File No	250854	Committee Item No1 Board Item No.
		Board Reili No.
(		D OF SUPERVISORS T CONTENTS LIST
	Budget and Finance Com	
Board of Su	pervisors Meeting	Date
<b>Cmte Boar</b>	rd	
	Motion Resolution Ordinance Legislative Digest Budget and Legislative A Youth Commission Report Introduction Form Department/Agency Cove Works Letter 7/1/2025 MOU Grant Information Form Grant Budget Subcontract Budget Subcontract Budget Contract/Agreement Form 126 – Ethics Comm Award Letter Application Public Correspondence	er Letter and/or Report
OTHER	(Use back side if addition	nal space is needed)
	REC Commission Resolu REC Presentation 10/1/2	tion No. 2503-005 3/20/2025
	NEC Presentation 10/1/2	J23
H		

Date September 25, 2025
Date

Completed by: Brent Jalipa
Completed by: Brent Jalipa

1	[Accept and Expend Grant - Dogpatch and Northwest Potrero Hill Green Benefit District - 22nd Street Pathway Steps - \$580,000]
2	
3	Resolution authorizing the Recreation and Park Department (RPD) to accept and
4	expend an in-kind grant from the Dogpatch and Northwest Potrero Hill Green Benefit
5	District valued at approximately \$580,000 for the design and construction of the 22nd
6	Street Trail Steps; and to authorize the General Manager of RPD to enter into
7	modifications to the grant agreement that do not materially increase the obligations or
8	liabilities to the City and are necessary to effectuate the purposes of the contract or
9	this Resolution.
10	
11	WHEREAS, The City, through the Recreation and Park Department (RPD), operates
12	and maintains Potrero Hill Recreation Center, located between 22nd Street, Missouri Street,
13	23rd Street and Arkansas Street, in Supervisorial District 10; and
14	WHEREAS, The unaccepted right-of-way on 22nd Street between Missouri Street and
15	Connecticut Street, which is Public Works jurisdiction but directly adjacent to Potrero Hill
16	Recreation Center, includes a steep informal dirt trail that users traverse to access Potrero Hill
17	Recreation Center and the surrounding neighborhood; and
18	WHEREAS, The Friends of Potrero Hill Recreation Center, a local organization working
19	to improve Potrero Hill Recreation Center through the Dogpatch & Northwest Potrero Hill
20	Green Benefit District as their fiscal sponsor, has raised funds and offered to donate to the
21	Recreation and Park Department an in-kind grant (Grant) of the design and construction of
22	box steps along the unaccepted right-of-way on 22nd Street between Missouri Street and
23	Connecticut Street (Pathway Steps), valued at approximately \$580,000; and
24	WHEREAS, The Recreation and Park Department has agreed to maintain the steps
25	once construction is completed; and

1	WHEREAS, On March 20, 2024, the Recreation and Park Commission, by Resolution
2	No. 2503-005, recommended that the Board of Supervisors authorize RPD to accept and
3	expend the in-kind grant; now, therefore, be it
4	RESOLVED, That the Board of Supervisors approves the Grant and authorizes the
5	Recreation and Park Department General Manager to accept and expend the Grant, and to
6	perform all acts required of the City there under; and, be it
7	FURTHER RESOLVED, That the Board of Supervisors authorizes the Recreation and
8	Park General Manager to enter into any modifications to the Grant or the Grant Agreement;
9	including accepting and expending funds and in-kind services that increase the total Grant
10	value by up to 20% above the estimate stated in this Resolution, provided that the General
11	Manager determines, in consultation with the City Attorney, that any such modifications are in
12	the best interests of the City, do not materially increase the obligations or liabilities of the City,
13	are necessary or advisable to effectuate the purposes of the Grant or this Resolution, and are
14	in compliance with all applicable laws, including the City's Charter; and, be it
15	FURTHER RESOLVED, That the Board of Supervisors hereby waives inclusion of
16	indirect costs as part of the Grant budget; and, be it
17	FURTHER RESOLVED, That within 30 days of the Grant Agreement being fully-
18	executed by all parties, the Recreation and Park Department shall provide the final Grant
19	Agreement to the Clerk of the Board for inclusion into the official file.
20	
21	
22	
23	
24	
25	

1	Recommended:		
2			
3			
4	<u>/s/</u>		
5	General Manager, Recreation	and Park Department	
6			
7	Approved:	Approved:	
8			
9			
10	<u>/s/</u>	<u> </u>	
11	Mayor	Controller	
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			

