Gathering must also, before they host or otherwise facilitate an Outdoor Special Gathering, create, adopt and implement a written Health and Safety Plan. The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
4. Guidance from the Department of Public Health related to Outdoor Gatherings is attached to this Directive as Exhibit C and is available at <http://www.sfdph.org/directives>.
5. If an aspect, service, or operation of the Host covered under Section 3 above is also covered by another Health Officer directive (all of which are available at <http://www.sfdph.org/directives>), then such Host must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
6. Each Host covered under Section 3 above must (a) make the Health and Safety Plan available to anyone interested in participating in the Small Outdoor Gathering and to any involved Personnel on request, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at the entrance to any other physical location that such Host operates within the City. Also, each such Host must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Order upon demand.
7. Each Host subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to any of that Host's Personnel, all as required by the Best Practices. Where feasible, each Host is also encouraged to provide such items to Participants of Outdoor Gatherings or to make sure that Participants bring their own to the gathering. If any Host is unable to provide these required items to Personnel or otherwise fails to comply with required Best Practices or, if applicable under subsections 3, 4 or 5 above, fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, any Outdoor Gathering organized by such Host where the Host has failed



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to comply is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.

8. For purposes of this Directive, “Personnel” includes all of the following people who provide goods or services associated with the Host in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Host. “Personnel” includes “gig workers” who perform work via the business’s app or other online interface, if any.
9. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All Participants and Hosts must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website ([www.sfdph.org/healthorders](http://www.sfdph.org/healthorders); [www.sfdph.org/directives](http://www.sfdph.org/directives)) regularly.
10. Implementation of this Directive augments—but does not limit—the obligations of each Host covered by Section 3 above under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The Host must follow these Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

Tomás J. Aragón, MD, DrPH,  
Health Officer of the  
City and County of San Francisco

Date: October 20, 2020



**Exhibit A to Health Officer Directive No. 2020-19d (issued 10/20/20)**

**Best Practices for Participants and Hosts Involved in Outdoor Gatherings**

**In addition to preparing, posting, and implementing the Social Distancing Protocol (Appendix A of Health Officer Order No. C19-07k), each Host covered by Section 3 of this Directive that operates in the City must comply with each requirement listed below and prepare a Health and Safety Plan substantially in the format of Exhibit B, below. Participants and Hosts must also comply with each of the applicable requirements listed below.**

**1. Section 1 – General Requirements For all Outdoor Gatherings, including Small Outdoor Gatherings, Small Outdoor Meal Gatherings, and Outdoor Special Gatherings:**

**1.1.** All people are strongly encouraged to continue staying safer at home and minimizing unnecessary interactions with others, especially in indoor settings. If people believe they must participate in an Outdoor Gathering, they should consider the health risks relating to COVID-19 to themselves and others before doing so and should take all possible steps to mitigate those risks. Before participating in an Outdoor Gathering, Participants and Hosts should read and make themselves familiar with the Tip Sheet for Safer Interactions During COVID-19 Pandemic and the Tip Sheet for Outdoor Gatherings, which may be found at [www.sfdcp.org/outdoor-gatherings](http://www.sfdcp.org/outdoor-gatherings).

**1.1.1.** Members of vulnerable populations (that is, those over age 50 or with chronic medical conditions) are encouraged to carefully consider the health risks relating to COVID-19 before determining whether to participate in Outdoor Gatherings.

**1.1.2.** Participants and Hosts must not attend any Outdoor Gatherings if they feel ill or are experiencing any one of the following symptoms: fever, chills, repeated shaking/shivering, cough, sore throat, shortness of breath, difficulty breathing, feeling unusually weak or fatigued, new loss of taste or smell, muscle pain, headache, runny or congested nose, or diarrhea. Participants and Hosts must also not attend any Outdoor Gatherings if they are subject to quarantine or self-isolation under Health Officer Directive 2020-03c, and any subsequent amendments to that Directive.

**1.2.** Outdoor Gatherings must occur completely outdoors. If necessary, Participants and Hosts may enter a building to access an outdoor area or use indoor bathroom facilities. Participants must not remain inside longer than necessary and must not congregate in or near restroom facilities. Hosts must take all reasonable precautions to prevent Participants from congregating indoors.

**1.3.** All Outdoor Gatherings must be scheduled to conclude in no more than two hours. And in any event the duration of all gatherings should be limited to the extent possible.

**1.4.** Multiple Outdoor Gatherings cannot be jointly organized or coordinated to occur in the same outdoor space at the same time – these simultaneous gatherings would constitute a single gathering exceeding the permitted size. While multiple gatherings that are not jointly organized or coordinated may occur in the same space, such as a public park, Participants must not move among Outdoor Gatherings or switch places with Participants in other Outdoor Gatherings. Also, Participants are strongly discouraged from attending more than one Outdoor Gathering per day, and should not attend more than two Outdoor



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Gatherings per week. The more contacts a person has with others, including during Outdoor Gatherings, the more they are placing themselves and others at risk of transmitting the virus.

- 1.5.** Unless otherwise specifically provided in this Directive, all Social Distancing Requirements of Health Officer Order C19-07j (the “Stay-Safer-At-Home Order”) and the Face Covering requirements of Health Officer Order C19-12c (the “Face Covering Order”), as they may be amended, apply to all Hosts and Participants in Outdoor Gatherings.
- 1.6.** Participants who are not part of the same Household must remain at least six feet apart, follow all Social Distancing Requirements, and wear Face Coverings unless eating, drinking, or exempted from wearing a Face Covering under Section 3.g. or h. of the Face Covering Order. Where eating or drinking is allowed under Sections 2 and 4.2 of this Directive, Face Coverings are not required only for a limited period while the individual is eating or drinking.
- 1.7.** Outdoor Gatherings must not include contact sports, recreational or other activity where Social Distancing cannot be maintained (e.g., basketball, football, boxing or dancing). With the exception of Outdoor Special Gatherings, Outdoor Gatherings may include sports with shared equipment (e.g. Frisbee, baseball, playing catch) among members of up to two different households. This Section also does not apply to organized outdoor fitness classes, which are covered by Appendix C-1 to Health Officer Order C19-07k. If Participants in an Outdoor Gathering engage in physical activity as permitted under the Stay-Safer-at-Home Order, such as dancing or running, they must maintain at least six feet distance from and refrain from physical contact with individuals not part of their Household.
- 1.8.** To prevent virus transmission and assist with effective contact tracing, Participants are strongly encouraged to minimize the number of people in an Outdoor Gathering and keep Participants consistent from one gathering to another. To assist in potential contact tracing efforts, Participants are encouraged to remember who they gather with.
- 1.9.** Participants and Hosts must not share food or drink, or utensils. Participants and Hosts are strongly discouraged from sharing other objects, such as reading materials and religious or spiritual objects with Participants who are not part of their Household. If an object is of critical importance and is shared, Participants and Hosts must take every precaution after each instance of sharing to clean and sanitize the object and/or the hands of the Participants and Hosts who share the object.
- 1.10.** Hosts must not organize an event that encourages Participants to engage in singing, chanting, or shouting or otherwise encourage Participants from doing so during any Outdoor Gathering. Except as otherwise expressly permitted by this Directive, Participants and Hosts are strongly urged not to engage in singing, chanting, or shouting during Outdoor Gatherings – whether or not wearing a Face Covering – due to the substantially increased risk of spreading the virus by airborne transmission during such activities.
- 1.11.** Consistent with the limitations under the State Health Order, Stay-Safer-at-Home Order, and guidance from SFDPH, Hosts and Participants may, subject to any applicable permit requirements, conduct their gatherings under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor



air movement. Also the number and composition of barriers used for gatherings must allow the free flow of air in the breathing zone.

**2. Section 2 – Additional Requirements for Small Outdoor Meal Gatherings:**

- 2.1.** A group consisting of people (including both Participants and Hosts) from no more than three different Households up to a maximum of six people in total between all Households may participate in a Small Outdoor Meal Gathering. The provisions of this Directive for Small Outdoor Meal Gatherings apply only to such gatherings containing members from more than one Household. The provisions of this Directive for Small Outdoor Meal Gatherings do not apply to outdoor dining establishments.
- 2.2.** Small Outdoor Meal Gatherings may occur outdoors at places such as public parks, open spaces and other spaces where such gatherings are allowed, and subject to any permit requirements and any rules prohibiting use of picnic tables, barbeques or other common equipment. If necessary, Participants may enter a building to access an outdoor area or use indoor bathroom facilities.

**3. Section 3 – Additional Requirements for Small Outdoor Gatherings:**

- 3.1.** A group consisting of people (including both Participants and Hosts) from no more than three different Households up to a maximum of 25 people in total between all Households, may congregate in Small Outdoor Gatherings. Participants from different Household must follow all Social Distancing Requirements. The size of a group must be reduced according to the size of the outdoor space and Participants' ability to follow Social Distancing Requirements at all times. For example, if the size of an outdoor space allows no more than 10 people to follow Social Distancing at all times during a gathering, then the maximum total size for that Small Outdoor Gathering is three Households up to a maximum of 10 people between all Households.

**4. Section 4 – Additional Requirements Specific to Outdoor Special Gatherings**

- 4.1.** A group consisting of up to 200 people (including both Participants and Hosts) from more than one Household may congregate for Outdoor Special Gatherings. Participants from different Households must follow all Social Distancing Requirements. The size of a group must be reduced according to the size of the outdoor space and Participants' ability to follow Social Distancing Requirements at all times. Hosts of Outdoor Special Gatherings must follow all applicable rules and regulations governing the use of public parks and other open spaces. Hosts must also obtain any required permits for their gatherings as otherwise required.
  - 4.1.1.** The capacity limits for Outdoor Special Gatherings apply to religious or cultural ceremonies themselves, and not to any reception or similar gathering before or after. Any outdoor reception or gathering is subject to all applicable rules and limitations governing Outdoor Gatherings including this Directive.
- 4.2.** No food or beverages may be served or sold at Outdoor Special Gatherings. Participants and Hosts are prohibited from eating or drinking, and thus removing their Face Coverings to do so, unless necessary for health reasons or proper hydration. Participants must bring their own non-alcoholic beverages if necessary for hydration.



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- 4.3. Participants or Hosts may distribute clean, single-use, non-edible items such as maps, flyers, or pamphlets to other Participants at the Outdoor Special Gathering. If such materials are distributed, Participants and Hosts must continue to maintain six feet of physical distance, such as by placing items in a basket or on a table for Participants to pick-up.
- 4.4. Hosts may allow singing, chanting, or shouting by only one person at a time at an Outdoor Special Gathering provided all of the following conditions are satisfied:
  - 4.4.1. The person singing, chanting, or shouting is at least 12-feet from any other person;
  - 4.4.2. The person singing, chanting, or shouting is wearing a Face Covering at all times; and
  - 4.4.3. Participants are not encouraged to sing, chant, or shout along with the person who is engaging in that activity.

### 5. Section 5 – Additional Requirements Specific to Hosts of Any Outdoor Gatherings

- 5.1. Hosts may organize and hold Outdoor Gatherings provided they have sufficient outdoor space to allow all Participants to comply with Social Distancing Requirements.
- 5.2. In compliance with the Social Distancing Protocol, Hosts covered by Section 3 of the Directive must develop and implement a plan for cleaning and disinfecting high touch surfaces such as seating, doors, and other common high-touch surfaces before each gathering.
- 5.3. Before hosting an Outdoor Gathering, a Host covered by Section 3 of the Directive must prepare the outdoor space to accommodate attendees and comply with the Social Distancing Protocol. For example, a Host may be required to prepare a plan for safe ingress and egress from the space and add physical markings to demonstrate a six-foot distance in areas participants may be congregating.
- 5.4. Hosts covered by Section 3 of the Directive must prohibit Participants from congregating before or after any Outdoor Gatherings.
- 5.5. Only one Outdoor Gathering may be held by a Host at a single location at a time.
- 5.6. As to Hosts covered by Section 3 of the Directive, Hosts may permit Personnel to participate in sequential Outdoor Gatherings during a single day but are reminded of the increased potential to transmit the virus from one Outdoor Gathering to another. Hosts organizing or participating in sequential Outdoor Gatherings must, in addition to the requirements of this Directive:
  - 5.6.1. Provide a minimum of 20 minutes between sequential Outdoor Gatherings during which Participants may safely egress and clear the area and Personnel may adequately clean and sanitize all high touch surfaces and otherwise prepare the space for the next gathering and
  - 5.6.2. Ensure that before and between sequential Outdoor Gatherings, Personnel thoroughly wash hands and clean, sanitize, or replace any items or clothing that



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became soiled or contaminated with secretions or bodily fluids from Participants or different Personnel during earlier gatherings.

- 5.7. Hosts at Outdoor Gatherings must be prepared to assist public health authorities in potential contact tracing efforts. Consider maintaining a list of Participants willing to voluntarily provide their name for contact tracing purposes. Any lists should be discarded after three weeks. If a Participant tests positive for COVID-19, the Host must assist the Department of Public Health to identify other Participants or Personnel who may have been exposed to help prevent further spread of COVID-19.



## Checklist

### Health Officer Directive No. 2020-19d (Exhibit B) Health and Safety Plan (issued 10/20/2020)

Each Host Covered by Section 3 of the Directive must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information.

*Business/Entity name:*

*Contact name:*

*Entity Address:*

*Contact telephone:*

*(You may contact the person listed above with any questions or comments about this plan.)*

- ☐ Business is familiar with and complies with all requirements set forth in Health Officer Directive No. 2020-19d, available at <http://www.sfdph.org/directives>.
- ☐ Make sure no one – including employees – attends a gathering who is experiencing any one of the following symptoms: fever, chills, repeated shaking/shivering, cough, sore throat, shortness of breath, difficulty breathing, feeling unusually weak or fatigued, new loss of taste or smell, muscle pain, headache, runny or congested nose, or diarrhea.
- ☐ Gatherings are limited to the maximum permissible number of Households and people, scheduled to last two hours or less, and kept as short as possible. Multiple Outdoor Gatherings cannot be jointly organized or coordinated to occur in the same outdoor space at the same time. Participants do not move among gatherings happening at the same time or switch places with Participants in other gatherings.
- ☐ Everyone wears a Face Covering unless eating or drinking or otherwise exempt.
- ☐ All Social Distancing Requirements are followed at all times.
- ☐ No sharing of food or drink or items like utensils, reading materials, or religious or spiritual objects with Participants. If an object is of critical importance and must be shared, take every precaution after each instance of sharing to clean and sanitize the object and/or the hands of the Participants and Hosts who share the object.
- ☐ Avoid singing, chanting, or shouting by Participants or Hosts except as allowed for Outdoor Special Gatherings.
- ☐ Develop and implement a plan for cleaning and disinfecting high touch surfaces such as seating, doors, and other common high-touch surfaces before each gathering.
- ☐ Prepare the outdoor space to accommodate Participants and comply with the Social Distancing Protocol. For example, make a plan for Participants to get in and out of the outdoor space safely while maintaining social distancing and add physical markings to demonstrate a 6-foot distance in areas participants may be congregating.
- ☐ Only hosting one Small Outdoor Gathering or Small Outdoor Meal Gathering at a time unless there is enough outdoor space to keep simultaneous gatherings separate and socially distanced.
- ☐ If Personnel are taking part in sequential gatherings, there is sufficient time between gatherings to engage in proper sanitation and disinfection procedures.

### Additional Measures





**Health Officer Directive No. 2020-19d (Exhibit B)**  
**Health and Safety Plan** (issued 10/20/2020)

Explain:



## **Tips and Frequently Asked Questions for Gatherings**

**UPDATED October 20, 2020**

*This document was updated from September 30, 2020, to reflect changes to guidance for outdoor gatherings.*

**AUDIENCE:** Hosts and Participants in different types of gatherings involving people from more than one household.

**BACKGROUND:** Health Officer Directives 2020-19, 2020-28, and 2020-34 authorize and provide updated guidance for Gatherings. This document summarizes tips and frequently asked questions about how to organize, host, and participate in these types of gatherings during COVID-19.

The Directives and associated documents are available on the [Health Directives page](#) under Gatherings.

- Directive 2020-19 – Outdoor Gatherings
- Directive 2020-28 – Drive-In Gatherings
- Directive 2020-34 – Indoor Worship

Additional guidance can be found at [www.sfgdcp.org/covid19](http://www.sfgdcp.org/covid19).

### **Primary changes to this document since the Sept. 30 Version:**

- Multiple Outdoor Gatherings are no longer allowed at the same space at the same time
- Small Outdoor Gatherings are limited to no more than 3 different households, with a maximum of 25 total participants
- If eating or drinking take place at Small Outdoor Gatherings (i.e. Outdoor Meal Gatherings) then the limit is no more than 3 different households, with a maximum of 6 total participants
- Note: Indoor social gatherings among different households are still not allowed



**Overview of Types of Gatherings**

	<b>GATHERING TYPE</b>	<b>DESCRIPTION OF GATHERING</b>	<b>LIMITS</b>
<b>Outdoor</b>	<b>Outdoor Meal Gatherings</b>	Eating or drinking	No more than 3 households, with a maximum of 6 total participants  If all participants are from one single household only, then the 6-person limit does not apply; all household members may participate
	<b>Outdoor Special Gatherings</b>	Religious services or ceremonies (including wedding ceremonies and funerals, but <b>not</b> receptions), political protests	No more than 200 participants
	<b>Small Outdoor Gathering</b>	All other types (e.g. reception, fitness, gathering at a park, any hosted tours)	No more than 3 households, with a maximum of 25 total participants
	<b>Drive-in Gatherings</b>	In vehicles (e.g. for movie) (see <a href="#">Directive</a> )	No more than 100 vehicles; occupants of a vehicle must all be from the same household
<b>Indoor</b>	<b>Indoor Religious and Cultural Ceremonial Gatherings</b>	Indoor religious and cultural ceremonies (see Health Directive No. 2020-34), including wedding ceremonies and funerals (but not receptions)	25% of capacity or 100, whichever is fewer



## Frequently Asked Questions

### How can I keep a gathering as safe as possible?

- Keep your gathering under 2 hours; the shorter it is, the safer it is.
- Don't attend if you are or a family member is feeling ill or experiencing COVID-19 like symptoms (see [www.sfdph.org/dph/alerts/covid-guidance/covid-screening.pdf](http://www.sfdph.org/dph/alerts/covid-guidance/covid-screening.pdf)).
- Consider staying home if you are a member of a vulnerable population, e.g. those over age 50 or with chronic medical conditions (see [www.sfdcdp.org/vulnerable](http://www.sfdcdp.org/vulnerable)).
- Bring items such as masks, hand sanitizers, and your own water bottles.
- Wear a face covering or mask at all times, unless you are specifically exempted per [Health Order C19-12](#).
- Avoid high risk activities that expel more air and thus increase COVID-19 transmission such as singing, chanting, shouting, and playing wind or brass instruments. See more under "How can singing, chanting, shouting, and playing wind/brass instruments be done more safely?"
- Do not do any activities or sports that don't allow physical distancing. Sports with shared equipment are only allowed among members of up to 2 households.
- Flu vaccines are critical in the fight against COVID-19 by (1) keeping workers and communities healthy and (2) reducing strain on our healthcare and testing systems that are responding to COVID-19. **Strongly encourage all personnel to get an annual flu shot.** Post signage to encourage flu vaccine among customers, visitors, etc.

### What do I need to do as a Host business or organization?

- Complete, maintain, and implement the following documents for your Gathering:
  - The relevant [Health and Safety Plan](#) for the type of gathering (see [www.sfdph.org/dph/alerts/coronavirus-health-directives.asp](http://www.sfdph.org/dph/alerts/coronavirus-health-directives.asp) to find the correct link for your gathering), including, among other requirements, COVID-19 screening for all [Personnel](#) ([www.sfdcdp.org/screening-handout](http://www.sfdcdp.org/screening-handout)) and [Participants](#) ([www.sfdcdp.org/screeningvisitors](http://www.sfdcdp.org/screeningvisitors)). This must be provided to Host Personnel, available to Participants, and posted at the physical entrance where the Host operates.
  - A [SFDPH Social Distancing Protocol](#) that includes, among other requirements, a plan to clean and disinfect high touch surfaces such as seating, doors, and others before each Gathering (see [SFDPH Cleaning/Disinfection Guidance](#), posted at [www.sfdcdp.org/covidcleaning](http://www.sfdcdp.org/covidcleaning)).
- **Indoor Religious/Cultural Gatherings** are required to post [SFDPH Approved Signage](#), stating:
  - That COVID-19 is transmitted through the air and that indoor settings carry a much higher risk of infection.
  - That seniors and those with health risks should avoid indoor settings with crowds.
  - The maximum capacity of the space and the maximum capacity currently permitted under the Stay-Safer-At-Home Order.
- Hosts are responsible for assisting public health authorities in contact tracing efforts in case an attendee develops COVID-19 and there is a need to conduct contact tracing.
  - Consider keeping a list of Personnel and Participants willing to voluntarily provide their names for three weeks after an event. Any lists should be discarded after three weeks.
  - Try to maintain an up-to-date contact list to alert attendees in the event of potential exposure.



- Keep the gathering as short as possible to reduce the risk of COVID-19 transmission.
- Follow SFDPH's guidelines on "[COVID-19 Positive At Workplace](#)" if someone at your gathering tests positive for COVID-19.

**Indoor gatherings are more risky than outdoor gatherings. How do we make these as safe as possible?**

- Observe the applicable measures laid out in "How can I keep a gathering as safe as possible?"
- Personnel and participants should be aware of this heightened risk of indoor gatherings and decide if they can safely attend based on how much risk they want to tolerate.
- Consider making alternations to facilitate social distancing between members of different households such as, moving podiums, creating physical barriers, taping off or moving seating, identifying entrance and exits, prohibiting access to common areas (if possible).
- Maximize ventilation and minimize crowding and touching of high touch surfaces such as keeping bathroom doors propped open, posting social distancing signage.
- Indicate walking paths between spaces designated for prayers to kneel so that people do not walk where someone may touch their head to the floor.
- Increase availability of hand sanitizer or hand washing stations, including at entrances and exits.
- Discontinue use of high touch water vessels, fonts, fountain, and sinks.
- Regularly clean and disinfect common and high touch areas, including bathrooms.
- Consistent with the State's health guidance, singing and chanting activities are **not permitted** during any Indoor Gathering at this time. Even while wearing a face covering, these activities – in particular singing – greatly increase the risk of infection with COVID-19.
- Food and drink may not be served at an Indoor Gathering. If eating or drinking is required for a faith-based ceremony, see "Can we eat or drink at Gatherings?" below for more details.

**Can we host multiple gatherings one after another or at the same time?**

- A Host may allow Personnel to participate in sequential gatherings in the same day. If Hosting sequential gatherings, the Host must also:
  - Ensure at least 20 minutes between sequential Outdoor Gatherings (30 minutes between sequential Indoor Religious Gatherings) for Participants to leave and Personnel to prepare for the next gathering by cleaning and sanitizing all high-touch areas.
  - Ensure Personnel thoroughly wash hands and clean, sanitize, or replace any items or clothing that became soiled or contaminated with secretions or bodily fluids from Participants or different Host Personnel during earlier gatherings.
- Hosts may not hold more than one Outdoor Gathering at a single location at the same time.
- Hosts may **not** hold both indoor and outdoor gatherings simultaneously to allow for more people to attend a gathering (e.g. indoor and outdoor wedding or funeral).

**Can we have multiple indoor worship or cultural ceremonial gatherings at the same time in a large facility?**

- Simultaneous or overlapping Indoor Religious or Cultural Ceremonial Gatherings are allowed only under the following circumstances:



- Gatherings must occur in spaces that are completely physically separated from each other, either in different rooms separated by sealed floor-to-ceiling walls, or in separate buildings.
- Each separate gathering must meet all ventilation requirements in Section 3.3 of the Directive.
- Participants from different gatherings must use separate entrances and exits; if only one shared entrance and exit exist, the Host must ensure participants from different gatherings do not enter or exit at the same time.
- Hosts cannot use multiple rooms and combine them within one ceremony or event, in order to evade room capacity limits.
- Before hosting any simultaneous or overlapping gatherings, the host must develop a written plan to address compliance with Section 4.1.3 of the Directive
- Schedule at least 30 minutes between indoor gatherings to allow sufficient time for participants to exit safely and for personnel to clean/sanitize high touch areas.
- Staff may be allowed to work inside the facility while multiple indoor gatherings occur as long as staff follow rules for [the Business Operating Office Facilities Directive](#) and Stay-Safer-At-Home Order
  - In general, keep the areas that are not reserved for an indoor gathering closed unless expressly permitted under the Stay-Safer-At-Home Order.

#### **Can we eat or drink at Gatherings?**

- Eating and drinking is permitted at **Outdoor Meal Gatherings** which are limited to no more than 6 people from a maximum of different households. (If only a single household is involved, there is no limit on the number of people at an Outdoor Meal Gathering).
- Self-service food, potlucks, or family style eating and drinking events should not be held. By avoiding these situations, you can avoid the risk of cross contamination.
- If, as part of a faith-based ceremony, eating or drinking is required, it must be done in a way to minimize contact between people, especially involving the hands and mouth. In these circumstances, face coverings must be worn when Personnel and/or Participants are within 6 feet of one another. As an example, communion rituals could have the priest and participants masked at all times, with the participants receiving communion in the hand and moving away from others to briefly lower their mask to place the sacramental bread on the tongue (see example video: [www.youtube.com/watch?v=Q8tg8A5jmP0](https://www.youtube.com/watch?v=Q8tg8A5jmP0)).
- Glasses, cups and utensils should not be shared. If they are, glass, cup, or utensil will be disinfected between each use and the users' hands will be cleaned using appropriate hand washing or hand sanitizer.

#### **Must we wear masks/ face coverings all the time?**

- All people must wear masks except as specified in the Face Covering Order.
- Proper use of face coverings is even more critical when in higher risk gatherings, such as indoors.
- Face coverings may be removed briefly while eating or drinking, however proper social distancing should be maintained. If removing face coverings/masks is deemed as essential in a ritual or ceremony, a person may briefly remove their face covering only if they (1) maintain social distance and do not speak, recite, chant, shout or sing; or (2) isolate themselves from all other people to speak or recite, such as by speaking inside an enclosed chamber or behind a plastic or glass partition or face shield no more than 12 inches from the mouth of the speaker and greater than 12 feet away from others.



**What about camping, cookouts, or BBQs?**

- Arrive with your own supplies including soap, disinfectants, hand sanitizer, paper towels, etc.
- Do not share BBQs or outdoor grilling stations with people outside of your household. Clean all stations frequently.
- If camping with someone from outside your household, consider self-isolating for 14 days before and after if you will be in close contact to minimize the risk of transmission.
- “Close contact” is defined by the CDC as being within 6 feet of an infected person for at least 15 minutes starting from 2 days before the illness starts (for people without symptoms, this means 2 days before they were tested; [www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#contact](http://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#contact)).

**How can singing, chanting, shouting, and playing wind/brass instruments be done more safely?**

- Singing, chanting, shouting, and playing wind/brass instruments raise the risk of transmission of COVID-19 because of the forceful exhalation involved and should be avoided. Ideally, play a recording to avoid live performance.
- These activities are permitted at an **Outdoor Special Gathering** by one person at a time and only if:
  - The person performing the activity is at least **12 feet** from any other person.
  - The person singing, chanting, or shouting is wearing a **Face Covering** at all times.
  - The instrument’s bells and/or openings where air/sound exit are covered with a mask/other fabric at all times.
  - Participants may not sing, chant, or shout along with the person who is engaging in that activity.
- When these activities are permitted, consider the following to reduce risk:
  - Ensure the performance is in a large, well ventilated area (see [www.sfcddcp.org/COVID-ventilation](http://www.sfcddcp.org/COVID-ventilation)).
  - Minimize the amount of time engaged in these activities.
  - Minimize the intensity to the extent possible (e.g., sing/play instruments at a reduced volume, use amplifiers, etc.).
  - Consider having a physical barrier between the performer and others in the Outdoor Special Gathering.
  - Project voices and air exhaust from instruments away from Participants (e.g. have performers position themselves in silhouette).
  - Encourage performers to get tested for COVID-19 as close to the performance date as possible, accounting for the turnaround time for the test (which is typically about 2 days but can be longer). People can get tested by their regular healthcare provider or at CityTestSF (<https://sf.gov/citytests>).
  - Prohibit anyone with symptoms of COVID-19 or anyone who is a “Close Contact” of someone with COVID-19 from performing these activities. See [www.sfcddcp.org/screeningvisitors](http://www.sfcddcp.org/screeningvisitors).
  - For wind instruments:
    - Performers must be masked at all times as much as possible when not performing.
    - Instruments must not be shared among individuals of different households.
    - If relevant to the instrument, performers should use a large, thin, plastic-lined pad on their chest and lap to collect spit.



**Can ventilation reduce COVID-19 transmission risks for indoor activities?**

- Hosts should follow **SFDPH Ventilation Guidance** for any indoor activities: Make any necessary improvements to the ventilation of the establishment, including:
  - HVAC systems (if one is present)
    - Ensure HVAC systems are serviced and functioning properly.
    - Evaluate possibilities for upgrading air filters to the highest efficiency possible.
    - Increase the percentage of outdoor air through the HVAC system, readjusting or overriding recirculation ("economizer") dampers.
    - Disable demand-control ventilation controls that reduce air supply based on temperature or occupancy
    - Evaluate running the building ventilation system even when the building is unoccupied to maximize ventilation. At the minimum, reset timer-operated ventilation systems so that they start operating 1-2 hours before the building opens and 2-3 hours after the building is closed.
  - Increase natural ventilation by opening windows and doors when environmental conditions and building requirements allow.
  - Consider installing portable air cleaners ("HEPA filters").
  - If the establishment uses pedestal fans or hard mounted fans, adjust the direction of fans to minimize air blowing from one individual's space to another's space.
  - For more information and additional resources, please see the following: San Francisco Department of Public Health (SFDPH): [www.sfgcdcp.org/COVID-ventilation](http://www.sfgcdcp.org/COVID-ventilation).

## Resources

Useful COVID-19 Resources to keep checking:

- San Francisco guidance: [www.sfgcdcp.org/covid19](http://www.sfgcdcp.org/covid19)
- San Francisco Health Officer orders: [www.sfdph.org/dph/alerts/coronavirus-healthorders.asp](http://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp)
- Printable resources such as signage: <https://sf.gov/outreach-toolkit-coronavirus-covid-19>
- California guidance:
  - <https://covid19.ca.gov/safer-economy/>
  - <https://files.covid19.ca.gov/pdf/guidance-places-of-worship.pdf>
- CDC guidance: [www.cdc.gov/coronavirus/2019-ncov/php/index.html](http://www.cdc.gov/coronavirus/2019-ncov/php/index.html)



## **Summary of October 20, 2020 Health Order and Next Planned Openings (COVID-19)**

On October 20, 2020 the Health Officer issued an amendment to the Stay-Safer-At-Home Order, No. C19-07k (the “Order”), and as long as the local health indicators stay stable or improve the Health Officer plans to follow that revision with the issuance of amendments over the next two weeks providing for a further phased reopening, together with various related health directives.<sup>i</sup> This document provides an overview of the current and planned amendments to the Order and a summary of the key changes in the October 20 Order and companion gatherings directive.

This summary is for information purposes and is not a substitute for reading the Order and directives to help ensure full compliance. In the event of any inconsistency between any part of this summary and the legal text of the Order or directives, the legal text controls.

### **OVERVIEW**

On October 20, 2020 the State of California reassigned San Francisco’s risk level for community transmission of COVID-19 under the State’s four-tier, color coded framework, to tier four—minimal (yellow).<sup>ii</sup> That reassignment moves San Francisco to the least restrictive tier for reopening under the State’s framework, based on a new accelerated equity metric.<sup>iii</sup> Just three weeks earlier San Francisco had moved to tier three moderate (orange) from the tier it was initially placed in (i.e., tier two—substantial, or red). Together we have been successful in managing virus transmission and decreasing community transmission rates. San Francisco now has the lowest COVID-19 positive case rate and test percentage positivity of any Bay Area County. San Francisco has the lowest State equity metric (meaning the lowest positive case rates for its most disadvantaged census tracts) of any Bay Area County. And, San Francisco is the only county in the State eligible under the accelerated health equity criteria to move to a lower tier<sup>iv</sup> and is the only Bay Area County in the minimal (yellow) tier and one of the few in the State (all eight others are less populated, rural counties). The Bay Area as a region is doing well, with reproductive rates below one and hospitalizations and case rates relatively low.

Guided in part by the State’s framework and as contemplated by the City’s recently revised reopening plan, the September 30 amendment to the Order included the scheduled opening of indoor worship, with eased capacity limits, and subject to other safety precautions.<sup>v</sup> It also allowed an increase in certain other activities, such as outdoor worship and political demonstrations, indoor specialized classes for higher education and vocational training programs, forms of outdoor family entertainment and, on October 14, outdoor children’s playgrounds. And, based on the State’s reassignment to the moderate (orange) tier and the Health Officer’s assessment of key local indicators, that amendment included a reopening of certain higher risk indoor activities earlier than what was previously anticipated under the City’s reopening plan. Those activities included indoor dining and indoor movie theaters, with limited capacity, physical distancing requirements, face coverings and other health and safety measures. All of the activities allowed under that amendment were consistent with what the State allows under the tier two substantial (red) risk level in its blueprint for a safer economy.<sup>vi</sup> It has been three weeks since these openings and San Francisco’s COVID-19 indicators have been stable and declining.

The Health Officer’s assessment of San Francisco’s current epidemiological status with COVID-19, considering all of the local health indicators, is that San Francisco’s risk level now falls most appropriately under moderate (orange). Most of its neighboring counties are either moderate (orange) or substantial (red). And even though San Francisco has now moved into the minimal (yellow) tier

because of the State's accelerated equity criteria and also due to the State's downward adjustment to San Francisco's case rate for testing above the State's benchmark, the Health Officer is continuing to take a careful incremental approach. Much of the country is experiencing a surge in virus transmission and San Francisco needs to remain vigilant to avoid that happening here. Indeed, if San Francisco's cases rise, the State could reclassify San Francisco's risk level as moderate (orange) or even substantial (red) once again, moving us back. If the State moves San Francisco back to a more restrictive tier, the Health Officer may suspend or roll back some or all of the openings allowed under the Order. Any reversals will depend on State mandates as well as the Health Officer's assessment of local health indicators, any traceable sources for the surge, and what is required to combat the pandemic and protect public health and safety.

So consistent with this incremental approach beginning four weeks after the last major reopening the Health Officer plans to amend the Order in phases to allow for any expansion in activities that the State categorizes in its framework under the moderate (orange) tier. A four-week interval between major reopening phases is considered an appropriate period to assess any significant increase in virus transmission. As summarized below, the first planned re-opening phase will be October 27 and the second will be on November 3.

The October 20 amendments make five main changes, as a prelude to the coming reopening phases: (1) changing the requirements for public transit to allow operators to increase capacity by relaxing physical distancing requirements under certain circumstances and subject to a health and safety plan; (2) revising the requirements for small outdoor gatherings, including social gatherings, to align with new State requirements<sup>vii</sup> by limiting those gatherings to up to three different households and prohibiting simultaneous coordinated gatherings, and also to place a total limit of 25 people for such gatherings without food and six people for such gatherings with food; (3) allowing outdoor fitness classes to have up to 25 people including the instructor; (4) updating signage requirements that apply to indoor businesses; and (5) requiring that all indoor businesses follow new guidelines for ventilation. The new ventilation requirement and certain of the signage requirements become operational one week later, on October 27.

Then, assuming again that local indicators remain stable or improve, the Health Officer intends to amend the Order on October 27—consistent with the moderate (orange) tier—to include these changes:

- Opening non-essential offices up to 25% capacity but with a strong encouragement for such offices to continue to allow teleworking. Non-essential offices with fewer than 20 employees will be permitted to bring back the number of employees who can maintain six-feet of distance at all times. Those with 20 or more employees will be permitted up to 25% capacity.
  - Non-essential offices were previously allowed at 20% capacity under certain conditions but have been suspended since June when the State placed San Francisco on the watch list. This change lifts the suspension and increases the capacity limit to 25%, subject to the new ventilation guidance.
- Allowing gyms and fitness centers to increase capacity from 10% to 25% (including in hotels and other lodging facilities).
- Allowing indoor climbing walls (as part of gyms or as stand-alone facilities) to open also at 25% capacity.
- Increasing the capacity limit on outdoor classes for institutions of higher education from 14 people to 25 people and provide for a process to increase the current two-hour time limit on indoor classes, where necessary for educational opportunities, and subject to ventilation requirements.

- Easing the restrictions on indoor personal care services to allow for the removal of face coverings for patrons briefly for treatment (such as facials by estheticians), with additional safety protocols.
- Placing in the Order the provision allowing for parking garages that is currently in the published FAQs.

Assuming the local indicators still remain stable or improve, the Health Officer plans for a broader reopening with amendments to the Order on November 3. Many of those changes would allow for a doubling in indoor capacity limits across a variety of sectors from 25% or 100 people to 50% or 200 people. Those planned November 3 amendments, consistent with the moderate (orange) tier, include:

- Expanding indoor dining capacity to 50% up to 200 people and relaxing time limit for each seating from two to three hours.
  - Food courts in indoor shopping centers can similarly expand to up to 50% occupancy or 200 people, whichever is fewer, with an updated health and safety plan;
  - Restaurants in hotels and other lodging facilities can similarly expand their occupancy to up to 50% or 200 people, whichever is fewer; and
  - Restaurants in indoor museums, aquariums and zoos can open at up to 50% occupancy or 200 people, whichever is fewer, with safety requirements for controlled access similar to what is required for food courts in indoor shopping centers.
- Expanding capacity for indoor museums, aquariums and zoos to up to 50% or 200 people, whichever is fewer.
- Allowing indoor swimming pools to open (including stand-alone pools and pools in gyms and fitness centers and in hotels and lodging facilities), subject to an updated health directive for pools setting forth best practices for indoor pools. Those best practices would build on the safety requirements for outdoor pools.
- Allowing locker rooms and showers to open in gyms and fitness centers, including for hotels and lodging facilities and pools and hotel fitness centers, pools, etc.)
- Expanding capacity for indoor movie theaters to up to 50% or 200 people, whichever is fewer, but still temporarily prohibiting food and beverage concessions.
- Modifying outdoor drive-in gatherings to allow some additional live performances, such as lectures, plays or musical performances, by up to six people and subject to face coverings and distancing. But only one person can sing or use a wind instrument as long as that person is at least 12 feet away from anyone else.
- Modifying film production safety protocols to ease capacity limits, allowing up to 50 people to be involved in film production at a location outdoors and also easing capacity limits for indoor film production and also allowing talent to remove face coverings indoors all with a health and safety plan.
- Allowing additional family entertainment centers to open, such as indoor bowling alleys, with 50% up to 200-person capacity limits and health and safety restrictions. (But indoor arcade games, indoor ice- and roller-skating rinks and indoor playgrounds remain closed.)
- Expanding capacity limits for houses of worship holding religious services or cultural ceremonies, by increasing indoor capacity to 50% or 200 people, whichever is fewer, and expanding the capacity for outdoor gatherings for these purposes to 300 people.
- Expanding the capacity limit for outdoor political protests to 300 people.
- Allowing bars to operate without serving food, outdoors only, beginning by mid-November (so long as local health indicators are stable or improving) and subject to the issuance of a health directive establishing best practices and safety protocols for these bars to operate.

Remaining business and other activities that the State allows in its framework under the moderate (orange) tier would be phased in later, when local indicators support doing so. The Health Officer does not have any immediate plans to open activities that are allowed under the minimal (yellow) tier. These October 27 and November 3 planned phases are subject to possible further modifications, including being paused if changed health circumstances warrant.

San Francisco is the second densest major city in the U.S. and has taken a cautious, incremental approach based on a careful analysis of key local indicators to reopening to provide for a safer, sustained recovery<sup>viii</sup>. San Francisco's careful approach to date has helped prevent its hospitals from being overwhelmed and resulted in the lowest COVID-19 death rate of any major city in the country. Still, there is mounting evidence that aerosols—a form of airborne transmission—is a principal pathway for transmission of COVID-19. Particularly with the recent opening of higher-risk indoor activities, adherence by businesses, institutions and individuals to the safety protocols for all these openings is critical to lowering virus transmission risk and helping contain outbreaks. Consistent with San Francisco's measured approach, certain of the openings are beginning with greater safety restrictions that can be re-evaluated over time. According to the Health Officer and the Department of Public Health (DPH), San Francisco, like much of the rest of the country, may experience another surge this Fall in COVID-19 cases and hospitalizations. San Francisco is also opening schools and many other activities, increasing transmission risk.<sup>ix</sup>

To continue with the City's reopening roadmap, including moving on to allow other higher risk activities and avoid having to suspend or roll back allowed activities if the State moves San Francisco to a more restrictive tier or if local indicators worsen, we need to continue to keep the community transmission low and get them even lower. San Francisco's key health indicators, including case and hospitalization data, need to remain stable or improve. And everyone needs to continue to do their part, including wearing face coverings when outside their homes, abiding by physical distancing with people who are not in their household, washing their hands frequently, striving to avoid social gatherings with other households, engaging in activities outdoors instead of indoors when possible, avoiding crowded spaces (especially inside with poor ventilation), and staying home if they are sick or have recently been in close contact with someone who has COVID-19. To help avoid a "twindemic" the City also strongly encourages people to get a flu shot.

## **LIST OF ATTACHED DOCUMENTS**

The attached documents include:

### Order No. C19-07k:

- Public transit requirements.
- Signage updates.
- Indoor ventilation guidelines.

New DPH Info and Guidance:

- Ventilation for Non-Healthcare Organizations During the COVID-19 Pandemic

Updated Directives with attached DPH Info and Guidance:

- Outdoor Gatherings Directive (No. 2020-19d)

The FAQs relating to COVID-19 posted on the City's website will be updated, but those updates will trail issuance of the Order and directives.

## SUMMARY OF MAIN CHANGES

Here are highlights of the main changes under the October 20 amendments:

### The Order:

- Provides that public transit agencies that have submitted an acceptable health and safety plan to the Department of Public Health may relax the six-foot physical distancing requirement between riders, so long as they encourage riders from different households to maintain six feet distance to the greatest extent feasible, and any event maintain a minimum distance between riders from different households of three feet. Transit agencies that have submitted an acceptable health plan must still ensure that there is at least six-feet social distance between transit operators and members of the public. The Department of Public Health has posted a template health and safety plan.<sup>x</sup>
  - This change allows Muni to increase its rider capacity in accordance with a health and safety plan submitted to and accepted by the Department of Public Health.
- Adds a new signage requirement for all businesses, which will become operational on October 27, to post signs in employee break rooms or areas informing employees that they can report to the City unsafe working conditions related to COVID-19 by calling 311 or visiting <https://sf.gov/report-health-order-violation>. Before October 27, DPH will make available signage templates in its toolkit site; businesses should check this site periodically for updates.<sup>xi</sup>
- Modifies the stand-alone cautionary signage that the September 30 Order required for all businesses that are allowed to be open indoors for the public. Those businesses must post a standalone sign bearing the message that (1) COVID-19 is transmitted through the air, and the risk is *generally higher* [this is the modified language] indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. DPH is also making templates for this revised signage available through its toolkit website.<sup>xii</sup> The templates may be further updated from time to time.
- Adds a new requirement for all businesses that are allowed to be operate indoors to review Department of Public Health guidelines regarding ventilation for indoor spaces, to maximize air flow to the extent feasible and reduce the risk of airborne transmission. That guidance, which will become operational on October 27, is available on the Department's website; businesses should check the website periodically for updates.<sup>xiii</sup> Businesses must implement as many improvements in the ventilation guidance document as feasible and keep a hand-annotated copy of the ventilation guidance showing which improvements were considered and implemented. In sum, the DPH ventilation guidance:
  - Requires businesses to consider mechanical ventilation system upgrades or improvements and other steps to increase the delivery of clean air and dilute potential contaminants in the building. Businesses must obtain consultation from experienced Heating, Ventilation and Air Conditioning (HVAC) professionals when considering changes to HVAC systems and equipment.
  - Requires businesses to consider implementing certain specified passive ventilation

methods (such as opening doors and windows and using fans that are positioned correctly) to improve the supply of outside air into a space, using caution on poor air quality days.

- Allows businesses to consider portable air cleaners (HEPA filters) in rooms and areas where mechanical and passive ventilation cannot be improved.
- Provides that businesses generally recognize that the greater the number of people in an indoor environment, the greater the need for ventilation with outdoor air and that businesses focus efforts on providing fresh air ventilation to the spaces with the highest density of occupants and decrease occupancy in areas where outdoor ventilation cannot be increased.
- Requires that businesses consider in settings where ventilation cannot be optimized having occupants spaced greater than six feet apart and ensure face coverings are used at all times.
- Updates, without making substantive changes, provisions relating to the opening of TK-12 schools.
- Updates COVID-19 statistics for San Francisco.

#### Additional Businesses (Appendix C-1 to the Order):

- Outdoor Fitness Classes. Increases the capacity limit for outdoor fitness classes to 25 people, including the instructor and participants.
  - Under the earlier Order, outdoor fitness classes could occur with two groups up to 12 people each (including the instructor, for a total of 24 people) at the same time, if the classes met certain requirements to physically separate the groups. Now there can be a single group of 25 people (including the instructor) in an outdoor fitness class.

#### Additional Activities (Appendix C-2 of the Order and Applicable Directive):

- REVISED TO ALIGN WITH NEW STATE GUIDELINES: Small Outdoor Gatherings. Revises the requirements for small outdoor gatherings, including social gatherings among different households, to be consistent with new State guidelines.
  - Small outdoor gatherings are limited to up to three households – as required by the State order.
    - The Order further limits such outdoor gatherings of up to three households that do not involve eating or drinking to no more than 25 people total. That reflects an increase from the 12-person cap under the earlier Order. The hosts of such gatherings and all the participants must wear face coverings and maintain physical distancing at all times.
    - Outdoor meal gatherings of up to three different households are limited to no more than six people total. That is the same total limit for these gatherings as the previous Order. Outdoor meal gatherings have a lower cap on the number of people because of the higher risks where people remove their face coverings and have less than six-foot distancing.
  - As required by the State order, multiple small outdoor gatherings cannot be jointly organized or coordinated to occur in the same outdoor space at the same time – these simultaneous gatherings would constitute a single gathering exceeding the permitted size.
  - The Health Officer is issuing an update to the outdoor gatherings companion health directive, setting forth required best practices for outdoor gatherings to make parallel changes.

- These new requirements for small outdoor gatherings do not limit gatherings that are otherwise allowed under the Order or any other health directive providing business sector guidance. Those gatherings, which are not limited by this guidance, include, for example, outdoor dining, outdoor fitness centers and classes, outdoor drive-in movies, outdoor retail, outdoor classes for higher education, and bus and boat tours, all of which are subject to other health and safety protocols in the Order and in some instances related directives. And those activities that the City permits under its shared spaces program consistent with that sector guidance can continue.
- These new requirements also do not apply to gatherings for religious services and cultural ceremonies or political protests, which are subject to separate larger capacity limits and health protocols under the Order and companion gatherings directive.
- Indoor social gatherings among different households are not allowed at this time under either State or local Order.

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<sup>i</sup> San Francisco COVID-19 Health Orders: <https://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp>; and San Francisco COVID-19 Health Directives, including Sector Guidance: <https://www.sfdph.org/dph/alerts/coronavirus-health-directives.asp>

<sup>ii</sup> State of California Blueprint for Safer Economy: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID19CountyMonitoringOverview.aspx#>

<sup>iii</sup> State equity metric: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/CaliforniaHealthEquityMetric.aspx>

<sup>iv</sup> Humboldt County is the only other county in the State besides San Francisco to meet the accelerated equity metric, but Humboldt was already in the minimal (yellow) tier. See the link to the California Blueprint Data Chart (Excel document) under the heading “Additional information about the Blueprint” in: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID19CountyMonitoringOverview.aspx>

<sup>v</sup> San Francisco Reopening Roadmap: <https://sf.gov/step-by-step/reopening-san-francisco>

<sup>vi</sup> State Blueprint Chart: [https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-August\\_2020.pdf](https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-August_2020.pdf)

<sup>vii</sup> State guidance on private gatherings: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/CDPH-Guidance-for-the-Prevention-of-COVID-19-Transmission-for-Gatherings-10-09.aspx>

<sup>viii</sup> Key Local Health Indicators: <https://data.sfgov.org/stories/s/epem-wyzb#hospital-system>

<sup>ix</sup> Schools Reopening Dashboard: <https://data.sfgov.org/stories/s/School-Reopening/ccmh-3avz/>

<sup>x</sup> Template for transit agencies: [www.sfdph.org/directives](http://www.sfdph.org/directives)

<sup>xi</sup> Outreach Toolkit for COVID-19: <https://sf.gov/outreach-toolkit-coronavirus-covid-19>

<sup>xii</sup> Outreach Toolkit for COVID-19: <https://sf.gov/outreach-toolkit-coronavirus-covid-19>

<sup>xiii</sup> SFDPH’s Guidance on “Ventilation for Non-Healthcare Organizations During the COVID-19 Pandemic,” available online at <https://www.sfdcp.org/COVID-Ventilation>

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: AAB Quarterly Report for period ending September 2020  
**Date:** Tuesday, October 20, 2020 6:49:00 PM  
**Attachments:** [September 2020 AAB Report.pdf](#)

---

**From:** Gibson, Alistair (BOS) <alistair.gibson@sfgov.org>

**Sent:** Tuesday, October 20, 2020 5:50 PM

**To:** Agbayani, Nicole (ASR) <nicole.agbayani@sfgov.org>; Allersma, Michelle (CON) <michelle.allersma@sfgov.org>; Augustine, David (TTX) <david.augustine@sfgov.org>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Chu, Carmen (ASR) <carmen.chu@sfgov.org>; Cisneros, Jose (TTX) <jose.cisneros@sfgov.org>; CON-BAD Property Tax Unit <con.badproptax@sfgov.org>; Cukierman, Rachel (ASR) <rachel.cukierman@sfgov.org>; Elliott, Megan (ASR) <megan.elliott@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Jacques, Simone (ASR) <simone.jacques@sfgov.org>; Jine, Michael (ASR) <michael.jine@sfgov.org>; Legg, Douglas (ASR) <douglas.legg@sfgov.org>; Li, Jerry (ASR) <jerry.li@sfgov.org>; Mandelman, Rafael (BOS) <rafael.mandelman@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Peterson, Molly (ASR) <molly.peterson@sfgov.org>; Philibosian, Lauren (TTX) <lauren.philibosian@sfgov.org>; Po, Vivian (ASR) <vivian.po@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Rosenfield, Ben (CON) <ben.rosenfield@sfgov.org>; Rydstrom, Todd (CON) <Todd.Rydstrom@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Thomas, Matthew (ASR) <matthew.thomas@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Wong, Michelle (ASR) <michelle.wong@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>

**Subject:** AAB Quarterly Report for period ending September 2020

Good Evening Everyone,

Please find attached the Assessment Appeals Board 1st quarter report for fiscal year 2020/2021, period ending September 30, 2020. Below is an overview of the following AAB categories: Revenue to the General Fund; Open/Pending Applications; and Property Tax Impact.

**REVENUE:**

- In the 1<sup>st</sup> quarter of current fiscal year, revenue has increased about 3.6% from that of FY 2019/20 (\$70,474 this year compared to \$67,976 last year). AAB received substantial increase in the number of applications filed this year as opposed to last and filing fees received in 1<sup>st</sup> quarter of FY 2020/21 increased by 24% parallel to last year.

**OPEN/PENDING APPLICATIONS:**

- The number of new applications filed in FY 2020/21 has increased by approximately 94% compared to FY 2019/20. As of September 30, 2020, AAB received a total of 1,938 new applications, compared to 999 the same time last year.



- As of the end of 1<sup>st</sup> quarter, the overall number of open/pending appeal applications has increased from 1,412 last year up to 2,982 as of September 30, 2020. This represents approximately 111% increase of appeals from this year to last year.

**PROPERTY TAX IMPACT:**

- Compared to the same time last year, the number of applications received during the current fiscal year has significantly increased and therefore, the potential tax impact has also increased. Potential tax exposure at the end of September 30, 2020 is \$589,869,574 compared to \$190,343,509 a year ago, an approximate 210% increase. This demonstrates considerable increase in the number of applications received during AAB filing period between July 2 to September 15, 2020.

If you have any questions, please feel free to contact me. Thank you.

Alistair Gibson, Acting as Administrator  
Assessment Appeals Board  
1 Dr. Carlton B. Goodlett Place  
City Hall, Room 405  
San Francisco, CA 94102  
(415) 554 - 6776



**ASSESSMENT APPEALS BOARD**  
**2020/2021 Fiscal Year Activity Report**  
 period ending September 30, 2020

<b>BOARD DECISIONS</b>	September 2020	Fiscal Year 2020/2021	<i>Same Time Last Year</i>	
			Month	YTD
Assessed Value Increased by the Assessor	0	0	0	0
Assessed Value Increased by the Board	0	0	0	0
Assessed Value Lowered to Assr Recommendation	0	0	0	2
Assessed Value Lowered by the Board	0	0	3	23
Lowered by Board, but Higher than Assessor Value	0	0	0	0
Assessment Canceled by the Board	0	0	0	0
Appeals Denied by the Board	0	0	0	16
Appeals Denied for Lack of Appearance	0	0	0	14
Appeals Denied for Lack of Jurisdiction	0	0	0	0
Verbal Stipulations Approved by the Board	0	0	3	4
Written Stipulations Approved by the Board	0	0	0	1
Stipulations Denied by the Board	0	0	0	0
Penalty Abated	0	0	0	0
Admin Rejected – Invalid Applications	13	19	10	19
<b>SUBTOTAL</b>	13	19	16	79
Applications Withdrawn by the Taxpayer	47	90	125	237
<b>NUMBER OF CLOSED APPEALS</b>	60	109	141	316

<b>OPEN APPLICATIONS</b>	2020/2021 Year-to-Date	<i>Same Time Last Year</i>
Applications with Deadlines by December 31, 2020	10	0
Appeals to decide per month (3 months)	3	0
Number of Open Applications - Waived Deadlines	263	211
Number of Open Applications with Deadlines	2,719	1,201
Total New Applications filed in FY 20/21 (CY 20/21 = 1,761 / Previous Years = 177)	(New = 1,938)	(New = 999)
<b>TOTAL NUMBER OF OPEN APPLICATIONS</b>	2,982	1,412

<b>POTENTIAL PROPERTY TAX IMPACT from OPEN APPLICATIONS</b>				
	Current 20/21 Tax Year	Prior Tax Years	2020/21 FY TOTAL	<i>Total - Same Time Last Year</i>
Value Appealed (Secured & Unsecured)	\$38,639,123,264	\$76,040,992,250	\$114,680,115,514	\$41,641,057,585
Taxpayer Opinion of Value	\$21,625,651,264	\$43,526,636,104	\$65,152,287,368	\$25,448,851,955
Net Difference	\$17,013,472,000	\$32,514,356,146	\$49,527,828,146	\$16,192,205,630
<b>POTENTIAL PROPERTY TAX IMPACT</b>	\$203,889,448	\$385,980,125	\$589,869,574	\$190,343,509

<b>REVENUE</b>	September 2020	2020/2021 YTD	<i>Same Time Last Year</i>	
			Month	YTD
Filing Fees (including adjustments for current year refunds)	\$40,800	\$68,880	\$38,460	\$55,260
Hearing Fees (including adjustments for current year refunds)	\$0	\$0	\$3,050	\$10,300
Finding of Fact Fees	\$1,290	\$1,505	\$1,075	\$2,365
Miscellaneous Fees	\$0	\$89	\$38	\$51
Refunded Fees (includes adj for returned filing fees)	\$0	\$0	\$0	\$0
<b>TOTAL REVENUE</b>	\$42,090	\$70,474	\$42,623	\$67,976



ASSESSMENT APPEALS REPORT  
OPEN and/or PENDING APPLICATIONS  
2020/2021 Fiscal Year Activity Report  
period ending September 30, 2020

Type of Appeal	With 2-Year Deadlines to Meet		Waived 2-Year Deadlines		TOTAL NUMBER OF OPEN APPLICATIONS	
	Bd 1	Bd 2	Bd 1	Bd 2	Bd 1	Bd 2
Secured Real Estate	1,226	840	149	55		
Personal Property	56	550	8	49		
Possessory Interest	47	0	2	0		
<b>TOTAL NUMBER OF OPEN APPLICATIONS</b>	<b>1,329</b>	<b>1,390</b>	<b>159</b>	<b>104</b>	<b>1,488</b>	<b>1,494</b>
# of Cases Pending Findings	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>

2,719

263

**TOTAL NUMBER OF AAB OPEN APPLICATIONS = 2,982**  
**APPLICATIONS PENDING FOR THE HEARING OFFICER PROGRAM = 644 (22%)**

**FOOTNOTES for all Board 1 applications:**

- (1) Board 1 applications that are pending Findings: PHF Ruby (2015-0949); CDC 888 Howard (2012-3164 & 2013-2016) & Shuyi Kong (2018-0971); San Francisco Project Owner, LLC (2017-0109); QIA SR San Francisco Operating LLC (2017-0808, 2018-0042 & 0555)  
(2) Number of open applications include requests for Hearing Officer located within block/lot area of Board 1

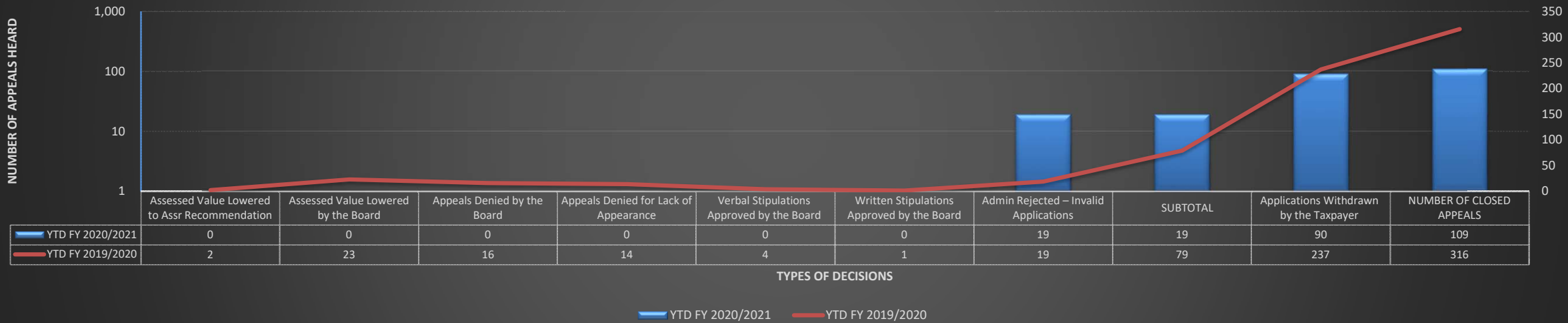
**FOOTNOTES for all Board 2 applications:**

- (1) Number of open applications include requests for Hearing Officer located within block/lot area of Board 2

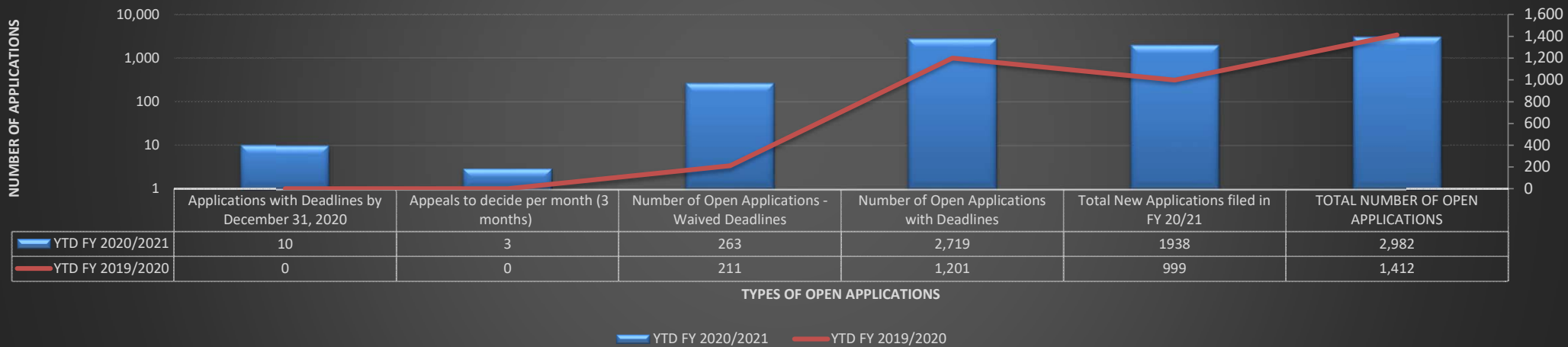
**FOOTNOTES for all Board 3 applications:**

- (1) Number of open applications include requests for Hearing Officer located within block/lot area of Board 2

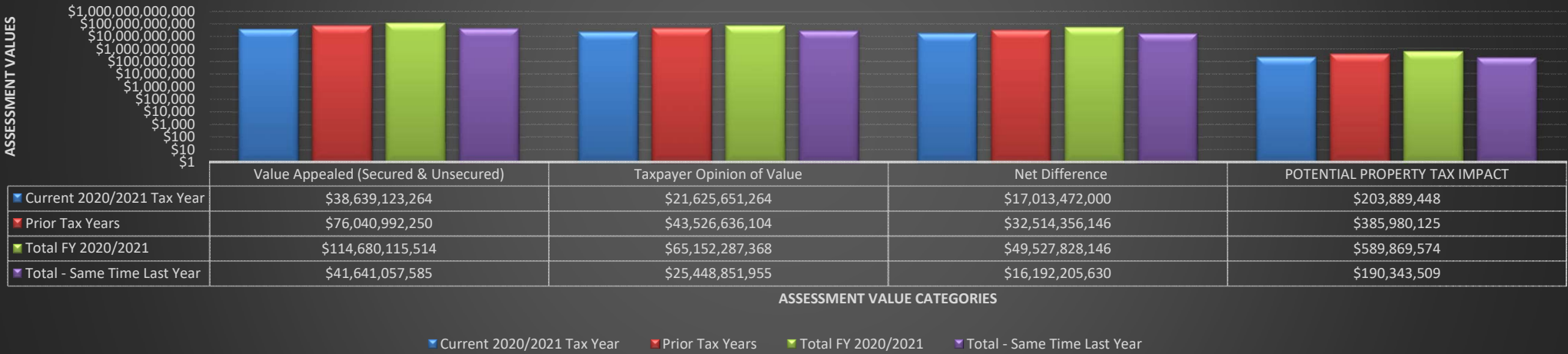
## Board Decisions Period ending September 30, 2020



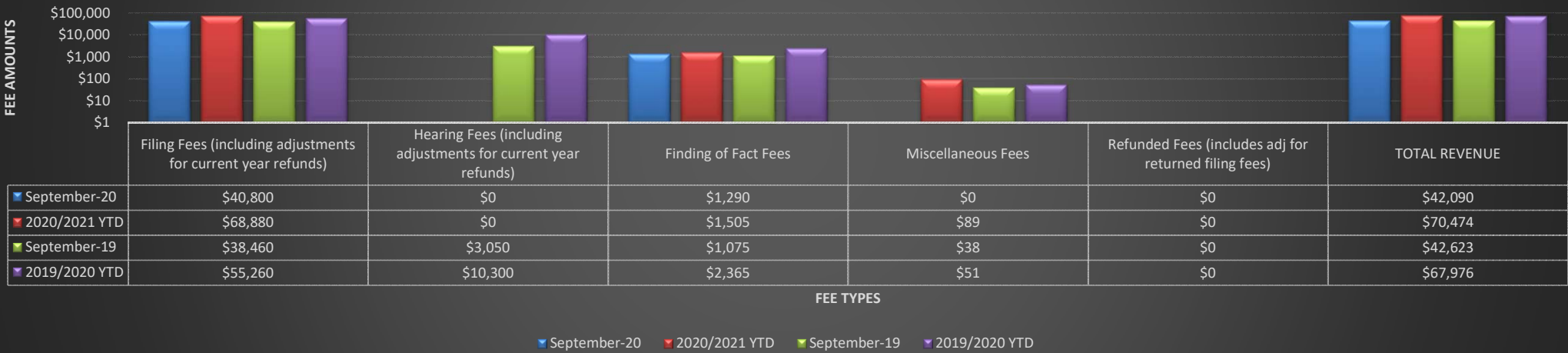
## Open Applications Period ending September 30, 2020



Tax Impact  
From Open Applications  
Period ending September 30, 2020



Revenue  
Period ending September 30, 2020



**From:** [Mchugh, Eileen \(BOS\)](#)  
**To:** [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)  
**Cc:** [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#); [Kittler, Sophia \(MYR\)](#)  
**Subject:** FW: RE: Supplemental Order  
**Date:** Monday, October 19, 2020 2:21:00 PM  
**Attachments:** [30thSupplement\\_SickLeaveAmendments\\_10192020.pdf](#)  
[TerminationLetter\\_LeaveProvisions\\_10192020.pdf](#)

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Hello,

Please see the attached Thirtieth Supplement to the Mayoral Proclamation Declaring the Existence of a Local Emergency as well as a Termination of Orders Issues Under the Proclamation of a Local Emergency.

Thank you,

Eileen McHugh  
Executive Assistant  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102-4689  
Phone: (415) 554-7703 | Fax: (415) 554-5163  
[eileen.e.mchugh@sfgov.org](mailto:eileen.e.mchugh@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

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**From:** Kittler, Sophia (MYR) <[sophia.kittler@sfgov.org](mailto:sophia.kittler@sfgov.org)>  
**Sent:** Monday, October 19, 2020 2:17 PM  
**To:** BOS-Operations <[bos-operations@sfgov.org](mailto:bos-operations@sfgov.org)>  
**Subject:** Fwd: RE: Supplemental Order

Please see attached!

Sophia

----- Forwarded message -----

From: "Power, Andres (MYR)" <[andres.power@sfgov.org](mailto:andres.power@sfgov.org)>  
Date: Oct 19, 2020 12:57 PM  
Subject: RE: Supplemental Order  
To: "Bruss, Andrea (MYR)" <[andrea.bruss@sfgov.org](mailto:andrea.bruss@sfgov.org)>, "Martinez, Amalia (HRD)" <[amalia.martinez1@sfgov.org](mailto:amalia.martinez1@sfgov.org)>  
Cc: "Isen, Carol (HRD)" <[carol.isen@sfgov.org](mailto:carol.isen@sfgov.org)>, "Ponder, Steve (HRD)" <[steve.ponder@sfgov.org](mailto:steve.ponder@sfgov.org)>, "GIVNER, JON (CAT)" <[Jon.Givner@sfcityatty.org](mailto:Jon.Givner@sfcityatty.org)>, "RUSSI, BRAD (CAT)" <[Brad.Russi@sfcityatty.org](mailto:Brad.Russi@sfcityatty.org)>, "Kittler, Sophia (MYR)" <[sophia.kittler@sfgov.org](mailto:sophia.kittler@sfgov.org)>, "Geithman, Kyra (MYR)" <[kyra.geithman@sfgov.org](mailto:kyra.geithman@sfgov.org)>

Attached, please find the executed Supplement and Termination notice.

Sophia – please distribute to BOS, and Kyra, please post.

Thanks

**Andres Power** | Policy Director  
Office of Mayor London N. Breed  
City and



## **THIRTIETH SUPPLEMENT TO MAYORAL PROCLAMATION DECLARING THE EXISTENCE OF A LOCAL EMERGENCY DATED FEBRUARY 25, 2020**

**WHEREAS**, California Government Code Sections 8550 et seq., San Francisco Charter Section 3.100(14) and Chapter 7 of the San Francisco Administrative Code empower the Mayor to proclaim the existence of a local emergency, subject to concurrence by the Board of Supervisors as provided in the Charter, in the case of an emergency threatening the lives, property or welfare of the City and County or its citizens; and

**WHEREAS**, On February 25, 2020, the Mayor issued a Proclamation (the “Proclamation”) declaring a local emergency to exist in connection with the imminent spread within the City of a novel (new) coronavirus (“COVID-19”); and

**WHEREAS**, On March 3, 2020, the Board of Supervisors concurred in the Proclamation and in the actions taken by the Mayor to meet the emergency; and

**WHEREAS**, On March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency to exist within the State due to the threat posed by COVID-19; and

**WHEREAS**, On March 6, 2020, the Health Officer declared a local health emergency under Section 101080 of the California Health and Safety Code, and the Board of Supervisors concurred in that declaration on March 10, 2020; and

**WHEREAS**, On March 16, 2020, the City’s Health Officer issued a stay safe at home order, Health Officer Order No. C19-07 (the “Stay Safer At Home Order”), requiring most people to remain in their homes subject to certain exceptions including obtaining essential goods such as food and necessary supplies, and requiring the closure of non-essential businesses; the Health Officer has amended the Stay Safer At Home Order to modify the ongoing restrictions; and

**WHEREAS**, There have been over 11,000 confirmed cases of COVID-19 within the City and 133 COVID-19-related deaths in the City; there have been more than 870,000 confirmed cases in California and more than 16,000 COVID-19-related deaths in California; and





**WHEREAS**, On March 31, 2020, the Mayor issued the Seventh Supplement to the Proclamation of Local Emergency, ordering additional programs and benefits to recognize the work of City employees providing essential services in the workplace or in the field, including interacting with members of the public, or working additional hours in support of the City’s emergency response; and

**WHEREAS**, In the Seventh Supplement, the Mayor provided other benefits and programs to support City employees through the pandemic by ensuring they have sufficient paid time off balances to remain out of the workplace if they or their family members are sick, quarantined, or otherwise impacted by the pandemic, so those employees could return to work as soon as possible and function at full capacity in the service of the City and its residents and also to mitigate the financial impacts of the emergency on City employees; and

**WHEREAS**, City employees’ use of discretionary paid time off is returning to pre-pandemic levels; and

**WHEREAS**, On September 1, 2020, based on San Francisco’s status in the “red” tier of the State’s new colored-coded tiered system, which status provides the City discretion to move forward with reopening some activities, the Mayor announced plans and a timeline for phased reopening of businesses and services, as the City moves into a more stable and continued phase of its response to the pandemic; and

**WHEREAS**, On September 29, 2020, San Francisco moved into the “orange” tier of the State’s system, and the Mayor announced additional phased reopening plans; and

**WHEREAS**, Given the current stage and status of the City’s pandemic response, it is reasonable and appropriate to end or modify certain of the benefits and programs for City employees provided under prior supplements; and

**WHEREAS**, Concurrently with this Supplement to the Proclamation of Local Emergency, the Mayor has issued a memorandum terminating or modifying some of the programs authorized in the Seventh Supplement;



**NOW, THEREFORE,**

I, London N. Breed, Mayor of the City and County of San Francisco, proclaim that there continues to exist an emergency within the City and County threatening the lives, property or welfare of the City and County and its citizens;

**In addition to the measures outlined in the Proclamation and in the Supplements to the Proclamation issued on various dates, it is further ordered that:**

The program providing an additional 80 hours of new paid sick leave to employees employed as of April 1, 2020, enacted in Section 2 of the Mayor's Seventh Supplemental Proclamation, is supplemented as follows: Effective October 31, 2020, employees may use any remaining balance of that sick leave only for leave related to COVID-19 infection, COVID-19 exposure, or direct impacts of COVID-19 on employees and their families such as school closures or remote or hybrid learning programs. The Human Resources Director is authorized to issue guidance regarding allowable uses of the leave. In addition, these sick leave hours shall be made available to employees hired after April 1, 2020, on the same terms and conditions as provided to other employees. In addition, the expiration date for leave available under the program is extended through June 30, 2021. The other terms of the program in Section 2 of the Mayor's Seventh Supplemental Proclamation shall remain in effect.

DATED: October 19, 2020

A handwritten signature in blue ink, reading "London N. Breed".

London N. Breed  
Mayor of San Francisco



## **TERMINATION OF ORDERS ISSUED UNDER PROCLAMATION OF LOCAL EMERGENCY**

**WHEREAS**, On February 25, 2020, I declared a Local State of Emergency to exist within the City and County of San Francisco in connection with the imminent spread within the City of a novel (new) coronavirus (“COVID-19”); and

**WHEREAS**, On March 31, 2020, I issued the Seventh Supplement to the Proclamation of Local Emergency, ordering programs and benefits to recognize the work of City employees providing essential services in the workplace or in the field, including interacting with members of the public, or working additional hours in support of the City’s emergency response; and

**WHEREAS**, In the Seventh Supplement, I authorized other benefits and programs to support City employees through the pandemic by ensuring they have sufficient paid time off balances to remain out of the workplace if they or their family members are sick, quarantined, or otherwise impacted by the pandemic, so those employees could return to work as soon as possible and function at full capacity in the service of the City and its residents and also to mitigate the financial impacts of the emergency on City employees; and

**WHEREAS**, In the Seventh Supplement, I waived certain accrual limits on vacation leave to encourage City employees to remain at work supporting the City’s emergency response through the early months of pandemic; and

**WHEREAS**, City employees’ use of discretionary paid time off is returning to pre-pandemic levels;

**WHEREAS**, On September 1, 2020, based on San Francisco’s status in the “red” tier of the State’s new colored-coded tiered system, which status provides the City discretion to move forward with reopening some activities, I announced plans and a timeline for phased reopening of businesses and services, as the City moves into a more stable and continued phase of its response to the pandemic; and

**WHEREAS**, On September 29, 2020, San Francisco moved into the “orange” tier of the State’s system, and the Mayor announced additional phased reopening plans; and



**WHEREAS**, Given the current stage and status of the City's pandemic response, the continuation of certain of the benefits and programs for City employees provided under prior supplements is no longer reasonably necessary to respond to the local emergency; and

**NOW, THEREFORE**

I, London N. Breed, Mayor of the City and County of San Francisco terminate the following Orders, effective as provided below.

(1) The program waiving the maximum accrual limits for City employee vacation leave, so that those employees may earn up to an additional 80 hours of vacation above the applicable accrual limit, enacted in Section 3 of the Seventh Supplemental Proclamation, shall end effective close of business October 30, 2020. Due to the termination of the program, employees who have accrued vacation leave over their applicable limits will not accrue any additional vacation hours after close of business October 30, 2020, until their balance is below the otherwise applicable maximum accrual limit. The other terms of the program in Section 3 of the Seventh Supplemental Proclamation, including the requirement that employees reduce their balances below the applicable maximum accrual by December 31, 2021, will remain in effect.

(2) The program waiving the compensatory time caps for salaried employees (designated "Z" symbol employees) who are not eligible for overtime but who may earn compensatory time, so that those employees could earn up to an additional 80 hours above the current compensatory time caps, enacted in Section 4(a) of the Seventh Supplemental Proclamation, shall end close of business October 30, 2020. Due to the termination of the program, employees who have accrued compensatory time over the applicable caps will not accrue any additional compensatory time after close of business October 30, 2020, until their balance is below the applicable cap. Employees who have earned compensatory time hours under this program may use those hours under terms set by the Department of Human Resources and in applicable Memoranda of Understanding provisions.

(3) The program for miscellaneous employees represented by the Municipal Executives Association, and other City employees who are not otherwise eligible to earn overtime or compensatory time, allowing those employees to earn up to 80 hours of



compensatory time on an hour for hour basis for work during the emergency, enacted in Section 4(b) of the Seventh Supplemental Proclamation, shall end effective close of business October 30, 2020. Employees who have earned compensatory time hours under this program may use those hours under terms set by the Department of Human Resources and in applicable Memoranda of Understanding provisions.

(4) The program providing 8 hours of floating holidays for every 40 hours of regularly scheduled hours worked in the workplace, up to a maximum of 80 hours of floating holiday over the duration of the emergency, enacted in Section 5(b) of the Seventh Supplemental Proclamation, shall end close of business October 30, 2020. The City will credit these floating holiday hours by November 30, 2020.

DATED: October 19, 2020

A handwritten signature in blue ink, reading "London Breed", written over a horizontal line.

London N. Breed  
Mayor of San Francisco

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Important!  
**Date:** Monday, October 19, 2020 8:13:00 AM

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**From:** ali asghar <asghardamani@gmail.com>  
**Sent:** Friday, October 16, 2020 8:12 PM  
**To:** sftaxi@sfmta.com; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Important!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

To whom this may concern,

I am writing this letter because today 11/16/20 I received a call regarding the suspension of my A card, the call was from the manager of Yellow Cab. I have not been making enough money to cover my expenses or to provide for my family so after getting permission from a member of the SFMTA (Sarah Hellman) I stopped driving the cab to find a more suitable job for my payments. Along with myself many cab drivers have stopped working for the industry, then why has my A card been suspended, I didn't have any warnings and find this very unfair. I hope to hear from you soon to get this issue resolved.

Sincerely,  
Ali Asghar  
Medallion #1225

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Taxi medallions  
**Date:** Monday, October 19, 2020 8:24:00 AM

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-----Original Message-----

From: Lj california <ljcalifornia@hotmail.com>

Sent: Friday, October 16, 2020 11:21 PM

To: Yee, Norman (BOS) <norman.yee@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; jonathan\_oliver@sanfranciscofcu.com; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Toran, Kate (MTA) <Kate.Toran@sfmta.com>; Hellman, Sarah (MTA) <Sarah.Hellman2@sfmta.com>; sftaxi@sfmta.com  
Subject: Taxi medallions

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

THE MOST PROGRESSIVE CITY (San Francisco) ROBED POOR TAXY DRIVERS FOR MEDALLIONS,  
AND THE MOST TAXI DRIVERS ARE IMMIGRANT AND PEOPLE OF COLOR.

The only way for City of San Francisco to make the wrong the right is to buy back medallions and return stolen money to taxi drivers.

Sent from my iPhone

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: 'How long can this last?': California gig workers struggle to pay bills during COVID-19  
**Date:** Monday, October 19, 2020 2:06:00 PM

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**From:** Shawn Nguyen <shawn359@att.net>

**Sent:** Monday, October 19, 2020 1:58 PM

**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; SFTaxi@sfmta.com; Ronen, Hillary <hillary.ronen@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; jonathan\_oliver@sanfranciscofcu.com; Toran, Kate (MTA) <Kate.Toran@sfmta.com>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Hellman, Sarah (MTA) <Sarah.Hellman2@sfmta.com>

**Subject:** 'How long can this last?': California gig workers struggle to pay bills during COVID-19

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

If Rideshare drivers are struggling, what would you make of Taxi's, especially the purchased medallion Taxi's???

Buyback the medallions, because it's the right thing to do, not because it has nothing to do with you not having a medallion.

