

1 [Modification to the Airport Professional Services Agreement - Hallmark Aviation Services,
2 L.P. - Airport Information and Guest Assistance Services - Two-Year Contract Extension - Not
3 to Exceed \$41,111,970]

4 **Resolution approving Modification No. 3 to the Professional Services Agreement,**
5 **Contract No. 50052, between Hallmark Aviation Services, L.P., and the City and County**
6 **of San Francisco, acting by and through its Airport Commission, for Airport**
7 **Information and Guest Assistance Services, extending the term for two years, to**
8 **commence on July 1, 2020, through June 30, 2022, to increase the contract amount by**
9 **\$13,758,746 for a new total contract not to exceed amount of \$41,111,970.**

10
11 WHEREAS, On October 18, 2016, by Resolution No. 16-0265, the Airport Commission
12 awarded Professional Services Contract No. 50052 (the "Agreement") to Hallmark Aviation
13 Services, L.P. to provide Airport Information and Guest Assistance Services in an amount not
14 to exceed \$11,550,000 for a period of eighteen months commencing January 1, 2017, and
15 expiring June 30, 2018, with three two-year extension options; and

16 WHEREAS, On December 13, 2016, by Resolution No. 533-16, the Board of
17 Supervisors approved the Agreement under Charter, Section 9.118; and

18 WHEREAS, On April 3, 2018, by Resolution No. 18-0096, the Airport Commission
19 approved Modification No. 1 to the Agreement to exercise the first of three two-year extension
20 options for a term of July 1, 2018, through June 30, 2020, to increase the contract amount by
21 \$15,803,224 for a new total contract not to exceed amount of \$27,353,224, and to revise the
22 scope of services and reimbursable charges; and

23 WHEREAS, On May 22, 2018, by Resolution No. 160-18, the Board of Supervisors
24 approved the Agreement under Charter, Section 9.118; and

1 WHEREAS, On July 1, 2019, the Airport Director approved Modification No. 2 to the
2 Agreement to increase the Quality Standards Program rates and adjust the cost proposal for
3 FY18-19 and FY19-20 with no increase in the total contract amount; and

4 WHEREAS, On June 16, 2020, by Resolution No. 20-0113, the Airport Commission
5 approved Modification No. 3 to the Agreement to exercise the second of three two-year
6 extension options for a term of July 1, 2020, through June 30, 2022, to increase the contract
7 amount by \$13,758,746 for a new total contract not to exceed amount of \$41,111,970, and to
8 revise the scope of services and reimbursable charges; and

9 WHEREAS, Charter, Section 9.118(b) provides that a modification with an impact of
10 more than \$500,000 to an agreement entered into by a department, board or commission
11 requiring anticipated expenditures by the City of ten million dollars, shall be subject to
12 approval of the Board of Supervisors by Resolution; and

13 WHEREAS, The Modification No. 3 is on file with the Clerk of the Board of Supervisors
14 in File No. _____, which is hereby declared to be a part of this Resolution as if set forth fully
15 herein; now, therefore, be it

16 RESOLVED, That the Board of Supervisors hereby approves Modification No. 3 to
17 Contract No. 50052 with Hallmark Aviation Services, L.P. to provide Airport Information and
18 Guest Assistance Services, exercising the second of three two-year extension options (July 1,
19 2020, through June 30, 2022), increasing the contract amount by \$13,758,746, for a new total
20 contract not to exceed amount of \$41,111,970, and revising the scope of services and
21 reimbursable charges; and, be it

22 FURTHER RESOLVED, That within thirty (30) days of the Modification No. 3 being
23 fully-executed by all parties, the Airport Commission shall provide the final modification to the
24 Clerk of the Board for inclusion into the official file.

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