File Number: 25085 (Provided by Clerk of Boar				
(Frovided by Clerk of Boar	. ,	nat Informati	on Form	
		ant Informati (Effective March		
Purpose: Accompanies p expend grant funds.	roposed Board of Suր	pervisors res	olutions autho	rizing a Department to accept and
The following describes the	he grant referred to in	the accomp	anying resolut	ion:
1. Grant Title: 22 <sup>nd</sup> Stree	et Trail Steps			
2. Department: Recreati	ion and Park Departm	nent		
3. Contact Person: Tai	mar Barlev Te	elephone: (41	5) 831-6842	
4. Grant Approval Status	s (check one):			
[x] Approved by fu	unding agency		[] Not yet app	proved
5. Amount of Grant Fund	ling Approved or App	lied for: \$580	0,000	
6a. Matching Funds Requ b. Source(s) of matching		:		
7a. Grant Source Agency of Potrero Hill Recreation b. Grant Pass-Through	Center)		lill Green Bene	efit District (fiscal sponsor for Friends
Dogpatch & Northwest Po construction of a set of pa Recreation Center on 22 <sup>r</sup>	otrero Hill Green Bend athway steps along ar <sup>nd</sup> Street between Mis 0 which the Friends c	efit District, is n Unaccepted souri and Co of Potrero Hill	proposing and Right of Way nnecticut Stree Recreation Co	tion Center, through its fiscal sponsor in-kind grant for the design and adjacent to the Potrero Hill ets. The cost estimate for this project enter and their fiscal sponsor, this project.
9. Grant Project Schedul	le, as allowed in appro	oval docume	nts, or as prop	osed:
Start-Date:upon approval	by the Board of Supe	ervisors	End-Date: upo	on notice of substantial completion
10a. Amount budgeted fo	or contractual services	3:		
b. Will contractual serv	rices be put out to bid	? No		
c. If so, will contract se requirements? N/		the goals of	the departmer	nt's MBE/WBE
d. Is this likely to be a	one-time or ongoing	request for co	ontracting out?	? N/A
11a. Does the budget inc	lude indirect costs?		[] Yes	[X] No
b1. If yes, how much?	\$			

b2. How was the amount of	calculated?			
c. If no, why are indirect co [] Not allowed by gra [] Other (please expl	inting agency	[X] To maximi	ze use of grant funds o	on direct services
c2. If no indirect costs are	e included, what would	d have been the	e indirect costs?	
12. Any other significant gra	int requirements or cor	mments:		
**Disability Access Checkl	ist***			
13. This Grant is intended fo	r activities at (check al	ll that apply):		
<ul><li>[x] Existing Site(s)</li><li>[] Rehabilitated Site(s)</li><li>[] New Site(s)</li></ul>	[ ] Existing Structure( [ ] Rehabilitated Struc [X ] New Structure(s)	cture(s)	[] Existing Program(s [] New Program(s) or	, , ,
14. The Departmental ADA (concluded that the project as other Federal, State and local disabilities, or will require un	s proposed will be in co al access laws and reg	ompliance with gulations and wi	the Americans with Dis Il allow the full inclusion	sabilities Act and all not persons with
DAC. 2. Having staff trained in	vice areas and related cted and approved by n how to provide reaso	d facilities open the RPD Disab onable modifica	ility Access Coordinato	or (DAC) or the DPW ces, and procedures.
Departmental Disability Acce		(Name) DocuSigned by:	•	
Date Reviewed: 7/15/2025		John Romaidi *(Signature)		
Department Approval: Ph	illip A. Ginsburg (Name) (Signature)	General M (Title)	anager	
	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \			

