

File No. 200378

Committee Item No. 6

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date April 29, 2020

Board of Supervisors Meeting

Date _____

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
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Completed by: Linda Wong

Date April 24, 2020

Completed by: Linda Wong

Date _____

1 [Urging Flexible Incentive Pay and Testing for Frontline Non-Profit Workers During Public
2 Health Emergency]

3 **Resolution urging City Departments to authorize additional funds and support to their**
4 **contracted non-profit homeless service providers, including guaranteed free testing**
5 **and incentive pay through increased contract amounts and flexible contract spending.**
6

7 WHEREAS, The City and County of San Francisco is currently experiencing an
8 outbreak of the coronavirus (COVID-19) which has been deemed a pandemic by the World
9 Health Organization; and

10 WHEREAS, On March 6, 2020, the San Francisco Health Officer issued a Declaration
11 of Local Health Emergency Regarding Novel Coronavirus 2019 (COVID-19), which was
12 preceded by a February 25, 2020, Proclamation by the Mayor Declaring the Existence of a
13 Local Emergency; and

14 WHEREAS, As outlined by the Shelter in Place Order No. C19-07, the San Francisco
15 Health Officer has determined that businesses that provide food, shelter, and social services,
16 and other necessities of life for economically disadvantaged or otherwise needy individuals,
17 and residential facilities and shelters for seniors, adults, and children are exempted from the
18 Shelter in Place ordinance and are encouraged to still operate and provide essential services
19 to the City and County of San Francisco; and

20 WHEREAS, Non-profit staff in the Homelessness Response System serve over 3,000
21 vulnerable individuals and families in shelters and navigation centers, over 5,000 San
22 Franciscans who live on the street or in encampments, over 10,000 people in transitional and
23 supportive housing, and countless other vulnerable clients through drop-in centers, access
24 points, outreach teams, residential treatment centers, and other services; and
25

1 WHEREAS, The essential services that non-profit organizations and their workers in
2 the Homelessness Response System deliver are vital to the safety of our homeless
3 neighbors, housed neighbors and our entire community; and

4 WHEREAS, The City has an enormous responsibility to take care of the workers who
5 keep our essential services running and who must continue to work outside the home; and

6 WHEREAS, Among workers deemed essential, many reporting to work sites know they
7 will not be able to social distance due to the nature of their work, putting their own lives at risk;
8 and

9 WHEREAS, While some of these workers earn competitive wages, the vast majority
10 earn between \$16.50 and \$24.00 per hour per the City's Minimum Compensation Ordinance
11 for Contracts and Contract Amendments with Nonprofit Corporations, well below the local
12 median wage; and

13 WHEREAS, Even in the midst of this crisis, these workers have been asked to continue
14 their daily work tasks, sometimes with little to no additional Personal Protective Equipment,
15 reduced public transportation options, a lack of guaranteed free testing or basic testing
16 protocols in their workplace, and unclear guidance from local health officials to keep their
17 facilities and staff safe; and

18 WHEREAS, As of April 13, 2020, there were already 10 known cases of homeless
19 shelter staff testing positive for COVID-19, and more than 80 cases for homeless guests of
20 shelters and Navigation Centers; and

21 WHEREAS, Staffing shortages have long been a barrier for the City's non-profits, as
22 organizations have struggled to pay competitive wages and their employees have to live
23 further and further out of the City; and

1 WHEREAS, The increased risk of working directly with vulnerable populations during
2 the pandemic has put a strain on non-profit operations, with some workers having to stay
3 home to protect their own health and the health of their at-risk family members; and

4 WHEREAS, During this emergency, many non-profit employers are experiencing
5 extreme challenges in maintaining adequate direct service staff, which has a negative effect
6 on client care and safety; and

7 WHEREAS, As the City seeks to expand and shift its homeless services to prevent the
8 rapid spread of COVID-19 in congregate settings and among the unsheltered population,
9 staffing challenges have been cited as a top barrier, indicating the magnitude to which we rely
10 on our frontline homeless response system staff for our collective health; and

11 WHEREAS, The San Francisco Human Services Agency (HAS) has reached out to its
12 contracted non-profits citing “an urgent staffing need to support the City’s emergency
13 operations during the COVID-19 pandemic“ and deploying “both City and non-profit staff as
14 disaster service workers to support housing operations at hotels, congregate sites, and other
15 housing arrangements we are securing for the most vulnerable San Franciscans;” and

16 WHEREAS, In the request for non-profit staff to be re-assigned as Disaster Service
17 Workers, the memo from HSA further states that “To support staff deployed for this purpose,
18 HSA will fund these essential positions at a rate of \$24 per hour,” with “Any differential
19 between the \$24 per hour wage rate for this position and participating employees’ current
20 hourly wage rates will be covered through your existing HSA contract—using contingency
21 funding in your contract, as needed;” and

22 WHEREAS, Last month, the Los Angeles Homeless Services Authority (LAHSA), the
23 lead agency in the Los Angeles County Continuum of Care, passed Enhanced Risk Service
24 Delivery Procedures that authorized “Emergency Pay” for LAHSA essential personnel who
25 provide security, operations management, front line support, cleaning and maintenance, and

1 supportive service delivery, and gave their funded contractors the discretion to increase hourly
2 wages to necessitate continued delivery of services, not to exceed time and a half; and

3 WHEREAS, Non-profit service providers have taken on additional, unanticipated costs
4 related to food for tenants, clients, and staff; transportation; janitorial services and cleaning
5 supplies; laptops; and more, and many have already implemented incentive pay out-of-pocket
6 without explicit agreement that the additional costs will be covered by their existing contracts;
7 and

8 WHEREAS, As of April 13, 2020, Department of Homelessness and Supportive
9 Housing contract managers had reached out their contracted non-profits to augment service
10 contracts one-off, and had allocated modest funding augmentation to select contracts,
11 intended to give each organization the flexibility to address their need; and

12 WHEREAS, For many non-profits on the frontlines of the COVID and homelessness
13 crisis, many of their janitors, desk clerks, maintenance techs, and resident support staff are
14 not funded through City contracts through the Department of Homelessness and Supportive
15 Housing; and

16 WHEREAS, San Francisco was recently given \$6.2M by the State of California for
17 emergency homeless services support during COVID, allocated \$11M from the federal
18 government via the CARES Act for homelessness, and also granted flexibility for its previously
19 allocated Homeless Emergency Aid Program funds from the state by Executive Order from
20 the Governor; and

21 WHEREAS, The Board of Supervisors already passed a Resolution urging the Mayor
22 to require employers in large retail grocery, retail drug store, and food delivery services to
23 offer expanded workers' rights package that includes hazard pay and access to personal
24 protection equipment during the Coronavirus (COVID-19) emergency; now, therefore, be it
25

1 RESOLVED, That the San Francisco Board of Supervisors (“The Board”) reaffirms its
2 commitment to front line workers employed in essential non-profit homeless services in order
3 to ensure the health and well-being of the city from COVID-19; and, be it

4 FURTHER RESOLVED, That the Board urges the Department of Public Health to
5 immediately expand free testing to all clients and on-site service workers in the homelessness
6 response system, and to the extent possible provide free testing onsite, not only when there is
7 a confirmed case in the worksite but also proactively before any cases are identified; and, be
8 it

9 FURTHER RESOLVED, The Board urges the Department of Public Health to conduct
10 robust contact tracing in shelters and supportive housing sites, and publish a comprehensive
11 plan to notify individuals and their worksite of test results; and, be it

12 FURTHER RESOLVED, That the Board urges the Department of Homelessness and
13 Supportive Housing, Department of Public Health, and any other Department that contracts
14 with non-profit organizations to provide homeless services, to explicitly authorize incentive pay
15 as part of new contract flexibility rules; and, be it

16 FURTHER RESOLVED, That the Board urges the above-referenced Departments to
17 further augment contracts with funds for incentive pay for all frontline service workers
18 employed doing on-site, direct service work deemed essential by the City of San Francisco in
19 homeless and community service shelters, navigation centers, outreach programs, supportive
20 housing, drop in centers, homeless medical and respite programs, and the like; and, be it

21 FURTHER RESOLVED, That the Board urges the above-referenced Departments to
22 include augmented funds for on-site employees of all Community Service and Homeless
23 Service programs of this type even if those employees are not part of City contracts or funded
24 in majority by the City and County of San Francisco, as all front line homeless service workers
25 providing essential services are serving the community of San Francisco; and, be it

1 FURTHER RESOLVED, That the Board of Supervisors urges Mayor Breed to exercise
2 her authority under Charter, Section 3.100.13 emergency powers clause to develop an
3 emergency order that provides homelessness response system workers with expanded rights
4 that includes incentive pay and free COVID-19 testing; and, be it

5 FURTHER RESOLVED, That the Clerk of the Board transmit this Resolution upon its
6 passage to Mayor Breed, the Department of Homelessness and Supportive Housing, and
7 Department of Public Health.

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BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 554-5227

MEMORANDUM

TO: Dr. Grant Colfax, Director, Department of Public Health
Abigail Stewart-Khan, Interim Director, Department of Homelessness and Supportive Housing
Sophia Kittler, Liaison to the Board of Supervisors, Office of Mayor Breed

FROM: John Carroll, Assistant Clerk, Government Audit and Oversight Committee, Board of Supervisors

DATE: April 22, 2020

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Haney on April 14, 2020:

File No. 200378

Resolution urging City Departments to authorize additional funds and support to their contracted non-profit homeless service providers, including guaranteed free testing and incentive pay through increased contract amounts and flexible contract spending.

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Greg Wagner, Department of Public Health
Dr. Naveena Bobba, Department of Public Health
Sneha Patil, Department of Public Health
Dylan Schneider, Department of Homelessness and Supportive Housing
Rebecca Peacock, Office of Mayor Breed
Andres Power, Office of Mayor Breed

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5 keep our essential services running and who must continue to work outside the home; and

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Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor inquiries"
- 5. City Attorney Request.
- 6. Call File No. from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No.
- 9. Reactivate File No.
- 10. Topic submitted for Mayoral Appearance before the BOS on

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Haney; Ronen, Preston

Subject:

Urging Flexible Incentive Pay And Testing For Frontline Non-Profit Workers During Public Health Emergency

The text is listed:

Resolution urging City Departments to authorize additional funds and support to their contracted non-profit homeless service providers including guaranteed free testing and incentive pay through increased contract amounts and flexible contract spending.

Signature of Sponsoring Supervisor: /s/ Matt Haney

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Signature of Sponsoring Supervisor: /s/ Matt Haney

Wong, Linda (BOS)

From: Carroll, John (BOS)
Sent: Friday, April 24, 2020 3:34 PM
To: Wong, Linda (BOS)
Subject: FW: Please add Supervisor Walton to the following items (for today's BOS mtg) - File No. 200378

Below you can see how LEG added Walton.

JEC

From: Carroll, John (BOS)
Sent: Tuesday, April 21, 2020 4:24 PM
To: Somera, Alisa (BOS) <alisa.somera@sfgov.org>
Subject: RE: Please add Supervisor Walton to the following items (for today's BOS mtg)

Thanks. Looks like LEG fixed it already.

JEC

From: Somera, Alisa (BOS) <alisa.somera@sfgov.org>
Sent: Tuesday, April 21, 2020 3:19 PM
To: Carroll, John (BOS) <john.carroll@sfgov.org>
Subject: FW: Please add Supervisor Walton to the following items (for today's BOS mtg)

FYI correction

Alisa Somera

Legislative Deputy Director
San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
415.554.7711 direct | 415.554.5163 fax
alisa.somera@sfgov.org



Click [HERE](#) to complete a Board of Supervisors Customer Service Satisfaction form.

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---

**From:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>  
**Sent:** Tuesday, April 21, 2020 3:16 PM  
**To:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>; Gee, Natalie (BOS) <[natalie.gee@sfgov.org](mailto:natalie.gee@sfgov.org)>  
**Cc:** Somera, Alisa (BOS) <[alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org)>  
**Subject:** RE: Please add Supervisor Walton to the following items (for today's BOS mtg)

Take 3! Please see below for corrections in red.

**Lisa Lew**

San Francisco Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102  
T 415-554-7718 | F 415-554-5163  
[lisa.lew@sfgov.org](mailto:lisa.lew@sfgov.org) | [www.sfbos.org](http://www.sfbos.org)



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**From:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>  
**Sent:** Tuesday, April 21, 2020 1:40 PM  
**To:** Gee, Natalie (BOS) <[natalie.gee@sfgov.org](mailto:natalie.gee@sfgov.org)>; BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>  
**Cc:** Somera, Alisa (BOS) <[alisa.somera@sfgov.org](mailto:alisa.somera@sfgov.org)>  
**Subject:** RE: Please add Supervisor Walton to the following items (for today's BOS mtg)

Hi Natalie,

Confirming that Supervisor ~~Preston~~ **Walton** has been added as a co-sponsor on the following files:

File No. 200378 [Urging Flexible Incentive Pay and Testing for Frontline Non-Profit Workers During Public Health Emergency]

Sponsors: Haney; Ronen, Preston, Walton

File No. 200381 [Urging Publication of Additional Data Sets]

Sponsors: Peskin; Yee, Haney, Preston, Walton

File No. 200383 [Encouraging San Francisco to Take Action to Prevent Child Abuse and Neglect During the COVID-19 Shelter in Place Order]

Sponsors: Safai; Stefani, Yee, Fewer, Mandelman, Preston, Walton

File No. 200385 [Urging Congress and Federal Executive Branch to Expediently Expand Economic Stimulus Bill - Ensure Equitable Solutions for Small Businesses and Nonprofits]

Sponsors: Yee; Mandelman, Preston, Fewer, Walton

These changes will be reflected on today's Board meeting minutes.

**Lisa Lew**

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**From:** Gee, Natalie (BOS) <[natalie.gee@sfgov.org](mailto:natalie.gee@sfgov.org)>  
**Sent:** Tuesday, April 21, 2020 1:23 PM  
**To:** BOS Legislation, (BOS) <[bos.legislation@sfgov.org](mailto:bos.legislation@sfgov.org)>  
**Subject:** Please add Supervisor Walton to the following items (for today's BOS mtg)

Hi BOS Leg Team,

Please add Supervisor Walton as a co-sponsor to the following items:

**200378 [Urging Flexible Incentive Pay and Testing for Frontline Non-Profit Workers During Public Health Emergency]**

Sponsors: Haney; Ronen and Preston

**200381 [Urging Publication of Additional Data Sets]**

Sponsors: Peskin; Yee

**200382 [Urging the City to Develop Options to Minimize Postmortem Body Handling Costs During the COVID-19 Crisis]**

Sponsors: Ronen; Haney

**200383 [Encouraging San Francisco to Take Action to Prevent Child Abuse and Neglect During the COVID-19 Shelter in Place Order]**

Sponsors: Safai; Stefani, Yee and Fewer

**200385 [Urging Congress and Federal Executive Branch to Expediently Expand Economic Stimulus Bill - Ensure Equitable Solutions for Small Businesses and Nonprofits]**

Sponsors: Yee; Mandelman

Thank you!

**Natalie Gee** 朱凱勤, Chief of Staff

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*I am currently working from home due to COVID-19 Shelter-In-Place orders and will be most responsive by email.*