

File No. 240457

Committee Item No. 9

Board Item No. 28

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: Budget and Appropriations Committee Date May 22, 2024

Board of Supervisors Meeting Date June 4, 2024

#### Cmte Board

- |   |                                     |  |
|---|-------------------------------------|--|
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Motion                                       |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Resolution                                   |
| <input checked="" type="checkbox"/>         | <input checked="" type="checkbox"/> | Ordinance                                    |
| <input checked="" type="checkbox"/>         | <input checked="" type="checkbox"/> | Legislative Digest                           |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Budget and Legislative Analyst Report        |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Youth Commission Report                      |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Introduction Form                            |
| <input checked="" type="checkbox"/>         | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| • MYR Submittal Letter 5/1/2024             |                                     |  |
| • DBI Comprehensive User Fee Study 1/4/2024 |                                     |  |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | MOU  |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Grant Information Form                       |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Grant Budget                                 |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Subcontract Budget                           |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Contract/Agreement                           |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Form 126 – Ethics Commission                 |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Award Letter                                 |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Application                                  |
| <input type="checkbox"/>                    | <input type="checkbox"/>            | Public Correspondence                        |

#### OTHER (Use back side if additional space is needed)

- |                                     |                                     |   |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Referral BIC 5/2/2024</u>                                |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Referral CEQA 5/2/2024</u>                               |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>PLN CEQA Determination 5/13/2024</u>                     |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>10-Day Fee Ad Notice 5/12 and 5/19 2024</u>              |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>MYR 30-Day Waiver Request 5/1/2024</u>                   |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>BIC Transmittal 5/17/2024</u>                            |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <u>DBI User Fee Study 1/4/2024</u>                          |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <u>DBI Presentation 5/22/2024</u>                           |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <u>Presidential Action Memo – Temp Assignment 5/21/2024</u> |
| <input type="checkbox"/>            | <input type="checkbox"/>            | <u> </u>  |

Completed by: Brent Jalipa Date May 17, 2024

Completed by: Brent Jalipa Date

[Building Code - Fees]

**Ordinance amending the Building Code to adjust fees charged by the Department of Building Inspection; and affirming the Planning Department's determination under the California Environmental Quality Act.**

NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
**Additions to Codes** are in *single-underline italics Times New Roman font*.  
**Deletions to Codes** are in ~~*strikethrough italics Times New Roman font*~~.  
**Board amendment additions** are in double-underlined Arial font.  
**Board amendment deletions** are in ~~strikethrough Arial font~~.  
**Asterisks (\* \* \* \*)** indicate the omission of unchanged Code subsections or parts of tables.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Findings.

(a) The Planning Department has determined that the actions contemplated in this ordinance comply with the California Environmental Quality Act (California Public Resources Code Sections 21000 et seq.). Said determination is on file with the Clerk of the Board of Supervisors in File No. 240457 and is incorporated herein by reference. The Board affirms this determination.

(b) On May 15, 2024, at a duly noticed public hearing, the Building Inspection Commission considered this ordinance in accordance with Charter Section 4.121 and Building Code Section 104A.2.11.1.1. A copy of a letter from the Secretary of the Building Inspection Commission regarding the Commission's recommendation is on file with the Clerk of the Board of Supervisors in File No. 240457.

(c) No local findings are required under California Health and Safety Code Section 17958.7 because the amendments to the Building Code contained in this ordinance do not

regulate materials or manner of construction or repair, and instead relate in their entirety to administrative procedures for implementing the Code, which are expressly excluded from the definition of a “building standard” by California Health and Safety Code Section 18909(c).

(d) The Department of Building Inspection submitted a report describing the basis for modifying various fees in the Building Code. Said report is on file with the Clerk of the Board of Supervisors in File No. 240457.

Section 2. Chapter 1A of the Building Code is hereby amended by revising Section 110A, to read as follows:

**SECTION 110A – SCHEDULE OF FEE TABLES**

\* \* \* \*

**TABLE 1A-A – BUILDING PERMIT FEES**

	<i><b>NEW CONSTRUCTION</b></i> <sup>1, 3</sup>		<i><b>ALTERATIONS</b></i> <sup>1, 2, 3</sup>		<i><b>NO PLANS</b></i> <sup>1, 2, 3</sup>
<b>TOTAL VALUATION</b>	<b>PLAN REVIEW FEE</b>	<b>PERMIT ISSUANCE FEE</b>	<b>PLAN REVIEW FEE</b>	<b>PERMIT ISSUANCE FEE</b>	<b>PERMIT ISSUANCE FEE</b>
\$1.00 to \$2,000.00	<del>\$150.98</del> <u>163</u> for the first \$500.00 plus <del>\$6.23</del> <u>7.32</u> for each additional \$100.00 or	<del>\$64.71</del> <u>116.58</u> for the first \$500.00 plus <del>\$2.68</del> <u>7.68</u> for each additional \$100.00 or	<del>\$166.58</del> <u>163</u> for the first \$500.00 plus <del>\$3.37</del> <u>6.45</u> for each additional \$100.00 or	<del>\$71.39</del> <u>128.31</u> for the first \$500.00 plus <del>\$1.45</del> <u>7.68</u> for each additional \$100.00 or	<del>\$192.51</del> <u>16</u> for the first \$500.00 plus <del>\$4.28</del> <u>7.68</u> for each

		fraction thereof, to and including \$2,000.00	fraction thereof, to and including \$2,000.00	fraction thereof, to and including \$2,000.00	fraction thereof, to and including \$2,000.00	additional \$100.00 or fraction thereof, to and including \$2,000.00
						<del>\$256.68</del> <u>28</u>
						<u>4</u> for the
		<del>\$244.48</del> <u>273</u> for	<del>\$104.90</del> <u>188.54</u>	<del>\$217.12</del> <u>259.97</u>	<del>\$93.13</del> <u>167.59</u>	first
		the first	for the first	for the first	for the first	\$2,000.00
		\$2,000.00 plus	\$2,000.00 plus	\$2,000.00 plus	\$2,000.00 plus	plus
		<del>\$14.97</del> <u>17.01</u> for	<del>\$6.42</del> <u>3.51</u> for	<del>\$20.44</del> <u>21.85</u> for	<del>\$8.76</del> <u>3.51</u> for	<del>\$6.23</del> <u>7.97</u>
	\$2,001.00	each	each	each	each	for each
	to	additional	additional	additional	additional	additional
	\$50,000.00	\$1,000.00 or	\$1,000.00 or	\$1,000.00 or	\$1,000.00 or	\$1,000.00
		fraction	fraction	fraction	fraction	or fraction
		thereof, to and	thereof, to and	thereof, to and	thereof, to and	thereof,
		including	including	including	including	to and
		\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	including
						\$50,000.0
						0
	\$50,001.00	<del>\$963.18</del> <u>1,089</u>	<del>\$412.92</del> <u>452</u> for	<del>\$1,198.02</del> <u>1,309</u>	<del>\$513.75</del> <u>452</u> for	<del>\$555.86</del> <u>66</u>
	to	for the first	the first	for the first	the first	<u>6</u> for the
		\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	first

1	\$200,000.0	plus	plus <del>\$4.28</del> <u>4.96</u>	plus	plus <del>\$5.24</del> <u>4.96</u>	\$50,000.0
2	0	<del>\$9.98</del> <u>10.19</u> for	for each	<del>\$12.22</del> <u>12.74</u> for	for each	0 plus
3		each	additional	each	additional	<del>\$3.06</del> <u>7.97</u>
4		additional	\$1,000.00 or	additional	\$1,000.00 or	for each
5		\$1,000.00 or	fraction	\$1,000.00 or	fraction	additional
6		fraction	thereof, to and	fraction	thereof, to and	\$1,000.00
7		thereof, to and	including	thereof, to and	including	or fraction
8		including	\$200,000.00	including	\$200,000.00	thereof,
9		\$200,000.00		\$200,000.00		to and
10						including
11						\$200,000.
12						00
13		<del>\$2,460.48</del> <u>2,618</u>	<del>\$1.05</del> <u>4.62</u> <u>1,197</u>	<del>\$3,031.70</del> <u>3,221</u>	<del>\$1,300.35</del> <u>1,197</u>	
14		for the first	for the first	for the first	for the first	
15		\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00	
16		plus <del>\$6.98</del> <u>7.22</u>	plus <del>\$2.99</del> <u>3.76</u>	plus	plus <del>\$4.28</del> <u>3.76</u>	
17	\$200,001.0	for each	for each	<del>\$9.98</del> <u>10.69</u> for	for each	Plans
18	0 to	additional	additional	each	additional	Required
19	\$500,000.0	\$1,000.00 or	\$1,000.00 or	additional	\$1,000.00 or	for
20	0	fraction	fraction	\$1,000.00 or	fraction	Submittal
21		thereof, to and	thereof, to and	fraction	thereof, to and	
22		including	including	thereof, to and	including	
23		\$500,000.00	\$500,000.00	including	\$500,000.00	
24				\$500,000.00		

1		<del>\$4,554.634,785</del>	<del>\$1,951.622,324</del>	<del>\$6,026.306,427</del>	<del>\$2,583.752,324</del>	
2		for the first	for the first	for the first	for the first	
3		\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	
4	\$500,001.0	plus <del>\$6.236.93</del>	plus <del>\$2.682.87</del>	plus <del>\$6.877.58</del>	plus <del>\$2.942.87</del>	
5	0 to	for each	for each	for each	for each	Plans
6	\$1,000,000	additional	additional	additional	additional	Required
7	.00	\$1,000.00 or	\$1,000.00 or	\$1,000.00 or	\$1,000.00 or	for
8	(1M)	fraction	fraction	fraction	fraction	Submittal
9		thereof, to and	thereof, to and	thereof, to and	thereof, to and	
10		including	including	including	including	
11		\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	
12		<del>\$7,671.138,253</del>	<del>\$3,291.373,759</del>	<del>\$9,459.0510,21</del>	<del>\$4,055.753,759</del>	
13		for the first	for the first	<del>8</del> for the first	for the first	
14		\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	
15	\$1,000,001	plus <del>\$5.495.55</del>	plus <del>\$2.362.47</del>	plus <del>\$6.236.97</del>	plus <del>\$2.682.47</del>	
16	.00 to	for each	for each	for each	for each	Plans
17	\$5,000,000	additional	additional	additional	additional	Required
18	.00	\$1,000.00 or	\$1,000.00 or	\$1,000.00 or	\$1,000.00 or	for
19	(5M)	fraction	fraction	fraction	fraction	Submittal
20		thereof, to and	thereof, to and	thereof, to and	thereof, to and	
21		including	including	including	including	
22		<del>\$15,000,000.0</del>	<del>\$15,000,000.0</del>	<del>\$15,000,000.0</del>	<del>\$15,000,000.0</del>	
23		0	0	0	0	

1		<del>\$29,614.00</del> <u>30,4</u>	<del>\$12,721.00</del> <u>13,6</u>	<del>\$34,391.00</del> <u>38,1</u>	<del>\$14,774.00</del> <u>13,6</u>	
2		<u>57</u> for the first	<u>48</u> for the first	<u>16</u> for the first	<u>48</u> for the first	
3		\$5,000,000.00	\$5,000,000.00	\$5,000,000.00	\$5,000,000.00	
4	\$5,000,001	plus <del>\$2,142.33</del>	plus <del>\$1,201.29</del>	plus <del>\$1,922.02</del>	plus <del>\$1,081.29</del>	Plans
5	.00 (5M) to	for each	for each	for each	for each	Required
6	\$50 M	additional	additional	additional	additional	for
7		\$1,000.00 or	\$1,000.00 or	\$1,000.00 or	\$1,000.00 or	Submittal
8		fraction	fraction	fraction	fraction	
9		thereof	thereof	thereof	thereof	
10		<del>\$125,869.00</del> <u>135</u>	<del>\$66,541.00</del> <u>71,6</u>	<del>\$120,813.00</del> <u>128</u>	<del>\$63,419.00</del> <u>71,6</u>	
11		<u>,479</u> for the	<u>72</u> for the first	<u>,831</u> for the	<u>72</u> for the first	
12		first	\$50,000,000.0	first	\$50,000,000.0	
13		\$50,000,000.0	0 plus	\$50,000,000.0	0 plus	Plans
14	\$50M to	0 plus	<del>\$1,541.46</del>	0 plus	<del>\$1,691.46</del>	Required
15	\$100M	<del>\$2,162.10</del> for	each	<del>\$2,362.78</del> for	each	for
16		each	additional	each	additional	Submittal
17		additional	\$1,000.00 or	additional	\$1,000.00 or	
18		\$1,000.00 or	fraction	\$1,000.00 or	fraction	
19		fraction	thereof	fraction	thereof	
20		thereof		thereof		
21		<del>\$233,969.00</del> <u>240</u>	<del>\$143,591.00</del> <u>144</u>	<del>\$238,688.00</del> <u>267</u>	<del>\$147,944.00</del> <u>144</u>	
22	\$100M to	<u>,442</u> for the	<u>,627</u> for the	<u>,752</u> for the	<u>,627</u> for the	Plans
23	\$200M	first	first	first	first	Required
24		\$100,000,000.	\$100,000,000.	\$100,000,000.	\$100,000,000.	for
25		00 plus	00 plus	00 plus	00 plus	Submittal

	<del>\$0.972.39</del> for each additional \$1,000.00 or fraction thereof	<del>\$1.062.37</del> for each additional \$1,000.00 or fraction thereof	<del>\$0.862.67</del> for each additional \$1,000.00 or fraction thereof	<del>\$0.972.37</del> for each additional \$1,000.00 or fraction thereof	
\$200M and up	<del>\$330,569.00</del> <sup>479</sup> , <sup>707</sup> for the first \$200,000,000. 00 plus <del>\$1.772.39</del> for each additional \$1,000.00 or fraction thereof	<del>\$249,391.00</del> <sup>381</sup> , <sup>396</sup> for the first \$200,000,000. 00 plus <del>\$2.171.91</del> for each additional \$1,000.00 or fraction thereof	<del>\$324,938.00</del> <sup>534</sup> , <sup>326</sup> for the first \$200,000,000. 00 plus <del>\$1.832.67</del> for each additional \$1,000.00 or fraction thereof	<del>\$244,544.00</del> <sup>381</sup> , <sup>396</sup> for the first \$200,000,000. 00 plus <del>\$2.221.91</del> for each additional \$1,000.00 or fraction thereof	Plans Required for Submittal
<p>NOTES:</p> <p>1. These permit fees do not include other fees that may be required by other Departments: Public Works, Planning, Fire, Public Health, etc., nor do they include plumbing, electrical, or mechanical permit fees unless so stated in the other fee tables.</p> <p>2. A surcharge of \$5.00 shall be added to those alteration permits sought for buildings classified as R3 (one/two-family dwelling) and E3 (licensed day care) that were constructed prior to 1979 to implement the interior lead safe work practices provisions of Section 327 et seq. of this code.</p>					



3. All permit fees, including inspection fees, related to reviewing the structural integrity of awning replacements for permits submitted "over the counter" at the Central Permit Bureau are hereby waived for any Small Business that applies for a permit for such activities during the month of May. All permit fees, including inspection fees, related to reviewing the structural integrity of new awning installations and installation of any Business Sign, as that term is defined in Planning Code Section 602, for permits submitted "over the counter" at the Central Permit Bureau are hereby waived for any Small Business that applies for a permit for such activities during the months of May 2023 and May 2024. For purposes of this Section, a Small Business shall be a business with a total workforce of 100 or fewer fulltime employees. To the extent this provision for Small Business Month Fee Waivers differs from the description in subsection (f) on page 43 of Ordinance No. 149-16, this provision governs.

**TABLE 1A-B – OTHER BUILDING PERMIT AND PLAN REVIEW FEES**

1. Plan Review Fees Not Covered in Table 1A-A:	<del>Plan Review Hourly Rate – Minimum One Hour</del> <u>\$280 per hour (Minimum One Hour)</u>
2. Back Check Fee:	<del>Plan Review Hourly Rate –</del> <u>\$280 per hour</u> (Minimum One Hour)
3. Commencement of work not started:	See SFBC Section 106A.4.4.1 Note: Compliance with additional codes is required.
a. Building, Plumbing, Mechanical, or Electronic Permit Fee:	75% of current fee
b. Plan Review Fee:	100% of current fee

4. Permit Facilitator Fee:	<del>Plan Review</del> <u>Administration</u> Hourly Rate Hourly – Minimum Three Hours See SFBC Section 106A.3.6
5. Pre-application Plan Review Fee:	<del>Plan Review Hourly Rate</del> <u>\$239.00 per hour</u> – Minimum Two Hours Per <del>Project</del> <u>Employee</u>
6. Reduced Plan Review Fee:	50% of the Plan Review Fee
7. Sign Plan Review Fee:	See Table 1A-A – Building Permit Fees
8. Site Permit Fee:	25% of Plan Review Fee based on Table 1A-A. Minimum fee \$500.00
9. Premium Plan Review Fee – Submitted application:	50% of Plan Review Fee plus \$1,000.00
10. Premium Plan Review Fee – Over the counter building plan review by appointment	50% of Plan Review Fee plus \$400.00
11. Third-Party Experts and Other Permit Related Actions Fee:	Actual costs that the Department incurs in administering and processing the action or procedure on a time and material basis.
<del>12. Other Services:</del>	<del>Hourly Rates per Table 1A-D</del>

#### **TABLE 1A-C – PLUMBING/MECHANICAL PERMIT ISSUANCE AND INSPECTION FEES**

A. Permit applicants shall show a complete itemization of the proposed scope of work and select the appropriate fee category.

B. A separate permit is required for each structure, condominium unit, existing apartment unit, high-rise office floor, suite, or tenant space.

C. ~~Standard~~ Hourly issuance/inspection rates of \$280 per hour for regular inspections and \$300 per hour (minimum two hours) for off-hour inspections will apply for installations not covered by the fee categories below.

D. Fees shall be paid in full prior to approval for occupancy, job card signature, gas tags, or final signoff, as applicable.

E. See Table 1A-R for refund policy.

~~±~~ Permit Issuance Fees by Category:

CATEGORY 1P	Single Residential Unit– water service, sewer replacement, single plumbing fixture installation, shower pan installation, or kitchen or bathroom remodels	<del>\$171.12</del> <u>205.28</u>
CATEGORY 1M	Single Residential Unit– mechanical gas appliance (furnace, hydronic heat, heat pump)	<del>\$160.43</del> <u>192.55</u>
CATEGORY 2PA	Plumbing installation for residential construction with 6 or less dwelling units or guest rooms; without underground plumbing installation (includes water, gas, waste, and vent)	<del>\$294.11</del> <u>352.24</u>
CATEGORY 2PB	Plumbing installation for residential construction with 6 dwelling units or guest rooms or less; with underground plumbing installation (includes water, gas, waste, and vent)	<del>\$427.80</del> <u>513.49</u>
CATEGORY 2M	Mechanical gas appliances for residential construction with 6 dwelling units or guest rooms or less	<del>\$256.68</del> <u>309.16</u>
CATEGORY 3PA	7 - 12 Dwelling Units	<del>\$614.96</del> <u>738.97</u>

1	CATEGORY 3PB	13 - 36 Dwelling Units	<del>\$1,229.93</del> <u>1,478.93</u>
2	CATEGORY 3PC	Over 36 Dwelling Units	<del>\$5,133.60</del> <u>6,172.56</u>
3	CATEGORY 3MA	7 - 12 Dwelling Units	<del>\$614.96</del> <u>740.19</u>
4	CATEGORY 3MB	13 - 36 Dwelling Units	<del>\$1,229.93</del> <u>1,472.17</u>
5	CATEGORY 3MC	Over 36 Dwelling Units	<del>\$5,133.60</del> <u>6,149.75</u>
6	CATEGORY 4PA	Fire sprinklers – one and two family dwelling units	<del>\$160.43</del> <u>192.55</u>
7	CATEGORY 4PB	Fire sprinklers – 3 or more dwelling units or guest	<del>\$267.38</del> <u>321.90</u>
8		rooms, commercial and office – per floor	
9	CATEGORY 5P/5M	Office, mercantile & retail buildings: New or Tenant Improvements; heating/cooling equipment to piping connected thereto– per tenant or per floor, whichever is less	<del>\$347.59</del> <u>418.54</u>
13	CATEGORY 6PA	Restaurants (new and remodel) fee includes 5 or less drainage and or gas outlets– no fees required for public or private restroom	<del>\$332.61</del> <u>398.37</u>
16	CATEGORY 6PB	Restaurants (new and remodel) fee includes 6 or more drainage and/or gas outlets– no fees required for public or private restroom	<del>\$941.16</del> <u>1,125.42</u>
19	CATEGORY 8	New boiler installations over 200 kbtu	<del>\$294.11</del> <u>353.30</u>
20	CATEGORY 9P/M	Surveys	<del>\$320.85</del> <u>385.74</u>
21	CATEGORY 10P/M	Condominium conversions	<del>\$390.37</del> <u>468.95</u>

BOILER MAINTENANCE PROGRAM	(Permit to operate– PTO) See Table 1A-M– Boiler Fees for <del>additional</del> boiler-related fees.	<del>\$55.61 each</del>
2.	<del>Standard inspection fees</del> <del>Reinspection or additional inspection per SFBC</del> <del>Section 108A.8</del>	<del>Hourly inspection rate</del>

A permit may include more than one category, and each category will be charged separately.

#### TABLE 1A-D – STANDARD HOURLY RATES

1. Plan Review ~~\$200.00~~439 per hour
2. Inspection ~~\$181.82~~461 per hour, ~~\$192.51 per hour for OSHPD inspection~~\$511 per hour for off-hour inspection
3. Administration ~~\$111.23~~214 per hour, ~~with a minimum charge of \$55.61 for 30 minutes or less~~

#### TABLE 1A-E – ELECTRICAL PERMIT ISSUANCE AND INSPECTION FEE

##### SCHEDULE

\* \* \* \*

C. ~~Standard h~~Hourly permit issuance ~~and i~~inspection rates of \$280 per hour for regular inspections and \$300 per hour (minimum two hours) for off-hour inspections shall apply for installations not covered by this fee schedule.

\* \* \* \*

#### Category 1

**General Wiring: Residential Buildings up to 10,000 sq. ft.**

1 Up to 10 outlets and/or devices ~~\$171.12~~204.71

2 11 to 20 outlets and/or devices ~~\$256.68~~307.06

3 Up to 40 outlets and/or devices, includes up to 200 Amp service upgrade ~~\$320.85~~386.37

4 \* More than 40 outlets and/or devices ~~\$448.85~~536.98

5 \* Buildings of 5,000 to 10,000 sq. ft. ~~\$641.70~~772.40

## 6 **Category 2**

### 7 **General Wiring: Nonresidential Buildings & Residential Buildings over 10,000 sq.**

8 **ft.**

9 Up to 5 outlets and/or devices ~~\$256.68~~307.06

10 6 to 20 outlets and/or devices ~~\$385.02~~460.94

11 \* Areas up to 2,500 sq. ft. ~~\$513.36~~617.19

12 \* 2,501 to 5,000 sq. ft. ~~\$770.04~~927.68

13 \* 5,001 to 10,000 sq. ft. ~~\$1,283.00~~1,538

14 \* 10,001 to 30,000 sq. ft. ~~\$2,567.00~~3,069

15 \* 30,001 to 50,000 sq. ft. ~~\$5,134.00~~6,153

16 \* 50,001 to 100,000 sq. ft. ~~\$7,700.00~~9,255

17 \* 100,001 to 500,000 sq. ft. ~~\$15,401.00~~18,433

18 \* 500,001 to 1,000,000 sq. ft. ~~\$34,652.00~~41,519

19 \* More than 1,000,000 sq. ft. ~~\$69,304.00~~82,990

20 \* Includes Category 3 & 4 installations in new buildings or major remodel work

## 22 **Category 3**

### 23 **Service Distribution and Utilization Equipment**

24 **Includes: Generators, UPS, Transformers and Fire Pumps**

**(Use Category 3 for installations separate from the scope of work in Categories 1 or 2)**

225 amps rating or less ~~\$256.68~~307.73

250 to 500 amps ~~\$385.02~~460.44

600 to 1000 amps ~~\$513.36~~614.72

1,200 to 2,000 amps ~~\$770.04~~924.29

More than 2,000 amps ~~\$1,026.72~~1,230.78

600 volts or more ~~\$1,026.72~~1,230.78

150 kva or less ~~\$256.68~~308.22

151 kva or more ~~\$385.02~~460.44

Fire Pump installations ~~\$513.36~~616.77

#### **Category 4**

#### **Installations of Fire Warning and Controlled Devices**

**(Use Category 4 for installations separate from the scope of work in Categories 1 or 2)**

Up to 2,500 sq. ft. ~~\$256.68~~307.55

2,501 to 5,000 sq. ft. ~~\$385.02~~460.43

5,001 to 10,000 sq. ft. ~~\$770.04~~927.68

10,001 to 30,000 sq. ft. ~~\$1,283.00~~1,539

30,001 to 50,000 sq. ft. ~~\$2,567.00~~3,087

50,001 to 100,000 sq. ft. ~~\$5,134.00~~6,153

100,001 to 500,000 sq. ft. ~~\$7,700.00~~9,217

500,001 to 1,000,000 sq. ft. ~~\$17,326.00~~20,822

More than 1,000,000 sq. ft. ~~\$34,652.00~~41,466

**Fire Warning and Controlled Devices (Retrofit Systems)**

Buildings of not more than 6 dwelling units ~~\$385.02~~462.34

Buildings of not more than 12 dwelling units ~~\$513.36~~614.71

Buildings with more than 12 dwelling units and non-residential occupancy

Building up to 3 floors ~~\$770.04~~923.18

4-9 floors ~~\$1,540.08~~1,853.18

10-20 floors ~~\$2,567.00~~3,074

21-30 floors ~~\$5,134.00~~6,153

More than 30 floors ~~\$7,700.00~~9,217

**Category 5**

**Miscellaneous Installations**

Installation of EV Charging Station Same fee as is applicable for Category 3 –  
Service Distribution and Utilization Equipment.

Remodel/Upgrade of Existing Hotel Guest/SRO Rooms

Up to 6 rooms ~~\$320.85~~385.86

Each additional group of 3 rooms ~~\$160.43~~191.76

Data, Communications, and Wireless System

10 cables or less Exempt

11 to 500 cables ~~\$181.82~~218.18

Each additional group of 100 cables ~~\$26.74~~32.11



1 Security Systems, 10 components or less ~~\$181.82~~218.18  
2 Each additional group of 10 components ~~\$10.70~~12.82  
3 Includes installations and devices that interface with life safety systems; excludes  
4 installations in R3 Occupancies  
5  
6 Office Workstations, 5 or less ~~\$181.82~~218.18  
7 Each additional group of 10 workstations ~~\$53.48~~64.19  
8  
9 Temporary Exhibition Wiring, 1 to 100 booths (1 inspection) ~~\$256.68~~307.55  
10 Each additional group of 10 booths ~~\$26.74~~32.11  
11  
12 Exterior Electrical Sign ~~\$181.82~~218.18  
13 Interior Electrical Sign ~~\$181.82~~218.18  
14 Each Additional Sign, at the same address ~~\$42.78~~51.26  
15  
16 Garage Door Operator (Requiring receptacle installation) ~~\$181.82~~218.18  
17  
18 Quarterly Permits ~~\$401.06~~479.75  
19 Maximum five outlets in any one location  
20  
21 Survey, per hour or fraction thereof ~~\$181.82~~218.18  
22 Survey, Research, and Report preparation, per hour or fraction thereof ~~\$320.85~~385.74  
23  
24 Witness Testing: life safety, fire warning, emergency, and energy management systems  
25 Hourly Rate ~~\$181.82~~280

Additional hourly rate ~~\$181.82~~280

Off-hour inspections *hourly rate*: (two hour minimum) ~~\$363.63~~300.00

~~Additional off hourly rate~~ ~~\$272.72~~

#### Energy Management, HVAC Controls, and Low-Voltage Wiring Systems

1-10 floors (3 inspections) ~~\$513.36~~14.78

Each additional floor ~~\$53.48~~64.19

#### Solar Photovoltaic Systems

10 KW rating or less ~~\$181.82~~218.18

Each additional 10 KW rating ~~\$106.95~~192.57

~~Standard Hourly Inspection Rate~~ ~~See Table 1A-D~~

### TABLE 1A-F – SPECIALTY PERMIT FEES

<del>1. Bleachers Permit Fee:</del>	<del>See Table 1A-A for New Construction Fees</del>
<del>2. Chimney and Flue Permit Fee:</del>	<del>See Table 1A-A for New Construction Fees</del>
<del>31. Demolition Permit Fee:</del>	See Table 1A-A for New Construction Fees
<del>42. Extra Permit Work:</del> (exceeding scope)	2 times the standard fees for work remaining to be done or not covered in original permit scope
<del>53. Garage Door Permit Fee:</del> Each garage door in an existing building	<del>\$171.12</del> <u>256.62</u>
<del>64. Grading Permit Fee:</del>	See Table 1A-A for New Construction Fees

75. House Moving Permit Fee:	Standard Hourly Inspection Rate - Minimum 3 Hours
<del>8. — Recommencement of Work Not Completed:</del>	<del>Standard Inspection Fee per Table 1A-G; See also Table 1A-B — Commencement of Work Not Started</del>
96. Reroofing Permit Fee:	<del>\$171.12</del> <u>\$56.62</u> for Single-Family homes and duplexes <del>\$256.68</del> <u>\$86.22</u> for all others
<del>107.</del> Strong Motion Instrumentation Program Fee:	
Group R Occupancies of 3 stories or less, except hotels and motels	0.00013 times the valuation
Hotels and motels, all buildings greater than 3 stories, all occupancies other than Group R	0.00024 times the valuation
Minimum fee	\$1.60
<del>11. — Subsidewalk Construction Permit Fee: Construction</del>	<del>See Table 1A-A for New Construction Fees</del>
<del>128.</del> Construction of impervious surface in the required front and setback area	\$171.12

**TABLE 1A-G – INSPECTIONS, SURVEYS AND REPORTS**

1. <del>Standard</del> Hourly Rate	<del>See Table 1A-D</del> <u>\$280 per hour</u>
2. Off-hours inspection	<del>Standard Hourly Inspection Rate</del> <u>\$300 per hour</u> - Minimum Two Hours plus permit fee

3. Pre-application inspection	<del>Standard Hourly Inspection Rate</del> \$280 per hour - Minimum Two Hours
4. Re-inspection fee	<del>Standard Hourly Inspection Rate</del> \$280 per hour
5. Report of residential records (3R)	<del>\$171.12</del> 214
6. Survey of nonresidential buildings:	<del>Standard Hourly Inspection Rate</del> \$280 per hour - Minimum Two Hours
7. Survey of residential buildings for any purpose or Condo Conversions:	
Single unit	<del>\$1,871.63</del> 2,804.07
Two to four units	<del>\$2,459.85</del> 3,698.29
Five + units	<del>\$2,459.85</del> 3,690.04 plus Standard Hourly Inspection Rate
Hotels:	
Includes 10 guestrooms	<del>\$1,627.50</del> 1,871.63
11 + guestrooms	<del>\$2,139.00</del> 2,459.85 plus <del>\$39.53</del> 59.30 per guestroom over 11
8. Temporary Certificate of Occupancy	<del>Standard Hourly Inspection Rate - Minimum Two Hours</del> \$545.46

**TABLE 1A-H – ~~SIGN PERMIT FEES RESERVED~~**

~~Nonelectric and electric sign permit fee – See Table 1A-A for New Construction Fees~~

~~NOTE: See also Table 1A-E for required Electrical Sign Permits and Inspections~~

~~\* \* \* \*~~

**TABLE 1A-J – MISCELLANEOUS FEES**

1. Central Permit Bureau Processing Fee for Miscellaneous Permits from other disciplines	<del>Standard Administration Hourly Rate</del> <u>\$166.64 per hour</u> - Minimum One-Half Hour
2. Building numbers (each entrance)	<del>\$111.23</del> <u>166.61</u> <del>NEW ADDRESSES</del> <u>New addresses</u> <del>\$224.60</del> <u>335.91</u> <del>CHANGE OF EXISTING ADDRESS OR LOT NUMBER</del> <u>Change of existing addresses or lot numbers</u>
3. Extension of time: application cancellation and permit expiration:	
Each application extension (in plan review)	<del>\$171.12</del> <u>298.38</u> plus 20% of All Plan Review Fees
Each permit extension	<del>\$171.12</del> <u>298.38</u> plus 10% of All Permit Issuance Fees
4. Product approvals:	
General approval - initial or reinstatement	<del>Standard Hourly Plan Review Rate</del> <u>\$300 per hour</u> - Minimum Three Hours
General approval - modification or revision	<del>Standard Hourly Plan Review Rate</del> <u>\$300 per hour</u> - Minimum Three Hours
General approval - biannual renewal	<del>Standard Hourly Plan Review Rate</del> <u>\$300 per hour</u> - Minimum Three Hours
5. California Building Standards Commission Fee	Pursuant to the provisions of California Health and Safety Code Sections 18930.5, 18931.6, 18931.7 and 18938.39

6. Vacant building - Initial and annual registration fee	<del>Standard Hourly Plan Review Rate - Minimum Four and One Half Hours</del> <u>\$1,230.95</u>
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**TABLE 1A-K – PENALTIES, HEARINGS, CODE ENFORCEMENT ASSESSMENTS**

1. Abatement Appeals Board hearing, filing fee	<del>\$181.82</del> <u>\$226.45</u> per case
2. Board of Examiners filing fees:	
Each appeal for variance from interpretation of code requirements	<del>Standard Hourly Plan Review Rate - \$280 per hour</del> Minimum <del>Two</del> <u>Four</u> Hours
Each appeal for approval of substitute materials or methods of construction	<del>Standard Hourly Plan Review Rate - \$280 per hour</del> Minimum Four Hours
3. Building Official's abatement order hearing	<del>Standard Hourly Plan Review Rate</del> <u>\$280 per hour</u> - Minimum Two Hours
4. Emergency order	<del>Standard Hourly Plan Review Rate - \$280 per hour</del> Minimum Two Hours
5. Exceeding the scope of the approved permit	2 times the issuance fee
6. Access Appeals Commission:	
Filing fee	<del>Standard Hourly Plan Review Rate</del> <u>\$280 per hour</u> - Minimum Two Hours per appeal
Request for a rehearing	<del>Standard Hourly Plan Review Rate</del> <u>\$280 per hour</u> - Minimum Two Hours
7. Lien recordation charges	<del>\$173.91</del> <u>\$200</u> or <del>10% percent</del> of the amount of the unpaid balance, including interest, whichever is greater

8. Work without permit: investigation fee:	
Building, Electrical, Plumbing or Mechanical Code violations	9 times the Permit Issuance Fee plus the original permit fee
9. Building Inspection Commission hearing fees:	
Notice of appeal	<del>Standard Hourly Plan Review Rate</del> <u>\$280 per hour</u> - Minimum Four Hours
Request for jurisdiction	<del>Standard Hourly Plan Review Rate</del> <u>\$280 per hour</u> - Minimum Four Hours
Request for rehearing	<del>Standard Hourly Plan Review Rate</del> <u>\$280 per hour</u> - Minimum Two Hours
10. Additional hearings required by Code	<del>Standard Hourly Plan Review Rate</del> <u>\$280 per hour</u> - Minimum Four Hours
11. Violation monitoring fee (in-house)	<del>Standard Administration Hourly Rate</del> <u>\$199.57 per hour</u> – Minimum One-Half Hour Monthly
12. Failure to register vacant commercial storefront	4 times the registration fee

**TABLE 1A-L – PUBLIC INFORMATION**

1. Public notification and record keeping fees:	
Structural addition notice	<del>Standard Administration Hourly Rate</del> <u>\$214 per hour</u> - Minimum <del>One-Half</del> <u>Three-Quarter</u> Hour
Affidavit record maintenance	<del>\$15.00</del> <u>53</u>

Posting of notices (change of use)	<del>Standard Administration Hourly Rate</del> <u>\$214 per hour</u> - Minimum <del>One-Half</del> <u>Three-Quarter</u> Hour
Requesting notice of permit issuance (each address) per year	<del>Standard Administration Hourly Rate</del> <u>\$214.00 per hour</u> - Minimum <del>One-Half</del> <u>Three-Quarter</u> Hour
30-inch by 30-inch (762 mm by 762 mm) sign	<del>\$15.00</del> <u>53</u>
2. Demolition:	
Notice of application and permit issuance by area/interested parties:	
1 area (1 area = 2 blocks)	<del>\$96.72</del> <u>111.23 per annum per</u> <u>yearly fee for</u> each area
* * * *	* * * *

**TABLE 1A-M – BOILER FEES**

Permit to install or replace	See Table 1A-C - Category 8
Permit to operate <u>or renew</u> (certificate issued) - <u>Online</u>	<del>Standard Administration Hourly Rate – Minimum One-Half Hour</del> <u>\$72.52</u>
<del>Permit to operate or renew</del> <u>Renew permit to operate</u> (certificate issued) - <u>In-House</u>	<del>Standard Administration Hourly Rate – Minimum One-Half Hour</del> <u>\$145.04</u>
Replacement of issued permit to operate	<del>Standard Administration Hourly Rate – Minimum One-Half Hour</del> <u>\$72.52</u>
Connection to utility company provided steam (includes permit to operate)	<del>Standard Administration Hourly Rate</del> <u>\$145.04 per hour</u> - Minimum One-Half Hour
Boiler Maintenance Program	<del>\$55.61</del> <u>72.52</u>



\* \* \* \*

**TABLE 1A-N – ENERGY CONSERVATION**

	INITIAL INSPECTION	COMPLIANCE INSPECTION
Single-family dwellings and two-family dwellings	<del>\$181.82</del> <u>273.45</u>	<del>\$90.94</del> <u>136.36</u>
Apartment houses and residential hotels:		
Up to 20 rooms	<del>\$272.72</del> <u>409.46</u>	<del>\$136.37</del> <u>204.18</u>
Each additional 10 rooms or portion thereof	<del>\$90.94</del> <u>136.36</u>	<del>\$55.61</del> <u>83.19</u>
Energy reports and certificates:		<del>\$55.61</del> <u>83.64</u>
Filing fee for appeals:		<del>\$111.23</del> <u>167.28</u>
Certification of qualified energy inspector:		<del>\$213.90</del> <u>319.88</u>

**TABLE 1A-O – RESERVED**

**TABLE 1A-P – RESIDENTIAL CODE ENFORCEMENT AND LICENSE FEES**

1. One- and Two-family dwelling unit fees:	<del>\$60.00</del> <u>107</u> per rental unit
2. Apartment house license fees:	
Apartment houses of 3 to 12 units	<del>\$375.00</del> <u>514</u> per annum
Apartment houses of 13 to 30 units	<del>\$561.00</del> <u>798</u> per annum

Apartment houses of more than 30 units	<del>\$561.00</del> <u>1,012</u> and <del>\$63.00</del> <u>107</u> for each additional 10 units or portion thereof
3. Hotel license fees:	
Hotels of 6 to 29 rooms	<del>\$294.00</del> <u>530</u> per annum
Hotels of 30 to 59 rooms	<del>\$541.00</del> <u>843</u> per annum
Hotels of 60 to 149 rooms	<del>\$672.00</del> <u>1,012</u> per annum
Hotels of 150 to 200 rooms	<del>\$759.00</del> <u>1,242</u> per annum
Hotels of more than 200 rooms	<del>\$759.00</del> <u>1,579</u> and <del>\$63.00</del> <u>107</u> for each additional 25 rooms or portion thereof

**TABLE 1A-Q – HOTEL CONVERSION ORDINANCE FEES**

<u>1.</u> Annual unit usage report	<del>\$113.23</del> <u>169.84</u>
<del>12.</del> Appeal of initial or annual status determination:	<del>Standard Inspection Hourly Rate</del> <u>\$280 per hour</u> pursuant to Section 110A of this e <u>C</u> ode shall apply for Department Inspector's work on such request plus fees for Hearing Officer
<del>23.</del> Challenge to claims of exemption:	
Usage report	<del>\$55.61</del> <u>83.64</u>
Claim of exemption based on low-income housing	<del>\$363.63</del> <u>546.46</u>
Claim of exemption based on partially completed conversion	<del>\$545.45</del> <u>820.19</u>
<del>34.</del> Complaint of unlawful conversion	<del>\$55.61</del> <u>83.64</u>

Determination by Department of Real Estate and cost of independent appraisals	Actual costs
<del>45.</del> Initial unit usage report	<del>\$363.63</del> <u>546.46</u>
<del>56.</del> Permit to convert	<del>\$545.45</del> <u>818.01</u>
<del>67.</del> Request for hearing to exceed 25% tourist season rental limit:	
Inspection staff review— <i>standard hourly inspection fee</i>	<i>Standard Inspection Hourly Rate</i> <u>\$280 per hour</u>
Statement of exemption - Hearing Officer fee	<del>\$363.63</del> <u>542.82</u>
<del>78.</del> Unsuccessful challenge:	
Usage report:	
–Inspection staff review— <i>standard hourly inspection fee</i>	<i>Standard Inspection Hourly Rate</i> <u>\$280 per hour</u>
–Statement of exemption - Hearing Officer fee	<del>\$363.63</del> <u>546.46</u>
Request for winter rental:	
–Standard hourly inspection fee	<i>Standard Inspection Hourly Rate</i> <u>\$280 per hour</u>

## TABLE 1A-R – REFUNDS

Partial or complete refunds of only those fees contained herein will be given, provided the applicant meets the refund requirements of the applicable section of this eCode. No other fees are refundable, except as follows:

1	1. Application or Permit Issuance Fee:	
2	Building, plumbing, electrical or	Amount paid less <del>\$184.00</del> <u>277</u> or actual costs,
3	mechanical permit issuance fee	whichever is greater. No refunds given after
4		work started.
5	Plan Review Fees (each)	Amount determined by the Building Official
6		less <del>\$184.00</del> <u>277</u>
7		No Refund due after application deemed
8		acceptable for Department of Building
9		Inspection Plan Review
10	2. Miscellaneous Fees:	Amount paid less <del>\$59.80</del> <u>277</u>
11		No refunds less than <del>\$59.80</del> <u>277</u>

12

13 Section 3. Effective Date. This ordinance shall become effective 30 days after

14 enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the

15 ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board

16 of Supervisors overrides the Mayor's veto of the ordinance.

17

18 Section 4. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors

19 intends to amend only those words, phrases, paragraphs, subsections, sections, articles,

20 numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal

21 Code that are explicitly shown in this ordinance as additions, deletions, Board amendment

22 additions, and Board amendment deletions in accordance with the "Note" that appears under

23 the official title of the ordinance.

24

25 APPROVED AS TO FORM:

1 DAVID CHIU, City Attorney

2 By: /s/ Robb Kapla  
3 ROBB KAPLA  
4 Deputy City Attorney

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## **LEGISLATIVE DIGEST**

[Building Code - Fees]

**Ordinance amending the Building Code to adjust fees charged by the Department of Building Inspection; and affirming the Planning Department's determination under the California Environmental Quality Act.**

### **Existing Law**

Building Code Section 110A establishes the fees for permits and services provided by the Department of Building Inspection ("DBI") in Tables 1A-A through 1A-S.

### **Amendments to Current Law**

The fee tables in Section 110A are being amended to adjust all fees by amounts pursuant to a 2023 fee study.

### **Background Information**

The fees charged by DBI, including a universal 15% increase enacted last year, do not fully recover DBI's costs, necessitating drawdown of reserve funds to balance the department's budget. In 2023, DBI commissioned a fee study to determine the actual costs of service for each permit service. The fee study produced a recommended maximum amount to set each fee that would fully recover DBI costs to perform the service without risk of overcharge to permit applicants. The Proposed Legislation sets each fee to a value at or below the maximum recoverable amount in the fee study. This legislation is part of the Mayor's budget presentation.

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# DBI Fee Adjustment Ordinance

Budget & Appropriations Committee

May 22, 2024

# Fee Legislation – Building Code Fee Schedule Changes

- The Department of Building Inspection (DBI) has drafted an ordinance amending the Building Code to adjust fees based on the recommendations of the NBS (consultant) fee study.
- New fees will be effective 30 days after the Mayor signs the ordinance. Expected effective date is approximately September 1, 2024.
- Fees in the proposed ordinance are assumed in the department's FY 2024-25 and FY 2025-26 budget.



# Fee History

- A fee study completed in 2008 established the current fee structure.
- A fee study completed in 2015 resulted in a 7% reduction in most fees.
- In fiscal year 2023-24, all DBI fees were raised by 15%, effective August 28, 2023.

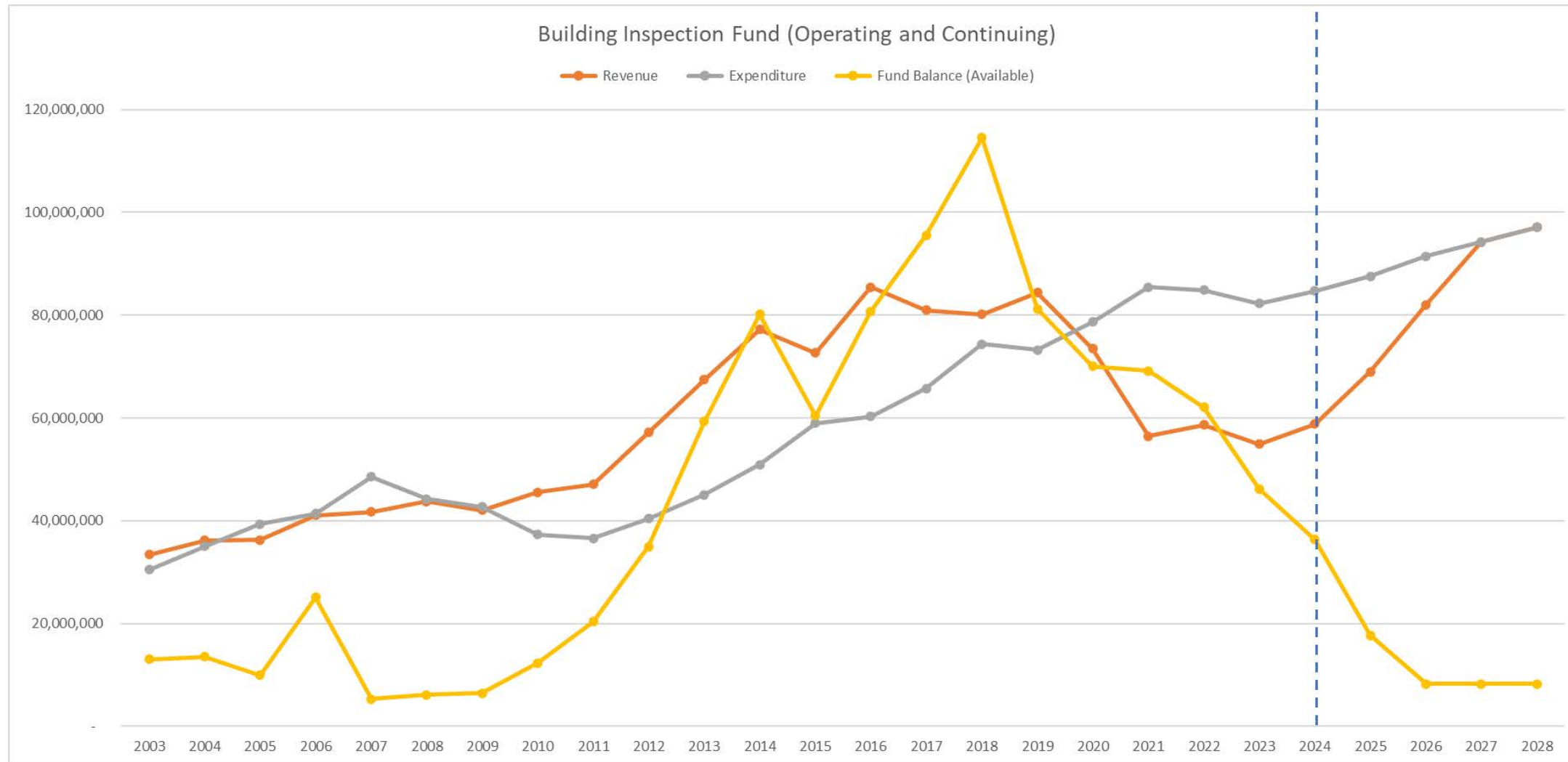
# Recap: Comprehensive User Fee Study

- DBI hired NBS, a consultant, to perform a user fee study to determine fee amounts that recover costs in compliance with applicable laws and industry standards.
- The fee study was completed in January 2024 and found that DBI's fees are currently recovering approximately 73% of the department's costs, \$61M of \$84M.
- Should full cost recovery fees be adopted, an additional \$23M could be recovered.
- The consultant recommended that fees be updated annually.

# Staff-Recommended Fee Amounts

- Charging the maximum allowed for each fee (full cost recovery) would result in some significant increases.
- DBI staff recommended lower fee amounts in some instances to mitigate disproportionate negative impacts. These amounts were determined by analyzing various factors including:
  - Percentage and absolute increase
  - Affected population and volume
  - Economic sensitivity

# Fund Balance (Reserves)





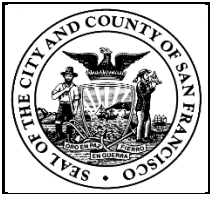
**THANK YOU**

# Staff Recommendations

Fee Category	FY24 Projected Revenue (15% Increase)	FY25 NBS Full Recovery Fee Revenue	FY25 Discount \$	FY25 Average Discount %	FY25 Proposed Revenue	FY25 Revenue Change	FY25 Revenue Increase %	FY25 Fee Increase Range %	FY25 Median Fee Increase %
1A-A: New Construction Building Permit	3,560,527	4,081,197	269	0.0%	4,080,928	520,401	14.6%	1% - 80%	8.7%
1A-A: Alteration Building Permit	25,965,759	27,878,185	759,384	2.7%	27,118,801	1,153,041	4.4%	-12% - 80%	7.3%
1A-A: No Plans Permit	2,142,789	2,585,983	75,168	2.9%	2,510,816	368,027	17.2%	-12% - 20%	10.6%
1A-B: Other Building Permit and Plan Review	721,331	1,736,121	714,220	41.1%	1,021,901	300,570	41.7%	7% - 50%	29.8%
1A-C: Plumbing/Mechanical Issuance and Inspection	5,040,433	9,669,776	3,408,387	35.2%	6,261,389	1,220,956	24.2%	20% - 54%	20.1%
1A-D: Standard Hourly Rates									
1A-E: Electrical Permit Issuance and Inspection	5,158,768	9,373,706	2,894,562	30.9%	6,479,144	1,320,376	25.6%	20% - 80%	19.9%
1A-F: Specialty Permit	210,478	397,320	81,419	20.5%	315,901	105,424	50.1%	50% - 50%	50.0%
1A-G: Inspections, Surveys and Reports	1,647,909	2,210,914	127,315	5.8%	2,083,599	435,690	26.4%	25% - 65%	49.9%
1A-H: Sign Permit Fees									
1A-J: Miscellaneous Fees	285,466	824,041	419,828	50.9%	404,213	118,747	41.6%	0% - 50%	49.8%
1A-K: Penalties, Hearings, Code Enforcement Assessments									
1A-L: Public Information	90,651	903,979	656,250	72.6%	247,729	157,078	173.3%	50% - 5000%	116.2%
1A-M: Boiler Fees	1,536,531	2,956,196	952,649	32.2%	2,003,547	467,015	30.4%	30% - 30%	30.4%
1A-N: Energy Conservation	-	-	-	0.0%	-	-	0.0%	50% - 50%	50.0%
1A-P: Residential Code Enforcement & License	8,218,772	12,255,689	172,544	1.4%	12,083,145	3,864,373	47.0%	37% - 108%	69.8%
1A-Q: Hotel Conversion Ordinance	36,347	68,694	14,175	20.6%	54,519	18,172	50.0%	49% - 50%	50.0%
1A-R: Refunds	21,390	48,150	6,629	13.8%	41,521	20,131	94.1%	50% - 363%	50.5%
1A-S: Unreinforced Masonry Bearing Wall Building Retrofit									
Total Projected	54,637,150	74,989,950	10,282,799	13.7%	64,707,151	10,070,001	18.4%		

# Fee Comparison Summary

Fee Category	SF DBI Current Fee	SF DBI Recommended Fee	Los Angeles	Oakland	San Diego	San Jose	Santa Clara
New Construction: \$200,000 valuation	\$ 3,515	\$ 3,815	\$ 3,194	\$ 6,100	\$ 8,350	\$ 7,226	\$ 5,055
New Construction: \$1,000,000 valuation	\$ 10,962	\$ 12,012	\$ 12,663	\$ 17,705	\$ 12,512	\$ 17,722	\$ 18,187
New Construction: \$5,000,000 valuation	\$ 42,335	\$ 44,105	\$ 51,141	\$ 73,685	\$ 16,855	\$ 31,726	\$ 49,280
Alteration: \$50,000 valuation	\$ 1,712	\$ 1,761	\$ 1,080	\$ 2,771	\$ 2,075	\$ 2,828	\$ 2,610
Water Service, Sewer Replacement, Plumbing Fixture	\$ 171	\$ 205	\$ 55	\$ 157	\$ 649	\$ 583	\$ 312
Fire Sprinklers One and Two Family Units	\$ 160	\$ 193	\$ 64	\$ 178	\$ -	\$ 668	\$ -
Hourly Rates: Plan Review	\$ 200	\$ 439	\$ 104	\$ 270	\$ 304	\$ 288	\$ 220
Hourly Rates: Permit/Inspection	\$ 182	\$ 461	\$ 104	\$ 406	\$ 248	\$ 295	\$ 220
Up to 10 Outlets and/or Devices Res.	\$ 171	\$ 205	\$ 55	\$ 77	\$ 664	\$ 295	\$ 147
Exterior Electrical Sign (1 inspection)	\$ 182	\$ 218	\$ 55	\$ 167	\$ 449	\$ 295	\$ 184
Solar Photovoltaic Systems 10 kW or less	\$ 182	\$ 218	\$ 270	\$ 540	\$ 451	\$ 295	\$ 542
Re-roofing Permit Single Family Home	\$ 171	\$ 257	\$ -	\$ -	\$ 370	\$ 320	\$ 734



## BUILDING INSPECTION COMMISSION (BIC)

Department of Building Inspection

Voice (628) 652 -3510

49 South Van Ness Avenue, 5<sup>th</sup> Floor San Francisco, California 94103

May 17, 2024

London N. Breed  
Mayor

### COMMISSION

Alysabeth  
Alexander-Tut  
President

Earl Shaddix  
Vice-President

Evita Chavez  
Bianca Neumann  
Angie Sommer  
Kavin Williams

Sonya Harris  
Secretary

Monique Mustapha  
Asst. Secretary

Patrick O'Riordan,  
C.B.O., Director

Ms. Angela Calvillo  
Clerk of the Board  
Board of Supervisors, City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4694

Dear Ms. Calvillo:

**RE: File No. 240457**

**Ordinance amending the Building Code to adjust fees charged by the Department of Building Inspection, and affirming the Planning Department's determination under the California Environmental Quality Act.**

The Building Inspection Commission met and held a public hearing on May 15, 2024 regarding the proposed amendment to the Building Code contained in Board File No. 240457. There was extensive discussion among the Commissioners regarding the fee legislation and a possible method to assure that code-enforcement outreach and other activities are funded in the future. The Commissioners voted 4 to 1, with Vice-President Shaddix dissenting, to **recommend approval of the ordinance with an additional across-the-board fee increase of up to 6.5%.**

President Alexander-Tut	Yes
Vice-President Shaddix	No
Commissioner Chavez	Yes
Commissioner Neumann	Yes
Commissioner Sommer	Excused
Commissioner Williams	Yes

Should you have any questions, please do not hesitate to call me at (628) 652-3510.



Sincerely,

A handwritten signature in blue ink that reads "Sonya Harris". The signature is fluid and cursive, with the first name "Sonya" and last name "Harris" clearly distinguishable.

Sonya Harris  
Commission Secretary

cc: Patrick O'Riordan, Director  
Mayor London N. Breed  
Board of Supervisors



# SAN FRANCISCO DEPARTMENT OF BUILDING INSPECTION

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*Final Report for:*

**Comprehensive User Fee Study**

**January 4, 2024**

Prepared by:



Corporate Headquarters  
32605 Temecula Parkway, Suite 100  
Temecula, CA 92592  
Toll free: 800.676.7516

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## Appendices

Cost of Service Analysis (Fee Tables)  
Comparative Fee Survey

Appendix A  
Appendix B

# 1. EXECUTIVE SUMMARY

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NBS performed a Comprehensive User Fee Study (Study) for the San Francisco Department of Building Inspection (DBI). The purpose of this report is to present the findings and recommendations of the various fee analyses performed as part of the Study and provide DBI with the information needed to update and establish user and regulatory fees for service. Throughout the process, the Study afforded much effort to ensure that not only are the fees and charges reasonable and equitable, but that they also meet industry standards and uphold the statutory requirements of the State of California.

California cities, counties, and special districts may impose user and regulatory fees for services and activities they provide through provisions set forth in the State Constitution, Article XIII C § 1. Under this legal framework, a fee may not exceed the reasonable cost of providing the service or performing the activity. For a fee to qualify as such, it must relate to a service or activity performed at the request of an individual or entity upon which the fee is imposed, or their actions specifically cause the local government agency to perform additional activities. In this instance, the service or underlying action causing the local agency to perform the service is either discretionary and/or is subject to regulation. As a discretionary service or regulatory activity, the user fees and regulatory fees considered in this Study fall outside of the definition and statutory requirement to impose general taxes, special taxes, and fees as a result of property ownership.

DBI's main reason for conducting this Study was to ensure that existing fees do not exceed the costs of service, and (to provide an opportunity for the Board of Supervisors to re-align fee amounts with localized cost recovery goals and policies.

## 1.1 Findings

This Study examined user and regulatory fees managed by DBI's Permit, Inspection, and Administration services. The Study identified an estimated \$84 million in eligible costs for recovery from fees for service compared to approximately \$61.4 million DBI is currently collecting each year from fees. The table on the following page provides a summary of the Study's results:

**Table 1. Report Summary**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
1A-A: New Construction Building Permit	4,729,153	5,939,189	(1,210,036)	80%	5,936,816	100%
1A-A: Alteration Building Permit	30,345,480	33,554,602	(3,209,122)	90%	33,256,981	99%
1A-A: No Plans Permit	2,615,329	3,151,721	(536,393)	83%	3,151,721	100%
1A-B: Other Building Permit and Plan Review Fees	878,810	1,948,724	(1,069,914)	45%	1,181,232	61%
1A-C: Plumbing/Mechanical Issuance and Inspection Fees	4,966,528	9,135,288	(4,168,760)	54%	6,879,003	75%
1A-D: Standard Hourly Rates			no data to review			
1A-E: Electrical Permit Issuance and Inspection	6,790,928	11,955,577	(5,164,649)	57%	9,163,052	77%
1A-F: Specialty Permit	326,126	541,249	(215,124)	60%	490,142	91%
1A-G: Inspections, Surveys and Reports	129,456	331,089	(201,633)	39%	193,907	59%
1A-J: Miscellaneous Fees	278,769	861,264	(582,494)	32%	414,679	48%
1A-K: Penalties, Hearings, Code Enforcement Assessments	216,768	548,725	(331,957)	40%	388,277	71%
1A-L: Public Information	33,285	96,390	(63,105)	35%	96,390	100%
1A-M: Boiler Fees	1,869,851	3,600,966	(1,731,116)	52%	2,442,598	68%
1A-N: Energy Conservation			*data not available			
1A-P: Residential Code Enforcement & License Fees	8,218,772	12,256,147	(4,037,375)	67%	12,083,689	99%
1A-Q: Hotel Conversion Ordinance Fees	37,914	71,723	(33,809)	53%	57,039	80%
1A-R: Refunds			*data not available			
<b>Total</b>	<b>\$ 61,437,168</b>	<b>\$ 83,992,653</b>	<b>\$ (22,555,485)</b>	<b>73%</b>	<b>\$ 75,735,526</b>	<b>90%</b>

\* sufficient data regarding activity levels for fees charged was not available for purposes of annual revenue analysis

As shown in Table 1 above, DBI is recovering approximately 73% of the costs associated with providing user and regulatory fee-related services. Should the Board adopt fees at 100% of the full cost recovery amounts determined by this Study, an additional \$22.6 million in costs could be recovered.

However, Section 2.2.3 later explains, there may be other local policy considerations that support adopting fees at less than the calculated full cost recovery amount. Since this element of the Study is subjective, NBS provided the maximum potential of fee amounts at 100% full cost recovery for DBI to consider. As such, DBI staff provided initial recommended fee amounts for the Board's consideration. If the Board elects to adopt fee levels at staff's initial recommendations, an additional \$14.3 million in costs could be recovered, for an 90% cost recover outcome for services provided. Once the Board of Supervisors has reviewed and evaluated the results of the Study, DBI can set fees at appropriate cost recovery levels according to local policy goals and considerations.

## 1.2 Report Format

This report documents the analytical methods and data sources used in the Study, presents findings regarding current levels of cost recovery achieved from user and regulatory fees, discusses recommended fee amounts, and provides a comparative survey of fees to neighboring agencies for similar services. The report is organized into the following sections:

- Section 2 - Outlines the general framework, approach, and methodology of the Fee Study.
- Section 3 - Discusses the results of the cost of service analysis. The analysis includes: (1) fully burdened hourly rate(s); (2) calculation of the costs of providing service; (3) the cost recovery performance of each fee category; and, (4) the staff-recommended fees for providing services.
- Section 4 - Presents the conclusions of the analysis provided in the preceding sections.
- Appendices to this report - Include additional details of the analysis performed and a comparison of the fees imposed by neighboring agencies for similar services.

## 2. INTRODUCTION AND FUNDAMENTALS

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### 2.1 Scope of Study

The following is a summary of the fees evaluated during the Study:

- Permit Services
- Inspection Services
- Administration Services

The fees examined in this report specifically exclude development impact fees, and any special tax assessments which fall under a different set of statutory and procedural requirements from the body of user and regulatory fees analyzed in this Study. The Study also excludes facility and equipment rental rates, as well as fines and penalties imposed by DBI for violations of requirements or codes.<sup>1</sup>

Additionally, this Study excludes any analysis of Code Enforcement Outreach Grants. DBI currently contracts with various Community Based Organizations to provide code enforcement outreach services to apartment and Single Room Occupancy (SRO) tenants and apartment owners. The budget for these services is \$4.8M annually for FY 24 and FY 25, and they are funded by the City's General Fund. Because the services have their own funding source, they are excluded from existing fee cost recovery calculations. The Building Inspection Commission has requested that alternative funding options be explored due to economic uncertainty surrounding the General Fund. DBI staff will continue to work with consultants to determine possible alternatives.

### 2.2 Methods of Analysis

Three phases of analysis were completed:



#### 2.2.1 COST OF SERVICE ANALYSIS

This cost of service analysis is a quantitative effort that compiles the full cost of providing governmental services and activities. There are two primary types of costs considered: direct and indirect costs. Direct costs are those that specifically relate to an activity or service, including the real-time provision of the service. Indirect costs are those that support the provision of services in general but cannot be directly or easily assigned to a singular activity or service.

---

<sup>1</sup> According to the California Constitution Article XIII C § 1 (e) (4) and (5), DBI is not limited to the costs of service when charging for entrance to or use of government property, or when imposing fines and penalties.

#### Direct Costs:

- **Direct personnel costs** – Salary, wages and benefits expenses for personnel specifically involved in the provision of services and activities to the public.
- **Direct non-personnel costs** – Discrete expenses attributable to a specific service or activity performed, such as contractor costs, third-party charges, and materials used in the service or activity.

#### Indirect Costs:

- **Indirect personnel costs** – Personnel expenses supporting the provision of services and activities. This can include line supervision and departmental management, administrative support within a department, and staff involved in technical support activities related to the direct services provided to the public.
- **Indirect non-personnel costs** – Expenses other than labor involved in the provision of services. In most cases, these costs are allocated across all services provided by a department, rather than directly assigned to individual fee/rate categories.
- **Overhead costs** – These are expenses, both labor and non-labor, related to agency-wide support services. Support services include general administrative services such as County Administrator, Finance, Human Resources, etc. The amount of costs attributable to the sections included in this Study were sourced from DBI's Operating Expenditure Budget.

All cost components in this Study use annual (or annualized) figures, representing a twelve-month cycle of expenses incurred by DBI.

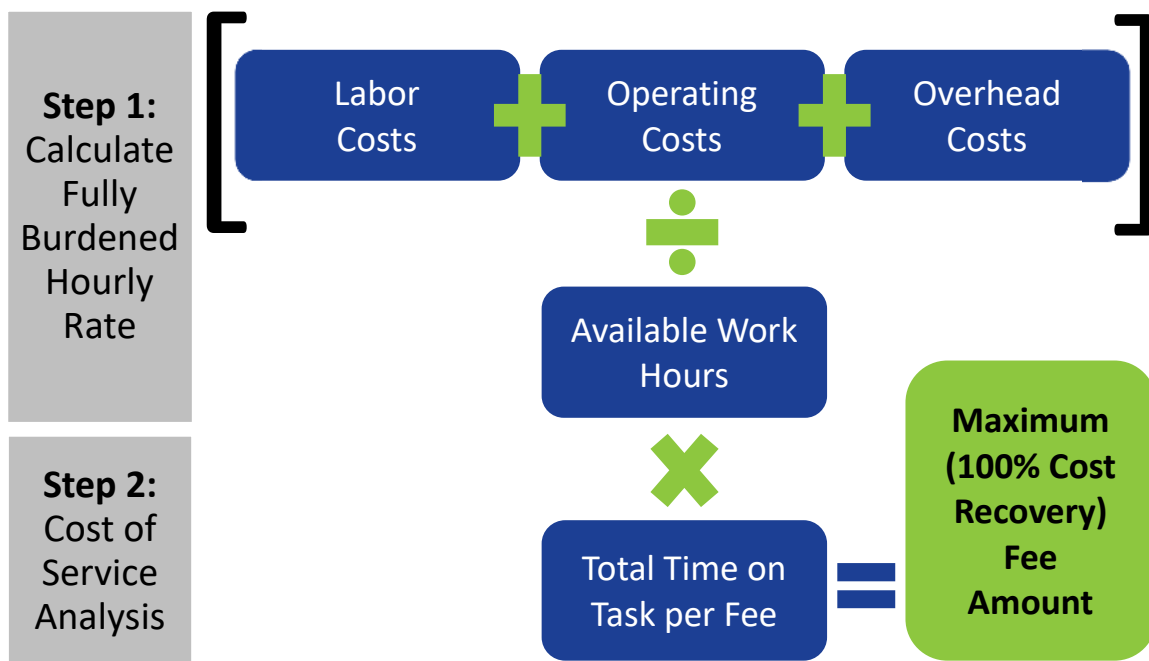
Nearly all the fees reviewed in this Study require specific actions on the part of DBI staff to provide the service or conduct the activity. Since labor is the primary underlying factor in these activities, the Study expresses the full cost of service as a fully burdened cost per labor hour. NBS calculated a composite, fully burdened, hourly rate for each service area applicable to the organization. These rates serve as the basis for further quantifying the average full cost of providing individual services and activities. Determining the fully burdened labor rate for each service area requires two data sets: (1) the full costs of service, and (2) the number of staff hours available to perform those services. NBS derived the hours available based on the complete list of all DBI employees and/or available service hours of its contracted professionals (where applicable).

DBI supplied NBS with the total number of paid labor hours for each employee involved in the delivery of services included in this Study. These available hours represent the amount of productive time available to provide both fee-recoverable and non-fee recoverable services and activities. Available labor hours divided into the annual full costs of service equal the composite, fully burdened, labor rate. Some agencies may also use the resulting rates for purposes other than setting fees, such as calculating the full cost of general services or structuring a cost recovery agreement with another agency or third party.

NBS also assisted DBI in estimating the staff time for the services and activities listed in the DBI's fee schedule. Time tracking records for the fee programs studied as part of this analysis, when available, proved useful in identifying time spent providing general categories of service (e.g., division administration, plan review, inspection, public information assistance, etc.). However, DBI does not systematically track the service time of activities for all individual fee-level services provided. Therefore,

NBS also relied on interviews and questionnaires to develop the necessary data sets of estimated labor time. In many cases, DBI provided estimates of the average amount of time (in minutes and hours) it took to complete a typical service or activity considered on a per-occurrence basis.

It should be noted that the development of these time estimates was not a one-step process but required careful review by both NBS and DBI staff to assess the reasonableness of such estimates. Based on the results of this review, DBI reconsidered its time estimates until all parties were comfortable that the fee models reasonably reflected the average service level provided by DBI. Finally, the fully burdened labor rates calculated in earlier steps were applied at the individual fee level time estimates, yielding an average total cost of providing each fee for service or activity. The graphic below provides a visual representation of the steps discussed in this section.



### 2.2.2 FEE ESTABLISHMENT

The fee establishment process includes a range of considerations, including the following:

- **Addition to and deletion of fees** – The Study provided each service area with the opportunity to propose additions and deletions to their current fee schedules, as well as re-name, re-organize, and clarify which fees were to be imposed. Many of these fee revisions allowed for better adherence to current practices, as well as the improvement in the calculation, application, and collection of the fees owed by an individual. Some additions to the fee schedule were simply the identification of existing services or activities performed by DBI staff for which no fee is currently charged.
- **Revision to the structure of fees** – In most cases, the focus was to re-align the fee amount to match the costs of service and leave the current structure of fees unchanged. However, in



several cases, fee categories and fee names had to be simplified or re-structured to increase the likelihood of full cost recovery or to enhance the fairness of how the fee is applied to the various types of fee payers.

- **Documentation of the tools used to calculate special cost recovery** –DBI’s fee schedule should include the list of fully burdened rates developed by the Study. Documenting these rates in the fee schedule provides an opportunity for the Board of Supervisors to approve rates for cost recovery under a “time and materials” approach. It also provides clear publication of those rates so that all fee payers can readily reference the basis of any fee amounts. The fee schedule should provide language that supports special forms of cost recovery for activities and services not included in the adopted master fee schedule. In these rare instances, published rates are used to estimate a flat fee or bill on an hourly basis, which is at the department director’s discretion.

### 2.2.3 COST RECOVERY EVALUATION

The NBS fee model compares the existing fee for each service or activity to the average total cost of service quantified through this analysis. Here are the possible outcomes of the fee analysis:

- Cost recovery rate of 0% - This signifies that there is currently no current recovery of costs from fee revenues (or insufficient information available for evaluation).
- Cost recovery rate of 100% - This means that the fee currently recovers the full cost of service.
- Cost recovery rate between 0% and 100% - This indicates partial recovery of the full cost of service through fees.
- Cost recovery rate greater than 100% - This means that the fee exceeds the full cost of service. User fees and regulatory fees should not exceed the full cost of service.

In all cases, the cost recovery rate achieved by a fee should not be greater than 100%. In most cases, imposing a fee above this threshold could change the definition of the charge from a cost of service based fee to a tax which has other procedural requirements, such as ballot protest or voter approval.

NBS assisted with modeling the “recommended” or “target” level of cost recovery for each fee, established at either 100% or any amount less than the calculated full cost of service. Targets and recommendations reflect discretion on the part of the agency based on a variety of factors, such as existing DBI policies and agency-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others.

A general method of selecting an appropriate cost recovery target is to consider the public and private benefits of the service or activity in question, such as:

- To what degree does the public at large benefit from the service?
- To what degree does the individual or entity requesting, requiring, or causing the service benefit?

When a service or activity benefits the public at large, there is generally little to no recommended fee amount (i.e., 0% cost recovery), reinforcing the fact that a service which truly benefits the public is best funded by general resources of DBI, such as revenues from the General Fund (e.g., taxes). Conversely,

when a service or activity wholly benefits an individual or entity, the cost recovery is generally closer to or equal to 100% of cost recovery from fees collected from the individual or entity.

In some cases, a strict public-versus-private benefit judgment may not be sufficient to finalize a cost recovery target. Any of the following factors and considerations may influence or supplement the public-versus-private benefit perception of a service or activity:

- If optimizing revenue potential is an overriding goal, is it feasible to recover the full cost of service?
- Will increasing fees result in non-compliance or public safety problems?
- Are there desired behaviors or modifications to behaviors of the service population helped or hindered through the degree of pricing for the activities?
- Does current demand for services support a fee increase without adverse impact to the community served or current revenue levels? In other words, would fee increases have the unintended consequence of driving away the population served?
- Is there a good policy basis for differentiating between the type of user (e.g., residents vs. non-residents, residential vs. commercial, non-profit entities, and business entities)?
- Are there broader DBI objectives that merit a less than full cost recovery target from fees, such as economic development goals and local social values?

NBS provided the cost of service calculation based on 100% full cost recovery for each fee item, as well as the framework for DBI to adjust the amount of cost recovery in accordance with its broader goals as they pertain to code compliance, cost recovery, economic development, and social values.

#### **2.2.4 COMPARATIVE FEE SURVEY**

Appendix B presents the results of the Comparative Fee Survey for DBI. Policy makers often request a comparison of their jurisdictional fees to those of surrounding or similar communities. The purpose of a comparison is to provide a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments.

In this effort, NBS worked with the DBI to choose five comparative agencies – cities of Los Angeles, Oakland, San Diego, San Jose and, Santa Clara. It is important to keep the following in mind when interpreting the general approach to, and use of, comparative survey data:

- Comparative surveys do not provide information about cost recovery policies or procedures inherent in each comparison agency.
- A “market-based” decision to price services below the full cost of service calculation is the same as deciding to subsidize that service.
- Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services. NBS did not perform the same level of analysis of the comparative agencies’ fees.
- The results of comparative fee surveys are often non-conclusive for many fee categories. Comparison agencies typically use varied terminology for the provision of similar services.

NBS made every reasonable attempt to source each comparison agency's fee schedule from their respective websites and compile a comparison of fee categories and amounts for the most readily comparable fee items that match DBI's existing fee structure.

### 2.2.5 DATA SOURCES

The following data sources were used to support the cost of service analysis and fee establishment phases of this Study:

- The DBI's Adopted Budget for Fiscal Year 2024-25.
- A complete list of all DBI personnel, salary/wage rates, regular hours, paid benefits, and paid leave amounts provided by DBI.
- Prevailing fee schedules.
- Three-year average of annual permit data.

DBI's adopted budget serves as an important source of information that affects the cost of service results. NBS did not audit or validate DBI's financial documents and budget practices, nor was the cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This Study accepts DBI's budget as a legislatively adopted directive describing the most appropriate and reasonable level of DBI spending. NBS consultants accept the Board of Supervisors' deliberative process and DBI's budget plan and further assert that through this legislative process, DBI has yielded a reasonable and valid expenditure plan to use in setting cost-based fees.

### 3. DEPARTMENT OF BUILDING INSPECTION

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Under the direction and management of the seven-member citizen Building Inspection Commission, the Department of Building Inspection (DBI) oversees the effective, efficient, fair and safe enforcement of the City and County of San Francisco's Building, Housing, Plumbing, Electrical, and Mechanical Codes, along with the Disability Access Regulations. DBI consists of three service areas:

- Permit Services - responsible for all steps of permit issuance to ensure that proposed construction meets all safety requirements in a timely professional manner. This includes:
  - Plan Review Services – responsible for review and approval of all permit applications to assure that proposed construction work meets accessibility, life and structural safety requirements of the code.
  - Technical Services – focuses on code interpretation, code and policy review and development, major emergency response planning and representation at the Board of Appeals, the Code Advisory Committee, the Public Advisory Committee, and other official bodies.
- Inspection Services – inspects buildings for compliance with code requirements, permit scope, and responds to building complaints. This includes:
  - Code Enforcement – investigates complaints of building code violations and compels building owners to fix the violations.
- Administration Services – also known as records management, this service area stores, maintains, and makes available records of buildings, including plans, permit applications, and job cards. This includes:
  - Management Information Services – archive and safeguard DBI's data; to manage network access to files and data; to scan, digitize and store plans, documents and drawings on the network; to develop and maintain an extensive client-server database to support the permitting functions and related complaint and inspection tracking functions; to supply software for common office applications, including: word processing, spreadsheet, database, presentation, telecommunications, and desktop layout; to install, repair, upgrade and maintain desktop computer equipment and peripherals, including printers, plotters, scanners; to provide daily HelpDesk support for computer-related problems, to assist end-users in graphic projects; provide in-house training; research technical issues; and to provide custom reports both for the public and DBI management.
  - Finance services – provide support to the Department in the areas of fiscal management, purchasing, and business analysis. This consists of budget preparation and reconciliation; revenue management; controlling labor and non-labor expenditures, capital expenditures and work order expenditures; accounts payable; performing internal audits, and employee claims management. In the area of purchasing, the division is involved in procuring materials and supplies; vendor identification and interfacing; and contract administration. The division also provides needs and operations analysis, revenue/expenditure analysis, and develops office policies and procedures.

### 3.1 Cost of Service Analysis

NBS developed a composite, fully burdened, hourly rates for DBI as shown in Table 2 below:

**Table 2. Fully Burdened Hourly Rate**

Cost Element	Fee for Service: Admin Services	Fee for Service: Permits	Fee for Service: Inspections	Total
Labor	\$ 7,734,052	\$ 8,569,727	\$ 11,110,886	\$ 27,414,666
Recurring Non-Labor	2,849,862	3,157,794	4,094,166	10,101,822
Admin Support Activities	9,902,312	11,546,848	20,710,987	42,160,146
<b>Division Total</b>	<b>\$ 20,486,226</b>	<b>\$ 23,274,368</b>	<b>\$ 35,916,039</b>	<b>\$ 79,676,633</b>
<b>Fully Burdened Hourly Rate</b>	<b>\$ 214</b>	<b>\$ 439</b>	<b>\$ 461</b>	
<i>Reference: Direct Hours Only</i>	95,836	52,979	77,957	

<b>Overtime Rate</b>	<b>\$ 242</b>	<b>\$ 497</b>	<b>\$ 511</b>
----------------------	---------------	---------------	---------------

Section 2.2, *Methods of Analysis*, further describes the types of expenditures and allocated costs considered in the development of the rate. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$214** for Administration services, **\$439** for Permit services, and **\$461** for Inspection services.

### 3.2 Fee Establishment

The following is a summary of the overall changes to DBI's fee schedule:

- Table 1A-A (new construction, alteration, no plans): no changes
- Table 1A-B (other building and plan review fees): deletion of fees that are no longer used or needed, such as plan review fees not covered in table 1A-A.
- Table 1A-C (plumbing/mechanical): no changes
- Table 1A-D (hourly rates):
  - Deletion of fees that are no longer used or needed, such as OSHPD inspection rate, and minimum charge for 30 minutes or less.
  - Addition of new fee category for off-hour inspections.
- Table 1A-E (electrical): reorganization of fee categories or clarification of fee names to create a more user-friendly fee structure, such as witness testing.
- Table 1A-F (specialty permits): Deletion of fees that are no longer used or needed, such as:
  - Bleachers permit fee
  - Chimney and flue permit fee
  - Demolition permit work
  - Extra permit work
  - Grading permit fee
  - Recommencement of work not completed

- Subsidewalk construction permit fee
- Table 1A-G (inspections, surveys and reports): Deletion of fees that are no longer used or needed, such as inspection fee, and re-inspection fee.
- Table 1A-H (sign permit fees): table was deleted
- Table 1A-J (miscellaneous fees): no changes
- Table 1A-K (penalties, hearings, code enforcement): Addition of new fee category for subordination, notated as “New” in the Current Fee / Deposit column of Appendix A.11.<sup>2</sup>
- Table 1A-L (public information):
  - Deletion of fees that are no longer used or needed, such as Electrostatic reproduction, 8.5 inch by 11 inch copy from aperture cards or from electronic copies of building records, and minimum microfilm reproduction charge.
  - Revision to hard copy prints from per page fees to flat fee per request.
- Table 1A-M (boiler fees): no changes
- Table 1A-N (energy conservation): no changes
- Table 1A-P (residential code enforcement and license fees): no changes
- Table 1A-Q (hotel conversion ordinance fees): no changes
- Table 1A-R (refunds): no changes
- Table 1A-S (unreinforced masonry bearing wall building retrofit): table was deleted

### 3.3 Cost Recovery Evaluation

Appendix A presents the results of the detailed cost recovery analysis of fees for the Department of Building Inspection. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Currently, DBI is recovering approximately 73% of the total cost of providing services from fees. As Table 3 shows, DBI collects approximately \$61.4 million per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, DBI would recover approximately \$84 million.

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<sup>2</sup> Refer to Section 2.2, *Methods of Analysis*, for additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

**Table 3. Cost Recovery Outcomes**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
1A-A: New Construction Building Permit	4,729,153	5,939,189	(1,210,036)	80%	5,936,816	100%
1A-A: Alteration Building Permit	30,345,480	33,554,602	(3,209,122)	90%	33,256,981	99%
1A-A: No Plans Permit	2,615,329	3,151,721	(536,393)	83%	3,151,721	100%
1A-B: Other Building Permit and Plan Review Fees	878,810	1,948,724	(1,069,914)	45%	1,181,232	61%
1A-C: Plumbing/Mechanical Issuance and Inspection Fees	4,966,528	9,135,288	(4,168,760)	54%	6,879,003	75%
1A-D: Standard Hourly Rates			no data to review			
1A-E: Electrical Permit Issuance and Inspection	6,790,928	11,955,577	(5,164,649)	57%	9,163,052	77%
1A-F: Specialty Permit	326,126	541,249	(215,124)	60%	490,142	91%
1A-G: Inspections, Surveys and Reports	129,456	331,089	(201,633)	39%	193,907	59%
1A-J: Miscellaneous Fees	278,769	861,264	(582,494)	32%	414,679	48%
1A-K: Penalties, Hearings, Code Enforcement Assessments	216,768	548,725	(331,957)	40%	388,277	71%
1A-L: Public Information	33,285	96,390	(63,105)	35%	96,390	100%
1A-M: Boiler Fees	1,869,851	3,600,966	(1,731,116)	52%	2,442,598	68%
1A-N: Energy Conservation			*data not available			
1A-P: Residential Code Enforcement & License Fees	8,218,772	12,256,147	(4,037,375)	67%	12,083,689	99%
1A-Q: Hotel Conversion Ordinance Fees	37,914	71,723	(33,809)	53%	57,039	80%
1A-R: Refunds			*data not available			
<b>Total</b>	<b>\$ 61,437,168</b>	<b>\$ 83,992,653</b>	<b>\$ (22,555,485)</b>	<b>73%</b>	<b>\$ 75,735,526</b>	<b>90%</b>

\* sufficient data regarding activity levels for fees charged was not available for purposes of annual revenue analysis

NBS provided a full cost of service evaluation and the framework for considering fees, while DBI staff recommended fee amounts at the appropriate cost recovery levels at or below full cost amounts.

The “Recommended Fee / Deposit Level” column in Appendix A displays DBI staff’s initially recommended fee amounts. Based on this information, the initial recommendations for adjusted fee amounts are projected to recover approximately 90% of the total costs of providing fee-related services.

## 4. CONCLUSION

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Based on the outcomes of the Cost of Service Analysis, Fee Establishment, and Cost Recovery Evaluation presented in this Study, DBI has prepared a proposed Master Fee Schedule for implementation and included it in the Department's Staff Report.

As discussed throughout this report, the intent of the proposed fee schedule is to improve DBI's recovery of costs incurred to provide individual services, as well as adjust fees where the fees charged exceed the average costs incurred. Predicting the amount to which any adopted fee increases will affect DBI revenues is difficult to quantify. For the near-term, DBI should not count on increased revenues to meet any specific expenditure plan. Experience with the revised fee amounts should be gained first before revenue projections are revised. However, unless there is some significant, long-term change in activity levels at DBI, proposed fee amendments should enhance DBI's cost recovery performance over time, providing it the ability to stretch other resources further for the benefit of the public at-large.

DBI's Master Fee Schedule should become a living document, but handled with care:

- A fundamental purpose of the fee schedule is to provide clarity and transparency to the public and to staff regarding fees imposed by DBI. Once adopted by the Board of Supervisors, the fee schedule is the final word on the amount and method in which fees should be charged and supersedes all previous fee schedules. If it is discovered that the master document is missing certain fees, those fees will eventually need to be added to the master fee schedule and should not exist outside the consolidated, master framework.
- DBI should consider adjusting these user fees and regulatory fees on an annual basis to keep pace with cost inflation. For all fees and charges, for example, DBI could use a Consumer Price Index adjustment that is applied to the new fee schedule. Conducting a comprehensive user fee Study is not an annual requirement, and only becomes worthwhile over time as shifts in organization, local practices, legislative values, or legal requirements result in significant change.

As a final note, it is worth mentioning the path that fees, in general, have taken in the State of California. In recent years, there is more public demand for the precise and equitable accounting of the basis for governmental fees and a greater say in when and how they are charged. It is likely that into the future, user and regulatory fees will require an even greater level of analysis and supporting data to meet the public's growing expectations. An agency's ability to meet these new pressures will depend on the level of technology they invest in their current systems. Continuous improvement and refinement of time tracking abilities will greatly enhance DBI's ability to set fees for service and identify unfunded activities in years to come.

*Disclaimer: In preparing this report and the opinions and recommendations included herein, NBS has relied on a number of principal assumptions and considerations with regard to financial matters, conditions and events that may occur in the future. This information and assumptions, including DBI's budgets, time estimate data, and workload information from DBI staff, were provided by sources we believe to be reliable; however, NBS has not independently verified such information and assumptions. While we believe NBS' use of such information and assumptions is reasonable for the purpose of this report, some assumptions will invariably not materialize as stated herein and may vary significantly due to unanticipated events and circumstances. Therefore, the actual results can be expected to vary from those projected to the extent that actual future conditions differ from those assumed by us or provided to us by others.*



## ***APPENDIX A***

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### ***Cost of Service Analysis (Fee Tables)***

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis					Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues			
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended	
				\$ 214	\$ 439	\$ 461											
1A-A	NEW CONSTRUCTION BUILDING PERMIT																
	Building Permit Fee is the Plan Issuance Fee plus the Plan Review Fee																
1	New Construction Plan Review Fee																
	\$ 500 base fee up to \$500			0.25	0.25	n/a	0.50	\$ 163	\$ 151	92%	\$ 163	100%	74	\$ 11,174	\$ 12,082	\$ 12,082	
	each additional \$100 or fraction thereof	each add'l \$100		0.000	0.017	n/a	0.02	\$ 7.32	\$ 6.23	n/a	\$ 7.32	n/a	393	\$ 2,448	\$ 2,877	\$ 2,877	
	\$ 2,000 base fee @ 2,000			0.25	0.50	n/a	0.75	\$ 273	\$ 244	89%	\$ 273	100%	234	\$ 57,096	\$ 63,905	\$ 63,905	
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.026	0.026	n/a	0.05	\$ 17.01	\$ 14.97	n/a	\$ 17.01	n/a	1,403	\$ 21,003	\$ 23,861	\$ 23,861	
	\$ 50,000 base fee @ \$50,000			1.50	1.75	n/a	3.25	\$ 1,089	\$ 963	88%	\$ 1,089	100%	27	\$ 26,001	\$ 29,415	\$ 29,415	
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.010	0.018	n/a	0.03	\$ 10.19	\$ 9.98	n/a	\$ 10.19	n/a	1,392	\$ 13,892	\$ 14,187	\$ 14,187	
	\$ 200,000 base fee @ \$200,000			3.00	4.50	n/a	7.50	\$ 2,618	\$ 2,460	94%	\$ 2,618	100%	10	\$ 24,600	\$ 26,182	\$ 26,182	
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.017	0.008	n/a	0.03	\$ 7.22	\$ 6.98	n/a	\$ 7.22	n/a	906	\$ 6,324	\$ 6,545	\$ 6,545	
	\$ 500,000 base fee @ \$500,000			8.00	7.00	n/a	15.00	\$ 4,785	\$ 4,555	95%	\$ 4,785	100%	9	\$ 40,995	\$ 43,068	\$ 43,068	
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.016	0.008	n/a	0.02	\$ 6.93	\$ 6.23	n/a	\$ 6.93	n/a	2,326	\$ 14,491	\$ 16,130	\$ 16,130	
	\$ 1,000,000 base fee @ \$100,000,000			16.00	11.00	n/a	27.00	\$ 8,253	\$ 7,671	93%	\$ 8,253	100%	16	\$ 122,736	\$ 132,042	\$ 132,042	
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.009	0.009	n/a	0.02	\$ 5.55	\$ 5.49	n/a	\$ 5.55	n/a	13,152	\$ 72,204	\$ 73,008	\$ 73,008	
	\$ 5,000,000 base fee @ 5,000,000			50.00	45.00	n/a	95.00	\$ 30,457	\$ 29,614	97%	\$ 30,457	100%	6	\$ 177,684	\$ 182,743	\$ 182,743	
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.002	0.005	n/a	0.01	\$ 2.33	\$ 2.14	n/a	\$ 2.33	n/a	237,942	\$ 509,196	\$ 555,315	\$ 555,315	
	\$ 50,000,000 base fee @ 50,000,000			120.00	250.00	n/a	370.00	\$ 135,479	\$ 125,869	93%	\$ 135,479	100%	7	\$ 881,083	\$ 948,355	\$ 948,355	
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.002	0.004	n/a	0.01	\$ 2.10	\$ 2.16	n/a	\$ 2.10	n/a	120,064	\$ 259,338	\$ 252,046	\$ 252,046	
	\$ 100,000,000 base fee @ 100,000,000			200.00	450.00	n/a	650.00	\$ 240,442	\$ 233,969	97%	\$ 240,442	100%	2	\$ 467,938	\$ 480,885	\$ 480,885	
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.004	0.004	n/a	0.01	\$ 2.39	\$ 0.97	n/a	\$ 2.39	n/a	53,974	\$ 52,355	\$ 129,140	\$ 129,140	
	\$ 200,000,000 base fee @ 200,000,000			600.00	800.00	n/a	1,400.00	\$ 479,707	\$ 330,569	69%	\$ 479,707	100%	1	\$ 330,569	\$ 479,707	\$ 479,707	
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.003	0.004	n/a	0.01	\$ 2.40	\$ 1.77	n/a	\$ 2.40	n/a	-	\$ -	\$ -	\$ -	

City/County of San Francisco  
Department of Building Inspection - User Fee Study FY 25  
Cost of Service Estimate for Fee Related Services and Activities

APPENDIX A.1

				Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
2	New Construction Permit Issuance Fee															
	\$ 500	base fee up to \$500		0.25	n/a	0.25	0.50	\$ 169	\$ 65	39%	\$ 117	69%	2	\$ 130	\$ 337	\$ 234
	each additional \$100 or fraction thereof	each add'l \$100		0.000	n/a	0.017	0.02	\$ 7.68	\$ 2.68	n/a	\$ 4.80	n/a	7	\$ 19	\$ 54	\$ 34
	\$ 2,000	base fee @ 2,000		0.25	n/a	0.50	0.75	\$ 284	\$ 105	37%	\$ 189	67%	36	\$ 3,780	\$ 10,217	\$ 6,804
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.005	n/a	0.005	0.01	\$ 3.51	\$ 6.42	n/a	\$ 5.49	n/a	589	\$ 3,781	\$ 2,069	\$ 3,232
	\$ 50,000	base fee @ \$50,000		0.50	n/a	0.75	1.25	\$ 452	\$ 413	91%	\$ 452	100%	30	\$ 12,390	\$ 13,573	\$ 13,573
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.002	n/a	0.010	0.01	\$ 4.96	\$ 4.28	n/a	\$ 4.96	n/a	1,615	\$ 6,912	\$ 8,016	\$ 8,016
	\$ 200,000	base fee @ \$200,000		0.75	n/a	2.25	3.00	\$ 1,197	\$ 1,055	88%	\$ 1,197	100%	15	\$ 15,825	\$ 17,954	\$ 17,954
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.005	n/a	0.006	0.01	\$ 3.76	\$ 2.99	n/a	\$ 3.76	n/a	1,273	\$ 3,806	\$ 4,782	\$ 4,782
	\$ 500,000	base fee @ \$500,000		2.25	n/a	4.00	6.25	\$ 2,324	\$ 1,952	84%	\$ 2,324	100%	12	\$ 23,424	\$ 27,886	\$ 27,886
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.001	n/a	0.006	0.01	\$ 2.87	\$ 2.68	n/a	\$ 2.87	n/a	2,299	\$ 6,161	\$ 6,601	\$ 6,601
	\$ 1,000,000	base fee @ \$100,000,000		2.50	n/a	7.00	9.50	\$ 3,759	\$ 3,291	88%	\$ 3,759	100%	13	\$ 42,783	\$ 48,872	\$ 48,872
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.005	0.01	\$ 2.47	\$ 2.36	n/a	\$ 2.47	n/a	14,925	\$ 35,223	\$ 36,897	\$ 36,897
	\$ 5,000,000	base fee @ 5,000,000		3.50	n/a	28.00	31.50	\$ 13,648	\$ 12,721	93%	\$ 13,648	100%	10	\$ 127,210	\$ 136,481	\$ 136,481
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.003	0.00	\$ 1.29	\$ 1.20	n/a	\$ 1.29	n/a	163,225	\$ 195,870	\$ 210,466	\$ 210,466
	\$ 50,000,000	base fee @ 50,000,000		12.00	n/a	150.00	162.00	\$ 71,672	\$ 66,541	93%	\$ 71,672	100%	8	\$ 532,328	\$ 573,377	\$ 573,377
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.003	0.00	\$ 1.46	\$ 1.54	n/a	\$ 1.46	n/a	169,177	\$ 260,533	\$ 246,845	\$ 246,845
	\$ 100,000,000	base fee @ 100,000,000		30.00	n/a	300.00	330.00	\$ 144,627	\$ 143,591	99%	\$ 144,627	100%	2	\$ 287,182	\$ 289,254	\$ 289,254
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.005	0.01	\$ 2.37	\$ 1.06	n/a	\$ 2.37	n/a	30,081	\$ 31,886	\$ 71,223	\$ 71,223
	\$ 200,000,000	base fee @ 200,000,000		60.00	n/a	800.00	860.00	\$ 381,396	\$ 24,391	6%	\$ 381,396	100%	2	\$ 48,782	\$ 762,793	\$ 762,793
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.004	0.00	\$ 1.91	\$ 2.17	n/a	\$ 1.91	n/a	-	\$ -	\$ -	\$ -
TOTAL														\$ 4,729,153	\$ 5,939,189	\$ 5,936,816

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
<b>1A-A</b>	<b>ALTERATION BUILDING PERMIT</b>		[1,2]													
	Building Permit Fee is the Plan Issuance Fee plus the Plan Review Fee															
<b>1</b>	<b>Alteration Building Plan Review Fee</b>															
	\$ 500	base fee up to \$500		0.25	0.25	n/a	0.50	\$ 163	\$ 167	102%	\$ 163	100%	1,102	\$ 184,034	\$ 179,922	\$ 179,922
	each additional \$100 or fraction thereof	each add'l \$100		0.000	0.017	n/a	0.02	\$ 7.32	\$ 3.37	n/a	\$ 6.45	n/a	979	\$ 3,299	\$ 7,168	\$ 6,313
	\$ 2,000	base fee @ 2,000		0.25	0.50	n/a	0.75	\$ 273	\$ 217	79%	\$ 260	95%	3,320	\$ 720,440	\$ 906,679	\$ 863,200
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.026	0.036	n/a	0.06	\$ 21.58	\$ 20.44	n/a	\$ 21.86	n/a	59,796	\$ 1,222,230	\$ 1,290,595	\$ 1,306,909
	\$ 50,000	base fee @ \$50,000		1.50	2.25	n/a	3.75	\$ 1,309	\$ 1,198	92%	\$ 1,309	100%	2,425	\$ 2,905,150	\$ 3,174,554	\$ 3,174,554
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.012	0.023	n/a	0.04	\$ 12.74	\$ 12.22	n/a	\$ 12.74	n/a	118,419	\$ 1,447,080	\$ 1,509,189	\$ 1,509,189
	\$ 200,000	base fee @ \$200,000		3.25	5.75	n/a	9.00	\$ 3,221	\$ 3,032	94%	\$ 3,221	100%	788	\$ 2,389,216	\$ 2,537,965	\$ 2,537,965
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.019	0.015	n/a	0.03	\$ 10.69	\$ 9.98	n/a	\$ 10.69	n/a	78,644	\$ 784,867	\$ 840,453	\$ 840,453
	\$ 500,000	base fee @ \$500,000		9.00	10.25	n/a	19.25	\$ 6,427	\$ 6,026	94%	\$ 6,427	100%	345	\$ 2,078,970	\$ 2,217,249	\$ 2,217,249
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.018	0.009	n/a	0.03	\$ 7.58	\$ 6.87	n/a	\$ 7.58	n/a	61,479	\$ 422,361	\$ 466,127	\$ 466,127
	\$ 1,000,000	base fee @ \$100,000,000		18.00	14.50	n/a	32.50	\$ 10,218	\$ 9,459	93%	\$ 10,218	100%	292	\$ 2,762,028	\$ 2,983,584	\$ 2,983,584
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.009	0.011	n/a	0.02	\$ 6.97	\$ 6.23	n/a	\$ 6.97	n/a	283,790	\$ 1,768,012	\$ 1,979,286	\$ 1,979,286
	\$ 5,000,000	base fee @ 5,000,000		55.00	60.00	n/a	115.00	\$ 38,116	\$ 34,391	90%	\$ 38,116	100%	53	\$ 1,822,723	\$ 2,020,129	\$ 2,020,129
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.002	0.004	n/a	0.01	\$ 2.02	\$ 1.92	n/a	\$ 2.02	n/a	536,387	\$ 1,029,863	\$ 1,081,297	\$ 1,081,297
	\$ 50,000,000	base fee @ 50,000,000		130.00	230.00	n/a	360.00	\$ 128,831	\$ 120,813	94%	\$ 128,831	100%	8	\$ 966,504	\$ 1,030,646	\$ 1,030,646
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.002	0.005	n/a	0.01	\$ 2.78	\$ 2.36	n/a	\$ 2.78	n/a	182,308	\$ 430,247	\$ 506,529	\$ 506,529
	\$ 100,000,000	base fee @ 100,000,000		225.00	500.00	n/a	725.00	\$ 267,752	\$ 238,688	89%	\$ 267,752	100%	6	\$ 1,432,128	\$ 1,606,512	\$ 1,606,512
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.004	0.004	n/a	0.01	\$ 2.67	\$ 0.86	n/a	\$ 2.67	n/a	290,136	\$ 249,517	\$ 773,427	\$ 773,427
	\$ 200,000,000	base fee @ 200,000,000		650.00	900.00	n/a	1,550.00	\$ 534,326	\$ 324,938	61%	\$ 534,326	100%	3	\$ 974,814	\$ 1,602,978	\$ 1,602,978
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.003	0.005	n/a	0.01	\$ 2.67	\$ 1.83	n/a	\$ 2.67	n/a	162,550	\$ 297,467	\$ 434,273	\$ 434,273

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
2	Alteration Building Permit Issuance Fee															
	\$ 500	base fee up to \$500		0.25	n/a	0.25	0.50	\$ 169	\$ 71	42%	\$ 128	76%	1,048	\$ 74,408	\$ 176,713	\$ 134,144
	each additional \$100 or fraction thereof	each add'l \$100		0.000	n/a	0.017	0.02	\$ 7.68	\$ 1.45	n/a	\$ 2.67	n/a	863	\$ 1,251	\$ 6,627	\$ 2,301
	\$ 2,000	base fee @ 2,000		0.25	n/a	0.50	0.75	\$ 284	\$ 93	33%	\$ 168	59%	3,112	\$ 289,416	\$ 883,178	\$ 522,816
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.005	n/a	0.005	0.01	\$ 3.51	\$ 8.76	n/a	\$ 5.93	n/a	57,060	\$ 499,846	\$ 200,446	\$ 338,101
	\$ 50,000	base fee @ \$50,000		0.50	n/a	0.75	1.25	\$ 452	\$ 514	114%	\$ 452	100%	2,227	\$ 1,144,678	\$ 1,007,533	\$ 1,007,533
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.002	n/a	0.010	0.01	\$ 4.96	\$ 5.24	n/a	\$ 4.96	n/a	107,117	\$ 561,293	\$ 531,665	\$ 531,665
	\$ 200,000	base fee @ \$200,000		0.75	n/a	2.25	3.00	\$ 1,197	\$ 1,300	109%	\$ 1,197	100%	649	\$ 843,700	\$ 776,806	\$ 776,806
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.005	n/a	0.006	0.01	\$ 3.76	\$ 4.28	n/a	\$ 3.76	n/a	62,486	\$ 267,440	\$ 234,717	\$ 234,717
	\$ 500,000	base fee @ \$500,000		2.25	n/a	4.00	6.25	\$ 2,324	\$ 2,584	111%	\$ 2,324	100%	247	\$ 638,248	\$ 573,984	\$ 573,984
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.001	n/a	0.006	0.01	\$ 2.87	\$ 2.94	n/a	\$ 2.87	n/a	44,301	\$ 130,245	\$ 127,195	\$ 127,195
	\$ 1,000,000	base fee @ \$100,000,000		2.50	n/a	7.00	9.50	\$ 3,759	\$ 4,056	108%	\$ 3,759	100%	227	\$ 920,712	\$ 853,385	\$ 853,385
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.005	0.01	\$ 2.47	\$ 2.68	n/a	\$ 2.47	n/a	219,655	\$ 588,675	\$ 543,028	\$ 543,028
	\$ 5,000,000	base fee @ 5,000,000		3.50	n/a	28.00	31.50	\$ 13,648	\$ 14,774	108%	\$ 13,648	100%	25	\$ 369,350	\$ 341,204	\$ 341,204
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.003	0.00	\$ 1.29	\$ 1.08	n/a	\$ 1.29	n/a	115,989	\$ 125,268	\$ 149,559	\$ 149,559
	\$ 50,000,000	base fee @ 50,000,000		12.00	n/a	150.00	162.00	\$ 71,672	\$ 63,419	88%	\$ 71,672	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.003	0.00	\$ 1.46	\$ 1.69	n/a	\$ 1.46	n/a	-	\$ -	\$ -	\$ -
	\$ 100,000,000	base fee @ 100,000,000		30.00	n/a	300.00	330.00	\$ 144,627	\$ 147,944	102%	\$ 144,627	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.005	0.01	\$ 2.37	\$ 0.97	n/a	\$ 2.37	n/a	-	\$ -	\$ -	\$ -
	\$ 200,000,000	base fee @ 200,000,000		60.00	n/a	800.00	860.00	\$ 381,396	\$ 244,544	64%	\$ 381,396	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.004	0.00	\$ 1.91	\$ 2.22	n/a	\$ 1.91	n/a	-	\$ -	\$ -	\$ -
TOTAL													\$ 30,345,480	\$ 33,554,602	\$ 33,256,981	

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-A	NO PLANS PERMIT															
1	No Plans Permit - Permit Issuance Fee															
	\$ 500	base fee up to \$500		0.25	n/a	0.25	0.50	\$ 169	\$ 193	114%	\$ 169	100%	1,017	\$ 196,281	\$ 171,486	\$ 171,486
	each additional \$100 or fraction thereof	each add'l \$100		0.000	n/a	0.017	0.02	\$ 7.68	\$ 4.28	n/a	\$ 7.68	n/a	1,921	\$ 8,222	\$ 14,751	\$ 14,751
	\$ 2,000	base fee @ 2,000		0.25	n/a	0.50	0.75	\$ 284	\$ 257	91%	\$ 284	100%	5,584	\$ 1,435,088	\$ 1,584,726	\$ 1,584,726
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.026	n/a	0.005	0.03	\$ 7.97	\$ 6.23	n/a	\$ 7.97	n/a	92,068	\$ 573,584	\$ 733,444	\$ 733,444
	\$ 50,000	base fee @ \$50,000		1.50	n/a	0.75	2.25	\$ 666	\$ 556	83%	\$ 666	100%	629	\$ 349,724	\$ 419,028	\$ 419,028
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.030	n/a	0.015	0.05	\$ 13.32	\$ 3.06	n/a	\$ 13.32	n/a	17,134	\$ 52,430	\$ 228,287	\$ 228,287
	\$200,000+	flat							Plans required for submittal		Plans required for submittal					
TOTAL														\$ 2,615,329	\$ 3,151,721	\$ 3,151,721

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-B	OTHER BUILDING PERMIT AND PLAN REVIEW FEES															
	Building Permit Fee is the Plan Issuance Fee plus the Plan Review Fee															
1	Back Check Fee	hourly		1.00	0.00	n/a	1.00	\$ 214	\$ 200	94%	\$ 214	100%	740	\$ 148,016	\$ 158,203	\$ 158,203
2	Commencement of work not started (expired permit)															
	a. Building, plumbing, mechanical, or electric permit fee	per review							75% of current fee		75% of original fee					
	b. Plan Review Fee	per review							100% of current fee		100% of original fee					
3	Permit Facilitator Fee	hourly - 3 hr min		1.00	0.00	n/a	1.00	\$ 214	\$ 200	94%	\$ 214	100%	-	\$ -	\$ -	\$ -
4	Pre-application Plan Review Fee															
	Central Permit Bureau Processing Fee	per review							See table 1A-J		See table 1A-J					
	Plan Review	hourly (min 4 hrs)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 239	54%	10	\$ 2,000	\$ 4,393	\$ 2,390
5	Reduced Plan Review Fee (Repeat Plan Check)	per review							50% of plan review fee		50% of plan review fee					
6	Sign Plan Review Fee	per review							See table 1A-A		See table 1A-A					
									25% of plan review fee. Min \$500							
7	Site Permit Fee	per review		10.00	15.00	0.00	25.00	\$ 8,727	\$ 3,561	41%	\$ 4,987	57%	205	\$ 728,794	\$ 1,786,128	\$ 1,020,639
8	Premium Plan Review Fee															
	Submitted Application	per hour		0.00	1.00	0.00	1.00	\$ 497	50% of Plan Review fee + \$1000	%	\$ 497	100%	-	\$ -	\$ -	\$ -
	Over the Counter (by appointment)	per hour		0.00	1.00	0.00	1.00	\$ 497	50% of Plan Review fee + \$400	%	\$ 497	100%	-	\$ -	\$ -	\$ -
9	Other Services	per review							Hourly rate per table 1A-D		Hourly rate per table 1A-D					
TOTAL													\$ 878,810	\$ 1,948,724	\$ 1,181,232	

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)			Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp							Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461									
1A-C	PLUMBING/MECHANICAL ISSUANCE AND INSPECTION FEES														
	Permit Issuance Fees by Category														
1	Category 1P Single Residential Unit – water service, sewer replacement, single plumbing fixture installation, shower pan installation, or a single kitchen or bathroom remodel (maximum two inspections)	per permit		0.25	0.00	0.50	\$ 284	\$ 171	60%	\$ 205	72%	6,116	\$ 1,045,836	\$ 1,735,707	\$ 1,253,780
2	Category 1M Single Residential Unit – mechanical gas appliance (furnace, hydronic heat, heat pump) (maximum two inspections)	per permit		0.25	0.00	0.50	\$ 284	\$ 160	56%	\$ 193	68%	2,066	\$ 330,560	\$ 586,326	\$ 398,738
3	Category 2PA Plumbing installation for residential construction with 6 or less dwelling units or guest rooms; without underground plumbing installation (includes water, gas, waste, and vent) (maximum three inspections)	per permit		0.25	0.00	1.00	\$ 514	\$ 294	57%	\$ 352	68%	3,516	\$ 1,033,704	\$ 1,807,766	\$ 1,237,632
4	Category 2PB Plumbing installation for residential construction with 6 dwelling units or guest rooms or less; with underground plumbing installation (includes water, gas, waste, and vent) (maximum four inspections)	per permit		0.25	0.00	1.25	\$ 629	\$ 428	68%	\$ 513	82%	1,619	\$ 692,932	\$ 1,018,889	\$ 830,547
5	Category 2M Mechanical gas appliances for residential construction with 6 dwelling units or guest rooms or less (maximum three inspections)	per permit		0.25	0.00	0.75	\$ 399	\$ 257	64%	\$ 309	77%	460	\$ 118,220	\$ 183,529	\$ 142,140
6	Category 3PA 7 – 12 Dwelling Units (maximum five inspections)	per permit		0.50	0.00	2.00	\$ 1,028	\$ 615	60%	\$ 739	72%	-	\$ -	\$ -	\$ -
7	Category 3PB 13 – 36 Dwelling Units (maximum eight inspections)	per permit		1.00	0.00	4.00	\$ 2,057	\$ 1,230	60%	\$ 1,479	72%	-	\$ -	\$ -	\$ -
8	Category 3PC Over 36 Dwelling Units (maximum 30 inspections)	per permit		4.00	0.00	16.00	\$ 8,226	\$ 5,134	62%	\$ 6,173	75%	-	\$ -	\$ -	\$ -
9	Category 3MA 7 – 12 Dwelling Units (maximum six inspections)	per permit		2.00	0.00	2.00	\$ 1,349	\$ 615	46%	\$ 740	55%	-	\$ -	\$ -	\$ -
10	Category 3MB 13 – 36 Dwelling Units (maximum eight inspections)	per permit		2.00	0.00	4.75	\$ 2,616	\$ 1,230	47%	\$ 1,472	56%	-	\$ -	\$ -	\$ -
11	Category 3MC Over 36 Dwelling Units (maximum 30 inspections)	per permit		8.00	0.00	20.00	\$ 10,924	\$ 5,134	47%	\$ 6,150	56%	-	\$ -	\$ -	\$ -
12	Category 4PA														



City/County of San Francisco  
Department of Building Inspection - User Fee Study FY 25  
Cost of Service Estimate for Fee Related Services and Activities

APPENDIX A.5

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
	Fire sprinklers – one and two family dwelling units (maximum three inspections)	per permit		0.25	0.00	0.50	0.75	\$ 284	\$ 160	56%	\$ 193	68%	345	\$ 55,200	\$ 97,910	\$ 66,585
13	Category 4PB															
	Fire sprinklers – three or more dwelling units or guest rooms, commercial and office –per floor (maximum two inspections per floor)	per permit		0.25	1.00	0.25	1.50	\$ 608	\$ 267	44%	\$ 322	53%	1,233	\$ 329,211	\$ 749,577	\$ 397,026
14	Category 5P/5M															
	Office, mercantile & retail buildings: New or Tenant Improvements; heating/cooling equipment to piping connected thereto – per tenant or per floor, whichever is less. (maximum two inspections per floor)	per permit		0.50	0.00	1.00	1.50	\$ 568	\$ 348	61%	\$ 419	74%	1,233	\$ 429,084	\$ 699,845	\$ 516,627
15	Category 6PA															
	Restaurants (New and Remodel) fee includes 5 or less drainage and or gas outlets – no fees required for public or private restroom (maximum four inspections)	per permit		0.50	0.00	1.00	1.50	\$ 568	\$ 333	59%	\$ 398	70%	85	\$ 28,305	\$ 48,246	\$ 33,830
16	Category 6PB															
	Restaurants (New and Remodel) fee includes 6 or more drainage and/or gas outlets – no fees required for public or private restroom (maximum seven inspections)	per permit		1.00	0.00	3.00	4.00	\$ 1,596	\$ 941	59%	\$ 1,125	70%	19	\$ 17,879	\$ 30,322	\$ 21,375
17	Category 8															
	New Boiler installations over 200k Btu	per permit		0.50	0.00	1.00	1.50	\$ 568	\$ 294	52%	\$ 353	62%	623	\$ 183,162	\$ 353,612	\$ 219,919
18	Category 9P/M															
	Surveys	per permit		0.25	0.00	1.00	1.25	\$ 514	\$ 321	62%	\$ 386	75%	13	\$ 4,173	\$ 6,684	\$ 5,018
19	Category 10P/M															
	Condominium Conversions	per permit		0.25	0.00	1.25	1.50	\$ 629	\$ 390	62%	\$ 469	75%	-	\$ -	\$ -	\$ -
20	Category 11P/M															
	Miscellaneous	per permit		0.00	0.00	0.75	0.75	\$ 346	\$ 182	53%	\$ 219	63%	310	\$ 56,420	\$ 107,116	\$ 67,890
21	Boiler Maintenance Program															
	(Permit to Operate – PTO) See Table 1A-M – Boiler Fees for additional boiler related fees.	per permit		0.25	0.00	0.25	0.50	\$ 169	\$ 56	33%	\$ 67	40%	-	\$ -	\$ -	\$ -
22	Standard Inspection Fees															
	Re-inspection or additional inspection per SFBC Section 108A.8	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 200	43%	\$ 329	71%	-	\$ -	\$ -	\$ -
	Re-inspection or additional inspection after normal business hours	hourly (2 hr min)		0.00	0.00	1.00	1.00	\$ 511	\$ 364	71%	\$ 435	85%	287	\$ 104,468	\$ 146,708	\$ 124,845
TOTAL														\$ 4,966,528	\$ 9,135,288	\$ 6,879,003

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-D	STANDARD HOURLY RATES															
1	Plan Review	hourly		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
2	Inspection	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 461	100%	-	\$ -	\$ -	\$ -
	Off-hour Inspection	hourly		0.00	0.00	1.00	1.00	\$ 511	\$ 273	53%	\$ 511	100%	-	\$ -	\$ -	\$ -
3	Administration	hourly		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 214	100%	-	\$ -	\$ -	\$ -
TOTAL														\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-E	ELECTRICAL PERMIT ISSUANCE AND INSPECTION FEES															
1	Category 1 General Wiring: Residential Buildings up to 10,000 sq. ft.															
	Up to 10 outlets and/or devices (1 inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 171	61%	\$ 205	73%	2,012	\$ 344,052	\$ 563,833	\$ 412,460
	11 to 20 outlets and/or devices (up to 2 inspections)	each		0.35	0.00	0.75	1.10	\$ 420	\$ 257	61%	\$ 307	73%	2,359	\$ 606,263	\$ 991,611	\$ 724,213
	Up to 40 outlets and/or devices, includes up to 200 Amp service upgrade (up to 3 inspections)	each		0.42	0.00	1.00	1.42	\$ 550	\$ 321	58%	\$ 386	70%	2,520	\$ 808,920	\$ 1,385,450	\$ 972,720
	More than 40 outlets and/or devices (up to 4 inspections)	each		0.52	0.00	1.50	2.02	\$ 802	\$ 449	56%	\$ 537	67%	1,561	\$ 700,889	\$ 1,251,164	\$ 838,257
	Buildings of 5,000 to 10,000 sq. ft. area ( up to 5 inspections)	each		0.53	0.00	2.25	2.78	\$ 1,151	\$ 642	56%	\$ 772	67%	125	\$ 80,250	\$ 143,827	\$ 96,500
2	Category 2 General Wiring: Nonresidential Buildings & Residential Buildings over 10,000 sq. ft.															
	Up to 5 outlets and/or devices (up to 2 inspection)	each		0.35	0.00	0.75	1.10	\$ 420	\$ 257	61%	\$ 307	73%	534	\$ 137,238	\$ 224,468	\$ 163,938
	6 to 20 outlets and/or devices (up to 3 inspections)	each		0.42	0.00	1.25	1.67	\$ 665	\$ 385	58%	\$ 461	69%	390	\$ 150,150	\$ 259,334	\$ 179,790
	Areas up to 2,500 sq. ft. (up to 4 inspections)	each	[2]	0.52	0.00	1.50	2.02	\$ 802	\$ 513	64%	\$ 617	77%	364	\$ 186,732	\$ 291,751	\$ 224,588
	2,501 to 5,000 sq. ft. (up to 6 inspections)	each	[2]	0.72	0.00	2.50	3.22	\$ 1,305	\$ 770	59%	\$ 928	71%	225	\$ 173,250	\$ 293,621	\$ 208,800
	5,001 to 10,000 sq. ft. (up to 8 inspections)	each	[2]	0.92	0.00	4.00	4.92	\$ 2,039	\$ 1,283	63%	\$ 1,538	75%	145	\$ 186,035	\$ 295,626	\$ 223,010
	10,001 to 30,000 sq. ft. (up to 12 inspections)	each	[2]	1.32	0.00	8.00	9.32	\$ 3,967	\$ 2,567	65%	\$ 3,069	77%	165	\$ 423,555	\$ 654,582	\$ 506,385
	30,001 to 50,000 sq. ft. (up to 18 inspections)	each	[2]	2.22	0.00	15.00	17.22	\$ 7,385	\$ 5,134	70%	\$ 6,153	83%	21	\$ 107,814	\$ 155,075	\$ 129,213
	50,001 to 100,000 sq. ft. (up to 24 inspections)	each	[2]	4.90	0.00	24.50	29.40	\$ 12,335	\$ 7,700	62%	\$ 9,255	75%	15	\$ 115,500	\$ 185,024	\$ 138,825
	100,001 to 500,000 sq. ft. (up to 48 inspections)	each	[2]	5.83	0.00	48.00	53.83	\$ 23,361	\$ 15,401	66%	\$ 18,433	79%	10	\$ 154,010	\$ 233,612	\$ 184,330
	500,001 to 1,000,000 sq. ft. (up to 120 inspections)	each	[2]	25.90	0.00	130.00	155.90	\$ 65,429	\$ 34,652	53%	\$ 41,519	63%	3	\$ 103,956	\$ 196,288	\$ 124,557
	1,000,001 sq. ft. or more (up to 240 inspections)	each	[2]	51.57	0.00	260.00	311.57	\$ 130,809	\$ 69,304	53%	\$ 82,990	63%	-	\$ -	\$ -	\$ -
3	Category 3 Service Distribution and Utilization Equipment Includes: Generators, UPS, Transformers and Fire Pumps (Use Category 3 for installations separate from the scope of work in Categories 1 or 2) (includes 2 inspections)															
	225 amps rating or less	each		0.23	0.00	0.75	0.98	\$ 395	\$ 257	65%	\$ 308	78%	1,236	\$ 317,652	\$ 488,731	\$ 380,688
	250 to 500 amps	each		0.23	0.00	1.25	1.48	\$ 626	\$ 385	62%	\$ 460	74%	136	\$ 52,360	\$ 85,105	\$ 62,560
	600 to 1000 amps	each		0.23	0.00	1.75	1.98	\$ 856	\$ 513	60%	\$ 615	72%	98	\$ 50,274	\$ 83,900	\$ 60,270
	1,200 to 2,000 amps	each		0.23	0.00	2.25	2.48	\$ 1,086	\$ 770	71%	\$ 924	85%	33	\$ 25,410	\$ 35,854	\$ 30,492
	More than 2,000 amps	each		0.23	0.00	3.50	3.73	\$ 1,662	\$ 1,027	62%	\$ 1,231	74%	28	\$ 28,756	\$ 46,546	\$ 34,468
	600 volts or more	each		0.23	0.00	3.50	3.73	\$ 1,662	\$ 1,027	62%	\$ 1,231	74%	-	\$ -	\$ -	\$ -
	150 kva rating or less	each		0.23	0.00	1.00	1.23	\$ 511	\$ 257	50%	\$ 308	60%	-	\$ -	\$ -	\$ -
	151 kva or more	each		0.23	0.00	1.25	1.48	\$ 626	\$ 385	62%	\$ 460	74%	-	\$ -	\$ -	\$ -
	Fire Pump Installations	each		0.23	0.00	2.50	2.73	\$ 1,202	\$ 513	43%	\$ 617	51%	4	\$ 2,052	\$ 4,807	\$ 2,468

				Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
4	Category 4 Installation of Fire Warning and Controlled Devices (Use Category 4 for installations separate from the scope of work in Categories 1 or 2)															
	Up to 2,500 sq. ft. (up to 2 inspections)	each		0.35	0.00	1.00	1.35	\$ 536	\$ 257	48%	\$ 308	58%	101	\$ 25,957	\$ 54,089	\$ 31,108
	2,501 to 5,000 sq. ft. (up to 3 inspections)	each		0.42	0.00	1.50	1.92	\$ 780	\$ 385	49%	\$ 460	59%	25	\$ 9,625	\$ 19,503	\$ 11,500
	5,001 to 10,000 sq. ft. (up to 6 inspections)	each		0.72	0.00	2.50	3.22	\$ 1,305	\$ 770	59%	\$ 928	71%	18	\$ 13,860	\$ 23,490	\$ 16,704
	10,001 to 30,000 sq. ft. (up to 8 inspections)	each		0.92	0.00	3.75	4.67	\$ 1,924	\$ 1,283	67%	\$ 1,539	80%	7	\$ 8,981	\$ 13,465	\$ 10,773
	30,001 to 50,000 sq. ft. (up to 12 inspections)	each		1.52	0.00	7.50	9.02	\$ 3,780	\$ 2,567	68%	\$ 3,087	82%	3	\$ 7,701	\$ 11,339	\$ 9,261
	50,001 to 100,000 sq. ft. (up to 18 inspections)	each		2.22	0.00	15.00	17.22	\$ 7,385	\$ 5,134	70%	\$ 6,153	83%	-	\$ -	\$ -	\$ -
	100,001 to 500,000 sq. ft. (up to 24 inspections)	each		2.92	0.00	24.00	26.92	\$ 11,681	\$ 7,700	66%	\$ 9,217	79%	2	\$ 15,400	\$ 23,361	\$ 18,434
	500,001 to 1,000,000 sq. ft. (up to 60 inspections)	each		5.62	0.00	55.00	60.62	\$ 26,540	\$ 17,326	65%	\$ 20,822	78%	-	\$ -	\$ -	\$ -
	1,000,001 sq. ft. or more (up to 120 inspections)	each		14.12	0.00	100.00	114.12	\$ 49,089	\$ 34,652	71%	\$ 41,466	84%	-	\$ -	\$ -	\$ -
5	Fire Warning and Controlled Devices (Retrofit Systems)															
	Buildings of not more than 6 dwelling units (up to 2 Inspections)	each		0.35	0.00	1.25	1.60	\$ 651	\$ 385	59%	\$ 462	71%	5	\$ 1,925	\$ 3,254	\$ 2,310
	Buildings of not more than 12 dwelling units (up to 3 Inspections)	each		0.42	0.00	2.00	2.42	\$ 1,010	\$ 513	51%	\$ 615	61%	7	\$ 3,591	\$ 7,073	\$ 4,305
	Buildings of not more than 12 dwelling units and non-residential occupancy - Building up to 3 floors (up to 4 Inspections)	each		0.52	0.00	2.50	3.02	\$ 1,262	\$ 770	61%	\$ 923	73%	21	\$ 16,170	\$ 26,507	\$ 19,383
	4 - 9 floors (up to 8 inspections)	each		0.92	0.00	4.50	5.42	\$ 2,269	\$ 1,540	68%	\$ 1,853	82%	13	\$ 20,020	\$ 29,499	\$ 24,089
	10 - 20 floors (up to 12 inspections)	each		1.52	0.00	7.25	8.77	\$ 3,664	\$ 2,567	70%	\$ 3,074	84%	3	\$ 7,701	\$ 10,993	\$ 9,222
	21 - 30 floors (up to 18 inspections)	each		2.22	0.00	15.00	17.22	\$ 7,385	\$ 5,134	70%	\$ 6,153	83%	-	\$ -	\$ -	\$ -
	More than 30 floors (up to 24 inspections)	each		2.92	0.00	24.00	26.92	\$ 11,681	\$ 7,700	66%	\$ 9,217	79%	-	\$ -	\$ -	\$ -
6	Category 5 Miscellaneous Installations		[5]													
	Remodel/Upgrade of Existing Hotel Guest/SRO Rooms - Up to 6 rooms (up to 3 inspections)	each		0.42	0.00	1.25	1.67	\$ 665	\$ 321	48%	\$ 386	58%	27	\$ 8,667	\$ 17,954	\$ 10,422
	Each additional group of 3 rooms	each		0.23	0.00	0.50	0.73	\$ 280	\$ 160	57%	\$ 192	69%	115	\$ 18,400	\$ 32,227	\$ 22,080
	Data Communications, and Wireless Systems 10 cables or less	each		0.13	0.00	0.25	0.38	\$ 144	Exempt	%	Exempt	%	-	\$ -	\$ -	\$ -
	11 to 500 cables (1 Inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	347	\$ 63,154	\$ 97,242	\$ 75,646
	Each additional group of 100 cables	each		0.00	0.00	0.25	0.25	\$ 115	\$ 27	23%	\$ 32	28%	95	\$ 2,565	\$ 10,942	\$ 3,040
	Security Systems, up to 10 components or less (1 Inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	135	\$ 24,570	\$ 37,832	\$ 29,430
	includes installations and devices that interface with life safety systems; excludes installations in R3 Occupancies															
	Each additional group of 10 components	each		0.00	0.00	0.25	0.25	\$ 115	\$ 11	10%	\$ 13	11%	514	\$ 5,654	\$ 59,202	\$ 6,682

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
	Office Workstations, Up to 5 or less (1 inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	288	\$ 52,416	\$ 80,708	\$ 62,784
	Each additional group of 10 workstations	each		0.00	0.00	0.25	0.25	\$ 115	\$ 53	46%	\$ 64	56%	2,025	\$ 107,325	\$ 233,236	\$ 129,600
	Temporary Exhibition Wiring, 1 to 100 booths (1 inspection)	each		0.35	0.00	1.00	1.35	\$ 536	\$ 257	48%	\$ 308	58%	26	\$ 6,682	\$ 13,924	\$ 8,008
	Each additional group of 10 booths	each		0.00	0.00	0.25	0.25	\$ 115	\$ 27	23%	\$ 32	28%	152	\$ 4,104	\$ 17,507	\$ 4,864
	Exterior Electrical Sign (1 inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	106	\$ 19,292	\$ 29,705	\$ 23,108
	Interior Electrical Sign (1 inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	21	\$ 3,822	\$ 5,885	\$ 4,578
	each additional sign, at the same address	each		0.00	0.00	0.25	0.25	\$ 115	\$ 43	37%	\$ 51	44%	97	\$ 4,171	\$ 11,172	\$ 4,947
	Garage Door Operator (Requiring receptacle installation) (1 inspection)	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	42	\$ 7,644	\$ 11,770	\$ 9,156
	Quarterly Permits	each		0.00	0.00	1.25	1.25	\$ 576	\$ 401	70%	\$ 480	83%	6	\$ 2,406	\$ 3,455	\$ 2,880
	Maximum five outlets in any one location (1 inspection)															
	Survey, per hour or fraction thereof	hourly		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	30	\$ 5,460	\$ 8,407	\$ 6,540
	Survey, Research, and Report preparation, per hour or fraction thereof	hourly		1.00	0.00	0.75	1.75	\$ 559	\$ 321	57%	\$ 386	69%	6	\$ 1,926	\$ 3,356	\$ 2,316
	Witness Testing: life safety, fire warning, emergency, and energy management systems															
	Hourly Rate: First hour	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 326	71%	1,190	\$ 216,580	\$ 548,249	\$ 387,940
	Off-hour inspections: First 2 hours	hourly (2 hr min)		0.00	0.00	1.00	1.00	\$ 511	\$ 364	71%	\$ 511	100%	1,659	\$ 603,876	\$ 848,042	\$ 848,042
	Additional off-hourly rate	hourly		0.00	0.00	1.00	1.00	\$ 511	\$ 273	53%	\$ 511	100%	-	\$ -	\$ -	\$ -
	Energy Management, HVAC Controls, and Low-Voltage Wiring Systems															
	1 - 10 floors (3 inspections)	each		0.58	0.00	2.00	2.58	\$ 1,046	\$ 513	49%	\$ 615	59%	125	\$ 64,125	\$ 130,765	\$ 76,875
	each additional floor	each		0.00	0.00	0.25	0.25	\$ 115	\$ 53	46%	\$ 64	56%	30	\$ 1,590	\$ 3,455	\$ 1,920
	Solar Photovoltaic Systems															
	10 KW rating or less	each		0.23	0.00	0.50	0.73	\$ 280	\$ 182	65%	\$ 218	78%	1,022	\$ 186,004	\$ 286,400	\$ 222,796
	Each additional 10 KW (up to 2 inspections)	each		0.00	0.00	0.50	0.50	\$ 230	\$ 107	46%	\$ 193	84%	203	\$ 21,721	\$ 46,762	\$ 39,179
	Standard Hourly Inspection Rate	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 461	100%	-	\$ -	\$ -	\$ -
7	Standard Inspection Fees - For each inspection, re-inspection, or additional inspection required per SFBC Section 108A.8.	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 461	100%	-	\$ -	\$ -	\$ -
TOTAL														\$ 6,790,928	\$ 11,955,577	\$ 9,163,052

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-F	SPECIALTY PERMIT															
1	Garage Door Permit Fee															
	Each garage door in an existing building	per permit		0.25	0.00	0.50	0.75	\$ 284	\$ 149	52%	\$ 223	79%	-	\$ -	\$ -	\$ -
2	House Moving Permit Fee	hourly (3 hr min)		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 461	100%	-	\$ -	\$ -	\$ -
3	Re-roofing Permit fee															
	Single-Family Homes and Duplexes	per permit		0.25	0.00	0.50	0.75	\$ 284	\$ 171	60%	\$ 257	91%	1,907	\$ 326,126	\$ 541,249	\$ 490,142
	for all others	per permit		1.50	0.00	0.75	2.25	\$ 666	\$ 257	39%	\$ 386	58%	-	\$ -	\$ -	\$ -
4	Strong Motion Instrumentation Program Fee															
	Group R Occupancies of 3 stories or less, except hotels and motels	per permit							.00013 times the valuation		.00013 times the valuation					
	Hotels and motels, all buildings greater than 3 stories, all occupancies other than Group R	per permit							.00024 times the valuation		.00024 times the valuation					
	Minimum Fee	per permit							\$ 2		\$ 2					
TOTAL														\$ 326,126	\$ 541,249	\$ 490,142

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-G	INSPECTIONS, SURVEYS AND REPORTS															
1	Off-hours inspection	hourly (2 hr min)		0.00	0.00	1.00	1.00	\$ 511	\$ 182	36%	\$ 273	53%	-	\$ -	\$ -	\$ -
2	Pre-application Inspection	hourly (2 hr min)		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
3	Report of residential records (3R)	per permit		1.00	0.00	0.00	1.00	\$ 214	\$ 171	80%	\$ 213	100%	-	\$ -	\$ -	\$ -
4	Duplication of Plans Admin Fee	per permit		0.75	0.00	0.00	0.75	\$ 160	\$ 56	35%	\$ 83	52%	-	\$ -	\$ -	\$ -
5	Survey of nonresidential buildings:	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
6	Survey of residential buildings for any purpose or Condo Conversions															
	Single unit	per permit		3.00	0.00	9.00	12.00	\$ 4,788	\$ 1,872	39%	\$ 2,804	59%	69	\$ 129,456	\$ 331,089	\$ 193,907
	Two to four units	per permit		3.00	0.00	10.00	13.00	\$ 5,248	\$ 2,460	47%	\$ 3,698	70%	-	\$ -	\$ -	\$ -
	Five or more units															
	Base fee (plus hourly inspection - see below)	flat		3.00	0.00	15.00	18.00	\$ 7,552	\$ 2,460	33%	\$ 3,690	49%	-	\$ -	\$ -	\$ -
	Hourly inspection fee	hourly		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 273	59%	-	\$ -	\$ -	\$ -
7	Hotels:															
	Includes up to 10 guest rooms	per permit		3.00	0.00	10.00	13.00	\$ 5,248	\$ 1,628	31%	\$ 2,449	47%	-	\$ -	\$ -	\$ -
	11+ guest rooms (first 11)	per permit		3.00	0.00	10.00	13.00	\$ 5,248	\$ 2,139	41%	\$ 3,216	61%	-	\$ -	\$ -	\$ -
	each additional guest room beyond 11	each		0.25	0.00	0.25	0.50	\$ 169	\$ 40	23%	\$ 59	35%	-	\$ -	\$ -	\$ -
8	Temporary Certificate of Occupancy	hourly (2 hr min)		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 461	100%	-	\$ -	\$ -	\$ -
TOTAL														\$ 129,456	\$ 331,089	\$ 193,907

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-J	MISCELLANEOUS FEES															
1	Central Permit Bureau Processing Fee for Miscellaneous Permits from other disciplines	hourly (min one-half hour)		1.00	0.00	0.00	1.00	\$ 214	\$ 56	26%	\$ 83	39%	2,945	\$ 164,939	\$ 629,607	\$ 244,463
2	Building Numbers (each entrance)															
	New address	each		2.00	0.00	0.00	2.00	\$ 428	\$ 111	26%	\$ 167	39%	-	\$ -	\$ -	\$ -
	Change of existing address or lot number	each		2.00	0.00	0.00	2.00	\$ 428	\$ 225	53%	\$ 336	79%	377	\$ 84,900	\$ 161,321	\$ 126,784
3	Extension of Time: application cancellation and permit expiration:															
	Each application extension (in Plan Review)	per permit	[1]	2.25	0.00	0.00	2.25	\$ 481	\$ 171	36%	\$ 298	62%	-	\$ -	\$ -	\$ -
	Each permit extension	per permit		2.25	0.00	0.00	2.25	\$ 481	\$ 199	41%	\$ 298	62%	135	\$ 26,798	\$ 64,931	\$ 40,230
4	Product approvals (Alternative Materials)	hourly (3 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
	General approval - Initial or reinstatement	hourly (3 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
	General approval - modification or revision	hourly (3 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
	General approval - biannual renewal	hourly (3 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
5	California Building Standards Commission Fee	per permit							Pursuant to the provisions of California Health and Safety Code Sections 18931.6, 18931.7 and 18938.39.		Pursuant to the provisions of California Health and Safety Code Sections 18931.6, 18931.7 and 18938.39.					
6	Vacant building - Initial and annual registration fee	hourly (min 4.5 hrs)		0.00	0.00	1.00	1.00	\$ 461	\$ 182	39%	\$ 273	59%	12	\$ 2,133	\$ 5,405	\$ 3,203
7	Night noise permit	flat		1.00	1.00	0.00	2.00	\$ 653	NEW	%	\$ 632	97%	-	\$ -	\$ -	\$ -
TOTAL														\$ 278,769	\$ 861,264	\$ 414,679

[Notes]

[1] Plus 20% of all plan review fees



				Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-K	PENALTIES, HEARINGS, CODE ENFORCEMENT ASSESSMENTS															
1	Abatement Appeals Board Hearing, Filing Fee	per case		0.00	0.00	1.00	1.00	\$ 461	\$ 182	40%	\$ 326	71%	1,191	\$ 216,768	\$ 548,725	\$ 388,277
2	Board of Examiners Filing Fees															
	Each appeal for variance from interpretation requirements	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
	each appeal for approval of substitute materials construction or methods of construction	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
3	Building Official's Abatement Order Hearing	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
4	Emergency Order	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
5	Exceeding the scope of approved permit	per permit							Two times the Permit Issuance fee		Two times the Permit Issuance fee					
6	Access Appeals Commission															
	Filing Fee	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
	Request for Rehearing	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 439	100%	-	\$ -	\$ -	\$ -
7	Lien recordation charges	per permit	[1]	1.25	0.00	0.00	1.25	\$ 267	\$ 174	65%	\$ 267	100%	-	\$ -	\$ -	\$ -

				Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
8	Work without permit: Investigation Fee															
	Building, Electrical, Plumbing or Mechanical Code Violations	per permit							Nine times the Permit Issuance Fee plus the original permit fee		Nine times the Permit Issuance Fee plus the original permit fee					
9	Building Inspection Commission Hearing Fees:															
	Notice of Appeal	hourly (4 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 359	82%	-	\$ -	\$ -	\$ -
	Request for Jurisdiction	hourly (4 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 359	82%	-	\$ -	\$ -	\$ -
	Request for Rehearing	hourly (2 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 359	82%	-	\$ -	\$ -	\$ -
10	Additional Hearings required by Code	hourly (4 hr min)		0.00	1.00	0.00	1.00	\$ 439	\$ 200	46%	\$ 359	82%	-	\$ -	\$ -	\$ -
11	Violation monitoring fee (in-house)	per hr/per month (one-half hr min)		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 200	94%	-	\$ -	\$ -	\$ -
12	Subordination	per instance		3.00	0.00	0.00	3.00	\$ 641	NEW	%	\$ 641	100%	-	\$ -	\$ -	\$ -
TOTAL														\$ 216,768	\$ 548,725	\$ 388,277

[Notes]

[1] Current fee or 10% of unpaid balance, whichever is greater.

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-L	PUBLIC INFORMATION															
1	Public notification and record keeping fees															
	Structural addition notice	per permit		0.75	0.00	0.00	0.75	\$ 160	\$ 56	35%	\$ 160	100%	566	\$ 31,714	\$ 90,796	\$ 90,796
	Affidavit record maintenance	per permit		0.25	0.00	0.00	0.25	\$ 53	\$ 15	28%	\$ 53	100%	-	\$ -	\$ -	\$ -
	Posting of notices (change of use)	per permit		0.75	0.00	0.00	0.75	\$ 160	\$ 56	35%	\$ 160	100%	-	\$ -	\$ -	\$ -
	Requesting notice of permit issuance (each address) per year	per permit		0.50	0.00	0.00	0.50	\$ 107	\$ 56	52%	\$ 107	100%	-	\$ -	\$ -	\$ -
	30-inch by 30-inch (762 mm by 762 mm) sign	per permit		0.25	0.00	0.00	0.25	\$ 53	\$ 15	28%	\$ 53	100%	105	\$ 1,570	\$ 5,594	\$ 5,594
2	Demolition:															
	Notice of application and permit issuance by area/interested parties: 1 area (1 area = 2 square blocks)	per permit		1.25	0.00	0.00	1.25	\$ 267	\$ 111	42%	\$ 267	100%	-	\$ -	\$ -	\$ -
3	Notices:															
	300-foot (91.44 m) notification letters	per hour		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 214	100%	-	\$ -	\$ -	\$ -
	Residential tenants notification	per hour		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 214	100%	-	\$ -	\$ -	\$ -
	Reproduction and dissemination of public information		[1]													
4	Certification of copies															
	1 to 10 pages with staff verification	flat							\$ 15		\$ 22					
	Each additional 10 pages or fraction thereof	each 10 pages							\$ 3.50		\$ 5.00					
5	Hard copy prints:															
	8.5 inch by 11 inch copy from microfilm roll	per request							\$ 0.10		\$ 5.00					
	11 inch by 17 inch copy of plans	per request							\$ 0.10		\$ 5.00					
6	Research and Delivery of Electronic Records	per request							NEW		\$ 30					
7	Records Retention Fee (per page of plans)	per page							\$ 0.10		\$ 0.10					
TOTAL														\$ 33,285	\$ 96,390	\$ 96,390

				Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-M	BOILER FEES															
1	Permit to install or replace	per permit							See Table 1A-C - Category 8		See Table 1A-C - Category 8					
2	Permit to operate (certificate issued)	hourly (one-half hr min)		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 145	68%	-	\$ -	\$ -	\$ -
3	Renew permit to operate (certificate issued)	hourly (one-half hr min)	[1]	1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 145	68%	16,846	\$ 1,869,851	\$ 3,600,966	\$ 2,442,598
4	Replacement of issued permit to operate	hourly (one-half hr min)		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 145	68%	-	\$ -	\$ -	\$ -
5	Connection to utility company provided steam (includes permit to operate)	hourly (one-half hr min)		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 145	68%	-	\$ -	\$ -	\$ -
6	Boiler Maintenance Program	per permit		0.50	0.00	0.00	0.50	\$ 107	\$ 56	52%	\$ 73	68%	-	\$ -	\$ -	\$ -
TOTAL														\$ 1,869,851	\$ 3,600,966	\$ 2,442,598

[Notes]

- [1] Renewal required:
1. Low-pressure boilers every 12 months. (See definition of low-pressure boilers in Chapter 2.)
  2. Water heaters when alteration or replacement permits are issued.

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-N	ENERGY CONSERVATION															
1	Single-family dwellings and two family dwellings															
	Initial Inspection	per permit		0.50	0.00	1.00	1.50	\$ 568	\$ 182	32%	\$ 273	48%	-	\$ -	\$ -	\$ -
	Compliance Inspection	per permit		0.00	0.00	0.50	0.50	\$ 230	\$ 91	40%	\$ 136	59%	-	\$ -	\$ -	\$ -
2	Apartment houses and residential hotels															
	Up to 20 rooms - Initial Inspection	per permit		1.00	0.00	1.00	2.00	\$ 674	\$ 273	40%	\$ 409	61%	-	\$ -	\$ -	\$ -
	Each additional 10 rooms or portion thereof	each additional 10 rooms		0.00	0.00	0.50	0.50	\$ 230	\$ 91	40%	\$ 136	59%	-	\$ -	\$ -	\$ -
	Up to 20 rooms - Compliance Inspection	per permit		0.00	0.00	0.75	0.75	\$ 346	\$ 136	39%	\$ 204	59%	-	\$ -	\$ -	\$ -
	Each additional 10 rooms or portion thereof	each additional 10 rooms		0.00	0.00	0.50	0.50	\$ 230	\$ 56	24%	\$ 83	36%	-	\$ -	\$ -	\$ -
	Energy reports and certificates	per permit		0.50	0.00	0.00	0.50	\$ 107	\$ 56	52%	\$ 84	79%	-	\$ -	\$ -	\$ -
	Filing fee for appeals	per permit		1.00	0.00	0.00	1.00	\$ 214	\$ 111	52%	\$ 167	78%	-	\$ -	\$ -	\$ -
	Certification of qualified energy inspector	per permit		0.25	0.00	0.95	1.20	\$ 491	\$ 214	44%	\$ 320	65%	-	\$ -	\$ -	\$ -
TOTAL														\$ -	\$ -	\$ -

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-P	RESIDENTIAL CODE ENFORCEMENT & LICENSE FEES															
1	One and Two family dwelling unit fees	per unit		0.50	0.00	0.00	0.50	\$ 107	\$ 60	56%	\$ 107	100%	17,001	\$ 1,020,060	\$ 1,817,103	\$ 1,817,103
2	Apartment house license fees															
	Apartment houses of 3 to 12 units	per annum		0.25	0.00	1.00	1.25	\$ 514	\$ 375	73%	\$ 514	100%	14,282	\$ 5,355,750	\$ 7,343,151	\$ 7,343,151
	Apartment houses of 13 to 30 units	per annum		0.50	0.00	1.50	2.00	\$ 798	\$ 561	70%	\$ 798	100%	1,615	\$ 906,015	\$ 1,288,692	\$ 1,288,692
	Apartment houses of more than 30 units (first)	per annum		1.00	0.00	2.00	3.00	\$ 1,135	\$ 561	49%	\$ 1,012	89%	1,000	\$ 561,000	\$ 1,135,191	\$ 1,012,000
	each additional 10 units	each additional 10 units		0.50	0.00	0.00	0.50	\$ 107	\$ 63	59%	\$ 107	100%	-	\$ -	\$ -	\$ -
3	Hotel license fees:															
	Hotels of 6 to 29 rooms	per annum		1.00	0.00	1.00	2.00	\$ 674	\$ 294	44%	\$ 530	79%	341	\$ 100,254	\$ 229,997	\$ 180,730
	Hotels of 30 to 59 rooms	per annum		1.25	0.00	1.25	2.50	\$ 843	\$ 541	64%	\$ 843	100%	185	\$ 100,085	\$ 155,973	\$ 155,973
	Hotels of 60 to 149 rooms	per annum		1.50	0.00	1.50	3.00	\$ 1,012	\$ 672	66%	\$ 1,012	100%	180	\$ 120,960	\$ 182,109	\$ 182,109
	Hotels of 150 to 200 rooms	per annum		1.50	0.00	2.00	3.50	\$ 1,242	\$ 759	61%	\$ 1,242	100%	29	\$ 22,011	\$ 36,020	\$ 36,020
	Hotels of more than 200 rooms (first)	per annum		2.00	0.00	2.50	4.50	\$ 1,579	\$ 759	48%	\$ 1,579	100%	43	\$ 32,637	\$ 67,910	\$ 67,910
	each additional 25 rooms	additional 25 rooms		0.50	0.00	0.00	0.50	\$ 107	\$ 63	59%	\$ 107	100%	-	\$ -	\$ -	\$ -
TOTAL														\$ 8,218,772	\$ 12,256,147	\$ 12,083,689

City/County of San Francisco  
Department of Building Inspection - User Fee Study FY 25  
Cost of Service Estimate for Fee Related Services and Activities

APPENDIX A.16

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis					Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)			Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp							Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461									
1A-Q	HOTEL CONVERSION ORDINANCE FEES														
1	Annual unit usage report	flat		1.00	0.00	0.00	\$ 214	\$ 113	53%	\$ 170	80%	336	\$ 37,914	\$ 71,723	\$ 57,039
2	Appeal of initial or annual status determination	hourly	[1]	0.00	0.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
3	Challenge to claims of exemption														
	Usage report	flat		0.50	0.00	0.00	\$ 107	\$ 56	52%	\$ 84	79%	-	\$ -	\$ -	\$ -
	Claim of exemption based on low-income housing	flat		0.00	0.00	2.00	\$ 921	\$ 364	40%	\$ 546	59%	-	\$ -	\$ -	\$ -
	Claim of exemption based on partially completed conversion	flat		0.00	0.00	3.00	\$ 1,382	\$ 545	39%	\$ 820	59%	-	\$ -	\$ -	\$ -
4	Complaint or unlawful conversion	flat		0.50	0.00	0.00	\$ 107	\$ 56	%	\$ 84	79%	-	\$ -	\$ -	\$ -
	Determination by Department of Real Estate and cost of independent appraisals	flat						Actual Costs		Actual Costs					
5	Initial unit usage report	flat		0.00	0.00	2.00	\$ 921	\$ 364	40%	\$ 546	59%	-	\$ -	\$ -	\$ -
6	Permit to convert	flat		0.75	0.00	3.25	\$ 1,658	\$ 545	33%	\$ 818	49%	-	\$ -	\$ -	\$ -
7	Request for hearing to exceed 25% tourist season rental limit:														
	Inspection staff review	hourly		0.00	0.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
	Statement of exemption - Hearing Officer Fee	flat		0.00	0.00	2.00	\$ 921	\$ 364	40%	\$ 543	59%	-	\$ -	\$ -	\$ -
8	Unsuccessful challenge:														
	Usage report														
	Inspection staff review	hourly		0.00	0.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
	Statement of exemption - Hearing Officer Fee	flat		0.00	0.00	2.00	\$ 921	\$ 364	40%	\$ 546	59%	-	\$ -	\$ -	\$ -
	Request for winter rental:														
	Standard Hourly Inspection Fee	hourly		0.00	0.00	1.00	\$ 461	\$ 182	40%	\$ 272	59%	-	\$ -	\$ -	\$ -
TOTAL													\$ 37,914	\$ 71,723	\$ 57,039

[Notes]

[1] Pursuant to Section 110A, this code shall apply for Department Inspector's work on such request plus fees for Hearing Officer

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	Estimated Average Labor Time Per Activity (hours)			Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				Admin	Plan Check	Insp								Current Fee	Full Cost Recovery	Recommended
				\$ 214	\$ 439	\$ 461										
1A-R	REFUNDS															
1	Application or Permit Issuance Fee:															
	Building, Plumbing, Electrical or Mechanical Permit Issuance Fee	flat	[1]	1.50	0.00	0.00	1.50	\$ 321	\$ 184	57%	\$ 277	86%	-	\$ -	\$ -	\$ -
2	Plan Review Fees	each	[2]	1.50	0.00	0.00	1.50	\$ 321	\$ 184	57%	\$ 277	86%	-	\$ -	\$ -	\$ -
3	Miscellaneous Fees:	flat	[3]	1.50	0.00	0.00	1.50	\$ 321	\$ 60	%	\$ 277	86%	-	\$ -	\$ -	\$ -
TOTAL														\$ -	\$ -	\$ -

[Notes]

- [1] Amount paid less current fee or actual costs, whichever is greater. No refunds after work started.  
[2] Amount determined by the building official less current fee. No refunds after application deemed acceptable for Dept of Building Inspection Plan Review.  
[3] Amount paid less current fee. No refunds for less than current fee amount.



## ***APPENDIX B***

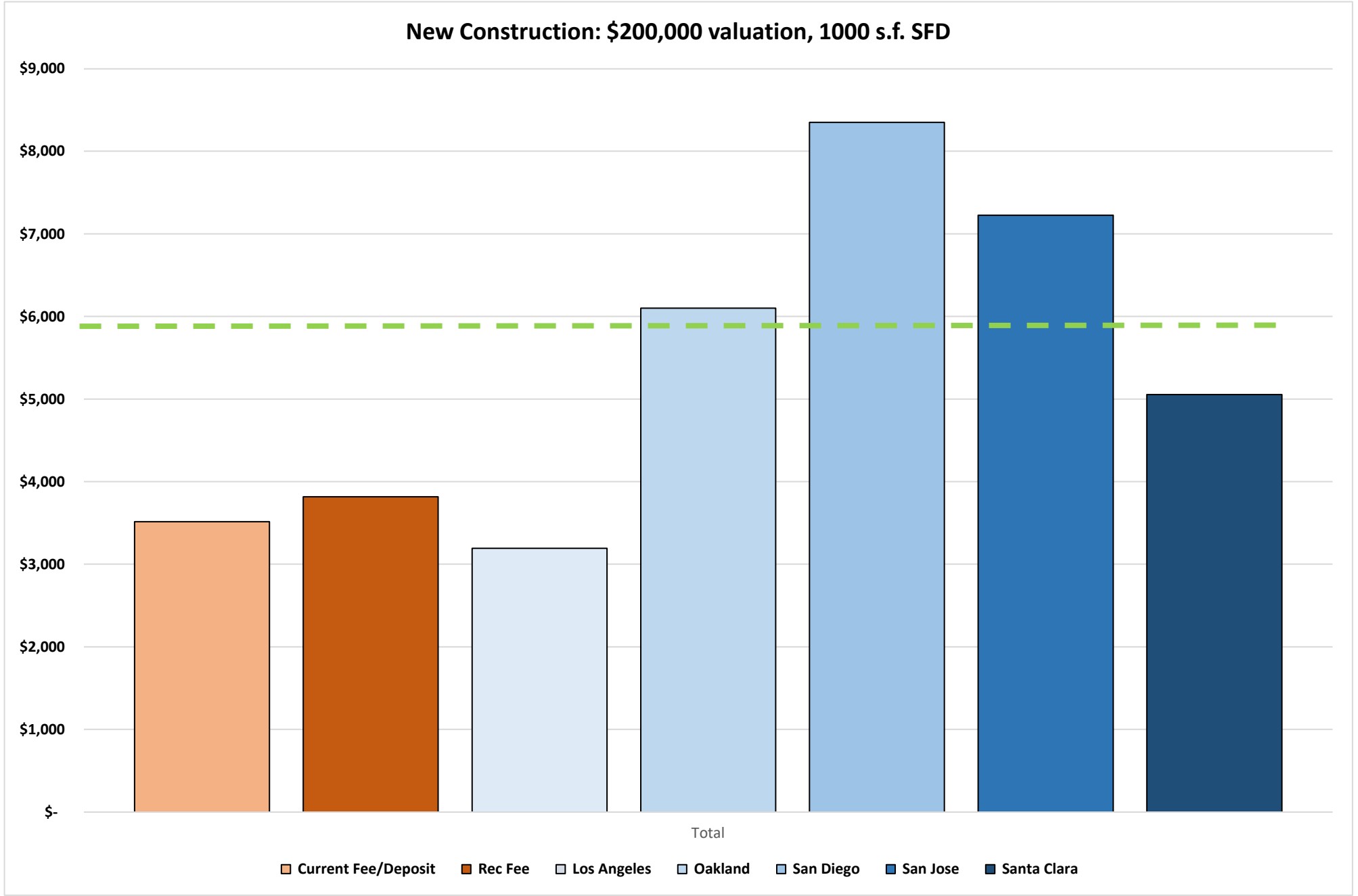
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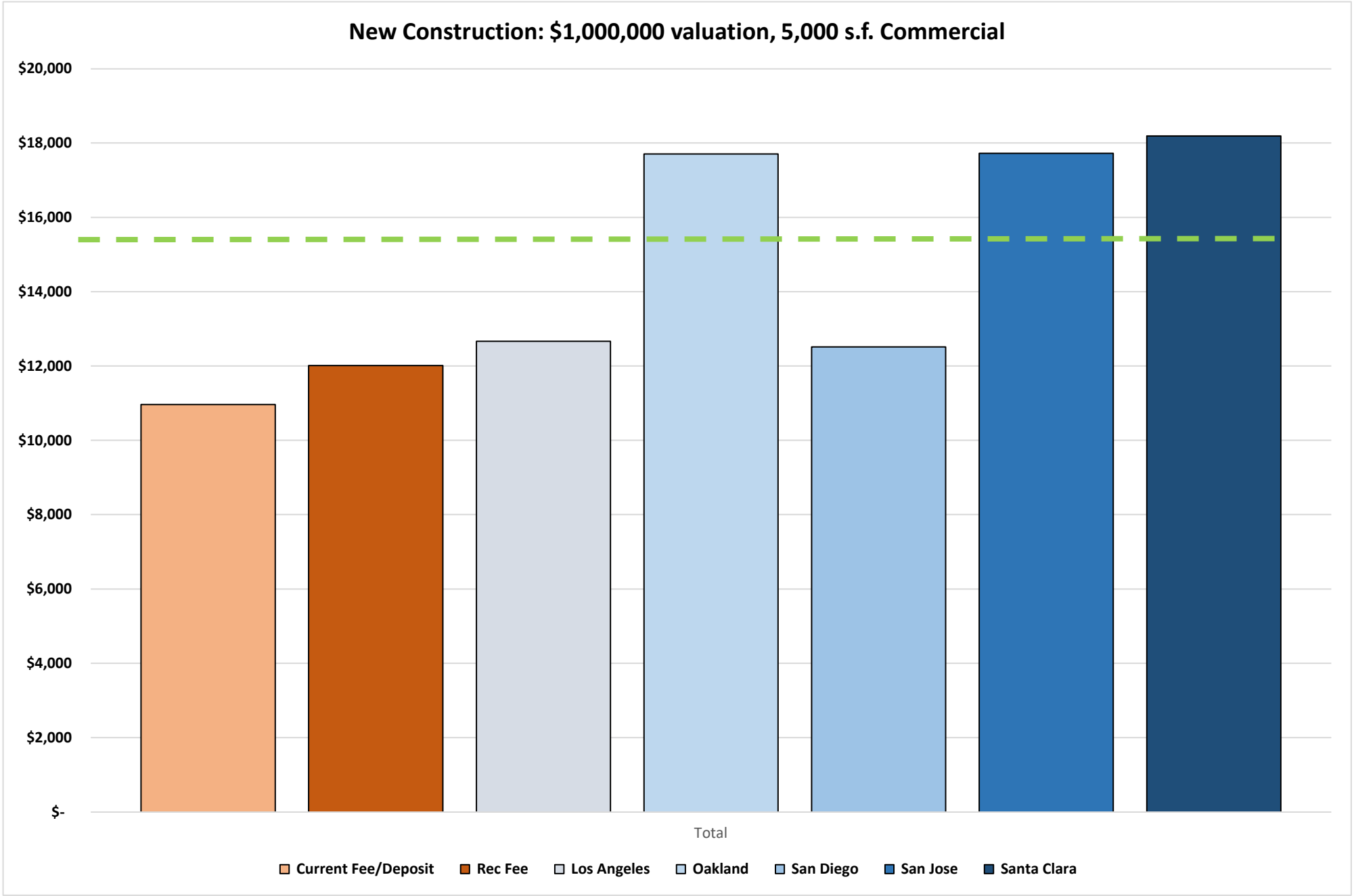
### ***Comparative Fee Survey***

City/County of San Francisco					Comparison Agencies					Average of Agencies Surveyed
Fee No.	Fee Name	Current Fee/Deposit	Full Cost Recovery	Rec Fee	Los Angeles	Oakland	San Diego	San Jose	Santa Clara	
1	New Construction: \$200,000 valuation, 1,000 s.f. SFD									
	Total	\$ 3,515	\$ 3,815	\$ 3,815	\$ 3,194	\$ 6,100	\$ 8,350	\$ 7,226	\$ 5,055	\$ 5,985
	Plan Check	\$ 2,460	\$ 2,618	\$ 2,618	\$ 1,486	\$ 3,389	\$ 4,925	\$ 2,304	\$ 2,637	
	Permit/Inspection	\$ 1,055	\$ 1,197	\$ 1,197	\$ 1,708	\$ 2,711	\$ 3,425	\$ 4,922	\$ 2,418	
	Fee unit type	valuation			valuation	valuation	s.f.	s.f.	s.f.	
2	New Construction: \$1,000,000 valuation, 5,000 s.f. Commercial									
	Total	\$ 10,962	\$ 12,012	\$ 12,012	\$ 12,663	\$ 17,705	\$ 12,512	\$ 17,722	\$ 18,187	\$ 15,758
	Plan Check	\$ 7,671	\$ 8,253	\$ 8,253	\$ 5,579	\$ 9,836	\$ 7,985	\$ 9,648	\$ 8,410	
	Permit/Inspection	\$ 3,291	\$ 3,759	\$ 3,759	\$ 7,084	\$ 7,869	\$ 4,527	\$ 8,074	\$ 9,777	
	Fee unit type	valuation			valuation	valuation	s.f.	s.f.	s.f.	
3	New Construction: \$5,000,000 valuation, 15,000 s.f. Commercial									
	Total	\$ 42,335	\$ 44,105	\$ 44,105	\$ 51,141	\$ 73,685	\$ 16,855	\$ 31,726	\$ 49,280	\$ 44,538
	Plan Check	\$ 29,614	\$ 30,457	\$ 30,457	\$ 22,449	\$ 40,936	\$ 11,626	\$ 15,264	\$ 24,380	
	Permit/Inspection	\$ 12,721	\$ 13,648	\$ 13,648	\$ 28,693	\$ 32,749	\$ 5,229	\$ 16,462	\$ 24,900	
	Fee unit type	valuation			valuation	valuation	s.f.	s.f.	s.f.	
4	Alteration: \$50,000 valuation, 500 s.f. room addition									
	Total	\$ 1,712	\$ 1,761	\$ 1,761	\$ 1,080	\$ 2,771	\$ 2,075	\$ 2,828	\$ 2,610	\$ 2,273
	Plan Check	\$ 1,198	\$ 1,309	\$ 1,309	\$ 549	\$ 1,540	\$ 552	\$ 1,008	\$ 1,317	
	Permit/Inspection	\$ 514	\$ 452	\$ 452	\$ 530	\$ 1,232	\$ 1,523	\$ 1,820	\$ 1,293	
	Fee unit type	valuation			valuation	valuation	s.f.	s.f.	s.f.	
5	Water Service, Sewer Replacement, Plumbing Fixture (Res)									
	Total	\$ 171	\$ 284	\$ 205	\$ 55	\$ 157	\$ 649	\$ 583	\$ 312	\$ 351
	Plan Check	\$ 57	\$ 95	\$ 68	\$ 55	\$ 26	\$ 304	\$ 288	\$ 312	
	Permit/Inspection	\$ 114	\$ 189	\$ 137		\$ 131	\$ 345	\$ 295		
	Fee unit type	per permit			per unit	per unit	per unit	hourly		

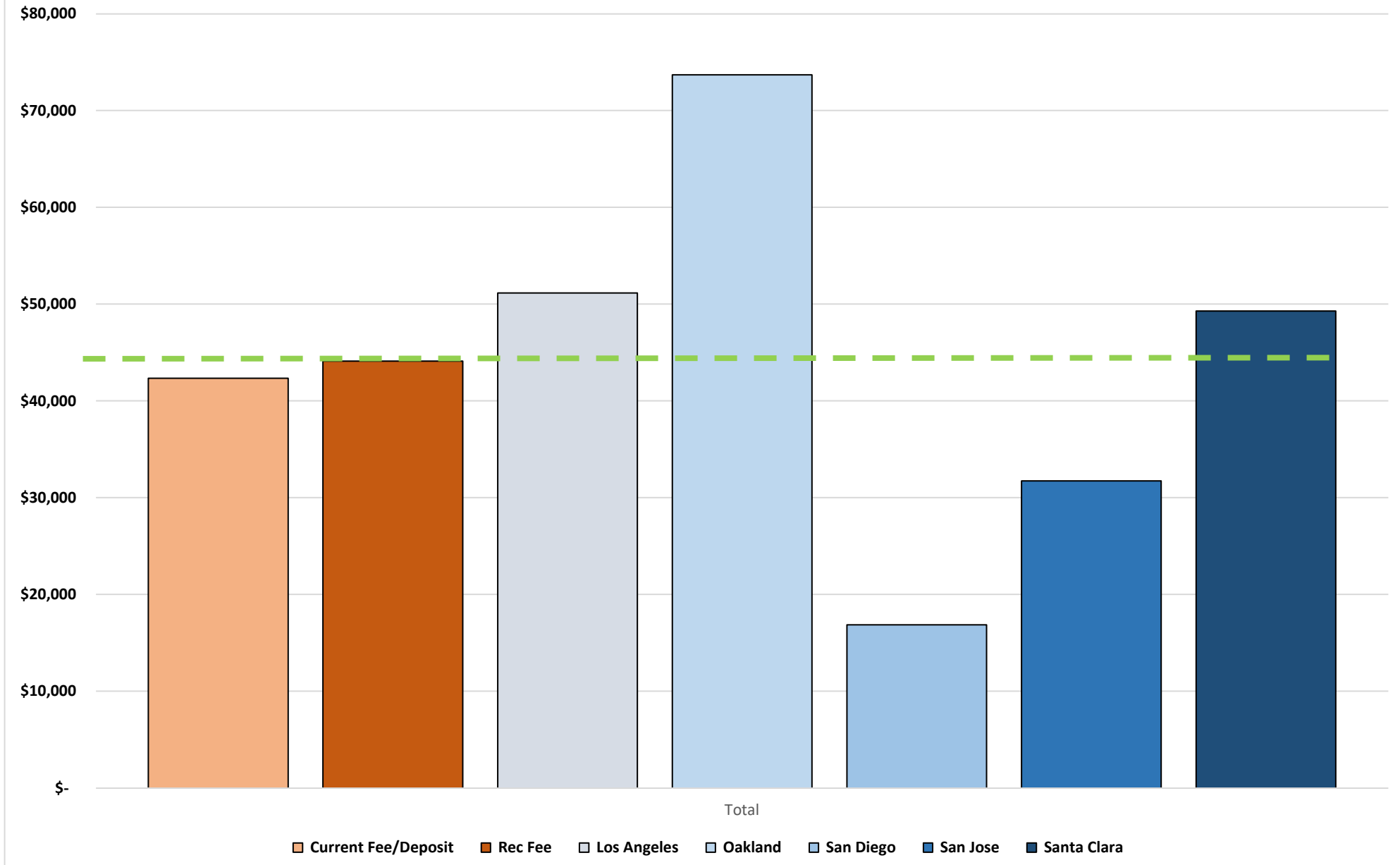
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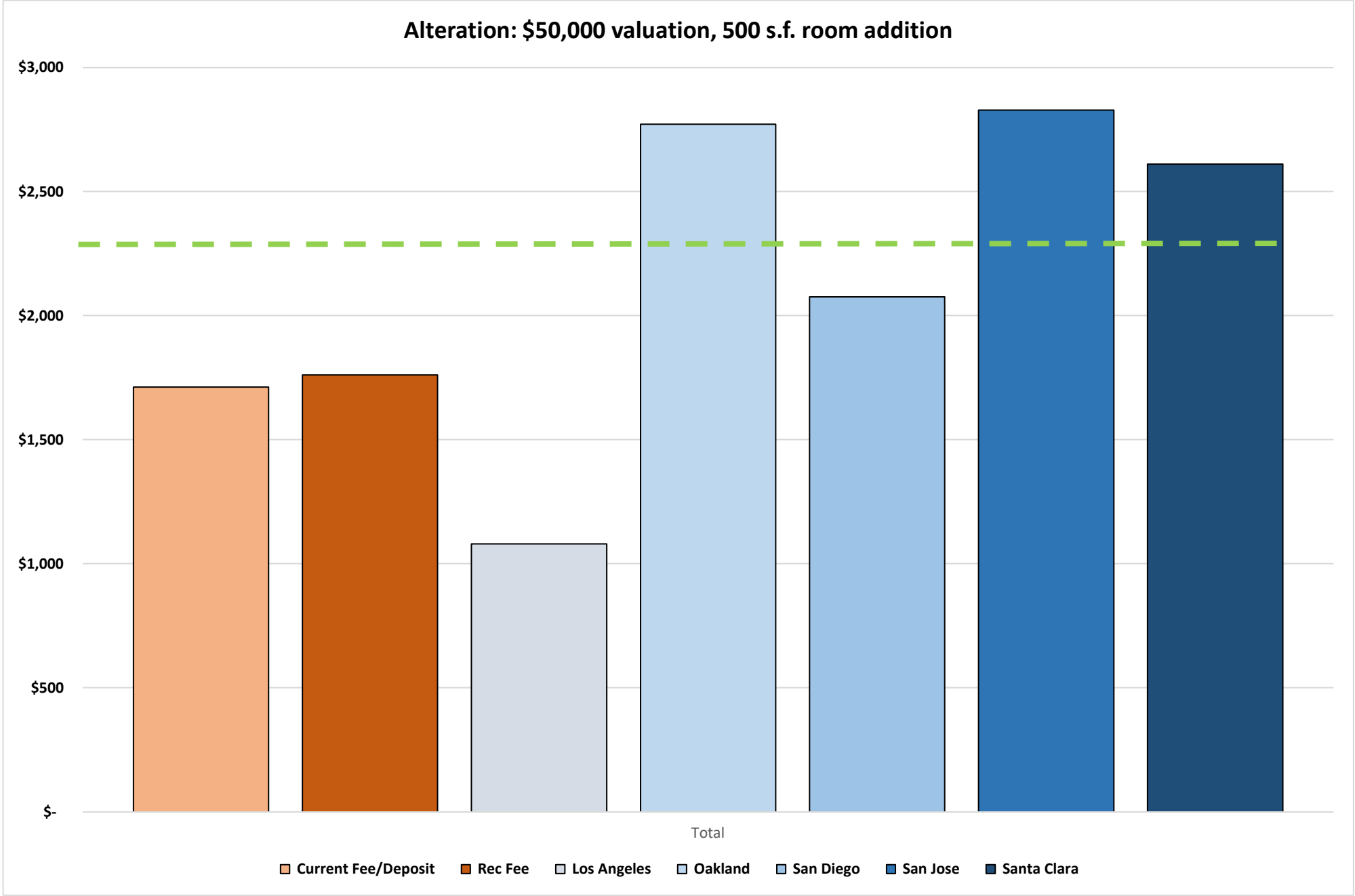
City/County of San Francisco					Comparison Agencies					Average of Agencies Surveyed
Fee No.	Fee Name	Current Fee/Deposit	Full Cost Recovery	Rec Fee	Los Angeles	Oakland	San Diego	San Jose	Santa Clara	
6	Fire Sprinklers One and Two Family Units									
	Total	\$ 160	\$ 284	\$ 193	\$ 64	\$ 178	\$ -	\$ 668	\$ -	\$ 303
	Plan Check	\$ 53	\$ 95	\$ 64	\$ 64	\$ 30	no comp	\$ 336	no comp	
	Permit/Inspection	\$ 107	\$ 189	\$ 129		\$ 148	no comp	\$ 332	no comp	
	Fee unit type	per permit			1-10 sprinkler heads	per unit	each	hourly	each	
7	Hourly Rates: Plan Review									
	Total	\$ 200	\$ 439	\$ 439	\$ 104	\$ 270	\$ 304	\$ 288	\$ 220	\$ 237
	Plan Check	\$ 200	\$ 439	\$ 439	\$ 104	\$ 270	\$ 304	\$ 288	\$ 220	
	Fee unit type	hourly			hourly	hourly	hourly	hourly	hourly	
8	Hourly Rates: Inspection									
	Total	\$ 182	\$ 461	\$ 461	\$ 104	\$ 406	\$ 248	\$ 295	\$ 220	\$ 255
	Permit/Inspection	\$ 182	\$ 461	\$ 461	\$ 104	\$ 406	\$ 248	\$ 295	\$ 220	
	Fee unit type	hourly			hourly	hourly	hourly	hourly	hourly	
9	Up to 10 Outlets and/or Devices Res. Up to 10,000 s.f.									
	Total	\$ 171	\$ 280	\$ 205	\$ 55	\$ 77	\$ 664	\$ 295	\$ 147	\$ 248
	Permit/Inspection	\$ 171	\$ 280	\$ 205	\$ 55	\$ 77	\$ 664	\$ 295	\$ 147	
	Fee unit type	per permit			each	per unit	per unit	hourly	each	
10	Exterior Electrical Sign (1 inspection)									
	Total	\$ 182	\$ 280	\$ 218	\$ 55	\$ 167	\$ 449	\$ 295	\$ 184	\$ 230
	Permit/Inspection	\$ 182	\$ 280	\$ 218	\$ 55	\$ 167	\$ 449	\$ 295	\$ 184	
	Fee unit type	each			each	per unit	each	hourly	per unit	
11	Solar Photovoltaic Systems 10 kW or less									
	Total	\$ 182	\$ 280	\$ 218	\$ 270	\$ 540	\$ 451	\$ 295	\$ 542	\$ 420
	Permit/Inspection	\$ 182	\$ 280	\$ 218	\$ 270	\$ 540	\$ 451	\$ 295	\$ 542	
	Fee unit type	flat			each	each	each	hourly	each	
12	Re-roofing Permit Single Family Home									
	Total	\$ 171	\$ 284	\$ 257	\$ -	\$ -	\$ 370	\$ 320	\$ 734	\$ 475
	Permit/Inspection	\$ 171	\$ 284	\$ 257	no comp	no comp	\$ 370	\$ 320	\$ 734	
	Fee unit type	per permit			each	each	hourly	each	each	



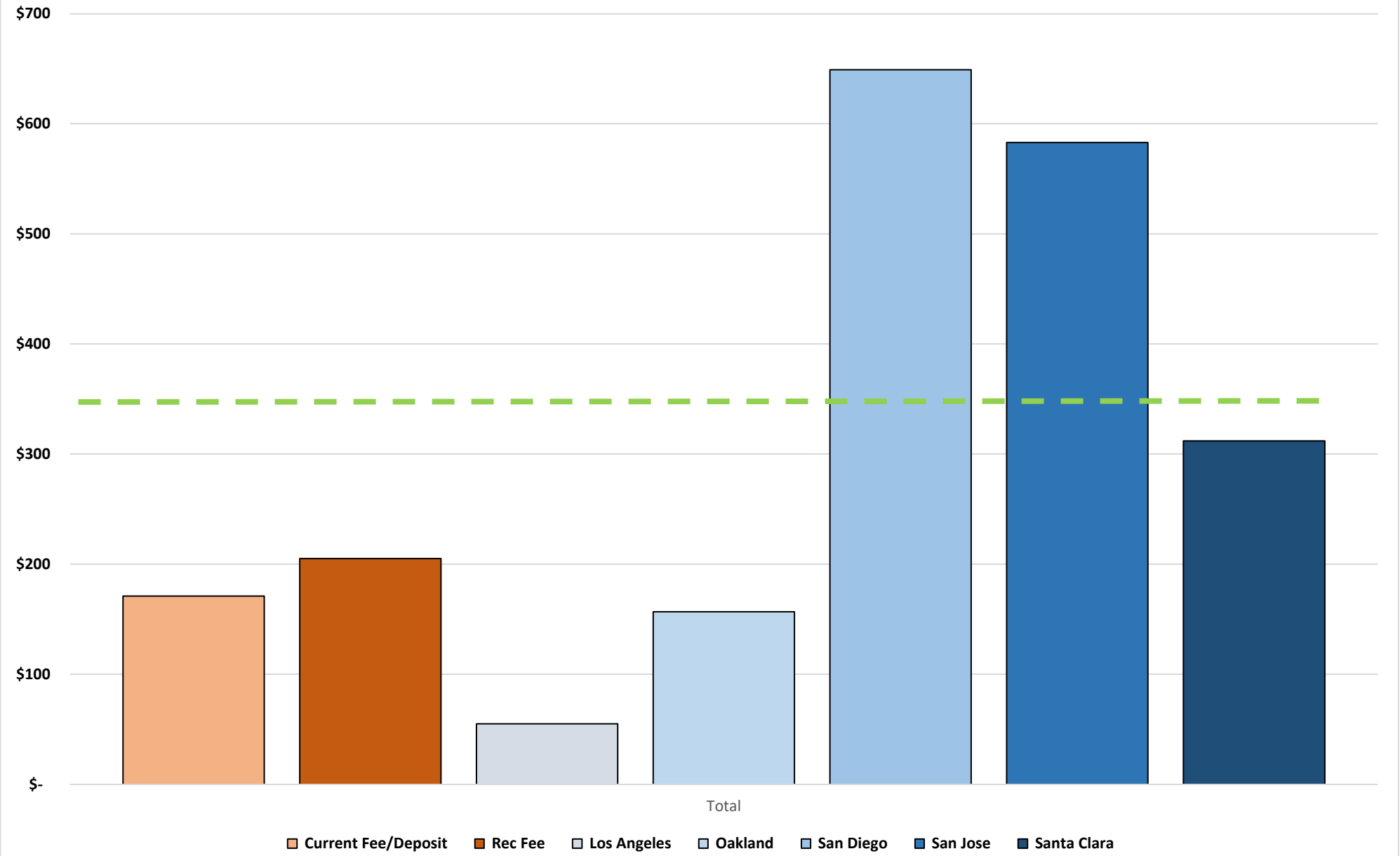


**New Construction: \$5,000,000 valuation, 15,000 s.f. Commercial**



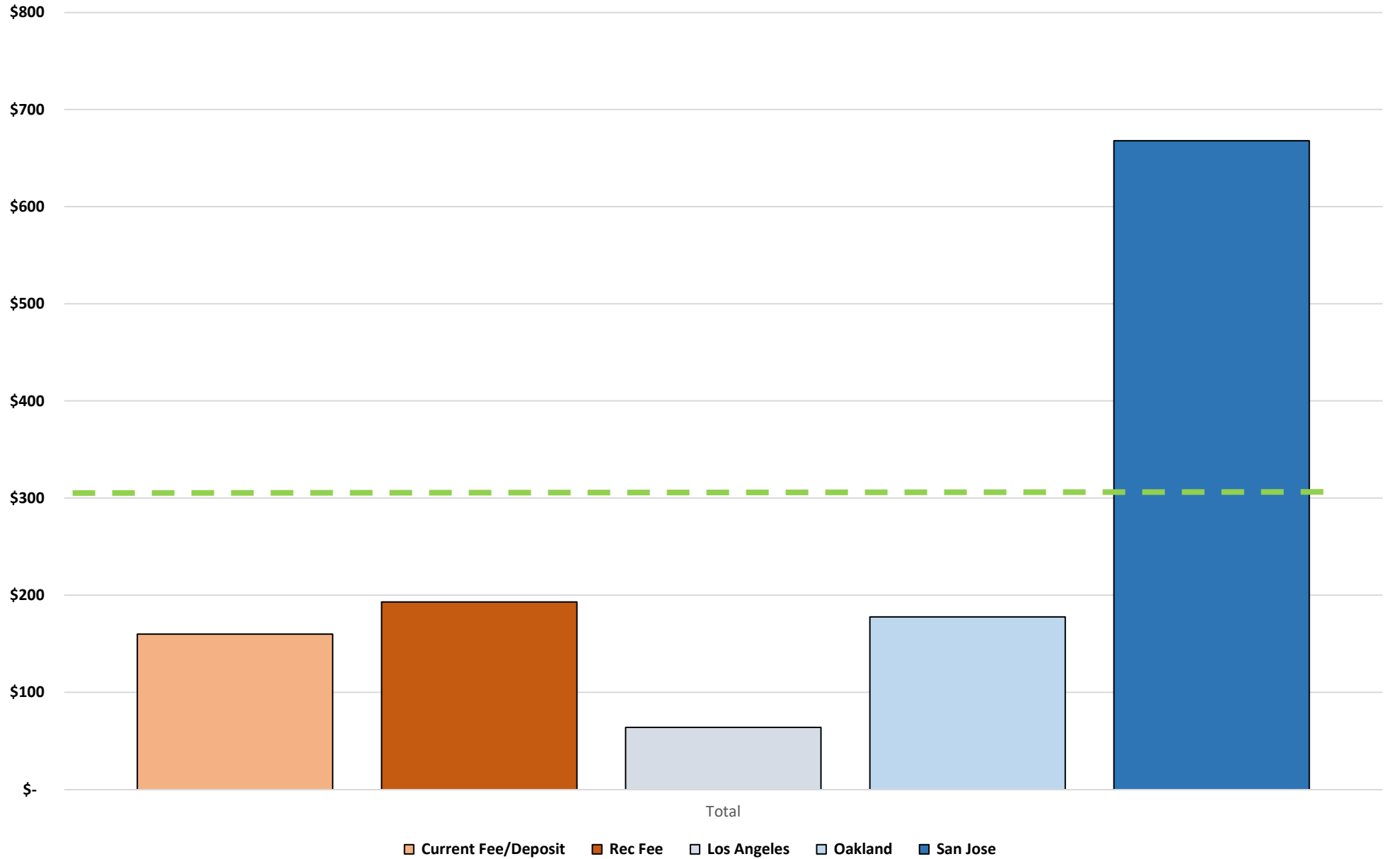


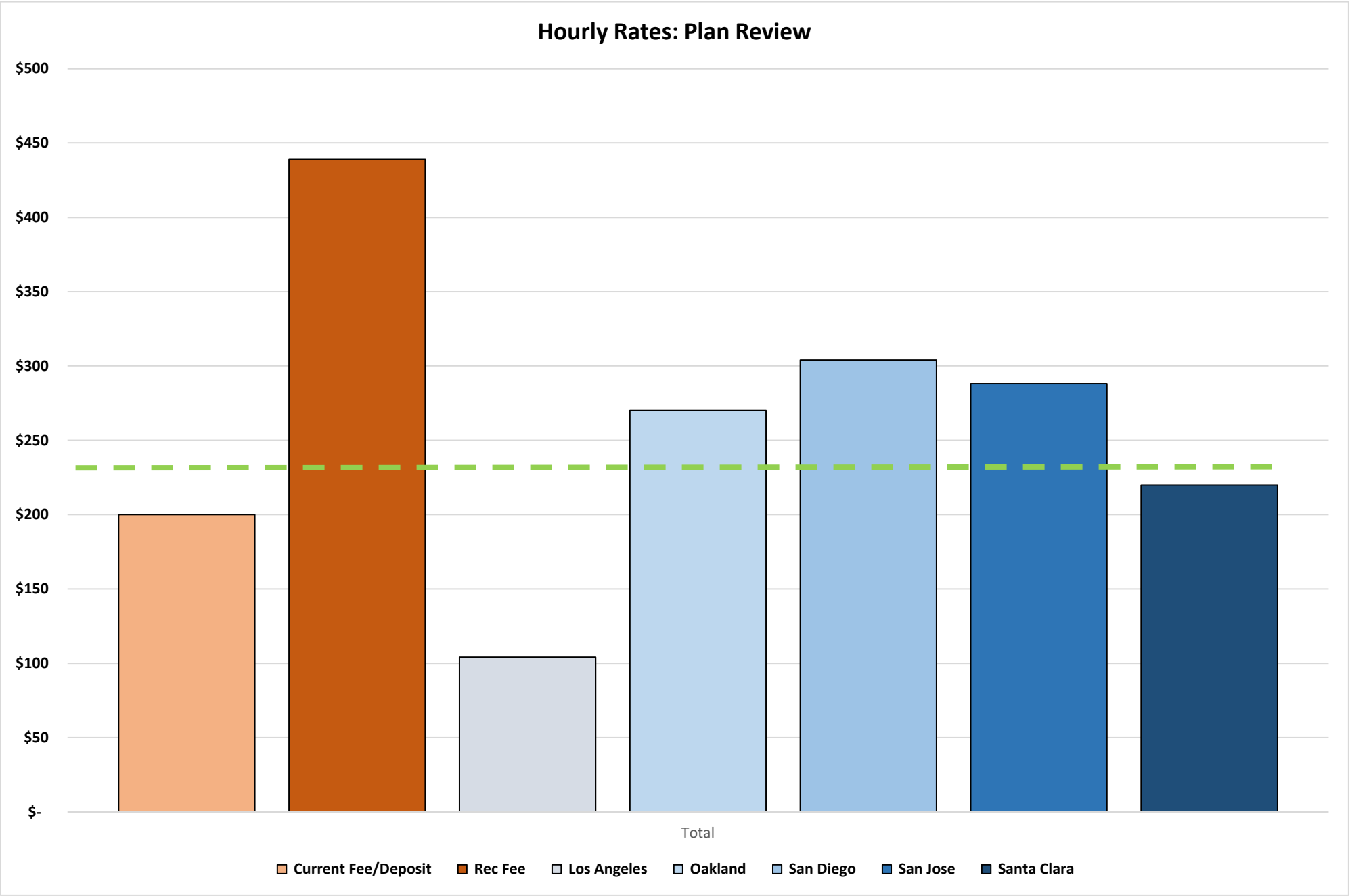
Water Service, Sewer Replacement, Plumbing Fixture (Res)



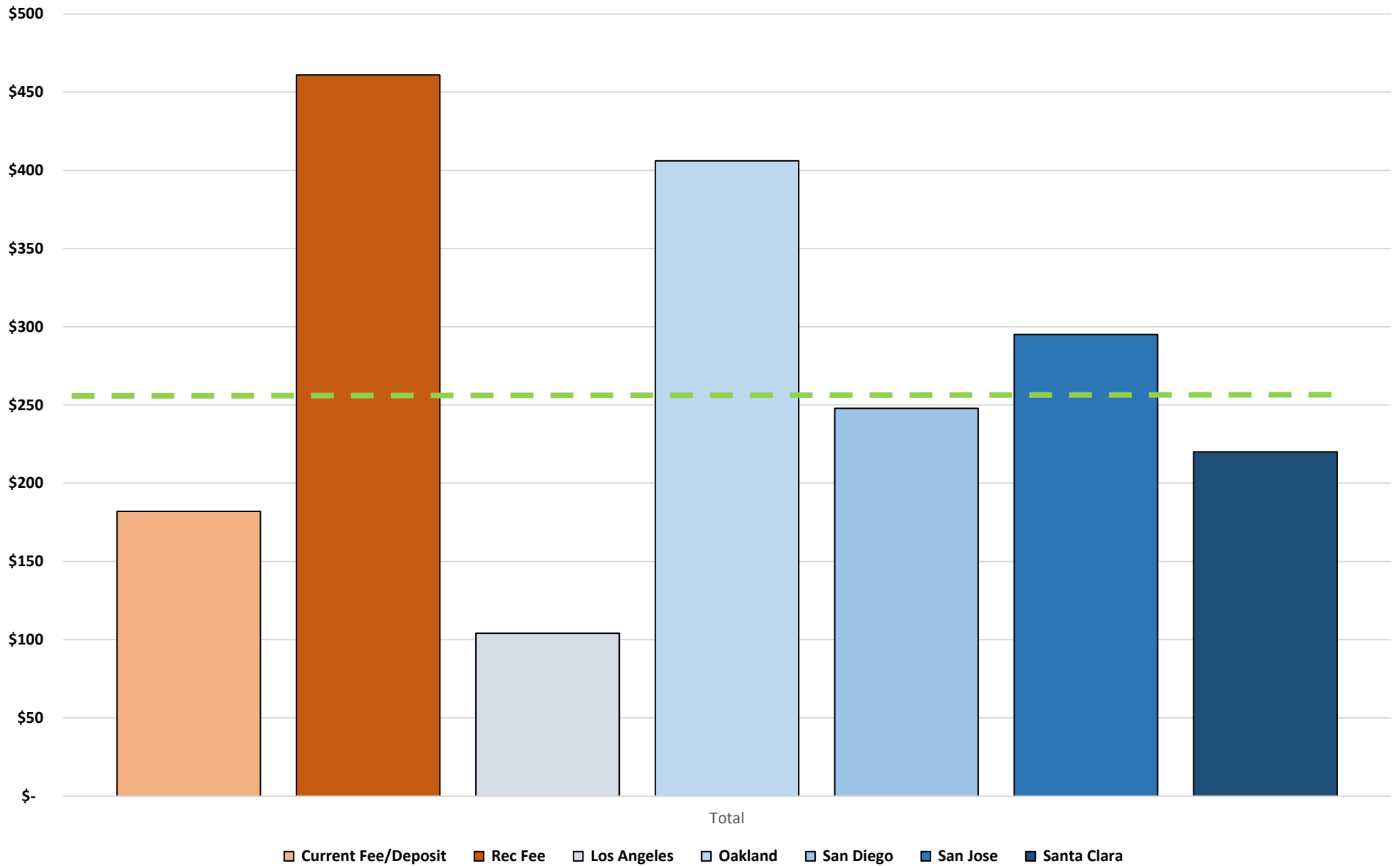


## Fire Sprinklers One and Two Family Units

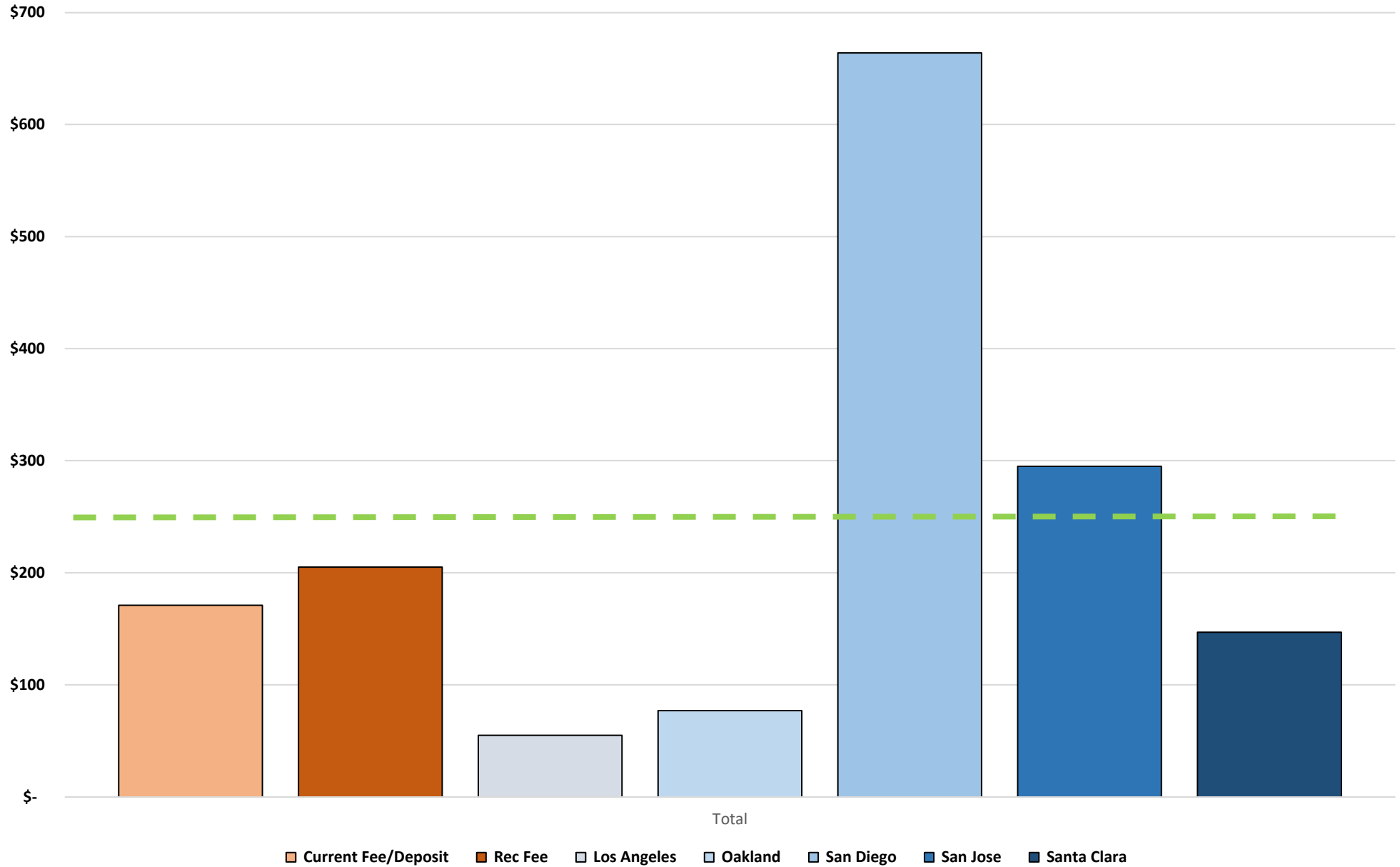




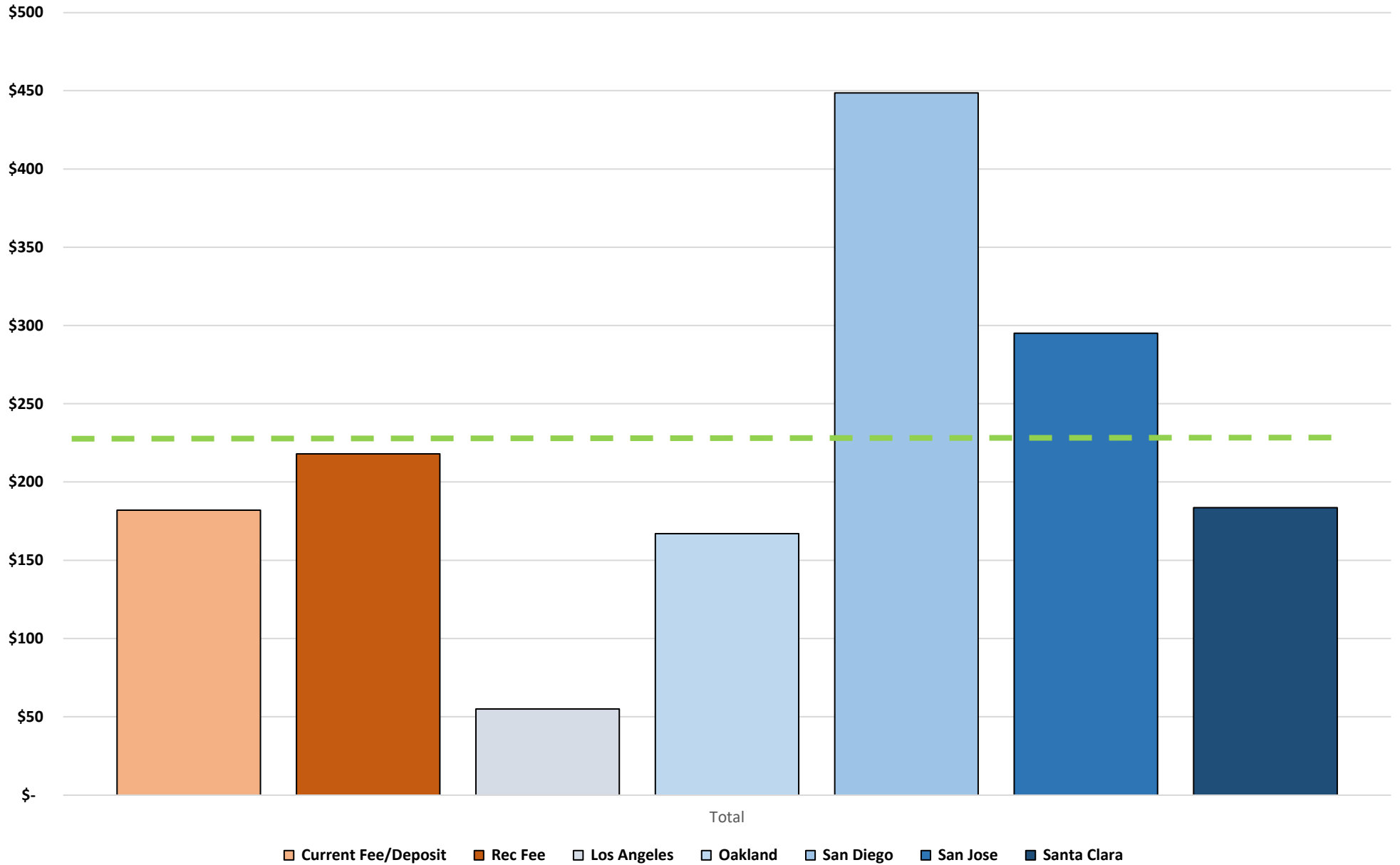
### Hourly Rates: Permit/Inspection



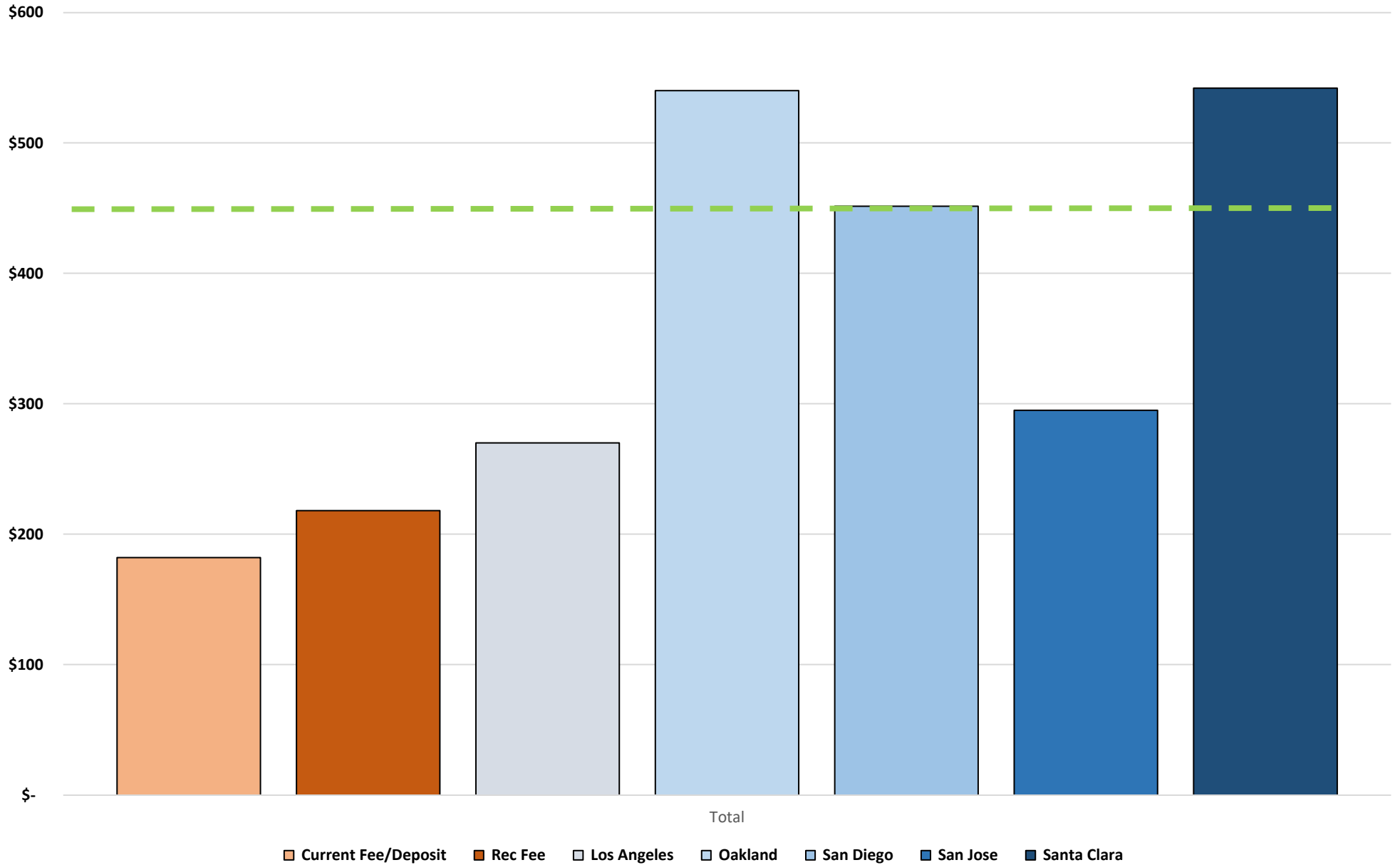
### Up to 10 Outlets and/or Devices Res. Up to 10,000 s.f.



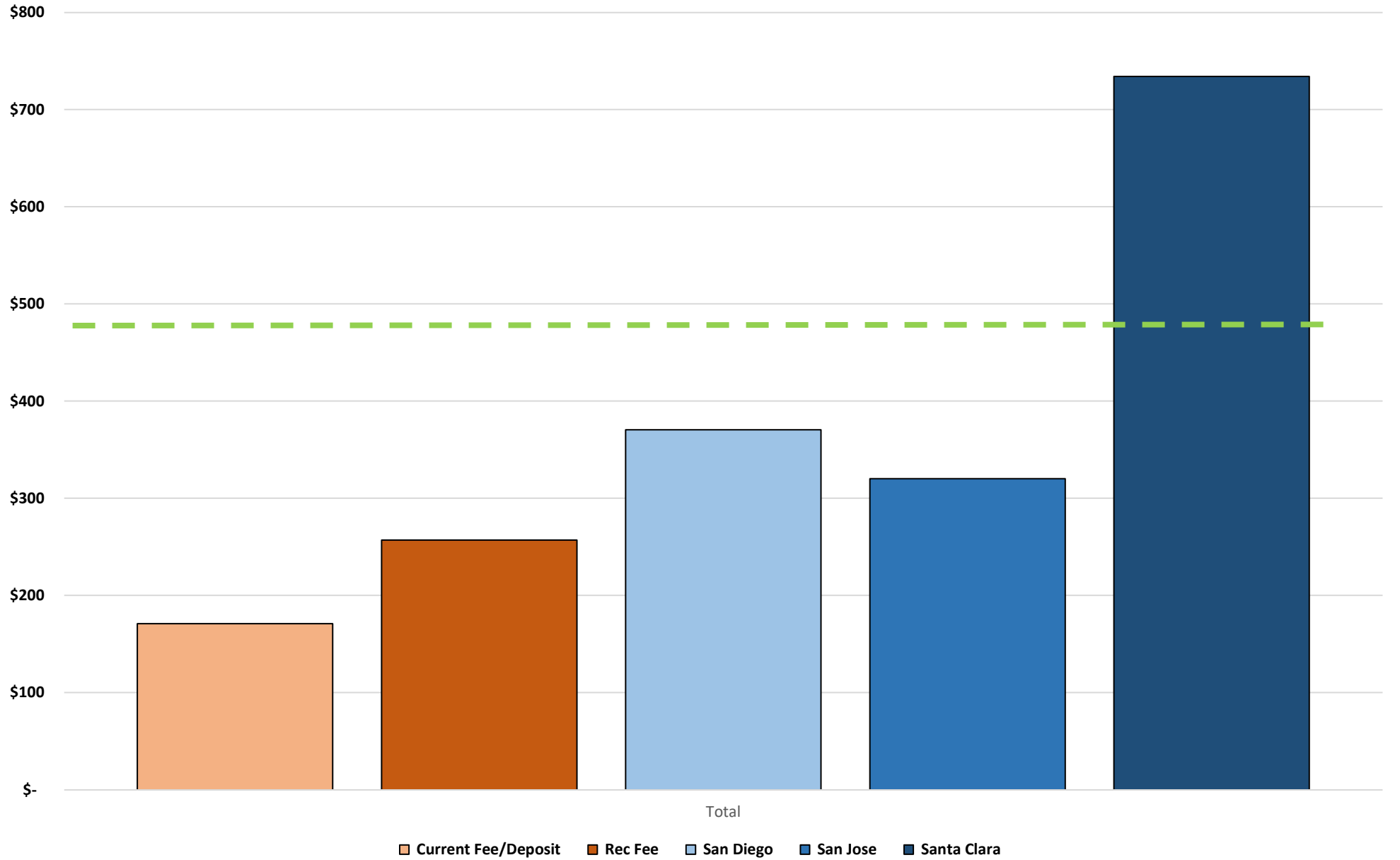
### Exterior Electrical Sign (1 inspection)



### Solar Photovoltaic Systems 10 kW or less



## Re-roofing Permit Single Family Home



BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

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MEMORANDUM

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Date: May 2, 2024  
To: Planning Department / Commission  
From: Brent Jalipa, Clerk of the Budget and Finance Committee  
Subject: Board of Supervisors Legislation Referral - File No. 240457 - Building Code - Fees

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- ☒ California Environmental Quality Act (CEQA) Determination *(California Public Resources Code, Sections 21000 et seq.)* Not defined as a project under CEQA Guidelines Sections 15378 and 15060(c)(2) because it would not result in a direct or indirect physical change in the environment.  
☒ Ordinance / Resolution  
☐ Ballot Measure 5/13/2024 
- ☐ Amendment to the Planning Code, including the following Findings:  
*(Planning Code, Section 302(b): 90 days for Planning Commission review)*  
☐ General Plan ☐ Planning Code, Section 101.1 ☐ Planning Code, Section 302
- ☐ Amendment to the Administrative Code, involving Land Use/Planning  
*(Board Rule 3.23: 30 days for possible Planning Department review)*
- ☐ General Plan Referral for Non-Planning Code Amendments  
*(Charter, Section 4.105, and Administrative Code, Section 2A.53)*  
(Required for legislation concerning the acquisition, vacation, sale, or change in use of City property; subdivision of land; construction, improvement, extension, widening, narrowing, removal, or relocation of public ways, transportation routes, ground, open space, buildings, or structures; plans for public housing and publicly-assisted private housing; redevelopment plans; development agreements; the annual capital expenditure plan and six-year capital improvement program; and any capital improvement project or long-term financing proposal such as general obligation or revenue bonds.)
- ☐ Historic Preservation Commission  
☐ Landmark *(Planning Code, Section 1004.3)*  
☐ Cultural Districts *(Charter, Section 4.135 & Board Rule 3.23)*  
☐ Mills Act Contract *(Government Code, Section 50280)*  
☐ Designation for Significant/Contributory Buildings *(Planning Code, Article 11)*

Please send the Planning Department/Commission recommendation/determination to Brent Jalipa at [Brent.Jalipa@sfgov.org](mailto:Brent.Jalipa@sfgov.org).



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## NOTICE OF PUBLIC HEARING

### BUDGET AND APPROPRIATIONS COMMITTEE

#### BOARD OF SUPERVISORS OF THE CITY AND COUNTY OF SAN FRANCISCO

NOTICE IS HEREBY GIVEN THAT the Board of Supervisors of the City and County of San Francisco's Budget and Appropriations Committee will hold a public hearing to consider the following proposal and said public hearing will be held as follows, at which time all interested parties may attend and be heard:

**Date:** May 22, 2024

**Time:** 11:30 a.m.

**Location:** Legislative Chamber, Room 250, located at City Hall  
1 Dr. Carlton B. Goodlett Place, San Francisco, CA

**Subject:** **File No. 240457.** Ordinance amending the Building Code to adjust fees charged by the Department of Building Inspection, and affirming the Planning Department's determination under the California Environmental Quality Act.

If this legislation passes, Building Code, Chapter 1A, will be amended to raise fees in the tables of Section 110A. Table 1A-A will be modified for Building Permit Fees with total valuation of \$1.00 to \$2,000; new construction plan review fees for the first \$500 will increase from \$150.98 to \$163 plus each additional \$100 or fraction thereof, to and including \$2,000 will increase from \$6.27 to \$7.32, and permit issuance fees for the first \$500 will increase from \$64.71 to \$116.58 plus each additional \$100 or fraction thereof will increase from \$2.68 to \$7.68; alterations to plan review fees for each additional \$100 or fraction thereof above \$500 will increase from \$3.37 to \$6.45 alterations to permit issuance fees for the first \$500 will increase from \$71.39 to \$128.31 plus each additional \$100 or fraction thereof will increase from \$1.45 to \$7.68; and no plans permit issuance fees for each additional \$100 or fraction thereof will increase from \$4.27 to \$7.68.

Building Permit Fees with total valuation of \$2,001 to \$50,000: new construction plan review fees for the first \$2,000 will increase from \$244.48 to \$273 plus each additional \$1,000 or fraction thereof, to and including \$50,000 will increase from \$14.97 to \$17.01, and permit issuance fees for the first \$2,000 will increase from \$104.90 to \$188.54; alterations to plan review fees for the first \$2,000 will

increase from \$217.12 to \$259.97 plus each additional \$1,000 or fraction thereof will increase from \$20.44 to \$21.85, and alterations to permit issuance fees for the first \$2,000 will increase from \$93.13 to \$167.59; and no plans permit issuance fees for the first \$2,000 will increase from \$256.68 to \$284 plus each additional \$1,000 or fraction thereof will increase from \$6.23 to \$7.97.

Building Permit Fees with total valuation of \$50,001 to \$200,000: new construction plan review fees for the first \$50,000 will increase from \$963.18 to \$1,089 plus each additional \$1,000 or fraction thereof, to and including \$200,000 will increase from \$9.98 to \$10.19, and permit issuance fees for the first \$50,000 will increase from \$412.92 to \$452 plus each additional \$1,000 or fraction thereof will increase from \$4.28 to \$4.96; alterations to plan review fees for the first \$50,000 will increase from \$1,198.02 to \$1,309 plus each additional \$1,000 or fraction thereof will increase from \$12.22 to \$12.74; and no plans permit issuance fee for the first \$50,000 will increase from \$555.86 to \$666 plus each additional \$1,000 or fraction thereof will increase from \$3.06 to \$7.97.

Building Permit Fees with total valuation of \$200,001 to \$500,000: new construction plan review fees for the first \$200,000 will increase from \$2,460.48 to \$2,618 plus each additional \$1,000 or fraction thereof, to and including \$500,000 will increase from \$6.98 to \$7.22; and permit issuance fees for the first \$200,000 will increase from \$1,054.62 to \$1,197 plus each additional \$1,000 or fraction thereof will increase from \$2.99 to \$3.76; and alterations to plan review fees for the first \$200,000 will increase from \$3,031.70 to \$3,221 plus each additional \$1,000 or fraction thereof will increase from \$9.98 to \$10.69.

Building Permit Fees with total valuation of \$500,001 to \$1,000,000: new construction plan review fees for the first \$500,000 will increase from \$4,554.63 to \$4,785 plus each additional \$1,000 or fraction thereof, to and including \$1,000 will increase from \$6.23 to \$6.93; and permit issuance fees for the first \$500,000 will increase from \$1,951.62 to \$2,324 plus each additional \$1,000 or fraction thereof will increase from \$2.68 to \$2.87; alterations to plan review fees for the first \$500,000 will increase from \$6,026.30 to \$6,427 plus each additional \$1,000 or fraction thereof will increase from \$6.87 to \$7.58.

Building Permit Fees with total valuation of \$1,000,001 to \$5,000,000: new construction plan review fees for the first \$1,000,000 will increase from \$7,671.13 to \$8,253 plus each additional \$1,000 or fraction thereof, to and including \$5,000,000 will increase from \$5.49 to \$5.55, and permit issuance fees for the first \$1,000,000 will increase from \$3,291.37 to \$3,759 plus each additional \$1,000 or fraction thereof will increase from \$2.36 to \$2.47; and alterations to plan review fees for the first \$1,000,000 will increase from \$9,459.05 to \$10,218 plus each additional \$1,000 or fraction thereof will increase from \$6.23 to \$6.97.

Building Permit Fees with total valuation of \$5,000,001 to \$50,000,000; new construction plan review fees for the first \$5,000,000 will increase from \$29,614 to \$30,457 plus each additional \$1,000 or fraction thereof will increase from

\$2.14 to \$2.33, and permit issuance fees for the first \$5,000,000 will increase from \$12,721 to \$13,648 plus each additional \$1,000 or fraction thereof will increase from \$1.20 to \$1.29; alterations to plan review fees for the first \$5,000,000 will increase from \$34,391 to \$38,116 plus each additional \$1,000 or fraction thereof will increase from \$1.92 to \$2.02, and alterations to permit issuance fees above \$5,000,000 for each additional \$1,000 or fraction thereof will increase from \$1.08 to \$1.29.

Building Permit Fees with total valuation of \$50,000,000 to \$100,000,000: new construction plan review fees for the first \$50,000,000 will increase from \$125,869 to \$135,479, and permit issuance fees for the first \$50,000,000 will increase from \$66,541 to \$71,672; alterations to plan review fees for the first \$50,000,000 will increase from \$120,813 to \$128,831 plus each additional \$1,000 or fraction thereof will increase from \$2.36 to \$2.78, and alterations permit issuance fees for the first \$50,000,000 will increase from \$63,419 to \$71,672 plus each additional \$1,000 or fraction thereof will increase from \$1.69 to \$1.46.

Building Permit Fees with total valuation of \$100,000,000 to \$200,000,000: new construction plan review fees for the first \$100,000,000 will increase from \$233,969 to \$240,442 plus each additional \$1,000 or fraction thereof will increase from \$0.97 to \$2.39, and permit issuance fees for the first \$100,000,000 will increase from \$143,591 to \$144,627 plus each additional \$1,000 or fraction thereof will increase from \$1.06 to \$2.37; alterations to plan review fees for the first \$100,000,000 will increase from \$238,688 to \$267,752 plus each additional \$1,000 or fraction thereof will increase from \$0.86 to \$2.67, and alterations to permit issuance fees for each additional \$1,000 or fraction thereof above \$100,000,000 will increase from \$0.97 to \$2.37.

Building Permit Fees with total valuation of \$200,000,000 and up: new construction plan review fees for the first \$200,000,000 will increase from \$330,569 to \$479,707 plus each additional \$1,000 or fraction thereof will increase from \$1.77 to \$2.39, and permit issuance fees for the first \$200,000,000 will increase from \$249,391 to \$381,396; alterations to plan review fees for the first \$200,000,000 will increase from \$324,938 to \$534,326 plus each additional \$1,000 or fraction thereof will increase from \$1.83 to \$2.67, and alterations to permit issuance fees for the first \$200,000,000 will increase from \$244,544 to \$381,396.

Table 1A-B will be modified to establish a plan review fee not covered in Table 1A-A and back check fee of \$280 per hour (minimum of one hour), and a pre-application plan review fee of \$239 per hour (minimum of two hours).

Table 1A-C will be modified to establish hourly permit issuance/inspection rates of \$280 per hour for regular inspections and \$300 per hour (minimum of two hours) for off-hour inspections for plan review fee not covered in the table for Permit Issuance fees by Category. Permit issuance fees for Category 1P - Single Residential Unit– water

service, sewer replacement, single plumbing fixture installation, shower pan installation, or kitchen or bathroom remodels will increase from \$171.12 to \$205.28; Category 1M - Single Residential Unit– mechanical gas appliance (furnace, hydronic heat, heat pump) will increase from \$160.43 to \$192.55; Category 2PA - Plumbing installation for residential construction with 6 or less dwelling units or guest rooms; without underground plumbing installation (includes water, gas, waste, and vent) will increase from \$294.11 to \$352.24; Category 2PB - Plumbing installation for residential construction with 6 dwelling units or guest rooms or less; with underground plumbing installation (includes water, gas, waste, and vent) will increase from \$427.80 to \$513.49; Category 2M - Mechanical gas appliances for residential construction with 6 dwelling units or guest rooms or less will increase from \$256.68 to \$309.16; Category 3PA – 7-12 Dwelling Units will increase from \$614.96 to \$738.97; Category 3PB - 13-36 Dwelling Units will increase from \$1,229.93 to \$1,478.93; Category 3PC - Over 36 Dwelling Units will increase from \$5,133.60 to \$6,172.56; Category 3MA - 7-12 Dwelling Units will increase from \$614.96 to \$740.19; Category 3MB - 13-36 Dwelling Units will increase from \$1,229.93 to \$1,472.17; Category 3MC – Over 36 Dwelling Units will increase from \$5,133.60 to \$6,149.75; Category 4PA - Fire sprinklers – one and two family dwelling units will increase from \$160.43 to \$192.55; Category 4PB - Fire sprinklers – 3 or more dwelling units or guest rooms, commercial and office – per floor will increase from \$267.38 to \$321.90; Category 5P/5M - Office, mercantile & retail buildings: New or Tenant Improvements; heating/cooling equipment to piping connected thereto– per tenant or per floor, whichever is less will increase from \$347.59 to \$418.54; Category 6PA - Restaurants (new and remodel) fee includes 5 or less drainage and or gas outlets– no fees required for public or private restroom will increase from \$332.61 to \$398.37; Category 6PB - Restaurants (new and remodel) fee includes 6 or more drainage and/or gas outlets– no fees required for public or private restroom will increase from \$941.16 to \$1,125.42; Category 8 - New boiler installations over 200 kbtu will increase from \$294.11 to \$353.30; Category 9P/M – Surveys will increase from \$320.85 to \$385.74; and Category 10P/M – Condominium conversions will increase from \$390.37 to \$468.95.

Table 1A-D for standard hourly rates for plan review will be modified to increase from \$200 to \$439 per hour; inspection rates will increase from \$181.82 to \$461 per hour, and establish a \$511 per hour rate for off-hour inspections; administration will increase from \$111.23 to \$214 per hour.

Table 1A-E will be modified to establish issuance/inspection rates of \$280 per hour for regular inspections and \$300 per hour (minimum of two hours) for off-hour inspections for installations not covered by this fee schedule.

Category 1 – General Wiring: Residential Buildings up to 10,000 sq. ft. up to 10 outlets and/or devices will increase from \$171.12 to \$204.71; 11 to 20 outlets and/or devices will increase from \$256.68 to \$307.06; up to 40 outlets and or devices, includes up to 200 Amp service upgrade, will increase from \$320.85 to \$386.37; more than 40 outlets and/or devices will increase from \$448.85 to \$536.98; and buildings of 5,000 to 10,000 sq. ft. will increase from \$641.70 to \$772.40.

Category 2 – General Wiring: Nonresidential Buildings & Residential Buildings over 10,000 sq. ft. up to 5 outlets and/or devices will increase from \$256.68 to \$307.06; 6 to 20 outlets and/or devices will increase from \$385.02 to \$460.94; areas up to 2,500 sq. ft. will increase from \$513.36 to \$617.19; 2,501 to 5,000 sq. ft. will increase from \$770.04 to \$927.68; 5,001 to 10,000 sq. ft. will increase from \$1,283 to \$1,538; 10,001 to 30,000 sq. ft. will increase from \$2,567 to \$3,069; 30,001 to 50,000 sq. ft. will increase from \$5,134 to \$6,153; 50,001 to 100,000 sq. ft. will increase from \$7,700 to \$9,255; 100,001 to 500,000 sq. ft. will increase from \$15,401 to \$18,433; 500,001 to 1,000,000 sq. ft. will increase from \$34,652 to \$41,519; and more than 1,000,000 sq. ft. will increase from \$69,304 to \$82,990.

Category 3 - Service Distribution and Utilization Equipment of 225 amps rating or less will increase from \$256.68 to \$307.73; 250 to 500 amps will increase from \$385.02 to \$460.44; 600 to 1000 amps will increase from \$513.36 to \$614.72; 1,200 to 2,000 amps will increase from \$770.04 to \$924.29; more than 2,000 amps will increase from \$1,026.72 to \$1,230.78; 600 volts or more will increase from \$1,026.72 to \$1,230.78; 150 kva or less will increase from \$256.68 to \$308.22; 151 kva or more will increase from \$385.02 to \$460.44; and Fire Pump installations will increase from \$513.36 to \$616.77.

Category 4 - Installations of Fire Warning and Controlled Devices up to 2,500 sq. ft. will increase from \$256.68 to \$307.55; 2,501 to 5,000 sq. ft. will increase from \$385.02 to \$460.43; 5,001 to 10,000 sq. ft. will increase from \$770.04 to \$927.68; 10,001 to 30,000 sq. ft. will increase from \$1,283 to \$1,539; 30,001 to 50,000 sq. ft. will increase from \$2,567 to \$3,087; 50,001 to 100,000 sq. ft. will increase from \$5,134 to \$6,153; 100,001 to 500,000 sq. ft. will increase from \$7,700 to \$9,217; 500,001 to 1,000,000 sq. ft. will increase from \$17,326 to \$20,822; and more than 1,000,000 sq. ft. will increase from \$34,652 to \$41,466. Fire Warning and Controlled Devices (Retrofit Systems) for buildings of not more than 6 dwelling units will increase from \$385.02 to \$462.34; not more than 12 dwelling units will increase from \$513.36 to \$614.71; with more than 12 dwelling units and non-residential occupancy up to 3 floors will increase from \$770.04 to \$923.18; 4-9 floors will increase from \$1,540.08 to \$1,853.18; 10-20 floors will increase from \$2,567 to \$3,074; 21-30 floors will increase from \$5,134 to \$6,153; and more than 30 floors will increase from \$7,700 to \$9,217.

Category 5 – Miscellaneous Installations for a remodel/upgrade of existing hotel guest/SRO rooms up to 6 rooms will increase from \$320.85 to \$385.86, and each additional group of 3 rooms will increase from \$160.43 to \$191.76; data, communications, and wireless system of 11 to 500 cables will increase from \$181.82 to \$218.18, and each additional group of 100 cables will increase from \$26.74 to \$32.11; security systems of 10 components or less will increase from \$181.82 to \$218.18, and each additional group of 10 components will increase from \$10.70 to \$12.82; office workstations of 5 or less will increase from \$181.82 to \$218.18, and each additional group of 10 workstations will increase from

\$53.48 to \$64.19; temporary exhibition wiring from 1 to 100 booths (1 inspection) will increase from \$256.68 to \$307.55, and each additional group of 10 booths will increase from \$26.74 to \$32.11; exterior electrical sign will increase from \$181.82 to \$218.18; interior electrical sign will increase from \$181.82 to \$218.18, and each additional sign at the same address will increase from \$42.78 to \$51.26; garage door operator requiring receptacle installation will increase from \$181.82 to \$218.18; quarterly permits for a maximum of five outlets in any one location will increase from \$401.06 to \$479.75; survey, per hour or fraction thereof will increase from \$181.82 to \$218.18; survey, research, and report preparation, per hour or fraction thereof will increase from \$320.85 to \$385.74; witness testing: life safety, fire warning, emergency, and energy management systems hourly and additional hourly rate will increase from \$181.82 to \$280; energy management, HVAC controls, and low-voltage wiring systems for 1-10 floors (3 inspections) will increase from \$513.36 to \$614.78, and each additional floor will increase from \$53.48 to \$64.19; and solar photovoltaic systems with 10 KW rating or less will increase from \$181.82 to \$218.18, and each additional 10 KW rating will increase from \$106.95 to \$192.57.

Table 1A-F - Specialty Permit Fees will be modified for garage door permits fees for each garage door in an existing building will increase from \$171.12 to \$256.62; reroofing permit fees will increase from \$171.12 to \$256.62 for Single-Family homes and duplexes, and increase from \$256.68 to \$386.22 for all others.

Table 1A-G – Inspections, Surveys and Reports will be modified to establish an hourly rate of \$280 per hour; pre-application inspection rate, and re-inspection fee, and survey of nonresidential buildings with a minimum two hours of \$280 per hour; off-hours inspection rate of \$300 per hour, minimum two hours plus permit fee; and temporary certificate of occupancy fee of \$545.46. Survey of residential buildings for any purpose or Condo Conversions for a single unit will increase from \$1,871.63 to \$2,804.07, two to four units will increase from \$2,459.85 to \$3,698.29, and five+ units will increase from \$2,459.85 to \$3,690.04 plus Standard Hourly Inspection Rate; hotels including 10 guestrooms will increase from \$1,627.50 to \$1,871.63, and 11+ guestrooms will increase from \$2,139 to \$2,459.85 plus an increase from \$39.53 to \$59.30 per guestroom over 11.

Table 1A-J Miscellaneous Fees will be modified to establish a Central Permit Bureau Processing Fee for Miscellaneous Permits from other disciplines of \$166.64 per hour for a minimum one-half hour, product approvals: general approval – initial or reinstatement, modification or revision, or biannual renewal of \$300 per hour – minimum three hours, and vacant building – initial and annual registration fee of \$1,230.95. Building numbers (each entrance) for new addressed will increase from \$111.23 to \$166.61 and change of existing addresses will increase from \$224.60 to \$335.91; application extension (in plan review) will increase from \$171.12 to \$298.38 plus 20% of all plan review fees, and permit extensions will increase from \$171.12 to \$298.38 plus 10% of all permit issuance fees.

Table 1A-K Penalties, Hearings, Code Enforcement Assessments will be modified to establish Board of Examiners filing fees of \$280 per hour, with a minimum of four hours, for each appeal for variance from interpretation of code requirements, each appeal for approval of substitute materials or methods of construction. A fee of \$280 per hour, with a minimum of two hours, for Building Official's abatement order hearing, emergency order, Access Appeals Commission filing fee/request for a rehearing, Building Inspection Commission hearing fees for notice of appeal/request for jurisdiction/request for rehearing, and additional hearings required by Code, of \$280 per hour. Abatement Appeals Board hearing filing fee will increase from \$181.82 to \$326.45 per case; lien recordation charges will increase from \$173.91 to \$200; and a violation monitoring fee (in-house) of \$199.57 per hour for a minimum one-half hour monthly.

Table 1A-L – Public Information will be modified to establish a \$214 per hour fee with a three-quarter hour minimum for structural addition notices, posting of notices (change of use), and requesting notice of permit issuance (each address) per year. Affidavit record maintenance will increase from \$15 to \$53; and Demolition notice of application and permit issuance by area/interested parties per area (1 area = 2 blocks) will increase from \$96.72 to \$111.23 per year.

Table 1A-M – Boiler Fees will be modified to establish a \$72.52 fee for permits to operate or renew (certificate issued) online, and replacement of issued permit to operate; and a \$145.04 fee for permits to operate or renew (certificate issued) online in-house, and connection to utility company provided steam (including permit to operate). Boiler maintenance program will increase from \$55.61 to \$72.52.

Table 1A-N – Energy Conservation will be modified for the initial inspection of single-family dwellings and two-family dwellings to increase from \$181.82 to \$273.45, apartment houses and residential hotels up to 20 rooms to increase from \$272.72 to \$409.46 and each additional 10 rooms, or portion thereof, will increase from \$90.91 to \$136.36. Compliance inspection of single-family dwellings and two-family dwellings will increase from \$90.91 to \$136.36, apartment houses and residential hotels up to 20 rooms will increase from \$136.37 to \$204.18 and each additional 10 rooms, or portion thereof, will increase from \$55.61 to \$83.19; energy reports and certificates will increase from \$55.61 to \$83.64; filing fee for appeals will increase from \$111.23 to \$167.28; and certification of a qualified energy inspector will increase from \$213.90 to \$319.88.

Table 1A-P – Residential Code Enforcement and License Fees will be modified to increase one- and two-family dwelling unit fees from \$60 to \$107 per rental unit. Apartment house license fees, per annum, of 3 to 12 units will increase from \$375 to \$514, 13 to 30 units will increase from \$561 to \$798, and more than 30 units will increase from \$561 to \$1,012 and each additional 10 units or portion thereof will increase from \$63 to \$107. Hotel license fees, per annum, of hotels of 6 to 29 rooms will increase from \$294 to \$530, 30 to 59 rooms will increase from \$541 to \$843, 60 to 149 rooms will increase from \$672 to \$1,012, 150 to 200 rooms will increase from \$759 to \$1,242, and more than 200 rooms would increase from \$759 to \$1,579 and increase from \$63 to \$107 for each additional 25 rooms or portion thereof.

**NOTICE OF PUBLIC HEARING**

**File No. 240457 (10-Day Fee Ad)**

**Hearing Date: May 22, 2024**

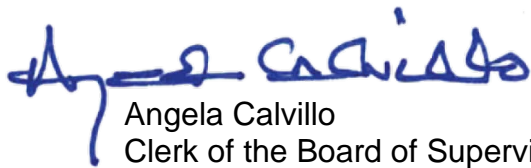
**Page 8**

Table 1A-Q – Hotel Conversion Ordinance Fees will be modified to establish a \$280 per hour fee for appeals of initial or annual status determination, inspection staff review of requests for hearing to exceed 25% tourist season rental limit, and inspection staff review of unsuccessful challenge of a usage report and standard hourly inspection of request for winter rental. Annual usage reports will increase from \$113.23 to \$169.84; challenges to claims of exemption usage reports will increase from \$55.61 to \$83.64, claims of exemption based on low-income housing will increase from \$363.63 to \$546.46, and claims of exemption based on partially completed conversion will increase from \$545.45 to \$820.19; complaint of unlawful conversion will increase from \$55.61 to \$83.64; initial usage report will increase from \$363.63 to \$546.46; permit to convert will increase from \$545.45 to \$818.01; statement of exemption - Hearing Officer fee for requests for hearing to exceed 25% tourist season rental limit will increase from \$363.63 to \$542.82; and statements of exemption - Hearing Officer fee for unsuccessful challenges of usage reports will increase from \$363.63 to \$546.46.

In accordance with Administrative Code, Section 67.7-1, persons who are unable to attend the hearing on this matter may submit written comments prior to the time the hearing begins. These comments will be made as part of the official public record in this matter and shall be brought to the attention of the Board of Supervisors. Written comments should be addressed to Angela Calvillo, Clerk of the Board, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA, 94102 or sent via email ([board.of.supervisors@sfgov.org](mailto:board.of.supervisors@sfgov.org)). Information relating to this matter is available in the Office of the Clerk of the Board or the Board of Supervisors' Legislative Research Center (<https://sfbos.org/legislative-research-center-lrc>). Agenda information relating to this matter will be available for public review on Friday, May 17, 2024.

For any questions about this hearing, please contact the Assistant Clerk for the Budget and Finance Committee:

Brent Jalipa ([Brent.Jalipa@sfgov.org](mailto:Brent.Jalipa@sfgov.org)) – (415) 554-7712)



Angela Calvillo  
Clerk of the Board of Supervisors  
City and County of San Francisco

bjj:jec:pp:ams



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### COPY OF NOTICE

Notice Type: GPN GOVT PUBLIC NOTICE

Ad Description

BJJ Fee Ad File No. 240457

To the right is a copy of the notice you sent to us for publication in the SAN FRANCISCO EXAMINER. Thank you for using our newspaper. Please read this notice carefully and call us with ny corrections. The Proof of Publication will be filed with the County Clerk, if required, and mailed to you after the last date below. Publication date(s) for this notice is (are):

05/12/2024 , 05/19/2024

The charge(s) for this order is as follows. An invoice will be sent after the last date of publication. If you prepaid this order in full, you will not receive an invoice.

Publication	\$10022.40
Total	\$10022.40

EXM# 3813112

**NOTICE OF PUBLIC HEARING  
BUDGET AND APPROPRIATIONS COMMITTEE  
BOARD OF SUPERVISORS  
OF THE CITY AND  
COUNTY OF SAN FRANCISCO  
WEDNESDAY, MAY 22,  
2024 - 11:30 AM  
LEGISLATIVE CHAMBER,  
ROOM 250, City Hall  
1 DR. CARLTON B.  
GOODLETT PLACE, SAN  
FRANCISCO, CA 94102**

NOTICE IS HEREBY GIVEN THAT the Board of Supervisors of the City and County of San Francisco's Budget and Appropriations Committee will hold a public hearing to consider the following proposal and said public hearing will be held as follows, at which time all interested parties may attend and be heard: **File No. 240457.** Ordinance amending the Building Code to adjust fees charged by the Department of Building Inspection, and affirming the Planning Department's determination under the California Environmental Quality Act. If this legislation passes, Building Code, Chapter 1A, will be amended to raise fees in the tables of Section 110A, Table 1A-A will be modified for Building Permit Fees with total valuation of \$1.00 to \$2,000; new construction plan review fees for the first \$500 will increase from \$150.98 to \$163 plus each additional \$100 or fraction thereof, to and including \$2,000 will increase from \$6.27 to \$7.32, and permit issuance fees for the first \$500 will increase from \$64.71 to \$116.58 plus each additional \$100 or fraction thereof will increase from \$2.68 to \$7.68; alterations to plan review fees for each additional \$100 or fraction thereof above \$500 will increase from \$3.37 to \$6.45 alterations to permit issuance fees for the first \$500 will increase from \$71.39 to \$128.31 plus each additional \$100 or fraction thereof will increase from \$1.45 to \$7.68; and no plans permit issuance fees for each additional \$100 or fraction thereof will increase from \$4.27 to \$7.68. Building Permit Fees with total valuation of \$2,001 to \$50,000: new construction plan review fees for the first \$2,000 will increase from \$244.48 to \$273 plus each additional \$1,000 or fraction thereof, to and including \$50,000 will increase from \$14.97 to \$17.01, and permit issuance fees for the first \$2,000 will increase from

\$104.90 to \$188.54; alterations to plan review fees for the first \$2,000 will increase from \$217.12 to \$259.97 plus each additional \$1,000 or fraction thereof will increase from \$20.44 to \$21.85, and alterations to permit issuance fees for the first \$2,000 will increase from \$93.13 to \$167.59; and no plans permit issuance fees for the first \$2,000 will increase from \$256.68 to \$284 plus each additional \$1,000 or fraction thereof will increase from \$6.23 to \$7.97. Building Permit Fees with total valuation of \$50,001 to \$200,000: new construction plan review fees for the first \$50,000 will increase from \$963.18 to \$1,089 plus each additional \$1,000 or fraction thereof, to and including \$200,000 will increase from \$9.98 to \$10.19, and permit issuance fees for the first \$50,000 will increase from \$412.92 to \$452 plus each additional \$1,000 or fraction thereof will increase from \$4.28 to \$4.96; alterations to plan review fees for the first \$50,000 will increase from \$1,198.02 to \$1,309 plus each additional \$1,000 or fraction thereof will increase from \$12.22 to \$12.74; and no plans permit issuance fee for the first \$50,000 will increase from \$555.86 to \$666 plus each additional \$1,000 or fraction thereof will increase from \$3.06 to \$7.97. Building Permit Fees with total valuation of \$200,001 to \$500,000: new construction plan review fees for the first \$200,000 will increase from \$2,460.48 to \$2,618 plus each additional \$1,000 or fraction thereof, to and including \$500,000 will increase from \$6.98 to \$7.22; and permit issuance fees for the first \$200,000 will increase from \$1,054.62 to \$1,197 plus each additional \$1,000 or fraction thereof will increase from \$2.99 to \$3.76; and alterations to plan review fees for the first \$200,000 will increase from \$3,031.70 to \$3,221 plus each additional \$1,000 or fraction thereof will increase from \$9.98 to \$10.69. Building Permit Fees with total valuation of \$500,001 to \$1,000,000: new construction plan review fees for the first \$500,000 will increase from \$4,554.63 to \$4,785 plus each additional \$1,000 or fraction thereof, to and including \$1,000 will increase from \$6.23 to \$6.93; and permit issuance fees for the first \$500,000 will increase from \$1,951.62 to \$2,324 plus each



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additional \$1,000 or fraction thereof will increase from \$2.68 to \$2.87; alterations to plan review fees for the first \$500,000 will increase from \$6,026.30 to \$6,427 plus each additional \$1,000 or fraction thereof will increase from \$6.87 to \$7.58. Building Permit Fees with total valuation of \$1,000,001 to \$5,000,000: new construction plan review fees for the first \$1,000,000 will increase from \$7,671.13 to \$8,253 plus each additional \$1,000 or fraction thereof, to and including \$5,000,000 will increase from \$5.49 to \$5.55, and permit issuance fees for the first \$1,000,000 will increase from \$3,291.37 to \$3,759 plus each additional \$1,000 or fraction thereof will increase from \$2.36 to \$2.47; and alterations to plan review fees for the first \$1,000,000 will increase from \$9,459.05 to \$10,218 plus each additional \$1,000 or fraction thereof will increase from \$6.23 to \$6.97. Building Permit Fees with total valuation of \$5,000,001 to \$50,000,000: new construction plan review fees for the first \$5,000,000 will increase from \$29,614 to \$30,457 plus each additional \$1,000 or fraction thereof will increase from \$2.14 to \$2.33, and permit issuance fees for the first \$5,000,000 will increase from \$12,721 to \$13,648 plus each additional \$1,000 or fraction thereof will increase from \$1.20 to \$1.29; alterations to plan review fees for the first \$5,000,000 will increase from \$34,391 to \$38,116 plus each additional \$1,000 or fraction thereof will increase from \$1.92 to \$2.02, and alterations to permit issuance fees above \$5,000,000 for each additional \$1,000 or fraction thereof will increase from \$1.08 to \$1.29. Building Permit Fees with total valuation of \$50,000,001 to \$100,000,000: new construction plan review fees for the first \$50,000,000 will increase from \$125,869 to \$135,479, and permit issuance fees for the first \$50,000,000 will increase from \$66,541 to \$71,672; alterations to plan review fees for the first \$50,000,000 will increase from \$120,813 to \$128,831 plus each additional \$1,000 or fraction thereof will increase from \$2.36 to \$2.78, and alterations permit issuance fees for the first \$50,000,000 will increase from \$63,419 to \$71,672 plus each additional \$1,000 or fraction thereof will increase from \$1.69 to

\$1.46. Building Permit Fees with total valuation of \$100,000,001 to \$200,000,000: new construction plan review fees for the first \$100,000,000 will increase from \$233,969 to \$240,442 plus each additional \$1,000 or fraction thereof will increase from \$0.97 to \$2.39, and permit issuance fees for the first \$100,000,000 will increase from \$143,591 to \$144,627 plus each additional \$1,000 or fraction thereof will increase from \$1.06 to \$2.37; alterations to plan review fees for the first \$100,000,000 will increase from \$238,688 to \$267,752 plus each additional \$1,000 or fraction thereof will increase from \$0.86 to \$2.67, and alterations to permit issuance fees for each additional \$1,000 or fraction thereof above \$100,000,000 will increase from \$0.97 to \$2.37. Building Permit Fees with total valuation of \$200,000,001 and up: new construction plan review fees for the first \$200,000,000 will increase from \$330,569 to \$479,707 plus each additional \$1,000 or fraction thereof will increase from \$1.77 to \$2.39, and permit issuance fees for the first \$200,000,000 will increase from \$249,391 to \$381,396; alterations to plan review fees for the first \$200,000,000 will increase from \$324,938 to \$534,326 plus each additional \$1,000 or fraction thereof will increase from \$1.83 to \$2.67, and alterations to permit issuance fees for the first \$200,000,000 will increase from \$244,544 to \$381,396. Table 1A-B will be modified to establish a plan review fee not covered in Table 1A-A and back check fee of \$280 per hour (minimum of one hour), and a pre-application plan review fee of \$239 per hour (minimum of two hours). Table 1A-C will be modified to establish hourly permit issuance/inspection rates of \$280 per hour for regular inspections and \$300 per hour (minimum of two hours) for off-hour inspections for plan review fee not covered in the table for Permit Issuance fees by Category. Permit issuance fees for Category 1P - Single Residential Unit- water service, sewer replacement, single plumbing fixture installation, shower pan installation, or kitchen or bathroom remodels will increase from \$171.12 to \$205.28; Category 1M - Single Residential Unit-

mechanical gas appliance (furnace, hydronic heat, heat pump) will increase from \$160.43 to \$192.55; Category 2PA - Plumbing installation for residential construction with 6 or less dwelling units or guest rooms; without underground plumbing installation (includes water, gas, waste, and vent) will increase from \$294.11 to \$352.24; Category 2PB - Plumbing installation for residential construction with 6 dwelling units or guest rooms or less; with underground plumbing installation (includes water, gas, waste, and vent) will increase from \$427.80 to \$513.49; Category 2M - Mechanical gas appliances for residential construction with 6 dwelling units or guest rooms or less will increase from \$256.68 to \$309.16; Category 3PA - 7-12 Dwelling Units will increase from \$614.96 to \$738.97; Category 3PB - 13-36 Dwelling Units will increase from \$1,229.93 to \$1,478.93; Category 3PC - Over 36 Dwelling Units will increase from \$5,133.60 to \$6,172.56; Category 3MA - 7-12 Dwelling Units will increase from \$614.96 to \$740.19; Category 3MB - 13-36 Dwelling Units will increase from \$1,229.93 to \$1,472.17; Category 3MC - Over 36 Dwelling Units will increase from \$5,133.60 to \$6,149.75; Category 4PA - Fire sprinklers - one and two family dwelling units will increase from \$160.43 to \$192.55; Category 4PB - Fire sprinklers - 3 or more dwelling units or guest rooms, commercial and office - per floor will increase from \$267.38 to \$321.90; Category 5P/5M - Office, mercantile & retail buildings: New or Tenant Improvements; heating/cooling equipment to piping connected thereto- per tenant or per floor, whichever is less will increase from \$347.59 to \$418.54; Category 6PA - Restaurants (new and remodel) fee includes 5 or less drainage and or gas outlets- no fees required for public or private restroom will increase from \$332.61 to \$398.37; Category 6PB - Restaurants (new and remodel) fee includes 6 or more drainage and/or gas outlets- no fees required for public or private restroom will increase from \$941.16 to \$1,125.42; Category 8 - New boiler installations over 200 bbtu will increase from \$294.11 to \$353.30; Category 9P/M - Surveys will increase from \$320.85 to \$385.74; and

Category 10P/M - Condominium conversions will increase from \$390.37 to \$468.95. Table 1A-D for standard hourly rates for plan review will be modified to increase from \$200 to \$439 per hour; inspection rates will increase from \$181.82 to \$461 per hour, and establish a \$511 per hour rate for off-hour inspections; administration will increase from \$111.23 to \$214 per hour. Table 1A-E will be modified to establish issuance/inspection rates of \$280 per hour for regular inspections and \$300 per hour (minimum of two hours) for off-hour inspections for installations not covered by this fee schedule. Category 1 - General Wiring: Residential Buildings up to 10,000 sq. ft. up to 10 outlets and/or devices will increase from \$171.12 to \$204.71; 11 to 20 outlets and/or devices will increase from \$256.68 to \$307.06; up to 40 outlets and/or devices, includes up to 200 Amp service upgrade, will increase from \$320.85 to \$386.37; more than 40 outlets and/or devices will increase from \$448.85 to \$536.98; and buildings of 5,000 to 10,000 sq. ft. will increase from \$641.70 to \$772.40. Category 2 - General Wiring: Nonresidential Buildings & Residential Buildings over 10,000 sq. ft. up to 5 outlets and/or devices will increase from \$256.68 to \$307.06; 6 to 20 outlets and/or devices will increase from \$385.02 to \$460.94; areas up to 2,500 sq. ft. will increase from \$513.36 to \$617.19; 2,501 to 5,000 sq. ft. will increase from \$770.04 to \$927.68; 5,001 to 10,000 sq. ft. will increase from \$1,283 to \$1,538; 10,001 to 30,000 sq. ft. will increase from \$2,567 to \$3,069; 30,001 to 50,000 sq. ft. will increase from \$5,134 to \$6,153; 50,001 to 100,000 sq. ft. will increase from \$7,700 to \$9,255; 100,001 to 500,000 sq. ft. will increase from \$15,401 to \$18,433; 500,001 to 1,000,000 sq. ft. will increase from \$34,652 to \$41,519; and more than 1,000,000 sq. ft. will increase from \$69,304 to \$82,990. Category 3 - Service Distribution and Utilization Equipment of 225 amps rating or less will increase from \$256.68 to \$307.73; 250 to 500 amps will increase from \$385.02 to \$460.44; 600 to 1000 amps will increase from \$513.36 to \$614.72; 1,200 to 2,000 amps will increase from \$770.04 to \$924.29; more than 2,000 amps will increase from \$1,026.72 to

\$1,230.78; 600 volts or more will increase from \$1,026.72 to \$1,230.78; 150 kva or less will increase from \$256.68 to \$308.22; 151 kva or more will increase from \$385.02 to \$460.44; and Fire Pump installations will increase from \$513.36 to \$616.77. Category 4 - Installations of Fire Warning and Controlled Devices up to 2,500 sq. ft. will increase from \$256.68 to \$307.55; 2,501 to 5,000 sq. ft. will increase from \$385.02 to \$460.43; 5,001 to 10,000 sq. ft. will increase from \$770.04 to \$927.68; 10,001 to 30,000 sq. ft. will increase from \$1,283 to \$1,539; 30,001 to 50,000 sq. ft. will increase from \$2,567 to \$3,087; 50,001 to 100,000 sq. ft. will increase from \$5,134 to \$6,153; 100,001 to 500,000 sq. ft. will increase from \$7,700 to \$9,217; 500,001 to 1,000,000 sq. ft. will increase from \$17,326 to \$20,822; and more than 1,000,000 sq. ft. will increase from \$34,652 to \$41,466. Fire Warning and Controlled Devices (Retrofit Systems) for buildings of not more than 6 dwelling units will increase from \$385.02 to \$462.34; not more than 12 dwelling units will increase from \$513.36 to \$614.71; with more than 12 dwelling units and non-residential occupancy up to 3 floors will increase from \$770.04 to \$923.18; 4-9 floors will increase from \$1,540.08 to \$1,853.18; 10-20 floors will increase from \$2,567 to \$3,074; 21-30 floors will increase from \$5,134 to \$6,153; and more than 30 floors will increase from \$7,700 to \$9,217. Category 5 - Miscellaneous Installations for a remodel/upgrade of existing hotel guest/SRO rooms up to 6 rooms will increase from \$320.85 to \$385.86, and each additional group of 3 rooms will increase from \$160.43 to \$191.76; data, communications, and wireless system of 11 to 500 cables will increase from \$181.82 to \$218.18, and each additional group of 100 cables will increase from \$26.74 to \$32.11; security systems of 10 components or less will increase from \$181.82 to \$218.18, and each additional group of 10 components will increase from \$10.70 to \$12.82; office workstations of 5 or less will increase from \$181.82 to \$218.18, and each additional group of 10 workstations will increase from \$53.48 to \$64.19; temporary exhibition wiring from 1 to 100 booths (1 inspection) will increase from \$256.68 to \$307.55, and each additional group of

10 booths will increase from \$26.74 to \$32.11; exterior electrical sign will increase from \$181.82 to \$218.18; interior electrical sign will increase from \$181.82 to \$218.18, and each additional sign at the same address will increase from \$42.78 to \$51.26; garage door operator requiring receptacle installation will increase from \$181.82 to \$218.18; quarterly permits for a maximum of five outlets in any one location will increase from \$401.06 to \$479.75; survey, per hour or fraction thereof will increase from \$181.82 to \$218.18; survey, research, and report preparation, per hour or fraction thereof will increase from \$320.85 to \$385.74; witness testing: life safety, fire warning, emergency, and energy management systems hourly and additional hourly rate will increase from \$181.82 to \$280; energy management, HVAC controls, and low-voltage wiring systems for 1-10 floors (3 inspections) will increase from \$513.36 to \$614.78, and each additional floor will increase from \$53.48 to \$64.19; and solar photovoltaic systems with 10 KW rating or less will increase from \$181.82 to \$218.18, and each additional 10 KW rating will increase from \$106.95 to \$192.57. Table 1A-F - Specialty Permit Fees will be modified for garage door permits fees for each garage door in an existing building will increase from \$171.12 to \$256.62; reroofing permit fees will increase from \$171.12 to \$256.62 for Single-Family homes and duplexes, and increase from \$256.68 to \$386.22 for all others. Table 1A-G - Inspections, Surveys and Reports will be modified to establish an hourly rate of \$280 per hour; pre-application inspection rate, and re-inspection fee, and survey of nonresidential buildings with a minimum two hours of \$280 per hour; off-hours inspection rate of \$300 per hour, minimum two hours plus permit fee; and temporary certificate of occupancy fee of \$545.46. Survey of residential buildings for any purpose or Condo Conversions for a single unit will increase from \$1,871.63 to \$2,804.07, two to four units will increase from \$2,459.85 to \$3,698.29, and five+ units will increase from \$2,459.85 to \$3,690.04 plus Standard Hourly Inspection Rate; hotels including 10 guestrooms will increase from \$1,627.50 to \$1,871.63, and 11+

guestrooms will increase from \$2,139 to \$2,459.85 plus an increase from \$39.53 to \$59.30 per guestroom over 11. Table 1A-J Miscellaneous Fees will be modified to establish a Central Permit Bureau Processing Fee for Miscellaneous Permits from other disciplines of \$166.64 per hour for a minimum one-half hour, product approvals: general approval - initial or reinstatement, modification or revision, or biannual renewal of \$300 per hour - minimum three hours, and vacant building - initial and annual registration fee of \$1,230.95. Building numbers (each entrance) for new addressed will increase from \$111.23 to \$166.61 and change of existing addresses will increase from \$224.60 to \$335.91; application extension (in plan review) will increase from \$171.12 to \$298.38 plus 20% of all plan review fees, and permit extensions will increase from \$171.12 to \$298.38 plus 10% of all permit issuance fees. Table 1A-K Penalties, Hearings, Code Enforcement Assessments will be modified to establish Board of Examiners filing fees of \$280 per hour, with a minimum of four hours, for each appeal for variance from interpretation of code requirements, each appeal for approval of substitute materials or methods of construction. A fee of \$280 per hour, with a minimum of two hours, for Building Official's abatement order hearing, emergency order, Access Appeals Commission filing fee/request for a rehearing, Building Inspection Commission hearing fees for notice of appeal/request for jurisdiction/request for rehearing, and additional hearings required by Code, of \$280 per hour. Abatement Appeals Board hearing filing fee will increase from \$181.82 to \$326.45 per case; lien recordation charges will increase from \$173.91 to \$200; and a violation monitoring fee (in-house) of \$199.57 per hour for a minimum one-half hour monthly. Table 1A-L - Public Information will be modified to establish a \$214 per hour fee with a three-quarter hour minimum for structural addition notices, posting of notices (change of use), and requesting notice of permit issuance (each address) per year. Affidavit record maintenance will increase from \$15 to \$53; and Demolition notice of application and permit

issuance by area/interested parties per area (1 area = 2 blocks) will increase from \$96.72 to \$111.23 per year. Table 1A-M - Boiler Fees will be modified to establish a \$72.52 fee for permits to operate or renew (certificate issued) online, and replacement of issued permit to operate; and a \$145.04 fee for permits to operate or renew (certificate issued) online in-house, and connection to utility company provided steam (including permit to operate). Boiler maintenance program will increase from \$55.61 to \$72.52. Table 1A-N - Energy Conservation will be modified for the initial inspection of single-family dwellings and two-family dwellings to increase from \$181.82 to \$273.45, apartment houses and residential hotels up to 20 rooms will increase from \$272.72 to \$409.46 and each additional 10 rooms, or portion thereof, will increase from \$90.91 to \$136.36. Compliance inspection of single-family dwellings and two-family dwellings will increase from \$90.91 to \$136.36, apartment houses and residential hotels up to 20 rooms will increase from \$136.37 to \$204.18 and each additional 10 rooms, or portion thereof, will increase from \$55.61 to \$83.19; energy reports and certificates will increase from \$55.61 to \$83.64; filing fee for appeals will increase from \$111.23 to \$167.28; and certification of a qualified energy inspector will increase from \$213.90 to \$319.88. Table 1A-P - Residential Code Enforcement and License Fees will be modified to increase one- and two-family dwelling unit fees from \$60 to \$107 per rental unit. Apartment house license fees, per annum, of 3 to 12 units will increase from \$375 to \$514, 13 to 30 units will increase from \$561 to \$798, and more than 30 units will increase from \$561 to \$1,012 and each additional 10 units or portion thereof will increase from \$63 to \$107. Hotel license fees, per annum, of hotels of 6 to 29 rooms will increase from \$294 to \$530, 30 to 59 rooms will increase from \$541 to \$843.60 to 149 rooms will increase from \$672 to \$1,012, 150 to 200 rooms will increase from \$759 to \$1,242, and more than 200 rooms would increase from \$759 to \$1,579 and increase from \$63 to \$107 for each additional 25 rooms or portion thereof. Table 1A-Q -

Hotel Conversion Ordinance Fees will be modified to establish a \$280 per hour fee for appeals of initial or annual status determination, inspection staff review of requests for hearing to exceed 25% tourist season rental limit, and inspection staff review of unsuccessful challenge of a usage report and standard hourly inspection of request for winter rental. Annual usage reports will increase from \$113.23 to \$169.84; challenges to claims of exemption usage reports will increase from \$55.61 to \$83.64, claims of exemption based on low-income housing will increase from \$363.63 to \$546.46, and claims of exemption based on partially completed conversion will increase from \$545.45 to \$820.19; complaint of unlawful conversion will increase from \$55.61 to \$83.64; initial usage report will increase from \$363.63 to \$546.46; permit to convert will increase from \$545.45 to \$818.01; statement of exemption - Hearing Officer fee for requests for hearing to exceed 25% tourist season rental limit will increase from \$363.63 to \$542.82; and statements of exemption - Hearing Officer fee for unsuccessful challenges of usage reports will increase from \$363.63 to \$546.46. In accordance with Administrative Code, Section 67.7-1, persons who are unable to attend the hearing on this matter may submit written comments prior to the time the hearing begins. These comments will be made as part of the official public record in this matter and shall be brought to the attention of the Board of Supervisors. Written comments should be addressed to Angela Calvillo, Clerk of the Board, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA, 94102 or sent via email (board.of.supervisors@sfgov.org). Information relating to this matter is available in the Office of the Clerk of the Board or the Board of Supervisors' Legislative Research Center (<https://sfbos.org/legislative-research-center-lrc>). Agenda information relating to this matter will be available for public review on Friday, May 17, 2024. For any questions about this hearing, please contact the Assistant Clerk for the Budget and Finance Committee: Brent Jalipa (Brent.Jalipa@sfgov.org - (415) 554-7712) - Angela

Calvillo - Clerk of the Board of Supervisors, City and County of San Francisco  
EXM-3813112#







President, District 3  
BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689

Tel. No. 554-7450  
Fax No. 554-7454  
TDD/TTY No. 544-6546

**Aaron Peskin**

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**PRESIDENTIAL ACTION**

Date: 5/21/24

To: Angela Calvillo, Clerk of the Board of Supervisors

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Madam Clerk,  
Pursuant to Board Rules, I am hereby:

☐ Waiving 30-Day Rule (Board Rule No. 3.23)

File No. \_\_\_\_\_

\_\_\_\_\_  
(Primary Sponsor)

Title. \_\_\_\_\_

☐ Transferring (Board Rule No 3.3)

File No. \_\_\_\_\_

\_\_\_\_\_  
(Primary Sponsor)

Title. \_\_\_\_\_

From: \_\_\_\_\_ Committee

To: \_\_\_\_\_ Committee

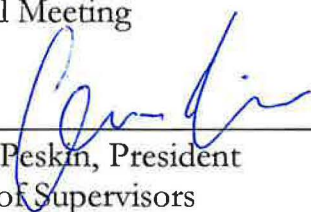
☒ Assigning Temporary Committee Appointment (Board Rule No. 3.1)

Supervisor: Dorsey Replacing Supervisor: Peskin

For: 5/22/24 Budget & Appropriations Meeting  
(Date) (Committee)

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Temporary Assignment: ☐ Partial ☒ Full Meeting

  
\_\_\_\_\_  
Aaron Peskin, President  
Board of Supervisors

**BOARD of SUPERVISORS**



**City Hall**  
**1 Dr. Carlton B. Goodlett Place, Room 244**  
**San Francisco, CA 94102-4689**  
**Tel. No. (415) 554-5184**  
**Fax No. (415) 554-5163**  
**TDD/TTY No. (415) 554-5227**

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**MEMORANDUM**

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Date: May 2, 2024  
To: Planning Department / Commission  
From: Brent Jalipa, Clerk of the Budget and Finance Committee  
Subject: Board of Supervisors Legislation Referral - File No. 240457 - Building Code - Fees

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- ☒ California Environmental Quality Act (CEQA) Determination  
(*California Public Resources Code, Sections 21000 et seq.*)
  - ☒ Ordinance / Resolution
  - ☐ Ballot Measure
- ☐ Amendment to the Planning Code, including the following Findings:  
(*Planning Code, Section 302(b): 90 days for Planning Commission review*)
  - ☐ General Plan    ☐ Planning Code, Section 101.1    ☐ Planning Code, Section 302
- ☐ Amendment to the Administrative Code, involving Land Use/Planning  
(*Board Rule 3.23: 30 days for possible Planning Department review*)
- ☐ General Plan Referral for Non-Planning Code Amendments  
(*Charter, Section 4.105, and Administrative Code, Section 2A.53*)  
(Required for legislation concerning the acquisition, vacation, sale, or change in use of City property; subdivision of land; construction, improvement, extension, widening, narrowing, removal, or relocation of public ways, transportation routes, ground, open space, buildings, or structures; plans for public housing and publicly-assisted private housing; redevelopment plans; development agreements; the annual capital expenditure plan and six-year capital improvement program; and any capital improvement project or long-term financing proposal such as general obligation or revenue bonds.)
- ☐ Historic Preservation Commission
  - ☐ Landmark (*Planning Code, Section 1004.3*)
  - ☐ Cultural Districts (*Charter, Section 4.135 & Board Rule 3.23*)
  - ☐ Mills Act Contract (*Government Code, Section 50280*)
  - ☐ Designation for Significant/Contributory Buildings (*Planning Code, Article 11*)

Please send the Planning Department/Commission recommendation/determination to Brent Jalipa at [Brent.Jalipa@sfgov.org](mailto:Brent.Jalipa@sfgov.org).

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689  
Tel. No. (415) 554-5184  
Fax No. (415) 554-5163  
TDD/TTY No. (415) 554-5227

## MEMORANDUM

TO: Patrick O'Riordan, Director, Department of Building Inspection  
Sonya Harris, Commission Secretary, Building Inspection Commission

FROM: Brent Jalipa, Assistant Clerk, Budget and Appropriations Committee

DATE: May 2, 2024

SUBJECT: LEGISLATION INTRODUCED

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The Board of Supervisors' Budget and Appropriations Committee has received the following legislation, submitted by Mayor Breed on May 1, 2024, as part of their May Budget for selected departments:

**File No. 240457**

**Ordinance amending the Building Code to adjust fees charged by the Department of Building Inspection, and affirming the Planning Department's determination under the California Environmental Quality Act.**

The proposed ordinance is being transmitted pursuant to Charter, Section D3.750-5, for public hearing and recommendation. It is pending before the Budget and Appropriations Committee and will be scheduled for hearing upon receipt of your response.

Please forward me the Commission's recommendation and reports at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: [Brent.Jalipa@sfgov.org](mailto:Brent.Jalipa@sfgov.org).


cc: Patty Lee, Department of Building Inspection

OFFICE OF THE MAYOR  
SAN FRANCISCO



LONDON N. BREED  
MAYOR

To: Aaron Peskin, President of the Board of Supervisors  
From: Anna Duning, Mayor's Budget Director  
Date: May 1, 2024  
Re: 30-Day Waiver Requests

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2024 MAY -1 AM 11:07  
BY 

President Peskin,

The Mayor's Office respectfully requests 30-day hold waivers for the following ordinances and trailing legislation introduced with the budget on Wednesday, May 1, 2024:

- Proposed Annual Appropriation Ordinance (AAO) for Selected Departments
- Proposed Annual Salary Ordinance (ASO) for Selected Departments
- Public Utilities Commission (PUC) Capital Budgets and Borrowing Ordinances
- Accept and Expend Grants – Recurring Grant Funds – San Francisco Public Library Friends of the Library Fund – FY 2024-2025
- Accept and Expend Grants – Recurring Grant Funds – San Francisco Port – FY 2024-2025
- Building Code – Building Inspection Permitting and Inspection Fees
- Administrative Code – Board of Appeals Surcharges on Fees

Should you have any questions, please contact Tom Paulino at 415-554-6153.

Sincerely,

A handwritten signature in blue ink, appearing to read "Anna Duning".

Anna Duning  
Mayor's Budget Director



OFFICE OF THE MAYOR  
SAN FRANCISCO



LONDON N. BREED  
MAYOR

To: Angela Calvillo, Clerk of the Board of Supervisors  
From: Anna Duning, Mayor's Budget Director  
Date: May 1, 2024  
Re: Mayor's May 1 FY 2024-25 and FY 2025-26 Budget Submission

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2024 MAY -1 AM 11:00  
BY [signature]

Madam Clerk,

In accordance with City and County of San Francisco Administrative Code, Section 3.3, the Mayor's Office hereby submits the Mayor's proposed May 1 budget, corresponding legislation, and related materials for Fiscal Year (FY) 2024-25 and FY 2025-26.

In addition to the Mayor's Proposed FY 2024-25 and FY 2025-26 May 1 Budget Book, the following items are included in the Mayor's submission:

- The May 1 Proposed Annual Appropriation Ordinance (AAO) and Proposed Annual Salary Ordinance (ASO) for Selected Departments
- The Municipal Transportation Agency (MTA) Budget Memo
- The Public Utilities Commission (PUC) Capital Budgets and Borrowing Ordinances
- 8 separate pieces of trailing legislation (see list attached)
- A Transfer of Function letter detailing the transfer of positions from one City department to another
- An Interim Exception letter
- Memo to the Board President requesting for 30-day rule waivers on ordinances

Please note the following:

- Technical adjustments to the budget are being prepared, but are not submitted with this set of materials.

Sincerely,

A handwritten signature in blue ink, appearing to read "Anna Duning".

Anna Duning  
Mayor's Budget Director

cc: Members of the Board of Supervisors  
Budget & Legislative Analyst's Office  
Controller

DEPT	Item	Description	Type of Legislation	File #
AIR	Continuing Prop J	General aviation security services, information booth and guest assistance, employee and public parking operations, and shuttle bus service	Ordinance	240460
BOA	Fee Change	Adjust BOA surcharges on fees imposed under the San Francisco Planning Code and Building Code	Ordinance	240456
DBI	Fee Change	Adjusts the fees for permits and services provided by the Department of Building Inspection pursuant to the 2023 Fee Study	Ordinance	240457
LIB	Recurring A&E	The Friends and Foundation of the San Francisco Public Library – Annual Grant Award	Resolution	240458
MTA	Continuing Prop J	Citations, paratransit, parking meter collections, security, towing, and transit shelter cleaning services	Ordinance	240460
PRT	Continuing Prop J	Security services at Port facilities	Ordinance	240460
PRT	Recurring Grants	Department of Homeland Security Port Security Grant Program (PSGP)	Resolution	240459
PUC	Continuing Prop J	Security services at PUC Wastewater Enterprise facilities	Ordinance	240460

RECEIVED  
BOARD OF SUPERVISORS  
SAN FRANCISCO  
2024 MAY -1 AM 11:00  
BY dm

OFFICE OF THE MAYOR  
SAN FRANCISCO



RECEIVED  
LONDON N. BREEDS  
MAYOR  
SAN FRANCISCO

2024 MAY -1 AM 11:09

BY dw

To: Angela Calvillo, Clerk of the Board of Supervisors  
From: Anna Duning, Mayor's Budget Director  
Date: May 1, 2024  
Re: Building Code - Fees charged by the Department of Building Inspection

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**Ordinance amending the Building Code to adjust fees charged by the Department of Building Inspection, and affirming the Planning Department's determination under the California Environmental Quality Act.**

Should you have any questions, please contact Tom Paulino at 415-554-6153.