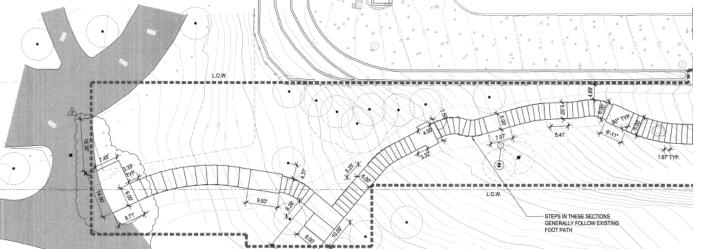
ROW &

22ND STREET

Request to Accept In-Kind Donation Budget & Finance Committee October 1, 2025

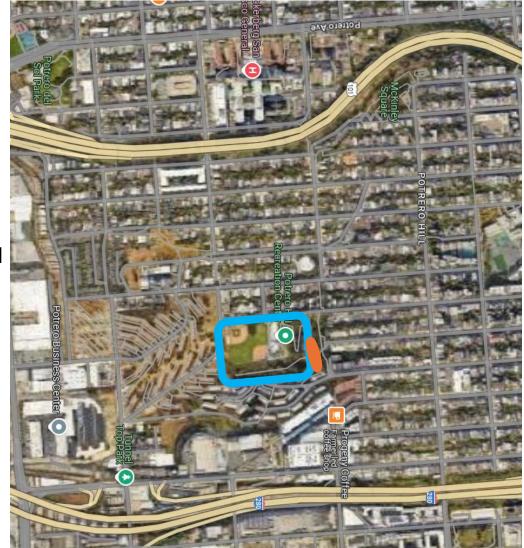


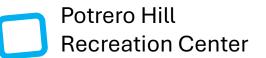






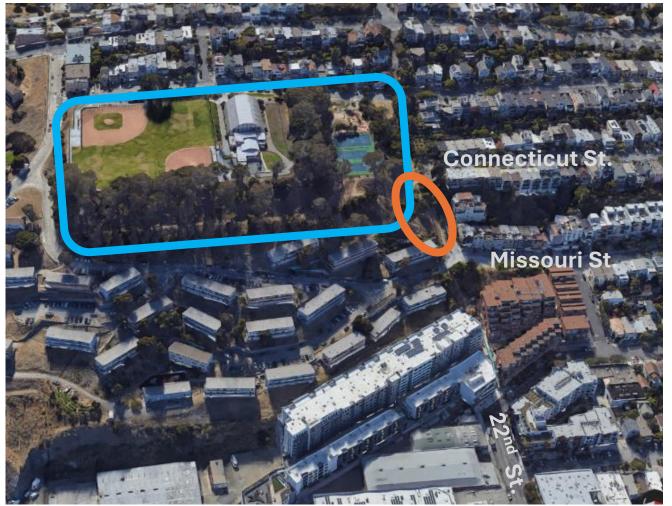
#### Potrero Hill Neighborhood













## **Existing trail**

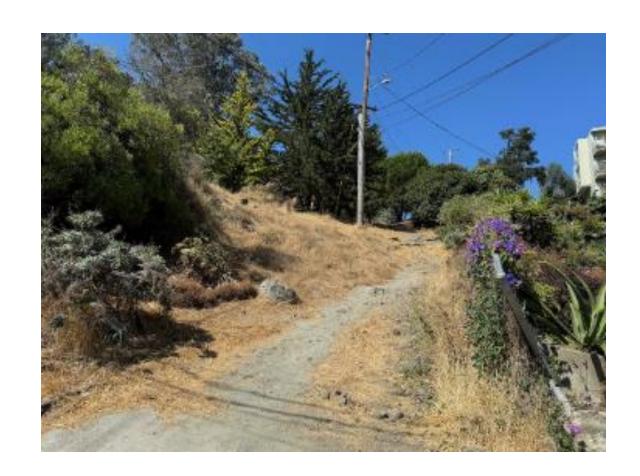






#### **Existing Trail Conditions**



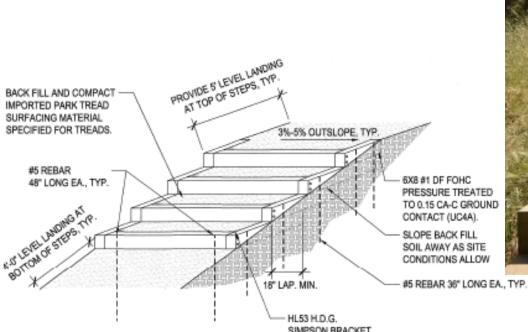




#### **Proposed Trail Steps**

Similar to trails steps installed at Twin Peaks & other recreational spaces throughout San Francisco









## In-Kind Grant from Dogpatch & NW Potrero Hill Green Benefit District

SITE ANALYSIS & DESIGN COSTS:	6	60.	000
011E / 114/ 1E1010 & DE01014 00010.	,	$\mathbf{O}_{\mathbf{O}_{\mathbf{I}}}$	