**'How long can this last?': California gig workers struggle to pay bills during COVID-19**

<https://www.sacbee.com/news/equity-lab/article246455365.html>

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[https://flip.it/-R6NJ\\_](https://flip.it/-R6NJ_)

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<http://flip.it/now>



**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Open Letter to Mayor London Breed from the Black Employees Alliance and Coalition Against Anti-Blackness  
**Date:** Monday, October 19, 2020 1:15:00 PM

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**From:** Black Employee Alliance <blackemployeealliance@gmail.com>

**Sent:** Monday, October 19, 2020 12:00 PM

**To:** Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; Bruss, Andrea (MYR) <andrea.bruss@sfgov.org>; Elsbernd, Sean (MYR) <sean.elsbernd@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Yee, Norman (BOS) <norman.yee@sfgov.org>; rudy@sflaborcouncil.org; kim@sflaborcouncil.org; sflc@sflaborcouncil.org; Michelle Alexander <nnaychelle@yahoo.com>; Cheryl Taylor <cheryl777@icloud.com>; alyssa.jones.garner@gmail.com; Raina Johnson <ms.rjohnson@yahoo.com>; mrandrewright@gmail.com; CBASCOM@msn.com; yogrl56@yahoo.com; Mixon, DeShelia (DPW) <DeShelia.Mixon@sfdpw.org>; Therese Strum <tstrum000@gmail.com>; Northstarbhs@protonmail.com; Kitenge, Nzugu (LIB) <Nzugu.Kitenge@sfpl.org>; Winston, Stephanie (HSA) <stephanie.winston@sfgov.org>; michelle.p.pollard@gmail.com; ray ross <ranonross@hotmail.com>; kagimolefe@hotmail.com; Katrina Jones <joneskatrina17@yahoo.com>; mm4599@columbia.edu; Dante King <dante@danteking.com>; gloria.berry2010@gmail.com; Dean, Naima (LIB) <Naima.Dean@sfpl.org>; Gladys.carey@sfmta.com; yolandaroberts64@yahoo.com; Turner, Alanda (HSA) <Alanda.Turner@sfgov.org>; courtney myers <courtmyers2007@yahoo.com>; stacy\_vann@yahoo.com; whitalexsmith@gmail.com; dennis.mars@yahoo.com; larry.berry.jr@gmail.com; Robinson, Spencer (DPH) <spencer.robinson@sfdph.org>; SFPD, Commission (POL) <SFPD.Commission@sfgov.org>; Airport Commission Secretary (AIR) <airportcommissionsecretary@flysfo.com>; Commission, Fire (FIR) <fire.commission@sfgov.org>; DPH, Health Commission (DPH) <HealthCommission.DPH@sfdph.org>; MTABoard@sfmta.com; info@sfwater.org; Koppel, Joel (CPC) <joel.koppel@sfgov.org>; Moore, Kathrin (CPC) <kathrin.moore@sfgov.org>; Chan, Deland (CPC) <deland.chan@sfgov.org>; Diamond, Susan (CPC) <sue.diamond@sfgov.org>; Fung, Frank (CPC) <frank.fung@sfgov.org>; Imperial, Theresa (CPC) <theresa.imperial@sfgov.org>; Fisher, Ja'Mazz (MTA) <Ja'Mazz.Fisher@sfmta.com>; Anthony, Artrese <artrese.anthony@sfmta.com>; mjwhite997@gmail.com; Christian, Nicole (MTA) <Nicole.Christian@sfmta.com>; richard.c.white@sbcglobal.net; Trevor James <trev83@comcast.net>; mrssmith082710@gmail.com; Ferdinand, Eliska (MTA) <Eliska.Ferdinand@sfmta.com>; Evans, Alicia (MTA) <Alicia.Evans@sfmta.com>; Anderson, Devon (MTA) <Devon.Anderson@sfmta.com>; Haynes, Denisha (MTA) <Denisha.Haynes@sfmta.com>; jasmncharles0@gmail.com; kimcox206@yahoo.com; jamela.wells@yahoo.com; bbcbbarber@yahoo.com; Kathy Broussard <bbaag2019@gmail.com>; Poole, Lamont (MTA) <Lamont.Poole@sfmta.com>; McManus, William (MTA) <William.McManus@sfmta.com>; Guthrie, Jesse (MTA) <Jesse.Guthrie@sfmta.com>; kekarho@gmail.com; David, Harun (MTA) <Harun.David@sfmta.com>; Idemoz@yahoo.com; Holmes, Elliott (MTA)

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Keasara <williamsk3@sfusd.edu>; Whitley, Monica (MTA) <Monica.Whitley@sfmta.com>; Bell,

Shanika (MTA) <Shanika.Bell@sfmta.com>; Cobb, Ingrid (DPH) <ingrid.cobb@sfdph.org>; Haney, Carol (MTA) <Carol.Haney@sfmta.com>; Harris, John (MYR) <john.harris@sfgov.org>; Odiye, Odioh (HSA) <odioh.odiye@sfgov.org>; Djohns, Massanda (CON) <massanda.djohns@sfgov.org>; Quesada, Chanty (DPA) <chanty.quesada@sfgov.org>; Talai, Nawzaneen (DPH) <nawzaneen.talai@sfdph.org>; Barros, Brenda (DPH) <brenda.barros@sfdph.org>; Brownlee, Gayle (DPH) <Gayle.Brownlee@sfdph.org>; Walker, Jerome (HSA) <jerome.walker@sfgov.org>; Tsewang, Pema (DPH) <pema.tsewang@sfdph.org>; Auguste, Rose (ADM) <rose.auguste@sfgov.org>; Armstrong, Nicole (DPA) <nicole.armstrong@sfgov.org>; Najib, Dadisi (DPW) <dadisi.najib@sfdpw.org>; Mars, Dennis (DPH) <dennis.mars@sfdph.org>; Broussard, Kathy (MTA) <Kathy.Broussard@sfmta.com>; Ellis, Randy (MTA) <Randy.Ellis@sfmta.com>; Berg, Ocean (DPH) <ocean.berg@sfdph.org>; Reddic, LaRhonda (DPH) <larhonda.reddic@sfdph.org>; Wesley, Majeedah (CON) <majeedah.wesley@sfgov.org>; Pierce, Titus (LIB) <Titus.Pierce@sfpl.org>; Matthews, Colleen (DPH) <colleen.matthews@sfdph.org>; Carr, Keith (MTA) <keith.carr@sfmta.com>; Jelks, Naomi (LIB) <naomi.jelks@sfpl.org>; Hamilton, Lisa (MTA) <Lisa.Hamilton@sfmta.com>; Pena, Iowayna (ECN) <iowayna.pena@sfgov.org>; Minor, Charles (HOM) <charles.minor@sfgov.org>; Washington, Janay (HOM) <janay.washington@sfgov.org>; Baker, Erica (ADM) <erica.baker@sfgov.org>; Brendan Greene (AIR) <Brendan.Greene@flysfo.com>; Stephanie (HRD) <stephanie.e.smith@sfpl.org>; Hupp, Louis (CSS) <louis.hupp@sfgov.org>; Raulston, Rachelle (MTA) <Rachelle.Raulston@sfmta.com>; Omokaro, Ify (MTA) <Ify.Omokaro@sfmta.com>; Hogan, Tanisha (HSA) <tanisha.hogan@sfgov.org>; Curtis, Damon (MTA) <Damon.Curtis@sfmta.com>; Zeno, Melvina (DPH) <melvina.zeno@sfdph.org>; Chicuata, Brittini (HRC) <brittini.chicuata@sfgov.org>; Panopio, Sandra (ART) <sandra.panopio@sfgov.org>; McClendon, Larry (ECN) <larry.mcclendon@sfgov.org>; Schexnayder, Dee (HOM) <dee.schexnayder@sfgov.org>; DPH-sbonilla-leahy <sbonilla-leahy@projecthomelessconnect.org>; Ledbetter, Alfreda (MTA) <Alfreda.Ledbetter@sfmta.com>; O'Neal, Rakita (HOM) <rakita.oneal@sfgov.org>; Geeter, Adrienne (MTA) <Adrienne.Geeter@sfmta.com>; George, Robin (DPH) <robin.george@sfdph.org>; Davis Bassett, Danielle (MTA) <Danielle.DavisBassett@sfmta.com>; Gibson, Nikie (DPH) <nikie.gibson@sfdph.org>; Madelyn McMillian <madelynmcmillian@yahoo.com>; Vinson, Qianya (DPH) <qianya.vinson@sfdph.org>; Exume, David (HRD) <david.exume@sfgov.org>; Raju, Manohar (PDR) <manohar.raju@sfgov.org>; Green, Andrea (CPC) <andrea.green@sfgov.org>; Williams, Lanitra (DPH) <lanitra.williams@sfdph.org>; Ford, Isela (DPH) <isela.ford@sfdph.org>; Leblanc, Katsuina (HRD) <katsuina.leblanc@sfgov.org>; Gaarde, Jenna (DPH) <jenna.gaarde@sfdph.org>; Senchyna, Mary (DPH) <mary.senchyna@sfdph.org>; Brown, Champagne (HSA) <champagne.brown@sfgov.org>; Ojo, Todd (CON) <todd.ojo@sfgov.org>; Shawnda <Shawnda.Turner@sfmta.com>; McMillian, Madelyn (POL) <Madelyn.McMillian@sfgov.org>; Frierson, Kathryn (HSS) <kathryn.frierson@sfgov.org>; Hooks, Shawn (MTA) <Shawn.Hooks@sfmta.com>; Simley, Shakirah (HRC) <shakirah.simley@sfgov.org>; Murray, Arletha (DPH) <arletha.murray@sfdph.org>; Geter, Cedric (DPH) <cedric.geter@sfdph.org>; Crosby, Monique (DPH) <monique.crosby@sfdph.org>; Toni (MYR) <toni.autry@sfgov.org>; Brewer, Sherrell (TTX) <sherrell.brewer@sfgov.org>; Elias-Jackson, Jo (DPH) <jo.elias-jackson@sfdph.org>; Nicol Clinton <nvgclinton@gmail.com>; Brooks, Nicole (DPH) <nicole.brooks@sfdph.org>; Pastran, Marisol (SHF) <marisol.pastran@sfgov.org>; Carton-Wade, Jennifer (DPH) <jennifer.carton-wade@sfdph.org>; Gray, Allyse (DPH) <allyse.gray@sfdph.org>; Perkins, Cassandra (DPH) <cassandra.perkins@sfdph.org>; Gning, Mamadou (CON) <mamadou.gning@sfgov.org>; Lenard <Lenard.Morris@sfmta.com>; Daniels, Adam (PUC) <adaniels@sfwater.org>; Price-Cooper, Vanessa

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**Subject:** Open Letter to Mayor London Breed from the Black Employees Alliance and Coalition Against Anti-Blackness

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good morning Mayor Breed

The Black Employees Alliance reach-out to you directly in early September, alerting you about corruption at the Department of Human Resources, with a message that was titled, "Corruption at DHR" (which was the original message in which former Director Micki Callahan responded). Our organization's message, sent on behalf of more than 500 Black employees citywide, was an attempt to engage you about department-and-city-wide corruption, that implicated Rebecca Sherman, former EEO Manager; Linda Simon, DHR-EEO Director; and Micki Callahan, former Director of Human Resources. While we did not receive a direct response from you, we did receive a response directly from Micki Callahan. Many employees who are members of the Black Employees Alliance wondered how Micki Callahan received the letter since it was not addressed to her; but forwarded directly to you as well as members of the Board of Supervisors. We also wondered, who in your administration (or on the Board potentially), would have advised you to allow Micki Callahan to address the Black Employees Alliance directly, rather than launching your own investigation into Callahan's and potentially Linda Simon's misdeeds. Furthermore, Micki Callahan's letter to the BEA, was an attempt to sacrifice Rebecca Sherman as a "Rogue Employee", a lone wolf. We now know that [Micki Callahan and most likely Linda Simon, were both aware of unethical practices, corruption, moral turpitude and behavior by Rebecca Sherman, roughly a month before Micki Callahan's email to the Black Employees Alliance in mid-September; which is evidenced by the email embedded into the article written this morning by Mission Local.](#) We also are very saddened by this because of the insurmountable and insignificant injury that the entire ordeal has caused to one of our members, Kathy Broussard, who works for the SFMTA.

There are multiple problems here.

In Micki Callahan's initial response to the Black Employees Alliance, she mentioned, she and the leadership at DHR were just as shocked as the BEA to find out about Rebecca Sherman's behavior. Callahan's email to Juratovac proves that she in fact was "not as shocked" because she actually knew

about Sherman's misdeeds more than one month before the situation with Broussard unfolded. In addition, Micki Callahan was allowed by the City to try and clean up her own mess, a mess in which both she and DHR-EEO Director Linda Simon, were both deeply implicated.

Another apparent problem in this equation seems to be, your trusted advisors; most likely your Chief of Staff Sean Elsbernd and whoever else is advising you on issues about the workforce. This is the BEA's observation based on the fact that your advisors allowed you to [issue a Press Release about Micki's departure from the City on September 25, 2020. The press release contained glowing remarks about Callahan's service and she was allowed to exit the City, maintaining a reputation of good standing.](#) How and why would they allow you to issue a Press Release with glowing remarks about the outgoing director during an active investigation by the District Attorney, in which Callahan and Simon are potentially most likely both involved? Not only was this a move that did not have your best interest involved, there is no way you should have ever been advised to issue such a statement. Whoever oversaw the draft of the release and then advised you to put your name on it must have had some allegiance and/or loyalty to Director Callahan. Whatever the actual facts are, you were advised improperly and negligently. Because of the potential allegiance to, and trusting of Micki Callahan, DHR/EEO was allowed to continue management and oversight of harassment and discrimination complaints of all employees citywide past mid-September 2020, when you and other City leadership were initially contacted by the Black Employees Alliance at that time. This means that all harassment and discrimination complaints have been continued to be managed by a corrupt and unethical operation for more than two months, while the former Director of Human Resources (Callahan) and current Director of DHR-EEO Simon, have attempted to cover-up their involvement in the ever-growing scandal that is plaguing the City at this moment; eroding public trust, and the trust of public servants who work at the City and County of San Francisco.

Black employees, including many at the San Francisco Municipal Transportation Agency , Fire Department, Police Department, Office of Economic and Workforce Development, Sheriff's Department, Homelessness and Supportive Housing, and the Library along with Labor Unions have rallied for the EEO operation to be halted at DHR, and that the City work to locate an independent investigatory agency until a full and independent investigation has been completed by the District Attorney, and independent investigator; and yet we see that there has been no action to triage this situation. In fact, one of our other members [Irella Blackwood, Accounting Manager at the SFMTA, has a parallel situation to that of Nicol Juratovac, Assistant Fire Chief – highlighted on the Mission Local article.](#) Irella Blackwood was also led to believe that there would be findings.

This past Friday, October 16, 2020, Mrs. Blackwood, received a letter stating that DHR/EEO was in the process of relooking into her complaint . Several other members of the Black Employees Alliance, including Jumoke Akin-Taylor, Dante King, and Kathy Broussard also received letters. The letters were signed by Linda Simon, who is still being allowed to be the Director of DHR-EEO. This makes no sense to us; and we do not want this! These actions serve only to exacerbate corruption, a lack of ethics, and malfeasance on behalf of the City and County of San Francisco.

We urge you at once to use your authority to command order, ethics, and address criminal activity happening in the City and County of San Francisco at this moment.

There are specific department heads, who are in charge of their own budgets who could easily redirect monies from DHR-EEO to independent investigators, to oversee EEO complaints for their respective departments and **they have not done so**. These department heads have remained aligned with the mismanagement, unethical, and corrupt practices of DHR and DHR leadership; as evidenced by the letters received on Friday, October 16, 2020 (see attached). They are now complicit with DHR in malfeasance, unethical practices, corruption and moral turpitude.

The Black Employees Alliance is writing this letter because we are again concerned about the safety of Black employees and we are concerned about you as our leader, and the first Black, female, Mayor. It has become abundantly clear that you are being ill-advised by your most trusted advisors, in regards to decisions about the workforce. Therefore we are requesting a meeting with you, to be scheduled within the next month. We are also requesting that we, The Black Employee Alliance, be provided with on-going access to you directly, in the form of regularly scheduled meetings, face-to-face, every four months; positioned as an Employee Advisory Council. You deserve better than the mediocre and/or less than adequate counsel and advise which is what you seemed to have received in this situation.

It is our hope that we can partner to help address and resolve the issues concerning Black employees moving forward, that our concerns are not dismissed, and that our request for this partnership is not dismissed. We are requesting an expeditious response, from you directly rather than your advisors; and again, a meeting between you, our Mayor and fearless leader, and the Black Employee Alliance directly.

We look forward to a response from you very soon. With gratitude, appreciation and thanks.

The Black Employee Alliance and Coalition Against Anti-Blackness



**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: District 5 Has Failed to Provide Ballot Drop Off Box  
**Date:** Monday, October 19, 2020 1:08:00 PM

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**From:** Artemis Anderson <artemis@bodychemistrystudio.com>  
**Sent:** Monday, October 19, 2020 11:59 AM  
**To:** PrestonStaff (BOS) <prestonstaff@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Administrator, City (ADM) <city.administrator@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>  
**Subject:** District 5 Has Failed to Provide Ballot Drop Off Box

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Attention Staff and Supervisor Dean Preston:

I'm appalled to discover that there is no voting ballot box at the Page Street Library, the location listed as the Ballot drop off station for District 5.

During these unprecedented times with an election that may battle voter fraud, we're attempting to vote early and I'm incredulous that my district 5 does not have a ballot box available. It's negligent that our Supervisor failed to provide accessible voting.

We'll be going to Grove Street to handle this, but in the meantime, please attend to this immediately and I request a follow-up answer.

-Artemis Anderson

\* \* \*

Owner at Body Chemistry Studio  
415/558-1655  
[www.bodychemistrystudio.com](http://www.bodychemistrystudio.com)

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Homeless Camps Shrader & Waller  
**Date:** Monday, October 19, 2020 11:44:00 AM

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**From:** Evelyn Pope Blank <blank.eve@gmail.com>  
**Sent:** Monday, October 19, 2020 10:09 AM  
**To:** PrestonStaff (BOS) <prestonstaff@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Yu, Avery (BOS) <avery.yu@sfgov.org>; Snyder, Jen (BOS) <jen.snyder@sfgov.org>  
**Cc:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>  
**Subject:** Re: Homeless Camps Shrader & Waller

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Mr Preston, Ms Yu & Ms Snyder,

Please address the email I sent last week regarding the serious public health issue that is festering on Waller & Shrader.

There are numerous homeless tents lining Waller street and the occupants are urinating (and in one instance over the weekend, vomiting), using drugs out in the open, not wearing masks and spreading garbage all over the sidewalk. People cannot walk down the street with all the trash and their occupancy here is a serious health risk.

Please let me know what you are doing to remove the homeless tents off of Waller street and into one of the MANY designated locations San Francisco has provided. Your failure to address and resolve this issue over the past 7 months is unacceptable. I look forward to your response and action plan.

Thank you,  
Eve Blank

On Tue, Oct 13, 2020 at 4:03 PM Evelyn Pope Blank <[blank.eve@gmail.com](mailto:blank.eve@gmail.com)> wrote:

Mr Preston,

Your allowance and even support of the homeless camps in our district is outrageous. There is open drug use, overflowing garbage, urination and loud music polluting our streets. None of the homeless people are wearing masks. This has been going on for 7 months without any improvement. I am writing to ask you (beg you) to manage the homeless crisis that is overtaking our district, immediately.

You have allowed a huge camp on the south side of Waller street, between Stanyan and Shrader, which grew to 3 more camps on the north side. As of 2 weeks ago we have 3 new residents around the corner on Shrader street. There is nothing to deter them or others from setting up camp here. An entire McDonald's area has been made available to be used as a homeless camp to mitigate risk during COVID. That is not at all ideal but it's understandable, why are you not working with these homeless drug users to move them either off our streets entirely or into the McDonalds space with the others?

We have children and elders on this street who are exposed to this pollution and it is an absolute health risk. There is no way for any of us to get to the park or Haight Street without passing these unmasked people. Or kids cannot ride their bikes down the sidewalk with the homeless population staggering and loitering in their path.

What is the reason for this mismanagement of our neighborhood and our property? As our supervisor, what power do you have to protect us and our homes from this?

I look forward to your response and action plan.

Best,  
Eve Blank  
415-310-7496  
734 Shrader St

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Eviction Moratorium - JapanTown, SF  
**Date:** Friday, October 16, 2020 12:04:00 PM

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-----Original Message-----

From: Jack & Jun Dairiki <judawaca@att.net>  
Sent: Friday, October 16, 2020 11:28 AM  
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
Subject: Eviction Moratorium - JapanTown, SF

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Mayor Breed and San Francisco Board of Supervisors:

My husband & I are writing to strongly support the commercial eviction moratorium ordinance introduced by Supvs Aaron Peskin and Dean Preston.

Of the three remaining JapanTowns in the U.S., San Francisco's JapanTown is the oldest. The businesses located in our JapanTown provide essential goods/services to allow our community to carry on the values, traditions, culture and culinary dishes that have been passed down to us for many generations. Without them:

1) over 90% of our commercial corridor will be gone

and

2) there would no longer be a viable and historically important JapanTown community that has been in our City by the Bay for over 130 years

Please give our JapanTown businesses a chance to survive. The commercial eviction moratorium ordinance will extend rent deferral and a reasonable timeline for small businesses the ability to repay the deferred rent.

Please SAVE San Francisco's JapanTown.

Thank you for your vote to support this measure.

Regards,

Jack M & Jun Dairiki  
1400 Geary Blvd - #1909  
San Francisco, CA 94109

# Office of the Controller

## Office of Public Finance



## Sale Results Announcement

### 2020 Certificates of Participation (Animal Care & Control Project)

On Thursday, October 15, 2020 the City competitively sold \$47.1 million of 2020 Certificates of Participation (Animal Care & Control Project) (the "2020 COPs"). The 2020 COPs were issued to finance the San Francisco Animal Care & Control Project ("ACC Project") and to pay costs of issuance.



### THE PROJECT

The ACC Project is an adaptive reuse and rehabilitation of the original Market Street Railway Company powerhouse located at 1419 Bryant Street to provide a new facility for ACC which addresses the multiple deficiencies of their current building and provide safe, sanitary and humane conditions that meet current animal health and welfare standards.

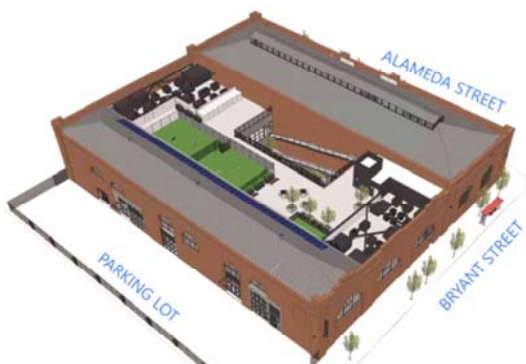
The ACC Project includes the addition of a second story within the existing building. New exterior dog runs and gardens will be added



*Renderings of the exterior dog runs and gardens  
on the roof of the renovated facility*

on the ground floor and roof. The ACC Project will increase the total square footage of the building to 44,600 square feet. The new facility is designed and will be built to an enhanced level of seismic resilience that is required of an essential facility.

**View DPW's Snapshots LIVE!  
Webinar on the ACC Project**



## SALE RESULTS

The City received 6 bids from underwriters for the 2020 COPs. Morgan Stanley & Co, LLC was the lowest bidder at a true interest cost (TIC) of 2.45% and was awarded the financing. The cover bid was from TD Securities at a TIC of 2.46%. The final bond maturity is April 1, 2041.

We expect to close this transaction on or around November 3, 2020.

## Credit Ratings for the 2020 COPs

Moody's

**Aa2**

S&P

**AA+**

Fitch

**AA**

The Controller's Office of Public Finance would like to thank and congratulate everyone who put in the hard work to successfully bring this transaction to market.

For more information, please contact the Office of Public Finance:

Anna Van Degna, *Director* • [anna.vandegna@sfgov.org](mailto:anna.vandegna@sfgov.org)

Luke Brewer, *Debt Specialist* • [luke.brewer@sfgov.org](mailto:luke.brewer@sfgov.org)

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**emma**

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Agenda #2 (Workforce Programs and African American Unemployment and Economic Mobility) Comment on corruption of EEO compromised position & and IFPTE Union 21's proposal for independent audit  
**Date:** Friday, October 16, 2020 4:19:00 PM  
**Attachments:** [image001.png](#)

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**From:** Carroll, John (BOS) <john.carroll@sfgov.org>  
**Sent:** Friday, October 16, 2020 1:45 PM  
**To:** Francine Austin <fmaustin@yahoo.com>  
**Cc:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** RE: Agenda #2 (Workforce Programs and African American Unemployment and Economic Mobility) Comment on corruption of EEO compromised position & and IFPTE Union 21's proposal for independent audit

Thank you very much for your comment letter.

I am forwarding your letter to the Supervisors, and adding it to the file for the following two files which were heard in GAO on October 15, 2020:

[BOS File No. 170282 – \[Hearing - Workforce Programs and African American Unemployment and Economic Mobility\]](#)

[BOS File No. 181229 – \[Affirming the Board of Supervisors' Commitment to Advancement of Racial Equity in the City and County Programs, Policies and Services\]](#)

Thank you,

**John Carroll**  
**Assistant Clerk**

Board of Supervisors  
San Francisco City Hall, Room 244  
San Francisco, CA 94102  
(415) 554-4445

**(VIRTUAL APPOINTMENTS)** To schedule a virtual meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.

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**From:** Francine Austin <[fmaustin@yahoo.com](mailto:fmaustin@yahoo.com)>

**Sent:** Thursday, October 15, 2020 11:10 AM

**To:** Carroll, John (BOS) <[john.carroll@sfgov.org](mailto:john.carroll@sfgov.org)>

**Subject:** Agenda #2 (Workforce Programs and African American Unemployment and Economic Mobility) Comment on corruption of EEO compromised position & and IFPTE Union 21's proposal for independent audit

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I, Francine M. Austin, an SFDPH employee who has survived 4 years of discriminatory actions in my work unit and witnessed the EEO & DHR's unethical orientation, completely support IFPTE Union 21's proposal for CCSF to promote accountability & corrective practices in these divisions. From my experience, the EEO & DHR's performance priority is narrowly focused on the immediate benefit for CCSF and reducing the institution's litigious liability-- without establishing accountability for the implementation of corrective actions to deconstruct/dismantle callous, systemic biases. This silo perspective perpetuates harm upon racially oppressed employees. Please endorse IFPTE's proposal! Thank you!

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Government Audit and Oversight Committee  
**Date:** Friday, October 16, 2020 4:20:00 PM  
**Attachments:** [image001.png](#)

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**From:** Carroll, John (BOS) <john.carroll@sfgov.org>  
**Sent:** Friday, October 16, 2020 1:46 PM  
**To:** nikki mixon <dmixon35@gmail.com>  
**Cc:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** RE: Government Audit and Oversight Committee

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[BOS File No. 181229 – \[Affirming the Board of Supervisors’ Commitment to Advancement of Racial Equity in the City and County Programs, Policies and Services\]](#)

Thank you,

**John Carroll**  
**Assistant Clerk**

Board of Supervisors  
San Francisco City Hall, Room 244  
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(415) 554-4445

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**From:** nikki mixon <[dmixon35@gmail.com](mailto:dmixon35@gmail.com)>  
**Sent:** Thursday, October 15, 2020 11:47 AM  
**To:** Carroll, John (BOS) <[john.carroll@sfgov.org](mailto:john.carroll@sfgov.org)>  
**Subject:** Government Audit and Oversight Committee

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

**Thank you supervisors for announcing your commitment to racial equity.**

**Corruption and racism should be treated equally in the City and County of San Francisco.**

As a city-wide shop steward for the Laborer Local 261 and a 20 year City Employee of African Decent, I have seen my share of racism and sexism in hiring practices, in disciplinary actions, and in employee performance reviews. The about experiences has been personal and experienced with my other union brothers and sisters. Laborer's Local 261 should be at the table when discussing these issues, we have a large African American membership in the City and have a host of concerns in regards to Racial Equity.

I support the BOS commitments to examining all the City policies, programs and services for racial equities.

I would also like to add Inspector General to oversee, the supervisors efforts and to keep the City honest in addressing these issues.

There has been great harm inflicted on to the African American Employee population,

and the African American Residential population of the City.

A lot of African American employees grew up in San Francisco in segregated public housing, had attended segregated schools with lack of resources, and now work for the City and County of San Francisco as employees in a hostile racist working environment.

When and where does this stop?

Deshelia Mixon

Local 261 City Committee Chair  
Black Employees Alliance Member  
Public Works Employee

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Public Comment re EEO: Local 21 Members  
**Date:** Friday, October 16, 2020 4:42:00 PM  
**Attachments:** [image001.png](#)

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**From:** Carroll, John (BOS) <john.carroll@sfgov.org>  
**Sent:** Friday, October 16, 2020 1:46 PM  
**To:** Vivian Araullo <varaullo@ifpte21.org>  
**Cc:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** RE: Public Comment re EEO: Local 21 Members

Thank you very much for your comment letter.

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[BOS File No. 181229 – \[Affirming the Board of Supervisors’ Commitment to Advancement of Racial Equity in the City and County Programs, Policies and Services\]](#)

Thank you,

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**Assistant Clerk**

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San Francisco City Hall, Room 244  
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**From:** Vivian Araullo <[varaullo@ifpte21.org](mailto:varaullo@ifpte21.org)>  
**Sent:** Thursday, October 15, 2020 2:25 PM  
**To:** Carroll, John (BOS) <[john.carroll@sfgov.org](mailto:john.carroll@sfgov.org)>  
**Subject:** Public Comment re EEO: Local 21 Members

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## Ernie Banks (DPW)

Supervisors, good morning. My name is Ernie Banks, a member of Local 21. I was wrongfully terminated last week, and it all happened because I went to EEO where I expressed anger over being disrespected by management.

On May 5, 2020, I filed a retaliation and discrimination case with EEO against the Acting City and County Engineer Susan Suskind for punitively selecting me for DSW assignment, to drive potentially infected Covid -19 patients to a testing center. I was selected for this assignment after a disagreement with her during a meeting.

Apparently, the Acting City and County Engineer was not aware or did not care that blacks are disproportionately affected by this virus. I was threatened with punishment if I did not accept the next assignment.

Fast forward to July 27, 2020, I speak with my EEO rep and I voice frustration at the lengthy process and discuss that I am being met with resistance at every turn in my effort to go on leave as part of a vulnerable population.

Later that same day I was hit with a cease and desist order, placed on paid administrative leave, eventually leading to a Skelly hearing and removal from employment. EEO commentary played a major role in my ultimate dismissal due to their racially biased interpretation of my words

of frustration.

To add insult to injury, the EEO Rep called me the first week of October to inform me his supervisor was let go and that they are going to reinvestigate my case, with him remaining my case manager.

What rational human would have any faith or confidence in this process or organization?

I think there is a confidence crisis in SF leadership and to avoid any hints of misconduct it is imperative these types of cases be handled by an outside arbitrator.

Thanks again for the opportunity to speak.

###

### **Richard White (MTA)**

Good morning supervisors. My name is Richard White. I am an accountant at MTA-Muni and a member of Local 21.

Before this current assignment, I had filed numerous cases of racial discrimination at my former job at OCII where I was the only black accountant. I noticed that I would be reprimanded and investigated for errors, while my coworkers were not, even when they made the same work errors. I believe it is because I am black that I was constantly singled out for discipline at work. The toll of working in that toxic work environment was depressing and demoralizing, and left me emotionally and psychologically drained.

I had filed 2 official complaints of racial discrimination. The result of these complaints left me looking for a new assignment after working at OCII for fifteen years. I had no confidence that my complaints were being taken seriously.

As a black employee in CCSF, I feel my only recourse is to seek justice outside of the system, which is why I needed to hire outside counsel, because how my cases were handled has caused me to lose confidence in EEO and HR.

I am a member of the Black Employee Alliance, and I support the call for a top to bottom housecleaning of EEO and DHR, and hiring an outside investigator to ensure credible findings will be the only way to go.

We do not want the status quo to continue. With all due respect to Carol Isen, she is part of the status quo.  
We want real reform.  
Thank you.

###

### **Mar Bustos (PUC)**

Good morning Supervisors. My name is Mar Bustos, I am president of Local 21's Field Operations Chapter. I am a construction inspector at PUC. I am here because I myself have been a victim of discrimination and bullying, and I am aware that many in my chapter, black and other people of color, have experienced the same.

As a brown employee I am here to express solidarity with our black coworkers throughout the City and County of San Francisco. We are very discouraged to learn about the loss of faith in the EEO and DHR due to bad practices, and even more discouraged to learn that the system of justice that we workers rely on, does not dispense justice at all.

I am here in support of the Black Employee Alliance and to call for the following:

1. Create and implement clear and transparent EEO investigation policies and practices across all departments.
2. An immediate and expedited investigation of EEO and DHR by a credible external investigator that is not part of the City and County of San Francisco's system, to restore our workers' trust and faith
3. A temporary freeze on EEO's activities, including making determinations and investigations, until such time that a credible investigation of EEO/DHR has been concluded.

Thank you for your time, supervisors.

Vivian Z. Araullo

Representative/Organizer  
IFPTE, Local 21  
1167 Mission Street, Second Floor  
San Francisco, CA 94103  
415.864.2100 Local 21 Main

Website: [www.ifpte21.org](http://www.ifpte21.org)



*Your union matters. Join your union today.*

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Government Audit and Oversight Committee Item # 3 Public comment  
**Date:** Friday, October 16, 2020 4:42:00 PM  
**Attachments:** [image001.png](#)

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**From:** Carroll, John (BOS) <john.carroll@sfgov.org>  
**Sent:** Friday, October 16, 2020 1:46 PM  
**To:** Adrienne Heim <adrienne.heim@gmail.com>  
**Cc:** jharding@ifpte21.org; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** RE: Government Audit and Oversight Committee Item # 3 Public comment

Thank you very much for your comment letter.

I am forwarding your letter to the Supervisors, and adding it to the file for the following two files which were heard in GAO on October 15, 2020:

[BOS File No. 170282 – \[Hearing - Workforce Programs and African American Unemployment and Economic Mobility\]](#)

[BOS File No. 181229 – \[Affirming the Board of Supervisors’ Commitment to Advancement of Racial Equity in the City and County Programs, Policies and Services\]](#)

Thank you,

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**Assistant Clerk**  
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**From:** Adrienne Heim <[adrienne.heim@gmail.com](mailto:adrienne.heim@gmail.com)>

**Sent:** Thursday, October 15, 2020 2:52 PM

**To:** Carroll, John (BOS) <[john.carroll@sfgov.org](mailto:john.carroll@sfgov.org)>

**Cc:** [jharding@ifpte21.org](mailto:jharding@ifpte21.org)

**Subject:** Government Audit and Oversight Committee Item # 3 Public comment

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**Public Comment for Agenda Item # 3 Affirming the Board of Supervisors' Commitment to Advancement of Racial Equity in the City and County Programs, Policies and Services**

Hello Chair Mar and Supervisors Walton, Peskin, and Haney,

Thank you for bringing this item up for discussion and critique.

My name is Adrienne Heim and I work for the SFMTA. I'm part of the SFMTA Black and African American Affinity Group (BAAAG), member of the Black Employee Alliance (BEA), and a Local 21 member.

I want to echo the sentiments expressed during the public comment period and I thank HRC Director Davis for reporting out and I thank all of the department directors for presenting.

I do want to make it clear that we need to have continued and concise communications from City Hall, BoS, and CCSF departments about what actions will be taken to rectify this noxious/vile behavior and process under DHR/EEO and other CCSF departments.

We also need to have the planned actions adequately staffed and funded in order to see real change occur.

Best,

Adrienne Heim

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Public Comment on 181229, 10/15 hearing of Government Audit and Oversight Committee  
**Date:** Friday, October 16, 2020 2:32:00 PM  
**Attachments:** [image001.png](#)

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**From:** Carroll, John (BOS) <john.carroll@sfgov.org>  
**Sent:** Friday, October 16, 2020 1:45 PM  
**To:** Shawna Sherman <shawnainmotion@gmail.com>  
**Cc:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** RE: Public Comment on 181229, 10/15 hearing of Government Audit and Oversight Committee

Thank you very much for your comment letter.

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Thank you,

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**Assistant Clerk**

Board of Supervisors  
San Francisco City Hall, Room 244  
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**From:** Shawna Sherman <[shawnaismotion@gmail.com](mailto:shawnaismotion@gmail.com)>

**Sent:** Thursday, October 15, 2020 9:33 AM

**To:** Carroll, John (BOS) <[john.carroll@sfgov.org](mailto:john.carroll@sfgov.org)>

**Subject:** Public Comment on 181229, 10/15 hearing of Government Audit and Oversight Committee

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Dear Supervisors,

I am a member of the Black Employee Alliance and agree with the recommendations below:

- Appoint a Citywide Inspector General to specifically focus on racial bias and racism, who has the authority to resolve issues pertaining to employee complaints and findings of racially discriminatory behavior. The person should have a combination of experiences in anti-racism work and Human Resource practices and operations specifically. This person should report directly to the Mayor and have a team of individuals who specialize in triaging problems within departments and taking swift action to hold “racially biased bad actors accountable.” in the areas of:

§ Hiring and Promotion Inequality

§ Pay Inequality

§ Employee and Performance Support Issues

§ Discipline: Suspensions, Terminations, Medical Releases

**The Inspector General could also lead efforts on the following also:**

- o Reopen all complaints filed by Black employees during the tenure of Director Micki Callahan (dating back to 2007) and reinvestigate them thoroughly and properly.
- o Abolish DHR-EEO system and swiftly locate an external agency to provide oversight over all Citywide EEO investigations.
- o Contact all former employees who may have been unwillingly terminated before, during, and after they filed discrimination and/or harassment complaints with the San Francisco Department of Human Resources – and reexamine the reasons why they may have been retaliated against, as well as the details behind their claims, to ensure the cases were properly investigated.
- o Ensure EEO staff currently working in DHR and across the City, receive retraining offered through the Department of Fair Employment and Housing.
- o Offer a public apology to Kathy Broussard for the humiliation, degradation, and pain caused to her by the City and County of San Francisco; reinstate the alleged forged settlement agreement and potentially

compensate above amounts offered in the original agreement for the humiliation and pain caused to her.

- o Require ALL department heads, managers, supervisors, and HR staff Citywide to complete a minimum of 24-hours of anti-Racism training (not implicit bias) with a specific emphasis on anti-Blackness. The training should be delivered by professionals with extensive backgrounds in Critical Race Theory – and not through DHR Workforce Development. The Racial Equity Foundations training offered by GARE, currently offered through the Human Right Commission is a nice follow-up; could serve the purpose, but needs to be 3-times longer with more emphasis on the pervasive, long-lasting impacts and effects of racism (i.e. internalized superiority/inferiority, racial bias, colorism, intersectionality, etc.): AND to complete a minimum of 8-16 hours of anti-Racism training every two years
- o Issue a moratorium on all disciplinary actions to Black Employees, until such time that the full faith and confidence of Black employees is restored, through the City proving that there are processes in place to ensure balanced treatment of all employees.
- o Examine all “Civil Service” exam lists for the last 10 years were Black employees ranked #1 or extremely high, and were passed over for someone with a lower rank, in a different racial group. An example of this is Niger Edwards, a Black female who ranked #1 for a Principal PCS HR Analyst position last year, yet DHR Employment Services Director Anna Biasbas chose Peter Rosel, a White male, who ranked below Niger Edwards on the list, due to scoring lower on the test; or [Dennis Mars](#) a Black male who also ranked #1 on the list for a position at the Department of Public Health but was also not selected who. Ensure a full and complete “good-faith” audit is completed to scope-out instances where Black employees were cheated out of positions and implement strategies to ensure this does not happen moving forward.

**o Race Equity Audit of SFDHR and Citywide Departmental Practices and Policies –**  
Benefit/burden analysis of SFDHR and Citywide Departmental policies would identify policies and practices that have clearly racialized impacts (that we only now know of anecdotally)

#### **o Race Equity Audit and Workforce Equity Analysis of Civil Service Rules**

- o A benefit/burden analysis of the Civil Service Rules and amendments would get at the heart of some of the deeply entrenched, structural racism and anti-blackness in the very rules we follow to recruit, hire, dismiss, discipline, and promote, compensate, etc.
  - o 360 Evaluations for leaders/managers/supervisors issued by the Human Rights Commission, by department to all Black employees at the City and County of San Francisco.
  - o Monitoring of racialized use of TEX/PEX, and Appointed Acting positions (which are typically used to advantage and advance White and non-Black staff across the City, in high-level management positions) – as well as direct appointment, contracting out of city jobs
  - o Alleviate deidentification resolution and implement a rule that prohibits skipping over Black people who rank #1, #2, #3; and/or passed over to hire non-Black staff. Ensure higher department head approval in cases where this happens.
  - o Roll-Out 360-Degree Racial Competencies Leadership Surveys for Managers who manage Black and Brown employees; twice per year – along with 2-hour feedback debriefing sessions to hear from employees. Tie end of year MEA MCCP recommendations to departmental Racial Equity Action Plan outcomes and 360-degree feedback from employees.
- Reinstatement of Black employees who have lost their jobs or moved on due to racial discrimination, harassment, and retaliation.

Thank you,

Shawna Sherman

Acting manager, African American Center

Co-chair, SFPL Racial Equity Committee

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Carroll, John \(BOS\)](#)  
**Subject:** FW: The name of the "CAREN" act (File No. 200735)  
**Date:** Wednesday, October 21, 2020 8:05:00 AM

---

**From:** Justine French <justinfrench1728@gmail.com>  
**Sent:** Tuesday, October 20, 2020 7:21 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** The name of the "CAREN" act

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Hi,

I recently read in the Guardian that you have voted to approve the Caution Against Racial and Exploitative Non-Emergencies Act. I think that this legislation is necessary and important, but I do not understand why it was named after a stereotype. It's one thing to joke about Karens on the internet, but it's quite another to name a piece of legislation after it. It needlessly antagonizes people named Karen, and it gives those who oppose this law free ammunition that they do not need to have. I hope you consider changing the name of this act.

Thank you,  
a concerned citizen

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Carroll, John \(BOS\)](#)  
**Subject:** FW: The Caren Act (File No. 200735)  
**Date:** Wednesday, October 21, 2020 8:09:00 AM

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**From:** Parris Lane <parrislane@gmail.com>  
**Sent:** Tuesday, October 20, 2020 8:32 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** The Caren Act

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Please pass the Caren Act:

Thank you~ My partner has been working in the Avenues for over 30 years for the same family. There is a dog walk near his client's home. A couple of months ago, a white female, walking with her husband and baby in a stroller, saw him on a ladder working and started staring at him. He stared back and immediately got off the ladder to ignore her presence and began working in the garage... Ten minutes later, SFPD finest came with their guns drawn out on him. He started yelling at them to put their guns down and saying that he worked there... The cops told him to stop yelling, but he had to speak really loud in hopes that the neighbors or the elderly man he works for would come out to help him. No one heard him. They wanted his ID and wanted him to prove that he worked there, and when he tries to pull out his keys.. the cops started yelling at him. The only proof was the elderly man in the house, but they didn't want him to go inside the house. So they did allow him to go to the door, and he started yelling for the owner. One move and he could've been easily killed. This is the 8th time cops have been called on him from folks walking on the dog trail. I wanted to go on the trail, holding a sign saying, " Dear White Women: Please stop calling the cops on the Black man working here. He's been working here for over 35 years. With the hostile climate in which we live in, it really shook him up as he realized he could've been easily killed. This is not a joke. "For Black folks, this is a life or death matter ."



**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Carroll, John \(BOS\)](#)  
**Subject:** FW: 911 on POC (File No. 200735)  
**Date:** Wednesday, October 21, 2020 9:12:00 AM

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**From:** ChesterCooperpot <ChesterCooperpot@protonmail.com>  
**Sent:** Wednesday, October 21, 2020 8:02 AM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** 911 on POC

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Im doubling my calls to 911 anytime I see a black or brown thug jaywalking.

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Carroll, John \(BOS\)](#)  
**Subject:** FW: Karen is not a hate word, so please stop. (File No. 200735)  
**Date:** Wednesday, October 21, 2020 10:29:00 AM

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-----Original Message-----

From: K G <Kalena2018@outlook.com>  
Sent: Wednesday, October 21, 2020 10:22 AM  
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
Subject: Karen is not a hate word, so please stop.

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Enough is enough with the “Karen” bashing. Be more professional, stop being what you are protesting. Your attempt to end conscious/unconscious bias and racism by turning my name into a hate word is creating more bias against...Karens!

I am careful to not use my name Karen when placing take out orders at certain places because of this anti-Karen sentiment. Who knows what someone will do to my food or drink. I am offended by seeing “F\*\*\* Karen” signs at rallies that promote rights, fairness, equality and justice. Why do you not see the irony? So please...just stop. Do the right thing, rename your measure.

Karen

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Carroll, John \(BOS\)](#)  
**Subject:** FW: Naming of hate crime act - please change!!! (File No. 200735)  
**Date:** Wednesday, October 21, 2020 12:36:00 PM

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**From:** Caren Trgovcich <ctrgovcich@gmail.com>  
**Sent:** Wednesday, October 21, 2020 11:27 AM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Naming of hate crime act - please change!!!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

As a Caren with a "C", all my life I have heard comments like "never saw that spelling before." This is correct; there are not many of us but people remember our name and frequently refer to us as "Caren with a C" (to distinguish us from other Karen's that may be present). As a relatively rare spelling of the name, your naming of the hate crime act by spelling it with a "C" now targets us for endless future ridicule, whether we currently reside in the City or not. Just call it what it is (how about No Hate 911?)...or use the spelling that has always been used (with a K). Why must San Francisco target yet another group of women that have at least been able to respond to the inevitable joke thus far by saying "that's not my name!"? Please rethink the name of this Act which is intended to rightly, punish people for their racist beliefs.

Sincerely,

Caren



Virus-free. [www.avg.com](http://www.avg.com)

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Carroll, John \(BOS\)](#)  
**Subject:** FW: The name Karen act or Caren Act is my name-I am out raged at you destroying my name (File No. 200735)  
**Date:** Wednesday, October 21, 2020 3:18:00 PM

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**From:** Karen Taylor <taylorgirlsf54@gmail.com>  
**Sent:** Wednesday, October 21, 2020 1:04 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>  
**Subject:** The name Karen act or Caren Act is my name-I am out raged at you destroying my name

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Stop the horrible naming of a new act in my name Karen, Caren. You are destroying my life by taking me down in your ridiculousness of using a real persons identity. I and other people named Karen, Caren are outraged. Why are you destroying us or making us feel "dirty".??????? Stop or I will file a class action lawsuit against SF Board of Sups, Mayor, and everyone involved in this horrible, awful action. You make me feel dirty and how can I overcome your actions. My son is part African, I am white ,n I will sue you. Karen Marie Taylor

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Carroll, John \(BOS\)](#)  
**Subject:** FW: Caren Act? Are you kidding? (File No. 200735)  
**Date:** Thursday, October 22, 2020 8:41:00 AM

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**From:** ocboardgames@outlook.com <ocboardgames@outlook.com>  
**Sent:** Thursday, October 22, 2020 6:30 AM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Caren Act? Are you kidding?

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I saw this on CNN's website but figure it must be a joke? Surely there's ONE sane human still on your board? Somebody who realizes that to many of us, this is no different than if you announced the n-bomb act. Creating, labeling us with, and then celebrating a new epithet is sad, disturbing, and reveals you all for the hypocrites you are. SF has been an island of freaks for decades (proverbial, I know you're a peninsula), but this is a new low. This decision will not age well. If any of you actually accomplishes something that earns your form being sculpted for posterity, I giggle thinking about what they'll do to THOSE statues when the pendulum comes swinging back the other direction. Keep on lifting it higher and higher. It'll make the rebound all the more spectacular. Praying for you.

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [BOS Legislation, \(BOS\)](#)  
**Subject:** FW: 1776 Green Street, File No. 200908 - SUPPORT of Appeal of CEQA Determination of Exemption from Environmental Review  
**Date:** Friday, October 16, 2020 11:26:00 AM

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**From:** Rachel Shay <theshays@gmail.com>  
**Sent:** Thursday, October 15, 2020 2:32 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** RE: 1776 Green Street, File No. 200908 - SUPPORT of Appeal of CEQA Determination of Exemption from Environmental Review

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

President Norman Yee and Members of the Board of Supervisors  
c/o Angela Cavillo, Clerk of the Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102  
[bos@sfgov.org](mailto:bos@sfgov.org)

Honorable Members of the Board of Supervisors:

**I'm writing to support the appeal of a CEQA exemption for the proposed project at 1776 Green Street.** The developer intends to construct five luxury condos on a heavily contaminated site, which was used as an automobile repair shop for over 100 years. The site is contaminated with benzene, a known carcinogen that causes leukemia, at levels over 900 times in excess of state residential standards. CEQA review is required to ensure that this contamination is adequately cleaned-up in a manner that safeguards nearby residents, community members, construction workers, and future residents.

Furthermore, 1776 Green Street is located within a one-block radius of three important public resources for the community: Sherman Elementary School (a public school with over 375 students), Allyn Park, and Golden Gate Valley Library, which offers highly popular programming for children and seniors. Children and the elderly have a higher risk of negative health outcomes due to exposure to toxic materials. As a result, there should be *heightened* environmental review of this project rather than an exemption.

I'm also concerned that according to a recent San Francisco Chronicle article, the City appears to have exempted many other projects on contaminated sites from CEQA review. CEQA section 21084c requires public environmental review before projects are approved on heavily contaminated sites such as 1776 Green Street. The City must comply with this state law to protect the health and safety of its residents both near this project and throughout San Francisco.

Thank you,

Rachel Shay  
2521 Octavia St. San Francisco, CA 94123

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [Hickey, Jacqueline \(BOS\)](#)  
**Subject:** FW: File no. 200908. /1776 green st  
**Date:** Monday, October 19, 2020 8:22:00 AM  
**Attachments:** [E. Reilly ltr.pdf](#)

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Jackie Hickey  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102-4689  
Phone: (415) 554-5184 | Direct: (415) 554-7701  
[jacqueline.hickey@sfgov.org](mailto:jacqueline.hickey@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

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**From:** elizabeth reilly <elizbreilly@gmail.com>  
**Sent:** Friday, October 16, 2020 9:17 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** File no. 200908. /1776 green st

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September 17, 2020

President Norman Yee and members of the Board of Supervisors  
c/o Angela Cavillo, Clerk of the Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102  
bos@sfgov.org

Re: 1776 Green Street, San Francisco, CA 94123  
File No. 200908, Support for Appeal of CEQA Determination of Exemption from  
Environmental Review

Honorable Members of the Board of Supervisors:

**We ask that you support the Appeal noted above. The environmental hazards at the street and below grade are well documented and demand an independent CEQA examination, mitigation plan and full cleanup/containment of the site.**

The following facts are indisputable:

- Developers, Local Capital Group, are planning to convert 1776 Green Street into five luxury residential units requiring a 2-story addition plus expanded underground parking. Until 8 years ago, this property operated, for a century, as an auto repair shop. The grandfathered permit for this auto body business in this RH-2 neighborhood expired 5 years ago. Nearby residents are pleased with the prospect of additional housing on this site. However, these plans involve considerable alterations to the current support structure and extensive underground excavation resulting in increased disturbance of existing contaminated soil and groundwater. Plans were filed with the SF Planning Department in August 2018.
- The SF DPH report, filed in August 2019, states that the current cleanup levels are adequate to protect human health **only** if the site retains its 'current, historic land use, which is commercial. However, the developer's own consultants have identified toxin levels exceeding those allowable for commercial occupancy.
- 1776 Green Street is listed as an open Underground Storage Tank (UST) case with the San Francisco Department of Public Health and is in the SWRCB GeoTracker database as well as on both the City's Maher Ordinance Map and the State of California's Cortese List (Hazardous Waste and Substances Sites List) because it is an active leaking underground storage tank cleanup site. Given the past use of the property, testing has identified predictable, copious amounts of highly toxic, cancer-causing soil contamination such as fill from the 1906 earthquake debris, by products of gas and diesel, lead, mercury, among others. Most concerning is cancer causing Benzene with a level exceeding 900 times above residential safety standards. Note that these toxins may have been leaking under adjacent properties for decades especially downhill, north, into the back of Union Street residential/business sites. Currently there are pediatric and dental clinics, personal care, restaurant and bar establishments, downhill, adjacent to 1776 Green.

1776 Green Street, File No. 200908  
Page 2 of 2

- 1776 Green Street shares property lines with seven (7) buildings containing 69 living units and three restaurants with additional living/office space above. There are six (6) more residential units within 75 feet on the north side of Green and 19 more on the south side of Green. The heavily used Allyn Park is 75 feet to the east and the Golden Gate Valley

Library, which hosts several programs a week for more than 40 infants, toddlers and their caregivers, is across the street to the west. Pedestrian traffic in front of 1776 Green is considerable due to the proximity of the Sherman Elementary School, a block to the east, the four other nearby schools and the three neighborhood churches. Add the many tourists, including walking historic tours, commuters to the Union and Van Ness bus lines and local employees, business and service customers.

This block of Green Street is the best example of the neighborhood environment the City's administration claims to promote. Single occupied, duplex, 3 and 4 unit 1890 to 1930 era homes plus a 22 unit building successfully coexist with the Union Street and Octavia Street commercial corridors. In addition to the amenities noted above, there is a grocery on the east corner and the Octagon House American history museum adjacent to the Allene Park. The developers own environmental experts proved that 1776 Green Street is heavily contaminated, as acknowledged by San Francisco Departments of Public Health, Public Works and the Planning Department, posing potential health risks to pedestrians, our many neighborhood visitors, nearby residents and businesses, the occupants of the new condos and the construction personnel working on the building. Yet, these City agencies, paid to protect public safety and the quality of our neighborhoods, have applied various methods, **three** times over the past year, to exempt this property from a thorough CEQA environmental review and public participation in the process. The SF Chronicle's Front Page articles by Cynthia Dizikes on June 7, 2020, and again on August 13, 2020 outline the tools used by these agencies to block concerned residents' requests for a CEQA examination of 1776 Green Street.

Recent mitigation procedures of the 4 tanks under the sidewalk in front of 1776 Green Street resulted in little or no improvement in soil contamination levels and minor improvement of groundwater contamination. Both tested far above safe Environmental Significant Levels (ESLs) for residential and commercial occupancy. To date, there is no evidence of exploration or a released report concerning suspected contamination of the soil and masonry/concrete structure inside the building where the repair work occurred for 100 years and, in the large storage/parking area under the building, as required in the DPH, Environmental Health document, dated August 8, 2019

**A thorough cleanup of this toxic site to residential standards is critical to the health and safety of our community. Please, do not consider or approve measures that compromise a complete CEQA investigation by independent experts, not those hired and paid by the Developers.**

Sincerely,

Elizabeth B. R. Kelly  
1791 Green St., S.F.  
Elizabeth Kelly  
1791 Green St.

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [BOS Legislation, \(BOS\)](#)  
**Subject:** FW: 1776 Green Street File#200908  
**Date:** Monday, October 19, 2020 8:23:00 AM

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**From:** Margo Rudd <mlrinsfo@earthlink.net>  
**Sent:** Friday, October 16, 2020 9:33 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Cc:** ceqagreen@gmail.com  
**Subject:** 1776 Green Street File#200908

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

October 16, 2020

President Norman Yee and members of the Board of Supervisors

c/o Angela Cavillo, Clerk of the Board of Supervisors

San Francisco City Hall

1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102

[bos@sfgov.org](mailto:bos@sfgov.org)

Re: 1776 Green Street, San Francisco, CA 94123

File No. 200908, Support for Appeal of CEQA Determination of Exemption from

Environmental Review

Honorable Members of the Board of Supervisors:

We ask that you support the Appeal noted above. The environmental hazards at the street and below grade are well

documented and demand an independent CEQA examination, mitigation plan and full cleanup/containment of the site.

The following facts are indisputable:

Developers, Local Capital Group, are planning to convert 1776 Green Street into five luxury residential units requiring a 2-story addition plus expanded underground parking. Until 8 years ago, this property operated, for a century, as an auto repair shop. The grandfathered permit for this auto body business in this RH-2 neighborhood expired 5 years ago. Nearby residents are pleased with the prospect of additional housing on this site. However, these plans involve considerable alterations to the current support structure and extensive underground excavation resulting in increased disturbance of existing contaminated soil and groundwater. Plans were filed with the SF Planning Department in August 2018.

The SF DPH report, filed in August 2019, states that the current cleanup levels are adequate to protect human health **only** if the site retains its' current, historic land use, which is commercial. However, the developer's own consultants have identified toxin levels exceeding those allowable for commercial occupancy.

1776 Green Street is listed as an open Underground Storage Tank (UST) case with the San Francisco Department of Public Health and is in the SWRCB GeoTracker database as well as on both the City's Maher Ordinance Map and the State of California's CorteseList (Hazardous Waste and Substances Sites List) because it is an active leaking underground storage tank cleanup site. Given the past use of the property, testing has identified predictable, copious amounts of highly toxic, cancer-causing soil contamination such as fill from the 1906 earthquake debris, by products of gas and diesel, lead, mercury, among others. Most concerning is cancer causing Benzene with a level exceeding 900 times above residential safety standards. Note that these toxins may have been leaking under adjacent properties for decades especially downhill, north, into the back of Union Street residential/business sites. Currently there are pediatric and dental clinics, personal care, restaurant and bar establishments, downhill, adjacent to 1776 Green.

1776 Green Street, File No. 200908

Page 2 of 2

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This block of Green Street is the best example of the neighborhood environment the City's administration claims to promote. Single occupied, duplex, 3 and 4 unit 1890 to 1930 era homes plus a 22 unit building successfully coexist with the Union Street and Octavia Street commercial corridors. In addition to the amenities noted above, there is a grocery on the east corner and the Octagon House American history museum adjacent to the Allyn Park.

The developers own environmental experts proved that 1776 Green Street is heavily contaminated, as acknowledged by San Francisco Departments of Public Health, Public Works and the Planning Department, posing potential health risks to pedestrians, our many neighborhood visitors, nearby residents and businesses, the occupants of the new condos and the construction personnel working on the building. Yet, these City agencies, paid to protect public safety and the quality of our neighborhoods, have applied various methods, **three** times over the past year, to exempt this property from a thorough CEQA environmental review and public participation in the process. The SF Chronicle's Front Page articles by Cynthia Dizikes on June 7, 2020, and again on August 13, 2020 outline the tools used by these agencies to block concerned residents' requests for a CEQA examination of 1776 Green Street.

Recent mitigation procedures of the 4 tanks under the sidewalk in front of 1776 Green Street resulted in little or no improvement in

soil contamination levels and minor improvement of groundwater contamination. Both tested far above safe Environmental Significant Levels (ESLs) for residential **and** commercial occupancy. To date, there is no evidence of exploration or a released report concerning suspected contamination of the soil and masonry/concrete structure inside the building where the repair work occurred for 100 years and, in the large storage/parking area under the building, as required in the DPH, Environmental Health document, dated August 8, 2019

**A thorough cleanup of this toxic site to residential standards is critical to the health and safety of our community. Please, do not consider or approve measures that compromise a complete CEQA investigation by independent experts, not those hired and paid by the Developers.**

Sincerely, Martha Rudd

1654 Filbert Street 94123

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** FW: Support for Ordinance 200951 RE: Behavioral Health Commission  
**Date:** Friday, October 16, 2020 11:21:00 AM

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**From:** Nancy Wuerfel <nancenumber1@aol.com>  
**Sent:** Thursday, October 15, 2020 1:27 PM  
**To:** Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>  
**Cc:** Mullan, Andrew (BOS) <andrew.mullan@sfgov.org>; Young, Victor (BOS) <victor.young@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Support for Ordinance 200951 RE: Behavioral Health Commission

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Hi Supervisors,

I enthusiastically support Ordinance file # 200951 to amend the Administrative Code to require the Department of Public Health to provide administrative staff to support the Behavioral Health Commission, along with other code changes. Ever since I read the article in the June 5, 2020 SF Examiner about Supervisor Stefani's resignation from the BHC after calling for an investigation of alleged financial mismanagement, I have supported her efforts to address her concerns through amending the Administrative Code. Indeed, I contacted her with additional concerns that I had about a non-profit corporation staffing a City commission and also receiving City funds for that service that are kept in a private bank account which has never been audited. I look forward to learning the results of that investigation to see if additional legislation is necessary to correct loopholes in contracting with a non-profit.

Sincerely,

Nancy Wuerfel

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** FW: Number 200951  
**Date:** Wednesday, October 21, 2020 9:11:00 AM  
**Attachments:** [Arguments against Stefani's proposal.docx](#)

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**From:** Helynna Brooke <hellynnabrooke@gmail.com>  
**Sent:** Wednesday, October 21, 2020 1:41 AM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Number 200951

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Members of the Board of Supervisor.

Please review the attached response regarding this legislators.

Thank You

Helynna Brooke  
Former Executive Director of the



**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: file no. 200951  
**Date:** Thursday, October 22, 2020 8:49:00 AM

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**From:** Geoffrey Grier <geoffrdg@yahoo.com>  
**Sent:** Wednesday, October 21, 2020 5:00 PM  
**To:** Young, Victor (BOS) <victor.young@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** file no. 200951

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I spoke in at the Rules Committee in opposition to file no.200951

I will keep my statement brief more out of exasperation than lack of examples or personal experience.

The African American population of San Francisco is dipping below 6% as of 2010, down from 13.4% in 1970, while the need for mental health services by the SF African American population is pushing north of 19%. Please note these numbers are pre pandemic.

So in short to render a commission that directly advocates for the needs of an already underserved population because of administrative errors, failures or lack of oversight or whatever the cause, to render this commission inactive at a time like this is cruel. Then to add insult to injury, delegate the solution to an antiquated system of hiring and moving at glacier speed. This process could take in excess of a year to hire someone!!! This is ludicrous and all the time being fed the standard line, "That's the process". When does it become critical? When does it become critical and in need of being pushed into priority?

To sentence the SF Black population in most need, to waiting on DPH, is unfair

Geoffrey Grier

Dir SF Recovery Theatre

650-438-3964



**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** FW: File No. 200951  
**Date:** Wednesday, October 21, 2020 3:19:00 PM  
**Attachments:** [File No. 200951.pdf](#)

---

**From:** Wynship Hillier <wynship@hotmail.com>  
**Sent:** Wednesday, October 21, 2020 2:26 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** File No. 200951

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Madam, Mx., or Sir:

Please see the attached file. Please forward it to the Board, include it in the agenda packet for next week's meeting, and link it to File No. 200951 on legistar.

Very truly yours,  
Wynship W. Hillier, M.S.

**Wynship W. Hillier, M.S.**  
Post Office Box 427214  
San Francisco, California 94142-7214  
(415) 505-3856  
wynship@hotmail.com

October 21, 2020

Norman Yee, President  
San Francisco Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, California 94103

*Sent via email to board.of.supervisors@sfgov.org*

**Re: File No. 200951**

Honorable Supervisor Yee:

A surreal scene occurred at the Rules Committee meeting from which this legislation originated. I had just reminded the committee-members of the necessity of San Francisco Mental Health Education Funds, Inc. ("SFMHEF") in exposing the involuntary mental health gulag that San Francisco has become. This resulted in palpable smugness as they unanimously gaveled it through.

It is not every day that one finds politicians so eager and willing to wear their contempt for the Constitution and for their oaths of office as badges of honor.

The logic is simple: The federal Constitution—to say nothing of the state—forbids involuntary mental health treatment through detention or administration of antipsychotic medication unless the patient is dangerous to self or others due to mental illness. This is the standard developed by the U.S. Supreme Court (though pioneered by California's Lanterman-Petris-Short Act), which is the institution responsible for interpreting the Constitution.<sup>1</sup> This is still good law and its reasoning is still sound: psychiatric diagnoses are too unreliable a basis upon which to work such drastic losses of liberty unless the safety of the public is at issue.<sup>2</sup> Most people thought to

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<sup>1</sup> *Cooper v. Aaron*, 358 U.S. 1, \*18-19, 78 S. Ct. 1401 \*1409-10, 3 L. Ed. 2d 5 \*16-17 (1958).

<sup>2</sup> *O'Connor v. Donaldson*, 422 U.S. 563, \*575 (Justice Stewart) (unanimous) (1975) (involuntary detention); *Washington v. Harper*, 494 U.S. 210, \*221-22 (Justice Kennedy), \*237-38 (Justice Stevens, *diss.*) (unanimous on this point) (1990) (involuntary administration of antipsychotic medication). *See, also*, Kenneth Mark Colby and

have mental illness (even among mental health professionals, whether a given patient has it will depend upon whom you ask) are not dangerous due to mental illness. Therefore, they cannot be involuntarily treated, no matter how much distress they may cause “well-meaning” and “compassionate” people who cannot bear the sight of human suffering (and no matter how “sure” a psychiatrist feels that they are sick). Furthermore, even if it were the case that a litmus test existed for mental illness, treatments are not very effective in curing it.<sup>3</sup> Treatment being ineffective would not be a problem if it were not also the case that it is onerous.<sup>4</sup> People have a right to be free of it.

The Lanterman-Petris-Short Act, backed by interpretations of both federal and state Constitutions, would thus keep the public from making stupid and tragic mistakes . . . if it were but followed. Prior to 2001, involuntary treatment was up against these Constitutional constraints.<sup>5</sup> There was also a popular movement against them. Nearly two dozen mental health bills were introduced in the legislature at the beginning of the year 2000.<sup>6</sup> A.B. 1800 among them sought to lower the standard for involuntary mental health treatment. A committee of ten state legislators toured the state, holding public hearings on the issue.<sup>7</sup> Unfortunately, San Francisco caved to political pressure against the unpopular ones, contemporaneous with some building failures on the opposite coast and a declaration of war.

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James E. Spar, *The Fundamental Crisis in Psychiatry: Unreliability of Diagnosis* (1983); H.L.M. Hart, *Law, Liberty, and Morality* (1963) (government should be concerned with public safety and has neither right nor duty to regulate morals).

<sup>3</sup> Robyn M. Dawes, *House of Cards: Psychology and Psychiatry Built on Myth* (1994) (examining Glass-Segal meta-study on effectiveness of therapy). *See, also, O'Connor v. Donaldson, supra*, 422 U.S. at \*584 (Chief Justice Berger, *concur.*).

<sup>4</sup> Involuntary administration of antipsychotic medication, “one of the earmarks of the gulag.” *Keyhea v. Rushen*, 223 Cal.Rptr. 746, 178 Cal.App.3d 526 (1986) (Associate Justice King). Psychosurgery “more harmful than the disease.” *Aden v. Younger*, 57 Cal. App. 3d 662, 678, 129 Cal. Rptr. 535 (1976) (Justice Brown).

<sup>5</sup> Bruce J. Winick, *The Right to Refuse Mental Health Treatment* (1996).

<sup>6</sup> “Hearing Spotlights Plight of Neglected Mentally-Ill,” *Sacramento Bee*, March 3, 2000, A-3.

<sup>7</sup> Senate Concurrent Resolution 59 (1999-2000 session), creating the Joint Committee on Mental Health Reform.

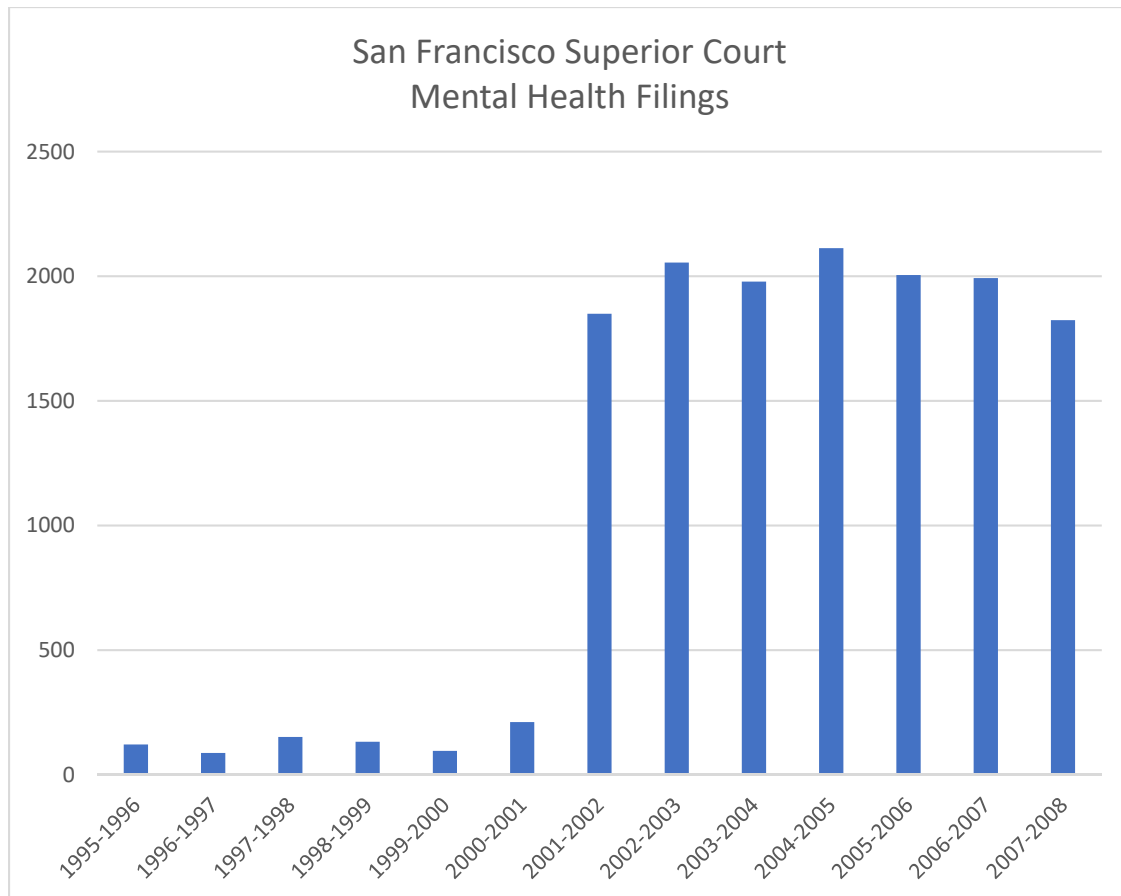


Fig. 1 – Meteoric rise in petitions for long-term involuntary mental health treatment before San Francisco Superior Court

Make no mistake. Such a rise in petitions could only occur with a comparable rise in orders granting them. Such a rise in orders could only have occurred through a drastic abrogation of the aforementioned standards. Such a drastic abrogation of standards could only stand by immunizing the cases from challenge. Such immunization may only occur one way: *ex parte* petitions in totally-sealed cases. This is violative of the federal Constitution on its face, as well as providing cover for other Constitutional violations to continue with impunity.

As suggested, this had some vague connection to the War on Terror. The War on Terror was declared against “international terrorists,” and no specific country.<sup>8</sup> “International terrorists” may include U.S. persons inside the U.S.<sup>9</sup> War includes the use of high-technology clandestine

<sup>8</sup> Authorization for the Use of Military Force of Sept. 18, 2001, Pub. L. 107-40, § 2(a) (115 Stat. 224).

<sup>9</sup> 50 U.S.C. § 1801(b)(2)(C) (defining “agent of a foreign power” to include U.S. persons who “knowingly engage[] in . . . international terrorism, or activities that are in preparation therefor, for or on behalf of a foreign power . . .”) and (a)(4) (defining “foreign power” to include “a group engaged in international terrorism or activities in preparation therefor . . .”).

methods. UCSF underwent an huge expansion contemporaneous with the War on Terror, vaulting to the largest employer in the City and County and building its Mission Bay campus, distinctive for its buildings closed to the public, a first for this school devoted entirely to the medical sciences. These buildings are secure due to classified research carried on therein. To be eligible for classification, the information to be protected must be “expected to cause identifiable or describable damage to the national security,” and pertain to, relevantly, “military plans, weapons systems, or operations,” “intelligence activities (including covert action), intelligence sources or methods, or cryptology,” or “scientific, technical, or economic matters relating to the national security . . .”<sup>10</sup>

A survey of the literature on mental illness and terrorism concluded that there was no reliable distinction between the two, and the International Committee of the Red Cross had vigorously argued leading up to 9-11 that terrorists should be treated as enemies, rather than as criminals.<sup>11</sup> The intelligence community is further required by law to cooperate with local authorities, including mental health authorities.<sup>12</sup> Added to this, some vacated decisions by the 9<sup>th</sup> Circuit had established immunity from prosecution for federal law enforcement officers who violate state law in the course of their duties (such as California's Lanterman-Petris-Short Act, which put tight limits on involuntary mental health treatment).<sup>13</sup> Presumably, this would extend to military activity. Depreciated U.S. Supreme Court precedent supports violation of Constitutional rights at a time of war.<sup>14</sup> A dissenting opinion had warned against conversion of “the Constitutional Bill of Rights into a suicide pact.”<sup>15</sup> Altogether, this adds up to at least a strong likelihood of a domestic policy of involuntary mental health treatment using clandestine weaponry on very questionable authority, but which cannot be challenged anyway, all under auspices of the War on Terror. But there is more.

---

<sup>10</sup> Sec. 1.4(a), (c), and (e) of Exec. Order No. 13,526 (Dec. 29, 2009), 3 C.F.R. §§ 298, 300 (2009 Compilation) (2010), *reprinted in* 50 U.S.C. § 3161 *note*.

<sup>11</sup> Nicholas N. Kittrie, *The War Against Authority: From the Crisis of Legitimacy to a New Social Contract* (1998) 31-56 (literature survey), and 221 (International Committee of the Red Cross).

<sup>12</sup> Sec. 1.4(g) of Exec. Order No. 12,333 (Dec. 4, 1981), 3 C.F.R. §§ 200, 202 (1981 Compilation) (1982), *reprinted as amended in* 50 U.S.C. § 3001 *note*. Section added by E.O. 13,470 (July 30, 2008).

<sup>13</sup> *Harris v. Roderick*, 126 F.3d 1189, \*1199 n. 12 (9<sup>th</sup> Cir. 1997) (Circuit Judge Reinhardt) (immunity not decided), *Idaho v. Horiuchi*, 1998 U.S. Dist. LEXIS 7667, \*31 (D. Id.) (District Judge Lodge) (immunity granted), *aff'd* 215 F. 3d 986, 997 (9<sup>th</sup> Cir. 2000) (District Judge Shubb), *reh'g granted* 228 F.3d 1069 (9<sup>th</sup> Cir. 2001), *vacated* 226 F.3d 979 (9<sup>th</sup> Cir. 2001).

<sup>14</sup> *Toyosaburo Korematsu v. United States*, 323 U.S. 214, \*217-18 (1944) (Justice Black), *reh'g denied, overruled* *Trump v. Hawaii*, 138 S. Ct. 2392, \*2423, 201 L.Ed.2d 775 (2018); *see, also, Holder v. Humanitarian Law Project*, 561 U.S. 1, \*45 (2010) (Chief Justice Roberts) (state of war does not negate Constitutional protections).

<sup>15</sup> *Terminiello v. Chicago*, 337 U.S. 1, \*37 (1949) (Justice Jackson, *diss.*).

San Francisco has since become the leading county in the state for violating the rights of patients.

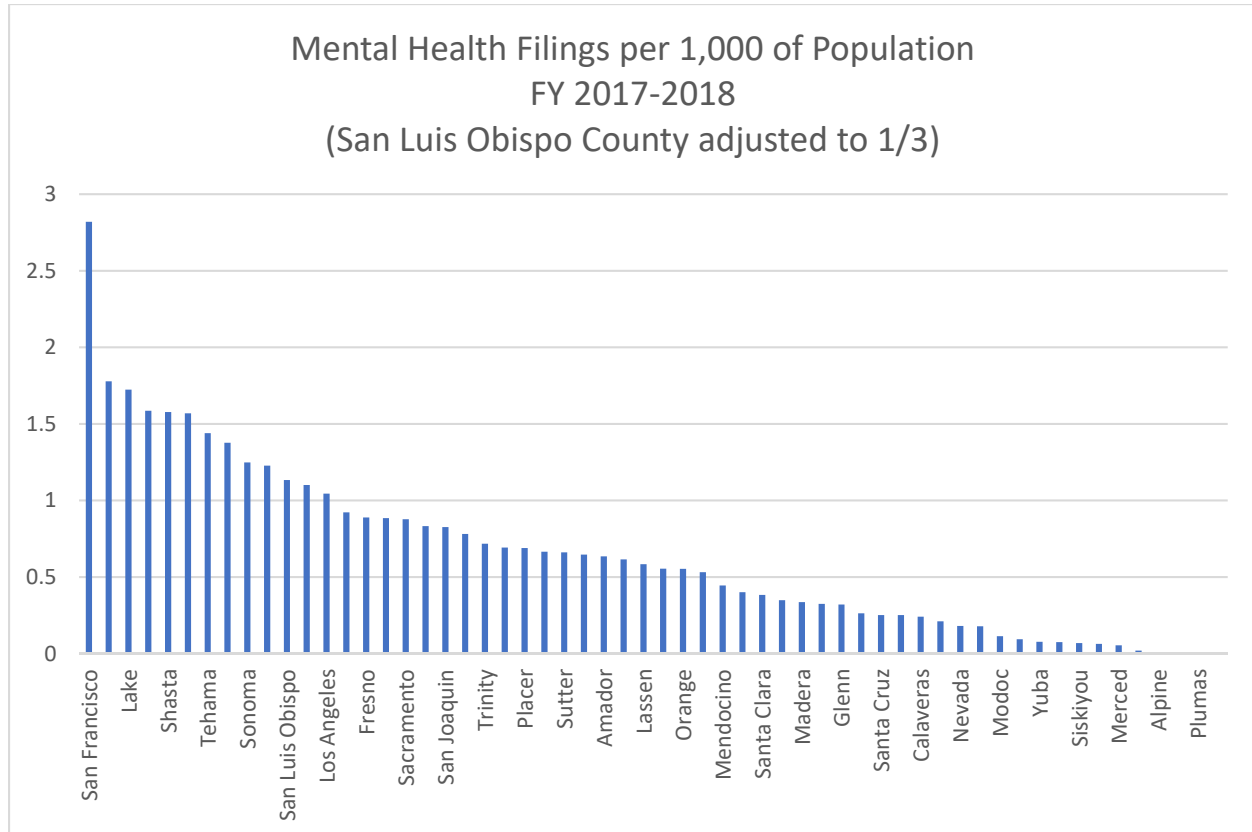


Fig. 2 – Ranking of California counties by number of petitions for long-term involuntary mental health treatment filed, per 1,000 of population, in FY 2018-2019. San Luis Obispo County's figure has been reduced to compensate for the presence of the Atascadero Special Facility ("ASF"), which generates all or nearly all of California's *Penal Code* § 2966 petitions, included in this statistic because prisoners are committed to long-term involuntary mental health treatment at the ASF without judicial process in California, and so would otherwise not contribute to this statistic at all.

San Francisco's involuntary mental health gulag has even overtaken its criminal justice system in terms of the number of lives directly affected.

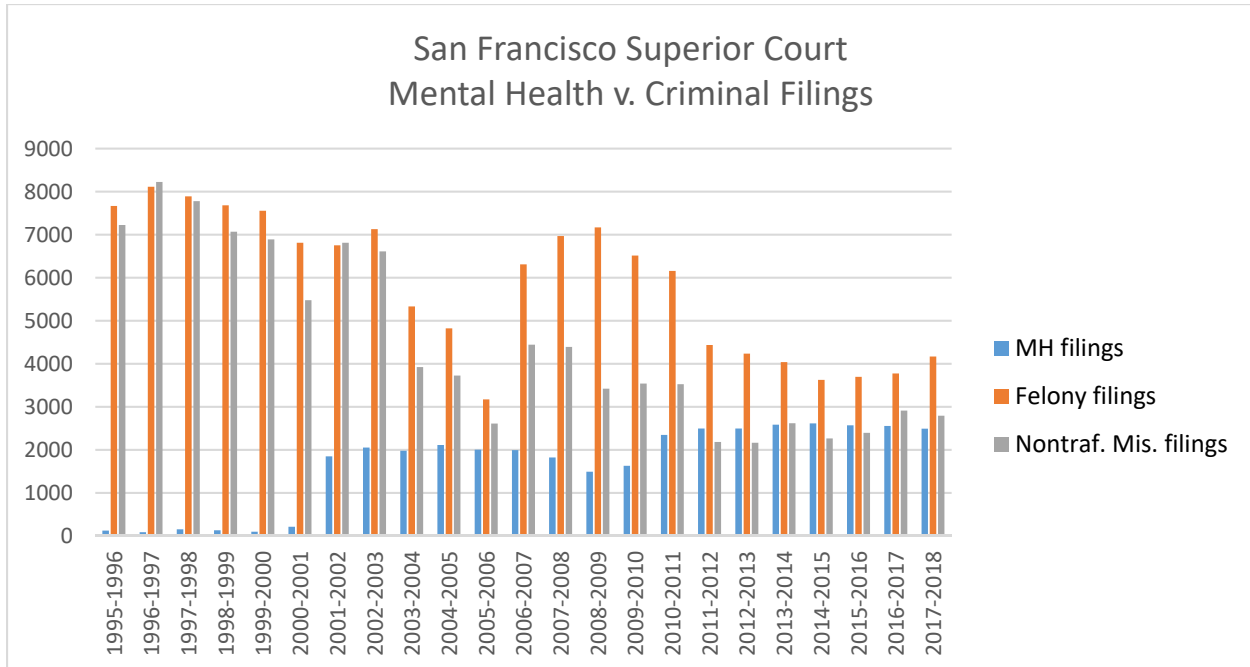


Fig. 3 – Petitions for long-term involuntary mental health treatment filed, as compared to misdemeanor and felony complaints

These numbers come from the Judicial Council of California and the U.S. Census. They may be checked against reports available on their websites. Precise references available upon request.

As you might suspect, the number of patients subject to long-term involuntary mental health treatment (whose treatment is not so much long-term as permanent, or, rather, terminal) has grown rather large in recent years. Behavioral Health Services recently reported some 30,000 active patients.<sup>16</sup> This is over three percent of the City and County's population.

The ostensible reasons for replacing SFMHEF with DPH sound hollow and are ever-changing. One ought to consider why now would be an opportune time to sever a 47-year-old relationship. My Sunshine Ordinance/PRA requests to examine the archives of the Behavioral Health Commission (“BHC”) have gone unanswered after the statutory time limit had expired. In more conventional times, they might have shown why SFMHEF was made the fiscal intermediary of

<sup>16</sup> Mental Health Board of San Francisco, *Fiscal Year 2018-2019 Annual Report* 33, available at <https://www.sfdph.org/dph/files/commTaskForcesDocs/mentalHlthBdDocs/newMntlHlth/uploadedfiles/Annual%20Report%202019%20-%20final%2006-30-2019.pdf> shows 27,980 total mental health + substance abuse patients. Deborah Sherwood of BHS claimed 30,000 active patients at a BHC committee meeting last year.

BHC in 1973. The only likely answer is to give BHC independence from DPH. The above information shows why this independence is now more important than ever.

Therefore, beware. File no. 200951 has nothing to do with lack of transparency, a Paycheck Protection Loan, nor financial irregularities (DPH's investigation is still ongoing), nor the workload of Commissioners serving on both boards (to cite Supervisor Stefani's latest and new rationalization). File no. 200951 is coming up now because last November BHC passed a resolution recommending the approval of a proposed ordinance that would begin to daylight San Francisco's involuntary mental health treatment gulag, onerously for DPH, a copy of which I am appending to this letter. As it was, the resolution and proposed ordinance never made it to the Health Commission, nor to you. How much worse might it have fared (and better for DPH) if BHC had been staffed by DPH at that time?

Reject File no. 200951, or condemn San Francisco's mental health gulag to even deeper darkness. If you pass it, not only might you violate your Oath of Office, you might even have become the very enemy against whom you swore to defend the Constitution.

Very truly yours,



Wynship Hillier

Enclosure

cc/encl.: Marylyn Tesconi, Chair, San Francisco Behavioral Health Commission

Harriette Stallworth Stevens, Chair, San Francisco Mental Health Education Funds, Inc.



## ATTACHMENT A: DRAFT LANGUAGE OF PROPOSED ORDINANCE

Be it ordained by the People of the City and County of San Francisco:

Section 1. Article 41 of the Health Code is hereby amended by adding Division IV to read as follows:

### **DIVISION IV: LONG-TERM INVOLUNTARY TREATMENT**

#### **SEC. 4131. REPORTS.**

The Department of Public Health shall provide an annual report to the Board of Supervisors showing the following numbers for each fiscal year:

(a) Regarding misdemeanor defendants who have been determined to be incompetent to stand trial due to mental disorder alone, whom the court has either found not to be appropriate candidates for diversion pursuant to California Penal Code § 1001.35, or who are not eligible for diversion pursuant to California Penal Code § 1001.36,

(1) The number of such individuals whom the local behavioral health director was ordered to evaluate pursuant to California Penal Code § 1370.01(a)(3)(A) during the fiscal year;

(2) The number of initial determinations regarding the suitability of outpatient treatment the local behavioral health director or designee made pursuant to California Penal Code § 1370.01(a)(3)(A) for such defendants during the fiscal year;

(3) The number of such defendants whom the local behavioral health director or designee recommended that they be required to undergo outpatient treatment, rather than committed to a treatment facility during the fiscal year;

(4) The number of such defendants who were transferred from outpatient to inpatient status pursuant to California Penal Code §§ 1608 or 1609 during the fiscal year;

(5) The number of such defendants who were transferred from inpatient to outpatient status pursuant to Title 15 of Part 2 of the California Penal Code during the fiscal year;

(6) The number of such defendants who departed from the City and County while on outpatient status, including, but not limited to, departures from the state pursuant to California Penal Code § 1611, during the fiscal year;

(7) The number of such defendants who entered the City and County while on outpatient status during the fiscal year;

(8) The number of such defendants who recovered competency while on outpatient status pursuant to California Penal Code § 1607 during the fiscal year;

(9) The number of such defendants who recovered competency while inpatients;

(10) The number of such defendants whose involuntary treatment terminated without recovery of competence due to the conclusion of the period of commitment, while inpatients, during the fiscal year;

(11) The number of such defendants whose involuntary treatment terminated without recovery of competence due to the conclusion of the period of commitment, while on outpatient status, during the fiscal year;

(12) The number of such defendants who died while inpatients during the fiscal year;

(13) The number of such defendants who died while on outpatient status during the fiscal year;

(14) The number of such defendants who were inpatients at the end of the fiscal year;

(15) The number of such defendants who were on outpatient status at the end of the fiscal year; and

(16) Other matters the Department deems relevant.

(b) Regarding individuals subject to postcertification treatment pursuant to Article 6 of Chapter 2 of Part 1 of Division 5 of the California Welfare & Institutions Code,

(1) The number of such individuals whom the local behavioral director or designee assumed supervision as outpatients pursuant to California Welfare & Institutions Code §5305(c) during the fiscal year;

(2) The number of such individuals who were transferred from outpatient to inpatient status pursuant to California Welfare & Institutions Code §§ 5306.5(b) or 5307 during the fiscal year;

(3) The number of such individuals who were unconditionally released from inpatient status pursuant to California Welfare & Institutions Code § 5309(b) during the fiscal year;

(4) The number of such individuals subject to supervision as outpatients pursuant to California Welfare & Institutions Code § 5305(c) who departed from the City and County during the fiscal year;

(5) The number of such individuals who died while inpatients during the fiscal year;

(6) The number of such individuals who died while subject to supervision as outpatients pursuant to California Welfare & Institutions Code § 5305(c) during the fiscal year;

(7) The number of such individuals who were inpatients at the end of the fiscal year;

(8) The number of such individuals who were subject to supervision as outpatients pursuant to California Welfare & Institutions Code § 5305(c) at the end of the fiscal year; and

(9) Other matters the Department deems relevant.

Section 2. Effective Date. This ordinance shall become effective 30 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the Mayor's veto of the ordinance.

Section 3. Scope of the Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Health Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the "Note" that appears under the official title of the ordinance.

Section 4. Undertaking for the General Welfare. In enacting and implementing this ordinance, the City is assuming and undertaking only to promote the general welfare. It is not assuming, nor is it imposing on its officers and employees, an obligation for breach of which it is liable in money damages to any person who claims that such breach proximately caused injury.

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Public Comment Re: BoS File 200701  
**Date:** Monday, October 19, 2020 11:48:00 AM

---

**From:** Barbara Jue <info@email.actionnetwork.org>  
**Sent:** Monday, October 19, 2020 9:03 AM  
**To:** Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>  
**Subject:** Public Comment Re: BoS File 200701

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Land Use Committee, Board of Supervisors, and Sup. Haney,

I am a resident of District 6 and want to express my support for banning natural gas in new construction. It's polluting and its use is dangerous to life and property. I worry about gas leaks especially in earthquake zones like ours, and having witnessed the fires from Loma Prieta in '89. On average in the US, a natural gas or oil pipeline catches fire every four days, results in an injury every five days, explodes every 11 days, and leads to a fatality every 26 days. My East Cut neighborhood is now replete with new gas lines/hookups that weren't there before because of all the residential construction that's taken place in the last ten years.

I would also like to ask the Commission to recommend the changes to the ordinance as laid out by Earthjustice, the Sierra Club, the San Francisco Climate Emergency Coalition, and other local groups in their letter to the Commission and Board.

It is important to me that we:

1. Eliminate the feasibility exception to the electric-ready requirement and make fully electric-ready construction a baseline requirement for new construction. We know that the future is electric. Allowing any building to be built that will require massive retrofits in the near future is unacceptable. With full electric readiness, we minimize that retrofit cost.
2. Create a Clean Energy Building Hub through the City and County of San Francisco that provides for the outreach, resources, and education needed to eliminate barriers and maximize opportunity for all-electric new construction to benefit both climate and equity.
3. Expand the ordinance's definition of "mixed-fuel buildings" to include laboratory, industrial, and decorative uses of gas. Gas shouldn't be allowed for upscale decorative uses. It's

wrong to harm public health for private enjoyment.

4. Provide additional limitations and transparency in the exemption process to ensure any project found exempt for infeasibility is truly in the public interest. I'm concerned about the news of powerful and connected people being able to get favors from DBI. We need sunshine on the exemption process, and exemptions should only be given in the public interest.

5. Amend section 106A.1.17 to require that the Building Official find "sufficient evidence was submitted to substantiate the infeasibility of an All-Electric Building or Project design without regard to financial, floor-area, or amenity-related loss unless deemed to be in the public welfare." The housing crisis is real. And we need to find ways of fixing it without sacrificing our children's future. The space taken up by a transformer should not be an acceptable reason for an exemption.

6. Eliminate the blanket exemption for commercial kitchens delaying compliance until 2022. Existing restaurants are not helped by giving builders a pass on making future commercial kitchens all-electric.

Thank you for taking up this important issue and considering the health and safety of our residents and climate.

Barbara Jue

[sfbar48@gmail.com](mailto:sfbar48@gmail.com)

81 Lansing Street, #411

San Francisco, California 94105

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Public Comment Re: BoS File 200701  
**Date:** Monday, October 19, 2020 3:13:00 PM

---

**From:** Gabriel Goffman <info@email.actionnetwork.org>  
**Sent:** Monday, October 19, 2020 2:13 PM  
**To:** Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>  
**Subject:** Public Comment Re: BoS File 200701

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Land Use Committee, Board of Supervisors, and Sup. Stefani,

I'm a resident of San Francisco writing to strongly support prohibiting gas in new construction. The methane leaks, air pollution, and explosion dangers of natural gas are no longer necessary for the functioning of our homes and businesses. San Francisco can lead the state and the country in building a better future.

In addition to recommending the ordinance, I would also like to ask the Commission to recommend the changes to the ordinance as laid out by Earthjustice, the Sierra Club, the San Francisco Climate Emergency Coalition, and other local groups in their letter to the Commission and Board.

It is important to me that we:

1. Eliminate the feasibility exception to the electric-ready requirement and make fully electric-ready construction a baseline requirement for new construction. We know that the future is electric. Allowing any building to be built that will require massive retrofits in the near future is unacceptable. With full electric readiness, we minimize that retrofit cost.
2. Create a Clean Energy Building Hub through the City and County of San Francisco that provides for the outreach, resources, and education needed to eliminate barriers and maximize opportunity for all-electric new construction to benefit both climate and equity.
3. Expand the ordinance's definition of "mixed-fuel buildings" to include laboratory, industrial, and decorative uses of gas. Gas shouldn't be allowed for upscale decorative uses. It's wrong to harm public health for private enjoyment.
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project found exempt for infeasibility is truly in the public interest. I'm concerned about the news of powerful and connected people being able to get favors from DBI. We need sunshine on the exemption process, and exemptions should only be given in the public interest.

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6. Eliminate the blanket exemption for commercial kitchens delaying compliance until 2022. Existing restaurants are not helped by giving builders a pass on making future commercial kitchens all-electric.

Thank you for taking up this important issue and considering the health and safety of our residents and climate.

Gabriel Goffman

[gfgoffman@gmail.com](mailto:gfgoffman@gmail.com)

2300 webster st 603

San Francisco, California 94115

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS Legislation, \(BOS\)](#)  
**Subject:** FW: SUPPORTING BOS Agenda Item #8 Conditionally Disapproving Conditional Use Authorization 2001 - 37th Avenue File #200998  
**Date:** Tuesday, October 20, 2020 3:30:00 PM

---

Hello Leg,

For the file.

Thank you!

Eileen

---

**From:** aeboken <aeboken@gmail.com>  
**Sent:** Tuesday, October 20, 2020 10:27 AM  
**To:** BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative\_aides@sfgov.org>  
**Subject:** SUPPORTING BOS Agenda Item #8 Conditionally Disapproving Conditional Use Authorization 2001 - 37th Avenue File #200998

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

TO: Board of Supervisors

Sunset-Parkside Education and Action Committee (SPEAK) is strongly supporting the St Ignatius Neighborhood Association in their appeal to the BOS.

The conditions placed on stadium lighting at St Ignatius by the Planning Commission are insufficient.

Eileen Boken  
President

Sent from my Verizon, Samsung Galaxy smartphone



**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS Legislation, \(BOS\)](#)  
**Subject:** FW: SUPPORTING BOS Agenda Item #8 Conditionally Disapproving Conditional Use Authorization 2001 - 37th Avenue File #200998  
**Date:** Tuesday, October 20, 2020 3:30:00 PM

---

Hello Leg,

For the file.

Thank you!

Eileen

---

**From:** aeboken <aeboken@gmail.com>  
**Sent:** Tuesday, October 20, 2020 10:27 AM  
**To:** BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative\_aides@sfgov.org>  
**Subject:** SUPPORTING BOS Agenda Item #8 Conditionally Disapproving Conditional Use Authorization 2001 - 37th Avenue File #200998

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

TO: Board of Supervisors

Sunset-Parkside Education and Action Committee (SPEAK) is strongly supporting the St Ignatius Neighborhood Association in their appeal to the BOS.

The conditions placed on stadium lighting at St Ignatius by the Planning Commission are insufficient.

Eileen Boken  
President

Sent from my Verizon, Samsung Galaxy smartphone

**From:** [Michelle L. Hong](#)  
**To:** [Mar. Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [nharlan@siprep.org](mailto:nharlan@siprep.org)  
**Subject:** Saint Ignatius  
**Date:** Tuesday, October 20, 2020 1:50:47 PM

---

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I am a long time resident of San Francisco and have a daughter that just started at Saint Ignatius College Prep this year who has been a student athlete her whole life.

Being a student athlete has really helped my daughter in building confidence in her life, on and off the field. I strongly believe that it is very important for students to participate in athletics which adds so much to their lives in terms of learning to be a team player, facing new challenges both physically and emotionally and building community. In my experience with club and school sports, there has always been a shortage of fields to use in San Francisco and I believe that it would be beneficial to many athletes for SI to install field lights. The SI field lights will allow more athletes on the field over more hours and more flexibility for all.

St. Ignatius is not the only facility with field lights as there are at least two recreational facilities in the neighborhood which have lights until 10 p.m. There is also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. I wish all of the fields in San Francisco would have lights installed to help all athletes in San Francisco. Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Please support the St. Ignatius lights project. This has been a really hard year for all but we need to keep our student athletes engaged which will help them both physically and emotionally during this hard year and in the future.

Sincerely,

Michelle LeBrun Hong

312 19<sup>th</sup> Avenue

San Francisco, CA 94121

**From:** [Gustavo Manzanares](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Ronen, Hillary](#); [MandelmanStaff, \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Ms. Nicole Harlan](#)  
**Subject:** Letter of Support For Lights At JB Murphy Field  
**Date:** Friday, October 16, 2020 1:03:56 PM  
**Attachments:** [LetterOfSupportForLightAtSIJBMurphyField.docx](#)  
[LetterOfSupportForLightAtSIJBMurphyField.pdf](#)

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Please see attached and Thank You!

--

Gustavo Manzanares, *MCM*  
Defensive Coordinator  
Associate Director of Athletics  
St. Ignatius College Preparatory  
[2001 37th Avenue](#)  
[San Francisco, CA 94116](#)  
[www.siprep.org](#)  
[Go 'Cats!](#)

Dear Supervisor Mar and Honorable Supervisors:

My name is Gustavo Manzanares and I am an employee, and alumni f St. Ignatius as well as a San Francisco resident.

I am writing to you again to underscore my strong support for the lights at SI's Field which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020.

Please do not overturn the approval for these lights granted to us by the SF Planning Commission. This process has been underway for over seven years. There have been numerous public meetings with interested parties, technical studies, concessions and compromise. The lights proposed by St. Ignatius are the most advanced technology, designed to virtually eliminate light bleed compared to adjacent lighted fields in the neighborhood.

In the end, the young students of one of San Francisco's oldest high school (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Gustavo Manzanares  
287 South Hill Blvd.  
San Francisco CA 94112

**From:** [Igor Kosoy](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** St. Ignatius lights project  
**Date:** Friday, October 16, 2020 1:07:45 PM

---

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisor Mar and Honorable Supervisors:

My name is Igor Kosoy and I am Sunset, San Francisco resident leaving at 1583 23rd Avenue..

I am writing to you again to underscore my strong support for the lights at SI's Field which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020. Please do not overturn the approval for these lights granted to us by the SF Planning Commission. This process has been underway for over seven years. There have been numerous public meetings with interested parties, technical studies, concessions and compromise. The lights proposed by St. Ignatius are the most advanced technology, designed to virtually eliminate light bleed compared to adjacent lighted fields in the neighborhood.

In the end, the young students of one of San Francisco's oldest high school (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Thank you,  
Igor Kosoy

**From:** [Sean Baenen](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Mar, Gordon \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Friday, October 16, 2020 1:12:31 PM

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Dear Mr. Mar,

My name is Sean Baenen. I have been a resident of the City for 23 years — first in District 2 and, for the past 13 years, in District 1. My wife is a healthcare worker, and I run an essential business with facilities in Districts 5 & 8 that primarily employ low/middle income workers from those same Districts. We have three daughters, each of whom were born and raised in the heart of this City. Stacey, my wife, has been serving the community for the past 9 years through the National Charity League and is that organization's Executive Vice President emeritus.

In addition to being a job creator in the City, I'm also a St. Ignatius' parent who has sent all three of my girls to this beacon of service-based education in the Sunset. I'm writing to you in 2020 in strong support for the already approved lights at St. Ignatius Field so as to afford more options for student athletes from SI and all over the Bay Area — allowing much greater flexibility for later start times in accordance with California state law.

I don't need to tell you there are fewer and fewer spaces for students to practice field sports in San Francisco. The City's Planning Commission made a decision to approve these lights in July because they will, in part, keep students much closer to campus rather than traveling miles from the school to practice and play. The time and concomitant traffic generated by this unnecessary daily to-and-from is a nuisance to all in the community. Saint Ignatius College preparatory has been a center of academically excellence and community-based service to others for almost 160 years. Many of those lessons in sacrifice, determination and mettle are learned through the shared experience of field sports. As the father of an Arts student, I can say unequivocally that even students who participate only as spectators gain a strong feeling of connection with their school and their City by supporting athletics and feeling that unique pride that comes from seeing your school as the locus of positive winning activities in the Bay Area.

I'll leave you with a quick story. After graduation from SI, my oldest decided to attend college across the country in North Carolina. Her first day on campus, she met a girl from Boston. When my daughter said she was from San Francisco, the first thing this native Bostonian said "You are from San Francisco? Did you go to SI?" We have 18 teams competing for space on 2 fields. As a parent and long-time resident of the City, finally getting lights at SI Field is not about athletic prowess, field sports or even the school itself. It's about the City regaining and maintaining its place a showcase for excellence for people from all over the Bay Area — a civic station that lights at SI Field can uniquely afford our collective community.

The San Francisco Planning Commission voted 6 to 1 in favor of the lights in July, and the

process has been underway for over seven (7) years. Please consider the young men and women from across the City who will be positively impacted by this incredible addition to our field and the positive developments on young lives that will accrue from it.

Please vote YES to the lights at St. Ignatius Field.

Thank you for your consideration, vision and ongoing work to benefit all citizens of the City.

Sincerely yours,

Sean Baenen  
130 15th Ave  
San Francisco, CA 94118

— — —

President & Chief Operating Officer  
Greensfer Holdings  
[www.greensfer.com](http://www.greensfer.com)  
LIC CDPH-10002056  
LIC C11-0000006

**From:** [Packard, Chris](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights on JB Murphy Field - St. Ignatius College Prep  
**Date:** Friday, October 16, 2020 1:21:16 PM

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Supervisor Mar,

My name is Chris Packard and I am the father of 3 and have been in coach in San Francisco for the last 20 years. Throughout my time as a coach and parent I have too often witnessed athletes not being able to practice or play on our fields for various uncontrollable reasons, namely weather and darkness. As such I am all for creating environments where children can participate year round which is why I'm writing in strong support for approval for lights at St. Ignatius Field. The lighting of the field will create more options for student athletes and also to allow St. Ignatius to implement a later start time in accordance with CA state law.

There are fewer and fewer spaces for students and children to practice sports in San Francisco and allowing SI to install these lights will keep students closer to the campus rather than traveling great distances to practice.

St. Ignatius College Prep has been an excellent center of learning not just to take tests and excel academically but to be in service to others. Many of those lessons are learned through a shared experience on a sports field. Even the students who participate as spectators gain a strong feeling of community by supporting their friends and fellow classmates.

The planning commission voted 6 to 1 in favor of this approval in July and the process has been under way for over seven years! Please consider the students and our resident athletes who will be impacted by this addition to our field sports program and the impacts it will have on the positive development of young lives.

Please vote YES! To the lights at St Ignatius and we thank you for your consideration.

Best,

CP

123 3<sup>rd</sup> Ave

San Francisco, CA 94118

Chris H. Packard

Evercore ISI

3 Embarcadero Center

Suite 1450

San Francisco, CA 94111

415-800-0192



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The information contained in this email and any attachment, including the names and email address of any and all recipients, is subject to Evercore's GDPR Privacy Notice, the full context of which can be found [here](#). Thank you.

**From:** [Mr. W. Hickox](#)  
**To:** [Mar. Gordon \(BOS\)](#); [Yee, Norman \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Cc:** [Ms. Nicole Harlan](#)  
**Subject:** Light at Saint Ignatius  
**Date:** Friday, October 16, 2020 1:25:25 PM  
**Attachments:** [Field Letter.docx](#)

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Letter in support of the light at Saint Ignatius College Prep

Please see attached letter.

Rob Hickox

## **San Francisco Board of Supervisors:**

October 16, 2020

Gordon Mar  
and Members of the San Francisco Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: File No. 200992 and 200996

My name is Rob Hickox and I am a fourth Generation San Franciscan. I have lived in the City my entire life. I have been a resident of the Sunset District for 35 years. I am an alumnus of Saint Ignatius and a parent of a Saint Ignatius grad.

I have coached in the Sunset District for over 40 years from youth to adult. Over the years I have seen the benefits of fields and especially what lighted fields bring to the City. I worked with both Jim Lucey and Quinton Kopp on getting the West Sunset field (Jim Lucey Fields) build years ago. I look at the light at Saint Ignatius as the City getting and an additional field. These lights will free up a field for clubs and other youth teams. In fact, the way the Department of Recreation and Park assign fields this could free up to 4 areas for teams to practice. When West Sunset (Jim Lucey fields) went it had an immediate effect on the people of San Francisco. As a youth coach at Saint Gabriel School I saw the immediate positive impact the lights had on the South Sunset field (Soccer & Baseball) for the youth of the city.

If you pass the lights, student will no longer have to stretch themselves to the point of their health and wellness. These lights will help the students manage family, school, sports and other activities. Time is a very important commodity these days and installation of these lights will benefit all.

I highly support and recommend the lights for Saint Ignatius field. I see it as a win, win for both the Sunset District and the City. Please vote YES! to the lights on the Saint Ignatius field and thank you for your time and consideration.

Sincerely

Rob Hickox  
1462 – 36<sup>th</sup> Avenue  
San Francisco CA 94122

**From:** [Shelley Goldberg](#)  
**To:** [Mar. Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St. Ignatius Field File No. F200992 and 200996  
**Date:** Friday, October 16, 2020 1:26:12 PM

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Members of the San Francisco Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Lights at St. Ignatius Field File No. F200992 and 200996

Dear San Francisco Supervisors:

I am a parent of a current St. Ignatius College Preparatory student. I am writing again to emphasize the importance of allowing lights on the St. Ignatius field. Why is this critical that this be approved right away? These lights will enable:

- Pandemic outdoor fitness classes after school hours, especially with daylight savings ending
- Safe teen activity support via athletics and spectating
- Community building
- Equitable offering of night time field access like many other fields around the city.

In the end, the young students of one of San Francisco's oldest high schools (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby (10pm) for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

This has been a 7 year process. SI has approval 6-1 from the city planning commission as of July 2020. The time is NOW for you to finalize approval

when pandemic conditions for safe outside fitness are an imperative to the physical and mental health of our teens.

Sincerely, Shelley Dougery Goldberg

**From:** [Deepak Patankar](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St Ignatius Field  
**Date:** Friday, October 16, 2020 1:27:08 PM

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**Supervisor Gordon Mar and Members of the San Francisco Board of Supervisors**

San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Dear Supervisor Mar and Honorable Supervisors:

My name is Deepak Patankar and I am a resident of District 11 in Crocker Amazon. I am an architect by profession and have been a resident of San Francisco since 1991. My daughter is a Junior at St Ignatius College Preparatory and my son graduated earlier this year. Both the kids have always been avid soccer players and sports fans and have played for the school soccer team.

I am writing to you to underscore our strong support for the addition of lights at SI's Field which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020.

I request you to not overturn the approval for these lights granted to us by the SF Planning Commission. This process has been underway for over seven years now. There have been numerous public meetings with interested parties, technical studies, concessions and compromise. The lights proposed by St. Ignatius have the most advanced technology designed to virtually eliminate light pollution compared to adjacent lighted fields in the neighborhood.

In the end, the young students of one of San Francisco's oldest high school (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields

nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Thanks and have a great day

Regards,  
Deepak Patankar, *AIA, LEED AP*

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**evoco** architecture | interiors  
160 south linden avenue suite 210  
so. san francisco, ca 94080  
t: 415-312-0454  
deepak@evocoarch.com  
[evocoarch.com](http://evocoarch.com)

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**From:** [Christie Sorenson](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Friday, October 16, 2020 1:30:04 PM

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Dear Supervisor Mar and Honorable Supervisors:

My name is Christie Sorenson and I am a St. Ignatius graduate and the parent of two student-athletes who will greatly benefit from lights at SI.

I am writing to you again to underscore my strong support for the lights at SI's Field which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020.

Please do not overturn the approval for these lights granted to us by the SF Planning Commission. This process has been underway for over seven years. There have been numerous public meetings with interested parties, technical studies, concessions and compromise. The lights proposed by St. Ignatius are the most advanced technology, designed to virtually eliminate light bleed compared to adjacent lighted fields in the neighborhood.

In the end, the young students of one of San Francisco's oldest high school (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance



the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Christie Sorenson  
35 Hernandez Ave  
94127

**From:** [DANIEL MANNING](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** LIGHTS AT SI FIELD  
**Date:** Friday, October 16, 2020 1:38:41 PM

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Dear Supervisor Mar and Honorable Supervisors:

My name is Erin Manning and I am a senior at Saint Ignatius. I was born and raised in San Francisco and I live in District 7.

I am writing to you, again, to emphasize my strong support for the lights at SI's Field which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020.

I've played soccer most of my life. Not only does it seem there are shortages of fields to accommodate the residents of San Francisco, but also there is a lack of fields that provide lights to extend the usage of these complexes. I would always have to travel outside of the Sunset to utilize fields with lights. **Please note that many of these fields are also in residential areas.** When lights were added to South Sunset and Beach Chalet, it opened a plethora of opportunity for so many.

During the Covid 19 Pandemic, it has been incredibly hard for athletes to get out onto an open field and practice the sport they love. As restrictions are lifted, School schedules will start later and be altered, limiting, again, the usage of field time. With the addition of lights to the field at SI, we can bring our school community together and have an equal opportunity for others in the community to benefit from the lights as well. Playing soccer at SI has helped me become a leader not only on the field but in the classroom and in my everyday life.

I understand that change is difficult, but I am confident that the SI community will do everything to make adding lights to the field a fair and easy transition for our neighbors. We are taught at SI to respect, love, and serve our community. With the addition of lights to the field, we will hold those values dear with direct attention to our neighbors.

In the end, the young students of one of San Francisco's oldest high school (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access to these activities with minimal disruption to the neighbors as the students are

already practicing and competing on the same field.

Be it as a student-athlete, spectator, or a member of the community, there is much to gain from all parties with the addition of field lights.

SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the children and community.

Sincerely,

Erin Manning  
23 Meadowbrook Drive  
San Francisco, CA. 94132

**From:** [Michael Abendroth](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** In Support of St. Ignatius lights  
**Date:** Friday, October 16, 2020 1:40:40 PM

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Dear Supervisor Mar and Members of the SF Board of Supervisors,

I hope this note finds you well.

I am writing to you again to underscore my strong support for the lights at SI's Field which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020. I am a resident and voter in District 7 in the Westside of The City, and a proud alum of S.I.

Please do not overturn the approval that was granted by the Planning Commission. St. Ignatius is planning to use the most advanced technology lights, which nearly eliminate light bleed. I respect any concerns that neighbors may have, and believe S.I. has respectfully been a thoughtful partner and as a steward of the neighborhood.

In the end, the young students of one of San Francisco's oldest high school (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. And yes, S.I. is a private school, however many students receive scholarship and student aide.

San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights. I would bet that petty neighborhood crime would decrease with these lights being used.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission

to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Michael Abendroth

136 Robinhood Dr.

San Francisco, CA 94127

**From:** [Dan Schwabe](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: lights at SI Field  
**Date:** Friday, October 16, 2020 1:44:17 PM

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Dear Supervisor Mar and Honorable Supervisors:

My name is Dan Schwabe. I am a parent of 3 beautiful daughters who are SI graduates classes of 2017 and 2018. I also have a passionate, driven son who is in this year's freshmen class of 2024. All of my children were involved in extracurricular activities and sports programs at SI. I am also the Varsity boys golf coach at SI and have been a full-time PGA Golf Professional at the Presidio Golf Course for 24 years.

I am writing to you again to underscore my strong support for the lights at SI's Field which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020.

Please do not overturn the approval for these lights granted to us by the SF Planning Commission. This process has been underway for over seven years. There have been numerous public meetings with interested parties, technical studies, concessions and compromise. The lights proposed by St. Ignatius are the most advanced technology, designed to virtually eliminate light bleed compared to adjacent lighted fields in the neighborhood.

In the end, the young students of one of San Francisco's oldest high school (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

I have taught over 40,000 golf lessons in San Francisco and have run school programs for more than 10 other schools in my time at the Presidio. I know first hand the impact of the sense of community and togetherness that SI provides its students, athletes, faculty and parents. This project is VERY impactful and will allow students to stay closer to campus and utilize ALL the true benefits that SI strives to offer its community. This project is a good idea. There are great plans and compromises for the community. This is NOT a worse case scenario...this project is a sincere need and positive enhancement to the community!

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood. My son has his sights on playing 3 sports in high school and hopefully competing at the collegiate level through his hard work and dedication. He is an Eagle Scout which he completed at 14 years old so he could balance the scholastic, athletic and social community demands of life at St Ignatius. Please uphold this project and allow the lights at St Ignatius to proceed.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Dan Schwabe  
PGA Professional - Presidio GC  
St Ignatius Boys Varsity Golf Coach  
2009 NCPGA Teacher of the Year  
2011 NCPGA Jr Golf Leader  
Cell 415 297-6489 call or text  
dan@danschwabe.com

**From:** [Mike Strain](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at Saint Ignatius" J.B. Murphy Field  
**Date:** Friday, October 16, 2020 1:48:02 PM

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Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Lights at Saint Ignatius' J.B. Murphy Field

Dear Supervisor Mar and Honorable Supervisors:

My name is Mike Strain and I have lived in various neighborhoods in San Francisco for the last 27 years. And as a resident, I have been a participant in many sports activities on lit San Francisco Recreation and Parks fields throughout the city.

I am writing to you again to **underscore my strong support** for the lights at Saint Ignatius' J.B. Murphy Field which was approved by the San Francisco Planning Department in a 6-1 vote on July 23, 2020.

Please do not overturn the approval for these lights granted to us by the SF Planning Commission. This process has been underway for more than seven years. There have been numerous public meetings with ALL interested parties, technical studies, concessions and compromise. This final appeal is a last ditch effort to undermine all the work and preparation that has gone into the process thus far.

The lights as proposed by St. Ignatius are the most advanced technology, designed to virtually eliminate light bleed as compared to adjacent city owned lighted fields in the neighborhood.

In the end, the students and families of one of San Francisco's oldest high schools and now full scholarship middle-school will be the direct beneficiaries, as well as the added benefits to the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played in front San Francisco families. The SI field lights will allow more access for these activities with nominal disruption to the neighbors, as the students are already practicing and competing on this same field.

Be it as a student athlete, a spectator or a member of the community, there is much to gain from all parties with the addition of field lights. St. Ignatius would not be the only facility with field lights in the area. There are at least two recreational facilities in the neighborhood that



are lit almost every day per year, often times until 10 p.m. There are also almost a dozen other recreational fields, similar to SI's field with lights that stay on until 10 p.m. SI agreed to a significant concession at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and sunset neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project as it was approved by the Planning Commission and all the overall good it will produce for the kids and community.

Sincerely,

Mike Strain  
130 Funston Ave  
(415) 509-1541

**From:** [Richard Yuen](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** (Support) St. Ignatius Lights  
**Date:** Friday, October 16, 2020 1:49:52 PM

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Dear Supervisor Mar and Honorable Supervisors:

My name is Rick Yuen. I am a life long resident of San Francisco.

I am writing to you once again to express my strong support for the lights at SI's Field which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020.

Please support and do not overturn the approval for these lights granted to us by the SF Planning Commission. The lights proposed by St. Ignatius are the most advanced technology, designed to virtually eliminate light bleed compared to adjacent lighted fields in the neighborhood.

I am an alumni of St. Ignatius who attended the school as the first class to enter as a 9th Grader and graduate 4 years later in this school facility in the Sunset District. I have also lived in the Sunset District during my formative years (as a toddler through my high school years).

Please be reminded; St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Rick Yuen  
1592 Union Street, #252  
San Francisco, CA 94123

[richardyuen00@gmail.com](mailto:richardyuen00@gmail.com)

**From:** [tom@shymanski.com](mailto:tom@shymanski.com)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** IMPORTANT -- Lighting on St. Ignatius High School Field  
**Date:** Friday, October 16, 2020 2:13:38 PM

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October 16, 2020

Supervisor Gordon Mar, and  
Members of the San Francisco Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Lights at the St. Ignatius High School field, File No.  
F200992-F200999

Dear Supervisor Mar, and Honorable Supervisors:

I am a 39 year San Francisco resident, with 28 of those years here in the Sunset/Parkside. My two sons were born here in San Francisco.

I am writing to ask that the Board of Supervisors vote to approve the installation of lighting at the St. Ignatius High School Stadium, and not overturn the planning commission's July 23, 2020, 6-1 vote of approval.

This has been a seven year long process to review and approve this request and proposal. The St. Ignatius proposal includes using lights that nearly eliminate light bleeding into unintended areas, creating far less bleeding than the lights used at other facilities nearby in the neighborhood. The St. Ignatius proposal also limits utilization of the lighting to less than half of the 365 nights per year allowed other facilities nearby in the neighborhood. In addition the St. Ignatius proposal requires the lights to be turned off at 8:30pm, 90 minutes earlier than the lights used at other facilities nearby in the neighborhood, for all but about 10% of the 150 nights per year they can be utilized, when they can be on until 10pm. This is a highly conscientious and community-sensitive plan and proposal.

I hope that you, and the Board of Supervisors, will vote yes and let this reach its deserved conclusion. Installing lights on this field will allow students the ability to have team practices into the early evening, instead of driving all the way to Daly City, or some other far off location. It will help these students to have a fun and normal high school sports experience, and to develop camaraderie they will treasure throughout their lives. It will be another positive development in this area, joining the installation of the new track and field at Lincoln High School, now a number years ago. It will help develop a sense of

belonging and community among these students, as lights and night time use help to provide for the people who benefit from the number of City Parks that have them, such as South Sunset Park, and Moscone Park, just to name a couple. This is clearly a San Francisco thing.

Please vote yes on the proposal to install the lights at the St. Ignatius High School field. Thanks for considering this.

Sincerely,

Thomas R. Shymanski  
2054 18th Ave.  
San Francisco, CA. 94116  
415 385 2853  
tom@shymanski.com

**From:** [John Aquino](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St. Ignatius Field  
**Date:** Friday, October 16, 2020 2:13:57 PM

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Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Dear Supervisor Mar and Honorable Supervisors:

My name is John Aquino, St. Ignatius Class of '83.

I am writing to you once more to reiterate my strong support for the lights at St. Ignatius' field at their Sunset campus, which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020.

I ask that you please do NOT overturn the approval for these lights granted to us by the SF Planning Commission. The lights proposed by St. Ignatius are the most advanced technology, designed to virtually eliminate light bleed compared to adjacent lighted fields in the neighborhood.

Ultimately, the students at one of San Francisco's oldest high schools (1855) and now full scholarship middle-school (2016) will be the beneficiaries, along with the extended community. San Francisco has a long, storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access to these activities with minimal disruption to the neighbors, as the students are already practicing and competing on the same field.

Be it as a student-athlete, spectator or a community member, there is much to gain for all parties with the addition of field lights.

As you know, St. Ignatius is not the only facility in the Sunset District with field lights. There are at least two recreational facilities in the neighborhood which have lights on 365 days a year, until 10 p.m. There are also nearly a dozen recreational fields in The City, similar to SI's field with lights, on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

John Aquino  
2950 Cabrillo St.  
San Francisco, CA 94121

**From:** [Kristen Corridan](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [nharlan@siprep.org](mailto:nharlan@siprep.org); [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Friday, October 16, 2020 2:15:25 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Dear Supervisor Mar and Honorable Supervisors:

My name is Kristen Corridan and I am writing to you again to underscore my strong support for the lights at SI's Field which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020.

Please do not overturn the approval for these lights granted to us by the SF Planning Commission. The lights proposed by St. Ignatius are the most advanced technology, designed to virtually eliminate light bleed compared to adjacent lighted fields in the neighborhood.

In the end, the young students of one of San Francisco's oldest high school (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance

the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Kristen Corridan  
District 7 resident



**From:** [David Ciraulo](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** S.I. Field Lights  
**Date:** Friday, October 16, 2020 2:23:12 PM

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Dear Supervisor Mar and Honorable Supervisors:

My name is David Ciraulo

I am writing to you again to underscore my strong support for the lights at SI's Field which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020.

Please do not overturn the approval for these lights granted to us by the SF Planning Commission. The lights proposed by St. Ignatius are the most advanced technology, designed to virtually eliminate light bleed compared to adjacent lighted fields in the neighborhood.

It seems there are shortages of fields to accommodate the residents of San Francisco, but also there are a lack of fields that provide lights to extend the usage of these complexes. I would always have to travel outside of the Sunset to utilize fields with lights and many of these fields are also in residential areas. When lights were added to South Sunset and Beach Chalet, it opened a plethora of opportunity for so many. During the Covid 19 Pandemic, it has been incredibly hard for athletes to get out onto an open field and practice the sport they love. As restrictions are lifted, School schedules will start later and be altered, limiting, again, the usage of field time. With the addition of lights to the field at SI, we can bring our school community together and have an equal opportunity for others in the community to benefit from the lights as well. I understand that change is difficult, but I am confident that the SI community will

do everything to make adding lights to the field a fair and easy transition for our neighbors. We are taught at SI to respect, love and serve our community. With the addition of lights to the field, we will hold those values dear in direct attention to our neighbors. Thank you.

Regards,

David A. Ciraulo, M.D. S.I. Class of 1959

Professor of Medicine, UCLA School of Medicine

**From:** [Carolyn Feinstein](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights on SI's Athletic Field  
**Date:** Friday, October 16, 2020 2:36:20 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Dear Supervisor Mar and Members of the SF Board of Supervisors,

My name is Carolyn Feinstein Edwards, and I am the parent of three children I have brought up in San Francisco. They are all athletes, and despite the limited field space and occasional youth sports challenges, we have remained in the City – determined to be productive, building members of this community. I also sit on the board of the San Francisco Parks Alliance, and in that capacity spend a lot of time working to ensure that all of San Francisco's kids have clean, beautiful, safe places to play.

Two of my children, my daughters Charlotte and Sophie Edwards, are students at Saint Ignatius College Prep. They play two Varsity sports there – field hockey and lacrosse. Being on the field with their teammates is their passion. This is the second letter I've written in strong support of installing lights on the SI's athletic field. Doing so will provide more kids more opportunities to be healthy and well, both physically and emotionally.

The young students of one of San Francisco's oldest high school (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Carolyn Feinstein Edwards

134 16<sup>th</sup> Avenue, San Francisco, CA 94118

[carolyn@carolynfeinstein.com](mailto:carolyn@carolynfeinstein.com)

**From:** [Michael Hughes](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Friday, October 16, 2020 2:38:28 PM

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October 16, 2020

Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Lights at SI Field

Dear Supervisor Mar and Honorable Supervisors:

I am writing to you again to express my strong support for the lights at SI's Field which won approval from the San Francisco Planning Department in a 6-1 vote on July 23, 2020. Please do not overturn the approval for these lights granted to us by the SF Planning Commission. The lights proposed by St. Ignatius are the most advanced technology, designed to virtually eliminate light bleed compared to adjacent lighted fields in the neighborhood.

I've played soccer my entire life of my life, and my son is an up and coming USA men's national team world cup player and is attending SI next fall. Not only does it seem there are shortages of fields to accommodate the residents of San Francisco, but also there are a lack of fields that provide lights to extend the usage of these complexes. We would always have to travel outside of the Sunset to utilize fields with lights. Please note that many of these fields are also in residential areas. When lights were added to South Sunset and Beach Chalet, it opened a plethora of opportunity for so many. During the Covid 19 Pandemic, it has been incredibly hard for athletes to get out onto an open field and practice the sport they love. As restrictions are lifted, school schedules will start later and be altered, limiting, again, the usage of field time. With the addition of lights to the field at SI, we can bring our school community together and have an equal opportunity for others in the community to benefit from the lights as well. Playing soccer has helped my son become a leader not only on the field, but in the classroom and in his everyday life. I understand that change is difficult, but I am confident that the SI community will do everything to make adding lights to the field a fair and easy transition for our neighbors. We are taught at SI to respect, love and serve our community. With the addition of lights to the field, we will hold those values dear in direct attention to our neighbors. Thank you

In the end, the young students of one of San Francisco's oldest high school (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field. Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights. St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Michael Hughes  
7627 Geary Blvd.  
San Francisco, CA 94121

MADSEN, KNEPPERS & ASSOCIATES USA WARNING/CONFIDENTIALITY NOTICE: This message may be confidential and/or privileged. If you are not the intended recipient, please notify the sender immediately then delete it - you should not copy or use it for any purpose or disclose its content to any other person. Internet communications are not secure. You should scan this message and any attachments for viruses. Any unauthorized use or interception of this e-mail is illegal.

**From:** [Brian Burnett](#)  
**To:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Cc:** [Cheryl Cornelius](#); [John Mulkerrins](#); [nharlan@siprep.org](mailto:nharlan@siprep.org); [John Regalia](#)  
**Subject:** Lights at St. Ignatius Field File No. F200992 and 200996  
**Date:** Friday, October 16, 2020 2:51:27 PM

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Dear Supervisor Fewer,

I wrote previously, but understand that the board delayed the vote on lights for St Ignatius. I am writing again with my strong support and ask for your commitment as well! My name is Brian Burnett, I have been a San Francisco resident for over 30 years, and have lived in the Richmond District (15th Ave between California and Clement) for the last 20.

We have raised our children (Jack and Samantha) here, both currently attend St Ignatius College Preparatory. **We have tried very hard to stay in San Francisco, even as we watched many of our friends flee to the suburbs once they started to raise families.**

In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Thanks,  
Brian

415-609-2677

----- Forwarded message -----

From: **Brian Burnett** <[briangburnett@gmail.com](mailto:briangburnett@gmail.com)>

Date: Wed, Sep 30, 2020 at 3:00 PM

Subject: Lights at St. Ignatius Field File No. F200992 and 200996

To: <[Norman.Yee@sfgov.org](mailto:Norman.Yee@sfgov.org)>, <[Matt.Haney@sfgov.org](mailto:Matt.Haney@sfgov.org)>, <[MandelmanStaff@sfgov.org](mailto:MandelmanStaff@sfgov.org)>, <[Aaron.Peskin@sfgov.org](mailto:Aaron.Peskin@sfgov.org)>, <[Gordon.Mar@sfgov.org](mailto:Gordon.Mar@sfgov.org)>, <[Dean.Preston@sfgov.org](mailto:Dean.Preston@sfgov.org)>, <[Sandra.Fewer@sfgov.org](mailto:Sandra.Fewer@sfgov.org)>, <[Ahsha.Safai@sfgov.org](mailto:Ahsha.Safai@sfgov.org)>, <[Hillary.Ronen@sfgov.org](mailto:Hillary.Ronen@sfgov.org)>, <[Catherine.Stefani@sfgov.org](mailto:Catherine.Stefani@sfgov.org)>, <[Shamann.Walton@sfgov.org](mailto:Shamann.Walton@sfgov.org)>, <[Board.of.Supervisors@sfgov.org](mailto:Board.of.Supervisors@sfgov.org)>

Dear Supervisor Fewer and other Honorable Supervisors,

My name is Brian Burnett, I have been a San Francisco resident for over 30 years, and have lived in the Richmond District (15th Ave between California and Clement) for the last 20.

We have raised our children (Jack and Samantha) here, both currently attend St Ignatius College Preparatory. **We have tried very hard to stay in San Francisco, even as we watched many of our friends flee to the suburbs once they started to raise families.**

**I'm writing in strong support for the approval of lights at St. Ignatius Field** in order to create more options for student-athletes and also to allow St. Ignatius to implement a later start time in accordance with CA State law. There are fewer and fewer spaces for students to practice field sports in San Francisco and allowing SI to install these lights will keep students closer to the campus rather than traveling great distances to practice.

St. Ignatius College Preparatory has been an excellent center of learning not just to take tests and excel academically but to be in service to others. Many of those lessons are learned through the shared experience on the sports field. Even the students who participate as spectators gain a strong feeling of community by supporting their friends and fellow classmates.

**The San Francisco Planning Commission voted 6 to 1 in favor of this approval**



***in July*** and the process has been underway for over seven years. Please consider the students who will be impacted by this addition to our field sports program and the impacts it will have on the positive development of young lives.

***Please vote YES! to the lights at St. Ignatius Field. Please help keep families like ours in San Francisco.***

***Thanks for your consideration!***

Sincerely,

Brian Burnett  
255 15th Ave  
San Francisco, CA  
415-609-2677  
[briangburnett@gmail.com](mailto:briangburnett@gmail.com)

**From:** [Kathryn Ann Dougery](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [nharlan@siprep.org](mailto:nharlan@siprep.org)  
**Subject:** Lights at SI Field  
**Date:** Friday, October 16, 2020 3:09:20 PM

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Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

The SI field lights will allow increased access to outdoor activities with minimal disruption to the neighbors. **I request that you vote to approve the lights on the SI Field.** In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families.

**Be it as a student-athlete, spectator, or a member of the community, there is much to be gained for all parties with the addition of field lights.**

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. **SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.)** than the other fields nearby. I also understand **SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.**

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. **Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.**

Warm regards,

Kathryn Ann Dougery  
155 San Fernando Way, SF, 94127

Kathryn Ann Dougery

[kdougery@gmail.com](mailto:kdougery@gmail.com)



**From:** [McFarland, Tessa](#)  
**To:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#)  
**Cc:** [Board of Supervisors, \(BOS\)](#); [William McFarland](#); [Ms. Nicole Harlan](#)  
**Subject:** RE: WE SUPPORT LIGHTS FOR SPORTS AT ST. IGNATIUS  
**Date:** Friday, October 16, 2020 3:11:39 PM

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Dear Supervisor Yee, Supervisor Mar and Board of Supervisors:

We write again to express our support for lighting the field at St. Ignatius. We live in District 7, we want families and kids to remain in SF and enjoy SF, rather than fleeing to the suburbs. As expressed in my original email, the gift that sports gives kids about team work and character and health benefit everyone – not just today but into the future. Lighting the field provides more opportunities for our kids, who need a safe outlet, which greater field access brings. Thank you for supporting the lights.

Thank you,

Tessa and Bill McFarland  
480 Castenada Avenue  
San Francisco  
[Firebill35@sbcglobal.net](mailto:Firebill35@sbcglobal.net)  
[tessa.mcfarland@sbcglobal.net](mailto:tessa.mcfarland@sbcglobal.net)

---

**From:** McFarland, Tessa  
**Sent:** Wednesday, September 30, 2020 4:00 PM  
**To:** 'Norman.Yee@sfgov.org' <Norman.Yee@sfgov.org>; 'Matt.Haney@sfgov.org' <Matt.Haney@sfgov.org>; 'MandelmanStaff@sfgov.org' <MandelmanStaff@sfgov.org>; 'Aaron.Peskin@sfgov.org' <Aaron.Peskin@sfgov.org>; 'Gordon.Mar@sfgov.org' <Gordon.Mar@sfgov.org>; 'Dean.Preston@sfgov.org' <Dean.Preston@sfgov.org>; 'Sandra.Fewer@sfgov.org' <Sandra.Fewer@sfgov.org>; 'Ahsha.Safai@sfgov.org' <Ahsha.Safai@sfgov.org>; 'Hillary.Ronen@sfgov.org' <Hillary.Ronen@sfgov.org>; 'Catherine.Stefani@sfgov.org' <Catherine.Stefani@sfgov.org>; 'Shamann.Walton@sfgov.org' <Shamann.Walton@sfgov.org>  
**Cc:** 'Board.of.Supervisors@sfgov.org' <Board.of.Supervisors@sfgov.org>  
**Subject:** Support for Lights for Sports at St. Ignatius

Dear Supervisor Yee, and Board of Supervisors:

We write in support of lights for the sports field at St. Ignatius. We live in District 7. We've raised three kids in SF, our youngest is a freshman at St. Ignatius. The importance of sports to the

development of children into young adults is very well known – it builds character, friendships, teaches discipline and life lessons like how to win and lose with grace, how to manage your emotions when you try your heart out and you still fail. Ultimately, playing sports and being on a team bridges differences, creating unity. These are all so incredibly important, and seems even more important now in America. Lights would allow more time for use of the field, especially in the wintertime and to allow for distancing required by COVID. This is very important to the children and families here in San Francisco. Please support the lights – by doing so, you're supporting kids, families and the greater community.

Thank you,

Tessa & Bill McFarland

480 Castenada Avenue

[tmcfarland@prometheusreg.com](mailto:tmcfarland@prometheusreg.com)

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## CONFIDENTIALITY NOTICE

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**From:** [William Woodruff](#)  
**To:** [MandelmanStaff, \[BOS\]](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights for Saint Ignatius - Field File No. F200992 and 200996  
**Date:** Friday, October 16, 2020 3:25:21 PM

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Dear Supervisor Mandelman,

I have written to you previously regarding my 20 plus year history of living in Noe Valley and coaching youth sports and my support of the Saint Ignatius lights project. I am writing once again to urge you to look past objections based on unfounded fears; mostly the fear of change.

If San Francisco is to be a welcoming place for families then it must consider the needs of our kids. Sports are an important part of most of our kid's lives. For many, it is the most memorable part of growing up. We need more space for youth sports. Adding lights to the SI field is an easy way to get more use of an existing facility.

St. Ignatius is not the only facility in this neighborhood with field lights. There are at least two other recreational facilities which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in the city and neighborhood. Please support the support the Saint Ignatius lights project

Sincerely,

William Woodruff  
970 Guerrero St. San Francisco

[woodruff@inscitech.com](mailto:woodruff@inscitech.com)

**From:** [Monica Syler](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Friday, October 16, 2020 3:27:14 PM

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Dear Supervisor Mar,

I'm writing to you to ask for your support and your help in allowing field lights for of St. Ignatius College Prep. These SI field lights will allow more access for sports activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage.

SI is attended by close to 1,500 middle and high school students, many of whom are athletes. The school is a San Francisco institution devoted to the education of young men and women to become future leaders of the world, our nation and just as importantly their own neighborhood communities.

SI is more than just an institution, it is a member of the beloved Outer Sunset community and neighborhood. We are asking for your support and to be our voice as the SI community appeals to the SF Planning Commission for approval of the lights.

Thank you for your time and attention. And God Bless.

Sincerely,

Monica Syler  
Parent to SI Senior  
Outer Sunset Resident  
Raised in San Francisco

**From:** [Henry Niehaus "21](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Ronen, Hillary](#); [Preston, Dean \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Board of Supervisors, \(BOS\)](#); [Peskin, Aaron \(BOS\)](#)  
**Subject:** St. Ignatius Lighting Project  
**Date:** Friday, October 16, 2020 3:48:17 PM

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City Supervisors,

My name is Henry Niehaus and I am a senior at St. Ignatius committed to Brown University next fall to play lacrosse. I have lived in San Francisco for my entire life and have seen siblings go through SI before me. Not having lights on JB Murphy field is a massive inconvenience for the school and its students. I believe that the lights would be beneficial for the entire neighborhood. In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Henry Niehaus

3875 Clay St. (SF,CA)



**From:** [Ross, Stacy](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** SI Lights  
**Date:** Friday, October 16, 2020 3:50:05 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Commissioners:

In the end, the young students of one of San Francisco's oldest high school (1855) and now full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Stacy Ross  
1395 32<sup>nd</sup> Ave  
San Francisco, CA 94122

**Stacy Ross**

Contract Surety Manager - Northern California  
Liberty Mutual Surety

-----  
Liberty Mutual Insurance  
255 California Street, Suite 950  
San Francisco, CA 94111  
Office: 415-537-2513  
Cell: 925-270-5178  
Email: [stacy.ross@libertymutual.com](mailto:stacy.ross@libertymutual.com)

**From:** [Louise Zonis](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** RE: Lights at SI Field  
**Date:** Friday, October 16, 2020 6:23:24 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244**

**San Francisco, CA 94102-4689**

Honorable Supervisors,

Please take into account how difficult it has become in our City for kids to find a place to compete, interact, learn how to be teammates, when winning and or losing. Space is so limited, that lighting up this field will allow both middle school, and high school students the opportunity to experience all the good that comes from competing, and practicing, representing not only St. Ignatius, but the SF community.

In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance

the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Louise Zonis  
1583 33rd Avenue  
SF, CA 94122  
District 4

**From:** [Gabe Manzanares](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** RE SI Field Lights  
**Date:** Friday, October 16, 2020 7:41:48 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Honorable Supervisors,

Please take into account the amount of positive, life long lessons and memories, in which the installation of lights at St. Ignatius will contribute to the youth of San Francisco. The youth will learn to compete, interact, and how to be teammates, when winning and or losing. Space is so limited, that lighting up this field, will allow both middle school, and high school students the opportunity to experience all the good that comes from competing, and practicing, representing not only St. Ignatius, but the SF community.

In a time of such uncertainty and fear, San Francisco should be leading the charge on lighting up the future for our youth (no pun intended) The young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St.

Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Gabe Manzanares  
San Francisco Native

**From:** [Jim Chapman](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Friday, October 16, 2020 9:36:55 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244**

**San Francisco, CA 94102-4689**

Dear Supervisor Mar & Members of SF BOS,

In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

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Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

James Chapman  
1849 Lyon Street  
SF CA 94115  
Parent of 2023 Student-Athlete and Prospective 2025 Student-Athlete



**From:** [Carolyn Colpitts](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: Lights at SI Field  
**Date:** Friday, October 16, 2020 10:06:56 PM  
**Attachments:** [Microsoft Word - Fairmont lights 2.docx.pdf](#)

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Thanks!  
Carolyn  
415-730-4613  
**Carolyn Nadeau Colpitts**  
[carolyn.colpitts@mac.com](mailto:carolyn.colpitts@mac.com)



October 16, 2020

**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Re: Lights at St. Ignatius Field

Honorable Supervisors,

My husband, Chris Colpitts, and I have lived in the Sea Cliff area for over 10 years. We have been fortunate to have the opportunity to raise our three girls in this beautiful neighborhood. We look forward to many years here as our girls are in middle school and just starting high school. All three of our girls are strong athletes and our hope is that they all stay engaged in sports for many years to come.

Please take into account how difficult it has become in our City for kids to find a place to compete, interact, learn how to be teammates, when winning and or losing. Space is so limited, that lighting up this field, will allow both middle school, and high school students the opportunity to experience all the good that comes from competing and practicing in sports.

In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

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Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood. Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Carolyn Colpitts  
611 El Camino del Mar, San Francisco 94121  
Carolyn.Colpitts@mac.com

**From:** [Matt Zilinskas](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Haney, Matt \(BOS\)](#); [Yee, Norman \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Saturday, October 17, 2020 12:14:51 AM

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**Supervisor Gordon Mar and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Dear Supervisors,**

**I'll keep this short and to the point as I can imagine how busy all of you are dealing with all Covid implications.**

**I am 100% supportive of installing lights at St. Ignatius. More field time = more time for outdoor exercise and events = less screen time = healthier and happier kids!**

**Having lights at the field will no doubt be beneficial for the school & students. It will also foster community gathering and well being.**

**Best regards, Matt Zilinskas (1925 23rd Avenue resident)**

**From:** [Mike Chase](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [mandelmann.staff@sfgov.org](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [shammon.walton@sfgov.org](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lighting at SI field  
**Date:** Saturday, October 17, 2020 8:22:39 AM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244**

**San Francisco, CA 94102-4689**

Honorable Supervisors,

Please take into account how difficult it has become in our City for kids to find a place to compete, interact, and learn how to be teammates. Space is so limited, that lighting up this field, will allow both middle school, and high school students the opportunity to experience all the good that comes from competing, and practicing, representing not only St. Ignatius, but the SF community.

In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Whether you are a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Michael Chase  
Class of 1960

**From:** [Christine Gardner](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Please support the lights for the SI Athletics Stadium  
**Date:** Saturday, October 17, 2020 8:43:33 AM  
**Attachments:** [SILights.docx](#)

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October 17<sup>th</sup>, 2020

Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102-4689

Honorable Supervisors,

I have been a resident of San Francisco for almost 30 years and have had the great opportunity to not only live here as a young professional, but also raise our three kids in San Francisco. I also served on the Boards of the San Francisco Parks Trust and the San Francisco Parks Alliance for more than a decade during which I helped to raise millions of dollars for projects that benefit our entire community, including sports fields and playground renovations in every zip code of SF.

I was a strong proponent of the Beach Chalet field renovation and I attended the City Hall hearings which were held for years about how to make that project work for athletes (children and adults), as well as neighbors and environmental constituents who felt strongly about how to serve the goals for maximum use with the least possible disruption to the neighboring community or local habitat. I know that the lights were a barrier that had to be addressed. Those concerns were resolved and the Beach Chalet has become a shining example of San Francisco creating a safe and accessible athletic venue for all ages to access and enjoy, well beyond sunset.

I know very well that there are fewer and fewer spaces for students to practice field sports in San Francisco. As the mother of 3 athletes who play a multitude of sports, I have spent the last ten years criss-crossing the City and its environs just to find practice fields, often ending up in Marin, Treasure Island, Pacifica or farther South on the Peninsula. That driving is exhausting for kids, time-consuming for families and environmentally detrimental.

SI, where my youngest son is now a Freshman, is an institution in this City that has built a strong commitment to athletics, in addition to academics and spiritual growth. My older son was lucky enough to be a multi-sport athlete at the school and is now playing football at UCLA. He could not have accomplished that goal without the amazing facility that SI offers

its athletes. We have all invested in further upgrading this field and facility to expand its utility to as many of our kids as possible - including Summer camps and weekend programs such as Flag Football for middle school age children and a myriad of Club sports teams.

This field is a game-changer for the large community that is SI, but also for all who come to participate as spectators and guest athletes, striving to be their best. In July, the San Francisco Planning Commission voted 6-1 in favor of the lights at SI's JB Murphy Field. These lights will enable teams to increase study time, decrease the stress of traffic and alleviate the wear and tear of 100's of kids and their families who want to pursue sports at their high school.

Imagine all the young drivers we could keep off the road and put in the library while waiting for a later practice, rather than driving themselves to and from a field outside the City on a dark, foggy night.

Thank you for your consideration and for putting our kids first. I hope you will vote YES to the lights at St. Ignatius Field.

Sincerely,

Christine Gardner

2261 Jackson  
SF 94115  
ccmccgardner@yahoo.com

October 17<sup>th</sup>, 2020

Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102-4689

Honorable Supervisors,

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This field is a game-changer for the large community that is SI, but also for all who come to participate as spectators and guest athletes, striving to be their best. In July, the San Francisco Planning Commission voted 6-1 in favor of the lights at St. Ignace Field. These lights will enable teams to increase study time, decrease the stress of traffic and alleviate the wear and tear of 100's of kids and their families who want to pursue sports at their high school. Imagine all the young drivers we could keep off the road and put in the library while waiting for a later practice, rather than driving themselves to and from a field outside the City on a dark, foggy night.

Thank you for your consideration and for putting our kids first. I hope you will vote YES to the lights at St. Ignace Field.

Sincerely,

Christine Gardner

2261 Jackson

SF 94115

ccmccgardner@yahoo.com

**From:** [Jun Wang](#)  
**To:** [Mar. Gordon \(BOS\)](#)  
**Cc:** [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Yee, Norman \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Saturday, October 17, 2020 10:52:18 AM

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*Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689*

Honorable Supervisors,

Please take into account how difficult it has become in our City for kids to find a place to compete, interact, learn how to be teammates, when winning and or losing. Space is so limited. Lighting up this field will allow both middle school and high school students the opportunity to experience all the good that comes from competing, and practicing, representing not only St. Ignatius, but the SF community.

In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Jun Wang

2622 36<sup>th</sup> Avenue  
San Francisco, Ca 94116

**From:** [Ken Johnson](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Yee, Norman \(BOS\)](#)  
**Subject:** SI Field Lights  
**Date:** Saturday, October 17, 2020 11:15:37 AM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Honorable Supervisors,

Please take into account how difficult it has become in our City for kids to find a place to compete, interact, learn how to be teammates, when winning and or losing. Space is so limited, that lighting up this field will allow both middle school, and high school students the opportunity to experience all the good that comes from competing, and practicing, representing not only St. Ignatius, but the SF community. As a long time resident of San Francisco and a parent of a former SI athlete, I know the value of providing opportunities for young people to participate in athletics and strongly support any actions that will facilitate enhancing those opportunities. SI field lights will advance these goals.

In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.  
Sincerely,

Ken Johnson  
2126 Ulloa St.  
SF, Ca. 94116  
District 4

**From:** [Jeff Hagan](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [nharlan@siprep.org](mailto:nharlan@siprep.org)  
**Subject:** Lights for St. Ignatius  
**Date:** Saturday, October 17, 2020 1:25:42 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Honorable Supervisors,

Please take into account how difficult it has become in our City for kids to find a place to compete, interact, learn how to be teammates, when winning and or losing. Space is so limited, that lighting up this field will allow both middle school, and high school students the opportunity to experience all the good that comes from competing, and practicing, representing not only St. Ignatius, but the SF community. As a long time resident of San Francisco and a parent of a former SI athlete, I know the value of providing opportunities for young people to participate in athletics and strongly support any actions that will facilitate enhancing those opportunities. SI field lights will advance these goals.

In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

j<sup>h</sup>

J. Jeffrey Hagan  
2424 Washington Street  
San Francisco 94115  
*District 2*

**From:** [Franco Lucchesi](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Saturday, October 17, 2020 2:11:51 PM

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**Dear members of the Board of Supervisors,**

For the sake of high school students, I implore you to please vote "YES" for new lights at the SI field.

It would mean so much for our future to provide students with a well lit field so that they can stay healthy, happy, and physically fit.

Your "YES" vote means the world to these children.

Thank you for your time and consideration for this important matter.

Franco Lucchesi



**From:** [Sonia Pasquali](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: Lights at St. Ignatius Field  
**Date:** Saturday, October 17, 2020 4:06:52 PM

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Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Honorable Supervisors,

As you consider the decision of allowing St. Ignatius to use its field lights, please take into account how difficult it is in our city for our kids to find available field space to practice, compete, and learn through playing team sports. Sports field space is so limited in our city, particularly as the days grow shorter, and lighting up this field will allow both middle and high school students the opportunity to experience all the good that comes from being team players, competing, and representing not only St. Ignatius, but the SF community. As a long time resident of San Francisco and a working mom of two SFUSD boys who participate in competitive soccer, I know the value of providing opportunities for young people to participate in athletics, and strongly support any actions that will facilitate enhancing those opportunities within our city. SI field lights will advance these goals.

San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field. Please consider that St. Ignatius is not the only facility with field lights: there are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 pm. There are also almost one dozen recreational fields, similar to SI's field, with lights on until 10 pm. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year, and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood. Thank you for

your efforts thus far in this very public process. **Please support the St. Ignatius field lights project** and all the overall good it will produce for the kids and community.

Sincerely,

Sonia Pasquali  
782 14th Street, SF CA 94114  
District 8

**From:** [George Yu](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St. Ignatius Field  
**Date:** Sunday, October 18, 2020 7:55:36 AM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Supervisor Mar and Honorable Supervisors,

Please take into account how difficult it has become in our City for kids to find a place to compete, interact, learn how to be teammates, when winning and or losing. We have a 14-year old boy and a 16-year old girl. Space is so limited, that lighting up this field will allow both middle school, and high school students the opportunity to experience all the good that comes from competing, and practicing, representing not only St. Ignatius, but the SF community. As a long time resident of San Francisco and the parent of athletes who have used the SI athletic fields, I know the value of providing opportunities for young people to participate in athletics and strongly support any actions that will facilitate enhancing those opportunities. SI field lights will advance these goals.

In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

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nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

George Yu  
1921 Broderick St.  
San Francisco, CA 94115

**From:** [Greg Teshara](#)  
**To:** [Yee, Norman \(BOS\)](#); [Board of Supervisors \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary; Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#)  
**Cc:** [Gregory Teshara](#)  
**Subject:** SUPPORT LETTER for Installation of Lights at St. Ignatius Field (File No. 200992 and 200996)  
**Date:** Sunday, October 18, 2020 9:14:58 AM  
**Attachments:** [FileNo.200992and200996 LetterofSupport 17Oct20 TeshraGregoryL.pdf](#)

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**October 17<sup>th</sup>, 2020**

President Norman Yee, Supervisor Gordon Mar and Members of the San Francisco Board of Supervisors  
c/o San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

**VIA EMAIL**

RE: SUPPORT LETTER for Installation of Lights at St. Ignatius Field (File No. 200992 and 200996)

Dear President Yee, Supervisor Mar & Honorable Supervisors:

My family and I thank you for your continued consideration of the installation of lights at St. Ignatius College Preparatory (S.I.) on J.B. Murphy Field. I write again, humbly and respectfully, to ask for your support of the project to install the light and to deny the oppositions appeal.

My name is Greg Teshara and I could not be prouder of my San Francisco roots. I am a civically engaged homeowner in District 4, 9 blocks from campus, and an alum from the Class of 1998. I am blessed to be the son of two native San Franciscans (homeowners in District 7 for over 40 years) and have been born into the Hennessy / Teshara Family that has for decades been involved in our communities through civic engagement, public service and elected office. Most importantly, I am the father to two wonderful little boys, Benjamin Mathew (St. Stephen) & Declan Gregory (Lakeside Presbyterian) - St. Ignatius Classes of '32 & '35, hopefully.

It is a privilege to again write and ask for your *support for the Planning Department's Approval* of installation of lights at J.B. Murphy Field in order to create more options and opportunities for our students while allowing the school to implement a later start time in accordance to CA State law.

The COVID-19 pandemic has shown the need for safe outdoor areas for recreation and athletic teams to practice are in greater need than ever. Unfortunately, we all can recognize, there are fewer spaces for students to practice field sports in our City and allowing S.I. to install these lights will keep students closer to the campus rather than being forced to travel great distances

– all at an expense to the student athletes, St. Ignatius and the environment.

For decades S.I., has been an outstanding center of learning - creating men and women for others! This foundation is not only about being able to study hard, take tests and get good grades – but to be always present in service of others. As team-centered experiences in your own lives have likely shown, many of those lessons are learned through the shared experience that is sport – and often extends to spectating students, families and friends who participate in the creation of community by supporting their classmates, children and friends.

I acknowledge and respect many of the concerns vocalized by my neighbors and the opposition. Truth is installation of the lights will likely impact traffic on my street and affect my westerly view of the Pacific. These are sacrifices I am willing to make in support of the greater community, S.I. and most importantly the students.

Sincerely & Warmly Yours,  
*/s/ Greg Teshara, S.I. '98*

**GREGORY L. TESHARA**  
San Francisco / CA / 94122-4244  
C: 415 317 3942  
E: GTeshara2002@yahoo.com (personal)

FROM THE DESK OF  
**GREGORY L. TESHARA**

2024 Ortega Street - San Francisco, CA 94122-4244  
P: 415 317 3942 / E: [GTeshara2002@yahoo.com](mailto:GTeshara2002@yahoo.com) (personal)

**October 17<sup>th</sup>, 2020**

President Norman Yee, Supervisor Gordon Mar and Members of the San Francisco Board of Supervisors  
c/o San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

**VIA EMAIL**

RE: SUPPORT LETTER for Installation of Lights at St. Ignatius Field (File No. 200992 and 200996)

Dear President Yee, Supervisor Mar & Honorable Supervisors:

My family and I thank you for your continued consideration of the installation of lights at St. Ignatius College Preparatory (S.I.) on J.B. Murphy Field. I write again, humbly and respectfully, to ask for your support of the project to install the light and to deny the oppositions appeal.

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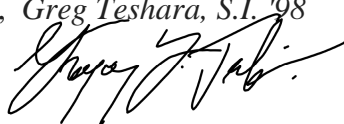
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I acknowledge and respect many of the concerns vocalized by my neighbors and the opposition. Truth is installation of the lights will likely impact traffic on my street and affect my westerly view of the Pacific. These are sacrifices I am willing to make in support of the greater community, S.I. and most importantly the students.

Sincerely & Warmly Yours, *Greg Teshara, S.I. '98*



**From:** [DANIEL MANNING](#)  
**To:** [Mar. Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [nharlan@siprep.org](#); [tatencio@siprep.org](#)  
**Subject:** Lights at Saint Ignatius field  
**Date:** Sunday, October 18, 2020 10:02:46 AM

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EQUITY~the quality of being fair and impartial.

Here are some of the fields in San Francisco that have night lights for children's sports in residential neighborhoods.

- \* Minnie and Lovie Rec Center and Athletic Fields -Lakeview
- \* Franklin Square Playground -Mission
- \* South Sunset Playground -Parkside
- \* Crocker Amazon -Excelsior
- \* Garfield Square Soccer Field -Mission
- \* Youngblood Coleman -Hunters Point
- \* Silver Terrace Playground - Bayview
- \* Mission Playground Soccer Fields - Mission
- \* Kimball Playground Athletic Fields -Fillmore

Please use equity in making your decision regarding our children.

Thank you,  
Daniel Manning  
23 Meadowbrook Drive  
Lakeshore Neighborhood  
Sent from my iPad



**From:** [Nicole Trierweiler](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** SI's Lights Project  
**Date:** Sunday, October 18, 2020 10:49:44 AM

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Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102-4689

Honorable Supervisors,

I'm writing today to voice my support for St. Ignatius' light project. I am an alumna of the school, and a lifelong resident of D4, specifically Outer Parkside. I previously wrote a letter of support prior to SI's Planning Commission hearing, where the project was ultimately approved 6-1. Now that the PC's decision has been appealed, I felt compelled to send another note as I am concerned that a small - yet vocal - minority may be able to derail the project.

SI has demonstrated good faith effort to work with the community in developing a lights project that works for the neighborhood. While I appreciate a planning process that allows for community involvement and input, SI's project proposal is simple: expand recreational opportunities for students by adding lights to their field. Providing a safe place for students to participate in athletics is a goal that we should all feel pride in supporting. In addition, SI addressed community concerns by agreeing to significant compromises and a robust mitigation plan to minimize disruption to the neighborhood during the PC hearing.

Here's what I would share with those individuals concerned about the lights in their neighborhood: I live across the street from South Sunset, a field that has lights on until 10pm. While we initially weren't sure what changes the lights would bring, they have not been disruptive to the neighbors, they provide a safe environment for people to socialize and get exercise in the evenings and they offer enhanced lighting for people who may wish to take a neighborhood stroll or walk their dogs in the evening.

I hope you will prioritize students here by denying the appeal and approving SI's lights project.

Sincerely,

Nicole Trierweiler

**From:** [Akiko Giometti](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: Lights at SI Field  
**Date:** Sunday, October 18, 2020 11:02:41 AM  
**Attachments:** [JB Murphy Lights.pdf](#)

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Hello!

Please see attached in support of the Lights at SI Field project.

Thank you!

Akiko and Mike Giometti  
255 Moncada Way, San Francisco, CA 94127

**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244**

**San Francisco, CA 94102-4689**

Honorable Supervisors,

First of all thank you for your time and effort in considering this important move to install lights at SI's fantastic field. Have you been to the field? If not come check it out - It's awesome and putting in lights will make a huge difference!

As a kid growing up in San Francisco in the Ingleside neighborhood I have great memories of playing outside, competing in various sports and enjoying the year round mild climate especially in the dark winter months.

My city, San Francisco has a long tradition of competitive school athletics, played before San Francisco friends and families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval is a big deal and we need your support.

Let's move forward with the St. Ignatius lights project because it's a good thing when student athletes, families and friends can come together for physical, mental and social well being. During this challenging time with the health of our wonderful community, we need this kind of positive change more than ever.

Sincerely,

Akiko and Mike Giometti  
255 Moncada Way, SF

**From:** [greg quilici](#)  
**To:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Cc:** [nharlan@siprep.org](mailto:nharlan@siprep.org)  
**Subject:** Lights at SI Field  
**Date:** Sunday, October 18, 2020 12:35:51 PM

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**Members of the San Francisco Board of Supervisors**  
**San Francisco City Hall**  
**1 Dr. Carlton B. Goodlett Place, Room 244**

**San Francisco, CA 94102-4689**

Dear Supervisors,

As a parent of a current multi-sport St. Ignatius student- athlete, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many kids, both current SI students and those in the community that use SI facilities, for St. Ignatius to install field lights. The field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field, with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission hearing to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Greg Quilici

**From:** [Ashley Fieglein Johnson](#)  
**To:** [Mar. Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** SI Lights!  
**Date:** Sunday, October 18, 2020 1:16:54 PM

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**Members of the San Francisco Board of Supervisors**  
**San Francisco City Hall**  
**1 Dr. Carlton B. Goodlett Place, Room 244**

**San Francisco, CA 94102-4689**

Dear Supervisors,

As a parent raising a young boy in San Francisco, I find it very important for kids to participate in athletics and strongly support any and all actions that will help promote those opportunities. Athletics are good for our children and bring our communities together.

I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes, not just students at SI, with minimal disruption to the neighbors as children are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Ashley Fieglein Johnson  
San Francisco Resident and Parent  
650-269-5845

[ashleyf@gmail.com](mailto:ashleyf@gmail.com)

**From:** [katiehagansf.com](mailto:katiehagansf.com)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [nharlan@siprep.org](mailto:nharlan@siprep.org)  
**Subject:** Lights at SI Field  
**Date:** Sunday, October 18, 2020 2:15:18 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Dear Supervisors,

As a parent of 2 current multi-sport SI student- athletes, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Katherine Hagan  
2424 Washington Street

[katie@hagansf.com](mailto:katie@hagansf.com)



**From:** [Chelsea Bucoy](#)  
**To:** [Mar. Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Date:** Sunday, October 18, 2020 3:50:34 PM

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**Members of the San Francisco Board of Supervisors**  
**San Francisco City Hall**  
**1 Dr. Carlton B. Goodlett Place, Room 244**  
**San Francisco, CA 94102-4689**

Dear Supervisors,

As a parent of a current multi-sport SI student- athlete, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Chelsea Bucoy

366 Claremont Blvd. San Francisco, CA 94127

**From:** [Frank billante](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St Ignatius College Prep  
**Date:** Sunday, October 18, 2020 4:33:51 PM  
**Attachments:** [F Billante SI Lights letter.pdf](#)

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244**

**San Francisco, CA 94102-4689**

Honorable Supervisors,

Please take into account how difficult it has become in our City for kids to find a place to compete, interact, learn how to be teammates, when winning and or losing. Space is so limited, that lighting up this field, will allow both middle school, and high school students the opportunity to experience all the good that comes from competing, and practicing, representing not only St. Ignatius, but the SF community.

In the end, the young students of one of San Francisco's oldest high schools (1855) and now a full scholarship middle-school (2016) will be the beneficiaries as well as the extended community. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

Be it as a student athlete, spectator or a member of the community, there is much to gain from all parties with the addition of field lights.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Frank Billante  
44 Avila st  
SF Cal 94123

**From:** [Molly Burke](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** St. Ignatius Lighting Proect - Please Approve!!  
**Date:** Sunday, October 18, 2020 4:42:34 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Honorable Supervisor Mar:

I support the Light Project at Saint Ignatius College Preparatory. As a lifelong resident of San Francisco and a parent of two former SI athletes, I know the value of providing opportunities for young people to participate in athletics and strongly support any actions that will facilitate enhancing those opportunities. SI field lights will advance these goals. But not just for SI, for our city.

I believe the SI field lights will allow more access for sport activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field. The sounds and sights of families enjoying the outdoors while celebrating life and sport together, for a nominal fee - this is healthy living.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood which is why I as a neighbor support the project.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families.

Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community. I thank you for the time and attention to this public process.

Sincerely,

Molly Burke  
1512-36th Ave  
SF CA 94122

District 4

Sent from my iPhone

**From:** [Abigayle F](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St. Ignatius Field  
**Date:** Sunday, October 18, 2020 5:22:51 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,  
Our son is a multi-sport student athlete at St. Ignatius College Preparatory School.

Allowing St. Ignatius to install these lights will keep students closer to the campus rather than traveling great distances to practice. It will help continue to build community. Outdoor activity is so important for our children especially now during this pandemic. It allows them to stay healthy both physically and mentally.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. **Please support the St. Ignatius lights project and the mental and physical health of our kids and our community.**

Thank you.  
Abigayle Ferdon  
Ben Ferdon

**From:** [Michael Barker](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Sunday, October 18, 2020 6:24:17 PM

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Supervisor Gordon Mar and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place  
Room 244  
San Francisco, CA 94102-4689

Re: Lights at SI Field

Dear Supervisors,

As a parent of a current multi-sport SI student-athlete, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10:00PM PT. In addition, there are also almost one dozen recreational fields, similar to SI's field with lights on until 10:00PM PT. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30PM PT) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.  
Sincerely,

Michael S. Barker  
Parent of Sophia Barker, SI Class of 2024  
2027 Jefferson Street  
San Francisco, CA 94123



Michael S. Barker  
Managing Director  
Shea & Company, LLC  
601 Montgomery Street  
Suite 2010  
San Francisco, CA 94111  
(415) 203-5286 m  
(415) 762-8101 w

**From:** [Marijoy.Arguelles@everestre.com](mailto:Marijoy.Arguelles@everestre.com)  
**To:** [Mar. Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [MLGanzon@aol.com](mailto:MLGanzon@aol.com); [randolf@arguell.es](mailto:randolf@arguell.es); [nharlan@siprep.org](mailto:nharlan@siprep.org)  
**Subject:** Lights at SI Field  
**Date:** Sunday, October 18, 2020 7:12:21 PM

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October 18, 2020

**Members of the San Francisco Board of Supervisors**  
**San Francisco City Hall**  
**1 Dr. Carlton B. Goodlett Place, Room 244**  
**San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Supervisors,

As a parent of a current multi-sport SI student- athlete, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

*Randolf & Marijoy Arguelles*

## Randolf & Marijoy Arguelles

Randolf is a graduate of St. Ignatius College Preparatory High School - class of 1986, a SF business owner, and a San Francisco resident for over 35 years. We have two boys, one who is SI class of 2020, and a Freshman at SI.

---

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**From:** [Nicole Barker](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Sunday, October 18, 2020 7:15:07 PM

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Supervisor Gordon Mar and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place  
Room 244  
San Francisco, CA 94102-4689

Re: Lights at SI Field

Dear Supervisors,

As a parent of a current multi-sport SI student-athlete, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10:00PM PT. In addition, there are also almost one dozen recreational fields, similar to SI's field with lights on until 10:00PM PT. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30PM PT) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.  
Sincerely,

Nicole Barker  
Parent of Sophia Barker, SI Class of 2024  
2027 Jefferson Street  
San Francisco, CA 94123



**From:** [Betsy Sun](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Sunday, October 18, 2020 7:49:36 PM

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October 18, 2020

**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at St. Ignatius Field**

Dear Supervisors,

As parents of a current St. Ignatius student, we find it very important for students to participate in athletics or to support their classmates, and strongly support any actions that will help promote those opportunities. We believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. We also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Betsy and Andy Sun

San Francisco Sunset district residents for over 35 years.

**From:** [Jason Monberg](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Ms. Nicole Harlan](#)  
**Subject:** Re: Lights at SI Field  
**Date:** Sunday, October 18, 2020 8:00:20 PM

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**October 18, 2020**

**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Dear Supervisors,

As a parent of multi-sport student athletes who participate in SI sports related programs, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Karli Sager and Jason Monberg





**From:** [Daniela Franco](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: Lights at SI Field  
**Date:** Sunday, October 18, 2020 8:14:36 PM

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Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

**Re: Lights at SI Field**

Honorable Supervisors,

I wholeheartedly **support** the installation of field lights at Saint Ignatius High School to improve the experience of our student athletes, the rest of the student body, and the community at large. As a resident of San Francisco my entire life and a parent of a current SI athlete, I know the value of providing opportunities for young people to participate in athletics and strongly support any actions that will facilitate enhancing those opportunities.

As I'm sure you are well aware, San Francisco is short on available field space for practices and competitions. It's been a problem for years! Adding these lights would allow for more practice time slots and competition space for both middle school and high school students giving them the opportunity to experience all the good that comes from competing, interaction with others and learning how to be teammates. San Francisco has a long and storied tradition of competitive high school athletics, played before San Francisco families. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field. The proposed lighting would actually generate less light over the neighborhood since they are more accurately directed onto the playing field instead of outside the stadium.

The growing interest in extracurricular activities within our schools in recent years have turned field lights into a necessity throughout the city, especially with the winter and spring sports teams that rely on a narrow window of time between the end of the school day and sunset to use available fields. Saint Ignatius is no different, we have a field just sitting there that can not be used past a certain hour... makes no sense. Without lights, it's just not adequate to meet the demand placed on it. In turn, leading to safety concerns,, by keeping the students closer to campus rather than traveling great distances to practice across town.

St. Ignatius would not be the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. SI has agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby

for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood. What more can you ask of them? They have more than flexible.

When our teams perform well and earn home field advantage during playoffs, student athletes currently have to miss class time in order to get games scheduled during daylight hours; lights would offer flexibility for playoff scheduling. Importantly, lights would also allow for more weekend events that bring our community together and offer our teens a healthy place to congregate. Permanent lights would eliminate the need to rent portable lights. Those lights are loud, emit strong odors, and do not shine enough light onto the playing field. They can also direct some light spill toward nearby residences.

In the end, the young students of one of San Francisco's oldest high schools, along with its full scholarship middle-school will be the beneficiaries as well as the extended community. It is my hope that you don't just focus on athletic advantages of the lights, but also on the ability it gives the school to change the start time of classes to enhance student wellness, in accordance with CA State law. There is an actual bigger issue that we should not lose sight of.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Please vote **YES!** to the lights at St. Ignatius field and thank you for your consideration.

Sincerely,

Daniela Franco  
2279 18th Avenue  
San Francisco, CA 94116  
[daniela7franco@yahoo.com](mailto:daniela7franco@yahoo.com)

**From:** [Tony Turok](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Sunday, October 18, 2020 8:59:03 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244**

**San Francisco, CA 94102-4689**

Honorable Supervisors,

My name is Tony Turok, and I am writing to support the lights at SI. I am a San Franciscan, home owner, and I live in the Sunset District. There are many reasons why lights at SI are a great thing for our world class city.

Kids need a place to play because it brings so many benefits to them. The physical and mental benefits of playing sports have been proven by the medical community. Playing sports provides kids more opportunities in life like going to college. We should give our San Franciscan kids the ability to play sports. The current times with Covid have been very stressful for kids, and they need the ability to play. This is a huge benefit to our children during these challenging times. California is mandating later start times for schools, thus it is important that kids have the ability to participate in evening outside activities. I currently have a female soccer player at SI, and she needs the flexibility and benefits that having lights bring.

There are recreational fields in the City with lights open until 10pm, and two of them are in the Sunset district. We know this is doable with very little to no disruption to the neighbors. SI has always been a great neighbor to San Francisco in general and will continue to be a great neighbor. SI is committed to a very robust mitigation plan to minimize any disruption to the neighborhood.

I want to thank you for your efforts in this process. Please support the lights at St. Ignatius. This would be an amazing thing for our kids and our community.

Sincerely,

Tony Turok  
San Francisco CA (Sunset District)

**From:** [Patty Turok](#)  
**To:** [Mar. Gordon \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** SI lights  
**Date:** Sunday, October 18, 2020 9:41:10 PM

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October 18, 2020

Members of the San Francisco Board of Supervisors

San Francisco City Hall

1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102-4689

Dear Supervisors,

My name is Patty Turok. I am a native San Franciscan and a current homeowner in the Sunset district. As a Family Nurse Practitioner at UCSF, I see the physical and mental benefits of exercise. As a child growing up here and playing sports, I know the value of having a place to play. SI athletes, such as my daughter who plays soccer, need the opportunity to practice and play their games in the evening with appropriate lighting.

I'm writing in strong support for approval of lights at St. Ignatius Field in order to create more options for student athletes and also to allow St. Ignatius to implement a later start time in accordance with California state law. Being that the students will end school at a later time, the student athletes will need their fields open later during the evening with field lights. There are fewer spaces for students to practice field sports in San Francisco and allowing SI to install these lights will keep students closer to the campus rather than traveling great distances to practice.

The San Francisco Planning Commission voted 6 to 1 in favor of this approval in July and the process has been underway for over seven years. Please consider the students who will be impacted by this addition to our field sports program and the impacts it will have on the positive development of our student athletes.

Please vote YES! to the lights at St. Ignatius Field and thank you for your consideration.

Sincerely,

Patty Turok

1831 Moraga Street  
San Francisco, CA 94122

**From:** [Grace Hawthorne](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [nharlan@siprep.org](mailto:nharlan@siprep.org)  
**Subject:** Lights at SI Field  
**Date:** Sunday, October 18, 2020 10:16:40 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Supervisors,

As a parent of current multi-sport SI student- athletes, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Grace Hawthorne

/////////  
Grace Hawthorne

Founder/CEO, Paper Punk  
Adjunct Professor, Stanford d.school  
M 415.259.9966



**From:** [Mr. John Regalia](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: Lights at SI Field  
**Date:** Monday, October 19, 2020 12:21:31 AM

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Supervisor Gordon Mar and Members of the San Francisco Board of Supervisors

San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Lights at SI Field

Dear Supervisor Mar and Members of the San Francisco Board of Supervisors,

My name is John Regalia. I wrote to you already in support of the lights project at St. Ignatius College Preparatory. I am a full time member of the Mathematics Faculty at St. Ignatius as well as the Head Football Coach. I have been a member of the St. Ignatius community as a student and faculty for over 25 years. I have also been a resident of San Francisco and District 4.

As an educator, coach and mentor, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius takes great pride in sharing the neighborhood with the Sunset District residents. It has always been a responsibility of St. Ignatius College Preparatory to not only serve the students and families on campus, but also serve the neighborhood and greater City of San Francisco. This project allows us to do that. To that end, SI has agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood. At least two recreational facilities in the neighborhood have lights 365 days per year, until 10 p.m. While there are also almost one dozen recreational fields, similar to SI's field

with lights on until 10 p.m., St. Ignatius is working with the neighbors to create a shared space that serves both the students and neighbor's needs.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

John Regalia

Mathematics Faculty / Head Football Coach, St. Ignatius College Preparatory  
2001 37th Avenue, San Francisco, CA 94116 | [www.siprep.org](http://www.siprep.org) | (415) 731-7500 x. 453

**From:** [Comte, James](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: Lights at SI Field  
**Date:** Monday, October 19, 2020 7:14:08 AM  
**Attachments:** [St. Ignatius lights.docx](#)

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**Members of the San Francisco Board of Supervisors**  
**San Francisco City Hall**  
**1 Dr. Carlton B. Goodlett Place, Room 244**  
**San Francisco, CA 94102-4689**

Dear Supervisors,

As a parent of a current multi-sport SI student- athlete and **a resident that lives three blocks away**, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

James Comte

October 18, 2020

**Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Dear Supervisors,

As a parent of a current multi-sport SI student- athlete and **a resident that lives three blocks away**, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

James Comte

**From:** [Santino Franco "23](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Ronen, Hillary](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [MandelmanStaff, \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#)  
**Subject:** Re: Lights at SI Field  
**Date:** Monday, October 19, 2020 8:50:39 AM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Honorable Supervisors,

I wholeheartedly support the installation of field lights at Saint Ignatius High School to improve the experience for all of the students athletes, the rest of the student body, and the community at large. As a current student athlete, on the football & baseball teams and resident of San Francisco my entire life I hope you make a positive decision toward enhancement.

Adding these lights would allow for more practice time slots and competition space for both the middle school and high school students giving us the opportunity to experience all the good that comes from competing, interaction with others and learning how to be teammates. I have made so many lifelong friends from being on the field practically my whole life.

The SI field lights will allow more access for use of the field with minimal disruption to the neighbors as we are already practicing and competing on the same field. The proposed lighting would actually generate less light over the neighborhood since the lights will be accurately directed onto the playing field instead of outside the stadium.

Our winter and spring sports teams really rely on a narrow window of time between the end of the school day and sunset to use the field. Without lights, students have to drive across town to use other fields.

When our teams perform well and earn home field advantage during playoffs, we currently have to miss class time in order to get games scheduled during daylight hours; lights would offer flexibility for playoff scheduling. Importantly, lights would also allow for more weekend events that bring our community together and offer us a safe place to visit with each other.

It is my hope that you don't just focus on the athletic advantages of the lights, but also on the ability it gives the school to change the start time of classes to enhance our student wellness, in accordance with CA State law. There is an actual bigger issue that we should not lose sight of.

Please vote YES! to the lights at St. Ignatius Field and thank you for your consideration.

Sincerely,

Santino Franco  
2279 18th Avenue  
San Francisco, CA 94116  
[sfranco23@siprep.org](mailto:sfranco23@siprep.org)



**From:** [Tom Atencio](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Positive Movement For San Francisco Youth Athletics  
**Date:** Monday, October 19, 2020 8:57:14 AM  
**Attachments:** [crest\\_new200.png](#)

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October 19, 2020

Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Lights at St. Ignatius Field File No. F200992 and 200996

Dear Honorable Supervisors:

I am an employee of St. Ignatius High School and heavily involved in the development of youth soccer players in San Francisco. I Coach and Direct San Francisco Elite Academy and Womens Varsity Soccer Coach at St Ignatius. Another lit field in San Francisco will only improve the training and game options in the city. Currently, there are not enough lit fields to support youth sports specifically in the evening when day light is limited. One hundred and fifty additional lit days on a youth athletic field only helps 'free up' public lit athletic fields that may have been rented in past years. San Francisco is a world class city with all the potential to be a world class youth sports city. Unfortunately, lit field options are at a premium and limit training options, hence is a barrier for youth sports development. Please support our mission to help provide positive options for youth athletics and understand the growth of female youth sports is increasing. If necessary, use me as a resource for the pulse of youth athletics as I served on the USClub Soccer National Board for 10 years and have scouted for US Soccer.

I am happy to help,

Tom Atencio  
St. Ignatius Womens Soccer  
[tatencio@siprep.org](mailto:tatencio@siprep.org)





**From:** [Marlene Mares](#)  
**To:** [Mar. Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Support Letter re: LIGHTS at SI Field  
**Date:** Monday, October 19, 2020 9:09:13 AM  
**Attachments:** [Lights at SI Field.pdf](#)

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Good Morning,  
Please see the attached support letter for SI Field.

Thank you so much and have a good day!

Regards,

Marlene Mares  
Office Mgr/Admin Assistant  
UA Local Union 38-Plumbers  
**415.626.2000 (main line) 415.626.2009 (fax)**  
**415.558.3701 (direct line)**  
[mmares@ualocal38.org](mailto:mmares@ualocal38.org)

**UNITED ASSOCIATION OF JOURNEYMEN AND APPRENTICES  
OF THE PLUMBING AND PIPE FITTING INDUSTRY****LOCAL UNION NO. 38****1621 MARKET STREET • SAN FRANCISCO, CA 94103**

October 19, 2020

Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

**RE: Lights at SI Field**

Dear Supervisors,

As Business Manager of Plumbers and Pipefitters Local Union 38, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

LARRY MAZZOLA, JR.  
Bus.Mgr. & Fin-Secty-Treas.

LMJR/mm  
opeiu29/afl-cio

**From:** [Michael Bolcerek](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: Lights at SI Field  
**Date:** Monday, October 19, 2020 9:26:29 AM

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October 18, 2020

**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Dear Supervisor Mar and members of the SF Board of Supervisors,

My son Aaron is a St. Ignatius student and soccer player. Given COVID the ability for him to engage in athletic endeavors and train at a distance puts a premium on enabling space. The availability of lights at SI allows for the athletic department to “space out” players by not restricting time to limited daylight hours. This also releases pressure on city fields so other sports activities are themselves safer. As a parent it is critical that we look for solutions that both enable athletic activity and safety during this pandemic and extended practice time and space through lights at the SI field is important to me as a parent and my son as a student athlete.

I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field and free up resources for those outside of SI to use fields that it may have to alternatively use.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Michael and Julia Bolcerek

.

**From:** [Bryan Blake](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights for St. Ignatius Athletic Field  
**Date:** Monday, October 19, 2020 9:33:16 AM

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October 18, 2020

## **Members of the San Francisco Board of Supervisors**

### **San Francisco City Hall**

**1 Dr. Carlton B. Goodlett Place, Room 244**

**San Francisco, CA 94102-4689**

Dear Supervisors,

Please allow me to briefly introduce myself. I am a native San Franciscan, a St. Ignatius alum and parent, and a former coach with over 30 years working with young people in San Francisco. I attended St. Ignatius in the 1980's, my oldest son graduated in 2019, and my youngest son is just beginning his freshman year. We are an athletic family and we have all learned many life lessons on the athletic field. The addition of lights to the field at SI would only guarantee that future generations will continue to have the opportunity to learn those same lessons.

I'm writing in strong support for approval of lights at St. Ignatius Field in order to create more options for student athletes and also to allow St. Ignatius to implement a later start time in accordance with CA State law.

There are fewer and fewer spaces for students to practice field sports in San Francisco and allowing SI to install these lights will keep students closer to the campus rather than traveling great distances to practice.

As a parent of a current multi-sport SI student- athlete, I find it very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational

facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Bryan Blake

St. Ignatius class of 1989, parent, SF native, resident of District 7

**From:** [Ms. Nicole Harlan](#)  
**To:** [Gustavo Manzanares](#)  
**Cc:** [Mar. Gordon \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Ronen, Hillary](#); [MandelmanStaff, \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Walton, Shamann \(BOS\)](#)  
**Subject:** Re: Letter of Support For Lights At JB Murphy Field  
**Date:** Monday, October 19, 2020 9:36:29 AM

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Thank you!

On Fri, Oct 16, 2020 at 1:03 PM Gustavo Manzanares <[gmanzanares@siprep.org](mailto:gmanzanares@siprep.org)> wrote:  
Please see attached and Thank You!

--

Gustavo Manzanares, *MCM*  
Defensive Coordinator  
Associate Director of Athletics  
St. Ignatius College Preparatory  
[2001 37th Avenue](#)  
[San Francisco, CA 94116](#)  
[www.siprep.org](http://www.siprep.org)  
Go 'Cats!

**From:** [Sloan Smith](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** lights at St. Ignatius field  
**Date:** Monday, October 19, 2020 10:17:29 AM

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**Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689  
Re: Lights at SI Field**

My son is a student-athlete at St. Ignatius. It is of paramount importance in the lives of young people at SI not only to be able to participate in athletics but to maximize the experience. It helps build school spirit, comradery, and is essential for the mental and physical health of the students---something that is especially crucial during these times.

Having lights installed at SI's field would allow more student-athletes to practice, play, and enrich their SI experience.

There are at least two recreational facilities in the neighborhood which have lights 365 days per year until 10 p.m. There are other similar recreational fields in the area with lights on until 10 p.m.

SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off at 8:30PM.

SI has had a good relationship with its neighbors and has been a positive for the community for a long time. It's likely that this relationship will continue and that SI will work through any issues that may arise as a result of the installation of the lights, as seen by SI's willingness to compromise.

Your final decision on this appeal of the SF Planning Commission's approval will benefit students and the nearby community.

**In this time of divisiveness and pessimism in other parts of society, let's try compromise, mutual trust, and optimism that this endeavor will work for all parties.**

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the students and the community.

Sloan Smith



**From:** [Artie D](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St. Ignatius Field  
**Date:** Monday, October 19, 2020 10:44:59 AM

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Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Lights at St. Ignatius Field

Dear Supervisors :

My name is Arthur DelNegro. I am the parent of two St. Ignatius College Prep athletic girls. This is the 3rd of 6 years I will have daughters at SI. They are both multi-sport athletes and have both become strong young women through athletics. My older daughter just made a verbal commitment to Colgate University to play Division 1 Lacrosse. This is the type of opportunity that sports at Saint Ignatius provides for children

I am AGAIN writing in strong support for approval of lights at St. Ignatius Field in order to create more options for student athletes and also to allow St. Ignatius to implement a later start time in accordance with CA State law. My daughters have already lost their Spring and Fall sports seasons due to COVID-19. We understand why three seasons will be compressed into two in the Winter and Spring of 2021 but with this change, there is a challenge due to limited field space and daylight.

It is my understanding that Saint Ignatius has made numerous accommodations with regard to their use of lights and please let's remember, we are just talking about lights! Every city is filled with lights of all kinds. We are not asking to build a new field. We are simply trying to maximize use of the limited field space available to help children be able to be active, something that is widely agreed upon as a positive thing for society.

Even in a normal year, there are fewer and fewer spaces for students to practice field sports in San Francisco and allowing SI to install these lights will keep students closer to the campus rather than traveling great distances to practice.

St. Ignatius College Preparatory has been an excellent center of learning not just to

take tests and excel academically but to be in service to others. Many of those lessons are learned through the shared experience on the sports field. Even the students who participate as spectators gain a strong feeling of community by supporting their friends and fellow classmates.

The San Francisco Planning Commission voted 6 to 1 in favor of this approval in July and the process has been underway for over seven years. Please consider the students who will be impacted by this addition to our field sports program and the impacts it will have on the positive development of young lives.

Please vote YES! to the lights at St. Ignatius Field and thank you for your consideration.

Sincerely,

Arthur DelNegro  
[arthur.delnegro3@gmail.com](mailto:arthur.delnegro3@gmail.com)

**From:** [Annie Moriarty](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Monday, October 19, 2020 10:52:00 AM

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Dear Supervisors:

I am a resident of San Francisco in the Sunset District. I grew up in the Sunset and currently work at St. Ignatius College Prep ("SI"). I have three grammar school age children and hope that they will attend SI one day.

***I'm writing to convey my strong support for the approval of the lighting project at SI's field.*** Being a parent during these times has reminded me the importance of providing opportunities for our kids to participate in healthy and safe activities. We certainly miss "normal" sporting events; not being able to participate in them right now (either as an athlete or a spectator) reminds us not to take it for granted.

Building these lights will allow busy student athletes more use of the field that is right on campus, giving them back precious time previously spent traveling to off-campus practice locations. The lights will also allow classmates to attend on campus games, giving them a chance to support their friends, build community and make memories. The lights will only be in use to facilitate evening games and practices. That will be similar to existing facilities such as South Sunset Playground on 40th Ave. and Vicente as well as Beach Chalet Soccer fields in the west end of Golden Gate Park. SI has committed to a robust mitigation plan to minimize any potential disruption to the neighborhood.

Our kids have been making sacrifices during this pandemic – losing out on going to school, seeing their friends and participating in extra-curriculars. Please approve the SI lights projects for them. It will enhance the lives of countless youth and neighborhood families and make many kids very happy.

Sincerely,  
Annie Reilly  
2127 25th Ave.

**From:** [Nick Calabrese](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Monday, October 19, 2020 11:07:44 AM

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October 20, 2020

**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Supervisor:

My name is Nicholas Calabrese and I am a parent, an educator, a therapist and a resident of the Sunset District for nearly 20 years. I have the pleasure of working at St. Ignatius and supporting and educating students there on all matters of wellness and mental health.

I'm writing in strong support for approval of lights at St. Ignatius Field in order to create more options for student athletes for practice. With fewer spaces in San Francisco for students to practice their sports, students from S.I. are having to travel further and further from campus to practice with their teams. Allowing S.I. to build these lights would lessen travel time for students and also allow St. Ignatius to implement a later start time in accordance with California State law, both of which would greatly benefit the well-being of students and families.

St. Ignatius College Preparatory is focused on developing the whole student not just academically, but also physically, mentally, and socially. It is well known that being a part of a team helps develop many important skills and characteristics, and athletics within a school offers students a powerful sense of community with their classmates. Offering the students at S.I. more accessibility to practice with their team and being part of healthy competition will be a wonderful and healthy addition to their high school experience.

While I understand field lights can be a concern for some residents, I also recognize St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Nicholas M. Calabrese  
2235 27th Avenue, SF, CA 94116  
[nickcalabrese@gmail.com](mailto:nickcalabrese@gmail.com)

**From:** [Doug Couden](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Monday, October 19, 2020 12:06:45 PM

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October 19, 2020

**Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Supervisors,

My name is Doug Couden, my wife Holly and are longtime San Francisco residents, small business owners, and, most importantly proud parents of two teenage girls. We are strong supporters of St. Ignatius, the Sunset District, and San Francisco at large.

It is not easy raising active families in San Francisco, and that was before the pandemic and future California State Laws. Quite simply, there are fewer and fewer places for students and athletes to practice and be outdoors. I can tell you without hesitation that more outdoor time for children of all ages in San Francisco is badly needed. Lights and the field access would go a long way toward helping the mental and physical state of these children and young adults, many of which are future leaders of the San Francisco and the Sunset community.

I strongly encourage the board to OPPOSE this appeal. The hi-tech lights being considered are low bleed lights that create more options for students and athletes while allowing SI to implement a later start time in accordance with California State Law. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood. Please vote one for the City's students, athletes and active families. Please vote to OPPOSE the APPEALS and YES to SI's Field lights.

Thank you for very much for your time and consideration.

Sincerely,

Doug Couden

415-279-0082

**From:** [Graham Button](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St. Ignatius Field  
**Date:** Monday, October 19, 2020 12:33:11 PM

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October 19, 2020

Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Lights at SI Field

Dear Supervisors,

I am a resident of the Outer Sunset and have two student-athlete daughters who attend St. Ignatius.

As I strongly support the participation of students in athletics and activities that promote communal bonding and benefit businesses and organizations in the community, I believe that it would be beneficial to many for St. Ignatius to install field lights.

Of course, SI students and athletes would benefit. But so would neighborhood restaurants and other businesses. It would also provide a recreational outlet for people in the neighborhood, bringing people together to watch athletic contests free of charge.

In communities across America, high school athletics under the lights is a cherished pastime that transcends socio-economic, religious and ethnic differences. Now more than ever, we need such activities in our own community.

What's more, the Board of Supervisors should not give undue consideration to NIMBY attitudes that don't take into account the greater good. NIMBY thinking is reactionary, divisive and gives rise to exclusionary practices antithetical to vital goals such as expanding affordable housing.

So, I humbly entreat you and your fellow Supervisors to think of the SI field lighting proposal in terms of the benefits it would bring not only to SI families but also the broader community.

Also, please keep in mind that 1) SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other illuminated fields nearby for almost 90% of the approved usage, and 2) SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Thank you for your consideration and all the efforts made in evaluating this appeal of the SF Planning Commission's approval of a project that will enhance the lives of countless youth and local families in The City and neighborhood.

Sincerely,



Graham Button  
1890 22nd Ave.  
San Francisco, CA 94122  
(415) 407-6396

**From:** [Sophie Branham '21](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Monday, October 19, 2020 2:06:27 PM

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Dear Supervisor Gordon Mar and Members of the San Francisco Board of Supervisors,

My name is Sophie Branham and I am a senior at St. Ignatius College Prep. I am also a soccer player with both St. Ignatius and the San Francisco Elite Academy.

I have had such an amazing experience so far as a student-athlete, so I strongly support the addition of lights on SI's field. I believe that it will be very beneficial to athletes, fans, and the whole community alike. The SI field lights will allow for more flexibility and benefit many different groups of athletes. There will be minimal disruption to the neighbors as students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights every day of the year until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood. I think this really shows the great positive effects that lights on the field will have on the SI community as SI has been very adamant about finding ways to compromise with residents to ensure minimal disruption.

Your final decision on this appeal of the SF Planning Commission's approval will benefit the lives of countless youth and local families in San Francisco and the neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for students and the wider community.

Sincerely,  
Sophie Branham '21  
345A Infantry Terrace  
San Francisco, CA 94129

**From:** [Brooke Bianco](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Monday, October 19, 2020 2:57:03 PM

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October 19, 2020

**Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Supervisors,

I am the mother of 3 boys, ages 12, 14, 17 - two of them attend St. Ignatius and are in their Junior and Freshman years. Their father and grandfather both graduated from St. Ignatius. My husband and I are long time residents of San Francisco. I am a PE Teacher for grades K-8th at St Thomas the Apostle school in San Francisco. I was a volunteer board member for the San Francisco Youth Baseball League (SFYBL) for 11 years.

My sons are student-athletes and are very much looking forward to the reopening of high school sports. The recent additions of the strength and conditioning workouts on the SI field have been hugely beneficial for their mental and physical health. However, with winter coming and daylight savings on Nov 1st, darkness will considerably limit the possible times available for the kids to use the field for exercise. Having lights at the SI field would allow the students to continue to participate in these healthy activities during the winter months as well. With access to indoor facilities limited at this time due to COVID restrictions, it is so important to allow and extend the use of outdoor areas for physical fitness activities. The kids so very much need these outdoor opportunities in their lives right now to be active and social in a safe environment like the SI campus field.

St. Ignatius would not be the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives

of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Brooke Bianco

**From:** [bradley smith](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St. Ignatius Field  
**Date:** Monday, October 19, 2020 3:00:25 PM

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October 19, 2020

**Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Supervisors,

I have lived in San Francisco for over twenty years. My youngest son, Marco, attends St. Ignatius and is a proud member of the school's soccer team. I strongly believe that it is very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. As a winter sport, it is extremely difficult to schedule practice time and play full games given how short days are. As more and more club teams exist, demand for lighted fields has grown astronomically. We are very fortunate to have a perfect field space at St. Ignatius to install lights. Not only will this benefit our students, but it will reduce demand on other lighted fields that are in extremely high demand. If we want San Francisco to be a place where families can raise their children, we need to provide opportunities for kids to learn to be student athletes. Unfortunately, there remains a dearth of field space available. The St. Ignatius field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. St. Ignatius agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand St. Ignatius

has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Brad Smith

Sent from my iPad

**From:** [Barbara Manzanares](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St Ignatius Field  
**Date:** Monday, October 19, 2020 5:00:23 PM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

I am writing today to ask you to please support the St. Ignatius lights project.

My three sons are graduates from and were student-athletes at St. Ignatius College Prep High School. I strongly believe that it is very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage and also agreed to turn them off earlier than the other fields. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Best,

Barbara Manzanares





**From:** [Michele Trufelli](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St. Ignatius Field  
**Date:** Monday, October 19, 2020 6:09:27 PM

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October 19, 2020

Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Lights at SI Field

Dear Supervisors,

I have lived in San Francisco for over twenty years. My youngest son, Marco, attends St. Ignatius and is a proud member of the school's soccer team. I strongly believe that it is very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. As a winter sport, it is extremely difficult to schedule practice time and play full games given how short days are. As more and more club teams exist, demand for lighted fields has grown astronomically. We are very fortunate to have a perfect field space at St. Ignatius to install lights. Not only will this benefit our students, but it will reduce demand on other lighted fields that are in extremely high demand. If we want San Francisco to be a place where families can raise their children, we need to provide opportunities for kids to learn to be student athletes. Unfortunately, there remains a dearth of field space available. The St. Ignatius field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. St. Ignatius agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand St. Ignatius has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will achieve for the kids and community.

Sincerely,

Michele Trufelli  
440 El Camino Del Mar  
San Francisco, CA 94121



**From:** [Jonathan Manaoat](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at Saint Ignatius Field  
**Date:** Monday, October 19, 2020 7:41:47 PM

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Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Lights at SI Field

I am a long-time resident of San Francisco—having graduated from St. Ignatius College Preparatory (SI), the University of San Francisco, and the University of California, San Francisco School of Medicine. My medical practice is also located in San Francisco.

As a life-long student, I know how important academics are, but also how important physical activity is in maintaining a balanced life. Having played team sports in high school and college, I know that the camaraderie that comes from working together towards a goal confers valuable skills that can be used in our society. Teamwork is especially important right now, when divisiveness threatens the cohesiveness of our communities. As a physician who treats children and adolescents, I know first-hand how important the skills are that are gleaned through sports for young people. Lastly, there is an obesity epidemic among young people, and the lights would encourage teenagers to be physically fit.

I firmly believe it is imperative for students to relate through athletics and firmly support any measures stimulating such opportunities. Thus, many young people will benefit from SI installing field lights. Illuminating the field will afford more flexibility and will benefit a multitude of athletes. I understand the concern about disruptions to the neighborhood; however, the students are already practicing and competing on the same field. Moreover, St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights year-round, until 10 p.m. There are also almost a dozen recreational fields, akin to SI's field with lights on until 10 p.m. Saint Ignatius compromised with the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (at 8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in the neighborhood and throughout The City. Thank you for your efforts thus far in this very public process. I implore you to support the St. Ignatius lights project and all the greater good it will imbue for the teenagers and neighborhood and The City.

Sincerely,

**Jonathan Manaoat, M.D.**

Diplomate, American Board of Psychiatry and Neurology in the specialty of General Psychiatry,

Diplomate, American Board of Psychiatry and Neurology in the specialty of Child and Adolescent Psychiatry,

Diplomate, American Board of Psychiatry and Neurology in the subspecialty of Forensic Psychiatry

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**From:** [Noelle Williamson](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Peskin, Aaron \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [catherine.stefani@sfgov.or](#); [Preston, Dean \(BOS\)](#); [Ronen, Hillary](#); [mandelmanstaff@sfgov.or](#); [Haney, Matt \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Walton, Shamann \(BOS\)](#)  
**Subject:** Lights at SI Field proposal  
**Date:** Monday, October 19, 2020 8:58:34 PM

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October 19, 2020

**Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Supervisors,

I am the mother of 2 graduates of St. Ignatius College Prep ("SI") and 1 daughter who is currently a junior on the varsity soccer team. My kids are 4th generation SI attendees and I am a resident of San Francisco.

Following in their father's, grand-father's and great-grandfather's footsteps, all 3 of my kids were (and are) student-athletes as was I. Athletics is a great outlet for kids and teaches them so much about teamwork, competition, working hard, victories and disappointments. There are so many different athletic teams at SI and getting access to a field is always a challenge. Allowing the installation of the lights to move forward on the SI field will help so many kids and their families have a safe place that is close to the school to play and practice. This current pandemic has made it even more important for our youth to have an outlet and a place to safely run around for their mental health.

My understanding is that there are other recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. In addition, there are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will help so

many kids and local families in SF and the neighborhood.

Thank you for your efforts thus far in this very public process. Thank you for your thoughtful consideration of this important initiative for SI and it would be great if you could support the SI lights project and all the overall good it will produce for the kids and community.

I wish you all the best during this crazy time and hope that you are all safe and healthy.

Kind Regards,

Noelle L'Heureux

**From:** [Maureen O'Riordan Lundy](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: Lights at SI Field  
**Date:** Monday, October 19, 2020 9:02:25 PM

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October 19, 2020

**Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

Dear Supervisors,

My family lives within a couple of blocks of St. Ignatius and we strongly support the installation of field lights as requested. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Maureen and Seamus Lundy

2174 33rd Avenue, San Francisco 94116





**From:** [Bella Turok](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** SI Lights  
**Date:** Monday, October 19, 2020 9:05:21 PM

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October 19, 2020

Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Dear Honorable Supervisors,

My name is Bella Turok and I am a student at St. Ignatius and play soccer for San Francisco Elite Academy. I was born and raised in San Francisco and have lived in the Sunset District for the past eight years.

I'm writing in strong support for approval of lights at St. Ignatius Field in order to create more options for student athletes and also to allow St. Ignatius to implement a later start time in accordance with CA State law.

There are fewer and fewer spaces for students to practice field sports in San Francisco and allowing SI to install these lights will keep students closer to the campus rather than traveling great distances to practice.

St. Ignatius College Preparatory has been an excellent center of learning not just to take tests and excel academically but to be in service to others. Many of those lessons are learned through the shared experience on the sports field. Even the students who participate as spectators gain a strong feeling of community by supporting their friends and fellow classmates.

The San Francisco Planning Commission voted 6 to 1 in favor of this approval in July and the process has been underway for over seven years. Please consider the students who will be impacted by this addition to our field sports program and the impacts it will have on the positive development of young lives.

Please vote YES! to the lights at St. Ignatius Field and thank you for your consideration.

Sincerely,

Bella Turok

1831 Moraga Street  
San Francisco, California 94122

**From:** [Hugh Donohoe](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** St. Ignatius - Planning Commission Lighting Project Approval Appeal  
**Date:** Monday, October 19, 2020 10:42:10 PM

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October 19, 2020,  
Supervisor Gordon Mar  
San Francisco Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

***VIA EMAIL***

Dear Supervisor Mar and Honorable Members of the  
San Francisco Board of Supervisors:

I am a seven-decade resident and native son of the Sunset. I previously submitted written statements of support for St. Ignatius College Preparatory on this issue. Thank you for the opportunity to address you at the earlier hearing.

I again join with my Sunset District neighbors, friends and supporters of Saint Ignatius for upholding the Planning Commission's approval of the installation and responsible use of night illumination at J.B. Murphy Field at the St. Ignatius College Preparatory campus. These lights are engineered to enhance the peace and ambiance of the nearby residential neighborhood. The planned lights will create more options for citywide private and public school student athletes and to allow St. Ignatius to schedule a later school start time.

The project will enhance a Sunset community architectural and educational treasure. The proposed lighting will add tasteful security and safety features that will benefit the student body, staff, visitors and neighbors and reduce the need for law enforcement resources in the neighborhood on event evenings. SI stipulated at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the city fields nearby for most of the approved usage times. SI has committed to a meaningful mitigation plan to minimize disruption to the neighborhood. Thank you for your courtesy thus far in this public process.

Please vote NO on the appeal – and affirm the decision of the Planning Commission to allow the installation and responsible use of lights at St. Ignatius.

Very truly yours,  
Hugh A. Donohoe

1354 26th Avenue  
San Francisco, CA 94122-1527  
[hugh.a.donohoe@gmail.com](mailto:hugh.a.donohoe@gmail.com)

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Any unauthorized use or disclosure of this communication is prohibited.  
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**From:** [Janna Bales](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** RE: Lights at SI Field  
**Date:** Monday, October 19, 2020 10:43:31 PM

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October 19, 2020

**Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Supervisors,

I have been a resident of San Francisco since 1995, and my son and daughter go to St. Ignatius College Prep.

Both of my children are student-athletes. I deeply believe that it is important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Janna Bales

**From:** [Michael Sweeney](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at St Ignatius Field  
**Date:** Monday, October 19, 2020 11:06:28 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I respectfully ask for your support for lights for the field at St Ignatius Prep in the Sunset District.

I am a native and current resident of the Sunset District. I live on 32nd Avenue a few blocks up the hill from the school's 37th Avenue location.

I am a practicing attorney in San Francisco.

As a graduate of St Ignatius, Class of 1988, as well as St Anne's elementary school in the Sunset, the University of California at Berkeley and the University of California - Hastings College of the Law, I am 100% the product of local schools.

I personally know the tremendous importance of recreational opportunities for young people growing up in a dense, urban environment like San Francisco. Let's face it. San Francisco is not the most hospitable city for young people. It has the lowest percentage of children among the Bay Area counties and one of the lowest percentages among all U.S. cities. We can do better, and we must do better in terms of offering young people opportunities for recreation. Having lights at St Ignatius field will allow students additional opportunities to practice, and will allow the student body to come together for games in the early evenings.

As a graduate of St Ignatius, I know what a good partner the school has been for the larger San Francisco community for a century and a half. The school has produced leaders in all fields, including a number of mayors and supervisors. It has provided and continues to provide educational opportunities for students of all backgrounds and socioeconomic levels.

St Ignatius' sports facilities have historically been a community resource. Although S.I. is a private school, it has always considered itself a community partner and good neighbor. Just last year, I heard Judge Charles Breyer, a Lowell High graduate and brother of Supreme Court Justice Stephen Breyer, recall the period in San Francisco in the 1950s when Lowell was located on Masonic Street and St Ignatius was on nearby Stanyan Street. Judge Breyer fondly reminisced about St Ignatius allowing Lowell's soccer teams to hold its practices on S.I.'s fields. . More recently, I can recall the school hosting Special Olympics events in its Sunset District sports facilities when I was a student there in the 1980s. This attitude of being a good community partner even extends beyond sports. I can remember being on the debate team at St Ignatius in the 1980s when debaters from Lowell and other public schools would ride free of charge on S.I.'s buses to debate tournaments in the East Bay or the North Bay.

And as the uncle of a 13-year-old San Franciscan runs track and has practiced at St Ignatius, I am also aware of the large extent to which St Ignatius makes its sport facilities available to K-8 students from the neighborhood for various tournaments and practices. Allowing lights and evening sporting events will only expand such opportunities.

Sincerely,

Michael Sweeney  
1527 32nd Avenue  
San Francisco





**From:** [polly](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Board of Supervisors, \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#)  
**Subject:** lights at SI  
**Date:** Tuesday, October 20, 2020 6:32:42 AM

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**October 20, 2020**

**Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Supervisors,

I have three boys, one is currently a student athlete at St. Ignatius and two have graduated. I am also a resident of San Francisco.

All three of my boys are athletes and our family strongly supports any actions that will help promote those opportunities. My older two, continue you compete in sports at the D1 level. Athletics has been a major part of their lives since they were young. Been part of a team has created learning experiences that will help them throughout their lives. It has created bonds with friends that will last a lifetime. Bringing lights to SI will be beneficial to many in the SI community. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility in the area with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the San Francisco Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood. Lights at SI will also keep the kids on campus instead of driving to and from the school to go to other fields for practice.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

Polly St. Geme

**From:** [maria.rivieccio](#)  
**To:** [Mar. Gordon \(BOS\)](#)  
**Cc:** [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: Lights on Saint Ignatius Field  
**Date:** Tuesday, October 20, 2020 6:52:13 AM

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Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

**Re: Lights at SI Field**

Honorable Supervisors,

I **100% support** the installation of field lights at Saint Ignatius High School to improve the experience of the student athletes, the rest of the student body, and the community at large. As a resident of San Francisco for the past 50 years and a grandparent of a current SI athlete, I have seen the value of providing opportunities for young people to participate in extracurricular activities.

San Francisco is short on available field space for practices and competitions, adding these lights would allow for more practice time slots and competition space for both middle school and high school students giving them the opportunity to experience all the good that comes from competing, interaction with others and learning how to be teammates. The SI field lights will allow more access for these activities with minimal disruption to the neighbors as the students are already practicing and competing on the same field. As I understand it, the proposed lighting would actually generate less light over the neighborhood as the lights will be more accurately directed onto the playing field instead.

Field lights are a necessity throughout the city, not just at the SI field but they should be installed at all the fields throughout the city. Without lights, there are many safety concerns, the most important being keeping our children safe! Don't we want students closer to their campus rather than traveling great distances to practice across town? I myself have had to pick up my grandson and drive him to Pacifica for practices. He's also had to miss school time for games that had to be scheduled during daylight hours. Adding the lights would bring about a safe place for not only the students, but the neighborhood as a whole.

Yes, there are athletic advantages of the lights, however these lights would also give the school the ability to change the start time of classes to enhance student wellness, in accordance with CA State law. There is an actual bigger issue that YOU should not lose sight of.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Please vote **YES!** to the lights at St. Ignatius Field and thank you for your consideration.

Sincerely,

Maria Rivieccio  
737 Silliman St.  
San Francisco, CA 94134  
[mariarivieccio@sbcglobal.net](mailto:mariarivieccio@sbcglobal.net)

**From:** [Winther, Christian](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#); [Yee, Norman \(BOS\)](#)  
**Subject:** Lights at St. Ignatius Field  
**Date:** Tuesday, October 20, 2020 9:07:51 AM

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October 20, 2020

Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Re: Lights at SI Field

Dear Supervisors,

My name is Christian Winther and I have lived in San Francisco for over 20 years. My wife Andrea and I have three children, all of whom were born in San Francisco and have attended St. Gabriel School in District 4. We are parishioners at St. Gabriel and live on 10<sup>th</sup> Avenue. My son Christian is 14 years old and just started his freshman year at St. Ignatius. Christian is playing football at St. Ignatius this year and is looking forward to the beginning of football season.

I strongly believe that it is very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The St. Ignatius field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in the city and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights

project and all the overall good it will produce for the kids and community.

Sincerely,

Christian Winther

**Christian M. Winther**

Managing Director  
M&A Transaction Services  
Deloitte Tax LLP

Tel: +1 415 783 4033  
Fax: +1 415 783 9850  
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555 Mission Street  
San Francisco, CA 94105



**\*\*\*\*\*Any tax advice included in this communication may not contain a full description of all relevant facts or a complete analysis of all relevant tax issues or authorities. This communication is solely for the intended recipient's benefit and may not be relied upon by any other person or entity. \*\*\*\*\***

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**v.T.1**

**From:** [Molly McFadden](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: Lights at SI Field  
**Date:** Tuesday, October 20, 2020 9:41:31 AM

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President Norman Yee  
and Members of the San Francisco Board of Supervisors  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Dear Honorable Supervisors,

My name is Molly McFadden, and I'm an Alumna of St. Ignatius College Preparatory, as well as the Alumni Class Representative for the Class of 2014. I'm also a resident of the Sunset District and have been my entire life of 24 years.

I'm writing to you again to urge you to vote in opposition to the appeal of the light project at St. Ignatius Field and in approval of the light project in order to create more options for students at St. Ignatius.

As you heard in the public comment section of your previous meeting, myself and many other alumni would have benefitted from the lights in so many ways, had they been in place during our time at St. Ignatius.

During my time at St. Ignatius, I had the opportunity to learn in a supportive environment while also participating in a wide array of extracurricular activities. These activities not only enriched my life as a high school student, but taught me many lessons I will not soon forget.

The most important lesson I learned was to 'give and not count the cost'. This phrase from the prayer of St. Ignatius is recited aloud before every game a St. Ignatius team participates in and is a phrase St. Ignatius students strive to live by each day.

As a team manager for the SI football team for 4 years, I saw this lesson in action everyday.

Our students supported the athletes by attending games and cheering them on, win or lose. Our athletes supported each other on the field by rejoicing in their triumphs and encouraging them after mistakes and losses. Our teachers and coaches selflessly gave of their personal time on the weekends to show their support for the students. Never once did I witness a student, athlete, or staff member 'count the cost' for their support, time, or words of encouragement. Their selflessness is palpable and present in every facet of their life at St. Ignatius.

Your decision to oppose the appeal and approve the project for SI lights will give thousands more students at St. Ignatius the opportunity to learn how to 'give and not count the cost'. St. Ignatius students are respectful, hardworking, generous members of the San Francisco community and your approval will grant them the opportunity to create more shared experiences on the field and help them grow to be more supportive and service-oriented young adults. The St. Ignatius students will forever be grateful for your decision to approve this project and will graciously welcome you to the school to see first-hand the improvements you had a part in making at St. Ignatius.

Please vote in opposition to the appeal and vote to approve the project of lights at St. Ignatius Field and thank you for your consideration.

Sincerely,

Molly McFadden  
2655 22nd Avenue  
San Francisco, CA 94116

[mmcfadden9614@gmail.com](mailto:mmcfadden9614@gmail.com)



**From:** [John McKeon](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Lights at SI Field  
**Date:** Tuesday, October 20, 2020 10:06:46 AM

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October 20, 2020

**Supervisor Gordon Mar and  
Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Re: Lights at SI Field**

Dear Supervisors,

I am a graduate of St. Ignatius College Prep, and my two children are also graduates. I am a resident of San Francisco.

I strongly believe that it is very important for students to participate in athletics and strongly support any actions that will help promote those opportunities. I believe that it would be beneficial to many for SI to install field lights. The SI field lights will allow more flexibility and benefit many different groups of athletes with minimal disruption to the neighbors as the students are already practicing and competing on the same field.

St. Ignatius is not the only facility with field lights. There are at least two recreational facilities in the neighborhood which have lights 365 days per year, until 10 p.m. There are also almost one dozen recreational fields, similar to SI's field with lights on until 10 p.m. SI agreed to a significant compromise at the SF Planning Commission to reduce light usage to 150 nights per year and also agreed to turn them off earlier (8:30 p.m.) than the other fields nearby for almost 90% of the approved usage. I also understand SI has committed to a more robust mitigation plan to minimize disruption to the neighborhood.

Your final decision on this appeal of the SF Planning Commission's approval will enhance the lives of countless youth and local families in The City and neighborhood.

Thank you for your efforts thus far in this very public process. Please support the St. Ignatius lights project and all the overall good it will produce for the kids and community.

Sincerely,

John McKeon, Dana McKeon, Julia McKeon and Jack McKeon

**From:** [Matt Niehaus](#)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [Haney, Matt \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Peskin, Aaron \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Ronen, Hillary](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Re: Lights at SI Field  
**Date:** Tuesday, October 20, 2020 10:58:32 AM

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**Supervisor Gordon Mar  
and Members of the San Francisco Board of Supervisors  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689**

**Dear Honorable Supervisors,**

As a parent of four kids born and raised in San Francisco, two of whom attended SI, I am a strong supporter of lights at SI's JB Murphy Field. While education is the highest priority for our kids, athletics is a close second due to the many benefits they provide. I've seen first hand the self-confidence and humility sports instill in my children, plus the leadership skills critical to their long-term development. It has even helped them gain admission to college as student-athletes. In addition to my parenting responsibilities, I have been a San Francisco youth coach and volunteer for the past 25 years. During that time, field space has always been a huge challenge, limiting opportunities for youth development. Lights at JB Murphy will make a huge difference for thousands of current and future students--many from disadvantaged backgrounds--helping them mature into successful young adults.

I appreciate the concerns of the opponents of the project, particularly the neighbors, and have been impressed with the many concessions the school has made to reduce neighborhood impact. That said, anyone living next to a large high school knows what they are getting into. If you want total peace and quiet, living near a high school doesn't make sense.

As a parent, coach, volunteer, and President of the SI Father's Club (representing 1500 dads), I respectfully ask for your support of the St. Ignatius lights project.

Sincerely,

Matt Niehaus

**From:** [mykonosteve@aol.com](mailto:mykonosteve@aol.com)  
**To:** [Mar, Gordon \(BOS\)](#)  
**Cc:** [Yee, Norman \(BOS\)](#); [MandelmanStaff, \[BOS\]](#); [Board of Supervisors, \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Ronen, Hillary](#)  
**Subject:** Lights at SI Field  
**Date:** Tuesday, October 20, 2020 11:46:26 AM

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Supervisors:

As a graduate of St. Ignatius High School and a resident of San Francisco, I encourage you to agree having lights at the SF field. Most other fields in the City have lights enabling sports activities to continue into the early evening.

Having lights will give overwhelming benefits to the student-athletes at the school.

Sincerely,

Steve Calegari

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From: [Board of Supervisors - SINA](#)  
To: [Sina](#)  
Subject: [File: 10-20-20 Hearing Agenda Items 1-9 Proposed Additional Use Conditions from SINA](#)  
Date: [Tuesday, October 20, 2020 3:27:00 PM](#)  
Attachments: [Proposed Additional Use Conditions for 2020-10-20.pdf](#)  
[SinaMail.com](#)

From: SFSummetNeighbors@hotmail.com <[sfsunmetneighbors@hotmail.com](mailto:sfsunmetneighbors@hotmail.com)>

Sent: Tuesday, October 20, 2020 11:06 AM

To: Stefani, Catherine (BOS) <[catherine.stefani@sf.gov.org](mailto:catherine.stefani@sf.gov.org)>; Preston, Dean (BOS) <[dean.preston@sf.gov.org](mailto:dean.preston@sf.gov.org)>; BOS-Supervisors <[bos-supervisors@sf.gov.org](mailto:bos-supervisors@sf.gov.org)>; Haney, Matt (BOS) <[matt.haney@sf.gov.org](mailto:matt.haney@sf.gov.org)>; MandelmanStaff, [BOS] <[mandelmanstaff@sf.gov.org](mailto:mandelmanstaff@sf.gov.org)>; Walton, Shamann (BOS) <[shamann.walton@sf.gov.org](mailto:shamann.walton@sf.gov.org)>; Safa, Ahsha (BOS) <[ahsha.safa@sf.gov.org](mailto:ahsha.safa@sf.gov.org)>; Peskin, Aaron (BOS) <[aaron.peskin@sf.gov.org](mailto:aaron.peskin@sf.gov.org)>; Rorem, Hillary <[hillary.rorem@sf.gov.org](mailto:hillary.rorem@sf.gov.org)>  
Subject: 10-20-20 Hearing Agenda Items 1-9 Proposed Additional Use Conditions from SINA

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Dear Honorable Board of Supervisors

From: SFSummetNeighbors@hotmail.com <[sfsunmetneighbors@hotmail.com](mailto:sfsunmetneighbors@hotmail.com)>

Sent: Tuesday, October 20, 2020 10:54 AM

To: Mar, Gordon (BOS) <[gordon.mar@sf.gov.org](mailto:gordon.mar@sf.gov.org)>; Quan, Daisy (BOS) <[daisy.quan@sf.gov.org](mailto:daisy.quan@sf.gov.org)>; Marstaff [BOS] <[marstaff@sf.gov.org](mailto:marstaff@sf.gov.org)>

Subject: Proposed Additional Use Conditions from SINA 10-20-20

Dear Supervisor Mar and staff:

Once again, we thank you for your time in trying to achieve a consensus between our Neighborhood Association and Saint Ignatius regarding their proposed Stadium Light project.

The SINA continues to emphasize that we hope you and the Board of Supervisors will uphold our CUA appeal in tomorrow's hearing.

The CUA was approved by SF Planning and the Commissioners based on SI claims of shifting existing use of their playing field from day into night time use with lights. SI has since stated that they need to add new sports activities onto the field use due to loss of other field availabilities.

This means the CUA was based on inaccuracies.

SI and SF Planning need to do further work and issue a proper CUA based on expanded use.

This also raises the question of whether the CCA Class 1 categorical exemption is still valid, given SF's admission that use will be expanded.

The use of lights at S.I. is not an apples-to-apples comparison to other lighted fields in S.F. because S.I. is a high-school with full-time, concurrent school-wide activities happening at the same times as the sports-related uses and additional impacts not seen at the other fields. We continue to emphasize that the S.I. field is NOT a publicly-accessible field.

Again, we reference Planning Code Section 303 regarding Conditional Use Permit.

To us living in the neighborhood, this project is not necessary, not desirable, and not compatible with our residential use.

Our Proposed Additional Usage Conditions are attached:

We are requesting no Sunday field use - neither school nor affiliate usage. SF's recently submitted Mock Field Lights calendar does not show a any planned Sunday use. A Catholic school should not be encouraging use on Sundays and the neighborhood has a right to at least one peaceful day a week.

No Saturday night use of field or lights. In the event of cancelled Friday night games, SI can reschedule those games to Saturday daytime.

Until now, all of their large football games have been on Saturday days. The only reason to have Saturday night games is to use the lights.

No more than five (5) Friday night events with lights turned off no later than 10 pm

We continue to maintain that 30 foot candles is the standard for Class III facilities with competition play with up to 2,000 spectators, based on the IES Excerpt RP-6-15. We can compromise by increasing the lighting level to 40 foot candles as an exemption for Lacrosse, with the condition that the lights will be dimmed back down to 30 foot candles dimmed by 8 pm and off by 8:30.

SINA wants ensure that SI does indeed investigate and install a light monitoring system with a reporting function. This will be used to verify compliance with the CUA conditions and determine any penalty reductions in use. Otherwise there is no way to enforce the CUA conditions other than expecting neighbors to keep tabs on each and every practice, game and duration of lighting and PA system use forever. Neighbors would be doing the job that SF Planning must do to enforce their own CUA approvals.

We propose an alternative (shorter time period) staggered use plan

20/21 School Year (Current Year) 40 nights use  
21/22 School Year 75 nights of use  
22/23 School Year 100 (75+25) nights of use  
24/25 School Year 125 (100+25) nights of use  
26/27 School Year 150 Capped  
Penalty clause remains unchanged: each infraction equals loss of 2 nights the following school year.

Please consider the needs of SINA, the authentic community, based in the physical vicinity of these huge proposed structures. Please assure that the intent of the Planning Code is achieved and protect the livability of our residential neighborhood.



Stanley & Valerie Chum  
Vivian Wang  
Vicki Tamada  
Tony & Deborah Brown  
Kristina Solari  
Timothy & Rachel Hong  
Linda Deluca  
Yanika & Adelle Kearns  
Celia Wong  
Ernest & Barbara Lim  
Brendan Kinscally  
Kathy & Alvaro Arimoto  
Alex & Effie Sae  
Waiyee Chum  
Joseph & Sofia Grant  
Susan Lin  
Stephen & Wynne L.  
Wilkinson  
James & Joy Yee  
Harry Stone  
Vincent & Kathie Muir  
Larry & Shirley Yee  
Samantha Chum  
Sandy & Peter Kady  
Julie & Kelsey Koch  
Gina Rose Montecano  
David Little  
Denise Malmquist-Little  
Dan DeLong  
Christopher & Maria O'Brien  
Edmund Lim  
Nelle Low  
Donald Polunmond  
Leland & Qui Ming Chen  
Carol Ho  
Derek Tim  
Desmond & Thelma  
Fitzsimons  
Jay & Anna Mania  
Tad & Julie Almeida  
Ernest & Barbara Lim  
Larry & Shirley Yee  
Anna Todorova  
Isabelle Hartelise  
Tom Domet  
Joan Karlson  
Nicholas Torres  
Mario Malmquist  
Allen Malmquist  
Robert Lagunawichio  
Tom Lagunawichio  
Charmika Marthy  
James Clark  
Helen Muir  
Mary Shua  
Anne Marie Diefelto  
Gretchen Wallen  
Liz Trosek  
Michael Harrington  
Karen Fisher

Joe Wong	Dorathia O'Brien	Gina Meritt
Astron Centre	Wing & Sandy Loung	Rachel Chong
Ernest & Tiffany Teyon	Sam Kim	Barbra Tsai-Glor
Kevin & Kitty See	Zhi Li	The Silva Family
Mrs. Betty Lew	Donna Brano	Serena Lamora
Tada Kati	Chen Gu	Nora Long
Julia Kuan	Conner Grant	Robert Vance
Jack & Amy Allen	Carol Gilbert	Shirley Zoczon
Dominic Nemet	Joe Lai	Adrienne Lee
Yissella Yang	Jeanne Brumback	Tim Bray
Matthew & Josette Goodert	Doger Wong	Jon Leffers
Tim & Allison Harrington	David Labe	Karen Ho
David & Christine Crosby	Uma Villalobos	Kiana Brano Brano
Joann Kapacki	Mumoch Wade	Diane Martello
Katherine Cadlar	Alan O'Brien	Dary Grant
Mark Gagnel	Sarah Stein	Susan Lam
Michelle Dubonnet	David Kuan	Lance Mellon
William & Jennifer Han	Martina Baumann	Michelle See
Kai Ng	Di Kim Tam	Kathy Howard

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: October 19th, Item #2, Nomination of Rachael Tanner  
**Date:** Monday, October 19, 2020 11:43:00 AM

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**From:** SF Black Wallstreet <[sfblackwallstreet@gmail.com](mailto:sfblackwallstreet@gmail.com)>  
**Sent:** Monday, October 19, 2020 10:17 AM  
**To:** Board of Supervisors, (BOS) <[board.of.supervisors@sfgov.org](mailto:board.of.supervisors@sfgov.org)>; Young, Victor (BOS) <[victor.young@sfgov.org](mailto:victor.young@sfgov.org)>; Ronen, Hillary <[hillary.ronen@sfgov.org](mailto:hillary.ronen@sfgov.org)>; Mar, Gordon (BOS) <[gordon.mar@sfgov.org](mailto:gordon.mar@sfgov.org)>; Stefani, Catherine (BOS) <[catherine.stefani@sfgov.org](mailto:catherine.stefani@sfgov.org)>  
**Subject:** October 19th, Item #2, Nomination of Rachael Tanner

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October 19, 2020

San Francisco Board of Supervisors  
**ATTN: Rules Committee**  
1 Dr. Carlton B. Goodlett Place  
City Hall, Room 244  
San Francisco, CA 94102-4689  
Via email to: (1) [Board.of.Supervisors@sfgov.org](mailto:Board.of.Supervisors@sfgov.org) (2) [victor.young@sfgov.org](mailto:victor.young@sfgov.org)

**Re: Letter of Support for Planning Commission Nominee, Rachael Tanner**

Dear Members of the Board of Supervisors,

My name is Gwendolyn Zackery Brown. I am writing on behalf of SF Black Wallstreet (<http://www.sfblackwallstreet.com/>). **We emphatically support Rachael Tanner for the San Francisco Planning Commission.**

SF Black Wallstreet was founded in June 2020 by a group of seven Black San Francisco natives in response to the devastating impact of COVID-19 and anti-Black racism on Black business, cultural space, and stakeholdership. We are a network of community servants, professionals, and cultural influencers who are committed to Black sovereignty.

The leaders of SF Black Wallstreet understand the importance of having a seat at the table. Our community needs representation on the Planning Commission. **Without representation, the Planning Department's commitment to Black Lives and centering racial equity ring hollow.**

**More than representation, we need leaders in San Francisco who are connected to and understand the challenges facing Black San Franciscans and our historically Black neighborhoods.** The Planning Department and various redevelopment agencies have been agents of destruction for decades. The City, however, is turning to a new way of approaching planning and development; one that seeks to enrich and build on our cultural history instead of tearing it down. The City can join with us in building Black spaces, building Black wealth through homeownership,

and supporting economic development. **Rachael understands the needs of our community and is committed to ensuring they are centered as the Department plans for the City's future.**

Rachael is a professional who will bring her knowledge of planning to the Commission. I first came to know Rachael when she worked for the San Francisco Planning Department. She was committed to reaching out to leaders in the OMI neighborhood. She was tasked with bringing together a diverse group of stakeholders in the Excelsior, Outer Mission area; and then working together to find common ground. **She exhibited superb listening skills, ability to connect with people from all walks of life, and a genuine dedication to the community. This is the type of leadership we desperately need at the Planning Commission.**

I urge you to support Rachael's nomination to the Planning Commission.

Sincerely,

Gwendolyn Zachery Brown  
SF Black Wallstreet



**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Letter of Support for Rachael Tanner  
**Date:** Monday, October 19, 2020 11:43:00 AM  
**Attachments:** [Randal Seriguchi, Jr. Support for Rachael Tanner .pdf](#)

---

**From:** Randal Seriguchi <rseriguchi@urbanedacademy.org>  
**Sent:** Monday, October 19, 2020 10:15 AM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Young, Victor (BOS) <victor.young@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>  
**Subject:** Letter of Support for Rachael Tanner

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good morning!

I am submitting a letter of support for Planning Commission nominee, Rachael Tanner.

Best,  
Randy Seriguchi, Jr.

--

**Randy Seriguchi, Jr., Esq.**  
Executive Director | [Urban Ed Academy](#)  
(p): 415.330.1015 | (c): 732.500.3504  
*Every Child Deserves to See Themselves in the Classroom*



Schedule time with me: <https://calendly.com/guchi>

October 16, 2020

San Francisco Board of Supervisors, **ATTN: Rules Committee**  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102-4689

**Re: Letter of Support for Planning Commission Nominee, Rachael Tanner**

Dear Members of the Board of Supervisors,

My name is Randal Seriguchi, Jr. I am the Executive Director of Urban Ed Academy. **I am writing in strong support of Rachael Tanner's nomination to the Planning Commission.**

Through my work at Urban Ed, I am tackling education as the civil rights issues of our time. I look at education through a holistic lens, that sees the interconnection of the quality of our education, transportation, and food systems. In this context, our neighborhoods directly impact the success of our students and their ability to compete in a 21st century global economy.

**It is imperative that Planning Commissioners consider the holistic impacts of their decisions on students, children, and their families.** I am confident that Ms. Tanner will bring that perspective to the Planning Commission. She will use her position to hold the department accountable to meeting their stated goal to center racial and social equity in planning processes.

I've known Rachael since the early 2000s. Together, she and I worked to defeat a ballot proposition that aimed to make affirmative action illegal in the state of Michigan; we were both undergraduate students at that time. The experience we shared profoundly impacted our lives. Setting me on a trajectory to continue fighting for civil rights. **I am proud to know Rachael and enthusiastically support her nomination.**

**Rachael is eminently qualified to serve on the San Francisco Planning Commission.** She brings her deep professional knowledge working for the City and County of San Francisco, as well as the leadership role she plays working as the Assistant Director of Planning and Development Services for the City of Palo Alto. Her expertise extends beyond understanding the tools of planning, she is a practitioner. She is a skilled listener, who has spent countless hours engaging community. From working as a community organizer to serving the public as a city employee, she is out in the community listening, learning, and making herself available.

**Lastly, the Black community needs a seat at the table. Representation matters.** Urban Ed Academy has an express goal to have one Black male teacher in every elementary school in the city. We work to properly invest in a set of teacher supports necessary to make this a reality. It's important that the Rules Committee and Board of Supervisors ensure our Planning Commission represents the diversity of our city. There are no Black San Franciscans on the Planning Commission--and few Black planners employed by the Department. How can a department with limited representation claim to center racial and social equity, and especially the Black community, without a member of the Black community at the table?

***I urge you to support Rachael's nomination to the Planning Commission.***

Sincerely,  
Randy Seriguchi, Jr., Esq.

Executive Director | Urban Ed Academy  
(p): 415.330.1015 | (c): 732.500.3504

**From:** [Hickey, Jacqueline \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** CORRECTED ATTACHMENT: 7 letters regarding File No. 201084  
**Date:** Monday, October 19, 2020 10:10:00 AM  
**Attachments:** [7 letters regarding File No. 201084.pdf](#)

---

Hello Supervisors,

Please see attached 7 letters regarding File No. 201084.

**File No. 201084** - Motion approving/rejecting the mayoral nomination for the appointment of Rachael Tanner to the Planning Commission, for a term ending June 30, 2022.

Thank you,

Jackie Hickey  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102-4689  
Phone: (415) 554-5184 | Direct: (415) 554-7701  
[jacqueline.hickey@sfgov.org](mailto:jacqueline.hickey@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

**From:** [Debra Walker](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [Young, Victor \(BOS\)](#); [Ronen, Hillary](#); [Mar, Gordon \(BOS\)](#); [Stefani, Catherine \(BOS\)](#)  
**Subject:** Planning Commission - Letter of Support for appointment of Rachael Tanner  
**Date:** Friday, October 16, 2020 5:17:07 PM  
**Attachments:** [tanner support - walker.pdf](#)

---

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Members of the Board of Supervisors  
1 Dr Carlton B Goodlett Pl #244,  
San Francisco, CA 94102

10/16/2020

Re: Planning Commission - Letter of Support for appointment of Rachael Tanner

Dear Members of the Board of Supervisors,

My name is Debra Walker. I am a resident of District 9, an Arts Commissioner for the City and County of San Francisco, and an artist. I am writing in strong support of Rachael Tanner for Planning Commissioner.

In addition to my career as an artist, I am past president of both the Harvey Milk LGBT Democratic Club and the San Francisco Arts Democratic Club; a past board member of the San Francisco Planning and Urban Research center; and I chaired both the Live Work and Arts Task forces created by the San Francisco Board of Supervisors. Suffice it to say, I am committed to supporting the development of forward thinking urban policies to address challenges and take advantage of opportunities. I am also deeply committed to San Francisco and ensuring our city is the absolute best it can be.

It gives me great pleasure to author this letter of support for Rachael Tanner. Her expertise will compliment the current planning commissioners, ensuring that we have diverse perspectives buttressed by real-world planning experience. From her role as a Senior Planner working on policies focused on the Excelsior and Outer Mission neighborhoods, a legislative aide, and member of the Board of Permit Appeals, Rachael brings years of experience working with San Francisco's diverse communities. She knows the impact legislation has on our neighborhoods, the importance of public input, and the role the Planning Department plays in ensuring our City can remain a place for small businesses, working families, and all of our diverse communities.

As a former resident of the Bayview and SOMA, and current resident of the “Hub” area, Rachael sees and experiences daily the results of the Planning Department’s recent Eastern Neighborhoods, Western SOMA, Central SOMA, and Hub Area planning efforts. The City’s eastern neighborhoods have shouldered the majority of San Francisco’s new development, and having a resident from this part of the City will help ensure these issues are represented on the Planning Commission.

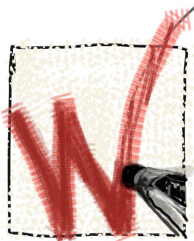
Additionally, we must have diverse representation on the Planning Commission. With the resignation of former commissioner Milicent Johnson, there are currently no African Americans on the Planning Commission. San Francisco, like so many other cities is still dealing with the impacts of racist land use policies such as redlining and urban renewal, which have disproportionately impacted our city’s African American community. Rachael’s appointment to the Planning Commission is important to ensure we continue to have African American representation on this important body. I urge you to support Rachael’s nomination to the Planning Commission.

Sincerely,  
Debra Walker  
Artist  
Commissioner, San Francisco Arts Commission



Debra Walker  
540 Alabama Street #210  
San Francisco, CA 94110

415-370-7091



Members of the Board of Supervisors  
1 Dr Carlton B Goodlett Pl #244,  
San Francisco, CA 94102

10/16/2020

Re: Planning Commission - Letter of Support for appointment of Rachael Tanner

Dear Members of the Board of Supervisors,

My name is Debra Walker. I am a resident of District 9, an Arts Commissioner for the City and County of San Francisco, and an artist. I am writing in strong support of Rachael Tanner for Planning Commissioner.

In addition to my career as an artist, I am past president of both the Harvey Milk LGBT Democratic Club and the San Francisco Arts Democratic Club; a past board member of the San Francisco Planning and Urban Research center; and I chaired both the Live Work and Arts Task forces created by the San Francisco Board of Supervisors. Suffice it to say, I am committed to supporting the development of forward thinking urban policies to address challenges and take advantage of opportunities. I am also deeply committed to San Francisco and ensuring our city is the absolute best it can be.

It gives me great pleasure to author this letter of support for Rachael Tanner. Her expertise will compliment the current planning commissioners, ensuring that we have diverse perspectives buttressed by real-world planning experience. From her role as a Senior Planner working on policies focused on the Excelsior and Outer Mission neighborhoods, a legislative aide, and member of the Board of Permit Appeals, Rachael brings years of experience working with San Francisco's diverse communities. She knows the impact legislation has on our neighborhoods, the importance of public input, and the role the Planning Department plays in ensuring our City can remain a place for small businesses, working families, and all of our diverse communities.

As a former resident of the Bayview and SOMA, and current resident of the "Hub" area, Rachael sees and experiences daily the results of the Planning Department's recent Eastern Neighborhoods, Western SOMA, Central SOMA, and Hub Area planning efforts. The City's eastern neighborhoods have shouldered the majority of San

Francisco's new development, and having a resident from this part of the City will help ensure these issues are represented on the Planning Commission.

Additionally, we must have diverse representation on the Planning Commission. With the resignation of former commissioner Milicent Johnson, there are currently no African Americans on the Planning Commission. San Francisco, like so many other cities is still dealing with the impacts of racist land use policies such as redlining and urban renewal, which have disproportionately impacted our city's African American community.

Rachael's appointment to the Planning Commission is important to ensure we continue to have African American representation on this important body.

I urge you to support Rachael's nomination to the Planning Commission.

Sincerely,

Debra Walker

Artist

Commissioner, San Francisco Arts Commission

Debra Walker

540 Alabama Street #210

San Francisco, CA 94110

415-370-7091



**From:** [Kindra Scharich](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [Young, Victor \(BOS\)](#); [Ronen, Hillary](#); [Mar, Gordon \(BOS\)](#); [Stefani, Catherine \(BOS\)](#)  
**Subject:** Rachael Tanner Letter of Support  
**Date:** Friday, October 16, 2020 6:19:11 PM  
**Attachments:** [Tanner Support Letter.pdf](#)

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Kindra Scharich  
[kindrascharich.com](mailto:kindrascharich.com)  
415-307-4906

October 16, 2020

San Francisco Board of Supervisors

**ATTN: Rules Committee**

1 Dr. Carlton B. Goodlett Place

City Hall, Room 244

San Francisco, CA 94102-4689

Via email to: (1) [Board.of.Supervisors@sfgov.org](mailto:Board.of.Supervisors@sfgov.org) (2) [victor.young@sfgov.org](mailto:victor.young@sfgov.org)

**Re: Letter of Support for Planning Commission Nominee, Rachael Tanner**

Dear Members of the Board of Supervisors,

My name is Kindra Scharich. I am a resident of 3158 24th Street in San Francisco's District 9. It is my profound joy to write to you in **strong support of Rachael Tanner for the Planning Commission.**

Last year I became one of four appellants in opposition to the mass ficus tree removals on the 24th Street corridor. The final hearing on this matter took place on July 15, three months ago. The resolution presented at the hearing was the result of countless hours of hard work, cooperation and compromise by all parties involved, culminating in a community initiative called *Mission Verde*.

I have attended many Board of Appeals hearings and have always been astonished by Rachael Tanner's capabilities. Our July 15 hearing was no exception. Not only was Ms. Tanner able to quickly assess and absorb all of the critical details of more than 15 months of negotiations between the Bureau of Urban Forestry, four disparate appellants, and the broader District 9 community, but she was also able to preemptively address potentially conscientious issues in our *Mission Verde* plan by requesting more precision and clarity. It is always inspiring to observe a person who possesses facility in their work, but in the case of Rachael Tanner, I would describe her attributes as the place where sound temperament, art, elegance and intellect coalesce.

The traits Ms. Tanner exhibited throughout the discussions at the Board of Appeals demonstrate that she would be a compassionate, capable, and committed addition to the San Francisco Planning Commission.

Furthermore, she will bring much needed representation to our community's Planning Commission, where she will be the lone member of our City's Black community with a seat on the Commission.

Finally, Ms. Tanner has an abundance of real world, on-the-ground experience and expertise in our city. San Francisco should utilize the multitude of talents our residents possess and put them to work on important bodies like the Planning Commission.

**I wholeheartedly urge you to support her nomination,**

Sincerely,

Kindra Scharich

Mission Verde

San Francisco Resident

**From:** [Kindra Scharich](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [Young, Victor \(BOS\)](#); [Ronen, Hillary](#); [Mar, Gordon \(BOS\)](#); [Stefani, Catherine \(BOS\)](#)  
**Subject:** Re: Rachael Tanner Letter of Support  
**Date:** Friday, October 16, 2020 6:38:56 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Please excuse the typo in paragraph 3, line 5. The sentence should read: potentially contentious  
Thank you!

Sent from my iPhone

On Oct 16, 2020, at 6:21 PM, Kindra Scharich <[kindrita@mac.com](mailto:kindrita@mac.com)> wrote:

<Tanner Support Letter.pdf>  
Kindra Scharich  
[kindrascharich.com](http://kindrascharich.com)  
415-307-4906

**From:** [Breanna Zwart](#)  
**To:** [Stefani, Catherine \(BOS\)](#); [Ronen, Hillary](#); [Mar, Gordon \(BOS\)](#)  
**Cc:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** In Support of Rachel Tanner  
**Date:** Friday, October 16, 2020 8:38:10 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Members of the Board of Supervisors,

My name is Breanna Zwart. I am a resident of District 9 and serve my community in various organizations such as the Feed the Hunger Foundation and San Francisco Commission on the Status of Women. I am writing in strong support of Rachael Tanner for Planning Commissioner.

Rachael is deeply qualified to serve on the San Francisco Planning Commission. Whether it be in her role as a Senior Planner working on policies focused on the Excelsior and Outer Mission neighborhoods, a legislative aide, and member of the Board of Permit Appeals, Rachael brings years of experience working with San Francisco's diverse communities. She knows the impact legislation has on our neighborhoods, the importance of public input, and the role the Planning Department plays in ensuring our City can remain a place for small businesses, working families, and all of our diverse communities.

As a former resident of the Bayview and SOMA, and current resident of the "Hub" area, Rachael sees and experiences daily the results of the Planning Department's recent Eastern Neighborhoods, Western SOMA, Central SOMA, and Hub Area planning efforts. The City's eastern neighborhoods have shouldered the majority of San Francisco's new development, and having a resident from this part of the City will help ensure these issues are represented on the Planning Commission.

Additionally, we must have diverse representation on the Planning Commission. With the resignation of former commissioner Milicent Johnson, there are currently no African Americans on the Planning Commission. San Francisco, like so many other cities is still dealing with the impacts of racist land use policies such as redlining and urban renewal, which have disproportionately impacted our city's African American community. Rachael's appointment to the Planning Commission is important to ensure we continue to have African American representation on this important body.

I urge you to support Rachael's nomination to the Planning Commission.

Sincerely,

Breanna Zwart

President, Commission on the Status of Women

Secretary, Feed the Hunger Foundation

**From:** [Lynn Valente](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Letter of Support for Rachael Tanner-Planning Commission  
**Date:** Friday, October 16, 2020 10:57:31 PM  
**Attachments:** [Rachael Tanner.pdf](#)

---

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Please forward to the rules commmittee.

Thank you,

**Lynn Valente**  
**1346 Stevenson St. B202**  
**San Francisco, CA 94103**

San Francisco Board of Supervisors  
ATTN: Rules Committee  
1 Dr. Carlton B. Goodlett Place  
City Hall, Room 244  
San Francisco, CA 94102-4689  
*Via email to: [Board.of.Supervisors@sfgov.org](mailto:Board.of.Supervisors@sfgov.org)*

**RE: Letter of Support for Planning Commission Nominee, Rachael Tanner**

Dear Members of the Board of Supervisors,

**My name is Lynn Valente.** I am the program director for People in Plazas, whose mission is to activate public spaces, bringing them to the status of “everyone’s neighborhood.” For seventeen years I was the associate director of the Market Street Association. **I am writing to support the nomination of Rachael Tanner to the San Francisco Planning Commission.**

Throughout my twenty-eight-year career and twenty years as a homeowner in District 6, I have been active in supporting engaging, energized, civic spaces. When the Central Freeway ramp was rebuilt over our streets in SoMa West, we mobilized to make sure that we were given amenities, a dog park, and skate park, to mitigate the negative consequences of the freeway. I know the value of using good planning to make our city livable for everyone.

**It is important that the Planning Commission have members from the more urban parts of San Francisco.** Over the past 10 plus years, neighborhoods like mine and other eastern neighborhoods have changed drastically--from new buildings to new neighbors. It is important to have someone who understands and shares the lived perspective of our neighborhoods. Rachael walks, bikes, eats, shops, and lives in the eastern neighborhoods. She understands the wonderful aspects of our neighborhood--the vibrancy, the convenience, the beautiful and quirky



architecture--as well as our challenges. And we need to have a voice in planning decisions.

I have come to know Rachael through her leadership in our diverse community of 100 condominiums, built in 1997 for first time homeowners. She took the step of joining our homeowner's association and becoming the president just a few months after moving-in. **Rachael is committed to engaging all residents of our community in her free time, so I have no doubt she will bring these values to her work as a Planning Commissioner, seeking to listen, to understand, and to find opportunities to advance solutions that move the entire community forward.**

***I urge you to support Rachael's nomination to the Planning Commission.***

Sincerely,

Lynn Valente

1346 Stevenson St. B202

San Francisco, CA 94103



**From:** [Bivett Brackett](#)  
**To:** [Board of Supervisors \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [PrestonStaff \(BOS\)](#); [Marstaff \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [RonenStaff \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [r.ann.tanner](#)  
**Cc:** [Young, Victor \(BOS\)](#)  
**Subject:** Letter of Support for Rachel Tanner for SF Planning Commission  
**Date:** Sunday, October 18, 2020 10:07:50 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Esteemed Members of the San Francisco Board of Supervisors,

On June 11, 2020 the San Francisco Planning Commission adopted Resolution No. 20738 centering the Planning Department's work program and resource allocation on racial and social equity. Subsequently, the San Francisco Historic Preservation Commission adopted Resolution No. 1127 on July 15, 2020 centering Preservation Planning on racial and social equity.

While racial and social equity initiatives have been in the works at the Planning Commission since 2016, we continue to see the disparity gap widen for so many San Franciscans but none more devastating than for Black families and individuals who have been dispossessed and striped from cultural spaces.

COVID-19 and the Black Lives Matter movement has forced all of us to realize how important it is for folks who are at the decision making table to have lived experience, some foundational education in Black liberation strategies, and leadership with an equitable lens. Rachael Tanner embodies all of these qualities and should have your vote today to become the newest member of the SF Planning Commission.

While Rachel got her start in public service as an intern in college at Congressman John Conyers Office, she decided early on that she wasn't just interested in community building but she was specifically committed to the upliftment of Black people and moved on to work at the Harriet Tubman Center.

Seeing that many of the maladies that existed in the Black community was directly attributed to how cities were designed due to historically racist policies, Rachael was inspired to pursue her Masters in City Planning with a focus on economic development. She graduated Magna Cum Laude from MIT and has now worked as a City Planner in Long Beach, Palo Alto and San Francisco.

I've had the pleasure to speak with Rachael about my concerns that Resolution No 20738 sounds great but doesn't mean much if the Planning Department doesn't take direct action or partner with other City Agencies to remove harmful policies which have negatively impacted the Black Community. We talked about spatial justice, the lack of access to resources and adequate open space in Southeast, Fillmore and OMI areas where she worked as a Legislative aid and we shared similar views on positive ways to move these communities forwards.

Rachael's ability to truly listen and work collaboratively with community is what makes her so special. This was exhibited over the past 2 years during the Calle 24 tree preservation initiative that came before the Board of Appeals. Rachael wisely worked with the Board to allow as much time as was needed so that the final resolution would be community directed. Balancing community safety, historic & environmental preservation issues, and staying under budget and providing more resources to ignored communities like the Mission district is no easy feat.

Our Latinx & Black communities need more wins like this and I know Rachael will bring this same zeal for community-centered decision making to the Planning Commission and this is why she has my full support!

Respectfully Yours,

Bivett Brackett

Sent from my iPhone

**From:** [Lynn Valente](#)  
**To:** [StefaniStaff, \(BOS\)](#); [Ronen, Hillary](#); [Mar, Gordon \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Support for Rachael Tanner for the Planning Commission  
**Date:** Sunday, October 18, 2020 7:22:56 PM

---

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

**RE: Letter of Support for Planning Commission Nominee, Rachael Tanner**

Dear Members of the Board of Supervisors,

**My name is Lynn Valente.** I am the program director for People in Plazas, whose mission is to activate public spaces, bringing them to the status of “everyone’s neighborhood.” For seventeen years I was the associate director of the Market Street Association. **I am writing to support the nomination of Rachael Tanner to the San Francisco Planning Commission.**

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**It is important that the Planning Commission have members from the more urban parts of San Francisco.** Over the past 10 plus years, neighborhoods like mine and other eastern neighborhoods have changed drastically--from new buildings to new neighbors. It is important to have someone who understands and shares the lived perspective of our neighborhoods. Rachael walks, bikes, eats, shops, and lives in the eastern neighborhoods. She understands the wonderful aspects of our

neighborhood--the vibrancy, the convenience, the beautiful and quirky architecture--as well as our challenges. And we need to have a voice in planning decisions.

I have come to know Rachael through her leadership in our diverse community of 100 condominiums, built in 1997 for first time homeowners. She took the step of joining our homeowner's association and becoming the president just a few months after moving-in. **Rachael is committed to engaging all residents of our community in her free time, so I have no doubt she will bring these values to her work as a Planning Commissioner, seeking to listen, to understand, and to find opportunities to advance solutions that move the entire community forward.**

*I urge you to support Rachael's nomination to the Planning Commission.*

Sincerely,

Lynn Valente

1346 Stevenson St. B202

San Francisco, CA 94103

**From:** [Frank McMurray](#)  
**To:** [Fewer, Sandra \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Stop Layoffs of Golden Gate Bridge Transportation Workers  
**Date:** Sunday, October 18, 2020 12:02:11 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

My name is Frank McMurray and I am a native of San Francisco and a member of the IBU-ILWU. I have worked as a deckhand at Golden Gate Ferry for 20 years.

I am writing in support of all my brothers and sisters at who work at the Golden Gate Bridge District who were served with WARN act notices in September and may be facing layoffs.

Please vote yes on Supervisor Preston's pending resolution, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

This is a time of extreme crisis. From wildfires to pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that cannot afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

Being laid-off means, among other losses, losing our family medical benefits – a frightening prospect in the middle of a pandemic. Please take action to stop this now!

I am asking you to send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Frank McMurray

**From:** Board of Supervisors, (BOS)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Major, Erica \(BOS\)](#)  
**Subject:** FW: Supervisor Preston's Resolution (File No. 201154)  
**Date:** Tuesday, October 20, 2020 2:30:00 PM

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**From:** shunter@bridgedeck.org <shunter@bridgedeck.org>  
**Sent:** Monday, October 19, 2020 4:29 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Supervisor Preston's Resolution

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear San Francisco Supervisors,

I am writing as the Regional Representative of the Masters, Mates and Pilots Union. While we do not represent any workers at the Bridge District we do represent Captains, Deckhands, Engineers and Ticket Agents at a multitude of maritime companies in the Bay Area, including workers at the Blue and Gold Fleet and the Water Emergency Transportation Authority.

One hundred and eighty-five workers at the Bridge District are facing imminent potential layoffs. Other transit agencies are continuing to keep their employees on the payroll through the new year. In fact, the Water Emergency Transportation Authority, whose workers we represent have not cut crewmembers even though they have experienced the same drop in ridership as the Golden Gate Ferry.

We are asking you to ask the Bridge District not to make these layoffs especially as we go into the holiday season. These cut may be premature as more transit funding may become available.

Please support Supervisor Preston's Resolution and stand for medical insurance and food for working families.

Thank you.  
Sincerely,

Captain Ezra L. Hunter, Jr.  
Regional Representative  
International Organization  
of Masters, Mates & Pilots  
U.I.G./AFL-CIO  
[shunter@bridgedeck.org](mailto:shunter@bridgedeck.org)  
510-808-7066  
925-354-9294

548 Thomas L Berkeley Way  
Oakland, CA 94612



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**From:** [Eddy Hernandez](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Monday, October 19, 2020 3:15:26 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

My name is Edward Hernandez. I'm a D7 resident and I write to you today in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation who were served WARN act notices in September. These skilled workers may be facing layoffs during a time of extreme crisis. From wildfires to the pandemic, working people are under the greatest stress since 2008. I'm asking you to vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Edward Hernandez  
351 Brighton Ave  
San Francisco, CA 94112



**From:** [hayley goldstein](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Monday, October 19, 2020 2:44:49 PM

---

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Hayley Goldstein

**From:** [Sydney Garcia](#)  
**To:** [BOS-Supervisors](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Workers!  
**Date:** Monday, October 19, 2020 10:39:03 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Sydney

**From:** [Marina Secchitano](#)  
**To:** [BOS-Supervisors](#); [BOS-Legislative Aides](#); [Fewer, Sandra \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Preston, Dean \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Ronen, Hillary](#); [Walton, Shamann \(BOS\)](#); [Safai, Ahsha \(BOS\)](#)  
**Subject:** Support Supervisor Preston's Resolution to Protect Workers from LAYOFF  
**Date:** Sunday, October 18, 2020 11:15:55 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers of the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

These workers are members of five labor unions and are long term employees of the Golden Gate Bridge District who have families. Some are the sole providers for their family and depend on their paychecks and their healthcare. The priority must be to protect these workers at all costs. This is not the time to lay off these essential workers.

There are not a lot of trained bus operators, sailors, captains and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same. Labor stands with you and we need you to stand with us!

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and these workers and their families cannot afford this new disaster. Environmentally speaking, it is crucial that we prioritize mass transit and its workforce.

As a working-class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Sincerely,  
**Marina V. Secchitano**  
**President**  
**Inlandboatmen's Union of the Pacific,**  
**Marine Division of the**  
**International Longshore & Warehouse Uni**

**Marina V. Secchitano**

**President**  
**Inlandboatmen's Union of the Pacific,**  
**Marine Division of the**  
**International Longshore & Warehouse Union**  
**415-420-1962 cell**

**From:** [John Winslow](#)  
**To:** [vboard.of.supervisors@sfgov.org](mailto:vboard.of.supervisors@sfgov.org); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Sunday, October 18, 2020 9:59:04 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
John Winslow, M. Div.  
*he/ him/ his*

**From:** [Patrick Machel](#)  
**To:** [BOS-Legislative Aides](#); [BOS-Supervisors](#)  
**Subject:** Fwd: Protect Our Golden Gate Bridge Transportation Workers From Layoffs!  
**Date:** Saturday, October 17, 2020 4:56:04 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Patrick Machel  
ILWU Local 6  
Anchor Brewing Company

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Major, Erica \(BOS\)](#)  
**Subject:** 8 letters for File No. 201154  
**Date:** Friday, October 16, 2020 4:54:00 PM  
**Attachments:** [8 letters for File No. 201154.pdf](#)

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Hello Supervisors,

Please see the attached 8 letters for File No. 201154.

**File No. 201154** - Resolution urging the Golden Gate Bridge, Highway and Transportation District Board of Directors to oppose any effort to issue layoff notices as they announced they would send out Worker Adjustment and Retraining Notification (WARN) ACT notices on September 11, 2020, to 185 employees who currently work the bus and ferry transit system carrying passengers between Marin, Sonoma, and San Francisco counties.

Thank you,

Jackie Hickey  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102-4689  
Phone: (415) 554-5184 | Direct: (415) 554-7701  
[jacqueline.hickey@sfgov.org](mailto:jacqueline.hickey@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

**From:** [Brace Belden](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Don't lay off GG transit workers !  
**Date:** Friday, October 16, 2020 1:01:34 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time

BRACE BELDEN



**From:** [Chris Thoma](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Friday, October 16, 2020 1:06:38 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

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As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Chris

**From:** [Patrick Machel](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Protect Our Golden Gate Bridge Transportation Workers From Layoffs!  
**Date:** Friday, October 16, 2020 1:11:27 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Patrick Machel  
ILWU Local 6  
Anchor Brewing Company

**From:** [Jason Kruta](#)  
**To:** [FewerStaff \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Friday, October 16, 2020 1:13:25 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

The loss of demand for these jobs is temporary but the loss of these workers may be permanent. There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

It is absolutely egregious that 100s of hours of calls to reduce SFPD staffing - jobs which are overwhelmingly held by people who do not live in San Francisco - fell on deaf ears, but we are considering eliminating hundreds of good and necessary union jobs.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Sincerely,

Jason Kruta

District 1 Resident

**From:** [Isabella Holland](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Friday, October 16, 2020 1:27:48 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Isabella Holland

**From:** [Joseph Hunter](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Friday, October 16, 2020 1:29:38 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

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As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Joseph

**From:** [Brendan Kierans](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** board.of.supervisors@sfgov.org  
**Date:** Friday, October 16, 2020 2:33:30 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a worker of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

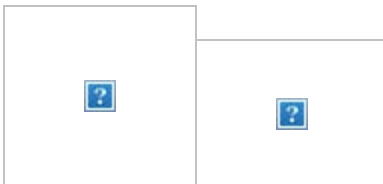
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*Thanks,*

*Brendan Peter Kierans*

(650) 346 5622

[www.linkedin.com/in/bpkierans](http://www.linkedin.com/in/bpkierans)



**From:** [Max Turner](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Friday, October 16, 2020 3:33:37 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same. This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's also crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Max Turner  
San Francisco resident

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Major, Erica \(BOS\)](#)  
**Subject:** 25 letters regarding File No. 201154  
**Date:** Monday, October 19, 2020 1:35:00 PM  
**Attachments:** [25 letters regarding File No. 201154.pdf](#)

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Hello Supervisor,

Please see attached 25 letters regarding File No. 201154.

**File No. 201154** - Resolution urging the Golden Gate Bridge, Highway and Transportation District Board of Directors to oppose any effort to issue layoff notices as they announced they would send out Worker Adjustment and Retraining Notification (WARN) ACT notices on September 11, 2020, to 185 employees who currently work the bus and ferry transit system carrying passengers between Marin, Sonoma, and San Francisco counties.

Thank you,

Jackie Hickey  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102-4689  
Phone: (415) 554-5184 | Direct: (415) 554-7701  
[jacqueline.hickey@sfgov.org](mailto:jacqueline.hickey@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)



**From:** [Kyle Borland](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Cc:** [Walton, Shamann \(BOS\)](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Friday, October 16, 2020 6:32:04 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway, and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists, or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed its commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Kyle Borland  
District 10 (94124)

--

Kyle Borland  
[kgborland.com](http://kgborland.com) | [@kgborland](https://twitter.com/kgborland) | [LinkedIn](#) | 478.213.8784  
Founder | [Ounce Strategy](#) | [#ShareTheWeight](#)

**From:** [Anna Hoop](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Saturday, October 17, 2020 4:08:14 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Anna Danielson

**From:** [Cayla Lewis](#)  
**To:** [BOS-Supervisors](#); [BOS-Legislative Aides](#); [Board of Supervisors \(BOS\)](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Saturday, October 17, 2020 5:07:00 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

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This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Cayla Lewis  
51 Eagle Street, San Francisco

**From:** [Socrates Li](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Saturday, October 17, 2020 5:12:22 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

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As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Socrates Li

**From:** [Michael Warnock](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Please support working people  
**Date:** Saturday, October 17, 2020 6:24:42 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

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As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Michael Warnock  
SOMA, SF

**From:** [Harvey Williams](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Legislative Aides](#); [BOS-Supervisors](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Saturday, October 17, 2020 6:48:29 PM

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Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

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As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Harvey Williams

D4 Resident

**From:** [Elizabeth Morgan](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect Golden Gate Bridge Transportation Workers from Layoffs  
**Date:** Saturday, October 17, 2020 8:55:24 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

Please vote yes on Dean Preston's resolution on Tuesday to protect the 185 workers in the Golden Gate Bridge Highway and Transportation District who were sent notices that they may be facing layoffs. *All of these workers* work hard to help make San Francisco the incredible place it is.

The city's union history is an incredible thing and we must do what we can to expand it, *not limit it*. As a working class citizen of San Francisco, good union jobs keep my friends and loved ones in this city, the place we've decided to call home. The world is crazy right now, and that's a reason to keep these jobs, not cut them.

Please send a strong message to the Golden Gate Bridge Board. Tell them: **do not** lay off these workers.

Thanks,

Elizabeth Morgan

**From:** [Cortland Andrew Thomas](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Saturday, October 17, 2020 9:32:48 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers. There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them. San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Cortland Thomas



**From:** [Robert Estrada](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Support Golden Gate Transport workers.  
**Date:** Sunday, October 18, 2020 10:30:49 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear San Francisco Supervisors, I am writing as the Regional Director of the Inlandboatmen's Union. We represent Deckhands and Terminal Agents at the Golden Gate Bridge District.

In this time of compounding trouble and hardship, 185 Bridge District employees are facing imminent potential layoff.

Other transit agencies have made allowances and adjustments to keep people on the payroll into the new year, such as the Bay Area's own Water Emergency Transit Authority, who have made no cuts to their crew rosters despite having drops in ridership equal to those at Golden Gate Ferry.

We have asked that The Golden Gate Bridge District not be a trailblazer in rushing to the head of the line, when contemplating essential transit worker layoffs, especially going into the holiday season and especially as potential political shifts in the near future may well render that move unnecessary if more transit funding is made available.

To you, as San Francisco Supervisors, we ask that you support Supervisor Preston's Resolution on this matter.

Please stand for mass transit, medical coverage in times of pandemic, food for working families, and the hope of a decent holiday for all.

Please vote yes on Supervisor Preston's Resolution.

Thank you.  
Sincerely,

Robert Estrada  
Regional Director  
Inlandboatmen's Union of the Pacific,  
Marine Division of the  
International Longshore & Warehouse Union  
[450 Harrison St., SE, CA 94105](#)  
Tel: [415-896-1224](#)  
Fax: [415-896-1226](#)

**From:** [Zelly Lodin](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Sunday, October 18, 2020 3:21:55 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco (and as a disabled person who rides public transit daily), please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Zelly Lodin

**From:** [robert irminger](#)  
**To:** [BOS-Legislative Aides](#)  
**Subject:** Golden Gate Bridge workers resolution  
**Date:** Sunday, October 18, 2020 5:28:53 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

My name is Robert Irminger, I have been a member of the IBU-ILW for 40 years and a resident of San Francisco for 38 years. My union job on ferries in San Francisco has made it possible to become a homeowner in San Francisco. I am writing in support of my brothers and sisters who work at the Golden Gate Bridge District who were served with WARN act notices in September and may be facing layoffs. These workers do not deserve to be the next victims of this ongoing pandemic. There are capital funds available to keep them on the payroll and those funds should be used to keep a roof over the head and groceries on the table. The monies for capital funds can be replenished once we are past this crisis.

Please vote yes on Supervisor Preston's pending resolution, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

I am asking you to send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Robert Irminger  
246 Precita Ave.  
San Francisco CA 94110

**From:** [Ryan Seffinger](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Sunday, October 18, 2020 6:52:06 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Ryan Seffinger

Inner Sunset

Sent from my iPhone

**From:** [Audrey Benson](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Sunday, October 18, 2020 10:41:53 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote **YES** on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Audrey Benson

**From:** [Yasmin Martins](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Sunday, October 18, 2020 10:43:04 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers. They should not be held responsible for the effects of this pandemic, and they should not be made vulnerable during such a horrible time. Please show them that you care about them.

Thank you for your time,  
Yasmin Santos Martins

**From:** [Sean Titus](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Stop Golden Gate Bridge Transportation Layoffs  
**Date:** Sunday, October 18, 2020 10:44:51 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

My name is Sean Titus and I am a San Francisco resident and voter, and I am reaching out in support of the 185 Golden Gate Bridge, Highway and Transportation District workers who were recently served WARN act notices and may face layoffs. I am requesting that you please vote yes on Supervisor Preston's resolution on Tuesday to send a strong message to the Golden Gate Bridge Board that we must protect these workers.

These workers are professionals with real knowledge and experience and if we lay them off we risk losing them to other cities- there are not a lot of trained bus drivers, sailors, or machinists in the Bay Area, and we would find it difficult to replace them in the future.

The Board of Supervisors has taken a strong position against layoffs this year, and needs to stick to that commitment by protecting these workers from losing their jobs.

Best regards,  
Sean Titus

**From:** [Artem I](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Monday, October 19, 2020 1:30:43 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Artem Ivanov, D6 Resident



**From:** [Marianne Cumella Reddan](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers - No Layoffs!  
**Date:** Monday, October 19, 2020 10:13:30 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote YES on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

They are essential, they are skilled, and they are San Franciscans. It is critical that we protect their jobs-- especially during the pandemic and it's economic fallout.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Marianne Reddan, a doctor of psychology and a daughter of a retired East Coast MEBA member

**From:** [Mica Jarmel-Schneider](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Protect GGB Transport workers from layoffs!  
**Date:** Monday, October 19, 2020 10:19:28 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that cannot afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

These workers do essential services, invisible but indispensable work that allows our city to work, that maintains the structures we rely on in every day life. We should not only honor our reliance and dependence on their work, but honor themselves and the crucial Work they do, by passing Sup. Preston's proposal.

Sincerely,  
Mica JS  
Lifelong D1 resident, student, worker

**From:** [Ian Ferguson](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs  
**Date:** Monday, October 19, 2020 10:33:45 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Ian Richard Ferguson

**From:** [Andrea Leigh Courtney](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Monday, October 19, 2020 10:54:11 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Andrea Courtney

--

Andrea Courtney  
Postdoctoral Scholar  
Stanford Social Neuroscience Lab  
Stanford University

**From:** [Jamil Zaki](#)  
**To:** [Board of Supervisors, \(BOS\)](#)  
**Subject:** Support of Golden Gate Bridge transportation workers  
**Date:** Monday, October 19, 2020 11:30:29 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same. This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

Thank you for your time,

jz

--

Jamil Zaki, Ph.D.  
Associate Professor  
Department of Psychology  
Stanford University

Director, [Stanford Social Neuroscience Lab](#)

My book: [The War for Kindness](#)

**From:** [Wicia Mengwei Fang](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Monday, October 19, 2020 11:32:36 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Wicia

**From:** [Dean Aharon Baltiansky](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Monday, October 19, 2020 11:40:50 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers.

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

San Francisco is a Union town. Do not do these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

-----

Dean Baltiansky | Research Assistant  
Stanford Social Neuroscience Lab  
Department of Psychology

**From:** [Domingo Jiménez](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Monday, October 19, 2020 12:33:22 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs.

Please vote **YES** on Supervisor Preston's resolution (also sponsored by other supervisors) today at the Land Use & Transportation committee, so that a strong message is sent to the Golden Gate Bridge Board that we need to protect these skilled workers.

San Francisco is a Union town. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit and the workers on this key public sector.

As a working class citizen of San Francisco, please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,

Domingo Jimenez  
202-412-0297  
SF District 3



**From:** [Melissa H](#)  
**To:** [Board of Supervisors, \(BOS\)](#); [BOS-Supervisors](#); [BOS-Legislative Aides](#)  
**Subject:** Protect our Golden Gate Bridge Transportation Workers from Layoffs!  
**Date:** Monday, October 19, 2020 1:19:23 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

My name is Melissa Hernandez, and I'm a resident of D7. I'm writing in support of the 185 workers in the Golden Gate Bridge, Highway and Transportation District who were served WARN act notices in September and may be facing layoffs. Please vote yes on Supervisor Preston's resolution on Tuesday, and send a strong message to the Golden Gate Bridge Board that we need to protect these skilled workers. **This summer, I heard members of the Board draw a line in the sand when it came to layoffs for the police department. The Board should honor its words here-- unlike police officers, these skilled workers are not harming our community and are crucial to making our community accessible by mass transit to locals and workers.**

There are not a lot of trained bus drivers, sailors, and machinists or others in the Bay Area anymore. These are trained professionals with real experience and knowledge. By laying them off we risk losing them to other cities and it will be difficult to replace them.

This is a time of extreme crisis—from wildfires to the pandemic, working people are under the greatest stress since 2008. Fear and anxiety run high, and many of these workers have families that can not afford this new disaster. Environmentally speaking, it's crucial that we prioritize mass transit.

In addition, it goes without saying that San Francisco is a Union town. We will not forget if the Board does these workers wrong. The Board of Supervisors has affirmed their commitment to labor during this budget cycle and has stood firmly against layoffs. These workers deserve the same.

As a working class citizen of San Francisco, I'm asking you: please send a strong message to the Golden Gate Bridge Board and tell them to NOT lay off these workers.

Thank you for your time,  
Melissa G. Hernandez  
she/her/hers  
351 Brighton Ave



**From:** [Martinez, Veronica \(ADP\)](#)  
**To:** [Breed, Mayor London \(MYR\)](#); [Calvillo, Angela \(BOS\)](#); [Rosenfield, Ben \(CON\)](#)  
**Cc:** [Groffenberger, Ashley \(MYR\)](#); [Allersma, Michelle \(CON\)](#); [Leo, Nicholas \(CON\)](#); [Lynn, Andrea \(MYR\)](#); [Fletcher, Karen \(ADP\)](#); [Sandler, Risa \(CON\)](#)  
**Subject:** Adult Probation Department's Budget Certification Letter  
**Date:** Friday, October 16, 2020 6:09:43 PM  
**Attachments:** [ADP's Budget Certification Letter FY 2020-21 and FY 2021-22.pdf](#)

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Good afternoon,

On behalf of Chief Adult Probation Officer Karen L. Fletcher, please receive the attached Budget Certification Letter for Adult Probation Department.

Best regards,

Verónica Martínez  
Principal Administrative Analyst  
Finance and Administrative Services Division

850 Bryant Street, Room 200  
San Francisco, CA 9410  
Phone: 415-553-9250  
Fax: 415-553-9582  
E-mail: [veronica.martinez@sfgov.org](mailto:veronica.martinez@sfgov.org)  
[SF Adult Probation](#) | [Facebook](#) | [Twitter](#)

***“Protecting the Community, Serving Justice and Changing Lives”***

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**From:** [Collins, Robert \(RNT\)](#)  
**To:** [Breed, London \(MYR\)](#); [Calvillo, Angela \(BOS\)](#); [Rosenfield, Ben \(CON\)](#)  
**Cc:** [Groffenberger, Ashley \(MYR\)](#); [Allersma, Michelle \(CON\)](#); [Owens, Morgan \(MYR\)](#); [Varner, Christina \(RNT\)](#); [Ma, Mendy \(CON\)](#); [Mchugh, Eileen \(BOS\)](#)  
**Subject:** Budget Certification Letter for Fiscal Year 2020-21and Fiscal Year 2021-22: Rent Arbitration Board  
**Date:** Monday, October 19, 2020 1:12:59 PM  
**Attachments:** [Budget Certification Letter FY20-21 and FY21-22.pdf](#)

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Honorable London Breed  
Mayor, City and County of San Francisco

Angela Calvillo, Clerk of the Board  
Board of Supervisors

Ben Rosenfield, Controller

Pursuant to Charter Section 9.115 and Administrative Code Section 3.14, please find attached the Rent Board's budget certification letter for Fiscal Year 2020-21 and Fiscal Year 2021-22.

Sincerely,  
Robert Collins

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Robert Collins / Executive Director / San Francisco Rent Board / (415) 252-4628 / [sfrb.org](http://sfrb.org) / 25 Van Ness Ave., Ste. 320 / San Francisco, CA

**From:** [Lane, Maura \(CON\)](#)  
**To:** [Groffenberger, Ashley \(MYR\)](#); [Allersma, Michelle \(CON\)](#)  
**Cc:** [Calvillo, Angela \(BOS\)](#)  
**Subject:** CON Budget Letter Attached  
**Date:** Monday, October 19, 2020 2:20:42 PM  
**Attachments:** [Budget Certification Letter 101320.docx](#)

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**From:** [Laxamana, Junko \(BOS\)](#)  
**To:** [Sandler, Risa \(CON\)](#)  
**Cc:** [Calvillo, Angela \(BOS\)](#)  
**Subject:** RE: FY 2020/21 and FY 2021/22 Budget Certification Letters  
**Date:** Tuesday, October 20, 2020 11:56:40 AM  
**Attachments:** [BOS FY20-22 Budget Certification Letter.pdf](#)

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Hi Risa,

Please find attached BOS' budget certification letter for FY 2020-21 & FY 2021-22.

Thank you,

Junko Laxamana  
Deputy Director, Administration & Finance  
Board of Supervisors  
415-554-7704  
[junko.laxamana@sfgov.org](mailto:junko.laxamana@sfgov.org)

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**From:** Sandler, Risa (CON) <[risa.sandler@sfgov.org](mailto:risa.sandler@sfgov.org)>  
**Sent:** Monday, October 5, 2020 5:35 PM  
**To:** CON-Finance Officers <[CON-Finance\\_Officers@SFGOV.org](mailto:CON-Finance_Officers@SFGOV.org)>; CON-Budget Contacts <[CON.BudgetContacts@sfgov.org](mailto:CON.BudgetContacts@sfgov.org)>  
**Subject:** FY 2020/21 and FY 2021/22 Budget Certification Letters

Dear Chief Financial Officers and Budget Directors,

Thank you, truly, for your work with us during this year's FY 2020/21 and FY 2021/22 budget process. The Mayor signed the final Board of Supervisors budget last week, and the final AAO and ASO are now available online:

Annual Appropriation Ordinance:

<https://sfcontroller.org/sites/default/files/Documents/Budget/AAO%20FY2020-21%20%26%20FY2021-22%20-%20FINAL.pdf>

Annual Salary Ordinance:

<https://sfcontroller.org/sites/default/files/Documents/Budget/ASO%20FY20-21%20%26%20FY21-22%2010-1-20%20Board%20FINAL.pdf>

Pursuant to Charter Section 9.115 and Administrative Code Section 3.14, a budget certification letter from each Department head to confirm that the adopted budget is adequate for your Department is due to the Controller within 30 days of budget adoption. This year's thirty days will be Friday, October 30<sup>th</sup>, 2020.

See below for a sample template which may be adapted. Please send this electronically, including an email with your Department Head's confirmation that the certification letter is approved no later

than **Wednesday October 21<sup>st</sup>, 2020**, so that we may compile all of the replies for the Mayor and Board of Supervisors.

Sincerely,  
Risa

Risa Sandler  
City and County of San Francisco  
Controller's Office, Budget and Analysis Division  
415.554.5254

Risa Sandler  
City and County of San Francisco  
Controller's Office, Budget and Analysis Division  
415.554.5254

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Cruise cars in San Francisco and California  
**Date:** Wednesday, October 21, 2020 3:19:00 PM

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**From:** Iris Biblowitz <irisbiblowitz@hotmail.com>  
**Sent:** Wednesday, October 21, 2020 2:36 PM  
**To:** miguel.acosta@dmv.ca.gov  
**Cc:** MTABoard <MTABoard@sfmta.com>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; jodie@walksf.org; Pi Ra <srira@sdaction.org>; janice@sfbike.org; Breen, Kate (MTA) <Kate.Breen@sfmta.com>; DPH-jessica <jessica@sdaction.org>; ligia@sdaction.org; DPH, Health Commission (DPH) <HealthCommission.DPH@sfdph.org>  
**Subject:** Cruise cars in San Francisco and California

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Miguel Acosta -

As a nurse and a senior, I'm horrified that the state DMV has given the go ahead to Cruise, to let self-driving cars loose on the streets of San Francisco and who knows where else in California. There were no meetings or public comment about this hot (think climate change and safety) issue. What is DMV thinking?

At a time when we need to be putting fewer cars on the streets for less congestion, less pollution, and more safety, and increasing public transportation, DMV has made a decision that seems blatantly reckless to me. I read that in 2019, 42 people were killed by traffic violence, a 40% increase from 2018 in San Francisco (SFStreetsblog). In 2018, I read that there were 3,563 deaths in California from traffic violence. Having driver-less cars on the road puts everyone at risk, but especially people with disabilities, seniors, people with children. This idea seems to flagrantly violate both Title VI - Who are the most vulnerable people on the streets on San Francisco, the most likely to be injured by cars? - and the Americans with Disabilities Act.

And at a time when COVID has put so many people out of work, having driver-less cars is a painful poke in the eye of people who are unemployed, struggling to survive, and looking for work. In addition, at a time when people working at companies like Uber and Lyft are trying to change their status to become employees with health benefits and more secure working conditions, having driver-less cars is a very cynical move.

I don't have the statistics now, but in the years when you've been testing driver-less cars with



drivers, I clearly remember fatalities and injuries, making it clear that with or without drivers, Cruise-like cars are hazardous to the health and well-being of everyone, with pedestrians being the most vulnerable.

I hope that different communities in San Francisco, including health care workers, make their voices heard and stop this plan.

Thank you - Iris Biblowitz, RN

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Cruise cars in San Francisco  
**Date:** Wednesday, October 21, 2020 3:17:00 PM

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**From:** Frances Taylor <duck.taylor@yahoo.com>  
**Sent:** Wednesday, October 21, 2020 12:47 PM  
**To:** Miguel.Acosta@dmv.ca.gov  
**Cc:** MTABoard <mtaboard@sfmta.com>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Jodie Medeiros <jodie@walksf.org>; Janice Li <janice@sfbike.org>; Pi Ra <srira@sdaction.org>; Breen, Kate (MTA) <Kate.Breen@sfmta.com>  
**Subject:** Cruise cars in San Francisco

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Miguel Acosta --

I was stunned to learn that the state DMV is allowing Cruise to unleash self-driving cars with no attendants on the streets of San Francisco. Will the state DMV also be issuing bull's-eyes for pedestrians to wear? I'd prefer state-issued baseball bats, but obviously, the people of San Francisco are of no concern to the state DMV. We're just guinea pigs.

How has this permission been granted with absolutely no notification to the humans who will be stepping into the street, expecting another human to acknowledge their right of way? San Francisco is famous for its regulatory rigor. But now we're getting driverless cars without ever being told this was a possibility.

Cruise seems to be more aware of potential resistance than our state government, though its sneaky approach is similar. According to *Wired*, "So as not to freak out the neighbors, Cruise says its driverless-car rollout will be gradual and will begin in just one neighborhood; **it declined to specify which one.**" (my bold)

What is the use of adding cars driving no one to nowhere? Cruise CEO Dan Ammann, quoted in *Tech Crunch*, says, "All anyone will see is a car, silently driving by itself through the city." Is this supposed to somehow add to the ambience of our city? Is adding pointless traffic a new goal of the state DMV?

I'm hoping that widespread outrage will put an end to this loony idea.

Sincerely,  
Fran Taylor  
[duck.taylor@yahoo.com](mailto:duck.taylor@yahoo.com)

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Renaming schools  
**Date:** Monday, October 19, 2020 8:42:00 AM

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-----Original Message-----

From: Steven Donald Williams <sdwilliams555@gmail.com>  
Sent: Saturday, October 17, 2020 8:18 PM  
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
Subject: Renaming schools

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Board members

I can not believe your city is considering school name changes because names like Lincoln is inappropriate. Really?  
What are you teaching our children?

Are you going to allow the “ tip of the tail” of city population to dictate this asinine idea?

How far will this so called politically correct movement go?

How about Los Angeles...

City of the Angels.

How about the atheists or those that don't believe in Angels....? Change the name!

Don't succumb to the super minority.

Protect some national pride.

Why don't you work instead on peace and free speech in your city ?

Regards  
Steven W

Sent from my iPad

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Reopening our schools  
**Date:** Monday, October 19, 2020 8:43:00 AM

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**From:** Dennis Hong <dennisjames888@yahoo.com>  
**Sent:** Sunday, October 18, 2020 11:05 AM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>  
**Subject:** Reopening our schools

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Good morning honorable Mayor London Breed and honorable members of the SF Board of supervisors, I hope you are all doing well. It's Dennis over here, its been a while since one of my emails got out. This will be a two for one email. Right now I'm very concerned with this rush to reopen our schools here in San Francisco. I'm all for it. But we need to make sure that all the COVID rules, both local and state, etc. are in place and are enforced. Lets not rush it.

Right now forget the Renaming of the schools, I'm not for this plan. In my opinion it's a waste of money and time and not necessary. But the reopening of the schools per our Mayor needs to be done and safely. I just want to be sure it's going to be safe for all. The kids are our future. The teachers also need to be safe with this reopening. Are there any rules in place and how are they going to be enforced? Again, is everything in place, technology, access to the internet, the facilities, etc.? With your help, we will get through all of this. I have not seen a target date for the reopening, when will this happen?

As usual, if anyone has any question/s to my rambling email, please feel free to chime back to me here. I look forward to reopening the schools safely. I'm here if you need anything.

-----the very best to you all -----DHsf-----

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Stop the Renaming of Schools  
**Date:** Monday, October 19, 2020 8:43:00 AM

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**From:** Emily Powell Palmer <emilybalboa@comcast.net>  
**Sent:** Sunday, October 18, 2020 5:19 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Cc:** Arlene Reed <radiablo1938@gmail.com>  
**Subject:** Re: Stop the Renaming of Schools

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

On 10/18/2020 5:15 PM, Emily Powell Palmer wrote:

## **TO: Supervisor Matt Haney**

TO: Members of the Board of Education (and other decision makers)

RE: The Renaming of 44 schools

Although you have been sent communications from me as Emily Sanchez Powell, Balboa Class of 1946, and president emerita of the 9,000 member Balboa Alumni Association, who (along with a loyal group of Balboa Buccaneers) has spent over 50 years helping Balboa students by fund raising, school improvements, the creation of the Leonoudakis Center, thousands of dollars in scholarships, in 1991 saving Balboa from closure, saving our JROTC program and preserving school traditions (which serves as a bonding of all generations of Balboa graduates) -- This time I am writing to you as a citizen, born and raised in the Excelsior District.

If I could legally issue a CEASE AND DESIST

order to you, I would do that. So, in layman's terms, instead, I say --STOP THIS HORRENDOUS DISRUPTIVE RENAMING OF SCHOOLS PROJECT NOW, It has sent great alarm and shock waves and division throughout our community at a time when our country is suffering from a pandemic; and faced with the most important election in history. It is unfair to citizens at this time -- a time when we citizens feel confused, exhausted, and vulnerable -- it is almost too much to bear. Let's spend this time, energy, resources in improving education of our students - - they need it not more than ever.

I have Zoomed into your appointed Renaming Committee meetings, so I know how they operate -- they act as prosecutors, judges, jurors and sentencers. They do not consider what could, in legal terms, be considered "defense" of our school names. For example, It is shameful that they only list George Washington as a slave holder. (Methinks, he was much more than that--you, too, must/should agree!!) The historical figures after which so many of our schools were named were not perfect, and that is acknowledged , but they are a part of our history and a part of the lives of the millions graduates. We and students can learn from history without 'erasing' history.

As a private citizen, I implore you to stop this project now.

Emily Powell, [emilybalboa@comcast.net](mailto:emilybalboa@comcast.net)

**Note to Matt Haney... Hello  
Matt. Yes --once again Robert  
Louis Stevenson is on what I call  
'the chopping block". If you  
recall a few years ago you and I**

had a discussion about the removal of the name of this school. Your reason then was because Stevenson wrote the classic Dr. Jekyll (sp?) and Mr. Hyde. I reminded you then that Stevenson also wrote "A Childs Garden of Verses" and other childrens' book, and you changed your position. The 'renaming committee' has put Stevenson on the removal list, along with 43 other schools, never accounting for the positive historical facts. Representing the 9000 member Balboa Alumni Association, I am working closely with alumni representatives of Washington, Lincoln, Lowell and other schools. Perhaps you've heard.

**I hope you are well. from Emily Powell**



**From:** [Brian Zuzga](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Tuesday, October 13, 2020 8:15:14 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

Brian Zuzga  
107 Oxford St., San Francisco, CA 94134

**From:** [David Wolfgang-Kimball](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Tuesday, October 13, 2020 8:28:14 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,  
david wolfgang-kimball

—  
dpwk

**From:** [Caitlin Olson](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Please Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Tuesday, October 13, 2020 9:22:31 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,  
Caitlin Olson

**From:** [Allen Gunn](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Tuesday, October 13, 2020 9:56:20 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems. With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

--

Allen Gunn  
+1.415.216.7252

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**From:** [Ethan VonderWeid](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Tuesday, October 13, 2020 11:12:45 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

Ethan VonderWeid

**From:** [Karil Daniels](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Tuesday, October 13, 2020 12:27:52 PM

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Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

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Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

Karil Daniels  
Cell: 415-602-0435

**From:** [fonz72@aol.com](mailto:fonz72@aol.com)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Wednesday, October 14, 2020 2:21:49 PM

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Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

Alfonso Fernandez

**From:** [Emma Trotter](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Thursday, October 15, 2020 2:22:32 PM

---

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,  
Emma



**From:** [Benjamin Schneider](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Thursday, October 15, 2020 9:03:19 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

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Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Sincerely,

Ben Schneider  
1868 Van Ness Ave. #404

**From:** [Steve Smoot](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Thursday, October 15, 2020 10:57:43 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

**From:** [craig.clark](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Friday, October 16, 2020 9:21:39 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

**From:** [JUDITH DETERT-MORIARTY](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Friday, October 16, 2020 9:36:16 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

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Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

Sent from my iPhone

**From:** [Gene X Hwang](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Friday, October 16, 2020 9:43:23 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

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Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

gene

**Gene X Hwang**

Co-Founder, Orange Photography

415-255-7478

[genex@orangephotography.com](mailto:genex@orangephotography.com)

<https://www.orangephotography.com>



**Latest Photos:** [San Francisco during quarantine - daily photo](#)

[journal](#)

**From:** [Jacque Knable](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Friday, October 16, 2020 9:46:11 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,



Virus-free. [www.avast.com](https://www.avast.com)

**From:** [MAUREEN SHEAHAN](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Friday, October 16, 2020 10:52:07 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully, Maureen Sheahan



**From:** [Mike Kavanaugh](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Friday, October 16, 2020 4:23:52 PM

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Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

**From:** [Raul Aldape](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Friday, October 16, 2020 7:15:16 PM

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Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

Raul Aldape

**From:** [Elias Zamaria](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Saturday, October 17, 2020 7:20:57 PM

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Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

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Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

Elias Zamaria

**From:** [n/a](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence  
**Date:** Sunday, October 18, 2020 10:41:28 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

## Board of Supervisors' membership:

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

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Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,  
a California native, resident, and voter

**From:** [Candice Wold](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence  
**Date:** Sunday, October 18, 2020 3:40:38 PM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to strongly urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

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Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Cheers,  
**Candice Wold**  
Cell: 763.445.1717

**From:** [Mike Borsetti](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Monday, October 19, 2020 2:53:39 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

Mike Borsetti  
2200 Green St

**From:** [Kyle DeWolfe](#)  
**To:** [Preston, Dean \(BOS\)](#); [Fewer, Sandra \(BOS\)](#); [Haney, Matt \(BOS\)](#); [Mandelman, Rafael \(BOS\)](#); [Mar, Gordon \(BOS\)](#); [Peskin, Aaron \(BOS\)](#); [Ronen, Hillary](#); [Safai, Ahsha \(BOS\)](#); [Stefani, Catherine \(BOS\)](#); [Walton, Shamann \(BOS\)](#); [Yee, Norman \(BOS\)](#); [Board of Supervisors, \(BOS\)](#)  
**Subject:** Stop SFPD's illegal use of private cameras to spy on Black-led protests against police violence.  
**Date:** Tuesday, October 20, 2020 11:27:03 AM

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This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear members of the Board of Supervisors,

As a San Francisco resident, I am writing to urge you to prohibit the San Francisco Police Department (SFPD) and other city agencies from making real-time use of private networks of surveillance cameras, and from obtaining data dumps of footage from these systems.

While I understand the Mayor appoints the Chief of Police I am looking to you to pressure the Mayor to insure that those responsible are brought to task and that it never happens again. Particularly you Supervisor Peskin.

With overwhelming Board support, the Stop Secret Surveillance ordinance was adopted to empower the people of San Francisco to participate in meaningful decisions about government surveillance technology and to prohibit city use of face recognition technology. The Electronic Frontier Foundation recently revealed that, without notifying the public or the Board of Supervisors, the SFPD established real-time access to the Union Square Business Improvement Districts' surveillance camera system. The SFPD did so in order to spy on protests calling for an end to police violence against Black people. Situations like this are precisely what the ordinance was passed to prevent.

As you know, the Stop Secret Surveillance ordinance is the result of robust and open debate among the city's residents, civil society organizations, and government stakeholders. In providing an opportunity for robust and informed community engagement before adopting technologies with the power to chill free speech and disproportionately burden marginalized members of our community, the Stop Secret Surveillance Ordinance puts into action the values that make our city a shining light in a troubled nation.

Public safety requires trust between the public and the agencies sworn to keep them safe. With this in mind, I ask that you rebuke unlawful spying on activity protected by the First Amendment and the California Constitution, and take immediate action to prevent further harm by banning real-time SFPD use of private surveillance camera systems and data dumps of footage from those systems.

Respectfully,

Kyle DeWolfe  
1020 Post St. #402  
SF CA 94109

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Public Comment  
**Date:** Wednesday, October 21, 2020 8:09:00 AM

---

**From:** Deetje B <deetje@aol.com>  
**Sent:** Tuesday, October 20, 2020 9:56 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Public Comment

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

1280 Laguna St. #6B  
San Francisco, CA 94115  
(415) 567-8446

Dear Supervisors:

Thank you for your good intentions after a long meeting tonight, Tuesday, October 20, to listen to comments from members of the public who had also waited that same long time to get to that item on the agenda.

After waiting on the phone to be unmuted to make public comment tonight, I was disappointed, frustrated and angry when even though I pushed \*3 when I began to hear the voice saying 'next speaker please', and I kept saying 'hello' ... 'hello' .... 'hello, can you hear me?' ... 'hello? hello? hello?' and then I heard something to the effect that there were no more speakers and then after that a voice said I was unmuted. But by then there was no one listening for me to talk to. I did not get into the meeting. I was not to be heard. Boom. Just like that!

It's bad enough for our elected representatives to choose to believe that remote 'meetings' count as an acceptable level of democratic process allowing for full participation of constituents, but it's worse when the technology supposedly substituting for public participation doesn't even work on its own terms.

This fiction of online 'meetings' will be the downfall of our democratic system of government. At least that's how it seems to me.  
Just call me Cassandra,

Thank you for your possible attention,  
Your loyal citizen,

Deetje Boler



**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Intended Public Comment, BOS Meeting Oct. 20  
**Date:** Wednesday, October 21, 2020 8:57:00 AM

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**From:** Deetje B <deetje@aol.com>  
**Sent:** Tuesday, October 20, 2020 10:45 PM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Intended Public Comment, BOS Meeting Oct. 20

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors:

The matters I was prevented from bringing to your attention in Public Comment tonight concerned 1) Muni service and 2) City trees.

Muni Service. Instead of Muni management funding expensive registers to tell us when buses are arriving when they aren't even leaving the barn and instead of Muni management putting unused (Union with rights) drivers to make-work advising riders on how to ride the buses so many of which aren't even running, they should return service to all the bus routes so the citizens of this great city can get from here to there just as they used to in the good old recent days. They could at least run buses on all the routes at reduced frequencies, providing riders with scheduled arrival times by dialing 311. (And, by the way, they could run fewer 1-California buses since they run so many that they pile up in clumps of three, the last one empty. Why that, but no 31-Balboa at all?). The management of Muni needs the Board's attention.

Street trees. A new large residential building is to be constructed in place of the funeral home on the corner of 6th Avenue and Geary. Sounds good. *HOWEVER, I would like it to be ascertained that the construction company not touch a leaf nor a branch nor a root nor a trunk of any tree bordering that property.*

It's a fact that the majority of trees that we lose here in the City of Saint Francis are destroyed by construction contractors, paying negligible fines out of humungous budgets for destroying trees. This can and should be avoided. A piece of legislation brought by this Board could go a long way toward not only protecting the trees we already have but also to providing funds to plant and maintain new trees so as to increase our shamefully lacking canopy.

Please let me know by email or mail of any action you may take on these matters. Thank you for your attention,

Deetje Boler

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [Major, Erica \(BOS\)](#)  
**Subject:** FW: SUPPORTING Land Use and Transportation Committee Agenda Item #3 Administrative Code - Community Opportunity to Purchase Act. File #200948  
**Date:** Monday, October 19, 2020 4:18:00 PM

---

Hello Erica,

For the file.

Thank you,

Eileen McHugh  
Executive Assistant  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244  
San Francisco, CA 94102-4689  
Phone: (415) 554-7703 | Fax: (415) 554-5163  
[eileen.e.mchugh@sfgov.org](mailto:eileen.e.mchugh@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)

---

**From:** aeboken <aeboken@gmail.com>  
**Sent:** Monday, October 19, 2020 12:26 AM  
**To:** BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative\_aides@sfgov.org>  
**Subject:** SUPPORTING Land Use and Transportation Committee Agenda Item #3 Administrative Code - Community Opportunity to Purchase Act. File #200948

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

TO: Board of Supervisors members

I am strongly supporting the Community Opportunity to Purchase Act.

Eileen Boken  
Coalition for San Francisco Neighborhoods\*

\* For identification purposes only.

Sent from my Verizon, Samsung Galaxy smartphone

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS Legislation, \(BOS\)](#)  
**Subject:** FW: CONCURRING WITH BOS Agenda Item #40 - Opposing California State Proposition 22 - App-Based Drivers as Contractors and Labor Policies Initiative - November 3, 2020 Ballot File #201155  
**Date:** Tuesday, October 20, 2020 3:10:00 PM

---

Hello Leg,

For the file.

Eileen

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**From:** aeboken <aeboken@gmail.com>  
**Sent:** Tuesday, October 20, 2020 10:42 AM  
**To:** BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative\_aides@sfgov.org>  
**Subject:** CONCURRING WITH BOS Agenda Item #40 - Opposing California State Proposition 22 - App-Based Drivers as Contractors and Labor Policies Initiative - November 3, 2020 Ballot File #201155

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

TO: Board of Supervisors members

I am strongly concurring with BOS opposition to Prop 22. This is the state's most expensive ballot initiative with more than \$180 million spent by Uber and Lyft.

These companies could have spent that same money on improving the lives of their drivers rather than on a ballot initiative trying to circumvent AB5.

Eileen Boken  
Coalition for San Francisco Neighborhoods\*

\* For identification purposes only.

Sent from my Verizon, Samsung Galaxy smartphone

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS Legislation, \(BOS\)](#)  
**Subject:** FW: SUPPORTING BOS Agenda Item #41 Urging City College of San Francisco to Reaffirm \$34.5 million Commitment to the Education Center at 1550 Evans Avenue and \$31.5 million Commitment to the Bayview-Hunters Point Campus File #201156  
**Date:** Tuesday, October 20, 2020 3:12:00 PM

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For the file.

Thank you!!!

Eileen

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**From:** aeboken <aeboken@gmail.com>  
**Sent:** Tuesday, October 20, 2020 11:00 AM  
**To:** BOS-Supervisors <bos-supervisors@sfgov.org>; BOS-Legislative Aides <bos-legislative\_aides@sfgov.org>  
**Subject:** SUPPORTING BOS Agenda Item #41 Urging City College of San Francisco to Reaffirm \$34.5 million Commitment to the Education Center at 1550 Evans Avenue and \$31.5 million Commitment to the Bayview-Hunters Point Campus File #201156

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

TO: Board of Supervisors members

I am strong supporting the allocation of funds by City College for the Evans Ave and Bayview - Hunters Point campuses.

This funding should be part of the City's equity strategy.

Eileen Boken  
Coalition for San Francisco Neighborhoods\*

\* For identification purposes only.

Sent from my Verizon, Samsung Galaxy smartphone

**From:** Board of Supervisors, (BOS)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: yellow tier  
**Date:** Tuesday, October 20, 2020 2:21:00 PM

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-----Original Message-----

From: BEVERLEY J HAYES <beverleyhayes@sbcglobal.net>  
Sent: Tuesday, October 20, 2020 1:48 PM  
To: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
Subject: RE: yellow tier

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Sirs, With San Francisco going into a new tier in November regarding the Covid Virus, I would like the Board to reconsider the requirements for playing tennis in the city.

Currently doubles play is not allowed except within 2 households, or if you are in college on a team.

This regulation not only seems illogical as so many other activities that are open, and that will be opening, have much closer contact and spacing. Also the doubles regulations outside of private clubs are ignored. Even pickle ball is seen being played now on public courts.

I strongly believe and appreciate the wonderful job the city has done in controlling the virus thus far, however when certain restrictions such as the one regarding playing doubles tennis, makes the general public doubt other restrictions which are most valuable and necessary for the continued health and welfare of everyone in San Francisco.

Your attention to this matter would be most greatly be appreciated.

Sincerely,  
Beverley Hayes

Sent from my iPhone

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Open Up Sports for YOUTH in SF for Health Reasons  
**Date:** Tuesday, October 20, 2020 2:20:00 PM

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**From:** Akiko Giometti <akikogiometti@gmail.com>

**Sent:** Tuesday, October 20, 2020 1:35 PM

**To:** Yee, Norman (BOS) <norman.yee@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>; Ronen, Hillary <hillary.ronen@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Fewer, Sandra (BOS) <sandra.fewer@sfgov.org>; Mar, Gordon (BOS) <gordon.mar@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; Walton, Shamann (BOS) <shamann.walton@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>

**Subject:** Open Up Sports for YOUTH in SF for Health Reasons

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Supervisors of San Francisco:

It's time to open all sports programs in the city. It is crucial for the mental and physical wellness of our kids.

We can do this safely with masks, washing hands and being responsible.

We need to move towards living normal lives while managing COVID19.

Thank you,

Akiko Giometti

SF NATIVE - MOM OF 5

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: CCSF Motorcycle Technology Program  
**Date:** Tuesday, October 20, 2020 10:27:00 AM

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**From:** Hugo Eccles <hugoeccles@gmail.com>  
**Sent:** Tuesday, October 20, 2020 8:56 AM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** CCSF Motorcycle Technology Program

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors,

**Save the CCSF Motorcycle Technology Program**

I am writing to you to oppose the relocation of the Aircraft Maintenance Program from SFO to the CCSF Evans campus. This will cause untold disruption and severely - maybe terminally - impact the Motorcycle Technology Program.

As the owner of a San Francisco motorcycle business I oppose these proposed changes, and the harmful implications to the Motorcycle Technology Program at CCSF. As the owner of a local business I, and many of my local and national motorcycle industry colleagues, rely on the CCSF Motorcycle Technology Program for trained and qualified staff.

Please rethink this hasty and ill-conceived plan to move the Aircraft Maintenance Program from SFO to the CCSF Evans campus, and save the much-needed and important Motorcycle Technology Program.

I appreciate your time considering this important matter.

Regards,

Hugo Eccles

Hugo Eccles | Founder & Design Director  
Untitled Motorcycles, San Francisco, USA

**["What an electric bike should look like" Forbes](#)**  
**[Winner, Quail Design & Style Award 2017](#)**  
**[Jay Leno rides the Hyper Scrambler](#)**

**[Visit the MOTO MMXX exhibition curated by UMC](#)**

[Website](#) [Facebook](#) [Instagram](#) [Twitter](#) [Vimeo](#)

—



**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Wong, Linda \(BOS\)](#)  
**Subject:** FW: SF Chamber of Commerce File #201133  
**Date:** Tuesday, October 20, 2020 10:26:00 AM  
**Attachments:** [SF Chamber #201133.pdf](#)

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**From:** Emily Abraham <eabraham@sfchamber.com>  
**Sent:** Tuesday, October 20, 2020 9:30 AM  
**To:** Emily Abraham <eabraham@sfchamber.com>  
**Cc:** Rodney Fong <rfong@sfchamber.com>  
**Subject:** SF Chamber of Commerce File #201133

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Supervisors,

On behalf of the San Francisco Chamber of Commerce and our members, I write to you about our concerns regarding File #201133 "Health Care Requirements for Certain Employers at San Francisco International Airport." Please see attached for our full letter.

Thank you for your time and consideration,

Emily

**Emily Abraham**

Public Policy Manager  
SF Chamber of Commerce



235 Montgomery St., Ste. 760, San Francisco, CA 94104  
tel: 415.392.4520 • fax: 415.392.0485  
sfchamber.com • twitter: @sf\_chamber

October 20, 2020

The Honorable Supervisor Rafael Mandelman  
The Honorable Supervisor Shamann Walton  
San Francisco City Hall  
1 Dr. Carlton B. Goodlett Place, Room 284  
San Francisco, CA

Re: File #201133 Health Care Requirements for Certain Employers at San Francisco International Airport

Dear Supervisor Mandelman and Walton,

On behalf of the San Francisco Chamber of Commerce and our members, I write to you about our concerns regarding File #201133 "Health Care Requirements for Certain Employers at San Francisco International Airport." The Healthy Workers Ordinance (HWO), which would add employee family coverage to HCAO's mandate and require that family coverage be cost-free to the employee, directly targets the airline industry - as well as the small business food vendors in SFO.

The aviation industry is currently suffering greatly due to COVID-19 impacts. After the public health crisis was declared, this industry saw a 70 percent decrease in business and tens of thousand of airline workers furloughed. The estimated minimum cost to SFO employers of implementing the HWO is \$83 million. It is estimated that 29,000 contractor, supplier, vendor, and airline jobs would be placed at risk - not including job losses due to COVID.

While the HWO directly targets the aviation industry, it would also impact San Francisco based businesses that are also SFO employers. Restaurants and cafes that are in SFO have faced furloughs and massive decreases in business and revenue since shelter in place; and our members will not be able to sustain more costs to business during COVID or in recovery. We cannot afford to further hinder our San Francisco businesses.

Considering the breadth of impact of this legislation, we advocate for the following measures to ensure the HWO does not cause undue harm:

### **Economic Impact Report**

With the expected release of an Economic Impact Report and the Committee Hearing just a day away, we are advocating for the time needed to fully digest the economic impacts of this ordinance. The four largest airlines at SFO estimate the direct cost of implementing the proposed legislation to be \$83 million, with a projected overall direct and indirect impacts to amount to almost 3,000 fewer jobs, and a \$306 million hit to the economy. This industry is essential to providing San Francisco with its tourism base, which generated \$819 million in taxes in fees to the City in 2019. It is imperative to fully understand how this legislation would add further reduction in operations to SFO's ability to bring in tourists, considering that COVID travel will continue to only slowly recover.



235 Montgomery St., Ste. 760, San Francisco, CA 94104  
tel: 415.392.4520 • fax: 415.392.0485  
sfchamber.com • twitter: @sf\_chamber

### **Commission Hearings**

This legislation deserved a full hearing before it is heard at the Budget and Finance Committee. Given the impacts on small businesses and the airport itself, we feel it is essential to have the HWO heard by the Small Business Commission and the Airport Commission. Despite this legislation being targeted at private sector employees, the airport's capacity will be affected on the whole.

The San Francisco Chamber of Commerce prioritizes the health of San Francisco businesses and its employees, and believes that any legislation that has such a breadth of impact on a variety of industries deserves to be heard in full. We urge you to consider continuing the legislation at committee until there is adequate time to digest the full economic report of the HWO, and allow it to be heard by the Small Business and Airport Commission.

Thank you for your time and consideration.

Respectfully,

Rodney Fong  
President & CEO  
San Francisco Chamber of Commerce

CC: Mayor London Breed; Full Board of Supervisors; Jouquin Torres, OEWD

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Cc:** [Major, Erica \(BOS\)](#)  
**Subject:** FW: Lyon Martin House (File No. 201138)  
**Date:** Tuesday, October 20, 2020 10:26:00 AM

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**From:** Susie Smith <suzsmithqb@gmail.com>  
**Sent:** Tuesday, October 20, 2020 10:17 AM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Lyon Martin House

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Board of Supervisors-

I am a Queer woman and resident of Noe Valley, writing in strong support of designating the 649-651 Duncan Street former home of Dell Martin and Phylis Lyon a San Francisco Landmark. These two women are giants in the history of San Francisco, LGBTQIA+ rights, healthcare, and nationally for marriage rights for all. These activities were centered here, in their home, for 50+ years, starting in times when even the thought of being an out Lesbian was unthinkable. It is so important to not only honor their legacy, but to preserve the history of the fight for LGBTQIA rights so that future generations can have places to learn their history. I know of no more fitting place to make sure we honor the women of these civil rights movements, particularly now- when once again we see a movement to overturn the marriage rights they fought for, trans lives under attack, etc.

Let's continue their legacy of making San Francisco the forefront of LGBTQIA+ rights by acknowledging the places that have been the center of grass-roots change and civil rights.

Thank you-  
Susannah Smith  
467 29th St  
San Francisco, CA 94131

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: SFPUC Declaration of Emergency  
**Date:** Tuesday, October 20, 2020 9:11:00 AM  
**Attachments:** [SCU Complex Lightning Fire Emergency Declaration 10-19-2020.pdf](#)

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**From:** Imperial, Megan M <MImperial@sfgov.org>  
**Sent:** Tuesday, October 20, 2020 8:26 AM  
**To:** Rosenfield, Ben (CON) <ben.rosenfield@sfgov.org>; Lane, Maura (CON) <maura.lane@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Owens, Morgan (MYR) <morgan.owens@sfgov.org>; Kittler, Sophia (MYR) <sophia.kittler@sfgov.org>  
**Cc:** Busch, Laura (PUC) <LBusch@sfgov.org>; Ellis, Juliet (PUC) <JEllis@sfgov.org>; GESSNER, FRANCESCA (CAT) <Francesca.Gessner@sfgov.org>; Scarpulla, John (PUC) <JScarpulla@sfgov.org>; Sandler, Eric (PUC) <ESandler@sfgov.org>; Perl, Charles (PUC) <CPerl@sfgov.org>; Hom, Nancy (PUC) <NHom@sfgov.org>; Fine, Ivy (PUC) <IFine@sfgov.org>; Ritchie, Steve (PUC) <SRitchie@sfgov.org>; Sandler, Risa (CON) <risa.sandler@sfgov.org>; de Asis, Edward (CON) <edward.deasis@sfgov.org>; Lyman, Greg (PUC) <GLyman@sfgov.org>  
**Subject:** SFPUC Declaration of Emergency

Good morning,

Please see attached for a SFPUC Declaration of Emergency for the replacement and repair of fences damaged in the SCU Lightning Complex Fire.

Please let me know if you have any questions about this Declaration.

Thanks in advance  
Megan

---


*Megan M. Imperial 竜芽願*  
*Policy & Government Affairs, Local Analyst*  
*San Francisco Public Utilities Commission*  
[mimperial@sfgov.org](mailto:mimperial@sfgov.org)  
*Mobile: 415-654-1654*  
*Pronouns: She, Her, Hers*



## INTER-OFFICE MEMORANDUM

**Date:** October 19, 2020

**To:** Commissioner Sophie Maxwell  
President, San Francisco Public Utilities Commission

**From:** Harlan L. Kelly, Jr.   
General Manager

**Subject:** **Declaration of Emergency – Replacement and Repair of Fences damaged in the SCU Lightning Complex Fire**

In accordance with Chapter 6, Article IV, Section 6.60(d) of the Administrative Code of the City and County of San Francisco, I am declaring an emergency on behalf of the San Francisco Public Utilities Commission (SFPUC).

Beginning on August 16, numerous lightning strikes ignited what was eventually labeled the SCU Lightning Complex Fire (SCU Fire) that ultimately burned 396,624 acres, including approximately 10,500 acres of SFPUC Alameda watershed property. On SFPUC property, the SCU Fire damaged or destroyed approximately 50 miles of security and grazing operation fencing. This fencing needs to be repaired and/or replaced immediately to reestablish the security barrier to protect SFPUC Alameda watershed lands and regional water system infrastructure from trespass, vandalism, and contamination of drinking water sources (e.g., Calaveras and San Antonio Reservoirs). The fencing ensures that cattle from SFPUC grazing tenants remain separated from public roadways, drinking water sources, and sensitive environmental resources.

According to Chapter 6.60 of the Administrative Code, an "actual emergency" means a sudden, unforeseeable and unexpected occurrence involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of or damage to, life, health, property or essential public services. Unrestrained cattle and the risk of trespass at the facilities have created a clear and imminent danger to the safety of drivers, the integrity of infrastructure, and the quality of drinking water. The prompt erection of replacement fencing is needed to prevent such dangers.

**London N. Breed**  
Mayor

**Sophie Maxwell**  
President

**Anson Moran**  
Vice President

**Tim Paulson**  
Commissioner

**Ed Harrington**  
Commissioner

**Harlan L. Kelly, Jr.**  
General Manager



This request for emergency declaration is for contract resources to repair and/or replace approximately 50 miles of security and grazing operation fencing. The work needs to occur as soon as possible and is beyond the capabilities of City forces. The estimated cost of this emergency work exceeds the threshold amount of \$250,000 which requires Board of Supervisors' review and approval. The actual estimate for the work is not anticipated to exceed \$4.5 million.

I am therefore declaring the existence of an emergency. I trust that this meets with your concurrence and approval.

CONCUR AND APPROVE:



Sophie Maxwell – President,  
San Francisco Public Utilities Commission

cc: A. Moran  
T. Paulson  
E. Harrington  
M. Carlin  
K. How  
S. Ritchie  
E. Sandler

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: CCSF Aviation department move from SFO  
**Date:** Monday, October 19, 2020 11:47:00 AM

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-----Original Message-----

From: Joseph Gumina <jgumina@ccsf.edu>  
Sent: Monday, October 19, 2020 9:58 AM  
To: Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>  
Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
Subject: CCSF Aviation department move from SFO

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Mayor Breed, SF Board of Supervisors,

My name is Joseph Gumina, and I have been working as an instructor in the Trade Skills Department of CCSF over the past 15 years. Please allow me to give you an overview of what has been accomplished at the CCSF Evans Campus. I will begin with a little history. Since I have been working as an instructor, I have been a part of and have witnessed many positive changes that have unfolded. The Automotive Department has become an accredited National Automotive Technicians Education Federation (NATEF) certified school. We have been awarded numerous grants that have far exceeded other neighboring colleges throughout the state. All automotive instructors have worked collectively to become ASE certified Technicians. The Automotive Department has partnered with I CAR, which is a national auto body repair association, focusing on repairs that meet safety standards for collision repair and a standard of training that meets industry requirements. Instructors have taken personal time to train municipalities such as SF Shops, San Jose Vehicle Maintenance, San Mateo County Motor Pool, Alameda County and Sonoma County on EV and Hybrid vehicles. We have partnered with S.F. MTA to train pre-apprentices with a program that focuses specifically on women to encourage employment in this specific field in the workforce. We have secured tools for our students entering new jobs at no cost from our local YMCA Bayview chapter. Enrollment has more than doubled during this time and local businesses are in constant contact and communication with automotive instructors searching for new talent. There are more positive changes and accomplishments to speak of, however, I also want to touch upon the positive changes and growth in the Construction Department.

The San Francisco Bay Area is in a construction boom. Downtown S.F and surrounding areas have seen mass growth in the biotech and software industries. With this growth construction has been erupting and there is a search for talent to help supply enough workers to fill this demand. The Evans campus Construction Department has been at the forefront in the Bay Area to supply this skilled talent. Our Construction Department has converted many classes from noncredit to credit and has made the courses available on nights and weekends to accommodate workers employed in construction allowing and accommodating students to continue working in their field during the day and attend classes at night and/or weekends so that they may earn certificates of training and or necessary credits to complete their Associates Degree. The Evans Construction Department has partnered with SF Plumbers Local 38 and San Mateo County HVAC Local 467 by signing a memorandum of understanding with both unions that allows our students who pass the HVAC course offered at Evans to bypass the Union entrance exam. CCSF Evans also offers "City Build Academy" a program that is recognized by numerous Local Unions throughout San Francisco and outlining counties. Students who graduate from this program are placed into high compensated job positions with affiliated unions and major construction companies. Working with community-based organizations, City Build and CCSF Construction Department are recognized by the S.F Mayor's office, the office of the Governor and Speaker of the House, Nancy Pelosi, as providing training for those who are considered high risk and have given these individuals the opportunity to be a successful and productive group in society. The Custodial Department should also be recognized. Over the years, the Custodial Program at the Evans campus has flourished, and students are being placed on a wait list to enter this successful program. The Custodial Program is so full that



classes have been added to the Chinatown campus to reduce the number of students on the wait list. It has become common knowledge that if an individual completes the Custodial Program at Evans and earns the CCSF accredited custodial certificate, they will be hired immediately. Our Custodial Program, with the tireless work and dedication of the instructors, has also secured a MOU with UCSF to train our students in the specialized area of hospital custodial care. In these unprecedented times (Covid-19 pandemic) this program is vital as it is a clear path to employment. Waxie Corporation, a major wholesaler of custodial products, has taken notice of the success with CCSF Evans Custodial Program and has donated numerous supplies and equipment in excess of \$250,000.00 to assist with continuing this extremely successful training program. These are just some examples, but very important and significant examples, of the accomplishments and what continues to transpire at CCSF Evans Campus. All of the accomplishments, positive changes and goals are in jeopardy due to the discussion of relocation of the Aviation Department.

What is now being brought to the discussion table into discussion is the Aviation Department having to vacate SFO with the relocation of the department being moved to the Evans campus. This suggested move will require building space that is simply NOT available. The Trade Skills Department and respective lab space will be reduced, and it is already at a minimum. The suggested move from SFO will cost CCSF in excess of \$500,000.00. The Aviation Program has low enrollment and it is obvious with the current landscape that projected job growth in the aviation industry is projected to be minimal for at least the next five years. I am of the understanding that the FAA must approve any move of a FAA approved training program. ([www.ecfr.gov/cgi-bin/text-idx?SID=f9759d5b1c5a4c946b1144c3ea7e8a6d&mc=true&node=pt14.3.147&rgn=div5](http://www.ecfr.gov/cgi-bin/text-idx?SID=f9759d5b1c5a4c946b1144c3ea7e8a6d&mc=true&node=pt14.3.147&rgn=div5)) .

CCSF has known for a number of years that it would have to vacate SFO and has not acted on or taken this matter seriously. Now it is has become a last-ditch effort to move and find an adequate location. Evans Campus cannot meet the necessary requirements that are outlined by the FAA. Such a move will cost the CCSF funds that we do NOT have. All of the programs at the Evans Campus will suffer significantly if the Aviation Department is moved to the Evans Campus. The only one who will profit from such a move in this is the company contracted to move the jet engines, equipment and any other materials associated with the curriculum. Shouldn't the FAA grant their approval of a contract prior to such a move of this enormous magnitude to take place? Shouldn't thorough evaluation of this proposed relocation be given before disruption, rearrangement and upheaval of the Evans Campus and all of the Trade Skills programs that will be severely impacted by moving a program that has minimal job placement and that also competes with College of Alameda for area industry jobs? These important questions, and many more, must be answered before any decision can be made to relocate the Aviation Department to the CCSF Evans Campus.

Your immediate attention and consideration to this very important matter is imperative. My colleagues and I anxiously await your response.

Thank you.

Joseph Gumina  
City College of San Francisco  
Automotive/Motorcycle, Construction, and Building Maintenance  
1400 Evans Ave. S.F.  
94124 Ph 415 550 4414

"Knowledge is knowing a tomato is a fruit; Wisdom is not putting it in a fruit salad." — Author Unknown.  
Automotive technology is a combination of knowledge and wisdom.

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: CCSF Aviation department move from SFO  
**Date:** Tuesday, October 20, 2020 8:11:00 AM

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-----Original Message-----

From: Joseph Gumina <jgumina@ccsf.edu>  
Sent: Monday, October 19, 2020 9:33 AM  
To: John Rizzo <jrizzo@ccsf.edu>  
Cc: Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
Subject: CCSF Aviation department move from SFO

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

CCSF Board of Trustees,  
Trustee Rizzo,

My name is Joseph Gumina, and I have been working as an instructor in the Trade Skills Department of CCSF over the past 15 years. Please allow me to give you an overview of what has been accomplished at the CCSF Evans Campus. I will begin with a little history. Since I have been working as an instructor, I have been a part of and have witnessed many positive changes that have unfolded. The Automotive Department has become an accredited National Automotive Technicians Education Federation (NATEF) certified school. We have been awarded numerous grants that have far exceeded other neighboring colleges throughout the state. All automotive instructors have worked collectively to become ASE certified Technicians. The Automotive Department has partnered with I CAR, which is a national auto body repair association, focusing on repairs that meet safety standards for collision repair and a standard of training that meets industry requirements. Instructors have taken personal time to train municipalities such as SF Shops, San Jose Vehicle Maintenance, San Mateo County Motor Pool, Alameda County and Sonoma County on EV and Hybrid vehicles. We have partnered with S.F. MTA to train pre-apprentices with a program that focuses specifically on women to encourage employment in this specific field in the workforce. We have secured tools for our students entering new jobs at no cost from our local YMCA Bayview chapter. Enrollment has more than doubled during this time and local businesses are in constant contact and communication with automotive instructors searching for new talent. There are more positive changes and accomplishments to speak of, however, I also want to touch upon the positive changes and growth in the Construction Department.

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classes have been added to the Chinatown campus to reduce the number of students on the wait list. It has become common knowledge that if an individual completes the Custodial Program at Evans and earns the CCSF accredited custodial certificate, they will be hired immediately. Our Custodial Program, with the tireless work and dedication of the instructors, has also secured a MOU with UCSF to train our students in the specialized area of hospital custodial care. In these unprecedented times (Covid-19 pandemic) this program is vital as it is a clear path to employment. Waxie Corporation, a major wholesaler of custodial products, has taken notice of the success with CCSF Evans Custodial Program and has donated numerous supplies and equipment in excess of \$250,000.00 to assist with continuing this extremely successful training program. These are just some examples, but very important and significant examples, of the accomplishments and what continues to transpire at CCSF Evans Campus. All of the accomplishments, positive changes and goals are in jeopardy due to the discussion of relocation of the Aviation Department.

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CCSF has known for a number of years that it would have to vacate SFO and has not acted on or taken this matter seriously. Now it is has become a last-ditch effort to move and find an adequate location. Evans Campus cannot meet the necessary requirements that are outlined by the FAA. Such a move will cost the CCSF funds that we do NOT have. All of the programs at the Evans Campus will suffer significantly if the Aviation Department is moved to the Evans Campus. The only one who will profit from such a move in this is the company contracted to move the jet engines, equipment and any other materials associated with the curriculum. Shouldn't the FAA grant their approval of a contract prior to such a move of this enormous magnitude to take place? Shouldn't thorough evaluation of this proposed relocation be given before disruption, rearrangement and upheaval of the Evans Campus and all of the Trade Skills programs that will be severely impacted by moving a program that has minimal job placement and that also competes with College of Alameda for area industry jobs? These important questions, and many more, must be answered before any decision can be made to relocate the Aviation Department to the CCSF Evans Campus.

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Thank you.

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Automotive technology is a combination of knowledge and wisdom.

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Moto at Evans threat  
**Date:** Tuesday, October 20, 2020 8:07:00 AM

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**From:** ALEXANDRE M <momo\_monsta@hotmail.com>

**Sent:** Monday, October 19, 2020 10:07 PM

**To:** Andy Saunders <saunderssix@gmail.com>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Waltonstaff (BOS) <waltonstaff@sfgov.org>; Breed, Mayor London (MYR) <mayorlondonbreed@sfgov.org>; ttemprano@ccsf.edu; swilliams <swilliams@ccsf.edu>; Student Trustee <studenttrustee@mail.ccsf.edu>

**Subject:** Re: Moto at Evans threat

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

To all whom are concerned, and involved,

I am an SF native and a current CCSF student. I have been informed by a former instructor that CCSF has plans to move the aviation department to the Evans Campus. Can this even possibly be true?! Can the CCSF board actually be trying to exceed its mismanagement of City courses by proposing such a ludicrous idea???

It's been infuriating to see how the CCSF administration has managed the college's budget and has utterly and incredibly failed the most unique departments of the college. The classes I have taken at the Evans campus have been the most informative, applicable, useful, and career furthering classes I have ever taken. When City's accreditation was in jeopardy I was faced with the option of receiving a certificate in Motorcycle Mechanics at CCSF based on cost per credit per course, or enrolling in a for profit college; which would've cost me approximately \$30,000 for the SAME certification.

CCSF has already mismanaged their budget by over paying members of the board, paying for campuses that are unused/under enrolled, and NOT paying teachers and staff. Furthermore the Board has CUT class sections at Evans campus for enrollment requirements that were higher than other course enrollment. THE BOARD SPECIFICALLY ENFORCED A HIGHER ENROLLMENT REQUIREMENT ON THESE COURSES!!! And then applied these unique standards for these classes- strictly at classes that furthered student learning in trade schooling. I waited 2 years to find an offered elective course that was required to achieve my mechanics certificate.

TWO whole years!!!!

How dare you?!

How in the actual expletive do you have the audacity to do so?!

As though these programs were not challenged and in jeopardy last year! Now this?!?! This is absolute nonsense. Tickling the line of corruption.

I am not a religious person- but the Evans campus staff should be nominated for sainthood. And everyone proposing the changes to the Evans campus are now a target of the voters of San Francisco.

We are in the middle of a pandemic!!!! It's already near impossible to be a teacher or a student at this time.

Furthermore we are in a global pandemic and AIR TRAVEL IS AT A NEAR STANDSTILL!!! How can SFO

not accommodate space for the aviation department?? Is there such a high volume of air travel from SFO during a global health crisis that the airport can't accommodate the aviation students???? I highly doubt it!!!!

Not to mention the fact that the aviation department may fire up (start) airline engines at the Evans campus....that sounds genius!! Yes. Please start an airline engine at a small college campus and force every other class to have to YELL or GATHER CLOSELY to hear eachother....WHILE WE HAVE AN AIRBORNE VIRUS overwhelming our country.

Would the Board of the college like us to sneeze into eachother's mouths while we are at it?!

Putting my sarcasm and rage aside- i genuinely wish anyone on the CCSF board the best of luck during the coming election. I have a full time job, go to night school, and help my mom at home. But I will make it a point to work full time to black ball any CCSF staff or board member who is choosing to further decimate the course options of CCSF, and/or reduce the learning options from the college. Curse your attempt at trying to make these changes when covid has caused so many people to vote early either by mail or absentee by fear.

In good health, at the moment. And I wish you all the warmest regards and best wishes

Alexandre

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: In Support of Housing Stability Fund Legislation (File # 200610)  
**Date:** Tuesday, October 20, 2020 8:05:00 AM

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**From:** Zachary Weisenburger <zweisenburger@ycdjobs.org>  
**Sent:** Monday, October 19, 2020 7:09 PM  
**To:** Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** In Support of Housing Stability Fund Legislation (File # 200610)

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

I am contacting you in support of the Housing Stability Fund legislation (File # 200610).

My name is Zachary Weisenburger and I am with the Young Community Developers (YCD).

We are here representing the Affordable Housing community -- we who collectively build and deliver affordable housing and housing services to people in our communities, who today more than ever are at risk of displacement and of being impacted by the disparate effects of COVID-19.

We strongly support this Housing Stability Fund legislation as it will bring more needed resources to expand our affordable housing work for and with the communities we serve and those in need of affordable housing across the communities of San Francisco.

The Housing Stability Fund responds directly to the urgencies of the moment from COVID-19 and the economic crisis, by increasing public investments in preserving housing for long term affordability and in building new affordable housing. It is a real solution, in real-time.

The Housing Stability Fund will also finance the creation and acquisition of permanently affordable housing - including the preservation of San Francisco's rent-controlled housing that is liable to face another wave of speculation due to the economic fallout of COVID-19.

Finally, the Housing Stability Fund legislation will expand our affordable housing toolbox and we need an all of the above affordable housing approach looking ahead as the range of households in need continues to widen.

We strongly support this legislation and hope you do as well.

Thank you,



**Zachary Weisenburger**  
**Fellow - Housing and Anti-Displacement Policy**

**Young Community Developers, Inc.**  
1715 Yosemite Avenue | SF | CA | 94124  
415-265-1034 | [zweisenburger@ycdjobs.org](mailto:zweisenburger@ycdjobs.org)

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Public Comment Re: BoS File 200701  
**Date:** Monday, October 19, 2020 11:48:00 AM

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**From:** Barbara Jue <info@email.actionnetwork.org>  
**Sent:** Monday, October 19, 2020 9:03 AM  
**To:** Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Haney, Matt (BOS) <matt.haney@sfgov.org>  
**Subject:** Public Comment Re: BoS File 200701

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Land Use Committee, Board of Supervisors, and Sup. Haney,

I am a resident of District 6 and want to express my support for banning natural gas in new construction. It's polluting and its use is dangerous to life and property. I worry about gas leaks especially in earthquake zones like ours, and having witnessed the fires from Loma Prieta in '89. On average in the US, a natural gas or oil pipeline catches fire every four days, results in an injury every five days, explodes every 11 days, and leads to a fatality every 26 days. My East Cut neighborhood is now replete with new gas lines/hookups that weren't there before because of all the residential construction that's taken place in the last ten years.

I would also like to ask the Commission to recommend the changes to the ordinance as laid out by Earthjustice, the Sierra Club, the San Francisco Climate Emergency Coalition, and other local groups in their letter to the Commission and Board.

It is important to me that we:

1. Eliminate the feasibility exception to the electric-ready requirement and make fully electric-ready construction a baseline requirement for new construction. We know that the future is electric. Allowing any building to be built that will require massive retrofits in the near future is unacceptable. With full electric readiness, we minimize that retrofit cost.
2. Create a Clean Energy Building Hub through the City and County of San Francisco that provides for the outreach, resources, and education needed to eliminate barriers and maximize opportunity for all-electric new construction to benefit both climate and equity.
3. Expand the ordinance's definition of "mixed-fuel buildings" to include laboratory, industrial, and decorative uses of gas. Gas shouldn't be allowed for upscale decorative uses. It's



wrong to harm public health for private enjoyment.

4. Provide additional limitations and transparency in the exemption process to ensure any project found exempt for infeasibility is truly in the public interest. I'm concerned about the news of powerful and connected people being able to get favors from DBI. We need sunshine on the exemption process, and exemptions should only be given in the public interest.

5. Amend section 106A.1.17 to require that the Building Official find "sufficient evidence was submitted to substantiate the infeasibility of an All-Electric Building or Project design without regard to financial, floor-area, or amenity-related loss unless deemed to be in the public welfare." The housing crisis is real. And we need to find ways of fixing it without sacrificing our children's future. The space taken up by a transformer should not be an acceptable reason for an exemption.

6. Eliminate the blanket exemption for commercial kitchens delaying compliance until 2022. Existing restaurants are not helped by giving builders a pass on making future commercial kitchens all-electric.

Thank you for taking up this important issue and considering the health and safety of our residents and climate.

Barbara Jue

[sfbar48@gmail.com](mailto:sfbar48@gmail.com)

81 Lansing Street, #411

San Francisco, California 94105

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Public Comment Re: BoS File 200701  
**Date:** Monday, October 19, 2020 3:13:00 PM

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**From:** Gabriel Goffman <info@email.actionnetwork.org>  
**Sent:** Monday, October 19, 2020 2:13 PM  
**To:** Major, Erica (BOS) <erica.major@sfgov.org>; Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>; Preston, Dean (BOS) <dean.preston@sfgov.org>; Peskin, Aaron (BOS) <aaron.peskin@sfgov.org>; Safai, Ahsha (BOS) <ahsha.safai@sfgov.org>; MandelmanStaff, [BOS] <mandelmanstaff@sfgov.org>; Stefani, Catherine (BOS) <catherine.stefani@sfgov.org>  
**Subject:** Public Comment Re: BoS File 200701

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Land Use Committee, Board of Supervisors, and Sup. Stefani,

I'm a resident of San Francisco writing to strongly support prohibiting gas in new construction. The methane leaks, air pollution, and explosion dangers of natural gas are no longer necessary for the functioning of our homes and businesses. San Francisco can lead the state and the country in building a better future.

In addition to recommending the ordinance, I would also like to ask the Commission to recommend the changes to the ordinance as laid out by Earthjustice, the Sierra Club, the San Francisco Climate Emergency Coalition, and other local groups in their letter to the Commission and Board.

It is important to me that we:

1. Eliminate the feasibility exception to the electric-ready requirement and make fully electric-ready construction a baseline requirement for new construction. We know that the future is electric. Allowing any building to be built that will require massive retrofits in the near future is unacceptable. With full electric readiness, we minimize that retrofit cost.
2. Create a Clean Energy Building Hub through the City and County of San Francisco that provides for the outreach, resources, and education needed to eliminate barriers and maximize opportunity for all-electric new construction to benefit both climate and equity.
3. Expand the ordinance's definition of "mixed-fuel buildings" to include laboratory, industrial, and decorative uses of gas. Gas shouldn't be allowed for upscale decorative uses. It's wrong to harm public health for private enjoyment.
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6. Eliminate the blanket exemption for commercial kitchens delaying compliance until 2022. Existing restaurants are not helped by giving builders a pass on making future commercial kitchens all-electric.

Thank you for taking up this important issue and considering the health and safety of our residents and climate.

Gabriel Goffman

[gfgoffman@gmail.com](mailto:gfgoffman@gmail.com)

2300 webster st 603

San Francisco, California 94115

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: Support GGNRA Leash Law Enforcement!  
**Date:** Monday, October 19, 2020 8:41:00 AM

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**From:** Karen Melander-Magoon <info@email.actionnetwork.org>  
**Sent:** Saturday, October 17, 2020 9:04 AM  
**To:** Board of Supervisors, (BOS) <board.of.supervisors@sfgov.org>  
**Subject:** Support GGNRA Leash Law Enforcement!

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Angela Calvillo,

I hope you will support the new rule for dog management in the Golden Gate National Recreation Area.

The rule is a large step towards more equitable park access for all in the GGNRA. Off-leash dogs have significant impacts on people, our pets, wildlife, and the character of the park. The simplest solution to this problem, as promised in the rule, is to enclose off-leash dog play areas with a physical barrier and enforce leash laws vigorously where they apply.

This would give park visitors the choice to enter off-leash areas, rather than have the choice imposed upon them. It would also ensure that our dogs, wildlife, and other people have basic safeguards in place so that everyone has a good experience at the park.

Please encourage the Park Service to follow through on these promises.

Karen Melander-Magoon  
[karenmmagoon@gmail.com](mailto:karenmmagoon@gmail.com)  
600 chestnut st., 410  
San Francisco, California 94133

**From:** [Mchugh, Eileen \(BOS\)](#)  
**To:** [BOS-Supervisors](#); [BOS-Legislative Aides](#); [BOS-Administrative Aides](#)  
**Cc:** [Calvillo, Angela \(BOS\)](#); [Somera, Alisa \(BOS\)](#); [Laxamana, Junko \(BOS\)](#); [Ng, Wilson \(BOS\)](#); [PEARSON, ANNE \(CAT\)](#)  
**Subject:** Fwd: Final Amendment to the Stay-Safer-At-Home Order (Gatherings, Transit, Signage and Ventilation) C19-07k and Outdoor Gatherings Directive 2020-19d  
**Date:** Tuesday, October 20, 2020 9:42:05 PM  
**Attachments:** [2020.10.20 FINAL Signed Health Officer Order C19-07k - Stay Safer at Home.pdf](#)  
[FINAL Directive 2020-19d Outdoor Gatherings.pdf](#)  
[Summary of October 20 2020 Order.pdf](#)  
[Outlook-logo\\_citya.png](#)

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Hello Supervisors,

Please see the attached Health Order No. C19-07k and Directive from the Health Officer 2020-19d.

Thank you!

Eileen McHugh  
Executive Assistant  
Board of Supervisors

Get [Outlook](#) for iOS

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**From:** Patil, Sneha (DPH) <sneha.patil@sfdph.org>  
**Sent:** Tuesday, October 20, 2020 9:26:37 PM  
**To:** Calvillo, Angela (BOS) <angela.calvillo@sfgov.org>; Mchugh, Eileen (BOS) <eileen.e.mchugh@sfgov.org>  
**Cc:** Fleisher, Arielle (DPH) <arielle.fleisher@sfdph.org>; Katy Tang (AIR) <katy.tang@flysfo.com>  
**Subject:** Final Amendment to the Stay-Safer-At-Home Order (Gatherings, Transit, Signage and Ventilation) C19-07k and Outdoor Gatherings Directive 2020-19d

Hi Angela and Eileen,

Attached please find a new Stay-Safer-At-Home Order (No. C19-07k) and related updated directive (No. 2020-19d) regarding outdoor gatherings. These items make five main changes:

1. revises the requirements for public transit to allow operators to increase capacity by relaxing physical distancing requirements under certain circumstances and subject to a health and safety plan;
2. revises the requirements for small outdoor gatherings, including social gatherings, to align with new State requirements
  - a. The cap on small outdoor gatherings size is limited to three households up to a maximum of 25 people total among the households. The cap on outdoor meal gatherings is limited to three households up to a maximum of six people total among the households.
  - b. Outdoor religious, cultural, or protest gatherings are not impacted

- by these changes.
- c. In accordance with State guidance, small outdoor gatherings cannot be organized or coordinated to occur at the same time and place.
  - d. Gatherings that are otherwise permitted by State and San Francisco sector guidance are unaffected by these changes (e.g. outdoor dining, outdoor theaters, or other approved activities may operate under the appropriate directives).
- 3. allows outdoor fitness classes to have up to 25 people including the instructor (consistent with the change in small outdoor gatherings);
  - 4. updates signage requirements that apply to indoor businesses (some new signage requirements have a delayed operational date of October 27); and
  - 5. requires that all indoor businesses follow new DPH guidelines for ventilation (this requirement has a delayed operational date of October 27).

Thanks,  
Sneha

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**Subject:** Final Amendment to the Stay-Safer-At-Home Order (Gatherings, Transit, Signage and Ventilation) C19-07k and Outdoor Gatherings Directive 2020-19d

Good afternoon DPH team. Attached please find the final, signed copies of the new Stay-Safer-At-Home Order (No. C19-07k) and related updated directive (No. 2020-

19d) regarding outdoor gatherings. The order goes into effect at 5 p.m. today and remains in effect until revised or repealed by the Health Officer, and the directive goes into effect immediately and is likewise effective until revised or repealed. Please circulate the documents as usual, including to the SFSD, SFPD, Mayor's Office, Clerk of the Board, City Administrator, etc. We have already coordinated with I&G to have the items posted online. Jesse in our office will also forward the items to the policy group he meets with.

Also attached is a summary of the changes and a redline of the order against the last issued version (only showing parts that have changes).

Overall, these items do two things: (1) bring San Francisco into alignment with recent changes in State guidance for social gatherings that is in certain ways more restrictive than San Francisco's requirements (outdoors only); and (2) lay the foundation for planned re-opening phases on October 27 (including non-essential office at 25% capacity with a strong recommendation to continue remote work to the extent possible) and November 3 (including increases in indoor capacity to 50% across various sectors). These re-opening phases are premised on the State's reassignment today of San Francisco to the yellow tier and the assumption that San Francisco's local health indicators remain stable or continue to improve. While San Francisco does not yet meet the one case in 100,000 threshold to move to the yellow tier under the ordinary State framework, San Francisco is meeting the new equity criteria for an accelerated pathway to the yellow tier, i.e. a community-wide rate and a rate in its lowest quartile census tracts of less than two in 100,000 and its test positivity rate is less than 2%.

In terms of the changes, the items make five main changes:

1. revises the requirements for public transit to allow operators to increase capacity by relaxing physical distancing requirements under certain circumstances and subject to a health and safety plan;
2. revises the requirements for small outdoor gatherings, including social gatherings, to align with new State requirements
  - a. The cap on small outdoor gatherings size is limited to three households up to a maximum of 25 people total among the households. The cap on outdoor meal gatherings is limited to three households up to a maximum of six people total among the households.
  - b. Outdoor religious, cultural, or protest gatherings are not impacted by these changes.
  - c. In accordance with State guidance, small outdoor gatherings cannot be organized or coordinated to occur at the same time and place.
  - d. Gatherings that are otherwise permitted by State and San Francisco sector guidance are unaffected by these changes (e.g. outdoor dining, outdoor theaters, or other approved activities may

operate under the appropriate directives).

3. allows outdoor fitness classes to have up to 25 people including the instructor (consistent with the change in small outdoor gatherings);
4. updates signage requirements that apply to indoor businesses (some new signage requirements have a delayed operational date of October 27); and
5. requires that all indoor businesses follow new DPH guidelines for ventilation (this requirement has a delayed operational date of October 27).

Please refer to the attached summary for additional details regarding these amendments.

Thanks, as always, to the team.

Best,

-Glenn



**Glenn M. Levy** (pronouns he/him/his)

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**ORDER OF THE HEALTH OFFICER No. C19-07k**

**ORDER OF THE HEALTH OFFICER  
OF THE CITY AND COUNTY OF SAN FRANCISCO  
DIRECTING ALL INDIVIDUALS IN THE COUNTY TO CONTINUE  
STAYING SAFER AT THEIR PLACES OF RESIDENCE TO THE  
EXTENT THEY CAN EXCEPT FOR IDENTIFIED NEEDS AND  
ACTIVITIES, AND TO FOLLOW HEALTH RISK REDUCTION  
MEASURES OUTSIDE THEIR RESIDENCES; URGING GOVERNMENT  
AGENCIES TO PROVIDE SHELTER AND SANITATION FACILITIES  
TO INDIVIDUALS EXPERIENCING HOMELESSNESS; REQUIRING  
ALL BUSINESSES AND RECREATION FACILITIES THAT ARE  
ALLOWED TO OPERATE TO IMPLEMENT HEALTH RISK  
REDUCTION MEASURES; AND DIRECTING ALL BUSINESSES,  
FACILITY OPERATORS, AND GOVERNMENTAL AGENCIES TO  
CONTINUE THE TEMPORARY CLOSURE OF ALL OPERATIONS  
THAT ARE NOT YET SAFE ENOUGH TO RESUME**

**(STAY SAFER AT HOME)**

DATE OF ORDER: October 20, 2020

**Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code § 120295, *et seq.*; California Penal Code §§ 69, 148(a)(1); and San Francisco Administrative Code § 7.17(b))**

Summary: On February 25, 2020 the Mayor of the City and County of San Francisco (the “County”) declared a state of emergency to prepare for coronavirus disease 2019 (“COVID-19”). On March 5, 2020 there was the first reported case of COVID-19 in the County. On March 16, 2020 the County and five other Bay Area counties and the City of Berkeley, working together, were the first in the State to implement shelter-in-place orders in a collective effort to reduce the impact of the virus that causes COVID-19. That virus is easily transmitted, especially indoors or in group settings, and the disease can be extremely serious. It can require long hospital stays, and in some instances cause long-term health consequences or death. It can impact not only those who are older or have underlying health conditions and known to be at high risk, but also other people, regardless of age. And a major risk remains the spread of the virus that causes COVID-19 through asymptomatic and pre-symptomatic carriers, people who can spread the disease but do not even know they are infected and contagious. The spread of disease is a global pandemic causing untold societal, social, and economic harm.



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Initially the shelter-in-place orders generally required individuals to stay in their residences except for essential needs like grocery shopping, working in essential businesses, providing essential government functions, or engaging in essential travel. Over time, and based on health data and a risk analysis, the County allowed the phased resumption of some businesses and activities, consistent with the roadmap that the State has established under its order. For instance, the County allowed businesses that had operated primarily outdoors before March 16, 2020, to resume outdoor business activities, and the County has allowed many outdoor recreation activities that do not involve physical contact or shared equipment. Later, the County allowed additional categories of businesses and activities to resume, such as outdoor dining, curbside pick-up, and in-store retail, with other businesses and activities to be added over time when safe to do so.

Through this gradual reopening process the County has adopted risk reduction measures for individuals and businesses as further described below. Beginning on April 17, 2020 and based on increasing evidence that face coverings help protect against the spread of the virus, the County adopted a requirement for people to wear face coverings. That requirement has since been updated to expand the requirement to most settings outside people's residences. The County Health Officer has also issued best practices health directives for a number of businesses and activities, and the County Department of Public Health has issued companion guidance documents.

Meanwhile, in March 2020 after the County and neighboring jurisdictions adopted their shelter-in-place orders, the State adopted its own shelter-in-place order that applied throughout California. And in mid-April 2020 the State established a four-stage roadmap for reopening that sets a baseline for all counties in California and allows counties to go at a slower pace. The State has continued to revise its roadmap. Consistent with the State roadmap, the County created its own phased reopening plan. The County's plan provides for the incremental resumption of certain business and other activities to gradually increase the volume of person-to-person contact to help contain the risk of a surge in COVID-19 cases in the County and the region. The County's plan is available online at <https://sf.gov/topics/reopening>.

Because of the density of San Francisco and local health conditions, the County has moved more cautiously than the State otherwise allows. To help further protect workers and the public and give both more confidence in resuming day-to-day activities, the County has imposed health and safety measures that are more restrictive than the State's industry guidelines. In late June 2020, the County Health Officer, with support from the County Board of Supervisors, applied for and received a variance from the State to allow the County more flexibility in its decision-making on the phases of reopening. As long as the County makes progress on ways to contain virus transmission and health-based risk considerations support doing so, the Health Officer will allow additional business and other activities under a phased, incremental process, to provide for a safer economic recovery.



**ORDER OF THE HEALTH OFFICER No. C19-07k**

Our collective effort has had a positive impact on limiting the spread of the virus. Early on the County, along with the other Bay Area jurisdictions, were able to bend the curve and preserve hospital capacity. The County continues to work on building up its testing, case finding, case investigation, contact tracing capacity, and resources to protect vulnerable populations and address outbreaks. Still, the severe danger the virus poses to the health and welfare of all continues, we need to be vigilant and there remains a continuing risk of a surge that will overwhelm the capacity of our hospital system. Also, while the search continues, treatments for the disease are limited and a vaccine is not yet generally available. The vast majority of the population remains susceptible to infection, and local conditions could rapidly worsen if reopening steps are taken too quickly or if people fail to safely modify their behavior, including wearing face coverings, adhering to social distancing requirements, and avoiding gatherings.

Indeed back in July 2020 the County and the region experienced a second surge in infections and hospitalizations, and took appropriate steps to respond, including pausing the reopening process. Along with all the other counties in the Bay Area, the County was placed on the State monitoring list and temporarily suspended certain additional business activities as required by the State Health Officer. On August 28, 2020 the State adopted a new four-tiered, color-coded framework to guide reopening statewide. As before counties can be more restrictive than this State framework.

Under California's Blueprint for a Safer Economy the State initially assigned the County to the second most restrictive tier, substantial (red). On September 30, with improving case rates, the County advanced a tier to moderate (orange). Beginning on October 20, 2020, based on the State's new health equity metric, the State designated the County's risk of COVID-19 community transmission to be in the minimal (yellow) tier, accelerating San Francisco to the least restrictive tier. Most of the surrounding Bay Area counties have been designated the red tier (the second most restrictive tier) or orange tier (the second least restrictive tier). The County is continuing its reopening process in a measured, data-driven way, based on local health indicators, and will initially be guided largely by the restrictions that apply to the Bay Area region as a whole.

We are going to have to live with the threat of the virus for many months to come. And for us to be able to continue to reopen in-person schools as well as re-open and expand business and other activities and promote the recovery of our economy, we are all going to have to take responsibility to act safely, including wearing face coverings, keeping at least six feet from others who are not in our household, washing our hands frequently, conducting activities outdoors rather than indoors where possible and minimizing gatherings. We are all in this together, and each of us is going to have to make sacrifices for the good of the community as a whole, including for our most vulnerable members.

On August 14, 2020 the County shifted away from the prior shelter in place order and this Order continues that shift. In particular, the County will continue to focus more on risk reduction while at the same time keeping to an incremental, health-data-driven plan for resuming business and other activity. This Order sets forth the local health data



**ORDER OF THE HEALTH OFFICER No. C19-07k**

framework that will guide the Health Officer’s “gating” decisions about whether to move forward with phases to reopen businesses and resume activities and otherwise modify this Order. Gating criteria are the benchmarks that, when met, will allow the County to move through the gate to the next level of reopening. In connection with those changes to the gating framework, this Order details the risk criteria that the Health Officer will apply to reopening decisions for specific business sectors and other activities. Those risk factors, described in more detail in the Order, include: the ability to modify behavior to reduce the risk; avoidance of risky activities; the nature of the setting; mixing of households; the number and nature of contacts; and the modification potential for the activity.

This Order includes the following requirements, and you should review the Order itself for additional details.

General Requirements. The Order:

- Urges all residents in the County to reduce the risk of COVID-19 transmission by staying in their residences to the extent possible and minimizing trips and activities outside the home;
- Allows people to engage in listed activities, including, for example, working for or going to the businesses listed below and certain governmental and essential infrastructure activities, as well as engaging in essential activities, outdoor activities, certain additional activities, and travel related to those activities;
- Urges older individuals and others who have serious underlying health conditions to remain home other than essential needs;
- Continues to require everyone to wear face coverings while outside their residences, subject to limited exceptions;
- Continues to require everyone to follow social distancing requirements, including staying at least six feet away from members outside of their household, subject to limited exceptions;
- Continues to urge government agencies to provide shelter and sanitation facilities for individuals experiencing homelessness;
- Continues to require everyone to comply with requirements issued by the State and other Health Officer orders and directives; and
- Limits gatherings among different households to help reduce the transmission of the virus.

Requirements for All Businesses. The Order:

- Allows only listed businesses to operate onsite, including essential businesses, outdoor businesses, healthcare operations, and certain additional businesses;
- Allows other businesses only to operate Minimum Basic Operations (as defined in the Order) onsite;
- Requires that businesses continue to maximize the number of people who work remotely from home to the extent possible;



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- Requires businesses to complete and post a Social Distancing Protocol checklist in the form attached to the Order as Appendix A;
- Requires businesses to direct personnel to stay home when sick and prohibits adverse action against personnel for doing so;
- Requires businesses and governmental entities to report to the San Francisco Department of Public Health when three or more personnel test positive for the virus that causes COVID-19 within a two-week period;
- Allows for customers to use reusable shopping bags at businesses; and
- Requires businesses to cancel reservations or appointments without a financial penalty when a customer has a COVID-19 related reason.

**Mandatory Best Practices Health Officer Directives.** The Order requires that businesses and other entities review and comply with any applicable Health Officer Directives, and many of them require a Health and Safety Plan be completed and posted. These requirements include measures to help protect health of workers and customers, such as face covering, social distancing and sanitation protocols and in many instances capacity limits. There are currently directives for many types of businesses and activities, including: construction projects; food delivery and take-out restaurants; residential delivery services; grocery stores, pharmacies, farmer’s markets, and hardware stores; healthcare operations that offer elective surgeries, dental care, or ambulatory care; retail stores that offer curbside pickup; manufacturing and warehousing; summer camps; child care; golf and tennis facilities; outdoor dining; indoor retail sales and services; outdoor and indoor personal services; outdoor and indoor gyms and fitness facilities, lodging facilities; outdoor gatherings; and office environments. All directives are available online at [www.sfdph.org/directives](http://www.sfdph.org/directives).

**Term.** This Order will remain in effect, without a specific expiration date, for so long as the threat of the pandemic continues, or until this Order is otherwise extended, rescinded, superseded, or amended in writing by the Health Officer. But the Health Officer will continue to carefully monitor the evolving situation and will periodically revise this Order to loosen – or if need be tighten – restrictions as conditions warrant, to help further the safer economic recovery and resumption of activities.

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**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE  
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER OF THE CITY AND  
COUNTY OF SAN FRANCISCO (“HEALTH OFFICER”) ORDERS:**

**1. Purpose and Findings.**

- a. **Purpose.** As of the effective date and time set forth in Section 13, below, this Order supersedes the September 30, 2020 Order of the Health Officer, No. C19-07j, (the “Prior Order”), and all individuals, Businesses (as defined in Section 8.e below), and applicable government agencies in the County are required to follow the provisions of this Order. This Order continues to temporarily prohibit certain Businesses and activities from resuming and limits gatherings with individuals from other Households (as defined in Section 3.b below) until it is safer to do so. But it allows certain other Businesses, activities, travel and governmental functions to occur subject to specified health and safety restrictions, limitations, and conditions to limit the transmission of Novel Coronavirus Disease 2019 (“COVID-19”). COVID-19 continues to pose a severe



**ORDER OF THE HEALTH OFFICER No. C19-07k**

risk to residents of our County, and significant safety measures are necessary to protect against a surge in COVID-19 cases, serious illnesses and deaths.

Accordingly, this Order requires risk reduction measures to be in place across Business sectors and activities that are allowed to occur, ensuring necessary precautions are followed as we adapt the way we live and function in light of the ongoing threat that the virus now poses and is very likely to continue to pose for some time to come. The Health Officer will continue to monitor data regarding COVID-19 and the evolving scientific understanding of the risks COVID-19 poses and may amend or rescind this Order based on analysis of that data and knowledge.

- b. **Intent.** The primary intent of this Order is to ensure that County residents continue to stay safer in their Residences (as defined in Section 3.b, below) to the extent possible and that together as a community our residents, along with visitors and workers in the County, take appropriate risk reduction measures, especially while outside their Residences, to slow the spread of COVID-19 and mitigate its impact on the delivery of critical healthcare services in the County and the region. As further provided in Section 2, below, the Health Officer intends to allow the phased resumption of Businesses and activities to provide for a safer reopening, with specified risk reduction measures, all while the Health Officer continues to assess the transmissibility and clinical severity of COVID-19 in light of the COVID-19 Indicators and risk framework described in Section 2 below.
- c. **Interpretation.** All provisions of this Order must be interpreted to effectuate the intent of this Order as described in subsection (b) above. The summary at the beginning of this Order as well as the headings and subheadings of sections contained in this Order are for convenience only and may not be used to interpret this Order; in the event of any inconsistency between the summary, headings or subheadings and the text of this Order below, the text will control. Certain initially capitalized used in this Order have the meanings given them in Section 8 below. The interpretation of this Order in relation to the health orders of the State is described in Section 10 below.
- d. **Effect of Failure to Comply.** Failure to comply with any of the provisions of this Order constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both, as further provided in Section 12 below.
- e. **Continuing Severe Health and Safety Risk Posed by COVID-19.** This Order is issued based on evidence of continued significant community transmission of COVID-19 within the County and throughout the Bay Area; continued uncertainty regarding the degree of undetected asymptomatic transmission; scientific evidence and best practices regarding the most effective approaches to slow the transmission of communicable diseases generally and COVID-19



**ORDER OF THE HEALTH OFFICER No. C19-07k**

specifically; evidence that the age, condition, and health of a significant portion of the population of the County places it at risk for serious health complications, including death, from COVID-19; and further evidence that others, including younger and otherwise healthy people, are also at risk for serious outcomes. Due to the outbreak of the COVID-19 disease in the general public, which remains a pandemic according to the World Health Organization, there is a public health emergency throughout the County, region and State. That immediate threat to public health and safety is also reflected in the continuing declarations of emergency referenced in Section 9.a below. Making the problem worse, some individuals who contract the virus causing the COVID-19 disease have no symptoms or have mild symptoms, which means they may not be aware they carry the virus and are transmitting it to others. Further, evidence shows that the virus can survive for hours to days on surfaces and be indirectly transmitted between individuals and also may be transmitted through airborne micro-droplets. Because even people without symptoms can transmit the infection, and because evidence shows the infection is easily spread, gatherings of people and other direct or indirect interpersonal interactions, particularly those that occur indoors, can result in preventable transmission of the virus.

- f. **Local Health Conditions Relating to COVID-19.** The efforts taken beginning in March 2020 under the prior shelter-in-place orders of the Health Officer, along with those of health officers of five neighboring counties, slowed the virus's trajectory. While the public health emergency and threat to the County's population remain severe, the region has significantly increased its capacity to detect cases, contain spread, and treat infected patients through widespread testing; greatly expanded its case investigation and contact tracing program and workforce; and expanded hospital resources and capacity. At the same time, across the region and the rest of the State, there has been a significant reopening of Businesses and activities, accompanied by an increase in cases and hospitalizations, which increases carry risks to County residents and resources. As we continue to evolve our strategies for protecting residents of the County from COVID-19, we must take into account both the trajectory of the virus in the County and across the region, and the increased health risks associated with the opening of many Businesses and activities under the Prior Order. To protect the community from COVID-19, we must ensure that when people engage in activities they are doing so as safely as possible.
- g. **Cases, Hospitalizations and Deaths.** As of October 17, 2020, there were 11,937 confirmed cases of COVID-19 in the County (up from 37 on March 16, 2020, the day before the first shelter-in-place order in the County went into effect) as well as at least 133 deaths (up from a single death on March 17, 2020). This information, as well as information regarding hospitalizations and hospital capacity, is regularly updated on the San Francisco Department of Public Health's website at <https://data.sfgov.org/stories/s/fjki-2fab>.





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**2. Health Gating and Risk Criteria Framework for Reopening.**

- a. **Health Gating.** To inform decisions about whether and how to augment, limit, or temporarily prohibit Businesses or activities to slow the spread of COVID-19, the Health Officer will continually review (1) progress on the COVID-19 Indicators; (2) developments in epidemiological and diagnostic methods for tracing, diagnosing, treating, or testing for COVID-19; and (3) scientific understanding of the transmission dynamics and clinical impact of COVID-19.

The COVID-19 Indicators will be key drivers in the Health Officer's gating decisions. In particular, the number of new COVID-19 cases per 100,000 residents, the rate of change in COVID-19 hospitalizations, and the amount of available hospital capacity will help guide decisions. If any indicator or a collection of these and other indicators are orange or red, then the Health Officer will give serious consideration to pausing or even reversing openings if appropriate. Also, the total number of hospitalized COVID-19 patients, and whether this total number is significantly increasing, flat, or decreasing, will play a role in gating decisions, especially if these numbers become larger than the prior surge (e.g., more than 100 COVID-19 positive patients in the County's hospitals at one time). Modeling estimates of peak hospitalizations will also be considered.

Information about San Francisco's status under the COVID-19 Indicators is available on the City's website at <https://data.sfgov.org/stories/s/Key-Health-Indicators-on-Containing-COVID-19/epem-wyzb>.

In addition to evaluating the COVID-19 Indicators in making gating decisions, the Health Officer will also consider the estimate of the effective reproductive number ( $R_e$ ), and whether there is evidence it is increasing, stable, or decreasing. The effective reproductive number ( $R_e$ ) is the average number of secondary cases per infectious case in the setting of public health interventions (e.g., sheltering in place, face coverings, physical distancing, etc.). When  $R_e > 1$ , the epidemic curve increases. When  $R_e < 1$ , the epidemic curve decreases. When  $R_e \sim 1$ , the epidemic curve is flat.

- b. **Risk Criteria for Additional Businesses and Additional Activities Under Phased Reopening.**

In connection with the health indicators and other public health data discussed above, the Health Officer will consider the risk of transmission involved in Businesses or activities in determining when and how they can safely resume, or if they must remain or be ordered temporarily closed. The following risk criteria will inform this analysis:



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- 1) *Ability to modify behavior to reduce risk*—whether individuals engaged in the Business or other activity can wear face coverings at all times, maintain at least six feet of physical distancing at all times, and comply with other Social Distancing Requirements, including hand washing and sanitation;
- 2) *Avoidance of risky activities*—whether the nature of the Business or activity necessarily involves eating or drinking (which requires removing face covering); gatherings with other Households (which presents risks as described in subsection d below); or singing, chanting, shouting, or playing wind/brass instruments (which all present significant risk of airborne transmission);
- 3) *Setting*—Outdoor Businesses and activities are safer than indoor businesses or activities, so outdoors is strongly preferred;
- 4) *Mixing of Households*—Mixing of people from different Households present higher risk of virus transmission and community spread, and the more different Households that mix, the greater the cumulative risk;
- 5) *Number, frequency, duration and distance of contacts*—The more people who interact, the higher the risk of virus transmission; and the more people who gather at a site, or the more sites involved in the business, possible interactions increase exponentially (number of contacts). The more often people interact, the higher the risk of virus transmission (frequency of contacts). The longer the duration of contacts, the higher the risk of virus transmission (duration of contacts). The closer the proximity of people, the higher the risk of virus transmission (distance of contacts); and
- 6) *Modification potential*—the degree to which best practices health protocols can reduce the risk of transmission, where those protocols can be properly implemented.

**3. General Requirements for Individuals.**

- a. **Staying Safer At Home Is The Best Way To Control Risk.** All people are strongly reminded that continuing to stay home as much as possible is the best way to prevent the risk of COVID-19 transmission, and therefore minimizing trips and activities outside the home helps reduce risk to individuals and the community. All activities that involve contact with people from different Households increase the risk of transmission of COVID-19. Accordingly, all individuals currently living within the County are for the time being ordered to stay in their place of Residence to the extent possible. They are strongly urged to leave their Residence only to:



**ORDER OF THE HEALTH OFFICER No. C19-07k**

- Work for or access Businesses that are allowed to be open under this Order (Essential Businesses, Outdoor Businesses, and Additional Businesses, as those terms are defined in Sections 8.a, 8.b and 8.c);
  - Work for, volunteer at, or access services at Healthcare Operations, as that term is defined in Section 8.g;
  - Engage in activities that are allowed under this Order (Essential Activities, Outdoor Activities, and Additional Activities, as those terms are defined in Sections 8.h, 8.i and 8.j); and
  - Engage in Essential Travel, as that term is defined in Section 8.k; or
  - Provide any services or perform any work necessary to the operation maintenance of Essential Governmental Functions or Essential Infrastructure, as those terms are defined in Sections 8.l and 8.m.
- b. **Residences and Households.** For purposes of this Order, “Residences” include hotels, motels, shared rental units, and similar facilities. Residences also include living structures and outdoor spaces associated with those living structures, such as patios, porches, backyards, and front yards that are only accessible to a single family or Household. For purposes of this order “Household” means people living in a single Residence or shared living unit.
- c. **Individuals Experiencing Homelessness.** Individuals experiencing homelessness are exempt from this Section, but are strongly urged to obtain shelter. Government agencies and other entities operating shelters and other facilities that house or provide meals or other necessities of life for individuals experiencing homelessness are strongly urged to, as soon as possible, make such shelter available, and must take appropriate steps to help ensure compliance with Social Distancing Requirements, including adequate provision of hand sanitizer. Also, individuals experiencing homelessness who are unsheltered and living in encampments should, to the maximum extent feasible, abide by 12 foot by 12 foot distancing for the placement of tents, and government agencies should provide restroom and hand washing facilities for individuals in such encampments as set forth in Centers for Disease Control and Prevention Interim Guidance Responding to Coronavirus 2019 (COVID-19) Among People Experiencing Unsheltered Homelessness (<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/unsheltered-homelessness.html>).
- d. **Older Adults and Individuals of Any Age with Underlying Medical Conditions.** Older adults and individuals with underlying medical conditions—including chronic kidney disease, chronic obstructive pulmonary disease, immunocompromised state from solid organ transplant, obesity, serious heart conditions (such as heart failure, coronary artery disease, or cardiomyopathies), sickle cell disease, and diabetes—are strongly urged to stay in their Residence except to access critical necessities such as food, and to seek or provide medical care or Essential Governmental Functions. Individuals with other medical conditions might be at increased risk for severe illness from COVID-19 and are



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encouraged to minimize activities and interactions with people outside their Household to the extent practicable, except as necessary to seek or provide medical care or Essential Governmental Functions. These conditions, and the most up to date information about who is at greatest risk of severe illness as more information and data emerge about COVID-19, can be found at <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-increased-risk.html>.

- e. **Mandatory Risk Reduction Measures For Individuals Outside their Place of Residence.** When people leave their place of Residence, they must (1) strictly comply with the Social Distancing Requirements as defined in Section 8.o, including maintaining at least six feet of social distance from other people not in the same Household, except as expressly provided in this subsection below or elsewhere in this Order, and (2) wear Face Coverings as provided in, and subject to the limited exceptions in, Health Officer Order No. C19-12c issued July 22, 2020 (the “Face Covering Order”), including any future amendments to that order. The requirement to strictly comply with Social Distancing Requirements is subject to a limited exception as necessary to provide care (including childcare, adult or senior care, care to individuals with special needs, and patient care); as necessary to carry out the work of Essential Businesses, Essential Governmental Functions, or provide for Minimum Basic Operations; or as otherwise expressly provided in this Order. For clarity, individuals who do not currently reside in the County must comply with all applicable requirements of this Order when in the County.
- f. **Limitations on Gatherings that Involve Mixing of Different Households to Reduce Virus Transmission Risk.** Gatherings of individuals from different Households pose a significant risk of virus transmission to the community. The greater the number of people from different households in a gathering, the greater the risk of the spread of COVID-19. All public and private gatherings of any number of people occurring outside a single Household are prohibited, except as expressly permitted in this Order including, but not limited to, gatherings allowed as Additional Activities in Appendix C-2. If, despite this prohibition, people find themselves with members of other Households, they are required to follow the health guidelines for safer interactions set forth in the Tip Sheet for Safer Interactions During COVID-19 Pandemic, posted at: [www.sfcdec.org/communicable-disease/diseases-a-z/covid19whatsnew](http://www.sfcdec.org/communicable-disease/diseases-a-z/covid19whatsnew).
- g. **Quarantine Recommendation Upon Entering or Reentering the Bay Area.** When moving into or out of the Bay Area (i.e., the nine counties that make up the San Francisco Bay Area region) or returning after travel outside the Bay Area, individuals are urged to quarantine for 14 days if they engaged in activities while traveling or outside the Bay Area that would put them at higher risk of contracting the virus that causes COVID-19. These higher risk activities include those in which an individual: interacted for more than 15 minutes within



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six feet of individuals outside your Household if you or those around you were not wearing Face Coverings at all times, especially if you were indoors (including traveling on planes, buses, or trains if Face Coverings were not worn at all times by you and those around you). The greater number of people outside your household who are involved in these interactions, the greater the risk. To quarantine, individuals should follow the guidance of the jurisdiction they are moving to and the United States Centers for Disease Control and Prevention and Health Officer Directive No. 2020-02c, available at [www.sfdph.org/directives](http://www.sfdph.org/directives).

**4. General Requirements for Businesses and Business Activities.**

- a. **Allowed Businesses.** Essential Businesses, Outdoor Businesses, and Additional Businesses, as defined in Sections 8.a, 8.b and 8.c, are allowed to operate in the County under this Order. All other Businesses are temporarily required to cease all activities at facilities located within the County except Minimum Basic Operations, as defined in Section 8.d. Except as otherwise provided in Appendix C-1, Businesses that include allowed operations alongside other operations that are not yet allowed must, to the extent feasible, scale down their operations to the allowed components only.
- b. **Maximization of Telework.** All Businesses must continue to maximize the number of Personnel who work remotely from their place of Residence, subject to the conditions and limitations provided in Appendix C-1.
- c. **Activities that Can Occur Outdoors.** All Businesses are strongly urged to move as many operations as possible outdoors, to the extent permitted by local law and permitting requirements, where there is generally less risk of COVID-19 transmission. Businesses that operate outdoors may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health, available at <https://www.sfdph.org/dph/files/ig/Guidance-Shared-Outdoor-Spaces.pdf>.
- d. **Social Distancing Protocol.** As a condition of operating under this Order, the operators of all Businesses allowed to operate must comply with the requirements of the Social Distancing Protocol attached to this Order as Appendix A and must complete a Social Distancing Protocol checklist for each of their facilities in the County frequented by Personnel or members of the public. The Social Distancing Protocol checklist must be posted at or near each public entrance of each of the Business facilities and must be easily viewable by the public and Personnel. A copy of the Social Distancing Protocol checklist must also be provided in hardcopy or electronic format to each person performing



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work at the facility. Each Business subject to this paragraph must provide evidence of its implementation of the Social Distancing Protocol requirements to any authority enforcing this Order upon demand. A copy of the Social Distancing Protocol checklist must also be provided by the Business or entity to any member of the public on request.

With the exception of construction activities—which must comply with the Construction Project Safety Protocols set forth in Appendix B—each Business must use the Social Distancing Protocol checklist included in Appendix A or a form that is substantially similar.

- e. **Industry Specific Requirements.** In addition to the Social Distancing Protocol, all Businesses allowed to operate under this Order must follow any industry or activity-specific guidance issued by the Health Officer related to COVID-19 (available online at [www.sfdph.org/directives](http://www.sfdph.org/directives)) and any conditions on operation specified in this Order, including those specified in Appendix C-1.
- f. **Businesses Must Allow Personnel to Stay Home When Sick.** As outlined in the Social Distancing Protocol, Businesses are required to allow Personnel to stay home if they have symptoms associated with COVID-19, and Personnel are prohibited from coming to work if they are sick and may only return to work as outlined in the Social Distancing Protocol. Each Business that is required to comply with the Social Distancing Protocol is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in the Social Distancing Protocol.
- g. **Signage For Indoor Activities.** Although this Order allows certain indoor activities to resume, those activities are allowed subject to more stringent safety measures and, as a general matter, remain inherently riskier than activities that are done outdoors. All businesses that are allowed to be open indoors for the public must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they feel ill. They must also post a stand-alone sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is generally higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. The County is making templates for the signage available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly.
- h. **Signage For Employees To Report Unsafe Conditions Related To COVID-19.** Beginning on October 27, 2020, all businesses are required to post signs in employee break rooms or areas informing employees that they can report violations of COVID-19 health orders and directives by calling 311 or visiting





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[www.sf.gov/report-health-order-violation](http://www.sf.gov/report-health-order-violation). Signage should also state that the employee's identity will not be disclosed to the employer. Sample signage is available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.

- i. **Ventilation Requirements.** All businesses that are allowed to be open indoors must review SFDPH's Guidance on "Ventilation for Non-Healthcare Organizations During the COVID-19 Pandemic," available online at <https://www.sfdcp.org/COVID-Ventilation> ("Ventilation Guidance"). Beginning on October 27, 2020, businesses must (1) implement as many improvements in the Ventilation Guidance document as feasible and (2) keep a hand-annotated copy of the Ventilation Guidance showing which improvements were considered and implemented.

5. **Schools, Childcare, Youth Programs, and Higher Education**

- a. **Schools.** Transitional kindergarten (TK)-12 schools may open for in-person instruction subject to the following requirements and conditions.
  - 1) All TK-12 schools must follow any applicable directives issued by the County Health Officer ([www.sfdph.org/directives](http://www.sfdph.org/directives)) and any applicable "COVID-19 Industry Guidance" issued by the California Department of Public Health, available at <https://covid19.ca.gov/industry-guidance/>.
  - 2) Because San Francisco has been in the red tier or below for more than 14 consecutive days, TK-12 schools and school districts may open for in-person instruction, but only upon advance written approval of the Health Officer or the Health Officer's designee of a plan to open for such purposes. More information about how to request approval of a plan by the Health Officer is available at <https://www.sfdph.org/dph/covid-19/schools-education.asp>.
  - 3) **Specialized Targeted Support Services.** Beginning on September 8, 2020, TK-12 schools may operate to provide in-person specialized and targeted support services to vulnerable children and youth. Schools providing specialized targeted support services do not need to obtain a waiver or advance written approval of the Health Officer, but must comply with the Health Officer Directive No. 2020-26. Additional information about what qualifies as specialized targeted support services and which students may be served in these specialized programs is available at <https://www.sfdph.org/dph/covid-19/schools-education.asp>.

For clarity, this subsection applies to public and private schools operating in San Francisco, including independent, parochial and charter schools.

- b. **Home-Based Care for Children.** Home-based care for children is permitted under Section 8.a.xxi, below.



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- c. **Childcare Programs for Young Children.** Group care facilities for children who are not yet in elementary school—including, for example, licensed childcare centers, daycares, family daycares, and preschools (including cooperative preschools)—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 3.b.1 of Appendix C-1 and Health Officer Directive No. 2020-14c, as it may be amended in the future.
  - d. **Out of School Time Programs.** With the exception of schools, which are addressed in subsection a above, educational or recreational institutions or programs that provide care or supervision for school-aged children and youth—including for example, learning hubs, other programs that support and supplement distance learning in schools, school-aged childcare programs, youth sports programs, and afterschool programs—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 3.b.3 of Appendix C-1 and Health Officer Directive No. 2020-21, as it may be amended in the future.
  - e. **Institutions of Higher Education and Adult Education.** Institutions of higher education (“IHEs”), such as colleges and universities, and other programs offering adult education—including, for example, programs offering job skills training and English as a second language classes to adults—may operate subject to, and to the extent permitted by, the health and safety requirements set forth in Section 14 of Appendix C-1, and any relevant industry-specific Health Officer directives.
  - f. **Additional Information.** Additional information about the operational requirements and restrictions relating to COVID-19 for schools, childcare, and youth programs is available at <https://www.sfdph.org/dph/covid-19/schools-education.asp>.
- 6. Public Transit.**
- a. Transit agencies, people riding or waiting to ride on public transit, and people at or near a public transit stop or station must comply with Social Distancing Requirements, as defined in Section 8.o, except as provided in subsection (b) below. Personnel and passengers must wear Face Coverings as required by the Face Covering Order. Also, people riding or waiting to ride on public transit must follow any applicable directives issued by the County Health Officer ([www.sfdph.org/directives](http://www.sfdph.org/directives)) and any applicable “COVID-19 Industry Guidance” issued by the California Department of Public Health, available at <https://covid19.ca.gov/industry-guidance/>.
  - b. Transit agencies that have submitted an acceptable health and safety plan to the Department of Public Health may relax the six-foot social distancing requirement between riders, provided that they encourage riders from different Households to maintain six feet social distance to the greatest extent feasible, and in no event shall the distance between riders from different Households be less





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than three feet. Transit agencies that have submitted an acceptable health plan must still ensure that there is at least six-feet social distance between transit operators and members of the public. The Department of Public Health has posted a template health and safety plan at [www.sfdph.org/directives](http://www.sfdph.org/directives).

**7. Mandatory Reporting by Businesses and Government Entities When Three or More Personnel Contract COVID-19 Within Two Weeks.**

Businesses and governmental entities must require that all Personnel immediately alert the Business or governmental entity if they test positive for COVID-19 and were present in the workplace within the 48 hours before onset of symptoms or within 48 hours of the date on which they were tested. Businesses and governmental entities can learn more about what to do after a positive COVID-19 case among Personnel at [www.sfdcp.org/covid19-positive-workplace](http://www.sfdcp.org/covid19-positive-workplace). If a Business or governmental entity has three or more Personnel who test positive for COVID-19 within a two-week period, then the Business or governmental entity is required to call the San Francisco Department of Public Health at 628-217-6100 immediately to report the cluster of cases. Businesses and governmental entities must also comply with all case investigation and contact tracing measures by the County, including providing any information requested.

**8. Definitions.**

For purposes of this Order, the following initially capitalized terms have the meanings given below.

**Allowed Businesses and Business Activities.**

**a. *Essential Businesses.* “Essential Businesses” means:**

- i. Healthcare Operations (as defined in subsection g below);**
- ii. Grocery stores, certified farmers’ markets, farm and produce stands, supermarkets, food banks, convenience stores, and other establishments engaged in the retail sale of unprepared food, canned food, dry goods, non-alcoholic beverages, fresh fruits and vegetables, pet supply, fresh meats, fish, and poultry, as well as hygienic products and household consumer products necessary for personal hygiene or the habitability, sanitation, or operation of Residences. The Businesses included in this subsection include establishments that sell multiple categories of products provided that they sell a significant amount of essential products identified in this subsection, such as liquor stores that also sell a significant amount of food;**
- iii. Food cultivation, including farming, livestock, and fishing;**



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- iv. **Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals;**
- v. **Construction, but only as permitted under the State Shelter Order and only pursuant to the Construction Safety Protocols listed in Appendix B and incorporated into this Order by this reference. City public works projects shall also be subject to Appendix B, except if other protocols are specified by the Health Officer;**
- vi. **Newspapers, television, radio, and other media services;**
- vii. **Gas stations and auto-supply, auto-repair (including, but not limited to, for cars, trucks, motorcycles and motorized scooters), and automotive dealerships, but only for the purpose of providing auto-supply and auto-repair services. This subsection (vii) does not restrict the on-line purchase of automobiles if they are delivered to a Residence or Essential Business;**
- viii. **Bicycle repair and supply shops;**
- ix. **Banks and related financial institutions;**
- x. **Service providers that enable real estate transactions (including rentals, leases, and home sales), including, but not limited to, real estate agents, escrow agents, notaries, and title companies, provided that appointments and other residential real estate viewings must only occur virtually or, if a virtual viewing is not feasible, by appointment with no more than two visitors at a time residing within the same Household and one individual showing the unit (except that in person visits are not allowed when the occupant is present in the Residence);**
- xi. **Hardware stores;**
- xii. **Plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the habitability, sanitation, or operation of Residences and Essential Businesses;**
- xiii. **Businesses providing mailing and shipping services, including post office boxes;**
- xiv. **Educational institutions—including public and private K-12 schools, colleges, and universities—for purposes of facilitating distance learning or performing essential functions, or as allowed under subsection (xxvi), provided that social distancing of six feet per person is maintained to the greatest extent possible;**
- xv. **Laundromats, drycleaners, and laundry service providers;**
- xvi. **Restaurants and other facilities that prepare and serve food, but only for delivery or carry out. Schools and other entities that typically provide free food services to students or members of the public may continue to do so under this Order on the condition that the food is provided to students or**



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members of the public on a pick-up and take-away basis only. Schools and other entities that provide food services under this exemption shall not permit the food to be eaten at the site where it is provided, or at any other gathering site;

- xvii. **Funeral home providers, mortuaries, cemeteries, and crematoriums, to the extent necessary for the transport, preparation, or processing of bodies or remains, and for those same entities, as well as for houses of worship, to hold funerals for no more than 12 individuals (the number of individuals allowed to gather for social gatherings under Appendix C-2). In addition, those same entities, as well as houses of worship, may hold funerals subject to the capacity limits for people allowed either for outdoor religious gatherings under Section (9)b.2 of Appendix C-2 (if the facility is fully compliant with Section (9)b.2 and also Health Officer Directive No. 2020-19c) or for indoor religious services and cultural ceremonies under Section (9)b.3 of Appendix C-2 (if the facility is fully compliant with Section (9)b.3 and also Health Officer Directive No. 2020-34), but not for both indoor and outdoor concurrently for the funeral for the same individual;**
- xviii. **Businesses that supply other Essential Businesses and Outdoor Businesses with the support or supplies necessary to operate, but only to the extent that they support or supply these Businesses. This exemption shall not be used as a basis for engaging in sales to the general public from retail storefronts;**
- xix. **Businesses that have the primary function of shipping or delivering groceries, food, or other goods directly to Residences or Businesses. This exemption shall not be used to allow for manufacturing or assembly of non-essential products or for other functions besides those necessary to the delivery operation;**
- xx. **Airlines, taxis, rental car companies, rideshare services (including shared bicycles and scooters), and other private transportation providers providing transportation services necessary for Essential Activities and other purposes expressly authorized in this Order;**
- xxi. **Home-based care for seniors, adults, children, and pets;**
- xxii. **Residential facilities and shelters for seniors, adults, and children;**
- xxiii. **Professional services, such as legal, notary, or accounting services, when necessary to assist in compliance with non-elective, legally required activities or in relation to death or incapacity;**
- xxiv. **Services to assist individuals in finding employment with Essential Businesses;**
- xxv. **Moving services that facilitate residential or commercial moves that are allowed under this Order;**



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- xxvi. Childcare establishments and other educational or recreational institutions or programs providing care or supervision for children (with the exception of summer camps, which are addressed separately in Appendix C-1, and schools, which are addressed separately in Section 6.b, above) that enable owners and Personnel of Essential Businesses and providers of Essential Governmental Functions to work as allowed under this Order;
- xxvii. Businesses that operate, maintain, or repair Essential Infrastructure.

**b. *Outdoor Businesses.* “Outdoor Businesses” means:**

- i. The following Businesses that normally operated primarily outdoors before March 16, 2020, and where there is the ability to fully maintain social distancing of at least six feet between all persons:
  - 1. Businesses primarily operated outdoors, such as wholesale and retail plant nurseries, agricultural operations, and garden centers; and
  - 2. Service providers that primarily provide outdoor services, such as landscaping and gardening services, and environmental site remediation services.

For clarity, “Outdoor Businesses” do not include outdoor restaurants, cafes, or bars. Except as otherwise provided in Appendix C-1, they also do not include Businesses that promote large, coordinated, and prolonged gatherings, such as outdoor concert venues and amusement parks.

Outdoor Businesses may conduct their operations under a tent, canopy, or other sun shelter as further provided in Section 4.c above.

- c. *Additional Businesses.* “Additional Business” means any Business identified as an Additional Business in Appendix C-1, which will be updated as warranted based on the Health Officer’s ongoing evaluation of the COVID-19 Indicators and other data. In addition to the other requirements in this Order, operation of those Additional Businesses is subject to any conditions and health and safety requirements set forth in Appendix C-1 and in any industry-specific guidance issued by the Health Officer.
- d. *Minimum Basic Operations.* “Minimum Basic Operations” means the following activities for Businesses, provided that owners, Personnel, and contractors comply with Social Distancing Requirements as defined this Section, to the extent possible, while carrying out such operations:
  - i. The minimum necessary activities to maintain and protect the value of the Business’s inventory and facilities; ensure security, safety, and sanitation; process payroll and employee benefits; provide for the delivery of existing inventory directly to Residences or Businesses; and related functions. For



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clarity, this section does not permit Businesses to provide curbside pickup to customers; and

- ii. The minimum necessary activities to facilitate owners, Personnel, and contractors of the Business being able to continue to work remotely from their Residences, and to ensure that the Business can deliver its service remotely.
- e. *Business.* A “Business” includes any for-profit, non-profit, or educational entity, whether a corporate entity, organization, partnership or sole proprietorship, and regardless of the nature of the service, the function it performs, or its corporate or entity structure.
- f. *Personnel.* “Personnel” means the following people who provide goods or services associated with the Business in the County: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the Business); independent contractors; vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Business. “Personnel” includes “gig workers” who perform work via the Business’s app or other online interface, if any.
- g. *Healthcare Operations.* “Healthcare Operations” includes, without limitation, hospitals, clinics, COVID-19 testing locations, dentists, pharmacies, blood banks and blood drives, pharmaceutical and biotechnology companies, other healthcare facilities, healthcare suppliers, home healthcare services providers, mental health providers, or any related and/or ancillary healthcare services. “Healthcare Operations” also includes veterinary care and all healthcare services provided to animals. This exemption for Healthcare Operations must be construed broadly to avoid any interference with the delivery of healthcare, broadly defined. “Healthcare Operations” excludes fitness and exercise gyms and similar facilities.

**Allowed Activities.**

- h. *Essential Activities.* “Essential Activities” means to:
  - i. Engage in activities or perform tasks important to their health and safety, or to the health and safety of their family or Household members (including pets);
  - ii. Obtain necessary services or supplies for themselves and their family or Household members, or to deliver those services or supplies to others;
  - iii. Provide necessary care for a family member or pet in another Household who has no other source of care;



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- iv. Attend a funeral with no more than 12 individuals present (or, if higher, the number of individuals allowed to gather for social gatherings under Appendix C-2); and
  - v. Move Residences.
- i. *Outdoor Activities.* “Outdoor Activities” means:
- i. To engage in outdoor recreation activity, including, by way of example and without limitation, walking, hiking, bicycling, and running, in compliance with Social Distancing Requirements and with the following limitations:
    - 1. Outdoor recreation activity at parks, beaches, and other open spaces must comply with any restrictions on access and use established by the Health Officer, government, or other entity that manages such area to reduce crowding and risk of transmission of COVID-19;
    - 2. Except as otherwise provided in Appendix C-2 or as otherwise authorized in writing by the Health Officer, use of outdoor recreational areas and facilities with high-touch equipment or that encourage gathering—including playgrounds, gym equipment, climbing walls, pools, spas, and barbecue areas—is prohibited outside of Residences, and all such areas must be closed to public access including by signage and, as appropriate, by physical barriers; and
    - 3. Except as otherwise provided in Appendix C-2, sports or activities that include the use of shared equipment or physical contact between participants may only be engaged in by members of the same Household.
- Outdoor Activities may be conducted under a tent, canopy, or other sun shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement.
- j. *Additional Activities.* “Additional Activities” means:
- i. To engage in outdoor recreation activities or other activities set forth in Appendix C-2, subject to any conditions and health and safety requirements set forth there.

**Allowed Travel.**

- k. *Essential Travel.* “Essential Travel” means travel for any of the following purposes:
  - i. Travel related to the provision of or access to Essential Activities, Essential Governmental Functions, Essential Businesses, Minimum Basic Operations, Outdoor Activities, Outdoor Businesses, Additional Activities, and Additional Businesses;



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- ii. Travel to care for any elderly, minors, dependents, or persons with disabilities;
- iii. Travel to or from educational institutions for purposes of receiving materials for distance learning, for receiving meals, and any other related services;
- iv. Travel to return to a place of Residence from outside the County;
- v. Travel required by law enforcement or court order;
- vi. Travel required for non-residents to return to their place of Residence outside the County. Individuals are strongly encouraged to verify that their transportation out of the County remains available and functional before commencing such travel;
- vii. Travel to manage after-death arrangements and burial;
- viii. Travel to arrange for shelter or avoid homelessness;
- ix. Travel to avoid domestic violence or child abuse;
- x. Travel for parental custody arrangements; and
- xi. Travel to a place to temporarily reside in a Residence or facility to avoid potentially exposing others to COVID-19, such as a hotel or other facility provided by a governmental authority for such purposes.

**Governmental Functions.**

- l. Essential Infrastructure.* “Essential Infrastructure,” including airports, utilities (including water, sewer, gas, and electrical), oil refining, roads and highways, public transportation, solid waste facilities (including collection, removal, disposal, recycling, and processing facilities), cemeteries, mortuaries, crematoriums, and telecommunications systems (including the provision of essential global, national, and local infrastructure for internet, computing services, Business infrastructure, communications, and web-based services).
- m. Essential Governmental Functions.* “Essential Governmental Functions” are determined by the governmental entity performing those functions in the County. Each governmental entity shall identify and designate appropriate Personnel, volunteers, or contractors to continue providing and carrying out any Essential Governmental Functions, including the hiring or retention of new personnel or contractors to perform such functions. Each governmental entity and its contractors must employ all necessary emergency protective measures to prevent, mitigate, respond to, and recover from the COVID-19 pandemic, and all Essential Governmental Functions must be performed in compliance with Social Distancing Requirements to the greatest extent feasible. All first responders, emergency management personnel, emergency dispatchers, court personnel, and law enforcement personnel, and others who need to perform



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essential services are categorically exempt from this Order to the extent they are performing those essential services.

The County may operate facilities as needed to address health emergencies related to weather conditions or acts of nature, such as excessive heat or smoke from wildfires, even if those facilities are not otherwise allowed to open for their intended purposes under this Order, provided that the operation of such facilities must be done in compliance with any COVID-19 related guidance that the Health Officer may issue. Those facilities include, but are not limited to, cooling centers and smoke respite centers, and may be operated directly by the County or by other entities at the direction of or in coordination with the County or as otherwise provided for in such guidance.

**Residences and Households.**

n. “Residences” and “Households” are defined as set forth in Section 3.b, above.

**Social Distancing.**

o. *Social Distancing Requirements.* “Social Distancing Requirements” mean:

- i. Maintaining at least six-foot social distancing from individuals who are not part of the same Household;
- ii. Frequently washing hands with soap and water for at least 20 seconds, or using hand sanitizer that is recognized by the Centers for Disease Control and Prevention as effective in combatting COVID-19;
- iii. Covering coughs and sneezes with a tissue or fabric or, if not possible, into the sleeve or elbow (but not into hands);
- iv. Wearing a face covering when out in public, consistent with the orders or guidance of the Health Officer; and
- v. Avoiding all social interaction outside the Household when sick with a fever, cough, or other COVID-19 symptoms.

**9. Incorporation of State and Local Emergency Proclamations and State Health Orders.**

- a. **State and Local Emergency Proclamations.** This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 12, 2020 Executive Order (Executive Order N-25-20) issued by Governor Gavin Newsom, the February 25, 2020 Proclamation by the Mayor Declaring the Existence of a Local Emergency issued by Mayor London Breed, as supplemented on March 11, 2020, the March 6, 2020 Declaration of Local Health Emergency Regarding Novel Coronavirus 2019 (COVID-19) issued by the Health Officer, and guidance issued





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by the California Department of Public Health, as each of them have been and may be supplemented.

- b. **State Health Orders.** This Order is also issued in light of the March 19, 2020 Order of the State Public Health Officer (the “State Shelter Order”), which set baseline statewide restrictions on non-residential Business activities, effective until further notice, the Governor’s March 19, 2020 Executive Order N-33-20 directing California residents to follow the State Shelter Order, and the July 13, 2020 Order of the State Public Health Officer. The May 4, 2020 Executive Order issued by Governor Newsom and May 7, 2020 Order of the State Public Health Officer permit certain Businesses to reopen if a local health officer believes the conditions in that jurisdictions warrant it, but expressly acknowledge the authority of local health officers to establish and implement public health measures within their respective jurisdictions that are more restrictive than those implemented by the State Public Health Officer. Also on June 18, 2020 the State Department of Public Health issued guidance for the use of face coverings, requiring all people in the State to wear face coverings in certain high-risk situations, subject to limited exceptions.

**10. Obligation to Follow Stricter Requirements of Orders.**

This Order adopts certain health and safety restrictions that are more stringent than those contained in the State Shelter Order. Without this tailored set of restrictions that further reduces the number of interactions between persons, scientific evidence indicates that the public health crisis in the County will worsen to the point at which it may overtake available health care resources within the County and increase the death rate. Where a conflict exists between this Order and any state public health order related to the COVID-19 pandemic, the most restrictive provision (i.e., the more protective of public health) controls. Consistent with California Health and Safety Code section 131080 and the Health Officer Practice Guide for Communicable Disease Control in California, except where the State Health Officer may issue an order expressly directed at this Order and based on a finding that a provision of this Order constitutes a menace to public health, any more restrictive measures in this Order continue to apply and control in this County. Also, to the extent any federal guidelines allow activities that are not allowed by this Order, this Order controls and those activities are not allowed.

**11. Obligation to Follow Health Officer Directives and Mandatory State Guidance.**

In addition to complying with all provisions of this Order, all individuals and entities, including all Businesses and governmental entities, must also follow any applicable directives issued by the County Health Officer ([www.sfdph.org/directives](http://www.sfdph.org/directives)) and any applicable “COVID-19 Industry Guidance” issued by the California Department of Public Health, available at <https://covid19.ca.gov/industry-guidance/>. To the extent that provisions in the directives of the County Health Officer and the guidance of the State Health Officer



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conflict, the more restrictive provisions (i.e., the more protective of public health) apply.

**12. Enforcement.**

Under Government Code sections 26602 and 41601 and Health and Safety Code section 101029, the Health Officer requests that the Sheriff and the Chief of Police in the County ensure compliance with and enforce this Order. The violation of any provision of this Order (including, without limitation, any Health Directives) constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both. The San Francisco Department of Public Health is authorized to respond to such public nuisances by issuing Notice(s) of Violation and ordering premises vacated and closed until the owner, tenant, or manager submits a written plan to eliminate all violations and the Department of Public Health finds that plan satisfactory. Such Notice(s) of Violation and orders to vacate and close may be issued based on a written report made by any City employees writing the report within the scope of their duty. The Department of Public Health must give notice of such orders to vacate and close to the Chief of Police or the Chief's designee to be executed and enforced by officers in the same manner as provided by San Francisco Health Code section 597.

**13. Effective Date.**

This Order becomes effective at 5:00 p.m. on October 20, 2020, and will continue, as updated, to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer.

**14. Relation to Other Orders of the San Francisco Health Officer.**

Effective as of the date and time in Section 13 above, this Order revises and replaces Order Number C19-07j, issued September 30, 2020. This Order also extends Order Nos. C19-04 (imposing cleaning standards for residential hotels) and C19-11 (placing Laguna Honda Hospital and Rehabilitation Center under protective quarantine) without any further need to amend those orders, with those listed orders otherwise remaining in effect until the specific listed order or this Order is extended, rescinded, superseded, or amended in writing by the Health Officer. This Order does not prohibit amendment of those orders separately. This Order also does not alter the end date of any other Health Officer order or directive having its own end date or which continues indefinitely.

**15. Copies.**

The County must promptly provide copies of this Order as follows: (1) by posting on the Department of Public Health website ([www.sfdph.org/healthorders](http://www.sfdph.org/healthorders)); (2) by posting at City Hall, located at 1 Dr. Carlton B. Goodlett Pl., San Francisco, CA



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**94102; and (3) by providing to any member of the public requesting a copy. Also, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy of this Order onsite and to provide a copy to any member of the public asking for a copy.**

**16. Severability.**

**If any provision of this Order or its application to any person or circumstance is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.**

**IT IS SO ORDERED:**

\_\_\_\_\_  
Tomás J. Aragón, MD, DrPH,  
Health Officer of the  
City and County of San Francisco

Dated: October 20, 2020

**Attachments:**

- Appendix A – Social Distancing Protocol for Businesses (revised September 30, 2020)
- Appendix B-1 – Small Construction Project Safety Protocol (revised July 13, 2020, and minor revisions on August 14, 2020)
- Appendix B-2 – Large Construction Project Safety Protocol (revised July 13, 2020, and minor revisions on August 14, 2020)
- Appendix C-1 – Additional Businesses (revised October 20, 2020)
- Appendix C-2 – Additional Activities (revised October 20, 2020)

Each business allowed to operate in San Francisco must complete, post onsite, and follow this Social Distancing Protocol checklist. The attached **Instructions and Requirements** detail what is required and how to complete this checklist.

Check off all items below that apply and list other required information.

Business name:

Contact name:

Facility Address:

Email / telephone:

(You may contact the person listed above with any questions or comments about this protocol.)

## SIGNAGE & EDUCATION

- ☐ Post signage at each public entrance of the facility requiring of everyone:
  - (1) do not enter if experiencing COVID-19 symptoms (cough, fever, or not feeling well);
  - (2) maintain a minimum six-foot distance from others in line and in the facility;
  - (3) wear a face covering; and
  - (4) for self-brought bags, keep bags in a cart/basket or carry them and self-place items in bags after checkout
- ☐ Post a copy of this two-page Social Distancing Protocol checklist at each public entrance
- ☐ Post signage showing maximum number of patrons who can be in line and in the facility
- ☐ Educate Personnel about this Protocol and other COVID-19 related safety requirements

## PROTECTIVE MEASURES

- ☐ Follow Sections 2.1 through 2.4 below, including:
  - ☐ Ensure Personnel stay home or leave work if they are sick
  - ☐ Provide Personnel a copy of the Personnel Screening Attachment (A-1) to ensure they understand when to stay home; translated versions are available online
  - ☐ Ensure Personnel review health criteria before each shift and advise Personnel what to do if they are required to stay home
- ☐ Require Personnel and patrons to wear a face covering as required by Health Officer orders
- ☐ Implement a plan to keep site Personnel safe, including by limiting the number of Personnel and patrons onsite to a number that ensures physical distancing and favoring allowing Personnel to carry out their duties from home when possible
- ☐ Ensure that patrons may cancel an appointment or reservation without financial penalty based on any COVID-19 symptoms or a COVID-19 related reason and require cancelation for fever or severe coughing not explained by a pre-existing condition, but you may offer to reschedule for another time if the patron wants to reschedule instead of to cancel

## MEASURES TO PREVENT UNNECESSARY CONTACT

- ☐ Tell Personnel and patrons to maintain physical distancing of at least six feet, except Personnel may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary
- ☐ Separate all used desks or individual work stations by at least six feet
- ☐ Place markings in patron line areas to ensure six feet physical distancing (inside and outside)

- ☐ Provide for contactless payment systems or, if not feasible, disinfect payment systems regularly. The Board of Supervisors has required businesses to accept cash—if cash is used encourage exact change.
- ☐ Maintain Plexiglas or other barriers between patrons and Personnel at point of payment (if not possible, then ensure at least six feet of distance)

- ☐ Limit the number of patrons in the business at any one time to: \_\_\_\_\_
- ☐ Separate ordering areas from delivery areas or similarly help distance patrons when possible
- ☐ Optional—Describe other measures:

## SANITIZING MEASURES

- ☐ Regularly disinfect high touch areas, and do so continuously for surfaces patrons touch (countertops, payment systems, pens, and styluses)
- ☐ Provide disinfecting wipes that are effective against SARS-CoV-2 near shopping carts, shopping baskets, and high-touch surfaces and provide hand sanitizer
- ☐ Have Personnel disinfect carts and baskets after each use
- ☐ Provide hand sanitizer, sink with soap and water, and/or disinfecting wipes to patrons and Personnel at or near the entrance of the facility, at checkout counters, and anywhere else where people have direct interactions
- ☐ Disinfect break rooms, bathrooms, and other common areas frequently, on the following schedule:
  - ☐ Break rooms:
  - ☐ Bathrooms:
  - ☐ Other:
- ☐ Prevent people from self-serving any items that are food-related:
  - ☐ Provide lids and utensils for food items by Personnel, not for patrons to grab
  - ☐ Limit access to bulk-item food bins to Personnel—no self-service use
- ☐ Require patrons and Personnel to follow requirements of Section 3.25 below for self-brought bags, and prohibit patrons from bringing any other reusable items such as coffee mugs.
- ☐ Prohibit Personnel from using shared food prep equipment for their own use (e.g., microwaves, water coolers), but microwaves may be used if disinfected between each use and hand sanitizer is available nearby and water coolers may be used as outlined in Section 3.14 below.
- ☐ Optional—Describe other measures (e.g., providing senior-only hours):

## INDUSTRY-SPECIFIC DIRECTIVES

- ☐ Ensure that you have read and implemented the attached list of requirements.
- ☐ In addition to complying with the Social Distancing Protocol, many businesses must comply with additional, industry-specific directives. Go to [www.sfdph.org/directives](http://www.sfdph.org/directives) and check to see if your business is subject to one or more additional directives. For each one, you must review the Health and Safety Plan (HSP) requirements and post an additional checklist for each one that applies. In the event that any directive changes the requirements of the Social Distancing Protocol, the more specific language of the directive controls, even if it is less restrictive. Check this box after you have checked the list of directives and posted any other required HSP.

\* Any additional measures may be listed on separate pages and attached.

**[You are not required to post these Instructions and Requirements]****Instructions:**

The two-page Social Distancing Protocol checklist above must reflect the business's completion of each requirement listed below unless an item is not applicable. Use the two-page checklist above to show compliance with these requirements. The business does not need to post these Instructions and Requirements, only the checklist above. The term "Personnel" is defined in Health Officer Order to which this Appendix is attached. The term "patron" includes customers, others seeking services, visitors, and guests.

**Requirements:**

In addition to the items below, this protocol requires the business to ensure that Personnel who perform work associated with the business are covered by the Social Distancing Protocol checklist and comply with those requirements. Each business is required to take certain steps in the protocol related to its Personnel, including the actions listed in Sections 2.1 through 2.4 below if Personnel are sick. Each business is prohibited from taking any adverse action against any Personnel for staying home in the circumstances listed in Sections 2.1 through 2.4 below. Personnel of each business are prohibited from coming to work if they are sick and must comply with the protocol, including the rules for returning to work listed in Sections 2.1 through 2.4 below.

**1. Signage and Education**

- 1.1.** Post signage at each public entrance of the facility or location (if any) to inform all patrons that they must: not wait in line or enter the facility or location if they have a cough or fever or are not feeling well; maintain a minimum six-foot distance from others while in line or in the facility or location; wear a face covering or barrier mask (a "Face Covering") at all times; not shake hands or engage in any unnecessary physical contact; and, if they bring their own reusable bags, leave the bags in a shopping cart/basket or carry them and bag their own items after checkout. Criteria for Face Coverings and the requirements related to their use are set forth in Health Officer Order No. C19-12, issued on April 17, 2020 (the "Face Covering Order"), including as that order is updated in the future. Sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. A list of common symptoms of COVID-19 can be found at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.
- 1.2.** Post a copy of the Social Distancing Protocol checklist at each public entrance to the facility or location.
- 1.3.** Distribute to all Personnel copies of the Social Distancing Protocol checklist in hardcopy or electronic format.
- 1.4.** Educate all Personnel on the requirements of the Social Distancing Protocol and any other Health Officer directive that applies.

**2. Screening Requirements and Related Restrictions**

[Entire section revised 9/14/20] Businesses and other entities in the City that are allowed to operate must screen all Personnel each day using the screening process described in Sections 2.1 through 2.4 below. Attached to this Appendix is the Personnel Screening Attachment (**Attachment A-1**) which provides the questions that must be used for that purpose. That form



may be used, or the business may adapt the questions for use through another method such as by phone, text message, email, web interface, or app.

Separately, many businesses and other entities that are allowed to operate are required by separate directives to screen guests, visitors, customers, or others using similar questions. Attached to this Appendix is the San Francisco COVID-19 Health Screening Form (**Attachment A-2**) that may be used for this purpose. If a directive requires use of the San Francisco COVID-19 Health Screening Form, then that form must be used or the business or entity may adapt the questions for use through another method such as by phone, text message, email, web interface, or app.

A copy of the applicable screening form should be provided to anyone on request, although a poster or other large-format version of the form may be used to review the questions with people verbally at entrances. Businesses and organizations can use the guidance available online at <https://www.sfgcdcp.org/wp-content/uploads/2020/05/COVID19-Screening-Questions-UPDATE-05.26.2020.pdf> for determining how best to conduct screening. The City has flyers, posters, fact sheets, and social media graphics available in multiple languages for use by the community. These resources include posters regarding use of Face Coverings and screening. These resources are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>.

The screening requirements listed in this Appendix are subject to any more specific (or different) requirements that apply under any other Health Officer directive or order.

#### Personnel Screening and Restrictions:

- 2.1.** Instruct all Personnel orally and in writing not to come to work or the facility if they are sick.
- 2.2.** Provide a copy of the Personnel Screening Attachment (**Attachment A-1**) to all Personnel who regularly work at the facility or location in hardcopy format or electronically. PDF and translated versions of the Personnel Screening Attachment can be found at [www.sfgcdcp.org/screen](http://www.sfgcdcp.org/screen). If the Personnel Screening Attachment is updated, provide an updated copy to all Personnel. Instead of sending out the attachment, Businesses may adopt the questions from the Personnel Screening Attachment and ask Personnel those questions through another format.
- 2.3.** Review the criteria listed in Part 1 of the Personnel Screening Attachment on a daily basis with all Personnel in the City who regularly work at the facility or location before each person enters work spaces or begins a shift. If such a review is not feasible because the business does not directly interact with some Personnel onsite daily, then that business must for those Personnel (1) instruct such Personnel to review the criteria before each shift in the City and (2) have such Personnel report to the business that they are okay to begin the shift such as through an app, website, or phone call.

Instruct any Personnel who answered yes to any question in Part 1 of the Personnel Screening Attachment to return home or not come to work and follow the directions on the Attachment.

- 2.4.** Instruct Personnel who stayed home or who went home based on the criteria listed on the Personnel Screening Attachment that they must follow the criteria as well as any applicable requirements from the quarantine and isolation directives (available at [www.sfdph.org/healthorders](http://www.sfdph.org/healthorders)) before returning to work. If they are required to self-quarantine or self-isolate, they may only return to work after they have completed self-quarantine or self-isolation. If they test negative for the virus (no virus found), they may only return to work after

waiting for the amount of time listed on the Attachment after their symptoms have resolved. Personnel are not required to provide a medical clearance letter to return to work as long as they have met the requirements outlined on the Personnel Screening Attachment. Additional information about insulation and quarantine is available online at [www.sfgcdcp.org/i&q](http://www.sfgcdcp.org/i&q).

### Guest, Visitor, Customer, and Other People Screening and Restrictions:

- 2.5.** Health Officer directives may require screening of guests, visitors, customers, and others using the San Francisco COVID-19 Health Screening Form (**Attachment A-2**). In general, anyone who answers “yes” to any screening question on the San Francisco COVID-19 Health Screening Form should not enter the business or facility because they are at risk of having the virus that causes COVID-19. The form lists steps that should be taken by anyone who answers “yes” to a screening question. In some instances, a Health Officer directive will require that anyone who answers “yes” to be prevented from entry. In other situations, the Department of Public Health discourages organizations from denying essential services to those who may answer “yes” to any of the questions and encourages organizations to find alternative means to meet clients’ needs that would not require them to enter the facility.

### **3. Other Personnel and Patron Protection and Sanitation Requirements:**

- 3.1.** Businesses must periodically check the following website for any testing requirements for employers and businesses: [www.sfgcdcp.org/covid19](http://www.sfgcdcp.org/covid19). If requirements are added, ensure that the business and all Personnel comply with testing requirements.
- 3.2.** If an aspect of the business is allowed to operate and is covered by a Health Officer directive, then the business must comply with all applicable directives as well as this Social Distancing Protocol. Copies of other directives are available online at [www.sfdph.org/directives](http://www.sfdph.org/directives). For each directive that applies, review the Health and Safety Plan (HSP) requirements and post an additional HSP checklist for each one that applies. In the event that any directive changes the requirements of the Social Distancing Protocol, the more specific language of the directive controls, even if it is less restrictive.
- 3.3.** Instruct all Personnel and patrons to maintain at least a six-foot distance from others, including when in line and when shopping or collecting goods on behalf of patrons, except when momentarily necessary to facilitate or accept payment and hand off items or deliver goods. Note that if the business cannot ensure maintenance of a six-foot distance within the location or facility between Personnel or other people onsite, such as by moving work stations or spreading Personnel out, it must reduce the number of Personnel permitted in the location or facility accordingly.
- 3.4.** Provide Face Coverings for all Personnel, with instructions that they must wear Face Coverings at all times when at work, as further set forth in the Face Covering Order. A sample sign is available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. Allow Personnel to bring their own Face Covering if they bring one that has been cleaned before the shift. In general, people should have multiple Face Coverings (whether reusable or disposable) to ensure they use a clean one each day. The Face Covering Order permits certain exceptions, and the business should be aware of exceptions that allow a person not to wear a Face Covering (for example, children 12 years old or younger or based on a written medical excuse). When Personnel do not wear a Face Covering because of an exception, take steps to otherwise increase safety for all.
- 3.5.** If patrons wait in line outside or inside any facility or location operated by the business, require patrons to wear a Face Covering while waiting in line outside or inside the facility or



location. This includes taking steps to notify patrons they will not be served if they are in line without a Face Covering and refusing to serve a patron without a Face Covering, as further provided in the Face Covering Order. The business may provide a clean Face Covering to patrons while in line. For clarity, the transaction or service must be aborted if the patron is not wearing a Face Covering. But the business must permit a patron who is excused by the Face Covering Order from wearing a Face Covering to conduct their transaction or obtain service, including by taking steps that can otherwise increase safety for all.

- 3.6. Provide a sink with soap, water, and paper towels for handwashing for all Personnel working onsite at the facility or location and for patrons if sinks and restrooms are open to patrons. Require that all Personnel wash hands at least at the start and end of each shift, after sneezing, coughing, eating, drinking, smoking (to the extent smoking is allowed by law and the business), or using the restroom, when changing tasks, and, when possible, frequently during each shift. Personnel who work off-site, such as driving or delivering goods, must be required to use hand sanitizer throughout their shift.
- 3.7. Provide hand sanitizer effective against SARS-CoV-2, the virus that causes COVID-19, at appropriate locations for patrons and elsewhere at the facility or location for Personnel. Sanitizer must also be provided to Personnel who shop, deliver, or drive for use when they are shopping, delivering, or driving. If sanitizer cannot be obtained, a handwashing station with soap, water, and paper towels will suffice for Personnel who are on-site at the facility or location. But for Personnel who shop, deliver, or drive in relation to their work, the business must provide hand sanitizer effective against SARS-CoV-2 at all times; for any period during which the business does not provide sanitizer to such shopping, delivery, or driving Personnel, the business is not allowed for that aspect of its service to operate in the City. Information on hand sanitizer, including sanitizer effective against SARS-CoV-2 and how to obtain sanitizer, is available online from the Food and Drug Administration here: <https://www.fda.gov/drugs/information-drug-class/ga-consumers-hand-sanitizers-and-covid-19>.
- 3.8. Provide disinfectant and related supplies to Personnel and require Personnel to sanitize all high-touch surfaces under their control, including but not limited to: shopping carts and baskets used by Personnel and patrons; countertops, food/item display cases, refrigerator and freezer case doors, drawers with tools or hardware, and check-out areas; cash registers, payment equipment, and self-check-out kiosks; door handles; tools and equipment used by Personnel during a shift; and any inventory-tracking or delivery-tracking equipment or devices which require handling throughout a work shift. These items should be routinely disinfected during the course of the day, including as required below. A list of products listed by the United States Environmental Protection Agency as meeting criteria for use against SARS-CoV-2 can be found online here: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>.
- 3.9. Ensure that all shared devices and equipment are cleaned and/or sanitized by Personnel on frequent schedules, not less than at the beginning and end of each Personnel member's work shift and during the shift.
- 3.10. Direct all Personnel to avoid touching unsanitized surfaces that may be frequently touched, such as door handles, tools, or credit cards, unless protective equipment such as gloves (provided by the business) are used and discarded after each use or hand sanitizer is used after each interaction.
- 3.11. Frequently disinfect any break rooms, bathrooms, and other common areas. Create and use a daily checklist to document each time disinfection of these rooms or areas occurs.

Conspicuously post the checklist inside each respective break room, bathroom, or other common area clearly detailing the dates and times the room was last cleaned, disinfected, or restocked.

- 3.12.** For any facility or location that has carts, baskets, or other equipment for use by Personnel, assign Personnel to disinfect carts, baskets, or other equipment after each use and take steps to prevent anyone from grabbing used carts, baskets, or other equipment before disinfection.
- 3.13.** Establish adequate time in the work day to allow for proper cleaning and decontamination throughout the facility or location by Personnel including, but not limited to, before closing for the day and opening in the morning.
- 3.14.** [Revised 8/14/20] Except as listed in this Section 3.14, suspend use of any microwaves, water coolers, drinking fountains, and other similar group equipment for breaks until further notice. Microwaves may be used if disinfected by wiping the interior and exterior with an approved disinfectant after each use. Water coolers may be used if: i) touch surfaces are wiped down with an approved disinfectant after each use; and ii) any person changing a container-type water cooler must wash their hands or use hand sanitizer immediately prior to handling/replacing the water container.
- 3.15.** When possible, provide a barrier between the patron and the cashier such as a plexi-glass temporary barrier. When not possible, create sufficient space to enable the patron to stand more than six feet away from the cashier while items are being scanned/tallied and bagged.
- 3.16.** Provide for contactless payment systems or, if not feasible, sanitize payment systems, including touch screens, payment portals, pens, and styluses, after each patron use. Patrons may pay with cash but to further limit person-to-person contact, Personnel should encourage patrons to use credit, debit, or gift cards for payment.
- 3.17.** For any larger facility or location, appoint a designated sanitation worker at all times to continuously clean and sanitize commonly touched surfaces and meet the environmental cleaning guidelines set by the Center for Disease Control and Prevention.
- 3.18.** If an employee or other Personnel tests positive for COVID-19 or SARS-CoV-2, follow the guidance on “Business guidance if a staff member tests positive for COVID-19,” available at <https://sf.gov/business-guidance-if-staff-member-tests-positive-covid-19>.
- 3.19.** Post signs to advise patrons of the maximum line capacity to ensure that the maximum number of patrons in line is not exceeded. Once the maximum number of patrons is reached, patrons should be advised to return later to prevent buildup of congestion in the line.
- 3.20.** Place tape or other markings on the sidewalk or floor at least six feet apart in patron line areas with signs directing patrons to use the markings to maintain distance.
- 3.21.** When stocking shelves, if any, ensure that Personnel wash or sanitize hands before placing items on shelves, making sure to again wash or sanitize hands if they become contaminated by touching face or hair or being exposed to other soiled surfaces.
- 3.22.** Ensure that all Personnel who select items on behalf of patrons wear a Face Covering when selecting, packing, and/or delivering items.
- 3.23.** Require Personnel to wash hands frequently, including:

- When entering any kitchen or food preparation area
- Before starting food preparation or handling
- After touching their face, hair, or other areas of the body
- After using the restroom
- After coughing, sneezing, using a tissue, smoking, eating, or drinking
- Before putting on gloves
- After engaging in other activities that may contaminate the hands

**3.24.** Assign Personnel to keep soap and paper towels stocked at sinks and handwashing stations at least every hour and to replenish other sanitizing products.

**3.25.** [Added 7/13/20] If patrons bring their own reusable shopping bags, ensure that such bags, even in contexts other than grocery stores, are handled in a manner consistent with Cal/OSHA requirements available at <https://www.dir.ca.gov/dosh/Coronavirus/COVID-19-Infection-Prevention-in-Grocery-Stores.pdf>, including all of the following:

- Post signs at all entrances with infection control information to patrons, including requiring patrons to leave their own bags in the shopping cart or basket or carry them and bag their own items after checkout;
- Ensure that Personnel do not touch the bags or place items in them;
- Bags must not be placed on a conveyor belt, checkout area countertop, or other surface where patrons are served;
- Ensure that patrons bag their own items if they bring their own bags;
- Bags may not be loaded on the checkout area surface. Items can be left in a cart/basket and bagged elsewhere by the patron after checkout;
- Ensure that patrons maintain physical distancing while bagging their items; and
- Increase the frequency of disinfection in bagging areas and patron service areas frequented by patrons.

**3.26.** [Added 7/13/20] If a patron has symptoms of COVID-19 (see Section 1.1 above) or is otherwise unable to participate in an appointment or reservation for a COVID-19 related reason, the business must allow the patron to cancel without any financial penalty. If the patron reports having a fever or has a severe cough not explained by a pre-existing condition, the business must cancel the appointment or reservation. The business may offer to reschedule the appointment or reservation but cannot require rescheduling instead of allowing the patron to cancel. In the healthcare context, more specific Health Officer directives may allow appointments when a patient or client is ill, and the requirements of the directive must be followed in that situation.

Note – Sections 3.14 and 3.26 control over any contrary language in Health Officer Directive Nos. 2020-05, 2020-06, and 2020-07 until each of them is amended or updated.

## **ATTACHMENT A-1: Personnel Screening Form**

(September 30, 2020)

Any business or entity that is allowed to operate in San Francisco during the COVID-19 pandemic **MUST** screen Personnel with the questions below on a daily basis as part of its Social Distancing Protocol compliance and provide this information to Personnel. Go to [www.sfgcdcp.org/screen](http://www.sfgcdcp.org/screen) for more information or a copy of this form. Do not use this form to screen customers, visitors, or guests. The screening form for Non-Personnel is available at [www.sfgcdcp.org/screen](http://www.sfgcdcp.org/screen). Health Officer orders or directives may provide additional screening requirements.

### **Part 1 – You must answer the following questions before starting your work every day that you work.**

You may be required to provide the answers in person or via phone or other electronic means to the Business before the start of each shift. If any answers change while you are at work, notify the Business by phone and leave the workplace.

1. In the last 10 days, have you been diagnosed with COVID-19 or had a test confirming you have the virus?
2. In the past 14 days, have you had “Close Contact” with someone who was diagnosed with COVID-19 or had a test confirming they have the virus while they were contagious<sup>†</sup>?
  - † “Close Contact” means you had any of the following types of contact with the person with COVID-19 while they were contagious<sup>‡</sup>:
    - Lived or stayed overnight with them
    - Was their intimate sex partner
    - Took care of them or they took care of you
    - Stayed within 6 feet of them for more than 15 minutes
    - Exposed to direct contact with their body fluids or secretions (e.g., they coughed or sneezed on you) while you were not wearing a face mask, gown, and gloves
  - ‡ Contagiousness: People with COVID-19 are considered contagious starting 48 hours before their symptoms began until 1) they haven’t had a fever for at least 24 hours, 2) their symptoms have improved, AND 3) at least 10 days have passed since their symptoms began. If the person with COVID-19 never had symptoms, then they are considered contagious starting 48 hours before their test that confirmed they have COVID-19 until 10 days after the date of that test.
3. Have you had one or more of these symptoms today or within the past 24 hours which is new or not explained by another condition?
  - Fever (100.4°F/38.0°C or greater), chills, repeated shaking/shivering
  - Cough
  - Sore throat
  - Shortness of breath, difficulty breathing
  - Feeling unusually weak or fatigued
  - Loss of taste or smell
  - Muscle or body aches
  - Headache
  - Runny or congested nose
  - Diarrhea
  - Nausea or vomiting

If you answer “YES” to ANY of these 3 questions, do not enter any business or facility and follow the steps listed in Part 2 below.

### **Part 2 –**

- If you answered **YES to Question 1 or Question 2. DO NOT GO TO WORK.** And:
  - You **MUST** follow the rules **mandated** by the Health Officer Isolation/Quarantine Directive No 2020-03c/02c. **Follow Isolation/Quarantine Steps** at: [www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines](http://www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines)
  - Do not return to work until the Isolation or Quarantine Steps tell you it is safe to return!
- If you answered **YES to Question 3:** You may have COVID-19 and **must be tested for the virus** before returning to work. Without a test, the Business must treat you as being positive for COVID-19 and require you to stay out of work for at least **10** calendar days. To return to work sooner and protect others, **follow these steps:**
  1. **GET TESTED!** If you have insurance, contact your healthcare provider to get tested for COVID-19. If you do not have insurance, you can sign up for free testing at CityTestSF (<https://sf.gov/citytestsfsf>). If you live outside the City, you can check with the county where you live, get tested by your usual healthcare provider, or use CityTestSF.
  2. Wait for your results at home and follow the instructions at [www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines](http://www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines) to determine next steps. Only return to work when those guidelines say it is safe.

## **ATTACHMENT A-2: San Francisco COVID-19 Health Screening Form**

(September 30, 2020)

This handout is for use by anyone who is screening non-personnel individuals (such as clients, visitors, etc.) prior to entry into a location or business. **SFDPH discourages anyone from denying core essential services (such as food, medicine, shelter, or social services) to those who may answer “yes” to any of the questions below and encourages people to find alternative means to meet clients’ needs that would not require them to enter the location.** Health Officer Directives may provide additional requirements regarding screening in a specific context.

More information, a copy of this form, and a screening form for personnel can be found at [www.sfgcdcp.org/screen](http://www.sfgcdcp.org/screen).

### **Part 1 – Please answer the following questions before entering this location.**

1. In the last 10 days, have you been diagnosed with COVID-19 or had a test confirming you have the virus?												
2. In the past 14 days, have you had “ <b>Close Contact</b> ” with someone who was diagnosed with COVID-19 or had a test confirming they have the virus while they were contagious <sup>†</sup> ?  † “Close Contact” means you had any of the following types of contact with the person with COVID-19 while they were contagious <sup>†</sup> : <table border="0"><tr><td>• Lived or stayed overnight with them</td><td>• Stayed within 6 feet of them for more than 15 minutes</td></tr><tr><td>• Was their intimate sex partner</td><td>• Exposed to direct contact with their body fluids or secretions (e.g., they coughed or sneezed on you) while you were not wearing a face mask, gown, <u>and</u> gloves</td></tr><tr><td>• Took care of them or they took care of you</td><td></td></tr></table> ‡ Contagiousness: People with COVID-19 are considered infectious starting 48 hours before their symptoms began until 1) they haven’t had a fever for at least 24 hours, 2) their symptoms have improved, AND 3) at least 10 days have passed since their symptoms began. If the person with COVID-19 never had symptoms, then they are considered infectious starting 48 hours before their test that confirmed they have COVID-19 until 10 days after the date of that test.	• Lived or stayed overnight with them	• Stayed within 6 feet of them for more than 15 minutes	• Was their intimate sex partner	• Exposed to direct contact with their body fluids or secretions (e.g., they coughed or sneezed on you) while you were not wearing a face mask, gown, <u>and</u> gloves	• Took care of them or they took care of you							
• Lived or stayed overnight with them	• Stayed within 6 feet of them for more than 15 minutes											
• Was their intimate sex partner	• Exposed to direct contact with their body fluids or secretions (e.g., they coughed or sneezed on you) while you were not wearing a face mask, gown, <u>and</u> gloves											
• Took care of them or they took care of you												
3. Have you had one or more of these symptoms today or within the past 24 hours which is <u>new or not explained by another condition</u> ? <table border="0"><tr><td>• Fever (100.4°F/38.0°C or greater), chills, repeated shaking/shivering</td><td>• Loss of taste or smell</td></tr><tr><td>• Cough</td><td>• Muscle or body aches*</td></tr><tr><td>• Sore throat</td><td>• Headache</td></tr><tr><td>• Shortness of breath, difficulty breathing</td><td>• Runny or congested nose*</td></tr><tr><td>• Feeling unusually weak or fatigued*</td><td>• Diarrhea</td></tr><tr><td></td><td>• Nausea or vomiting</td></tr></table> * Children and youth under 18 years old do not need to be screened for these symptoms since these symptoms are less common in youth with COVID-19.	• Fever (100.4°F/38.0°C or greater), chills, repeated shaking/shivering	• Loss of taste or smell	• Cough	• Muscle or body aches*	• Sore throat	• Headache	• Shortness of breath, difficulty breathing	• Runny or congested nose*	• Feeling unusually weak or fatigued*	• Diarrhea		• Nausea or vomiting
• Fever (100.4°F/38.0°C or greater), chills, repeated shaking/shivering	• Loss of taste or smell											
• Cough	• Muscle or body aches*											
• Sore throat	• Headache											
• Shortness of breath, difficulty breathing	• Runny or congested nose*											
• Feeling unusually weak or fatigued*	• Diarrhea											
	• Nausea or vomiting											

If you answer “YES” to ANY of these 3 questions, do not enter the location and follow the steps listed in Part 2 below. If you are seeking core essential services (such as food, medicine, shelter, or social services), work with the organization to determine how you can receive services these services without entering the building.

### **Part 2 –**

- If you answered **YES to Question 1 or Question 2**:
  - You **MUST** follow the rules **mandated** by the Health Officer Isolation/Quarantine Directive No 2020-03c/02c. **Follow Isolation/Quarantine Steps** at: [www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines](http://www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines)
  - Do not leave your home to the extent possible until the Isolation or Quarantine Steps tell you it is safe to do so!
  - If you need help with essential services like food, housing, or other needs while you are isolating or quarantining, call 3-1-1.
- If you answered **YES to Question 3**: You may have COVID-19 and to keep others safe, you should isolate until you know whether you have COVID-19. **Follow these steps**:
  1. Follow the instructions at: [www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines](http://www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines)
  2. **GET TESTED!** If you have insurance, contact your healthcare provider to get tested for COVID-19. If you do not have insurance, you can sign up for free testing at CityTestSF (<https://sf.gov/citytestsf>).
    - Follow the instructions in [www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines](http://www.sfgcdcp.org/Home-Isolation-Quarantine-Guidelines) to determine next steps depending on your test result.



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**Small Construction Project Safety Protocol (revised August 14, 2020)**

1. Any construction project meeting any of the following specifications is subject to this Small Construction Project Safety Protocol (“SCP Protocol”), including public works projects unless otherwise specified by the Health Officer:
  - a. For residential projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of 10 units or fewer. This SCP Protocol does not apply to construction projects where a person is performing construction on their current residence either alone or solely with members of their own household.
  - b. For commercial projects, any construction, renovation, or tenant improvement project consisting of 20,000 square feet of floor area or less.
  - c. For mixed-use projects, any project that meets both of the specifications in subsections 1.a and 1.b.
  - d. All other construction projects not subject to the Large Construction Project Safety Protocol set forth in Appendix B-2.
2. The following restrictions and requirements must be in place at all construction job sites subject to this SCP Protocol:
  - a. Comply with all applicable and current laws and regulations including but not limited to OSHA and Cal-OSHA. If there is any conflict, difference, or discrepancy between or among applicable laws and regulations and/or this SCP Protocol, the stricter standard shall apply.
  - b. Designate a site-specific COVID-19 supervisor or supervisors to enforce this guidance. A designated COVID-19 supervisor must be present on the construction site at all times during construction activities. A COVID-19 supervisor may be an on-site worker who is designated to serve in this role.
  - c. The COVID-19 supervisor must review this SCP Protocol with all workers and visitors to the construction site.
  - d. Establish a daily screening protocol for arriving staff to ensure that potentially infected staff do not enter the construction site. If workers leave the jobsite and return the same day, establish a cleaning and decontamination protocol prior to entry and exit of the jobsite. Post the daily screening protocol at all entrances and exits to the jobsite. More information on screening can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>.
  - e. Practice social distancing by maintaining a minimum six-foot distance between workers at all times, except as strictly necessary to carry out a task associated with the construction project.

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- f. In the event of a confirmed case of COVID-19 at any jobsite, the following must take place:
- i. Immediately remove the infected individual from the jobsite with directions to seek medical care.
  - ii. Decontaminate and sanitize all surfaces at each location at which the infected worker was present. Provide those performing the decontamination and sanitization work with medical-grade PPE, ensure the workers are trained in proper use of the PPE, require the workers to use the provided PPE, and prohibit any sharing of the PPE. Prohibit anyone from entering the possibly contaminated area, except those performing decontamination and sanitization work. Cease all work in these locations until decontamination and sanitization is complete.
  - iii. Each subcontractor, upon learning that one of its employees is infected, must notify the General Contractor immediately, if you have one, and provide all of the information specified below. The General Contractor or other appropriate supervisor must notify the County Public Health Department Communicable Disease Control (CD Control) at 628-217-6100 immediately of every project site worker found to have a confirmed case of COVID-19, and provide all the information specified below. Follow all directives and complete any additional requirements by County health officials, including full compliance with any tracing efforts by the County.
- Information to be reported to CD Control regarding the jobsite:
    - 1) Address of jobsite;
    - 2) Name of project, if any;
    - 3) Name of General Contractor; and
    - 4) General Contractor point of contact, role, phone number and email.
  - Information to be reported to CD Control regarding the COVID-19 case(s):
    - 5) First and last name;
    - 6) Date of birth;
    - 7) Phone;
    - 8) Date tested positive;
    - 9) Date last worked;
    - 10) City of residence; and
    - 11) If the case is an employee of a subcontractor, please provide the following information:
      - Subcontractor;
      - Subcontractor contact name;
      - Subcontractor contact phone; and
      - Subcontractor contact email.
  - Information to be reported to CD Control regarding Close Contacts. For each reported case(s) above, please provide the following information (if you are

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reporting more than one positive case, please include the name of the positive case for each close contact):

- 1) Close contact's first and last name;
- 2) Phone;
- 3) City of residence; and
- 4) Positive case name.

A "Close Contact" in the workplace is anyone who:

- o Stayed within 6 feet of the Person with COVID-19 for 10 minutes or more while they were not wearing a face mask; OR
- o Had direct contact for any amount of time with the body fluids and/or secretions of the Person With COVID-19 (e.g., was coughed or sneezed on, shared utensils with, or was provided care or provided care for them without wearing a mask, gown, and gloves).

Close contacts are high risk exposures and need to quarantine for a full 14 days due to the 14 day incubation period of the virus. Even if a close contact tests negative within 14 days of their last exposure to the case, they must continue quarantining the full 14 day period to prevent transmission of the virus.

- g. Where construction work occurs within an occupied residential unit, separate work areas must be sealed off from the remainder of the unit with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative entry/exit door to the entry/exit door used by residents. Available windows and exhaust fans must be used to ventilate the work area. If residents have access to the work area between workdays, the work area must be cleaned and sanitized at the beginning and at the end of workdays. Every effort must be taken to minimize contact between workers and residents, including maintaining a minimum of six feet of social distancing at all times.
- h. Where construction work occurs within common areas of an occupied residential or commercial building or a mixed-use building in use by on-site employees or residents, separate work areas must be sealed off from the rest of the common areas with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative building entry/exit door to the building entry/exit door used by residents or other users of the building. Every effort must be taken to minimize contact between worker and building residents and users, including maintaining a minimum of six feet of social distancing at all times.
- i. Prohibit gatherings of any size on the jobsite, including gatherings for breaks or eating, except for meetings regarding compliance with this protocol or as strictly necessary to carry out a task associated with the construction project.



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- j. Cal-OSHA requires employers to provide water, which should be provided in single-serve containers. Sharing of any of any food or beverage is strictly prohibited and if sharing is observed, the worker must be sent home for the day.
- k. Provide personal protective equipment (PPE) specifically for use in construction, including gloves, goggles, face shields, and face coverings as appropriate for the activity being performed. At no time may a contractor secure or use medical-grade PPE unless required due to the medical nature of a jobsite. Face coverings must be worn in compliance with Health Officer Order No. C19-12b, issued April 17, 2020 and revised May 28, 2020, or any subsequently issued or amended order.
- l. Prohibit use of microwaves, water coolers, and other similar shared equipment except as allowed by the Social Distancing Protocol (Appendix A).
- m. Strictly control “choke points” and “high-risk areas” where workers are unable to maintain six-foot social distancing and prohibit or limit use to ensure that six-foot distance can easily be maintained between individuals.
- n. Minimize interactions and maintain social distancing with all site visitors, including delivery workers, design professional and other project consultants, government agency representatives, including building and fire inspectors, and residents at residential construction sites.
- o. Stagger trades as necessary to reduce density and allow for easy maintenance of minimum six-foot separation.
- p. Discourage workers from using others’ desks, work tools, and equipment. If more than one worker uses these items, the items must be cleaned and disinfected with disinfectants that are effective against COVID-19 in between use by each new worker. Prohibit sharing of PPE.
- q. If hand washing facilities are not available at the jobsite, place portable wash stations or hand sanitizers that are effective against COVID-19 at entrances to the jobsite and in multiple locations dispersed throughout the jobsite as warranted.
- r. Clean and sanitize any hand washing facilities, portable wash stations, jobsite restroom areas, or other enclosed spaces daily with disinfectants that are effective against COVID-19. Frequently clean and disinfect all high touch areas, including entry and exit areas, high traffic areas, rest rooms, hand washing areas, high touch surfaces, tools, and equipment
- s. Maintain a daily attendance log of all workers and visitors that includes contact information, including name, phone number, address, and email.
- t. Post a notice in an area visible to all workers and visitors instructing workers and visitors to do the following:
  - i. Do not touch your face with unwashed hands or with gloves.

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- ii. Frequently wash your hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
  - iii. Clean and disinfect frequently touched objects and surfaces such as work stations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs.
  - iv. Cover your mouth and nose when coughing or sneezing, or cough or sneeze into the crook of your arm at your elbow/sleeve.
  - v. Do not enter the jobsite if you have a fever, cough, or other COVID-19 symptoms. If you feel sick, or have been exposed to anyone who is sick, stay at home.
  - vi. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum six feet at all times when not wearing the necessary PPE for working in close proximity to another person.
  - vii. Do not carpool to and from the jobsite with anyone except members of your own household unit, or as necessary for workers who have no alternative means of transportation.
  - viii. Do not share phones or PPE.
- u. The notice in Section 2.t must be translated as necessary to ensure that all non-English speaking workers are able to understand the notice.

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#### **Large Construction Project Safety Protocol (revised August 14, 2020)**

1. Any construction project meeting any of the following specifications is subject to this Large Construction Project Safety Protocol (“LCP Protocol”), including public works projects unless otherwise specified by the Health Officer:
  - a. For residential construction projects, any single-family, multi-family, senior, student, or other residential construction, renovation, or remodel project consisting of more than 10 units.
  - b. For commercial construction projects, any construction, renovation, or tenant improvement project consisting of more than 20,000 square feet of floor area.
  - c. For construction of Essential Infrastructure, as defined in Section 8.1 of the Order, any project that requires twenty or more workers at the jobsite at any one time.
2. The following restrictions and requirements must be in place at all construction job sites subject to this LCP Protocol:
  - a. Comply with all applicable and current laws and regulations including but not limited to OSHA and Cal-OSHA. If there is any conflict, difference or discrepancy between or among applicable laws and regulations and/or this LCP Protocol, the stricter standard will apply.
  - b. Prepare a new or updated Site-Specific Health and Safety Plan to address COVID-19-related issues, post the Plan on-site at all entrances and exits, and produce a copy of the Plan to County governmental authorities upon request. The Plan must be translated as necessary to ensure that all non-English speaking workers are able to understand the Plan.
  - c. Provide personal protective equipment (PPE) specifically for use in construction, including gloves, goggles, face shields, and face coverings as appropriate for the activity being performed. At no time may a contractor secure or use medical-grade PPE, unless required due to the medical nature of a job site. Face Coverings must be worn in compliance with Health Officer Order No. C19-12b, issued April 17, 2020 and revised May 28, 2020, or any subsequently issued or amended order.
  - d. Ensure that employees are trained in the use of PPE. Maintain and make available a log of all PPE training provided to employees and monitor all employees to ensure proper use of the PPE.
  - e. Prohibit sharing of PPE.
  - f. Implement social distancing requirements including, at minimum:

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- i. Stagger stop- and start-times for shift schedules to reduce the quantity of workers at the jobsite at any one time to the extent feasible.
- ii. Stagger trade-specific work to minimize the quantity of workers at the jobsite at any one time.
- iii. Require social distancing by maintaining a minimum six-foot distance between workers at all times, except as strictly necessary to carry out a task associated with the project.
- iv. Prohibit gatherings of any size on the jobsite, except for safety meetings or as strictly necessary to carry out a task associated with the project.
- v. Strictly control “choke points” and “high-risk areas” where workers are unable to maintain minimum six-foot social distancing and prohibit or limit use to ensure that minimum six-foot distancing can easily be maintained between workers.
- vi. Minimize interactions and maintain social distancing with all site visitors, including delivery workers, design professional and other project consultants, government agency representatives, including building and fire inspectors, and residents at residential construction sites.
- vii. Prohibit workers from using others’ phones or desks. Any work tools or equipment that must be used by more than one worker must be cleaned with disinfectants that are effective against COVID-19 before use by a new worker.
- viii. Place wash stations or hand sanitizers that are effective against COVID-19 at entrances to the jobsite and in multiple locations dispersed throughout the jobsite as warranted.
- ix. Maintain a daily attendance log of all workers and visitors that includes contact information, including name, address, phone number, and email.
- x. Post a notice in an area visible to all workers and visitors instructing workers and visitors to do the following:
  1. Do not touch your face with unwashed hands or with gloves.
  2. Frequently wash your hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
  3. Clean and disinfect frequently touched objects and surfaces such as workstations, keyboards, telephones, handrails, machines, shared tools, elevator control buttons, and doorknobs.
  4. Cover your mouth and nose when coughing or sneezing or cough or sneeze into the crook of your arm at your elbow/sleeve.
  5. Do not enter the jobsite if you have a fever, cough, or other COVID-19 symptoms. If you feel sick, or have been exposed to anyone who is sick, stay at home.
  6. Constantly observe your work distances in relation to other staff. Maintain the recommended minimum six-feet distancing at all times when not wearing the necessary PPE for working in close proximity to another person.
  7. Do not share phones or PPE.

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- xi. The notice in section 2.f.x must be translated as necessary to ensure that all non-English speaking workers are able to understand the notice.
- g. Implement cleaning and sanitization practices in accordance with the following:
  - i. Frequently clean and sanitize, in accordance with CDC guidelines, all high-traffic and high-touch areas including, at a minimum: meeting areas, jobsite lunch and break areas, entrances and exits to the jobsite, jobsite trailers, hand-washing areas, tools, equipment, jobsite restroom areas, stairs, elevators, and lifts.
  - ii. Establish a cleaning and decontamination protocol prior to entry and exit of the jobsite and post the protocol at entrances and exits of jobsite.
  - iii. Supply all personnel performing cleaning and sanitization with proper PPE to prevent them from contracting COVID-19. Employees must not share PPE.
  - iv. Establish adequate time in the workday to allow for proper cleaning and decontamination including prior to starting at or leaving the jobsite for the day.
- h. Implement a COVID-19 community spread reduction plan as part of the Site-Specific Health and Safety Plan that includes, at minimum, the following restrictions and requirements:
  - i. Prohibit all carpooling to and from the jobsite except by workers living within the same household unit, or as necessary for workers who have no alternative means of transportation.
  - ii. Cal-OSHA requires employers to provide water, which should be provided in single-serve containers. Prohibit any sharing of any food or beverage and if sharing is observed, the worker must be sent home for the day.
  - iii. Prohibit use of microwaves, water coolers, and other similar shared equipment except as allowed by the Social Distancing Protocol (Appendix A).
- i. Assign a COVID-19 Safety Compliance Officer (SCO) to the jobsite and ensure the SCO's name is posted on the Site-Specific Health and Safety Plan. The SCO must:
  - i. Ensure implementation of all recommended safety and sanitation requirements regarding the COVID-19 virus at the jobsite.
  - ii. Compile daily written verification that each jobsite is compliant with the components of this LCP Protocol. Each written verification form must be copied, stored, and made immediately available upon request by any County official.
  - iii. Establish a daily screening protocol for arriving staff, to ensure that potentially infected staff do not enter the construction site. If workers leave the jobsite and return the same day, establish a cleaning and decontamination protocol prior to entry and exit of the jobsite. Post the daily screening protocol at all entrances and exit to the jobsite. More information on screening can be found online at: <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>.
  - iv. Conduct daily briefings in person or by teleconference that must cover the following topics:
    - 1. New jobsite rules and pre-job site travel restrictions for the prevention of COVID-19 community spread.
    - 2. Review of sanitation and hygiene procedures.
    - 3. Solicitation of worker feedback on improving safety and sanitation.

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4. Coordination of construction site daily cleaning/sanitation requirements.
5. Conveying updated information regarding COVID-19.
6. Emergency protocols in the event of an exposure or suspected exposure to COVID-19.
- v. Develop and ensure implementation of a remediation plan to address any non-compliance with this LCP Protocol and post remediation plan at entrance and exit of jobsite during remediation period. The remediation plan must be translated as necessary to ensure that all non-English speaking workers are able to understand the document.
- vi. The SCO must not permit any construction activity to continue without bringing such activity into compliance with these requirements.
- vii. Report repeated non-compliance with this LCP Protocol to the appropriate jobsite supervisors and a designated County official.
- j. Assign a COVID-19 Third-Party Jobsite Safety Accountability Supervisor (JSAS) for the jobsite, who at a minimum holds an OSHA-30 certificate and first-aid training within the past two years, who must be trained in the protocols herein and verify compliance, including by visual inspection and random interviews with workers, with this LCP Protocol.
  - i. Within seven calendar days of each jobsite visit, the JSAS must complete a written assessment identifying any failure to comply with this LCP Protocol. The written assessment must be copied, stored, and, upon request by the County, sent to a designated County official.
  - ii. If the JSAS discovers that a jobsite is not in compliance with this LCP Protocol, the JSAS must work with the SCO to develop and implement a remediation plan.
  - iii. The JSAS must coordinate with the SCO to prohibit continuation of any work activity not in compliance with rules stated herein until addressed and the continuing work is compliant.
  - iv. The remediation plan must be sent to a designated County official within five calendar days of the JSAS's discovery of the failure to comply.
- k. In the event of a confirmed case of COVID-19 at any jobsite, the following must take place:
  - i. Immediately remove the infected individual from the jobsite with directions to seek medical care.
  - ii. Decontaminate and sanitize all surfaces at each location at which the infected worker was present. Provide those performing the decontamination and sanitization work with medical-grade PPE, ensure the workers are trained in proper use of the PPE, require the workers to use the provided PPE, and prohibit any sharing of the PPE. Prohibit anyone from entering the possibly contaminated area, except those performing decontamination and sanitization work. Cease all work in these locations until decontamination and sanitization is complete.
  - iii. Notify the County Public Health Department Communicable Disease Control (CD Control) immediately at 628-217-6100 and provide the information

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below. Follow all directives and complete any additional requirements by County health officials, including full compliance with any tracing efforts by the County.

- Information to be reported to CD Control regarding the jobsite:
  - 1) Address of jobsite;
  - 2) Name of project, if any;
  - 3) Name of General Contractor; and
  - 4) General Contractor point of contact, role, phone number and email.
  
- Information to be reported to CD Control regarding the COVID-19 case(s):
  - 5) First and last name;
  - 6) Date of birth;
  - 7) Phone;
  - 8) Date tested positive;
  - 9) Date last worked;
  - 10) City of residence; and
  - 11) If the case is an employee of a subcontractor, please provide the following information:
    - Subcontractor;
    - Subcontractor contact name;
    - Subcontractor contact phone; and
    - Subcontractor contact email.
  
- Information to be reported to CD Control regarding Close Contacts. For each reported case(s) above, please provide the following information (if you are reporting more than one positive case, please include the name of the positive case for each close contact):
  - 1) Close contact's first and last name;
  - 2) Phone;
  - 3) City of residence; and
  - 4) Positive case name.

A "Close Contact" in the workplace is anyone who:

- Stayed within 6 feet of the Person with COVID-19 for 10 minutes or more while they were not wearing a face mask; OR
- Had direct contact for any amount of time with the body fluids and/or secretions of the Person With COVID-19 (e.g., was coughed or sneezed

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on, shared utensils with, or was provided care or provided care for them without wearing a mask, gown, and gloves).

Close contacts are high risk exposures and need to quarantine for a full 14 days due to the 14 day incubation period of the virus. Even if a close contact tests negative within 14 days of their last exposure to the case, they must continue quarantining the full 14 day period to prevent transmission of the virus.

If you are unable to obtain the above case or close contact information from your subcontractor, please ensure your subcontractor is aware that they will need to report directly to SFDPH CD Control.

- l.* Where construction work occurs within an occupied residential unit, any separate work area must be sealed off from the remainder of the unit with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative entry/exit door to the entry/exit door used by residents. Available windows and exhaust fans must be used to ventilate the work area. If residents have access to the work area between workdays, the work area must be cleaned and sanitized at the beginning and at the end of workdays. Every effort must be taken to minimize contact between workers and residents, including maintaining a minimum of six feet of social distancing at all times.
- m.* Where construction work occurs within common areas of an occupied residential or commercial building or a mixed-use building in use by on-site employees or residents, any separate work area must be sealed off from the rest of the common areas with physical barriers such as plastic sheeting or closed doors sealed with tape to the extent feasible. If possible, workers must access the work area from an alternative building entry/exit door to the building entry/exit door used by residents or other users of the building. Every effort must be taken to minimize contact between worker and building residents and users, including maintaining a minimum of six feet of social distancing at all times.



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### **A. General Requirements**

The “Additional Businesses” listed below may begin operating, subject to the requirements set forth in the Order and to any additional requirements set forth below or in separate industry-specific guidance by the Health Officer. These businesses were selected based on current health-related information, the risk criteria set forth in Section 3 of the Order, and the overall impact that allowing these businesses to resume operation will have on mobility and volume of activity in the County.

To mitigate the risk of transmission to the greatest extent possible, before resuming operations, each Additional Business must:

- Comply with Social Distancing Requirements (Section 8.o of the Order) and prepare, post, implement, and distribute to their Personnel a Social Distancing Protocol checklist as specified in Section 5.d and Appendix A of the Order for each of their facilities in the County where Personnel or members of the public will be onsite;
- Prepare, post, implement, and distribute to their Personnel a written health and safety plan checklist that addresses all applicable best practices set forth in relevant Health Officer directives; and
- Comply with any relevant state guidance and local directives. If a conflict exists between state guidance and local public health directives related to the COVID-19 pandemic, the most restrictive provision shall be followed, as further provided in Section 10 of the Order.

Businesses that are permitted to operate outdoors may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health.

The health-related basis for selection of Additional Businesses and the specific requirements for risk mitigation are summarized below. The bases for the additions were amended on July 13, 2020, to reflect an updated and refined analysis under the risk criteria set forth in Section 3 of the amended Order.

On August 28, 2020 the State adopted a new four-tiered, color-coded framework to guide reopening statewide. Basic information about the State’s tiered system is available online at <https://covid19.ca.gov/safer-economy/>. Counties can be more restrictive than this State framework. Beginning on October 20, 2020, the County’s risk of COVID-19 community transmission has been designated to be in the minimal (yellow) tier (the least restrictive tier, or the “Yellow Tier”). If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend activities allowed under this Appendix.

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### **B. List of Additional Businesses**

For purposes of the Order, Additional Businesses include the following, subject to the stated limitations and conditions:

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#### **(1) Retail Stores for Goods**

- a. Basis for Addition. Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while paying for goods). No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. While shopping customers interact only with a small number of individuals from other Households. Although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate physical distancing and adherence with other Social Distancing Requirements (Section 8.o of the Order) and other worker protection measures and

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decrease the risk of virus transmission. Consistent with Section 5.c of the Order and to the extent possible, retail stores are urged to conduct curbside/outdoor pickup to further decrease the risk.

**b. Description and Conditions to Operate.**

**1. Curbside/Outdoor Pickup:** Retail stores may operate for curbside/outside pickup of goods, subject to the following limitations:

- i. The store must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements;
- ii. The store must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-10b, as that directive may be amended from time to time, regarding required best practices for retail businesses with curbside pickup—including the requirement to create a Health and Safety Plan;
- iii. If a store chooses to display merchandise for sale on tables or otherwise outside the store, it must comply with the following specific requirements:
  - The store must obtain any necessary permits from the County;
  - Customers must either use hand sanitizer before touching items or ask the vendor to hand items to them;
  - Only the number of customers who can maintain at least six feet of physical distancing may approach the table at a time;
  - Chalk demarcations must be placed on the ground to indicate where shoppers should stand behind others, while waiting to purchase items; and
  - The store must take measures to help ensure against congestion and blocking passage by pedestrians, including people with disabilities.

Stores may apply for a free temporary permit to use the sidewalk or parking lane for retail operations at <https://sf.gov/use-sidewalk-or-parking-lane-your-business>.

- iv. The store must have direct access to an immediately adjacent sidewalk, street, alley, or parking area for pickup by customers using any mode of travel, without blocking pedestrian access or causing pedestrian or vehicle congestion; and
- v. Retail stores that are in an enclosed Indoor Shopping Center (defined as a large building or group of buildings where customer access to stores is possible only through indoor passage ways or indoor common areas, such as Stonestown Galleria, and Westfield San Francisco Centre) and that do not have direct access to adjacent sidewalk, street, parking lot or alley area, may only reopen for curbside/outdoor pickup at this time if the Indoor Shopping Center operator submits to the Health Officer a proposed plan for reopening and that plan is approved as provided below. The proposed plan must include:
  - a. the number of stores and businesses that would be resuming operation;

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- b. the number of Personnel associated with each store or business;
- c. the number of customers expected daily; and
- d. the specific social distancing and sanitation measures the shopping center would employ to prevent congestion at the doorways and streets, and protect customers and Personnel.

Plans must be submitted to HealthPlan@sfcityatty.org. Subject to the advance written approval of the Health Officer or the Health Officer's designee, retailers in the Indoor Shopping Center may then operate for curbside pickup consistent with the approved plan.

2. In-Store Retail: Beginning at 6:00 a.m. on June 15, 2020, retail stores may begin to operate for indoor shopping, subject to the following limitations and conditions:
    - i. The store must reduce maximum occupancy to limit the number of people (including both customers and Personnel) to the lesser of: (1) 50% the store's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the store at all times;
    - ii. Before opening for in-store shopping, the store must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-17, as that directive may be amended from time to time, regarding required best practices for retail businesses offering in-store shopping or services—including the requirement to create a Health and Safety Plan;
    - iii. If a store chooses to display merchandise for sale on tables or otherwise outside the store, it must comply with the following specific requirements:
      - The store must obtain any necessary permits from the County;
      - Customers must either use hand sanitizer before touching items or ask the vendor to hand items to them;
      - Only the number of customers who can maintain at least six feet physical distancing may approach the table at a time;
      - Chalk demarcations must be placed on the ground to indicate where shoppers should stand behind others, while waiting to purchase items; and
      - The store must take measures to help ensure against congestion and blocking passage by pedestrians, including people with disabilities.
- Stores may apply for a free temporary permit to use the sidewalk or parking lane for retail operations at <https://sf.gov/use-sidewalk-or-parking-lane-your-business>.
- iv. Retail stores that are in an enclosed Indoor Shopping Center (as defined in subsection 1.b.1.iv above) and that do not have direct access to adjacent sidewalk, street, parking lot or alley area, may only reopen for in-store retail as outlined in this subsection iv.

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Initially any enclosed Indoor Shopping Center was allowed to operate at no more than 25% capacity if the Indoor Shopping Center submits to the Health Officer a proposed plan for reopening and that plan is approved as provided below. Any Indoor Shopping Center with such an approved plan may continue to operate at that level (but may not allow a food court to operate under that plan).

Once the County was been placed in the Orange Tier by the State, an enclosed Indoor Shopping Center that submits to the Health Officer a new proposed plan for reopening (if none has already been submitted) and has that new plan approved or that submits a letter update to an existing approved plan as provided below is then allowed to (1) operate at no more than 50% capacity and (2) operate food courts inside the Indoor Shopping Center at up to 25% occupancy or 100 people, whichever is fewer, subject to the same minimum safety precautions that apply to indoor dining listed below in Section (8) including but not limited to the requirements to complete and post a Social Distancing Protocol checklist (Appendix A to this Order) and comply with Health Officer Directive No. 2020-16c (and complete and post a Health and Safety Plan) for indoor dining. If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend the ability for Indoor Shopping Centers to operate.

The proposed plan must include:

- a. the number of stores and businesses that would be resuming operation;
- b. the number of Personnel associated with each store or business;
- c. the number of customers expected daily;
- d. confirmation that the Indoor Shopping Center will close all food courts for indoor dining and a description of how that closure will be effectuated;
- e. how the Indoor Shopping Center will regulate the number of people in the paths of travel of the shopping center and close any common gathering areas;
- f. how the Indoor Shopping Center will address HVAC/circulated air, use of elevators, use and cleaning of bathrooms;
- g. any special considerations for indoor parking garages and access points;
- h. whether the Indoor Shopping Center will permit curbside pickup;
- i. adoption of a Health and Safety Plan addressing the requirements of Appendix A to the Order;

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- j. if approval for operation of a food court is sought, a plan to cordon off or otherwise physically separate any food court area to limit entry; and
- k. if approval for operation of a food court is sought, inclusion in the Health and Safety Plan each of the following in relation to the food court operation: limiting entry by patrons to the food court area; screening for COVID-19 symptoms and close contacts before patrons enter; personnel who monitor compliance with the health and safety requirements including wearing Face Coverings except when eating and drinking; and signage that warns of the transmission risk at the entrance to the food court area.

A letter update to a previously-approved plan must outline what changes will be made to ensure safety of Personnel, customers, and other visitors at the higher occupancy level and/or all changes that will be made consistent with Section (8) below regarding indoor dining if food court operation is being proposed. If the facility believes no changes are required, that position must be explained. The Indoor Shopping Center may immediately begin operating at the new capacity limit and/or an indoor food court upon submission of a letter update but must work with the City and the Department of Public Health to resolve any issues or concerns regarding the letter once it has been reviewed.

Plans and letter updates must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org). Subject to the written advance approval of the Health Officer or the Health Officer's designee, the Indoor Shopping Center may then operate for in-store retail consistent with the approved plan or letter update.

For clarity, operation of retail stores under category (1) and (2), above, applies only to the sale of goods and not to the provision of services or the rental of equipment, which are covered separately in Sections (4) and (5), below.

(Added May 17, 2020; Revised June 1, 2020, June 11, 2020; Non-substantive revisions July 13, 2020; Subsection suspended July 20, 2020, with minor update on August 14, 2020; Subsection reinstated with amendments on September 1, 2020; Revised September 30, 2020; Non-substantive revisions October 20, 2020)

### **(2) Manufacturing, Warehousing and Logistical Support**

- a. Basis for Addition. Personnel can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Personnel will interact only with a consistent and moderately sized group of people (i.e., the business's other Personnel) as members of the public do not generally frequent these businesses. Finally, risks of virus

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transmission associated with this activity can be mitigated through Social Distancing Requirements (Order Section 8.o) and sanitation, and other worker safety protocols.

b. **Description and Conditions to Operate.**

1. **Manufacturing:** Manufacturing businesses—including non-essential manufacturing businesses —may operate, subject to the following limitations and conditions:
  - i. The business must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements; and
  - ii. The business must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-11, as that directive may be amended from time to time, regarding required best practices for manufacturing businesses—including the requirement to create a Health and Safety Plan.
2. **Warehousing and Logistical Support:** Businesses that provide warehousing and logistical support—including non-essential businesses —may operate, subject to the following limitations and conditions:
  - i. The business must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements; and
  - ii. The business must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-12, as that directive may be amended from time to time, regarding required best practices for warehouse and logistical support businesses—including the requirement to create a Health and Safety Plan.

(Added May 17, 2020; Revised June 1, 2020, June 11, 2020; Non-substantive revisions July 13, 2020)

### **(3) Childcare and Youth Programs for All Children**

- a. **Basis for Addition.** Childcare and educational or recreational programs for youth are critical to early education and developmental equity, family social and economic wellbeing, and economic recovery from the pandemic. More specifically, such programs are an important element for a child’s social and emotional development, as well as for a child’s physical health and wellness. Also, childcare and youth programs are often necessary to allow parents or guardians to work, making the availability of such programs important for individual families as well as the local economy. Although attendance at a childcare or youth program involves a high number of close contacts that may be of lengthy duration, the risks of virus transmission can be reduced by mitigation measures, as generally described below. But children’s inability to consistently follow social distancing and sanitation recommendations means that even with the mitigation measures the risk of transmission is higher than in interactions exclusively among adults. And

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while based on available evidence, children do not appear to be at higher risk for COVID-19 than adults, medical knowledge about the possible health effects of COVID-19 on children is evolving. Accordingly, the decision about whether to enroll a child in a childcare or youth program is an individualized inquiry that should be made by parents/guardians with an understanding of the risks that such enrollment entails. Parents/guardians may discuss these risks and their concerns with their pediatrician. The Health Officer will continue to monitor the changing situation and may amend this section as necessary to protect the public health.

b. Description and Conditions to Operate.

1. Childcare Programs: Group care facilities for very young children who are not yet in elementary school—including, for example, licensed childcare centers, daycares, family daycares, and preschools (including cooperative preschools)—(collectively, “Childcare Programs”) may open and operate, subject to the following limitations and conditions:
  - i. Childcare Programs may not enroll children for fewer than three weeks;
  - ii. Childcare Programs must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with all of the requirements set forth in Health Officer Directive No. 2020-14c, including any limits on the number of children that can be in a group, and the requirements to have the parent(s) or guardian(s) of any child attending the program sign an acknowledgement of health risks, and to prepare and implement a written health and safety plan to mitigate the risk of virus transmission to the greatest extent feasible.
2. Summer Camps: Summer camps and summer learning programs that operate exclusively outside of the academic school year (“Summer Camps”) may operate for all children over the age of six and school-aged children currently in grades transitional kindergarten (TK) and above who are under age six, subject to the following limitations and conditions:
  - i. Summer Camps must limit group size to 12 children (a “pod”) per room or space;
  - ii. Summer Camp sessions must last at least three weeks;
  - iii. Children must remain in the same pod for at least three weeks, and preferably for the entire time throughout the summer.
  - iv. Summer Camps may not begin to operate until they have created, posted and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and complied with all of the requirements set forth in relevant industry-specific Health Officer directives (*see* Health Officer Directive No. 2020-13b) including the requirements to complete an online form with general information about the program and required certifications, to have the parent(s) or guardian(s) of any child attending the program sign an acknowledgement of health risks, and to prepare and implement a written



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health and safety plan to mitigate the risk of virus transmission to the greatest extent feasible.

3. **Out of School Time Programs:** Educational or recreational institutions or programs that provide care or supervision for school-aged children and youth—including for example, learning hubs, other programs that support distance learning, school-aged childcare programs, youth sports programs, and afterschool programs (“Out of School Time Programs” or “OST Programs”) may open for all children, subject to the following limitations and conditions:
  - i. OST Program sessions must be at least three weeks long, and programs without set sessions may not enroll children for fewer than three weeks;
  - ii. OST Programs must create, post, and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with all of the requirements set forth in Health Officer Directive No. 2020-21, including any limits on the number of children that can be in a group, and also the requirements to complete an online form with general information about the program and required certifications, to have the parent(s) or guardian(s) of any child attending the program sign an acknowledgement of health risks, and to prepare and implement a written Health and Safety Plan to mitigate the risk of virus transmission to the greatest extent feasible.

For clarity, this Section does not apply to schools, which are addressed separately in Section 6.b of the Order; Childcare Programs, which are addressed separately in subsection b.1 of this Appendix above; or Summer Camps, which are addressed separately in subsection b.2 of this Appendix above. OST Programs are intended to supplement, rather than replace, school programming.

(Added May 22, 2020; Revised June 1, 2020; Non-substantive revisions June 11, 2020; Revised further July 13, 2020 and August 14, 2020)

### **(4) Curbside Pickup and Drop-Off for Low Contact Retail Services**

- a. **Basis for Addition.** Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., in some instances where remote payment is not feasible, while paying for services). No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Customers interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate social distancing and decrease the risk of virus transmission. The majority of interactions can occur outdoors, which further decreases risk—and consistent with Section 5.c of the Order, businesses are strongly urged to conduct interactions outdoors to the largest extent possible.

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- b. Description and Conditions to Operate. Services that do not generally require close customer contact (e.g., dog grooming and shoe or electronics repair) may operate, subject to the following limitations and conditions:
- i. To the extent feasible, all interactions and transactions between Personnel and customers should occur outdoors;
  - ii. The store must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements (Section 8.o of the Order);
  - iii. The businesses must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with Health Officer Directive No. 2020-10b, as that directive may be amended from time to time, regarding required best practices for retail businesses with curbside pickup and drop-off;
  - iv. The stores must have direct access to an immediately adjacent sidewalk, street, alley, or parking area for pickup by customers using any mode of travel, without blocking pedestrian access or causing pedestrian or vehicle congestion; and
  - v. Stores in an enclosed indoor shopping center that do not have direct access to adjacent sidewalk, street, parking lot or alley area may not reopen at this time unless they are located in an approved Indoor Shopping Center as described in 1.b above.

For clarity, this provision does not apply to personal service businesses, such as hair salons, barbershops, nail salons, or piercing or tattoo parlors.

As discussed in Section 1.b above regarding retail stores and Indoor Shopping Centers, stores within enclosed shopping centers may operate only upon advance written approval by the Health Officer or the Health Officer's designee of a plan submitted by the Indoor Shopping Center operator. Plans must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org).

(Added June 1, 2020; Revised June 11, 2020, July 20, 2020; Non-substantive revisions July 13, 2020)

### **(5) Outdoor Activity Equipment Rental Businesses**

- a. Basis for Addition. Personnel and customers can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while paying for services). No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Customers interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate social distancing and decrease the risk of virus transmission. The majority of interactions can occur outdoors, which further decreases risk—and businesses are strongly urged to conduct interactions outdoors to the largest extent possible. Also, the risk of multiple individuals using shared equipment can be mitigated through sanitation

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measures. Finally, resumption of these businesses is expected to result in only a small increase in the number of people reentering the workforce and the overall volume of commercial activity.

- b. **Description and Conditions to Operate.** Businesses that rent equipment for permissible outdoor recreational activities (e.g., bicycles, kayaks, paddleboards, boats, horseback riding or fishing equipment) may operate, subject to the following limitations and conditions:
- i. To the extent feasible, all interactions and transactions between Personnel and customers should occur outdoors;
  - ii. The store must limit the number of Personnel in the facility so that Personnel can comply with Social Distancing Requirements (Section 8.o of the Order);
  - iii. The business must have created, posted and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-10b, as that directive may be amended from time to time, regarding required best practices for retail businesses with curbside pickup and drop-off;
  - iv. The business must have direct access to an immediately adjacent sidewalk, street, alley, or parking area for pickup by customers using any mode of travel, without blocking pedestrian access or causing pedestrian or vehicle congestion;
  - v. Businesses in an enclosed indoor shopping center that do not have direct access to adjacent sidewalk, street, parking lot or alley area may not reopen at this time unless they are in an approved Shopping Center as described in 1.b above; and
  - vi. All equipment must be thoroughly cleaned and disinfected between each use with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with the following guidelines, which may be modified by the Health Officer as new information becomes available:
    - For hard non-porous surfaces, clean with detergent or soap and water if the surfaces are visibly dirty, before applying disinfectant. For these purposes, appropriate disinfectants include:
      - Products listed on the Environmental Protection Agency’s list of Disinfectants for Use Against SARS-CoV-2 (COVID-19), which can be found online at <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>. Follow the manufacturer’s instructions for concentration, application method, and contact time for all cleaning and disinfection products.
      - Diluted household bleach solutions prepared according to the manufacturer’s label for disinfection, if appropriate for the surface. Follow manufacturer’s instructions for application and proper ventilation. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser.

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- Alcohol solutions with at least 70% alcohol.
- For soft or porous surfaces, remove any visible contamination, if present, and clean with appropriate cleaners indicated for use on these surfaces. After cleaning, use products that are EPA-approved as effective against SARS-CoV-2 (COVID-19) (see link above) and that are suitable for porous surfaces.
- For frequently touched electronic surfaces, remove visible dirt, then disinfect following the manufacturer's instructions for all cleaning and disinfection products. If no manufacturer guidance is available, then consider the using alcohol-based wipes or sprays containing at least 70% alcohol to disinfect.
- Gloves and any other disposable PPE used for cleaning and disinfecting the vehicle must be removed and disposed of after cleaning; wash hands immediately after removing gloves and PPE with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer with at least 60% alcohol if soap and water are not available. If a disposable gown was not worn, work uniforms/clothes worn during cleaning and disinfecting should be laundered afterwards using the warmest appropriate water setting and dry items completely. Wash hands after handling laundry.

As discussed in Section 1.b above regarding retail stores and Indoor Shopping Centers, stores within Indoor Shopping Centers may operate only upon the advance written approval by the Health Officer or the Health Officer's designee of a plan submitted by the Indoor Shopping Center operator. Proposed plans must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org).

(Added June 1, 2020; Revised June 11, 2020; Non-substantive revisions July 13, 2020; Suspension note added July 20, 2020 and removed September 1, 2020)

### **(6) Professional Sports Teams: Practices, Games, and Tournaments without In-Person Spectators with an Approved Plan**

- a. Basis for Addition. Although contact sports may present a significant risk of virus transmission, those risks can be mitigated by stringent social distancing, sanitation, and testing measures. Resuming such events—without a live audience and subject to strict health controls and mitigation measures—represents a first step toward the resumption of professional sports exhibitions that can be broadcast for the entertainment of the public and viewed by the public remotely in a safe manner.
- b. Description and Conditions to Operate. Professional sports teams that wish to resume practices, games, or tournaments and broadcasting of those events in San Francisco, without in-person spectators, may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, health screening, and other procedures that will be implemented to minimize the risk of transmission among players, staff, media, broadcast crew, and any others who will be in the facility. The plan must include a proposal for interval testing (without using City resources) of all players and coaching staff who will be present in the facility. Plans must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org). Subject

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to the advance written approval of the Health Officer or the Health Officer's designee, the team may then resume activities consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee. Teams, games, exhibitions, and tournaments must also comply with any applicable Health Officer directives to the extent they are consistent with the approved plan; in the event of an inconsistency, the approved plan controls. Finally, crew, athletes, coaching staff and other workers should also abide by protocols agreed to by labor and management, to the extent they are at least as protective of health as the approved plan.

(Added June 1, 2020; Revised June 11, 2020; Non-substantive revisions June 26, 2020; Suspension note added July 20, 2020)

**(7) Entertainment Venues: Live Streaming or Broadcasting Events without In-Person Audiences with an Approved Plan**

- a. Basis for Addition. Although some types of live entertainment and cultural events, such as music, dance and comedy performances, may present a risk of virus transmission, those risks can be mitigated by stringent social distancing, sanitation, and testing measures. Resuming such events—without a live audience and subject to strict health controls and mitigation measures—represents a first step toward the resumption of these entertainment and cultural activities that can be broadcast and watched by the public remotely in a safe manner.
- b. Description and Conditions to Operate.
  1. Operators of entertainment venues may film, stream, or otherwise broadcast small scale events so long as:
    - i. the venue remains closed to the public;
    - ii. the live stream is limited to the fewest number of Personnel needed (up to a maximum of 12 people in the facility, including, without limitation, media Personnel needed for the broadcast);
    - iii. doors and windows are left open to the extent possible, or mechanical ventilation systems are run, to increase ventilation;
    - iv. the venue complies with the Social Distancing Requirements set forth in Section 8.o of this Order; and
    - v. Because singing and playing wind or brass instruments can transmit particles farther in the air than breathing or speaking quietly, people must be in an isolation booth or in a separate room from others in the facility while singing or playing wind or brass instruments.

To further reduce the risk of transmission, it is strongly recommended that all events allowed under this section be conducted and filmed, streamed, or otherwise broadcast from outdoors. The same outdoors recommendation

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applies to all other operations that are allowed under the Order to be filmed, live streamed or otherwise broadcast indoors with health restrictions.

2. Operators of entertainment venues that wish to film, stream, or otherwise broadcast events that require more than 12 people to be on site at the facility at any one time may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, health screening, and other procedures that will be implemented to minimize the risk of transmission among participants. If the event involves singing, playing wind or brass instruments, or physical contact, the plan must include a proposal for interval testing (without using City resources) of those individuals. Proposed plans must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org). Subject to the advance written approval of the Health Officer or the Health Officer's designee, the venue may then begin operating consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee. Cast, crew, and other workers should also abide by protocols agreed to by labor and management, to the extent they are at least as protective of health as the approved plan.

(Added June 11, 2020; Non-substantive revisions June 26, 2020; Revised July 20, 2020)

### **(8) Dining**

- a. Basis for Addition. Dining has been added in three phases, take-out, then outdoor, and then indoor, based on the relative risk levels. Any dining with small groups of people potentially involves mixing of Households and a moderate number of contacts. Accordingly, and because Face Coverings must be removed to eat and drink, the risk of virus transmission is slightly higher than in other allowable interactions. But outdoor interactions carry a significantly lower risk of transmission than most indoor interactions, and mitigation measures in outdoor dining establishments can significantly decrease the transmission risk. Indoor dining has an increased risk of transmission because of the transmission of the virus through aerosols. When coupled with strong mitigation measures, indoor dining, which is riskier than outdoor dining, can present manageable risks, although outdoor dining or take-away are safer options, especially for seniors and those who are vulnerable to complications from COVID-19.
- b. All Dining – General Conditions to Operate. All restaurants and bars that operate under this Section (8), whether for service outdoors, indoors, or both, must comply with all of the following limitations and conditions in relation to all such operations:
  - i. All patrons must be seated at a table to eat or drink—except briefly, standing or lingering between tables or in other areas of the restaurant's outdoor or indoor space is not allowed;
  - ii. Patrons must be seated to be served food or beverages;
  - iii. Patrons must wear Face Coverings any time they are not eating or drinking, including but not limited to: while they are waiting to be seated; while reviewing

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- the menu and ordering; while socializing at a table waiting for their food and drinks to be served or after courses or the meal is complete; and any time they leave the table, such as to use a restroom. Customers must also wear Face Coverings any time servers, bussers, or other Personnel approach their table;
- iv. Each dining establishment must use signs and verbal directions to notify patrons of the requirements for dining (whether indoor or outdoor), including, but not limited to, the requirements for when to wear a face covering;
  - v. No more than six patrons may be seated at a single table, unless all are members of the same household—it is strongly encouraged that only individuals in the same household sit together at a single table;
  - vi. No dining establishment is permitted to provide alcoholic beverage service without also providing real meal service in a bona fide manner. Bona fide meals must be prepared and served by the dining establishment or another person or business operating under an agreement with the dining establishment. The service of prepackaged food like sandwiches or salads, or simply heating frozen or prepared meals, is not deemed as compliant with this requirement;
  - vii. Each patron at a table must order a bona fide meal to receive alcoholic beverage service, and dining establishments must deliver alcoholic beverages to patrons only when they are seated;
  - viii. No patrons are allowed to eat or drink indoors in the dining establishment except when seated at an indoor table under the indoor dining rules below;
  - ix. No patrons are allowed to use self-serve items (such as buffets or self-serve continental breakfasts);
  - x. Areas that may lead to patrons gathering, congregating, or dancing must be closed;
  - xi. New tabletop signage must be used, and information about where to obtain signage will be found in Health Officer Directive No. 2020-16c, including as that directive is amended in the future;
  - xii. The dining establishment must screen all patrons and other visitors on a daily basis using the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the “Screening Handout”). Screening must occur before people are seated at the dining establishment to prevent the inadvertent spread of the SARS-CoV-2 virus. A copy of the Screening Handout must be provided to anyone on request, although a poster or other large-format version of the Screening Handout may be used to review the questions with people verbally. Any person who answers “yes” to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering or being seated by the establishment, and should be referred for appropriate support as outlined on the Screening Handout. The establishment can use the guidance available online at [www.sfdph.org/screen](http://www.sfdph.org/screen) for determining how best to conduct screening. Patrons who are feeling ill, have exhibited symptoms of COVID-19 within 24 hours of

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arriving at the establishment, or answer “yes” to any screening question must cancel or reschedule their reservation. In such cases, patrons must not be charged a cancellation fee or other financial penalty; and

- xiii. Each dining establishment must (1) comply with the sections that follow that are applicable to the type of dining being offered by the establishment regarding outdoor dining, indoor dining, or both, (2) have created, posted, and implemented a Social Distancing Protocol checklist (Appendix A to this Order), and (3) also comply with Health Officer Directive No. 2020-16c, as that directive may be amended from time to time, regarding required best practices for outdoor dining and/or indoor dining, as applicable.
- c. Outdoor Dining – Description and Conditions to Operate. Restaurants and bars that serve food may operate for outdoor dining (“outdoor dining establishments”) subject to the following limitations and conditions:
- i. The outdoor dining establishment must comply with all General Conditions to Operate listed in Section (8)b above; and
  - ii. Patrons must remain outside the outdoor dining establishment and may enter the establishment only (1) to access a bathroom, (2) to access an outdoor space that is only accessible by traveling through the restaurant, or (3) to order or pickup food at an indoor counter.

Outdoor dining establishments may apply for a free temporary permit to use the sidewalk or parking lane for business operations at <https://sf.gov/use-sidewalk-or-parking-lane-your-business>.

- d. Indoor Dining – Description and Conditions to Operate. Restaurants and bars that serve food may operate for indoor dining (“indoor dining establishments”) once the County was placed in the Orange Tier by the State and after the requirements of this Order and the requirements of Health Officer Directive No. 2020-16c are met. If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend the ability for indoor dining establishments to operate.

These rules for indoor dining establishments do not allow any of the following to occur, each of which is still prohibited by the Order: eating indoors at gyms, fitness centers, or museums, aquariums and zoos (although food items may be sold for consumption offsite or outdoors); indoor food-related gatherings at businesses, organizations, or houses of worship; the operation of bars, breweries, or distilleries that do not serve bona fide meals; and eating inside movie theatres (see Section (21) below for movie theatres). For restaurants and other foodservice entities that are part of an Indoor Shopping Center, such establishments may operate for indoor dining so long as both (1) they are located in an Indoor Shopping Center that is allowed to operate under Section (1)b.2 above and (2) they follow the requirements for indoor dining in Health Officer Directive No. 2020-16c.



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The operation of indoor dining establishments is subject to the following limitations and conditions:

- i. The indoor dining establishment must comply with all General Conditions to Operate listed in Section (8)b above;
- ii. The indoor dining establishment must limit the number of patrons who are present inside the indoor space of the dining establishment to the lesser of: (1) 25% of the maximum occupancy or (2) 100 patrons. Indoor dining establishments with indoor spaces consisting of more than one room must limit the occupancy in each room to 25% of the maximum occupancy for that room. The occupancy limit includes patrons in the interior dining space, but it excludes Personnel and patrons when seated outside. The number of Personnel allowed in the back of the house areas, like kitchens, must be determined based on the amount of space required to provide for physical distancing;
- iii. Patrons should be encouraged to use outdoor dining or take-out options based on the decreased risk of those activities, and facilities that offer indoor dining are strongly encouraged to continue offering outdoor dining whenever possible in order to give patrons a choice;
- iv. Patrons must remain outside the indoor dining establishment until they are ready to be seated indoors and may otherwise enter the establishment only (1) to access a bathroom, (2) to access an outdoor space that is only accessible by traveling through the restaurant, or (3) to order or pickup food at an indoor counter;
- v. Tables used to seat patrons indoors must be spaced to ensure that patrons are at least six feet apart from other patrons seated at different service tables, and although an impermeable physical barrier may be placed between tables, all patrons must be separated from other groups of patrons by at least six feet—the use of impermeable physical barriers is not a substitute for full physical distancing between groups indoors. Customers may not be seated at bars or food preparation areas or where six feet of distance from in use common-use work stations cannot be maintained;
- vi. Unless City zoning or other laws require an earlier closing, all indoor service of food and beverages must end at midnight. Indoor dining establishments that cease indoor food service at midnight may allow patrons to finish their meals for an additional 30 minutes. All indoor dining establishments must close to the public by 12:30 a.m.; and
- vii. The establishment must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they feel ill. They must also post a stand-alone sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is much higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. The County is making available templates for the signage online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and

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businesses are strongly urged to keep informed of those changes and update their signage accordingly.

(Added June 11, 2020; Revised July 13, 2020 and September 30, 2020; Non-substantive revisions October 20, 2020)

### **(9) Outdoor Fitness Classes**

- a. Basis for Addition. Outdoor fitness classes involve mixing of Households and a moderate number of contacts. Also, the contacts are often of relatively long duration. Accordingly, and because exercise causes people to more forcefully expel airborne particles, the risk of virus transmission is higher than in other allowable interactions. But participants can—and must—wear Face Coverings and maintain at least six feet of physical distance at all times and not share equipment. Further, outdoor interactions carry a lower risk of transmission than most indoor interactions, and health protocols in outdoor fitness classes can significantly decrease the transmission risk.
- b. Description and Conditions to Operate. Outdoor fitness classes (e.g., outdoor boot camp, non-contact dance classes, tai chi, pilates, and yoga classes) may operate subject to the following limitations and conditions:
  - i. No more than 25 people, including the instructor(s), may participate in an outdoor fitness class at the same time;
    - a.
  - ii. The business/instructor should ask participants to voluntarily provide their name and phone number for potential contact tracing purposes—the business/instructor should keep this information on file for at least three weeks;
  - iii. The business/instructor must ask each participant whether they have had any of the following symptoms within the prior 24 hours that are new and not explained by another reason:
    - Fever or chills
    - Cough
    - Sore throat
    - Shortness of breath or trouble breathing
    - Feeling unusually weak or fatigued
    - New loss of taste or smell
    - Muscle pain
    - Headache
    - Runny or congested nose
    - diarrhea

Any participants who report having any of these symptoms should not be permitted to come to or participate in the fitness class.

In addition, the business/instructor must ask each participant (1) if within the last 10 days they have been diagnosed with COVID-19 or had a test confirming they have the SARS-CoV-2 virus; and (2) if they live with or have had close contact

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with someone who in the past 14 days was diagnosed with COVID-19 or had a test confirming they have the SARS-CoV-2 virus in that same period. Any participants who answer yes to either of these questions should not be permitted to come to or participate in the fitness class.

- iv. All participants must maintain a physical distance of at least six feet from each other, from the instructor(s), and from members of the public at all times;
- v. The business/instructor must have permission of the property owner to use the space;
- vi. All participants and instructors must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time; and
- vii. Equipment (e.g., medicine balls, resistance bands, mats, weights, or yoga blocks) may not be shared by members of the class and must be thoroughly cleaned and disinfected between each use with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with the following guidelines, which may be modified by the Health Officer as new information becomes available:
  - For hard non-porous surfaces, clean with detergent or soap and water if the surfaces are visibly dirty, before applying disinfectant. For these purposes, appropriate disinfectants include:
    - Products listed on the Environmental Protection Agency's list of Disinfectants for Use Against SARS-CoV-2 (COVID-19), which can be found online at <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2-covid-19>. Follow the manufacturer's instructions for concentration, application method, and contact time for all cleaning and disinfection products.
    - Diluted household bleach solutions prepared according to the manufacturer's label for disinfection, if appropriate for the surface. Follow manufacturer's instructions for application and proper ventilation. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser.
    - Alcohol solutions with at least 70% alcohol.
  - For soft or porous surfaces, remove any visible contamination, if present, and clean with appropriate cleaners indicated for use on these surfaces. After cleaning, use products that are EPA-approved as effective against SARS-CoV-2 (COVID-19) (see link above) and that are suitable for porous surfaces.
  - Gloves and any other disposable PPE used for cleaning and disinfecting the equipment must be removed and disposed of after cleaning; wash hands immediately after removing gloves and PPE with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer with at least 60% alcohol if soap and water are not available. If a disposable gown was not worn, work

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uniforms/clothes worn during cleaning and disinfecting should be laundered afterwards using the warmest appropriate water setting and dry items completely. Wash hands after handling laundry.

For clarity, this section does not allow contact sports (e.g., football) or fitness classes that involve physical contact (e.g., jiu jitsu or boxing with sparring) to resume. Also, this section does not cover childcare or summer camp programs for children or youth, which are governed by section 3 above and Heath Officer Directive Nos. 2020-13b and 2020-14b.

Additional guidance about outdoor fitness classes from the San Francisco Department of Public Health is available at <http://www.sfdph.org/directives>.

(Added June 11, 2020; Non-substantive revisions July 13, 2020, August 14, 2020; Revised September 30, 2020, October 20, 2020)

**(10) Indoor Household Services**

- a. Basis for Addition. Household service providers and residents can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Although indoor household services may involve mixing of Households (if the resident is at home) and occurs indoors, the number of contacts is low. Finally, risks of virus transmission can be mitigated through adherence to other Social Distancing Requirements and to sanitation, and other safety protocols.
- b. Description and Conditions to Operate. Providers of indoor household services that can be provided while maintaining social distancing (e.g., house cleaners and cooks) may operate, subject to the following limitations and conditions:
  - i. Residents may not have any household service provider come into their home if they have experienced any of the following symptoms within the prior 24 hours that are new and not explained by another reason:
    - Fever or chills
    - Cough
    - Sore throat
    - Shortness of breath or trouble breathing
    - Feeling unusually weak or fatigued
    - New loss of taste or smell
    - Muscle pain
    - Headache
    - Runny or congested nose
    - diarrhea
  - ii. Household service providers may not enter a residence to provide services if they have experienced any of the above symptoms within the prior 24 hours that are new and not explained by another reason;

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- iii. In addition, household service providers may not enter a residence to provide services if either the household service provider or anyone in the residence answers yes to either of the following questions: (1) within the last 10 days has the person been diagnosed with COVID-19 or had a test confirming they have the SARS-CoV-2 virus; and (2) does the person live with or have they had close contact with someone who in the past 14 days was diagnosed with COVID-19 or had a test confirming they have the SARS-CoV-2 virus in that same period.
- iv. When feasible, residents should leave the premises when household services providers are in their home—if leaving the premises is not feasible, residents should try to be in a different room than the household service provider to the greatest extent possible;
- v. When feasible, leave windows and doors open to increase ventilation or run mechanical ventilation systems;
- vi. High touch surfaces and any shared implements or tools should be cleaned at the beginning and end of any service visit;
- vii. Both residents and household service providers must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020.

For clarity, this section does not allow personal service providers, such as hair dressers or personal trainers, to provide in-home services. Also, this section does not apply to in-home childcare, which is independently permissible under Section 8.a.xxi of the Order.

Additional guidance about indoor household services from the San Francisco Department of Public Health is available at <http://www.sfdph.org/directives>.

(Added June 11, 2020; Non-substantive revisions July 13, 2020, August 14, 2020)

**(11) Offices for Non-Essential Businesses: Individuals Necessary for Operations Where Telecommuting is not Feasible—SUSPENDED IN PART**

**THIS SECTION IS SUSPENDED IN PART.**

**ACCESSORY OFFICE SPACE THAT IS PHYSICALLY LOCATED WITHIN FACILITIES OF ADDITIONAL BUSINESSES THAT ARE ALLOWED TO OPERATE UNDER THE ORDER MAY BE USED SUBJECT TO THE REQUIREMENTS IN THIS SECTION. ONLY INDIVIDUALS NECESSARY FOR ALLOWED OPERATIONS WHO CANNOT WORK REMOTELY CAN USE THE OFFICE SPACE. PERSONNEL WHO CAN WORK REMOTELY ARE REQUIRED TO CONTINUE TO DO SO. IN ALL OTHER RESPECTS, OFFICES FOR NON-ESSENTIAL BUSINESSES ARE NOT ALLOWED TO OPERATE UNTIL FURTHER ORDER OF THE HEALTH OFFICER. ONCE OFFICES FOR NON-ESSENTIAL BUSINESSES ARE ALLOWED TO REOPEN, THE CONDITIONS TO OPERATE SET FORTH BELOW MAY BE REVISED.**

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- a. *[Basis for Addition.] Personnel can wear Face Coverings and maintain at least six feet of physical distance at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Personnel will interact only with a consistent and moderately sized group of people (i.e., the business's other Personnel). Finally, risks of virus transmission associated with this activity can be mitigated through adherence to other Social Distancing Requirements and to sanitation, and other safety protocols.*
- b. *Description and Conditions to Operate. Office workplaces that are not otherwise permitted to operate under this Order may open for individuals necessary for operations who cannot work remotely, subject to the following conditions:*
  - i. *All workers who are able to telecommute must continue to do so, only individuals necessary for operations who cannot work remotely may come into the office;*
  - ii. *Office Facilities must adjust their maximum occupancy rules based on the size of the facility to limit the number of people (including Personnel and members of the public), as follows:*
    - *Office Facilities with fewer than 20 Personnel must reduce their maximum occupancy to the number of people who can maintain at least six feet of physical distance from each other in the facility at all times,*
    - *Office Facilities with 20 or more Personnel must reduce their maximum occupancy to the **lesser** of: (1) 20% the facility's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the facility at all times; and*
  - iii. *The business must have created, posted and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and must comply with Health Officer Directive No. 2020-18, as that directive may be amended from time to time, regarding required best practices for businesses operating office facilities.]*

(Added June 11, 2020; Non-substantive revisions July 13, 2020; Suspended July 20, 2020; Suspension revised September 14, 2020)

### **(12) Outdoor Zoos with an Approved Plan**

- a. *Basis for Addition. Zoo Personnel and visitors can wear Face Coverings and maintain at least six feet of physical distance from people in different households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And outdoor businesses—like the outdoor areas of the zoo—are safer than indoor businesses. Finally, the number, frequency and proximity of contacts can be minimized through capacity limitations and the risk of virus transmission can be reduced through other health protocols.*
- b. *Description and Conditions to Operate. Zoos that wish to resume operations for visits by the public solely in their outdoor spaces may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, health screening, and other procedures that*

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will be implemented to minimize the risk of transmission among Personnel and visitors.

The plan must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org), and must include detailed descriptions of how the business intends to address the following safety precautions.

- Ensuring that the facility remains below the lesser of: (a) 50% of the maximum capacity for the outdoor space that is permitted to open; or (b) the capacity based on the ability of Personnel and patrons to comply with the Social Distancing Requirements;
- Signage regarding Social Distancing Requirements (to include at least six feet of distance, handwashing/sanitizer practices, Face Covering policy);
- Ensuring Personnel and patrons wear Face Coverings at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
- Ticketing booths and payment systems;
- Personnel safety precautions;
- HVAC systems (e.g., quality and level of filtration, percentage of air exchange with outside air can HVAC be run at 100% capacity to increase ventilation);
- Compliance with applicable Health Officer directives (e.g. regarding Food and beverage concessions, and retail gift shops);
- Social distancing in elevators;
- Monitoring and limiting patrons to ensure physical distancing between members of different Households;
- Paths of travel through the establishment and wayfinding signage;
- Sanitation for restrooms;
- Tours and audio self-tour equipment;
- Coat/personal property check services;
- Sanitation for high-touch surfaces and areas; and
- Closing interactive exhibits or modifying those exhibits to prevent common touching.

Beginning at 10 a.m. on July 13, 2020, and subject to the advance written approval of the Health Officer or the Health Officer's designee, the zoo may resume operating its outdoor spaces for visits by the public at the lesser of: (a) 50% of the maximum capacity for the outdoor space that is permitted to open; or (b) the capacity based on the ability of Personnel and patrons to comply with the Social Distancing Requirements, consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee.

(Added July 13, 2020; Non-substantive revisions August 14, 2020)

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**(13) Open Air Boat Operators**

- a. Basis for Addition. Personnel and passengers can wear Face Coverings and maintain six feet of physical distance from people in different households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And open-air boat excursions occur outside, which is safer than indoor interactions, and have additional air-flow from continual movement. Finally, outdoor boating excursions of socially distanced groups involve only a moderate number of contacts, and health mitigation measures in small boating excursions can significantly decrease the transmission risk.
- b. Description and Conditions to Operate. Individuals or businesses that offer open-air boat excursions (“Open-Air Boat Operators”) may operate, subject to the following limitations and conditions:
  - i. If the total number of passengers is greater than 12, then the Open-Air Boat Operator must assign each passenger to a group of no more than 12 people. Multiple groups of 12 may be on an Open-Air Boat simultaneously, subject to the following requirements:
    - Each group of 12 must be kept at least 12 feet apart from each other,
    - The Open-Air Boat Operator must prohibit mingling among passengers in different groups, and
    - Passengers must have a clear path to the restroom and exit without being required to travel through the space occupied by another group.
  - ii. All passengers must maintain a physical distance of at least six feet from each other, from the captain, and from Personnel, at all times;
  - iii. Before boarding, passengers must wait on the dock at least six feet apart and must not board the vessel until the captain or crew allow boarding;
  - iv. For fishing, rod holders must be spaced at least six feet apart from each other;
  - v. Bathrooms (if any) must be sanitized frequently following EPA guidelines;
  - vi. Passengers must stay in the open-air portion of the boat except for brief periods, such as to use the bathroom;
  - vii. Open-Air Boat Operators should ask passengers to voluntarily provide their name and phone number for potential contact tracing purposes—the operator should keep this information on file for at least three weeks;
  - viii. Open-Air Boat Operators must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order);
  - ix. Open-Air Boat Operators must ensure daily COVID-19 symptom and exposure screening is completed for all Personnel as required by the Social Distancing Protocol and its Attachment A-1.
  - x. Open-Air Boat Operators must Screen all customers and other visitors on the day of the appointment or service prior to coming in to the facility as outlined by the



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Social Distancing Protocol and its Attachment A-2. Any person who answers “yes” to a screening question must have service cancelled or rescheduled. No cancellation or rescheduling fee may be charged in that situation.

- xi. All passengers and Personnel must wear a Face Covering at all times while waiting to board, at all times while on board—except when eating or drinking, and at all times when disembarking from the vessel, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
- xii. Passengers from different households should not shake hands, share food or drinks, or engage in any unnecessary physical contact—the captain and crew must instruct passengers about these requirements;
- xiii. Open-Air Boat Operators must make hand sanitizer available throughout the boat and at each rod station (if any);
- xiv. Equipment (e.g., fishing equipment) may not be shared by people outside of a single household, and the boat and all equipment belonging to the Open-Air Boat Operator or otherwise provided by the Open-Air Boat Operator must be thoroughly cleaned and disinfected after each trip with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html>).

For clarity, this section does not cover vessels used exclusively for Essential Travel (such as ferries and water taxis) and such vessels do not need to follow the conditions set forth in this section.

(Added July 13, 2020; Non-substantive revisions August 14, 2020; Revised September 14, 2020; October 20, 2020)

### **(14) Institutions of Higher Education and Adult Education**

- a. Basis for Addition. Personnel and students can wear Face Coverings and maintain at least six feet of physical distance from people in different households at all times. Restrictions can be placed to ensure that no inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And to the extent classes occur outdoors with distancing and Face Coverings, these interactions are safer than indoor interactions. If indoor in person instruction is authorized by the Health Officer for adult education programs under the limited conditions set forth below, then health mitigation measures adopted under an approved plan can decrease the transmission risk.
- b. Description and Conditions to Operate. Institutions of Higher Education (“IHEs”) and other programs offering adult education—including, for example, programs offering job skills training and English as a second language classes (“Adult Education Programs”)

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(IHEs and Adult Education Programs are collectively referred to below as “Higher Education Programs”)—may operate, subject to the following limitations and conditions:

- i. Higher Education Programs may operate for purposes of facilitating distance learning and themselves performing essential functions, as set forth in Section 8.a.xiv of the Order;
- ii. Higher Education Programs must screen all Personnel and students for COVID-19 and close contacts every day before they enter the campus, whether for indoor or outdoor classes or other purposes. Higher Education Programs must use the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the “Screening Handout”). A copy of the Screening Handout must be provided to anyone on request, although a poster or other large-format version of the Screening Handout may be used to review the questions with people verbally. Any person who answers “yes” to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering the IHE, and should be referred for appropriate support as outlined on the Screening Handout. The Higher Education Program can use the guidance available online at [www.sfdph.org/screen](http://www.sfdph.org/screen) for determining how best to conduct screening;
- iii. Higher Education Programs may offer in-person instruction *outdoors* in groups of no more than 14 people, including the instructor(s), so long as they follow Social Distancing Requirements and wear Face Coverings and subject to any other relevant health and safety requirements contained in any relevant industry-specific Health Officer directives;
- iv. Face Coverings are required at all times but they can be briefly removed if necessary as a component of the class, such as tasting food in a cooking school;
- v. No singing, chanting or shouting, or wind instruments are allowed during in-person instruction (indoors and outdoors) at this time;
- vi. Class capacity must be limited to ensure physical distancing at all times;
- vii. Classes must be limited in duration to two hours indoors, but there is no time limit on outdoor classes;
- viii. Higher Education Programs may not offer in-person instruction indoors unless the specific class:
  - (1) cannot be held remotely or outdoors due to the need for access to specialized equipment or space, and
  - (2) is offered in specialized indoor settings whose design imposes substantial physical distancing on participants.

Higher Education Programs that wish to resume indoor classes that meet these criteria must comply with Health Officer Directive No. 2020-22c, including as that directive is updated in the future and including assembly and implementation of a written, campus-specific COVID-19 prevention plan (“Prevention Plan”).

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Requirements and limitations for such indoor instruction include but are not limited to all of the following:

- a. Indoor lectures are not allowed at this time;
- b. A copy of the Prevention Plan must be posted and be made readily available to students, Personnel, and SFDPH; and
- c. The Prevention Plan must address all requirements listed in Directive No. 2020-22c, including but not limited to: articulating the need for indoor classes; enforcement of physical distancing requirements; protocols for airing out and sanitizing classrooms between use; provision of stable cohorts, face coverings, screening, and testing; educating students about risk mitigation; and addressing violations of safety protocols;
- ix. Required health and safety plans are subject to audit by DPH, including on-site inspections, and Higher Education Programs must assess their plans monthly and update them as needed;
- x. Individual student use of an indoor facility due to the need for access to specialized equipment or space that is not available outside (such as a music practice room or fine arts studio) is allowed subject to safety protocols;
- xi. Collegiate athletics teams that wish to resume practices, games, or tournaments in San Francisco, without in-person spectators, may submit to the Health Officer a proposed plan detailing the sanitation, social distancing, health screening, and other procedures that will be implemented to minimize the risk of transmission among players, staff, and any others who will be in the facility. The plan must include a proposal for interval testing (without using City resources) of all players and coaching staff who will be present in the facility. The plan must also include a commitment to comply with local directives governing isolation and quarantine of individuals who are diagnosed with, or have had close contact with a person who is diagnosed with, COVID-19. Plans must be submitted to [healthplan@sfcityattys.org](mailto:healthplan@sfcityattys.org). Subject to the advance written approval of the Health Officer or the Health Officer's designee, the team may then resume activities consistent with the approved plan, including any conditions to approval of the Health Officer or the Health Officer's designee. But in connection with an approved plan no in-person spectators will be allowed under any circumstances;
- xii. Subject to applicable land use laws and regulations, housing controlled or operated by Higher Education Programs or restricted for the use of students attending a Higher Education Program is permitted to open and operate for students in compliance with any relevant health and safety requirements contained in any relevant industry-specific Health Officer directives. Except for family housing, students must be housed in single rooms (i.e., without a roommate) unless the student specifically requests to be housed with a roommate; and
- xiii. All Higher Education Programs must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with relevant health and safety requirements contained in any relevant industry-

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specific Health Officer directives, including, but not limited to, Health Officer Directive No. 2020-22c.

(Added August 14, 2020; Revised September 1, 2020 and September 30, 2020)

### **(15) Personal Service Providers**

- a. Basis for Addition. Although personal services such as hair and nail salons involve moderate to high contact intensity and a moderate number of contacts, the risk of transmission can be significantly lessened for by requiring that all providers and customers to wear a Face Covering at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Finally, the risk of virus transmission can be reduced through other health and sanitation protocols. Consistent with Section 5.c of the Order and to the extent possible, Personal Service Providers are urged to provide services outdoors to further decrease the risk.
- b. Description and Conditions to Operate.
  1. Outdoors. Personal service providers regulated by Division 3, Chapter 10 of the California Business and Professions Code, Division 104, Part 15, Chapter 7 of the California Health and Safety Code, or San Francisco Health Code Article 29 (collectively, “Personal Service Providers”) that can safely offer services outside, including, for example, hair salons, barber shops, nail salons, massage (in a non-healthcare setting), estheticians, skin care, and cosmetology services (collectively, “Outdoor Personal Services), may operate outdoors, subject to all of the following limitations and conditions:
    - i. The following personal services cannot be offered outside because they cannot be done safely in an outdoor setting: electrology, tattooing, piercing, microblading, permanent make-up, and other forms of body art that are invasive and require a controlled hygienic environment. Also, shampooing, chemical hair services, and services that require the customers to remove their face coverings are not permitted outside;
    - ii. Outdoor Personal Service Providers may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health;
    - iii. Both Outdoor Personal Service Providers and clients/customers must wear a Face Covering at all times—including during the entire service—unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time; and
    - iv. The Outdoor Personal Service Provider must have created, posted and implemented a Social Distancing Protocol and must comply with Health Officer

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Directive No. 2020-23, as that directive may be amended from time to time, regarding required best practices for outdoor personal services.

2. **Indoors.** Personal service providers regulated by Division 3, Chapter 10 of the California Business and Professions Code or San Francisco Health Code Article 29 including, for example, hair salons, barber shops, nail salons, massage (in a non-healthcare setting), estheticians, skin care, and cosmetology services, electrology, tattooing, piercing, and microblading, may operate indoors (collectively, “Indoor Personal Services,” subject to all of the following limitations and conditions:
  - i. Both Indoor Personal Service Providers and clients/customers must wear a Face Covering at all times—including during the entire service—unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020;
  - ii. The Indoor Personal Service Provider must have created, posted and implemented a Social Distancing Protocol and must comply with Health Officer Directive No. 2020-30, as that directive may be amended from time to time, regarding required best practices for Indoor Personal Services; and
  - iii. Only the number of people who can safely fit inside the facility while maintaining social distance as required by Directive No. 2020-30 may be inside the facility at a time.

(Added September 1, 2020; Revised September 14, 2020; Non-substantive revision September 30, 2020)

### **(16) Gyms and Fitness Centers**

- a. **Basis for Addition.** Although gyms and fitness centers involve moderate contact intensity and a moderate number of contacts, the risk of transmission can be significantly lessened by requiring that everyone wear a Face Covering and maintain at least six feet of physical distance at all times. Also, the risk of virus transmission can be reduced through other health and sanitation protocols. Consistent with Section 5.c of the Order and to the extent possible, gyms and fitness centers are urged to provide services outdoors to further decrease the risk.
- b. **Description and Conditions to Operate.**
  1. **Outdoors.** Gyms and fitness centers offering space or equipment for customer-directed exercise may operate outdoors, subject to all of the following limitations and conditions:
    - i. Gyms and fitness centers may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health.

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- ii. Everyone in the outdoor gym or fitness center facilities must maintain at least six feet of physical distance from people outside of their Household at all times;
  - iii. Gyms and fitness centers must limit the number of people, including Personnel, who are present in the space to ensure that six feet of physical distance can be maintained at all times;
  - iv. Everyone in the outdoor gym or fitness center facilities must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020; and
  - v. The gym or fitness center must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in Health Officer Directive No. 2020-27, regarding outdoor gyms and fitness centers including, without limitation, all enhanced cleaning requirements.
2. Indoors. Gyms and fitness centers offering space or equipment for customer-directed exercise may operate indoors, subject to all of the following limitations and conditions:
- i. Gyms and fitness centers must limit the number of people, including Personnel, who are present in the space to the **lesser** of: (1) 10% of the facility's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the facility at all times;
  - ii. Everyone in the gym or fitness center facility must maintain at least six feet of physical distance from people outside of their Household at all times;
  - iii. Individuals engaged in an activity that may increase breathing rate and/or intensity (including but not limited to cardio/aerobic activities or weight-lifting), must maintain at least 12 feet of physical distance from people outside of their Household while engaging in those activities;
  - iv. Group cardio/aerobic fitness classes (such as spinning, kickboxing, etc.) are not permitted indoors at this time;
  - v. Everyone in the gym or fitness center facility must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020;
  - vi. The establishment must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they feel ill. They must also post a stand-alone sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is much higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. The County is making available templates for the signage online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly; and

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The gym or fitness center must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in Health Officer Directive No. 2020-31, regarding indoor gyms and fitness centers including, without limitation, all enhanced cleaning requirements.

(Added September 1, 2020; Revised September 14, 2020 and September 30, 2020)

### **(17) Indoor Museums, Aquariums, and Zoos**

- a. **Basis for Addition.** As long as patrons move through exhibits and refrain from staying or gathering in an indoor or other enclosed space for a sustained period of time, and capacity and other health safety mitigation measures are used, indoor museums, aquariums and zoos (which have indoor and outdoor spaces) involve low contact intensity and a low number of contacts. Accordingly, the risk of transmission is low as long as adequate precautions are taken.
- b. **Description and Conditions to Operate.** Beginning on September 21, 2020, indoor museums (including art galleries), aquariums, and zoos may resume operations, subject to all of the following limitations and conditions:
  - i. Establishments must limit the number of people, including Personnel, who are present in the facility to the **lesser** of: (1) 25% of the facility's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the facility at all times;
  - ii. Establishments must limit the number of people, including Personnel, who are present in individual galleries or public spaces to the **lesser** of: (1) 25% of the room's normal maximum occupancy or (2) the number of people who can maintain at least six feet of physical distance from each other in the room at all times;
  - iii. Everyone in the facility must maintain at least six feet of physical distance from people outside of their Household at all times;
  - iv. Everyone in facility must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020; and
  - v. The following must remain closed:
    - Common area gathering places such as meeting rooms and lounge areas;
    - Auditoriums;
    - Indoor restaurants and cafes (must remain closed to indoor dining but may provide take-away service);
    - Guided tours, events, classes, and other gatherings; and
    - Coat/personal property check services.
  - vi. Before resuming operations, the museum, aquarium, or zoo must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in any relevant Health Officer Directives,

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including, for example, Directive Nos. 2020-05 and 2020-16c (if food is prepared and sold on-site for take-away or outdoor dining), Directive No. 2020-17 (if there is a gift-shop or other retail on-site), and Directive No. 2020-32 (forthcoming).

- vii. Also, in addition to the Social Distancing Protocol, before resuming operations, the museum, aquarium, or zoo must submit a plan to the Department of Public Health, including a detailed description of how the business intends to address safety precautions in the follow areas.
- Ensuring that facility and individual galleries and rooms remain below 25% maximum capacity;
  - Signage regarding Social Distancing Requirements (to include at least six feet of distance, handwashing/sanitizer practices, face covering policy);
  - Ensuring Personnel and patrons wear face coverings at all times, unless they are specifically exempted from the face covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
  - Ticketing booths and payment systems;
  - Personnel safety precautions;
  - HVAC systems (an explanation of alterations and upgrades to ventilation to increase supply of fresh air and decrease stale or recirculated air, or an explanation of why alterations or upgrades were either (1) unnecessary or (2) unfeasible);
  - Food and beverage concessions for takeaway or outdoor dining;
  - Retail (e.g., gift shops);
  - Social distancing in elevators;
  - Monitoring and limiting patrons to ensure physical distancing between members of different households or living units;
  - Paths of travel through the establishment and wayfinding signage;
  - Plans for preventing patrons from gathering in an enclosed space for a sustained period of time;
  - Sanitation for restrooms;
  - Sanitation for high-touch surfaces and areas; and
  - Closing interactive exhibits or exhibits in enclosed spaces or modifying those exhibits to prevent common touching.

A plan template, which sets forth additional requirements and conditions for operation, will be available at [sfdph.org/directives](https://sfdph.org/directives). It is strongly encouraged that businesses review the requirements set forth in the template and use the template to create their plan.

The plan must be submitted to [HealthPlan@sfcityatty.org](mailto:HealthPlan@sfcityatty.org), posted on the business's website, and made available at the facility. The permanent URL at which the plan will be posted must be provided to SFDPH.



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For clarity, the museum, aquarium or zoo does not need SFDPH to approve its plan before it may resume operations in accordance with the proposed plan. But in the event SFDPH identifies deficiencies in the plan, SFDPH will follow up with the business.

- viii. The establishment must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they feel ill. They must also post a stand-alone sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is much higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. The County is making available templates for the signage online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly.

(Added September 21, 2020; Revised September 30, 2020)

**(18) Outdoor Family Entertainment Centers**

- a. Basis for Addition. Certain outdoor Family Entertainment Centers involve only moderate risk given that they occur outside, they involve moderate contact intensity and a moderate number of contacts, and the risk of transmission can be significantly lessened by requiring that everyone wear a Face Covering and maintain at least six feet of physical distance at all times. The risk of virus transmission can also be reduced through other health and sanitation protocols. And because the State of California has included outdoor family entertainment centers on the list of options for the Red Tier, this Appendix lists those that can be done now with appropriate safety protocols. More information about the State of California’s designation can be found online at <https://covid19.ca.gov/safer-economy/>.
- b. Description and Conditions to Operate. Family Entertainment Centers, as defined by this Section may begin to operate outdoors, subject to all of the limitations and conditions listed below. The term “Family Entertainment Centers” includes only those activities and businesses that are listed by the State of California as examples for the Red Tier, which are: kart racing; mini-golf; and batting cages, and the limited outdoor amusement park rides described below. Even if the County is placed on a less restrictive tier, this term will not be changed until this Section is revised. Conditions for outdoor Family Entertainment Centers are as follows:
  - i. All operations must be outdoors. Operations that cannot be safely performed outdoors are not permitted;
  - ii. Family Entertainment Centers may conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and

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composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health.

- iii. Everyone in the Family Entertainment Center facilities must maintain at least six feet of physical distance from people outside of their Household at all times;
- iv. Family Entertainment Centers must limit the number of people, including Personnel, who are present in the space to ensure that six feet of physical distance can be maintained at all times;
- v. Everyone in the Family Entertainment Center facility must wear a Face Covering at all times, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, including as that order is amended; and
- vi. The Family Entertainment Center must have created, posted, and implemented a Social Distancing Protocol and must comply with any and all requirements contained in relevant Health Officer directives, including, without limitation, all enhanced cleaning requirements.

In addition to the requirements listed above, the following other requirements must be met, as listed:

- vii. For kart racing, services must be provided in compliance with the requirements for outdoor activity equipment rental businesses listed in Section (5) of this Appendix.
- viii. For mini-golf, services must be provided in compliance with the requirements for outdoor golf listed in Section (2) of Appendix C-2 as well as Directive No. 2020-15, including as that directive is updated in the future.
- ix. For batting cages, services must be provided in compliance with the requirements for “Other Outdoor Recreation and Athletic Activities” listed in Section (6) of Appendix C-2.
- x. For outdoor amusement park-type rides, consisting of Ferris wheels, carousels, and miniature train rides, the following additional requirements must be met:
  - a. Screen all customers and other visitors prior to entry to the ride as outlined by the Social Distancing Protocol and its Attachment A-2. Any person who answers “yes” to a screening question must have the ride cancelled or rescheduled. No cancellation or rescheduling fee may be charged in that situation, and the price of any ticket must be refunded if the ride is not rescheduled;
  - b. Operators must regulate access by patrons to the equipment to ensure physical distancing;
  - c. Any enclosed passenger capsule or seating area must include only members of the same household, and ventilation must be maximized;

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- d. High touch surfaces and equipment must be sanitized in between uses by different households; and
- e. Hand sanitizer must be placed at the entrances and exits to rides.

Note that at the current time many outdoor family entertainment activities are allowed under other sections and directives, including zoos, outdoor swimming pools, outdoor tennis and pickleball, outdoor golf, outdoor lawn bowling, outdoor museums, and outdoor fitness centers. See Section (11) of Appendix C-2 regarding outdoor playgrounds.

Also, other activities are not yet allowed because they cannot yet be done safely in the current context due to the difficulty of regularly cleaning high-touch surfaces and of keeping people from different homes physically distant and/or are prohibited by the State under the Red Tier or Orange Tier, including: indoor amusement park rides; indoor climbing walls; indoor bowling alleys; indoor ice and rolling skating rinks; indoor arcade games; and indoor playgrounds.

(Added September 14, 2020; Revised September 30, 2020)

**(19) Open-Air Tour Bus Operators**

- a. Basis for Addition. Personnel and passengers can wear Face Coverings and maintain six feet of physical distance from people in different Households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And open-air bus tours occur outside, which is safer than indoor interactions, and have additional air-flow from continual movement. Finally, outdoor tour bus excursions of small, socially distanced groups involve only a moderate number of contacts, and health mitigation measures can significantly decrease the transmission risk.
- b. Description and Conditions to Operate. Individuals or businesses that offer open-air bus tours (“Open-Air Tour Bus Operators”) may operate, subject to the following limitations and conditions:
  - i. If the total number of passengers is greater than 12, the Open-Air Tour Bus Operator must assign each passenger to a group of no more than 12 people. Multiple groups of 12 may be on an Open-Air Tour Bus simultaneously, subject to the following requirements:
    - Each group of 12 must be kept at least 12 feet apart from each other,
    - The Open-Air Tour Bus Operator must prohibit mingling among passengers in different groups, and
    - Passengers must have a clear path to the restroom and exit without being required to travel through the space occupied by another group.
  - ii. All passengers must maintain a physical distance of at least six feet from each other, from the driver, and from Personnel, at all times;

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- iii. Before boarding, passengers must wait at least six feet apart and must not board the bus until the driver or other Personnel allow boarding;
- iv. Bathrooms (if any) must be sanitized frequently following EPA guidelines;
- v. Passengers must stay in the open-air portion of the bus except for brief periods, such as to board, disembark and use the bathroom;
- vi. Open-Air Tour Bus Operators should ask passengers to voluntarily provide their name and phone number for potential contact tracing purposes—the operator should keep this information on file for at least three weeks;
- vii. Open-Air Tour Bus Operators must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order);
- viii. Open-Air Tour Bus Operators must ensure daily COVID-19 symptom and exposure screening is completed for all Personnel as required by the Social Distancing Protocol and its Attachment A-1.
- ix. Open-Air Boat Operators must Screen all customers and other visitors on the day of the appointment or service prior to coming in to the facility as outlined by the Social Distancing Protocol and its Attachment A-2. Any person who answers “yes” to a screening question must have service cancelled or rescheduled. No cancellation or rescheduling fee may be charged in that situation.
- x. All passengers and Personnel must wear a Face Covering at all times while waiting to board, at all times while on board—except when eating or drinking, and at all times when disembarking from the bus, unless they are specifically exempted from the Face Covering requirements in Health Officer Order No. C19-12c, issued on July 22, 2020, as that order may be amended from time to time;
- xi. Passengers from different households should not shake hands, share food or drinks, or engage in any unnecessary physical contact—Personnel must instruct passengers about these requirements;
- xii. Open-Air Tour Bus Operators must make hand sanitizer available;
- xiii. The bus and all equipment belonging to the Open-Air Tour Bus Operator or otherwise provided by the Open-Air Tour Bus Operator must be thoroughly cleaned and disinfected after each trip with procedures effective against the Novel Coronavirus SARS-CoV-2 in accordance with CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/community/cleaning-disinfecting-decision-tool.html>).

(Added September 14, 2020)

**[Revised October 20, 2020]**

**(20) Lodging Facilities for Tourism**

- a. Basis for Addition. As long as guests refrain from congregating in common areas, and capacity and other health safety mitigation measures are used, lodging facilities involve low contact intensity and a low number of contacts. Personnel and guests can wear Face Coverings whenever they are in common areas and can maintain at least six feet of physical distance except for brief interactions (e.g., while checking in). In indoor common areas, no inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved.
- b. Description and Conditions to Operate. Lodging facilities, including hotels, motels, hostels, bed and breakfasts, inns and short-term rentals, may operate for tourist use, subject to all of the following limitations and conditions:
  - i. Indoor fitness centers, indoor pools, indoor dining facilities, ballrooms, conference rooms, business centers, lounge areas, and other indoor gathering places must remain closed. But once the County was been placed in the Orange Tier by the State, a lodging facility may operate the services listed in this subsection b.i after updating its Social Distancing Protocol and complying with the listed requirements for each listed type of service. If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend the ability for operation of these services by the lodging facility. The additional services allowed once the County was in the Orange Tier, and subject to compliance with the Order and related directives, are:
    - a. Gyms or fitness centers. The lodging facility may operate a gym or fitness center so long as it fully complies with the requirements listed in Section (16) of this Appendix C-1 as well as Health Officer Directive Nos. 2020-27 (for outdoor gyms or fitness centers, if applicable) and 2020-31 (for indoor gyms or fitness centers, if applicable), including as those directives are updated in the future. At present, that includes a maximum limit of 10% capacity on any indoor gym or fitness center. Also, any gym or fitness center must be staffed by lodging facility personnel at all times that it is open for operation.
    - b. Indoor dining. The lodging facility may operate indoor dining so long as it fully complies with the requirements listed in Section (8) of this Appendix C-1 as well as Health Officer Directive No. 2020-16c, including as that directive is updated in the future. At present, that includes a maximum limit of 25% occupancy or 100 people, whichever is lower. For clarity, a lodging facility is not allowed to operate self-serve stations, whether staffed by personnel or not, including buffets or continental breakfast bars.
  - ii. The Lodging Facility must have created, posted and implemented a Social Distancing Protocol and must comply with any and all requirements contained in Health Officer Directive No. 2020-29 regarding best practices for lodging

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facilities, as well as any other relevant Health Officer Directives, including, for example, Directive Nos. 2020-05 and 2020-16c (if food is prepared and sold on-site for take-away or outdoor dining or for indoor dining), Directive No. 2020-17 (if there is a gift-shop or other retail on-site), and Directive Nos. 2020-27 and 2020-31 (if gyms or fitness centers are opened).

(Added September 14, 2020; Revised September 30, 2020; Non-substantive revisions October 20, 2020)

### **(21) Indoor Movie Theaters**

- a. **Basis for Addition.** Viewing movies or other projected entertainment indoors in an enclosed space involves multiple risk factors, including the nearby seating of groups of people from different Households, the enclosed nature of the space, and the duration of the entertainment. When coupled with strong mitigation measures such as screening of patrons, mandatory use of Face Coverings, avoiding eating, maintaining physical distancing between different groups, and following other protocols, the risks associated with indoor movie theatres can present manageable risks, although avoiding indoor theaters is safer, especially for seniors and those who are vulnerable to complications from COVID-19.
- b. **Description and Conditions to Operate.** Once the County was been placed in the Orange Tier by the State, any facility that projects entertainment onto a large-format screen indoors (an “indoor movie theater”) may operate only when (1) it is on or after October 7, 2020, (2) the Health Officer has issued a companion directive, which will be Health Officer Directive No. 2020-35, listing other requirements for indoor movie theaters, and (3) all requirements listed in this subsection b and the related directive are met. If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend the ability for indoor movie theaters to operate.

These rules for indoor movie theaters do not allow any of the following to occur, each of which is still prohibited by the Order: indoor bars (except as allowed under Section (8) above for indoor dining) or dance clubs, regardless of whether they use large-format screens as part of their entertainment or décor; indoor social events where large-format screens are used but are not the primary focus of the gathering; live indoor in-person entertainment, including concerts, plays, musicals, ballet, or other artistic events (except as allowed for recording or streaming under the Order); and the operation of any food service bar, beverage bar, or restaurant operated within the indoor movie theater facility or by the indoor movie theaters in an adjoining space.

The operation of indoor movie theaters is subject to the following limitations and conditions:

- i. Operation of indoor movie theaters is not allowed before October 7, 2020;

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- ii. The indoor movie theater is restricted overall to 25% of the business's occupancy or 100 people, whichever is lower. If a movie theater complex has multiple individual indoor movie theaters the 25% occupancy limit applies to the complex as a whole and to each individual theater, and the 100-person maximum applies to each individual theater. Operators should stagger start and end times to ensure that there is not mixing of patrons in common areas;
- iii. The indoor movie theater facility must screen all patrons and other visitors on a daily basis using the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the "Screening Handout"). Screening must occur before people are allowed to enter to prevent the inadvertent spread of the SARS-CoV-2 virus. A copy of the Screening Handout must be provided to anyone on request, although a poster or other large-format version of the Screening Handout may be used to review the questions with people verbally. Any person who answers "yes" to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering or being seated in the indoor movie theater, and should be referred for appropriate support as outlined on the Screening Handout. The indoor movie theater can use the guidance available online at [www.sfdph.org/screen](http://www.sfdph.org/screen) for determining how best to conduct screening. People who are feeling ill, have exhibited symptoms of COVID-19 within 24 hours of arriving at the indoor movie theater or answer "yes" to any screening must be kept from entry and must cancel or reschedule their ticket. In such cases, patrons must not be charged a cancellation fee or other financial penalty and must be given a full refund;
- iv. The indoor movie theater must keep food and beverage concessions closed (also including vending machines) for now;
- v. The indoor movie theater must ensure that all Personnel and patrons wear a Face Covering at all times as required by Health Officer Order No. C19-12c, issued on July 22, 2020, including as that order may be amended from time to time, unless the person is specifically exempted from the face covering requirements;
- vi. The indoor movie theater must post signs at all entrances notifying patrons of the rules, including the requirement to wear a face covering at all times and that consuming food or drink onsite (including if brought in from outside) is prohibited given the risk associated with removing a face covering when eating or drinking;
- vii. The indoor movie theater must prevent patrons from gathering in common areas and must close lounges, arcades, or other areas designed for casual gathering;
- viii. Patrons must remain outside the indoor movie theater until they are ready to be seated, and the indoor movie theater is prohibited from allowing customers to line up in advance of opening doors for individual showings (which may require the indoor movie theater to space out showings to allow sufficient time for cleaning and seating between shows);

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**[Revised October 20, 2020]**

- ix. The establishment must conspicuously post signage, including at all primary public entrances, reminding people to adhere to physical distancing, hygiene, and Face Covering requirements and to stay home when they feel ill. They must also post a stand-alone sign bearing the message that: (1) COVID-19 is transmitted through the air, and the risk is much higher indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. The County is making available templates for the signage online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>. The templates may be updated from time to time, and businesses are strongly urged to keep informed of those changes and update their signage accordingly; and
- x. Each indoor movie theater must have created, posted, and implemented a Social Distancing Protocol checklist (Appendix A to this Order) and also comply with Health Officer Directive No. 2020-35, once that directive is issued and then as that directive may be amended from time to time, regarding required best practices for indoor movie theaters.

