

File No. 260743

Committee Item No. 2

Board Item No. _____

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee Date July 22, 2026

Board of Supervisors Meeting Date _____

Cmte Board

- | | | |
|-------------------------------------|--------------------------|--|
| ☐ | ☐ | Motion |
| ☒ | ☐ | Resolution |
| ☐ | ☐ | Ordinance |
| ☐ | ☐ | Legislative Digest |
| ☒ | ☐ | Budget and Legislative Analyst Report |
| ☐ | ☐ | Youth Commission Report |
| ☐ | ☐ | Introduction Form |
| ☒ | ☐ | Department/Agency Cover Letter and/or Report |
| | | • REC Emergency Declaration 5/1/2026 |
| | | • RPC Emergency Declaration 5/2/2026 |
| ☐ | ☐ | MOU |
| ☐ | ☐ | Grant Information Form |
| ☐ | ☐ | Grant Budget |
| ☐ | ☐ | Subcontract Budget |
| ☐ | ☐ | Contract/Agreement |
| ☐ | ☐ | Form 126 – Ethics Commission |
| ☐ | ☐ | Notice of Award/Award Letter |
| ☐ | ☐ | Application |
| ☐ | ☐ | Public Correspondence |

OTHER (Use back side if additional space is needed)

- | | | |
|-------------------------------------|--------------------------|--|
| ☒ | ☐ | <u>REC Open Space Contingency 5/21/2026</u> |
| ☒ | ☐ | <u>Contingency Balances</u> |
| ☒ | ☐ | <u>REC Emergency Procedures 12/11/2023</u> |
| ☒ | ☐ | <u>RPC Resolution No. 2605-012 5/21/2026</u> |
| ☐ | ☐ | _____ |
| ☐ | ☐ | _____ |
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Completed by: Brent Jalipa Date July 15, 2026

Completed by: Brent Jalipa Date _____

1 [Emergency Declaration - Recreation and Park Department - Marina Yacht Harbor Dredging -
2 Estimated Cost of Emergency Work Exceeds \$2,500,000]

3 **Resolution approving the Recreation and Park Department General Manager's**
4 **declaration of emergency under Administrative Code, Section 6.60, for emergency**
5 **dredging at the San Francisco Marina Yacht Harbor, estimated to cost in excess of**
6 **\$2,500,000.**

7
8 WHEREAS, The Recreation and Park Department annually dredges the Marina Small
9 Craft Harbor to maintain safe and navigable access for boat traffic and emergency response
10 vessels; and

11 WHEREAS, In December 2025, the Recreation and Park Department solicited bids for
12 the 2026 Marina dredging project and the Marinship Development Interest, LLC was awarded
13 the contract and began dredging operations on March 18, 2026; and

14 WHEREAS, Marinship Development Interest, LLC failed to complete dredging within
15 the required 30-day window due to inadequate and inoperable equipment and inability to
16 properly dispose of dredged material; and

17 WHEREAS, Due to impacts on Marina operations, navigational access, and scheduled
18 events, the Recreation and Park Department terminated Marinship Development Interest,
19 LLC's contract on April 23, 2026, and subsequently awarded the remaining dredging work to
20 the second-lowest bidder, The Dutra Group, on April 28, 2026, which mobilized on April 29,
21 2026 to begin clearing the harbor channel; and

22 WHEREAS, During the period in which dredging operations were delayed and
23 incomplete, additional sand accumulated in the Marina entrance channel, restricting harbor
24 access to only the highest tides and posing a significant threat to continued Marina
25 operations, public access, boating activity, and emergency response capabilities; and

1 WHEREAS, On May 1, 2026, the Recreation and Park Department Interim General
2 Manager declared an actual emergency pursuant to Administrative Code, Section 6.60 due to
3 the excessive build-up of sand at the entrance to the San Francisco Marina Yacht Harbor and
4 directed immediate emergency dredging work beyond the original contract scope to prevent
5 shutdown of the harbor entrance; and

6 WHEREAS, The current dredging contract award is \$1,163,262, and the Department
7 estimates that up to an additional \$2,500,000 is necessary to complete the emergency work
8 and remove newly accumulated sand from the harbor entrance channel; and

9 WHEREAS, Administrative Code, Section 6.60(d) requires that the Mayor, or President
10 of the Recreation and Park Commission, and the Board of Supervisors approve emergency
11 work with an estimated cost in excess of \$2,500,000 and such approval has been provided;
12 and

13 WHEREAS, The Controller has certified that funds are available for this emergency
14 work; now, therefore, be it

15 RESOLVED, That the Board of Supervisors approves the Recreation and Park
16 Department General Manager's emergency declaration under Administrative Code,
17 Section 6.60 for emergency dredging work at the San Francisco Marina Yacht Harbor; and, be
18 it

19 FURTHER RESOLVED, That the Board of Supervisors authorizes the Recreation and
20 Park Department to proceed with the emergency dredging work necessary to maintain
21 navigable access to the Marina Yacht Harbor and protect public safety and harbor operations.
22
23
24
25

