

File No. 110067

Committee Item No. 8

Board Item No. 2

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Rules Date March 17, 2011

Board of Supervisors Meeting Date March 29, 2011

Cmte Board

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Motion |
| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Subcontract Budget |
| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Application |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Public Correspondence |

OTHER (Use back side if additional space is needed)

| | | |
|--------------------------|--------------------------|-------|
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | _____ |

Completed by: Alisa Somera Date March 14, 2011
 Completed by: Alisa Somera Date March 21, 2011

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document can be found in the file.

1 [Appointments, Shelter Monitoring Committee - Judy Kerns, Amanda Colson Heier, Maxine
2 Pauson, and Will Daley]

3 **Motion appointing Judy Kerns, Amanda Colson Heier, Maxine Pauson, and Will Daley,**
4 **terms ending November 23, 2012, to the Shelter Monitoring Committee.**

5
6 **MOVED,** That the Board of Supervisors of the City and County of San Francisco does
7 hereby appoint the hereinafter designated persons to serve as members of the Shelter
8 Monitoring Committee, pursuant to the provisions of Ordinance No. 283-04 and Article XII of
9 Article 20 of the San Francisco Administrative Code, for the terms specified:

10 Judy Kerns, seat 2, succeeding Elihu Hernandez, resigned, must be homeless or
11 formerly homeless within the 3 years prior to appointment with a disability, for the unexpired
12 portion of a two-year term ending November 23, 2012.

13 Amanda Colson Heier, seat 4, succeeding Ramses Teon-Nichols, term expired, must
14 be selected from a list of candidates that are nominated by community agencies that provide
15 advocacy or organizing services to homeless people and be homeless or formerly homeless,
16 for the unexpired portion of a two-year term ending November 23, 2012.

17 Maxine Pauson, seat 5, succeeding Diana Greer, resigned, must be selected from a list
18 of candidates that are nominated by non-profit agencies that provide advocacy or organizing
19 services to homeless people and be homeless or formerly homeless, for the unexpired portion
20 of a two-year term ending November 23, 2012.

21 Will Daley, seat 6, succeeding Robert Weber, term expired, must be selected from a
22 list of candidates that are nominated by non-profit agencies that provide advocacy or
23 organizing services to homeless people, for the unexpired portion of a two-year term ending
24 November 23, 2012.



Board of Supervisors
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 244
 (415) 554-5184 FAX (415) 554-7714

Print Application

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO

2010 DEC 13 PM 1:13

Application for Boards, Commissions and Committees

Application for Appointment to:

Shelter Monitoring Comm. Hec

Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): 2

Name: Judy Kerns

Home Address: Sacramento St # 11, S.F. CA Zip: 94115

Home Phone: 415- Occupation: Executive Recruiter

Work Phone: 415-347-0629

Business Address: PO Box 471298, S.F. CA Zip: 94146

Check All That Apply:

- A citizen of the United States. At least 18 years old on or before Election Day.
- Not in prison or on parole for a felony conviction
- A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

I lived in three different shelters in SF from April to August 2010. And I have a disability which is verifiable.

Education: BACHELORS DEGREE

Business and/or professional experience:

Self-employed

Civic Activities:

Volunteer: SF opera, Symphony, meals on wheels
 Tutor (academic) for children in 'transition homes'

Ethnicity: (optional) Decline to state Sex (optional) M F in S.F.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once completed, this form, including all attachments, becomes public record)

Date: 12/13/10 Applicant's Signature: (required) Judy Kerns

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:
 Appointed to Seat #: Term Expires: Date Seat was Vacated:



Board of Supervisors
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 244
 San Francisco, California 94102-4689
 (415) 554-5184 FAX (415) 554-7714

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO
 2010 DEC 20 PM 3:57

Application For Boards, Commissions and Committees ^{BY} AK

Application for Appointment to: Shelter Monitoring Committee
 Name of Board, Commission, Committee, or Task Force

Seat # or Category (If Applicable): Non-profit Homeless Service/shelter provider (3).4

Enter your name, mailing address and daytime telephone number in the spaces provided. Because this form is a document available for public review, you may list your business/office address, telephone number and e-mail address in lieu of your home address or other personal contact information.

Do you authorize release of your private/personal information X yes no

Print Name: Amanda Colson Heier
 Home Address: Zip
 Home Phone: (415) Occupation: Executive Director
 Work Phone: (415) 673-6768 Employer: The Mary Elizabeth Inn (through 12/31) Raphael House
 (starting 1/13/2011) Business Address: 1040 Bush St. Street Zip: 94109
 E-Mail Address: @gmail.com Fax #: (415) 441-7451

Are you a United States citizen? X Yes No (Citizenship is a mandatory requirement for all appointments)
 Have you ever been convicted of a felony in this state, or convicted of any offense which, if committed in this state, would be a felony?
 Yes X No. (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s), and the court(s) that convicted you.)

Education: BSW, Social Work - University of Texas at Austin
 Business and/or professional experience: Professional Bio attached
 Civic Activities: Professional Bio attached

Caucasian Sex: (optional) M X F

Have you attended any meetings of the Board/Commission to which you wish appointment? X Yes No
 Would you be able to attend night meetings? Day meetings? Either Yes
 Please state your qualifications (attach supplemental sheet if necessary) Attached

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 12/16/2010 Applicant's Signature: (required) [Signature]
 Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

Amanda C. Heier

8th Avenue
San Francisco CA. 94118

(415) _____
aheier@meinn.org

EDUCATION

University of Texas, Austin, Texas

Bachelor of Social Work

May 2000

PROFESSIONAL EXPERIENCE

Executive Director, *Mary Elizabeth Inn*

October 2006 – Present

- Create, expand, and utilize systems to manage and maintain excellent relations with institutional funders, individuals, corporations, foundations, board members, and constituents.
- Develop and implement current operational policies for the organization that reflect best practices and industry standards.
- Establish and nurture strategic partnerships with other non-profit organizations, businesses, community groups, government agencies, and local and national United Methodist Congregations.
- Serve as liaison to the San Francisco and National Continuum of Care serving homeless and at risk populations of women and families.
- Primarily responsible for maintaining and promoting the integrity of the organizational brand, mission, and vision through internal and community wide communications.
- Implement and introduce technological advancements to business practices in order to increase efficiency, compliance, and fiscal health.
- Lead annual budgeting process, frequently monitor finances in conjunction with staff, report directly to the board finance committee, ensure adequate internal controls, update and monitor financial management systems and staffing plans.
- Frequently monitor and evaluate the effectiveness of the organization and its programming.
- Lead, supervise, support and develop senior management team; oversee proper staff supervision and consistent application of HR and prevailing labor policies for entire staff of 35 individuals.
- As a part of a team, ensure the development of a diverse and achievable annual fundraising plan.
- Create innovative and culturally competent programming in response to community need and on-going feedback from stakeholders.
- Facilitate the strategic planning process at the board and staff level and develop, measure, and implement goals and objectives for organizational stability and planned growth
- Lead and partner with a board of 15 community members and professionals in the Bay Area to optimize their capacity to advocate, fund-raise, and provide governance on behalf of the corporate entity.

Senior Property Manager, *Conard House & John Stewart Company*

September 2001-October 2006

- Managed a portfolio of three permanent supportive housing sites (200 units) serving dually diagnosed, formerly homeless adults.

- Collaborated directly with State, Federal, and Local government agencies to ensure program and funding compliance.
- Recruited, hired, trained, supervised, and disciplined a staff of 15.
- Developed and monitored annual operating budgets.
- Implemented a comprehensive health and safety program.
- Responsible for reporting monthly and annually to regulatory agencies regarding occupancy, income requirements, asset management, and multi-year capital improvement schedules.

Child and Adolescent Treatment Specialist, *Waverly Children's Center* June 2000-August 2001

Mental Health Professional Intern, *Intervention Services* December 2000-May 2000

COMMUNITY INVOLVEMENT

Board Member, *Laurel Hill Nursery School* 2009-2010

- Served as Personnel Chair and a member of the Executive Committee for San Francisco's oldest and largest Parent Participatory Preschool.

Volunteer, *Austin Resource Center for the Homeless* 1998-2000

ADDITIONAL TRAINING

Housing Credit Compliance Training, *Elizabeth Moreland Housing Credit College*

Advanced Tax Credit Compliance Training, *Merritt Community Capital*

SKILLS & ABILITIES

Computer Skills: Proficient in Word, Excel, PowerPoint, Outlook, Donor Perfect, and Management Plus. Knowledgeable in QuickBooks, and web design and marketing programs.

Professional Bio- Amanda Heier

Amanda Heier has over 9 years experience leading the development of supportive housing and homeless services for low income adults in San Francisco. Before coming to San Francisco to specifically work in non-profit administration, she received a Bachelor of Social Work degree from the University of Texas at Austin, where she completed a practicum in school based social work with at-risk youth. Amanda has served as the Executive Director of The Mary Elizabeth for over 4 years. During her tenure she mobilized stakeholder support to greatly expand the organizations permanent supportive housing stock and implement new services for homeless women and survivors of domestic violence. Her combined professional experience is focused on strategic planning, optimizing fiscal operations, developing organizational capacity through key partnerships, and increasing mission impact. Previous to The Mary Elizabeth Inn, Amanda was a Senior Property Manager for Conard House where she specialized in federally funded housing program management for dually diagnosed and chronically homeless adults. She has served as Personnel Chair and a member of the Executive Committee for Laurel Hill Nursery School. Amanda lives in San Francisco with her husband and two young children.



RAPHAEL HOUSE
Moving Families from Crisis to Community

February 2, 2011

Dear Shelter Monitoring Committee,

I am writing to recommend that Amanda Heier be appointed to the San Francisco Shelter Monitoring Committee. Mandy is a true advocate and comes with a great passion for the rights of homeless individuals and families. Her extensive background in housing and homeless services makes her a prime candidate for this committee.

Mandy's upcoming work at Raphael House will focus on expanding our mission impact by improving and growing our services for homeless and low income families in our community. Her participation on the Shelter Monitoring Committee and within the community at large will only enhance her work at Raphael House.

