1 [Accessible Public Event Checklist]

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3 **Resolution adopting the use of the Accessible Public Event Checklist as developed by**
4 **the Mayor's Office on Disability for all City sponsored public meetings and events.**

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6   WHEREAS, It is the policy of the City and County of San Francisco that all City
7 sponsored public meetings and events be fully accessible to people with disabilities; and
8   WHEREAS, The Accessible Public Event Checklist (hereinafter the "Checklist") was
9 developed in collaboration with community members, City ADA coordinators, and accessibility
10 experts in order to affect this policy and to ensure that the City complies with federal and state
11 disability laws; and
12   WHEREAS, The Checklist is on file with the Clerk of the Board of Supervisors in File
13 No.   , which is hereby declared to be a part of this resolution as if set forth fully herein; and,
14   WHEREAS, The Checklist describes the minimum legal requirements as well as
15 recommends additional accessibility measures in order to ensure that public meetings and
16 events are both physically and programmatically accessible; now, therefore, be it
17   RESOLVED, That from this date forward, all coordinators of City sponsored public
18 meetings and events are required to review and complete the Checklist in the timeframe
19 specified on the Checklist; and, be it
20   FURTHER RESOLVED, That the Mayor's Office on Disability is directed to
21 disseminate the Checklist to all City ADA coordinators and appropriate department staff via
22 the web or by paper copy and, be it
23   FURTHER RESOLVED, That the Mayor's Office on Disability update this Checklist as
24 necessary to reflect any changes in applicable law or City policy.

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