Item 2 File 26-0743	Department: Recreation and Parks Department
EXECUTIVE SUMMARY	
Legislative Objectives • The proposed resolution would approve a Recreation and Parks (REC) emergency declaration related to emergency dredging at the Marina Small Craft Harbor for a total estimated cost of more than \$2,500,000. • Any contracts entered into under the proposed emergency procurement authority are exempt from Administrative Code Chapters 6 (public works contracting policies and procedures), 12A (Human Rights Commission), and 14B (Local Business Enterprise utilization) as well as Labor and Employment Code Sections 131 (non-discrimination in contracts), and 132 (non-discrimination in property contracts). Key Points • The REC Interim General Manager declared an emergency related to sediment accumulation at the Marina Small Craft Harbor entrance on May 1, 2026. This accumulation is the result of incomplete dredging by the former contracted party, Marinship Development Interest, LLC. Due to inadequate equipment and sediment disposal issues, this contractor did not complete dredging within the required 30-day project window. • Following termination of Marinship Development Interest, LLC's contract, REC awarded a contract to the second-lowest bidder, The Dutra Group. The Dutra Group began dredging operations on April 29, 2026. In addition to the original scope of work, REC determined the need for additional emergency dredging. The Dutra Group removed an excess of 39,300 cubic yards of sediment, which is nearly three-times the amount removed last year. Fiscal Impact • As of July 7, 2026, the work has been completed, and REC has received invoices for approximately \$2.9 million. This exceeds the original contract award by approximately \$1.8 million, which reflects the cost of the emergency work. Costs will be funded by \$1.0 million from the Open Space Fund Contingency Reserve and by \$0.8 million from the Marina Yacht Harbor Fund. • Several Marina capital projects will be delayed to provide funding for the emergency work. Recommendation • Approve the proposed resolution.	

MANDATE STATEMENT

Administrative Code Section 6.60(d) states that contracts entered into for emergency work that are more than \$250,000 are subject to Board of Supervisors approval. Prior to the commencement of emergency work above the \$250,000 threshold, the Department must also secure approval in writing from the Mayor or the President of the appropriate Board or Commission. If the emergency does not permit approval of the emergency determination by the Board of Supervisors before work begins, the Department must submit a resolution approving the emergency determination to the Board of Supervisors within 60 days of the Department head's declaration of emergency.

BACKGROUND

The Marina Small Craft Harbor is the oldest operating recreational marina in San Francisco. This 35-acre harbor has 727 berths and 15 end ties for guest berthing vessels. The Recreation and Parks Department (REC) annually dredges the West Harbor to maintain safe and navigable access for boat traffic and emergency response vessels. Dredging is the removal of sediments and debris from the bottom of bodies of water and is necessary to ensure the safe passage of boats and ships, as well as to reduce contaminants in bodies of water.

Each year, the Recreation and Parks Department (REC) awards a dredging contract to the lowest responsible bidder. In 2025, REC solicited bids for Marina Small Craft Harbor dredging in 2026 and awarded a contract to Marinship Development Interest, LLC, who began dredging operations on March 18, 2026. Due to inadequate equipment and sediment disposal issues, Marinship Development Interest, LLC did not complete dredging within the required 30-day project window. REC terminated the contract on April 23, 2026. By April 23, 2026, additional sand accumulated in the channel, making the harbor entrance only accessible during the highest of tides.

Following termination of Marinship Development Interest, LLC's contract, REC awarded a \$1,163,262 contract to the second-lowest bidder, The Dutra Group, on April 28, 2026. The Dutra Group began dredging operations on April 29, 2026.

On May 1, 2026 REC Interim General Manager Sarah Madland declared an actual emergency pursuant to Administrative Code Section 6.60 and directed immediate emergency dredging work beyond the original contract scope. In correspondence with the REC Director of Administration and Finance, the REC Interim General Manager wrote: "In order to prevent shutdown of the harbor entrance, I direct you to provide for the immediate removal of sand preventing access for boaters and emergency responders." At the time of the emergency declaration the estimated cost of the additional work was \$2.0 million. However, REC increased the estimate to \$2.5 million as of June 22, 2026, to provide a contingency.

According to REC Director of Administration and Finance Antonio Guerra, approximately \$1.9 million out of the \$2.5 million has been encumbered, and this emergency dredging project was completed on June 30, 2026. The Dutra Group removed an excess of 39,300 cubic yards of

sediment to clear the entrance channel. This reflects an increase in cleared sediment compared to the prior year of 13,548 cubic yards and reflects both the delay in performing the work as well as changing conditions in the West Harbor that pushed more sand south (and into the harbor) rather than west.

The proposed resolution was introduced on June 23, 2026, within the 60-day timeframe required by Administrative Code Section 6.60(d).

DETAILS OF PROPOSED LEGISLATION

The proposed resolution would approve REC Department's emergency declaration with an estimated total cost of more than \$2,500,000. As mentioned above, approximately \$1.9 million has been encumbered, and the emergency project is completed.