In turn, her extensive background in program policy, strategic planning, and developing systems of care for our most vulnerable citizens will provide significant value to the work of the Shelter Monitoring Committee. Mandy also brings with her an extensive knowledge of how to optimize fiscal operations for nonprofits, and a proven track record for developing organizational capacity through key partnerships.

She is particularly well equipped to assist the Committee in their attempt to establish clear guidelines for City-wide shelter operations, and to inform future policy that will enable the City to maximize their investment in safety-net services.

Sincerely,

A handwritten signature in black ink that reads "Kate Smith". The signature is written in a cursive, flowing style.

Kate Smith
Raphael House Board of Director's
Vice Chair



Board of Supervisors
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 2040
 San Francisco, California 94102-4689
 (415) 554-5184 FAX (415) 554-7714

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO

2010 NOV 22 PM 12:20

Application For Boards, Commissions and Committees

Application for Appointment to: Shelter Monitoring Committee
 Name of Board, Commission, Committee, or Task Force

Seat # or Category (If Applicable): #2

Enter your name, mailing address and daytime telephone number in the spaces provided. Because this form is a document available for public review, you may list your business/office address, telephone number and e-mail address in lieu of your home address or other personal contact information.

Do you authorize release of your private/personal information? yes no

Print Name: Maxine Pauson
 Home Address: Cameron Way Zip 94124
 Home Phone: (415) _____ Occupation: Disabled
 Work Phone: (415) _____ Employer: (call) Zip: _____
 Business Address: (call) Fax #: _____
 E-Mail Address: mjpauson

Are you a United States citizen? Yes No (Citizenship is a mandatory requirement for all appointments)
 Have you ever been convicted of a felony in this state, or convicted of any offense which, if committed in this state, would be a felony?
 Yes No. (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s), and the court(s) that convicted you.)

Education: Some College
S.F.H.A. Leadership Academy Graduate (6 mo. program)

Business and/or professional experience: S.F.H.A. Residents advisory board,
Bayview resident advocate (ARCE) formally at corn

Civic Activities: Housing Rights Committee advocate
Vedanta Society member 25 years

Other Personal Information: (optional) 2 disabled adult siblings,
one 20 year old son in college

Ethnicity: (optional) white/mixed Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No
 Would you be able to attend night meetings? _____ Day meetings? _____ Either

Please state your qualifications (attach supplemental sheet if necessary) I have served consistently
on the SMC committee for (4) four years. 2 HCB seat #1
consistently 2 HCB seat #

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: Nov. 19, 2010 Applicant's Signature: (required) Maxine J. Pauson
 Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

March 17, 2011

San Francisco Board of Supervisors, Rules Committee
Supervisor Jane Kim, Supervisor Sean Elsbernd, Supervisor Mark Farrell
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Supervisors:

I'm writing this letter in lieu of presenting at the Rules Committee today, due to scheduling conflicts, and to voice my support of Ms. Maxine Pauson for Shelter Monitoring Committee, seat two (2). Please note that I am writing as a Shelter Monitoring Committee member, **not** in my capacity as a City, Department of Public Health employee, but as an individual.

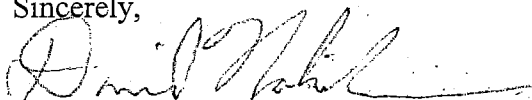
I've known and worked with Ms. Pauson since July of 2006 as fellow Shelter Monitoring Committee member, serving together on the committee, as well as making shelter inspections together. I am endorsing Ms. Pauson because of her commitment to improving conditions in the shelter system, especially for women and families who are experiencing homelessness.

Ms. Pauson is an asset to the committee due to her ability to draw from her own experiences with the system, but also by serving to remind the committee to consider the perspective and issues related to women and families utilizing the shelter system.

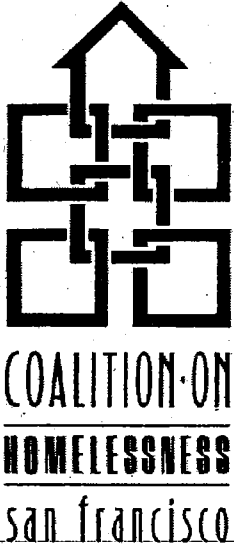
Please take this into consideration in making your selection for seat #2 of the Shelter Monitoring Committee.

Thank you for your consideration in this matter.

Sincerely,



David Nakanishi
Shelter Monitoring Committee
Mayor's seat #3
Member since November 1, 2005



March 17, 2011

Clerk of the Board
 San Francisco Board of Supervisors
 Rules Committee
 1 Dr. Carlton Goodlett Place
 San Francisco, CA 94102

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO
 2011 MAR 17 AM 11:16
 BY _____

Dear Clerk,

This letter is in support of Maxine Paulson's application for the Shelter Monitoring Committee. Ms. Paulson is qualified for seats 1, 2, 4, 5 and 6.

Ms. Paulson is an active member of our Right to a Roof workgroup. We first started working with Ms. Paulson when she was a resident of Hamilton shelter with her teenage son. Ms. Paulson is now housed in Alice Griffith public housing. She is active on bayview housing and shelter issues, and has excellent knowledge of not only the shelter system, but public housing and welfare rights. She has excellent interpersonal skills, is reliable and is currently a member of the Shelter Monitoring Committee in good standing. In addition, we believe she will be fair minded and work towards our collective goals of improving the shelter conditions in San Francisco.

The Coalition on Homelessness, San Francisco unifies homeless people and front line staff to create permanent solutions to homelessness while protecting the civil and human rights of those forced to remain on the streets. We provide both housing placement services and perform advocacy on homeless issues. The Coalition has produced several reports regarding the conditions of publicly funded shelters in San Francisco, and we are responsible for campaigning successfully for due process rights for shelter residents. We also spearheaded the creation of the Shelter Monitoring Committee and the creation of health and hygiene standards for San Francisco shelters.

Sincerely,

Jennifer Friedenbach
 Executive Director

12/16/2010 17:42

4152929.

HFC

PAGE 02/03



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Application for Boards, Commissions and Committees

Application for Appointment to: Shelter Monitoring Committee

Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): BOS #3, 4, 6

District: N/A

Name: Will Daley

Home Address: Hayes St. SF, CA

Zip: 94117

Home Phone: 415

Occupation: Residential Counselor

Work Phone: 415.292.9930

Employer: Hamilton Family Center

Business Address: 260 Golden Gate Ave., SF CA

Zip: 94102

Business E-Mail: wdaley@hamiltonfamilycenter.org

Home E-Mail: @cs.com

Check All That Apply:

A citizen of the United States.

At least 18 years old on or before Election Day.

Not in prison or on parole for a felony conviction

A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)

Almost 3 years front line experience w/Homeless Families, Extensive Harm Reduction training.
Negotiated HFC's 1st union contract (OPEIU Local 3); Deep compassion, Highly intelligent & detail oriented.

Education:

3.5 years Bachelor of Science Program SFSU

Business and/or professional experience:

Residential Counselor @ HFC for 2 years & 10 months; 15 years small business management, Shop Steward,
3 years in leadership for grassroots environmental non-profit (Clean Water Action, SF)

Civic Activities:

Local & National Campaign Volunteer & former Precinct Captain,
Volunteer @ Yosemite Slough Restoration Project, St. Anthony's, TARC, & Zen Hospice Project

Ethnicity: (optional)

Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made.
(Applications must be received 10 days before the scheduled hearing.)
(Please Note: Once Completed, this form, including all attachments, become public records.)

Date: 12/16/10 Applicant's Signature: (required)

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

12/04/09



Hamilton Family Center

1631 Hayes Street
San Francisco, CA 94117

(415) 409-2100
www.hamiltonfamilycenter.org

Dear Local Homeless Coordinating Board Members,

Please allow this letter to serve as official employer confirmation that Mr. Will Daley is a direct service provider to the homeless in a community based setting.

He is an employee of the Hamilton Family Center. His work site is the Hamilton Family Residence and Emergency Center and his job title is Residential Counselor.

The Hamilton Family Residence and Emergency Center is the largest homeless shelter in San Francisco that serves homeless families. We have total bed capacity of 182 and are generally serving greater than fifty families a night.

Mr. Daley is passionate about the services he provides and has a strong understanding of the Standards of Care. He will be a tireless and strong advocate for homeless individuals and families and he provides the critical thinking skills to make solid and sound institutional recommendations to both the Human Services Agency and the provider community.

As his supervisor, I fully endorse his nomination to the Shelter Monitoring Committee and I believe it is important that SMC have equal representation from both single adult and family shelters in the city

If you have any questions or if I can be of further assistance, do not hesitate to contact me.

Best regards,

Keith Fowler

Program Director

Hamilton Family Residence and Emergency Center

kfowler@hamiltonfamilycenter.org

415-292-9930 extension 312-Office

415-606-2417-Mobile

First Avenues

Emergency Center

Family Residences

Transitional Housing

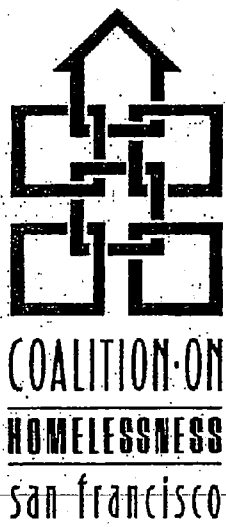
HFC Administration & Development

The Dudley Apartments

260 Golden Gate Avenue
San Francisco, CA 94102
(415) 292-9930

1631 Hayes Street
San Francisco, CA 94117
(415) 409-2100

172 6th Street
San Francisco, CA 94103
(415) 861-8640



March 7, 2011

Clerk of the Board
San Francisco Board of Supervisors
Rules Committee
1 Dr. Carlton Goodlett Place
San Francisco, CA 94102

Dear Clerk,

This letter is in support of Will Daley application for the Shelter Monitoring Committee. Mr. Daley is qualified for seats 3, 4 and 6.

Mr. Daley is staff at Hamilton Family Center, and is an active member of our Right to a Roof workgroup. He has excellent interpersonal skills, is reliable and has a sound knowledge of the shelter system. In addition, we believe he will be fair minded and work towards our collective goals of improving the shelter conditions in San Francisco. He is energetic and enthusiastic we believe would be a great asset to the committee.

The Coalition on Homelessness, San Francisco unifies homeless people and front line staff to create permanent solutions to homelessness while protecting the civil and human rights of those forced to remain on the streets. The Coalition has produced several reports regarding the conditions of publicly funded shelters in San Francisco, and we are responsible for campaigning successfully for due process rights for shelter residents. We also spearheaded the creation of the Shelter Monitoring Committee and the creation of health and hygiene standards for San Francisco shelters.

Sincerely,

Jennifer Friedenbach
Executive Director

468 Turk St.
San Francisco, CA 94102
415.346.3740 TEL
415.775.5639 FAX
www.cohsf.org

11/19/2010 11:58 FAX 415255367

SFBHAD

001/003

11/ 9/2010 12:31 4152022926

DOLOFES STREET I I

PAGE 03/05



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, California 94102-4689
(415) 554-5184 FAX (415) 554-7714

Application For Boards, Commissions and Committees

Application for Appointment to:

Shelter Monitoring Committee
Name of Board, Commission, Committee, or Task Force

Seat # or Category (if Applicable): # 7, 2, 3

Enter your name, mailing address and daytime telephone number in the spaces provided. Because this form is a document available for public review, you may list your business/office address, telephone number and e-mail address in lieu of personal contact information.

Do you authorize release of your private/personal information? [] yes [] no

Print Name: Louis Polite

Home Address:

Home Phone: 415

Occupation:

Zip 94110

Work Phone:

Employer:

Business Address: 115 DAVIS STREET

Zip: 94110

E-mail Address: @gmail.com

Fax #:

Are you a United States citizen? [X] Yes [] No. Citizenship is a mandatory requirement for all appointments in this state, would be a felony? [] Yes [X] No. (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s), and the court(s) that convicted you.)

Education: Syracuse College

Business and/or professional experience: Social Work, Community organizing

Civic Activities:

Other Personal Information: (optional) NA

Ethnicity: (optional) NA Sex: (optional) [] M [X] F

Have you attended any meetings of the Board/Commission to which you wish appointment? [X] Yes [] No
Would you be able to attend night meetings? Day meetings? Either [X]
Please state your qualifications (attach supplemental sheet if necessary)

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 11/19/10 Applicant's Signature: (required) [Signature]

FOR OFFICE USE ONLY:

Appointed to Seat #: Term Expires: Date Seat was Vacated:

Class of Office/Forms/Commission Application

06/0: JB

11/19/2010 11:58 FAX 4152553829

SFBHAC

003/003

11/ 9/2010 12:31 415282282E

DOLORES STREET !!

PAGE 05/05



DOLORES STREET COMMUNITY SERVICES

938 Valencia Street San Francisco, CA 94110

11/18/2010

I am writing in order to recommend Linda Pettye for a position on the Shelter Monitoring Committee.

I have known Linda Pettye for one year as a participant in the Mission SRO Collaborative's Peer Outreach Program tenant leadership program, from January 2010. During this time Linda has continuously shown enthusiasm, interest, and dedication in the work of advocating and supporting tenants living in SRO hotels in the Mission District. She proved to be extremely reliable and punctual, and her understanding of tenant/landlord law has made her an asset to our project and pivotal in achieving our goals.

During her time in the program she participated in bi-weekly meetings, two hours of direct outreach in the hotels per week, and regular one-on-one meetings with me. In addition, Linda worked with us to begin a new program with the Women's Community Clinic to outreach to women who live in SRO's, many who go back and forth between hotels, shelters and the street, in order to connect them to services and improve their quality of life in the hotels. Linda is extremely approachable, clear, and thorough, and is well trained in both monitoring unsafe conditions in hotels and connecting people to appropriate services. She is also a great public speaker and has given numerous presentations on our behalf.

I am sure that Linda would be an asset to the Shelter Monitoring Committee. She is more than qualified to do inspections of shelters and give helpful feedback at monthly meetings. She is extremely pleasant to work with, and will be clear about the conditions which she sees and what she thinks needs to be accomplished. I strongly recommend Linda Pettye for Shelter Monitoring Committee position.

Please don't hesitate to contact me with any further questions. I can be reached at (415) 282-6209 x19 or alternatively at kendra@dscs.org.

Sincerely,

Kendra Froshman
Outreach Coordinator
Dolores Street Community Services/Mission SRO Collaborative
938 Valencia SF, CA 94110

Richard M. Cohen Residence * Dolores Housing Program at Valencia Community Center
phone 415-282-6209 & fax 415-282-2826

www.dscs.org

11/19/2010 11:58 FAX 415255362

SFBHAC

002/003

11/19/2010 12:31 4152822826

DOLORES STREET 11

PAGE 04/05

Statement of Qualifications

I would like to submit my application for appointment for committee membership on the Sheltering Monitoring Committee.

I believe I am best qualified to serve because of my previous work history and life experiences. I have known homelessness first hand and understand the tenacity involved to avoid the ever present stigma placed upon said group. I have used my time being homeless as a way to become involved learning the ways of the system and am able to convey information to those in policy making positions to become more aware of the real issues.

My previous work as a shelter advocate gives me a nuanced approach to the shelter system. I worked directly with clients and had built a reputation as a force to be reckoned with.

I am currently involved as a POP Intern for the Mission SRO Collaborative. I work directly with formerly homeless clients teaching tenants rights. I also engage clients in ways to become self empowered and to move forward, leaving homelessness a memory of the past.

I thank you in advance for a chance to participate in this process.

Linda Pettye



Board of Supervisors
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 244
 San Francisco, California 94102-4689
 (415) 554-5184 FAX (415) 554-7714

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO
 2010 NOV 19 PM 2:50
 BY PC

Application For Boards, Commissions and Committees

Application for Appointment to: SHELTER MONITORING COMMITTEE
 Name of Board, Commission, Committee, or Task Force

Seat # or Category (If Applicable): SEAT # 2

Enter your name, mailing address and daytime telephone number in the spaces provided. Because this form is a document available for public review, you may list your business/office address, telephone number and e-mail address in lieu of your home address or other personal contact information.

Do you authorize release of your private/personal information? yes no

Print Name: GARANUR AMATULLAH ALI BEY AKA PATRICIA CARD-FARRELL
 Home Address: 40 GOLDEN GATE AVENUE, TTL THIRD FLOOR Zip 94102
 Home Phone: 415 Occupation: DISABLED
 Work Phone: N/A Employer: N/A
 Business Address: N/A Zip: _____
 E-Mail Address: _____, 3.yahoo.co.uk Fax #: n/a

Are you a United States citizen? Yes. No (Citizenship is a mandatory requirement for all appointments)
 Have you ever been convicted of a felony in this state, or convicted of any offense which, if committed in this state, would be a felony?
 Yes No. (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s), and the court(s) that convicted you.)

Education: HOME SCHOOLED & GED 1972
ON GOING UNIVERSITY EXPOSURE THRU PEER GROUPS & WORKING
EXPERIENCES FROM 1978 THRU 1992

Business and/or professional experience: ADMINISTRATIVE SUPPORT WITHIN UNIVERSITY
GRAD SCHOOL ENVIRONMENT; EFL GLOBALLY DOCTORIAL TRANSCRIPTION SERVICE

Civic Activities: HUMAN RIGHTS ADVOCACY EXPERIENCES GLOBALLY AS BEING
SIBLING OF THE FIRST AMERICAN INTER-RACIAL COUPLE TO BE
MARRIED IN SAN FRANCISCO COUNTY CIRCA 1948 AND HAVE BEEN

Other Personal Information: (optional) SINCE BEING DISPLACED IN 2007 HAVE HAD
EXPOSURE TO EMERGENCY SHELTER SYSTEM NATIONWIDE IN A MINIMUM OF 25 STATES AT

Ethnicity: (optional) _____ Sex: (optional) M F PRESENT & VOLUNT
AS SUCH

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

Would you be able to attend night meetings? YES Day meetings? YES Either YES

Please state your qualifications (attach supplemental sheet if necessary) ABILITY TO EXHIBIT DIPLOMACY AS A
TOOL TO POSITIVELY INTERACT WITH DIVERSE GROUPS OF PEOPLES

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 17 NOV 2010 Applicant's Signature: (required) Sabanur
 Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

VOLVED IN NUMEROUS GRASSROOTS CAMPAIGNS FROM CHILDHOOD TO PRESENT ON PERSONAL AND ORGANIZED BASIS ADDRESSING HUMAN RIGHTS ISSUES. HAVE BEEN SAN FRANCISCO BAY AREA RESIDENT FROM CHILD BIRTH AND EXPOSED TO AND PARTICIPATED IN CIVIC ACTIVITIES NOT LIMITED TO ILWU LOCAL 10 WITH MY FATHER WESLEY FARRELL & HAROLD BRIDGES, MY MOM ANN FARRELL EQUAL RIGHTS FOR WOMEN USPS OAKLAND MAIN, A BROTHER FOR GAY RIGHTS, A BROTHER WHO SERVED FOR 21 YEARS AS ELECTED OFFICIAL IN SOUTH CENTRAL LOS ANGELES, A BROTHER WHO SERVED AS CHIEF STATE AUDITOR (NOW DECEASED) AND OTHER BROTHERS WHO HAVE SET PRECEDENT AND SERVED TO TAKE POSITIVE STANDS FOR HUMAN RIGHTS ISSUES AS RELATED TO PERSONS OF COLOR, MINORITIES, THE AGED, AND IMMIGRANTS FROM THE 1960'S TO PRESENT. (RESUME TO FOLLOW)

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2010 DEC -7 AM 12:25
BY *le*

TO: San Francisco Board of Supervisors
FR: Sabanur Amatullah Ali Bey aka Patricia Card-Farrell
RE: Addendum to my application for Seat No. 2/Shelter Monitoring Committee

I believe my current experience(s) within the San Francisco Shelter system as a client would greatly enhance the efforts of the Shelter Monitoring Committee. The City of San Francisco is constantly attempting to raise the level of operation and care of the City's homeless population. As a disabled client and resident within the shelter system, I continue to gain valuable insight and understanding of the needs and challenges we face in providing on-going support services, directive and stability to our nation's homeless population.

I have been a client and participant in the homeless and disability system of the city since my return to the Bay Area in February 2010. Before this time, I have been afforded the benefit of experiencing homelessness and shelter placement in at least 25 shelters in at least 25 different states beginning with my displacement at Atlanta, Georgia in 2007. While attempting to seek out affordable safe permanent housing for myself (and possibly my young adult children), this experience has afforded me the benefit to personally witness the day-to-day operation of many of our best (and worst) shelter operations and then take away these experiences and when given the opportunity, to share with those decision making bodies objectively and insightfully how I believe services to the community can be enhanced and positively impact our nation's homeless community.

I believe my career experience initially as a lead secretary in the Bay Area non-profit community in the late 70's to mid 80's has enhanced my level of understanding and awareness of diverse populations albeit those immigrating into our State from other countries and those less fortunate populations who continue to struggle with the barriers to acquiring permanent housing and stabilizing their life situations to keep such. This experience and my upbringing in an inter-racial family during the 50's and 60's have given me an acquired exposure and knack for having a keen awareness of diverse groups of peoples. (i.e., my parents were the first American born inter-racial couple in San Francisco County and the State of California to acquire a marriage license, 17 November and 4 December 1948).

I also have the benefit of living and experiencing the challenge of raising my three accomplished African American children in the South in the 1990's within the low-income/affordable housing (Project Based Section 8) system at Atlanta. This served to be quite a challenge given we faced many of the ills of society—chiefly drug activity and illiteracy on a daily basis.

I have many ideas for enhancing and strengthening the positive growth toward beneficial delivery of services to our homeless population that I believe would assist in streamlining direct services, building positive staff/client relations, for example. I believe these ideas would be viable as they will not tax the City's resources nor add to the already tight resources used to operate our shelters (directly).



Board of Supervisors
 City and County of San Francisco
 1 Dr. Carlton B. Goodlett Place, Room 244
 (415) 554-5184 FAX (415) 554-7714

Print Application

Application for Boards, Commissions and Committees

Application for Appointment to: Helter monitoring committee
 Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): 2/3/4

Name: HANKS PATT
 Home Address: PO BOX Zip: 94104
 Home Phone: 415- Occupation:

Work Phone:

Business Address: Zip:

Check All That Apply:
 A citizen of the United States. At least 18 years old on or before Election Day.
 Not in prison or on parole for a felony conviction
 A resident of San Francisco Yes: No: (Place of Residence):

Please state your qualifications (attach supplemental sheet if necessary)
SEE ATTACHED DOCUMENT

Education: ECO

Business and/or professional experience:

Civic Activities:

Ethnicity: (optional) Sex (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once completed, this form, including all attachments, becomes public record)

Date: _____ Applicant's Signature: (required) _____
 Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:
 Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

04/17/09

RECEIVED
 BOARD OF SUPERVISORS
 SAN FRANCISCO
 2010 NOV 22 AM 10:20
 BY Mc

Martin De Porres House of Hospitality

225 Potrero Avenue
San Francisco, CA 94103
Telephone (415) 552-0240

10/18/10

To whom it may concern;

Charles Pitts has been volunteering at our soup kitchen for the past year or so. He has been helping us prepare and serve free food to those in need. We try to serve with as much love and kindness as possible. Charles brings positive energy and is thoughtful and discerning about what we do and how we do it. He is very good in relating to our guests many of whom are homeless, many with mental problems, many with substance abuse problems. We are grateful for Charles presence and contribution to our community and the work we do.

Sincerely

Charles Engelstein

Charles Engelstein
Co - Director

what separates me from the other and or most candidates is
i have attended the shelter monitoring committee meeting
for the past 3 years consistently
i have also attended the local homeless coordinating board meetings
for the past 3 years
and the sro task force
this gives me the understanding that
we can and should improve many peoples lives with little extra cost

i have familiarized myself with the sunshine ordinance
and the ordinance creating the shelter monitoring committee
and it's bylaws

i believe the shelter monitoring committee needs leadership
that will improve the shelters
to a level that people can
help people transition from the streets to a
living wage self sufficient life style
from my 3 years experience few have this vision
and if they do they are doing very little to make these types of changes happen

thanks Charles Pitts

01/06/2011 11:01 FAX 41525538:
12/31/2010 18:21 FAX

SFBHAD
FAMILY MORTGAGE/HOME

001/004
002/005



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 564-7714

Application for Boards, Commissions and Committees

Application for Appointment to: Shelter Monitoring Committee
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): Seats 2, 3, 4, 5, 6 District: _____

Name: Deborah Muise

Home Address: A Gilman Ave; SF., Ca. Zip: 94124

Home Phone: (415) _____ Occupation: entrepreneur

Work Phone: _____ Employer: self-employed

Business Address: Same as above Zip: _____

Business E-Mail: muisedeborah@yahoo.com Home E-Mail: same

Check All That Apply:

- A citizen of the United States. At least 18 years old on or before Election Day.
- Not in prison or on parole for a felony conviction.
- Yes; No: (Place of Residence):

① Please state your qualifications (attach supplemental sheet if necessary)

on attached supplemental sheet

Education: high school & 1/2 yr. of business college, JVS computer courses (word, excel & power point), also a design class at Baycat

② Business and/or professional experience:

on attached supplemental sheet

Civic Activities: 3 yrs. service with Brett Harte school - foodpantry, volunteer at SPCA & also the feral cat program (very active), Community activist, worked 6 elections for the D-10 supervisor campaign & at Mather Branch - United Council of Human Service
Ethnicity: (optional) white Sex: (optional) M F also MSC-South.

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.) (Please Note: Once Completed, this form, including all attachments, become public record)

Date: 12-29-10 Applicant's Signature: (required) Debi J. Muise

Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

12/04/09

01/06/2011 11:01 FAX 415255382
12/31/2010 18:21 FAX

SFBHAD
FAMILY MORTGAGE/HOME

002/004
003/005



HH

HOPE HOUSE
Supportive Housing with Customized Employment
2111 Jennings Street
San Francisco, CA 94124
Main Office: (415) 671-1100 Fax: (415) 822-3436



December 30, 2010

Deborah Muise
1032 Gilman St.
San Francisco, Ca. 94124

To Whom It May Concern;

I writing this letter on behalf of Deborah Muise who is apply for seats 2,3,4,5 and 6. Ms. Muise has been involved on many panels working with the homeless and other shelter agencies within her community. I believe she will be a great asset to the community net work and bring good information where it is needed. Deborah has received several certifications for her achievements with her community and within the non-profit organizations that help provide services for the underprivileged.

I believe she will be a great candidate for this position because of her interest and knowledge of what goes on in our shelters.

If you need further information please don't hesitate to call me @671-1130

Sincerely,

Deborah Turner
Case Manger Hope House

Cc: Gwendolyn Westbrook, CEO

Deborah Muise (415)

Supplemental Sheet

First a little about myself. I was asked to apply for the last vacant seat on the re-entry council. Unfortunately my application got misplaced and I didn't know about it until after the Rules and Regulations Committee had already meet with the applicants. I like to think that I missed the deadline on the above committee because I was supposed to be on this committee.

① Qualifications:

I was homeless for 1 1/2 yrs. and stayed in a shelter some of that time, until I found "Hope House" through Mother Brown's and the United Council of Human Services. Thus I have personal experience with homelessness and sheltered life. I attended Walden House in 2005 (graduated) and later worked at the Neighbourhood House of North Richmond, a drug program for ladies leaving incarceration and waiting for re-entry back into society.

I worked at Ellsworth Cottage which was a boyshome for troubled teens; until it closed.

I have worked at Homeless Connect and have worked at both Mother Brown's and MSC South.

over →

01/06/2011 11:01 FAX 4152553626

SFBHAC

004/004

12/31/2010 15:21 FAX

FAMILY MORTGAGE/HOME

005/005

② Experience:

In the last year I have worked tirelessly on several things, AGWEG (Alice Griffith Women Empowerment Group). This was a group of women (8) who came together with a common goal of breaking the cycle of poverty and becoming self-sufficient. I am a founding member and a core member. From this group we branched out and began A.G.I.C. (Alice Griffith Investment Club.) We saw a need for people with bad or no credit and a criminal record to be able to borrow money. Thus A.G.I.C. (where we are based on the Drameen Banking System (Micro lending)) I am the treasurer and on the executive committee of AGIC. I'm very proud of this work and get a lot of self-satisfaction from my work.

I come to you with many recommendations but the main one I wish to represent is dear to my heart. They are the ones who were there for me in my darkest hours and never gave up on me - they still are a great support system. I am honored to have their nomination. They have many years of helping to feed and house the homeless. I'm speaking of Mother Brown's Kitchen, Hope House and all this under the umbrella of the United Council of Human Services.



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, California 94102-4689
(415) 554-5184 FAX (415) 554-7714**

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2010 NOV 16 PM 3:22
BY

Application For Boards, Commissions and Committees

Application for Appointment to: SHEPHERD Monitoring Committee
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If Applicable): 2 4 5 6

Enter your name, mailing address and daytime telephone number in the spaces provided. Because this form is a document available for public review, you may list your business/office address, telephone number and e-mail address in lieu of your home address or other personal contact information.

Do you authorize release of your private/personal information? yes no

Print Name: REGINALD URSHAW
Home Address: 10th st #214 Zip 94102
Home Phone: 323 Occupation: _____
Work Phone: _____ Employer: _____
Business Address: _____ Zip: _____
E-Mail Address:) @Yahoo.com Fax #: _____

Are you a United States citizen? Yes No (Citizenship is a mandatory requirement for all appointments)
Have you ever been convicted of a felony in this state, or convicted of any offense which, if committed in this state, would be a felony?
 Yes No. (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s), and the court(s) that convicted you.)

Education: DENTAL TECH

Business and/or professional experience: _____

Civic Activities: BOARD OF DIRECTOR COALITION ON HOMELESSNESS

Other Personal Information: (optional) _____

Ethnicity: (optional) AFRO AMERICAN Sex: (optional) M F

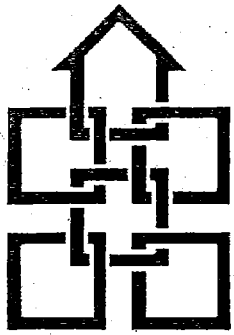
Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No
Would you be able to attend night meetings? _____ Day meetings? _____ Either _____
Please state your qualifications (attach supplemental sheet if necessary) _____

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 11-16-10 Applicant's Signature: (required) [Signature]
Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



COALITION ON
HOMELESSNESS
san francisco

November 16, 2010

Clerk of the Board
Board of Supervisors
City Hall
1 Dr. Carlton Goodlett Place
San Francisco, CA 94102

To Whom it May Concern;

This is a letter of nomination and support for the application of Mr. Reginald Upshaw to seats 2, 4, 5, and 6 of the Shelter Monitoring Committee.

Mr. Upshaw is an active participant with the Coalition on Homelessness and a member of our Board of Director's. Mr. Upshaw has personal experience with the homeless system, and has conducted outreach to homeless people living in shelters on behalf of the Coalition on Homelessness.

We believe Mr. Upshaw would be an excellent candidate for the Shelter Monitoring Committee. He has extensive knowledge of homeless policy in San Francisco and has excellent follow through. He would give honest and fair perspective to the process.

Mr. Upshaw has been an important part of our organization here at the Coalition on Homelessness and we believe he would make an excellent addition to the Shelter Monitoring Committee.

Sincerely

Jennifer Friedenbach
Executive Director

Kathy Treggiari
Forest Hill Court
Hayward, CA 94542
i@gmail.com
(cell) 510- _____

QUALIFICATIONS SUMMARY

- Sixteen years experience working with the homeless population in various residential settings.
- Twelve years experience managing various residential facilities including shelters and HUD-funded supportive housing for the severely mentally ill.
- Expertise includes: program management & development, grant writing, fundraising, monitoring HUD-funded project-based and tenant-based housing programs, oversight of Medicaid-billable clinical services to the severely mentally ill, staff supervision, and all aspects of administering residential programs.

PROFESSIONAL EXPERIENCE

Director of Shelters, Episcopal Community Services, San Francisco, CA

July, 2010 –
present

- Responsible for management of the Sanctuary and Next Door Shelters housing 534 homeless single adult men and women.
- Provide leadership, direction and support to all programmatic, administrative, fiscal and regulatory functions at ECS's shelters including the seasonal Interfaith Winter shelter.
- Monitoring a department budget of over \$5.8 million and a staff of over 90 FTE positions, the Director of Shelters ensures the provision of safe and clean accommodations, nutritious meals and client-centered services, administered effectively and consistently in accord with public and private funding requirements.
- Reports to the Executive Director and serves as a member of ECS's senior management team.

Director of Resident Services, Resources for Community Development, Berkeley, CA

June, 2008 –
June, 2010

- Responsible for the provision of support services to the RCD housing portfolio of nearly 1,700 units of affordable housing at 41 sites.
- Hire, train & supervise a staff of five (5) Resident Services Managers & AmeriCorps intern who provide direct supportive services at our housing sites in Alameda, Contra Costa and Solano Counties.
- Facilitate wrap-around meetings and collaborations with outside service providers to coordinate needed services to residents living in our MHSA, HOPWA and TAY units.
- Oversee the training & management of all interns and volunteers working within the Services Department.
- Responsible for monitoring service activities under city, county and government contracts that provide funding for RCD support services.
- Create and monitor multiple MOU's and contracts with outside agency service providers for service provision across our portfolio.

- Work with the Director of Fundraising to develop program plans and reports for grant applications, newsletters and donor appeals, representing RCD and the Services Department to potential and current funders.
- Work with RCD's Housing Development Department to create sustainable development Service Plans and project funding applications (MHP, MHP-Special Needs, AHP, TCAC, etc), advise on project designs, tenant selection, special needs populations, and services funding.
- Develop partnerships with outside provider agencies that benefit RCD residents.

Tenant Services Manager, Community Housing Partnership, San Francisco, CA

October, 2006 –
June, 2008

- Direct supervision of four Tenant Services Supervisors & five Tenant Services Counselors providing intensive support services and programming.
- ~~Oversee contracted services of two licensed clinicians who worked with our tenants~~ providing mental health interventions.
- Assist Director of Tenant Services in insuring the delivery of quality support services to the formerly homeless population living at four supportive housing sites located in the Tenderloin (the Cambridge, Hamlin, William Penn and Essex Hotels).
- Prepare reports for various funders including HUD Annual Progress Report (APR), SF Human Services Agency Quarterlies and reports prepared for SF Integrated Services Network using HUD SHP monies.
- Assisted in rent-up of the Essex Hotel which houses 84 formerly homeless single men and women funded with a combination of tax credits and the SF LOSP program.
- Manage delivery of support services that include voluntary, intensive case management for approximately 301 tenants with an emphasis on harm reduction, building community within each building and in the neighborhood and providing housing retention interventions.
- Assist in maintaining a creative, inclusive and empowering environment for all tenants and staff.
- Facilitate regular staff meetings and trainings.
- Assist with crisis interventions and creative problem solving, as required.
- Oversee all data collection and reporting as required by various funding sources (the HSA & ISN).
- Collaborate with outside agencies on behalf of our tenants.
- Participate in community organizing activities.

Executive Director, Lowell Transitional Living Center, Lowell, MA

August, 2005 -
August, 2006

- Responsible for overall management of an organization serving 90 – 120 homeless, single men and women, providing intensive supportive services, shelter housing, supportive, subsidized housing and a soup kitchen serving three meals per day, seven days a week.
- Completed construction of a new shelter space and twelve units of permanent, supportive housing using project-based Section 8 subsidies.
- Oversight of the Business Manager, Supportive Services Manager, Housing Services Manager, Kitchen Manager, Administrative Assistant, Case Managers, Street Outreach Worker and numerous Front Desk staff.
- Responsible for fiscal management of the organization, reporting requirements of various funding sources and increasing public awareness regarding the issues surrounding the homeless population.

- Planned and executed all grants and worked with the Board of Directors on fundraising strategies and events.

Clinical Director, Harbor Homes, Inc., Nashua, NH

March, 2002 –
August, 2006

- Insured effective delivery of mental health services & housing to formerly homeless men, women & families who were diagnosed with severe mental illness.
- Responsible for all agency referrals and facilitated housing placement and coordination of all Medicaid-billable clinical services.
- Responsible for all HUD reporting requirements including a Mainstream Section 8 Program and various residential programs using HUD SHP funds.

Program Manager, Harbor Homes, Inc., Nashua, NH

- Managed a HUD 202 funded supportive housing program for the chronically homeless and severely mentally ill.
- Supervised approximately 16 staff
- Responsible for all clinical, HUD and Medicaid reporting requirements

Adjunct Faculty, NH Community Technical College, Nashua, NH

August, 2003 –
December, 2004

- Taught courses in Contemporary Social Problems and Introduction to Psychology.

Job Retention Program Case Manager, Middlesex Community College, Lowell, MA

February, 2001 -
Sept., 2001

- Coordinated GED, ESL, Computer and Life Skills classes for participants in the state Welfare-to-Work program.
- All classes were held at the college, with transportation and child care provided.

Housing Programs Director, Nashua Soup Kitchen & Shelter, Nashua, NH

March, 1994 -
February, 2001

- Responsible for daily operation of two shelters and three transitional housing apartments for families.
- Supervised two House Managers and the hiring and training of over twenty direct-line staff, volunteers and interns.
- Compiled all statistics and reports required by various funding sources.
- Assisted Executive Director with grant writing and represented the organization at various public speaking engagements.

House Manager, Nashua Soup Kitchen & Shelter, Nashua, NH

- Responsible for daily operation of a shelter housing 10 – 15 homeless in our Women and Family Shelter.
- Supervised a staff of four;
- Compiled weekly and monthly shelter statistics.

EDUCATION

Masters in Human Services, 2000, Springfield College, Manchester, NH
**Bachelor of Arts, Individualized Studies (concentration: Education), 1992, Rivier College,
Nashua, NH**

HUD Annual Progress Report Training, San Francisco, CA (2007)
Certification, Quadel Training, HUD Assisted Housing Manager (2004)
Numerous HUD trainings presented by TAC, Manchester, NH (2002 – 2005)
One unit of Clinical Pastoral Education, Saints Memorial Hospital, Lowell, MA (1993)

References upon request



**Episcopal
Community Services**
San Francisco

Building Community. Developing Skills. Enriching Lives.

November 15, 2010

Board of Supervisors
City and County of San Francisco
1 Carlton B. Goodlett Pl.
San Francisco, CA 94102-4689

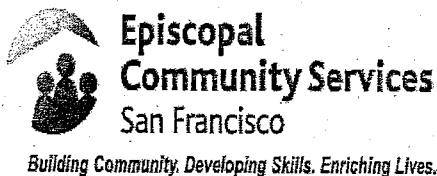
Dear Members of the Board of Supervisors:

I am very happy to lend support to ECS Director of Shelters Kathy Treggiari's application for Seat #3 on the Shelter Monitoring Committee. Kathy would bring to the role expertise on homelessness, consistently good judgment, excellent professional experience and passion for her work – recently here in San Francisco and the East Bay and, before that, extensively in New Hampshire.

Obviously, I know Kathy's work here firsthand. In our hiring process, I spoke with several of her former directors and board members and I can attest that her references were consistently outstanding.

Sincerely,

Kenneth J. Reggio
Executive Director



November 15, 2010

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2010 NOV 16 PM 12:31
BY _____

Board of Supervisors
City and County of San Francisco
1 Carlton B. Goodlett Place
San Francisco, CA 94102

Dear Board of Supervisors:

I am interested in applying for the Shelter Monitoring Committee vacancy Seat #3. The requirement for the seat is that the member shall have experience providing direct service to the homeless through a community setting.

Attached please find my resume, a letter of Recommendation from my present employer, Episcopal Community Services along with a completed application. I have 16 years of experience working with the homeless and formerly homeless in a variety of residential settings including shelters in the Northeast and in San Francisco.

Thank-you for considering my request for appointment to the Committee.

Sincerely,

Kathy Treggiari, MS
Director of Shelters



**Episcopal
Community Services**
San Francisco

Building Community. Developing Skills. Enriching Lives.

Application Appointment for: Shelter Monitoring Committee

Seat #3: Member shall have experience providing direct service to the homeless through a community setting.

Statement of Experience

I have 16 years of experiencing working with the homeless and formerly homeless in residential settings. Most of those years have been managing shelters and supportive housing in the Northeast. My management experience has included serving as Executive Director of a shelter; Clinical Director of HUD-funded housing providing clinical interventions for the severely mentally ill and as a Housing Program Director of a shelter and transitional housing in New Hampshire.

For the four years I have lived in CA, I have served as a Tenant Service Manager for Community Housing Partnership managing the support services at the Essex, Cambridge, Hamlin and William Penn. I then became Director of Services at Resources for Community Development and managed services in their 44-site portfolio.

Currently, I serve as the Director of Shelters for Episcopal Community Services and we house 534 single homeless men and women. I have been attending all Shelter Monitoring Committee meetings and have worked with the Committee to improve our quality of services and the living environment of our shelters. My focus is on training all of my shelter staff on implementation of the Standards of Care to ensure that all residents are treated with dignity and respect and that we continue to provide safe, clean, stable housing.

My vision for the Shelter Monitoring Committee is one of collaboration with the single adult homeless shelters along with the oversight it currently provides. As a SF shelter provider, I would act as the "bridge" between the SMC and the shelters. I envision working together to improve the shelter system, collaborating on identifying new needed resources and encouraging a shelter provider "voice" focused on creative solutions. As we all know, non-profit funding and resources have decreased in the last few years, yet the need has grown. My goal as a Committee member would be to not only work with the Shelter Monitoring Committee to ensure a consistent level of quality shelter housing and services, but also to encourage the Committee to begin to collaborate with all of the shelter providers on increasing honest dialogue on issues and identifying and applying for new resources and funding to address those issues across the SF shelter system.



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
(415) 554-5184 FAX (415) 554-7714

Print Application

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2010 AUG - 2 PM 12: 01

Application for Boards, Commissions and Committees

Application for Appointment to: 3 Name of Board, Commission, Committee, or Task Force

Seat # or Category (If applicable): Shelter Monitoring Com.

Name: Mr. Michael Decarlo Wright

Home Address: ELLIS ST APT #1507 Zip: 94109

Home Phone: _____ Occupation: Speaker for the HOMELESS CIVIL RIGHTS LEADER

Work Phone: _____ Zip: _____

Business Address: Same as above

- Check All That Apply:
- A citizen of the United States. At least 18 years old on or before Election Day.
 - Not in prison or on parole for a felony conviction
 - A resident of San Francisco Yes: No: (Place of Residence): _____

Please state your qualifications (attach supplemental sheet if necessary) I've got well over several years of practicing both STATE and FEDERAL LAW and I have - made appearances before the BOARD of SUPERVISOR pertaining problems of HOMELESS Shelters and Programs and also BUDGET CUTS.

Business and/or professional experience: I've settled (settled) law suits for myself in Federal District Court and also represented and won a case for a HOMELESS man who was and is disabled using a WHEEL CHAIR.

Ethnicity: (optional) BLACK Sex (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

(Please Note: Once completed, this form, including all attachments, becomes public record)

Date: 8.2.10 Applicant's Signature: (required) Mr. Michael Decarlo Wright
Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:
Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

FROM

(MON) SEP 27 2010 9:4 9:44/No. 7521641899 P 1



Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, California 94102-4689
(415) 554-5184 FAX (415) 554-7714

Application For Boards, Commissions and Committees

Application for Appointment to: Shelter Monitoring Committee
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If Applicable): 3

Enter your name, mailing address and daytime telephone number in the spaces provided. Because this form is a document available for public review, you may list your business/office address, telephone number and e-mail address in lieu of your home address or other personal contact information.

Do you authorize release of your private/personal information? yes no

Print Name: Rev. Megan Rohrer
Home Address: O'Farrell #214 Zip 94109
Home Phone: 415- Occupation: Executive Director + Pastor
Work Phone: 415-847-2887 Employer: Welcome Ministry
Business Address: 1751 Sacramento St Zip: 94109
E-Mail Address: megan@welcomeministry.org Fax #: 415-776-2809

Are you a United States citizen? Yes No (Citizenship is a mandatory requirement for all appointments)
Have you ever been convicted of a felony in this state, or convicted of any offense which, if committed in this state, would be a felony?
 Yes No. (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s), and the court(s) that convicted you.)

Education: BA, Augustana College, SD; MDiv, Pacific School of Religion and a candidate for the DMin degree at Pacific School of Religion in Berkeley.

Business and/or professional experience: 8+ years working with the chronically homeless in the Polk Gulch, currently working at Project Homeless Connect

Civic Activities: Served on the steering committee for the TransMarch, Tenderloin Health and Safety Fair and on the board of Sojourn Chaplaincy at SF General Hospital.

Other Personal Information: (optional) Have experience sleeping in SF shelters + on the streets over the past 8 years.

Ethnicity: (optional) _____ Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No
Would you be able to attend night meetings? _____ Day meetings? Either
Please state your qualifications (attach supplemental sheet if necessary) Attached

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 9/27/10 Applicant's Signature: (required) [Signature]
Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____

Clerk's Office/Forms/Commission Application

06/03/08

Resume:: Megan Rohrer: Pastor, artist, homeless, writing, theology, wedding, music, wel... Page 1 of 2

Megan Rohrer, MDiv

Resume

EDUCATION

1994-1998 Lincoln High School in Sioux Falls, SD

1998-2001 BA at Augustana College in Sioux Falls SD

2002-2003 Student at Pacific Lutheran Theological Seminary in Berkeley, CA

2004-2005 Master of Divinity from the Pacific School for Religion in Berkeley, CA

2009-Present Candidate for Doctorate of Ministry from the Pacific School for Religion in Berkeley, CA

TRAININGS AND CERTIFICATIONS

2008-Present Intermediate III Somatic Experiencing, Foundation for Human Enrichment

2006-Present Ordained & Rostered Minister, Extraordinary Lutheran Ministries

2005 Clinical Hospital Ministry Training, Sojourn Chaplaincy, San Francisco General Hospital, San Francisco, CA

2004 Reiki Master, Care Through Touch Institute in San Francisco, CA

2003 Nonviolence Facilitator Training, From Violence to Wholeness Curriculum, Pace e Bene, Oakland, CA

2001 Counseling Training : 50+ hours including: MABS; safe holdings; sexual abuse; and prevention for sexually active children.

WORK HISTORY

2001-Present Executive Director, WELCOME- a communal response to poverty, San Francisco, CA

2001-2002 Child Care Counselor, Children's Home Society, Sioux Falls, SD

1998-2001 Summer Conference Staff at Augustana College, Sioux Falls, SD

SELECTED PRESENTATIONS, PUBLICATIONS, AND CURRICULUMS

2010 Co-editor, Letters For My Brothers, Wilgefortis

2010 Street Power: The Story of San Francisco's Vanguard, National Queer Arts Festival, GLBT Historical Society

2010 Curator, Man-i-fest: FTM Mentoring in San Francisco from 1976-2009 (online exhibit on Out History and physical exhibit at the GLBT Historical Society)

2010 Queer Public Histories of the Tenderloin, Queer Studies Lecture Series, Sonoma State University

2009 Queerly Lutheran, Wilgefortis

2009 Finding Your Spiritual Path, Philadelphia Trans-Health Summit

2009 Polk Street Stories Project, Hobos to Homeless Exhibit: California Historical Society

2009 Faith and Gender: A Congregational Guide for Transgender Advocacy, Facilitator for the Human Rights Campaign

2009 Out in Season: The Church Year through Transgender Eyes, Online sermon resources for pastors following the lectionary to talk about transgender themes and issues, Human Rights Campaign

2009 "Queering Soteriology," Standing Boldly: Post Modern Lutheran Theology- A collection of essays from young Lutheran Theologians. Three Trees Press

2008 Queer Spirituality, Class taught at the Faith and Feminism conference at HerChurch/Ebenezer Lutheran in San Francisco

2008 Extraordinary Lutheran Ministries – Creative Ministry to, for and led by queer people, Lutheran's Concerned North America biennial assembly

2008 "Eye of God," Schmap Berkeley Guide: Fifth Edition, – Photograph.

2008 Testimony - Documentary intersecting faith and coming out stories.

2007 Out of the Extraordinary: Benefit Album for Extraordinary Lutheran Ministries- Megan co-produced, contributed and designed this CD that includes Bread for the Journey, the San Francisco Gay

Resume:: Megan Rohrer: Pastor, artist, homeless, writing, theology, wedding, music, wel... Page 2 of 2

Men's Chorus, Dakota Road, Jonathon Rundman, Carrie Newcomer and the Indigo Girls and raised more than \$7,000

2007 Bound for Glory- Solo CD where Megan handled all aspects of production and creation.

2007 Simul: Lutheran Voices in Poetry, Ed. Odland, Mark, Xulon Press

2005 Gender Plurality and the Church: Serving Transgendered Individuals in Communities of Faith, Pacific School of Religion's Earl Lectures

1998 Homosexuality, the Church and Reconciliation, Augustana Symposium, Augustana College, Sioux Falls, SD

1997 The World Would Be a Better Place if Everyone Were Naked, American Academy of Religion, Luther Seminary, Minneapolis MN

Awards:

2010 Winner of Out History's Since Stonewall Local History Competition for the online exhibit Manifest: FTM Mentoring in San Francisco from 1976-2009

2007 *Honorary Black Belt*, Triangle Martial Arts Association, San Francisco, CA

Community Work and Activities:

2006-Present Director of Candidacy for Extraordinary Lutheran Ministries

2007-Present Member of the Board of Directors for Sojourn Chaplaincy at San Francisco General Hospital

2007-2008 Communications Chair Covenant Circle Member for Extraordinary Lutheran Ministries

2006 Tenderloin Community Health Fair Planning Committee Member

2007 Member of the Steering Committee for the San Francisco Trans March*

2006-2007 Member of the Goodsoil Consensus Circle

2000-2001 Member of the Board of Directors for Pride on the Prairie, Sioux Falls, SD



**Board of Supervisors
City and County of San Francisco
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, California 94102-4689
(415) 554-5184 FAX (415) 554-7714**

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2010 NOV 19 2PM 2:19
BY

Application For Boards, Commissions and Committees

Application for Appointment to: Shelter Monitoring Committee
Name of Board, Commission, Committee, or Task Force

Seat # or Category (If Applicable): Seats 3, 4, and 6

Enter your name, mailing address and daytime telephone number in the spaces provided. Because this form is a document available for public review, you may list your business/office address, telephone number and e-mail address in lieu of your home address or other personal contact information.

Do you authorize release of your private/personal information? yes no

Print Name: Elizabeth Ancker
Home Address: Group St # 303, SF CA Zip 94117
Home Phone: (415) Occupation: Social worker
Work Phone: (415) 442-5134 Employer: Compass Family Services
Business Address: 995 Market St, 6th Floor SF CA Zip: 94103
E-Mail Address: eancker@compass-sf.org Fax #: (415) 442-5138

Are you a United States citizen? Yes No (Citizenship is a mandatory requirement for all appointments)
Have you ever been convicted of a felony in this state, or convicted of any offense which, if committed in this state, would be a felony?
 Yes No. (If yes, please attach a statement describing the offense(s) for which you have been convicted, the date of those conviction(s), and the court(s) that convicted you.)

Education: 2005 J.D. from the University of SF School of Law
2002 B.A. from the University of Kansas (English)

Business and/or professional experience: I am currently the Assistant Program Director at Compass Family Services, working with homeless families
Civic Activities: Active member of the California State Bar

Other Personal Information: (optional) _____

Ethnicity: (optional) _____ Sex: (optional) M F

Have you attended any meetings of the Board/Commission to which you wish appointment? Yes No
Would you be able to attend night meetings? yes Day meetings? yes Either yes
Please state your qualifications (attach supplemental sheet if necessary) _____

For appointments by the Board of Supervisors, appearance before the RULES COMMITTEE is a requirement before any appointment can be made. (Applications must be received 10 days before the scheduled hearing.)

Date: 11/18/2010 Applicant's Signature: (required) Elizabeth Ancker
Please Note: Your application will be retained for one year.

FOR OFFICE USE ONLY:

Appointed to Seat #: _____ Term Expires: _____ Date Seat was Vacated: _____



November 9, 2010

To Whom It May Concern:

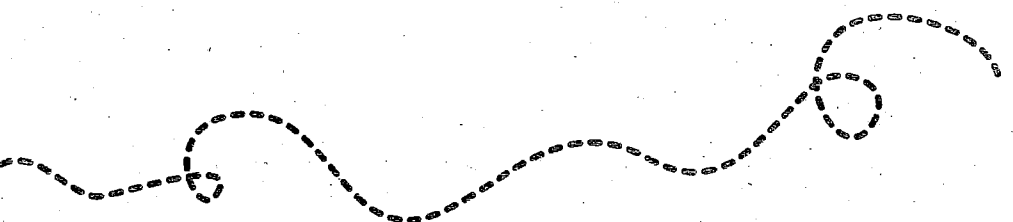
I am the Program Director at Compass Connecting Point. I verify that Elizabeth Ancker has been employed by Compass Connecting Point since March of 2007. She was employed here as a case manager for over 3 years before her promotion to Assistant Program Director in August of 2010.

Sincerely,

A handwritten signature in black ink, appearing to read "Susanna Anderson", with a long horizontal stroke extending to the right.

Susanna Anderson
Program Director
Compass Connecting Point

Helping families
find their way





FAMILY SERVICES

November 17, 2010

To Whom it May Concern,

This letter is written in support of Elizabeth Ancker's application for a seat on the Shelter Monitoring Committee. Elizabeth has worked with families experiencing homelessness in San Francisco for upwards of three and a half years at Compass Connecting Point, the Family Housing Crisis Center. Last year Elizabeth was promoted from her original position of Case Manager/Crisis Intervention Counselor to Lead Case Manager due to her wealth of experience and strong leadership skills. This past August Elizabeth was again promoted to her current position of Assistant Program Director and she has already proven herself a great addition to our organization's management team.

Elizabeth would be a great addition to the Shelter Monitoring Committee as she is very familiar with the landscape of services available to people experiencing homelessness in San Francisco. She is passionate about social justice and issues of human rights, and cares deeply about the welfare and just treatment of members of the homeless community.

In addition to her experience in the field and her devotion to advocacy, Elizabeth would be a good candidate for this committee as she is a very grounded individual and does not shy away from challenging situations that require creative problem solving or new approaches.

Elizabeth has a J.D. from the University of San Francisco School of Law, is an active member of the California State Bar Association and licensed to practice law in California. This added dimension of expertise along with the critical thinking skills she honed in law school, inform all she does in the interests of social justice. She is hard working and reliable and very self-motivated. I have no doubt that she would fulfill her shelter monitoring duties with exceptional diligence.

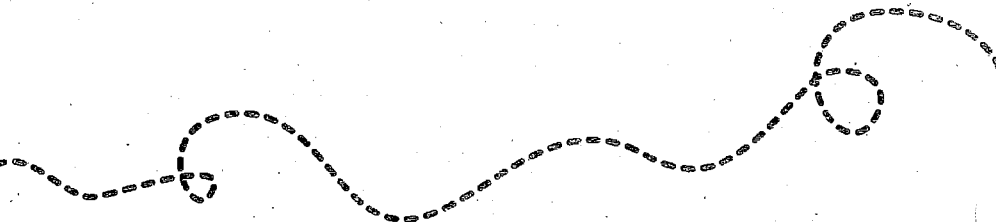
Sincerely,

Erica Kisch

Executive Director

Compass Family Services

Helping families
find their way



Statement of Qualifications for the Shelter Monitoring Committee

Elizabeth Ancker

I have both the education and experience to make a valuable contribution to the Shelter Monitoring Committee. From 2002-2005, I attended law school at the University of San Francisco School of Law. During that period, I interned with several public defenders offices, including the San Francisco Public Defenders Office and the Office of Capital Defense Counsel in Jackson, Mississippi, where I investigated death penalty cases at the trial level. I also interned with Bay Area Legal Aid. I thus have experience in the legal field working with indigent populations, understanding civil rights, and the legal fact-finding process.

After graduating from law school in 2005, I passed the California Bar Exam and have been a member of the California Bar Association since. After passing the bar exam, however, I moved into social services, and have been working with Compass Connecting Point for the last 3.5 years, serving homeless families. I worked as a case manager with a caseload of 40+ clients at a time before my promotion to Assistant Program Director in August 2010. I chose to maintain a caseload of shelter clients, in addition to my administrative duties, as I very much enjoy working directly with clients and feel I can thus make a valuable contribution to our agency's work.

I am applying for a seat on the Shelter Monitoring Committee because during the last several years, I have developed both a strong interest and understanding of the issues facing homeless people, particularly in San Francisco. I am familiar with the shelter system, and familiar with the population. Additionally I understand the legal and policy implications of shelter policies and practices.

If given the opportunity, my education, experience, and knowledge will make a valuable addition to the Shelter Monitoring Committee.

Sincerely,



Elizabeth Ancker

Elizabeth Ancker
Grove St. #303
San Francisco, CA 94117
elizabethancker@nextaid.org
415

Education & Qualifications

California State Bar Association, Member since 2006
University of San Francisco School of Law, Juris Doctor, May 2005
University of Kansas, Bachelor of Arts, English, May 2002

Work Experience

Compass Connecting Point, San Francisco, CA

Case Manager, Assistant Program Director

March 2007 – Current

Managed all shelter placements for the three city funded family shelters. Supervised staff regarding case management of clients on the shelter waiting list. Acted as point person for decisions involving eligibility, policy, and procedures. Advocated for families at the Shelter Consortium meetings. Provided counseling, crisis intervention and referrals to families seeking shelter. Created documents and policies for the early stages of the Rental Assistance Program. Awarded Employee of the Month in May 2008 and July 2009.

The People Connection Temporary Employment Agency, San Francisco, CA

Various Temporary Positions

October 2005 – January 2007

Provided support for law firms throughout the city, including filing, archiving, document review, and marketing.

Bay Area Legal Aid, San Francisco, CA

Legal Intern

February 2005 – May 2005

Interviewed clients and witnesses in connection with the defense of tenants in evictions. Wrote informational literature regarding tenants' rights. Summarized and reviewed family law files.

Office of the State Public Defender, San Francisco, CA

Legal Intern

October 2004 – February 2005

Summarized and reviewed hundreds of documents to create comprehensive personal histories of death row inmates for death sentence appeals. Researched sociological aspects of inmates' former neighborhoods. Interviewed former jurors.

San Francisco Office of the Public Defender, San Francisco, CA

Legal Intern, Investigation Intern

January 2004 - August 2004

Second chaired three criminal jury trials. Examined witness at trial. Interviewed clients and witnesses in dozens of cases. Analyzed police reports, crime scenes, and witness statements in preparation of the defense. Wrote boilerplate motions for the entire office dealing with the constitutionality of criminal procedures.