ESTIMATED PERMIT FEES:	Ф	5,400
------------------------	---	-------

CONSTRUCTION COSTS: \$ 425,500

10% CONTINGENCY: \$ 57,000

ADMINISTRATIVE FEES: \$ 29,000



**TOTAL IN -KIND GRANT:** 

\$ 576,900

## **Anticipated Construction Timeline**

#### Fall 2025

- Obtain Requisite Permits
- Enter in to contract with Contractor
- Commence Construction

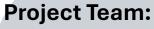
#### Winter 2025/26

Construction Continues

## **Spring 2026**

- Substantial Completion Achieved
- Final Completion









RPD Staff –
Partnerships,
Policy & Public
Affairs, Operations



Community Partner:
Friends of Potrero Hill
Recreation Center (fiscal
sponsor – Dogpatch & NW



**Designer Team:** RHAA Landscape Architects



**Permitting Agency:** DPW



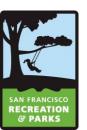
Funding: UCSF, MOHCD, Power Station, Kieth Goldstein & Donna Warrington

Potrero Hill GBD )

## **Supporters Include:**

- Shamann Walton, D10 Supervisor
- UCSF
- Potrero Boosters
- Dogpatch Neighborhood Association
- Friends of Jackson Park

- Potrero Dogpatch Merchants Association
- PREFund
- Dogpatch Business Association



# **THANK YOU!**

# **QUESTIONS?**



# Potrero Hill 22nd St Trail Steps Project Budget 7/8/2025

EXPENSES	
Site Analysis	\$ 28,595
Design & Management	\$ 31,334
Construction & Materials	\$ 425,450
Estimated City Review /Permit Fees	\$ 5,400
Fiscal Sponsor Fees	\$ 29,075
Total Project Cost	\$ 519,854
Project Contingency 10%	\$ 57,000
TOTAL COST	\$ 576,854



July 3, 2025

Via Email

San Francisco Recreation & Park Department

Re: In-kind award from the Dogpatch and NW Potrero Hill Green Benefit District and the-Friends of Potrero Hill Recreation Center, 22nd Street Stairs Project

The Dogpatch and Northwest Potrero Hill Green Benefit District (GBD) and its fiscally sponsored partner, Friends of Potrero Hill Recreation Center, are pleased to provide an in-kind grant of design and construction of trail stairs directly adjacent to Potrero Hill Recreation Center open space valued at approximately \$580,000 (Five Hundred and Eighty Thousand Dollars). This grant includes the design and construction of a set of wood box trail stairs that will replace an informal footpath on unaccepted right-of-way along 22nd Street between Missouri and Connecticut Streets.

The GBD was created by Dogpatch and Potrero Hill neighbors to better focus the power and resources of City government through a local lens - the awareness and insights of neighborhood residents and business owners. We are San Francisco's only Benefit District focused on nurturing community through urban green and are honored to be able to support the Friends of Potrero Hill Rec Center in the creation of this vital pedestrian connection between Potrero Hill and Dogpatch.

The GBD has a longstanding relationship with the Friends of the Potrero Hill Rec Center and the 22nd St. Stairs Project dating back to our endorsement of the project in 2016 / 17 to be included in the short list of UCSF cushioning projects. The GBD Board supported the construction of the 22<sup>nd</sup> St pedestrian way between Texas and Arkansas, of which the stair is a critical segment, in the Central Waterfront-Dogpatch Public Realm Plan. On May 29th the GBD Board unanimously voted to support the creation of the fiscal sponsorship agreement with the FoPHRC for the creation of the 22nd St. Stairs..

The Friends of the Potrero Hill Rec Center and GBD have successfully secured grants from UCSF and the Mayor's Office of Housing & Community Development as well as donations from private donors for this project.

Sincerely,

Donovan Lacy, Acting Executive Director

Dogpatch & NW Potrero Hill Green Benefit District

GreenBenefit.org

#### RECREATION AND PARK COMMISSION

#### City and County of San Francisco Resolution Number 2503-005

# 22<sup>ND</sup> STREET PATHWAY STAIRS (POTRERO HILL RECREATION CENTER) – SACCEPT AND EXPEND

**RESOLVED,** This Commission does recommend that the Board of Supervisors authorize the Recreation and Park Department to accept and expend an in-kind grant from the San Francisco Parks Alliance, on behalf of the Friends of Potrero Hill Recreation Center, valued at approximately \$610,000 for the design and construction of trail steps on Unaccepted Right of Way adjacent to Potrero Hill Recreation Center.

