

BOARD of SUPERVISORS



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## MEMORANDUM

TO: Tom Paulino, Liaison to the Board of Supervisors, Office of the Mayor  
Shireen McSpadden, Executive Director, Department of Homelessness  
and Supportive Housing

FROM: Stephanie Cabrera, Assistant Clerk, Homelessness and Behavioral Health  
Select Committee, Board of Supervisors

DATE: July 31, 2023

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Homelessness and Behavioral Health Select Committee has received the following proposed legislation, introduced by Mayor London N. Breed on July 25, 2023:

**File No. 230871**

**Resolution approving the second amendment to the grant agreement between the Tenderloin Housing Clinic, Inc. and the Department of Homelessness and Supportive Housing ("HSH") for master lease stewardship, property management, and support services at 16 permanent supportive housing sites; extending the grant term by 24 months for a total term of July 1, 2020, through June 30, 2026; increasing the agreement amount by \$108,753,662 for a total amount not to exceed \$241,657,513; and authorizing HSH to enter into any additions, amendments, or other modifications to the agreement that do not materially increase the obligations or liabilities, or materially decrease the benefits to the City.**

If you have any additional comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [Stephanie.Cabrera@sfgov.org](mailto:Stephanie.Cabrera@sfgov.org).

cc: Andres Power, Office of the Mayor  
Dylan Schneider, Department of Homelessness and Supportive Housing  
Emily Cohen, Department of Homelessness and Supportive Housing  
Bridget Badasow, Department of Homelessness and Supportive Housing

1 [Grant Agreement Amendment - Tenderloin Housing Clinic, Inc. - Master Lease Hotels - Not  
2 to Exceed \$241,657,513]

3 **Resolution approving the second amendment to the grant agreement between the**  
4 **Tenderloin Housing Clinic, Inc. and the Department of Homelessness and Supportive**  
5 **Housing (“HSH”) for master lease stewardship, property management, and support**  
6 **services at 16 permanent supportive housing sites; extending the grant term by 24**  
7 **months for a total term of July 1, 2020, through June 30, 2026; increasing the**  
8 **agreement amount by \$108,753,662 for a total amount not to exceed \$241,657,513; and**  
9 **authorizing HSH to enter into any additions, amendments, or other modifications to the**  
10 **agreement that do not materially increase the obligations or liabilities, or materially**  
11 **decrease the benefits to the City.**

12  
13 WHEREAS, The mission of the Department of Homelessness and Supportive Housing  
14 (“HSH” or “Department”) is to prevent homelessness when possible and make homelessness  
15 rare, brief, and one-time in the City and County of San Francisco (“the City”) through the  
16 provision of coordinated, compassionate, and high-quality services; and

17 WHEREAS, Permanent supportive housing (“PSH”) is the most effective evidence-  
18 based solution to chronic homelessness; and

19 WHEREAS, The nonprofit provider Tenderloin Housing Clinic, Inc. (“THC”) has  
20 extensive experience providing supportive services and property management at PSH sites in  
21 San Francisco; and

22 WHEREAS, THC is the longtime provider of supportive services and property  
23 management at 16 master-leased PSH sites (the “Master Lease Hotels”); and

24 WHEREAS, The Human Services Agency (“HSA”) selected THC to provide services at  
25 the Master Lease Hotels through Notice of Funding Opportunity #592 in 2014; and

1           WHEREAS, When HSH was created in 2016, the Department inherited HSA’s  
2 agreement with THC for the Master Lease Hotels; and

3           WHEREAS, In July 2020, the Board of Supervisors adopted Resolution No. 261-22  
4 approving HSH to enter into a new grant agreement (“Agreement”) for the term of July 1,  
5 2020, to February 29, 2024, in an amount not to exceed \$89,400,486 with THC to continue to  
6 provide master lease stewardship, property management, and support services at over 1,500  
7 PSH units at the Master Lease Hotels for formerly homeless adults, a copy of which is on file  
8 with the Clerk of the Board of Supervisors in File No. 200705; and

9           WHEREAS, In June 2022, the Board of Supervisors adopted Resolution No. 261-22  
10 approving HSH to execute the first amendment to the Agreement, which extended the  
11 Agreement term for THC to continue providing these services by four months to June 30,  
12 2024, and increased the not to exceed amount by \$43,503,365 for a total amount not to  
13 exceed \$132,903,851, a copy of which is on file with the Clerk of the Board of Supervisors in  
14 File No. 220453; and

15           WHEREAS, The Master Lease Hotels served 1,652 tenants between July 1, 2022, and  
16 June 30, 2023, including 278 new tenants who moved in during that period; and

17           WHEREAS, The proposed second amendment (“Amendment”) to the Agreement  
18 would extend the Agreement for THC to continue to provide these services by 24 months to  
19 June 30, 2026; and

20           WHEREAS, The Amendment would increase the not to exceed amount by  
21 \$108,753,662 for a total amount not to exceed \$241,657,513 to cover the full fiscal year 2023-  
22 24 budget amount, approved one-time funding for capital improvements in fiscal year 2023-  
23 24, and the additional 24 months of services; and

1           WHEREAS, A copy of the Amendment is on file with the Clerk in File No. 230871,  
2 substantially in final form, with all material terms and conditions included, and only remains to  
3 be executed by the parties upon approval of this Resolution; and

4           WHEREAS, The Amendment requires Board of Supervisors approval under Section  
5 9.118 of the Charter; now, therefore, be it

6           RESOLVED, That the Board of Supervisors hereby authorizes the Executive Director  
7 of HSH (“Director”) or their designee to execute the Amendment to extend the current term of  
8 July 1, 2020, through June 30, 2024, to July 1, 2020, through June 30, 2026, and to increase  
9 the not to exceed amount by \$108,753,662 for a total amount not to exceed \$241,657,513;  
10 and, be it

11           FURTHER RESOLVED, That the Board of Supervisors authorizes the Director or their  
12 designee to enter into any amendments or modifications to the Amendment, prior to its final  
13 execution by all parties, that HSH determines, in consultation with the City Attorney, are in the  
14 best interest of the City, do not otherwise materially increase the obligations or liabilities of the  
15 City, are necessary or advisable to effectuate the purposes of the grant, and are in  
16 compliance with all applicable laws; and, be it

17           FURTHER RESOLVED, That within 30 days of the Amendment being executed by all  
18 parties, HSH shall submit to the Clerk a completely executed copy for inclusion in File No.  
19 230871; this requirement and obligation resides with HSH, and is for the purposes of having a  
20 complete file only, and in no manner affects the validity of the approved agreement.

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Recommended:

/s/ \_\_\_\_\_

Shireen McSpadden  
Executive Director  
Department of Homelessness and Supportive Housing