(Added September 30, 2020; Non-substantive revisions October 20, 2020)



## **Order No. C19-07k – Appendix C-2: Allowed Additional Activities**

**[Revised October 20, 2020]**

### **A. General Requirements**

The “Additional Activities” listed below may resume, subject to the requirements set forth in the Order and to any additional requirements set forth below or in separate guidance by the Health Officer. These activities were selected based on current health-related information, the risk criteria set forth in Section 3 of the Order, and the overall impact that allowing these activities to resume will have on mobility and volume of activity in the County.

The health-related basis for selection of Additional Activities and the specific requirements for risk mitigation are summarized below. The bases for the additions were amended on July 13, 2020, to reflect an updated and refined analysis under the risk criteria set forth in Section 3 of the amended Order.

Activities that are permitted to operate outdoors may, subject to any applicable permit requirements, conduct their operations under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor air movement. Also, the number and composition of barriers used for all outdoor shelters must allow the free flow of air in the breathing zone consistent with guidance from the Department of Public Health.

On August 28, 2020 the State adopted a new four-tiered, color-coded framework to guide reopening statewide. Basic information about the State’s tiered system is available online at <https://covid19.ca.gov/safer-economy/>. Counties can be more restrictive than this State framework. Beginning on October 20, 2020, the County’s risk of COVID-19 community transmission has been designated to be in the minimal (yellow) tier (the least restrictive tier, or the “Yellow Tier”). If the County is later returned to a more restrictive tier by the State or other local COVID-19 conditions change in a manner that puts the public health at increased risk, the Health Officer may reduce or suspend activities allowed under this Appendix.

### **B. List of Additional Activities**

For purposes of the Order, Additional Activities include the following based on the summarized health risk related rationale:

(1)	Outdoor Museums, Outdoor Historical Sites, and Outdoor Public Gardens .....	2
(2)	Outdoor Recreation: Golf and Tennis.....	3
(3)	Outdoor Recreation: Dog Parks .....	4
(4)	Small Outdoor Gatherings .....	5
(5)	Libraries for Curbside Pickup and Return .....	6
(6)	Outdoor Recreation: Other Outdoor Recreation and Athletic Activities.....	6
(7)	Outdoor Recreation: Outdoor Swimming Pools .....	7
(8)	Drive-In Gatherings .....	8
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(10)	Political Activity .....	11
(11)	Outdoor Playgrounds .....	13

**(1) Outdoor Museums, Outdoor Historical Sites, and Outdoor Public Gardens**

- a. **Basis for Addition.** Personnel and visitors can wear Face Coverings and maintain at least six feet of physical distance from people in different Households at all times. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. And outdoor activities are safer than indoor activities. Finally, the number, frequency and proximity of contacts can be minimized through capacity limitations and the risk of virus transmission can be reduced through other health protocols.
- b. **Description and Conditions.** Outdoor museums, outdoor historical sites, and outdoor public gardens (for example, the Botanical Gardens and Japanese Tea Garden may reopen to the public—and individuals may leave their residence and travel to visit these locations—subject to the following conditions:
  1. Only outdoor spaces may be open to the public, except for restrooms as provided below.
  2. Face Coverings must be worn by all staff and visitors, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), including as that order is amended in the future;
  3. Physical distancing of at least six-feet must be maintained at all times other than between members of the same Household;
  4. Other than picnic tables, which may be available for use with signs instructing patrons to clean them before and after use, common high-touch equipment and fixtures must be off-limits, with signage and with physical barriers as appropriate;
  5. Public restrooms, if any, must
    - a. be routinely disinfected frequently throughout the day,
    - b. have open doors to prevent touching of door handles or knobs,
    - c. have soap and paper towels, and
    - d. have signs promoting handwashing;
  6. The museum, outdoor historical site, or outdoor public garden must provide for contactless payment systems or, if not feasible, sanitize any payment systems, including touch screens, payment portals, pens, and styluses, after each customer use. Under San Francisco’s Legal Tender Law, customers must be allowed to pay with cash but to further limit person-to-person contact, Personnel should encourage customers to use credit, debit, or gift cards for payment;
  7. Signage must be posted at each public entrance to inform all personnel and customers that they must: avoid entering the facility or location if they have a cough or fever,

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maintain a minimum six-foot distance from one another while in the facility or location, wear a Face Covering at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>);

8. Any on-site retail stores (e.g., gift shops) may operate for curbside/outdoor pickup only, and must do so in compliance with Appendix C-1 of this Order and Health Officer Directive 2020-10b (available at <https://www.sfdph.org/directives>);
9. Before resuming operations, outdoor museums, outdoor historical sites, and outdoor public gardens must prepare, post, implement, and distribute to their Personnel a Social Distancing Protocol checklist as required by Appendix A of the Order and a written health and safety plan that addresses all best practices listed in Section 1.b of this Appendix.

For clarity, this section does not apply to outdoor zoos, which are covered under Section 12 of Appendix C-1.

(Added May 17, 2020; revised June 1, 2020; Non-substantive revisions on July 13, 2020)

### **(2) Outdoor Recreation: Golf and Tennis**

- a. Basis for Addition. Non-contact outdoor sports like tennis and golf involve a low number of contacts and a high proximity of contact, as long as the groups engaged in play together are small, maintain required physical distance, and do not share equipment among different Households. Also, interactions and activities that occur outdoors carry a lower risk of transmission than most indoor interactions and activities. And the risk of transmission can be further mitigated by sanitation and hygiene practices. Finally, because outdoor recreation is already allowed under the Order, resumption of this activity is expected to result in only a relatively modest increase in mobility and may decrease congestion in other outdoor locations like public parks and beaches.
- b. Description and Conditions. Individuals may play tennis and golf outdoors, and outdoor tennis and golf facilities/clubs may open, subject to the following conditions:
  1. Face Coverings must be worn by all golf and tennis facility/club Personnel, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), including as that order is amended in the future;
  2. All golf and tennis players must wear a Face Covering while in facility/club parking lots, when entering and exiting facilities/clubs, and while waiting to play—Face Coverings may be removed during play if nobody from a different Household is within 30 feet of the player;
  3. For golf, groups must be limited to a maximum of four players per group, unless all players within the group are part of a single Household. Groups of players from

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different Households must comply with the State of California under its Stay-Safer-At Home Order;

4. No more than two Households may play tennis together at any one time, and members of separate Households cannot have contact with each other and must remain at least six feet apart at all times; and
5. Before resuming operations, each golf or tennis facility/club must create, post and implement a Social Distancing Protocol checklist (Appendix A to this Order) and comply with Health Officer Directive No. 2020-15 regarding required best practices for tennis and golf.

(Added June 1, 2020; Non-substantive revisions July 13, 2020; Revised September 1, 2020)

### **(3) Outdoor Recreation: Dog Parks**

- a. Basis for Addition. Although taking a dog to a dog park may involve mixing of Households, individuals can wear Face Coverings at all times and maintain at least six feet of physical distance from members of other Households except for short interactions. No inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) are involved. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. Description and Conditions. Individuals may take their dogs to dog parks (both enclosed and unenclosed), and all dog parks may open, subject to the following conditions:
  1. Face Coverings must be worn by all people in the dog park, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), including as that order is amended in the future;
  2. The Centers for Disease Control and Prevention (CDC) has advised that “[u]ntil we learn more about how this virus affects animals,” owners should “treat pets as you would other human family members to protect them from a possible infection.” Specifically, the CDC recommends that pet owners: “Do not let pets interact with people or other animals outside the household,” “Walk dogs on a leash, maintaining at least 6 feet (2 meters) from other people and animals,” and “Avoid dog parks or public places where a large number of people and dogs gather.” Accordingly, pet owners are urged to use on-leash dog parks or keep their dogs on a leash, particularly if the dog is not under voice control—pet owners who choose to let their dogs be off leash in an off-leash dog park should prevent their dog from interacting with other people or animals to the greatest extent feasible;
  3. People in the dog park should maintain at least six feet of physical distance from people or animals other than those in their same Household;
  4. People must bring their own water for themselves and their pets, and must not use common touch water facilities in the park;

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**[Revised October 20, 2020]**

5. People must use their sleeve or a disposable cloth to touch high-touch surfaces like gates;
6. People should bring their own bags for picking up and disposing of pet waste;
7. Signage must be posted at each dog park to inform people that they must: avoid entering the location if they have a cough or fever, maintain a minimum six-foot distance from one another, wear a Face Covering at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>); and
8. People must follow any other rules and regulations adopted by the operator of the dog park.

(Added June 1, 2020; Non-substantive revisions July 13, 2020)

### **(4) Small Outdoor Gatherings**

- a. Basis for Addition. As provided in Section 4.f of the Order, gatherings among different Households are strongly discouraged to help prevent the spread of COVID-19, and larger gatherings pose higher risks. Although small outdoor gatherings involve mixing of Households, individuals can wear Face Coverings at all times, except when eating and drinking, and maintain at least six feet of physical distance from others outside their Household at all times. Inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) can be—and are strongly urged to be—minimized to the greatest extent possible. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. Description and Conditions. As further provided in Section 3.a of the Order, all people are strongly encouraged to continue staying safe at home and minimizing unnecessary interactions with others to the maximum extent possible. But individuals may participate in small outdoor gatherings—including for ceremonies, religious services, and other special purposes—subject to the following conditions:
  1. No more than three different Households up to a maximum of six people in total between all Households, may participate in a gathering that involves eating or drinking somewhere other than a dining establishment, unless all are members of the same Household;
  2. No more than three different Households up to a maximum of 25 people in total between all Households, may participate in any other outdoor gathering under this section, unless all are members of the same Household.
  3. Unless eating or drinking in a group of six people or fewer, participants outside of the same Household must remain at least six feet apart from each other. Participants must otherwise follow all Social Distancing Requirements (Section 8.o of the Order),

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and wear Face Coverings unless eating, drinking, or exempted from wearing a Face Covering under Health Officer Order No. C19-12c (the Face Covering Order); and

4. Participants and hosts of small outdoor gatherings must comply with Health Officer Directive No. 2020-19b regarding required best practices for small outdoor gatherings and with the health guidelines for safer interactions set forth in the Tip Sheet for Safer Interactions During COVID-19 Pandemic, posted at: [www.sfcddcp.org/communicable-disease/diseases-a-z/covid19whatsnew](http://www.sfcddcp.org/communicable-disease/diseases-a-z/covid19whatsnew).

For clarity, this section does not allow contact sports (e.g., football or boxing) or games with shared equipment (e.g. Frisbee, baseball, or playing catch) to resume among members of different Households. This section does not apply to outdoor religious or political protest gatherings, which are covered by Sections 9 and 10, below. This section does not apply to limit gatherings that are otherwise allowed under the Order or any Health Officer directive providing industry-specific guidance. Also, the size number limits for the various types of gatherings do not apply to gatherings of people (including participants and hosts) solely from a single Household. Indoor social gatherings among different Households are not allowed at this time.

(Added June 11, 2020; Non-substantive revisions July 13, 2020 and September 14, 2020; Revised October 20, 2020)

### **(5) Libraries for Curbside Pickup and Return**

- a. Basis for Addition. Personnel and patrons can wear Face Coverings at all times and maintain at least six feet of physical distance except for brief interactions (e.g., while picking up items). Patrons interact only with a small number of individuals from other Households, and although Personnel are interacting with a moderate number of people, the duration of those interactions are low and safety limitations can ensure adequate social distancing and decrease the risk of virus transmission. In addition, interactions can occur outdoors, which further decreases risk.
- b. Description and Conditions to Operate. Libraries may open for curbside/outside pickup and drop off of items, and approved by the City Administrator. All Personnel and patrons must comply with Social Distancing Requirements—including the requirement to maintain at least six feet of physical distance—and wear a Face Covering at all times, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children), as that order may be amended from time to time.

(Added July 20, 2020)

### **(6) Outdoor Recreation: Other Outdoor Recreation and Athletic Activities**

- a. Basis for Addition. Non-contact recreational and athletic activities such as pickleball, lawn bowling, bocce ball and frisbee have low-to-moderate levels of transmission risk. Participants can wear Face Coverings and maintain at least six feet of physical distance at all times, and outdoor activities are safer than indoor interactions.

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- b. Description and Conditions. Beginning at 9:00 a.m. on September 1, 2020, non-contact recreational and athletic activities with members of other Households may occur, subject to the following conditions:
1. No more than two Households may engage in these recreational and athletic activities together at any one time;
  2. No equipment (except balls, frisbees, or other similar recreational projectiles) may be shared between Households;
  3. All recreational and athletic activities with members of another Household must occur entirely outdoors;
  4. Members of separate Households cannot have contact with each other and must remain at least six feet apart at all times;
  5. Pickleball is allowed under this section, provided that operators of facilities and players must follow the same guidelines that apply to Tennis Facilities under Health Officer Directive No. 2020-15b; and
  6. Face Coverings must be worn at all times, subject to the limited exceptions in Health Officer Order No. C19-12c, issued on July 22, 2020 (e.g., for young children).

(Added September 1, 2020)

**(7) Outdoor Recreation: Outdoor Swimming Pools**

- a. Basis for Addition. Outdoor swimming pools have few high-touch surfaces and do not require shared equipment. Risks associated with outdoor swimming pools can be substantially mitigated with limitations to ensure adequate social distancing and limit intermixing between Households.
- b. Description and Conditions. Beginning at 9:00 a.m. on September 1, 2020, individuals may use outdoor swimming pools, and outdoor swimming pools may open and operate, subject to the following conditions:
1. Lap swimming must be limited to one swimmer per lane, except that members of the same Household may occupy a single lane;
  2. Use of shared swimming areas must be limited to no more than two swimmers from different Households per 300 square feet of shared pool space;
  3. Except for members of the same Household, swimmers must remain at least six feet apart at all times;
  4. Locker rooms must be closed to the public, except for use as a restroom;
  5. All gatherings are prohibited outside the pool, such as on pool decks, except (1) as expressly provided in Section 7, below, or Section 9 of Appendix C-1; and

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(2) members of a Household may observe a child or other person swimming to ensure safety and supervision; and

6. Before resuming operations, each outdoor swimming pool must create, post and implement a Social Distancing Protocol and comply with the relevant provisions of Health Officer Directive No. 2020-24.

(Added September 1, 2020)

**(8) Drive-In Gatherings**

- a. Basis for Addition. Drive-In Gatherings, such as drive-in movies, where all individuals remain in vehicles with members of their Household involve low contact intensity and frequency. Inherently risky activities (e.g., singing, shouting, eating, drinking, etc.) can and are strongly urged to be minimized to the greatest extent possible. Also, outdoor activities carry a lower risk of transmission than indoor interactions and activities, and risk of transmission can be reduced through health protocols.
- b. Description and Conditions. Drive-in gatherings, where participants stay in their vehicles, are permitted subject to the following conditions:
  1. All Drive-In Gatherings must be provided entirely outdoors in an area large enough to accommodate all distancing requirements of this Directive;
  2. Each Drive-In Gathering is limited to a maximum of 100 vehicles;
  3. Participants must remain within the bounds of the four wheels of their vehicle at all times except to use the restroom or during an emergency;
  4. Face Coverings must be worn at all times a participant is outside the bounds of their vehicle or inside or sitting on the vehicle unless the participant is inside the vehicle and all windows are closed, in accordance with Health Officer Order C19-12c issued July 22, 2020 and as it may be amended (the “Face Covering Order”); and
  5. Before hosting a Drive-In Gathering, the Host must create, post and implement a Social Distancing Protocol and comply with the relevant provisions of Health Officer Directive No. 2020-28.

(Added September 14, 2020)

**(9) Religious Activities**

- a. Basis for Addition. In an effort to balance core First Amendment interests with public health, the Health Officer is creating special provisions for faith-based services and ceremonies. Even with adherence to physical distancing and face covering requirements, bringing members of different households together to engage in in-person religious



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gatherings carries a higher risk of widespread transmission of COVID-19. Such gatherings may result in increased rates of infection, hospitalization, and death, especially among more vulnerable populations. Therefore, even though in-person religious gatherings are allowed by this provision, with safety limitations, it is strongly recommended that individuals use alternative means to practice their faith for the time being, such as the many online and broadcasting platforms available in the digital age, in place of in-person gatherings.

b. Description and Conditions to Operate.

1. Individual indoor prayer in houses of worship: [Section Superseded]
2. Outdoor Religious Gatherings: Houses of worship and operators of other facilities or groups may hold outdoor gatherings for the practice of religion, including religious services and religious ceremonies, subject to the following conditions:
  - i. Prior to being placed in the Orange Tier by the State, no more than 100 individuals may participate in the gathering and simultaneous gatherings in the same location or vicinity are prohibited. Once the County was placed in the Orange Tier, this maximum limit is increased to 200 individuals per gathering. If the County is later returned to a more restrictive tier by the State or other local conditions change in a manner that puts the public health at risk, the Health Officer may reduce the limit on the number of people or impose other safety restrictions. Also, for any gathering allowed under this section, the limit must be reduced below 100 people (or 200 people, if applicable) if required due to the size of the outdoor space and participants' ability to follow Social Distancing Requirements at all times;
  - ii. Participants must maintain at least six feet of distance from members of different households;
  - iii. All participants must wear a face covering, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children); and
  - iv. No food or beverages may be served or sold;
  - v. One individual at a time may sing, chant, or shout, provided: (1) the person singing, chanting, or shouting is at least 12-feet from any other person; and (2) the person singing, chanting, or shouting is wearing a Face Covering at all times;
  - vi. No sharing or common use of objects or equipment is permitted unless those objects or equipment are sanitized with cleaning products effective against COVID-19 in between uses by members of different households;
  - vii. The gathering must comply with all of the relevant requirements set forth in Health Officer Directive No. 2020-19c regarding outdoor gatherings; and
  - viii. All participants must comply with any requirements—including permitting requirements and conditions—imposed by applicable public authorities.

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3. Gatherings for Indoor Religious Services and Cultural Ceremonies: Houses of worship and operators of other facilities or groups may hold indoor gatherings for the practice of religion, including religious services and religious and cultural ceremonies, such as weddings and funerals, subject to the following conditions:
- i. Prior to being placed in the Orange Tier by the State, the facility must limit the number of people, including Personnel, clergy, volunteers, visitors, and participants, who are present in the space to the **lesser** of: (1) 25% of the facility's normal maximum occupancy or (2) 50 people. Once the County was placed in the Orange Tier, this maximum limit is increased to the **lesser** of 25% of the facility's normal maximum occupancy or 100 people. If the County is later returned to a more restrictive tier by the State or other local conditions change in a manner that puts the public health at risk, the Health Officer may reduce this limit or impose other safety restrictions. Also, for any gathering allowed under this section, the limit must be reduced below 50 people (or 100 people, if applicable) if required due to the size of the indoor space and participants' ability to follow Social Distancing Requirements at all times. These capacity limits also apply to any individual room within the facility where people can gather;
  - ii. The facility must comply with all of the requirements set forth in Health Officer Directive No. 2020-34, issued September 30, 2020, including as that directive is amended or updated in the future, with such requirements including, but not limited to, ensuring physical distancing between members of different Households, posting signage to remind people to adhere to best practices, ensuring adequate ventilation in accordance with updated DPH guidance, and various cleaning and sanitation requirements;
  - iii. The facility must screen all patrons and other visitors on a daily basis using the standard screening questions attached to the Order as Appendix A and Attachment A-2 (the "Screening Handout"). Screening must occur before people are allowed to enter to prevent the inadvertent spread of the SARS-CoV-2 virus. A copy of the Screening Handout must be provided to anyone on request, although a poster or other large-format version of the Screening Handout may be used to review the questions with people verbally. Any person who answers "yes" to any screening question is at risk of having the SARS-CoV-2 virus, must be prohibited from entering or being seated in the facility, and should be referred for appropriate support as outlined on the Screening Handout. The facility can use the guidance available online at [www.sfdph.org/screen](http://www.sfdph.org/screen) for determining how best to conduct screening. People who are feeling ill, have exhibited symptoms of COVID-19 within 24 hours of arriving at the facility or answer "yes" to any screening must be kept from entry;
  - iv. All participants must wear a Face Covering, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children). A Face Covering is not required: when eating or drinking; or if a faith leader

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determines it is essential to a ritual or ceremony that Face Coverings be removed, subject to limitations listed in the directive; and

- v. The facility must comply with the Social Distancing Requirements set forth in Section 15.k of this Order—and create, post, and implement a Social Distancing Protocol (Appendix A of this Order).

(Added September 14, 2020; Revised September 30, 2020; Non-substantive revisions October 20, 2020)

**(10) Political Activity**

- a. Basis for Addition. In an effort to balance core First Amendment interests with public health, the Health Officer is creating special provisions for political activities. Even with adherence to physical distancing and face covering requirements, bringing members of different households together to engage in in-person protests carries a higher risk of widespread transmission of COVID-19. Such gatherings may result in increased rates of infection, hospitalization, and death, especially among more vulnerable populations. In particular, activities like chanting, shouting, singing, and group recitation negate the risk-reduction achieved through six feet of physical distancing and face covering. Therefore, even though in-person political protests are allowed by this provision, with safety limitations, it is strongly recommended that individuals use alternative means of expression for the time being, such as the many online and broadcasting platforms available in the digital age, in place of in-person gatherings.
- b. Description and Conditions to Operate.
  - 1. Individual indoor political offices: A single individual may be inside a campaign office or other political office, subject to the following conditions:
    - i. Only one person may be in the office or facility at a time except as outlined in this section b.1.
    - ii. One other individual at a time may temporarily come into the office or facility, such as for a brief meeting or to pick up or drop off materials.
    - iii. All individuals in the facility must wear a Face Covering as required by Health Officer Order No. C19-12c, subject to the limited exceptions in that order;
    - iv. Doors and windows must be left open to the extent possible, or mechanical ventilation systems must be run, to increase ventilation;
    - v. The facility must establish protocols for frequent cleaning and disinfection of commonly used surfaces and high traffic areas such as lobbies, hallways, and offices;

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- vi. Signage must be posted at each public entrance to inform all individuals that they must: avoid entering the location if they have a cough or fever, maintain a minimum six-foot distance from one another while in the facility or location, wear a Face Covering at all times, and not shake hands or engage in any unnecessary physical contact (sample signs are available online at <https://sf.gov/outreach-toolkit-coronavirus-covid-19>); and
  - vii. The facility or office must comply with the Social Distancing Requirements set forth in Section 15.k of this Order—and create, post and implement a Social Distancing Protocol (Appendix A of this Order).
2. Political Protest Gatherings: Facilities and groups may hold outdoor gatherings for in-person political protests, subject to the following conditions, subject to the following conditions:
- i. Prior to being placed in the Orange Tier by the State, no more than 100 individuals may participate in the gathering and simultaneous gatherings in the same location or vicinity are prohibited. Once the County was placed in the Orange Tier, this maximum limit is increased to 200 individuals per gathering. If the County is later returned to a more restrictive tier by the State or other local conditions change in a manner that puts the public health at risk, the Health Officer may reduce the limit on the number of people or impose other safety restrictions. Also, for any gathering allowed under this section, the limit must be reduced below 100 people (or 200 people, if applicable) if required due to the size of the outdoor space and participants' ability to follow Social Distancing Requirements at all times;
  - ii. Participants must maintain at least six feet of distance from members of different households;
  - iii. All participants must wear a Face Covering, subject to the limited exceptions in Health Officer Order No. C19-12c (e.g., for young children); and
  - iv. No food or beverages may be served or sold;
  - v. One individual at a time may sing, chant, or shout, provided: (1) the person singing, chanting, or shouting is at least 12-feet from any other person; and (2) the person singing, chanting, or shouting is wearing a Face Covering at all times;
  - vi. No sharing or common use of objects or equipment is permitted unless those objects or equipment are sanitized with cleaning products effective against COVID-19 in between uses by members of different households;
  - vii. The gathering must comply with all of the relevant requirements set forth in Health Officer Directive No. 2020-19c regarding outdoor gatherings; and
  - viii. All participants must comply with any requirements—including permitting requirements and conditions—imposed by applicable public authorities.

**Order No. C19-07k – Appendix C-2: Allowed Additional Activities**

**[Revised October 20, 2020]**

(Added September 14, 2020; Revised September 30, 2020; Non-substantive revisions October 20, 2020)

**(11) Outdoor Playgrounds**

- a. Note. In relation to the September 14, 2020 version of the Order, the Health Officer committed to work with the City’s Recreation and Park Department and others to analyze whether outdoor playgrounds could be opened in a safer manner. On September 25, 2020 the State issued written clarification that outdoor playgrounds (as well as indoor playgrounds) must remain closed under the Red Tier and Orange Tier, putting those plans on pause. On September 28, 2020, following input from the City, the State changed its guidance to allow outdoor (but not indoor) children’s playgrounds operated by government agencies to open, subject to a number of safety requirements and recommendations. The State’s guidance is available online at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Outdoor%20Playgrounds%20and%20other%20Outdoor%20Recreational%20Facilities.aspx>.

As a result, consistent with the recently revised State guidance and in cooperation with the Recreation and Park Department, the Health Officer will issue a new directive, Health Officer Directive No. 2020-36, as soon as reasonably possible and in any event by October 14, 2020, setting forth best practices for outdoor public playgrounds. Those playgrounds may open once the government operators implement the safety requirements in the expected new directive.

(Added September 30, 2020)



**DIRECTIVE OF THE HEALTH OFFICER No. 2020-19d**

**DIRECTIVE OF THE HEALTH OFFICER OF  
THE CITY AND COUNTY OF SAN FRANCISCO REGARDING REQUIRED BEST  
PRACTICES FOR OUTDOOR GATHERINGS, INCLUDING SMALL OUTDOOR  
GATHERINGS, SMALL OUTDOOR MEAL GATHERINGS, OUTDOOR SPECIAL  
GATHERINGS FOR RELIGIOUS SERVICES AND CEREMONIES AND POLITICAL  
PROTESTS**

**(PUBLIC HEALTH DIRECTIVE)**

**DATE OF DIRECTIVE:** October 20, 2020

By this Directive, the Health Officer of the City and County of San Francisco (the “Health Officer”) issues specific direction that Participants and Hosts, as described below, must follow as part of the local response to the Coronavirus Disease 2019 (“COVID-19”) pandemic. This Directive constitutes guidance as provided under Sections 4e and 11 and Appendix C-2 of Health Officer Order No. C19-07k issued on October 20, 2020 (the “Stay-Safer-At-Home Order”) and, unless otherwise defined below, initially capitalized terms used in this Directive have the same meaning given them in that order. This Directive goes into effect immediately upon issuance, and remains in effect until suspended, superseded, or amended by the Health Officer. This Directive has support in the bases and justifications set forth in the Stay-Safer-At-Home Order. As further provided below, this Directive automatically incorporates any revisions to the Stay-Safer-At-Home Order or other future orders issued by the Health Officer that supersede that order or reference this Directive. This Directive is intended to promote best practices as to Social Distancing Requirements and sanitation measures, helping prevent the transmission of COVID-19 and safeguard the health of workers, customers, and the community.

**UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE  
SECTIONS 101040, 101085, AND 120175, THE HEALTH OFFICER DIRECTS AS  
FOLLOWS:**

- 1. This Directive applies to all individuals who participate (“Participants”) and individuals and operators of facilities or other places who organize and host (“Hosts”) these three kinds of outdoor gatherings in the City and County of San Francisco (the “City”) as permitted under subsections 4, 9, and 10 of Appendix C-2 of the Stay-Safer-At-Home Order:**
  - a) outdoor gatherings of no more than three different Households up to a maximum of 25 people in total between all Households (“Small Outdoor Gatherings”),**
  - b) outdoor gatherings of no more than three different Households up to a maximum of six people in total between all Households, involving eating or drinking occurring somewhere other than at an outdoor dining establishment (“Small Outdoor Meal Gatherings”), and**
  - c) outdoor gatherings among people from more than one Household for religious services or religious ceremonies and for political protests and involving no more than 200 people total (“Outdoor Special Gatherings”).**

**(Together, Small Outdoor Gatherings, Small Outdoor Meal Gatherings, and Outdoor Special Gatherings are referred to below as “Outdoor Gatherings”). This**



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Directive does not limit gatherings that are otherwise allowed under the Order or any other health directive providing sector guidance. Also, the size number limits for the various types of Outdoor Gatherings that are subject to this Directive do not apply to gatherings of people (including Participants and Hosts) solely from a single Household. Indoor social gatherings among different Households are not allowed at this time.

2. Attached as Exhibit A to this Directive is a list of best practices that apply to Participants and Hosts engaged in Outdoor Gatherings (the "Best Practices"). All Participants and Hosts must comply with all applicable requirements listed in the Best Practices.
3. Hosts that operate a facility or other place in San Francisco and regularly organize or hold Outdoor Gatherings there or who otherwise regularly organize or facilitate Outdoor Gatherings at other locations must, before they begin to host or otherwise facilitate Outdoor Gatherings, create, adopt, and implement a written health and safety plan (a "Health and Safety Plan"). Hosts of any Outdoor Special Gathering must also, before they host or otherwise facilitate an Outdoor Special Gathering, create, adopt and implement a written Health and Safety Plan. The Health and Safety Plan must be substantially in the form attached to this Directive as Exhibit B.
4. Guidance from the Department of Public Health related to Outdoor Gatherings is attached to this Directive as Exhibit C and is available at <http://www.sfdph.org/directives>.
5. If an aspect, service, or operation of the Host covered under Section 3 above is also covered by another Health Officer directive (all of which are available at <http://www.sfdph.org/directives>), then such Host must comply with all applicable directives, and it must complete all relevant Health and Safety Plan forms.
6. Each Host covered under Section 3 above must (a) make the Health and Safety Plan available to anyone interested in participating in the Small Outdoor Gathering and to any involved Personnel on request, (b) provide a summary of the plan to all Personnel working on site or otherwise in the City in relation to its operations, and (c) post the plan at the entrance to any other physical location that such Host operates within the City. Also, each such Host must provide a copy of the Health and Safety Plan and evidence of its implementation to any authority enforcing this Order upon demand.
7. Each Host subject to this Directive must provide items such as Face Coverings (as provided in Health Officer Order No. C19-12c issued on July 22, 2020, and any future amendment to that order), hand sanitizer or handwashing stations, or both, and disinfectant and related supplies to any of that Host's Personnel, all as required by the Best Practices. Where feasible, each Host is also encouraged to provide such items to Participants of Outdoor Gatherings or to make sure that Participants bring their own to the gathering. If any Host is unable to provide these required items to Personnel or otherwise fails to comply with required Best Practices or, if applicable under subsections 3, 4 or 5 above, fails to abide by its Health and Safety Plan, then it must cease operating until it can fully comply and demonstrate its strict compliance. Further, any Outdoor Gathering organized by such Host where the Host has failed



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to comply is subject to immediate closure and the fines and other legal remedies described below, as a violation of the Stay-Safer-At-Home Order.

8. For purposes of this Directive, “Personnel” includes all of the following people who provide goods or services associated with the Host in the City: employees; contractors and sub-contractors (such as those who sell goods or perform services onsite or who deliver goods for the business); vendors who are permitted to sell goods onsite; volunteers; and other individuals who regularly provide services onsite at the request of the Host. “Personnel” includes “gig workers” who perform work via the business’s app or other online interface, if any.
9. This Directive and the attached Best Practices may be revised by the Health Officer, through revision of this Directive or another future directive or order, as conditions relating to COVID-19 require, in the discretion of the Health Officer. All Participants and Hosts must stay updated regarding any changes to the Stay-Safer-At-Home Order and this Directive by checking the Department of Public Health website ([www.sfdph.org/healthorders](http://www.sfdph.org/healthorders); [www.sfdph.org/directives](http://www.sfdph.org/directives)) regularly.
10. Implementation of this Directive augments—but does not limit—the obligations of each Host covered by Section 3 above under the Stay-Safer-At-Home Order including, but not limited to, the obligation to prepare, post, and implement a Social Distancing Protocol under Section 4.d and Appendix A of the Stay-Safer-At-Home Order. The Host must follow these Best Practices and update them as necessary for the duration of this Directive, including, without limitation, as this Directive is amended or extended in writing by the Health Officer and consistent with any extension of the Stay-Safer-At-Home Order, any other order that supersedes that order, and any Health Officer order that references this Directive

This Directive is issued in furtherance of the purposes of the Stay-Safer-At-Home Order. Where a conflict exists between this Directive and any state, local, or federal public health order related to the COVID-19 pandemic, including, without limitation, the Social Distancing Protocol, the most restrictive provision controls. Failure to carry out this Directive is a violation of the Stay-Safer-At-Home Order, constitutes an imminent threat and menace to public health, constitutes a public nuisance, and is a misdemeanor punishable by fine, imprisonment, or both.

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Tomás J. Aragón, MD, DrPH,  
Health Officer of the  
City and County of San Francisco

Date: October 20, 2020





**Exhibit A to Health Officer Directive No. 2020-19d (issued 10/20/20)**

**Best Practices for Participants and Hosts Involved in Outdoor Gatherings**

**In addition to preparing, posting, and implementing the Social Distancing Protocol (Appendix A of Health Officer Order No. C19-07k), each Host covered by Section 3 of this Directive that operates in the City must comply with each requirement listed below and prepare a Health and Safety Plan substantially in the format of Exhibit B, below. Participants and Hosts must also comply with each of the applicable requirements listed below.**

**1. Section 1 – General Requirements For all Outdoor Gatherings, including Small Outdoor Gatherings, Small Outdoor Meal Gatherings, and Outdoor Special Gatherings:**

**1.1.** All people are strongly encouraged to continue staying safer at home and minimizing unnecessary interactions with others, especially in indoor settings. If people believe they must participate in an Outdoor Gathering, they should consider the health risks relating to COVID-19 to themselves and others before doing so and should take all possible steps to mitigate those risks. Before participating in an Outdoor Gathering, Participants and Hosts should read and make themselves familiar with the Tip Sheet for Safer Interactions During COVID-19 Pandemic and the Tip Sheet for Outdoor Gatherings, which may be found at [www.sfdcp.org/outdoor-gatherings](http://www.sfdcp.org/outdoor-gatherings).

**1.1.1.** Members of vulnerable populations (that is, those over age 50 or with chronic medical conditions) are encouraged to carefully consider the health risks relating to COVID-19 before determining whether to participate in Outdoor Gatherings.

**1.1.2.** Participants and Hosts must not attend any Outdoor Gatherings if they feel ill or are experiencing any one of the following symptoms: fever, chills, repeated shaking/shivering, cough, sore throat, shortness of breath, difficulty breathing, feeling unusually weak or fatigued, new loss of taste or smell, muscle pain, headache, runny or congested nose, or diarrhea. Participants and Hosts must also not attend any Outdoor Gatherings if they are subject to quarantine or self-isolation under Health Officer Directive 2020-03c, and any subsequent amendments to that Directive.

**1.2.** Outdoor Gatherings must occur completely outdoors. If necessary, Participants and Hosts may enter a building to access an outdoor area or use indoor bathroom facilities. Participants must not remain inside longer than necessary and must not congregate in or near restroom facilities. Hosts must take all reasonable precautions to prevent Participants from congregating indoors.

**1.3.** All Outdoor Gatherings must be scheduled to conclude in no more than two hours. And in any event the duration of all gatherings should be limited to the extent possible.

**1.4.** Multiple Outdoor Gatherings cannot be jointly organized or coordinated to occur in the same outdoor space at the same time – these simultaneous gatherings would constitute a single gathering exceeding the permitted size. While multiple gatherings that are not jointly organized or coordinated may occur in the same space, such as a public park, Participants must not move among Outdoor Gatherings or switch places with Participants in other Outdoor Gatherings. Also, Participants are strongly discouraged from attending more than one Outdoor Gathering per day, and should not attend more than two Outdoor



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Gatherings per week. The more contacts a person has with others, including during Outdoor Gatherings, the more they are placing themselves and others at risk of transmitting the virus.

- 1.5.** Unless otherwise specifically provided in this Directive, all Social Distancing Requirements of Health Officer Order C19-07j (the “Stay-Safer-At-Home Order”) and the Face Covering requirements of Health Officer Order C19-12c (the “Face Covering Order”), as they may be amended, apply to all Hosts and Participants in Outdoor Gatherings.
- 1.6.** Participants who are not part of the same Household must remain at least six feet apart, follow all Social Distancing Requirements, and wear Face Coverings unless eating, drinking, or exempted from wearing a Face Covering under Section 3.g. or h. of the Face Covering Order. Where eating or drinking is allowed under Sections 2 and 4.2 of this Directive, Face Coverings are not required only for a limited period while the individual is eating or drinking.
- 1.7.** Outdoor Gatherings must not include contact sports, recreational or other activity where Social Distancing cannot be maintained (e.g., basketball, football, boxing or dancing). With the exception of Outdoor Special Gatherings, Outdoor Gatherings may include sports with shared equipment (e.g. Frisbee, baseball, playing catch) among members of up to two different households. This Section also does not apply to organized outdoor fitness classes, which are covered by Appendix C-1 to Health Officer Order C19-07k. If Participants in an Outdoor Gathering engage in physical activity as permitted under the Stay-Safer-at-Home Order, such as dancing or running, they must maintain at least six feet distance from and refrain from physical contact with individuals not part of their Household.
- 1.8.** To prevent virus transmission and assist with effective contact tracing, Participants are strongly encouraged to minimize the number of people in an Outdoor Gathering and keep Participants consistent from one gathering to another. To assist in potential contact tracing efforts, Participants are encouraged to remember who they gather with.
- 1.9.** Participants and Hosts must not share food or drink, or utensils. Participants and Hosts are strongly discouraged from sharing other objects, such as reading materials and religious or spiritual objects with Participants who are not part of their Household. If an object is of critical importance and is shared, Participants and Hosts must take every precaution after each instance of sharing to clean and sanitize the object and/or the hands of the Participants and Hosts who share the object.
- 1.10.** Hosts must not organize an event that encourages Participants to engage in singing, chanting, or shouting or otherwise encourage Participants from doing so during any Outdoor Gathering. Except as otherwise expressly permitted by this Directive, Participants and Hosts are strongly urged not to engage in singing, chanting, or shouting during Outdoor Gatherings – whether or not wearing a Face Covering – due to the substantially increased risk of spreading the virus by airborne transmission during such activities.
- 1.11.** Consistent with the limitations under the State Health Order, Stay-Safer-at-Home Order, and guidance from SFDPH, Hosts and Participants may, subject to any applicable permit requirements, conduct their gatherings under a tent, canopy, or other sun or weather shelter, but only as long as no more than one side is closed, allowing sufficient outdoor



air movement. Also the number and composition of barriers used for gatherings must allow the free flow of air in the breathing zone.

**2. Section 2 – Additional Requirements for Small Outdoor Meal Gatherings:**

- 2.1.** A group consisting of people (including both Participants and Hosts) from no more than three different Households up to a maximum of six people in total between all Households may participate in a Small Outdoor Meal Gathering. The provisions of this Directive for Small Outdoor Meal Gatherings apply only to such gatherings containing members from more than one Household. The provisions of this Directive for Small Outdoor Meal Gatherings do not apply to outdoor dining establishments.
- 2.2.** Small Outdoor Meal Gatherings may occur outdoors at places such as public parks, open spaces and other spaces where such gatherings are allowed, and subject to any permit requirements and any rules prohibiting use of picnic tables, barbeques or other common equipment. If necessary, Participants may enter a building to access an outdoor area or use indoor bathroom facilities.

**3. Section 3 – Additional Requirements for Small Outdoor Gatherings:**

- 3.1.** A group consisting of people (including both Participants and Hosts) from no more than three different Households up to a maximum of 25 people in total between all Households, may congregate in Small Outdoor Gatherings. Participants from different Household must follow all Social Distancing Requirements. The size of a group must be reduced according to the size of the outdoor space and Participants' ability to follow Social Distancing Requirements at all times. For example, if the size of an outdoor space allows no more than 10 people to follow Social Distancing at all times during a gathering, then the maximum total size for that Small Outdoor Gathering is three Households up to a maximum of 10 people between all Households.

**4. Section 4 – Additional Requirements Specific to Outdoor Special Gatherings**

- 4.1.** A group consisting of up to 200 people (including both Participants and Hosts) from more than one Household may congregate for Outdoor Special Gatherings. Participants from different Households must follow all Social Distancing Requirements. The size of a group must be reduced according to the size of the outdoor space and Participants' ability to follow Social Distancing Requirements at all times. Hosts of Outdoor Special Gatherings must follow all applicable rules and regulations governing the use of public parks and other open spaces. Hosts must also obtain any required permits for their gatherings as otherwise required.
  - 4.1.1.** The capacity limits for Outdoor Special Gatherings apply to religious or cultural ceremonies themselves, and not to any reception or similar gathering before or after. Any outdoor reception or gathering is subject to all applicable rules and limitations governing Outdoor Gatherings including this Directive.
- 4.2.** No food or beverages may be served or sold at Outdoor Special Gatherings. Participants and Hosts are prohibited from eating or drinking, and thus removing their Face Coverings to do so, unless necessary for health reasons or proper hydration. Participants must bring their own non-alcoholic beverages if necessary for hydration.



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- 4.3. Participants or Hosts may distribute clean, single-use, non-edible items such as maps, flyers, or pamphlets to other Participants at the Outdoor Special Gathering. If such materials are distributed, Participants and Hosts must continue to maintain six feet of physical distance, such as by placing items in a basket or on a table for Participants to pick-up.
- 4.4. Hosts may allow singing, chanting, or shouting by only one person at a time at an Outdoor Special Gathering provided all of the following conditions are satisfied:
  - 4.4.1. The person singing, chanting, or shouting is at least 12-feet from any other person;
  - 4.4.2. The person singing, chanting, or shouting is wearing a Face Covering at all times; and
  - 4.4.3. Participants are not encouraged to sing, chant, or shout along with the person who is engaging in that activity.

### 5. Section 5 – Additional Requirements Specific to Hosts of Any Outdoor Gatherings

- 5.1. Hosts may organize and hold Outdoor Gatherings provided they have sufficient outdoor space to allow all Participants to comply with Social Distancing Requirements.
- 5.2. In compliance with the Social Distancing Protocol, Hosts covered by Section 3 of the Directive must develop and implement a plan for cleaning and disinfecting high touch surfaces such as seating, doors, and other common high-touch surfaces before each gathering.
- 5.3. Before hosting an Outdoor Gathering, a Host covered by Section 3 of the Directive must prepare the outdoor space to accommodate attendees and comply with the Social Distancing Protocol. For example, a Host may be required to prepare a plan for safe ingress and egress from the space and add physical markings to demonstrate a six-foot distance in areas participants may be congregating.
- 5.4. Hosts covered by Section 3 of the Directive must prohibit Participants from congregating before or after any Outdoor Gatherings.
- 5.5. Only one Outdoor Gathering may be held by a Host at a single location at a time.
- 5.6. As to Hosts covered by Section 3 of the Directive, Hosts may permit Personnel to participate in sequential Outdoor Gatherings during a single day but are reminded of the increased potential to transmit the virus from one Outdoor Gathering to another. Hosts organizing or participating in sequential Outdoor Gatherings must, in addition to the requirements of this Directive:
  - 5.6.1. Provide a minimum of 20 minutes between sequential Outdoor Gatherings during which Participants may safely egress and clear the area and Personnel may adequately clean and sanitize all high touch surfaces and otherwise prepare the space for the next gathering and
  - 5.6.2. Ensure that before and between sequential Outdoor Gatherings, Personnel thoroughly wash hands and clean, sanitize, or replace any items or clothing that



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became soiled or contaminated with secretions or bodily fluids from Participants or different Personnel during earlier gatherings.

- 5.7. Hosts at Outdoor Gatherings must be prepared to assist public health authorities in potential contact tracing efforts. Consider maintaining a list of Participants willing to voluntarily provide their name for contact tracing purposes. Any lists should be discarded after three weeks. If a Participant tests positive for COVID-19, the Host must assist the Department of Public Health to identify other Participants or Personnel who may have been exposed to help prevent further spread of COVID-19.

## Checklist

### Health Officer Directive No. 2020-19d (Exhibit B) Health and Safety Plan (issued 10/20/2020)

Each Host Covered by Section 3 of the Directive must complete, post onsite, and follow this Health and Safety Plan.

Check off all items below that apply and list other required information.

*Business/Entity name:*

*Contact name:*

*Entity Address:*

*Contact telephone:*

*(You may contact the person listed above with any questions or comments about this plan.)*

- ☐ Business is familiar with and complies with all requirements set forth in Health Officer Directive No. 2020-19d, available at <http://www.sfdph.org/directives>.
- ☐ Make sure no one – including employees – attends a gathering who is experiencing any one of the following symptoms: fever, chills, repeated shaking/shivering, cough, sore throat, shortness of breath, difficulty breathing, feeling unusually weak or fatigued, new loss of taste or smell, muscle pain, headache, runny or congested nose, or diarrhea.
- ☐ Gatherings are limited to the maximum permissible number of Households and people, scheduled to last two hours or less, and kept as short as possible. Multiple Outdoor Gatherings cannot be jointly organized or coordinated to occur in the same outdoor space at the same time. Participants do not move among gatherings happening at the same time or switch places with Participants in other gatherings.
- ☐ Everyone wears a Face Covering unless eating or drinking or otherwise exempt.
- ☐ All Social Distancing Requirements are followed at all times.
- ☐ No sharing of food or drink or items like utensils, reading materials, or religious or spiritual objects with Participants. If an object is of critical importance and must be shared, take every precaution after each instance of sharing to clean and sanitize the object and/or the hands of the Participants and Hosts who share the object.
- ☐ Avoid singing, chanting, or shouting by Participants or Hosts except as allowed for Outdoor Special Gatherings.
- ☐ Develop and implement a plan for cleaning and disinfecting high touch surfaces such as seating, doors, and other common high-touch surfaces before each gathering.
- ☐ Prepare the outdoor space to accommodate Participants and comply with the Social Distancing Protocol. For example, make a plan for Participants to get in and out of the outdoor space safely while maintaining social distancing and add physical markings to demonstrate a 6-foot distance in areas participants may be congregating.
- ☐ Only hosting one Small Outdoor Gathering or Small Outdoor Meal Gathering at a time unless there is enough outdoor space to keep simultaneous gatherings separate and socially distanced.
- ☐ If Personnel are taking part in sequential gatherings, there is sufficient time between gatherings to engage in proper sanitation and disinfection procedures.

### Additional Measures



**Health Officer Directive No. 2020-19d (Exhibit B)**  
**Health and Safety Plan** (issued 10/20/2020)

Explain:



## **Tips and Frequently Asked Questions for Gatherings**

**UPDATED October 20, 2020**

*This document was updated from September 30, 2020, to reflect changes to guidance for outdoor gatherings.*

**AUDIENCE:** Hosts and Participants in different types of gatherings involving people from more than one household.

**BACKGROUND:** Health Officer Directives 2020-19, 2020-28, and 2020-34 authorize and provide updated guidance for Gatherings. This document summarizes tips and frequently asked questions about how to organize, host, and participate in these types of gatherings during COVID-19.

The Directives and associated documents are available on the [Health Directives page](#) under Gatherings.

- Directive 2020-19 – Outdoor Gatherings
- Directive 2020-28 – Drive-In Gatherings
- Directive 2020-34 – Indoor Worship

Additional guidance can be found at [www.sfgdcp.org/covid19](http://www.sfgdcp.org/covid19).

### **Primary changes to this document since the Sept. 30 Version:**

- Multiple Outdoor Gatherings are no longer allowed at the same space at the same time
- Small Outdoor Gatherings are limited to no more than 3 different households, with a maximum of 25 total participants
- If eating or drinking take place at Small Outdoor Gatherings (i.e. Outdoor Meal Gatherings) then the limit is no more than 3 different households, with a maximum of 6 total participants
- Note: Indoor social gatherings among different households are still not allowed





**Overview of Types of Gatherings**

	<b>GATHERING TYPE</b>	<b>DESCRIPTION OF GATHERING</b>	<b>LIMITS</b>
<b>Outdoor</b>	<b>Outdoor Meal Gatherings</b>	Eating or drinking	No more than 3 households, with a maximum of 6 total participants  If all participants are from one single household only, then the 6-person limit does not apply; all household members may participate
	<b>Outdoor Special Gatherings</b>	Religious services or ceremonies (including wedding ceremonies and funerals, but <b>not</b> receptions), political protests	No more than 200 participants
	<b>Small Outdoor Gathering</b>	All other types (e.g. reception, fitness, gathering at a park, any hosted tours)	No more than 3 households, with a maximum of 25 total participants
	<b>Drive-in Gatherings</b>	In vehicles (e.g. for movie) (see <a href="#">Directive</a> )	No more than 100 vehicles; occupants of a vehicle must all be from the same household
<b>Indoor</b>	<b>Indoor Religious and Cultural Ceremonial Gatherings</b>	Indoor religious and cultural ceremonies (see Health Directive No. 2020-34), including wedding ceremonies and funerals (but not receptions)	25% of capacity or 100, whichever is fewer



## Frequently Asked Questions

### How can I keep a gathering as safe as possible?

- Keep your gathering under 2 hours; the shorter it is, the safer it is.
- Don't attend if you are or a family member is feeling ill or experiencing COVID-19 like symptoms (see [www.sfdph.org/dph/alerts/covid-guidance/covid-screening.pdf](http://www.sfdph.org/dph/alerts/covid-guidance/covid-screening.pdf)).
- Consider staying home if you are a member of a vulnerable population, e.g. those over age 50 or with chronic medical conditions (see [www.sfdcdp.org/vulnerable](http://www.sfdcdp.org/vulnerable)).
- Bring items such as masks, hand sanitizers, and your own water bottles.
- Wear a face covering or mask at all times, unless you are specifically exempted per [Health Order C19-12](#).
- Avoid high risk activities that expel more air and thus increase COVID-19 transmission such as singing, chanting, shouting, and playing wind or brass instruments. See more under "How can singing, chanting, shouting, and playing wind/brass instruments be done more safely?"
- Do not do any activities or sports that don't allow physical distancing. Sports with shared equipment are only allowed among members of up to 2 households.
- Flu vaccines are critical in the fight against COVID-19 by (1) keeping workers and communities healthy and (2) reducing strain on our healthcare and testing systems that are responding to COVID-19. **Strongly encourage all personnel to get an annual flu shot.** Post signage to encourage flu vaccine among customers, visitors, etc.

### What do I need to do as a Host business or organization?

- Complete, maintain, and implement the following documents for your Gathering:
  - The relevant [Health and Safety Plan](#) for the type of gathering (see [www.sfdph.org/dph/alerts/coronavirus-health-directives.asp](http://www.sfdph.org/dph/alerts/coronavirus-health-directives.asp) to find the correct link for your gathering), including, among other requirements, COVID-19 screening for all [Personnel](#) ([www.sfdcdp.org/screening-handout](http://www.sfdcdp.org/screening-handout)) and [Participants](#) ([www.sfdcdp.org/screeningvisitors](http://www.sfdcdp.org/screeningvisitors)). This must be provided to Host Personnel, available to Participants, and posted at the physical entrance where the Host operates.
  - A [SFDPH Social Distancing Protocol](#) that includes, among other requirements, a plan to clean and disinfect high touch surfaces such as seating, doors, and others before each Gathering (see [SFDPH Cleaning/Disinfection Guidance](#), posted at [www.sfdcdp.org/covidcleaning](http://www.sfdcdp.org/covidcleaning)).
- **Indoor Religious/Cultural Gatherings** are required to post [SFDPH Approved Signage](#), stating:
  - That COVID-19 is transmitted through the air and that indoor settings carry a much higher risk of infection.
  - That seniors and those with health risks should avoid indoor settings with crowds.
  - The maximum capacity of the space and the maximum capacity currently permitted under the Stay-Safer-At-Home Order.
- Hosts are responsible for assisting public health authorities in contact tracing efforts in case an attendee develops COVID-19 and there is a need to conduct contact tracing.
  - Consider keeping a list of Personnel and Participants willing to voluntarily provide their names for three weeks after an event. Any lists should be discarded after three weeks.
  - Try to maintain an up-to-date contact list to alert attendees in the event of potential exposure.



- Keep the gathering as short as possible to reduce the risk of COVID-19 transmission.
- Follow SFDPH's guidelines on "[COVID-19 Positive At Workplace](#)" if someone at your gathering tests positive for COVID-19.

**Indoor gatherings are more risky than outdoor gatherings. How do we make these as safe as possible?**

- Observe the applicable measures laid out in "How can I keep a gathering as safe as possible?"
- Personnel and participants should be aware of this heightened risk of indoor gatherings and decide if they can safely attend based on how much risk they want to tolerate.
- Consider making alternations to facilitate social distancing between members of different households such as, moving podiums, creating physical barriers, taping off or moving seating, identifying entrance and exits, prohibiting access to common areas (if possible).
- Maximize ventilation and minimize crowding and touching of high touch surfaces such as keeping bathroom doors propped open, posting social distancing signage.
- Indicate walking paths between spaces designated for prayers to kneel so that people do not walk where someone may touch their head to the floor.
- Increase availability of hand sanitizer or hand washing stations, including at entrances and exits.
- Discontinue use of high touch water vessels, fonts, fountain, and sinks.
- Regularly clean and disinfect common and high touch areas, including bathrooms.
- Consistent with the State's health guidance, singing and chanting activities are **not permitted** during any Indoor Gathering at this time. Even while wearing a face covering, these activities – in particular singing – greatly increase the risk of infection with COVID-19.
- Food and drink may not be served at an Indoor Gathering. If eating or drinking is required for a faith-based ceremony, see "Can we eat or drink at Gatherings?" below for more details.

**Can we host multiple gatherings one after another or at the same time?**

- A Host may allow Personnel to participate in sequential gatherings in the same day. If Hosting sequential gatherings, the Host must also:
  - Ensure at least 20 minutes between sequential Outdoor Gatherings (30 minutes between sequential Indoor Religious Gatherings) for Participants to leave and Personnel to prepare for the next gathering by cleaning and sanitizing all high-touch areas.
  - Ensure Personnel thoroughly wash hands and clean, sanitize, or replace any items or clothing that became soiled or contaminated with secretions or bodily fluids from Participants or different Host Personnel during earlier gatherings.
- Hosts may not hold more than one Outdoor Gathering at a single location at the same time.
- Hosts may **not** hold both indoor and outdoor gatherings simultaneously to allow for more people to attend a gathering (e.g. indoor and outdoor wedding or funeral).

**Can we have multiple indoor worship or cultural ceremonial gatherings at the same time in a large facility?**

- Simultaneous or overlapping Indoor Religious or Cultural Ceremonial Gatherings are allowed only under the following circumstances:



- Gatherings must occur in spaces that are completely physically separated from each other, either in different rooms separated by sealed floor-to-ceiling walls, or in separate buildings.
- Each separate gathering must meet all ventilation requirements in Section 3.3 of the Directive.
- Participants from different gatherings must use separate entrances and exits; if only one shared entrance and exit exist, the Host must ensure participants from different gatherings do not enter or exit at the same time.
- Hosts cannot use multiple rooms and combine them within one ceremony or event, in order to evade room capacity limits.
- Before hosting any simultaneous or overlapping gatherings, the host must develop a written plan to address compliance with Section 4.1.3 of the Directive
- Schedule at least 30 minutes between indoor gatherings to allow sufficient time for participants to exit safely and for personnel to clean/sanitize high touch areas.
- Staff may be allowed to work inside the facility while multiple indoor gatherings occur as long as staff follow rules for [the Business Operating Office Facilities Directive](#) and Stay-Safer-At-Home Order
  - In general, keep the areas that are not reserved for an indoor gathering closed unless expressly permitted under the Stay-Safer-At-Home Order.

#### **Can we eat or drink at Gatherings?**

- Eating and drinking is permitted at **Outdoor Meal Gatherings** which are limited to no more than 6 people from a maximum of different households. (If only a single household is involved, there is no limit on the number of people at an Outdoor Meal Gathering).
- Self-service food, potlucks, or family style eating and drinking events should not be held. By avoiding these situations, you can avoid the risk of cross contamination.
- If, as part of a faith-based ceremony, eating or drinking is required, it must be done in a way to minimize contact between people, especially involving the hands and mouth. In these circumstances, face coverings must be worn when Personnel and/or Participants are within 6 feet of one another. As an example, communion rituals could have the priest and participants masked at all times, with the participants receiving communion in the hand and moving away from others to briefly lower their mask to place the sacramental bread on the tongue (see example video: [www.youtube.com/watch?v=Q8tg8A5jmP0](https://www.youtube.com/watch?v=Q8tg8A5jmP0)).
- Glasses, cups and utensils should not be shared. If they are, glass, cup, or utensil will be disinfected between each use and the users' hands will be cleaned using appropriate hand washing or hand sanitizer.

#### **Must we wear masks/ face coverings all the time?**

- All people must wear masks except as specified in the Face Covering Order.
- Proper use of face coverings is even more critical when in higher risk gatherings, such as indoors.
- Face coverings may be removed briefly while eating or drinking, however proper social distancing should be maintained. If removing face coverings/masks is deemed as essential in a ritual or ceremony, a person may briefly remove their face covering only if they (1) maintain social distance and do not speak, recite, chant, shout or sing; or (2) isolate themselves from all other people to speak or recite, such as by speaking inside an enclosed chamber or behind a plastic or glass partition or face shield no more than 12 inches from the mouth of the speaker and greater than 12 feet away from others.



**What about camping, cookouts, or BBQs?**

- Arrive with your own supplies including soap, disinfectants, hand sanitizer, paper towels, etc.
- Do not share BBQs or outdoor grilling stations with people outside of your household. Clean all stations frequently.
- If camping with someone from outside your household, consider self-isolating for 14 days before and after if you will be in close contact to minimize the risk of transmission.
- “Close contact” is defined by the CDC as being within 6 feet of an infected person for at least 15 minutes starting from 2 days before the illness starts (for people without symptoms, this means 2 days before they were tested; [www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#contact](http://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#contact)).

**How can singing, chanting, shouting, and playing wind/brass instruments be done more safely?**

- Singing, chanting, shouting, and playing wind/brass instruments raise the risk of transmission of COVID-19 because of the forceful exhalation involved and should be avoided. Ideally, play a recording to avoid live performance.
- These activities are permitted at an **Outdoor Special Gathering** by one person at a time and only if:
  - The person performing the activity is at least **12 feet** from any other person.
  - The person singing, chanting, or shouting is wearing a **Face Covering** at all times.
  - The instrument’s bells and/or openings where air/sound exit are covered with a mask/other fabric at all times.
  - Participants may not sing, chant, or shout along with the person who is engaging in that activity.
- When these activities are permitted, consider the following to reduce risk:
  - Ensure the performance is in a large, well ventilated area (see [www.sfcddcp.org/COVID-ventilation](http://www.sfcddcp.org/COVID-ventilation)).
  - Minimize the amount of time engaged in these activities.
  - Minimize the intensity to the extent possible (e.g., sing/play instruments at a reduced volume, use amplifiers, etc.).
  - Consider having a physical barrier between the performer and others in the Outdoor Special Gathering.
  - Project voices and air exhaust from instruments away from Participants (e.g. have performers position themselves in silhouette).
  - Encourage performers to get tested for COVID-19 as close to the performance date as possible, accounting for the turnaround time for the test (which is typically about 2 days but can be longer). People can get tested by their regular healthcare provider or at CityTestSF (<https://sf.gov/citytests>).
  - Prohibit anyone with symptoms of COVID-19 or anyone who is a “Close Contact” of someone with COVID-19 from performing these activities. See [www.sfcddcp.org/screeningvisitors](http://www.sfcddcp.org/screeningvisitors).
  - For wind instruments:
    - Performers must be masked at all times as much as possible when not performing.
    - Instruments must not be shared among individuals of different households.
    - If relevant to the instrument, performers should use a large, thin, plastic-lined pad on their chest and lap to collect spit.



**Can ventilation reduce COVID-19 transmission risks for indoor activities?**

- Hosts should follow **SFDPH Ventilation Guidance** for any indoor activities: Make any necessary improvements to the ventilation of the establishment, including:
  - HVAC systems (if one is present)
    - Ensure HVAC systems are serviced and functioning properly.
    - Evaluate possibilities for upgrading air filters to the highest efficiency possible.
    - Increase the percentage of outdoor air through the HVAC system, readjusting or overriding recirculation ("economizer") dampers.
    - Disable demand-control ventilation controls that reduce air supply based on temperature or occupancy
    - Evaluate running the building ventilation system even when the building is unoccupied to maximize ventilation. At the minimum, reset timer-operated ventilation systems so that they start operating 1-2 hours before the building opens and 2-3 hours after the building is closed.
  - Increase natural ventilation by opening windows and doors when environmental conditions and building requirements allow.
  - Consider installing portable air cleaners ("HEPA filters").
  - If the establishment uses pedestal fans or hard mounted fans, adjust the direction of fans to minimize air blowing from one individual's space to another's space.
  - For more information and additional resources, please see the following: San Francisco Department of Public Health (SFDPH): [www.sfgcdph.org/COVID-ventilation](http://www.sfgcdph.org/COVID-ventilation).

## Resources

Useful COVID-19 Resources to keep checking:

- San Francisco guidance: [www.sfgcdph.org/covid19](http://www.sfgcdph.org/covid19)
- San Francisco Health Officer orders: [www.sfdph.org/dph/alerts/coronavirus-healthorders.asp](http://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp)
- Printable resources such as signage: <https://sf.gov/outreach-toolkit-coronavirus-covid-19>
- California guidance:
  - <https://covid19.ca.gov/safer-economy/>
  - <https://files.covid19.ca.gov/pdf/guidance-places-of-worship.pdf>
- CDC guidance: [www.cdc.gov/coronavirus/2019-ncov/php/index.html](http://www.cdc.gov/coronavirus/2019-ncov/php/index.html)

## **Summary of October 20, 2020 Health Order and Next Planned Openings (COVID-19)**

On October 20, 2020 the Health Officer issued an amendment to the Stay-Safer-At-Home Order, No. C19-07k (the “Order”), and as long as the local health indicators stay stable or improve the Health Officer plans to follow that revision with the issuance of amendments over the next two weeks providing for a further phased reopening, together with various related health directives.<sup>i</sup> This document provides an overview of the current and planned amendments to the Order and a summary of the key changes in the October 20 Order and companion gatherings directive.

This summary is for information purposes and is not a substitute for reading the Order and directives to help ensure full compliance. In the event of any inconsistency between any part of this summary and the legal text of the Order or directives, the legal text controls.

### **OVERVIEW**

On October 20, 2020 the State of California reassigned San Francisco’s risk level for community transmission of COVID-19 under the State’s four-tier, color coded framework, to tier four—minimal (yellow).<sup>ii</sup> That reassignment moves San Francisco to the least restrictive tier for reopening under the State’s framework, based on a new accelerated equity metric.<sup>iii</sup> Just three weeks earlier San Francisco had moved to tier three moderate (orange) from the tier it was initially placed in (i.e., tier two—substantial, or red). Together we have been successful in managing virus transmission and decreasing community transmission rates. San Francisco now has the lowest COVID-19 positive case rate and test percentage positivity of any Bay Area County. San Francisco has the lowest State equity metric (meaning the lowest positive case rates for its most disadvantaged census tracts) of any Bay Area County. And, San Francisco is the only county in the State eligible under the accelerated health equity criteria to move to a lower tier<sup>iv</sup> and is the only Bay Area County in the minimal (yellow) tier and one of the few in the State (all eight others are less populated, rural counties). The Bay Area as a region is doing well, with reproductive rates below one and hospitalizations and case rates relatively low.

Guided in part by the State’s framework and as contemplated by the City’s recently revised reopening plan, the September 30 amendment to the Order included the scheduled opening of indoor worship, with eased capacity limits, and subject to other safety precautions.<sup>v</sup> It also allowed an increase in certain other activities, such as outdoor worship and political demonstrations, indoor specialized classes for higher education and vocational training programs, forms of outdoor family entertainment and, on October 14, outdoor children’s playgrounds. And, based on the State’s reassignment to the moderate (orange) tier and the Health Officer’s assessment of key local indicators, that amendment included a reopening of certain higher risk indoor activities earlier than what was previously anticipated under the City’s reopening plan. Those activities included indoor dining and indoor movie theaters, with limited capacity, physical distancing requirements, face coverings and other health and safety measures. All of the activities allowed under that amendment were consistent with what the State allows under the tier two substantial (red) risk level in its blueprint for a safer economy.<sup>vi</sup> It has been three weeks since these openings and San Francisco’s COVID-19 indicators have been stable and declining.

The Health Officer’s assessment of San Francisco’s current epidemiological status with COVID-19, considering all of the local health indicators, is that San Francisco’s risk level now falls most appropriately under moderate (orange). Most of its neighboring counties are either moderate (orange) or substantial (red). And even though San Francisco has now moved into the minimal (yellow) tier

because of the State's accelerated equity criteria and also due to the State's downward adjustment to San Francisco's case rate for testing above the State's benchmark, the Health Officer is continuing to take a careful incremental approach. Much of the country is experiencing a surge in virus transmission and San Francisco needs to remain vigilant to avoid that happening here. Indeed, if San Francisco's cases rise, the State could reclassify San Francisco's risk level as moderate (orange) or even substantial (red) once again, moving us back. If the State moves San Francisco back to a more restrictive tier, the Health Officer may suspend or roll back some or all of the openings allowed under the Order. Any reversals will depend on State mandates as well as the Health Officer's assessment of local health indicators, any traceable sources for the surge, and what is required to combat the pandemic and protect public health and safety.

So consistent with this incremental approach beginning four weeks after the last major reopening the Health Officer plans to amend the Order in phases to allow for any expansion in activities that the State categorizes in its framework under the moderate (orange) tier. A four-week interval between major reopening phases is considered an appropriate period to assess any significant increase in virus transmission. As summarized below, the first planned re-opening phase will be October 27 and the second will be on November 3.

The October 20 amendments make five main changes, as a prelude to the coming reopening phases: (1) changing the requirements for public transit to allow operators to increase capacity by relaxing physical distancing requirements under certain circumstances and subject to a health and safety plan; (2) revising the requirements for small outdoor gatherings, including social gatherings, to align with new State requirements<sup>vii</sup> by limiting those gatherings to up to three different households and prohibiting simultaneous coordinated gatherings, and also to place a total limit of 25 people for such gatherings without food and six people for such gatherings with food; (3) allowing outdoor fitness classes to have up to 25 people including the instructor; (4) updating signage requirements that apply to indoor businesses; and (5) requiring that all indoor businesses follow new guidelines for ventilation. The new ventilation requirement and certain of the signage requirements become operational one week later, on October 27.

Then, assuming again that local indicators remain stable or improve, the Health Officer intends to amend the Order on October 27—consistent with the moderate (orange) tier—to include these changes:

- Opening non-essential offices up to 25% capacity but with a strong encouragement for such offices to continue to allow teleworking. Non-essential offices with fewer than 20 employees will be permitted to bring back the number of employees who can maintain six-feet of distance at all times. Those with 20 or more employees will be permitted up to 25% capacity.
  - Non-essential offices were previously allowed at 20% capacity under certain conditions but have been suspended since June when the State placed San Francisco on the watch list. This change lifts the suspension and increases the capacity limit to 25%, subject to the new ventilation guidance.
- Allowing gyms and fitness centers to increase capacity from 10% to 25% (including in hotels and other lodging facilities).
- Allowing indoor climbing walls (as part of gyms or as stand-alone facilities) to open also at 25% capacity.
- Increasing the capacity limit on outdoor classes for institutions of higher education from 14 people to 25 people and provide for a process to increase the current two-hour time limit on indoor classes, where necessary for educational opportunities, and subject to ventilation requirements.



- Easing the restrictions on indoor personal care services to allow for the removal of face coverings for patrons briefly for treatment (such as facials by estheticians), with additional safety protocols.
- Placing in the Order the provision allowing for parking garages that is currently in the published FAQs.

Assuming the local indicators still remain stable or improve, the Health Officer plans for a broader reopening with amendments to the Order on November 3. Many of those changes would allow for a doubling in indoor capacity limits across a variety of sectors from 25% or 100 people to 50% or 200 people. Those planned November 3 amendments, consistent with the moderate (orange) tier, include:

- Expanding indoor dining capacity to 50% up to 200 people and relaxing time limit for each seating from two to three hours.
  - Food courts in indoor shopping centers can similarly expand to up to 50% occupancy or 200 people, whichever is fewer, with an updated health and safety plan;
  - Restaurants in hotels and other lodging facilities can similarly expand their occupancy to up to 50% or 200 people, whichever is fewer; and
  - Restaurants in indoor museums, aquariums and zoos can open at up to 50% occupancy or 200 people, whichever is fewer, with safety requirements for controlled access similar to what is required for food courts in indoor shopping centers.
- Expanding capacity for indoor museums, aquariums and zoos to up to 50% or 200 people, whichever is fewer.
- Allowing indoor swimming pools to open (including stand-alone pools and pools in gyms and fitness centers and in hotels and lodging facilities), subject to an updated health directive for pools setting forth best practices for indoor pools. Those best practices would build on the safety requirements for outdoor pools.
- Allowing locker rooms and showers to open in gyms and fitness centers, including for hotels and lodging facilities and pools and hotel fitness centers, pools, etc.)
- Expanding capacity for indoor movie theaters to up to 50% or 200 people, whichever is fewer, but still temporarily prohibiting food and beverage concessions.
- Modifying outdoor drive-in gatherings to allow some additional live performances, such as lectures, plays or musical performances, by up to six people and subject to face coverings and distancing. But only one person can sing or use a wind instrument as long as that person is at least 12 feet away from anyone else.
- Modifying film production safety protocols to ease capacity limits, allowing up to 50 people to be involved in film production at a location outdoors and also easing capacity limits for indoor film production and also allowing talent to remove face coverings indoors all with a health and safety plan.
- Allowing additional family entertainment centers to open, such as indoor bowling alleys, with 50% up to 200-person capacity limits and health and safety restrictions. (But indoor arcade games, indoor ice- and roller-skating rinks and indoor playgrounds remain closed.)
- Expanding capacity limits for houses of worship holding religious services or cultural ceremonies, by increasing indoor capacity to 50% or 200 people, whichever is fewer, and expanding the capacity for outdoor gatherings for these purposes to 300 people.
- Expanding the capacity limit for outdoor political protests to 300 people.
- Allowing bars to operate without serving food, outdoors only, beginning by mid-November (so long as local health indicators are stable or improving) and subject to the issuance of a health directive establishing best practices and safety protocols for these bars to operate.

Remaining business and other activities that the State allows in its framework under the moderate (orange) tier would be phased in later, when local indicators support doing so. The Health Officer does not have any immediate plans to open activities that are allowed under the minimal (yellow) tier. These October 27 and November 3 planned phases are subject to possible further modifications, including being paused if changed health circumstances warrant.

San Francisco is the second densest major city in the U.S. and has taken a cautious, incremental approach based on a careful analysis of key local indicators to reopening to provide for a safer, sustained recovery<sup>viii</sup>. San Francisco's careful approach to date has helped prevent its hospitals from being overwhelmed and resulted in the lowest COVID-19 death rate of any major city in the country. Still, there is mounting evidence that aerosols—a form of airborne transmission—is a principal pathway for transmission of COVID-19. Particularly with the recent opening of higher-risk indoor activities, adherence by businesses, institutions and individuals to the safety protocols for all these openings is critical to lowering virus transmission risk and helping contain outbreaks. Consistent with San Francisco's measured approach, certain of the openings are beginning with greater safety restrictions that can be re-evaluated over time. According to the Health Officer and the Department of Public Health (DPH), San Francisco, like much of the rest of the country, may experience another surge this Fall in COVID-19 cases and hospitalizations. San Francisco is also opening schools and many other activities, increasing transmission risk.<sup>ix</sup>

To continue with the City's reopening roadmap, including moving on to allow other higher risk activities and avoid having to suspend or roll back allowed activities if the State moves San Francisco to a more restrictive tier or if local indicators worsen, we need to continue to keep the community transmission low and get them even lower. San Francisco's key health indicators, including case and hospitalization data, need to remain stable or improve. And everyone needs to continue to do their part, including wearing face coverings when outside their homes, abiding by physical distancing with people who are not in their household, washing their hands frequently, striving to avoid social gatherings with other households, engaging in activities outdoors instead of indoors when possible, avoiding crowded spaces (especially inside with poor ventilation), and staying home if they are sick or have recently been in close contact with someone who has COVID-19. To help avoid a "twindemic" the City also strongly encourages people to get a flu shot.

## **LIST OF ATTACHED DOCUMENTS**

The attached documents include:

### Order No. C19-07k:

- Public transit requirements.
- Signage updates.
- Indoor ventilation guidelines.

New DPH Info and Guidance:

- Ventilation for Non-Healthcare Organizations During the COVID-19 Pandemic

Updated Directives with attached DPH Info and Guidance:

- Outdoor Gatherings Directive (No. 2020-19d)

The FAQs relating to COVID-19 posted on the City's website will be updated, but those updates will trail issuance of the Order and directives.

## SUMMARY OF MAIN CHANGES

Here are highlights of the main changes under the October 20 amendments:

### The Order:

- Provides that public transit agencies that have submitted an acceptable health and safety plan to the Department of Public Health may relax the six-foot physical distancing requirement between riders, so long as they encourage riders from different households to maintain six feet distance to the greatest extent feasible, and any event maintain a minimum distance between riders from different households of three feet. Transit agencies that have submitted an acceptable health plan must still ensure that there is at least six-feet social distance between transit operators and members of the public. The Department of Public Health has posted a template health and safety plan.<sup>x</sup>
  - This change allows Muni to increase its rider capacity in accordance with a health and safety plan submitted to and accepted by the Department of Public Health.
- Adds a new signage requirement for all businesses, which will become operational on October 27, to post signs in employee break rooms or areas informing employees that they can report to the City unsafe working conditions related to COVID-19 by calling 311 or visiting <https://sf.gov/report-health-order-violation>. Before October 27, DPH will make available signage templates in its toolkit site; businesses should check this site periodically for updates.<sup>xi</sup>
- Modifies the stand-alone cautionary signage that the September 30 Order required for all businesses that are allowed to be open indoors for the public. Those businesses must post a standalone sign bearing the message that (1) COVID-19 is transmitted through the air, and the risk is *generally higher* [this is the modified language] indoors, and (2) seniors and those with health risks should avoid indoor settings with crowds. DPH is also making templates for this revised signage available through its toolkit website.<sup>xii</sup> The templates may be further updated from time to time.
- Adds a new requirement for all businesses that are allowed to be operate indoors to review Department of Public Health guidelines regarding ventilation for indoor spaces, to maximize air flow to the extent feasible and reduce the risk of airborne transmission. That guidance, which will become operational on October 27, is available on the Department's website; businesses should check the website periodically for updates.<sup>xiii</sup> Businesses must implement as many improvements in the ventilation guidance document as feasible and keep a hand-annotated copy of the ventilation guidance showing which improvements were considered and implemented. In sum, the DPH ventilation guidance:
  - Requires businesses to consider mechanical ventilation system upgrades or improvements and other steps to increase the delivery of clean air and dilute potential contaminants in the building. Businesses must obtain consultation from experienced Heating, Ventilation and Air Conditioning (HVAC) professionals when considering changes to HVAC systems and equipment.
  - Requires businesses to consider implementing certain specified passive ventilation

methods (such as opening doors and windows and using fans that are positioned correctly) to improve the supply of outside air into a space, using caution on poor air quality days.

- Allows businesses to consider portable air cleaners (HEPA filters) in rooms and areas where mechanical and passive ventilation cannot be improved.
- Provides that businesses generally recognize that the greater the number of people in an indoor environment, the greater the need for ventilation with outdoor air and that businesses focus efforts on providing fresh air ventilation to the spaces with the highest density of occupants and decrease occupancy in areas where outdoor ventilation cannot be increased.
- Requires that businesses consider in settings where ventilation cannot be optimized having occupants spaced greater than six feet apart and ensure face coverings are used at all times.
- Updates, without making substantive changes, provisions relating to the opening of TK-12 schools.
- Updates COVID-19 statistics for San Francisco.

#### Additional Businesses (Appendix C-1 to the Order):

- Outdoor Fitness Classes. Increases the capacity limit for outdoor fitness classes to 25 people, including the instructor and participants.
  - Under the earlier Order, outdoor fitness classes could occur with two groups up to 12 people each (including the instructor, for a total of 24 people) at the same time, if the classes met certain requirements to physically separate the groups. Now there can be a single group of 25 people (including the instructor) in an outdoor fitness class.

#### Additional Activities (Appendix C-2 of the Order and Applicable Directive):

- REVISED TO ALIGN WITH NEW STATE GUIDELINES: Small Outdoor Gatherings. Revises the requirements for small outdoor gatherings, including social gatherings among different households, to be consistent with new State guidelines.
  - Small outdoor gatherings are limited to up to three households – as required by the State order.
    - The Order further limits such outdoor gatherings of up to three households that do not involve eating or drinking to no more than 25 people total. That reflects an increase from the 12-person cap under the earlier Order. The hosts of such gatherings and all the participants must wear face coverings and maintain physical distancing at all times.
    - Outdoor meal gatherings of up to three different households are limited to no more than six people total. That is the same total limit for these gatherings as the previous Order. Outdoor meal gatherings have a lower cap on the number of people because of the higher risks where people remove their face coverings and have less than six-foot distancing.
  - As required by the State order, multiple small outdoor gatherings cannot be jointly organized or coordinated to occur in the same outdoor space at the same time – these simultaneous gatherings would constitute a single gathering exceeding the permitted size.
  - The Health Officer is issuing an update to the outdoor gatherings companion health directive, setting forth required best practices for outdoor gatherings to make parallel changes.

- These new requirements for small outdoor gatherings do not limit gatherings that are otherwise allowed under the Order or any other health directive providing business sector guidance. Those gatherings, which are not limited by this guidance, include, for example, outdoor dining, outdoor fitness centers and classes, outdoor drive-in movies, outdoor retail, outdoor classes for higher education, and bus and boat tours, all of which are subject to other health and safety protocols in the Order and in some instances related directives. And those activities that the City permits under its shared spaces program consistent with that sector guidance can continue.
- These new requirements also do not apply to gatherings for religious services and cultural ceremonies or political protests, which are subject to separate larger capacity limits and health protocols under the Order and companion gatherings directive.
- Indoor social gatherings among different households are not allowed at this time under either State or local Order.

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<sup>i</sup> San Francisco COVID-19 Health Orders: <https://www.sfdph.org/dph/alerts/coronavirus-healthorders.asp>; and San Francisco COVID-19 Health Directives, including Sector Guidance: <https://www.sfdph.org/dph/alerts/coronavirus-health-directives.asp>

<sup>ii</sup> State of California Blueprint for Safer Economy: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID19CountyMonitoringOverview.aspx#>

<sup>iii</sup> State equity metric: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/CaliforniaHealthEquityMetric.aspx>

<sup>iv</sup> Humboldt County is the only other county in the State besides San Francisco to meet the accelerated equity metric, but Humboldt was already in the minimal (yellow) tier. See the link to the California Blueprint Data Chart (Excel document) under the heading “Additional information about the Blueprint” in: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/COVID19CountyMonitoringOverview.aspx>

<sup>v</sup> San Francisco Reopening Roadmap: <https://sf.gov/step-by-step/reopening-san-francisco>

<sup>vi</sup> State Blueprint Chart: [https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-August\\_2020.pdf](https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Dimmer-Framework-August_2020.pdf)

<sup>vii</sup> State guidance on private gatherings: <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/CDPH-Guidance-for-the-Prevention-of-COVID-19-Transmission-for-Gatherings-10-09.aspx>

<sup>viii</sup> Key Local Health Indicators: <https://data.sfgov.org/stories/s/epem-wyzb#hospital-system>

<sup>ix</sup> Schools Reopening Dashboard: <https://data.sfgov.org/stories/s/School-Reopening/ccmh-3avz/>

<sup>x</sup> Template for transit agencies: [www.sfdph.org/directives](http://www.sfdph.org/directives)

<sup>xi</sup> Outreach Toolkit for COVID-19: <https://sf.gov/outreach-toolkit-coronavirus-covid-19>

<sup>xii</sup> Outreach Toolkit for COVID-19: <https://sf.gov/outreach-toolkit-coronavirus-covid-19>

<sup>xiii</sup> SFDPH’s Guidance on “Ventilation for Non-Healthcare Organizations During the COVID-19 Pandemic,” available online at <https://www.sfdcp.org/COVID-Ventilation>

**From:** [Board of Supervisors, \(BOS\)](#)  
**To:** [BOS-Supervisors](#)  
**Subject:** FW: The Department of Elections Reminds San Franciscans that Monday, October 19 is the Last Day to Register to Vote or Update Registration and Receive a Ballot by Mail for the November 3 Election  
**Date:** Friday, October 16, 2020 11:38:00 AM

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**From:** SFVote, (REG) <[sfvote@sfgov.org](mailto:sfvote@sfgov.org)>

**Sent:** Friday, October 16, 2020 8:30 AM

**Subject:** The Department of Elections Reminds San Franciscans that Monday, October 19 is the Last Day to Register to Vote or Update Registration and Receive a Ballot by Mail for the November 3 Election

Department of Elections  
City and County of San Francisco  
John Arntz, Director

For Immediate Release

SAN FRANCISCO, Friday, October 16, 2020 – Monday, October 19, 2020, is the deadline to register to vote or update registration information and receive a ballot in the mail for the November 3, 2020, Consolidated General Election.

San Franciscans who will have registered by the October 19 deadline will automatically receive a ballot by mail, which voters can return with no postage required in any United States Postal Service blue collection box, at an official ballot drop-off station (a list of San Francisco ballot drop-off stations can be found at [sfelections.org/balлотdropofflocations](https://sfelections.org/balлотdropofflocations)), the Voting Center on 99 Grove Street, or any polling place.

Registration can be completed online at [registertovote.ca.gov](https://registertovote.ca.gov) before midnight on October 19 or by submitting a paper voter registration application (mailed registration applications must be postmarked on or before October 19).

On October 19, between 5 p.m. and 8 p.m., the Department of Elections will host a registration pop-up event in front of City Hall on the corner of Grove and Polk Streets. Elections staff will facilitate the collection of voter registration applications and vote-by-mail ballots, provide voter registration forms as well as information about the November 3 election and election-related services.

"I urge eligible San Franciscans to register to vote or update their voter registration by midnight on October 19," said Director John Arntz. "People can still register to vote after October 19, but it will be too late to do so online or by mail. After October 19, those wishing to register must do so in person at the Voting Center or a polling place."

Eligible residents who miss the October 19 deadline have the option to complete the voter registration process and cast a ballot in person from October 20 through Election Day, November 3. Voters will be asked to fill out a voter registration form and be provided a provisional ballot. Provisional ballots will be counted once Department of Elections staff have completed the voter registration verification process.

Voters can check if they are registered to vote in San Francisco or confirm that their voter registration information is up to date at [sfelections.org/voterportal](https://sfelections.org/voterportal).

Anyone with questions about registration or voting is encouraged to call the Department of Elections at (415) 554-4375 or write to [sfvote@sfgov.org](mailto:sfvote@sfgov.org).

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