#### Adopted by the following vote:

Ayes	7
Noes	(
Absent	(

I hereby certify that the foregoing resolution was adopted at the Recreation and Park Commission meeting held on March 20, 2025.

Ashley Summers, Commission Liaison



#### Carla Short, Director | Director's Office

carla.short@sfdpw.org | T. 628.271.3078 | 49 South Van Ness Ave. Suite 1600, San Francisco, CA 94103

July 1, 2025

San Francisco Board of Supervisors 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102

RE: Letter of Support for the San Francisco Recreation and Park Department's Acceptance of an in-kind grant for the 22nd Street Pathway Stairs Project

Dear Honorable Members of the Board of Supervisors:

On behalf of San Francisco Public Works, I am writing to express our full support for the proposed legislation authorizing the Recreation and Park Department to accept and expend an in-kind grant valued at approximately \$580,000 from the Dogpatch and NW Potrero Hill Green Benefit District for the design and construction of the 22nd Street Pathway Stairs Project.

The project will enhance a currently unimproved public right of way located on 22nd Street between Missouri and Connecticut streets – a steep dirt path under the jurisdiction of Public Works that informally connects the Potrero Hill Recreation Center with the surrounding neighborhood. This pathway has long been used by the public despite its lack of infrastructure and the addition of box steps will greatly improve safety and accessibility for all users. While the site falls under our jurisdiction, the pathway directly adjoins Recreation and Park Department-managed parkland and serves as a critical link to community recreational space. We recognize the value this project brings to the neighborhood and commend the community-driven efforts to bring it to fruition. In the long term, we are interested in seeing a more permanent public stairway constructed, pending dedicated funding for the site. In the meantime, we support this more immediate interim measure.

This project is an excellent example of interagency and community collaboration to improve San Francisco's public spaces and advance accessibility. We look forward to continuing our support through coordination, as needed, during the design and construction phases.

Thank you for your consideration of this matter.

073CF73A4EA6486... Carla Short

DocuSigned by:

Director, San Francisco Public Works



London N. Breed, Mayor Philip A. Ginsburg, General Manager

10:	Angela Calvillo, Clerk of the Board of Supervisors
FROM:	Philip A. Ginsburg, General Manager Recreation and Park Department
DATE:	July 9, 2025
SUBJECT:	Accept and Expend Grant –Dogpatch & Northwest Potrero Green Benefit District– Potrero Hill Recreation Center – \$580,000
GRANT TITLE:	22 <sup>nd</sup> Street Trail Steps
Attached please find	d the original of each of the following:
X_ Proposed gran	t resolution; original signed by Department, Controller, Mayor
X_Grant Informati	on Form, including disability check list
X Project Budget	
X Award Letter	
X Recreation and	Park Commission Resolution
Special Timeline Re possible.	equirements: We would like legislation introduced as soon as
unaccepted public r	vill be used to design and construct a set of box steps in the ight of way directly south and adjacent to Potrero Hill Recreation ssouri & Connecticut Streets.
Departmental repre	sentative to receive copy of the adopted resolution:
Name: Tamar Barle	v Phone: 831-6842
Interoffice Mail Add	ress: Tamar.Barlev@sfgov.org
Certified copy requi	red: Yes No X

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient.)

#### **Introduction Form**

(by a Member of the Board of Supervisors or the Mayor)

I here	by subm	it the following item for introduction (select only one):
	1.	For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
	2.	Request for next printed agenda (For Adoption Without Committee Reference) (Routine, non-controversial and/or commendatory matters only)
	3.	Request for Hearing on a subject matter at Committee
	4.	Request for Letter beginning with "Supervisor inquires"
	5.	City Attorney Request
	6.	Call File No. from Committee.
	7.	Budget and Legislative Analyst Request (attached written Motion)
	8.	Substitute Legislation File No.
	9.	Reactivate File No.
	10.	Topic submitted for Mayoral Appearance before the Board on
The p	roposed	legislation should be forwarded to the following (please check all appropriate boxes):
	□ Sn	nall Business Commission   Youth Commission   Ethics Commission
	□ Pla	anning Commission   Building Inspection Commission   Human Resources Department
Genei	ral Plan	Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):
	□ Ye	es 🗆 No
(Note	: For Im	perative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)
Spons	sor(s):	
Subje	ct:	
Long	Title or	text listed:
		Signature of Spansoring Supervisor
		Signature of Sponsoring Supervisor: