

EDMUND G. BROWN JR.
GOVERNOR

MARK S. GHILARDUCCI
DIRECTOR



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Proposal Cover Sheet

RFP PROCESS

**PROBATION SPECIALIZED SUPERVISION PROGRAM
FY 2013/2014**

Submitted by:

Wendy Still, MAS
Chief Adult Probation Officer
San Francisco Adult Probation Department
850 Bryant Street, Room 200
San Francisco, CA 94103
(415) 553-1687

(Cal OES Use Only)

Cal OES# _____ FIPS# _____ VS _____ CFDA# _____ Grant# _____

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT AWARD FACE SHEET (Cal OES 2-101)

The California Governor's Office of Emergency Services hereafter designated Cal OES, hereby makes a Grant Award of funds to the following:

- 1. **Grant Recipient:** City and County of San Francisco 1a. DUNS# 024241502
In the amount and for the purpose and duration set forth in this Grant Award.
- 2. **Implementing Agency:** San Francisco Adult Probation Department 2a. DUNS# 024241502
- 3. **Implementing Agency Address:** 850 Byant Street, Room 200 San Francisco 94103-4673
Street City Zip+4
- 4. **Location of Project:** San Francisco San Francisco 94103-4673
City County Zip+4
- 5. **Disaster/Program Title:** Probation Specialized Supervision Program 6. **Performance Period:** 10/01/13 to 09/30/14

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2013	7. VAWA		\$100,000		\$33,333		\$33,333	\$133,333
Select	8. Select						\$0	\$0
Select	9. Select						\$0	\$0
Select	10. Select						\$0	\$0
Select	11. Select						\$0	\$0
	12. TOTALS	\$0	\$100,000	\$100,000	\$33,333	\$0	\$33,333	^{12a.} Total Project Cost: \$133,333

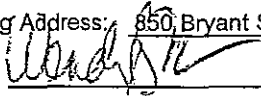
13. This Grant Award consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Award Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Grant Recipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Award. The Grant Recipient accepts this Grant Award and agrees to administer the grant project in accordance with the Grant Award as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Grant Recipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. **Official Authorized to Sign for Applicant/Grant Recipient:** Wendy S. Still 15. **Federal Employer ID Number:** 946000417

Name: Wendy S. Still Title: Chief Adult Probation Officer

Telephone: (415) 553-1688 FAX: (415) 553-1717 Email: wendy.still@sfgov.org
(area code) (area code)

Payment Mailing Address: 850 Bryant Street, Room 200 City: San Francisco Zip+4: 94103-4673

Signature:  Date: 10/30/2013

[FOR Cal OES USE ONLY]

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal OES Fiscal Officer Date Cal OES Director (or designee) Date

PROJECT CONTACT INFORMATION

Recipient C & C of SF Adult Probation Department Grant Number _____

Provide the name, title, address, telephone number, and e-mail address for the project contacts named below. NOTE: If you use a PO Box address, a street address is also required for package delivery and site visit purposes.

1. The Project Director for the project:

Name: Tina Gilbert Title: Division Director

Telephone #: (415) 553-1723 Fax#: (415) 553-1717 Email Address: tina.gilbert@sfgov.org

Address/City/Zip: 850 Bryant Street, Room 200, San Francisco, CA 94103-4673

2. The Financial Officer for the project:

Name: Diane Lim Title: Director of Finance and Administrative Services

Telephone #: (415) 553-1058 Fax#: (415) 575-8875 Email Address: diane.lim@sfgov.org

Address/City/Zip: 850 Bryant Street, Room 200, San Francisco, CA 94103-4673

3. The person having Routine Programmatic responsibility for the project:

Name: Sergio Calizo Title: Supervising Deputy Probation Officer

Telephone #: (415) 553-1774 Fax#: (415) 553-1771 Email Address: sergio.calizo@sfgov.org

Address/City/Zip: 850 Bryant Street, Room 200, San Francisco, CA 94103-4673

4. The person having Routine Fiscal Responsibility for the project:

Name: Annalie Eusebio Title: Principal Administrative Analyst

Telephone #: (415) 553-1923 Fax#: (415) 553-9582 Email Address: annalie.flores@sfgov.org

Address/City/Zip: 850 Bryant Street, Room 200, San Francisco, CA 94103-4673

5. The Executive Director of a nonprofit organization or the Chief Executive Officer (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Wendy S. Still Title: Chief Adult Probation Officer

Telephone #: (415) 553-1688 Fax#: (415) 553-1717 Email Address: wendy.still@sfgov.org

Address/City/Zip: 850 Bryant Street, Room 200, San Francisco, CA 94103-4673

6. The Official Designated by the Governing Board to enter into the Grant Award Agreement for the city/county or Community-Based Organization, as stated in Block 14 of the Grant Award Face Sheet:

Name: Wendy S. Still Title: Chief Adult Probation Officer

Telephone #: (415) 553-1688 Fax#: (415) 553-1717 Email Address: wendy.still@sfgov.org

Address/City/Zip: 850 Bryant Street, Room 200, San Francisco, CA 94103-4673

7. The chair of the Governing Body of the recipient:

Name: Supervisor David Chiu Title: President, Board of Supervisors

Telephone #: (415) 554-7450 Fax#: (415) 554-7454 Email Address: david.chiu@sfgov.org

Address/City/Zip: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689

SIGNATURE AUTHORIZATION

Grant Award #: _____

Grant Recipient: City and County of San Francisco Adult Probation Department

Implementing Agency: City and County of San Francisco Adult Probation Department

***The Project Director and Financial Officer are *REQUIRED* to sign this form.**

*Project Director: Tina Gilbert

Signature: 

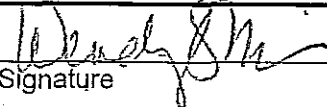
Date: 10/30/13

*Financial Officer: Diane Lim

Signature: 

Date: 10/30/13

The following persons are authorized to sign for the
Project Director


Signature
Wendy S. Still, Chief Adult Probation Officer
Name

Signature

Name

Signature

Name

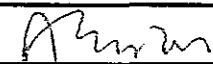
Signature

Name

Signature

Name

The following persons are authorized to sign for the
Financial Officer


Signature
Annalie Eusebio, Principal Administrative Analyst
Name

Signature

Name

Signature

Name

Signature

Name

Signature

Name

CERTIFICATION OF ASSURANCE OF COMPLIANCE

With Statutory Requirements of the Violence Against Women Act (VAWA) As Amended, Services*Training*Officers*Prosecutors (STOP) Formula Grant Program

The applicant must complete a Certification of Assurance of Compliance-VAWA (Cal OES 2-104g), which includes details regarding Federal Grant Funds, Equal Employment Opportunity Program (EEO), Drug Free Workplace Compliance, California Environmental Quality Act, Lobbying, Debarment and Suspension requirements, Proof of Authority from City Council/Governing Board and the statutory requirements of the VAWA S*T*O*P Formula Grant Program. The applicant is required to submit the necessary assurances and documentation before finalization of the Grant Award Agreement. In signing the Grant Award Face Sheet, the applicant formally notifies Cal OES that the applicant will comply with all pertinent requirements.

Resolutions are no longer required as submission documents. Cal OES has incorporated the resolution into the Certification of Assurance of Compliance, Section.VII, entitled, "Proof of Authority from City Council/Governing Board." The Applicant is required to obtain written authorization (original signature) from the City Council/Governing board that the official executing the agreement is, in fact, authorized to do so, and will maintain said written authorization on file and readily available upon demand. This requirement does not apply to state agencies.

CERTIFICATION OF ASSURANCE OF COMPLIANCE
With Statutory Requirements of the Violence Against Women Act (VAWA) As Amended,
Services*Training*Officers*Prosecutors (STOP) Formula Grant Program

I, Wendy S. Still hereby certify that
(official authorized to sign grant award; same person as Section 14 on Grant Award Face Sheet)

RECIPIENT: City and County of San Francisco Adult Probation Department
IMPLEMENTING AGENCY: City and County of San Francisco Adult Probation Department
PROJECT TITLE: Probation Specialized Supervision Program

is responsible for reviewing the *Grant Recipient Handbook* and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by Cal OES including, but not limited to, the following areas:

I. Federal Grant Funds

Recipients expending \$500,000 or more in federal grant funds annually are required to secure an audit pursuant to OMB Circular A-133 and are allowed to utilize federal grant funds to budget for the audit costs. See Section 8000 of the Recipient Handbook for more detail.

- The above named recipient receives \$500,000 or more in federal grant funds annually.
- The above named recipient does not receive \$500,000 or more in federal grant funds annually.

II. Equal Employment Opportunity – (Recipient Handbook Section 2151)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of race, religious creed, color, national origin, ancestry, disability (mental and physical) including HIV and AIDS, medical condition (cancer and genetic characteristics), marital status, sex, sexual orientation, denial of family medical care leave, denial of pregnancy disability leave, or age (over 40). **Cal OES-funded projects certify that they will comply with all state and federal requirements regarding equal employment opportunity, nondiscrimination and civil rights.**

Please provide the following information:

Equal Employment Opportunity Officer: Kristin Kogure
Title: Senior Personnel Analyst
Address: 850 Bryant Street, Room 200, San Francisco, CA 94103
Phone: (415) 553-1689
Email: kristin.kogure@sfgov.org

III. Drug-Free Workplace Act of 1990 – (Recipient Handbook, Section 2152)

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug-free workplace.

IV. California Environmental Quality Act (CEQA) – (Recipient Handbook, Section 2153)

The California Environmental Quality Act (CEQA) (*Public Resources Code, Section 21000 et seq.*) requires all Cal OES funded projects to certify compliance with CEQA. Projects receiving funding must coordinate with their city or county planning agency to ensure that the project is compliance with CEQA requirements.

V. Lobbying – (Recipient Handbook Section 2154)

Cal OES grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to, being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

VI. Debarment and Suspension – (Recipient Handbook Section 2155)
(This applies to federally funded grants only.)

Cal OES-funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VII. Proof of Authority from City Council/Governing Board

The above-named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal OES disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from Cal OES shall not be used to supplant expenditures controlled by the city council/governing board.

The applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The applicant is also required to maintain said written authorization on file and readily available upon demand.

VIII. Special Condition for Violence Against Women Act (VAWA)

• **Filing Costs for Criminal Charges and Protection**

Its laws, policies, and practices do not require, in connection with the prosecution of any misdemeanor or felony domestic violence offense, or in connection with the filing, issuance, registration, or service of a protection order, or a petition for a protection order, to protect a victim of

domestic violence, stalking, or sexual assault, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, or service of a warrant, protection order, petition for a protection order, or witness subpoena, whether issued inside or outside the state, tribal, or local jurisdiction.

- **Forensic Medical Examination Payment Requirement for Victims of Sexual Assault**

The state or territory, Indian tribal government, unit of local government, or another governmental entity incurs the full out-of-pocket cost of forensic medical exams for victims of sexual assault. The state or territory, Indian tribal government, unit of local government, or another governmental entity does not require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, or to be reimbursed for charges incurred on account of such an exam.

- **Judicial Notification**

The state's judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 922(g)(8) and (g)(9) of title 18, United States Code, and any applicable related Federal, State, or local laws.

- **Polygraph Testing Prohibition**

The state or local unit of government's laws, policies, or practices ensure that no law enforcement officer, prosecuting officer or other government official shall ask or require an adult, youth, or child victim of an alleged sex offense as defined under Federal, tribal, state, territorial, or local law to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense.

- Under 42 U.S.C. 3796gg-8(b), the refusal of a victim to submit to a polygraph or other truth telling examination shall not prevent the investigation, charging, or prosecution of an alleged sex offense by a state, Indian tribal government, territorial government, or unit of local government.

- **Nondisclosure of Confidential or Private Information Regarding Services for Victims**

Recipients and subrecipients may not disclose personally identifying information about victims served with Violence Against Women funds without a written release, unless the disclosure of the information is required by a statute or court order. "Personally identifying information" means individually identifying information for or about an individual including information likely to disclose the location of a victim of domestic violence, dating violence, sexual assault, or stalking. Releases must be written, informed and reasonably time-limited and signed by the victim unless the victim is an un-emancipated minor or a person with disabilities.

- **Consultation and Documentation with Local Victim Services Programs**
(Applies only to law enforcement, prosecution and the courts)

Tribal, territorial, State, or local prosecution, law enforcement, and courts must consult with tribal, territorial, State or local victim service programs during the course of developing their grant applications. This will ensure that proposed activities and equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence.

All appropriate documentation must be maintained on file by the project and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Recipient may be ineligible for award of any future grants if the Cal OES determines that any of the following has occurred:

(1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [Section 14 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: Wendy Still

Authorized Official's Typed Name: Wendy S. Still

Authorized Official's Title: Chief Adult Probation Officer

Date Executed: 10/30/2013

Federal Employer ID #: 94-6000417 Federal DUNS #: 024241502

Current Central Contractor Registration Expiration Date: 07/2014

Executed in the City/County of: San Francisco

AUTHORIZED BY: *(not applicable to State agencies)*

- City Financial Officer
- City Manager
- Governing Board Chair

- County Financial Officer
- County Manager

Signature: Monique Zmuda

Typed Name: Monique Zmuda

Title: Deputy City Controller

PREFERENCE POINTS CERTIFICATION

Use this format if one is not provided by the Lead agency.

DATE: 10/23/2013

TO: CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
CRIMINAL JUSTICE/EMERGENCY MANAGEMENT & VICTIM SERVICES BRANCH

FROM: Community Contact
Enterprise Zone Program

SUBJECT: PREFERENCE POINTS

(check only one box)

- (5%) The applicant named below has targeted this enterprise zone for grant-related activities.
(2%) The applicant named below has not specifically targeted this enterprise zone for grant-related activities. However, the applicant provides needed services to residents of this community.

Name: City and County of San Francisco Adult Probation Department
(Applicant)

Name: Probation Specialized Supervision Program
(Project)

Address: 850 Bryant Street, Room 200, San Francisco, CA 94103-4673
Adult Probation - Community Services Zone
(Program)

I certify that I have reviewed the proposed project and that it meets the eligibility requirements for preference points as required by California Government Code Section 7082.

Wendy S. Still Chief Probation Officer

Typed Name of Enterprise Zone Contact Title

Signature of Enterprise Zone Contact Date 10/23/2013

San Francisco Adult Probation Department

Name of Enterprise Zone Agency

850 Bryant Street, Room 200, San Francisco, CA 94103-4673

Address

(415) 553-1688 (415) 553-1717

Telephone Number (with area code) FAX Number (with area code)

Project Narrative

1. PROBLEM STATEMENT

This proposal is consistent with the Violence Against Women Act (VAWA) committee's recommendation to enhance specialized units within the California Probation Departments to intensively supervise small domestic violence specific caseloads of probationers.

Demographic Profile: In 2012 the United States Census estimated the total population of San Francisco (SF) to be 825,863. As of October 2013, the SF Adult Probation Department (SFAPD) was responsible for supervising 5,205 adults on community supervision. The Domestic Violence (DV) Unit's caseload was 522 and represented 10% of the total adult probationer population. The distribution of offenses for probation clients assigned to the SFAPD DV Unit was as follows: DV-related Crimes 42% (219), Crimes Against Person (other than DV) 38% (199), Property Crimes 5% (24), Narcotic Sales 4% (19), Drug Offenses 2% (10), and Other Offenses 10% (50). The distribution of the 522 DV unit cases was 40% (209) felonies and 60% (313) Misdemeanors. As of June 2013, 90% (470) of the DV Unit's clients were men and 10% (52) were women. Combined, their ages were as follows: 19% (97) were 18-25 years old, 27% (140) were 26-35 years old, 28% (144) were 36-45 years old, 21% (111) were 46-55 years old, and 6% (30) were 56 years old or older.

Social Factors: When SFAPD analyzed the social factors of our 522 DV clients, we found that 31% of domestic violence probationers resided in three districts in San Francisco: Bayview/Hunters Point District (13%), South of Market District (12%), and the Mission District (6%). Typically, people in these three districts are under-employed, under-educated, and require skills training/support. Based on the districts prevalence of DV probationers and the high services needs of its residents, the Bayview/Hunters Point District would be designated as the highest need and priority area, and will be the target population for the PSSP. This target

Applicant: CCSF Adult Probation Department Grant Number: _____

area leverages the federal investment in this designated Choice Neighborhood of the Eastern Bayview. APD is a partner of the *Safer Together* consortium, the recipient of the federal Choice Neighborhood grant designed to provide services to victims in this high needs community. The Bayview's 2010 Census data report that: 34% African American; 32% Asian, Native Hawaiian, or other Pacific Islander; 12% Caucasian; 25% Hispanic. The distribution of the 70 high risk DV cases in the Bayview/Hunters Point area is 46% (32) Felonies and 54% (38) Misdemeanors.

Addressing Current/Past Weaknesses: Current DV Unit protocols adhere to Evidence Based Practices (EBP). During the prior DV VAWA grant period the SFAPD DV Unit and Department implemented a dynamic risk and needs assessment tool, the Correctional Offender Management Profiling for Alternative Sanctions (COMPAS), which informs the development of an Individual Rehabilitation and Treatment Plan (ITRP) to address each probationer's criminogenic needs. ITRP's are updated regularly and can inform an increase or a decrease in supervision level. Deputy Probation Officers were trained in Motivational Interviewing to provide tools to resolve probationer ambivalence to behavior change. The Department is planning to implement a Domestic Violence Screening Instrument (DVSI) as a secondary assessment. DV officers consistently conduct face-to-face field contacts with all offenders both in the office and in the field. The Deputy Probation Officer assigned to the Bayview office completed over 3000 contacts with DV probationers during the prior DV VAWA grant period. Individuals convicted of domestic violence who are referred to APD for supervision are automatically referred to a Batterer's Intervention Program (BIP), a 52-week program run by a community agency and certified by APD. During this prior grant period, APD created a BIP Audit Team to provide recommendations for the BIP certification process, recommend responsive training, and update protocols. The BIP team will need to continue monitor and certify community programs. Additionally, the Department identified training needs in the area of understanding trauma and developing trauma informed interventions and supervision strategies. The department was able to identify specific performance measures to for program compliance and referral to services.

2. PLAN AND IMPLEMENTATION

The DV Program Unit currently has one Supervising Deputy Probation Officer, nine DPOs, and one DPO court officer. Cal OES grant funding for the Probation Specialized Supervision Program (PSSP) would enhance the existing SFAPD DV Program in several ways. The current DV Program protocols and supervision strategies will be revised to increase field supervision and enhance the outreach services to DV victims. Secondly, the PSSP would reduce violence of DV probationers in that it will: exercise principles of EBP; apply the principles of effective reentry practices; adopt a victim – centered approach; refine the certification process for the 52 weeks Batterers Intervention Programs (BIP); and refine performance measures.

➤ **Exercise Principles of Evidence Based Practices:** The following EBP will be improved by SFAPD-DV Unit to improve supervision.

Risk and Needs Assessment: The Department discontinued the use of the CAIS as a risk/needs tool. As stated, the SFAPD implemented the Northpointe Correctional Offender Management Profiling for Alternative Sanctions (COMPAS) assessment tool in 2012. In order to assess the likelihood of imminent risk of violence to the victim and determine supervision level, a second assessment instrument will be implemented. The Domestic Violence Screening Instrument (DVSI) assessment tool is already a secondary component of COMPAS and can be activated after additional training. Ongoing re-assessment will continue to be conducted every 6 months, or when major milestones have been reached, and when there are serious issues of non-compliance with their conditions of probation or ITRP. The National Institute of Corrections White Paper, entitled "*Overview of Domestic Violence Risks Assessment Instrument, Frequently Asked Questions,*" recommends a third generation risk assessment such as the NorthPointe COMPAS. The Department is also planning to participate in a solicitation for an inter-rater reliability study on the COMPAS instrument.

Individual Treatment and Rehabilitation Plan (ITRP): The SF Probation DV DPO will continue to develop an ITRP for each DV participant based on the criminogenic needs identified in the risk and needs assessments. The ITRP will define the treatment needs; expectations; successful completion of program elements, as well as the consequences for non-participation for the high risk caseload.

Evidence-Based Response to Probation Violations: The DV Court will continue to use an evidence-based progressive sanction and incentive program model, based on a rewards/response policy adopted by SFAPD. The SF DV Court's response to probation violations will consist of a graduated continuum of both sanctions and services. Our goal will continue to be to implement the sanctions swiftly; fairly; and consistent with the level of violation.

Develop Multi-Model Strategies: SFAPD will continue to develop a multi-models approach that would include cognitively based BIP in combination with substance abuse program (when indicated). This is consistent with EBP of targeting multi-criminogenic factors to improve treatment outcomes, and protect victims through the federally funded *Safer Together* consortium to provide critically needed services to victims and survivors.

DPO Qualification/Training and Case Selection Process for PSSP Caseload: The minimum qualification of the PSSP DPO is a minimum of 1 year supervising high risk cases. Preference will continue to be given to DPOs who have a wide array of training and probation experiences. The DPO is required to attend 40 hours of annual training, which includes 12 hours of specific DV training. The DV Unit will continue to receive training in preparing assessment tools, both the existing COMPAS and the new DVSI tool; how to develop and refine a SMART ITRP; re-assessment processes; use of the Department's new Rewards/Responses Grid and policy; and motivational interviewing refreshers. The Department identified a need to develop and present training on trauma informed treatment interventions and supervision strategies to the DV

Probation Officer and BIP's. The cases assigned to the PSSP caseload will continue to be DV probationers from the Bayview/Hunters Point District based in the following priority order: 1.) violent felony crimes, 2.) violent misdemeanors (reduced from felonies), and 3.) misdemeanors with an established DV pattern. The two risks assessments will also identify the most serious and violent crimes (DV Crimes against person and spousal violence) and probationers that have the highest propensity for dangerousness and lethal behavior. In the event there are not 40 high risk cases in this area (currently there are 40), then the caseload will be expanded to South of Market District and/or Mission District to ensure that the PSSP meets the program standards.

➤ **Apply the Principles of Effective Reentry Practices:** The SFAPD will apply the principles of effective reentry practices as outlined by the Center for Effective Public Policy 2009 Report. We will continue to: ensure a seamless continuum of management; supervision and intervention; identify and collaborate with our community and establish a collaborative case management approach.

➤ **Adopt a Victim-Centered Approach:** The SFAPD will apply this principle by continuing to ensure that victims are interviewed by the DPO or the PA to include a victim statement (when available) in all Court reports, and work closely with the District Attorney's (DA) Victim Services Division to ensure that victims are aware of their rights and the services available to them. The SFAPD is in development of culturally and linguistically specific strategies to enhance access to services for victims of probationers so to ensure utilization of existing programs to domestic violence as well as victims of dating violence, and stalking who have historically faced obstacles in using traditional services and resources. The DPO will continue to contact the victim on a regular basis to ensure compliance with "stay away orders." In the event the probationer absconds from supervision and/or completes their probation, the victim will continue to be advised. The SFAPD will also conduct an annual survey to solicit the victim's opinion regarding

the APD's level of customer services. The victim restitution amount and collection process will be determined within 90 days from the date the case is assigned to the DV caseload.

➤ **Revise Certification Process for the Batterers Intervention Programs to Better Assess the Program's Curriculum to Adhere to Evidence Based Treatment Models.**

Currently, there are 9 BIPs in SF that have been certified by SFAPD to conduct the mandated 52 weeks of batterers' intervention treatment. In FY 2012-2013, SFAPD created a BIP Audit Team to assist with the observation and audit of all the BIP's, to provide recommendations for the BIP certification process, to recommend responsive training and to review and modify all BIP forms to ensure adherence to state law and the APD's Standards for Batterers Intervention Programs.

The review covered four areas:

1. The Facility
2. The Program & Agency Accountability
3. The Facilitator & Staff Accountability Records & Maintenance
4. Recommendations and remedies for compliance

The review team visited approximately 30 group sessions and provided the Chief Probation Officer with a comprehensive audit report outlining strengths and weaknesses of all BIP's. All non-compliance issues were remedied within the fourteen day requisite per California Penal Code section 1203.097. This auditing and reporting process will be required each year.

➤ The SFAPD will continue to provide forums that will include providers and stakeholders, to discuss the "what works literature" and EBP and DV offenders. The purpose will be to develop additional strategies for incorporating new treatment models into the current curriculum,

and to set new standards that are consistent with the effective DV EBP. This will also include an in-house evaluation to compare recidivism rates for all SFAPD certified Batterer's Intervention Programs.

➤ **Implement Performance Measures to Assess Effectiveness in Reducing DV Re-Offenses for Probationers in PSSP and in Improving Services to DV Victims.**

1. **Mandatory Objectives:**

a) During the grant period, SFAPD will continue to provide intensive probation services to 40 clients convicted of domestic violence crimes. The PSSP will allow the SFAPD to continue to provide intensive services to the 40 highest priority active clients convicted of domestic violence crimes. No more than 8 of the clients will be inactive (no longer than 30 days in custody or in warrant status). The caseload will not exceed 40 active probation domestic violence cases that are ordered to complete 52 weeks of Batterers Intervention Program treatment. The SFAPD will have only one caseload of 40 active high risk domestic violence clients.

b) Complete weekly contacts with clients at a minimum of one per week via telephone, in office contact and or field contact.

- Service Goal : Number of field contacts with clients: 12/week
- Service Goal: Number of in-person-office contacts made with clients: 12/week
- Service Goal: Number of telephone contacts made with clients: 8/week

In addition to the SFAPD's BIP audit team's independent review, at minimum, the DPO will document all attempt to complete 40 field visits, 80 office visits, 40 telephone contacts and 40 substance abuse tests on a monthly basis on the specialized caseload. The DPO will document all contacts and attempted contacts. The first face-to-face contact with the client must be made by the DPO within 7 working days from the date the case is assigned. Within 14 days from the

date the case is assigned, the DPO shall make a face-to-face contact at the client's residence. All office contact will include an electronic review of police records and tests for substance use (at least once per month). The DPO will conduct field visits during normal business hours, nights and/or weekends. When a case is reassessed to less intensive supervision, the supervisor will transfer the case to a general DV caseload. The DPO will continue to conduct periodic court reviews of active clients and their files.

c) Attempt contact with victims

- Service Goal : Number of field contacts with clients: 15
- Service Goal: Number of in-person-office contacts made with victims: 10
- Service Goal: Number of telephone contacts made with victims: 60
- Service Goal: Total Number of contacts with victims: 85

d) The Department will continue to use monthly statistical processes and logs maintained by the DPO and/or a Probation Aide that will document each arrest and track that arrest through subsequent disposition. Continuous enhancement of public safety is paramount, with goal of no reoffenses by DV probationers.

- Service Goal : Number of domestic violence probationers reoffended: 0
- Service Goal: Number of sexual assault probationers reoffended: 0
- Service Goal: Number of dating violence probationers reoffended: 0
- Service Goal: Number of stalking probationers reoffended: 0

e) The DPO will continue to conduct records checks of the Automated Firearms (AFS) on all 40 clients on the Specialized Supervision Caseload at the time of the initial intake, and subsequently each quarter to determine if a client is in possession of a firearm. AFS log will be maintained to track queries of the AFS. In the event that a records check of the Automated Firearms Systems (AFS) determines a client is in possession of a firearm, the matter will be

referred to the San Francisco Police Department to recover the firearm. At the time of the intake interview, the client will be required to sign a notice acknowledging the firearm prohibitions. Should the client refuse to sign and acknowledge the notice, the matter will be referred to the DV Court.

- f) The DPO will continue to conduct records checks of the Automated Firearms System (AFS) on all 40 clients on the Specialized Supervision Case load at the time of initial intake, and subsequently each quarter to determine if a client is in possession of a firearm. AFS log will be maintained to track queries of the AFS. In the event that a records check of the Automated Firearms System (AFS) determines a client is in possession of a firearm, the matter will be referred to the San Francisco Police Department to recover the firearm.
- g) At the time of the intake or initial interview, the client will be required to sign a notice acknowledging the firearm prohibitions. Should the client refuse to sign and acknowledge the notice, the matter will be referred to the DV Court for further action.
- h) The SFAPD is working with the District Attorney's Office, Victims Services Unit and the San Francisco Police Department to distribute materials on the firearm prohibition and confiscations laws regarding persons convicted of domestic violence charges. The DPO or Probation Aide will keep a log of location and dates of materials distributed for tracking purposes. The SFAPD PSSP program also provides packets of educational information to victims of the clients assigned to the PSSP caseload. The DPO or Probation Aide will keep a log of location and dates of materials distributed for tracking purposes. We have a packet of victim information which includes information on DA's Victim Services, Victims Bill of Rights, DV resources, Safety Plan questionnaire, stay away information and a victim satisfaction survey. This packet is sent to each victim of a client on the PSSP caseload.
- j) The DPO and Probation Aides assigned to the Specialized Supervision Program for DV will participate in training that will be provided by Cal EMA. SFAPD is working with Cal EMA to determine training dates to meet this objective.

Implementation

SFAPD has the administrative infrastructure necessary to track multiple grants to ensure that the funds are used appropriately and that the goals and objectives for the respective grant programs are monitored to achieve desired outcomes. SFAPD will continue to collaborate with both the SFPD and the SF Sheriff's Department (SFSD) on a number of grants. In collaboration with the SFSD, the SFAPD has implemented a Learning Center operated by Five Keys Charter School to serve clients in our office. In addition, court officers and a Sheriff's Liaison provide support to five Collaborative Courts, including the Domestic Violence Court. SFAPD collaborates with the Victims Services Unit, the SFSD Victim Restoration Project, the Domestic Violence Consortium, La Casa Shelter, the SF Superior Court Family Violence Council, Department of Public Health, Child Protective Services, the SF Department of Children, Youth and Their Families, SF Department on the Status of Women, Bay Area Legal Aid, and other agencies on the development of DV protocols and to address system-wide issues and concerns. The current DV unit protocols have been revised to reflect Evidence Based Practices and to establish DPO contact specifications for clients and victims. We have opened a satellite probation office in the Bayview District to engage clients in their community, and provide easy access to services connections. The DPO assigned to the PSSP caseload sees clients at both APD sites. It is respectfully requested that this grant be awarded in order for the SFAPD to continue to strengthen the services available to clients and their victims, to build on the successes and lessons learned in the prior VAWA grant period, and to fully measure the impact of this program on clients' outcomes.

Budget Narrative

The San Francisco Adult Probation Department proposes to develop a caseload of High Needs/High Risk clients who have been involved in crimes of domestic violence. This caseload will have a reduced caseload size of 40 active cases which focuses on clients who require a higher level of services and oversight through the Domestic Violence Court and through their assigned probation officer. The focus of this caseload is to implement evidence based probation supervision practices to address the criminogenic needs of high-risk offenders who reside in the Bayview/Hunter's Point community. The goal is to deliver rehabilitation programs to diminish risk factors and provide effective case management which includes an assessment process and case plan to reduce recidivism and provide a higher level of service to victims of the offenders.

The grant and match funds for the Probation Specialized Supervision Program will be used exclusively for staffing.

100% of staff time will be allocated to this project.

It will dedicate one full time Deputy Probation Officer and one part-time Public Service Aide-Assistant to Professionals to this project.

Deputy Probation Officer (#8444) 1.0 FTE

The Deputy Probation Officer will implement evidence based supervision practices to enable more effective supervision and case planning. This Deputy Probation Officer will supervise 40 high risk Domestic Violence offenders. One hundred percent of his time will be dedicated to this project. See attached job description for minimum qualifications and education for DPO in addition to PSSP's minimum requirement of one year experience in supervising violent

Applicant: CCSF Adult Probation Department

Grant Number: _____

probationers and completion of 12 hours of training annually specific to domestic violence, sexual assault, dating violence, and stalking.

Public Service Aide-Assistant to Professionals (#9920) 0.50 FTE

The Assistant to Professionals position will minimize administrative costs and will add value to the program by supporting the Probation Officer in mailing educational materials to victims and scheduling contacts with clients.

The Assistant to Professionals will assist with designing a tracking mechanism to work with programs to ensure compliance with statutes for certified programs. A brochure will be designed in several languages to enhance victim contact and introduce the victim to SFAPD, inform the victim of sentencing and supervision process, victim's rights, referrals and services. Form letters will be created to notify the victim when the client is in custody, on warrant status, due for release from custody, approaching probation termination date, and any other relevant information. The victim will also be notified of the clients' terms and conditions of probation, with special emphasis on "stay away" orders. The letter will be mailed with a follow up telephone contact and/or home visit. All of the activities will be recorded on logs maintained by the probation officer. All logs and recorded data will be made available to Cal OES for review and audit upon request. The qualifications necessary for the job assignment, in addition to the attached job description for this position, include an indicated interest and aptitude in those skills associated with the target employment and a willingness and ability to acquire the needed skills and academic standards through training and work experience.

Training and travel costs will be paid for by the San Francisco Adult Probation Department



Department of Human Resources



Deputy Probation Officer (#8444)

\$27.61-\$44.75 Hourly / \$4,786.00-\$7,757.00 Monthly / \$57,434.00-\$93,080.00 Yearly



[Email Me when a Job Opens for the above position\(s\)](#)

Definition

This specification defines and describes the full range of tasks included within the levels of the deep class of Deputy Probation Officer. Assignments within this class vary in degree of complexity, responsibility and amount of supervision received.

Under supervision, conducts general and pre-sentence investigations; investigates and supervises adult or juvenile defendants or court wards; prepares various reports for the courts; prepares recommendations and assists the courts in detention decisions and recommendations for sentencing decisions; supervises and counsels probationers to assist in complying with the court orders, educational and vocational services and family counseling; performs intensive casework management; assists in the training of new and reassigned officers; performs a variety of specialized assignments; and performs related duties as required.

Distinguishing Features

This class is unique in that it encompasses a wide range of levels from beginning through the fully experienced journey level. Positions in the class exist in both Adult and Juvenile Probation departments and perform assignments that require a high degree of ability and initiative as experience is gained. It is distinguished from the 8414 Supervising Probation Officer, Juvenile Court and 8434 Supervising Adult Probation Officer which are first line supervisory classes.

Supervision Exercised

This position may coordinate the work of clerical/technical personnel and may be required to supervise other less experienced Deputy Probation Officers in the absence of the Supervising Probation Officer.

Examples of Important and Essential Duties

"The class specification shall be descriptive of the class and shall not be considered as a restriction on the assignment of duties not specifically listed."(CSC Rule 9.3.2)

1. Interviews, investigates and supervises juvenile and adult offenders including cases which may entail severe personality and emotional disorders, dangerously aggressive behavior, aggravated offenses; interviews offenders, law enforcement officers, government agencies, employers, victims, family, relatives, acquaintances, and others in order to evaluate the nature of the violation, extent of responsibility, attitude, plans and other related information; interacts with workers from other agencies in cases of mutual interest; investigates personal background, family history, education, employment and financial status; visits homes, schools, employers, churches, neighborhoods, recreational areas and other places to obtain pertinent social and economic background information; prepares and submits case findings requiring reports with recommendations for unit supervisor's approval; may represent department in court; records disposition and conditions of probation, interviews probationers about installment payments of court imposed fines, restitution and child support.
2. Appears in court as needed and represents the department in matters involving probation decisions and questions raised by the court, district attorney or the defendant's attorney; submits supplemental information as required; calendars and presents motions to extend, revoke, modify and terminate probation.
3. Assists in the training of new or reassigned officers and may act as backup supervisor.
4. May represent the department at community group meetings concerned with the operations of policies of the probation

department; may prepare special reports and deliver lectures on the causes and extent of anti-social behavior and the methods employed in evaluating and rehabilitating offenders.

5. Discusses the nature and conditions of probation with probationers and respondents; counsels and advises probationers and refers them to agencies and organizations dealing with specialized social, emotional or legal problems; evaluates probationers' progress in compliance with court orders and prepares periodic reports and recommendations; discusses revocation action, case progress and case termination with supervisor, answers questions from courts, other departments and community organizations regarding the status and progress of probationers.
6. Serves as liaison between the probation department and the courts, Department of Human Services, Sheriff's Department, California State Department of Corrections and other agencies; confers with other staff members on casework techniques and special problems; maintains contacts with various employment related agencies; interviews applicants for programs and determines eligibility; supervises probationers during their enrollment in programs; and prepares and maintains reports and records.
7. Investigates complaints of habitually beyond control behavior; interviews parents, relatives, religious leaders, social workers and the child to evaluate the complaints and determine their validity and seriousness; provides counseling and casework service to the parents and children to effect the social rehabilitation of the family; prepares progress reports and discusses advisability of referral of family to other agencies, discusses placement of children in foster homes or institutions and determination of probation; arranges for placement of children in foster homes and counsels children and foster parents; maintains periodic contact to assess conditions of homes and children's progress.
8. Reviews, recommends, files and executes petitions for the sealing of former Juvenile Court records; interviews applicant and checks all pertinent records to determine if rehabilitation has been attained; notifies all affected agencies of the Superior Court decree and order; files step-parent adoption reports and records with the Superior Court; interviews the child's birth parents, step-parents, attorneys and others; witnesses and executes all necessary documents to complete the adoption procedures.
9. Participates in specialized assignments including but not limited to gang and drug abatement, sex crimes, serious/habitual offenders, multiple agency task force, field enforcement and community liaison.
10. Performs related duties as required.

Knowledge, Skills and Abilities

Knowledge of: the methods, techniques and procedures in evaluating and supervising juvenile and adult offenders; principles, techniques and trends in social and correctional casework; the various social, economic and psychological factors affecting criminal and other anti-social behavior of individuals; court procedures and the general law relating to the legal rights of offenders; services of public and private agencies available to offenders, dependent children, emotionally disturbed individuals, alcoholics, and those in need of family and employment counseling.

Ability to: inspire confidence and employ techniques of acquiring essential information from offenders and others; develop, establish and maintain effective working relationships with the courts, governmental and community agencies, co-workers and other departmental personnel; review and evaluate official documents; and prepare clear, accurate and concise reports for a legal environment.

Skill: computer literacy.

Experience and Training

Any combination equivalent to experience and training that would provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be:

Training: Possession of a baccalaureate degree from an accredited college or university with major course work in the Social and Behavioral Sciences or closely related field.

License or Certificate

Possession of a valid Driver's License.

Special Requirements: The Deputy Probation Officer class employees must complete 200 hours of core probation officer training during the first year of appointment. Employees in this classification are peace officers as defined by section 830.5 of the Penal Code and must satisfy the State of California criteria for peace officer status. Appointees will be required to meet State-mandated CORE training requirements as defined by Standards for Training in Corrections (STC). Employees must also conform to all other requirements necessary to hold and maintain peace officer status pursuant to the California Government Code.

Disaster Service Workers

All City and County of San Francisco employees are designated Disaster Service Workers through state and local law (California Government Code Section 3100-3109). Employment with the City requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Worker-related training as assigned, and to return to work as ordered in the event of an emergency.

CLASS: 8444	EST:	REV:	FORMERLY JOB TITLE:	REPLACES JOB TITLE:
EEOC: 2		MEDICAL:		



Department of Human Resources

Public Service Aide - Assistant To Professionals (#9920)

We are currently accepting applications for this position. To apply, please close this pop-up window and then click on the link for Employment Opportunities.

\$17.01-\$17.01 Hourly / \$2,949.00-\$2,949.00 Monthly / \$35,386.00-\$35,386.00 Yearly



[Email Me when a Job Opens for the above position\(s\)](#)

Definition

The positions in the Public Service Aide series are designed to offer various types of trainee or entry level employment opportunities in a variety of settings. These positions provide an introduction to career options and role models while allowing incumbents to learn about the work environment. Some positions may be allocated for participants in special programs designed to reach disadvantaged youth, those who have encountered difficulty in obtaining employment, or other special populations.

9912 PUBLIC SERVICE AIDE - TECHNICAL

Under supervision, assists in various phases of the development and implementation of specific art projects and cultural events; requires technical knowledge and ability for the performance of duties.

In some positions, under immediate supervision as a trainee, incumbents learn to perform a variety of tasks relative to acquisition of technological skills in various art subject areas; attend training classes directly related to the duties performed.

9914 PUBLIC SERVICE AIDE - ADMINISTRATIVE

Under supervision, assists in the performance of a variety of duties related to the activities of the assigned departmental unit; performs a limited scope of routine tasks at a paraprofessional level; may be responsible for the compilation of data; carries out routine procedures; assists in the implementation of programs and the maintenance of related records and reports.

9916 PUBLIC SERVICE AIDE - SPECIAL PROGRAMS

Under immediate supervision, performs a variety of non-technical manual labor tasks in the maintenance of streets, grounds, and other public property.

In some positions, incumbents receive an introduction to department functions and assist in unskilled maintenance or record keeping tasks. In some positions, incumbents maintain order on transit vehicles, provide information to the public and prevent damage to public property. In some positions, incumbents may receive training related to the program in which they are participating.

9920 PUBLIC SERVICE AIDE - ASSISTANT TO PROFESSIONALS

Under minimum supervision, assists in the performance of a variety of duties related to the functions of the assigned departmental unit; carries out complex tasks on a limited basis in direct support of professional level personnel; may be responsible for researching and compiling data; assists in the preparation of related reports and documents; assists in the implementation of programs; assists in the investigation and mediation of legal matters.

9912, 9914, 9916, 9920, 9922, 9924 PUBLIC SERVICE AIDE

9922 PUBLIC SERVICE AIDE - ASSOCIATE TO PROFESSIONALS

Under minimum direction, performs a variety of duties requiring a high level of responsibility; carries out complex tasks relative to the performance of management functions; may be responsible for supervising subordinates; researches and analyzes data; investigates and advises in legal matters; and prepares legal documents.



Under general supervision, performs a wide variety of duties related to the services provided through health care facilities; may be responsible for disseminating health care information to the general public and specific target population, such as seniors, physically disabled, mentally disabled; provides non-nursing support services to patients.

Some positions, under immediate supervision in a trainee capacity, learn to perform a variety of duties related to a specific health care area; attends training classes directly related to the performance of duties.

Distinguishing Features

implementation of programs; assists in the investigation and mediation of legal matters.

Knowledge, Skills and Abilities

knowledge, Skills, and Abilities: Requires an indicated interest and aptitude in those skills associated with the target employment and a willingness and ability to acquire the needed skills and academic standards through training and work experience.

Experience and Training

Applicants will be required to meet guidelines as established for each program; requirements for previous training and experience will be minimal.

Disaster Service Workers

All City and County of San Francisco employees are designated Disaster Service Workers through state and local law (California Government Code Section 3100-3109). Employment with the City requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Worker-related training as assigned, and to return to work as ordered in the event of an emergency.

CLASS: 9920
EEOC: 5

EST:

REV:
MEDICAL:

FORMERLY JOB TITLE:

REPLACES JOB TITLE:

BUDGET CATEGORY AND LINE ITEM D AIL

Grant Recipient: City and County of San Francisco - County Adult Probation								Grant Number:		
A. Personal Services – Salaries/Employee Benefits								VAWA FUNDS	MATCH	COST
SALARY:										+
<u>CL</u>	<u>CLASS TITLE</u>	<u>PERIOD</u>	<u>ST</u>	<u>BI-WEEKLY</u>	<u># OF PPs</u>	<u>FTE</u>	<u>SUBTOTAL</u>			
8444	Deputy Probation Officer	10/01/13 - 09/30/14	11	3,515.56 x	26.1 x	1.0 =	91,756	68,817	22,939	
	<i>A full time DPO will dedicate 100% of his time to supervising this specialized caseload.</i>									
9920	Associate to Professionals	10/01/13 - 09/30/14	1	1,387.93 x	26.1 x	0.475 =	17,207	12,905	4,302	
	<i>A part time Probation Aide will dedicate 100% of his time to assisting the DPO with administrative tasks.</i>									
										\$ 108,963
FRINGE:										
<u>Medical</u> Health & Dental										
8444	Deputy Probation Officer	439.29		x	26.1 x	1.0 =	11,465	8,599	2,866	
<u>Unemployment</u>										
8444	Deputy Probation Officer	91,756	x	0.00241		=	221			
9920	Assoc. to Professionals	17,207	x	0.00244		=	42	197	66	
<u>Retirement/Prop B</u>										
8444	Deputy Probation Officer	91,756	x	0.10786		=	9,897			
9920	Assoc. to Professionals	17,207	x	0.01000		=	172	7,552	2,517	
<u>SS/Medicare</u>										
8444	Deputy Probation Officer	91,756	x	0.01398		=	1,283			
9920	Assoc. to Professionals	17,207	x	0.07498		=	1,290	1,930	643	\$ 24,370
Personal Section Totals								\$ 100,000	\$ 33,333	\$ 133,333
PERSONAL SECTION TOTAL										\$ 133,333

DGET CATEGORY AND LINE ITEM D AIL

Grant Recipient: City and County of San Francisco - County Adult Probation		Grant Number:		
B. Operating Expenses		VAWA FUNDS	MATCH	COST
<p>MANDATORY Cal OES' PROJECT DIRECTOR'S MEETING IN SACRAMENTO FOR (2) APD STAFF</p> <p>Mileage: 194 mi. x \$ 0.565 x 2 = \$ 219.22</p> <p>Meals: 1 day x \$ 15.00 x 2 = \$ 30.00</p> <p>Other: Toll Bay Bridge & Carquinez \$5 + \$6 = \$ 11.00</p> <p align="right">*TOTAL TRAVEL EXPENSE: <u>\$ 260.22</u></p> <p>* Due to grant funding constraint travel cost is budgeted using local funds</p>				
Operating Section Totals		\$ -	\$ -	\$ -
OPERATING SECTION TOTAL				\$ -

BUDGET CATEGORY AND LINE ITEM D AIL

Grant Recipient: City and County of San Francisco - County Adult Probation		Grant Number:		
C. Equipment		VAWA FUNDS	MATCH	COST
Equipment Section Totals		\$ -	\$ -	\$ -
EQUIPMENT SECTION TOTAL				\$ -
Category Totals				
Same as Section 10 on the Grant Award Face Sheet		\$ 100,000	\$ 33,333	
Total Project Cost*			\$	133,333
*Same as Block 10G on Grant Award Face Sheet				

PROJECT SUMMARY

1. GRANT AWARD NO.

3. GRANT PERIOD

2. PROJECT TITLE

Probation Specialized Supervision Program

10/01/2013 to 09/30/2014

4. APPLICANT

Name: CCSF Adult Probation Dept. Phone: (415) 553-1688
Address: 850 Bryant Street, Room 200 Fax #: (415) 553-1717
City: San Francisco Zip: 94103-4673

5. GRANT AMOUNT

(this is the same amount as 10G of the Grant Award Face Sheet)

\$ 133,333

6. IMPLEMENTING AGENCY

Name: San Francisco Adult Probation Department Phone: (415) 553-1688 Fax #: (415) 553-1717
Address: 850 Bryant Street, Room 200 City: San Francisco Zip: 94103-4673

7. PROGRAM DESCRIPTION

The San Francisco Adult Probation Department (SFAPD) will continue to enhance the Domestic Violence Unit by utilizing a victim centered approach that is guided by evidence based practices to supervise probationers who reside in the Bayview/Hunters Point district of San Francisco. The Bayview/Hunters Point district represents 14% of domestic violence cases in the DV unit, of which 62% are felonies, 36% are misdemeanors, and 2% are wobblers.

8. PROBLEM STATEMENT

Prior to the implementation of this grant, existing DV unit protocols did not adhere to evidence based practices and failed to address victims' needs for specialized services. VAWA funding for the Probation Specialized Supervision Program for the DV Probation Specialized Caseload will enhance the existing DV Program to achieve supervision that is guided by evidence based practices.

9. OBJECTIVES

1. Provide intensive supervision to 40 high risk individuals convicted of domestic violence offenses.
2. Increase services to domestic violence victims with a goal of increasing SFAPD's ability to meet the needs of these victims.
3. Establish a statistical and data collections process that will document recidivism.

10. ACTIVITIES

The Probation Specialized Supervision Program will provide intensive probation services to 40 individuals convicted of domestic violence offenses. The cases will be considered the highest priority based on the results of risk and needs assessments. The DPO will develop an ITRP for each client, use sanctions and incentives/rewards, motivational interviewing, and conduct field work. Focusing on a victim centered approach will be a priority for the caseload.

11. EVALUATION (if applicable)

N/A

12. NUMBER OF CLIENTS

(if applicable)

N/A

13. PROJECT BUDGET

(these are the same amounts as on Budget Pages)

	Personal Services	Operating Expenses	Equipment	TOTAL
	\$133,333			\$133,333
				\$0
				\$0
				\$0
				\$0
				\$0
Totals:	\$133,333	\$0	\$0	\$133,333

Operational Agreements (OA) Summary Form

	List of Agencies/Organizations/Individuals	Date OA Signed (xx/xx/xxxx)	Dates of OA	
			From:	To:
1.	San Francisco Adult Probation Department	10/28/2013	10/01/2013	to 09/30/2014
2.	San Francisco District Attorney's Office, Victim Services	10/29/2013	10/01/2013	to 09/30/2014
3.				to
4.				to
5.				to
6.				to
7.				to
8.				to
9.				to
10.				to
11.				to
12.				to
13.				to
14.				to
15.				to
16.				to
17.				to
18.				to
19.				to
20.				to

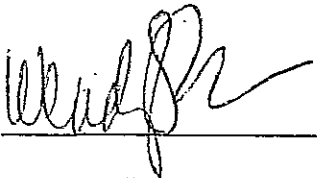
Use additional pages if necessary.

OPERATIONAL AGREEMENT

This Operational Agreement stands as evidence that the City and County of San Francisco, Adult Probation Department (APD), and the District Attorney Victim Services Division intend to work together towards the mutual goal for providing maximum assistance for crime victims residing in the City and County of San Francisco for the term October 1, 2013 through September 30, 2014. Both agencies believe that implementation of the Probation Specialized Supervision Program for APD's Domestic Violence Unit application, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if selected for continued funding, by coordinating/providing the following services:

- The collaboration will ensure that victims are advised of their rights and services available to them at the times the case is assigned to the Specialized Supervision Program.
- Regularly scheduled monthly meetings will be held to discuss the Specialized Supervision Program caseload and victim issues arising from these cases to coordinate services for victims.
- The restitution setting and collection process will be facilitated when the cases get assigned to the Specialized Supervision Program.
- Data systems will be shared to ensure that victims are receiving services that help meet their needs, which in turn can facilitate probationers' success.

APD and the DA's Victim Services Division approve the Operational Agreement with the following signatures:



Wendy Still, MAS, Chief Adult Probation Officer

10/28/13

Date

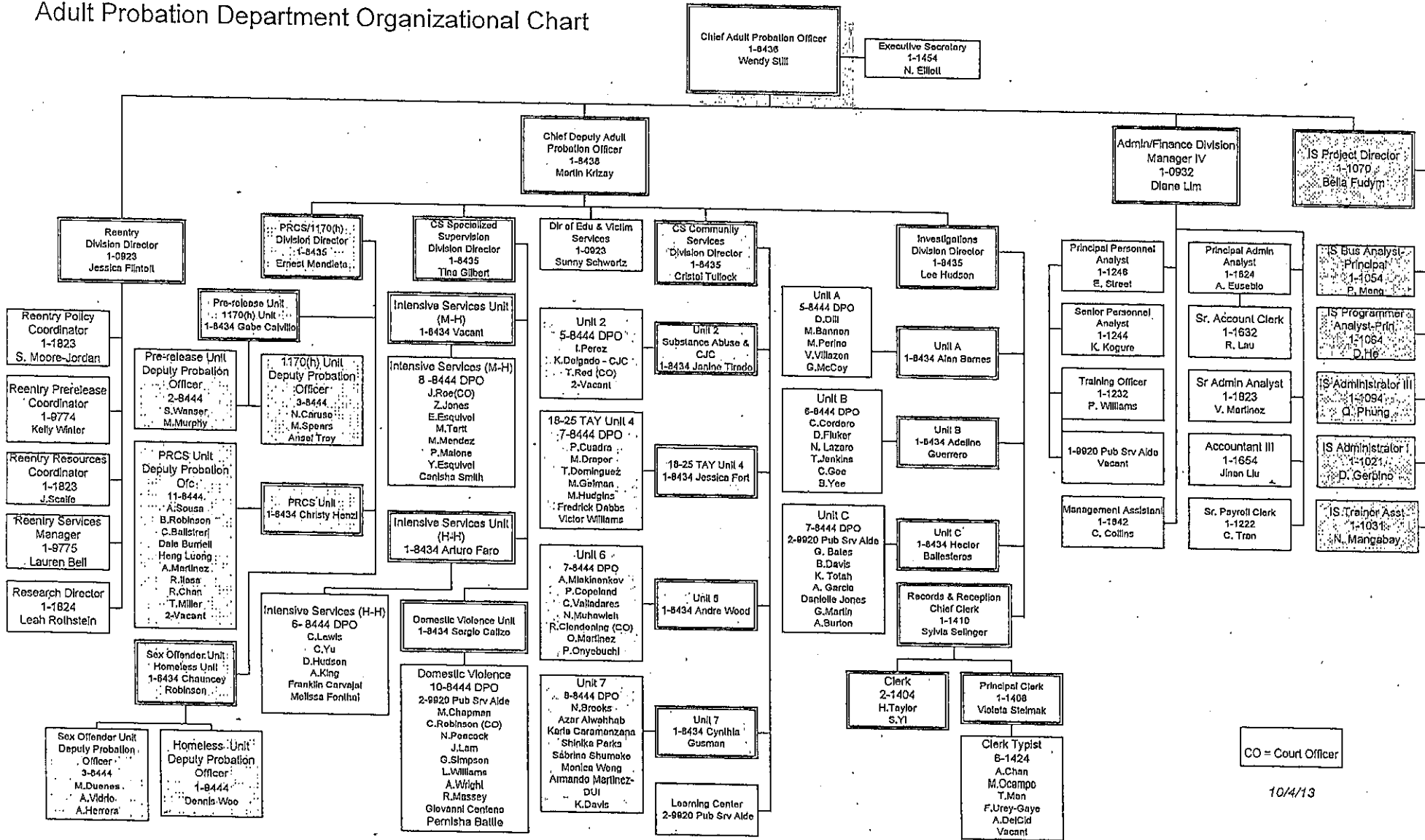


Maria Bee, Chief, Victim Services Division

10/29/13

Date

Adult Probation Department Organizational Chart



10/4/13

OTHER FUNDING SOURCES

Complete this form to report the total funds available to support the activities related to accomplishing the goals and objectives of the Grant Award Agreement. In the "Grant Funds" column, report the Cal OES funds requested by category. In the "Other Funds" column, report all other funds available to support the project by category and then calculate the totals by category in the "Program Total" column. Total each column to arrive at the total program funds available.

OTHER FUNDING SOURCES			
			(Enter numbers without \$ or decimal points.)
BUDGET CATEGORY	GRANT FUNDS <i>(Use only the grant funds identified in the preceding budget pages.)</i>	OTHER FUNDS	PROGRAM TOTAL
Personal Services	100,000	33,333	\$133,333
Operating Expenses			\$0
Equipment			\$0
TOTAL	\$100,000	\$33,333	\$133,333

This form does not become part of the grant award.

PRIOR, CURRENT AND PROPOSED Cal OES FUNDING

List all currently funded Cal OES projects and all Cal OES grants awarded to the applicant during the last five fiscal years. Include the fiscal year of operation, the grant number and the amount of Cal OES funding. For current and proposed grants that include positions funded by more than one Cal OES grant, list these personnel by title and the percentage of the position funded by Cal OES. The percentage of funding must not exceed 100 percent for any one individual.

Example				
FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	PERSONNEL BY TITLE	PERCENTAGE PAID BY Cal OES
2005-06	DC05160010	\$50,000	Project Director	25%
2005-06	CE05089504	\$67,000	Project Director	25%
2005-06	MS05040550	\$68,000	Project Director	50%

PRIOR, CURRENT AND PROPOSED Cal OES FUNDING				
FISCAL YEAR	GRANT NUMBER	GRANT AMOUNT	PERSONNEL BY TITLE	% OF Cal OES FUNDING
2009-13	ZP09010380	\$505,599	Dep. Probation Officer	100%
2010-11	PU10010380	\$100,000	Dep. Probation Officer and Asst. to Professionals	75% 75%
2011-12	PU11020380	\$100,000	Dep. Probation Officer and Asst. to Professionals	75% 37.5%
2012-13	PU12030380	\$96,660	Dep. Probation Officer and Asst. to Professionals	75% 15%

PROJECT SERVICE AREA INFORMATION

1. COUNTY OR COUNTIES SERVED: Enter the name(s) of the county or counties served by the project. Put an asterisk where the project's principal office is located.

CITY AND COUNTY OF SAN FRANCISCO

2. U.S. CONGRESSIONAL DISTRICT(S): Enter the number(s) of the U.S. Congressional District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

12

3. STATE ASSEMBLY DISTRICT(S): Enter the number(s) of the State Assembly District(s) which the project serves. Put an asterisk for the district where the project's principal office is located.

17

4. STATE SENATE DISTRICT(S): Enter the number(s) of the State Senate District(s) that the project serves. Put an asterisk for the district where the project's principal office is located.

11

5. POPULATION OF SERVICE AREA: Enter the total population of the area served by the project.

825,863



US Congress Districts of California, USA

Federal Legislative Districts

Find a district by name such as "9th Congressional District"

alternatively, search for this and more on the 'Places' homepage

US Congress Districts in California

Listed below are all of the US congressional districts in California and their overlapping counties. Click on a district's name to go to the detail page for that district. Click on a county's name to go to the detail page for that county.

- | | |
|---|---|
| 1st Congressional District
Butte, Glenn, Lassen, Modoc, Nevada, Placer, Plumas, Shasta, Sierra, Siskiyou, Tehama | 28th Congressional District
Los Angeles |
| 2nd Congressional District
Del Norte, Humboldt, Marin, Mendocino, Sonoma, Trinity | 29th Congressional District
Los Angeles |
| 3rd Congressional District
Butte, Colusa, Contra Costa, Glenn, Lake, Napa, Placer, Sacramento, Solano, Sutter, Yolo, Yuba | 30th Congressional District
Los Angeles, Ventura |
| 4th Congressional District
Alpine, Amador, Calaveras, El Dorado, Fresno, Madera, Mariposa, Merced, Nevada, Placer, Tuolumne | 31st Congressional District
San Bernardino |
| 5th Congressional District
Contra Costa, Lake, Napa, Solano, Sonoma | 32nd Congressional District
Los Angeles |
| 6th Congressional District
Sacramento, Yolo | 33rd Congressional District
Los Angeles |
| 7th Congressional District
Sacramento, San Joaquin | 34th Congressional District
Los Angeles |
| 8th Congressional District
Inyo, Mono, Riverside, San Bernardino | 35th Congressional District
Los Angeles, San Bernardino |
| 9th Congressional District
Contra Costa, Sacramento, San Joaquin | 36th Congressional District
Riverside |
| 10th Congressional District
San Joaquin, Santa Clara, Stanislaus, Tuolumne | 37th Congressional District
Los Angeles |
| 11th Congressional District
Contra Costa | 38th Congressional District
Los Angeles, Orange |
| 12th Congressional District
San Francisco | 39th Congressional District
Los Angeles, Orange, San Bernardino |
| 13th Congressional District
Alameda | 40th Congressional District
Los Angeles |
| 14th Congressional District
San Francisco, San Mateo | 41st Congressional District
Riverside |
| 15th Congressional District
Alameda, Contra Costa | 42nd Congressional District
Riverside |
| 16th Congressional District
Fresno, Madera, Merced | 43rd Congressional District
Los Angeles |
| 17th Congressional District
Alameda, Santa Clara | 44th Congressional District
Los Angeles |
| 18th Congressional District
San Mateo, Santa Clara, Santa Cruz | 45th Congressional District
Orange |
| 19th Congressional District | 46th Congressional District
Orange |
| | 47th Congressional District |



Assembly Districts of California, USA

State Legislative Districts

Find a district by name such as "9th Assembly District"

alternatively, search for this and more on the 'Places' homepage

California State Assembly Districts

Listed below are all of the state assembly districts in California and their overlapping counties. Click on a district's name to go to the detail page for that district. Click on a county's name to go to the detail page for that county.

- | | |
|--|--|
| 1st Assembly District
Butte, Lassen, Modoc, Nevada, Placer, Plumas, Shasta, Sierra, Siskiyou, Tehama | 41st Assembly District
Los Angeles, San Bernardino |
| 2nd Assembly District
Del Norte, Humboldt, Mendocino, Sonoma, Trinity | 42nd Assembly District
Riverside, San Bernardino |
| 3rd Assembly District
Butte, Colusa, Glenn, Placer, Shasta, Sutter, Tehama, Yuba | 43rd Assembly District
Los Angeles |
| 4th Assembly District
Colusa, Lake, Napa, Solano, Sonoma, Sutter, Yolo | 44th Assembly District
Los Angeles, Ventura |
| 5th Assembly District
Alpine, Amador, Calaveras, El Dorado, Fresno, Madera, Mariposa, Merced, Mono, Placer, Tuolumne | 45th Assembly District
Los Angeles, Ventura |
| 6th Assembly District
El Dorado, Placer, Sacramento | 46th Assembly District
Los Angeles |
| 7th Assembly District
Sacramento, Yolo | 47th Assembly District
San Bernardino |
| 8th Assembly District
Sacramento, San Joaquin | 48th Assembly District
Los Angeles |
| 9th Assembly District
Sacramento, San Joaquin | 49th Assembly District
Los Angeles |
| 10th Assembly District
Marin, Sonoma | 50th Assembly District
Los Angeles |
| 11th Assembly District
Contra Costa, Sacramento, Solano | 51st Assembly District
Los Angeles |
| 12th Assembly District
Sacramento, San Joaquin, Stanislaus, Tuolumne | 52nd Assembly District
Los Angeles, San Bernardino |
| 13th Assembly District
San Joaquin | 53rd Assembly District
Los Angeles |
| 14th Assembly District
Contra Costa, Solano | 54th Assembly District
Los Angeles |
| 15th Assembly District
Alameda, Contra Costa | 55th Assembly District
Los Angeles, Orange, San Bernardino |
| 16th Assembly District
Alameda, Contra Costa | 56th Assembly District
Imperial, Riverside |
| 17th Assembly District
San Francisco | 57th Assembly District
Los Angeles |
| 18th Assembly District
Alameda | 58th Assembly District
Los Angeles |
| 19th Assembly District
San Francisco, San Mateo | 59th Assembly District
Los Angeles |
| | 60th Assembly District |



Senate Districts of California, USA

State Legislative Districts

Find a district by name such as "9th Senate District"

alternatively, search for this and more on the 'Places' homepage

California State Senate Districts

Listed below are all of the state senate districts in California and their overlapping counties. Click on a district's name to go to the detail page for that district. Click on a county's name to go to the detail page for that county.

1st Senate District

Alpine, El Dorado, Lassen, Modoc, Nevada, Placer, Plumas, Sacramento, Shasta, Sierra, Siskiyou, Tehama

2nd Senate District

Del Norte, Humboldt, Lake, Marin, Mendocino, Sonoma, Trinity

3rd Senate District

Contra Costa, Napa, Sacramento, Solano, Sonoma, Yolo

4th Senate District

Butte, Colusa, Glenn, Placer, Sacramento, Shasta, Sutter, Tehama, Yuba

5th Senate District

Sacramento, San Joaquin, Stanislaus

6th Senate District

Sacramento, Yolo

7th Senate District

Alameda, Contra Costa

8th Senate District

Amador, Calaveras, El Dorado, Fresno, Inyo, Madera, Mariposa, Merced, Mono, Sacramento, San Joaquin, Stanislaus, Tulare, Tuolumne

9th Senate District

Alameda, Contra Costa

10th Senate District

Alameda, Santa Clara

11th Senate District

San Francisco, San Mateo

12th Senate District

Fresno, Madera, Merced, Monterey, San Benito, San Joaquin, Santa Clara, Stanislaus

13th Senate District

San Mateo, Santa Clara

14th Senate District

Fresno, Kern, Kings, Tulare

15th Senate District

Santa Clara, Santa Cruz

16th Senate District

Kern, Los Angeles, Riverside, San Bernardino, Tulare

17th Senate District

Merced, Monterey, San Luis Obispo, Santa Clara, Santa Cruz

18th Senate District

21st Senate District

Kern, Los Angeles, San Bernardino

22nd Senate District

Los Angeles

23rd Senate District

Los Angeles, Riverside, San Bernardino

24th Senate District

Los Angeles

25th Senate District

Los Angeles, San Bernardino

26th Senate District

Los Angeles

27th Senate District

Los Angeles, Ventura

28th Senate District

Riverside

29th Senate District

Los Angeles, Orange, San Bernardino

30th Senate District

Los Angeles

31st Senate District

Riverside

32nd Senate District

Los Angeles, Orange

33rd Senate District

Los Angeles

34th Senate District

Los Angeles, Orange

35th Senate District

Los Angeles

36th Senate District

Orange, San Diego

37th Senate District

Orange

38th Senate District

San Diego

39th Senate District

San Diego

40th Senate District

san francisco population

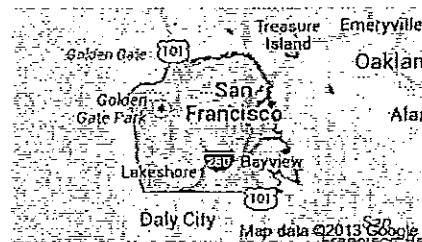
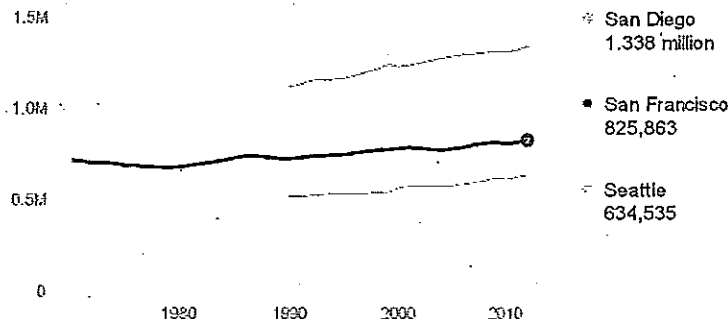
Sign in

Web Images Maps Shopping More Search tools

About 97,100,000 results (0.22 seconds)

825,863 (2012)

San Francisco, Population



San Francisco

City in California

San Francisco, officially the City and County of San Francisco, is the leading financial and cultural center of Northern California and the San Francisco Bay Area. Wikipedia

Population elsewhere

Los Angeles	3,858 million (2012)
San Jose	982,765 (2012)
Manhattan	1,619 million (2012)

Sources include: United States Census Bureau

Explore more

Sources include: United States Census Bureau

Feedback / More info

San Francisco - Wikipedia, the free encyclopedia

en.wikipedia.org/wiki/San_Francisco

The city is also the financial and cultural hub of the larger San Jose-San Francisco-Oakland metropolitan area, with a population of 8.4 million. San Francisco ...

San Francisco Bay Area - Consolidated city-county - 1906 San Francisco earthquake

San Francisco County QuickFacts from the US Census Bureau

quickfacts.census.gov/qfd/states/06/06075.html

Jun 27, 2013 - People QuickFacts, San Francisco County, California. Population definition and source info, Population, 2012 estimate, 825,863, 38,041,430.

Bay Area Census - San Francisco City and County

www.bayareacensus.ca.gov/counties/SanFranciscoCounty.htm

San Francisco City and County. Decennial Census data ... TOTAL POPULATION, 776,733, 100.0%, 805,235, 100.0%, 789,172, 100.0%. In households, 756,976 ...

San Francisco, Calif.: Population, Weather, Demographics, Facts ...

www.infoplease.com/ipa/A0108603.html

Information on San Francisco, Calif. — economy, government, culture, state map and flag, major cities, points of interest, famous residents, state motto, symbols, ...

San Francisco: Population Profile - City-Data.com

www.city-data.com > Cities of the United States > The West

Metropolitan Area Residents (PMSA) 1980: 1,489,000. 1990: 1,603,678. 2000: 1,731,183. Percent change, 1990-2000: 7.8%. U.S. rank in 1980: 5th (CMSA).

San Francisco, California (CA) profile: population, maps, real estat...

www.city-data.com/city/San-Francisco-California.html

Current weather forecast for San Francisco, CA · San Francisco County. Population in 2012: 825,863 (100% urban, 0% rural). Population change since 2000: ...

Population - NoPa - San Francisco, CA - Yelp

www.yelp.com > Beauty & Spas > Hair Salons

Rating: 4.5 - 153 reviews - Price range: \$\$

153 Reviews of Population "If you have naturally curly hair go see Richard. He has

EDMUND G. BROWN JR.
GOVERNOR

MARK S. GHILARDUCCI
DIRECTOR



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

RECEIVED
ADULT PROBATION DEPT.
GOVERNOR'S OFFICE
DEC 19 PM 3:36

November 21, 2013

Wendy S. Still
Chief Adult Probation Officer
San Francisco Adult Probation Department
850 Bryant Street, Room 200
San Francisco, CA 94103

Dear Ms. Still:

Congratulations! Your project has been selected to receive funding through the Probation Specialized Supervision (PU) Program of the California Governor's Office of Emergency Services (Cal OES). Provided that there are no successful appeals, and pending completion and/or revision of all required application forms, your agency will be awarded \$100,000 for the grant award period beginning on October 1, 2013, and ending on September 30, 2014.

Matthew See, Program Specialist, is assigned to your grant and will be contacting you within the next few weeks in order to process your application. To assist you in finalizing this process, please refer to the Recipient Handbook, available on the Cal OES website at www.caloes.ca.gov.

We look forward to the successful implementation of this project. If you have any questions concerning this process, please contact Matthew See at (916) 845-8290 or via e-mail at matthew.see@caloes.ca.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Murphy".

BRENDAN A. MURPHY
Deputy Director