

BOARD of SUPERVISORS



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## MEMORANDUM

TO: Tom Paulino, Liaison to the Board of Supervisors, Office of the Mayor  
Shireen McSpadden, Executive Director, Department of Homelessness  
and Supportive Housing

FROM: Stephanie Cabrera, Assistant Clerk, Homelessness and Behavioral Health  
Select Committee, Board of Supervisors

DATE: July 31, 2023

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Homelessness and Behavioral Health Select Committee has received the following proposed legislation, introduced by Mayor London N. Breed on July 25, 2023:

**File No. 230872**

**Resolution approving the second amendment to the grant agreement between Five Keys Schools and Programs and the Department of Homelessness and Supportive Housing ("HSH") for shelter and support services at the Bayshore Navigation Center; extending the grant term by 33 months for a total term of January 1, 2021, through June 30, 2026; increasing the agreement amount by \$15,155,893 for a total amount not to exceed \$25,071,113; and authorizing HSH to enter into any additions, amendments, or other modifications to the agreement that do not materially increase the obligations or liabilities, or materially decrease the benefits to the City.**

If you have any additional comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [Stephanie.Cabrera@sfgov.org](mailto:Stephanie.Cabrera@sfgov.org).

cc: Andres Power, Office of the Mayor  
Dylan Schneider, Department of Homelessness and Supportive Housing  
Emily Cohen, Department of Homelessness and Supportive Housing  
Bridget Badasow, Department of Homelessness and Supportive Housing

1 [Grant Agreement Amendment - Five Keys Schools and Programs - Bayshore Navigation  
2 Center - Not to Exceed \$25,071,113]

3 **Resolution approving the second amendment to the grant agreement between Five**  
4 **Keys Schools and Programs and the Department of Homelessness and Supportive**  
5 **Housing (“HSH”) for shelter and support services at the Bayshore Navigation Center;**  
6 **extending the grant term by 33 months for a total term of January 1, 2021, through June**  
7 **30, 2026; increasing the agreement amount by \$15,155,893 for a total amount not to**  
8 **exceed \$25,071,113; and authorizing HSH to enter into any additions, amendments, or**  
9 **other modifications to the agreement that do not materially increase the obligations or**  
10 **liabilities, or materially decrease the benefits to the City.**

11  
12 WHEREAS, The mission of the Department of Homelessness and Supportive Housing  
13 (“HSH” or “Department”) is to prevent homelessness when possible and make homelessness  
14 rare, brief, and one-time in the City and County of San Francisco (“the City”) through the  
15 provision of coordinated, compassionate, and high-quality services; and

16 WHEREAS, With the enactment of Resolution No. 319-18 in October 2018, the Board  
17 of Supervisors and Mayor London N. Breed declared a shelter crisis and affirmed San  
18 Francisco’s commitment to a continuum of shelter and service options for people experiencing  
19 homelessness; and

20 WHEREAS, As of the 2022 Point-in-Time Count, there were approximately 7,750  
21 people experiencing homelessness in San Francisco on any given night, 56% of whom were  
22 unsheltered; and

23 WHEREAS, The City is committed to offering a variety of shelter services focused on  
24 connecting people living unsheltered in our community to housing; and

1           WHEREAS, HSH opened the Bayshore Navigation Center (“Program”) at 125  
2 Bayshore Boulevard in 2018 as a low-barrier shelter program that offers more flexibility for  
3 partners, pets, and possessions than traditional congregate shelters and serves up to 128  
4 adults experiencing homelessness; and

5           WHEREAS, The nonprofit provider Five Keys Schools and Programs (“Five Keys”) has  
6 extensive experience operating shelters and has provided shelter and support services at the  
7 Program since it opened in 2018; and

8           WHEREAS, HSH entered into a grant agreement (“Agreement”) in 2021 for the term  
9 January 1, 2021, through June 30, 2023, in an amount not to exceed \$9,915,220 with Five  
10 Keys to continue to provide services at the Program, a copy of which is on file with the Clerk  
11 of the Board of Supervisors in File No. 230872; and

12           WHEREAS, Five Keys served 342 guests at the Program between July 1, 2022, and  
13 June 30, 2023; and

14           WHEREAS, HSH executed a no-cost first amendment in July 2023 that extended the  
15 Agreement term for Five Keys to continue to provide these services by three months to  
16 September 30, 2023, a copy of which is on file with the Clerk of the Board of Supervisors in  
17 File No. 230872; and

18           WHEREAS, The proposed second amendment (“Amendment”) to the Agreement  
19 would extend the Agreement for Five Keys to continue to provide these services by 33 months  
20 to June 30, 2026, and increase the not-to-exceed amount by \$15,155,893 for a total amount  
21 not to exceed \$25,071,113; and

22           WHEREAS, A copy of the Amendment is on file with the Clerk of the Board of  
23 Supervisors in File No. 230872, substantially in final form, with all material terms and  
24 conditions included, and only remains to be executed by the parties upon approval of this  
25 Resolution; and

1           WHEREAS, The Amendment requires Board of Supervisors approval under Section  
2 9.118 of the Charter; now, therefore, be it

3           RESOLVED, That the Board of Supervisors hereby authorizes the Executive Director  
4 of HSH (“Director”) or their designee to execute the Amendment to extend the current term of  
5 January 1, 2021, through September 30, 2023, to January 1, 2021, through June 30, 2026,  
6 and to increase the not to exceed amount by \$15,155,893 for a total amount not to exceed  
7 \$25,071,113; and, be it

8           FURTHER RESOLVED, That the Board of Supervisors authorizes the Director or their  
9 designee to enter into any amendments or modifications to the Amendment, prior to its final  
10 execution by all parties, that HSH determines, in consultation with the City Attorney, are in the  
11 best interest of the City, do not otherwise materially increase the obligations or liabilities of the  
12 City, are necessary or advisable to effectuate the purposes of the grant, and are in  
13 compliance with all applicable laws; and, be it

14           FURTHER RESOLVED, That within 30 days of the Amendment being executed by all  
15 parties, HSH shall submit to the Clerk of the Board of Supervisors a completely executed copy  
16 for inclusion in File No. 230872; this requirement and obligation resides with HSH, and is for  
17 the purposes of having a complete file only, and in no manner affects the validity of the  
18 approved agreement.

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Recommended:

    /s/    

Shireen McSpadden  
Executive Director  
Department of Homelessness and Supportive Housing