Office of Capital Defense Counsel, Jackson, MS

Legal Intern

Summer 2003

Interviewed defendants, their family members, and witnesses in preparation of the defense in death penalty trials. Created comprehensive family histories of defendants for sentencing portion of the trial. Researched and wrote memoranda on a variety of legal issues specific to death penalty trials.

Volunteer Experience

NextAid, Los Angeles, CA

September 2005 – Current

Provided a variety of services to fundraise for children of Africa orphaned by AIDS. Advised on tax issues, drafted contracts, worked informational tables at fundraising events, planned and promoted fundraising events.

Worldwide Impact Now, Mae Sot, Thailand

June 2008 – July 2008

Worked out of the Thailand/Burma border in the wake of Cyclone Nargis to provide relief supplies and facilitate human rights reporting. Networked with and researched human rights NGOs to coordinate relief services.

3/17/11 To - The Rules Committee:

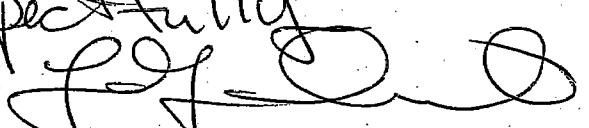
Re: Shelter Monitoring Committee
Appointments

File # 110067

I recommend the following persons to the SMC:

- ① Maxine Pauson
- ② Will Daley
- ③ Amanda Colson Heier

It is important that we leave seats open to ensure that we can appoint someone who is a bilingual Spanish speaker in the future.

Respectfully


(415) 678-5570

LJ CIRILO
VICE-CHAIR - SMC

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2011 MAR 17 PM 3:27
BY [Signature]



Shelter Monitoring Committee

MEMORANDUM

TO: Supervisor Jane Kim, Rules Chair
Supervisor Sean Elsbernd
Supervisor Mike Farrell

FROM: Bernice Casey, Committee Staff

DATE: March 17, 2011

RE: Appointment of Shelter Monitoring Committee Members

The Shelter Monitoring Committee currently has six expired seats, four of which are vacant, for your consideration at the today's Rules Committee meeting. All applicants who are seeking appointment should have the following information:

- Each applicant will be required to set aside 8 to 10 hours a month for the work of the Committee; s/he must attend a monthly meeting held the third Wednesday of every month and must conduct a minimum of two site visits per month. The site visits usually take place after 5:00 pm. In the past three quarters, the Committee has failed to meet minimum site inspections based on the lack of membership as well as the lack of participation by some of its current Committee Members. **The Committee is in need of individuals who can commit to these time periods and if into the term they recognize they cannot meet the requirements, they should resign.**
- **Each applicant should be able to work in a respectful manner with shelter staff and shelter clients when conducting site inspections.**
- Each applicant should note that the Committee is an information-gathering body charged with conducting inspections and submitting quarterly, or as needed, reports to the Mayor's Office and the Board of Supervisors regarding shelter conditions and policy recommendations. Additionally, the Committee takes, issues, and investigates Standard of Care complaints, which are complaints regarding health, safety, facility, staff, and disability access issues within shelters. The Committee does not have oversight over the shelters, shelter management, and staff. **It is important that any perspective Member understands the Committee's legislated function and works within those parameters.**
- Language capacity is important for accessing all sites and interfacing with shelter clients. The Committee has not had consistent and participating Spanish-speaking Members in over two years. This has placed additional responsibilities on Committee staff. To full meet the Mission of the Committee, the Committee needs bilingual Members, specifically Spanish speakers.

Mission Statement

The Shelter Monitoring Committee is an independent vehicle charged with documenting the conditions of shelters and resource centers to improve the health, safety, and treatment of residents, clients, staff, and the homeless community. The Committee's mission is to undertake this work recognizing individual human rights and promoting a universal standard of care for shelters and resource centers in the City and County of San Francisco.



Shelter Monitoring Committee

MEMORANDUM

TO: Supervisor Jane Kim, Rules Chair
Supervisor Sean Elsbernd
Supervisor Mike Farrell

FROM: Bernice Casey, Committee Staff

DATE: February 2, 2011

RE: Appointment of Shelter Monitoring Committee Members

The Shelter Monitoring Committee currently has six expired seats, four of which are vacant, for your consideration at the February 3, 2011 Rules Committee meeting. All applicants who are seeking appointment should have the following information:

- Each applicant will be required to set aside 8 to 10 hours a month for the work of the Committee; s/he must attend a monthly meeting held the third Wednesday of every month and must conduct a minimum of two site visits per month. The site visits usually take place after 5:00 pm. In the past three quarters, the Committee has failed to meet minimum site inspections based on the lack of membership as well as the lack of participation by some of its current Committee Members.
- Each applicant should be familiar with the legislation which created the Shelter Monitoring Committee and the latter legislation which expanded the role of the Committee. Additionally, applicants should be aware of the Mission of the Committee. *The Shelter Monitoring Committee is an independent vehicle charged with documenting the conditions of shelters and resource centers to improve the health, safety, and treatment of residents, clients, staff, and the homeless community. The Committee's mission is to undertake this work recognizing individual human rights and promoting a universal standard of care for shelters and resource centers in the City and County of San Francisco.*
- Each applicant should be able to work in a respectful manner with shelter staff and shelter clients when conducting site inspections.
- Each applicant should note that the Committee is an information-gathering body charged with conducting inspections and submitting quarterly, or as needed, reports to the Mayor's Office and the Board of Supervisors regarding shelter conditions and policy recommendations. Additionally, the Committee takes, issues, and investigates Standard of Care complaints, which are complaints regarding health, safety, facility, staff, and disability access issues within shelters. The Committee does not have oversight over the shelters, shelter management, and staff.

Thank you.

San Francisco
BOARD OF SUPERVISORS

Date Printed: January 31, 2011

Date Established: November 23, 2004

Active

SHELTER MONITORING COMMITTEE

Contact and Address:

Bernice Casey
Shelter Monitoring Committee
1380 Howard Street, 1st Floor
San Francisco, CA 94103

Phone: (415) 255-3653

Fax: (415) 252-3629

Email: shelter.monitoring@sfgov.org

Authority:

Ord. No. 283-04; Article XII of Article 20 of the SF Administrative Code; Ord. No. 150-07.

Board Qualifications:

Administrative changes to seats 1 and 2 made for clarification to meet mandated positions in Ordinances 283-04 and 150-07.

The purpose of the Committee is to provide the Mayor, the Board of Supervisors, the Local Homeless Coordinating Board, the public, and any other appropriate agency with accurate, comprehensive information about the conditions in and operations of shelters, as well as City policies in place that affect operations of shelters or their impact on shelter clients. The Department of Public Health shall provide administrative support for the Committee.

The Committee shall consist of 13 members, one of whom shall be a homeless person (or homeless within the 3 years prior to appointment) with a disability and one of whom shall be a homeless person (or homeless within the 3 years prior to appointment) living with their homeless child who is under the age of 18.

The 13 members of the Committee shall be appointed as follows:

Three members shall be appointed by the Mayor, including one member from the Department of Human Services;

One member from the Department of Public Health; and

One member who is homeless or formerly homeless and who has experience providing direct services to the homeless through a community setting.

Six members shall be appointed by the Board of Supervisors including: two homeless or formerly homeless (within the 3 years prior to appointment) individuals, one with a disability and one living with their homeless child under age 18; one member who has experience

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

providing direct services to the homeless through a community setting; one member selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to the homeless; and two members selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people, one of which is homeless or formerly homeless.

Four members shall be appointed by the Local Homeless Coordinating Board, including: one member selected from a list of candidates that are nominated by non-profit agencies that provide advocacy or organizing services to homeless people; two members who have experience providing direct services to the homeless through a community setting, one of which is formerly homeless; and one member shall be homeless or formerly homeless and selected from a list of candidates that are nominated by community agencies that provide behavioral health, housing placement, or other services to homeless individuals.

In making their appointments to the Committee, the appointing authorities are encouraged to select people who are bilingual.

The term of office of each Committee member shall be two years. In the event that a vacancy occurs during the term of office of any Committee member, a successor shall be appointed to complete the expired term of office. The interim appointment shall be made in the same or similar manner that governed the initial appointment of the departing member.

The Committee shall meet a minimum of once per quarter at such times and places as the Committee shall designate. The location of the meetings shall be accessible to the public and the meetings shall comply with applicable public meeting requirements under state and local law.

The Committee shall monitor the attendance of Committee members. In the event that any Committee member misses three regularly scheduled meetings in a six-month period without prior notice to the Committee, the Committee shall certify in writing that the member missed three meetings in a six-month period of time. On the date of such certification, the member shall be deemed to have resigned from the Committee. The Committee shall notify the appointing authority accordingly and request the appointment of a new member.

Sunset Date: None specified

Reports: The Committee shall prepare and submit quarterly reports that shall include but not be limited to information on the following: safety in the shelter, cleanliness in the shelter, disability access to and within the shelter, family life in the shelter, a review of policies and procedures in place at the shelter and any information received regarding the treatment and personal experiences of shelter residents. In order to enable the Committee to prepare reports required under this subsection, City departments that contract for services at a shelter that is under review must respond within 15 days to any reasonable request for information submitted by the

"R Board Description" (Screen Print)

San Francisco
BOARD OF SUPERVISORS

Committee relative to the shelter or to City policies that affect operations of shelters or their impact on shelter clients. The reports shall also include recommended action steps for the shelter and for the City department that contracts for services at the shelter. City departments and the reports referenced in this subsection shall not identify shelter residents or disclose any confidential information concerning shelter residents consistent with state and federal law. The Committee may issue emergency reports at any time it deems necessary. The reports shall be provided to: 1) the Mayor, 2) the Board of Supervisors, 3) the Local Homeless Coordinating Board, 4) the appropriate city department responsible to take action, 5) the city department that contracts for services at the shelter, 6) the shelter under review, and 7) the public. These reports shall be public documents. Any city department identified in the report as responsible to take action recommended in the report shall, within 30 days of issuance of the report, provide to the Board of Supervisors a departmental report setting forth how the department intends to respond to the Committee's recommendations.

"R Board Description" (Screen Print)