Any contracts entered into under the proposed emergency procurement authority are exempt from Administrative Code Chapters 6 (public works contracting policies and procedures), 12A (Human Rights Commission), and 14B (Local Business Enterprise utilization) as well as Labor and Employment Code Sections 131 (non-discrimination in contracts), and 132 (non-discrimination in property contracts).

Procurement

Because of the emergency declaration, selection of contractors is not governed by Administrative Code Chapter 6 requirements. Following termination of the contract with Marinship Development Interest, REC selected the Dutra Group to perform the original scope of work because they were the second lowest bidder in response to REC's November 2025 request for quotes to dredge the harbor. REC requested quotes to dredge 11,150 cubic yards in areas A, B, and D, with additional optional bids to dredge 15,910 cubic yards in Area C, and 11,430 cubic yards in Area E. REC received quotes from the following three firms, ranked from lowest to highest bid:

1. Marinship Development Interest, LLC
2. The Dutra Group
3. Curtin Maritime Corp.

In April 2026, the Dutra Group provided an updated proposal to perform the emergency work. According to REC staff, REC did not obtain additional quotes from other firms for the emergency work because of the existing contract in place with the Dutra Group for the original scope of work.

Scope of Work

The scope of work for the emergency dredging was to restore access to the Marina Small Craft Harbor entrance by dredging areas A, B, C, and E. This included: (1) mobilization and demobilization of all boats and equipment, including dredging barges, barges to transport sediment, survey boats, and tugboats; (2) Deployment of a nine-man dredge crew to work 12 hour days to dredge and offload.

Project Timeline

As noted above, dredging work began on April 29, 2026 and ended on June 30, 2026. Additional dredging work was aided by larger dredging equipment (deployed from Long Beach), which REC reports arrived on June 18, 2026.

Plans to Mitigate Future Emergency Dredging Work

To ensure future dredging contractors will complete the full duties of their contract, in future bid solicitations, REC plans to include a bidder questionnaire that will identify bidders that have been unable to perform or been terminated from dredging contracts within the past five years. Additionally, REC anticipates improvements in Marina Small Craft Harbor conditions after a new breakwater is constructed in the West Harbor to limit accumulation of sediment as part of the Marina Improvement and Remediation project. Construction is anticipated to begin on the breakwater June 2027 and to be completed in December 2027.

FISCAL IMPACT

As of June 22, 2026, REC estimated that the additional cost of the emergency work would be \$2.5 million, including a \$500,000 contingency. As of July 7, 2026, REC has encumbered \$3,077,898 under the Dutra Group dredging contract and has received invoices for \$2,927,475. This exceeds the original contract award of \$1,163,262 by \$1,764,213, which reflects the cost of the emergency work. Therefore, we recommend that the proposed resolution be amended to state that the emergency work is estimated to cost \$1,800,000 instead of “in excess of \$2,500,000.”

Based on the April 2026 proposal from the Dutra Group, the pricing of the emergency work was structured in two distinct pricing phases. The first phase, covering April 29, 2026 through June 14, 2026 utilized a day-rate structure for equipment and labor to dredge/offload material, along with a fixed price for mobilization and demobilization. This differed from the pricing of the original scope of work, which was priced on a fixed per-volume basis. The second phase, beginning, June 15, 2026, transitioned to a fixed per-volume rate structure based on cubic yards of material dredged when larger dredging equipment became available.

The following exhibit details the pricing descriptions listed in the Dutra Group contract.

Exhibit 1: The Dutra Group Contract Pricing

Bid Item	Description	Units	Unit Price	Qty	Total
Phase 1: Day-Rate Operations (April 29 – June 14, 2026)					
100	Mobilization / Demobilization	Lump Sum	\$225,000	1	\$225,000
200	Dredge and Offload — 12-Hour Day Rate (Base Rate, one vessel)	Day	\$69,000	27	\$1,863,000
300	Additional Dredge – 12-Hour Day Rate (Supplemental Rate, second vessel)	Day	\$24,000	0	\$0
Phase 1 Subtotal					\$2,088,000
Phase 2: Volume-Rate Operations (June 15 – June 30, 2026)					
1100	Dredge and Offload	CY	\$45	18,655	\$839,475
Phase 2 Subtotal					\$839,475
Total Dredge Episode Cost					\$2,927,475

Source: REC

The Dutra Group completed emergency dredging work across 27 days of active dredging and off haul to the San Rafael Rock Quarry during Phase 1, utilizing one vessel throughout. No second vessel was deployed. The contract then transitioned to a volume-rate structure for Phase 2, where dredged material was offloaded at the SF-08 ocean disposal site. Total dredge episode cost through June 30, 2026 was \$2,927,475.

Funding Sources

Annual costs to dredge the harbor are funded by a West Harbor dredging assessment as well as general Marina fund revenues, which include both dockside and landside revenue such as rent and permits, which accrue to the Marina Yacht Harbor Fund.¹ Because the costs of the additional work exceed dredging fee revenues, REC is proposing to fund \$1.0 million of the additional costs with the Open Space Fund Contingency Reserve and \$0.8 million of the costs with the Marina Yacht Harbor Fund, with offsetting reductions to capital projects in the harbor.

Open Space Fund Contingency Reserve

Charter Section 16.107 establishes the Park, Recreation and Open Space Fund, which is administered by REC to provide park and recreational services and facilities. The City is required,

¹ While the General Fund previously provided a subsidy to Yacht Harbor's operations, the FY 2024-25 budget removed the subsidy, and berthing and service fees for Yacht Harbor were increased to backfill the subsidy (File 24-0189).

through a voter-approved spending requirement, to deposit an annual property tax set-aside amount into the fund. A 2000 ballot measure, which amended the fund, requires REC to set aside three percent of the Open Space Fund's annual budgeted revenue in an undesignated contingency reserve. This undesignated sub-fund is subject to several guidelines including but not limited to restricting use to one-time expenditures, prohibiting allocation to staffing costs, requiring Commission approval for all expenditures, and capping use of the reserve for any single project at 25 percent of the reserve.

Currently, there is \$4,260,654 in the undesignated Open Space Fund Contingency Reserve. With the proposed withdrawal of \$1,000,000, which is 23 percent of the balance, there would be \$3,260,654 left in this fund.

According to Director of Administration and Finance Guerra, REC plans to repay the draw from the Open Space Fund Contingency Reserve with dredging fee revenues by FY 2033-34. Due to reduced Marina occupancy during the breakwater remediation project, REC anticipates repayment may begin in July 2028 and would take place over two to five fiscal years based on available revenue.

Marina Yacht Harbor Fund

The Marina Yacht Harbor Fund is funded by berthing and service fees, as well as revenue from the fuel dock, landside rent, and permits.

The following capital projects would be delayed to provide funding for this proposed project:

- 1) Jetty asphalt replacement with new vinyl striping
- 2) Asphalt overlay with striping in Marina Green Parking Lot from New Harbor Office to Scott Street
- 3) Replacement of West Marina electronic gate controllers with new hardware and receivers
- 4) Remote electric metering of West Marina boat power pedestals
- 5) Emergency power generator for Marina Harbor Office
- 6) Marina seawall repairs

RECOMMENDATION

Approve the proposed resolution.



Daniel Lurie, Mayor

Kat Anderson, Commission President
Sarah Madland, Interim General Manager

DATE: May 1, 2026

TO: Antonio Guerra
Director of Finance and Administration

FROM: Sarah Madland
Interim General Manager, Recreation and Park Department

SUBJECT: Declaration of Emergency: SF Marina Yacht Harbor Dredging

In accordance with Administrative Code Section 6.60, I declare an actual emergency exists due the excessive build-up of sand at the entrance to the SF Marina Yacht Harbor.

Each year, RPD dredges the Marina Small Craft Harbor to keep the channel open for boat traffic. In December 2025, RPD solicited bids for early-2026 dredging. Marinship Development Interest, LLC won the lowest bid contract on March 18, 2026, however they failed to complete dredging within the required 30-day window. They were unable to perform due to inadequate and inoperable equipment and unable to execute proper disposal. Therefore, due to the impact on Marina operations and scheduled events, RPD terminated that contract on April 23, 2026. RPD then awarded the work to the second-lowest bidder, The Dutra Group, on April 28, 2026. The Dutra Group mobilized on April 29 to begin clearing the channel.

During the period when Marinship Development Interest, LLC did not complete the job, additional sand accumulated in the channel, making the harbor entrance only accessible during the highest of tides. This emergency declaration is intended to address the removal the newly accumulated sand beyond the original scope of work. In order to prevent shutdown of the harbor entrance, I direct you to provide for the immediate removal of sand preventing access for boaters and emergency responders.

The estimated construction cost for this additional work, including contingency, is \$2,000,000.

Signed by:

Sarah Madland

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Sarah Madland
Interim General Manager

Daniel Lurie, Mayor



Kat Anderson, Commission President
Sarah Madland, Interim General Manager

DATE: May 2, 2026

TO: Sarah Madland
Interim General Manager, Recreation and Park Department

FROM: Commissioner Kat Anderson
President, Recreation and Park Commission

DocuSigned by:

Kat Anderson

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SUBJECT: Declaration of Emergency: SF Marina Yacht Harbor Dredging

On May 1, 2026, in accordance with Administrative Code Sections 6.60, you in your position of Interim General Manager, Recreation and Park Department (RPD), declared an actual emergency exists at the SF Marina Yacht Harbor due to excessive amount of sand accumulated at the entrance to the harbor.

Each year, RPD dredges the Marina Small Craft Harbor to keep the channel open for boat traffic. In December 2025, RPD solicited bids for early-2026 dredging. Marinship Development Interest, LLC won the lowest bid contract on March 18, 2026, however they failed to complete dredging within the required 30-day window. They were unable to perform due to inadequate and inoperable equipment and unable to execute proper disposal. Therefore, due to the impact on Marina operations and scheduled events, RPD terminated that contract on April 23, 2026. RPD then awarded the work to the second-lowest bidder, The Dutra Group, on April 28, 2026. The Dutra Group mobilized on April 29 to begin clearing the channel.

During the period when Marinship Development Interest, LLC did not complete the job, additional sand accumulated in the channel, making the harbor entrance only accessible during the highest of tides. This emergency contract is intended to remove the newly accumulated sand beyond the original scope of work and any additional sand needed to allow for uninterrupted access to the harbor.

The estimated construction cost for this additional work, including contingency, is \$2,000,000.

Administrative Code Section 6.60 requires that this emergency contract be approved in writing by the Mayor (or the President of the Recreation and Park Commission) and by the Board of Supervisors.

I approve of this Emergency declaration to complete this dredging project and protect the lives and property of the City and County of San Francisco, in the most expeditious manner.

Daniel Lurie, Mayor



Kat Anderson, Commission President
Sarah Madland, Interim General Manager

Date: May 21, 2026

To: Recreation and Parks Commission

Through: Sarah Madland, Interim General Manager
Eric Andersen, Director of Operations

From: Felix Tong, Deferred Maintenance Program Manager

Subject: Marina Dredging – Open Space Fund Contingency Reserve Allocation

Agenda Wording

Discussion and possible action to allocate up to \$1,000,000 from the Open Space Fund Contingency Reserve (undesignated sub-fund) for dredging at the Marina Yacht Harbor.

Strategic Plan

Strategy 1: Inspire Public Space: Develop more open space to address population growth in high needs areas and emerging neighborhoods.

Objective: 1.1.: Strengthen the quality of existing Parks & Facilities

Strategy 2: Inspire Play: Promote active living, well-being and community for San Francisco's diverse and growing population

Objective 2.3 Work with partners to activate parks through organized events, activities and unstructured play

Background

Marina Dredging

Every year, Rec Park dredges the Marina Small Craft Harbor to keep the channel open for boat traffic. In December 2025, RPD solicited bids for early-2026 dredging. Marinship Development Interest, LLC won the contract and started work on March 18, 2026. Marinship failed to complete dredging within the required 30-day window and RPD cancelled that contract on April 23, 2026. On April 28, 2026, RPD awarded the work to the second-lowest bidder, Dutra Group and Dutra mobilized on April 29 to begin clearing the channel.



Emergency Declaration

During the period when Marinship did not complete the job, additional sand accumulated in the channel, making the harbor entrance only accessible during the highest of tides. In order to prevent shutdown of the harbor entrance, an emergency has been declared to immediately increase the Dutra contract scope of work. Under Section 6.60 of the Administrative Code, Rec Park must notify the Mayor, Controller and Board when performing emergency work. When the estimated cost of the work exceeds \$250,000 the Department Head must first secure the President of the Recreation and Park Commission's approval in writing.

The current contract award is \$1,163,262. In its emergency declaration, the Department has estimated up to an additional \$2,000,000 is needed to complete this work, but there is insufficient funding in the Marina fund to encumber this amount.

Open Space Fund Contingency Reserve

The 2000 ballot measure amending the Open Space Fund requires that the Recreation and Park Department (RPD) set aside three percent of the fund's annual budgeted revenue in an "undesignated contingency reserve." Without any guidelines in the Charter for the use of the reserve, the Commission, with the guidance of RPD staff, adopted a policy for use of the Open Space Fund Contingency Reserve. First adopted in 2003 and amended in 2008 (Res. No. 0806-023), the Commission's policy on the use of the undesignated contingency reserve funds includes the following guidelines:

- 1) The reserve shall be expended on items that are one time in nature,
- 2) The reserve shall not be used to fund staff time, including salary and fringe benefits,
- 3) The reserve shall not be used to supplant other Open Space expenditures,
- 4) All expenditures from the contingency reserve expenditures must be approved by the Commission as a general calendar item,
- 5) That the undesignated contingency reserve shall be used for those projects that enhance or extend the useful life of Recreation and Park property, including tree maintenance as authorized by the Charter Section 16.107 (e), property on to the jurisdiction of the Recreation and Park Commission, or property under the jurisdiction of another city department or public agency and subject to the agreement with the department for its use management and maintenance,
- 6) Use of the reserve shall not be limited to properties renovated, improved, newly constructed, or acquired after Proposition C the Open Space Fund and
- 7) That the Commission may propose projects to be funded by the reserve up to 25 percent of the amount of the reserve.

Additional Funding Necessary

To fund the emergency dredging work, Rec Park is proposing to use up to \$1,000,000 of undesignated contingency reserve as a source. There is currently \$4,260,654 available in this subfund. The Department plans to replenish the Contingency reserve with Marina revenue in future budget proposals.

Staff Recommendation

Staff recommend the Commission allocate an amount not to exceed \$1,000,000 for dredging the Marina Small Craft Yacht West Harbor entrance channel. Funding will come from the Open Space Fund Contingency Reserve, specifically the undesignated sub-fund. Ongoing Marina fees will be used to replenish the \$1,000,000 reserve draw.

Supported By**Opposed By****Attachments**

Open Space Fund Contingency
Recreation and Park Emergency Declaration Procedures
Declaration of Emergency at the Marina

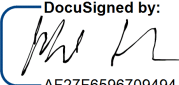
Attachment A
Open Space Contingency Balance

Contingency Subfund Type	Project Description	Activity Code	Activity Description	Budget (Uses)	Actual (Uses)	Encumbrance	Commission Approved Set-Aside	Remaining Balance (Uses)	Notes
Commission	OS Contingency - Commission Subfund		Various Completed Projects	194,869	194,869	-	-	-	Completed Projects: RP Walter Haas Connector Trail, RP GGP Irrigation
	RP Strybing Arboretum Garden	2	Project Reserve	33,307	31,241	-	-	2,066	Per 9/17/2015 Commission Item 9.
	RP Shoreview Park	12 to 38	DSN, PLN, CON work	300,000	294,603	-	-	5,397	Per 9/4/2019 Commission Item 10.
	RP Kellogg Velasco Park	1	RP Project Reserve	220,000	145,209	-	-	74,791	Per 12/5/2019 Commission approval.
	RP OS Contingency - Commission	1	OS Contin - Commission -Budget	2,550,263	-	-	-	2,550,263	
	RP 6th Ave Skate Park	1	6th Ave Skate Park	150,011	140,961	-	-	9,050	Per 7/15/2021 Commission Item 10.
	RP Woh Hei Yun Park entrance gate	1	Woh Hei Yuen park gate	20,000	19,331	-	-	669	Per 4/20/2023 Commission Item 8.
	RP Stern Grove Playground	1, 37	Budget, CON Work	362,000	362,000	-	-	-	
	RP Mission Beautification	9	Budget & Reserves	362,000	336,339	1,957	-	11,704	
	RP Commission Room Preservation	1	Leather Panel Assessment	49,340	-	-	49,340	-	Per commission 2/19/2026, item 11.
Commission Total				4,229,789	1,524,552	1,957	49,340	2,653,940	
Deferred Maintenance	OS Contingency - Deferred Maint Subfund		Various Completed Projects	8,440,926	8,440,926	-	-	-	Completed Projects: SF Botanical Garden fence replacement, LifeCycle Database-VFA series, TPC Harding Park renewals, Camp Mather swimming pool shell replacement, Crocker Amazon reroute of water lines, 47th Ave/Fulton Paving
	RP Open Space Contingency WORK	18	GGP Central Pump Station	261,455	117,233	6,742	137,480	-	Per 12/5/2019 Commission Item 5H approval. Replace frequency drives for four pumps.
	RP Contingency WORK (Capital/Operations)	228	FY19 Def Maint Repair/Replace	585,573	570,753	7,026	-	7,794	Infrastructure deferred maint projects per 6/7/18 Commission Item 9
	RP OS Contingency - Def. Maint	1	OS Contin -Def	1,483,909	-	-	-	1,483,909	
	RP SF Botanical Garden	1	SF Botanical Garden	402,674	400,000	2,674	-	-	
	RP Mission Rec Center	1	Mission Rec Center	287,304	281,219	-	-	6,085	Per 12/3/2020 Commission Item 3. Budget shifted from FY20-21
	RP Palou Phelps Mini-Park	1	Palou Phelps Mini-Park	300,000	-	-	300,000	-	Budget of \$1,042,800 and remaining budget of \$14,504 from prior year.
	RP Golden Gate /McLaren Park	1	Golden Gate/McLaren Park	70,000	50,444	-	19,556	-	
	RP GGP Spreckels Music Bandshe	1	GGP Spreckels Temple Mus Bands	270,000	144,026	-	125,974	-	
	RP Palace of Fine Arts	1	Palace of Fine Arts	400,000	262,192	-	137,808	-	Per 5/5/2022 Commission Approval.
	RP Coit Tower	1	Coit Tower installation	300,000	15,411	7,089	277,500	-	
	RP Spreckels Lake Shore Repair	1	Shoreline Repair	600,000	-	347,500	252,500	-	
	RP Minnie & Lovie Fencing	1	Fencing barrier	300,000	-	-	300,000	-	
	RP Sava Pool Replastering	1	Pool Liner Replastering	250,000	211,027	31,492	7,481	-	Per 10/17/2024 Item 8 Commission Approval (Resolution #2410-001)
	RP Alioto Mini Park CPA	1	Resurfacing CPA	250,000	31,317	212,975	5,708	-	
	RP Yik Oi Huang CPA	1	Resurfacing CPA	170,000	-	-	170,000	-	
	RP Sunset Recreation Center	1	Resurfacing CPA	275,000	-	-	275,000	-	
	RP Potrero Hill Upper PlayArea	1	Resurfacing CPA	213,000	-	213,000	-	-	
	RP St Marys Square	1	Resurfacing CPA	301,000	-	-	301,000	-	
	RP Mission Playground	1	Resurfacing CPA	225,000	-	225,000	-	-	Per 9/18/2025 Commission approval of Item 5f (Resolution #2509-006).
	RP McCoppin Square	1	Resurfacing CPA	271,000	-	-	271,000	-	
	RP St Mary Recreation Center	1	Resurfacing CPA	395,010	-	-	395,010	-	
Deferred Maintenance Total				16,051,851	10,524,548	1,053,498	2,976,017	1,497,788	
Undesignated	OS Contingency - Undesignated Subfund		Various Completed Projects	4,860,270	4,860,270	-	-	(0)	Completed Projects: RP GGP Paving & Park Signage, RP GGP West End (Great Highway), RP Sharp Park Infrastructure, RP Camp Mather Fac Imprvmt & Ropes Course, RP Cof-Tank Hill Trail Improve, Park Presidio Tree Removal; GGP Golf Clubhouse.
	RP Open Space Contingency WORK	5	Mather Rope Challenge Course	25,500	-	-	-	25,500	
	RP Open Space Contingency WORK	6	Mather Pre Fabricated Cabins	51,600	51,013	-	-	587	
	RP Open Space Contingency WORK	9	GGP Golf Course Clubhouse	162,967	157,839	3,778	-	1,350	Per commission 9/6/2018, 9/20/2018 item 8
	RP Open Space Contingency WORK	10	Wildlife Proof Waste Receptacl	126,000	126,000	-	-	0	Per commission 6/7/2018 item 9
	RP Open Space Contingency WORK	11	Degaussing Station Building	200,000	44,767	-	-	155,233	Per commission 6/7/2018 item 9
	RP Open Space Contingency WORK	14	LifeCycle Database-VFA series	431,000	397,963	-	33,037	-	Per 9/4/2019 Commission Item 12.
	RP Contingency WORK	230	Edgehill Tree Assessment	88,147	9,821	1,500	76,826	-	
	RP OS Contingency - GEN - NEW	1	OS Contingency - GEN- Budget	4,260,854	-	-	-	4,260,854	
	RP Lifecycle Project	1	VFA Contract	69,000	110,213	-	(41,213)	-	
	RP Waste Receptacle/Park Furn	1	Waste Receptacle/ParkFurniture	74,000	70,300	3,700	-	-	
Undesignated Total				10,349,338	5,828,186	8,978	68,650	4,443,524	
GRAND TOTAL				30,630,978	17,877,286	1,064,433	3,094,007	8,595,252	



London N. Breed, Mayor
Philip A. Ginsburg, General Manager

To: Recreation and Park Department, All Staff
From: Phil Ginsburg, General Manager
Date: December 11, 2023
Subject: Chapter 6 – Public Works Contracting Policies and Procedures
 Sec. 6.60 Emergency Repairs, Work and Contracts

DocuSigned by:

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Recreation and Park Department staff shall adhere to the following steps to ensure efficient, fair, open, and transparent contracting process for the procurement of professional and construction services related to contracts awarded under the emergency provision of Section 6.60 of the Administrative Code.

If the nature of the emergency works allows it, Recreation and Park Department Director of Operations or Director of Capital Division shall:

1. *Establish a Project Manager, or appropriate level staff to oversee all work performed under this emergency.*
2. *Require the Project Manager to facilitate all notifications related to the Emergency Declaration.*
3. *Require the Project Manager to establish a cost estimate to provide projected minimum and maximum costs for the work by a qualified technical expert.*
4. *Require the Project Manager to attempt to solicit quotes from at least three qualified contractors. The baseline is to attempt to solicit three quotes, which follows best practices. It is understandable that in some emergencies this may not be possible.*
5. *Require the Project Manager to work with the City's Contract Monitoring Division (CMD) on outreach, if applicable, to ensure that CMD-certified contractors are aware of opportunities.*
6. *Post resulting emergency declaration(s) and selected contractor(s) on the Recreation and Park Department website.*

The Project Manager will prepare an Emergency Declaration Order which shall be reviewed and approved by the General Manager, Recreation and Park Department.

If the estimated cost of the emergency work exceeds \$250,000, the Department Head, prior to authorizing the commencement of the work, must first secure the President of the Recreation and Park Commission's approval in writing. For all cases where the cost of the emergency work exceeds \$250,000, the Department Head is required to obtain the approval of the Board of Supervisors.



If the emergency does not permit the required approvals of the emergency determination to be obtained before work is commenced or the contract(s) entered, such approvals shall be obtained as soon thereafter as it is possible to do so. In such an event, the Department Head concerned shall notify the Controller immediately of the work involved or the contract(s) entered into and the estimated cost thereof. The proposed resolution approving the emergency determination shall be submitted to the Board of Supervisors within 60 days of the Department Head's emergency declaration.

When the Recreation and Park Department awards an emergency contract the project Manager shall outline the circumstances in which the contractor was selected to best ensure the selection didn't allow for favoritism and/or fraud.

The Recreation and Park Department will provide bi-annual summary on all emergency declarations and contracts awarded.

If the emergency was declared by the Mayor or Board of Supervisors, it may have stipulations that will apply to this procedure. Under an emergency, if Chapter 21 commodities and services are required, Recreation and Park Department staff will follow Administrative Code Chapter 21.15 and emergency procedures dictated by the Office of Contract Administration (OCA).

RECREATION AND PARK COMMISSION
City and County of San Francisco
Resolution Number 2605-012

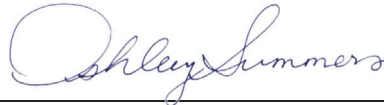
**MARINA YACHT HARBOR DREDGING – OPEN SPACE FUND
CONTINGENCY RESERVE ALLOCATION**

RESOLVED, This Commission does allocate up to \$1,000,000 from the Open Space Fund Contingency Reserve (undesignated sub-fund) for dredging at the Marina Yacht Harbor.

Adopted by the following vote:

Ayes	6
Noes	0
Absent	1

I hereby certify that the foregoing resolution was adopted at the Recreation and Park Commission meeting held on May 21, 2026.



Ashley Summers, Commission Liaison



Daniel Lurie, Mayor

Kat Anderson, Commission President
Sarah Madland, General Manager

DATE: June 22, 2026

TO: Commissioner Kat Anderson
President, Recreation and Park Commission

Sarah Madland
General Manager, Recreation and Park Department

FROM: Antonio Guerra DocuSigned by:
Antonio Guerra
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Director of Administration and Finance, Recreation and Park Department

SUBJECT: Update: Declaration of Emergency: SF Marina Yacht Harbor Dredging

On May 1, 2026, in accordance with Administrative Code Sections 6.60, the Recreation and Park Department (RPD) declared that an actual emergency exists at the SF Marina Yacht Harbor due to an excessive amount of sand accumulated at the entrance to the harbor.

RPD annually dredges the Marina Small Craft Harbor to maintain safe navigation and access for boat traffic. After Marinship Development Interest, LLC failed to complete the 2026 dredging project due to equipment and disposal issues, RPD terminated the contract on April 23, 2026, to prevent further impacts to harbor operations and scheduled events. RPD awarded the contract to The Dutra Group on April 28, 2026, and dredging operations began the following day. Because additional sand accumulated in the channel during the contractor transition, this emergency contract is needed to remove material beyond the original scope and restore reliable access to the harbor.

The estimated construction cost for this additional work, including contingency, is \$2,000,000.

UPDATE: Dredging has removed 19,800 cubic yards of sediment from the waterway entrance sea floor to date. This process has increased depth and improved navigation safety. Marina staff continue to conduct channel depth surveys and post updates online, while safety measures remain in place around active work areas. Larger equipment has been deployed to accelerate production, and channel access continues to improve as work advances toward restoring reliable navigation.

We have also increased the estimated amount by \$500,000.00 to allow for contingency in case the work scope needs to be expanded.

As of June 22, 2026, the estimated construction cost for this additional work, including contingency, is \$2,500,000.



Introduction Form

(by a Member of the Board of Supervisors or the Mayor)

I hereby submit the following item for introduction (select only one):

- ☒ 1. For reference to Committee (Ordinance, Resolution, Motion or Charter Amendment)
- ☐ 2. Request for next printed agenda (For Adoption Without Committee Reference)
(Routine, non-controversial and/or commendatory matters only)
- ☐ 3. Request for Hearing on a subject matter at Committee
- ☐ 4. Request for Letter beginning with "Supervisor _____ inquires..."
- ☐ 5. City Attorney Request
- ☐ 6. Call File No. _____ from Committee.
- ☐ 7. Budget and Legislative Analyst Request (attached written Motion)
- ☐ 8. Substitute Legislation File No. _____
- ☐ 9. Reactivate File No. _____
- ☐ 10. Topic submitted for Mayoral Appearance before the Board on _____

The proposed legislation should be forwarded to the following (please check all appropriate boxes):

- ☐ Small Business Commission ☐ Youth Commission ☐ Ethics Commission
- ☐ Planning Commission ☐ Building Inspection Commission ☐ Human Resources Department

General Plan Referral sent to the Planning Department (proposed legislation subject to Charter 4.105 & Admin 2A.53):

- ☐ Yes ☐ No

(Note: For Imperative Agenda items (a Resolution not on the printed agenda), use the Imperative Agenda Form.)

Sponsor(s):

Stephen Sherrill

Subject:

Emergency Declaration – Recreation and Park Department SF Marina Yacht Harbor Dredging –
Estimated Cost of Emergency Work Exceeds \$2,500,000

Long Title or text listed:

Resolution approving the Recreation and Park Department General Manager's declaration of
emergency under Administrative Code Section 6.60, for emergency dredging at the SF Marina Yacht
Harbor, estimated to cost in excess of \$2,500,000.

Signature of Sponsoring Supervisor:

