

File No. 170653

Committee Item No. 1

Board Item No. 19

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget & Finance Committee

Date June 21, 2017

Board of Supervisors Meeting

Date July 11, 2017

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Resolution |
| <input type="checkbox"/> | <input type="checkbox"/> | Ordinance |
| <input type="checkbox"/> | <input type="checkbox"/> | Legislative Digest |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Budget and Legislative Analyst Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Youth Commission Report |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Department/Agency Cover Letter and/or Report |
| <input type="checkbox"/> | <input type="checkbox"/> | MOU |
| <input type="checkbox"/> | <input type="checkbox"/> | Grant Information Form |
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| <input type="checkbox"/> | <input type="checkbox"/> | Contract/Agreement |
| <input type="checkbox"/> | <input type="checkbox"/> | Form 126 – Ethics Commission |
| <input type="checkbox"/> | <input type="checkbox"/> | Award Letter |
| <input type="checkbox"/> | <input type="checkbox"/> | Application |
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OTHER (Use back side if additional space is needed)

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| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <u>Amended Administrative Provisions</u> |
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Completed by: Linda Wong Date June 16, 2017

Completed by: Linda Wong Date July 6, 2017

To view this document in its entirety, please visit the following link: <https://sfgov.legistar.com/LegislationDetail.aspx?ID=3064404&GUID=31CFA0A7-A7C6-44A7-9C54-6E21D126D088&Options=ID|Text|&Search=170653>

CITY AND COUNTY OF SAN FRANCISCO

MAYOR'S PROPOSED BUDGET

AND

APPROPRIATION ORDINANCE

AS OF JUNE 1, 2017



File No. 170653 Ordinance _____

**FISCAL YEAR ENDING JUNE 30, 2018 and
FISCAL YEAR ENDING JUNE 30, 2019**

To view this document in its entirety, please visit the following link: <https://sfgov.legistar.com/LegislationDetail.aspx?ID=3064404&GUID=31CFA0A7-A7C6-44A7-9C54-6B21D126D088&Options=ID|Text|&Search=170653>

City & County of San Francisco, California

MAYOR'S 2017-2018 & 2018-2019

PROPOSED BUDGET

MAYOR EDWIN M. LEE



MAYOR'S OFFICE OF PUBLIC POLICY AND FINANCE

Melissa Whitehouse, Director of Mayor's Office of
Public Policy and Finance

Kelly Kirkpatrick, Deputy Budget Director

Laura Busch, Senior Fiscal and Policy Analyst

Theodore Conrad, Senior Fiscal and Policy Analyst

Ashley Groffenberger, Fiscal and Policy Analyst

Carlo Manaois, Fiscal and Policy Analyst

Christopher Muyo, Fiscal and Policy Analyst

Nereida Heller, Fiscal and Policy Analyst

Raven Anderson, Fiscal and Policy Analyst

Marie Valdez, Fiscal and Policy Assistant

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Melissa Whitehouse, Mayor's Acting Budget Director
Date: June 1, 2017
Re: Mayor's FY 2017-18 and FY 2018-19 Budget Submission

Madam Clerk,

In accordance with City and County of San Francisco Charter, Article IX, Section 9.100, the Mayor's Office hereby submits the Mayor's proposed budget by June 1st, corresponding legislation, and related materials for Fiscal Year 2017-18 and Fiscal Year 2018-19.

In addition to the Annual Appropriation Ordinance, Annual Salary Ordinance, and Mayor's Proposed FY 2017-18 and FY 2018-19 Budget Book, the following items are included in the Mayor's submission:

- The budget for the Treasure Island Development Authority for FY 2017-18 and FY 2018-19
- The budget for the Office of Community Investment and Infrastructure for FY 2017-18
- 21 separate pieces of legislation (see list attached)
- A Transfer of Function letter detailing the transfer of 3.0 positions from the City Administrator's Office to the Public Utilities Commission
- An Interim Exception letter
- A letter addressing funding levels for consumer price index increases for nonprofit corporations or public entities for the coming two fiscal years

If you have any questions, please contact me at (415) 554-6253.

Best Regards,

A handwritten signature in black ink, appearing to read "Melissa Whitehouse".

Melissa Whitehouse
Mayor's Budget Director

cc: Members of the Board of Supervisors
Harvey Rose
Controller

RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO
2017 JUN - 1 AM 11:50
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1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6141

DEPT	Budget & Finance Committee Calendar Date	Description or Title of Local Legislation	Type of Legislation
PAB	June 8 - Thursday	Administrative Code - Board of Appeals Surcharges on Permit Fees	Ordinance
MTA	June 13 - Thursday	Re-Appropriation -- 2014 Transportation and Road Improvements General Obligation Bonds Series 2015B Projects - \$26,200,000 - FY2017-18	Ordinance
ADM	June 15 - Thursday	Administrative Code - Cannabis Regulation	Ordinance
AIR	June 15 - Thursday	Appropriation - Airport Hotel Project of \$70,060,000 and Re-Appropriation - Hotel Special Facility Revenue Bond of \$25,000,000 - Airport Commission - FY2016-2017	Ordinance
CON	June 15 - Thursday	Neighborhood Beautification and Graffiti Clean-up Fund Tax Designation Ceiling	Ordinance
CON	June 15 - Thursday	Resolution Adjusting the Access Line Tax with the Consumer Price Index of 2017	Resolution
CON	June 15 - Thursday	Authorization the Examination of Prepaid Mobile Telephony Service Surcharge and Local Charge Records.	Resolution
CON	June 15 - Thursday	Proposition J Contract Certification - Security Guard Services	Resolution
CON	June 15 - Thursday	Proposition J Contract Certification Specified Contracted-Out Services Previously Approved	Resolution
MOHCD	June 15 - Thursday	Planning Code - Establish Fee for Monitoring of Student Housing by Mayor's Office of Housing and Community Development	Ordinance
PUC	June 15 - Thursday	Appropriation -- Proceeds from Waster Enterprise Fund Balance Revenue Bonds - Property Purchase Located at Rollins Road - FY 2017-2018 - \$9,132,962	Ordinance
PUC	June 15 - Thursday	Amending Ordinance 112-16 -- Public Utilities Commission Water Revenue Bond Issuance -- Not to Exceed \$274,130,480	Ordinance
ART	June 16 - Friday	Administrative Code - Arts Commission Contracting Authority	Ordinance
DPH	June 16 - Friday	Business and Tax Regulations Code - Emergency Medical Services Fees	Ordinance
DPH	June 16 - Friday	Health Code - Patient Rates 2017-2019	Ordinance
DPH	June 16 - Friday	Accept and Expend Grants- Recurring State Grant Funds - Department of Public Health- FY2017-2018	Resolution
DPH	June 16 - Friday	Agreement - Department of Public Health - Proposition 47 Grant Program	Resolution
DPH	June 16 - Friday	Agreement - Department of Public Health - LEAD SF Pilot Program	Resolution
FIR	June 16 - Friday	Fire Code - Fire Department Fees	Ordinance
HOM	June 16 - Friday	Homelessness and Supportive Housing Fund - FYs 2017-2018 and 2018-2019 Expenditure Plans	Resolution
LIB	June 16 - Friday	Accept and Expend Grant - Friends of San Francisco Public Library - Annual Grant Award, FY2017-2018 - Up to \$753,851 of In-Kind Gifts, Services, and Cash Monies	Resolution

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Melissa Whitehouse, Mayor's Budget Director, Acting
Date: June 1, 2017
Re: Minimum Compensation Ordinance and the Mayor's FY 2017-18 and FY 2018-19
Proposed Budget

Madam Clerk,

Pursuant to Proposition J, the Minimum Wage Ordinance, passed by the voters of San Francisco in November 2014, the minimum wage now exceeds the value of minimum compensation as defined in San Francisco Administrative Code, SEC 12P.3. This letter provides notice to the Board of Supervisors that the Mayor's Proposed Budget for Fiscal Years (FY) 2017-18 and FY 2018-19 contains funding to support minimum wage for nonprofit corporations and public entities in FY 2017-18 and FY 2018-19.

If you have any questions, please contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Whitehouse".

Melissa Whitehouse
Mayor's Budget Director

cc: Members of the Board of Supervisors
Harvey Rose
Controller

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BOARD OF SUPERVISORS
SAN FRANCISCO
2017 JUN -1 AM 11:55
BY [Signature]

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 654-6141

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. EEE
MAYOR
201 JUN -1 AM 11:55
RECEIVED
BOARD OF SUPERVISORS
SAN FRANCISCO

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Melissa Whitehouse, Mayor's Acting Budget Director
Date: June 1, 2017
Re: Interim Exceptions to the Annual Salary Ordinance

I herein present exceptions to the Annual Salary Ordinance (ASO) for consideration by the Budget and Finance Committee of the Board of Supervisors. The City's standard practice is to budget new positions at 0.77 FTE. Where there is justification for expedited hiring however, the Board may authorize exceptions to the Interim ASO, which allow new positions to be filled in the first quarter of the fiscal year, prior to final adoption of the budget.

Exceptions are being requested for the following positions:

General Fund Positions (18.2 FTE)

• **City Administrator (6.0 FTE)**

1324 Customer Service Agent (2.0 FTE) and 1326 Customer Service Agent Supervisor (1.0 FTE) are not new positions. These positions are at 311 and are currently filled as temporary exempt. Now that the pilot work order from the Treasurer-Tax Collector will continue indefinitely, this staff must be transferred to permanent positions. 2992 Contract Compliance Officer I (1.0 FTE) is not a new position. This position was filled in the current year as temporary, as it is funded by a mid-year work order from the Mayor's Office of Housing and Community Development. When the work order is formalized in the upcoming budget, the staffer will move to the newly created position on July 1. 1822 Administrative Analyst (1.0 FTE) will staff the Office of Civic Engagement & Immigrant Affairs in order to do Sanctuary city training to city departments. This new position is funded as part of the Mayor's Rebalancing Plan from December 2016. Finally, a Manager III 0931 (1.0 FTE) will be the Director of the Office; an interim exception is needed because the person in this role will need to establish an entire office and develop policies and procedures around recreational cannabis by January 1, 2018, on which date recreational cannabis sales will become legal in San Francisco.

• **Public Defender (5.0 FTE)**

8106 Legal Process Clerk (1.0 FTE), 8173 Legal Assistant (1.0 FTE), and 8177 Attorney (3.0 FTE). One full time 8173 Legal Assistant and three full time 8177 Attorneys are not new positions. They support the newly formed Immigration Defense Unit at the Public Defender's Office, established in April 2017; these positions were initially hired and funded with temporary salary dollars in FY 2016-17, and will be transferred from temporary to a three-year, limited term positions beginning in July 2017. One new full time 8106 Legal Process Clerk will support the newly formed Immigration Defense Unit at the Public Defender's Office, established in April 2017.

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- **Department of Public Works (3.0 FTE)**
0922 Manager I (1.0 FTE), 1823 Senior Administrative Analyst, (1.0 FTE), and 1842 Management Assistant (1.0 FTE) are not new positions. Rather, they were filled as temporary exempt positions in FY 2016-17. These positions are part of the Fix-It team.
- **Fire Department (2.0 FTE)**
H022 Lt, Bureau Of Fire Prevention & Public Safety (1.0 FTE) and H040 Battalion Chief, (Fire Department) (1.0 FTE) are not new positions. Rather, they are existing employees continuing on a work order with the Department of Building Inspection for public information and outreach projects. These positions represent a continuation of a successful program that began one year ago and is expected to continue through both budget years.
- **Adult Probation Department (1.5 FTE)**
8434 Supervising Adult Probation (0.5 FTE) and 8529 Probation Assistant (1.0 FTE) are not new positions. Rather, these positions were budgeted and filled in Fiscal Year 2016-17, and they were not annualized. A lapse in funding would result in a disruption to operations; therefore, these positions must continue through this technical budget correction.
- **Department of Children, Youth, and Families (0.7 FTE)**
9770 Community Development Assistant (0.7 FTE) is not a new position. Rather, the current employee will become partially grant-funded beginning in FY 2017-18. Since draw down on the grant will begin in July, this position shows as an interim exception. This 0.7 FTE is the DCYF-funded portion of the position which is partially funded by the grant.

Non-General Fund Positions (23.21 FTE)

- **Assessor (7.0 FTE)**
1820 Junior Administrative Analyst (3.0 FTE), 4213 Assessor-Recorder Office Assistant (1.0 FTE), and 4215 Assessor-Recorder Senior Office Specialist (1.0 FTE) are not new positions. The 4265 Senior Real Property Appraisers (2.0 FTE) are new off-budget grant-funded positions. The Assessor-Recorder wishes to extend three existing 1820 grant positions, one 4213, and one 4215, for one year with grant funding carryover generated by delayed hiring. There will be no General Fund Impact. The two 4265 Senior Real Property Appraisers are requested for the renewal of State-County Partnership Agreement Grant Program. The Assessor's Department wishes to add as interim exception to avoid delay in hiring once the grant comes through. There will be no General Fund Impact.
- **City Administrator (7.0 FTE)**
2708 Custodian (7.0 FTE) are not new positions. The current budget action makes permanent these existing temporary positions in the Real Estate Division that work as curators at a Human Services Agency office building that began using the Real Estate Division for custodial service. Interim exceptions are needed because the positions are already filled.
- **Department of Technology (3.0 FTE)**
1044 IS Engineer-Principal (3.0 FTE) are not new positions. These positions are existing project-funded positions that will renew in FY 2017-18 due to continued project funding.
- **Human Services Agency (3.0 FTE)**
0941 Manager VI (1.0 FTE) and 2917 Program Support Analyst (2.0 FTE) are not new positions. The 2917s were transferred from General Fund to Dignity Fund in the Base budget

and appear as Interim Exceptions due to technical budget correction. The 0941 is a fully grant-funded position that was added in last year's budget. The current budget moves the position from an old grant detail (SSCRL16) to new grant detail (SSCRL18), but the position is continuing and not new.

- **Public Library (2.0 FTE)**
1222 Senior Payroll and Personnel Clerk (1.0 FTE) and 1244 Senior Personnel Analyst (1.0 FTE) are not new positions. Both 1222 and 1244 were hired TEX, temporary salaries. The Library will need both positions at 1.00 FTE so as to continue to provide recruitment and processing support system-wide. Both positions are crucial to ensure timely hiring and onboarding process for Branch expanded hours in June.
- **Adult Probation Department (0.91 FTE)**
8444 Deputy Probation Officer (0.67 FTE) and 9920 Public Service Aide (0.24 FTE) are not new positions. Rather, these positions are grant-funded with current staffing in place. These ongoing grants fund the Domestic Violence Specialized probation program and the Drug Elimination Team in cooperation with the Department of Children, Youth and Their Families. These positions are filled and funded, and must continue, since a lapse in staffing will result in a disruption to program operations.
- **Department of Department of Children, Youth & Their Families (0.3 FTE)**
9770 Community Development Assistant (0.3 FTE) is not a new position. Rather, the current employee will become partially grant-funded beginning in FY 2017-18. Since draw down on the grant will begin in July, this position shows as an interim exception.

Please do not hesitate to contact me if you have any questions regarding the requested interim exceptions to the Annual Salary Ordinance.

Sincerely,



Melissa Whitehouse
Mayor's Budget Director

cc: Members of the Budget and Finance Committee
Harvey Rose
Controller

OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
MAYOR

605-11
CAB, Leg Del
Profes, Orig Clerk

To: Angela Calvillo, Clerk of the Board of Supervisors
From: Melissa Whitehouse, Mayor's Acting Budget Director
Date: June 1, 2017
Re: Notice of Transfer of Functions under Charter Section 4.132

This memorandum constitutes notice to the Board of Supervisors under Charter Section 4.132 of transfers of functions between departments within the Executive Branch. All positions are regular positions unless otherwise specified. The positions include the following:

Three positions (3.0 FTE 7332) of Maintenance Machinists to be transferred from City Administrator's General Services Administration (GSA) Fleet Machine Shop to the Public Utilities Commission's Water Enterprise City Distribution Division Machine Shop. This will not increase net FTEs. Currently, the GSA Fleet Machine Shop provides fabrication and repair services for SFFD's Auxiliary Water Supply System (AWSS) through a work order. This work order will be shifted from ADM to PUC with this transfer of function. PUC is already managing and maintaining AWSS for SFFD, so this would move AWSS work under one roof.

If you have any questions please feel free to contact my office.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Whitehouse".

Melissa Whitehouse
Mayor's Budget Director

cc: Members of the Budget and Finance Committee
Harvey Rose
Controller

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OFFICE OF THE MAYOR
SAN FRANCISCO



EDWIN M. LEE
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2017 JUN -1 AM 11:55

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: *Ed* Mayor Edwin M. Lee
RE: Mayor's Proposed FY 2017-2018 2018-2019 Budget Trailing Legislation
DATE: June 1, 2017

Attached for introduction to the Board of Supervisors is Mayor's FY 2017-2018 2018-2019 Proposed Budget Trailing legislation.

June 8, 2017 Budget & Finance Committee

- Resolution approving the Interim Budget of the Treasure Island Development Authority for FY2017-2018 and FY2018-2019.
- ✓ Resolution approving the Budget of the Treasure Island Development Authority for FY2017-2018 and FY2018-2019.
- Ordinance amending the Administrative Code to adjust existing surcharges on permit fees, license fees, permit review fees, and permit and license renewal fees for permits and licenses issued by the Planning Department, Department of Building Inspection, Department of Public Health and Police Department that may be appealed to the Board of Appeals.
- Resolution approving the Fiscal Year (FY) 2017-2018 Budget of the Office of Community Investment and Infrastructure (OCI), operating as the Successor Agency to the San Francisco Redevelopment Agency.

June 15, 2017 Budget & Finance Committee

- Ordinance amending the Administrative Code to establish an Office of Cannabis; to authorize the Director of the Office of Cannabis to issue permits to cannabis-related businesses; and to delegate to the Director of the Office of Cannabis the authority to establish permit application and annual license fees, subject to approval by the Controller.
- Ordinance adopting the Neighborhood Beautification and Graffiti Clean-up Fund Tax designation ceiling for tax year 2017.
- Resolution concurring with the Controller's establishment of the Consumer Price Index for 2017, and adjusting the Access Line Tax by the same rate.
- Resolution authorizing the Controller's Office and Office of the Treasurer and Tax Collector to examine the prepaid mobile telephony services surcharge and local charges collected by the State Board of Equalization.

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6141

- Resolution concurring with the Controller's certification that services previously approved can be performed by private contractor for a lower cost than similar work performed by City and County employees, for the following services: budget analyst (Board of Supervisors); citywide custodial services (excluding City Hall); citywide security services, central shops security, convention facilities management (General Services Agency—City Administrator); mainframe system support (General Services Agency—Technology); security services (Human Services Agency); food services for jail inmates (Sheriff); assembly of vote-by-mail envelopes (Department of Elections)
- Resolution concurring with the Controller's certification that security services at the new Medical Examiner facility at 1 Newhall St. can be performed by a private contractor for a lower cost than similar work performed by City and County employees at the General Services Agency—City Administrator.
- Ordinance amending the Planning Code to establish a fee for the Mayor's Office of Housing and Community Development to monitor Student Housing, affirming the Planning Department's determination under the California Environmental Quality Act; and making findings of public convenience, necessity, and welfare under Planning Code Section 302.
- Ordinance amending Ordinance No. 112-16 to authorize an increase of the issuance and sale of tax-exempt or taxable Water Revenue Bonds and other forms of indebtedness (as described below) by the San Francisco Public Utilities Commission (Commission) in an aggregate principal amount not to exceed \$274,130,430 to finance the costs of various capital water projects benefitting the Water Enterprise, including in addition the Rollins Road Property (as described below) pursuant to amendments to the Charter of the City and County of San Francisco enacted by the voters on November 5, 2002 as Proposition E; authorizing the Issuance of Water Revenue Refunding Bonds; declaring the Official Intent of the Commission to Reimburse Itself with one or more issues of tax-exempt or taxable bonds or other forms of indebtedness; and ratifying previous actions taken in connection therewith.
- Ordinance appropriating \$9,132,962 of proceeds from Water Enterprise Revenue Bonds to purchase the property located at 1657-1663 Rollins Road, Burlingame that has been served as the primary work location for SFPUC staff from the Water Quality Division, the Natural Resources & Land Management Division, and the Water Supply & Treatment Division in FY 2017-2018; and placing \$9,132,962 of proceeds on Controller's Reserve pending receipt of proceeds of indebtedness.
- Ordinance appropriating \$70,060,000, consisting of \$35,000,000 of proceeds from the sale of Airport Capital Plan Bonds and \$60,000 from fund balance, and \$35,000,000 of proceeds transfer from Hotel Special Facility Revenue Bonds to support San Francisco International Airport Hotel Project and placing \$70,000,000 on Controller's Reserve pending receipt of proceeds of indebtedness; de-appropriating and re-appropriating \$25,000,000 of Hotel Special Facility Revenue Bonds.

- Ordinance Re-appropriating \$26,200,000 of 2014 Transportation and Road Improvements General Obligation Bonds Series 2015B funded Better Market Street projects and Muni Forward and Pedestrian Safety Improvements Projects to Transit projects including Muni Facility Upgrades in FY2017-18. (8th or 15th?)

June 16, 2017 Budget & Finance Committee

- Ordinance amending the Administrative Code to authorize the Arts Commission to contract for the development, fabrication, maintenance, conservation, removal, or installation of art work.
- Ordinance amending the Business and Tax Regulations Code to require that payment of emergency medical services fees be made to the Department of Public Health rather than the Department of Emergency Management.
- Ordinance amending the Health Code to set patient rates and other services provided by the Department of Public Health for patient and other services rendered, starting July 1, 2017, and continuing through June 30, 2019.
- Resolution authorizing the acceptance and expenditure of State grant funds by the San Francisco Department of Public Health of FY2017-2018.
- Resolution authorizing the Director of Health to sign an agreement, on behalf of the City and County of San Francisco, with the California Board of State and Community Corrections for participation in the Law Enforcement Assisted Diversion Pilot Program for the period of July 1, 2017 to June 30, 2019.
- Ordinance amending the Fire Code to increase the fees for certain Fire Department services, and affirming the Planning Department's determination under the California Environmental Quality Act.
- Resolution approving the FYs 2017-2018 and 2018-2019 Expenditure Plans for the Department of Homelessness and Supportive Housing Fund.
- Resolution authorizing the San Francisco Public Library to accept and expend a grant in the amount of up to \$753,851 of in-kind gifts, services, and cash monies from the Friends of the San Francisco Public Library for direct support for a variety of public programs and services in FY2017-2018.
- Resolution authorizing the Director of Health to sign an agreement, on behalf of the City and County of San Francisco, with the California Board of State and Community Corrections for participation in the Proposition 47 Grant Program for the period of July 1, 2017 to August 15, 2020.

Should you have any questions, please contact Mawull Tugbenyoh (415) 554-5168.

OFFICE OF THE MAYOR
SAN FRANCISCO



File # 170653
170654
Received in Committee
EDWIN M. LEE 4/21/17
MAYOR

June 21, 2017

Supervisor Malia Cohen
Chair, Budget and Finance Committee
Board of Supervisors, City and County of San Francisco

Re: Technical Adjustments Round 1 to the Mayor's Proposed Budget

Dear Chair Cohen,

Per Charter Section 9.101, I am submitting the attached round one technical adjustments to the Mayor's Proposed Budget for FY 2017-18 and FY 2018-19. Significant changes include:

- Reappropriation of current year project from investigations to administration to support Police Reforms and implementation of Department of Justice recommendations at the Police Department*;
- Reappropriation of current year funds at Animal Care and Control and the Ethics Commission.
- Reallocating funds within the Department of Police Accountability to fulfill charter-mandated responsibilities;
- Adding an expenditure and offsetting revenue to the Department of Public Health budget to reflect the operation of a new clinic, recently negotiated with the University of California San Francisco;
- Correcting position classification in the Department of Public Health;
- Correcting Department of Technology fund balance and expenditure authority to accurately reflect projected levels of service;
- Correcting work order amounts for Building Inspection, Public Health, Human Resources, City Administrator, and Technology department to reflect agreed upon levels of service;
- Correcting expenditures at the Recreation and Parks Department to accurately reflect capital projects; and
- Correcting entries to appropriately balance the overhead model in the Department of Public Works;
- Moving funds between project codes, grant codes, subobjects, and/or index codes at Building Inspecting, Emergency Management, Human Resources, Public Health, Office of Economic and Workforce Development, Fire Department, Homelessness and Supportive Housing, and Recreation and Parks, to allow for more accurate expenditures and tracking.

* These funds were on Budget and Finance Committee reserve from the FY 2016-17 and FY 2017-18 budget process.

Note that these round one technical adjustments result in General Fund savings in FY 2017-18 of \$13,321 and a General Fund cost of \$5,912 in FY 2018-19. The attached tables detail these changes. The figures may change slightly once they are entered into the budget system. Please contact me at 554-6253 with any questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Whitehouse".

Melissa Whitehouse
Mayor's Budget Director

cc: Members of the Budget and Finance Committee
Harvey Rose, Budget and Legislative Analyst
Ben Rosenfield, Controller

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6114

①
 File # 170653
 170654
 Received in Comptroller's Office
 6/21/17

Technical Adjustments Round 1 to the Mayor's Proposed Budget

GFS	Dept	Index	Proj	Grant	Char	Obj	Subj	FY 2017-18 Amount Change	FY 2017-18 Savings / (Cost)	FY 2018-19 Amount Incremental Change (from FY 2017-18)	FY 2018-19 Saving / (Cost) - Cumulative
GFS	HRD	330006	PRDHAM		06P	06P	06P00	0	0	300,000	300,000
GFS	HRD	330006	PRDHIS		06P	06P	06P00	0	0	(300,000)	(300,000)
GFS	ECD	770018			081	081	081H2	(25,000)	25,000	0	0
GFS	ECD	770218			081	081	081H2	25,000	(25,000)	0	0
GFS	DPA	885021			021	035	03500	(160,000)	160,000	0	160,000
GFS	DPA	885021			06P	06P	06P00	160,000	(160,000)	0	(160,000)
GFS	UNA	995031			999	999	99999B	1,937,389	1,937,389	(1,937,389)	0
GFS	ETH	185002			040	040	04000	42,389	(42,389)	(42,389)	0
GFS	ETH	185002			081	081	081RE	225,000	(225,000)	(225,000)	0
GFS	POL	380138	PPC047-00		021	027	02700	800,000	(800,000)	0	0
GFS	ADM	70ACCFM	CADANCO0		06P	06P	06P00	870,000	(870,000)	(870,000)	0
GFS	DPW	DPW051920			020	020	02029	(18,582)	18,582	18,582	0
GFS	REC	REC367656	CRPGGH01		060	060	06700	(50,000)	50,000	0	0
GFS	REC	REC367656	CRPNPWPPGPS		060	067	06700	(300,000)	300,000	0	0
GFS	REC	REC367656	CRPNPGM2		060	067	06700	(50,000)	50,000	0	0
GFS	REC	REC367656	CRPREC1807GG		060	067	06700	50,000	(50,000)	0	0
GFS	REC	REC367656	CRPREC1807WP		060	067	06700	300,000	(300,000)	0	0
GFS	REC	REC367656	CRPREC1807ML		060	067	06700	50,000	(50,000)	0	0
GFS	MYR	MYR17HTF	PMOHOFHOFREV		039	039	03920	5,261	(5,261)	651	(5,912)
GFS	REC	REC367656	CRPREC18CP01		060		06700	(300,000)	300,000	0	0
GFS	REC	REC367656	CRPNPBWCWSRS		060		06700	300,000	(300,000)	0	0
GFS	HOM	HOMHOUSINGF			021	030	03000	196,059	(196,059)	204,736	(400,795)
GFS	HOM	HOHLHOUSE			038	038	03801	(196,059)	196,059	(204,736)	400,795
GFS	DPH	HCHAPHOMEHGF			081	081	081ET	24,000	(24,000)	0	(24,000)
GFS	DPH	HLHNONLHH			081	081	081C5	(24,000)	24,000	0	24,000
GFS	DPH	HGH1HUN70011	CHGB5K0102		060	06R	06R00	(350,000)	350,000	0	0
GFS	DPH	HGH1HUN70011	CHGHVC0102		060	067	06700	350,000	(350,000)	0	0
GFS	DPH	HGH3WOG40001			021	027	02700	497,000	(497,000)	0	(497,000)
GFS	DPH	HGH1HFI00101			600	653	65302	497,000	497,000	0	497,000
GFS	ADM	705031			086	086	086RD	(48,000)	48,000	48,000	0
GFS	ADM	705031			021	035	03500	48,000	(48,000)	(48,000)	0
GFS	HOM	HOADMG			021	030	03000	(746,608)	746,608	746,608	0
GFS	HOM	HOADMG			021	027	02799	746,608	(746,608)	0	0
GFS	HOM	HOMWPC-GF	PWHOLPY2HS		06P	06P	06P00	(972,700)	972,700	(972,700)	1,945,400
GFS	HOM	HOMWPC-GF	PWHOLPY3HS		06P	06P	06P00	972,700	(972,700)	(972,700)	0
GFS	HOM	HOMWPC-GF	PWHOLPY4HS		06P	06P	06P00	0	0	1,945,400	(1,945,400)
GFS	HOM	HOMWPC-GF	PWHOLPY2HT		06P	06P	06P00	(315,742)	315,742	(315,741)	631,483
GFS	HOM	HOMWPC-GF	PWHOLPY3HT		06P	06P	06P00	315,742	(315,742)	(315,742)	0
GFS	HOM	HOMWPC-GF	PWHOLPY3HT		06P	06P	06P00	0	0	631,483	(631,483)
Self Supporting	FIR	310086	CFC123		999	999	99999R	(700,000)	(700,000)	(500,000)	(1,200,000)
Self Supporting	FIR	310086	CFC12400		999	999	99999R	700,000	700,000	500,000	1,200,000
Self Supporting	FIR	310086	CFC123		060	067	06700	(700,000)	700,000	1,200,000	1,200,000
Self Supporting	FIR	310086	CFC12400		060	067	06700	700,000	(700,000)	(1,200,000)	(1,200,000)
Self Supporting	TIS	750028			021	027	02700	2,000,000	(2,000,000)	(2,000,000)	0
Self Supporting	TIS	750028			999	999	99999B	2,000,000	2,000,000	(2,000,000)	0
Self Supporting	REC	REC2SNDFTCD	CRPTCDRHGP01		060	067	06700	675,000	(675,000)	0	0

**PDR Projected Deficit Salary and Fringe Benefits
FY 2017-2018**

Salary Subobject	Description	GF Index Code	GF Index Code	Sub-total	Pay Periods	Cost living Adjustment	Total
		055002	055067				
00101	Regular Pay	\$ 750,838.65	\$ 2,581.20	\$ 753,419.85			
00102	Sick Pay	\$ 39,298.03	\$ 286.80	\$ 39,584.83			
00104	Vacation Pay	\$ 60,962.19		\$ 60,962.19			
00105	Other Time Off Pay	\$ 13,885.30		\$ 13,885.30			
00501	Temporary Misc. Pay	\$ 7,438.50		\$ 7,438.50			
00505	Temporary Time Off pay			\$ -			
00901	Premium Pay	\$ 4,304.50	\$ 40.00	\$ 4,344.50			
Sub-total based on PPE 5/19/2017 with Cost Living Adjustment		\$ 876,727.17	\$ 2,908.00	\$ 879,635.17	26	3.00%	\$ 23,556,629.85
01001	Retroactive Pay - Mandatory MAA Prof. Fees						\$ 148,500.00
Backfilled Vacant Positions on 6/6/17 and 6/26/17:							
8177	Attorney	\$ 139,523.80					
8142	Investigator	\$ 83,874.96					
8177	Attorney (2 FTEs)	\$ 229,611.72					
1824	Principal Administrative Analyst	\$ 128,811.80					
8446	Court Alternative Specialist (2 FTEs)	\$ 126,401.60					
Sub-total of adding Salary Costs of Backfilling Vacancies							\$ 708,223.88
Add Salary Costs for Newly Funded Positions:							
8177	Attorney (2 position at 0.77FTE each)	\$ 176,801.02					
8108	Sr. Legal Process Clerk at 1FTE	\$ 57,871.58					
8142	Investigator at 0.77 FTE	\$ 64,583.72					
Sub-total of Adding Salary Costs of Newly Funded Positions							\$ 299,256.32
Total Projected Salary Costs in FY 2017-18							\$ 24,712,610.06
Budgeted Salary in FY 2017-18							\$ 24,283,153.00
Projected Salary Shortage in FY 2017-18							\$ (429,457.06)
Projected Fringe Shortage in FY 2017-18							\$ (94,480.55)
Total Projected Deficit of Salary and Fringe Benefits in FY 2017-18							\$ (523,937.61)

OFFICE OF THE MAYOR
SAN FRANCISCO



File # 170653 & 170654
Received in Committee
6/23/17
EDWIN M. LEE *jm*
MAYOR

June 23, 2017

Supervisor Malia Cohen
Chair, Budget and Finance Committee
Board of Supervisors, City and County of San Francisco

Re: Technical Adjustments Round 2 to the Mayor's Proposed Budget

Dear Chair Cohen,

Per Charter Section 9.101, I am submitting the following round two technical adjustments to the Mayor's Proposed Budget for FY 2017-18 and FY 2018-19. Significant changes include:

I. Increasing the size of the City's budget by \$11.2 million in FY 2017-18 and \$1.3 million in FY 2018-19:

- Additional current year project closeouts, in the amount of \$4,231,312;
- Additional year-end savings identified by the Budget and Legislative Analyst totaling \$3,216,266;
- Additional unappropriated fund balance in Children's Fund and the Public Utilities Commission in the amount of \$1,065,000; and
- Surplus revenue from current year cigarette litter abatement fee of \$350,000, as a one-time source.

II. These technical adjustments also include the following adjustments that generate additional savings to facilitate Budget and Finance Committee adjustments, in addition to smaller cost-neutral corrections:

- Allocating \$3,500,000 for health disparity spending for vulnerable communities;
- One-time savings in the amount of \$1,500,000 in the Department of Public Health;
- Savings in the amount of \$959,696 reflecting updated information from the State budget related to a reduction in revenue for the Superior Court youth foster legal advocacy program to reflect recent changes made in the state budget;
- Savings in the amount of \$250,000 one-time to appropriately reflect necessary project funding levels;
- Adding state and federal grant revenue and grant-funded positions to the Juvenile Probation Department that were not available in time to be reflected in the Mayor's proposed budget submission;
- Moving funds from the Recreation and Parks Department and the Department of Public Works to the Department of Children, Youth & Their Families to ensure funding is budgeted at the department responsible for administering particular programs;
- Correcting position funding and authority in the Department of Technology; and
- Updating balancing entries from round one technical adjustments.

In addition, the balance of the Mayor's Technical Adjustment Reserve, \$5 million, is available for appropriation. Therefore, over the next two years there is \$15.8 million in General Fund for the Board of Supervisors to appropriate over the FY 2017-18 and FY 2018-19 budget.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Whitehouse".

Melissa Whitehouse
Mayor's Budget Director

cc: Members of the Budget and Finance Committee
Harvey Rose, Budget and Legislative Analyst
Ben Rosenfield, Controller

1 DR. CARLTON B. GOODLETT PLACE, ROOM 200
SAN FRANCISCO, CALIFORNIA 94102-4681
TELEPHONE: (415) 554-6141

Technical Adjustments Round 2 to the Mayor's Proposed Budget

GFS	Dept	Index	Proj	Grant	Char	Obj	Subj	FY 2017-18 Amount Change	FY 2017-18 Savings /(Cost)	FY 2018-19 Amount Incremental Change (from FY 2017-18)	FY 2018-19 Saving / (Cost) - Cumulative
GFS	GEN	970022	PGEBDP17AD		06P	06P	06P00	(250,000)	250,000	250,000	0
GFS	CRT	115038			021	026	02699	(479,848)	479,848	0	479,848
GFS	JUV	120098			450	489	48999	305,069	305,069	91,124	396,193
GFS	JUV	120098			06P	06P	06P00	305,069	(305,069)	91,124	(396,193)
GFS	REC	REC367656	PRPSSY01		06P		06P00	(200,000)	200,000	0	200,000
GFS	CHF	230005	PMY007		038	038	03801	100,000	(100,000)	150,000	(250,000)
GFS	GEN	GECH009A932D			091	093	0932D	200,000	(200,000)	(150,000)	(50,000)
Self Supporting	ADM	70RESERVICES	PREPRJ000000		021	028	02800	225,000	(225,000)	(1,175,000)	950,000
Self Supporting	ADM	70RESERVICES	PREPRJ000000		086	086	086EC	(225,000)	225,000	0	0
Self Supporting	DBI	DBIADM			999	999	99999B	460,000	460,000	(183,949)	276,051
Self Supporting	CHF	235127	PCH00901		038	038	03801	200,000	(200,000)	(150,000)	(50,000)

RL # 170653 & 170654
 RECORDED in Committee 6/23
 8w

Board of Supervisors Budget Committee Proposed Budget Amendments - Sources

	2017-2018			2018-2019			All Years
	GFS	non-GFS	Total	GFS	non-GFS	Total	TOTAL
Budget Analyst - Departmental Reductions							
General Fund*	\$ 17,184,672		\$ 17,184,672	\$ 8,862,520		\$ 8,862,520	\$ 26,047,192
Building Inspection Fund			\$ -		\$ 239,000	\$ 239,000	\$ 239,000
Environment Protection		\$ 110,000	\$ 110,000			\$ -	\$ 110,000
Public Library Special Revenue Fund		\$ 25,000	\$ 25,000		\$ 25,000	\$ 25,000	\$ 50,000
Other Committee Changes							
DPH Operating Savings	\$ 1,500,000		\$ 1,500,000				\$ 1,500,000
Reallocation for Health Disparity Spending	\$ 2,300,000		\$ 2,300,000	\$ 1,200,000		\$ 1,200,000	\$ 3,500,000
Requires Mayor's Office Technical Adjustment							
Budget Analyst - Encumbrance Close-Outs	\$ 3,216,266		\$ 3,216,266				\$ 3,216,266
Technical Adjustment Reserve	\$ 2,500,000		\$ 2,500,000	\$ 2,500,000		\$ 2,500,000	\$ 5,000,000
General Fund Project Close-Outs	\$ 4,231,312		\$ 4,231,312				\$ 4,231,312
PUC Fund Balance		\$ 380,000	\$ 380,000		\$ 80,000	\$ 80,000	\$ 460,000
Cigarette Litter Abatement Fund Fund Balance	\$ 350,000		\$ 350,000				\$ 350,000
Use of Children's Fund Balance from CY		\$ 325,000	\$ 325,000		\$ 280,000	\$ 280,000	\$ 605,000
Savings from Technical Adjustment 1 & 2	\$ 640,192		\$ 640,192	\$ 462,213		\$ 462,213	\$ 1,102,405
TOTAL SOURCES	\$ 31,922,442	\$ 840,000	\$ 32,762,442	\$ 13,024,733	\$ 624,000	\$ 13,648,733	\$ 46,411,175

* Includes Committee's deletion of two positions in the Board of Supervisor's LAFCO project, which have a net zero impact on General Fund savings.

Item #	District	Program	Dept (CON)	Dept (BOS)	Description	2017-2018			2018-2019			2019-2020				
						GFS	non-GFS	Total	One Time	GFS	non-GFS	Total	One time	GFS	non-GFS	TOTAL
1	Citywide	911 Public Education Campaign	ECD/AD M	DPH	City-wide campaign to educate public on the uses of 911 (and 311) with the goal of Improving response times and 911 caseload Language support services, including an Immersions teacher for the Tenderloin Arab community	250,000		250,000	x					250,000	-	250,000
2	Citywide	Arab Family Language Support	ADM	OCEIA		40,000		40,000		40,000		40,000		80,000	-	80,000
3	Citywide	Art Installation - Statue	LIB	ART	Maya Angelou Women's Statue	100,000		100,000		150,000		150,000		250,000	-	250,000
4	Citywide	Asian American HIV/Healthcare Funding	DPH	DPH	Restore federal cuts to Asian American HIV services	300,000		300,000		300,000		300,000		600,000	-	600,000
5	Citywide	Capacity building to enhance supports to the incarcerated/formerly incarcerated transgender community	HRC	HRC	Grow program support by expanding prison visitation coordination services, re-entry services, program coordination, language access capacity, and organizational Infrastructure	170,000		170,000		170,000		170,000		340,000	-	340,000
6	Citywide	Childcare resource services capacity building	ADM/C HF?	OCEIA	Capacity Building of Child Care Resource and Referral Services to Immigrant Chinese parents with young children.	100,000		100,000	x				100,000	-	100,000	
7	Citywide	City College Citywide Seed Reserve	CHF			1,000,000		1,000,000	x				1,000,000	-	1,000,000	
8	Citywide	Compton's Transgender Cultural District - Job Training	ECN	OEWD	Job Training, Skill Building, and Small Business Support for Trans-Owned Businesses	160,000		160,000	x				160,000	-	160,000	
9	Citywide	Compton's Transgender Cultural District - Placemaking	DPW?	DPW	Placemaking for Transgender Cultural District	90,000		90,000	x				90,000	-	90,000	
10	Citywide	Cultural Center Support	ART	ART	Funding to support LGBT Center & Women's Building	175,000		175,000	x				175,000	-	175,000	
11	Citywide	DPW Apprentice Program	DPW	DPW	Increase total TAY youth served in the Job Apprentice Program	500,000		500,000	x				500,000	-	500,000	
12	Citywide	Early Care and Education Investment	HSA	OECE	Over 2,400 children remain on the subsidy eligibility waiting list, with infants and toddlers making up nearly 65% of those in need of services. Maintain ECE workforce and keep centers open.	4,000,000		4,000,000	x				4,000,000	-	4,000,000	
13	Citywide	Early childhood capacity building	CHF?	DPH	DPH work-ordered to First 5. Provide licensed eligible staff to build capacity and a model and for community based care and prevention that can be supported through public, private and client sources.	100,000		100,000	x				100,000	-	100,000	
14	Citywide	Ending LGBT Social Isolation	HSA	DAAS	Funding to address LGBT social isolation	100,000		100,000	x				100,000	-	100,000	
15	Citywide	Enhance program supports to monolingual, Immigrant transgender Latinas	HRC	HRC	Grow program support by adding a Therapist and an Attorney	150,000		150,000		150,000		150,000		300,000	-	300,000
16	Citywide	Equity for Program and Populations - Bayview Case Manager	HOM	DHSH	Case management in Bayview for homeless people dropping in for services	65,000		65,000		65,000		65,000		130,000	-	130,000
17	Citywide	Equity for Programs and Populations - Shelter Funding Disparities	HOM	DHSH	Address the disparity in nightly bed reimbursements for shelter in the Bayview.	638,020		638,020	x				638,020	-	638,020	
18	Citywide	Expansion in Private Housing Subsidies - FOR TAY	HOM	DHSH	Deep subsidies for youth involved in employment program	378,000		378,000		378,000		378,000		756,000	-	756,000
19	Citywide	Expansion in Private Housing Subsidies - Deep Need Based Subsidies and Employment for Youth	HOM	DHSH	Deep subsidies for youth involved in employment program											
20	Citywide	Expansion of Private Housing Subsidies - Housing rental subsidies for seniors and people with disabilities.	HSA	MOHCD	Will house 100 homeless people, at \$1500 per month for 12 months; and will prevent homelessness for an additional 100 people, at \$1000 per month	1,500,000		1,500,000	x				1,500,000	-	1,500,000	
21	Citywide	Expansion of Private Housing Subsidies - Portable Graduated Subsidies for Youth	HOM	DHSH	Expansion of successful portable graduated subsidies for homeless youth with case management and other services											
22	Citywide	Expansion of Private Housing Subsidies - Undocumented Housing Subsidies	HOM	DHSH	Deep subsidies for undocumented homeless single adults	299,390		299,390		299,390		299,390		598,780	-	598,780

Citywide Budget Priorities

Item #	District	6/23 3:00pm Program	Dept (CON)	Dept (BOS)	Description	2017-2018				2018-2019				All Years		
						GFS	non-GFS	Total	One Time	GFS	non-GFS	Total	One time	GFS	non-GFS	TOTAL
23	Citywide	Expansion of Private Housing Subsidies - Single Adult Rapid Re-Housing	HOM	DHSH	30 short term rental assistance subsidies for single adults engaged in employment activities	420,043		420,043		420,043		420,043		840,086		840,086
24	Citywide	Expansion of Private Housing Subsidies - Emergency Short Term subsidies for Transitional aged Youth.	HOM	DHSH	New emergency housing fund for short term housing subsidies in the Bayview to prevent homelessless or rapidly re-house youth.											
25	Citywide	Family Violence Services	WOM	DOSW	Direct services, training and assistance to improve San Francisco child abuse prevention and intervention services buildign upon existing Family Resource Cetners Initiative	250,000		250,000	x					250,000		250,000
26	Citywide	Filipino Youth and Families	CHF	DCYF	Filipino Family Support	40,000		40,000		40,000		40,000		80,000		80,000
27	Citywide	Firefighters Holiday Toy Program	MOH	MOHCD	Funding to support Holiday Toy Program Capital Retrofit	250,000		250,000	x					250,000		250,000
28	Citywide	Food Security - Congregate Lunch Meals	HSA	DAAS	Address current waitlist: Daily, hot, nutritious meals for seniors/adults with disabilities	200,000		200,000		200,000		200,000		400,000		400,000
29	Citywide	Food Security - Healthy Food Purchasing Supplement	DPH	DPH	Maintain current service levels: Vouchers and education to increase consumption and access to nutritious foods by increasing the ability of low-income residents to purchase fruits and vegetables at neighborhood vendors and farmers' markets in collaboration with DPH healthy Retail Program.	50,000		50,000		50,000		50,000		100,000		100,000
30	Citywide	Food Security - Home-Delivered Groceries (HDG)	HSA	DAAS	Address current waitlist: Food Pantry-based grocery program. Includes weekly site-based pantries and grocery delivery for seniors/adults with disabilities. Leverages pantry network, IHSS caregivers and CBO volunteers to serve homebound seniors/adults with disabilities who are unable to access a food pantry themselves, but can prepare meals at home. Some providers include additional home visit services.	800,000		800,000		800,000		800,000		1,600,000		1,600,000
31	Citywide	Food Security - Home-Delivered Meals (HDM)	HSA	DAAS	Address current waitlist: Delivery of nutritious meals, a daily safety-check/friendly interaction to homebound seniors/adults with disabilities who cannot shop or preprate meals themselves. Many providers offer home assessments/nutrition education/counseling.	477,000		477,000		477,000		477,000		954,000		954,000
32	Citywide	Formula Retail Employee Rights Ordinance Enforcement	ADM	OLSE	Retail worker and employer outreach, education and technical assistance Promoting corner stores and markets to sell healthy products as opposed to sugary beverages, etc.	150,000		150,000		100,000		100,000		250,000		250,000
33	Citywide	Healthy Corner Store Retail	ECN	OEWD	TAY services for education/employment, case management, day-time drop-in. Gets TAY service level to 1/3 of Children and Youth Fund GROWTH ONLY.	60,000		60,000		60,000		60,000		120,000		120,000
34	Citywide	Increasing Investment In Disconnected TAY	CHF	DCYF	residential MH/SA Tx	1,000,000		1,000,000	x					1,000,000		1,000,000
35	Citywide	Increasing Investment In Disconnected TAY	DPH	DPH	Provide job opportunities for currently and formerly incarcerated trans people migrating to city of SF as sanctuary	800,000		800,000	x					800,000		800,000
36	Citywide	Jobs for formerly incarcerated trans. people	HRC	HRC	Gap funding for LAFCO	145,000		145,000		145,000		145,000		290,000		290,000
37	Citywide	LaFco Gap Funding	BOS	BOS	Outreach and application assistance for latino population applying for BMR units	50,000		50,000	x					50,000		50,000
38	Citywide	Latn Outreach	MOH	MOHCD		100,000		100,000		100,000		100,000		200,000		200,000

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Item #	District	Program	Dept (CON)	Dept (BOS)	Description	2017-2018				2018-2019						
						GFS	non-GFS	Total	One Time	GFS	non-GFS	Total	One time			
39	Citywide	Legal tenants' rights support for monolingual Chinese seniors	MOH	MOHCD	Legal assistant & Infrastructure for housing counseling services to low income seniors and families.	70,000		70,000	x					70,000		70,000
40	Citywide	Maintenance of operations for Supportive Housing	HOM	DHSH	Maintenance of units of supportive housing with necessary structural, operational, staffing.	2,401,189		2,401,189	x					2,401,189		2,401,189
41	Citywide	Medical Assisting and Hospitality Training	ECN	OEWD	Funding to support Medical Assisting and Hospitality Training	75,000		75,000		75,000		75,000		150,000		150,000
42	Citywide	Municipal Bank Coordinator	TTX		Staff to conduct research on Municipal Bank	90,000		90,000	x					90,000		90,000
43	Citywide	Museum Security Guards from PTE to FTE	AAM	AAM/FA MSF		88,000		88,000		88,000		88,000		176,000		176,000
44	Citywide	Museum Security Guards from PTE to FTE	FAM			216,000		216,000		216,000		216,000		432,000		432,000
45	Citywide	Navigation Center Needs - Shelter Advocates	HOM	DHSH	Add due process and shelter advocates to navigation centers	14,300		14,300		14,300		14,300		28,600		28,600
46	Citywide	Prop J Security Services	ADM	SHF		618,000		618,000		618,000		618,000		1,236,000		1,236,000
47	Citywide	Re-entry program for currently incarcerated transgender women	HRC	HRC	To support ongoing evidence-based implementation and evaluation of a peer-led re-entry program for currently incarcerated transgender women.	300,000		300,000		300,000		300,000		600,000		600,000
48	Citywide	Safety Valve for Families - Emergency Hotel Vouchers	HOM	DHSH	Emergency Hotel vouchers for family turnaways	50,000		50,000	x					50,000		50,000
49	Citywide	Safety Valve for Families - New Full Service Family Shelter	HOM	DHSH	New full service family shelter - last 3 months of 1st year, and full funding year 2	300,000		300,000	x					300,000		300,000
50	Citywide	Section 8 tenants' rights	HSA	HSA	Eviction Prevention for Section 8 and Project Based Section 8 tenants	200,000		200,000		200,000		200,000		400,000		400,000
51	Citywide	Group vans	HSA	DAAS	group vans for seniors	200,000		200,000	x					200,000		200,000
52	Citywide	SRO Families	DBI	DBI	SRO Outreach services for families, including case management						239,000	239,000			239,000	239,000
53	Citywide	Strategic Police Staffing Task Force	POL	SFPD	Building capacity and support for the SF Police Commission's Strategic Staffing Task Force	125,000		125,000	x					125,000		125,000
54	Citywide	Street Violence Intervention Program	MOH	MOH	Staff expansion for street violence intervention program	225,000		225,000		225,000		225,000		450,000		450,000
55	Citywide	Summer geometry course	CHF	SFUSD	Provide at least 200 students the opportunity to take compressed geometry course during summer. Continuation of pilot in 2017.	100,000		100,000		100,000		100,000		200,000		200,000
56	Citywide	TAY outreach and street based mental health	HOM	DHSH	Street based mental health services and outreach for homeless youth To support a in-language housing advocate to increase outreach & "know your rights" to prevent unlawful eviction to Asians, particularly monolingual Chinese seniors, who are facing increased unlawful eviction pressures.	103,500		103,500		103,500		103,500		207,000		207,000
57	Citywide	Tenants' rights for Asians, particularly monolingual Chinese seniors	MOH	MOHCD		97,500		97,500	x					97,500		97,500
58	Citywide	Workforce Equity	HRC	HRC	Capacity building for workforce programs	150,000		150,000		150,000		150,000		300,000		300,000
59	Citywide	Youth civic engagement	MOH	MOHCD	Civic engagement and leadership development for API LGBTQ, ELL, & immigrant youth.	100,000		100,000		100,000		100,000		200,000		200,000
60	Citywide	Youth mentorship program	CHF	DCYF	Expand the current mentorship program for at-risk API youth through team sporting activities and individual coaching support	75,000		75,000		75,000		75,000		150,000		150,000
61	Citywide	Youth vocational training and job	CHF		Youth Career Pathways Initiative	150,000		150,000		150,000		150,000		300,000		300,000
62	Citywide	Zero Emission Vehicle policy development & implementation	ENV	ENV	In light of new city policies mandating zero emission vehicles & charging infrastructure + statewide initiatives & incentives, city needs to position itself to achieve its zero emission vehicle goals & larger carbon reduction goals.		110,000	110,000	x						110,000	110,000

Item #	District	6/23 3:00pm Program	Dept (CON)	Dept (BOS)	Description	2017-2018				2018-2019				All Years		
						GFS	non-GFS	Total	One Time	GFS	non-GFS	Total	One time	GFS	non-GFS	TOTAL
63	1	25th Avenue Beautification	DPW	DPW	25th Avenue Decorative Crosswalks (50% of cost)	12,000		12,000	X					12,000	-	12,000
64	1	Citywide arts festival	ART	Commissi on	Festival for international artists	40,000		40,000	X					40,000	-	40,000
65	1	District Mural Projects	ART	Commissi on	Expansion of funding for murals in the neighborhood	25,000		25,000	X					25,000	-	25,000
66	1	Environmental Education and Payment Removal	DPW	DPW	At Washington High School, engaging students in pavement removal	10,000		10,000	X					10,000	-	10,000
67	1	Expansion of Staffing at GGP Senior Center	REC	RPD	Expansion of staffing at Golden Gate Park Senior Center (for temp staffing)	40,000		40,000	X					40,000	-	40,000
68	1	Family support and pre-natal services	CHF	First 5	Expansion of programming at family support center and pre-natal program	80,000		80,000	X					80,000	-	80,000
69	1	Friendship Line	HSA	DAAS	Senior Hot Line to address isolation	50,000		50,000	X					50,000	-	50,000
70	1	Greenbelts Planning Process	RPD	RPD	Planning process for 14th Avenue Greenbelt	40,000		40,000	X					40,000	-	40,000
71	1	Heron Watch	REC	RPD	Weekend Program highlighting herons at Stow Lake	5,000		5,000		5,000		5,000		10,000	-	10,000
72	1	Middle school and family programs/Teen and Family Programming	CHF	DCYF	Programming for middle school students and families		60,000	60,000	X		60,000	60,000			120,000	120,000
73	1	One Richmond	ECN	OEWD	Commercial corridor beautification and marketing	100,000		100,000	X					100,000	-	100,000
74	1	Public School Support	CHF	DCYF	School support discretionary funds, for 6 elem schools, 1 middle and 1 high school		45,000	45,000	X						45,000	45,000
75	1	Richmond District senior services collaboration	HSA	DAAS	Staff person to convene and oversee collaboration between senior service providers	80,000		80,000		80,000		80,000		160,000	-	160,000
76	1	Safe Streets for Seniors	HSA	DPH	Workshops educating seniors about pedestrian safety	20,000		20,000	X					20,000	-	20,000
77	1	Safety Network	MOH?	MOCD	Supporting neighborhood public safety through community engagement	40,000		40,000		40,000		40,000		80,000	-	80,000
78	1	Senior Choir	HSA	DAAS	Neighborhood-based senior choir	10,000		10,000	X					10,000	-	10,000
79	1	Senior Playground Planning	REC	RPD	Planning Process for Senior Playground	50,000		50,000	X					50,000	-	50,000
80	1	Senior Services	HSA	DAAS	Senior activities program expansion	25,000		25,000		25,000		25,000		50,000	-	50,000
81	1	Teen Science Program	SCI	Academy of Sciences	Teen engagement in the sciences	75,000		75,000	X					75,000	-	75,000
82	1	Tenant Counseling	MOH	MOHCD	Additional support funding for westside tenant counseling	22,500		22,500		22,500		22,500		45,000	-	45,000
83	1	Youth Services/Beacon Center	CHF	DCYF	School-based youth services		220,000	220,000			220,000	220,000			440,000	440,000
84	2	Alta Plaza Irrigation System	PUC	PUC	Alta Plaza Irrigation		300,000	300,000	X						300,000	300,000
85	2	Commercial corridor cleaning	DPW	DPW	Increased trash removal and steam cleaning on Buchanan / North Point	90,000		90,000		90,000		90,000		180,000	-	180,000
86	2	Commercial corridor cleaning	DPW	DPW	Manual trash pick up and pressure washing / Fillmore & Chestnut	150,000		150,000		150,000		150,000		300,000	-	300,000
87	2	Commercial corridors	DPW	DPW	Signage and capital projects	140,000		140,000	X				X	140,000	-	140,000
88	2	D2 Parks and Events	REC	REC	Capital projects and family events	200,000		200,000	X				X	200,000	-	200,000
89	2	Lighting and Signage	FAM	DPW	Light poles and signage for Legion of Honor	150,000		150,000	X				X	150,000	-	150,000
90	2	Lombard gardening and ambassadors	ECN	ECN	Crooked Lombard gardening and ambassador program	180,000		180,000		100,000		100,000		280,000	-	280,000
91	2	Senior and Disability Services	HSA	DAAS	Programs/ Integrative plans to live independently.					150,000		150,000		150,000	-	150,000
92	2	Sports capacity building	REC	REC	Local sports organizations recognizing Bay Area athletes	100,000		100,000	X				X	100,000	-	100,000
93	3	Case managers in Chinatown	MOH	MOHCD	2 FTE case-managers at Ping Yuen for Latino and African-American communities	150,000		150,000		150,000		150,000		300,000	-	300,000

		6/23		2017-2018				2018-2019				ars						
Item #	District	Program	Dept (CON)	Dept (BOS)	Description	GFS	non-GFS	Total	One Time	X	GFS	non-GFS	Total	One time	X	GFS	non-GFS	TOTAL
94	3	Chinese neighborhood arts program	ART	GFTA/OEWD	Restoring the neighborhood arts program to benefit low-income families, SRO residents, & provide community cultural enrichment.	45,000		45,000			45,000		45,000			90,000	-	90,000
95	3	Family economic success project	MOH	MOHCD	employment services and support for immigrants in Chinatown	120,000		120,000			120,000		120,000			240,000	-	240,000
96	3	Lower Polk CBD - pit stop	DPW	DPW	staffing at toilet/pit stop at Lower Polk	200,000		200,000			200,000		200,000			400,000	-	400,000
97	3	Lower Polk CBD - tenant rights	MOH	MOHCD	Tenants and Landlord rights program/resource center	180,000		180,000			180,000		180,000			360,000	-	360,000
98	3	Neighborhood access point	ECN	OEWD	Chinatown	88,000		88,000			88,000		88,000			176,000	-	176,000
99	3	SRO residents community living room	MOH	MOHCD	Chinatown	70,000		70,000			70,000		70,000			140,000	-	140,000
100	3	Waverly Place Dance festival	ART	SFAC/GFTA		15,000		15,000			15,000		15,000			30,000	-	30,000
101	3	Workforce development	ECN	OEWD	Hospitality track and VESL programs in Chinatown	130,000		130,000			130,000		130,000			260,000	-	260,000
102	3	Youth Leadership	CHF	DCYF	at Who Hei Yuen playground clubhouse	25,000		25,000			25,000		25,000			50,000	-	50,000
103	4	1 Homeless Outreach Team in District 4	HOM	Homeless	Provide one HOT team specifically dedicated to District 4. About \$175K for 2 HOT staff and \$35K one-time for vehicle.	220,000		220,000			220,000		220,000			440,000	-	440,000
104	4	2 additional Corridor Ambassadors in District 4	DPW	DPW	Add one Corridor Ambassador on Norlega Street between 45th & 47th Ave; and one on Judah Street between 44th Ave & La Playa. (\$62K each)	124,000		124,000			124,000		124,000			248,000	-	248,000
105	4	Case management & targeted support for Sunset District families	CHF	DCYF	Provide linguistically competent, evidence-based, intensive care coordination & support services for 100 additional vulnerable Sunset District families; offer additional parenting classes; & training & technical assistance in data-driven processes.	200,000		200,000			200,000		200,000			400,000	-	400,000
106	4	Cigarette Butt Ashcan Pilot Program	DPW	DPW	Pilot program to install cigarette butt ashcans in District 4 business corridors to encourage people to properly dispose of cigarette butts and cut down on staff resources to pick up cigarette butts. Will also entail education/outreach efforts.	25,000		25,000	X							25,000	-	25,000
107	4	Congregate meal site in District 4	HSA	HSA	New congregate meal site in District 4 church. Starting with pilot in FY17-18 with 1 food service coordinator (\$35K) and 50 meals. In FY19-20, augment to 2 food service coordinators and 100 meals. Lunch service, Mon-Fri.	50,000		50,000			50,000		50,000			100,000	-	100,000
108	4	Dedicated gardener for Great Highway between Lincoln Way - Sloat	REC	RPD	Gardener dedicated to Great Highway landscaping maintenance between Lincoln Way - Sloat	91,000		91,000			91,000		91,000			182,000	-	182,000
109	4	District 4 Community Festivals	ECN	OEWD	To support continuation of community festivals and street fairs, including Sunset Community Festival, Autumn Moon Festival, outer Taraval Street fair, outer Irving Street fair	75,000		75,000			75,000		75,000			150,000	-	150,000
110	4	District 4 Small Business Recruitment/Retention & Façade Grants	ECN	OEWD	To assist District 4 business recruitment and retention for Taraval, Judah, Irving, Norlega, and beyond invest in Neighborhoods program and supplement SF Shines program	100,000		100,000			100,000		100,000			200,000	-	200,000
111	4	Frontyard Ambassadors	PUC	PUC	Programming for frontyard ambassadors		80,000	80,000				80,000	80,000			-	160,000	160,000
112	4	Playland programming	CPC	Planning	For planned activities at Playland at 43rd Avenue, which would be free for community members. Playland is a GroundPlay (formerly Pavement to Parks) project.	25,000		25,000			25,000		25,000			50,000	-	50,000

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Item #	District	6/23 3:00pm Program	Dept (CON)	Dept (BOS)	Description	2017-2018				2018-2019				All Years		
						GFS	non-GFS	Total	One Time	GFS	non-GFS	Total	One Time	GFS	non-GFS	TOTAL
113	4	School STEAM programming for District 4 SFUSD schools	CHF	SFUSD	STEAM grants to all nine District 4 public schools - grants of \$10,000 per school	90,000		90,000		90,000		90,000		180,000		180,000
114	5	Alamo Square Park Renovation	REC	REC	Benches and Trash Cans In Alamo Square Park	50,000		50,000	X					50,000		50,000
115	5	Art Activation	ART	ARTS	Hayes Valley art activation	30,000		30,000	X					30,000		30,000
116	5	Arts Administration	ART	ARTS	Arts Administration	150,000		150,000	X					150,000		150,000
117	5	Buchanan Mall Activation	REC	REC	Buchanan Mall activation and vision planning	80,000		80,000	X	80,000		80,000		160,000		160,000
118	5	Childcare Start Up	HSA	HSA	Childcare center start up costs	50,000		50,000		50,000		50,000		100,000		100,000
119	5	Community Ambassador Program	ADM	ADM	Training for Community Ambassadors at OCEIA	70,000		70,000	x				X	70,000		70,000
120	5	Community Building - Street Festivals	MTA	MTA	District festival street closures	60,000		60,000		60,000		60,000		120,000		120,000
121	5	Fillmore Mini Park Renovation	REC	REC	Park stage and lighting renovations	100,000		100,000	X					100,000		100,000
122	5	Healthy Eating Programing	CHF	DCYF	Community cooking program					25,000		25,000	X	25,000		25,000
123	5	Hud Co-Op Technical Support	MOH	MOHCD	Tech support for HUD Housing	150,000		150,000		150,000		150,000		300,000		300,000
124	5	Japantown Cultural Heritage Programming	ECN	OEWD	Japantown TF Program Implementation	30,000		30,000	X					30,000		30,000
125	5	Pedestrian Safety	MTA	SFMTA	Traffic Calming measures at Fillmore and O'Farrell				X							
126	5	Playground Improvements	REC	REC	Grattan Playground upgrades	20,000		20,000	X					20,000		20,000
127	5	Public Safety - Auto burglaries	MTA	MTA	Car Break-In Warning Signs	20,000		20,000	X					20,000		20,000
128	5	Sidewalk Gardens	DPW	DPW	Sidewalk Gardens					30,000		30,000		30,000		30,000
129	5	Small business preservation	OEWD	OEWD	Small business tenant improvement					50,000		50,000	x	50,000		50,000
130	5	Western Addition Junteenth Festival	ART	ARTS	Western Addition Junteenth Festival	50,000		50,000		50,000		50,000		100,000		100,000
131	5	Western Addition Youth Programming	DCYF	DCYF	Collective Impact Programs	75,000		75,000		75,000		75,000		150,000		150,000
132	5	Women's Reproductive Services	DPH	DPH	Women's Community Clinic Continuity of Care	95,000		95,000	X	95,000		95,000		190,000		190,000
133	5	Workforce Development	ECN	OEWD	Neighborhood Access Point Workforce programming	40,000		40,000		40,000		40,000		80,000		80,000
134	6	After School Program for Tenderloin Teens	CHF	DCYF	After School Program for TL Teens, college counseling, career counseling	50,000		50,000	X					50,000		50,000
135	6	Case managers for veterans	HSA	DAAS/MO HCD	Case Manager dedicated to assist seniors and adults with disability with their housing needs	50,000		50,000		50,000		50,000		100,000		100,000
136	6	Case managers for veterans	MOH		Outreach & Volunteer Coordinator	50,000		50,000		50,000		50,000		100,000		100,000
137	6	Compton's Transgender Cultural District Project Management and Historic Preservation R&D	MOH	MOHCD	Funding for FT project manager, historic preservation research and design	125,000		125,000	X					125,000		125,000
138	6	Construction Mitigation Fund	ECN	OEWD	District-specific mitigation fund for small businesses impacted by city-authorized and permitted construction - capped at value of \$10,000 per applicant and targeted for non-subsidy support, such as marketing campaign, outreach aid and other mitigation measures. Primarily for non-private development impacts.	100,000		100,000	X					100,000		100,000
139	6	District-specific Interactive displays and activities coordination for Sunday Streets	ECN	OEWD	District-specific Interactive displays and activities coordination for Sunday Streets	10,000		10,000		10,000		10,000		20,000		20,000
140	6	District-Specific small business corridor liaison and case manager		OEWD	small business liaison and case manager for small businesses -- corridor-based outside of 6th Street in South of Market Resources for Central Market CBD to administer for neighborhood associations and groups in areas not covered by existing CBDs for additional 10B officers	100,000		100,000		100,000		100,000		200,000		200,000
141	6	Evening, Late-Night Security Support	ECN	OEWD		160,000		160,000	X					160,000		160,000

Item #	District	6/23 Program	Dept. (CON)	Dept. (BOS)	Description	2017-2018				2018-2019				2019-2020		
						GFS	non-GFS	Total	One Time	GFS	non-GFS	Total	One time	GFS	non-GFS	TOTAL
142	6	Free City College oversight committee support	CHF	DCYF	support for DCYF in re: coordinating, managing oversight committee for Free City College program	70,000		70,000	X					70,000		70,000
143	6	Housing, Immigration and Leadership Skills, Education and Outreach Program for Latinas in the TL	MOH	MOHCD	Continuation funding for staff	50,000		50,000		50,000		50,000		100,000		100,000
144	6	Public Safety Camera and Light Installation Fund	ECN	OEWD	Resources for surveillance cameras and light installation in high crime areas not covered by existing CBDs	95,000		95,000	X					95,000		95,000
145	6	Senior Choirs	HSA	DAAS	Music Programs	10,000		10,000	X					10,000		10,000
146	6	Soma Pilipinas Filipino Cultural Heritage District Project Management and Master Planning	MOH	MOHCD	Funding for FT project manager, master planning and public realm designs	100,000		100,000	X					100,000		100,000
147	7	ADA upgrades at SFZoo	ZOO	ZOO	Installation of ADA ramp at the House of Chimp Exhibit.	50,000		50,000	x					50,000		50,000
148	7	Children Activities for District 7 Milestone Celebrations	OEWD	OEWD	Funding children-based activities for District 7 milestone community celebrations	30,000		30,000		30,000		30,000		60,000		60,000
149	7	District 7 Outdoor Movie Nights	REC	REC	Support to organize outdoor movie nights in District 7.	15,000		15,000		15,000		15,000		30,000		30,000
150	7	District 7 Playground Support	REC	REC	Additional Support for playgrounds in District 7.	250,000		250,000	x					250,000		250,000
151	7	District 7 Senior Service Programs	DAS	DAS	Support for senior services in District 7.	200,000		200,000		200,000		200,000		400,000		400,000
152	7	District 7 Youth Council Leadership Training	DCYF	DCYF	Workshops and leadership training for District 7 Youth Council members.	25,000		25,000		25,000		25,000		50,000		50,000
153	7	Expansion of Senior Services in the Ocean Merced Ingleside (OMI) Neighborhood	DAS	DAS	Support for expanding senior services in the OMI neighborhood.	35,000		35,000		35,000		35,000		70,000		70,000
154	7	Ingleside Library Garden Activation	LIB	LIB	Activation for the outdoor space of the Ingleside Library to serve children and families.		25,000	25,000			25,000	25,000			50,000	50,000
155	7	Participatory Budgeting - General Projects	CON	CON	Grants for participatory budgeting program in District 7 to support democratically elected projects to benefit the community.	300,000		300,000		300,000		300,000		600,000		600,000
156	7	Security Cameras on Twin Peaks	REC	REC	Installation and monitoring of security cameras on Twin Peaks for crime prevention	45,000		45,000	x					45,000		45,000
157	7	Upgrading services for a food pantry in Ingleside/Ocean Avenue	DAS	DAS	Renovation and upgrades for a food pantry that serves residents on Ocean Avenue and Ingleside neighborhood	25,000		25,000		25,000		25,000		50,000		50,000
158	8	Congregate Holiday Meals for LGBTQ	HSA	DAAS	Funding to support Tenderloin Tessie's	25,000		25,000	x					25,000		25,000
159	8	D8-Neighborhood Festivals	ECN	OEWD	Funding to support planning and outreach	75,000		75,000		75,000		75,000		150,000		150,000
160	8	Homeownership Outreach	MOH	MOHCD	Support for first-time home buyers	75,000		75,000		75,000		75,000		150,000		150,000
161	8	Jamies Lick Greening	CHF	DCYF	Funding to close budget gap for greening project	39,000		39,000	x					39,000		39,000
162	8	LGBT Museum Planning	ECN	OEWD	Funding to support LGBT Museum	100,000		100,000		100,000		100,000		200,000		200,000
163	8	LGBT Youth Capital Improvement Fund	MOH	MOHCD	Funding to support design work for LGBT space	75,000		75,000	x					75,000		75,000
164	8	LGBT Youth Employment/Organizing	CHF	DCYF	Funding to support LGBT Youth employment/organizing	100,000		100,000		100,000		100,000		200,000		200,000
165	8	Mission District Tenant Empowerment	MOH	MOHCD	Funding to increase capacity of Mission district tenants	75,000		75,000		75,000		75,000		150,000		150,000
166	8	Neighborhood Safety	POL	POL	Funding for District 8 Neighborhood Safety Coordinator/CCOP	100,000		100,000		100,000		100,000		200,000		200,000
167	8	Noe Valley Food Security	DAAS	DAAS	Funding for Congregate Meals	50,000		50,000		50,000		50,000		100,000		100,000
168	8	Participatory Budgeting	GEN	GEN	Participatory Budgeting	250,000		250,000		250,000		250,000				
169	8	Research on Older Adults with HIV 2.0	HSA	DAAS	Funding to support research on long-term survivors	50,000		50,000	x					50,000		50,000
170	8	Sidewalk Gardens	DPW	ENV	Funding for community-led sidewalk garden programs	75,000		75,000	x					75,000		75,000

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Citywide Budget Priorities

Item #	District	6/23 3:00pm Program	Dept (CON)	Dept (BOS)	Description	2017-2018				2018-2019				All Years		
						GFS	non-GFS	Total	One Time	GFS	non-GFS	Total	One time	GFS	non-GFS	TOTAL
171	9	Adult education in the Mission	ECN	OEWD	Medical Assisting and Hospitality Adult education-programming in the Mission	50,000		50,000		50,000		50,000		100,000		100,000
172	9	After school programming and social support for K-8 students in Mission	CHF	DCYF	Strengthen after-school academic and social support for low income, at-risk students at K-8 school in the Mission	30,000		30,000		30,000		30,000		60,000		60,000
173	9	After school programming for low income Mission youth	CHF	DCYF	Offsite, after school programming and transportation for low income Mission youth	25,000		25,000		25,000		25,000		50,000		50,000
174	9	Area Plan development for D9	CPC	CPC	Staff position for Area Plan	110,000		110,000	x					110,000		110,000
175	9	Bernal Heights Senior Services	HSA	DAAS	Low income senior services in Bernal Heights	35,000		35,000		35,000		35,000		70,000		70,000
176	9	Business plan for Carnival	ECN	OEWD	Developing a 5 year business and marketing plan for Carnival to be financially independent	50,000		50,000	x					50,000		50,000
177	9	Corridor Management	ECN	OEWD	Corridor Manager for Mission/Bernal	50,000		50,000	x					50,000		50,000
178	9	Corridor Management for Mission Street	ECN	OEWD	Corridor Manager for Mission St	75,000		75,000	x					75,000		75,000
179	9	Day laborer mental health support in the Mission	DPH	DPH	Bilingual Spanish speaking Peer Health Navigator to conduct psycho-social training and individualized support sessions with Day Laborers in the Mission	65,000		65,000	x					65,000		65,000
180	9	Infrastructure support for youth serving agencies in the Mission	CHF	DCYF	Strategic Planning, Infrastructure and merger support for expanded and coordinated services for youth agencies in the Mission	50,000		50,000	x					50,000		50,000
181	9	Latino historic district registration and Latino placemaking	ECN	OEWD	Register Calle 24/Latino Heritage District as a California Registered Historic Resources District and Latino placemaking for Latino District Corridor	100,000		100,000	x					100,000		100,000
183	9	Outreach services to sex workers in the mission	WOM	DOSW	Late night street outreach services to sex workers and victims of sexual exploitation in the Mission	150,000		150,000		150,000		150,000		300,000		300,000
184	9	Portola Chinese Language Services	MOH	MOHCD	Capacity building for Chinese serving organization in the Portola	50,000		50,000	x					50,000		50,000
185	9	Portola Chinese Merchant Engagement	ECN	OEWD	Chinese merchant engagement on San Bruno Ave	75,000		75,000	x					75,000		75,000
186	9	Portola Early Literacy and Family support services	CHF	DCYF	Expanding early literacy program capacity to serve immigrant and low income Chinese families in the Portola	50,000		50,000	x					50,000		50,000
187	9	Portola Greenhouse activation	MOH	MOHCD	Capacity building to acquire and revitalize greenhouses in the Portola	40,000		40,000	x					40,000		40,000
188	9	Safety at Bernal Dwellings	MOH	MOHCD	Public safety programming in Bernal Heights public housing	50,000		50,000		50,000		50,000		100,000		100,000
189	9	Tompkins Stairs	DPW	DPW	Tompkins Stairs beautification in Bernal Heights	20,000		20,000	x					20,000		20,000
190	9	Transit plan development for D9 Area Plan	MTA	MTA	Staff position to create transit plan connected to the Area Plan	110,000		110,000	x					110,000		110,000
191	9	Violence prevention	DPH	DPH	3 additional violence prevention workers in the Mission	160,000		160,000		160,000		160,000		320,000		320,000
192	9	Workforce development for formerly incarcerated youth and adults	MOH	MOHCD	Workforce development services for transitional aged youth and adults who are re-entering from the correctional system	15,000		15,000		15,000		15,000		30,000		30,000
193	10	Bayview Gateway	DPW	DPW	Bayview gateway pilot	200,000		200,000	x					200,000		200,000
194	10	Bayview Opera House	ART	DPW	Capital Investments	100,000		100,000	x					100,000		100,000
195	10	Blanken Tunnel Mural	ART	ART	Painting and installation of mural on the tunnel under Highway 101, between Little Hollywood and Executive Park, from Participatory Budgeting	20,000		20,000	x					20,000		20,000
196	10	Court paving	DPW	DPW	Court resurfacing in Sunnydale neighborhood	90,000		90,000	x					90,000		90,000

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Item #	District	Program	Dept (CON)	Dept (BOS)	Description	2017-2018				2018-2019				2019-2020		
						GFS	non-GFS	Total	One Time	GFS	non-GFS	Total	One time	GFS	non-GFS	TOTAL
197	10	I Am Bayview Marketing Campaign	ECN	OEWD	Marketing campaign for Bayview merchant corridor	15,000		15,000	X					15,000		15,000
198	10	Mental health services	MOH	MOH	Mental health and trauma counseling services at Vis Valley elementary	50,000		50,000	X					50,000		50,000
199	10	Minnesota Grove	DPW	DPW	ADA and lighting improvements	25,000		25,000	X					25,000		25,000
200	10	Old Potrero Police Station	ADM	DRE	Stabilization of building	200,000		200,000	X					200,000		200,000
201	10	Resilient Bayview	ADM	ADM	Enhancement of existing programming, including free training for residents and non-profits	15,000		15,000	X					15,000		15,000
202	10	Senior Fitness	HSA	DSS	Senior fitness programming at JT Bookman and George Davis	200,000		200,000		200,000		200,000		400,000		400,000
203	10	Teen Programming in Visitacion Valley	CHF	DCYF	Teen programming in Visitacion Valley	40,000		40,000	X					40,000		40,000
204	10	The Loop	DPW	DPW	Funding to meet funding gap for The Loop project	30,000		30,000	X					30,000		30,000
205	10	Third Street Economic Development	ECN	OEWD	Development and marketing of Third Street corridor	60,000		60,000	X					60,000		60,000
206	11	Congregate Meal Program LatinX	HSA	DAAS	Congregate Meal Program A	75,000		75,000		75,000		75,000		150,000		150,000
207	11	Congregate Meal Program Chinese	HSA	DAAS	Congregate Meal Program B	75,000		75,000		75,000		75,000		150,000		150,000
208	11	Expansion of Senior Services in the Ocean Merced, Ingleside (OMI) Neighborhood	HSA	DAAS	extended service hours at 65 Beverly	35,000		35,000		35,000		35,000		70,000		70,000
209	11	Job Developer	ECN	OEWD	Job Developer	75,000		75,000		75,000		75,000		150,000		150,000
210	11	Latino Family Resource Centers	CHF	DCYF	Family resource service center to serve Excelsior residents	75,000		75,000		75,000		75,000		150,000		150,000
211	11	Filipino Tenant Coordinator	REC	REC	Filipino Tenant Coordinator	75,000		75,000		75,000		75,000		150,000		150,000
212	11	DPW Cleaning Improvements	DPW	DPW	Cleaning Improvements in neighborhood	38,000		38,000		38,000		38,000		76,000		76,000
213	11	Parks programming	REC	REC	Renovations and activations	130,000		130,000	X					130,000		130,000
214	11	Small business support	ECN	OEWD	1.5 FTE to serve Outer Mission and Broad Randolph business development	115,000		115,000		115,000		115,000		230,000		230,000
215	11	TAY Workforce Development	CHF	DCYF	Job Developer & Intake Specialist	150,000		150,000		150,000		150,000		300,000		300,000
216	11	Youth and Family Engagement	CHF	DCYF	Maintain service for 168 students in daily afterschool programs and 400 in summer programs.	100,000		100,000		100,000		100,000		200,000		200,000
217	11	Total Community Development	MOH	MOHCD	Community engagement, leadership development and administration	57,000		57,000		57,000		57,000		114,000		114,000
Citywide Asks Total						20,655,942	110,000	20,765,942		6,359,233	239,000	6,598,233		27,015,175	349,000	27,364,175
District Asks Total						11,266,500	730,000	11,996,500		6,665,500	385,000	7,050,500		17,932,000	1,115,000	19,047,000
TOTAL						31,922,442	840,000	32,762,442		13,024,733	624,000	13,648,733		44,947,175	1,464,000	46,411,175

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AMENDED IN COMMITTEE
6/23/17

ADMINISTRATIVE PROVISIONS
PROPOSED BUDGET AND APPROPRIATION ORDINANCE FOR DEPARTMENTS - FYs
2017-2018 and 2018-2019

1
2 Note: **Unchanged text** is in plain Arial font.
3 **Additions** are in *single-underline italics Times New Roman font*.
4 **Deletions** are in ~~*strikethrough italics Times New Roman font*~~.
5 **Board amendment additions** are in double underlined Arial font.
6 **Board amendment deletions** are in ~~Arial font~~.
7 **Asterisks (****)** indicate the omission of unchanged Code
8 subsections or parts of tables.

7 **SECTION 3. General Authority.**

8 The Controller is hereby authorized and directed to set up appropriate accounts for the items
9 of receipts and expenditures appropriated herein.

11 **SECTION 3.1 Two-Year Budget.**

12 For departments for which the Board of Supervisors has authorized, or the Charter requires, a
13 fixed two-year budget appropriations in this ordinance shall be available for allotment by the
14 Controller on July 1st of the fiscal year in which appropriations have been approved. The
15 Controller is authorized to adjust the two year budget to reflect transfers and substitutions
16 consistent with City's policies and restrictions for such transfers. The Controller is further
17 authorized to make adjustments to the second year budgets consistent with Citywide
18 estimates for salaries, fringe benefits, and work orders.

20 **SECTION 4. Interim Budget Provisions.**

21 All funds for equipment and new capital improvements shall be held in reserve until final
22 action by the Board of Supervisors. No new equipment or capital improvements shall be
23 authorized during the interim period other than equipment or capital improvements that, in the
24 discretion of the Controller, is reasonably required for the continued operation of existing
25

1 programs or projects previously approved by the Board of Supervisors. Authorization for the
2 purchase of such equipment may be approved by the Board of Supervisors.

3
4 During the period of the interim annual appropriation ordinance and interim annual salary
5 ordinance, no transfer of funds within a department shall be permitted without approval of the
6 Controller, Mayor's Budget Director and the Budget Analyst of the Board of Supervisors.

7
8 When the Budget Committee reserves selected expenditure items pending receipt of
9 additional information from departments, upon receipt of the required information to the
10 satisfaction of a financial committee, the Controller may release the previously reserved funds
11 with no further action required by the Board of Supervisors.

12
13 If the Budget Committee of the Board of Supervisors recommends a budget that increases
14 funding that was deleted in the Mayor's Budget, the Controller shall have the authority to
15 continue to pay these expenses until final passage of the budget by the Board of Supervisors,
16 and approval of the budget by the Mayor.

17
18 **SECTION 4.1 Interim Budget – Positions.**

19 No new position may be filled in the interim period with the exception of those positions which
20 in the discretion of the Controller are critical for the operation of existing programs or for
21 projects previously approved by the Board of Supervisors or are required for emergency
22 operations or where such positions would result in a net increase in revenues or where such
23 positions are required to comply with law. New positions shall be defined as those positions
24 that are enumerated in the Mayor's budget for the current fiscal year but were not enumerated
25 in the appropriation and salary ordinances for the prior fiscal year, as amended, through June

1 30 of the prior fiscal year. In the event the Mayor has approved the reclassification of a
2 position in the department's budget for the current fiscal year, the Controller shall process a
3 temporary or "tx" requisition at the request of the department and subject to approval of the
4 Human Resources Director. Such action will allow for the continued employment of the
5 incumbent in his or her former position pending action by the Board of Supervisors on the
6 proposed reclassifications.

7
8 If the Budget Committee of the Board of Supervisors recommends a budget that reinstates
9 positions that were deleted in the Mayor's Budget, the Controller and the Director of Human
10 Resources shall have the authority to continue to employ and pay the salaries of the
11 reinstated positions until final passage of the budget by the Board of Supervisors, and
12 approval of the budget by the Mayor.

13
14 **SECTION 5. Transfers of Functions and Duties.**

15 Where revenues for any fund or department are herein provided by transfer from any other
16 fund or department, or where a duty or a performance has been transferred from one
17 department to another, the Controller is authorized and directed to make the related transfer
18 of funds, provided further, that where revenues for any fund or department are herein
19 provided by transfer from any other fund or department in consideration of departmental
20 services to be rendered, in no event shall such transfer of revenue be made in excess of the
21 actual cost of such service.

22
23 Where a duty or performance has been transferred from one department to another or
24 departmental reorganization is effected as provided in the Charter, in addition to any required
25 transfer of funds, the Controller and Human Resources Director are authorized to make any

1 personnel transfers or reassignments between the affected departments and appointing
2 officers at a mutually convenient time, not to exceed 100 days from the effective date of the
3 ordinance transferring the duty or function. The Controller, Director of Human Resources and
4 Clerk of the Board of Supervisors, with assistance of the City Attorney, are hereby authorized
5 and directed to make such changes as may be necessary to conform all applicable
6 ordinances to reflect said reorganization, transfer of duty or performance between
7 departments.

8
9 **SECTION 5.1 Agencies Organized under One Department.**

10 Where one or more departments or agencies are organized under a single appointing officer
11 or department head, the component units can continue to be shown as separate agencies for
12 budgeting and accounting purposes to facilitate reporting. However the entity shall be
13 considered a single department for purposes of employee assignment and seniority, position
14 transfers, and transfers of monies among funds within the Department of Public Health, and
15 reappropriation of funds.

16
17 **SECTION 5.2 Continuing Funds Appropriated.**

18 In addition to the amount provided from taxes, the Controller shall make available for
19 expenditure the amount of actual receipts from special funds whose receipts are continuously
20 appropriated as provided in the Administrative and Municipal Codes.

21
22 **SECTION 5.3 Multi-Year Revenues.**

23 In connection with money received in one fiscal year for departmental services to be
24 performed in a subsequent year, the Controller is authorized to establish an account for
25 depositing revenues which are applicable to the ensuing fiscal year, said revenue shall be

1 carried forward and become a part of the funds available for appropriation in said ensuing
2 fiscal year.

3
4 **SECTION 5.4 Contracting Funds.**

5 All money received in connection with contracts under which a portion of the moneys received
6 is to be paid to the contractors and the remainder of the moneys received inures to the City
7 and County shall be deposited in the Treasury.

8
9 (a) That portion of the money received that under the terms of the contract inures to
10 the City and County shall be deposited to the credit of the appropriate fund.

11
12 (b) That portion of the money received that under the terms of the contracts is to be
13 paid to the contractor shall be deposited in special accounts and is hereby appropriated for
14 said purposes.

15
16 **SECTION 5.5 Real Estate Services.**

17 Rents received from properties acquired or held in trust for specific purposes are hereby
18 appropriated to the extent necessary for maintenance of said properties, including services of
19 the General Services Agency.

20
21 Moneys received from lessees, tenants or operators of City owned property for the specific
22 purpose of real estate services relative to such leases or operating agreements are hereby
23 appropriated to the extent necessary to provide such services.

24

25

1 **SECTION 5.6 Collection Services.**

2 In any contracts for the collection of unpaid bills for services rendered to clients, patients or
3 both by the Department of Public Health in which said unpaid bills have not become
4 delinquent pursuant to the provisions of Administrative Code Section 10.37 and 10.38, the
5 Controller is hereby authorized to adjust the estimated revenues and expenditures of the
6 various divisions and institutions of the Department of Public Health to record such recoveries.
7 Any percentage of the amounts, not to exceed 25 percent, recovered from such unpaid bills
8 by a contractor is hereby appropriated to pay the costs of said contract. The Controller is
9 authorized and is hereby directed to establish appropriate accounts to record total collections
10 and contract payments relating to such unpaid bills.

11
12 **SECTION 5.7 Contract Amounts Based on Savings.**

13 When the terms of a contract provide for payment amounts to be determined by a percentage
14 of cost savings or previously unrecognized revenues, such amounts as are actually realized
15 from either said cost savings or unrecognized revenues are hereby appropriated to the extent
16 necessary to pay contract amounts due. The Controller is authorized and is hereby directed to
17 establish appropriate accounts to record such transactions.

18
19 **SECTION 5.8 Collection and Legal Services.**

20 In any contracts between the City Attorney's Office and outside counsel for legal services in
21 connection with the prosecution of actions filed on behalf of the City or for assistance in the
22 prosecution of actions that the City Attorney files in the name of the People, where the fee to
23 outside counsel is contingent on the recovery of a judgment or other monies by the City
24 through such action, the Controller is hereby authorized to adjust the estimated revenues and
25 expenditures of the City Attorney's Office to record such recoveries. A percentage of such

1 recoveries, not to exceed 25 percent plus the amount of any out-of-pocket costs the Controller
2 determines were actually incurred to prosecute such action, is hereby appropriated from the
3 amount of such recoveries to pay the contingent fee due to such outside counsel under said
4 contract and any costs incurred by the City or outside counsel in prosecuting the action. The
5 Controller is authorized and hereby directed to establish appropriate accounts to record total
6 collections and contingent fee and cost payments relating to such actions. The City Attorney
7 as verified by the Controller shall report to the Board of Supervisors annually on the
8 collections and costs incurred under this provision, including the case name, amount of
9 judgment, the fund which the judgment was deposited, and the total cost of and funding
10 source for the legal action.

11

12 **SECTION 6. Bond Interest and Redemption.**

13 In the event that estimated receipts from other than utility revenues, but including amounts
14 from ad valorem, taxes shall exceed the actual requirements for bond interest and
15 redemption, said excess shall be transferred to a General Bond Interest and Redemption
16 Reserve account. The Bond Interest and Redemption Reserve is hereby appropriated to meet
17 debt service requirements including printing of bonds, cost of bond rating services and the
18 legal opinions approving the validity of bonds authorized to be sold not otherwise provided for
19 herein.

20

21 Issuance, legal and financial advisory service costs, including the reimbursement of
22 departmental services in connection therewith, for debt instruments issued by the City and
23 County, to the extent approved by the Board of Supervisors in authorizing the debt, may be
24 paid from the proceeds of such debt and are hereby appropriated for said purposes.

25

1 **SECTION 7. Allotment Controls.**

2 Since several items of expenditures herein appropriated are based on estimated receipts,
3 income or revenues which may not be fully realized, it shall be incumbent upon the Controller
4 to establish a schedule of allotments, of such duration as the Controller may determine, under
5 which the sums appropriated to the several departments shall be expended. The Controller
6 shall revise such revenue estimates periodically. If such revised estimates indicate a
7 shortage, the Controller shall hold in reserve an equivalent amount of the corresponding
8 expenditure appropriations set forth herein until the collection of the amounts as originally
9 estimated is assured, and in all cases where it is provided by the Charter that a specified or
10 minimum tax shall be levied for any department the amount of appropriation herein provided
11 derived from taxes shall not exceed the amount actually produced by the levy made for such
12 department.

13
14 The Controller in issuing payments or in certifying contracts, purchase orders or other
15 encumbrances pursuant to Section 3.105 of the Charter, shall consider only the allotted
16 portions of appropriation items to be available for encumbrance or expenditure and shall not
17 approve the incurring of liability under any allotment in excess of the amount of such
18 allotment. In case of emergency or unusual circumstances which could not be anticipated at
19 the time of allotment, an additional allotment for a period may be made on the
20 recommendation of the department head and the approval of the Controller. After the
21 allotment schedule has been established or fixed, as heretofore provided, it shall be unlawful
22 for any department or officer to expend or cause to be expended a sum greater than the
23 amount set forth for the particular activity in the said allotment schedule so established, unless
24 an additional allotment is made, as herein provided.

25

1 Allotments, liabilities incurred and expenditures made under expenditure appropriations herein
2 enumerated shall in no case exceed the amount of each such appropriation, unless the same
3 shall have been increased by transfers or supplemental appropriations made in the manner
4 provided by Section 9.105 of the Charter.

5

6 **SECTION 7.1 Prior Year Encumbrances.**

7 The Controller is hereby authorized to establish reserves for the purpose of providing funds
8 for adjustments in connection with liquidation of encumbrances and other obligations of prior
9 years.

10

11 **SECTION 7.2 Equipment Defined.**

12 Funds for the purchase of items of equipment having a significant value of over \$5,000 and a
13 useful life of three years and over shall only be purchased from appropriations specifically
14 provided for equipment or lease purchased equipment, including equipment from capital
15 projects. Departments may purchase additional or replacement equipment from previous
16 equipment or lease-purchase appropriations, or from citywide equipment and other non-salary
17 appropriations, with approval of the Mayor's Office and the Controller.

18

19 Where appropriations are made herein for the purpose of replacing automotive and other
20 equipment, the equipment replaced shall be surrendered to the Department of Administrative
21 Services and shall be withdrawn from service on or before delivery to departments of the new
22 automotive equipment. When the replaced equipment is sold, in lieu of being traded in, the
23 proceeds shall be deposited to a revenue account of the related fund. Provided, however, that
24 so much of said proceeds as may be required to affect the purchase of the new equipment is
25 hereby appropriated for the purpose. Funds herein appropriated for automotive equipment

1 shall not be used to buy a replacement of any automobile superior in class to the one being
2 replaced unless it has been specifically authorized by the Board of Supervisors in the making
3 of the original appropriation.

4
5 Appropriations of equipment from current funds shall be construed to be annual
6 appropriations and unencumbered balances shall lapse at the close of the fiscal year.

7
8 **SECTION 7.3 Enterprise Deficits.**

9 Funds appropriated herein to meet estimated enterprise deficits shall be made available to
10 each such enterprise only to the extent that an actual deficit shall exist and not to exceed the
11 amount herein provided. Any amount not required for the purpose of meeting an enterprise
12 fund deficit shall be transferred back to the General Fund at the end of each fiscal year.

13 Provided, however, that the Board of Supervisors, in the annual budget, may approve
14 appropriating such amounts to fund the activities of the enterprise in the succeeding fiscal
15 year.

16
17 **SECTION 8. Expenditure Estimates.**

18 Where appropriations are made for specific projects or purposes which may involve the
19 payment of salaries or wages, the head of the department to which such appropriations are
20 made, or the head of the department authorized by contract or interdepartmental order to
21 make expenditures from each such appropriation, shall file with the Controller, when
22 requested, an estimate of the amount of any such expenditures to be made during the
23 ensuing period.

1 **SECTION 8.1 State and Federal Funds.**

2 The Controller is authorized to increase Federal and State funds that may be claimed due to
3 new General Fund expenditures appropriated by the Board of Supervisors. The Director of
4 Human Resources is authorized to add civil service positions required to implement the
5 programs authorized by these funds. The Controller and the Director of Human Resources
6 shall report to the Board of Supervisors any actions taken under this authorization before the
7 Board acts on the Annual Appropriation and Annual Salary Ordinances.

8

9 **SECTION 8.2 State and Federal Funding Restorations.**

10 If additional State or Federal funds are allocated to the City and County of San Francisco to
11 backfill State reductions, the Controller shall backfill any funds appropriated to any program to
12 the General *Fund* Reserve.

13

14 **SECTION 8.3 Process for Addressing General Fund Revenue Shortfalls**

15 Upon receiving Controller estimates of revenue shortfalls that exceed the value of the General
16 *Fund* Reserve and any other allowances for revenue shortfalls in the adopted City budget, the
17 Mayor shall inform the Board of Supervisors of actions to address this shortfall. The Board of
18 Supervisors may adopt an ordinance to reflect the Mayor's proposal or alternative proposals
19 in order to balance the budget.

20

21 **SECTION 9. Interdepartmental Services.**

22 The Controller is hereby authorized and directed to prescribe the method to be used in
23 making payments for interdepartmental services in accordance with the provisions of Section
24 3.105 of the Charter, and to provide for the establishment of interdepartmental reserves which
25 may be required to pay for future obligations which result from current performances.

1 Whenever in the judgment of the Controller, the amounts which have been set aside for such
2 purposes are no longer required or are in excess of the amount which is then currently
3 estimated to be required, the Controller shall transfer the amount no longer required to the
4 fund balance of the particular fund of which the reserve is a part. Provided further that no
5 expenditure shall be made for personnel services, rent, equipment and capital outlay
6 purposes from any interdepartmental reserve or work order fund without specific appropriation
7 by the Board of Supervisors.

8
9 The amount detailed in departmental budgets for services of other City departments cannot
10 be transferred to other spending categories without prior agreement from both the requesting
11 and performing departments.

12
13 The Controller, pursuant to the provisions of Charter Section 3.105, shall review and may
14 adjust charges or fees for services that may be authorized by the Board of Supervisors for the
15 administration of the Computer Store. Such fees are hereby appropriated for that purpose.

16
17 **SECTION 10. Positions in the City Service.**

18 Department heads shall not make appointments to any office or position until the Controller
19 shall certify that funds are available.

20
21 Funds provided herein for salaries or wages may, with the approval of the Controller, be used
22 to provide for temporary employment when it becomes necessary to replace the occupant of a
23 position while on extended leave without pay, or for the temporary filling of a vacancy in a
24 budgeted position. The Controller is authorized to approve the use of existing salary
25 appropriations within departments to fund permanent appointments of up to six months to

1 backfill anticipated vacancies to ensure implementation of successful succession plans and to
2 facilitate the transfer of mission critical knowledge. The Controller shall provide a report to the
3 Board of Supervisors every six months enumerating permanent positions created under this
4 authority.

5
6 Appointments to seasonal or temporary positions shall not exceed the term for which the
7 Controller has certified the availability of funds.

8
9 The Controller shall be immediately notified of a vacancy occurring in any position.

10

11 **SECTION 10.1 Positions, Funds, and Transfers for Specific Purposes.**

12 Funds for personnel services may be transferred from any legally available source on the
13 recommendation of the department head and approval by the Director of Administrative
14 Services, Board or Commission, for departments under their respective jurisdiction, and on
15 authorization of the Controller with the prior approval of the Human Resources Director for:

16

17 (a) Lump sum payments to officers, employees, police officers and fire fighters
18 other than elective officers and members of boards and commissions upon death or
19 retirement or separation caused by industrial accident for accumulated sick leave benefits in
20 accordance with Civil Service Commission rules.

21

22 (b) Payment of the supervisory differential adjustment, out of class pay or other
23 negotiated premium to employees who qualify for such adjustment provided that the transfer
24 of funds must be made from funds currently available in departmental personal service
25 appropriations.

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(c) Payment of any legal salary or fringe benefit obligations of the City and County including amounts required to fund arbitration awards.

(d) The Controller is hereby authorized to adjust salary appropriations for positions administratively reclassified or temporarily exchanged by the Human Resources Director provided that the reclassified position and the former position are in the same functional area.

(e) Positions may be substituted or exchanged between the various salary appropriations or position classifications when approved by the Human Resources Director as long as said transfers do not increase total departmental personnel service appropriations.

(f) The Controller is hereby authorized and directed upon the request of a department head and the approval by the Mayor's Office to transfer from any legally available funds amounts needed to fund legally mandated salaries, fringe benefits and other costs of City employees. Such funds are hereby appropriated for the purpose set forth herein.

(g) The Controller is hereby authorized to transfer any legally available funds to adjust salary and fringe benefit appropriations as required under reclassifications recommended by the Human Resources Director and approved by the Board of Supervisors in implementing the Management Compensation and Classification Plan.

Amounts transferred shall not exceed the actual amount required including the cost to the City and County of mandatory fringe benefits.

1 (h) Pursuant to California Labor Code Section 4850.4, the Controller is authorized
2 to make advance payments from departments' salary accounts to employees participating in
3 CalPERS who apply for disability retirement. Repayment of these advanced disability
4 retirement payments from CalPERS and from employees are hereby appropriated to the
5 departments' salary account.
6

7 (i) For purposes of defining terms in Administrative Code Section 3.18, the
8 Controller is authorized to process transfers where such transfers are required to administer
9 the budget through the following certification process: In cases where a character of
10 expenditure or project expenditure is reduced during the Board of Supervisors phase of the
11 budget process, the Chair of the Budget Committee, on recommendation of the Controller,
12 may certify that such a reduction does not reflect a deliberate policy reduction adopted by the
13 Board. The Mayor's Budget Director may similarly provide such a certification regarding
14 reductions during the Mayor's phase of the budget process.
15

16 **SECTION 10.2 Professional Services Contracts.**

17 Funds appropriated for professional service contracts may be transferred to the account for
18 salaries on the recommendation of the department head for the specific purpose of using City
19 personnel in lieu of private contractors with the approval of the Human Resources Director
20 and the Mayor and the certification by the Controller that such transfer of funds would not
21 increase the cost of government.
22

23 **SECTION 10.3 Surety Bond Fund Administration.**

24 The Controller is hereby authorized to allocate funds from capital project appropriations to the
25 San Francisco Self-Insurance Surety Bond Fund, as governed by Administrative Code

1 Section 10.100-317 and in accordance with amounts determined pursuant to Administrative
2 Code Section 14B.16.

3
4 **SECTION 10.4 Salary Adjustments, Memoranda of Understanding (MOUs).**

5 The Controller is authorized and directed to transfer from the Salary and Benefits Reserve, or
6 any legally available funds, amounts necessary to adjust appropriations for salaries and
7 related mandatory fringe benefits of employees whose compensation is pursuant to Charter
8 Sections A8.403 (Registered Nurses), A8.404 (Transit Operators), A8.409 (Miscellaneous
9 Employees), A8.405 and A8.590-1 through A8.590-5 (Police and Firefighters), revisions to
10 State Law, and/or collective bargaining agreements adopted pursuant to the Charter or
11 arbitration award. The Controller and Director of Human Resources are further authorized and
12 directed to adjust the rates of compensation to reflect current pay rates for any positions
13 affected by the foregoing provisions.

14
15 Adjustments made pursuant to this section shall reflect only the percentage increase required
16 to adjust appropriations to reflect revised salary and premium pay requirements above the
17 funding level established in the adopted budget of the respective departments.

18
19 The Controller is authorized and directed to transfer from reserves or any legally available
20 funds amounts necessary to provide costs of non-salary benefits in ratified Memoranda of
21 Understanding or arbitration awards. The Controller's Office shall report to the Budget and
22 Finance Committee on the status of the Salary and Benefits Reserve, including amounts
23 transferred to individual City Departments and remaining Reserve balances, following the first
24 quarter of FY 2009-10 and as part of the Controller's Six and Nine Month Budget Status
25 Reports.

1 **SECTION 10.5 MOUs to be Reflected in Department Budgets.**

2 Should the City and County adopt an MOU with a recognized employee bargaining
3 organization during the fiscal year which has fiscal effects, the Controller is authorized and
4 directed to reflect the budgetary impact of said MOU in departmental appropriations by
5 transferring amounts to or from the Salary and Benefits Reserve, or, for self-supporting or
6 restricted funds, to or from the respective unappropriated fund balance account. All amounts
7 transferred pursuant to this section are hereby appropriated for the purpose.

8

9 **SECTION 10.6 Funding Memoranda of Understanding (MOUs).**

10 Whenever the Board of Supervisors has ratified by ordinance or resolution Memoranda of
11 Understanding or has not contested an arbitration award with recognized employee
12 organizations and said memoranda or award contains provisions requiring the expenditure of
13 funds, the Controller, on the recommendation of the Human Resources Director, shall reserve
14 sufficient funds to comply with such provisions and such funds are hereby appropriated for
15 such purposes. The Controller is hereby authorized to make such transfers from funds hereby
16 reserved or legally available as may be required to make funds available to departments to
17 carry out the purposes required by the Memoranda of Understanding or arbitration award.

18

19 **SECTION 10.7 Fringe Benefit Rate Adjustments.**

20 Appropriations herein made for fringe benefits may be adjusted by the Controller to reflect
21 revised amounts required to support adopted or required contribution rates. The Controller is
22 authorized and is hereby directed to transfer between departmental appropriations and the
23 General Reserve or other unappropriated balance of funds any amounts resulting from
24 adopted or required contribution rates and such amounts are hereby appropriated to said
25 accounts.

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When the Controller determines that prepayment of the employer share of pension contributions is likely to be fiscally advantageous, the Controller is authorized to adjust appropriations and transfers in order to make and reconcile such prepayments.

SECTION 10.8 Police Department Uniformed Positions.

Positions in the Police Department for each of the various ranks that are filled based on the educational attainment of individual officers may be filled interchangeably at any level within the rank (e.g., Patrol Officer Q2, Q3 or Q4, Sergeant Q50, Q51, Q52). The Controller and Director of Human Resources are hereby authorized to adjust payrolls, salary ordinances and other documents, where necessary, to reflect the current status of individual employees; provided however, that nothing in this section shall authorize an increase in the total number of positions allocated to any one rank or to the Police Department.

SECTION 10.9 Holidays, Special Provisions.

Whenever any day is declared to be a holiday by proclamation of the Mayor after such day has heretofore been declared a holiday by the Governor of the State of California or the President of the United States, the Controller, with the approval of the Mayor's Office, is hereby authorized to make such transfer of funds not to exceed the actual cost of said holiday from any legally available funds.

SECTION 10.10 Litigation Reserve, Payments.

The Controller is authorized and directed to transfer from the Reserve for Litigation Account for General Fund supported departments or from any other legally available funds for other funds, amounts required to make payments required to settle litigation against the City and

1 County of San Francisco that has been recommended by the City Attorney and approved by
2 the Board of Supervisors in the manner provided in the Charter. Such funds are hereby
3 appropriated for the purposes set forth herein.
4

5 **SECTION 10.11 Changes in Health Services Eligibility.**

6 Should the Board of Supervisors amend Administrative Code Section 16.700 to change the
7 eligibility in the City's Health Service System, the Controller is authorized and directed to
8 transfer from any legally available funds or the Salary and Fringe Reserve for the amount
9 necessary to provide health benefit coverage not already reflected in the departmental
10 budgets.
11

12 **SECTION 11. Funds Received for Special Purposes, Trust Funds.**

13 The Controller is hereby authorized and directed to continue the existing special and trust
14 funds, revolving funds, and reserves and the receipts in and expenditures from each such
15 fund are hereby appropriated in accordance with law and the conditions under which each
16 such fund was established.
17

18 The Controller is hereby authorized and directed to set up additional special and trust funds
19 and reserves as may be created by either additional grants and bequests or under other
20 conditions and the receipts in each fund are hereby appropriated in accordance with law for
21 the purposes and subject to the conditions under which each such fund was established.
22

23 **SECTION 11.1 Special and Trust Funds Appropriated.**

24 Whenever the City and County of San Francisco shall receive for a special purpose from the
25 United States of America, the State of California, or from any public or semi public agency, or

1 from any private person, firm or corporation; any moneys, or property to be converted into
2 money, the Controller shall establish a special fund or account evidencing the said moneys so
3 received and specifying the special purposes for which they have been received and for which
4 they are held, which said account or fund shall be maintained by the Controller as long as any
5 portion of said moneys or property remains.

6
7 Recurring grant funds which are detailed in departmental budget submissions and approved
8 by the Mayor and Board of Supervisors in the annual budget shall be deemed to have met the
9 requirements of Administrative Code Section 10.170 for the approval to apply for, receive and
10 expend said funds and shall be construed to be funds received for a specific purpose as set
11 forth in this section. Positions specifically approved by granting agencies in said grant awards
12 may be filled as though said positions were included in the annual budget and Annual Salary
13 Ordinance, provided however that the tenure of such positions shall be contingent on the
14 continued receipt of said grant funds. Individual grants may be adjusted by the Controller to
15 reflect actual awards made if granting agencies increase or decrease the grant award
16 amounts estimated in budget submissions.

17
18 The expenditures necessary from said funds or said accounts as created herein, in order to
19 carry out the purpose for which said moneys or orders have been received or for which said
20 accounts are being maintained, shall be approved by the Controller and said expenditures are
21 hereby appropriated in accordance with the terms and conditions under which said moneys or
22 orders have been received by the City and County of San Francisco, and in accordance with
23 the conditions under which said funds are maintained.

1 The Controller is authorized to adjust transfers to the San Francisco Capital Planning Fund,
2 established by Administrative Code Section 10.100-286, to account for final capital project
3 planning expenditures reimbursed from approved sale of bonds and other long term financing
4 instruments.

5

6 **SECTION 11.2 Insurance Recoveries.**

7 Any moneys received by the City and County of San Francisco pursuant to the terms and
8 conditions of any insurance policy are hereby appropriated and made available to the general
9 city or specific departments for associated costs or claims.

10

11 **SECTION 11.3 Bond Premiums.**

12 Premiums received from the sale of bonds are hereby appropriated for bond interest and
13 redemption purposes of the issue upon which it was received.

14

15 **SECTION 11.4 Ballot Arguments.**

16 Receipts in and expenditures for payment for the printing of ballot arguments, are hereby
17 appropriated in accordance with law and the conditions under which this appropriation is
18 established.

19

20 **SECTION 11.5 Tenant Overtime.**

21 Whenever employees of departments are required to work overtime on account of services
22 required by renters, lessees or tenants of City-owned or occupied properties, or recipients of
23 services from City departments, in connection with such properties the cost of such overtime
24 employment shall be collected by the departments from the requesters of said services and

25

1 shall be deposited with the Treasurer to the credit of departmental appropriations. All moneys
2 deposited therein are hereby appropriated for such purpose.

3
4 **SECTION 11.6 Refunds.**

5 The Controller is hereby authorized and directed to set up appropriations for refunding
6 amounts deposited in the Treasury in excess of amounts due, and the receipts and
7 expenditures from each are hereby appropriated in accordance with law. Whereby State
8 statute, local ordinance or court order, interest is payable on amounts to be refunded, in the
9 absence of appropriation therefore, such interest is herewith appropriated from the
10 unappropriated interest fund or interest earnings of the fund involved. The Controller is
11 authorized, and funds are hereby appropriated, to refund overpayments and any mandated
12 interest or penalties from State, Federal and local agencies when audits or other financial
13 analyses determine that the City has received payments in excess of amounts due.

14
15 **SECTION 11.7 Arbitrage.**

16 The Controller is hereby authorized and directed to refund excess interest earnings on bond
17 proceeds (arbitrage) when such amounts have been determined to be due and payable under
18 applicable Internal Revenue Service regulations. Such arbitrage refunds shall be charged in
19 the various bond funds in which the arbitrage earnings were recorded and such funds are
20 hereby appropriated for the purpose.

21
22 **SECTION 11.8 Damage Recoveries.**

23 Moneys received as payment for damage to City-owned property and equipment are hereby
24 appropriated to the department concerned to pay the cost of repairing such equipment or
25 property. Moneys received as payment for liquidated damages in a City-funded project are

1 appropriated to the department incurring costs of repairing or abating the damages. Any
2 excess funds, and any amount received for damaged property or equipment which is not to be
3 repaired shall be credited to a related fund.
4

5 **SECTION 11.9 Purchasing Damage Recoveries.**

6 That portion of funds received pursuant to the provisions of Administrative Code Section
7 21.33 failure to deliver article contracted for as may be needed to affect the required
8 procurement are hereby appropriated for that purpose and the balance, if any, shall be
9 credited the related fund.
10

11 **SECTION 11.10 Off-Street Parking Guarantees.**

12 Whenever the Board of Supervisors has authorized the execution of agreements with
13 corporations for the construction of off street parking and other facilities under which the City
14 and County of San Francisco guarantees the payment of the corporations' debt service or
15 other payments for operation of the facility, it shall be incumbent upon the Controller to
16 reserve from parking meter or other designated revenues sufficient funds to provide for such
17 guarantees. The Controller is hereby authorized to make payments as previously guaranteed
18 to the extent necessary and the reserves approved in each Annual Appropriation Ordinance
19 are hereby appropriated for the purpose. The Controller shall notify the Board of Supervisors
20 annually of any payments made pursuant to this Section.
21

22 **SECTION 11.11 Hotel Tax – Special Situations.**

23 The Controller is hereby authorized and directed to make such interfund transfers or other
24 adjustments as may be necessary to conform budget allocations to the requirements of the
25

1 agreements and indentures of the 1994 Lease Revenue and/or San Francisco
2 Redevelopment Agency Hotel Tax Revenue Bond issues.

3
4 **SECTION 11.12 Local Transportation Agency Fund.**

5 Local transportation funds are hereby appropriated pursuant to the Government Code.

6
7 **SECTION 11.13 Insurance.**

8 The Controller is hereby authorized to transfer to the City Risk Manager any amounts
9 indicated in the budget estimate and appropriated hereby for the purchase of insurance or the
10 payment of insurance premiums.

11
12 **SECTION 11.14 Grants to Commission on Aging and Child Support Services.**

13 The Commission on Aging and the Department of Child Support Services are authorized to
14 receive and expend available federal and state contributions and grant awards for their target
15 populations. The Controller is hereby authorized and directed to make the appropriate entries
16 to reflect the receipt and expenditure of said grant award funds and contributions.

17
18 **SECTION 11.15 FEMA, OES, Other Reimbursements.**

19 Whenever the City and County recovers funds from any federal or state agency as
20 reimbursement for the cost of damages resulting from earthquakes and related aftershocks or
21 other natural disasters for which the Mayor has declared a state of emergency, such funds are
22 hereby appropriated for the purpose. The Controller is authorized to transfer such funds to the
23 credit of the departmental appropriation which initially incurred the cost, or, if the fiscal year in
24 which the expenses were charged has ended, to the credit of the fund which incurred the
25

1 expenses. Revenues received from other governments as reimbursement for mutual aid
2 provided by City departments are hereby appropriated for services provided.

3

4 **SECTION 11.16 Interest on Grant Funds.**

5 Whenever the City and County earns interest on funds received from the State of California or
6 the federal government and said interest is specifically required to be expended for the
7 purpose for which the funds have been received, said interest is hereby appropriated in
8 accordance with the terms under which the principal is received and appropriated.

9

10 **SECTION 11.17 Treasurer – Banking Agreements.**

11 Whenever the Treasurer finds that it is in the best interest of the City and County to use either
12 a compensating balance or fee for service agreement to secure banking services that benefit
13 all participants of the pool, any funds necessary to be paid for such agreement are to be
14 charged against interest earnings and such funds are hereby appropriated for the purpose.

15

16 The Treasurer may offset banking charges that benefit all participants of the investment pool
17 against interest earned by the pool. The Treasurer shall allocate other bank charges and
18 credit card processing to Departments or pool participants that benefit from those services.

19 The Controller may transfer funds appropriated in the budget to general fund Departments as
20 necessary to support allocated charges.

21

22 **SECTION 11.18 City Buildings–Acquisition with Certificates of Participation (COPs).**

23 Receipts in and expenditures from accounts set up for the acquisition and operation of City-
24 owned buildings including, but not limited to 25 Van Ness Avenue and 1660 Mission Street,

25

1 are hereby appropriated for the purposes set forth in the various bond indentures through
2 which said properties were acquired.

3
4 **SECTION 11.19 Generally Accepted Principles of Financial Statement Presentation.**

5 The Controller is hereby authorized to make adjustments to departmental budgets as part of
6 the year-end closing process to conform amounts to the Charter provisions and generally
7 accepted principles of financial statement presentation.

8
9 **SECTION 11.20 Fund Balance Reporting and Government Fund Type Definitions.**

10 The Controller is authorized to establish or adjust fund type definitions for restricted,
11 committed or assigned revenues and expenditures, in accordance with the requirements of
12 Governmental Accounting Standards Board Statement 54. These changes will be designed to
13 enhance the usefulness of fund balance information by providing clearer fund balance
14 classifications that can be more consistently applied and by clarifying the existing
15 governmental fund type definitions. Reclassification of funds shall be reviewed by the City's
16 outside auditors during their audit of the City's financial statements.

17
18 **SECTION 11.21 State Local Public Safety Fund.**

19 Amounts received from the State Local Public Safety Fund (Sales Taxes) for deposit to the
20 Public Safety Augmentation Fund shall be transferred to the General Fund for use in meeting
21 eligible costs of public safety as provided by State law and said funds are appropriated for
22 said purposes.

23
24 Said funds shall be allocated to support public safety department budgets, but not specific
25 appropriation accounts, and shall be deemed to be expended at a rate of 75% of eligible

1 departmental expenditures up to the full amount received. The Controller is hereby directed to
2 establish procedures to comply with state reporting requirements.

3
4 **SECTION 11.22 Laguna Honda Employee Development Account.**

5 The Controller is authorized and directed to set up special funds as may be required to
6 receive employee, corporate and private donations made for the purpose of funding employee
7 training and development. Donated funds for employee development will be automatically
8 appropriated for such purpose, and shall be maintained in the City's financial systems.

9
10 **SECTION 11.23 Affordable Housing Loan Repayments and Interest Earnings.**

11 Loan repayments, proceeds of property sales in cases of defaulted loans, and interest
12 earnings in special revenue funds designated for affordable housing are hereby appropriated
13 for affordable housing program expenditures, including payments from loans made by the
14 former San Francisco Redevelopment Agency and transferred to the Mayor's Office of
15 Housing and Community Development, the designated the housing successor agency.
16 Expenditures shall be subject to the conditions under which each such fund was established.

17
18 **SECTION 11.24 Developer Agreement Implementation Costs.**

19 The Controller is hereby authorized to appropriate reimbursements of City costs incurred to
20 implement development agreements approved by the Board of Supervisors, including but not
21 limited to City staff time, consultant services and associated overhead costs to conduct plan
22 review, inspection, and contract monitoring, and to draft, negotiate, and administer such
23 agreements. This provision does not apply to development impact fees or developer
24 exactions, which shall be appropriated by the Board of Supervisors.

25

1 **SECTION 12. Special Situations.**

2
3 **SECTION 12.1 Revolving Funds.**

4 Surplus funds remaining in departmental appropriations may be transferred to fund increases
5 in revolving funds up to the amount authorized by the Board of Supervisors if said Board, by
6 ordinance, has authorized an increase in said revolving fund amounts.

7
8 **SECTION 12.2 Interest Allocations.**

9 Interest shall not be allocated to any special, enterprise, or trust fund or account unless said
10 allocation is required by Charter, state law or specific provision in the legislation that created
11 said fund. Any interest earnings not allocated to special, enterprise or trust funds or accounts
12 shall be credited, by the Controller, to General Fund Unallocated Revenues.

13
14 **SECTION 12.3 Property Tax.**

15 Consistent with the State Teeter Plan requirements, the Board of Supervisors elects to
16 continue the alternative method of distribution of tax levies and collections in accordance with
17 Revenue and Taxation Code Section 4701. The Board of Supervisors directs the Controller to
18 maintain the Teeter Tax Losses Reserve Fund at an amount not less than 1% of the total of
19 all taxes and assessments levied on the secured roll for that year for participating entities in
20 the county as provided by Revenue and Taxation Code Section 4703. The Board of
21 Supervisors authorizes the Controller to make timely property tax distributions to the Office of
22 Community Investment and Infrastructure, the Treasure Island Development Authority, and
23 City and County of San Francisco Infrastructure Financing Districts as approved by the Board
24 of Supervisors through the budget, through development pass-through contracts, through tax
25 increment allocation pledge agreements and ordinances, and as mandated by State law.

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The Controller is authorized to adjust the budget to conform to assumptions in final approved property tax rates and to make debt service payments for approved general obligation bonds accordingly.

The Controller is authorized and directed to recover costs from the levy, collection and administration of property taxes.

SECTION 12.4 New Project Reserves.

Where this Board has set aside a portion of the General Reserve for a new project or program approved by a supplemental appropriation, any funds not required for the approved supplemental appropriation shall be returned to the General Fund General Reserve by the Controller.

SECTION 12.5 Aid Payments.

Aid paid from funds herein provided and refunded during the fiscal year hereof shall be credited to, and made available in, the appropriation from which said aid was provided.

SECTION 12.6 Department of Public Health Transfer Payments, Indigent Health Revenues, and Realignment Funding to Offset ~~Losses due to the Affordable Care Act~~ for Low Income Health Programs.

To more accurately reflect the total net budget of the Department of Public Health, this ordinance shows net revenues received from certain State and Federal health programs. Funds necessary to participate in such programs that require transfer payments are hereby appropriated. The Controller is authorized to defer surplus transfer payments, indigent health

1 revenues, and Realignment funding to offset future reductions or audit adjustments
2 associated with ~~the Affordable Care Act and~~ funding allocations for ~~indigent~~ health services for
3 low income individuals.

4
5 **SECTION 12.7 Municipal Transportation Agency.**

6 Consistent with the provisions of Proposition E and Proposition A creating the Municipal
7 Transportation Agency and including the Parking and Traffic function as a part of the
8 Municipal Transportation Agency, the Controller is authorized to make such transfers and
9 reclassification of accounts necessary to properly reflect the provision of central services to
10 the Municipal Transportation Agency in the books and accounts of the City. No change can
11 increase or decrease the overall level of the City's budget.

12
13 **SECTION 12.8 Treasure Island Authority.**

14 Should the Treasure Island property be conveyed and deed transferred from the Federal
15 Government, the Controller is hereby authorized to make budgetary adjustments necessary to
16 ensure that there is no General Fund impact from this conveyance.

17
18 **SECTION 12.9 Hetch Hetchy Power Stabilization Fund.**

19 Hetch Hetchy has entered into a long-term agreement to purchase a fixed amount of power.
20 Any excess power from this contract will be sold back to the power market.

21
22 To limit Hetch Hetchy's risk from adverse market conditions in the future years of the contract,
23 the Controller is authorized to establish a power stabilization account that reserves any
24 excess revenues from power sales in the early years of the contract. These funds may be
25

1 used to offset potential losses in the later years of the contract. The balance in this fund may
2 be reviewed and adjusted annually.

3
4 The power purchase amount reflected in the department's expenditure budget is the net
5 amount of the cost of power purchased for Hetch Hetchy use. Power purchase appropriations
6 may be increased by the Controller to reflect the pass through costs of power purchased for
7 resale under long-term fixed contracts previously approved by the Board of Supervisors.

8
9 **SECTION 12.10 Closure of Special Funds, Projects, and Accounts.**

10 In accordance with Administrative Code Section 10.100-1(d), if there has been no expenditure
11 activity for the past two fiscal years, a special fund or project can be closed and repealed. The
12 Controller is hereby authorized and directed to reconcile and balance inactive funds, projects
13 and accounts. The Controller is directed to create a clearing account for the purpose of
14 balancing surpluses and deficits in such funds, projects and accounts, and funding
15 administrative costs incurred to perform such reconciliations.

16
17 **SECTION 12.11 Charter-Mandated Baseline Appropriations.**

18 The Controller is authorized to increase or reduce budgetary appropriations as required by the
19 Charter for baseline allocations to align allocations to the amounts required by formula based
20 on actual revenues received during the fiscal year. Departments must obtain Board of
21 Supervisors' approval prior to any expenditure supported by increasing baseline allocations as
22 required under the Charter and the Municipal Code.

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1 **SECTION 12.12 Parking Tax Allocation.**

2 The Controller is authorized to increase or decrease final budgetary allocation of parking tax
3 in-lieu transfers to reflect actual collections to the Municipal Transportation Agency. The
4 Municipal Transportation Agency must obtain Board of Supervisors' approval prior to any
5 expenditure supported by allocations that accrue to the Agencies that are greater than those
6 already appropriated in the Annual Appropriation Ordinance.

7
8 **SECTION 12.13 Former Redevelopment Agency Funds.**

9 Pursuant to Board of Supervisors Ordinance 215-12, the Successor Agency to the San
10 Francisco Redevelopment Agency (also known as the Office of Community Investment and
11 Infrastructure, or OCII) is a separate legal entity from the City and its budget is subject to
12 separate approval by resolution of the Board of Supervisors. The Controller is authorized to
13 transfer funds and appropriation authority between and within accounts related to former San
14 Francisco Redevelopment Agency fund balances to serve the accounting requirements of the
15 OCII, the Port, the Mayor's Office of Housing and the City Administrator's office and to comply
16 with State requirements and applicable bond covenants.

17
18 The Purchaser is authorized to allow the OCII and Departments to follow applicable
19 contracting and purchasing procedures of the former SFRA and waive inconsistent provisions
20 of the San Francisco Administrative Code when managing contracts and purchasing
21 transactions related to programs formerly administered by the SFRA.

22
23 If during the course of the budget period, the OCII requests Departments to provide additional
24 services beyond budgeted amounts and the Controller determines that the Successor Agency
25 has sufficient additional funds available to reimburse Departments for such additional

1 services, the Departmental expenditure authority to provide such services is hereby
2 appropriated.

3
4 When 100% of property tax increment revenues for a redevelopment project area are pledged
5 based on an agreement that constitutes an enforceable obligation, the Controller will increase
6 or decrease appropriations to match actual revenues realized for the project area.

7
8 The Mayor's Office of Housing is authorized to act as the fiscal agent for the Public Initiatives
9 Development Corporation (PIDC) and receive and disburse PIDC funds as authorized by the
10 PIDC bylaws and the PIDC Board of Directors.

11
12 **SECTION 12.14 CleanPowerSF.**

13 CleanPowerSF customer payments and all other associated revenues deposited in the
14 CleanPowerSF special revenue fund are hereby appropriated for fiscal years 2016-17 and
15 2017-18 in the amounts actually received by the City and County in such fiscal year.

16 Estimated amounts of those appropriations are provided for information only. The Controller is
17 authorized to disburse the revenues appropriated by this section to pay power purchase
18 obligations and other operating costs as provided in the program plans and annual budgets,
19 as approved by the Board of Supervisors for the purposes authorized therein. Estimated
20 customer revenues are \$30,673,381 in FY 2016-17 and \$35,437,354 in FY 2017-18.

21
22 **SECTION 13. Treasure Island Development Authority.**

23 The budget for the Treasure Island Development Authority is subject to separate approval by
24 resolution of the Board of Supervisors. Work performed by City departments for the Treasure
25 Island Development Authority may also be reflected in the City's budget. Administrative

1 support to the Treasure Island Development Authority shall be performed by the General
2 Services Agency. The General Services Agency shall include required positions and operating
3 costs in its annual budget, funded by the Treasure Island Development Authority.
4

5 **SECTION 14. Departments.**

6 The term department as used in this ordinance shall mean department, bureau, office, utility,
7 agency, board or commission, as the case may be. The term department head as used herein
8 shall be the chief executive duly appointed and acting as provided in the Charter. When one
9 or more departments are reorganized or consolidated, the former entities may be displayed as
10 separate units, if, in the opinion of the Controller, this will facilitate accounting or reporting.
11

12 (a) The Public Utilities Commission shall be considered one entity for budget
13 purposes and for disbursement of funds within each of the enterprises. The entity shall retain
14 its enterprises, including Water, Hetch Hetchy, Wastewater, and the Public Utilities
15 Commission, as separate utility fund enterprises under the jurisdiction of the Public Utilities
16 Commission and with the authority provided by the Charter. This section shall not be
17 construed as a merger or completion of the Hetch Hetchy Project, which shall not be deemed
18 completed until a specific finding of completion has been made by the Public Utilities
19 Commission. The consolidated agency will be recognized for purposes of determining
20 employee seniority, position transfers, budgetary authority and transfers or reappropriation of
21 funds.
22

23 (b) There shall be a General Services Agency, headed by the City Administrator,
24 including the Department of Public Works, the Department of Telecommunication and
25 Information Services, and the Department of Administrative Services

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The City Administrator shall be considered one entity for budget purposes and for disbursement of funds. This budgetary structure does not affect the separate legal status of the departments placed within the entity: Administrative Services, Medical Examiner, Convention and Facilities Management, and Animal Care and Control. Each of these departments shall retain the duties and responsibilities of departments as provided in the Charter and the Administrative Code, including but not limited to appointing and contracting authority.

(c) There shall be a Human Services Agency, which shall be considered one entity for budget purposes and for disbursement of funds. Within the Human Services Agency shall be two departments: (1) the Department of Human Services, under the Human Services Commission, and (2) the Department of Aging and Adult Services ("DAAS"), under the Mayor, includes Adult Protective Services, the Public Administrator/Public Guardian, the Mental Health Conservator, the Office on Aging, the County Veterans' Service Officer, and the In-Home Supportive Services Program. This budgetary structure does not affect the legal status or structure of the two departments, unless reorganized under Charter Section 4.132. The Director of Human Resources and the Controller are authorized to transfer employees, positions, and funding in order to effectuate the transfer of the program from one department to the other. The consolidated agency will be recognized for purposes of determining employee seniority, position transfers, budgetary authority and transfers or reappropriation of funds.

The departments within the Human Services Agency shall coordinate with each other and with the Commission on Aging to improve delivery of services, increase administrative efficiencies

1 and eliminate duplication of efforts. To this end, they may share staff and facilities. The
2 Commission on Aging shall remain the Area Agency on Aging. This coordination is not
3 intended to diminish the authority of the Commission on Aging over matters under the
4 jurisdiction of the Commission.

5
6 The Director of the Commission on Aging also may serve as the department head for DAAS,
7 and/or as a deputy director for the Department of Human Services, but shall receive no
8 additional compensation by virtue of an additional appointment. If an additional appointment is
9 made, it shall not diminish the authority of the Commission on Aging over matters under the
10 jurisdiction of the Commission.

11
12 The Department of Homelessness and Supportive Housing (HOM) is an office of the City until
13 the Board of Supervisors adopts an ordinance authorizing the creation of a separate
14 department. The appropriation summary contained herein referring to HOM is for display
15 purposes only.

16
17 **SECTION 15. Travel Reimbursement and Cell Phone Stipends.**

18 The Controller shall establish rules for the payment of all amounts payable for travel for
19 officers and employees, and for the presentation of such vouchers as he shall deem proper in
20 connection with expenditures made pursuant to said Section. No allowance shall be made for
21 traveling expenses provided for in this ordinance unless funds have been appropriated or set
22 aside for such expenses in accordance with the provisions of the Charter.

23
24 The Controller may advance the sums necessary for traveling expenses, but proper account
25 and return must be made of said sums so advanced by the person receiving the same within

1 ten days after said person returns to duty in the City and County of San Francisco, and failure
2 on the part of the person involved to make such accounting shall be sufficient cause for the
3 Controller to withhold from such persons pay check or checks in a sum equivalent to the
4 amount to be accounted.

5
6 In consultation with the Director of Human Resources, the Controller shall establish rules and
7 parameters for the payment of monthly stipends to officers and employees who use their own
8 cells phones to maintain continuous communication with their workplace, and who participate
9 in a Citywide program that reduces costs of City-owned cell phones.

10
11 **SECTION 16. Contributed Revenue Reserve and Audit and Adjustment Reserve.**

12 The Controller is hereby authorized to establish a Contributed Revenue and Adjustment
13 Reserve to accumulate receipts in excess of those estimated revenues or unexpended
14 appropriations stated herein. Said reserve is established for the purpose of funding the budget
15 of the subsequent year, and the receipts in this reserve are hereby appropriated for said
16 purpose. The Controller is authorized to maintain an Audit and Adjustment Reserve to offset
17 audit adjustments, and to balance expenditure accounts to conform to year-end balancing and
18 year-end close requirements.

19
20 **SECTION 17. Airport Service Payment.**

21 The moneys received from the Airport's revenue fund as the Annual Service Payment
22 provided in the Airline Airport Lease and Use Agreement are in satisfaction of all obligations of
23 the Airport Commission for indirect services provided by the City and County of San Francisco
24 to the Commission and San Francisco International Airport and constitute the total transfer to
25 the City's General Fund.

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The Controller is hereby authorized and directed to transfer to the City's General Fund from the Airport revenue fund with the approval of the Airport Commission funds that constitute the annual service payment provided in the Airline Airport Lease and Use Agreement in addition to the amount stated in the Annual Appropriation Ordinance.

On the last business day of the fiscal year, unless otherwise directed by the Airports Commission, the Controller is hereby authorized and directed to transfer all moneys remaining in the Airport's Contingency Account to the Airport's Revenue Fund. The Controller is further authorized and directed to return such amounts as were transferred from the Contingency Account, back to the Contingency Account from the Revenue Fund Unappropriated Surplus on the first business day of the succeeding fiscal year, unless otherwise directed by the Airports Commission.

SECTION 18. Pooled Cash, Investments.

The Treasurer and Controller are hereby authorized to transfer available fund balances within pooled cash accounts to meet the cash management of the City, provided that special and non-subsidized enterprise funds shall be credited interest earnings on any funds temporarily borrowed there from at the rate of interest earned on the City Pooled Cash Fund. No such cash transfers shall be allowed where the investment of said funds in investments such as the pooled funds of the City and County is restricted by law.

1 **SECTION 19. Matching Funds for Federal or State Programs.**

2 Funds contributed to meet operating deficits and/or to provide matching funds for federal or
3 State aid (e.g. Medicaid under SB 855 or similar legislation for San Francisco General
4 Hospital) are specifically deemed to be made exclusively from local property and business tax
5 sources.

6
7 **SECTION 20. Advance Funding of Bond Projects – City Departments.**

8 Whenever the City and County has authorized appropriations for the advance funding of
9 projects which may at a future time be funded from the proceeds of general obligation,
10 revenue, or lease revenue bond issues or other legal obligations of the City and County, the
11 Controller shall recover from bond proceeds or other available sources, when they become
12 available, the amount of any interest earnings foregone by the General Fund as a result of
13 such cash advance to disbursements made pursuant to said appropriations. The Controller
14 shall use the monthly rate of return earned by the Treasurer on City Pooled Cash Fund during
15 the period or periods covered by the advance as the basis for computing the amount of
16 interest foregone which is to be credited to the General Fund.

17
18 **SECTION 21. Advance Funding of Projects – Transportation Authority.**

19 Whenever the San Francisco County Transportation Authority requests advance funding of
20 the costs of administration or the costs of projects specified in the City and County of San
21 Francisco Transportation Expenditure Plan which will be funded from proceeds of the
22 transactions and use tax as set forth in Article 14 of Part III of the Municipal Code of the City
23 and County of San Francisco, the Controller is hereby authorized to make such advance. The
24 Controller shall recover from the proceeds of the transactions and use tax when they become
25 available, the amount of the advance and any interest earnings foregone by the City and

1 County General Fund as a result of such cash advance funding. The Controller shall use the
2 monthly rate of return earned by the Treasurer on General City Pooled Cash funds during the
3 period or periods covered by the advance as the basis for computing the amount of interest
4 foregone which is to be credited to the General Fund.

5
6 **SECTION 22. Controller to Correct Clerical Errors.**

7 The Controller is hereby authorized and directed to adjust interdepartmental appropriations,
8 make transfers to correct objects of expenditures classifications and to correct clerical or
9 computational errors as may be ascertained by the Controller to exist in the Annual Budget as
10 adopted by the Board of Supervisors. The Controller shall file with the Clerk of the Board a list
11 of such adjustments, transfers and corrections made pursuant to this Section.

12
13 The Controller is hereby authorized to make the necessary transfers to correct objects of
14 expenditure classifications, and corrections in classifications made necessary by changes in
15 the proposed method of expenditure.

16
17 **SECTION 22. Controller to Implement New Financial System.**

18 In order to complete implementation of the Financial System Replacement Project, the
19 Controller shall have the authority to reclassify departments' appropriations to conform to the
20 accounting structures established in the new system.

21
22 **SECTION 23. Transfer of State Revenues.**

23 The Controller is authorized to transfer revenues among City departments to comply with
24 provisions in the State budget.

1 **SECTION 24. Use of Permit Revenues from the Department of Building Inspection.**

2 Permit revenue funds from the Department of Building Inspection that are transferred to other
3 departments as shown in this budget shall be used only to fund the planning, regulatory,
4 enforcement and building design activities that have a demonstrated nexus with the projects
5 that produce the fee revenues.
6

7 **SECTION 25. Board of Supervisors Official Advertising Charges.**

8 The Board of Supervisors is authorized to collect funds from enterprise departments to place
9 official advertising. The funds collected are automatically appropriated in the budget of the
10 Board of Supervisors as they are received.
11

12 **SECTION 26. Work Order Appropriations.**

13 The Board of Supervisors directs the Controller to establish work orders pursuant to Board-
14 approved appropriations, including positions needed to perform work order services, and
15 corresponding recoveries for services that are fully cost covered, including but not limited to
16 services provided by one City department to another City department, as well as services
17 provided by City departments to external agencies, including but not limited to the Office of
18 Community Investment and Infrastructure, the Treasure Island Development Authority, the
19 School District, and the Community College. Revenues for services from external agencies
20 shall be appropriated by the Controller in accordance with the terms and conditions
21 established to perform the service.
22

23 It is the policy of the Mayor and the Board of Supervisors to allocate costs associated with the
24 replacement of the City's financial and purchasing system to all City Departments proportional
25 to the departments' costs and financial requirements. In order to minimize new General Fund

1 appropriations to complete the project, the Controller is authorized and directed to work with
2 departments to identify efficiencies and savings in their financial and administrative operations
3 to be applied to offset their share of the costs of this project, and is authorized to apply said
4 savings to the project.

5
6 **26.1 Property Tax System**

7 In order to minimize new appropriations to the property tax system replacement project, the Controller
8 is authorized and directed to apply operational savings from the offices of the Tax Collector, Assessor,
9 and Controller to the project. No later than June 1, 2018 the Controller shall report to the Budget and
10 Legislative Analyst's Office and Budget and Finance Committee on the specific amount of operational
11 savings, including details on the source of such savings, in the budgets of Tax Collector, Assessor, and
12 Controller that are re-allocated to the Property Tax System Replacement Project.

13 **SECTION 27. Fee Reserves and Deferrals.**

14 The Controller is authorized to establish fee reserve allocations for a given program to the
15 extent that the cost of service exceeds the revenue received in a given fiscal year, including
16 establishment of deferred revenue or reserve accounts.

17 **SECTION 28. Close-Out of Reserved Appropriations.**

18 On an annual basis, the Controller shall report the status of all reserves, their remaining
19 balances, and departments' explanations of why funding has not been requested for release.
20 Continuation of reserves will be subject to consideration and action by the Budget and
21 Finance Committee. The Controller shall close out reserved appropriations that are no longer
22 required by the department for the purposes for which they were appropriated.
23
24
25

1 **SECTION 28.1. Reserves Placed on Expenditures by Controller.**

2 Consistent with Charter Section 3.105(d), the Controller is authorized to reserve expenditures
3 in the City's budget equal to uncertain revenues, as deemed appropriate by the Controller.

4 The Controller is authorized to remove, transfer, and update reserves to expenditures in the
5 budget as revenue estimates are updated and received in order to maintain City operations.
6

7 **SECTION 29. Appropriation Control of Capital Improvement Projects and Equipment.**

8 Unless otherwise exempted in another section of the Administrative Code or Annual
9 Appropriation Ordinance, and in accordance with Administrative Code Section 3.18,
10 departments may transfer funds from one Board-approved capital project to another Board-
11 approved capital project. The Controller shall approve transfers only if they do not materially
12 change the size or scope of the original project. Annually, the Controller shall report to the
13 Board of Supervisors on transfers of funds that exceed 10% of the original appropriation to
14 which the transfer is made.
15

16 The Controller is authorized to approve substitutions within equipment items purchased to
17 equip capital facilities providing that the total cost is within the Board-approved capital project
18 appropriation.
19

20 The Controller is authorized to transfer approved appropriations between departments to
21 correctly account for capitalization of fixed assets.
22
23
24
25

1 **SECTION 30. Business Improvement Districts.**

2 Proceeds from all special assessments levied on real property included in the property-based
3 business improvement districts in the City and County of San Francisco are hereby
4 appropriated for fiscal years 2015~~7~~-16~~8~~ and 2016~~8~~-17~~9~~ in the respective amounts actually
5 received by the City and County in such fiscal year for each such district. Estimated amounts
6 of those appropriations for the business improvement districts identified are summarized in
7 the chart below for information only. The Japantown Community Benefit District, Waterfront BBID
8 and Waterfront PBID have not yet been adopted, and are included in the table for illustrative purposes
9 only.

10
11 The Controller is authorized to disburse the assessment revenues appropriated by this section
12 to the respective Owners' Associations (as defined in Section 36614.5 of the Streets and
13 Highways Code) for such districts as provided in the management district plans, resolutions
14 establishing the districts, annual budgets and management agreements, as approved by the
15 Board of Supervisors for each such district, for the purposes authorized therein. The Tourism
16 Improvement District and Moscone Expansion Business Improvement District assessments
17 are levied on gross hotel room revenue, not real property, and are collected and distributed by
18 the Tax Collector's Office.

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District/Resolution No./Special Assessment No.	FY2016-2017	FY2017-2018
Castro/Upper Market Community Benefit District, 582-05, 63	\$465,013	\$465,013
Central Market Community Benefit District, 631-06, 66	\$1,305,538	\$1,305,538
Civic Center Community Benefit District, 021-11, 31	\$746,061	\$746,061
Fisherman's Wharf Community Benefit District, 540-05, 64	\$652,522	\$652,522
Fisherman's Wharf Portside, 539-05, F-107	\$236,518	\$243,614
Greater Union Square Business Improvement District, 550-10, 57	\$3,346,576	\$3,346,576
Moscone Expansion Business Improvement District 26-13	\$32,850,000	\$34,990,000
Noe Valley Community Benefit District, 583-05, 61	\$258,395	\$258,395
North of Market/Tenderloin Community Benefit District, 584-05, 62	\$1,027,361	\$1,027,361
Ocean Avenue, 587-10, 73	\$292,913	\$292,913
Tourism Improvement District, 504-08, 75	\$27,710,000	\$29,510,000
Yerba Buena Community Benefit District, 330-08, 96	\$2,960,505	\$2,960,505
Lower Polk CBD, 314-14, 74	\$793,713	\$793,713
Top of Broadway, 263-13, 76	\$108,178	\$108,178
Greater Rincon Hill CBD, 299-15, 32	\$2,415,803	\$2,415,803
Dogpatch & Northwest Potrero Hill Green Benefit District, 301-15, 33	\$500,276	\$500,276

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District/Resolution No./Special Assessment No.	FY2017-2018	FY2018-2019
Castro/Upper Market Community Benefit District, 582-05, 63	\$481,670	\$481,670
Central Market Community Benefit District, 631-06, 66	\$1,406,340	\$1,406,340
Civic Center Community Benefit District, 021-11, 31	\$761,915	\$761,915
Dogpatch & Northwest Potrero Hill Green Benefit District, 301-15, 33	\$566,279	\$566,279
Fisherman's Wharf Community Benefit District, 540-05, 64	\$673,398	\$673,398
Fisherman's Wharf Portside, 539-05, F-107	\$243,614	\$243,614
Greater Rincon Hill CBD, 299-15, 32	\$2,422,765	\$2,422,765
Greater Union Square Business Improvement District, 550-10, 57	\$3,447,327	\$3,447,327
Japantown Community Benefit District, TBD, TBD	\$393,000	\$393,000
Lower Polk Community Benefit District, 314-14, 74	\$793,713	\$793,713
Moscone Expansion Business Improvement District, 26-13	\$30,600,000	\$32,400,000
Noe Valley Community Benefit District, 583-05, 61	\$265,123	\$265,123
North of Market/Tenderloin Community Benefit District, 584-05, 62	\$1,046,773	\$1,046,773
Ocean Avenue, 587-10, 73	\$302,504	\$302,504
San Francisco Bay Restoration Authority, Measure AA, June 2016	\$2,354,076	\$2,354,076
Top of Broadway, 263-13, 76	\$108,178	\$108,178
Tourism Improvement District, 504-08, 75	\$25,300,000	\$26,800,000
Waterfront BBID, TBD, TBD	\$152,137	\$152,137
Waterfront PBID, TBD, TBD	\$210,465	\$210,465

District/Resolution No./Special Assessment No.	FY2017-2018	FY2018-2019
Yerba Buena Community Benefit District, 330-08, 96	\$2,967,458	\$2,967,458

SECTION 31. Infrastructure Financing *and Infrastructure Revitalization Financing* Districts.

Pursuant to California Government Code Section 53395 et seq. (IFD Law), the Board of Supervisors has formed Infrastructure Financing (*IFD*) *and Infrastructure Revitalization Financing (IRFD) Districts* within the City and County of San Francisco. The Board of Supervisors hereby authorizes the Controller to transfer funds and appropriation authority between and within accounts related to City and County of San Francisco *Infrastructure Financing Districts IFDs and IRFDs* to serve accounting and State requirements, the latest approved *Infrastructure Financing Plan for an IFD District*, and applicable bond covenants.

When 100% of the portion of property tax increment normally appropriated to the City and County of San Francisco's General Fund or Special Revenue Fund or to the County's Educational Revenue Augmentation Fund (ERAF) is instead pledged, based on Board of Supervisors Ordinance, the Controller may increase or decrease appropriations to match actual revenues realized for the IFD *or IRFD*. Any increases to appropriations would be consistent with the *Infrastructure Financing Plan* previously approved by the Board of Supervisors.

IFD No / Title	Ordinance	Estimated Tax Increment	
		FY2016-2017	FY2017-2018
2 Port Infrastructure Financing District Subproject Area Pier 70 G-1 Historic Core	27-16	\$ 35,900	\$ 359,000
IFD/IRFD No / Title	Ordinance	Estimated Tax Increment	
		FY2017-2018	FY2018-2019
IFD 2 Port Infrastructure Financing District Subproject Area Pier 70 G-1 Historic Core	27-16	\$ 359,000	\$ 539,000
IRFD 1 Treasure Island Infrastructure Revitalization Financing District	21-17	\$ -	\$ 148,000

SECTION 32. Affordable Care Act Contingency Reserve.

Notwithstanding Section 7.3 of these provisions, fiftySixty million dollars (\$650,000,000) of unassigned fund balance from FY 20156-167 is hereby assigned to a budget contingency reserve in the Zuckerberg San Francisco General Hospital Operating Fund for the purpose of managing cost and revenue uncertainty in the second year (FY 2017-18) related to federal and state changes to the administration and funding of the Affordable Care Act during of the term of proposed budget. This assignment shall not be included in the calculations of deposits to the Budget Stabilization Reserve as required in Administrative Code Section 10.60 (c).

SECTION 33. State and Federal Contingency Reserve.

Ten million dollars (\$10,000,000) of unassigned fund balance from FY 2016-17 is hereby assigned to a budget contingency reserve for the purpose of managing state and federal revenue uncertainty in the second year (FY 2018-19) of the proposed budget. This assignment shall not be included in the

1 calculations of deposits to the Budget Stabilization Reserve as required in Administrative Code Section

2 10.60 (c).

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1 **SECTION 334. Transbay Joint Powers Authority Bridge Loan.**

2 Property tax increment pledged and assigned to the City by the Transbay Joint Powers
3 Authority is hereby appropriated to the extent required to make payment on interest and fees
4 associated with the bridge loan approved by the Board of Supervisors on May 3, 2016.

5
6 **SECTION 35. Proceeds of Tax on Distribution of Sugar-Sweetened Beverages.**

7 Proposition V (November) 2016 authorized a general purpose tax on the distribution of sugar-
8 sweetened beverages effective January 1, 2018. The measure established a Sugary Drinks Distributor
9 Tax Advisory Committee that will make recommendations on funding of programs to reduce the
10 consumption of sugar-sweetened beverages in San Francisco. The Controller shall allocate program
11 funds according to the recommendations of the Committee, subject to approval of the Mayor's Budget
12 Director and Chair of the Board of Supervisors Budget Committee.

**CITY AND COUNTY OF SAN FRANCISCO
BOARD OF SUPERVISORS
BUDGET AND LEGISLATIVE ANALYST**

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292
FAX (415) 252-0461

June 7, 2017

TO: Budget and Finance Committee
FROM: Budget and Legislative Analyst 
SUBJECT: June 8, 2017 Budget and Finance Committee Meeting

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Items 13 and 14 Files 17-0653 and 17-0654	Controller
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MANDATE STATEMENT/ DETAILS OF PROPOSED LEGISLATION

The proposed legislation would approve the FY 2017-18 and FY 2018-19 Annual Appropriation Ordinance (File 17-0653) and Annual Salary Ordinance (File 17-0654). The proposed ordinances contain the administrative provisions governing the Annual Appropriation Ordinance and Annual Salary Ordinance.

Administrative Provisions of the Annual Appropriation Ordinance

Major revisions recommended by the Controller to the Administrative Provisions of the Annual Appropriation Ordinance (AAO) are as follows:

- **Section 26.1:** This is a new provision authorizing the Controller to apply operational savings in the budgets of the Tax Collector, Assessor, and Controller to the Property Tax System Replacement Project, in order to minimize new appropriations. We recommend that the Controller report to the Budget and Legislative Analyst's Office and Budget and Finance Committee, no later than June 1, 2018 for the FY 2018-19 budget review, the specific amount of operational savings, including details on the source of such savings, in the budgets of Tax Collector, Assessor, and Controller that are re-allocated to the Property Tax System Replacement Project.
- **Section 32:** The FY 2016-17 AAO allocated \$60,000,000 to a budget contingency reserve for the purpose of managing cost and revenue uncertainty in the FY 2017-18 (the second year of the two-year FY 2016-17 and FY 2017-18 budget). This provision is revised to reduce the budget contingency reserve in FY 2017-18 to \$50,000,000 and specify that the budget contingency reserve is designated for the Zuckerberg San Francisco General Hospital Operating Fund for the purpose of managing cost and revenue uncertainty related to federal and state changes to the administration and funding of the Affordable Care Act during the term of proposed budget.
- **Section 33:** This is a new provision allocating \$10,000,000 of unassigned fund balance from FY 2016-17 to a budget contingency reserve in FY 2018-19 (the second year of the two-year FY 2017-18 and FY 2018-19 budget) for the purpose of managing state and federal revenue uncertainty. This assignment shall not be included in the calculations of deposits to the Budget Stabilization Reserve as required in Administrative Code Section 10.60 (c).
- **Section 35:** This is a new provision covering allocation of funding from the general purpose tax on the distribution of sugar-sweetened beverages effective January 1, 2018 to programs to reduce the consumption of sugar-sweetened beverages in San Francisco. Under this provision, the Controller shall allocate program funds according to

the recommendations of the Sugary Drinks Distributor Tax Advisory Committee (as established by the voters in Proposition V in November 2016), subject to approval of the Mayor's Budget Director and Chair of the Board of Supervisors Budget Committee. The Budget and Legislative Analyst recommends revising the proposed provision to require Board of Supervisors approval of funding allocations.

Administrative Provisions of the Annual Salary Ordinance

The Annual Salary Ordinance (ASO) administrative provisions have the following revisions:

- Section 2.1 increases the stipend paid to Public Utilities Commission and Recreation and Park Department employees who live outside of the areas served by Health Service System plans other than the City Health Plan. The stipend for (a) such Public Utilities Commission and Recreation and Park Department employees increases from \$191.14 to \$982.44 per month for family coverage; and (b) Public Utilities Commission employees increases \$66.79 to \$700.73 per month for employee plus one dependent. In FY 2016-17 the Health Service System Board approved subsidizing the City Health Plan rates, using claims reserve funds. Such subsidies are not available in FY 2017-18, resulting in an increase in the stipend.

Recommendations

- Amend File 17-0653 to (a) revise Section 26.1 for the Controller to report to the Budget and Legislative Analyst's Office and Budget and Finance Committee no later than June 1, 2018 for the FY 2018-19 budget review on the specific amount of operational savings, including details on the source of such savings, in the budgets of Tax Collector, Assessor, and Controller that are re-allocated to the Property Tax System Replacement Project; and (b) revise Section 35 to require Board of Supervisors approval of allocation of funding from the general purpose tax on the distribution of sugar-sweetened beverages to programs to reduce the consumption of sugar-sweetened beverages in San Francisco.
- The Board of Supervisors will be considering the first reading of the FY 2017-18 Interim Annual Appropriation Ordinance (AAO) (File 17-0651) and Interim Annual Salary Ordinance (ASO) (File 17-0652) on June 13, 2017, which contain these administrative provisions. The Budget and Legislative Analyst recommends approving the administrative provisions to the Interim AAO and Interim ASO, as amended.

CITY AND COUNTY OF SAN FRANCISCO
BOARD OF SUPERVISORS
BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292
 FAX (415) 252-0461

June 13, 2017

TO: Budget and Finance Committee

FROM: Budget and Legislative Analyst 

SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the Mayor's Fiscal Year 2017-2018 to Fiscal Year 2018-2019 Budget.

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YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$40,165,106 budget for FY 2017-18 is \$8,984,837 or 28.8% more than the original FY 2016-17 budget of \$31,180,269.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 175.23 FTEs, which are 3.35 FTEs more than the 171.88 FTEs in the original FY 2016-17 budget. This represents a 1.9% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$8,449,802 in FY 2017-18, are \$295,307 or 3.4% less than FY 2016-17 revenues of \$8,745,109.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$41,348,630 budget for FY 2018-19 is \$1,183,524 or 2.9% more than the Mayor's proposed FY 2017-18 budget of \$40,165,106.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 175.56 FTEs, which is 0.33 FTE more than the 175.23 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.2% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$8,876,243 in FY 2018-19, are \$426,441 or 5% more than FY 2017-18 estimated revenues of \$8,449,802.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: ASR – ASSESSOR-RECORDER

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$843,789 in FY 2017-18. Of the \$843,789 in recommended reductions, \$522,832 are ongoing savings and \$320,957 are one-time savings. These reductions would still allow an increase of \$8,141,048 or 26.1% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$494,847 in FY 2018-19. Of the \$494,847 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$688,677 or 1.7% in the Department's FY 2018-19 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

ASR - Assessor-Recorder

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	FD6 - Administration													
Training - Budget			\$28,445	\$10,800	\$17,645	x			\$30,945	\$20,945	\$10,000	x		
	Reduce training budget to FY 2016-17 budget amount. The Department increased the total training budget by \$25,745 departmentwide from \$42,357 in FY 2016-17 to \$68,102 in FY 2018-19, but has spent approximately \$11,000 in FY 2014-15, \$8,000 in FY 2015-16 and \$7,250 in FY 2016-17. This recommendation gives the Department sufficient budgeted funds to meet the Department's proposed training program in FY 2017-18.							Ongoing savings						
	FDJ - Real Property													
Senior Administrative Analyst								1.00	0.00	\$114,609	\$0	\$114,609	x	
Mandatory Fringe Benefits										\$47,313	\$0	\$47,313	x	
Administrative Analyst								2.00	3.00	\$196,725	\$295,087	(\$98,362)	x	
Mandatory Fringe Benefits										\$84,589	\$126,883	(\$42,294)	x	
								<i>Total Savings \$21,266</i>						
								Deny proposed upward substitution of 1.00 FTE 1822 Administrative Analyst to 1.00 FTE 1823 Senior Administrative Analyst due to insufficient justification. The Department is implementing new processes and the actual work requirements for this position in FY 2018-19 are not yet known.						
Attrition Savings	(6.44)	(8.44)	(\$659,658)	(\$864,521)	\$204,863	x	x							
Mandatory Fringe Benefits			(\$273,341)	(\$358,230)	\$84,889	x	x							
	<i>Total Savings \$289,751</i>													
	Increase Attrition Savings due to delay of hiring 5 FTE Senior Real Property Appraisers. This would allow for hire in October and November 2017, accounting for time to recruit, interview, and bring new staff on board. The Department currently has 23 vacant positions. Total Department General Fund salaries are increasing by 8.8 percent in FY 2017-18. In addition, the Department had salary surpluses of approximately \$900,000 - \$1 million over the past three years.													
	FDL - Technical Services													
Real Property Appraiser	1.00	0.00	\$0	\$0	\$0	x								
Mandatory Fringe Benefits			\$0	\$0	\$0	x								
	<i>Total Savings \$0</i>													
	Delete 1.00 FTE Real Property Appraiser, which is unfunded.													

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GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

ASR - Assessor-Recorder

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
Senior Real Property Appraiser	1.00	0.00	\$0	\$0	\$0	x								
Mandatory Fringe Benefits			\$0	\$0	\$0	x								
			<i>Total Savings</i>		\$0									
Delete 1.00 FTE Senior Real Property Appraiser, which is unfunded.														
F10 - Public Service														
Management Assistant	0.77	0.00	\$67,677	\$0	\$67,677	x		1.00	0.00	\$90,529	\$0	\$90,529	x	
Mandatory Fringe Benefits			\$29,306	\$0	\$29,306	x				\$40,102	\$0	\$40,102	x	
			<i>Total Savings</i>		\$96,983		<i>Total Savings</i> \$130,631							
Deny new 0.77 FTE 1842 Management Assistant position. The Department states that this position is necessary to provide management oversight and prepare staff performance evaluations. However, the Budget and Legislative Analyst considers the current staffing level in the program to be sufficient. The program is overseen by one new Manager III and currently has 10 administrative support positions, two of which are 4215 Senior Office Specialist positions that serve as lead positions, directing and monitoring the work of subordinate employees. The Department has requested 3 new General Fund positions in FY 2017-18, of which we are recommending approval of two positions.							Ongoing savings							
FDK - Personal Property														
Professional & Specialized Services			\$50,000	\$40,000	\$10,000	x				\$50,000	\$40,000	\$10,000	x	
Reduce Auditing & Accounting budget by \$10,000. There were \$10,026 expenditures in FY16-17 leaving a \$39,974 surplus in this subobject. In addition, the Department has increased the 021 Non Personnel Services budget by \$58,063 or 10.6 percent, from \$549,025 in FY 2016-17 to \$604,288 in FY 2017-18.							Ongoing savings							
Attrition Savings	(0.61)	(0.84)	(\$58,078)	(\$79,976)	\$21,898	x	x							
Mandatory Fringe Benefits			(\$24,684)	(\$33,991)	\$9,307	x	x							
			<i>Total Savings</i>		\$31,205									
Increase Attrition Savings due to delay of hiring 1.00 FTE Senior Personal Property Auditor by 0.23 FTE. The Department has a projected salary surplus of approximately \$1.2 million in FY2016-17. The salary budget has increased by approximately 9 percent in FY2017-18. The Department had salary surpluses of approximately \$900,000 - \$1 million over the past three years.														

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GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

ASR - Assessor-Recorder

Object Title	FY 2017-18						FY 2018-19							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Departmentwide														
Attrition Savings			(\$659,658)	(\$941,200)	\$281,542	x				(\$714,380)	(\$941,200)	\$226,820	x	
Mandatory Fringe Benefits			(\$273,341)	(\$390,003)	\$116,662	x				(\$302,765)	(\$398,895)	\$96,130	x	
			<i>Total Savings</i>	<i>\$398,204</i>						<i>Total Savings</i>	<i>\$322,950</i>			
	Increase attrition savings to FY 2016-17 budget amount. The Department had salary surpluses of approximately \$900,000 to \$1 million over the past three fiscal years.						Ongoing savings							

FY 2017-18
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$320,957	\$522,832	\$843,789
Non-General Fund	\$0	\$0	\$0
Total	\$320,957	\$522,832	\$843,789

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$494,847	\$494,847
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$494,847	\$494,847

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YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$67,410,297 budget for FY 2017-18 is \$1,813,105 or 2.6% less than the original FY 2016-17 budget of \$69,223,402.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 257.11 FTEs, which are 6.33 FTEs less than the 263.44 FTEs in the original FY 2016-17 budget. This represents a 2.4% decrease in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$57,073,962 in FY 2017-18 are \$1,349,409 or 2.3% less than FY 2016-17 revenues of \$58,423,371.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$65,544,373 budget for FY 2018-19 is \$1,865,924 or 2.8% less than the Mayor's proposed FY 2017-18 budget of \$67,410,297.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 249.59 FTEs, which are 7.52 FTEs less than the 257.11 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 2.9% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$54,805,012 in FY 2018-19, are \$2,268,950 or 4.0% less than FY 2017-18 estimated revenues of \$57,073,962.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: CONTROLLER - CON

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$126,010 in FY 2017-18. Of the \$126,010 in recommended reductions, \$101,010 are ongoing savings and \$25,000 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$104,810, for total General Fund savings of \$230,820.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$101,010 in FY 2018-19, all of which are ongoing savings.

Recommendations of the Bureau and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

CON - Controller

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	FEB - Management, Budget and Analysis													
Legal Services			\$60,000	\$45,000	\$15,000	x			\$60,000	\$45,000	\$15,000	x		
	Reduce budgeted amount for Legal Services, given historical underspending.							Ongoing projected savings.						
Data Processing Supplies			\$111,000	\$85,000	\$26,000	x			\$111,000	\$85,000	\$26,000	x		
	Reduce Data Processing Supplies due to historical underspending.							Ongoing projected savings.						
	FDG - Accounting													
Software Licensing Fees			\$332,010	\$282,000	\$50,010	x			\$332,010	\$282,000	\$50,010	x		
	Reduce to reflect projected reduction in software licensing fees.							Ongoing projected savings.						
Forms			\$30,000	\$20,000	\$10,000	x			\$30,000	\$20,000	\$10,000	x		
	Reduce budgeted amount for required costs for forms as more accounting functions are moved online.							Ongoing projected savings.						
	FDC - Payroll & Personnel Services													
Programmatic Projects			\$150,000	\$125,000	\$25,000	x	x							
	Reduction of one-time funding for anticipated tenant improvements.													

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	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$25,000	\$101,010	\$126,010
Non-General Fund	\$0	\$0	\$0
Total	\$25,000	\$101,010	\$126,010

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$101,010	\$101,010
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$101,010	\$101,010

GF = General Fund
1T = One Time

DEPARTMENT: CONTROLLER – CON

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
10	CON	1GAGFAAA	66943	COTCHETT PITRE & MCCARTHY	CON314005	\$81,756.44
15	CON	1GAGFAAA	87284	ESTHER REYES	CON314005	481.25
16	CON	1GAGFAAA	46005	EXPRESS OVERNITE	CON314005	1,000.00
15	CON	1GAGFAAA	95930	MARGARET J FUJIOKA	CON314005	1,125.00
16	CON	1GAGFAAA	48427	ERGO WORKS INC	CONAOSD-GFNP	29.40
16	CON	1GAGFAAA	48427	ERGO WORKS INC	CONAOSD-GFNP	418.31
16	CON	1GAGFAAA	47748	TOWERS WATSON DELAWARE INC	CONAOSD-GFNP	20,000.00
					TOTAL	\$104,810.40

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$1,289,155,969 budget for FY 2017-18 is \$54,360,224 or 4.4% more than the original FY 2016-17 budget of \$1,234,795,745.

Revenue Changes

The Department's revenues of \$299,859,064 in FY 2017-18, are \$36,573,163 or 13.9% more than FY 2016-17 revenues of \$263,285,901.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$1,260,468,331 budget for FY 2018-19 is \$28,687,638 or 2.2% less than the Mayor's proposed FY 2017-18 budget of \$ 1,289,155,969.

Revenue Changes

The Department's revenues of \$234,710,430 in FY 2018-19, are \$65,148,634 or 21.7% less than FY 2017-18 estimated revenues of \$299,859,064.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: GEN— GENERAL CITY RESPONSIBILITY

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$202,401 in FY 2017-18. All of the \$202,401 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$54,157,823 or 4.4% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$202,401 in FY 2018-19. All of the \$202,401 in recommended reductions are ongoing savings.

responsibility

Object Title	FY 2017-18							FY 2018-19							
	FTE		Amount				Savings	GF	1T	FTE		Amount			
	From	To	From	To	From	To				From	To	Savings	GF	1T	
	FCZ- General City Responsibilities														
Other Current Expenses- Budget			\$5,352,401	\$5,200,000	\$152,401	X					\$5,352,401	\$5,200,000	\$152,401	X	
	Reduce Other Current Expenses- Budget to reflect actual need in the City's audit reserve.							Ongoing savings							
	AML- Indigent Defense/Grand Jury														
Court Fees and Other Compensation			\$450,000	\$400,000	\$50,000	X					\$450,000	\$400,000	\$50,000	X	
	Reduce Court Fees and Other Compensation to reflect historical expenditures and actual need.							Ongoing savings							

	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$202,401	\$202,401
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$202,401	\$202,401

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$202,401	\$202,401
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$202,401	\$202,401

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F = General Fund
T = One Time

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$82,656,688 budget for FY 2017-18 is \$3,875,907 or 4.9% more than the original FY 2016-17 budget of \$78,780,781.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 310.29 FTEs, which are 3.47 FTEs more than the 306.82 FTEs in the original FY 2016-17 budget. This represents a 1.1% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$65,532,566 in FY 2017-18, are \$199,898 or 0.3% more than FY 2016-17 revenues of \$65,332,668.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$86,241,821 budget for FY 2018-19 is \$3,585,133 or 4.3% more than the Mayor's proposed FY 2017-18 budget of \$82,656,688.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 310.69 FTEs, which are 0.40 FTEs more than the 310.29 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.1% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$66,286,162 in FY 2018-19, are \$753,596 or 1.1% more than FY 2017-18 estimated revenues of \$65,532,566.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: CAT-CITY ATTORNEY

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$301,300 in FY 2017-18, all of which are one-time savings. These reductions would still allow an increase of \$3,574,607 or 4.5% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst does not have recommended reductions for FY 2018-19.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DEP - Department

Object Title	FY 2017-18							FY 2018-19							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T	
	From	To	From	To				From	To	From	To				
	LEGAL SERVICE														
Attrition Savings			(\$3,229,716)	(\$3,459,716)	\$230,000	X	X							\$0	
Mandatory Fringe Benefits			(\$1,106,168)	(\$1,177,468)	\$71,300	X	X							\$0	
	<i>Total Savings</i> \$301,300							<i>Total Savings</i> \$0							
	Increase attrition savings to account for increased vacancies. The Department has a projected General Fund salary surplus of \$1.8 million in FY 16-17 and had a General Fund salary surplus of \$1.2 million in FY 15-16.														

	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$301,300	\$0	\$301,300
Non-General Fund	\$0	\$0	\$0
Total	\$301,300	\$0	\$301,300

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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DEPARTMENT: RET: RETIREMENT

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$97,642,827 budget for FY 2017-18 is \$69,233,897 or 243.7% more than the original FY 2016-17 budget of \$28,408,930.¹

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 107.93 FTEs, which is 1.42 FTEs more than the 106.51 FTEs in the original FY 2016-17 budget. This represents a 1.3% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$97,642,827 budget for FY 2017-18 are \$69,233,897 or 243.7% more than the original FY 2016-17 budget of \$28,408,930.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$113,768,184 budget for FY 2018-19 is \$16,125,357 or 16.5% more than the Mayor's proposed FY 2017-18 budget of \$97,642,827.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 107.85 FTEs, which are 0.08 FTEs less than the 107.93 FTEs in the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$113,768,184 in FY 2018-19, are \$16,125,357 or 16.5% more than the Mayor's proposed FY 2017-18 budget of \$97,642,827.

¹ This increase is due to the shift of the Retirement Health Care Trust Fund from General City Responsibility to the Retirement System. This change is budget neutral on a city-wide basis.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: RET- RETIREMENT

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$302,139 in FY 2017-18. Of the \$302,139 in recommended reductions, \$20,000 are ongoing savings and \$282,139 are one-time savings. These reductions would still allow an increase of \$68,931,758 or 242.6% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$8,132,902.34 for a total savings of \$8,435,041.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$20,000 in FY 2018-19. All of the \$20,000 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$16,105,357 or 16.5% in the Department's FY 2018-19 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

RET- Retirement System

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
EDC- San Francisco Deferred Compensation Plan														
Professional and Specialized Services			\$220,000	\$200,000	\$20,000					\$220,000	\$200,000	\$20,000		
	Reduce the Professional and Specialized Services to reflect historical underspending and actual need.							Ongoing savings.						
FDD- Retirement Services Division														
Assistant Retirement Analyst	20.00	19.00	\$1,757,839	\$1,669,947	\$87,892		X						\$0	
Mandatory Fringe Benefits			\$761,157	\$723,099	\$38,058		X						\$0	
			<i>Total Savings</i>		\$125,950						<i>Total Savings</i>		\$0	
	Reduce 1812 Assistant Retirement Analyst from 20.00 FTEs to 19.00 FTEs to reflect the expected hiring timeline for four vacancies. The position was announced on Jobaps on June 9, 2017. The Department is projected to have at least a \$2.4 million salary and benefits surplus in FY 2016-17.													
Management Assistant	1.00	0.77	\$87,892	\$67,677	\$20,215		X						\$0	
Mandatory Fringe Benefits			\$38,057	\$29,304	\$29,304		X						\$0	
			<i>Total Savings</i>		\$49,519						<i>Total Savings</i>		\$0	
	Reduce 1842 Management Assistant from 1.00 FTE to 0.77 FTE to reflect the expected hiring timeline for one vacancy of October 1, 2017. The Department is projected to have at least a \$2.4 million salary and benefits surplus in FY 2016-17.													
FDF- Investment Division														
Management Assistant	1.00	0.77	\$87,892	\$67,677	\$20,215		X						\$0	
Mandatory Fringe Benefits			\$38,057	\$29,304	\$8,753		X						\$0	
			<i>Total Savings</i>		\$28,968						<i>Total Savings</i>		\$0	
	Reduce 1842 Management Assistant from 1.00 FTE to 0.77 FTE to reflect the expected hiring timeline for one vacancy of October 1, 2017. The Department is projected to have at least a \$2.4 million salary and benefits surplus in FY 2016-17.													
FED- Administration Division														
Senior Personnel Analyst	1.00	0.50	\$112,910	\$56,455	\$56,455		X						\$0	
Mandatory Fringe Benefits			\$42,494	\$21,247	\$21,247		X						\$0	
			<i>Total Savings</i>		\$77,702						<i>Total Savings</i>		\$0	
	Reduce 1244 Senior Personnel Analyst from 1.00 FTE to 0.50 FTE to reflect the expected hiring timeline of January 1, 2018. The Department is projected to have at least a \$2.4 million salary and benefits surplus in FY 2016-17.													

GF = General Fund
1T = One Time

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**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

RET- Retirement System

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			

	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$0	\$0
Non-General Fund	\$282,139	\$20,000	\$302,139
Total	\$282,139	\$20,000	\$302,139

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$0	\$0
Non-General Fund	\$0	\$20,000	\$20,000
Total	\$0	\$20,000	\$20,000

718

19

GF = General Fund
1T = One Time

DEPARTMENT: RET: RETIREMENT

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
17	RET	7PRETERT	61603	FIS AVANTGARD LLC	445001	\$ 961.66
17	RET	7PRETERT	50592	ROOMIAN & ASSOCIATES	445001	\$ 45,361.00
17	RET	7PRETERT	85592	REVELS M CAYTON MD	445001	\$ 5,000.00
17	RET	7PRETERT	C01142	LEONARD GORDON M.D.	445001	\$ 5,000.00
17	RET	7PRETERT	56208	THE HAND CENTER OF SF INC	445001	\$ 5,000.00
17	RET	7PRETERT	52878	DAVID L KNEAPLER MD	445001	\$ 5,000.00
17	RET	7PRETERT	56098	GERALD B LEVINE MD	445001	\$ 5,000.00
17	RET	7PRETERT	13931	ORTHOPAEDIC GROUP OF SAN FRANCISCO	445001	\$ 100,000.00
17	RET	7PRETERT	84397	DAVID K PANG	445001	\$ 5,000.00
17	RET	7PRETERT	86903	POST ST ORTHOPAEDICS & SPORTS MED INC	445001	\$ 5,000.00
17	RET	7PRETERT	53053	PSYCHSERV MEDICAL CORP	445001	\$ 75,000.00
17	RET	7PRETERT	C09115	SAN FRANCISCO OTOLARYNGOLOGY MED GROUP	445001	\$ 5,000.00
17	RET	7PRETERT	17339	JAMES Y. SOONG, M.D. APC	445001	\$ 5,125.00
17	RET	7PRETERT	84398	KARA L WINTER	445001	\$ 5,000.00
17	RET	7PRETERT	86101	A ALAN WEBER	445001	\$ 125.00
17	RET	7PRETERT	C02745	JAMES M GLICK MD	445001	\$ 5,000.00
17	RET	7PRETERT	14123	CALIFORNIA PACIFIC MEDICAL CENTER	445001	\$ 1,000.00
17	RET	7PRETERT	C04772	DATALINK I T S	445001	\$ 500.00
17	RET	7PRETERT	58915	CHARLES E SKOMER MD	445001	\$ 6,450.00
17	RET	7PRETERT	78846	MARK PERL MD	445001	\$ 7,825.00
17	RET	7PRETERT	84393	THOMAS S ALLEMS MD MPH	445001	\$ 13,130.00
17	RET	7PRETERT	86772	LESLEY J ANDERSON MD PC	445001	\$ 4,523.00
17	RET	7PRETERT	57178	WILLIAM E TALMAGE MD	445001	\$ 18,085.00
17	RET	7PRETERT	53035	ECHOLON FINE PRINTING	445001	\$ 9.83
17	RET	7PRETERT	11436	LOOMIS ARMORED US LLC	445001	\$ 883.60

DEPARTMENT: RET: RETIREMENT

17	RET	7PRETERT	71434	AQR CAPITAL MANAGEMENT LLC	445002	\$ 672,737.51
17	RET	7PRETERT	04430	CAPITAL GUARDIAN TRUST CO	445002	\$ 1,848,862.61
17	RET	7PRETERT	62556	CAUSEWAY CAPITAL MANAGEMENT LLC	445002	\$ 281,126.84
17	RET	7PRETERT	83205	DIMENSIONAL FUND ADVISORS LP	445002	\$ 392,834.41
17	RET	7PRETERT	62384	LS V ASSET MANAGEMENT	445002	\$ 535,845.00
17	RET	7PRETERT	70374	MONDRIAN INVESTMENT PARTNERS LIMITED	445002	\$ 173,614.35
17	RET	7PRETERT	74510	OAKTREE CAPITAL MANAGEMENT LP	445002	\$ 201,267.05
17	RET	7PRETERT	62537	PRIMA CAPITAL ADVISORS LLC	445002	\$ 931,453.35
17	RET	7PRETERT	C01943	THE NORTHERN TRUST COMPANY	445002	\$ 13,953.98
17	RET	7PRETERT	C01943	THE NORTHERN TRUST COMPANY	445002	\$ 26,684.26
17	RET	7PRETERT	48701	BLACKROCK INSTITUTIONAL TRUST CO NA	445002	\$ 55,887.08
17	RET	7PRETERT	48701	BLACKROCK INSTITUTIONAL TRUST CO NA	445002	\$ 6,052.76
17	RET	7PRETERT	63839	WELLINGTON MANAGEMENT CO LLP	445002	\$ 883,106.45
17	RET	7PRETERT	75337	HOLLAND PARK RISK MANAGEMENT INC	445002	\$ 25,000.00
17	RET	7PRETERT	75127	QUANTITATIVE MANAGEMENT ASSOCIATES LLC	445002	\$ 107,727.65
17	RET	7PRETERT	97240	ARROWSTREET CAPITAL LP	445002	\$ 1,592,542.09
17	RET	7PRETERT	97870	JOHN O MISSIRIAN MD INC	445001	\$ 10,575.00
17	RET	7PRETERT	98317	FINANCIAL RECOVERY TECHNOLOGIES LLC	445002	\$ 44,652.86
					TOTAL	\$ 8,132,902.34

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$123,004,619 budget for FY 2017-18 is \$43,840,879 or 26.3% less than the original FY 2016-17 budget of \$166,845,498.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 58.01 FTEs, which are 2.01 FTEs more than the 56.00 FTEs in the original FY 2016-17 budget. This represents a 3.6% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$93,747,249 in FY 2017-18, are \$49,084,310 or 34.4% less than FY 2016-17 revenues of \$142,831,559.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$114,502,131 budget for FY 2018-19 is \$8,502,488 or 6.9% less than the Mayor's proposed FY 2017-18 budget of \$123,004,619.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 58.71 FTEs, which are 0.70 FTEs more than the 58.01 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 1.2% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$85,120,770 in FY 2018-19, are \$8,626,479 or 9.2% less than FY 2017-18 estimated revenues of \$93,747,249.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: MYR – MAYOR’S

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$20,000 in FY 2017-18. Of the \$20,000 in recommended reductions, \$20,000 are ongoing savings.

In addition, the Budget and Legislative Analyst recommends closing out \$260,000 of unexpended FY 2016-17 appropriations that were not assumed as part of the Mayor’s fund balance, for a total General Fund savings of \$280,000.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$112,941 in FY 2018-19. Of the \$112,941 in recommended reductions, \$112,941 are ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

MYR - Mayor's Office														
Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
FEA - City Administration														
Materials and Supplies			\$65,000	\$45,000	\$20,000	x				\$70,000	\$38,000	\$32,000	x	
	Department has historically underspent on this object code. Reduce to reflect historical need.							Ongoing reduction						
Temporary - Misc								0.74	0.00	\$75,000	\$0	\$75,000	x	
Mandatory Fringe Benefits								0.00	0.00	\$5,941	\$0	\$5,941	x	
			<i>Total Savings</i>							<i>Total Savings</i>	\$80,941			
								Reduce based on Department need.						

	FY 2017-18		
	One-Time	Ongoing	Total
General Fund	\$0	\$20,000	\$20,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$20,000	\$20,000

	FY 2018-19		
	One-Time	Ongoing	Total
General Fund	\$0	\$112,941	\$112,941
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$112,941	\$112,941

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GF = General Fund
1T = One Time

DEPARTMENT: MYR- MAYOR'S

Recommended Reduction in Funds from FY 2016-17

Department	Program	Program Title	Fund	Index Code	Project Title	Amount
Mayor	FAB	Community Investment	1GAGFAAP	MYR171GAAP	Community Based Organizations	\$260,000

Explanation: Reduce the Department's proposed unspent current year appropriations by \$260,000 and return to the General Fund balance.

The Department will have \$260,000 of unspent FY 2016-17 appropriations previously allocated to nonprofit organizations. The savings resulted because the contracts for services with each of the nonprofit providers were delayed in beginning, resulting in the projected one-time savings. This amount was not assumed as part of the fund balance in the Mayor's budget. The Department has budgeted additional General Fund monies for these purposes in the FY 2017-18 budget.

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$14,932,232 budget for FY 2017-18 is \$518,239 or 3.6% more than the original FY 2016-17 budget of \$14,413,993.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 47.50 FTEs, which is 0.40 FTE less than the 47.90 FTEs in the original FY 2016-17 budget. This represents a decrease of 0.8% from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$146,825 in FY 2017-18, are \$605,864 or 80.5% less than FY 2016-17 revenues of \$752,689.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$15,238,360 budget for FY 2018-19 is \$306,128 or 2.1% more than the Mayor's proposed FY 2017-18 budget of \$14,932,232.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 47.13 FTEs, which is 0.37 FTE less than the 47.50 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.8% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$882,737 in FY 2018-19, are \$735,912 or 501.2% more than FY 2017-18 estimated revenues of \$146,825.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: REG – DEPARTMENT OF ELECTIONS

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$85,000 in FY 2017-18. Of the \$85,000 in recommended reductions, \$85,000 are ongoing savings and none are one-time savings. These reductions would still allow an increase of \$433,239 or 3% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$103,300, for total General Fund savings of \$188,300.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$200,000 in FY 2018-19. Of the \$200,000 in recommended reductions, \$100,000 are ongoing savings and \$100,000 are one-time savings. These reductions would still allow an increase of \$106,128 or 0.7% in the Department's FY 2018-19 budget.

REG - Department of Elections

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	FCH - Elections													
Systems Consulting Services			\$221,688	\$206,688	\$15,000	x			\$219,382	\$199,382	\$20,000	x		
	Reduce to reflect historical spending.							Ongoing savings.						
Miscellaneous Facilities Rental			\$1,163,695	\$1,143,695	\$20,000	x			\$1,205,640	\$1,185,640	\$20,000	x		
	Reduce to reflect historical spending.							Ongoing savings.						
Postage			\$807,017	\$757,017	\$50,000	x			\$851,002	\$791,002	\$60,000	x		
	Reduce to reflect the number of voters who require election materials to be mailed in various languages.							Ongoing savings.						
Other Current Expenses									\$160,000	\$60,000	\$100,000	x	x	
	Reduce to reflect actual need.													

FY 2017-18
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$85,000	\$85,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$85,000	\$85,000

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$100,000	\$100,000	\$200,000
Non-General Fund	\$0	\$0	\$0
Total	\$100,000	\$100,000	\$200,000

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DEPARTMENT: REG – DEPARTMENT OF ELECTIONS

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
17	REG ELECTIONS	1GAGFAAA	17929	RECOLOGY SUNSET SCAVENGER COMPANY	805002	5,425
17	REG ELECTIONS	1GAGFAAA	N/A	No Vendor	805002	97,875
					TOTAL	\$103,300

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$11,501,095 budget for FY 2017-18 is \$582,430 or 5.3% more than the original FY 2016-17 budget of \$10,918,665.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 51.00 FTEs, which is equal to the 51.00 FTEs in the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$11,501,095 in FY 2017-18, are \$546,965 or 5.0% more than FY 2016-17 revenues of \$10,954,130.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$11,786,820 budget for FY 2018-19 is \$285,725 or 2.5% more than the Mayor's proposed FY 2017-18 budget of \$11,501,095.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 51.00 FTEs, which is equal to the 51.00 FTEs in the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$11,786,820 in FY 2018-19, are \$285,725 or 2.5% more than FY 2017-18 estimated revenues of \$11,501,095.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: HSS – HEALTH SERVICE SYSTEM

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$56,840 in FY 2017-18. All of the \$56,840 in recommended reductions are one-time savings. These reductions would still allow an increase of \$525,590 or 4.8% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst does not recommend any reductions to the proposed budget in FY 2018-19.

Recommendations of the Executive and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

HSS - Health Service System

Object Title	FY 2017-18							FY 2018-19								
	FTE		Amount				Savings	GF	1T	FTE		Amount				
	From	To	From	To	From	To				From	To	Savings	GF	1T		
FEE- Health Service System																
Attrition Savings	(1.61)	(2.00)	(\$166,159)	(\$206,408)	\$40,249		X	X								
Mandatory Fringe Benefits			(\$68,492)	(\$85,083)	\$16,591		X	X								
			<i>Total Savings</i>		<i>\$56,840</i>											
Increase attrition savings to reflect projected and historical salary savings due to turnover and delays in hiring. The Department had salary surpluses in FY 2014-15, FY 2015-16, and the Controller is projecting a salary and benefit surplus of at least \$200,000 in FY 2016-17.																

	FY 2017-18		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$28,988	\$0	\$28,988
Non-General Fund	\$27,852	\$0	\$27,852
Total	\$56,840	\$0	\$56,840

	FY 2018-19		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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GF = General Fund
1T = One Time

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$93,596,222 budget for FY 2017-18 is \$1,419,942 or 1.5% less than the original FY 2016-17 budget of \$95,016,164.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 149.16 FTEs, which are 5.72 FTEs less than the 155.88 FTEs in the original FY 2016-17 budget. This represents a 3.7% decrease in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$77,694,685 in FY 2017-18, are \$1,580,671 or 2.0% less than FY 2016-17 revenues of \$79,275,356.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$96,350,809 budget for FY 2018-19 is \$2,754,587 or 2.9% more than the Mayor's proposed FY 2017-18 budget of \$93,596,222.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 157.24 FTEs, which are 8.08 FTEs more than the 149.16 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 5.4% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$78,922,355 in FY 2018-19, are \$1,227,670 or 1.6% more than FY 2017-18 estimated revenues of \$77,694,685.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: HRD- HUMAN RESOURCES

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$200,000 in FY 2017-18. All of the \$200,000 in recommended reductions are one-time savings.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$175,000 in FY 2018-19. All of the \$175,000 in recommended reductions are one-time savings. These reductions would still allow an increase of \$2,579,587 or 2.8% in the Department's FY 2018-19 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

HRD- Human Resources

Object Title	FY 2017-18							FY 2018-19							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T	
	From	To	From	To				From	To						
Programmatic Projects- Budget										\$300,000	\$125,000	\$175,000	X	X	
								<i>Total Savings</i>		\$175,000					
								Reduce Programmatic Project Budget by \$175,000 for one-time savings to the Application Tracking System Replacement Project to reflect actual needs.							
Attrition Savings	(2.14)	(3.46)	(\$153,201)	(\$247,366)	\$94,165	X	X								
Mandatory Fringe Benefits			(\$61,840)	(\$99,850)	\$38,010	X	X								
	<i>Total Savings</i>							\$132,175							
	Increase Attrition Savings to reflect actual anticipated hiring date for 1.00 FTE 1241 Personnel Analyst and 1.00 FTE 1202 Personnel Clerk to 0.77 FTE for each position. Additional attrition savings anticipated as a result of position vacancies in FY18.														
Administrative Analyst	1.00	0.50	\$95,497	\$47,749	\$47,749	X	X								
Mandatory Fringe			\$40,154	\$20,077	\$20,077	X	X								
	<i>Total Savings</i>							\$67,826							
	Increase Attrition Savings due to delayed hiring of 1.00 FTE 1822 Administrative Analyst position by 0.5 FTE.														

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	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$200,000	\$0	\$200,000
Non-General Fund	\$0	\$0	\$0
Total	\$200,000	\$0	\$200,000

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$175,000	\$0	\$175,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$175,000

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GF = General Fund
1T = One

DEPARTMENT: FAM – FINE ARTS MUSEUMS

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$21,792,116 budget for FY 2017-18 is \$2,430,694 or 12.6% more than the original FY 2016-17 budget of \$19,361,422.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 107.82 FTEs, which are 0.88 FTEs less than the 108.70 FTEs in the original FY 2016-17 budget. This represents a 0.8% decrease in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$4,827,500 in FY 2017-18, are \$1,244,549 or 34.7% more than FY 2016-17 revenues of \$3,582,951.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$22,907,354 budget for FY 2018-19 is \$1,115,238 or 5.1% more than the Mayor's proposed FY 2017-18 budget of \$21,792,116.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 107.67 FTEs, which are 0.15 FTEs less than the 107.82 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.1% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$4,827,500 in FY 2018-19, are equal to the FY 2017-18 estimated revenues of \$4,827,500.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: FAM – FINE ARTS MUSEUMS

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$81,585 in FY 2017-18. All of the \$81,585 in recommended reductions are one-time savings. These reductions would still allow an increase of \$2,349,109 or 12.1% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$2,809, for total General Fund savings of \$84,394.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$30,000 in FY 2018-19. All of the \$30,000 in recommended reductions are one-time savings. These reductions would still allow an increase of \$1,085,238 or 5.0% in the Department's FY 2018-19 budget.

Recommendations of the B and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

FAM - Fine Arts Museum

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
EEC - Oper & Maint of Museums														
Bldg; Structures & Improvements										\$30,000	\$0	\$30,000	X	X
	Deny budgeted amount as the Department did not provide justification for funding.													
Attrition Savings	(6.64)	(8.08)	(\$496,191)	(\$539,551)	\$43,360	X	X							
Mandatory Fringe Benefits			(\$233,433)	(\$252,299)	\$18,866	X	X							
	<i>Total Savings</i>		\$62,226											
	Increase Attrition Savings to reflect delayed hiring of the following vacant positions: Increase Attrition Savings by 0.08 FTE for 7334 Stationary Engineer as DHR has not yet posted an eligible list. Increase Attrition Savings by 0.15 FTE for 0923 Manager II as the Department is in the process of creating an eligible list. Increase Attrition Savings by 0.22 FTE for 8226 Museum Guard as DHR has not yet posted an eligible list. Note: Full time museum guards are at .875 FTE.													
Attrition Savings	(6.92)	(7.36)	(\$517,257)	(\$529,718)	\$12,461	X	X							
Mandatory Fringe Benefits			(\$243,319)	(\$250,217)	\$6,898	X	X							
	<i>Total Savings</i>		\$19,359											
	Increase Attrition Savings by 0.22 FTE to reflect the delayed hiring of a vacant 8202 Security Guard position. Note: Full time museum guards are at .875 FTE.													

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	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$81,585	\$0	\$81,585
Non-General Fund	\$0	\$0	\$0
Total	\$81,585	\$0	\$81,585

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$30,000	\$0	\$30,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$30,000

GF = General Fund
1T = One Time

DEPARTMENT: FAM – FINE ARTS MUSEUMS

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
15	FAM	1GAGFAAP	15928	ROSENDIN ELECTRIC INC	612140	23.97
16	FAM	1GAGFAAA	17929	RECOLOGY SUNSET SCAVENGER COMPANY	615003	662.79
16	FAM	1GAGFAAA	17929	RECOLOGY SUNSET SCAVENGER COMPANY	615006	1,455.86
16	FAM	1GAGFAAA	C02900	HILL'S POOL SERVICE, INC.	615003	666.60
					TOTAL	\$2,809.22

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$10,855,304 budget for FY 2017-18 is \$1,182 or 0.01% less than the original FY 2016-17 budget of \$10,856,486.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 56.94 FTEs, which are 0.2 FTEs less than the 57.14 FTEs in the original FY 2016-17 budget. This represents a 0.4% decrease in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$695,000 in FY 2017-18, are \$67,666 or 8.9% less than FY 2016-17 revenues of \$762,666.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$10,864,103 budget for FY 2018-19 is \$8,799 or .1% more than the Mayor's proposed FY 2017-18 budget of \$10,855,304.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 56.83 FTEs, which are 0.11 FTEs less than the 56.94 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.2% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$695,000 in FY 2018-19, are the same as FY 2017-18 estimated revenues of \$695,000.

RECOMMENDATIONS

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: AAM – ASIAN ART MUSEUM

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$30,758 in FY 2017-18. Of the \$30,758 in recommended reductions, \$0 are ongoing savings and \$30,758 are one-time savings.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$0 in FY 2018-19. Of the \$0 in recommended reductions, \$0 are ongoing savings and \$0 are one-time savings. This would allow an increase of \$8,799 or 0.1% in the Department's FY 2018-19 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2016-17 and FY 2017-18 Two-Year Budget

AAM - Asian Art Museum

Object Title	FY 2017-18							FY 2018-19							
	FTE		Amount				Savings	GF	1T	FTE		Amount			
	From	To	From	To	From	To				From	To	Savings	GF	1T	
EEI - Asian Arts Museum															
Attrition Savings	(3.64)	(3.87)	(\$302,619)	(\$323,955)	\$21,336	X	X	(3.64)	(3.64)	(\$311,698)	(\$311,698)	\$0	X		
Mandatory Fringe Benefits			(\$144,694)	(\$154,116)	\$9,422	X	X			(\$142,651)	(\$142,651)	\$0	X		
	<i>Total Savings</i>				\$30,758									<i>Total Savings</i>	\$0
Increase Attrition Savings to reflect delayed hiring of vacant 1.0 FTE 7334 Stationary Engineer position. The Department just requested a new list from DHR. One-time savings.															

	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$30,758	\$0	\$30,758
Non-General Fund	\$0	\$0	\$0
Total	\$30,758	\$0	\$30,758

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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GF = General Fund
1T = One Time

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$22,687,143 budget for FY 2017-18 is \$4,088,896 or 22.0% more than the original FY 2016-17 budget of \$18,598,247.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 66.86 FTEs, which are 0.94 FTEs more than the 65.92 FTEs in the original FY 2016-17 budget. This represents a 1.4% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$22,687,143 in FY 2017-18, are \$4,088,896 or 22.0% more than FY 2016-17 revenues of \$18,598,247.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$21,418,181 budget for FY 2018-19 is \$1,268,962 or 5.6% less than the Mayor's proposed FY 2017-18 budget of \$22,687,143.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 66.67 FTEs, which are 0.19 FTEs less than the 66.86 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.3% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$21,418,181 in FY 2018-19, are \$1,268,962 or 5.6% less than FY 2017-18 estimated revenues of \$22,687,143.

RECOMMENDATIONS

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: ENV - ENVIRONMENT

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$137,125 in FY 2017-18. Of the \$137,125 in recommended reductions, \$10,319 are ongoing savings and \$126,806 are one-time savings. These reductions would still allow an increase of \$3,951,771 or 21.2% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$10,319 in FY 2018-19. Of the \$10,319 in recommended reductions, \$10,319 are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

ENV - Department of Environment														
Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
CIP - Climate Change/Energy														
AIR TRAVEL CARBON OFFSET PROGRAM			\$ 164,158	\$ 153,839	\$ 10,319					\$ 164,158	\$ 153,839	\$ 10,319		
	Reduce to FY 16-17 budget of \$153,839. Department has not spent this down.							Ongoing savings						
CIS - Recycling														
Attrition Savings	-0.62	(1.12)	\$ (52,355)	\$ (94,577)	\$ 42,222							\$ -		
Mandatory Fringe Benefits			\$ (23,410)	\$ (42,289)	\$ 18,879							\$ -		
			<i>Total Savings</i>	\$ 61,101						<i>Total Savings</i>	\$ -			
	Increase attrition savings for delayed hiring of 1.00 FTE vacant 9922 position. Job posting was listed on May 30, 2017. Furthermore, the Controller's high level monthly projections show salary surplus of \$211k in current fiscal year.													
CIO - Clean Air														
Attrition Savings	-3.68	(4.18)	\$ (337,930)	\$ (383,844)	\$ 45,914							\$ -		
Mandatory Fringe Benefits			\$ (145,659)	\$ (165,450)	\$ 19,791							\$ -		
			<i>Total Savings</i>	\$ 65,705						<i>Total Savings</i>	\$ -			
	Increase attrition savings by for delayed hiring of 2 FTE 5638 Environmental Assistant by 0.25 FTE (0.5 FTE total) each. Controller's high level monthly report shows salary surplus of \$142k in current fiscal year													

	FY 2017-18		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$ -	\$ -	\$ -
Non-General Fund	\$ 126,806	\$ 10,319	\$ 137,125
Total	\$ 126,806	\$ 10,319	\$ 137,125

	FY 2018-19		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$ -	\$ -	\$ -
Non-General Fund	\$ -	\$ 10,319	\$ 10,319
Total	\$ -	\$ 10,319	\$ 10,319

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YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$389,488,946 budget for FY 2017-18 is \$24,675,766 or 6.8% more than the original FY 2016-17 budget of \$364,813,180.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 846.38 FTEs, which are 16.86 FTEs more than the 829.52 FTEs in the original FY 2016-17 budget. This represents a 2.0% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$324,662,067 in FY 2017-18, are \$10,968,073 or 3.5% more than FY 2016-17 revenues of \$313,693,994.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$397,692,530 budget for FY 2018-19 is \$8,203,584 or 2.1% more than the Mayor's proposed FY 2017-18 budget of \$389,488,946.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 847.18 FTEs, which are 0.80 FTEs more than the 846.38 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.1% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$333,291,687 in FY 2018-19, are \$8,629,620 or 2.7% more than FY 2017-18 estimated revenues of \$324,662,067.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: ADM-CITY ADMINISTRATOR

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$780,508 in FY 2017-18, all of which are one-time savings. These reductions would still allow an increase of \$23,895,258 or 6.5% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$42,309, for total General Fund savings of \$822,817.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reduction of three positions in FY 2018-19 that are funded by fee revenues results in a corresponding reduction in fee revenues.

Recommendations of the Board and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

ADM - City Administrator's Office

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	311 CALL CENTER													
OTHER CURRENT EXPENSES			\$382,500	\$262,500	\$120,000	X	X							
	Reduce other current expenses to reflect departmental spending plans.													
	LIVING WAGE / LIVING HEALTH (MCO/HCAO)													
PROFESSIONAL & SPECIALIZED SERVICES			\$1,446,051	\$1,421,658	\$24,393	X	X							
	Reduce professional and specialized services to reflect departmental spending plans.													
	PROCUREMENT SERVICES													
OTHER CURRENT EXPENSES			\$101,650	\$15,000	\$86,650	X	X							
	Reduce other current expenses to reflect departmental spending plans.													
	CITY ADMINISTRATOR - ADMINISTRATION													
Attrition Savings			(\$478,723)	(\$635,353)	\$156,630	X	X							
Mandatory Fringe Benefits			(\$187,743)	(\$258,113)	\$70,370	X	X							
			<i>Total Savings</i>	<i>\$227,000</i>										
	Increase attrition savings to account for historical salary savings. Overall in this fund, the Department has 52 vacant positions and is adding 8.85 FTEs in this fund in the proposed budget. The Department has only hired seven of the twelve positions created last fiscal year. The Department has a projected General Fund salary savings of \$4.4 million in the current fiscal year and had a General Fund salary savings of \$2.7 million in FY 15-16.													

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GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

ADM - City Administrator's Office

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	CANNABIS OVERSIGHT													
PROGRAMMATIC PROJECTS-BUDGET			\$700,000	\$377,535	\$322,465	X	X			\$575,000	\$57,751	**		
	<p>Delete three positions (detailed below) from this programmatic budget and reallocate a portion of the salary savings to hire a temporary consultant at a cost of \$150,000. The Department proposes to add three new permanent positions to develop rules for non-medical cannabis and set up a website. Rather than hiring three permanent staff to develop these rules, the Department should enter into a one-time consulting agreement with an expert.</p> <p>The City has been able to regulate medical cannabis without the need for additional management staff. Rather, the Department of Public Health has dedicated resources for health inspections and is increasing that budget in preparation for non-medical cannabis inspections. The Police, Fire, and Building Inspection departments are expected to also have additional work related to non-medical cannabis but are absorbing such work without additional budget allocations.</p> <p>The Department intends to collect permit fees for non-medical marijuana businesses to offset the costs of this new office. In December 2016, the City had 36 medical cannabis dispensaries. If 36 non-medical cannabis dispensaries open and pay permit fees, the average cost for each of these businesses to support these three positions would be \$13,124 in FY 2017-18 and \$14,368 in FY 2018-19.</p> <p>The City will still generate sales tax revenue from non-medical marijuana sales without the addition of these three permanent positions.</p>							<p>** Ongoing deletion of three proposed positions in the programmatic budget for the Office of Cannabis. These positions are funded by fee revenues. The reduction in the positions results in a corresponding reduction in fee revenues.</p>						
Manager III	1.00	0.00	\$0	\$0	\$0	X		1.00	0.00					
Principal Administrative	1.00	0.00	\$0	\$0	\$0	X		1.00	0.00					
Junior Management Assistant	0.77	0.00	\$0	\$0	\$0	X		1.00	0.00					
	Delete three proposed positions for the Office of Cannabis. The recommended savings are in the programmatic budget above.							Delete three proposed positions for the Office of Cannabis. The recommended savings are in the programmatic budget above.						

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	FY 2017-18		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$780,508	\$0	\$780,508
Non-General Fund	\$0	\$0	\$0
Total	\$780,508	\$0	\$780,508

	FY 2018-19		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

GF = General Fund
1T = One Time

DEPARTMENT: ADM-CITY ADMINISTRATOR

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
16	ADM	1GAGFAAA	86441	AIRGAS USA LLC AIRGAS NAT'L CARBONATION	745008	3,421.63
16	ADM	1GAGFAAA	4678	CENTER HARDWARE CO INC	745008	141.2
16	ADM	1GAGFAAA	33128	EVERGREEN CEMETERY ASSOCIATION	745008	4,260.00
16	ADM	1GAGFAAA	85575	RANOX LABORATORIES-US LTD	745008	32,886.00
16	ADM	1GAGFAAA	34111	STERICYCLE INC	745008	1,600.15
Total						42,308.98

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$114,968,148 budget for FY 2017-18 is \$1,776,635 or 1.6% more than the original FY 2016-17 budget of \$113,191,513.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 232.16 FTEs, which are 4.36 FTEs more than the 227.80 FTEs in the original FY 2016-17 budget. This represents a 1.9% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$111,411,846 in FY 2017-18, are \$3,905,914 or 3.6% more than FY 2016-17 revenues of \$107,505,932.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$120,991,483 budget for FY 2018-19 is \$6,023,335 or 5.2% more than the Mayor's proposed FY 2017-18 budget of \$114,968,148.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 231.75 FTEs, which are 0.41 FTEs less than the 232.16 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.2% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$117,451,651 in FY 2018-19, are \$6,039,805 or 5.4% more than FY 2017-18 estimated revenues of \$111,411,846.

RECOMMENDATIONS

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: TIS—TECHNOLOGY

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$727,070 in FY 2017-18, all of which are ongoing savings. These reductions would still allow an increase of \$1,049,565 or 0.9% in the Department's FY 2017-18 budget.

In addition, we have identified two proposed vehicle purchases totaling \$65,794 in FY 2017-18 for which approval is a policy decision for the Board of Supervisors.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$727,070 in FY 2018-19, all of which are ongoing savings. These reductions would still allow an increase of \$5,296,265 or 4.6% in the Department's FY 2018-19 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

TIS - Technology

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
OPERATIONS														
MAINTENANCE SVCS-EQUIPMENT			\$273,000	\$128,000	\$145,000					\$273,000	\$128,000	\$145,000		
MAINTENANCE SVCS-EQUIPMENT			\$298,700	\$138,700	\$160,000					\$303,000	\$143,000	\$160,000		
MAINTENANCE SVCS-EQUIPMENT			\$200,500	\$150,500	\$50,000					\$200,500	\$150,500	\$50,000		
	<i>Total Savings</i> \$305,000							<i>Total Savings</i> \$305,000						
	Reduce equipment maintenance services by \$305,000 to reflect historical underspending.							Ongoing savings						
MATERIALS & SUPPLIES-BUDGET			\$172,070	\$0	\$172,070					\$172,070	\$0	\$172,070		
MATERIALS & SUPPLIES-BUDGET			\$202,084	\$152,084	\$50,000					\$202,084	\$152,084	\$50,000		
MATERIALS & SUPPLIES-BUDGET			\$334,730	\$284,730	\$50,000					\$334,730	\$284,730	\$50,000		
	<i>Total Savings</i> \$272,070							<i>Total Savings</i> \$272,070						
	Reduce materials and supplies by \$272,070 to reflect historical underspending.							Ongoing savings						

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**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

TIS - Technology

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	ADMINISTRATION													
SERVICES OF OTHER DEPTS (AAO FUNDS)			\$294,543	\$194,543	\$100,000					\$303,401	\$203,401	\$100,000		
	Reduce Services to Other Departments by \$100,000 to reflect historical underspending. According to the Department, this reduction does not require an offsetting adjustment in another work order.							Ongoing savings						

**FY 2017-18
Total Recommended Reductions**

	One-Time	Ongoing	Total
General Fund	\$0	\$487,278	\$487,278
Non-General Fund	\$0	\$239,792	\$239,792
Total	\$0	\$727,070	\$727,070

**FY 2018-19
Total Recommended Reductions**

	One-Time	Ongoing	Total
General Fund	\$0	\$487,278	\$487,278
Non-General Fund	\$0	\$239,792	\$239,792
Total	\$0	\$727,070	\$727,070

Policy Recommendations

GOVERNANCE AND OUTREACH														
EQUIPMENT PURCHASE			\$33,713	\$0	\$33,713	X	X					\$0		
EQUIPMENT PURCHASE			\$32,081	\$0	\$32,081	X	X					\$0		
	<i>Total Savings</i> \$65,794							<i>Total Savings</i> \$0						
	The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. As part of the ordinance, the City plans to use the opportunity to "right-size" (down-size underutilized vehicles) the overall fleet. Therefore, the recommended reduction is consistent with this policy to "right-size" the City's fleet. If these replacement vehicles are allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicles by the Office of Contract Administration.													

**FY 2017-18
Total Policy Recommendations**

	One-Time	Ongoing	Total
General Fund	\$65,794	\$0	\$65,794
Non-General Fund	\$0	\$0	\$0
Total	\$65,794	\$0	\$65,794

**FY 2018-19
Total Policy Recommendations**

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

GF = General Fund
1T = One Time

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YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$354,546,289 budget for FY 2017-18 is \$64,301,649 or 22.2% more than the original FY 2016-17 budget of \$290,244,640.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 1,032.18 FTEs, which are 50.74 FTEs more than the 981.44 FTEs in the original FY 2016-17 budget. This represents a 5.2% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$232,471,643 in FY 2017-18, are \$65,420,790 or 39.2% more than FY 2016-17 revenues of \$167,050,853.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$272,122,184 budget for FY 2018-19 is \$82,424,105 or 23.2% less than the Mayor's proposed FY 2017-18 budget of \$ 354,546,289.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 1,052.13 FTEs, which are 19.95 FTEs more than the 1,032.18 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 1.9% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$163,145,015 in FY 2018-19, are \$69,326,628 or 29.8% less than FY 2017-18 estimated revenues of \$232,471,643.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: DPW – PUBLIC WORKS

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,012,415 in FY 2017-18. Of the \$1,012,415 in recommended reductions, \$867,008 are ongoing savings and \$145,407 are one-time savings. These reductions would still allow an increase of \$63,289,234 or 21.8% in the Department's FY 2017-18 budget.

In addition, we have identified 11 proposed vehicle purchases totaling \$318,754 in FY 2017-18 for which approval is a policy decision for the Board of Supervisors.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$145,700.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$856,161 in FY 2018-19. Of the \$856,161 in recommended reductions, \$747,180 are ongoing savings and \$108,981 are one-time savings.

In addition, we have identified one proposed vehicle purchase totaling \$31,765 in FY 2017-18 for which approval is a policy decision for the Board of Supervisors.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DPW - Public Works														
Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
BAR- Building Repair and Maintenance														
Chevy Colorado Pick-up Truck			\$45,882	\$0	\$45,882	X	X					\$0		
	Deny request for one new Chevy Colorado Pick-up Truck. The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. As part of the ordinance, the City plans to use the opportunity to "right-size" (down-size underutilized vehicles) the overall fleet. Therefore, the recommended reduction is consistent with this policy to downsize the fleet. If approved, the additional new vehicle would increase the current size of the City's fleet.							One-time savings.						
1 Ton Cargo Van					\$0					\$62,270	\$48,946	\$13,324		X
								Reduce amount budgeted for 1 Ton Cargo Van to reflect cost provided on vendor quote.						
BAM- Architecture														
Attrition Savings- Misc.	(7.75)	(8.50)	(\$849,505)	(\$931,715)	\$82,210			(7.63)	(8.50)	(\$860,510)	(\$958,628)	\$98,118		
Mandatory Fringe Benefits			(\$338,212)	(\$370,942)	\$32,730					(\$350,734)	(\$390,726)	\$39,992		
	<i>Total Savings \$114,940</i>							<i>Total Savings \$138,110</i>						
	Increase attrition savings to reflect actual needs within the Department's Overhead Fund (2SPWFOHF). The Department is projected to end the current year with at least \$2.3 million in salary and benefit savings within this subfund.							Ongoing savings.						
Universal Testing Machine			\$582,000	\$580,475	\$1,525		X					\$0		
	Reduce amount budgeted for a Universal Testing Machine to reflect the vendor quote.							One-time savings.						
Other Current Expenses			\$1,209,706	\$1,109,706	\$100,000					\$1,067,943	\$1,009,706	\$58,237		
	Reduce 035 Other Current Expenses to reflect historic spending and actual need.							Ongoing savings.						
BAZ- Street Environmental Services														
Attrition Savings- Misc.	(0.30)	(1.00)	(\$21,975)	(\$148,493)	\$126,518	X		(0.30)	(1.00)	(\$22,683)	(\$131,230)	\$108,547	X	
Mandatory Fringe Benefits			(\$10,223)	(\$66,514)	\$56,291	X				(\$10,796)	(\$60,141)	\$49,345	X	
	<i>Total Savings \$182,809</i>							<i>Total Savings \$157,892</i>						
	Increase attrition savings to reflect actual needs within its General Fund operating funds (1GAGFAAA). The Department is projected to end the current year with at least \$1.8 million in salary and benefit savings within this subfund.							Ongoing savings.						
Materials and Supplies			\$1,540,690	\$1,500,000	\$40,690	X				\$1,540,690	\$1,500,000	\$40,690	X	
	Reduce 040 Materials and Supplies to reflect actual need. The Department has underspent in this area consistently in the last two budget years.							Ongoing savings.						
Green Machine Sweeper										\$386,154	\$335,790	\$50,364	X	X
								Reduce to accurately reflect quote of \$111,930 each for three green machine sweepers.						

GF = General Fund
1T =

Recommendations of the Board and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

BAT- Street Use Management													
Attrition Savings- Misc.	(1.37)	(2.00)	(\$127,814)	(\$197,312)	\$69,498	X		(1.33)	(2.00)	(\$127,388)	(\$198,763)	\$71,375	X
Mandatory Fringe Benefits			(\$54,616)	(\$84,401)	\$29,785	X				(\$55,750)	(\$86,986)	\$31,236	X
	Total Savings \$99,283						Total Savings \$102,611						
	Increase attrition savings to reflect actual needs within its General Fund operating funds (1GAGFAAA). The Department is projected to end the current year with at least \$1.8 million in salary and benefit savings within this subfund.						Ongoing savings.						
BAA- Engineering													
Compact crew cab pickup										\$45,293	\$0	\$45,293	X
	Disapprove request for one new Compact Crew Cab Pickup as it is proposed to replace an equivalent vehicle with only 60,000 miles driven.												
Training			\$139,550	\$125,550	\$14,000					\$139,550	\$125,550	\$14,000	
	Reduce 022 Training to reflect historic spending and actual need.						Ongoing savings.						
Other Current Expenses			\$550,700	\$535,700	\$15,000					\$550,700	\$535,700	\$15,000	
	Reduce 035 Other Current Expenses to reflect historic spending and actual need.						Ongoing savings.						
BKJ- General Administration													
Attrition Savings- Misc.	(6.25)	(6.75)	(\$723,396)	(\$867,782)	\$144,386			(6.51)	(6.75)	(\$776,039)	(\$861,899)	\$85,860	
Mandatory Fringe Benefits			(\$286,877)	(\$344,135)	\$57,258					(\$314,878)	(\$349,452)	\$34,574	
	Total Savings \$201,644						Total Savings \$120,434						
	Increase attrition savings to reflect actual needs within the Department's Overhead Fund (2SPWFOHF). The Department is projected to end the current year with at least \$2.3 million in salary and benefit savings within this subfund.						Ongoing savings.						
Media Wall			\$98,000	\$0	\$98,000	X							
	Disapprove funds requested for a media wall, which includes various TV's due to insufficient justification.												
Other Current Expenses			\$1,069,614	\$1,014,614	\$55,000					\$1,190,573	\$1,135,573	\$55,000	
	Reduce 035 Other Current Expenses to reflect historic spending and actual need.						Ongoing savings.						
BA1- Urban Forestry													
Attrition Savings- Misc.	(0.08)	(0.24)	(\$9,321)	(\$40,087)	\$30,766			(0.08)	(0.24)	(\$9,600)	(\$41,329)	\$31,729	
Mandatory Fringe Benefits			(\$3,840)	(\$16,716)	\$12,876					(\$4,054)	(\$17,531)	\$13,477	
	Total Savings \$43,642						Total Savings \$45,206						
	Increase attrition savings to reflect actual needs within the Department's Overhead Fund (2SPWFOHF). The Department is projected to end the current year with at least \$2.3 million in salary and benefit savings within this subfund.						Ongoing savings.						

	FY 2017-18		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$74,792	\$408,966	\$483,758
Non-General Fund	\$70,615	\$458,042	\$528,657
Total	\$145,407	\$867,008	\$1,012,415

	FY 2018-19		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$51,830	\$363,795	\$415,625
Non-General Fund	\$57,151	\$383,385	\$440,536
Total	\$108,981	\$747,180	\$856,161

GF = General Fund
1T = One Time

Budget and Finance Committee, June 15, 2017

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**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

Policy Recommendations														
Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
BAM - Architecture														
Toyota Prius (3)			\$96,399	\$0	\$96,399		X					\$0		
	<p>Deny request for three new Toyota Prius vehicles as replacement passenger vehicles. The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. As part of the ordinance, the City plans to use the opportunity to "right-size" (down-size underutilized vehicles) the overall fleet. Therefore, the recommended reduction is consistent with this policy to "right-size" the City's fleet.</p> <p>If these replacement vehicles are allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicles by the Office of Contract Administration.</p>							One-time savings						
BAT - Street Use Management														
Hybrid vehicles (8)			\$222,355	\$0	\$222,355	X	X			\$31,765	\$0	\$31,765	X	X
	<p>Deny request for eight new hybrid vehicles as replacement passenger vehicles. The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. As part of the ordinance, the City plans to use the opportunity to "right-size" (down-size underutilized vehicles) the overall fleet. Therefore, the recommended reduction is consistent with this policy to "right-size" the City's fleet.</p> <p>If these replacement vehicles are allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicles by the Office of Contract Administration.</p>							<p>Deny request for one new hybrid vehicle in FY 2018-19 that is a replacement passenger vehicle. The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. As part of the ordinance, the City plans to use the opportunity to "right-size" (down-size underutilized vehicles) the overall fleet. Therefore, the recommended reduction is consistent with this policy to "right-size" the City's fleet.</p> <p>If these replacement vehicles are allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicles by the Office of Contract Administration.</p>						

**FY 2017-18
Total Policy Recommendations**

	One-Time	Ongoing	Total
General Fund	\$222,355	\$0	\$222,355
Non-General Fund	\$96,399	\$0	\$96,399
Total	\$318,754	\$0	\$318,754

**FY 2018-19
Total Policy Recommendations**

	One-Time	Ongoing	Total
General Fund	\$31,765	\$0	\$31,765
Non-General Fund	\$0	\$0	\$0
Total	\$31,765	\$0	\$31,765

DEPARTMENT: DPW-PUBLIC WORKS

Year	Department Code	Subfund Code	Vendor Name	Index Code	Remaining Balance
14	DPW	1GAGFAAA	International Fire Inc	PWB281GGFAAA	381.00
14	DPW	1GAGFAAA	International Fire Inc	PWB281GGFAAA	1,473.00
15	DPW	1GAGFAAA	Agurto Corporation DBA PESTEC	PWB281GGFAAA	1,254.00
16	DPW	1GAGFAAA	Center Hardware Co Inc	PWB281GGFAAA	174.00
15	DPW	1GAGFAAA	Safetymax Corp	PWC361GGFAAA	130.00
15	DPW	1GAGFAAA	International Effectiveness Centers	PWC361GGFAAA	240.00
15	DPW	1GAGFAAA	Catmex Maintenance	PWC361GGFAAA	75.00
16	DPW	1GAGFAAA	Daly City Saw and Lawnmower	PWC361GGFAAA	400.00
16	DPW	1GAGFAAA	Daly City Saw and Lawnmower	PWC361GGFAAA	300.00
16	DPW	1GAGFAAA	Center Hardware Co Inc	PWC361GGFAAA	100.00
16	DPW	1GAGFAAA	Center Hardware Co Inc	PWC361GGFAAA	23.00
16	DPW	1GAGFAAA	Daly City Saw and Lawnmower	PWC361GGFAAA	300.00
16	DPW	1GAGFAAA	Quenvold's Safety Shoemobiles	PWC361GGFAAA	780.00
16	DPW	1GAGFAAA	Redback Boots USA	PWC361GGFAAA	119.00
15	DPW	1GAGFAAA	Margaret J Fujioka	PWC301GGFAAA	750.00
16	DPW	2SGTFGTN	Industrial Wiper	PWC362STFGTN	237.00
16	DPW	2SGTFGTN	Daly City Saw and Lawnmower	PWC092STFGTN	500.00
16	DPW	2SGTFGTN	Daly City Saw and Lawnmower	PWC092STFGTN	420.00
16	DPW	2SGTFGTN	Daly City Saw and Lawnmower	PWC092STFGTN	174.00
16	DPW	2SGTFGTN	Daly City Saw and Lawnmower	PWC092STFGTN	921.00
16	DPW	2SGTFGTN	Lyngso Garden Materials	PWC092STFGTN	69.00
11	DPW	2SPWFOHF	GRM Information Management Services	PWA552SWFOHF	223.00
14	DPW	2SPWFOHF	California Technology Agency	PWA552SWFOHF	5,291.00
14	DPW	2SPWFOHF	California Technology Agency	PWA552SWFOHF	111.00
14	DPW	2SPWFOHF	California Technology Agency	PWA552SWFOHF	74.00
14	DPW	2SPWFOHF	California Technology Agency	PWA552SWFOHF	7,740.00
16	DPW	2SPWFOHF	California Surveying & Drafting Supply Inc	PWA552SWFOHF	3,712.00
16	DPW	2SPWFOHF	Konica Minolta Business Solutions USA Inc	PWA552SWFOHF	20,032.00

DEPARTMENT: DPW- PUBLIC WORKS

Year	Department Code	Subfund Code	Vendor Name	Index Code	Remaining Balance
16	DPW	2SPWFOHF	Konica Minolta Business Solutions USA Inc	PWA552SWFOHF	6,784.00
16	DPW	2SPWFOHF	ARC	PWA552SWFOHF	9,217.00
16	DPW	2SPWFOHF	Decorative Plant SVC Inc	PWA552SWFOHF	1,263.00
14	DPW	2SPWFOHF	Konica Minolta Business Solutions USA Inc	PWA552SWFOHF	425.00
15	DPW	2SPWFOHF	Aramark Uniform Services	PWA552SWFOHF	520.00
15	DPW	2SPWFOHF	Konica Minolta Business Solutions USA Inc	PWA552SWFOHF	272.00
15	DPW	2SPWFOHF	USA Fleet Solutions	PWA552SWFOHF	421.00
15	DPW	2SPWFOHF	JMI Sourcing LLC	PWA552SWFOHF	.65.00
15	DPW	2SPWFOHF	DELTA COMPUTER SOLUTIONS INC	PWG4803WFOHF	7,644.00
15	DPW	2SPWFOHF	ROBERT HALF INTERNATIONAL INC	PWF4808WFOHF	33,240.00
16	DPW	2SPWFOHF	KONICA MINOLTA BUSINESS SOLUTNS USA INC	PWG4801WFOHF	5,156.60
16	DPW	2SPWFOHF	STAPLES BUSINESS ADVANTAGE	PWG4801WFOHF	291.29
16	DPW	2SPWFOHF	RECOLOGY SUNSET SCAVENGER COMPANY	PWG4805WFOHF	6,808.25
16	DPW	2SPWFOHF	STAPLES BUSINESS ADVANTAGE	PWG4805WFOHF	511.15
16	DPW	2SPWFOHF	KONICA MINOLTA BUSINESS SOLUTNS USA INC	PWG4806WFOHF	2,600.86
16	DPW	2SPWFOHF	KONICA MINOLTA BUSINESS SOLUTNS USA INC	PWG4806WFOHF	645.8
16	DPW	2SPWFOHF	STAPLES BUSINESS ADVANTAGE	PWG4806WFOHF	1,079.19
14	DPW	2SPWFOHF	KONICA MINOLTA BUSINESS SOLUTNS USA INC	PWC552SWFOHF	528.92
15	DPW	2SPWFOHF	ARAMARK UNIFORM SERVICES	PWC552SWFOHF	942.92
15	DPW	2SPWFOHF	COLE CLEANERS TOO	PWC552SWFOHF	65.60
16	DPW	2SPWFOHF	ARAMARK UNIFORM SERVICES	PWC552SWFOHF	93.21
16	DPW	2SPWFOHF	OLE'S CARBURETOR & ELECTRIC INC	PWC552SWFOHF	1,000.00
16	DPW	2SPWFOHF	ARAMARK UNIFORM SERVICES	PWC552SWFOHF	885.45
16	DPW	2SPWFOHF	KONICA MINOLTA BUSINESS SOLUTNS USA INC	PWC552SWFOHF	1,659.01
15	DPW	2SPWFOHF	FARWEST SANITATION & STORAGE INC	PWC552SWFOHF	23.53
15	DPW	2SPWFOHF	KONICA MINOLTA BUSINESS SOLUTNS USA INC	PWC552SWFOHF	259.88
16	DPW	2SPWFOHF	DALY CITY SAW & LAWNMOWER	PWC552SWFOHF	100.00

DEPARTMENT: DPW-- PUBLIC WORKS

Year	Department Code	Subfund Code	Vendor Name	Index Code	Remaining Balance
16	DPW	2SPWFOHF	WEST COAST CONTRACTORS SERVICES	PWC552SWFOHF	500.00
16	DPW	2SPWFOHF	FARWEST SANITATION & STORAGE INC	PWC552SWFOHF	159.59
16	DPW	2SPWFOHF	WEST COAST CONTRACTORS SERVICES	PWC552SWFOHF	3,000.00
16	DPW	2SPWFOHF	BAY TRUCK ACCESSORIES INC	PWC552SWFOHF	1498.87
16	DPW	2SPWFOHF	OLE'S CARBURETOR & ELECTRIC INC	PWC552SWFOHF	173.83
16	DPW	2SPWFOHF	DALY CITY SAW & LAWNMOWER	PWC552SWFOHF	22.79
16	DPW	2SPWFOHF	WEST COAST CONTRACTORS SERVICES	PWC552SWFOHF	804.50
16	DPW	2SPWFOHF	QUENVOLD'S SAFETY SHOEMOBILES	PWC552SWFOHF	194.35
16	DPW	2SPWFOHF	THE FRAME & EYE	PWC552SWFOHF	2,790.00
16	DPW	2SPWFOHF	THE FRAME & EYE	PWC552SWFOHF	935.00
16	DPW	2SPWFOHF	TRAVERSO'S WORK SHOE HEADQUARTERS	PWC552SWFOHF	358.62
15	DPW	1GAGFACP	LYNGSO GARDEN MATERIALS	PWF331GGFACP	4,033.65
15	DPW	1GAGFACP	CENTRAL CONCRETE SUPPLY CO INC	PWF331GGFACP	189.32
15	DPW	1GAGFACP	PACIFIC NURSERIES	PWF331GGFACP	2,530.91
16	DPW	1GAGFACP	WEST COAST CONTRACTORS SERVICES	PWF331GGFACP	3.26
				TOTAL	\$145,700.35

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$220,434,470 budget for FY 2017-18 is \$11,627,742 or 5.6% more than the original FY 2016-17 budget of \$208,806,728.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 943.13 FTEs, which are 7.68 FTEs more than the 935.45 FTEs in the original FY 2016-17 budget. This represents a 0.8% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$147,348,218 in FY 2017-18, are \$7,425,005 or 5.3% more than FY 2016-17 revenues of \$139,923,213.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$195,080,953 budget for FY 2018-19 is \$25,353,517 or 11.5% less than the Mayor's proposed FY 2017-18 budget of \$220,434,470.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 940.46 FTEs, which are 2.67 FTEs less than the 943.13 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.3% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$120,429,441 in FY 2018-19, are \$26,918,777 or 18.3% less than FY 2017-18 estimated revenues of \$147,348,218.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: REC—RECREATION AND PARK

RECOMMENDATIONS

YEAR ONE: FY 2017-18

Our recommended reductions to the proposed budget total \$1,180,117 in FY 2017-18. Of the \$1,180,117 in recommended reductions, \$106,731 are ongoing savings and \$1,073,386 are one-time savings. These reductions would still allow an increase of \$10,447,625 or 5.0% in the Department's FY 2017-18 budget.

We also recommend closing out prior year unexpended encumbrances of \$7,835 for total General Fund savings of \$1,187,912.

YEAR TWO: FY 2018-19

Our recommended reduction to the proposed budget totals \$90,132 in FY 2018-19, which is ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

REC - Recreation and Parks

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
EAP - Parks														
Attrition Savings	(0.14)	(0.69)	(\$10,426)	(\$51,609)	\$41,183	x	x							
Mandatory Fringe Benefits			(\$4,814)	(\$23,830)	\$19,016	x	x							
			<i>Total Savings</i>	<i>\$60,199</i>										
	Increase attrition savings to reflect the Department's planned hiring date of October 2017 for 3.0 FTE vacant 3410 Apprentice Gardeners in FY 2017-18.													
Attrition Savings	(5.50)	(7.63)	(\$408,398)	(\$566,842)	\$158,444	x	x							
Mandatory Fringe Benefits			(\$188,826)	(\$262,084)	\$73,258	x	x							
			<i>Total Savings</i>	<i>\$231,702</i>										
	Increase attrition savings to reflect the Department's planned hiring timeline for 3.00 FTE vacant 3434 Arborist Technicians, 1.00 FTE vacant 3436 Arborist Technician Supervisor I, and 1.00 FTE vacant 3438 Arborist Technician Supervisor II. The 3434 Arborist Technician positions should reflect a hiring date of October 2017. The 3436 Arborist Technician Supervisor I and 3438 Arborist Technician Supervisor II positions should reflect a hiring date of January 2018.													
Attrition Savings	(3.72)	(8.50)	(\$276,372)	(\$631,187)	\$354,815	x	x							
Mandatory Fringe Benefits			(\$127,753)	(\$291,766)	\$164,013	x	x							
			<i>Total Savings</i>	<i>\$518,828</i>										
	Increase attrition savings to reflect the Department's planned January 2018 hiring date for 9.0 FTE vacant 8208 Park Patrol Officers and 1.0 FTE vacant 8210 Head Park Patrol Officer as the exam announcement is targeted for September 2017.													
Environmental Service Worker	2.00	0.77	\$111,673	\$42,994	\$68,679	x		2.00	1.00	\$115,023	\$57,512	\$57,512	x	
Mandatory Fringe Benefits			\$61,874	\$23,821	\$38,053	x				\$65,240	\$32,620	\$32,620	x	
			<i>Total Savings</i>	<i>\$106,731</i>				<i>Total Savings</i>		<i>\$90,132</i>				
	Eliminate 1.00 FTE vacant 7501 Environmental Service Worker position. The position has been vacant for over three years and the Department does not have a plan to fill the position. Also increase attrition savings to reflect the Department's planned October 2017 hiring date for the remaining 1.0 FTE in FY 2017-18.													

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Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

REC - Recreation and Parks

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
ECD - Structural Maintenance														
Attrition Savings	(20.37)	(21.39)	(\$1,979,479)	(\$2,078,541)	\$99,062	x	x							
Mandatory Fringe Benefits			(\$868,276)	(\$911,729)	\$43,453	x	x							
			<i>Total Savings</i>		<i>\$142,515</i>									
Increase attrition savings to reflect the Department's planned hiring timeline for 2.00 FTE vacant 7334 Stationary Engineers and 1.00 FTE vacant 7108 Heavy Equipment Operations Assistant Supervisor. The 7334 Stationary Engineer positions should reflect a hiring date of October 2017. The 7108 Heavy Equipment Operations Assistant Supervisor position should reflect a hiring date of January 2018.														
EAA - Golden Gate Park														
Attrition Savings	(3.59)	(4.71)	(\$264,051)	(\$346,105)	\$82,054	x	x							
Mandatory Fringe Benefits			(\$122,570)	(\$160,658)	\$38,088	x	x							
			<i>Total Savings</i>		<i>\$120,142</i>									
Increase attrition savings to reflect the Department's planned hiring date of January 2018 for 2.0 FTE vacant 3428 Nursery Specialists in FY 2017-18 because the hiring manager has not yet requested to fill the positions.														

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	FY 2017-18		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$1,073,386	\$106,731	\$1,180,117
Non-General Fund	\$0	\$0	\$0
Total	\$1,073,386	\$106,731	\$1,180,117

	FY 2018-19		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$90,132	\$90,132
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$90,132	\$90,132

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GF = General Fund
1T = One Time

DEPARTMENT: REC- RECREATION AND PARK

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
17	REC	1GAGFACP	52891	FARWEST SANITATION & STORAGE INC	REC367656	571.35
17	REC	1GAGFACP	38602	HORTSCIENCE INC	REC367656	837.50
17	REC	1GAGFACP	53805	THE GORDIAN GROUP INC	REC367656	47.94
17	REC	1GAGFACP	38602	HORTSCIENCE INC	REC367656	216.25
17	REC	1GAGFACP	84441	BAYLANDS SOIL PROCESSING LLC	REC367656	2,397.00
17	REC	1GAGFACP	61924	ART SIGN & BANNER SERVICE	REC367656	471.30
17	REC	1GAGFACP	61924	ART SIGN & BANNER SERVICE	REC367656	1,170.96
17	REC	1GAGFACP	66034	PRIORITY ARCHITECTURAL GRAPHICS	REC367656	1,350.00
17	REC	1GAGFACP	02325	ARCHITECTURAL RESOURCES GROUP	REC367656	2.72
17	REC	1GAGFACP	07901	SAN FRANCISCO PARKS ALLIANCE	REC367656	769.89
					TOTAL	\$7,835

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$15,739,186 budget for FY 2017-18 is \$1,091,203 or 7.4% more than the original FY 2016-17 budget of \$14,647,983.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 77.05 FTEs, which are .51 FTEs more than the 76.54 FTEs in the original FY 2016-17 budget. This represents a 0.7% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$382,156 in FY 2017-18, are \$20,807 or 5.2% less than FY 2016-17 revenues of \$402,963.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$15,634,842 budget for FY 2018-19 is \$104,344 or 0.7% less than the Mayor's proposed FY 2017-18 budget of \$15,739,186.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 76.20 FTEs, which are 0.85 FTEs less than the 77.05 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 1.1% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$379,146 in FY 2018-19, are \$3,010 or 0.79% less than FY 2017-18 estimated revenues of \$382,156.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: BOS – BOARD OF SUPERVISORS

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$61,400 in FY 2017-18. Of the \$61,400 in recommended reductions, \$46,144 are ongoing savings and \$15,256 are one-time savings. These reductions would still allow an increase of \$1,029,803 or 7.0% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$17,529, for total General Fund savings of \$78,929.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$37,155 in FY 2018-19. Of the \$37,155 in recommended reductions, all \$37,155 are ongoing savings.

Recommendations of the Board and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

BOS - Board of Supervisors

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
FAE - Clerk of the Board														
Attrition Savings			(\$40,549)	(\$53,363)	\$12,814	x				(\$41,765)	(\$48,172)	\$6,407	x	
Mandatory Fringe Benefits			(\$16,546)	(\$21,825)	\$5,279	x				(\$17,439)	(\$20,136)	\$2,697	x	
	<i>Total Savings</i>				<i>\$18,093</i>			<i>Total Savings</i>				<i>\$9,104</i>		
	Increase Attrition Savings due to prior year surplus salaries and projected current year vacancies.							Ongoing adjusted savings in surplus salaries.						
Commission Member Stipends			\$122,973	\$107,000	\$15,973	x				\$122,973	\$107,000	\$15,973	x	
Mandatory Fringe Benefits			\$9,739	\$8,453	\$1,286	x				\$9,739	\$8,453	\$1,286	x	
	<i>Total Savings</i>				<i>\$17,259</i>			<i>Total Savings</i>				<i>\$17,259</i>		
	Reduce total Assessment Appeals Board stipends needing to be paid based on reduced number of appeals being filed and hearings required to be held.							Ongoing projected savings.						
Other Current Expenses			\$100,244	\$97,244	\$3,000	x	x							
	Reduce one time Other Current Expenses based on updated projected needs for FY 2017-18.													
FAL - Youth Commission														
Attrition Savings			\$0	(\$8,377)	\$8,377	x	x							
Mandatory Fringe Benefits			\$0	(\$3,879)	\$3,879	x	x							
	<i>Total Savings</i>				<i>\$12,256</i>									
	Increase Attrition Savings due to projected vacancy in FY 2017-18.													
FAA - Board of Supervisors														
Premium Pay			\$79,369	\$69,369	\$10,000	x				\$79,369	\$69,369	\$10,000	x	
Mandatory Fringe Benefits			\$6,286	\$5,494	\$792	x				\$6,286	\$5,494	\$792	x	
	<i>Total Savings</i>				<i>\$10,792</i>			<i>Total Savings</i>				<i>\$10,792</i>		
	Reduce Premium Pay because cost of longevity premiums for legislative aides has been reduced.							Ongoing projected savings.						

	FY 2017-18		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$15,256	\$46,144	\$61,400
Non-General Fund	\$0	\$0	\$0
Total	\$15,256	\$46,144	\$61,400

	FY 2018-19		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$37,155	\$37,155
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$37,155	\$37,155

GF = General Fund
1T = One Time

DEPARTMENT: BOARD OF SUPERVISORS- BOS

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
17	BOS	1GAGFAAA	51502	MACIAS GINI & O'CONNELL LLP	015013	\$17,529.00
					TOTAL	\$17,529.00

CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292
FAX (415) 252-0461

June 14, 2017

TO: Budget and Finance Committee
FROM: Budget and Legislative Analyst 
SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the Mayor's Fiscal Year 2017-2018 to Fiscal Year 2018-2019 Budget.

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DEPARTMENT: LIB – LIBRARY

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$138,046,943 budget for FY 2017-18 is \$12,038,096 or 9.6% more than the original FY 2016-17 budget of \$126,008,847.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 699.29 FTEs, which are 16.30 FTEs more than the 682.99 FTEs in the original FY 2016-17 budget. This represents a 2.4% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$60,066,943 in FY 2017-18, are \$6,548,096 or 12.2% more than FY 2016-17 revenues of \$53,518,847.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$140,984,469 budget for FY 2018-19 is \$2,937,526 or 2.1% more than the Mayor's proposed FY 2017-18 budget of \$138,046,943.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 699.48 FTEs, which are 0.19 FTEs more than the 699.29 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.03% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$61,634,469 in FY 2018-19, are \$1,567,526 or 2.6% more than FY 2017-18 estimated revenues of \$60,066,943.

RECOMMENDATIONS

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: LIB – LIBRARY

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$303,381 in FY 2017-18. Of the \$303,381 in recommended reductions, \$218,381 are ongoing savings and \$85,000 are one-time savings. These reductions would still allow an increase of \$11,734,715 or 9.3% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$67,575.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$474,984 in FY 2018-19. Of the \$474,984 in recommended reductions, \$219,984 are ongoing savings and \$255,000 are one-time savings. These reductions would still allow an increase of \$2,462,542 or 1.8% in the Department's FY 2018-19 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

LIB - Public Library

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	EGH - Facilities													
Bids, Structures & Improvements										\$6,754,323	\$6,499,323	\$255,000		x
	Reduce budgeted amount for branch renovation projects. Public Works needs to complete its scope and design work prior to determination of needed funds.													
	EGG - Information Technology													
Other Current Expenses			\$319,000	\$269,000	\$50,000		x						\$0	
	Reduce budgeted amount for Copy Smart copy machine to reflect actual costs for equipment maintenance.													
Maintenance Services - Equipment			\$266,001	\$251,001	\$15,000		x						\$0	
	Reduce budgeted amount for AV and 3M equipment to reflect actual costs for equipment maintenance.													
	EEF - Main Program													
Maintenance Services - Equipment			\$16,000	\$6,000	\$10,000		x						\$0	
	Reduce budgeted amount for microfilm and microfiche equipment to reflect actual costs for equipment maintenance.													
	EGD - Collection Technical Services													
Other Current Expenses			\$201,900	\$191,900	\$10,000		x						\$0	
	Reduce budgeted amount for software for cataloging services to reflect actual costs.													
	Departmentwide													
Attrition Savings			(\$4,486,852)	(\$4,636,852)	\$150,000					(\$4,624,267)	(\$4,774,267)	\$150,000		
Mandatory Fringe Benefits			(\$2,045,440)	(\$2,113,821)	\$68,381					(\$2,157,488)	(\$2,227,472)	\$69,984		
			<i>Total Savings</i>	<i>\$218,381</i>						<i>Total Savings</i>	<i>\$219,984</i>			
	Increase attrition savings departmentwide based on projected need. Ongoing savings.													

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	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$0	\$0
Non-General Fund	\$85,000	\$218,381	\$303,381
Total	\$85,000	\$218,381	\$303,381

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$0	\$0
Non-General Fund	\$255,000	\$219,984	\$474,984
Total	\$255,000	\$219,984	\$474,984

DEPARTMENT: LIB - LIBRARY

Yr	Department Code	Vendor No	Vendor Name	Index Code Code	Subfund Code	Remaining Balance
15	LIB	09803	INNOVATIVE INTERFACES INC	410334	2SLIBCPR	5,000.00
15	LIB	09803	INNOVATIVE INTERFACES INC	415230	2SLIBNPR	25,000.00
16	LIB	82196	STAPLES BUSINESS ADVANTAGE	415230	2SLIBNPR	3,219.96
16	LIB	22182	KONICA MINOLTA BUSINESS SOLUTNS USA INC	415032	2SLIBNPR	6,969.06
16	LIB	82196	STAPLES BUSINESS ADVANTAGE	415233	2SLIBNPR	785.78
16	LIB	09449	ALWAYS UNDER PRESSURE	415235	2SLIBNPR	4,451.97
16	LIB	07880	NEOPOST NORTHWEST	415235	2SLIBNPR	395.39
16	LIB	37487	THE CHAIR PLACE	415235	2SLIBNPR	360.00
16	LIB	15613	RENE BUSINESS MACHINES	415235	2SLIBNPR	1,226.82
16	LIB	35949	CORNER OFFICE	415235	2SLIBNPR	3,767.62
16	LIB	62458	ODYSSEY POWER CORP	415235	2SLIBNPR	6,050.00
16	LIB	75889	VERIZON WIRELESS	415230	2SLIBNPR	74.37
16	LIB	33375	BAY AREA FLOOR MACHINE CO SALES & SVC	415235	2SLIBNPR	4,273.60
16	LIB	14411	PENINSULA LIBRARY SYSTEM	415234	2SLIBNPR	195.00
16	LIB	74562	SCHNEIDER ELECTRIC BUILDINGS AMERICAS	415235	2SLIBNPR	4,701.82
16	LIB	75889	VERIZON WIRELESS	415230	2SLIBNPR	531.44
16	LIB	92713	KAY CHESTERFIELD INC	415235	2SLIBNPR	572.00
Grand Total						67,574.83

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$382,285,942 budget for FY 2017-18 is \$8,557,259 or 2.3% more than the original FY 2016-17 budget of \$373,728,683.

Personnel Changes

The number of full-time equivalent positions (FTEs) budgeted for FY 2017-18 is 1,648.82 FTEs, which is 29.04 FTEs more than the 1,619.78 FTEs in the original FY 2016-17 budget. This represents a 1.8% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$135,667,365 in FY 2017-18 are \$2,587,326 or 1.9% more than FY 2016-17 revenues of \$133,080,039.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$387,637,031 budget for FY 2018-19 is \$5,351,089 or 1.4% more than the Mayor's proposed FY 2017-18 budget of \$382,285,942.

Personnel Changes

The number of full-time equivalent positions (FTEs) budgeted for FY 2018-19 is 1,648.57 FTEs, which is 0.25 FTEs less than the 1,648.82 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.0% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$137,964,752 in FY 2018-19 are \$2,297,387 or 1.7% more than FY 2017-18 estimated revenues of \$135,667,365.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: FIR – FIRE

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$728,232 in FY 2017-18. Of the \$728,232 in recommended reductions, \$533,377 are ongoing savings and \$194,855 are one-time savings. These reductions would still allow an increase of \$7,829,027 or 2.1% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$607,972 in FY 2018-19. Of the \$607,972 in recommended reductions, \$536,117 are ongoing savings and \$71,855 are one-time savings. These reductions would still allow an increase of \$4,743,117 or 1.2% in the Department's FY 2018-19 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

FIR - FIRE

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
AGE - Fire General														
Programmatic Projects - Budget			\$500,000	\$377,000	\$123,000	X	X							
	Reduce funds to Programmatic Projects budget. The Department has budgeted \$1 million in FY 2017-18 and FY 2018-19 to pay for furniture, fixtures and equipment (FFE) for Fire Station 7 and Fire Station 3 upon completion of renovations. The recommended budget of \$377,000 in FY 2017-18 allows the Department sufficient funds to temporarily relocate from Fire Stations 7 and 3 during construction.													
AEC - Fire Suppression														
Overtime - Uniform			\$27,891,395	\$27,820,755	\$70,640	X	X			\$27,891,395	\$27,820,755	\$70,640	X	X
Mandatory Fringe Benefits			\$479,732	\$478,517	\$1,215	X	X			\$479,731	\$478,516	\$1,215	X	X
			<i>Total Savings</i>	<i>\$71,855</i>						<i>Total Savings</i>	<i>\$71,855</i>			
	Reduce for technical correction to reflect the correct number of days in the Department's staffing model.							Reduce for technical correction to reflect the correct number of days in the Department's staffing model.						
Attrition Savings - Uniform			(\$26,831,804)	(\$26,918,121)	\$86,317	X				(\$26,831,804)	(\$26,917,289)	\$85,485	X	
Mandatory Fringe Benefits			(\$8,916,110)	(\$8,944,793)	\$28,683	X				(\$9,264,062)	(\$9,293,577)	\$29,515	X	
			<i>Total Savings</i>	<i>\$115,000</i>						<i>Total Savings</i>	<i>\$115,000</i>			
	Increase uniform attrition savings to reflect historical spending.							Ongoing savings.						
AAD - Administration and Support Services														
Attrition Savings - Misc.			(\$376,237)	(\$676,237)	\$300,000	X				(\$387,524)	(\$687,524)	\$300,000	X	
Mandatory Fringe Benefits			(\$148,459)	(\$266,836)	\$118,377	X				(\$156,453)	(\$277,570)	\$121,117	X	
			<i>Total Savings</i>	<i>\$418,377</i>						<i>Total Savings</i>	<i>\$421,117</i>			
	Increase miscellaneous attrition savings to account for the fact that the Department had a salary surplus in miscellaneous salaries of \$358,000 in FY 2015-16 and has a projected salary surplus of \$535,000 in miscellaneous salaries in FY 2016-17. Total miscellaneous salaries are increasing by 6 percent in FY 2017-18, which exceeds the 3 percent Cost of Living Adjustment.							Ongoing savings.						

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	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$194,855	\$533,377	\$728,232
Non-General Fund	\$0	\$0	\$0
Total	\$194,855	\$533,377	\$728,232

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$71,855	\$536,117	\$607,972
Non-General Fund	\$0	\$0	\$0
Total	\$71,855	\$536,117	\$607,972

GF = General Fund
1T = One Time

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$87,644,791 budget for FY 2017-18 is \$6,049,006 or 6.5% less than the original FY 2016-17 budget of \$93,693,797.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 257.53 FTEs, which are 6.10 FTEs more than the 251.43 FTEs in the original FY 2016-17 budget. This represents a 2.4% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$27,434,606 in FY 2017-18, are \$110,947 or 0.4% less than FY 2016-17 revenues of \$27,545,553.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$89,674,739 budget for FY 2018-19 is \$2,029,948 or 2.3% more than the Mayor's proposed FY 2017-18 budget of \$87,644,791.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 257.55 FTEs, which are 0.02 FTEs more than the 257.53 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.01% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$27,349,780 in FY 2018-19, are \$84,826 or 0.3% less than FY 2017-18 estimated revenues of \$27,434,606.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: ECD— EMERGENCY MANAGEMENT

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$43,268 in FY 2017-18, all of which are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$16,067, for total General Fund savings of \$59,335.

In addition, the Budget and Legislative Analyst has identified two proposed vehicle purchases totaling \$65,836 in FY 2017-18 for which approval is a policy decision for the Board of Supervisors.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst does not recommend reductions to the proposed budget in FY 2018-19.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

ECD - Emergency Management

Object Title	FY 2017-18							FY 2018-19								
	FTE		Amount			Savings	GF	1T	FTE		Amount			Savings	GF	1T
	From	To	From	To	From				To	From	To					
BIR - Emergency Communications																
Attrition Savings	(1.99)	(2.24)	(\$243,202)	(\$274,292)	\$31,090	x	x	(1.99)	(1.99)	(\$250,498)	(\$250,498)	\$0	x	x		
Mandatory Fringe Benefits			(\$95,267)	(\$107,445)	\$12,178	x	x			(\$100,404)	(\$100,404)	\$0	x	x		
	<i>Total Savings \$43,268</i>							<i>Total Savings \$0</i>								
	Increase Attrition Savings to reflect more realistic hiring date of vacant position.							One-time savings.								
Public Safety Communications Dispatcher	11.54	9.24	\$1,178,993	\$944,012	\$234,981	x		15.00	12.00	\$1,578,461	\$1,262,769	\$315,692	x			
Mandatory Fringe Benefits			\$484,588	\$388,006	\$96,582	x				\$663,247	\$530,598	\$132,649	x			
	<i>Total Savings \$331,563</i>							<i>Total Savings \$448,342</i>								
	Deny 2.30 FTE of 11.54 FTE new 8238 Public Safety Communications Dispatchers to reflect anticipated start dates of new dispatchers and attrition of existing dispatchers.							On-going savings.								
Attrition Savings	(38.15)	(35.90)	(\$4,000,612)	(\$3,765,120)	(\$235,492)	x		(41.96)	(39.03)	(\$4,530,997)	(\$4,214,612)	(\$316,385)	x			
Mandatory Fringe Benefits			(\$1,632,087)	(\$1,536,016)	(\$96,071)	x				(\$1,889,777)	(\$1,757,820)	(\$131,957)	x			
	<i>Total Savings (\$331,563)</i>							<i>Total Savings (\$448,342)</i>								
	Reduce Attrition Savings to provide Department with additional salary funds to reflect more realistic staffing level for the 8238 Public Safety Communications Dispatchers.							Reduce Attrition Savings to provide Department with additional salary funds to reflect more realistic staffing level for the 8238 Public Safety Communications Dispatchers.								

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	FY 2017-18		
	One-Time	Ongoing	Total
General Fund	\$43,268	(\$0)	\$43,268
Non-General Fund	\$0	\$0	\$0
Total	\$43,268	(\$0)	\$43,268

	FY 2018-19		
	One-Time	Ongoing	Total
General Fund	\$0	(\$0)	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	(\$0)	\$0

GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

ECD - Emergency Management

Object Title	FY 2017-18							FY 2018-19								
	FTE		Amount			Savings	GF	1T	FTE		Amount			Savings	GF	1T
	From	To	From	To	From				To	From	To					
Policy Recommendations																
BIR - Emergency Communications																
Equipment Purchase			\$31,499	\$0	\$31,499	x	x			\$0	\$0	\$0	x	x		
Equipment Purchase			\$34,337	\$0	\$34,337	x	x			\$0	\$0	\$0	x	x		
	<i>Total Savings</i>				\$65,836				<i>Total Savings</i>				\$0			
Approval of two replacement vehicles is a policy matter for the Board of Supervisors pursuant to City policies to (1) reduce vehicle fleets; and (2) require that any new passenger vehicle procured for the City fleet be a Zero Emission Vehicle. If these replacement vehicles are allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicle(s) by the Office of Contract Administration.								One-time savings.								

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FY 2017-18 Total Policy Recommendations			
	One-Time	Ongoing	Total
General Fund	\$65,836	\$0	\$65,836
Non-General Fund	\$0	\$0	\$0
Total	\$65,836	\$0	\$65,836

FY 2018-19 Total Policy Recommendations			
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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GF = General Fund
1T = One Time

DEPARTMENT: ECD- EMERGENCY MANAGEMENT

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
17	ECD	1GAGFACP	67815	TIBURON INC	770318	375.26
17	ECD	1GAGFACP	78904	FEDERAL ENGINEERING INC	770326	795.00
17	ECD	1GAGFACP	14037	A T & T	770315	14,896.94
					TOTAL	\$16,067

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$590,022,308 budget for FY 2017-18 is \$12,276,805 or 2.1% more than the original FY 2016-17 budget of \$577,745,503.

Personnel Changes

The number of full-time equivalent positions (FTEs) budgeted for FY 2017-18 is 2,971.48 FTEs, which is 41.90 FTEs less than the 3,013.38 FTEs in the original FY 2016-17 budget. This represents a 1.4% decrease in FTEs from the original FY 2016-17 budget. The decrease in FTEs in 2017-18 results primarily from budgeting employees in the new Department of Police Accountability rather than in the Police Department starting in FY 2017-18.

Revenue Changes

The Department's revenues of \$128,306,480 in FY 2017-18 are \$315,853 or 0.2% more than FY 2016-17 revenues of \$127,990,627.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$600,143,155 budget for FY 2018-19 is \$10,120,847 or 1.7% more than the Mayor's proposed FY 2017-18 budget of \$590,022,308.

Personnel Changes

The number of full-time equivalent positions (FTEs) budgeted for FY 2018-19 is 2,957.95 FTEs, which is 13.53 FTEs less than the 2,971.48 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.5% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$130,441,147 in FY 2018-19 are \$2,134,667 or 1.7% more than FY 2017-18 estimated revenues of \$128,306,480.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: POL – POLICE

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,735,441 in FY 2017-18. Of the \$2,735,441 in recommended reductions, \$2,500,000 are ongoing savings and \$235,441 are one-time savings. These reductions would still allow an increase of \$9,541,364 or 1.7% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out current year unexpended encumbrances of \$290,093, for total General Fund savings of \$3,025,534.

In addition, the Budget and Legislative Analyst recommends placing \$500,000 in Programmatic Budgets for the Body Camera Initiative Project on Budget and Finance Committee Reserve in order to align budgeted program amounts with actual annual expenditures.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,500,000 in FY 2018-19. Of the \$2,500,000 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$7,620,847 or 1.3% in the Department's FY 2018-19 budget.

In addition, the Budget and Legislative Analyst recommends placing \$500,000 in Programmatic Budgets for the Body Camera Initiative Project on Budget and Finance Committee Reserve in order to align budgeted program amounts with actual annual expenditures. The Budget and Legislative Analyst also recommends placing \$6,500,000 in Programmatic Budgets for the Public Safety Building furniture, fixtures, and equipment on Budget and Finance Committee Reserve pending finalization of cost estimates.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

POL - Police

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
ACM - Operations and Administration														
IS Engineer - Senior	0.77	0.50	\$111,825	\$72,614	\$39,211	X	X							
Mandatory Fringe Benefits			\$40,438	\$26,259	\$14,179	X	X							
			<i>Total Savings</i>		\$53,390									
	Reduce proposed upward substitution of vacant 8253 Forensic Latent Examiner II to 1043 IS Engineer - Senior from 0.77 FTE to 0.5 FTE to account for historical delays in hiring similar positions.													
Principal Administrative Analyst	0.77	0.50	\$99,185	\$64,406	\$34,779	X	X							
Mandatory Fringe Benefits			\$37,804	\$24,548	\$13,256	X	X							
			<i>Total Savings</i>		\$48,035									
	Reduce proposed upward substitution of vacant 8253 Forensic Latent Examiner II to 1824 Principal Administrative Analyst from 0.77 FTE to 0.5 FTE to account for historical delays in hiring similar positions.													
Senior Administrative Analyst	0.77	0.50	\$85,678	\$55,636	\$30,042	X	X							
Mandatory Fringe Benefits			\$34,606	\$22,472	\$12,134	X	X							
			<i>Total Savings</i>		\$42,176									
	Reduce proposed upward substitution of vacant 1222 Senior Payroll and Personnel Clerk to 1823 Senior Administrative Analyst from 0.77 FTE to 0.5 FTE to account for historical delays in hiring similar positions.													
Executive Secretary II	0.77	0.50	\$68,460	\$44,455	\$24,005	X	X							
Mandatory Fringe Benefits			\$29,321	\$19,039	\$10,282	X	X							
			<i>Total Savings</i>		\$34,287									
	Reduce proposed upward substitution of vacant 1406 Senior Clerk to 1452 Executive Secretary II from 0.77 FTE to 0.5 FTE to account for historical delays in hiring similar positions.													

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Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

POL - Police

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
ACX - Patrol														
Step Adjustments - Uniform			(\$19,357,907)	(\$21,436,481)	\$2,078,574	X					(\$19,357,907)	(\$21,429,173)	\$2,071,266	X
Mandatory Fringe Benefits			(\$3,924,771)	(\$4,346,197)	\$421,426	X					(\$4,006,921)	(\$4,435,655)	\$428,734	X
	<i>Total Savings</i>				<i>\$2,500,000</i>			<i>Total Savings</i>				<i>\$2,500,000</i>		
	Increase step savings for uniform personnel. The Department has had significant attrition savings in Uniform salaries for the past three fiscal years.							Ongoing savings.						
Overtime - Uniform			\$14,524,015	\$14,467,435	\$56,580	X	X							
Mandatory Fringe Benefits			\$249,815	\$248,842	\$973	X	X							
	<i>Total Savings</i>				<i>\$57,553</i>									
	Reduce one-time overtime funding for an anticipated one-time event. The budgeted overtime funding was based on staffing levels for Hardly Strictly, but according to the Recreation and Park Department, the event will require half of that estimate.													

	FY 2017-18		
	One-Time	Ongoing	Total
General Fund	\$235,441	\$2,500,000	\$2,735,441
Non-General Fund	\$0	\$0	\$0
Total	\$235,441	\$2,500,000	\$2,735,441

	FY 2018-19		
	One-Time	Ongoing	Total
General Fund	\$0	\$2,500,000	\$2,500,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$2,500,000	\$2,500,000

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GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

POL - Police

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
Reserve Recommendations														
	ACM - Operations and Administration													
Programmatic Projects - Budget			\$3,477,973	\$2,977,973	\$500,000	X	X			\$3,477,973	\$2,977,973	\$500,000	X	X
	Place \$500,000 In Programmatic Projects budget for the Body Camera Initiative budget on Budget & Finance Committee Reserve in FY 2017-18 to account for ongoing carryforward funds. Because the Taser contract was not signed until May 2016, the initial allocation for contract expenditures in FY 2015-16 was underspent and carried forward. Currently, the Department is carrying forward approximately \$1 million for this program. The Budget and Legislative Analyst recommends that \$500,000 of this amount be placed on reserve in each of the next two fiscal years in order to align budgeted program amounts with actual annual expenditures. With this recommendation, the Department will have sufficient funding to cover the anticipated \$3.5 million in program costs for FY 2017-18 and FY 2018-19.							Place \$500,000 In Programmatic Projects budget for the Body Camera Initiative budget on Budget & Finance Committee Reserve in FY 2017-18 to account for ongoing carryforward funds. Because the Taser contract was not signed until May 2016, the initial allocation for contract expenditures in FY 2015-16 was underspent and carried forward. Currently, the Department is carrying forward approximately \$1 million for this program. The Budget and Legislative Analyst recommends that \$500,000 of this amount be placed on reserve in each of the next two fiscal years in order to align budgeted program amounts with actual annual expenditures. With this recommendation, the Department will have sufficient funding to cover the anticipated \$3.5 million in program costs for FY 2017-18 and FY 2018-19.						
Programmatic Projects - Budget										\$6,500,000	\$0	\$6,500,000	X	X
								Place \$6,500,000 in Programmatic Projects budget for Public Safety Building furniture, fixtures, and equipment on Budget & Finance Committee Reserve in FY 2018-19. The Department of Public Works acknowledges that the estimates provided require further vetting, which will be forthcoming. According to the Department of Public Works, there are no City standards of benchmarks to reference in regard to some of these purchases for lab equipment. The Budget and Legislative Analyst recommends the full amount be placed on reserve pending finalization of cost estimates.						
FY 2017-18 Total Reserve Recommendations							FY 2018-19 Total Reserve Recommendations							
			One-Time	Ongoing	Total					One-Time	Ongoing	Total		
General Fund			\$500,000	\$0	\$500,000					\$7,000,000	\$0	\$7,000,000		
Non-General Fund			\$0	\$0	\$0					\$0	\$0	\$0		
Total			\$500,000	\$0	\$500,000					\$7,000,000	\$0	\$7,000,000		

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GF = General Fund
1T = One Time

DEPARTMENT: POL – POLICE

Department Code	Subfund Code	Vendor No.	Vendor Name	Index Code	Remaining Balance	Encumbrance to be Released
POL	1GAGFAAA	80635	BODE CELLMARK FORENSICS INC	385113.	607,832	90,082
POL	1GAGFAAA	73078	BALLISTIC VESTS – SFPD	385030	344,911	200,011
					TOTAL	\$290,093

DEPARTMENT: DPA – POLICE ACCOUNTABILITY

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$7,350,138 budget for FY 2017-18 is the first year budget for the new Department.

Personnel Changes

The number of full-time equivalent positions (FTEs) budgeted for FY 2017-18 is 43.22 FTEs.

Revenue Changes

The Department's revenues are \$8,000 in FY 2017-18.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$7,533,817 budget for FY 2018-19 is \$183,679 or 2.5% more than the Mayor's proposed FY 2017-18 budget of \$7,350,138.

Personnel Changes

The number of full-time equivalent positions (FTEs) budgeted for FY 2018-19 is 43.22 FTEs, which is the same as the 43.22 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$8,000 in FY 2018-19 are the same as the FY 2017-18 estimated revenues of \$8,000.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: DPA – POLICE ACCOUNTABILITY

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$179,771 in FY 2017-18. Of the \$179,771 in recommended reductions, \$111,945 are ongoing savings and \$67,826 are one-time savings.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$70,420 in FY 2018-19. Of the \$70,420 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$113,259 or 1.5% in the Department's FY 2018-19 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DPA - Department of Police Accountability

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
ACV - Office of Citizen Complaints														
Administrative Analyst	1.00	0.50	\$95,497	\$47,749	\$47,749	X	X							
Mandatory Fringe Benefits			\$40,154	\$20,077	\$20,077	X	X							
			<i>Total Savings</i>		\$67,826									
	Reduce the 1822 Administrative Analyst position to 0.5 FTE to reflect historical delays in hiring. This position reclassification was approved after the FY 2016-17 budget was approved, but the Department has not filled the position.													
Attrition Savings			(\$87,688)	(\$167,688)	\$80,000	X				(\$90,319)	(\$140,319)	\$50,000	X	
Mandatory Fringe Benefits			(\$35,015)	(\$66,960)	\$31,945	X				(\$36,887)	(\$57,307)	\$20,420	X	
			<i>Total Savings</i>		\$111,945					<i>Total Savings</i>		\$70,420		
	Increase attrition savings by \$80,000 to account for 5 vacant 8124 Investigator positions. The Department regularly underspends on salaries, and the current list for this position is expired.													
	Ongoing savings.													

	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$67,826	\$111,945	\$179,771
Non-General Fund	\$0	\$0	\$0
Total	\$67,826	\$111,945	\$179,771

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$70,420	\$70,420
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$70,420	\$70,420

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YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$34,890,001 budget for FY 2017-18 is \$1,204,677 or 3.6% more than the original FY 2016-17 budget of \$33,685,324.

Revenue Changes

The Department's revenues of \$3,076,244 in FY 2017-18, are \$4,677 or 0.2% more than FY 2016-17 revenues of \$3,071,567.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$34,889,809 budget for FY 2018-19 is \$192 or 0.001% less than the Mayor's proposed FY 2017-18 budget of \$34,890,001.

Revenue Changes

The Department's revenues of \$3,076,052 in FY 2018-19, are \$192 or 0.01% less than FY 2017-18 estimated revenues of \$3,076,244.

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reduction to the proposed budget totals \$10,000 in FY 2017-18, all of which are ongoing savings. This reduction would still allow an increase of \$1,194,677 or 3.5% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reduction to the proposed budget totals \$10,000 in FY 2018-19, all of which are ongoing savings.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

CRT - Superior Court

Object Title	FY 2017-18						FY 2018-19							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
	AML - Indigent Defense/Grand Jury													
Court Fees and Other Compensation			\$7,835,072	\$7,825,072	\$10,000	x			\$7,835,072	\$7,825,072	\$10,000	x		
	<i>Total Savings</i>			<i>\$10,000</i>			<i>Total Savings</i>			<i>\$10,000</i>				
	Decrease funding for the Indigent Defense program to reflect actual expenditures. On-going savings.													

FY 2017-18

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$10,000	\$10,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$10,000	\$10,000

FY 2018-19

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$10,000	\$10,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$10,000	\$10,000

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DEPARTMENT: ADP – ADULT PROBATION

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$35,367,576 budget for FY 2017-18 is \$1,347,669 or 4.0% more than the original FY 2016-17 budget of \$34,019,907.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 150.33 FTEs, which are 3.99 FTEs more than the 146.34 FTEs in the original FY 2016-17 budget. This represents a 2.7% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$18,645,291 in FY 2017-18, are \$527,509 or 2.9% more than FY 2016-17 revenues of \$18,117,782.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$36,608,761 budget for FY 2018-19 is \$1,241,185 or 3.5% more than the Mayor's proposed FY 2017-18 budget of \$ 35,367,576.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 150.90 FTEs, which are 0.57 FTEs more than the 150.33 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.4 % increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$19,127,279 in FY 2018-19, are \$481,988 or 2.6% more than FY 2017-18 estimated revenues of \$18,645,291.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: ADP – ADULT PROBATION

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$782,902 in FY 2017-18 which are one-time savings. These reductions would still allow an increase of \$564,767 or 1.7% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's does not have recommended reductions in the Department's FY 2018-19 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

ADP - Adult Probation

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
ARS - Realignment Services														
Professional & Specialized Services			\$3,045,110	\$2,530,110	\$515,000	x	x							
			<i>Total Savings</i>		<i>\$515,000</i>									
Reduce Professional & Specialized Services to reflect actual spending. The Department has a balance of \$518,693 in funds encumbered for a purchase order for systems consulting and other professional services, for which the last purchases were in 2014 and 2015. The Department should close the purchase order and use these funds for expenditures in the FY 2017-18 budget.														
ASH - Administration														
Materials & Supplies			\$329,384	\$254,384	\$75,000	x	x							
			<i>Total Savings</i>		<i>\$75,000</i>									
Reduce Materials and Supplies to reflect actual spending. The Department has a balance of \$75,707 in funds encumbered for purchase orders for various materials and supplies, for which the last purchases were more than one year ago. The Department should close the purchase orders and use these funds for expenditures in the FY 2017-18 budget.														
AKG - Pre Sentencing Investigations														
Attrition Savings	(7.63)	(8.88)	(\$825,972)	(\$960,972)	\$135,000	x	x							
Mandatory Fringe Benefits			(\$354,260)	(\$412,162)	\$57,902	x	x							
			<i>Total Savings</i>		<i>\$192,902</i>									
Increase attrition savings by \$192,902. The department has shown salary savings of between 670,000 and 945,000 since 2015 and the Controller projects over \$600,000 in salary savings for FY 2016-17.														

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	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$782,902	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$782,902	\$0	\$782,902

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

GF = General Fund
1T = One Time

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$41,521,926 budget for FY 2017-18 is \$344,110 or .8% less than the original FY 2016-17 budget of \$41,866,036.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 2234.17 FTEs, which are 4.43 FTEs less than the 238.60 FTEs in the original FY 2016-17 budget. This represents a 1.9% decrease in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$8,064,755 in FY 2017-18, are \$51,300 or 0.6% more than FY 2016-17 revenues of \$8,013,455.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$44,217,772 budget for FY 2018-19 is \$2,695,846 or 6.5% more than the Mayor's proposed FY 2017-18 budget of \$ 41,521,926.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 226.85 FTEs, which are 7.32 FTEs less than the 234.17 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 3.1% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$7,929,444 in FY 2018-19, are \$135,311 or 1.7% less than FY 2017-18 estimated revenues of \$8,064,755.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: JUV – JUVENILE PROBATION

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$143,077 in FY 2017-18. Of the \$143,077 in recommended reductions, all are ongoing.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$17,223, for total General Fund savings of \$160,300.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$143,077 in FY 2018-19. Of the \$143,077 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$2,552,769 or 6.1% in the Department's FY 2018-19 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

JUV - Juvenile Probation

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
AKE - Juvenile Hall														
Attrition Savings - Miscellaneous	(17.37)	(18.61)	(\$1,362,418)	(\$1,459,990)	\$97,572	x		(17.37)	(18.61)	(\$1,362,418)	(\$1,459,990)	\$97,572	x	
Mandatory Fringe Benefits			(\$637,446)	(\$682,951)	\$45,505	x				(\$637,446)	(\$682,951)	\$45,505	x	
			<i>Total Savings</i>	<i>143,077</i>						<i>Total Savings</i>	<i>143,077</i>			
Increase attrition savings by \$97,572 and related Mandatory Fringe Benefits by \$45,505. The Controller projects salary savings of over \$1 million this year.											On-going Savings			

FY 2017-18			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$143,077	\$143,077
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$143,077	\$143,077

FY 2018-19			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$143,077	\$143,077
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$143,077	\$143,077

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GF = General Fund
1T = One T.

DEPARTMENT: JUV- JUVENILE PROBATION

Year	Department Code	Subfund Code	Vendor No.	Vendor Name	Index Code	Remaining Balance
13	JUV	1GAGFAAA	91884	TIME LINK INTERNATIONAL CORP	125007	6,600
15	JUV	1GAGFAAP	04678	CENTER HARDWARE CO INC	120033	704
15	JUV	1GAGFAAA	45641	WAXIE SANITARY SUPPLY	125007	412
15	JUV	1GAGFAAP	19816	WESTERN STATE DESIGN	120033	2,397
15	JUV	1GAGFAAP	42428	VALLEY POWER SYSTEMS NORTH INC	120033	1,748
15	JUV	1GAGFAAP	75129	AMERICAN ALARM CO INC	120033	504
15	JUV	1GAGFAAP	55906	A & B MECHANICAL INC	120033	1,060
15	JUV	1GAGFAAA	67883	COMPUTERLAND SILICON VALLEY	125009	177
15	JUV	1GAGFAAP	75129	AMERICAN ALARM CO INC	120033	1,430
15	JUV	1GAGFAAP	55906	A & B MECHANICAL INC	120033	1,191
15	JUV	1GAGFAAA	17929	RECOLOGY SUNSET SCAVENGER COMPANY	125009	1,000
					TOTAL	\$17,223

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$36,778,793 budget for FY 2017-18 is \$2,762,805 or 8.1% more than the original FY 2016-17 budget of \$34,015,988.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 179.30 FTEs, which are 8.40 FTEs more than the 170.90 FTEs in the original FY 2016-17 budget. This represents a 4.9% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$932,825 in FY 2017-18, are \$211,155 or 29.3% more than FY 2016-17 revenues of \$721,670.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$37,629,634 budget for FY 2018-19 is \$850,841 or 2.3% more than the Mayor's proposed FY 2017-18 budget of \$36,778,793.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 176.87 FTEs, which are 2.43 FTEs less than the 179.30 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 1.4% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$987,220 in FY 2018-19, are \$54,395 or 5.8% more than FY 2017-18 estimated revenues of \$932,825.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: PDR – PUBLIC DEFENDER

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$135,324 in FY 2017-18, which are ongoing savings. These reductions would still allow an increase of \$2,627,481 or 7.7% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$307, for total General Fund savings of \$199,749.

In addition, the Budget and Legislative Analyst has identified two replacement vehicle purchases totaling \$64,118 in FY 2017-18 for which approval is a policy decision for the Board of Supervisors.

In addition, the Budget and Legislative Analyst has identified 1.00 FTE 8108 Senior Process Clerk that was previously requested, but not approved by the Board of Supervisors. Approval of this position in FY 2017-18 is a policy decision for the Board of Supervisors.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$136,131 in FY 2018-19, all of which are ongoing savings. These reductions would still allow an increase of \$714,710 or 1.9% in the Department's FY 2018-19 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

PDR - Public Defender

Object Title	FY 2017-18						FY 2018-19							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
AIB - Criminal and Special Defense														
Attrition Savings	(6.62)	(7.27)	(\$1,010,834)	(\$1,110,834)	\$100,000	x		(6.62)	(7.26)	(\$1,041,159)	(\$1,141,159)	\$100,000	x	
Mandatory Fringe Benefits			(\$357,071)	(\$392,395)	\$35,324	x				(\$376,182)	(\$412,313)	\$36,131	x	
	<i>Total Savings</i>			<i>\$135,324</i>				<i>Total Savings</i>			<i>\$136,131</i>			
Increase Attrition Savings to reflect actual personnel expenditures. The Controller is projecting a salary surplus of approximately \$400,000 in the current year and the Department has historically had salary surpluses of at least \$300,000.							On-going savings.							

**FY 2017-18
Total Recommended Reductions**

	One-Time	Ongoing	Total
General Fund	\$0	\$135,324	\$135,324
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$135,324	\$135,324

**FY 2018-19
Total Recommended Reductions**

	One-Time	Ongoing	Total
General Fund	\$0	\$136,131	\$136,131
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$136,131	\$136,131

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Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

PDR - Public Defender

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Policy Recommendation														
AIB - Criminal and Special Defense														
Automotive & Other Vehicles			\$64,118	\$0	\$64,118	x	x			\$0	\$0	\$0	x	x
	<i>Total Savings</i>		<i>\$64,118</i>		<i>Total Savings</i>		<i>\$0</i>							
	Approval of two replacement gas hybrid vehicles is a policy matter for the Board of Supervisors pursuant to City policies to (1) reduce vehicle fleets; and (2) require that any new passenger vehicle procured for the City fleet be a Zero Emission Vehicle. If these replacement vehicles are allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicle(s) by the Office of Contract Administration.													
Senior Legal Process Clerk	1.00	0.00	\$70,351	\$0	\$70,351	x		1.00	0.00	\$72,462	\$0	\$72,462	x	
Mandatory Fringe Benefits			\$33,223	\$0	\$33,223	x				\$35,046	\$0.00	\$35,046	x	
	<i>Total Savings</i>		<i>\$103,574</i>		<i>Total Savings</i>		<i>\$107,508</i>							
	Approval of the 1.00 FTE new 8108 Senior Legal Process Clerk is a policy matter for the Board of Supervisors. In March 2017, the Mayor approved 3.00 FTE new 8177 Attorney positions and 1.00 FTE new 8173 Legal Assistant (Paralegal) position to staff a new unit dedicated to representing detained immigrants. Members of the Budget and Finance Committee expressed agreement to hiring these three attorneys and one legal assistant, but did not express support for hiring a new Senior Legal Process Clerk. Members of the Budget and Finance Committee requested that the Department provide additional information about actual caseloads before approving additional staffing for the Immigration Defense unit. The Department currently has 1.0 FTE Senior Legal Process Clerk for every 27.0 FTEs Attorneys, so the addition of three new Attorneys does not justify an additional Senior Legal Process Clerk.													
	On-going savings.													

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FY 2017-18			
Total Policy Recommendation			
	One-Time	Ongoing	Total
General Fund	\$64,118	\$103,574	\$167,692
Non-General Fund	\$0	\$0	\$0
Total	\$64,118	\$103,574	\$167,692

FY 2018-19			
Total Policy Recommendation			
	One-Time	Ongoing	Total
General Fund	\$0	\$107,508	\$107,508
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$107,508	\$107,508

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GF = General Fund
1T = One Time

DEPARTMENT: PDR- PUBLIC DEFENDER

Fiscal Year	Department Code	Vendor No	Vendor Name	Index Code	Subfund Code	Remaining Balance
2017	PDR	75889	VERIZON WIRELESS	055002	1GAGFAAA	306.69

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$62,977,162 budget for FY 2017-18 is \$4,722,126 or 8.1% more than the original FY 2016-17 budget of \$58,255,036.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 278.14 FTEs, which are 4.61 FTEs more than the 273.53 FTEs in the original FY 2016-17 budget. This represents a 1.7% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$8,996,470 in FY 2017-18, are \$1,290,829 or 16.8% more than FY 2016-17 revenues of \$7,705,641.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$63,881,179 budget for FY 2018-19 is \$904,017 or 1.4% more than the Mayor's proposed FY 2017-18 budget of \$62,977,162.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 275.05 FTEs, which are 3.09 FTEs less than the 278.14 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 1.1% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$8,392,331 in FY 2018-19, are \$604,139 or 6.7% less than FY 2017-18 estimated revenues of \$8,996,470.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: DAT – DISTRICT ATTORNEY

RECOMMENDATIONS

YEAR ONE: FY 2017-18

Our recommended reductions to the proposed budget total \$203,217 in FY 2017-18, all of which are one-time savings. These reductions would still allow an increase of \$4,518,909 or 7.8% in the Department's FY 2017-18 budget.

In addition, we have identified four positions (3.08 FTEs) in the Intake and Charging Units, which would increase staffing by 40 percent despite no change in workload. Approval of these positions is a policy decision for the Board of Supervisors.

In addition, we have identified one replacement vehicle purchase totaling \$25,176 in FY 2017-18 for which approval is a policy decision for the Board of Supervisors.

In addition, we have identified \$266,645 budgeted for salaries and benefits in the Independent Investigation Bureau, which we recommend being placed on Budget and Finance Committee Reserve pending notification of the date that the Bureau will begin conducting conviction review.

YEAR TWO: FY 2018-19

We do not recommend reductions to the proposed budget in FY 2018-19.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DAT - District Attorney

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
AIA - Felony Prosecution														
Equipment Purchase			\$87,065	\$0	\$87,065	x	x			\$0	\$0	\$0	x	x
			<i>Total Savings</i>		<i>\$87,065</i>				<i>Total Savings</i>		<i>\$0</i>			
	Deny request for three new inspector vehicles pursuant to City policies to (1) reduce vehicle fleets; and (2) require that any new passenger vehicle procured for the City fleet be a Zero Emission Vehicle.													
AII - Family Violence														
Permanent Salaries-Misc			\$1,243,772	\$1,127,620	\$116,152	x	x			\$1,281,085	\$1,281,085	\$0	x	
			<i>Total Savings</i>		<i>\$116,152</i>				<i>Total Savings</i>		<i>\$0</i>			
	Utilize existing carry forward surplus of \$116,152 from the Family Violence budget from FY 2016-17 to FY 2017-18 rather than budget new funds.													
	One-time savings.													

	FY 2017-18		
	Total Recommended Reduction		
	One-Time	Ongoing	Total
General Fund	\$203,217	\$0	\$203,217
Non-General Fund	\$0	\$0	\$0
Total	\$203,217	\$0	\$203,217

	FY 2018-19		
	Total Recommended Reduction		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DAT - District Attorney

Object Title	FY 2017-18						FY 2018-19							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
Reserve Recommendations														
	ASI - Administration - Criminal & Civil													
Programmatic Projects			\$2,618,840	\$2,352,195	\$266,645	x			\$2,708,666	\$2,432,486	\$276,180	x		
			<i>Total Savings</i>		<i>\$266,645</i>					<i>Total Savings</i>		<i>\$276,180</i>		
	<p>Place \$266,645 of Programmatic Projects budget on Budget & Finance Committee Reserve in FY 2017-18 pending notification of the date that the Independent Investigation Bureau will begin conducting conviction review. The reserve amount represents the salary and fringe benefits for 1.00 FTE vacant 8177 Attorney position.</p> <p>The Board of Supervisors requested the Department to submit documentation on Independent Investigation Bureau staffing needs based on actual staff hours expended on case reviews and investigations to the Budget and Finance Committee and to the Budget and Legislative Analyst during the FY 2017-18 budget review process (File 16-0958). The Department did not provide the requested workload documentation due to the sensitivity of the investigations. The Budget and Legislative Analyst believes that the requested information should have been provided.</p>						<p>On-going savings.</p>							

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	FY 2017-18		
	One-Time	Ongoing	Total
General Fund	\$0	\$266,645	\$266,645
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$266,645	\$266,645

	FY 2018-19		
	One-Time	Ongoing	Total
General Fund	\$0	\$276,180	\$276,180
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$276,180	\$276,180

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GF = General Fund
1T = One T

Recommendations of the Board and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DAT - District Attorney

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Policy Recommendations														
AIA - Felony Prosecution														
Head Attorney	0.77	0.00	\$166,986	\$0	\$166,986	x	x	0.00	0.00	\$0	\$0	\$0	x	
Mandatory Fringe Benefits			\$56,775	\$0	\$56,775	x	x			\$0	\$0	\$0	x	
Attorney	0.77	0.00	\$88,740	\$0	\$88,740	x	x	0.00	0.00	\$0	\$0	\$0	x	
Mandatory Fringe Benefits			\$29,285	\$0	\$29,285	x	x			\$0	\$0	\$0	x	
Victim/Witness Investigator III	0.77	0.00	\$72,015	\$0	\$72,015	x	x	0.00	0.00	\$0	\$0	\$0	x	
Mandatory Fringe Benefits			\$30,246	\$0	\$30,246	x	x			\$0	\$0	\$0	x	
District Attorney's Investigative Assistant	0.77	0.00	\$64,956	\$0	\$64,956	x	x	0.00	0.00	\$0	\$0	\$0	x	
Mandatory Fringe Benefits			\$25,333	\$0	\$25,333	x	x			\$0	\$0	\$0	x	
	<i>Total Savings</i> \$534,336							<i>Total Savings</i> \$0						
811	<p>Delete four new positions for the Intake and Charging Units. Weekend Rebooking would shift some of the work currently done on weekdays by the Intake and Charging Units to weekends. The purpose of the Weekend Rebooking initiative is to reduce jail bed days by making charging decisions on weekends so that a person taken into custody on the weekend could be released sooner if the DA's Office decides not to file charges. The Intake and Charging Units currently have a staff of 10 (4 attorneys, 6 support personnel), so the proposed four new positions would increase staffing by 40% despite no change in workload.</p> <p>The Controller's Office estimates that Weekend Rebooking could reduce jail bed days by approximately 3,497 per year. Assuming a jail bed cost of \$140 per day, the proposed Weekend Rebooking initiative would result in savings of approximately \$490,000 per year, which is less than the \$534,336 cost of the proposed additional staffing. Therefore, approval of new 8182 Head Attorney, 8177 Attorney, 8133 Victim/Witness Investigator III, and 8132 DA's Investigative Assistant positions at 0.77 FTE each for the proposed Weekend Rebooking initiative is a policy matter for the Board of Supervisors.</p>							<p>One-time savings due to one-year limited tenure positions.</p>						

GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DAT - District Attorney

Object Title	FY 2017-18						FY 2018-19							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Equipment Purchase			\$25,176	\$0	\$25,176	x	x			\$0	\$0	\$0	x	x
	<i>Total Savings</i>					\$25,176		<i>Total Savings</i>					\$0	
Approval of one replacement mini-van pursuant to City policies to (1) reduce vehicle fleets; and (2) require that any new passenger vehicle procured for the City fleet be a Zero Emission Vehicle. If this replacement vehicle is allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicle(s) by the Office of Contract Administration.						One-time savings.								

**FY 2017-18
Total Policy Recommendations**

	One-Time	Ongoing	Total
General Fund	\$559,512	\$0	\$559,512
Non-General Fund	\$0	\$0	\$0
Total	\$559,512	\$0	\$559,512

**FY 2018-19
Total Policy Recommendations**

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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YEAR ONE: FY 2017-18

Budget Changes

The Department’s proposed \$231,723,213 budget for FY 2017-18 is \$10,486,321 or 4.7 % more than the original FY 2016-17 budget of \$221,236,892.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 999 FTEs, which are 57 FTEs less than the 1,056 FTEs in the original FY 2016-17 budget. This represents a 5.4% decrease in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$54,894,044 in FY 2017-18, are \$1,583,525 or 3% more than FY 2016-17 revenues of \$53,310,519.

YEAR TWO: FY 2018-19

Budget Changes

The Department’s proposed \$245,199,526 budget for FY 2018-19 is \$13,476,313 or 5.8% more than the Mayor’s proposed FY 2017-18 budget of \$ 231,723,213.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 1,067 FTEs, which are 68 FTEs more than the 999 FTEs in the Mayor’s proposed FY 2017-18 budget. This represents a 6.8% increase in FTEs from the Mayor’s proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$55,753,515 in FY 2018-19, are \$859,471 or 1.6% more than FY 2017-18 estimated revenues of \$54,894,044.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: SHF – SHERIFF’S DEPARTMENT

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$718,243 in FY 2017-18. Of the \$718,243 in recommended reductions, \$492,255 are ongoing savings and \$225,988 are one-time savings. These reductions would still allow an increase of \$9,768,078 or 4.4% in the Department’s FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$440,106, for total General Fund savings of \$1,158,349.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst’s recommended reductions to the proposed budget total \$375,099 in FY 2018-19. Of the \$375,099 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$13,101,214 or 5.7% in the Department’s FY 2018-19 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

SHF - Sheriff

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
ASP - Facilities and Equipment														
Other Current Expenses			\$75,000	\$50,000	\$25,000	x				\$75,000	\$50,000	\$25,000	x	
			<i>Total Savings</i>		\$25,000					<i>Total Savings</i>		\$25,000		
	Reduce budget for copiers and related items by \$25,000 to align with spending for FY 2016-17.							Ongoing savings						
Maint Svcs - Equipment			\$22,032	\$14,000	\$8,032	x	x							
Maint Svcs - Equipment			\$29,425	\$18,200	\$11,225	x	x							
Maint Svcs - Equipment			\$16,731	\$10,000	\$6,731	x	x							
			<i>Total Savings</i>		\$25,988									
815	The Department has encumbered funds of \$26,156 for purchase orders for equipment maintenance services; the most recent expenditure against these purchase orders for these services was in January 2016 (or 18 months ago). The Department should use these encumbered and unspent funds prior to budgeting new funds.													
ASB - Administration														
Professional & Specialized Services			\$263,000	\$150,000	\$113,000	x				\$129,000	\$129,000	\$0	x	
			<i>Total Savings</i>		\$113,000					<i>Total Savings</i>		\$0		
	The Department has requested \$263,000 in FY 2017-18 and \$129,000 in FY 2018-19 for a total of \$392,000 for a consultant to help with policy development on use of force, gender awareness, and other policy areas for the Department. We are recommending a contract of \$279,000 to provide these services, including \$150,000 in FY 2017-18 and \$129,000 in FY 2018-19.							Ongoing savings						

GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

SHF - Sheriff

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Senior Legal Process Clerk	10.00	9.00	\$70,351	\$0	\$70,351	x		1.00	0.00	\$72,462	\$0	\$72,462	x	
Mandatory Fringe			\$33,223	\$0	\$33,223	x				\$35,046	\$0	\$35,046	x	
			<i>Total Savings</i>	<i>\$103,574</i>						<i>Total Savings</i>	<i>\$107,508</i>			
	Delete one vacant 8108 Senior Legal Process Clerk. The Department has 27 vacant miscellaneous positions and projected surplus in miscellaneous salaries in FY 2016-17 of \$4.0 million . Although the Department has a projected total salary deficit (both miscellaneous and uniform salaries) in FY 2016-17 of \$1.4 million (largely due to overspending in uniform overtime), the Department increased its budget in FY 2017-18 to account for uniform overtime. Therefore, the Department will still have sufficient budgeted salaries in FY 2017-18 to hire miscellaneous positions if this recommendation is accepted.							Ongoing savings.						
AFT - Security Services														
Attrition Savings - Miscellaneous	(5.17)	(6.95)	(\$278,994)	(\$375,000)	\$96,006	x		(5.17)	(6.75)	(\$287,364)	(\$375,000)	\$87,636	x	
Mandatory Fringe Benefits			(\$157,831)	(\$212,143)	\$54,312	x				(\$166,465)	(\$217,231)	\$50,766	x	
			<i>Total Savings</i>	<i>\$150,318</i>						<i>Total Savings</i>	<i>\$138,402</i>			
	Increase attrition savings by \$150,318. Although the Department has a projected total salary deficit (both miscellaneous and uniform salaries) in FY 2016-17 of \$1.4 million (largely due to overspending in uniform overtime), the Department increased its budget in FY 2017-18 to account for uniform overtime. Therefore, the Department will still have sufficient budgeted salaries in FY 2017-18 to hire miscellaneous positions if this recommendation is accepted.							Ongoing adjusted savings						

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Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

SHF - Sheriff

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
AFC - Custody														
Fingerprint Technician I	4.00	3.00	\$271,335	\$203,501	\$67,834	x		4.00	3.00	\$279,475	\$209,606	\$69,869	x	
Mandatory Fringe			\$130,118	\$97,589	\$32,530	x				\$137,280	\$102,960	\$34,320	x	
			<i>Total Savings</i>		\$100,363					<i>Total Savings</i>		\$104,189		
	Delete one position to reflect actual hiring. Position was created for FY 2016-17 and has never been filled. The department does not have a hiring plan for this position.							Ongoing savings						
AKR - Recruitment & Training														
Safety			\$384,847	\$184,847	\$200,000	x	x							
			<i>Total Savings</i>		\$200,000									
	Reduce the budget for ordnance (firearms and ammunition) by \$200,000 in FY 2017-18. The Department previously encumbered but has not spent funds of \$319,207, which are still available to be spent for this purpose.													

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FY 2017-18

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$225,988	\$492,255	\$718,243
Non-General Fund	\$0	\$0	\$0
Total	\$225,988	\$492,255	\$718,243

FY 2018-19

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$375,099	\$375,099
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$375,099	\$375,099

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GF = General Fund
1T = One Time

DEPARTMENT: SHF – SHERIFF'S DEPARTMENT

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
13	SHF	1GAGFAAA	64607	XTECH	062820	35,550
14	SHF	1GAGFAAA	16236	SAN FRANCISCO PRETRIAL DIVERSION PROJECT	062420	173,679
15	SHF	1GAGFAAA	20166	XEROX CORPORATION	062PAPER	9,814
15	SHF	1GAGFAAA	73078	GALLS LLC QUARTERMASTER LLC	062601	2,092
15	SHF	1GAGFAAA	73078	GALLS LLC QUARTERMASTER LLC	062601	2,599
15	SHF	1GAGFAAA	73078	GALLS LLC QUARTERMASTER LLC	062601	2,599
15	SHF	1GAGFAAP	50009	SIEMENS INDUSTRY INC	060049	4,200
15	SHF	1GAGFAAA	85589	NORTHPOINTE INC	062820	13,920
15	SHF	1GAGFAAA	85589	NORTHPOINTE INC	062820	25,110
16	SHF	1GAGFAAA	90744	GOODWILL INDUST OF S F SAN MATEO & MARIN	062CJ1	1,260
16	SHF	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	062CJ1	4,014
16	SHF	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	062CJ2	815
16	SHF	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	062CJ3	8,775
16	SHF	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	062CJ4	1,456
16	SHF	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	062J7D	982
16	SHF	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	062201	941
16	SHF	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	062510	6,449
16	SHF	1GAGFAAA	62283	GRM INFORMATION	062610	652

DEPARTMENT: SHF -- SHERIFF'S DEPARTMENT

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
				MANAGEMENT SERVICES		
16	SHF	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	062500	167
16	SHF	1GAGFAAA	51439	SPRINT PCS	062820	5,000
16	SHF	1GAGFAAA	19816	WESTERN STATE DESIGN	062814	1,469
16	SHF	1GAGFAAA	19816	WESTERN STATE DESIGN	062814	2,173
16	SHF	1GAGFAAA	19816	WESTERN STATE DESIGN	062812	761
16	SHF	1GAGFAAA	19816	WESTERN STATE DESIGN	062812	3,488
16	SHF	1GAGFAAA	20166	XEROX CORPORATION	062PAPER	1,571
16	SHF	1GAGFAAA	60255	NEW CALIFORNIA LAND CO	062610	107,022
16	SHF	1GAGFAAA	08549	GRAINGER	0627TH	479
16	SHF	2SPPFISHI	93907	KEEFE COMMISSARY NETWORK LLC	062411	2,475
16	SHF	1GAGFAAA	09661	IMAGE SALES INC	062602	309
16	SHF	1GAGFAAP	50009	SIEMENS INDUSTRY INC	060049	650
16	SHF	1GAGFAAA	73078	GALLS LLC QUARTERMASTER LLC	062501	759
16	SHF	1GAGFAAA	73078	GALLS LLC QUARTERMASTER LLC	062601	131
16	SHF	1GAGFWOF	85729	SAFARILAND LLC	062351	362
16	SHF	1GAGFAAA	50009	SIEMENS INDUSTRY INC	062810	2,500
16	SHF	1GAGFAAA	08549	GRAINGER	062813	288
16	SHF	1GAGFAAA	26462	A D I	062813	2,180
16	SHF	1GAGFAAA	73078	GALLS LLC QUARTERMASTER LLC	062530	179
16	SHF	1GAGFAAA	08401	RECOLOGY GOLDEN GATE	062810	1,795

DEPARTMENT: SHF – SHERIFF'S DEPARTMENT

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
16	SHF	1GAGFAAA	73078	GALLS LLC QUARTERMASTER LLC	062501	17
16	SHF	1GAGFAAA	03306	BERONIO LUMBER CO	062814	723
16	SHF	1GAGFAAA	90178	BOB BARKER CO INC	062SBJ	144
16	SHF	1GAGFAAA	74461	CALSTEAM A WOLSELEY CO	062814	247
16	SHF	1GAGFAAP	08713	FLUID GAUGE COMPANY	060049	4,700
16	SHF	1GAGFAAA	01136	A A A FLAG & BANNER MFG CO INC	062CJ5	589
16	SHF	1GAGFAAA	17741	STEVEN ENGINEERING	062813	20
16	SHF	1GAGFAAA	08549	GRAINGER	062810	5,000
					TOTAL	\$440,106

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$41,167,832 budget for FY 2017-18 is \$1,039,134 or 2.5% less than the original FY 2016-17 budget of \$42,206,966.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 208.19 FTEs, which are 10.45 FTEs less than the 218.64 FTEs in the original FY 2016-17 budget. This represents a 4.8% decrease in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$17,105,869 in FY 2017-18, are \$452,117 or 2.7% more than FY 2016-17 revenues of \$25,553,214.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$41,953,252 budget for FY 2018-19 is \$785,420 or 1.9% more than the Mayor's proposed FY 2017-18 budget of \$41,167,832.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 208.56 FTEs, which are 0.37 FTEs more than the 208.19 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.2% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$17,333,299 in FY 2018-19, are \$227,430 or 1.3% more than FY 2017-18 estimated revenues of \$17,105,869.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: TTX- TREASURER-TAX COLLECTOR

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$155,578 in FY 2017-18. Of the \$155,578 in recommended reductions, \$7,500 are ongoing savings and \$148,078 are one-time savings.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$115,138, for total General Fund savings of \$270,716.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$7,500 in FY 2018-19. All of the \$7,500 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$777,920 or 1.9% in the Department's FY 2018-19 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

TTX- Treasurer/Tax Collector

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	FCN- Property Tax													
Professional and Specialized Services			\$130,000	\$89,933	\$40,067	X	X							
	Reduce budgeted amount for Materials and Supplies. The Department has consistently underspent on Materials and Supplies in this program.							One-time savings.						
	FCD- Business Tax													
Materials and Supplies			\$17,500	\$10,000	\$7,500	X				\$17,500	\$10,000	\$7,500	X	
	Reduce budgeted amount for Materials and Supplies. The Department has consistently underspent on Materials and Supplies in this program.							Ongoing savings						
	FCS- Delinquent Revenue													
Commercial Division Assistant Supervisor	5.00	4.23	\$474,943	\$401,802	\$73,141	X	X							
Mandatory Fringe Benefits			\$226,427	\$191,557	\$34,870	X	X							
			<i>Total Savings</i>		\$108,011									
	Reduce 4310 Commercial Division Assistant Supervisor from 5.00 FTEs to 4.23 FTEs to reflect the expected hiring timeline for this vacant position. The Department does not plan to begin recruiting for this position until the Fall 2017, and it takes approximately six months to hire.							One-time savings.						

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	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$148,078	\$7,500	\$155,578
Non-General Fund	\$0	\$0	\$0
Total	\$148,078	\$7,500	\$155,578

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$7,500	\$7,500
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$7,500	\$7,500

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GF = General Fund
1T = One Time

DEPARTMENT: TTX- TREASURER-TAX COLLECTOR

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
11	TTX	1GAGFAAA	15086	PUBLIC FINANCIAL MANAGEMENT INC	085026	765.00
11	TTX	1GAGFAAA	47821	WAUSAU FINANCIAL SYSTEMS INC	085025	0.01
13	TTX	1GAGFAAA	64607	XTECH	085028	0.01
14	TTX	1GAGFAAA	15086	PUBLIC FINANCIAL MANAGEMENT INC	085026	5,300.00
15	TTX	1GAGFAAA	22182	KONICA MINOLTA BUSINESS SOLUTNS-USA INC	085025	10,000.00
15	TTX	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	085024	123.90
16	TTX	1GAGFAAA	14326	PATRICK & CO	085024	223.20
16	TTX	1GAGFAAA	14326	PATRICK & CO	085025	504.86
16	TTX	1GAGFAAA	14326	PATRICK & CO	085030	112.83
16	TTX	1GAGFAAA	14326	PATRICK & CO	085024	217.48
16	TTX	1GAGFAAA	35943	COLUMBIA ULTIMATE BUSINESS SYSTEMS	085030	97,570.85
16	TTX	1GAGFAAA	48427	ERGO WORKS INC	085028	20.60
16	TTX	1GAGFAAA	73636	PUBLIC TREASURY INSTITUTE OF NA LLC	085025	259.34
17	TTX	1GAGFAAA	47821	WAUSAU FINANCIAL SYSTEMS INC	085025	40.00
					TOTAL	\$115,138.08

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$60,765,939 budget for FY 2017-18 is \$2,603,121 or 4.5% more than the original FY 2016-17 budget of \$58,162,818.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 104.82 FTEs, which are 1.09 FTEs less than the 105.91 FTEs in the original FY 2016-17 budget. This represents a 1.0% decrease in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$28,413,685 in FY 2017-18, are \$3,872,423 or 15.8% more than FY 2016-17 revenues of \$24,541,262.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$59,198,809 budget for FY 2018-19 is \$1,567,130 or 2.6% less than the Mayor's proposed FY 2017-18 budget of \$60,765,939.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 102.51 FTEs, which are 2.31 FTEs less than the 104.82 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 2.2% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$26,571,221 in FY 2018-19, are \$1,842,464 or 6.5% less than FY 2017-18 estimated revenues of \$28,413,685.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: ECN – ECONOMIC & WORKFORCE DEVELOPMENT

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$901,980 in FY 2017-18. Of the \$901,980 in recommended reductions, \$100,000 are ongoing savings and \$801,980 are one-time savings. These reductions would still allow an increase of \$1,701,141 or 2.9% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$303,164, for total General Fund savings of \$1,205,144.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$100,000 in FY 2018-19, which are ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

ECN - Office of Economic and Workforce Development

Object Title	FY 2017-18								FY 2018-19					
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
BL2- Finance and Administration														
Attrition Savings	(0.42)	(0.56)	\$ (49,434.00)	(\$65,627)	\$ 16,193	x	x							
Mandatory Fringe Benefits			(\$19,732)	(\$26,195)	\$6,463	x	x							
	<i>Total Savings</i>				\$22,656	<i>Total Savings</i>								\$0
Increase attrition savings due to hiring delays.														
BK5 - Economic Development														
City Grants Programs			\$ 3,630,603.00	\$3,530,603	\$100,000	x				\$ 4,072,000	\$3,972,000	\$100,000	x	
The Department has encumbered funds for purchase orders that were opened in 2013 through 2015 with community-based organizations for various economic development projects. The Department should close out these purchase orders and use the funds to pay for grants to community based organizations.								Ongoing savings						
BK7 - Office of Small Business														
Attrition Savings	(0.23)	(0.42)	(\$25,240)	(\$46,090)	\$20,850	x	x							
Mandatory Fringe Benefits			(\$10,257)	(\$18,730)	\$8,473	x	x							
	<i>Total Savings</i>				\$29,324	<i>Total Savings</i>								
Increase Attrition Savings due to delayed hiring for 1 FTE 1822 Administrative Analyst.														
CITY GRANT PROGRAMS			\$ 1,000,000.00	\$250,000	\$750,000	x	x							
This is a continuing project, in which the Department is projected to have approximately \$756,000 in prior year appropriations available for use in FY 2017-18.														

	FY 2017-18		
	One-Time	Ongoing	Total
General Fund	\$801,980	\$100,000	\$901,980
Non-General Fund	\$0	\$0	\$0
Total	\$801,980	\$100,000	\$901,980

	FY 2018-19		
	One-Time	Ongoing	Total
General Fund	\$0	\$100,000	\$100,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$100,000	\$100,000

GF = General Fund
1T = One Time

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DEPARTMENT: ECN – ECONOMIC & WORKFORCE DEVELOPMENT

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
13	ECN	1GAGFAAP	62822	FRIENDS OF THE PORT OF SAN FRANCISCO	210047	17,936.00
13	ECN	1GAGFAAP	62822	FRIENDS OF THE PORT OF SAN FRANCISCO	ECNEDOPS	500.00
14	ECN	1GAGFAAP	16276	SAN FRANCISCO BEAUTIFUL	ECNEDOPS	200.00
14	ECN	1GAGFAAP	70415	NO OF MARKET/TENDERLOIN COM BENEFIT CORP	ECNEDOPS	29,000.00
14	ECN	1GAGFAAP	85162	OCEAN AVENUE ASSOCIATION	ECNEDOPS	5,712.16
15	ECN	1GAGFAAP	04938	CHINESE NEWCOMERS SERVICE CENTER	ECNEDOPS	3,964.24
15	ECN	1GAGFAAP	90744	GOODWILL INDUST OF S F SAN MATEO & MARIN	ECNWDGF	6,209.69
15	ECN	1GAGFAAP	85162	OCEAN AVENUE ASSOCIATION	ECNEDOPS	6,581.88
15	ECN	1GAGFAAP	82985	INDEPENDENT ARTS & MEDIA	ECNEDOPS	58.89
15	ECN	1GAGFAAP	03119	BAYVIEW HUNTERS PT MULTIPURPOSE SR SVC	ECNEDOPS	17,325.00
15	ECN	1GAGFAAP	13527	NORTHEAST COMMUNITY FEDERAL CREDIT UNION	ECNEDOPS	29,676.29
15	ECN	1GAGFAAP	12626	MISSION ECONOMIC DEVELOPMENT AGENCY	ECNEDOPS	20,000.00
15	ECN	1GAGFAAP	96864	WEST PORTAL MERCHANTS ASSOCIATION INC	ECNEDOPS	6,000.00
15	ECN	1GAGFAAP	64016	BAY AREA COMMUNITY RESOURCES	ECNEDOPS	20,000.00
15	ECN	1GAGFAAP	16276	SAN FRANCISCO BEAUTIFUL	ECNEDOPS	48,800.00
15	ECN	1GAGFAAP	69414	BAYCAT	ECNEDOPS	23,087.50
15	ECN	1GAGFAAP	74887	L LUSTER & ASSOCIATES INC	ECNWDOPS	481.03
16	ECN	1GAGFAAP	64016	BAY AREA COMMUNITY RESOURCES	ECNEDOPS	46,631.70
16	ECN	1GAGFAAP	73485	CENTRAL MARKET COMMUNITY BENEFIT DIST	ECNEDOPS	21,000.00
					TOTAL	\$303,164.38

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$54,745,559 budget for FY 2017-18 is \$3,461,483 or 6.7% more than the original FY 2016-17 budget of \$51,284,076.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 218.17 FTEs, which are 4.42 FTEs more than the 213.75 FTEs in the original FY 2016-17 budget. This represents a 2.1% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$51,917,317 in FY 2017-18, are \$2,625,083 or 5.3% more than FY 2016-17 revenues of \$49,292,234.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$50,310,610 budget for FY 2018-19 is \$4,434,949 or 8.1% less than the Mayor's proposed FY 2017-18 budget of \$ 54,745,559.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 217.83 FTEs, which are 0.34 FTEs less than the 218.17 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.2% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$46,242,433 in FY 2018-19, are \$5,674,884 or 10.9% less than FY 2017-18 estimated revenues of \$51,917,317.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: CPC- CITY PLANNING

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$379,194 in FY 2017-18. Of the \$379,194 in recommended reductions, \$36,514 are ongoing savings and \$342,680 are one-time savings. These reductions would still allow an increase of \$3,082,289 or 6.0% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$37,123 in FY 2018-19. All of the \$37,123 in recommended reductions are ongoing savings.

Recommendations of the Board and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

CPC- City Planning

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
FEF- Information Technology and Operations														
Maintenance Services-Equipment			\$71,920	\$51,920	\$20,000	X				\$71,920	\$51,920	\$20,000	X	
	Reduce budgeted amount for Object 029 Maintenance SVCS- Equipment. The Department has consistently underspent on Other Current Expenses in this program.							Ongoing savings.						
Planner III	7.00	6.54	\$810,390	\$757,136	\$53,254	X	X							
Mandatory Fringe Benefits			\$319,363	\$298,376	\$20,987	X	X							
			<i>Total Savings</i>		\$74,241									
	Increase Attrition Savings due to delay of hiring 2.00 FTE 5291 Planner III by 0.23 FTE each. The Department is projected to have \$470,000 in salary and benefits savings in FY 2016-17.							One-time savings.						
Planner III	0.00	1.00	(\$115,770)	\$115,770	(\$115,770)	X		0.00	1.00	(\$119,243)	\$119,243	(\$119,243)	X	
Mandatory Fringe Benefits			(\$45,625)	\$45,625	(\$45,625)	X				(\$48,034)	\$48,034	(\$48,034)	X	
Principal Administrative Analyst	1.00	0.00	\$128,812	(\$128,812)	\$128,812	X		1.00	0.00	\$132,676	(\$132,676)	\$132,676	X	
Mandatory Fringe Benefits			\$49,097	(\$49,097)	\$49,097	X				\$51,724	(\$51,724)	\$51,724	X	
			<i>Total Savings</i>		\$16,514				<i>Total Savings</i>		\$17,123			
	Deny proposed substitution of 5291 Planner III to a 1824 Principal Administrative Analyst based on Department's need.							Ongoing savings.						
FAH- Citywide Planning														
Deputy Director III	1.00	0.85	\$185,746	\$157,884	\$27,862	X	X							
Mandatory Fringe Benefits			\$65,466	\$55,646	\$9,820	X	X							
			<i>Total Savings</i>		\$37,682									
	Increase Attrition Savings due to delay of hiring 1.00 FTE 0953 Deputy Director III by 0.23 FTE. The Department is projected to have \$470,000 in salary and benefits savings in FY 2016-17.							One-time savings.						

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GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

CPC- City Planning

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
FDP- Current Planning														
Planner II	1.00	0.50	\$97,560	\$48,780	\$48,780	X	X							
Mandatory Fringe Benefits			\$41,169	\$20,585	\$20,585	X	X							
			<i>Total Savings</i>		\$69,365									
	Reduce 1.00 FTE 5278 Planner II by Attrition Savings due to delay of hiring 1.00 FTE Planner II by 0.5 FTE. The Department has not yet begun to recruit for this position.							One-time savings.						
Planner III	29.50	28.50	\$3,415,213	\$3,299,443	\$115,770	X	X							
Mandatory Fringe Benefits			\$1,345,883	\$1,300,260	\$45,623	X	X							
			<i>Total Savings</i>		\$161,393									
	Reduce 4.00 FTE 5291 Planner III by 0.25 FTEs each, for total reduction of 1.0 FTE. There are currently four vacant Planner III positions in this Department. In addition, there have been two approved substitutions of a Clerk and Planner II to two Planner III positions. The Department is projected to have \$470,000 in salary and benefits savings in FY 2016-17.							One-time savings.						

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	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$342,680	\$36,514	\$379,194
Non-General Fund	\$0	\$0	\$0
Total	\$342,680	\$36,514	\$379,194

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$37,123	\$37,123
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$37,123	\$37,123

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GF = General Fund
1T = One Time

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$77,245,817 budget for FY 2017-18 is \$7,009,770 or 10.0% more than the original FY 2016-17 budget of \$70,236,047.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 281.00 FTEs, which are 1.03 FTEs less than the 282.03 FTEs in the original FY 2016-17 budget. This represents a 0.4% decrease in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$77,245,817 in FY 2017-18, are \$7,009,770 or 10.0% more than FY 2016-17 revenues of \$70,236,047.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$76,341,289 budget for FY 2018-19 is \$904,528 or 1.2% less than the Mayor's proposed FY 2017-18 budget of \$77,245,817.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 280.82 FTEs, which are 0.18 FTEs less than the 281 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.1% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$76,341,289 in FY 2018-19, are \$904,528 or 1.2% less than FY 2017-18 estimated revenues of \$77,245,817.

RECOMMENDATIONS

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: DBI-BUILDING INSPECTION

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$1,172,118 in FY 2017-18. Of the \$1,172,118 in recommended reductions, \$872,118 are ongoing savings and \$300,000 are one-time savings. These reductions would still allow an increase of \$5,837,652 or 8.3% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$45,952, for a total savings of \$1,218,070.

Finally, the Budget and Legislative Analyst identified ten proposed vehicle purchases totaling \$290,000 in FY 1-2017-18 for which approval is a policy decision for the Board of Supervisors.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$904,365 in FY 2018, all of which are ongoing savings.

Recommendations of the Budget Legislative Analyst
For Amendment of Budget Items in the FY 2018-19 and FY 2018-19 Two-Year Budget

DBI - Building Inspection

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
ADMINISTRATION/SUPPORT SERVICES														
PROGRAMMATIC PROJECTS-BUDGET			\$300,000	\$0	\$300,000		X					\$0		
	Reduce this line dedicated to purchasing a new document management system to zero. The Department currently has \$14.8 million on reserve for various projects in this fund, including \$800,000 for a new document management system that has been on reserve since August 2010.													
9993M_Z	(1.26)		(\$137,434)	(\$198,680)	\$61,246			(1.26)		(\$141,557)	(\$204,641)	\$63,084		
9993M_Z	0.00		(\$55,219)	(\$85,933)	\$30,714			0.00		(\$58,198)	(\$90,619)	\$32,421		
9993M_Z	0.00		\$0	(\$61,246)	\$61,246			0.00		\$0	(\$63,084)	\$63,084		
9993M_Z	0.00		\$0	(\$30,714)	\$30,714			0.00		\$0	(\$32,421)	\$32,421		
	<i>Total Savings</i>				\$183,918	<i>Total Savings</i>				\$191,009				
	Increase attrition to account for historical salary savings.							Ongoing Savings						
HOUSING INSPECTION/CODE ENFORCEMENT SVCS														
Building Inspector	9.00	7.00	\$1,106,523	\$860,629	\$245,894			9.00	7.00	\$1,139,719	\$886,449	\$253,270		
Mandatory Fringe Benefits	0.00	0.00	\$441,927	\$343,721	\$98,206			0.00	0.00	\$465,337	\$361,929	\$103,408		
	<i>Total Savings</i>				\$344,100	<i>Total Savings</i>				\$356,678				
	Delete 2.00 FTE vacant Building Inspectors. The Department currently has 18 vacant Building Inspector positions, one of which has been vacant since September 2013 and another which has been vacant since December 2015. In addition, the Department is expected to have a salary surplus of \$2.9 million in FY 16-17 and had a salary surplus of \$3.4 million in FY 15-16 in this fund. After it fills the remaining vacant Building Inspector positions, it will still have 54.00 FTEs Building Inspectors to fulfill its mandates.													
								Ongoing Savings						

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**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DBI - Building Inspection

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
INSPECTION SERVICES														
Building Inspector	32.00	30.00	\$3,934,303	\$3,688,409	\$245,894			32.00	30.00	\$4,052,332	\$3,799,062	\$253,270		
Mandatory Fringe Benefits	0.00	0.00	\$1,571,293	\$1,473,087	\$98,206			0.00	0.00	\$1,654,531	\$1,551,123	\$103,408		
	<i>Total Savings \$344,100</i>							<i>Total Savings \$356,678</i>						
Delete 2.00 FTE vacant Building Inspectors. The Department currently has 18 vacant Building Inspector positions, one of which has been vacant since September 2013 and another which has been vacant since December 2015. In addition, the Department is expected to have a salary surplus of \$2.9 million in FY 16-17 and had a salary surplus of \$3.4 million in FY 15-16 in this fund. After it fills the remaining vacant Building Inspector positions, it will still have 54.00 FTEs Building Inspectors to fulfill its mandates.							Ongoing Savings							

	FY 2017-18		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$300,000	\$872,118	\$1,172,118
Total	\$300,000	\$872,118	\$1,172,118

	FY 2018-19		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$904,365	\$904,365
Total	\$0	\$904,365	\$904,365

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Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DBI - Building Inspection

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Policy Recommendations														
	HOUSING INSPECTION/CODE ENFORCEMENT SVCS													
EQUIPMENT PURCHASE			\$29,000	\$0	\$29,000		X							
EQUIPMENT PURCHASE			\$29,000	\$0	\$29,000		X							
	<i>Total Savings</i>				\$58,000			<i>Total Savings</i>				\$0		
	<p>The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. As part of the ordinance, the City plans to use the opportunity to "right-size" (down-size underutilized vehicles) the overall fleet. Therefore, the recommended reduction of two vehicles is consistent with this policy to "right-size" the City's fleet. If these replacement vehicles are allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicle(s) by the Office of Contract Administration.</p>													
	INSPECTION SERVICES													
EQUIPMENT PURCHASE			\$29,000	\$0	\$29,000		X							
EQUIPMENT PURCHASE			\$29,000	\$0	\$29,000		X							
EQUIPMENT PURCHASE			\$29,000	\$0	\$29,000		X							
EQUIPMENT PURCHASE			\$29,000	\$0	\$29,000		X							
EQUIPMENT PURCHASE			\$29,000	\$0	\$29,000		X							
EQUIPMENT PURCHASE			\$29,000	\$0	\$29,000		X							
EQUIPMENT PURCHASE			\$29,000	\$0	\$29,000		X							
	<i>Total Savings</i>				\$232,000			<i>Total Savings</i>				\$0		
	<p>The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. As part of the ordinance, the City plans to use the opportunity to "right-size" (down-size underutilized vehicles) the overall fleet. Therefore, the recommended reduction of eight vehicles is consistent with this policy to "right-size" the City's fleet. If these replacement vehicles are allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicle(s) by the Office of Contract Administration.</p>													

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	FY 2017-18		
	Total Policy/Reserve Recommendations		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$290,000	\$0	\$290,000
Total	\$290,000	\$0	\$290,000

	FY 2018-19		
	Total Policy/Reserve Recommendations		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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GF = General Fund
1T = One Time

DEPARTMENT: DBI- BUILDING INSPECTION

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
15	DBI	2SBIFANP	64607	XTECH	DBIIMS	28,127.00
16	DBI	2SBIFANP	18151	RICOH USA INC	DBIIMS	769.75
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBIASD	287.95
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBIBIC	326.60
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBIBID	564.88
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBICES	596.71
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBICSD	37.49
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBIDIR	222.97
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBIEID	356.26
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBIHIS	133.04
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBIIMS	858.51
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBIPCB	245.94
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBIPID	238.93
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBIPPD	270.19
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBISTR	101.54
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBITSD	14.95
16	DBI	2SBIFANP	82196	STAPLES BUSINESS ADVANTAGE	DBIDCU	100.00
16	DBI	2SBIFANP	18151	RICOH USA INC	DBIIMS	6,902.66
16	DBI	2SBIFANP	59382	INTERNATIONAL CODE COUNCIL INC	DBITSD	14.95
16	DBI	2SBIFANP	64607	XTECH	DBIIMS	933.63
16	DBI	2SBIFANP	62025	AMERITECH COMPUTER SERVICES INC	DBIIMS	167.97
16	DBI	2SBIFANP	58893	EN POINTE TECHNOLOGIES SALES INC	DBIIMS	4,680.00
TOTAL						45,951.92

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$17,449,834 budget for FY 2017-18 is \$1,276,529 or 7.9% more than the original FY 2016-17 budget of \$16,173,305.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 30.63 FTEs, which are 0.15 FTEs more than the 30.48 FTEs in the original FY 2016-17 budget. This represents a 0.5% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$6,850,279 in FY 2017-18, are \$372,558 or 5.8% more than FY 2016-17 revenues of \$6,477,721.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$17,821,030 budget for FY 2018-19 is \$371,196 or 2.1% more than the Mayor's proposed FY 2017-18 budget of \$17,449,834.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 30.62 FTEs, which are 0.01 FTEs less than the 30.63 FTEs in the Mayor's proposed FY 2017-18 budget. This is essentially equal to the FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$6,826,377 in FY 2018-19, are \$23,902 or 0.3% less than FY 2017-18 estimated revenues of \$6,850,279.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: ART – ARTS COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$54,259 in FY 2017-18. Of the \$54,259 in recommended reductions, \$4,881 are ongoing savings and \$49,378 are one-time savings. These reductions would still allow an increase of \$1,222,270 or 7.6% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$4,881 in FY 2018-19. All of the \$4,881 in recommended reductions are ongoing savings. These reductions would still allow an increase of \$366,315 or 2.1% in the Department's FY 2018-19 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

ART - Arts Commission

Object Title	FY 2017-18							FY 2018-19							
	FTE		Amount				Savings	GF	1T	FTE		Amount			
	From	To	From	To	From	To				From	To	Savings	GF	1T	
EEJ - Art Commission - Administration															
Materials & Supplies Budget Only			\$15,110	\$10,229	\$4,881	X					\$15,110	\$10,229	\$4,881	X	
	Reduce budgeted amount in Materials & Supplies to reflect historical expenditures. This reduction reflects the highest amount spent in this area in the past three years.							Ongoing savings.							
Attrition Savings	(0.49)	(0.72)	(\$49,580)	(\$68,631)	\$19,051	X	X								
Mandatory Fringe Benefits			(\$20,764)	(\$29,196)	\$8,432	X	X								
	<i>Total Savings</i> \$27,483														
	Increase Attrition Savings to reflect delayed hiring of vacant 1.0 FTE 1634 Principal Account Clerk position. The Department is in the process of interviewing.							One-time savings.							
EEY - Community Investments															
Attrition Savings	0.00	(0.23)	\$0	(\$17,801)	\$17,801	X	X								
Mandatory Fringe Benefits			\$0	(\$4,094)	\$4,094	X	X								
	<i>Total Savings</i> \$21,895														
	Increase Attrition Savings to reflect delayed hiring of vacant 1.0 FTE 3549 Arts Program Assistant position. The Department is in the process of interviewing.							One-time savings.							

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FY 2017-18			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$49,378	\$4,881	\$54,259
Non-General Fund	\$0	\$0	\$0
Total	\$49,378	\$4,881	\$54,259

FY 2018-19			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$4,881	\$4,881
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$4,881	\$4,881

GF = General Fund
1T = One Time

DEPARTMENT: WAR – WAR MEMORIAL

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$27,034,730 budget for FY 2017-18 is \$1,413,494 or 5.5% more than the original FY 2016-17 budget of \$25,621,236.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 70.45 FTEs, which are 1.99 FTEs more than the 68.46 FTEs in the original FY 2016-17 budget. This represents a 2.9% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$17,759,794 in FY 2017-18, are \$1,243,238 or 7.5% more than FY 2016-17 revenues of \$16,516,556.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$31,781,337 budget for FY 2018-19 is \$4,746,607 or 17.6% more than the Mayor's proposed FY 2017-18 budget of \$27,034,730.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 69.95 FTEs, which are 0.5 FTEs less than the 70.45 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.7% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$22,508,502 in FY 2018-19, are \$4,478,708 or 26.7% more than FY 2017-18 estimated revenues of \$17,759,794.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: WAR – WAR MEMORIAL

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$124,088 in FY 2017-18. All of the \$124,088 in recommended reductions are one-time savings. These reductions would still allow an increase of \$1,289,406 or 5.0% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$5,164, for total General Fund savings of \$129,252.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst has no recommended reductions to the proposed budget for FY 2018-19.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

WAR - War Memorial

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
EED - Operations and Maintenance														
Attrition Savings	(3.44)	(4.39)	(\$300,134)	(\$385,946)	\$85,812	X	X							
Mandatory Fringe Benefits			(\$132,420)	(\$170,696)	\$38,276	X	X							
			<i>Total Savings</i>		\$124,088									
Increase Attrition Savings to reflect delayed hiring of vacant 1.0 FTE 7333 Apprentice Stationary Engineer by six months. The position has not yet been posted. In addition, increase Attrition Savings to reflect delayed hiring of two months for 3.0 FTE vacant 7334 Stationary Engineers. The Department has submitted a request to DHR to fill these positions on a provisional basis.							One-time savings.							

	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$124,088	\$0	\$124,088
Non-General Fund	\$0	\$0	\$0
Total	\$124,088	\$0	\$124,088

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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DEPARTMENT: WAR – WAR MEMORIAL

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
16	WAR	2SWMFAAA	12764	KONE INC	465006	1,230.56
16	WAR	2SWMFAAA	06675	THYSSENKRUPP ELEVATOR CORP	465006	1,587.32
16	WAR	2SWMFAAA	19711	WEST COAST CONTRACTORS SERVICES	465006	1,758.84
16	WAR	2SWMFAAA	19711	WEST COAST CONTRACTORS SERVICES	465006	587.24
					TOTAL	\$5,163.96

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$209,619,774 budget for FY 2017-18 is \$16,913,151 or 8.8% more than the original FY 2016-17 budget of \$192,706,623.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 53.86 FTEs, which are 1.67 FTEs more than the 52.19 FTEs in the original FY 2016-17 budget. This represents a 3.2% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$173,277,922 in FY 2017-18, are \$19,659,939 or 12.8% more than FY 2016-17 revenues of \$153,617,983.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$218,975,395 budget for FY 2018-19 is \$9,355,621 or 4.5% more than the Mayor's proposed FY 2017-18 budget of \$209,619,774.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 54.97 FTEs, which is 1.11 FTE more than the 53.86 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 2.1% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$181,999,316 in FY 2018-19, are \$8,721,394 or 5.0% more than FY 2017-18 estimated revenues of \$173,277,922.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: CHF – CHILDREN, YOUTH AND THEIR FAMILIES

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$301,045 in FY 2017-18. Of the \$301,045 in recommended reductions, all are one-time savings. These reductions would still allow an increase of \$16,612,106 or 8.6% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst does not recommend reductions to the Department's FY 2018-19 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

CHF - Children, Youth and Their Families

Object Title	FY 2017-18							FY 2018-19								
	FTE		Amount			Savings	GF	1T	FTE		Amount			Savings	GF	1T
	From	To	From	To	From				To	From	To					
	FAL - Children's Baseline															
Attrition Savings			\$0	(\$69,307)	\$69,307	x	x									
Mandatory Fringe Benefits			\$0	(\$27,904)	\$27,904	x	x									
			<i>Total Savings</i>			\$97,211										
	Increase attrition savings to account for hiring delays for one Manager II position.															
City Grant Programs			\$432,667	\$338,833	\$93,834	x	x									
	Reduce to FY 2016-17 funding for the Our Children Our Families Council. The budget increased in FY 2017-18 to meet the requirements of the Council. However, because this is a continuing project, the Department has approximately \$128,000 in prior years unspent funds that can be carried forward to FY 2017-18 to meet these requirements.															
City Grant Programs			\$6,053,543	\$5,943,543	\$110,000	x	x									
	Reduce the 038 City Grant program by \$110,000. The Department has encumbered funds for a contract for Emergency Children's Services for which the Department has not spent funds in the past 14 months. Excluding the Mayor's 2.5% cost of doing business increase for General Fund grants, the Department is receiving an increase of \$881,397 for City Grant programs in the Children's Baseline and an increase of \$1,113,039 in particular for Emergency Children's Services.															

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	FY 2017-18		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$301,045	\$0	\$301,045
Non-General Fund	\$0	\$0	\$0
Total	\$301,045	\$0	\$301,045

	FY 2018-19		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$2,200,747,561 budget for FY 2017-18 is \$141,871,122 or 6.9% more than the original FY 2016-17 budget of \$2,058,876,439.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 6,867.02 FTEs, which are 60.72 FTEs more than the 6,806.30 FTEs in the original FY 2016-17 budget. This represents a 0.9% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$1,481,716,931 in FY 2017-18, are \$30,429,825 or 2.1% more than FY 2016-17 revenues of \$1,451,287,106.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$2,224,017,666 budget for FY 2018-19 is \$23,270,105 or 1.1% more than the Mayor's proposed FY 2017-18 budget of \$2,200,747,561.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 6,867.02 FTEs, which is unchanged from the 6,867.02 FTEs in the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$1,451,722,830 in FY 2018-19, are \$29,994,101 or 2.0% less than FY 2017-18 estimated revenues of \$1,481,716,931.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$3,263,134 in FY 2017-18. Of the \$3,263,134 in recommended reductions, \$3,230,402 are ongoing savings and \$32,732 are one-time savings. These reductions would still allow an increase of \$138,607,988 or 6.7% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$420,298 for total General Fund savings of \$3,683,432.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,139,189 in FY 2018-19. Of the \$2,139,189 in recommended reductions, \$2,115,725 are ongoing savings and \$23,464 are one-time savings. These reductions would still allow an increase of \$21,130,916 or 1.0% in the Department's FY 2018-19 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DPH - Department of Public Health														
Equipment Purchase	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
DHP - Primary Care, Ambulatory Care, and Health Centers														
Vehicle for Primary Care and Behavioral Health Facilities Maintenance	1.00	0.00	\$32,732	\$0	\$32,732	x	x							
Deny the request for one new vehicle (Ford F-150 Gas 1/2 Ton Regular Cab PU). The Department has 10 existing vehicles (vans, SUVs, and cars) that are used less than eight days each month. In addition, eight of these 10 vehicles have less than 10,000 miles.														
DPD - Community Health Prevention														
2586 Health Worker II	1.50	1.00	\$100,505	\$67,004	\$33,502	x		1.50	1.00	\$103,520	\$69,013	\$34,507	x	
Mandatory Fringe Benefits			\$48,450	\$32,300	\$16,150	x				\$51,122	\$34,081	\$17,041	x	
<i>Total Savings \$49,652</i>														
<i>Total Savings \$51,547</i>														
Delete 0.50 FTE 2586 Healthworker II vacant position. This position has not been permanently filled since 2012.														
Ongoing savings.														
DMS - Substance Abuse Community Care														
Professional and Specialized Services			\$37,038,900	\$36,988,900	\$50,000	x				\$36,701,248	\$36,651,248	\$50,000	x	
Reduce allocated budget for professional and specialized services. This budget allocation is consistently underspent by at least \$50,000 each year.														
Ongoing savings.														
Attrition Savings	(17.15)		(\$1,668,006)	(\$1,968,006)	\$300,000	x		(17.15)		(\$1,718,045)	(\$1,918,045)	\$200,000	x	
Mandatory Fringe Benefits			(\$700,977)	(\$827,052)	\$126,075	x				(\$738,704)	(\$824,698)	\$85,994	x	
<i>Total Savings \$426,075</i>														
<i>Total Savings \$285,994</i>														
Increase attrition savings to account for hiring delays and staff turnover in the Substance Abuse division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.														
Ongoing savings.														
DMF - Forensics and Ambulatory Care														
Materials & Supplies Budget Only			\$5,636,802	\$5,626,802	\$10,000	x				\$563,680	\$558,680	\$5,000	x	
Reduce allocated budget for materials and supplies. This budget allocation is consistently underspent by at least \$5,000 each year.														
Ongoing savings.														

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GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DPH - Department of Public Health														
	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Equipment Purchase														
2932 Senior Psychiatric Social Worker	4.00	3.00	\$424,838	\$318,629	\$106,209	x		4.00	3.00	\$437,583	\$328,187	\$109,396	x	
Mandatory Fringe Benefits			\$172,426	\$129,320	\$43,228	x				\$181,528	\$136,146	\$45,382	x	
	<i>Total Savings \$149,437</i>							<i>Total Savings \$154,778</i>						
	Delete 1.00 FTE 2932 Senior Psychiatric Social Worker vacant position to address projected attrition savings of \$10,979,777 during FY 2016-17.							Ongoing savings.						
D1H - Acute Care Hospital														
Vehicle								1.00	0.00	\$23,464	\$0	\$23,464	x	x
								Deny the request for one new vehicle. The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. As part of the ordinance, the City plans to use the opportunity to "right-size" (down-size underutilized vehicles) the overall fleet. Therefore, the recommended reduction is consistent with this policy to downsize the fleet. If approved, the additional new vehicle would increase the current size of the City's fleet.						
2430 Medical Evaluations Assistant	46.40	46.30	\$3,177,308	\$3,160,868	\$16,440.00	x		46.40	46.30	\$3,272,628	\$3,255,695	\$16,933	x	
Mandatory Fringe Benefits			\$1,557,165	\$1,551,544	\$5,621	x				\$1,643,169	\$1,637,235	\$5,934	x	
	<i>Total Savings \$22,061</i>							<i>Total Savings \$22,867</i>						
	Delete 0.10 FTE 2430 Medical Evaluations Assistant long-term vacant position.							Ongoing savings.						
Step Adjustments, Miscellaneous			(\$2,370,268)	(\$2,720,268)	\$350,000	x				(\$2,462,353)	(\$2,637,353)	\$175,000	x	
Mandatory Fringe Benefits			(\$646,138)	(\$741,548)	\$95,410	x				(\$681,876)	(\$730,337)	\$48,461	x	
	<i>Total Savings \$445,410</i>							<i>Total Savings \$223,461</i>						
	Increase attrition savings to account for continued hiring delays and staff turnover at the Zuckerberg San Francisco General Hospital. Of the 202.22 FTE new positions that were approved for hire during FY 2016-17, the Department was able to hire 71.67 FTE, leaving 130.55 FTE new positions still being processed as of May 2017. This adjustment in attrition savings better reflects expected spending levels for FY 2017-19.							Ongoing savings.						
Materials and Supplies			\$30,731,520	\$30,431,520	\$300,000	x				\$33,781,888	\$33,656,888	\$125,000	x	
	Reduce the budget allocated for materials and supplies. This budget allocation is consistently underspent by at least \$300,000, and through the proposed budget will increase by \$2.07 million.							Ongoing savings.						

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Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DPH - Department of Public Health														
Equipment Purchase	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
FAM - Mental Health, Children's Program														
Step Adjustments, Miscellaneous			(\$8,724)	(\$308,724)	\$300,000	x				(\$8,986)	(\$158,986)	\$150,000	x	
Mandatory Fringe Benefits			(\$2,361)	(\$83,551)	\$81,190	x				(\$2,469)	(\$43,683)	\$41,214	x	
	<i>Total Savings</i>				\$381,190			<i>Total Savings</i>				\$191,214		
	Reduce the budgeted step adjustments to account for hiring delays, staff turnover, and projected step adjustments in the Mental Health division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.							Ongoing savings.						
DHA - Central Administration														
Professional and Specialized Services			\$181,000	\$31,000	\$150,000	x				\$2,428,085	\$2,278,085	\$150,000	x	
	Reduce the budget allocated for professional and specialized services. This budget allocation is consistently underspent by at least \$150,000 in this fund.							Ongoing savings.						
Professional and Specialized Services			\$255,148	\$105,148	\$150,000	x				\$2,428,085	\$2,278,085	\$150,000	x	
	Reduce the budget allocated for professional and specialized services. This budget allocation is consistently underspent by at least \$150,000.							Ongoing savings.						
Attrition Savings	(0.01)		(\$806)	(\$75,806)	\$75,000	x		0.01		(\$830)	(\$75,830)	\$75,000	x	
Mandatory Fringe Benefits			(\$361)	(\$7,614)	\$7,253	x				(\$382)	(\$8,542)	\$8,160	x	
	<i>Total Savings</i>				\$82,253			<i>Total Savings</i>				\$83,160		
	Increase attrition savings to account for hiring delays and staff turnover in the Public Health division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.							Ongoing savings.						
Attrition Savings	(0.98)		(\$78,308)	(\$128,308)	\$50,000	x		(0.98)		(\$80,657)	(\$130,657)	\$50,000	x	
Mandatory Fringe Benefits			(\$35,275)	(\$40,110)	\$4,835	x				(\$37,202)	(\$42,642)	\$5,440	x	
	<i>Total Savings</i>				\$54,835			<i>Total Savings</i>				\$55,440		
	Increase attrition savings to account for hiring delays and staff turnover in the Public Health division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.							Ongoing savings.						
Attrition Savings	(0.01)		(\$1,000)	(\$201,000)	\$200,000	x		(0.01)		(\$1,030)	\$500,000	\$100,000	x	
Mandatory Fringe Benefits			(\$413)	(\$19,753)	\$19,340	x				(\$437)	(\$11,317)	\$10,880	x	
	<i>Total Savings</i>				\$219,340			<i>Total Savings</i>				\$110,880		
	Increase attrition savings to account for hiring delays and staff turnover in the Public Health division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.							Ongoing savings.						

GF = General Fund
1T = One Time

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**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DPH - Department of Public Health														
Equipment Purchase	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	DMM - Mental Health and Community Care													
Materials & Supplies Budget Only			\$6,459,746	\$6,409,746	\$50,000	x				\$7,022,649	\$6,972,649	\$50,000	x	
	Reduce the budget allocated for materials and supplies. This budget allocation is consistently underspent by at least \$50,000.							Ongoing savings.						
Professional and Specialized Services			\$56,725,996	\$56,325,996	\$400,000	x				\$56,536,196	\$56,336,196	\$200,000	x	
	Reduce the budget allocated for professional and specialized services. This budget allocation is consistently underspent by at least \$200,000.							Ongoing savings.						
	DPE - Emergency Services Agency													
Attrition Savings	(0.01)		(\$1,000)	(\$201,000)	\$200,000	x		(0.01)		(\$1,030)	(\$101,030)	\$100,000	x	
Mandatory Fringe Benefits			(\$409)	(\$19,749)	\$19,340	x				(\$432)	(\$11,312)	\$10,880	x	
	<i>Total Savings \$219,340</i>							<i>Total Savings \$110,880</i>						
	Increase attrition savings to account for hiring delays and staff turnover in the Public Health division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.							Ongoing savings.						
	DPB - Environmental Health Services													
1406 Senior Clerk	0.77	0.00	\$47,160	\$0	\$47,160	x		1.00	0.00	\$63,083	\$0	\$63,083	x	
Mandatory Fringe Benefits			\$23,650	\$0	\$23,650	x				\$32,421	\$0	\$32,421	x	
	<i>Total Savings \$70,810</i>							<i>Total Savings \$95,504</i>						
	Delete new proposed 0.77 FTE 1406 Senior Clerk position. The Department has at least 6.51 FTE existing vacant positions in this job classification (254.90 FTE existing vacant positions across all funds), and at least 1.51 FTE that have been vacant for over four years. The Budget and Legislative Analyst recommends that the Department fill an existing vacant position in this classification instead of adding 0.77 FTE 1406 Senior Clerk position.							Ongoing savings.						

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	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$32,732	\$3,230,402
Non-General Fund	\$0	\$0	\$0
Total	\$32,732	\$3,230,402	\$3,263,134

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$23,464	\$2,115,725
Non-General Fund	\$0	\$0	\$0
Total	\$23,464	\$2,115,725	\$2,139,189

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DEPARTMENT: DPH- DEPARTMENT OF PUBLIC HEALTH

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
16	DPH	1GAGFAAA	28705	GEN-PROBE SLS & SVC INC(SUB HOLOGIC INC)	HCHPDLABORGF	\$1,107.22
16	DPH	1GAGFAAA	87247	AVIOQ INC	HCHPDLABORGF	8,290.17
16	DPH	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	HCHPMADMINGF	2,189.33
16	DPH	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	HCHPDRECTGF	3,908.65
16	DPH	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	HCHAAFISCLGF	3,687.88
16	DPH	1GAGFAAA	49109	GALINDO INSTALLATION & MOVING SERVICES	HCHPBADMINGF	1,462.00
16	DPH	1GAGFAAA	71557	U S PURE WATER CORP	HCHPMCCSPGGF	663.25
16	DPH	1GAGFAAA	71557	U S PURE WATER CORP	HCHAAFACMTGF	619.35
16	DPH	1GAGFAAA	44446	MCKESSON CORPORATION	HCHPDIMMSVGF	24,223.64
16	DPH	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	HCHAAFISCLGF	1,950.29
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHAAFISCLGF	20,502.69
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHAAFISCLGF	1,128.95
16	DPH	1GAGFAAA	71924	ARUP LABORATORIES INC	HCHPDIMMSVGF	2,448.62
16	DPH	1GAGFAAA	61514	ACE COURIER EXPRESS INC	HCHIVPHADMGF	15,000.00
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHAPHADMGF	15,309.96
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHAPHADMGF	646.37
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHPMADMINGF	38,635.40
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHPMADMINGF	3,145.76
16	DPH	1GAGFAAA	48563	RENG CO	HCHIVPHADMGF	1,341.93
16	DPH	1GAGFAAA	48563	RENG CO	HCHPBADMINGF	921.00
16	DPH	1GAGFAAA	23505	SAN FRANCISCO SUPPLY MASTERS INC DBA CLE	HCHIVPHADMGF	847.87
16	DPH	1GAGFAAA	08549	GRAINGER	HCHAAFACMTGF	5,102.53
16	DPH	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	HCHIVPHADMGF	1,764.59
16	DPH	1GAGFAAA	71557	U S PURE WATER CORP	HCHPMADMINGF	805.00
16	DPH	1GAGFAAA	71557	U S PURE WATER CORP	HCHPMADMINGF	1,433.99
16	DPH	1GAGFAAA	27478	GIVE SOMETHING BACK INC	HCHIVPHADMGF	2,731.88
16	DPH	1GAGFAAA	81212	VP & RB CORP DBA UPS STORE 0361	HCHPBADMINGF	1,758.37
16	DPH	1GAGFAAA	04614	CATHOLIC CHARITIES	HCHSHHOUSGGF	3,621.74
16	DPH	1GAGFAAA	23505	SAN FRANCISCO SUPPLY MASTERS INC DBA CLE	HCHIVHSVCSGF	1,015.95
16	DPH	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	HCHACEXECTGF	2,000.00
16	DPH	1GAGFAAA	49781	ABBOTT LABORATORIES INC	HCHPDLABORGF	2,151.66
16	DPH	1GAGFAAA	49109	GALINDO INSTALLATION & MOVING SERVICES	HCHIVPHADMGF	884.00
16	DPH	1GAGFAAA	28810	BECTON DICKINSON DIAGNOSTIC SYSTEMS	HCHPDLABORGF	9,430.85
16	DPH	1GAGFAAA	62611	READYREFRESH	HCHAAFACMTGF	2,497.28
16	DPH	1GAGFAAA	85276	MALLORY SAFETY & SUPPLY LLC	HCHPBADMINGF	2,512.85
16	DPH	1GAGFAAA	79478	GOLDEN STATE LEGAL COPY LLC	HCHPBADMINGF	668.91
14	DPH	5HAAAAAA	C08746	NUANCE COMMUNICATIONS INC	HGH1HRM40136	23,831.45
15	DPH	5HAAAAAA	41132	OMNICELL INC	HGH1HPH40031	1,798.93
15	DPH	5HAAAAAA	42284	TOYON ASSOCIATES INC	HGH1HRM40051	7,830.84
15	DPH	5HAAAAAA	47995	SUPPLEMENTAL HEALTH CARE	HGH1HSC40111	4,735.00
15	DPH	5HAAAAAA	47995	SUPPLEMENTAL HEALTH CARE	HGH1HSC40111	997.00
15	DPH	5HAAAAAA	14380	KPMG LLP	HGH1HRM40136	1,163.00
15	DPH	5HAAAAAA	51709	HILL-ROM CO INC	HGH1HFM40001	1,349.40
15	DPH	5HAAAAAA	79212	AGFA HEALTHCARE CORPORATION	HGH1HCX40061	48,558.72
16	DPH	1GAGFAAA	34111	STERICYCLE INC	HCHAPADMINGF	15,174.60
16	DPH	1GAGFAAA	10634	KING AMERICAN AMBULANCE CO	HCHAPADMINGF	8,931.12

DEPARTMENT: DPH— DEPARTMENT OF PUBLIC HEALTH

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
14	DPH	5LAAAAA	18373	REGENTS OF THE UNIVERSITY OF CALIFORNIA	HLH448936	8,741.00
14	DPH	5LAAAAA	38377	ROCHE DIAGNOSTICS CORP	HLH448878	9,705.94
15	DPH	5LAAAAA	05264	COIT SERVICE INC	HLH449421	1,477.12
16	DPH	5LAAAAA	58240	PACIFIC INTERMENT SERVICE INC	HLH449603	600.00
16	DPH	1GAGFAAA	72831	RED ARM MOVER	HMHMCC730515	625.28
16	DPH	1GAGFAAA	07792	COLE FOX HARDWARE	HMHMCC730515	3,160.91
16	DPH	1GAGFAAA	78306	H3 SUPPLIES	HMHMCC730515	941.27
16	DPH	1GAGFAAA	69455	AGURTO CORPORATION DBA PESTEC	HMHMCC730515	1,395.04
16	DPH	1GAGFAAA	49109	GALINDO INSTALLATION & MOVING SERVICES	HMHMCC730515	2,155.00
16	DPH	1GAGFAAA	34111	STERICYCLE INC	HMHMCC730515	7,093.78
16	DPH	1GAGFAAA	61946	TED'S MARKET	HMHMCP751594	4,975.24
16	DPH	1GAGFAAA	87676	SUNNY LAND PRODUCE INC	HMHMCC730515	5,258.18
16	DPH	1GAGFAAA	87452	SANTORA SALES	HMHMCC730515	1,980.33
16	DPH	1GAGFAAA	28399	OMEGA PACIFIC ELECTRICAL SUPPLY INC	HMHMCC730515	2,834.83
16	DPH	1GAGFAAA	14326	PATRICK & CO	HMHMCC730515	3,036.31
16	DPH	1GAGFAAA	35640	INTERNATIONAL EFFECTIVENESS CENTERS	HMHMCC730515	8,120.00
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HMHMCC730515	11,307.34
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HMHMCC730515	4,909.10
16	DPH	1GAGFAAA	11677	MAINLINE SECURITY INC.	HMHMCC730515	1,374.73
16	DPH	1GAGFAAA	11677	MAINLINE SECURITY INC.	HMHMCC730515	1,125.00
16	DPH	1GAGFAAA	48563	RENG CO	HMHMCC730515	1,090.59
16	DPH	1GAGFAAA	23505	SAN FRANCISCO SUPPLY MASTERS INC DBA CLE	HMHMCC730515	3,529.52
16	DPH	1GAGFAAA	C09215	SHAMROCK MOVING & STORAGE INC	HMHMCC730515	2,462.54
16	DPH	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	HMHMCC730515	6,039.35
16	DPH	1GAGFAAA	16322	SAN FRANCISCO FOOD BANK	HMHMCC730515	1,720.60
16	DPH	1GAGFAAA	95469	USA FLEET SOLUTIONS	HMHMCC731943	1,371.80
16	DPH	1GAGFAAA	81212	VP & RB CORP DBA UPS STORE 0361	HMHMCC730515	1,891.59
16	DPH	1GAGFAAA	85888	AMERICAN SECURITY RX	HMHMCC730515	997.51
16	DPH	1GAGFAAA	17018	SIERRA ELECTRIC CO	HMHMCC730515	2,166.94
16	DPH	1GAGFAAA	08671	GREYHOUND LINES INC	HMHMCC730515	10,190.00
16	DPH	1GAGFAAA	98248	J & L VEGI SUPERMARKET INC	HMHMCC730515	631.45
16	DPH	1GAGFAAA	23505	SAN FRANCISCO SUPPLY MASTERS INC DBA CLE	HMHMCC730515	842.21
16	DPH	1GAGFAAA	16135	SAFEWAY INC	HMHMCC730515	2,560.54
12	DPH	1GAGFAAA	64607	XTECH	HMHMHMISP HGF	3,207.50
					Total	\$420,298.53

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$907,731,575 budget for FY 2017-18 is \$44,787,168 or 5.2% more than the original FY 2016-17 budget of \$862,944,407.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 2,117 FTEs, which are 49 FTEs more/less than the 2,068 FTEs in the original FY 2016-17 budget. This represents a 2.4% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$668,477,096 in FY 2017-18, are \$25,004,789 or 3.9% more than FY 2016-17 revenues of \$643,472,307.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$925,914,229 budget for FY 2018-19 is \$18,182,654 or 2% more than the Mayor's proposed FY 2017-18 budget of \$907,731,575.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 2,113 FTEs, which are 4 FTEs less than the 2,117 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.2% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$670,106,579 in FY 2018-19, are \$1,629,483 or 0.2% more than FY 2017-18 estimated revenues of \$668,477,096.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: DSS – HUMAN SERVICES AGENCY

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,270,423 in FY 2017-18. Of the \$2,270,423 in recommended reductions, \$839,186 are ongoing savings and \$1,431,237 are one-time savings. These reductions would still allow an increase of \$42,516,745 or 4.9% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$1,641,183, including General Fund savings of \$1,015,988, for total General Fund savings of \$2,667,019.

In addition, the Budget and Legislative Analyst has identified two proposed vehicle purchases totaling \$53,806 in FY 2017-18 for which approval is a policy decision for the Board of Supervisors.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$839,186 in FY 2018-19. Of the \$839,186 in recommended reductions, all are ongoing saving. These reductions would still allow an increase of \$17,343,468 or 1.9% in the Department's FY 2018-19 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DSS - Human Services Agency

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
CAO - ADMINISTRATIVE SUPPORT														
Attrition Savings			(\$532,847)	(\$1,137,841)	\$604,994	x				(\$548,832)	(\$1,153,826)	\$604,994	x	
Mandatory Fringe Benefits			(\$222,390)	(\$474,891)	\$234,192	x				(\$234,375)	(\$468,567)	\$234,192	x	
			<i>Total Savings</i>		\$839,186					<i>Total Savings</i>		\$839,186		
	Increase attrition savings to account for the Department's ongoing vacant positions and salary savings:							Ongoing savings						
CGO - ADULT PROTECTIVE SERVICES														
Attrition Savings			(\$418,476)	(\$515,882)	\$97,406	x	x							
Mandatory Fringe Benefits			(172,143)	(\$210,074)	\$37,931	x	x							
			<i>Total Savings</i>		\$135,337									
	Increase attrition savings to account for hiring delays for one Manager III and two 2944 Protective Service Supervisor positions.													

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GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DSS - Human Services Agency

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
CIM - IN HOME SUPPORTIVE SERVICES														
Attrition Savings			(\$1,310,970)	(1,685,648)	\$374,678	x	x							
Mandatory Fringe Benefits			(577,944)	(722,467)	\$144,523	x	x							
			<i>Total Savings</i>	<i>\$519,201</i>										
Increase attrition savings to FY 2016-17 budgeted amount.														
CGW - SF BENEFITS NET														
Manager II	1.00	0.00	\$138,613	\$0	\$138,613	x	x							
Mandatory Fringe Benefits			\$55,809	\$0	\$55,809	x	x							
			<i>Total Savings</i>	<i>\$194,422</i>										
Delete one vacant limited-term Manager II position, which is already scheduled for deletion at the end of FY 2017-18.														
CGR - PUBLIC CONSERVATOR														
Attrition Savings			(\$276,890)	(\$383,715)	\$106,825	x	x							
Mandatory Fringe Benefits			(\$113,895)	(\$157,667)	\$43,772	x	x							
			<i>Total Savings</i>	<i>\$150,597</i>										
Increase attrition savings to account for hiring delays for two 2940 Protective Service Workers.														
FAY - TRANSITIONAL-AGED YOUTH BASELINE														
TEMP-REGULAR-MISC			\$1,238,359	\$838,359	\$400,000	x	x							
Mandatory Fringe Benefits			\$98,078	\$66,398	\$31,680	x	x							
			<i>Total Savings</i>	<i>\$431,680</i>										
Reduce temporary salaries by \$400,000. This is a continuing project with an estimated carryforward balance of \$400,000 from FY 2016-17.														

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	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$1,063,601	\$587,430
Non-General Fund	\$367,636	\$251,756	\$619,392
Total	\$1,431,237	\$839,186	\$2,270,423

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$0	\$587,430
Non-General Fund	\$0	\$251,756	\$251,756
Total	\$0	\$839,186	\$839,186

GF = General Fund
1T = One-Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DSS - Human Services Agency

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Policy Recommendations														
CAO - ADMINISTRATIVE SUPPORT														
Equipment Purchase			\$26,903	\$0	\$26,903	x	x							
Equipment Purchase			\$26,903	\$0	\$26,903	x	x							
	<i>Total Savings</i>		\$53,806											
	Approval of two replacement gas hybrid vehicles is a policy matter for the Board of Supervisors. The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. As part of the ordinance, the City plans to use the opportunity to "right-size" (down-size underutilized vehicles) the overall fleet. The proposed vehicles would replace a 1999 Ford Taurus and a 2000 Chevrolet Van, which has less than 56,000 miles. The Department currently has 70 passenger vehicles, including 3 new passenger vehicles approved in 2016. If these replacement vehicles are allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicles by the Office of Contract Administration.													

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	FY 2017-18		
	Total Policy Recommendations		
	One-Time	Ongoing	Total
General Fund	\$34,974	\$0	\$34,974
Non-General Fund	\$18,832	\$0	\$18,832
Total	\$53,806	\$0	\$53,806

	FY 2018-19		
	Total Policy Recommendations		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

GF = General Fund
1T = One Time

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DEPARTMENT: DSS – HUMAN SERVICES AGENCY

Year	Department Code	Subfund Code	Vendor No.	Vendor Name	Index Code	General Fund	Non-General Fund	Total
14	DSS	1GAGFAAA		NO VENDOR	45MCOH	0	103,087	103,087
15	DSS	1GAGFAAA		NO VENDOR	45ADOH	0	0	0
15	DSS	1GAGFAAA		NO VENDOR	45ADOH	0	2	2
15	DSS	1GAGFACP	01120	A A OFFICE EQUIPMENT CO	45FC4EWS	42,585	0	42,585
15	DSS	1GAGFACP		NO VENDOR	45FC4EWS	360,000	0	360,000
15	DSS	1GAGFACP		NO VENDOR	45FC4EWS	45,000	0	45,000
15	DSS	1GAGFACP		NO VENDOR	45ASLTA	80,000	0	80,000
15	DSS	1GAGFACP		NO VENDOR	45ASLTA	180,000	0	180,000
15	DSS	1GAGFACP		NO VENDOR	45ESJN	160,000	0	160,000
15	DSS	1GAGFAAA		NO VENDOR	45ASGF	0	123,209	123,209
16	DSS	1GAGFACP	74897	RELIATECH	45ASBT	0	0	0
16	DSS	1GAGFAAA	81533	SOCIAL SOLUTIONS GLOBAL INC	45HLGF	19,208	0	19,208
16	DSS	1GAGFAAA	93417	MAXIMUS HUMAN SERVICES INC	45FCOH	6	4	11
16	DSS	1GAGFAAA	12467	MICROBIZ SECURITY CO INC	45ADOH	19,302	12,868	32,170
16	DSS	1GAGFAAA	44021	C S U FOUNDATION	45FCCWS145&M	9,407	95,119	104,526
16	DSS	1GAGFAAA	44021	C S U FOUNDATION	45FCCWS575	1,429	14,445	15,874
16	DSS	1GAGFAAA	44021	C S U FOUNDATION	45FCSAT137&M	0	61,055	61,055
16	DSS	1GAGFAAA	44021	C S U FOUNDATION	45FCSAT575	1,723	17,424	19,147
16	DSS	1GAGFAAA	44021	C S U FOUNDATION	45FCSTT005&M	0	48,389	48,389
16	DSS	1GAGFAAA	44021	C S U FOUNDATION	45FCSTT575	716	7,243	7,959

DEPARTMENT: DSS – HUMAN SERVICES AGENCY

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	General Fund	Non General Fund	Total	
16	DSS	1GAGFAAA	44021	C S U FOUNDATION	45FCFPT504&M	19,209	54,671	73,880	
16	DSS	1GAGFAAA	44021	C S U FOUNDATION	45FCFPT575	547	5,535	6,083	
16	DSS	1GAGFAAA	67883	COMPUTERLAND SILICON VALLEY	45ITOH	301	201	502	
16	DSS	1GAGFAAA	62025	AMERITECH COMPUTER SERVICES INC	45ITOH	34	23	56	
16	DSS	1GAGFAAA	08549	GRAINGER	45HLOH	690	460	1,150	
16	DSS	1GAGFAAA	44021	C S U FOUNDATION	45FCGF	5,832	0	5,832	
16	DSS	1GAGFAAA	94388	DIVERSIFIED MANAGEMENT GROUP	45ADOH	1,935	1,290	3,225	
16	DSS	2SHWFGNC	67629	PUBLIC CONSULTING GROUP INC	45FCCWHG	0	207	207	
16	DSS	2SHWFGNC	16211	SAN FRANCISCO HOUSING AUTHORITY	45FCCWHG	0	0	0	
16	DSS	2SHWFGNC	15543	REGENTS UNIV OF CALIF / SF	45FCCWHG	0	477	477	
16	DSS	2SHWFGNC	92172	CHAPIN HALL CENTER FOR CHILDREN	45FCCWHG	0	367	367	
16	DSS	1GAGFAAA	58893	EN POINTE TECHNOLOGIES SALES INC	45ITOH	29,093	19,395	48,488	
16	DSS	1GAGFAAA	85837	LEAHS PANTRY INC	45BNSNAPED	1,168	57,208	58,376	
16	DSS	1GAGFAAA	85837	LEAHS PANTRY INC	45BNGF	10,937	0	10,937	
16	DSS	1GAGFAAA	86409	AVANTPAGE INC	45ADCR	3,774	2,516	6,290	
16	DSS	1GAGFAAA	20365	COMMUNITY HOUSING PARTNERSHIP	45ASHOUSE	0	0	0	
16	DSS	1GAGFAAA	44021	C S U FOUNDATION	45FCGF	12,137	0	12,137	
16	DSS	1GAGFAAA	44021	C S U FOUNDATION	45FCGF	10,954	0	10,954	
						General Fund	Non General Fund	TOTAL	
						TOTAL	\$1,015,988	\$625,195	\$1,641,183

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DEPARTMENT: HOM – HOMELESSNESS AND SUPPORTIVE HOUSING

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$245,887,196 budget for FY 2017-18 is \$21,733,736 or 9.7% more than the original FY 2016-17 budget of \$224,153,460.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 118.75 FTEs, which are 9.84 FTEs more than the 108.91 FTEs in the original FY 2016-17 budget. This represents a 9.0% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$84,458,672 in FY 2017-18, are \$22,970,103 or 37.4% more than FY 2016-17 revenues of \$61,488,569.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$240,843,978 budget for FY 2018-19 is \$5,043,218 or 2.1% less than the Mayor's proposed FY 2017-18 budget of \$245,887,196.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 120.81 FTEs, which are 2.06 FTEs more than the 118.75 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 1.7% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$75,664,951 in FY 2018-19, are \$8,793,721 or 10.4% less than FY 2017-18 estimated revenues of \$84,458,672.

RECOMMENDATIONS

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: HOM – HOMELESSNESS AND SUPPORTIVE HOUSING

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$872,244 in FY 2017-18. Of the \$872,244 in recommended reductions, all are ongoing. These reductions would still allow an increase of \$20,861,492 or 9.3% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends placing \$1,700,000 for furniture, fixtures, and equipment for 440 Turk Street on Budget and Finance Committee reserve.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$944,540 in FY 2018-19. Of the \$944,540 in recommended reductions, all are ongoing.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

HOM - Homelessness and Supportive Housing

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
CSH - Shelter and Housing														
Temporary- Misc	2.80	1.80	\$273,537	\$145,000	\$128,537	x		2.71	1.71	\$273,537	\$145,000	\$128,537	x	
Mandatory Fringe			\$21,664	\$11,484	\$10,180	x				\$21,664	\$11,484	\$10,180	x	
			<i>Total Savings</i>		<i>\$138,717</i>					<i>Total Savings</i>		<i>\$138,717</i>		
	The Department's FY 2017-18 budget includes a new 0931 Manager III position, of which we are recommending approval; the functions of this new position are currently performed through temporary salaries, which can be reduced with the creation of the new position.							Ongoing savings						
Attrition Savings	(0.37)		(\$36,020)	(\$154,461)	\$118,441	x				(\$37,114)	(\$137,114)	\$100,000	x	
Mandatory Fringe Benefits			(\$15,238)	(\$65,344)	\$50,106	x				(\$16,064)	(\$59,347)	\$43,283	x	
			<i>Total Savings</i>		<i>\$168,547</i>					<i>Total Savings</i>		<i>\$143,283</i>		
	Increase attrition savings to account for projected salary surpluses in FY 2016-17 and increased budgeted salaries in FY2017-18. The Department reduced General Fund attrition savings by \$481,799 from \$862,516 in FY 2016-17 to \$380,717 in FY 2017-18. The Department has projected General Fund salary savings of \$1.2 million in FY 2016-17, and 16 vacant General Fund positions. Of the 16 vacant positions, 8 were new in FY 2016-17 and never filled. According to the Department, the delay in filling positions in FY 2016-17 was due to the lack of sufficient office space for Department staff; the Department expects to increase hiring in FY 2017-18 when the Department moves into new office space.							Ongoing savings						
	In addition, the Department has requested 6 new positions in FY 2017-18. for which we are recommending approval of 5.													

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GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

HOM - Homelessness and Supportive Housing

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount					FTE		Amount				
	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
CMN - Administration														
Attrition Savings	(0.98)		(\$111,154)	(\$270,000)	\$158,846	x				(\$114,793)	(\$215,000)	\$100,207	x	
Mandatory Fringe Benefits			(\$44,501)	(\$108,096)	\$63,595	x				(\$46,978)	(\$87,987)	\$41,009	x	
Attrition Savings	(0.48)		(\$54,901)	(\$220,000)	\$165,099	x				(\$56,448)	(\$215,000)	\$158,552	x	
Mandatory Fringe Benefits			(\$21,918)	(\$87,830)	\$65,912	x				(\$23,071)	(\$87,873)	\$64,802	x	
			<i>Total Savings</i>		<i>\$453,452</i>					<i>Total Savings</i>		<i>\$364,570</i>		
	<p>Increase attrition savings to account for projected salary surpluses in FY 2016-17 and increased budgeted salaries in FY2017-18. The Department reduced General Fund attrition savings by \$481,799 from \$862,516 in FY 2016-17 to \$380,717 in FY 2017-18. The Department has projected General Fund salary savings of \$1.2 million in FY 2016-17, and 16 vacant General Fund positions. Of the 16 vacant positions, 8 were new in FY 2016-17 and never filled. According to the Department, the delay in filling positions in FY 2016-17 was due to the lack of sufficient office space for Department staff; the Department expects to increase hiring in FY 2017-18 when the Department moves into new office space.</p> <p>In addition, the Department has requested 6 new positions in FY 2017-18. for which we are recommending approval of 5.</p>									Ongoing savings				
Principal Administrative Analyst	1.00	0.00	\$128,812	\$0	\$128,812	x		1.00	0.00	\$132,676	\$0	\$132,676	x	
Mandatory Fringe Benefits			\$49,096	\$0	\$49,096	x				\$51,723	\$0	\$51,723	x	
Senior Administrative Analyst	0.00	1.00	\$0	\$111,271	(\$111,271)	x		0.00	1.00	\$0	\$114,609	(\$114,609)	x	
Mandatory Fringe Benefits			\$0	\$44,943	(\$44,943)	x				\$0	\$47,313	(\$47,313)	x	
			<i>Total Savings</i>		<i>\$21,694</i>					<i>Total Savings</i>		<i>\$22,477</i>		
	<p>The Department's FY 2017-18 budget includes the upward substitution of an Accountant III to Accountant IV to provide supervisory oversight. The Department previously had an 1824 Principal Administrative Analyst position filling this role, which is vacant and will be reassigned to the Grants and Contracts function. The reassigned 1824 position can appropriately be substituted to an 1823 Senior Administrative Analyst position in Contracts and Grants.</p>									Ongoing savings				

867

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GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

HOM - Homelessness and Supportive Housing

Object Title	FY 2017-18							FY 2018-19								
	FTE		Amount			Savings	GF	1T	FTE		Amount			Savings	GF	1T
	From	To	From	To	From				To	From	To					
IT Operations Support Admin II	0.77	0.00	\$61,800	\$0	\$61,800	x		1.00	0.00	\$82,668	\$0	\$82,668	x			
Mandatory Fringe Benefits			\$28,035	\$0	\$28,035	x				\$38,386	\$0	\$38,386	x			
	<i>Total Savings</i> -\$89,835							<i>Total Savings</i> \$121,054								
	Deny 0.77 FTE new 1092 IT Operations Support Admin II position. The Department has not filled any of its IT team. The Department's FY 2016-17 budget included one new 1070 Project Director position and one new 1093 IT Operations Support Admin III position that were never hired. The Department's FY 2017-18 budget includes two additional new IT positions - the 1092 Operations Support Administrator II, for which we recommend disapproval and the 1043 Senior IS Engineer, for which we recommend approval. Once the Department has hired the two vacant positions that were approved in FY 2016-17 and the new position recommended in FY 2017-18, the Department should assess its additional IT needs.							Ongoing savings								
IS Business Analyst-Principal								0.77	0.00	\$112,419	\$0	\$112,419	x			
Mandatory Fringe Benefits										\$42,020	\$0	\$42,020	x			
	<i>Total Savings</i> \$0							<i>Total Savings</i> \$154,439								
								Deny 0.77 FTE new 1054 IS Business Analyst - Principal position. The department has not filled any of its IT team - the 1070 Project Director and 1093 IT Ops Support Admin III are still vacant. Department can assess needs once it hires the initial proposed team, and the new 1043 IS Senior Engineer position, of which we are recommending approval of in FY 2017-18. The department can also draw upon the resources of the Department of Technology.								

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	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$0	\$872,244
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$872,244	\$872,244

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
	General Fund	\$0	\$944,540
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$944,540	\$944,540

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GF = General Fund
1T = One TI

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

HOM - Homelessness and Supportive Housing

Object Title	FY 2017-18							FY 2018-19					
	FTE		Amount			Savings	GF	1T	FTE		Amount		
	From	To	From	To	From				To	From	To	Savings	GF

Reserve Recommendations

CMN - Administration													
FACILITIES MANTAINANCE - 440 TURK			\$1,700,000	\$1,700,000	\$1,700,000	x	x						
<p>The Department's FY 2016-17 budget included \$9 million for the purchase of 440 Turk Street from the Housing Authority (including tenant improvements) for use as department offices. The Department did not purchase 440 Turk Street and is now planning to lease space for department offices. The Department plans to seek Capital Planning Committee approval to use bond funds to purchase 440 Turk Street for use as a 24/7 service center. The proposed FY 2017-18 budget includes one-time funds of \$1,700,000 for furniture, fixtures, and equipment (FF&E) for 440 Turk Street once the City purchases the building. The Budget and Legislative Analyst Office recommends reserving the \$1,700,000 until the City has a detailed plan for purchase and renovation of 440 Turk Street and submission of specific details of the \$1,700,000 for FF&E.</p>													

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FY 2017-18			
Total Policy/Reserve Recommendations			
	One-Time	Ongoing	Total
General Fund	\$1,700,000	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$1,700,000	\$0	\$1,700,000

FY 2018-19			
Total Policy/Reserve Recommendations			
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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GF = General Fund
1T = One Time

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$114,968,148 budget for FY 2017-18 is \$1,776,635 or 1.6% more than the original FY 2016-17 budget of \$113,191,513.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 232.16 FTEs, which are 4.36 FTEs more than the 227.80 FTEs in the original FY 2016-17 budget. This represents a 1.9% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$111,411,846 in FY 2017-18, are \$3,905,914 or 3.6% more than FY 2016-17 revenues of \$107,505,932.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$120,991,483 budget for FY 2018-19 is \$6,023,335 or 5.2% more than the Mayor's proposed FY 2017-18 budget of \$114,968,148.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 231.75 FTEs, which are 0.41 FTEs less than the 232.16 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.2% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$117,451,651 in FY 2018-19, are \$6,039,805 or 5.4% more than FY 2017-18 estimated revenues of \$111,411,846.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: TIS- TECHNOLOGY

RECOMMENDATIONS (REVISED)

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$727,070 in FY 2017-18, all of which are ongoing savings. These reductions would still allow an increase of \$1,049,565 or 0.9% in the Department's FY 2017-18 budget.

In addition, we have identified two proposed vehicle purchases totaling \$65,794 in FY 1-2017-18 for which approval is a policy decision for the Board of Supervisors.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$647,500 in FY 2018-19, all of which are ongoing savings. These reductions would still allow an increase of \$5,375,835 or 4.8% in the Department's FY 2018-19 budget.

TIS - Technology

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
OPERATIONS														
MAINTENANCE SVCS-EQUIPMENT			\$273,000	\$128,000	\$145,000					\$273,000	\$128,000	\$145,000		
MAINTENANCE SVCS-EQUIPMENT			\$298,700	\$138,700	\$160,000					\$303,000	\$143,000	\$160,000		
MAINTENANCE SVCS-EQUIPMENT			\$200,500	\$150,500	\$50,000					\$200,500	\$150,500	\$50,000		
	<i>Total Savings</i>				<i>\$355,000</i>			<i>Total Savings</i>				<i>\$355,000</i>		
	Reduce these lines to reflect historical underspending. The Department has underspent its Other Current Expenses allocation in this fund by \$1.8 million in FY 14-15, \$857,000 in FY 15-16, and is projected to underspend its allocation in FY 16-17. In addition, the Department has a \$1.1 million remaining balance of unspent funds under Non-Personnel Services that were encumbered prior to FY 15-16.							Ongoing savings						
MATERIALS & SUPPLIES-BUDGET			\$172,070	\$0	\$172,070					\$92,500	\$0	\$92,500		
MATERIALS & SUPPLIES-BUDGET			\$202,084	\$152,084	\$50,000					\$202,084	\$152,084	\$50,000		
MATERIALS & SUPPLIES-BUDGET			\$334,730	\$284,730	\$50,000					\$334,730	\$284,730	\$50,000		
	<i>Total Savings</i>				<i>\$272,070</i>			<i>Total Savings</i>				<i>\$192,500</i>		
	Reduce these lines to reflect historical underspending. The Department has underspent its Materials & Supplies Budget allocation in this fund by \$1.3 million in FY 15-16, and is projected to underspend its allocation by \$1.2 million in FY 16-17.							Ongoing savings						

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TIS - Technology

Object Title	FY 2017-18							FY 2018-19								
	FTE		Amount			Savings	GF	1T	FTE		Amount			Savings	GF	1T
	From	To	From	To	From				To	From	To					
ADMINISTRATION																
SERVICES OF OTHER DEPTS (AAO FUNDS)			\$294,543	\$194,543	\$100,000					\$303,401	\$203,401	\$100,000				
Reduce this line to reflect historical underspending.								Ongoing savings								

FY 2017-18
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$487,278	\$487,278
Non-General Fund	\$0	\$239,792	\$239,792
Total	\$0	\$727,070	\$727,070

FY 2018-19
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	\$0	\$432,375	\$432,375
Non-General Fund	\$0	\$215,125	\$215,125
Total	\$0	\$647,500	\$647,500

Policy Recommendations

GOVERNANCE AND OUTREACH															
EQUIPMENT PURCHASE			\$33,713	\$0	\$33,713	X	X							\$0	
EQUIPMENT PURCHASE			\$32,081	\$0	\$32,081	X	X							\$0	
<i>Total Savings</i>								<i>\$65,794</i>							
<i>Total Savings</i>								<i>\$0</i>							
<p>The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. As part of the ordinance, the City plans to use the opportunity to "right-size" (down-size underutilized vehicles) the overall fleet. Therefore, the recommended reduction is consistent with this policy to "right-size" the City's fleet. If these replacement vehicles are allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicles by the Office of Contract Administration.</p>															

FY 2017-18
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	\$65,794	\$0	\$65,794
Non-General Fund	\$0	\$0	\$0
Total	\$65,794	\$0	\$65,794

FY 2018-19
Total Policy Recommendations

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

Recommendations of the Bureau and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

ASR - Assessor-Recorder

REVISED 6/14/17

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	FD6 - Administration													
Training - Budget			\$28,445	\$10,800	\$17,645	x				\$30,945	\$20,945	\$10,000	x	
	Reduce training budget to FY 2016-17 budget amount. The Department increased the total training budget by \$25,745 departmentwide from \$42,357 in FY 2016-17 to \$68,102 in FY 2018-19, but has spent approximately \$11,000 in FY 2014-15, \$8,000 in FY 2015-16 and \$7,250 in FY 2016-17. This recommendation gives the Department sufficient budgeted funds to meet the Department's proposed training program in FY 2017-18.							Ongoing savings						
	FDJ - Real Property													
Attrition Savings	(6.44)	(8.44)	(\$659,658)	(\$864,521)	\$204,863	x	x							
Mandatory Fringe Benefits			(\$273,341)	(\$358,230)	\$84,889	x	x							
			<i>Total Savings</i>		\$289,751									
875	Increase Attrition Savings due to delay of hiring 5 FTE Senior Real Property Appraisers. This would allow for hire in October and November 2017; accounting for time to recruit, interview, and bring new staff on board. The Department currently has 23 vacant positions. Total Department General Fund salaries are increasing by 8.8 percent in FY 2017-18. In addition, the Department had salary surpluses of approximately \$900,000 - \$1 million over the past three years.													
	FDL - Technical Services													
Real Property Appraiser	1.00	0.00	\$0	\$0	\$0	x								
Mandatory Fringe Benefits			\$0	\$0	\$0	x								
			<i>Total Savings</i>		\$0									
	Delete 1.00 FTE Real Property Appraiser, which is unfunded.													

GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

ASR - Assessor-Recorder

REVISED 6/14/17

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
Senior Real Property Appraiser	1.00	0.00	\$0	\$0	\$0	x								
Mandatory Fringe Benefits			\$0	\$0	\$0	x								
			<i>Total Savings</i>		\$0									
	Delete 1.00 FTE Senior Real Property Appraiser, which is unfunded.													
	FDK - Personal Property													
Professional & Specialized Services			\$50,000	\$40,000	\$10,000	x				\$50,000	\$40,000	\$10,000	x	
	Reduce Auditing & Accounting budget by \$10,000. There were \$10,026 expenditures in FY16-17 leaving a \$39,974 surplus in this subobject. In addition, the Department has increased the 021 Non Personnel Services budget by \$58,063 or 10.6 percent, from \$549,025 in FY 2016-17 to \$604,288 in FY 2017-18.							Ongoing savings						
Attrition Savings	(0.61)	(0.84)	(\$58,078)	(\$79,976)	\$21,898	x	x							
Mandatory Fringe Benefits			(\$24,684)	(\$33,991)	\$9,307	x	x							
			<i>Total Savings</i>		\$31,205									
	Increase Attrition Savings due to delay of hiring 1.00 FTE Senior Personal Property Auditor by 0.23 FTE. The Department has a projected salary surplus of approximately \$1.2 million in FY2016-17. The salary budget has increased by approximately 9 percent in FY2017-18. The Department had salary surpluses of approximately \$900,000 - \$1 million over the past three years.													

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Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

ASR - Assessor-Recorder

REVISED 6/14/17

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
Departmentwide														
Attrition Savings			(\$659,658)	(\$941,200)	\$281,542	x	x							
Mandatory Fringe Benefits			(\$273,341)	(\$390,003)	\$116,662	x	x							
			<i>Total Savings</i>		<i>\$398,204</i>									
Increase attrition savings to FY 2016-17 budget amount. The Department had salary surpluses of approximately \$900,000 to \$1 million over the past three fiscal years.														

FY 2017-18			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$719,161	\$27,645	\$746,806
Non-General Fund	\$0	\$0	\$0
Total	\$719,161	\$27,645	\$746,806

FY 2018-19			
Total Recommended Reductions			
	One-Time	Ongoing	Total
General Fund	\$0	\$20,000	\$20,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$20,000	\$20,000

877

GF = General Fund
1T = One Time

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$21,792,116 budget for FY 2017-18 is \$2,430,694 or 12.6% more than the original FY 2016-17 budget of \$19,361,422.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 107.82 FTEs, which are 0.88 FTEs less than the 108.70 FTEs in the original FY 2016-17 budget. This represents a 0.8% decrease in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$4,827,500 in FY 2017-18, are \$1,244,549 or 34.7% more than FY 2016-17 revenues of \$3,582,951.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$22,907,354 budget for FY 2018-19 is \$1,115,238 or 5.1% more than the Mayor's proposed FY 2017-18 budget of \$21,792,116.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 107.67 FTEs, which are 0.15 FTEs less than the 107.82 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.1% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$4,827,500 in FY 2018-19, are equal to the FY 2017-18 estimated revenues of \$4,827,500.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: FAM – FINE ARTS MUSEUMS

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$78,579 in FY 2017-18. All of the \$78,579 in recommended reductions are one-time savings. These reductions would still allow an increase of \$2,352,115 or 12.1% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$2,809, for total General Fund savings of \$81,388.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$30,000 in FY 2018-19. All of the \$30,000 in recommended reductions are one-time savings. These reductions would still allow an increase of \$1,085,238 or 5.0% in the Department's FY 2018-19 budget.

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

FAM - Fine Arts Museum

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	EEC - Oper & Maint of Museums													
Bldgs; Structures & Improvements										\$30,000	\$0	\$30,000	X	X
	Recommended reductions are in FY 2018-19.							Deny budgeted amount as the Department did not provide justification for funding.						
Attrition Savings	(6.64)	(7.09)	(\$496,191)	(\$536,865)	\$40,674	X	X							
Mandatory Fringe Benefits			(\$233,433)	(\$251,979)	\$18,546	X	X							
	<i>Total Savings \$59,220</i>													
	Increase Attrition Savings to reflect delayed hiring of the following vacant positions: Increase Attrition Savings by 0.08 FTE for 7334 Stationary Engineer as DHR has not yet posted an eligible list. Increase Attrition Savings by 0.15 FTE for 0923 Manager II as the Department is in the process of creating an eligible list. Increase Attrition Savings by 0.22 FTE to reflect the delayed hiring of vacant 8202 Security Guard position. Exam has not yet been announced. Note: Full time security guards are at .875 FTE.							One-time savings.						
Attrition Savings	(6.92)	(7.14)	(\$517,257)	(\$529,718)	\$12,461	X	X							
Mandatory Fringe Benefits			(\$243,319)	(\$250,217)	\$6,898	X	X							
	<i>Total Savings \$19,359</i>													
	Increase Attrition Savings by 0.22 FTE to reflect the delayed hiring of vacant 8202 Security Guard position. Exam has not yet been announced. Note: Full time security guards are at .875 FTE.							One-time savings.						

**FY 2017-18
Total Recommended Reductions**

	One-Time	Ongoing	Total
General Fund	\$78,579	\$0	\$78,579
Non-General Fund	\$0	\$0	\$0
Total	\$78,579	\$0	\$78,579

**FY 2018-19
Total Recommended Reductions**

	One-Time	Ongoing	Total
General Fund	\$30,000	\$0	\$30,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$30,000

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GF = General Fund
1T = One Time

DEPARTMENT: FAM – FINE ARTS MUSEUMS

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
15	FAM	1GAGFAAP	15928	ROSENDIN ELECTRIC INC	612140	23.97
16	FAM	1GAGFAAA	17929	RECOLOGY SUNSET SCAVENGER COMPANY	615003	662.79
16	FAM	1GAGFAAA	17929	RECOLOGY SUNSET SCAVENGER COMPANY	615006	1,455.86
16	FAM	1GAGFAAA	C02900	HILL'S POOL SERVICE, INC.	615003	666.60
					TOTAL	\$2,809.22

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$82,656,688 budget for FY 2017-18 is \$3,875,907 or 4.9% more than the original FY 2016-17 budget of \$78,780,781.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 308.75 FTEs, which are 1.93 FTEs more than the 306.82 FTEs in the original FY 2016-17 budget. This represents a 0.6% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$65,532,566 in FY 2017-18, are \$199,898 or 0.3% more than FY 2016-17 revenues of \$65,332,668.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$86,241,821 budget for FY 2018-19 is \$3,585,133 or 4.3% more than the Mayor's proposed FY 2017-18 budget of \$82,656,688.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 308.69 FTEs, which are 0.06 FTEs less than the 308.75 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0.02% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$66,286,162 in FY 2018-19, are \$753,596 or 1.1% more than FY 2017-18 estimated revenues of \$65,532,566.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: CAT-CITY ATTORNEY

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$301,300 in FY 2017-18, all of which are one-time savings. These reductions would still allow an increase of \$3,574,607 or 4.5% in the Department's FY 2017-18 budget.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst does not have recommended reductions for FY 2018-19.

CA7 - City Attorney
 DEP - Department

Object Title	FY 2017-18						FY 2018-19							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
	LEGAL SERVICE													
Attrition Savings			(\$3,229,716)	(\$3,459,716)	\$230,000	X	X					\$0		
Mandatory Fringe Benefits			(\$1,106,168)	(\$1,177,468)	\$71,300	X	X					\$0		
	<i>Total Savings</i>			<i>\$301,300</i>				<i>Total Savings</i>			<i>\$0</i>			
Increase attrition savings to account for increased vacancies. The Department has a projected General Fund salary surplus of \$1.8 million in FY 16-17 and had a General Fund salary surplus of \$1.2 million in FY 15-16.														

	FY 2017-18 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$301,300	\$0	\$301,300
Non-General Fund	\$0	\$0	\$0
Total	\$301,300	\$0	\$301,300

	FY 2018-19 Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$62,977,162 budget for FY 2017-18 is \$4,722,126 or 8.1% more than the original FY 2016-17 budget of \$58,255,036.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 278.14 FTEs, which are 4.61 FTEs more than the 273.53 FTEs in the original FY 2016-17 budget. This represents a 1.7% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$8,996,470 in FY 2017-18, are \$1,290,829 or 16.8% more than FY 2016-17 revenues of \$7,705,641.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$63,881,179 budget for FY 2018-19 is \$904,017 or 1.4% more than the Mayor's proposed FY 2017-18 budget of \$62,977,162.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 275.05 FTEs, which are 3.09 FTEs less than the 278.14 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 1.1% decrease in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$8,392,331 in FY 2018-19, are \$604,139 or 6.7% less than FY 2017-18 estimated revenues of \$8,996,470.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: DAT – DISTRICT ATTORNEY

RECOMMENDATIONS

YEAR ONE: FY 2017-18

Our recommended reductions to the proposed budget total \$116,152 in FY 2017-18, all of which are one-time savings. These reductions would still allow an increase of \$4,605,974 or 7.9% in the Department's FY 2017-18 budget.

In addition, we have identified four positions (3.08 FTEs) in the Intake and Charging Units, which would increase staffing by 40 percent despite no change in workload. Approval of these positions is a policy decision for the Board of Supervisors.

In addition, we have identified four replacement vehicle purchases totaling \$112,241 in FY 2017-18 for which approval is a policy decision for the Board of Supervisors.

In addition, we have identified \$266,645 budgeted for salaries and benefits in the Independent Investigation Bureau, which we recommend being placed on Budget and Finance Committee Reserve pending notification of the date that the Bureau will begin conducting conviction review.

YEAR TWO: FY 2018-19

We do not recommend reductions to the proposed budget in FY 2018-19.

Recommendations of the and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DAT - District Attorney

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
	AIA - Felony Prosecution													
	AIJ - Family Violence													
Permanent Salaries-Misc			\$1,243,772	\$1,127,620	\$116,152	x	x			\$1,281,085	\$1,281,085	\$0	x	
			<i>Total Savings</i>		<i>\$116,152</i>				<i>Total Savings</i>		<i>\$0</i>			
	Utilize existing carry forward surplus of \$116,152 from the Family Violence budget from FY 2016-17 to FY 2017-18 rather than budget new funds.							One-time savings.						

	FY 2017-18		
	Total Recommended Reduction		
	One-Time	Ongoing	Total
General Fund	\$116,152	\$0	\$116,152
Non-General Fund	\$0	\$0	\$0
Total	\$116,152	\$0	\$116,152

	FY 2018-19		
	Total Recommended Reduction		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DAT - District Attorney

Object Title	FY 2017-18							FY 2018-19								
	FTE		Amount			Savings	GF	1T	FTE		Amount			Savings	GF	1T
	From	To	From	To	From				To	From	To					
Reserve Recommendations																
	ASI - Administration - Criminal & Civil															
Programmatic Projects			\$2,618,840	\$2,352,195	\$266,645	x				\$2,708,666	\$2,432,486	\$276,180	x			
			<i>Total Savings</i>		<i>\$266,645</i>					<i>Total Savings</i>		<i>\$276,180</i>				
	Place \$266,645 of Programmatic Projects budget on Budget & Finance Committee Reserve in FY 2017-18 pending notification of the date that the Independent Investigation Bureau will begin conducting conviction review. The reserve amount represents the salary and fringe benefits for 1.00 FTE vacant 8177 Attorney position.							On-going savings.								
	The Board of Supervisors requested the Department to submit documentation on Independent Investigation Bureau staffing needs based on actual staff hours expended on case reviews and investigations to the Budget and Finance Committee and to the Budget and Legislative Analyst during the FY 2017-18 budget review process (File 16-0958). The Department did not provide the requested workload documentation due to the sensitivity of the investigations.															
	The Budget and Legislative Analyst believes that the requested information should have been provided.															

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FY 2017-18 Total Reserve Recommendations			
	One-Time	Ongoing	Total
General Fund	\$0	\$266,645	\$266,645
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$266,645	\$266,645

FY 2018-19 Total Reserve Recommendations			
	One-Time	Ongoing	Total
General Fund	\$0	\$276,180	\$276,180
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$276,180	\$276,180

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Recommendations of the Board and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DAT - District Attorney

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Policy Recommendations														
	AIA - Felony Prosecution													
Head Attorney	0.77	0.00	\$166,986	\$0	\$166,986	x	x	0.00	0.00	\$0	\$0	\$0	x	
Mandatory Fringe Benefits			\$56,775	\$0	\$56,775	x	x			\$0	\$0	\$0	x	
Attorney	0.77	0.00	\$88,740	\$0	\$88,740	x	x	0.00	0.00	\$0	\$0	\$0	x	
Mandatory Fringe Benefits			\$29,285	\$0	\$29,285	x	x			\$0	\$0	\$0	x	
Victim/Witness Investigator III	0.77	0.00	\$72,015	\$0	\$72,015	x	x	0.00	0.00	\$0	\$0	\$0	x	
Mandatory Fringe Benefits			\$30,246	\$0	\$30,246	x	x			\$0	\$0	\$0	x	
District Attorney's Investigative Assistant	0.77	0.00	\$64,956	\$0	\$64,956	x	x	0.00	0.00	\$0	\$0	\$0	x	
Mandatory Fringe Benefits			\$25,333	\$0	\$25,333	x	x			\$0	\$0	\$0	x	
	<i>Total Savings</i>				\$534,336			<i>Total Savings</i>				\$0		
	<p>Delete four new positions for the Intake and Charging Units. Weekend Rebooking would shift some of the work currently done on weekdays by the Intake and Charging Units to weekends. The purpose of the Weekend Rebooking initiative is to reduce jail bed days by making charging decisions on weekends so that a person taken into custody on the weekend could be released sooner if the DA's Office decides not to file charges. The Intake and Charging Units currently have a staff of 10 (4 attorneys, 6 support personnel), so the proposed four new positions would increase staffing by 40% despite no change in workload.</p> <p>The Controller's Office estimates that Weekend Rebooking could reduce jail bed days by approximately 3,497 per year. Assuming a jail bed cost of \$140 per day, the proposed Weekend Rebooking initiative would result in savings of approximately \$490,000 per year, which is less than the \$534,336 cost of the proposed additional staffing. Therefore, approval of new 8182 Head Attorney, 8177 Attorney, 8133 Victim/Witness Investigator III, and 8132 DA's Investigative Assistant positions at 0.77 FTE each for the proposed Weekend Rebooking Initiative is a policy matter for the Board of Supervisors.</p>													
	One-time savings due to one-year limited tenure positions.													

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GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DAT - District Attorney

Object Title	FY 2017-18						FY 2018-19							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
Equipment Purchase			\$25,176	\$0	\$25,176	x	x			\$0	\$0	\$0	x	x
Equipment Purchase			\$87,065	\$0	\$87,065	x	x			\$0	\$0	\$0	x	x
	<i>Total Savings</i> \$112,241						<i>Total Savings</i> \$0							
Approval of one replacement mini-van and three replacement inspector vehicles is a policy matter for the Board of Supervisors pursuant to City policies to (1) reduce vehicle fleets; and (2) require that any new passenger vehicle procured for the City fleet be a Zero Emission Vehicle (File 17-0210). If these replacement vehicle are allowed, place the funds on Controller's Reserve pending the finalization of the new Vehicle Selector List to include approved zero emissions vehicle(s) by the Office of Contract Administration.						One-time savings.								

**FY 2017-18
Total Policy Recommendations**

	One-Time	Ongoing	Total
General Fund	\$646,577	\$0	\$646,577
Non-General Fund	\$0	\$0	\$0
Total	\$646,577	\$0	\$646,577

**FY 2018-19
Total Policy Recommendations**

	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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GF = General Fund
1T = One

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$7,350,138 budget for FY 2017-18 is the first year budget for the new Department.

Personnel Changes

The number of full-time equivalent positions (FTEs) budgeted for FY 2017-18 is 43.22 FTEs.

Revenue Changes

The Department's revenues are \$8,000 in FY 2017-18.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$7,533,817 budget for FY 2018-19 is \$183,679 or 2.5% more than the Mayor's proposed FY 2017-18 budget of \$7,350,138.

Personnel Changes

The number of full-time equivalent positions (FTEs) budgeted for FY 2018-19 is 43.22 FTEs, which is the same as the 43.22 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 0% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$8,000 in FY 2018-19 are the same as the FY 2017-18 estimated revenues of \$8,000.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: DPA – POLICE ACCOUNTABILITY

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$150,000 in FY 2017-18. Of the \$150,000 in recommended reductions, \$25,000 are ongoing savings and \$125,000 are one-time savings.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$25,000 in FY 2018-19. Of the \$25,000 in recommended reductions, all are ongoing savings. These reductions would still allow an increase of \$158,679 or 2.2% in the Department's FY 2018-19 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DPA - Department of Police Accountability

Object Title	FY 2017-18						FY 2018-19							
	FTE		Amount			Savings	GF	1T	FTE		Amount			
	From	To	From	To	From				To	From	To	Savings	GF	1T
	ACV - Office of Citizen Complaints													
Other Current Expenses			\$274,826	\$249,826	\$25,000	X				\$274,826	\$249,826	\$25,000	X	
	Reduce Other Current Expenses to reflect anticipated needs.						Ongoing savings.							
Attrition Savings			(\$87,688)	(\$177,018)	\$89,330	X	X							
Mandatory Fringe Benefits			(\$35,015)	(\$70,685)	\$35,670	X	X							
	<i>Total Savings</i> <i>\$125,000</i>													
	Increase attrition savings (and benefits) by \$125,000 to account for 5 vacant 8124 Investigator positions. The Department regularly underspends on salaries, and the current list for this position is expired.													

	FY 2017-18		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$125,000	\$25,000	\$150,000
Non-General Fund	\$0	\$0	\$0
Total	\$125,000	\$25,000	\$150,000

	FY 2018-19		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$0	\$25,000	\$25,000
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$25,000	\$25,000

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GF = General Fund
1T = One Time

YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$245,887,196 budget for FY 2017-18 is \$21,733,736 or 9.7% more than the original FY 2016-17 budget of \$224,153,460.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 118.75 FTEs, which are 9.84 FTEs more than the 108.91 FTEs in the original FY 2016-17 budget. This represents a 9.0% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$84,458,672 in FY 2017-18, are \$22,970,103 or 37.4% more than FY 2016-17 revenues of \$61,488,569.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$240,843,978 budget for FY 2018-19 is \$5,043,218 or 2.1% less than the Mayor's proposed FY 2017-18 budget of \$245,887,196.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 120.81 FTEs, which are 2.06 FTEs more than the 118.75 FTEs in the Mayor's proposed FY 2017-18 budget. This represents a 1.7% increase in FTEs from the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$75,664,951 in FY 2018-19, are \$8,793,721 or 10.4% less than FY 2017-18 estimated revenues of \$84,458,672.

RECOMMENDATIONS

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: HOM – HOMELESSNESS AND SUPPORTIVE HOUSING

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$882,248 in FY 2017-18. Of the \$882,248 in recommended reductions, \$565,246 are ongoing and \$317,002 are one-time reductions. These reductions would still allow an increase of \$20,851,488 or 9.3% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends placing \$1,700,000 for furniture, fixtures, and equipment for 440 Turk Street on Budget and Finance Committee reserve.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$339,036 in FY 2018-19. Of the \$339,036 in recommended reductions, all are ongoing.

HOM - Homelessness and Supportive Housing

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
CSH - Shelter and Housing														
Temporary- Misc	2.80	1.80	\$273,537	\$145,000	\$128,537	x		2.71	1.71	\$273,537	\$145,000	\$128,537	x	
Mandatory Fringe			\$21,664	\$11,484	\$10,180	x				\$21,664	\$11,484	\$10,180	x	
	<i>Total Savings</i>		<i>\$138,717</i>						<i>Total Savings</i>		<i>\$138,717</i>			
	The Department's FY 2017-18 budget includes a new 0931 Manager III position, of which we are recommending approval; the functions of this new position are currently performed through temporary salaries, which can be reduced with the creation of the new position.							Ongoing savings						
Other professional Services			\$11,092,570	\$10,777,570	\$315,000	x				\$11,082,709	\$10,932,709	\$150,000	x	
	Reduce to projected expenditure amount in FY 2017-18.							Ongoing savings						
Attrition Savings	(0.98)		(\$111,154)	(\$260,000)	\$148,846	x	x							
Mandatory Fringe Benefits			(\$44,501)	(\$104,092)	\$59,591	x	x							
Attrition Savings	(0.48)		(\$54,901)	(\$132,490)	\$77,589	x	x							
Mandatory Fringe Benefits			(\$21,918)	(\$52,894)	\$30,976	x	x							
	<i>Total Savings</i>		<i>\$317,002</i>											
	Increase attrition savings to account for vacant positions and hiring delays.													
Principal Administrative Analyst	1.00	0.00	\$128,812	\$0	\$128,812	x		1.00	0.00	\$132,676	\$0	\$132,676	x	
Mandatory Fringe Benefits			\$49,096	\$0	\$49,096	x				\$51,723	\$0	\$51,723	x	
Senior Administrative Analyst	0.00	1.00	\$0	\$111,271	(\$111,271)	x		0.00	1.00	\$0	\$114,609	(\$114,609)	x	
Mandatory Fringe Benefits			\$0	\$44,943	(\$44,943)	x				\$0	\$47,313	(\$47,313)	x	

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HOM - Homelessness and Supportive Housing

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
	<i>Total Savings</i> \$21,694							<i>Total Savings</i> \$22,477						
	The Department's FY 2017-18 budget includes the upward substitution of an Accountant III to Accountant IV to provide supervisory oversight. The Department previously had an 1824 Principal Administrative Analyst position filling this role, which is vacant and will be reassigned to the Grants and Contracts function. The reassigned 1824 position can appropriately be substituted to an 1823 Senior Administrative Analyst position in Contracts and Grants.							Ongoing savings						
IT Operations Support Admin II	0.77	0.00	\$61,800	\$0	\$61,800	x		1.00	0.77	\$82,668	\$63,654	\$19,014	x	
Mandatory Fringe Benefits			\$28,035	\$0	\$28,035	x				\$38,386	\$29,557	\$8,829	x	
	<i>Total Savings</i> \$89,835							<i>Total Savings</i> \$27,842						
	Delay hiring of 0.77 FTE new 1092 IT Operations Support Admin II position to FY 2018-19.							Reduce based on hiring date.						

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	FY 2017-18		
	One-Time	Ongoing	Total
General Fund	\$317,002	\$565,246	\$882,248
Non-General Fund	\$0	\$0	\$0
Total	\$317,002	\$565,246	\$882,248

	FY 2018-19		
	One-Time	Ongoing	Total
General Fund	\$0	\$339,036	\$339,036
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$339,036	\$339,036

HOM - Homelessness and Supportive Housing

Object Title	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			

Reserve Recommendations														
CMN - Administration														
FACILITIES MANTAINANCE - 440 TURK			\$1,700,000	\$1,700,000	\$1,700,000	x	x							
<p>The Department's FY 2016-17 budget included \$9 million for the purchase of 440 Turk Street from the Housing Authority (including tenant improvements) for use as department offices. The Department did not purchase 440 Turk Street and is now planning to lease space for department offices. The Department plans to seek Capital Planning Committee approval to use bond funds to purchase 440 Turk Street for use as a 24/7 service center. The proposed FY 2017-18 budget includes one-time funds of \$1,700,000 for furniture, fixtures, and equipment (FF&E) for 440 Turk Street once the City purchases the building. The Budget and Legislative Analyst Office recommends reserving the \$1,700,000 until the City has a detailed plan for purchase and renovation of 440 Turk Street and submission of specific details of the \$1,700,000 for FF&E.</p>														

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	FY 2017-18		
	Total Policy/Reserve Recommendations		
	One-Time	Ongoing	Total
General Fund	\$1,700,000	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$1,700,000	\$0	\$1,700,000

	FY 2018-19		
	Total Policy/Reserve Recommendations		
	One-Time	Ongoing	Total
General Fund	\$0	\$0	\$0
Non-General Fund	\$0	\$0	\$0
Total	\$0	\$0	\$0

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YEAR ONE: FY 2017-18

Budget Changes

The Department's proposed \$2,200,747,561 budget for FY 2017-18 is \$141,871,122 or 6.9% more than the original FY 2016-17 budget of \$2,058,876,439.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2017-18 are 6,867.02 FTEs, which are 60.72 FTEs more than the 6,806.30 FTEs in the original FY 2016-17 budget. This represents a 0.9% increase in FTEs from the original FY 2016-17 budget.

Revenue Changes

The Department's revenues of \$1,481,716,931 in FY 2017-18, are \$30,429,825 or 2.1% more than FY 2016-17 revenues of \$1,451,287,106.

YEAR TWO: FY 2018-19

Budget Changes

The Department's proposed \$2,224,017,666 budget for FY 2018-19 is \$23,270,105 or 1.1% more than the Mayor's proposed FY 2017-18 budget of \$2,200,747,561.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2018-19 are 6,867.02 FTEs, which is unchanged from the 6,867.02 FTEs in the Mayor's proposed FY 2017-18 budget.

Revenue Changes

The Department's revenues of \$1,451,722,830 in FY 2018-19, are \$29,994,101 or 2.0% less than FY 2017-18 estimated revenues of \$1,481,716,931.

**RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2017-18 AND FY 2018-19**

DEPARTMENT: DPH – DEPARTMENT OF PUBLIC HEALTH

RECOMMENDATIONS

YEAR ONE: FY 2017-18

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$3,263,134 in FY 2017-18. Of the \$3,263,134 in recommended reductions, \$3,230,402 are ongoing savings and \$32,732 are one-time savings. These reductions would still allow an increase of \$138,607,988 or 6.7% in the Department's FY 2017-18 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of \$608,355 for total General Fund savings of \$3,871,489.

YEAR TWO: FY 2018-19

The Budget and Legislative Analyst's recommended reductions to the proposed budget total \$2,139,189 in FY 2018-19. Of the \$2,139,189 in recommended reductions, \$2,115,725 are ongoing savings and \$23,464 are one-time savings. These reductions would still allow an increase of \$21,130,916 or 1.0% in the Department's FY 2018-19 budget.

Recommendations of the Finance and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DPH - Department of Public Health														
Equipment Purchase	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
DHP - Primary Care, Ambulatory Care, and Health Centers														
Vehicle for Primary Care and Behavioral Health Facilities Maintenance	1.00	0.00	\$32,732	\$0	\$32,732	x	x							
Deny the request for one new vehicle (Ford F-150, Gas 1/2 Ton Regular Cab PU). The Department has 10 existing vehicles (vans, SUVs, and cars) that are used less than eight days each month. In addition, eight of these 10 vehicles have less than 10,000 miles.														
DPD - Community Health Prevention														
2586 Health Worker II	1.50	1.00	\$100,505	\$67,004	\$33,502	x		1.50	1.00	\$103,520	\$69,013	\$34,507	x	
Mandatory Fringe Benefits			\$48,450	\$32,300	\$16,150	x				\$51,122	\$34,081	\$17,041	x	
<i>Total Savings \$49,652</i>														
<i>Total Savings \$51,547</i>														
Delete 0.50 FTE 2586 Healthworker II vacant position. This position has not been permanently filled since 2012.														
Ongoing savings.														
DMS - Substance Abuse Community Care														
Professional and Specialized Services			\$37,038,900	\$36,988,900	\$50,000	x				\$36,701,248	\$36,651,248	\$50,000	x	
Reduce allocated budget for professional and specialized services. This budget allocation is consistently underspent by at least \$50,000 each year.														
Ongoing savings.														
Attrition Savings	(17.15)		(\$1,668,006)	(\$1,968,006)	\$300,000	x		(17.15)		(\$1,718,045)	(\$1,918,045)	\$200,000	x	
Mandatory Fringe Benefits			(\$700,977)	(\$827,052)	\$126,075	x				(\$738,704)	(\$824,698)	\$85,994	x	
<i>Total Savings \$426,075</i>														
<i>Total Savings \$285,994</i>														
Increase attrition savings to account for hiring delays and staff turnover in the Substance Abuse division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.														
Ongoing savings.														
DMF - Forensics and Ambulatory Care														
Materials & Supplies Budget Only			\$5,636,802	\$5,626,802	\$10,000	x				\$563,680	\$558,680	\$5,000	x	
Reduce allocated budget for materials and supplies. This budget allocation is consistently underspent by at least \$5,000 each year.														
Ongoing savings.														

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GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DPH - Department of Public Health														
Equipment Purchase	FY 2017-18						FY 2018-19							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
2932 Senior Psychiatric Social Worker	4.00	3.00	\$424,838	\$318,629	\$106,209	x		4.00	3.00	\$437,583	\$328,187	\$109,396	x	
Mandatory Fringe Benefits			\$172,426	\$129,320	\$43,228	x				\$181,528	\$136,146	\$45,382	x	
	<i>Total Savings \$149,437</i>						<i>Total Savings \$154,778</i>							
	Delete 1.00 FTE 2932 Senior Psychiatric Social Worker vacant position to address projected attrition savings of \$10,979,777 during FY 2016-17.						Ongoing savings.							
D1H - Acute Care Hospital														
Vehicle								1.00	0.00	\$23,464	\$0	\$23,464	x	x
							Deny the request for one new vehicle. The City recently approved an ordinance (File 17-0210) to transition the City's passenger vehicles to Zero Emission Vehicles. As part of the ordinance, the City plans to use the opportunity to "right-size" (down-size underutilized vehicles) the overall fleet. Therefore, the recommended reduction is consistent with this policy to downsize the fleet. If approved, the additional new vehicle would increase the current size of the City's fleet.							
2430 Medical Evaluations Assistant	46.40	46.30	\$3,177,308	\$3,160,868	\$16,440.00	x		46.40	46.30	\$3,272,628	\$3,255,695	\$16,933	x	
Mandatory Fringe Benefits			\$1,557,165	\$1,551,544	\$5,621	x				\$1,643,169	\$1,637,235	\$5,934	x	
	<i>Total Savings \$22,061</i>						<i>Total Savings \$22,867</i>							
	Delete 0.10 FTE 2430 Medical Evaluations Assistant long-term vacant position.						Ongoing savings.							
Step Adjustments, Miscellaneous			(\$2,370,268)	(\$2,720,268)	\$350,000	x				(\$2,462,353)	(\$2,637,353)	\$175,000	x	
Mandatory Fringe Benefits			(\$646,138)	(\$741,548)	\$95,410	x				(\$681,876)	(\$730,337)	\$48,461	x	
	<i>Total Savings \$445,410</i>						<i>Total Savings \$223,461</i>							
	Increase attrition savings to account for continued hiring delays and staff turnover at the Zuckerberg San Francisco General Hospital. Of the 202.22 FTE new positions that were approved for hire during FY 2016-17, the Department was able to hire 71.67 FTE, leaving 130.55 FTE new positions still being processed as of May 2017. This adjustment in attrition savings better reflects expected spending levels for FY 2017-19.						Ongoing savings.							
Materials and Supplies			\$30,731,520	\$30,431,520	\$300,000	x				\$33,781,888	\$33,656,888	\$125,000	x	
	Reduce the budget allocated for materials and supplies. This budget allocation is consistently underspent by at least \$300,000, and through the proposed budget will increase by \$2.07 million.						Ongoing savings.							

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Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget

DPH - Department of Public Health														
Equipment Purchase	FY 2017-18							FY 2018-19						
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To	From	To			
FAM - Mental Health, Children's Program														
Step Adjustments, Miscellaneous			(\$8,724)	(\$308,724)	\$300,000	x				(\$8,986)	(\$158,986)	\$150,000	x	
Mandatory Fringe Benefits			(\$2,361)	(\$83,551)	\$81,190	x				(\$2,469)	(\$43,683)	\$41,214	x	
	<i>Total Savings</i>				\$381,190			<i>Total Savings</i>				\$191,214		
	Reduce the budgeted step adjustments to account for hiring delays, staff turnover, and projected step adjustments in the Mental Health division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.							Ongoing savings.						
DHA - Central Administration														
Professional and Specialized Services			\$181,000	\$31,000	\$150,000	x				\$2,428,085	\$2,278,085	\$150,000	x	
	Reduce the budget allocated for professional and specialized services. This budget allocation is consistently underspent by at least \$150,000 in this fund.							Ongoing savings.						
Professional and Specialized Services			\$255,148	\$105,148	\$150,000	x				\$2,428,085	\$2,278,085	\$150,000	x	
	Reduce the budget allocated for professional and specialized services. This budget allocation is consistently underspent by at least \$150,000.							Ongoing savings.						
Attrition Savings	(0.01)		(\$806)	(\$75,806)	\$75,000	x		0.01		(\$830)	(\$75,830)	\$75,000	x	
Mandatory Fringe Benefits			(\$361)	(\$7,614)	\$7,253	x				(\$382)	(\$8,542)	\$8,160	x	
	<i>Total Savings</i>				\$82,253			<i>Total Savings</i>				\$83,160		
	Increase attrition savings to account for hiring delays and staff turnover in the Public Health division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.							Ongoing savings.						
Attrition Savings	(0.98)		(\$78,308)	(\$128,308)	\$50,000	x		(0.98)		(\$80,657)	(\$130,657)	\$50,000	x	
Mandatory Fringe Benefits			(\$35,275)	(\$40,110)	\$4,835	x				(\$37,202)	(\$42,642)	\$5,440	x	
	<i>Total Savings</i>				\$54,835			<i>Total Savings</i>				\$55,440		
	Increase attrition savings to account for hiring delays and staff turnover in the Public Health division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.							Ongoing savings.						
Attrition Savings	(0.01)		(\$1,000)	(\$201,000)	\$200,000	x		(0.01)		(\$1,030)	\$500,000	\$100,000	x	
Mandatory Fringe Benefits			(\$413)	(\$19,753)	\$19,340	x				(\$437)	(\$11,317)	\$10,880	x	
	<i>Total Savings</i>				\$219,340			<i>Total Savings</i>				\$110,880		
	Increase attrition savings to account for hiring delays and staff turnover in the Public Health division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.							Ongoing savings.						

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GF = General Fund
1T = One Time

**Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2017-18 and FY 2018-19 Two-Year Budget**

DPH - Department of Public Health														
Equipment Purchase	FY 2017-18						FY 2018-19							
	FTE		Amount		Savings	GF	1T	FTE		Amount		Savings	GF	1T
	From	To	From	To				From	To					
	DMM - Mental Health and Community Care													
Materials & Supplies Budget Only			\$6,459,746	\$6,409,746	\$50,000	x				\$7,022,649	\$6,972,649	\$50,000	x	
	Reduce the budget allocated for materials and supplies. This budget allocation is consistently underspent by at least \$50,000.						Ongoing savings.							
Professional and Specialized Services			\$56,725,996	\$56,325,996	\$400,000	x				\$56,536,196	\$56,336,196	\$200,000	x	
	Reduce the budget allocated for professional and specialized services. This budget allocation is consistently underspent by at least \$200,000.						Ongoing savings.							
	DPE - Emergency Services Agency													
Attrition Savings	(0.01)		(\$1,000)	(\$201,000)	\$200,000	x		(0.01)		(\$1,030)	(\$101,030)	\$100,000	x	
Mandatory Fringe Benefits			(\$409)	(\$19,749)	\$19,340	x				(\$432)	(\$11,312)	\$10,880	x	
	<i>Total Savings \$219,340</i>						<i>Total Savings \$110,880</i>							
	Increase attrition savings to account for hiring delays and staff turnover in the Public Health division. The Department is projected to have attrition savings of \$10,979,777 during FY 2016-17.						Ongoing savings.							
	DPB - Environmental Health Services													
1406 Senior Clerk	0.77	0.00	\$47,160	\$0	\$47,160	x		1.00	0.00	\$63,083	\$0	\$63,083	x	
Mandatory Fringe Benefits			\$23,650	\$0	\$23,650	x				\$32,421	\$0	\$32,421	x	
	<i>Total Savings \$70,810</i>						<i>Total Savings \$95,504</i>							
	Delete new proposed 0.77 FTE 1406 Senior Clerk position. The Department has at least 6.51 FTE existing vacant positions in this job classification (254.90 FTE existing vacant positions across all funds), and at least 1.51 FTE that have been vacant for over four years. The Budget and Legislative Analyst recommends that the Department fill an existing vacant position in this classification instead of adding 0.77 FTE 1406 Senior Clerk position.						Ongoing savings.							

	FY 2017-18		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$32,732	\$3,230,402	\$3,263,134
Non-General Fund	\$0	\$0	\$0
Total	\$32,732	\$3,230,402	\$3,263,134

	FY 2018-19		
	Total Recommended Reductions		
	One-Time	Ongoing	Total
General Fund	\$23,464	\$2,115,725	\$2,139,189
Non-General Fund	\$0	\$0	\$0
Total	\$23,464	\$2,115,725	\$2,139,189

DEPARTMENT: DPH- DEPARTMENT OF PUBLIC HEALTH

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
16	DPH	1GAGFAAA	28705	GEN-PROBE SLS & SVC INC(SUB HOLOGIC INC)	HCHPDLABORGF	\$1,107.22
16	DPH	1GAGFAAA	87247	AVIOQ INC	HCHPDLABORGF	8,290.17
16	DPH	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	HCHPMADMINGF	2,189.33
16	DPH	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	HCHPDRECSTGF	3,908.65
16	DPH	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	HCHAAFISCLGF	3,687.88
16	DPH	1GAGFAAA	49109	GALINDO INSTALLATION & MOVING SERVICES	HCHPBADMINGF	1,462.00
16	DPH	1GAGFAAA	71557	U S PURE WATER CORP	HCHPMCCSPGGF	663.25
16	DPH	1GAGFAAA	71557	U S PURE WATER CORP	HCHAAFACMTGF	619.35
16	DPH	1GAGFAAA	44446	MCKESSON CORPORATION	HCHPDIMMSVGF	24,223.64
16	DPH	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	HCHAAFISCLGF	1,950.29
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHAAFISCLGF	20,502.69
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHAAFISCLGF	1,128.95
16	DPH	1GAGFAAA	71924	ARUP LABORATORIES INC	HCHPDIMMSVGF	2,448.62
16	DPH	1GAGFAAA	61514	ACE COURIER EXPRESS INC	HCHIVPHADMGF	15,000.00
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHAPHPADMGF	15,309.96
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHAPHPADMGF	646.37
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHPMADMINGF	38,635.40
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HCHPMADMINGF	3,145.76
16	DPH	1GAGFAAA	48563	RENG CO	HCHIVPHADMGF	1,341.93
16	DPH	1GAGFAAA	48563	RENG CO	HCHPBADMINGF	921.00
16	DPH	1GAGFAAA	23505	SAN FRANCISCO SUPPLY MASTERS INC DBA CLE	HCHIVPHADMGF	847.87
16	DPH	1GAGFAAA	08549	GRAINGER	HCHAAFACMTGF	5,102.53
16	DPH	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	HCHIVPHADMGF	1,764.59
16	DPH	1GAGFAAA	71557	U S PURE WATER CORP	HCHPMADMINGF	805.00
16	DPH	1GAGFAAA	71557	U S PURE WATER CORP	HCHPMADMINGF	1,433.99
16	DPH	1GAGFAAA	27478	GIVE SOMETHING BACK INC	HCHIVPHADMGF	2,731.88
16	DPH	1GAGFAAA	81212	VP & RB CORP DBA UPS STORE 0361	HCHPBADMINGF	1,758.37
16	DPH	1GAGFAAA	04614	CATHOLIC CHARITIES	HCHSHHOUSGGF	3,621.74
16	DPH	1GAGFAAA	23505	SAN FRANCISCO SUPPLY MASTERS INC DBA CLE	HCHIVHSVCSGF	1,015.95
16	DPH	1GAGFAAA	62283	GRM INFORMATION MANAGEMENT SERVICES	HCHACEXECTGF	2,000.00
16	DPH	1GAGFAAA	49781	ABBOTT LABORATORIES INC	HCHPDLABORGF	2,151.66
16	DPH	1GAGFAAA	49109	GALINDO INSTALLATION & MOVING SERVICES	HCHIVPHADMGF	884.00
16	DPH	1GAGFAAA	28810	BECTON DICKINSON DIAGNOSTIC SYSTEMS	HCHPDLABORGF	9,430.85
16	DPH	1GAGFAAA	62611	READYREFRESH	HCHAAFACMTGF	2,497.28
16	DPH	1GAGFAAA	85276	MALLORY SAFETY & SUPPLY LLC	HCHPBADMINGF	2,512.85
16	DPH	1GAGFAAA	79478	GOLDEN STATE LEGAL COPY LLC	HCHPBADMINGF	668.91
14	DPH	5HAAAAAA	C08746	NUANCE COMMUNICATIONS INC	HGH1HRM40136	23,831.45
15	DPH	5HAAAAAA	41132	OMNICELL INC	HGH1HPH40031	1,798.93
15	DPH	5HAAAAAA	42284	TOYON ASSOCIATES INC	HGH1HRM40051	7,830.84
15	DPH	5HAAAAAA	47995	SUPPLEMENTAL HEALTH CARE	HGH1HSC40111	4,735.00
15	DPH	5HAAAAAA	47995	SUPPLEMENTAL HEALTH CARE	HGH1HSC40111	997.00
15	DPH	5HAAAAAA	14380	KPMG LLP	HGH1HRM40136	1,163.00
15	DPH	5HAAAAAA	51709	HILL-ROM CO INC	HGH1HFM40001	1,349.40
15	DPH	5HAAAAAA	79212	AGFA HEALTHCARE CORPORATION	HGH1HCX40061	48,558.72
16	DPH	1GAGFAAA	34111	STERICYCLE INC	HCHAPADMINGF	15,174.60
16	DPH	1GAGFAAA	10634	KING AMERICAN AMBULANCE CO	HCHAPADMINGF	8,931.12
14	DPH	5LAAAAAA	18373	REGENTS OF THE UNIVERSITY OF CALIFORNIA	HLH448936	8,741.00
14	DPH	5LAAAAAA	38377	ROCHE DIAGNOSTICS CORP	HLH448878	9,705.94
15	DPH	5LAAAAAA	05264	COIT SERVICE INC	HLH449421	1,477.12
16	DPH	5LAAAAAA	58240	PACIFIC INTERMENT SERVICE INC	HLH449603	600.00
15	DPH	1GAGFAAA	13521	NORTH OF MARKET SENIOR SVC DBA CURRY SEN	HMHMCC730515	6,021.90
15	DPH	1GAGFAAA	15531	REGENTS UNIV OF CA / SFGH PSYCHIATRY DPT	HMHSCCRES227	14,572.47

DEPARTMENT: DPH- DEPARTMENT OF PUBLIC HEALTH

Year	Department Code	Subfund Code	Vendor No	Vendor Name	Index Code	Remaining Balance
15	DPH	1GAGFAAA	05052	CITY COLLEGE OF SAN FRANCISCO	HMHSCCRES227	6,900.70
15	DPH	1GAGFAAA	08817	HEALTHRIGHT 360	HMHMCC730515	11,786.30
15	DPH	1GAGFAAA	16386	SAN FRANCISCO STUDY CENTER INC	HMHMCC730515	1,508.50
15	DPH	1GAGFAAA	44467	UCSF CLINIC PRAC GRP SFGH/COMM FOCUS PGM	HMHSCCRES227	27,145.50
15	DPH	1GAGFAAA	01499	UCSF ALLIANCE HEALTH PROJECT	HMHMCC730515	10,924.44
16	DPH	1GAGFAAA	72831	RED ARM MOVER	HMHMCC730515	625.28
16	DPH	1GAGFAAA	07792	COLE FOX HARDWARE	HMHMCC730515	3,160.91
16	DPH	1GAGFAAA	78306	H3 SUPPLIES	HMHMCC730515	941.27
16	DPH	1GAGFAAA	69455	AGURTO CORPORATION DBA PESTEC	HMHMCC730515	1,395.04
16	DPH	1GAGFAAA	49109	GALINDO INSTALLATION & MOVING SERVICES	HMHMCC730515	2,155.00
16	DPH	1GAGFAAA	34111	STERICYCLE INC	HMHMCC730515	7,093.78
16	DPH	1GAGFAAA	61946	TED'S MARKET	HMHMCP751594	4,975.24
16	DPH	1GAGFAAA	87676	SUNNY LAND PRODUCE INC	HMHMCC730515	5,258.18
16	DPH	1GAGFAAA	87452	SANTORA SALES	HMHMCC730515	1,980.33
16	DPH	1GAGFAAA	28399	OMEGA PACIFIC ELECTRICAL SUPPLY INC	HMHMCC730515	2,834.83
16	DPH	1GAGFAAA	14326	PATRICK & CO	HMHMCC730515	3,036.31
16	DPH	1GAGFAAA	35640	INTERNATIONAL EFFECTIVENESS CENTERS	HMHMCC730515	8,120.00
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HMHMCC730515	11,307.34
16	DPH	1GAGFAAA	44809	OFFICE MAX INC	HMHMCC730515	4,909.10
16	DPH	1GAGFAAA	11677	MAINLINE SECURITY INC.	HMHMCC730515	1,374.73
16	DPH	1GAGFAAA	11677	MAINLINE SECURITY INC.	HMHMCC730515	1,125.00
16	DPH	1GAGFAAA	48563	RENG CO	HMHMCC730515	1,090.59
16	DPH	1GAGFAAA	23505	SAN FRANCISCO SUPPLY MASTERS INC DBA CLE	HMHMCC730515	3,529.52
16	DPH	1GAGFAAA	C09215	SHAMROCK MOVING & STORAGE INC	HMHMCC730515	2,462.54
16	DPH	1GAGFAAA	78761	LASERLINK INTERNATIONAL INC	HMHMCC730515	6,039.35
16	DPH	1GAGFAAA	16322	SAN FRANCISCO FOOD BANK	HMHMCC730515	1,720.60
16	DPH	1GAGFAAA	95469	USA FLEET SOLUTIONS	HMHMCB731943	1,371.80
16	DPH	1GAGFAAA	81212	VP & RB CORP DBA UPS STORE 0361	HMHMCC730515	1,891.59
16	DPH	1GAGFAAA	85888	AMERICAN SECURITY RX	HMHMCC730515	997.51
16	DPH	1GAGFAAA	17018	SIERRA ELECTRIC CO	HMHMCC730515	2,166.94
16	DPH	1GAGFAAA	18373	REGENTS OF THE UNIVERSITY OF CALIFORNIA	HMHMCP751594	4,830.57
16	DPH	1GAGFAAA	15531	REGENTS UNIV OF CA / SFGH PSYCHIATRY DPT	HMHSCCRES227	15,519.55
16	DPH	1GAGFAAA	15531	REGENTS UNIV OF CA / SFGH PSYCHIATRY DPT	HMHMCP751594	33,826.92
16	DPH	1GAGFAAA	08671	GREYHOUND LINES INC	HMHMCC730515	10,190.00
16	DPH	1GAGFAAA	98248	J & L VEGI SUPERMARKET INC	HMHMCC730515	631.45
16	DPH	1GAGFAAA	23505	SAN FRANCISCO SUPPLY MASTERS INC DBA CLE	HMHMCC730515	842.21
16	DPH	1GAGFAAA	16135	SAFEWAY INC	HMHMCC730515	2,560.54
16	DPH	1GAGFAAA	66852	BRAINSTORM TUTORING	HMHMCP8828CH	55,020.00
12	DPH	1GAGFAAA	64607	XTECH	HMHMHMISPHGF	3,207.50
				Total		\$608,355.38

**CITY AND COUNTY OF SAN FRANCISCO
BOARD OF SUPERVISORS
BUDGET AND LEGISLATIVE ANALYST**

1390 Market Street, Suite 1150, San Francisco, CA 94102
(415) 552-9292 FAX (415) 252-0461

To: Budget and Finance Committee
Date: June 20, 2017
Re: Sheriff Department's FY 2017-18 Budget for Ordnance

Pursuant to your request, we have re-evaluated the Sheriff Department's FY 2017-18 budgeted expenditure for ammunition.

The Sheriff's Department requires a minimum of 2,464,447 rounds of ammunition to comply with requirements of collective bargaining agreements, meet training and safety needs for all trainees and sworn employees, and to have a sufficient reserve on hand for safety and for delays in deliveries. In FY 2017-18, the department has 2,030,337 in rounds of ammunition in the form of reserves on hand and purchase orders. In order to meet the Department's ammunition requirements in FY 2017-18, the Department will need to purchase an additional 434,110 rounds of ammunition, for total rounds of ammunition of 2,464,447. The additional rounds that the Department will require in FY 2017-18 are estimated to cost a total of \$144,849 (\$121,801 in ammunition for 9mm pistols and \$23,048 for 12 gauge shotguns).

The Budget and Legislative Analyst has recommended a budget of \$184,847 for ammunition for FY 2017-18, which is \$39,998 more than the Department's estimated cost, as shown in Table 1 below.

Table 1: Sheriff's Department's Ammunition Costs in FY 2017-18

	Rounds of Ammunition	Cost per Round	Total Cost
Budget and Legislative Analyst Recommendation			\$184,847
Sheriff Department Requirements			
9 mm Pistol	406,002	\$0.30	\$121,801
12 Gauge Shotgun	<u>28,108</u>	\$0.82	<u>23,048</u>
Total	434,110		\$144,849
Additional Savings			\$39,998

The Budget and Finance Committee could consider an additional reduction of \$39,998 in the Sheriff Department's FY 2016-17 budget for materials and supplies.

Memo to Budget and Finance Committee
June 20, 2017
Page 2

Cc: Supervisor Cohen
Supervisor Tang
Supervisor Kim
Supervisor Sheehy
Supervisor Yee
President Breed
Supervisor Farrell
Supervisor Fewer
Supervisor Peskin
Supervisor Ronen
Supervisor Safai

FC #170653, 170654
Received in Committee
6/16/17
jm

**Budget & Finance Committee
DEM's FY 2017-2019 Budget Proposal**

**DEPARTMENT OF EMERGENCY
MANAGEMENT BUDGET OVERVIEW**

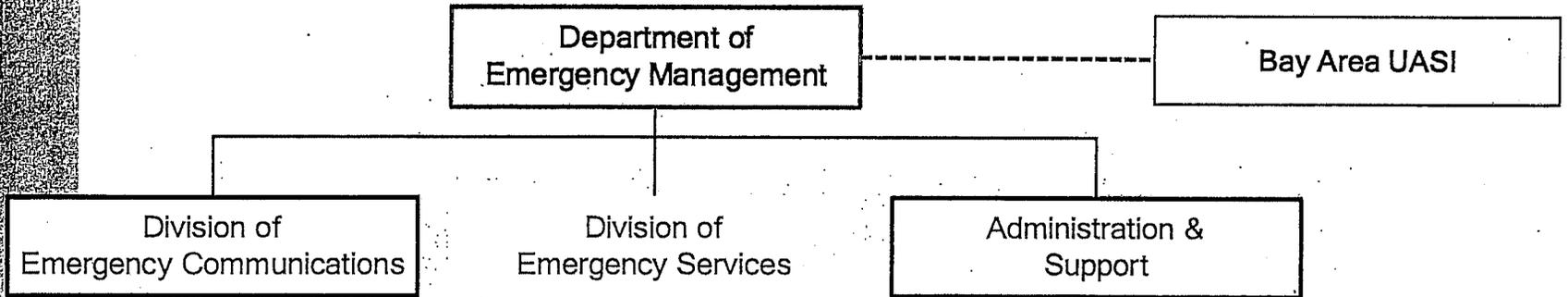
913



Department of Emergency Management

**Budget & Finance Committee
DEM's FY 2017-2019 Budget Proposal**

OVERVIEW OF DEM'S DIVISIONS



Department of Emergency Management

**Budget & Finance Committee
DEM's FY 2017-2019 Budget Proposal**

MAJOR STAFF CHANGES

Net Increase of 6.10 FTEs for FY 2017-18

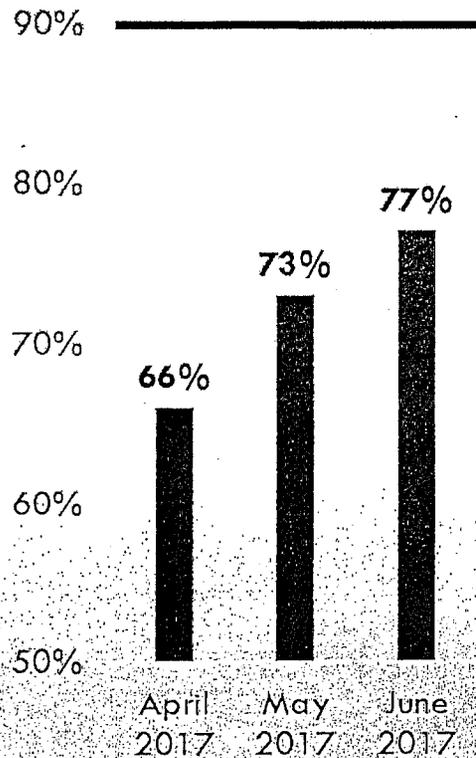
- ❖ Hold 5 POST Academies over the next 2 fiscal years with the goal of hiring 65 new Dispatchers.
- ❖ 1 New 1840 – Junior Management Assistant
- ❖ 1 New 8239 – Public Safety Communications Supervisor



Department of Emergency Management

**Budget & Finance Committee
DEM's FY 2017-2019 Budget Proposal**

9-1-1 SERVICE LEVELS



9-1-1 Response Time Improvement Executive Directive

1. Immediate improvements have brought up service levels by 11%, and will continue to do so.
2. Brought forward projected service goal attainment by 3 months to end of December 2017.
3. Focus on continued improvements in three main areas:
 - A. Training and Staffing
 - B. Retention and Working Conditions
 - C. Call Volume



Department of Emergency Management

File #170653 & 170654
Received in Committee
6/16/17



**Budget and Finance Committee
Budget Presentation**

San Francisco Fire Department

June 16, 2017



FY 17-18 and FY 18-19 Budget Budget Summary



	Current Year	FY17-18	Change	FY18-19
General Fund Operations	\$345,072,750	\$352,018,490	\$6,945,740	\$356,302,192
General Fund Projects	\$800,000	\$700,000	(\$100,000)	\$1,200,000
Airport	\$24,443,932	\$25,916,460	\$1,472,528	\$26,395,313
Port	\$3,412,001	\$3,650,992	\$238,991	\$3,739,526
Total:	\$373,728,683	\$382,285,942	\$8,557,259	\$387,637,031

	Current Year	FY17-18	Change	FY18-19
Total FTEs	1,662.55	1,728.82	66.27	1,728.57



FY 17-18 and FY 18-19 Budget Budget Highlights



- With support of Mayor's Office, the Department's budget includes funding for maintaining initiatives from previous years, specifically hiring, equipment/fleet and outreach
- Continued call volume increase present challenges for Department budget and operations
- On-going collaboration efforts with other City agencies to improve efficiencies and overall service levels



FY 17-18 and FY 18-19 Budget



Budget Initiatives

Hiring Plan/Staffing

- Continuation of Mayor's Public Safety Hiring Plan, with Department anticipated to graduate four H-2 academies over the two budget years
- EMT/Paramedic academies proposed in both years to sustain ambulance staffing levels, along with additional per diem budget allocation
- Resources for continuation of Department's EMS-6 program

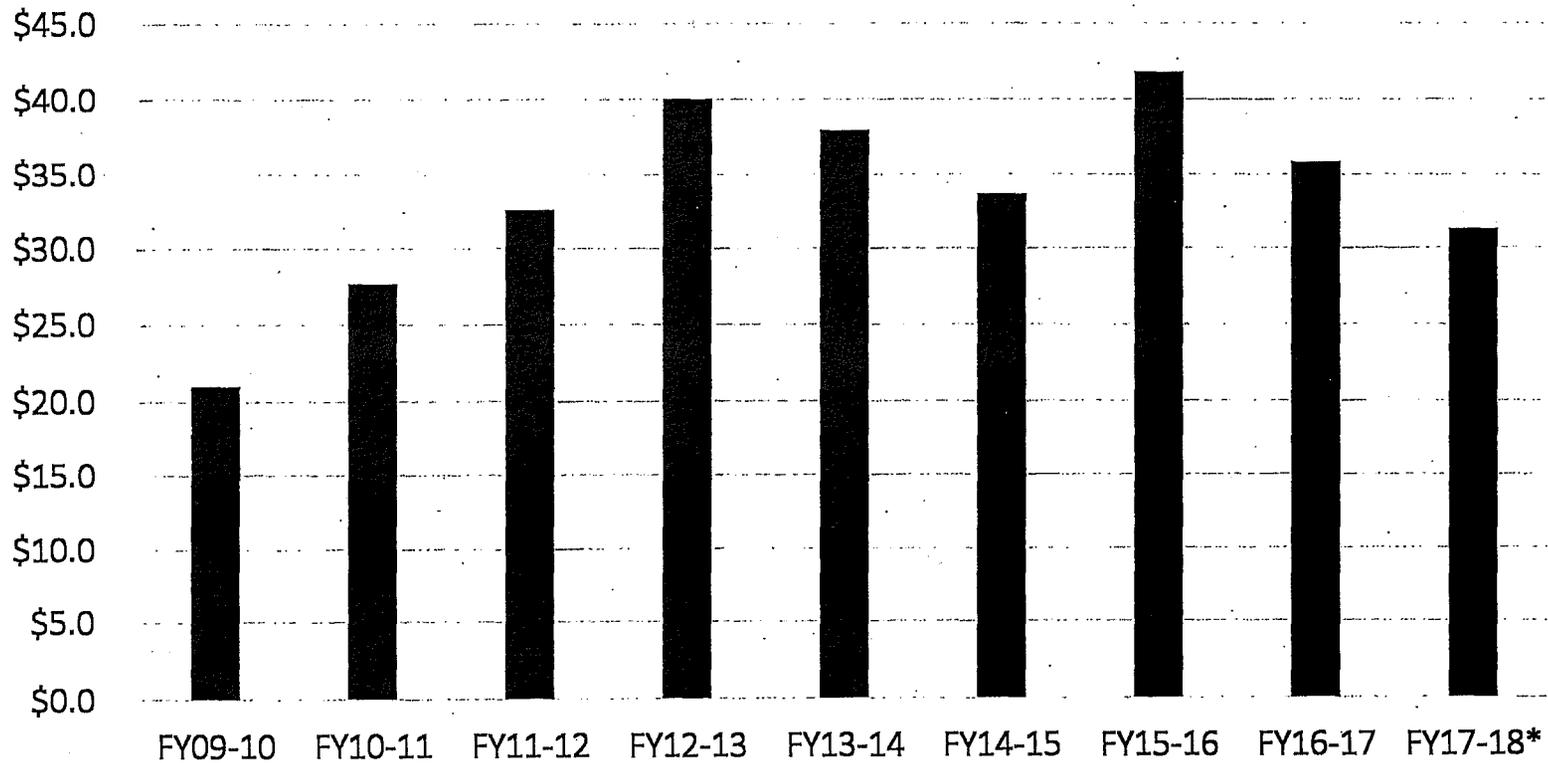


FY 17-18 and FY 18-19 Budget



Overtime

FIR General Fund OT (millions \$)



* = Proposed Budget



FY 17-18 and FY 18-19 Budget



Budget Initiatives

Fleet and Equipment

- Continued support for Departmental fleet and equipment plan approved last year
- \$14.4 million over the two budget years for fleet and equipment, to replace aging apparatus and equipment
- Continuous efforts for vehicle design changes in support of goals of Vision Zero (Ambulance pilot)
- Exemption for emergency vehicles in Zero Emission Vehicle Ordinance



FY 17-18 and FY 18-19 Budget Budget Initiatives



Outreach

- Continued funding to support Departmental outreach initiatives in the current year designed to enhance public education and safety efforts
- Improved data transparency and increased access to information for the general public
- Monthly public safety fair throughout the City;
Coordinated distribution of educational materials and smoke detectors; NERT program training

1000

1000

1000

2014 2015 2016



FY 17-18 and FY 18-19 Budget Budget Highlights



Capital

- Department was allocated \$6.8 million over the two years (\$2.7m/\$4.1m) for capital and facilities projects outside of GO bond funding (includes generators, apparatus doors, HVAC, boilers, etc.)
- \$3.4 million for GO bond-related projects, such as FF&E and Pre-Planning efforts
- Continued work on ESER bond and Public Health Bond projects over the next two budget years



FY 17-18 and FY 18-19 Budget



Questions/Comments

English 101

10/15/2020

Page 1 of 1



Juvenile Probation Department

Budget Presentation

FY 2017-18 and FY 2018-19

**San Francisco Board of Supervisors
Budget & Finance Committee**

June 16, 2017



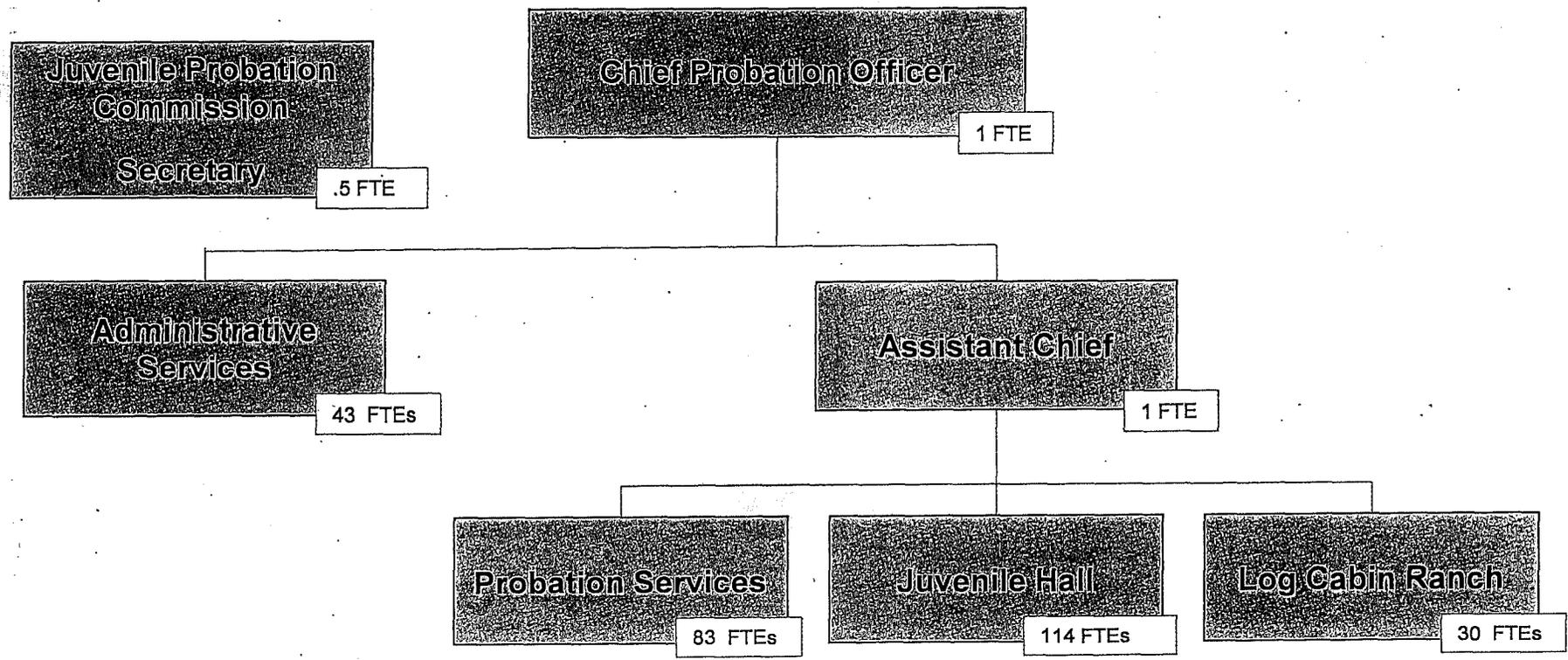
Mission

- Identify and respond to risks and needs of each youth in the juvenile justice system
- Hold youth accountable for their conduct while affording opportunities to develop pro-social skills
- Engage in fiscally sound and culturally competent strategies that promote rehabilitation, strengthen families and enhance public safety

930



Organization

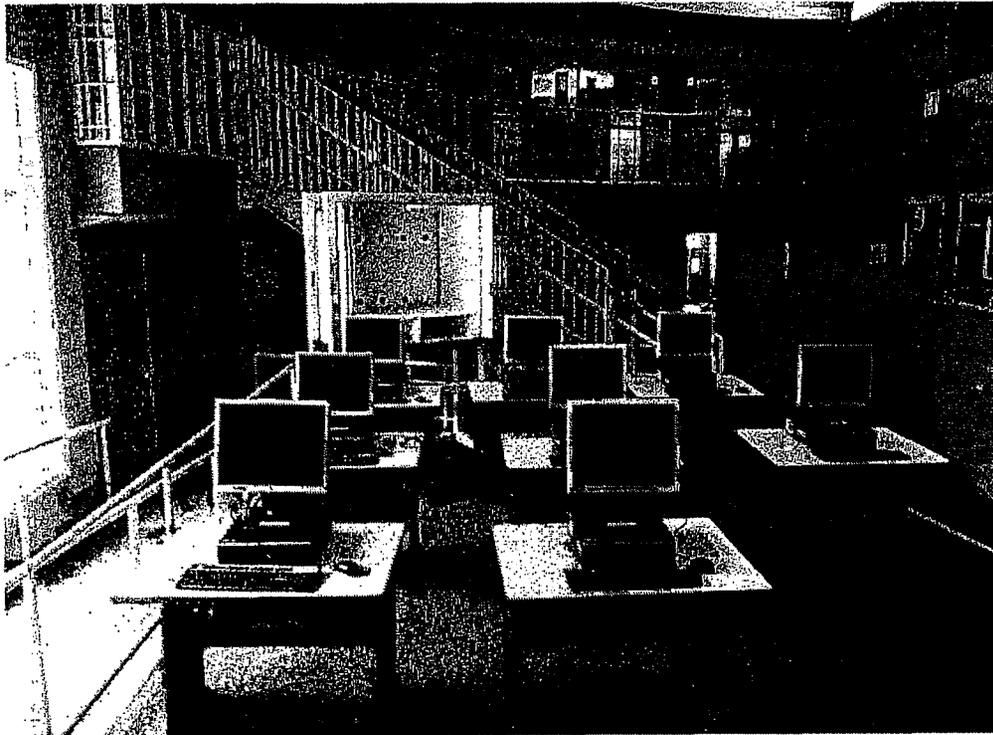


931



Innovative Youth Services

Resource Center



- Provide educational and vocational skills training opportunities
- Offers life skills development (Budgeting and bank account management)
- Offers keyboarding skills for youth and staff

932



Innovative Youth Services

Merit Center



Photo by: Jessica Christian, San Francisco Examiner

- Shifts from primary focus on disciplining negative behavior
- Emphasizes positive reinforcement
- Offers enriching activities that stimulate typical teenage interests
- Empowers and motivates youth to strive academically and encourage positive social interactions

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FY 2018 & FY 2019 Initiatives

- **Title IV-E Waiver**

Fully implement Wraparound and other community-based strategies to keep families together while providing key interventions to reduce delinquency.

- **Foster Parent, Recruitment, Retention & Support**

Develop and implement operations to recruit foster families and resource family homes, provide support for providers to resolve and mitigate barriers to foster care service.

- **JJC Youth Culinary Academy**

Provide job readiness skills training and career opportunity exposure and experience in a growth industry.



FY 2018 & FY 2019 Initiatives

- **Master Plan**

- Develop and complete assessment and analysis of long-range projected space and facility needs.
- Identify current space deficiencies including space usage and inefficiencies, programming adjacency issues, workplace improvements, and physical condition and operation of JPD facilities.
- Develop recommendations for long-term vision that supports the mission and services of the juvenile justice system.



FY 2018 & FY 2019 Initiatives

- **YGC Administration Replacement**

- Assess possibility of relocation of YGC Administration operations to Laguna Honda Hospital site as combined project with Department of Public Health relocation to adjacent location.

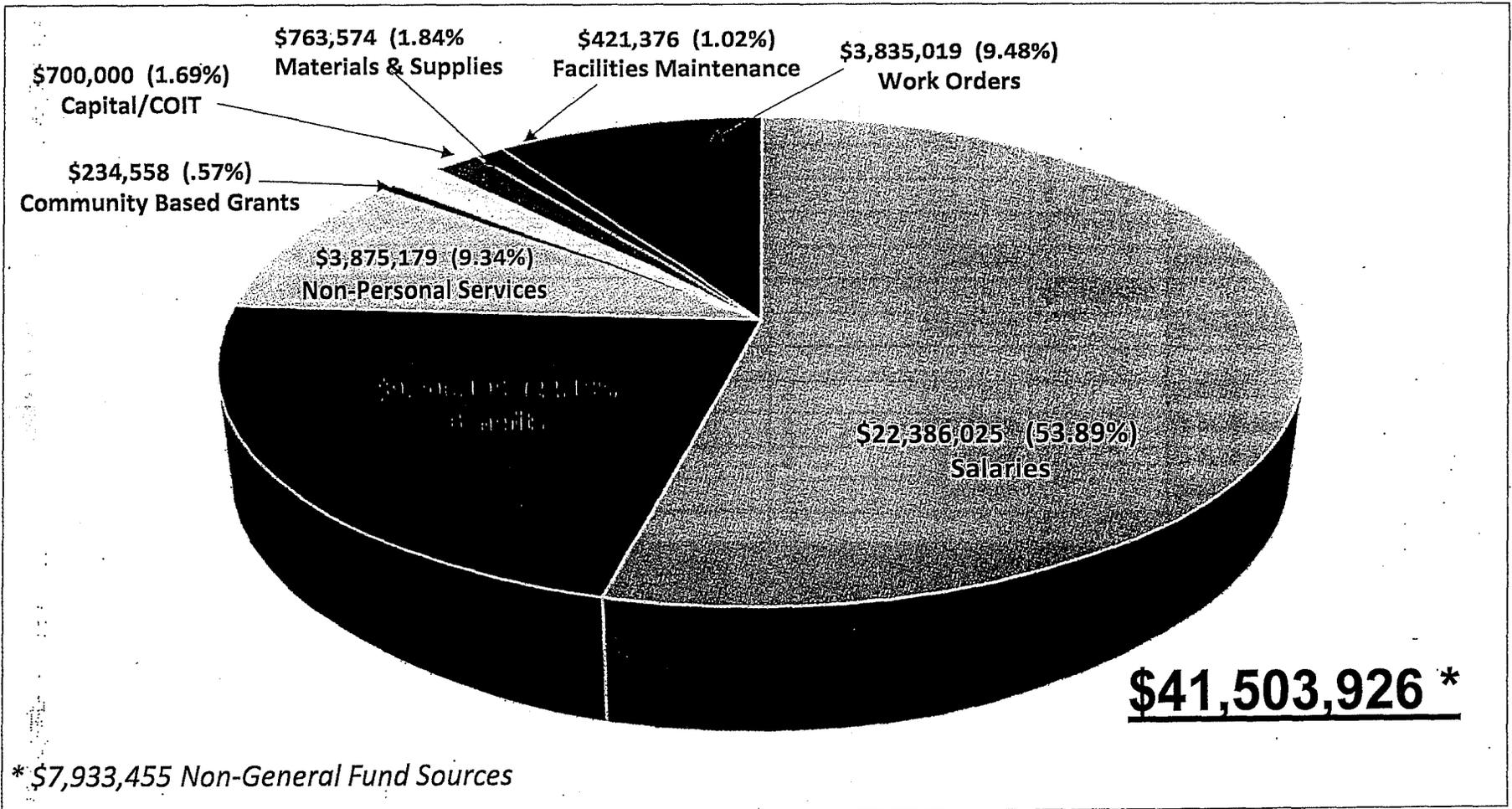
- **Case Management System**

- Implement new electronic case management system
- Plan and implement transition to electronic document management and reduction in paper use and expansion of electronic document management to enhance capacity for data analysis, improve operation workflows, and create opportunities for data sharing and transparency

936



FY 2017/18 Budget Outlook



937



Capital Projects

Project	Funding Approved		Status
	FY 15/16	FY 17/18	
Athletic Field Upgrade, Juvenile Hall		\$ 200,000	
Boiler Feed Pump - YGC	\$ 250,000		Completion closeout in progress
Building Exterior Repair, YGC Administration and Service Bldg	\$ 172,502		In progress
Elevator Modernization, YGC Administration Bldg	\$ 1,410,940		In progress
Fire Notification	\$ 1,150,000		In progress
JJC Youth Culinary Academy			
Juvenile Hall Surveillance Cameras (Capital/COIT)	\$ 1,900,000		In development
Road Repair and Resurfacing, Log Cabin Ranch		\$ 175,000	
Roof Replacement Project 1, Log Cabin Ranch Administration Bldg	\$ 200,000		Completion closeout in progress
Roof Replacement Project 2, Log Cabin Ranch Kitchen Bldg		\$ 175,000	
Window Replacement, Juvenile Hall Multi-Purpose Room		\$ 125,000	
Waste Water and Mechanical Systems Upgrade, Log Cabin Ranch		\$ 175,000	
Building Entry Ramp, YGC Administration (ADA Project)	\$ 1,915,375		In development
Building Restrooms and Water Fountains, YGC Administration (ADA Project)	\$ 1,280,000		In development

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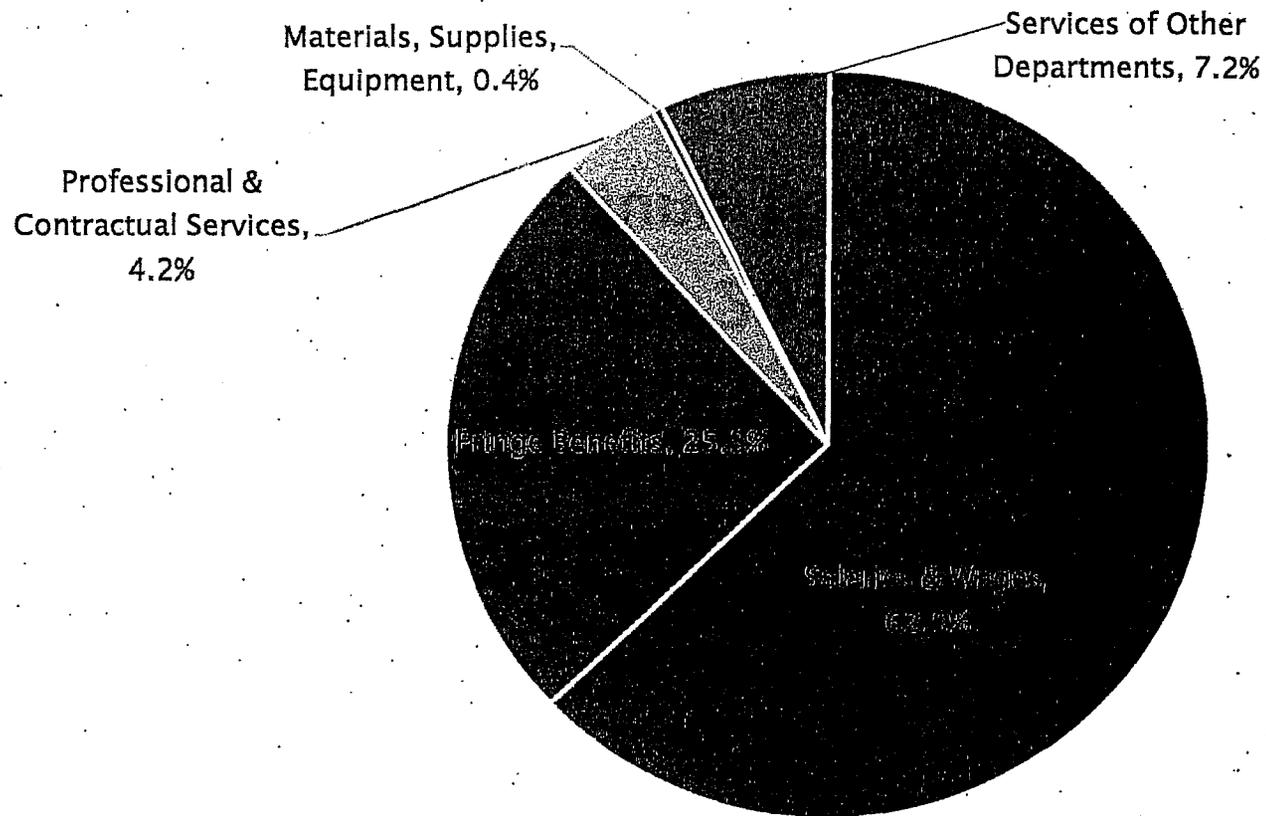
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File # 170653 & 170654
Received in Committee
6/16/17
JW

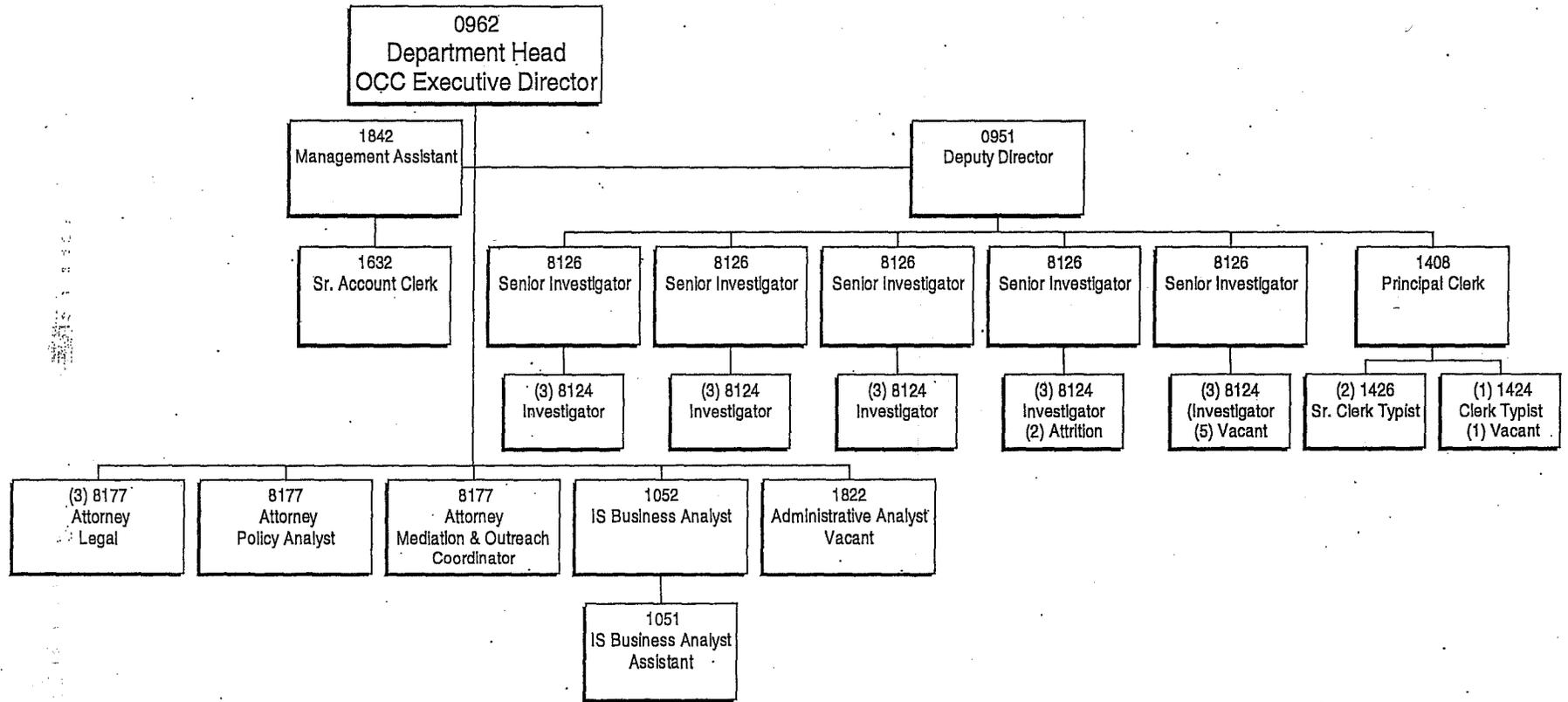
San Francisco Department of Police Accountability

FY 2017-18 and FY 2018-19 Budget Overview
June 16, 2017

Budget Overview, FY 2017-18

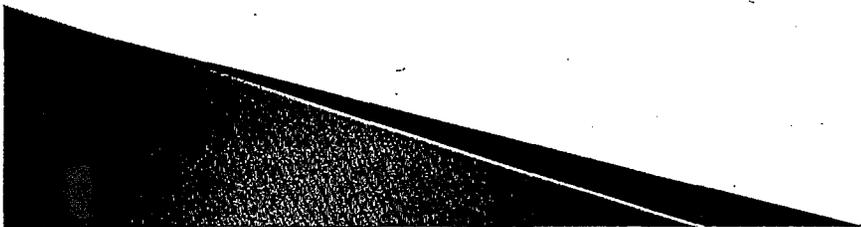


DPA Personnel - 44 FTE



Investments in FY 2016–17 Budget

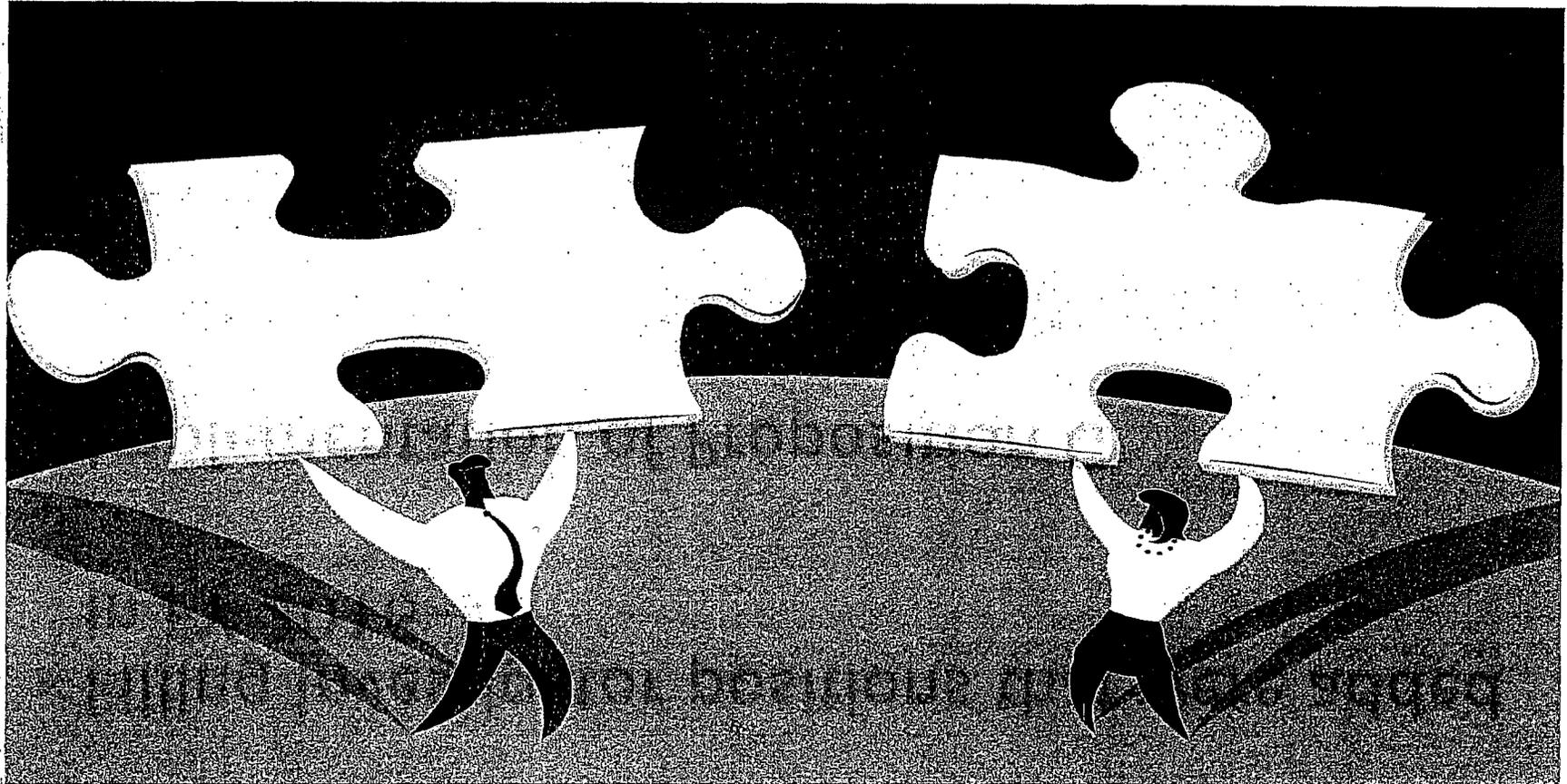
- ▶ Overall, Department budget increased by 23% in FY 2016–17
- ▶ Department added 5 new FTE, a 25% increase in investigative staff
 - 4 Investigators
 - 1 Senior Investigator
- ▶ Also added \$250K on-going to support growing non-personnel expenditure needs
- ▶ All FY 2016–17 enhancements will continue in the FY 2017–18 and FY 2018–19 budget



Budget Issues and Details

- ▶ Filling investigator positions that were added in FY 2016-17
- ▶ Implementation of Proposition G

Questions?



Office of the District Attorney



District Attorney George Gascón

BUDGET AND FINANCE COMMITTEE
2017-18 & 2018-19 BUDGET UPDATE

June 16, 2017

BUDGET AND POSITION CHANGES – BUDGET YEAR

	2016-17 Original Budget	2017-18 Department Proposed Budget	Change from 2016-17	Percent Change
Total Budget:	\$58,255,036	\$62,977,162	\$4,722,126	8.1%
Total FTE:	273.53	278.14	4.61	1.7%

*\$4.7 mil increase due to Cost of living adjustments, position annualization, other associated benefit changes and Weekend Rebooking staffing proposal.

* 4.61 increase due to position annualization and Weekend Rebooking Staffing.

BUDGET AND POSITION CHANGES – BUDGET YEAR +1

	2017-18 Department Proposed Budget	2018-19 Department Proposed Budget	Change from 2017-18	Percent Change
Total Budget:	\$62,977,162	\$63,881,179	\$904,017	1.4%
Total FTE:	278.14	275.05	(3.09)	(1.1%)

*\$904k reflect 2018-19 cost of living adjustments and other associated benefit changes.
 *Negative FTE reflect limited duration positions terminating in BY+1.

FUNDED INITIATIVE – Weekend Rebooking Pilot

- 1 of 72 Recommendations from the Work Group to Re-Envision the Jail Replacement.
- Initiative aimed at reducing jail population in order to assist with the closure of the Hall of Justice.
- Enables District Attorney's Office to make charging decisions on Saturdays and Sundays to reduce the length of stay of individuals booked into jail on or near the weekend.
- The Controller's Office estimated that approximately 3,000 arrested individuals would be affected, with a bed day impact of (3,497) by weekend Rebooking.
- Proposed staffing of 1 Managing Attorney, 1 Trial Attorney, 1 Senior Paralegal and 1 Paralegal maintains minimum staffing level over weekends with a total cost of \$533,998.

FUNDED INITIATIVE – Weekend Rebooking Pilot

Current Rebooking Schedule

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Next Monday	Next Tuesday
Arrest Before 4 PM	Rebook Tuesday							
Arrest After 4 PM		Rebook Wednesday						
	Arrest Before 4 PM	Rebook Wednesday						
	Arrest After 4 PM		Rebook Thursday					
		All Wednesday Arrests	Rebook Thursday					
			Arrest Before 4 PM	Rebook Friday				
			Arrest After 4 PM				Rebook Monday	
				Arrest Before 4 PM			Rebook Monday	
				Arrest After 4 PM				Rebook Tuesday
					All Saturday Arrests			Rebook Tuesday
						All Sunday Arrests		Rebook Tuesday

FUNDED INITIATIVE – Weekend Rebooking Pilot

Proposed Weekend Rebooking Schedule

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Next Monday	Next Tuesday
Arrest Before 4 PM	Rebook Tuesday							
Arrest After 4 PM		Rebook Wednesday						
	Arrest Before 4 PM	Rebook Wednesday						
	Arrest After 4 PM		Rebook Thursday					
		Arrest Before 4 PM	Rebook Thursday					
		Arrest After 4 PM		Rebook Friday				
			Arrest Before 4 PM	Rebook Friday				
			Arrest After 4 PM		Rebook Saturday			
				Arrest Before 4 PM	Rebook Saturday			
				Arrest After 4 PM		Rebook Sunday		
					Arrest Before 4 PM	Rebook Sunday		
					Arrest After 4 PM		Rebook Monday	
						Arrest Before 4 PM	Rebook Monday	
						Arrest After 4 PM		Rebook Tuesday

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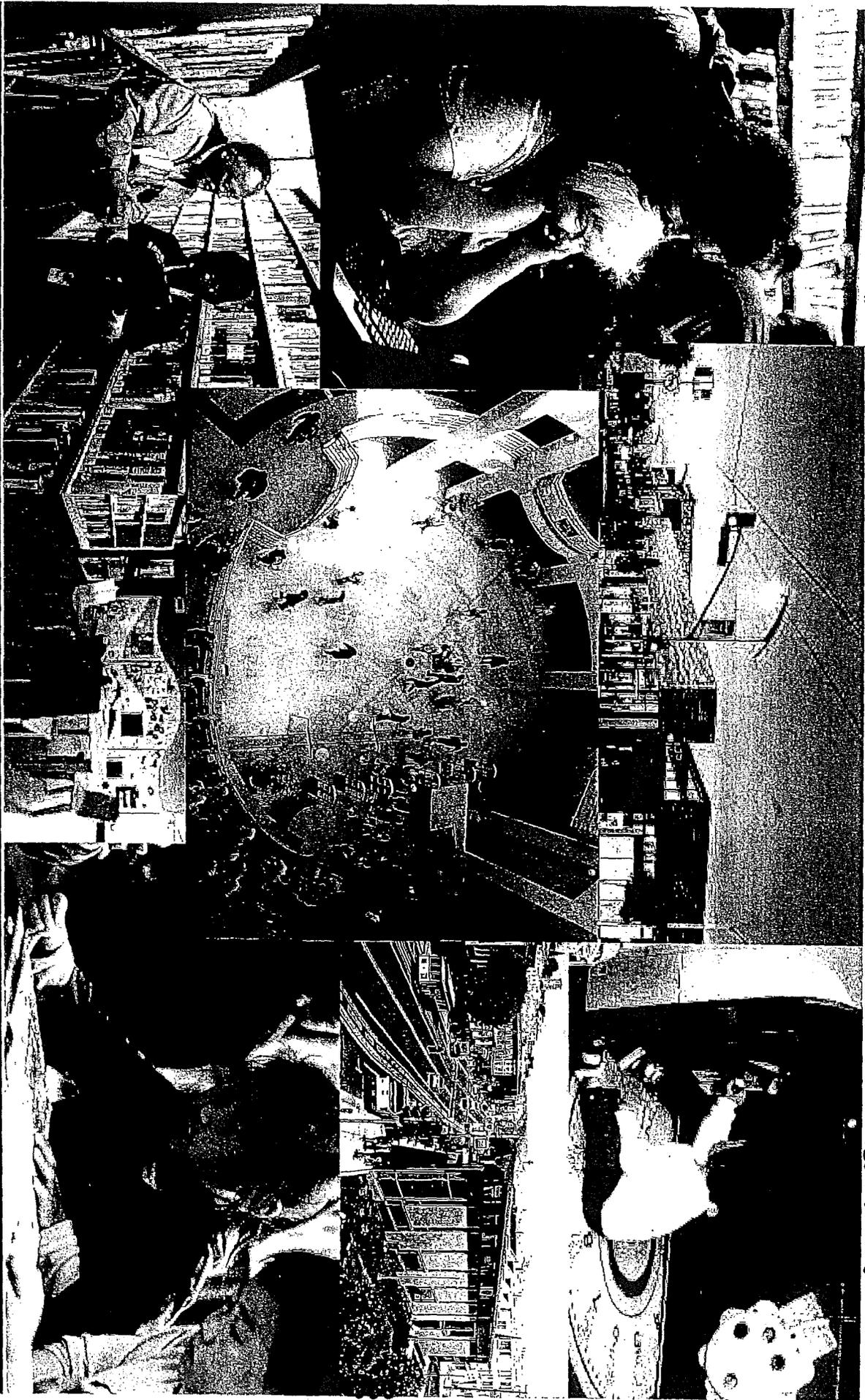
FUNDED INITIATIVE – VEHICLES

- Funds 3 replacement vehicles to be used primarily for the increased Investigator staffing of the Independent Investigations Bureau and one replacement mini van for Witness Relocation/Confidential Witness transport.
- All vehicles are rated and equipped for law enforcement purposes.
- Current fleet totals 39 vehicles of which 7 are green vehicles.
- Department is amenable to purchasing additional green vehicles when they are available on the market for law enforcement purposes. There are no such vehicles currently on contract with the City.
- Total funding of \$112,241 for all four vehicles

BUDGET ANALYST RECOMMENDATIONS

Object Title	2017-18 Recommendation	2018-19 Recommendation	Description	Department Response
Permanent Salaries	\$116,152	N/A	Reduction based on prior year carryforward	Agree
Programmatic Projects	\$266,645	N/A	Place salary & fringe dollars for vacant IIB Attorney on Budget & Finance Committee Reserve	Agree
Salaries & Fringe	\$534,336	N/A	Policy Recommendation to cut 4 limited duration positions for weekend rebooking	Disagree
Equipment Purchase	\$112,241	N/A	Controller Reserve pending new vehicle selector list to include zero emissions vehicles	Agree

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File # 170653 & 170654
Received in Committee file

San Francisco Public Library

FYS 2018 & 2019 Budget Presentation

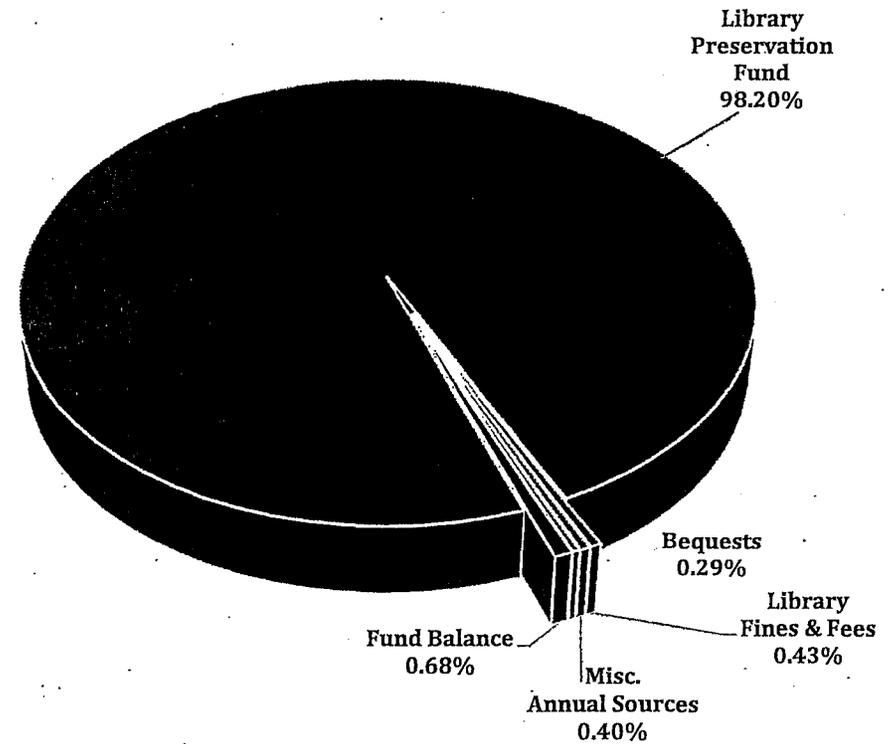
Budget & Finance Committee

June 16, 2017

SFPL Budget Overview: Sources

Source Type (budget in millions)	FY 17 Adopted Budget	FY 18 Mayor Phase Budget	FY 19 Mayor Phase Budget
Library Preservation Fund	124.33	135.56	139.44
Library Fines & Fees	0.73	0.59	0.59
Misc. Annual Sources	0.55	0.55	0.55
Bequests	0.40	0.40	0.40
Fund Balance	-	0.94	-
Total	126.01	138.04	140.98

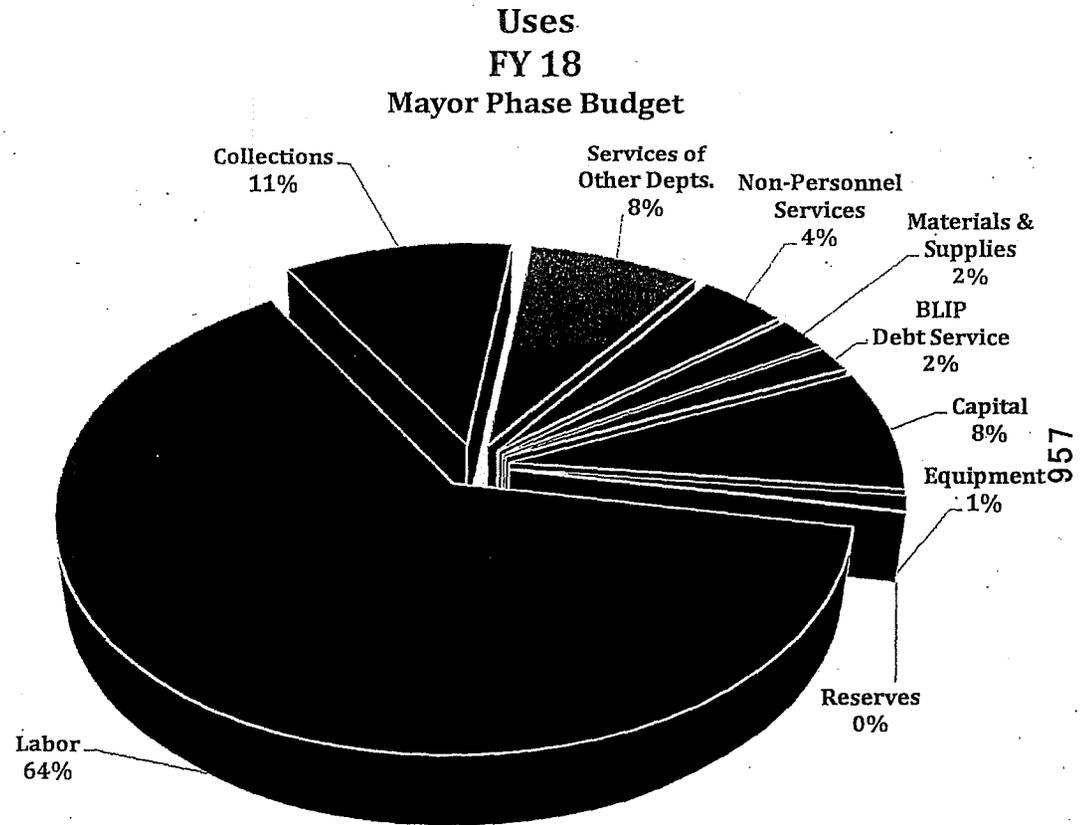
Sources
FY 18
Mayor Phase Budget



956

SFPL Budget Overview: Uses

Use Type (budget in millions)	FY 17 Adopted Budget	FY 18 Mayor Phase Budget	FY 19 Mayor Phase Budget
Labor	81.83	87.66	91.25
Collections	13.90	14.78	15.77
Services of Other Depts.	10.93	11.11	11.38
Non-Personnel Services	7.02	5.80	5.81
Materials & Supplies	3.18	3.31	3.23
BLIP			
Debt Service	2.53	2.54	2.54
Capital	4.77	11.45	9.85
Equipment	1.23	1.41	0.76
Reserves	0.62	-	0.40
Total	126.01	138.04	140.98
FTEs:	683	699	699



SFPL Key Initiatives

Open Access

- Expanded hours – seven day services at all libraries
- Increase library print & eCollections budgets:
 - FY 18: \$883,155
 - FY 19: \$1,138,828
- Strong community programs and partnerships

Youth Engagement

- Partnership with SFUSD through Scholar Card
- Engaging families through Summer Stride
- Expanding the Mix digital experience at the branches

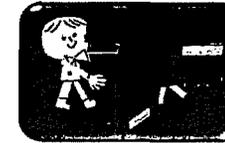
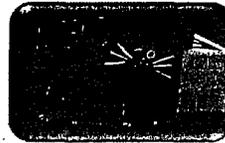
Digital Inclusion and Equity

- Complete library City Fiber connections:
 - FY 18 \$211,101
 - FY 19 \$184,800
- Upgrade technology and equipment: \$513,900
- Career Online High School



SCHOLAR CARD

A student's  to academic success!



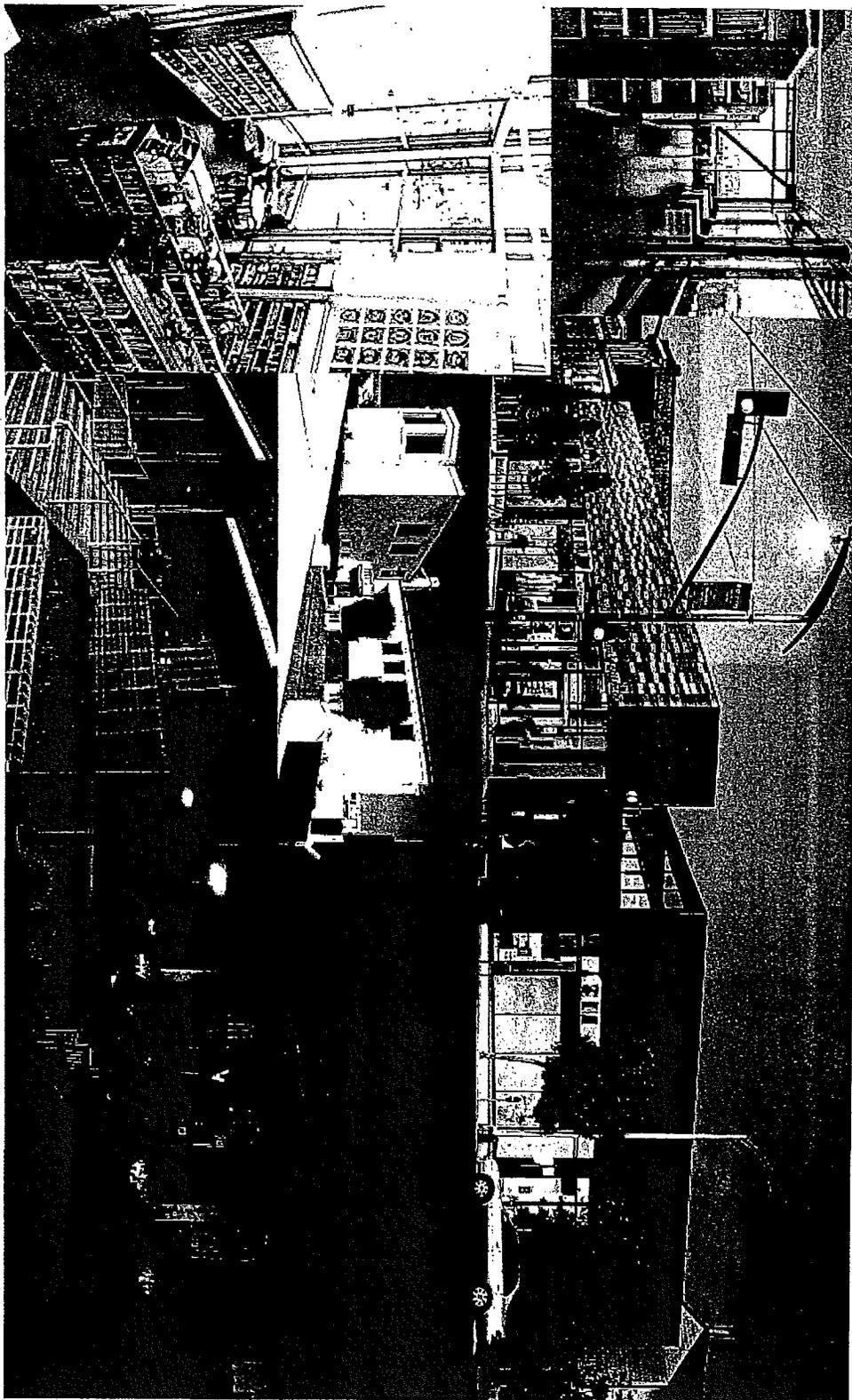
SFPL Key Initiatives

Capital Improvements

- Renovate Mission, Chinatown & Ocean View
 - FY 18 \$4.95M
 - FY 19 \$6.75M
- Main elevator renewal program: \$5M
- System wide capital projects: \$1.6M

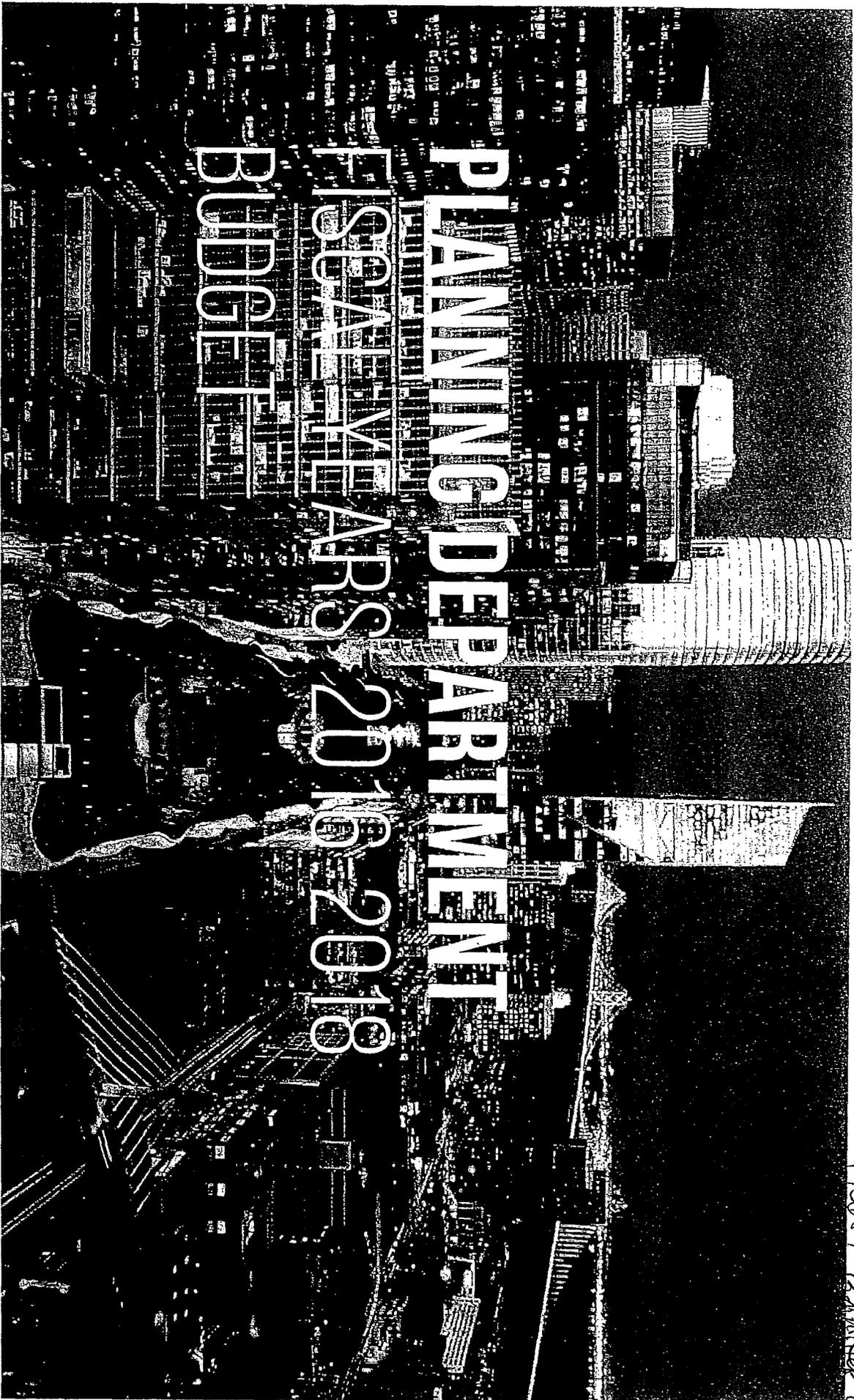


Questions?



San Francisco Public Library

6.16.17 Budget Presentation
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PLANNING DEPARTMENT FISMA VIEWERS 2016-2018 BUDGET

File # 170653 Received in
170654 Committee 4/10

John Rahaim
June 16, 2017



San Francisco
Planning

Application & Permit Volume Trends

	09-10	10-11	11-12	12-13	13-14	14-15	15-16	16-17	17-18	18-19
Volume	Actual	Projected	Proposed	Proposed						
Building Permits	6,301	6,330	6,523	7,013	7,846	8,107	8,109	7,800	7,800	7,800
Planning Applications	3,166	3,958	4,476	4,725	5,196	6,782	8,672	7,700	7,700	7,700
Total	9,467	10,288	10,999	11,738	13,042	14,889	16,781	15,500	15,500	15,500
Percent Change	1%	9%	7%	7%	11%	14%	13%	(7%)	0%	0%

~15,500

NEW CASES THIS YEAR

Includes Planning Applications
& Building Permits

+ 195%

PLANNING APP. INCREASE

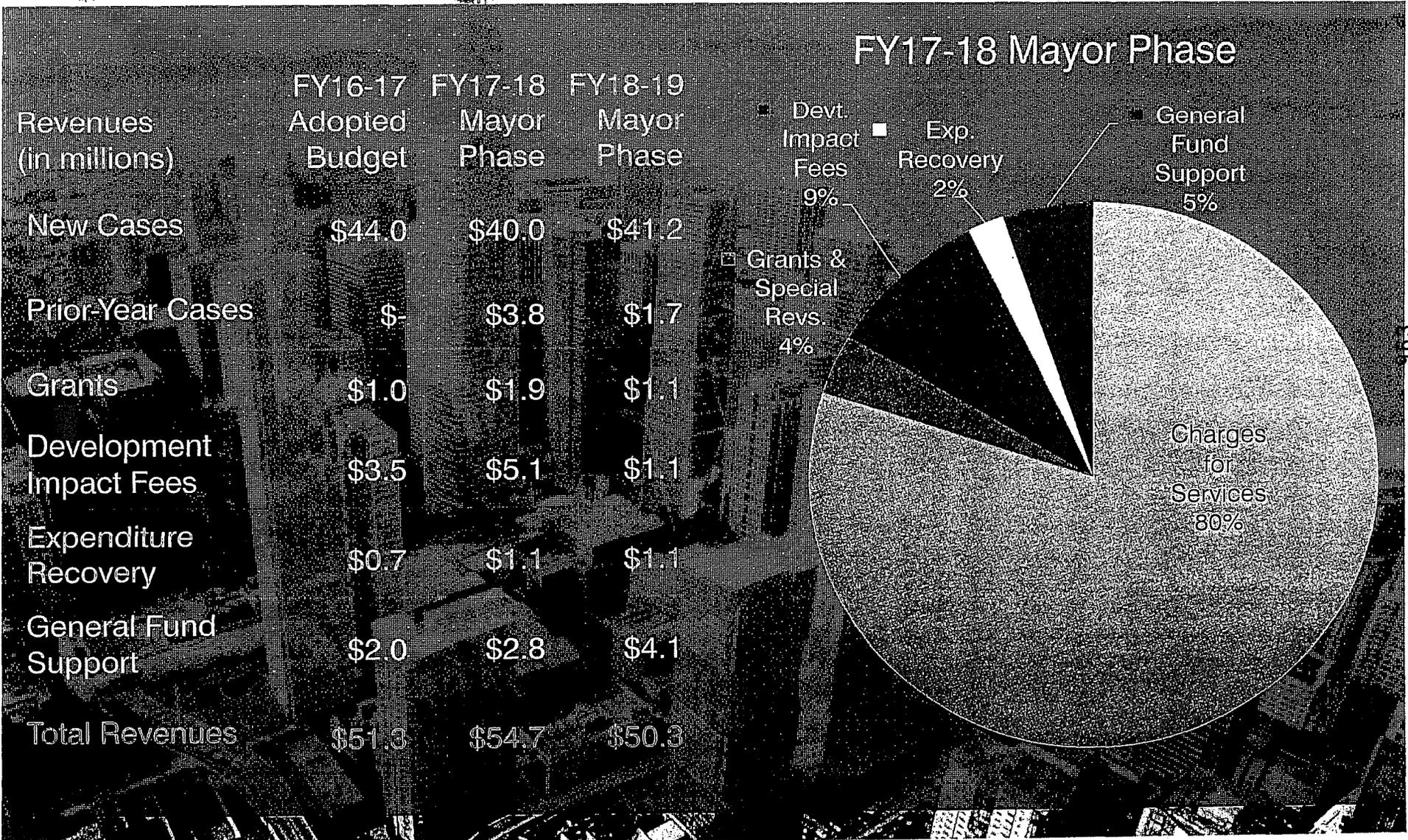
Over past 7 years

CURRENT YEAR

STAFFING LEVELS CAUGHT UP

To caseload change this year

Revenue Budget FY17-19

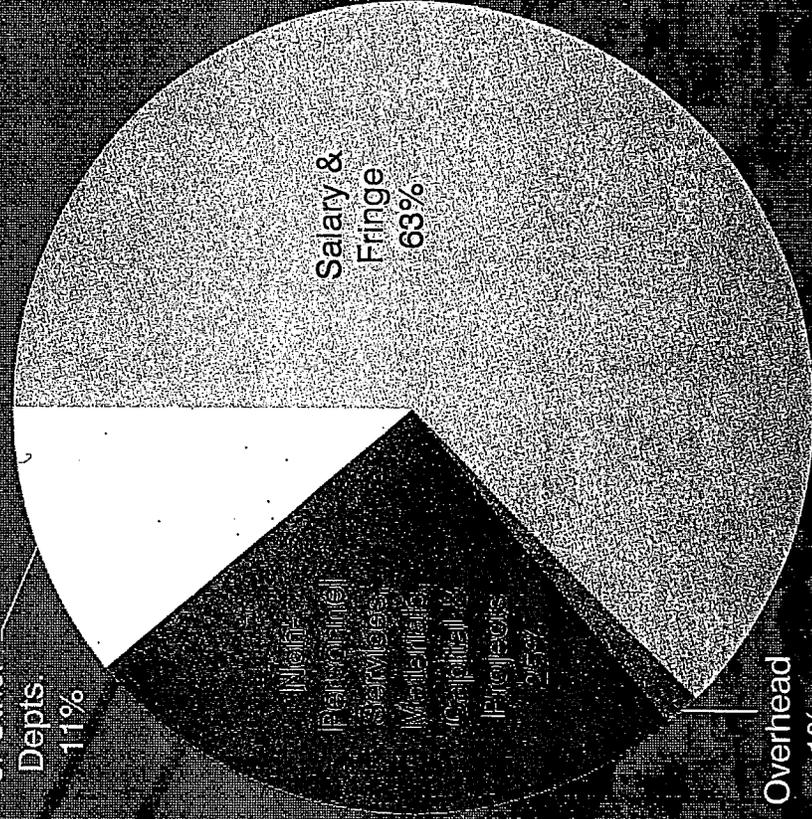


Expenditure Budget FY17-19

FY17-18 Mayor Phase

Expenditures (in millions)	FY16-17 Adopted Budget	FY17-18 Mayor Phase	FY18-19 Mayor Phase
Salary & Fringe	\$32.3	\$34.2	\$36.0
Overhead	\$0.6	\$0.8	\$0.8
Non-Personnel Services, Materials, Capital & Projects	\$11.7	\$13.6	\$7.5
Services of Other Departments	\$6.7	\$6.1	\$6.0
Total Expenditures	\$51.3	\$54.7	\$50.3

■ Services
of Other
Depts.
11%



Major Planning Projects: Initiatives & Programmatic Changes

Development Agreements (DA's)

Planning's DA work continues to increase as the City creates and implements more DA's. The budget assumes two positions restructured to focus on DA's.

Railyard Alignment Benefits (RAB)

Phase III, including additional design, preferred alternative, and environmental clearance, will begin in January 2018. The budget includes \$3.8M of IPIC funding for this final planning phase.

Sea Level Rise

This project plans for and ensures the long-term reliability and resilience of the City's waterfront development, public spaces, communities, and infrastructure. The budget includes \$0.3M of capital funding for Sea Level Rise.

Business Process

The department's Flex Team for small projects review, ADU, legalization, and wireless work continues to increase the Department's case processing efficiency. The team has reviewed more than 650 projects this year to date. The budget includes 8.5 FTE for the Flex Team.

Housing Initiatives

- Affordable Housing Strategy
- Advancing Community Equity and Opportunity
- Housing for All
- Home SF

Transportation Initiatives

- Connect SF: A long-range transportation vision and implementation strategy
- Update San Francisco's Transportation Impact Analysis Guidelines from 2002

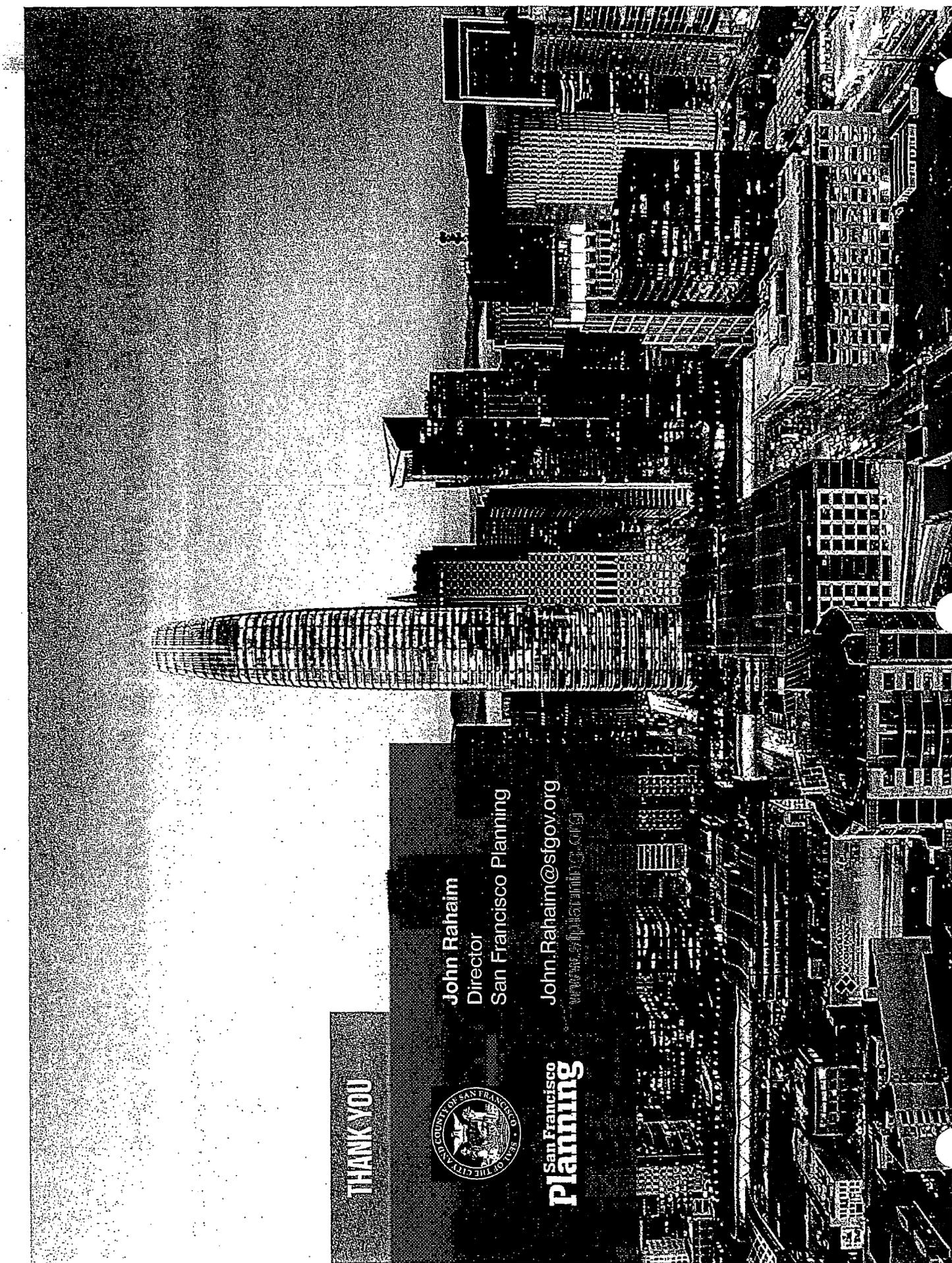
THANK YOU



John Rahaim
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San Francisco Planning

San Francisco
Planning

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San Francisco Sheriff's Department

FY 17-18 and FY 18-19 Budget





San Francisco Sheriff's Department
FY17-18 and FY18-19



San Francisco Sheriff's Department Overview

CUSTODY OPERATIONS: 530 FTEs including 517 sworn staff

- Operates four county jail facilities, Zuckerberg San Francisco General Hospital Security Ward, Inmate Classification Unit, Central Records Unit and Storekeeping
- Is responsible for ensuring the constitutional rights of incarcerated individuals and for establishing an environment that facilitates programming and educational opportunities

FIELD OPERATIONS: 357 FTEs including 233 sworn staff

- Provides law enforcement security services to multiple city departments and Hall of Justice, Civil, Family and Community Courts
- Provides mutual aid to other law enforcement agencies
- Operates inmate transportation to courts and Central Warrant Bureau
- Includes the Civil Section responsible for enforcing civil court judgments within the City and County of San Francisco

COMMUNITY PROGRAMS AND TRAINING: 75 FTEs including 55 sworn staff

- Coordinates educational, vocational, substance abuse and batterers' intervention classes, as well as a variety of specialized services to facilitate offenders' pro-social re-entry into the community to reduce recidivism and to increase public safety
- Offers alternatives to pretrial release by utilizing a validated risk assessment tool providing three levels of supervision, as well as sentenced alternatives such as electronic monitoring, residential treatment and the Sheriff's Work Alternative Program
- Coordinates mandated training for sworn employees as well as targeted training in crisis intervention, implicit bias, gender awareness and supervision for both sworn and non-sworn employees

ADMINISTRATIVE SUPPORT: 98 FTEs including 56 sworn staff

- Includes office of the Sheriff, Financial Services, Human Resources, Criminal and Internal Investigations, Legal Counsel, Prisoner Legal Services, Fleet Management, Facilities Maintenance and Information Technology



San Francisco Sheriff's Department
FY17-18 and FY18-19



DEPARTMENT PRIORITIES

PROGRAM SERVICES / INTERCEPTS:

- Continued review and coordination of programs both inside the jails and in the community
- Continued Expansion of Alternatives-to-Jail
 - Pre-arraignment release assessment
 - Expansion of Residential Treatment
 - Electronic Monitoring

TRAINING:

- Continue Training and Education
 - Mandated
 - Implicit Bias & Principled Policing
 - Crisis Intervention Training
 - Gender Awareness
 - Continuing Education for Supervisors and Managers

REFORMS:

- Professional Public-Safety Policy Management
- Audits - Internal Affairs Unit and Information and Technology Services
- Body Worn Cameras and Improved Fixed Cameras at CJ#4
- Body Scanners to Replace Strip Searches and to Increase Facility Safety

STAFFING:

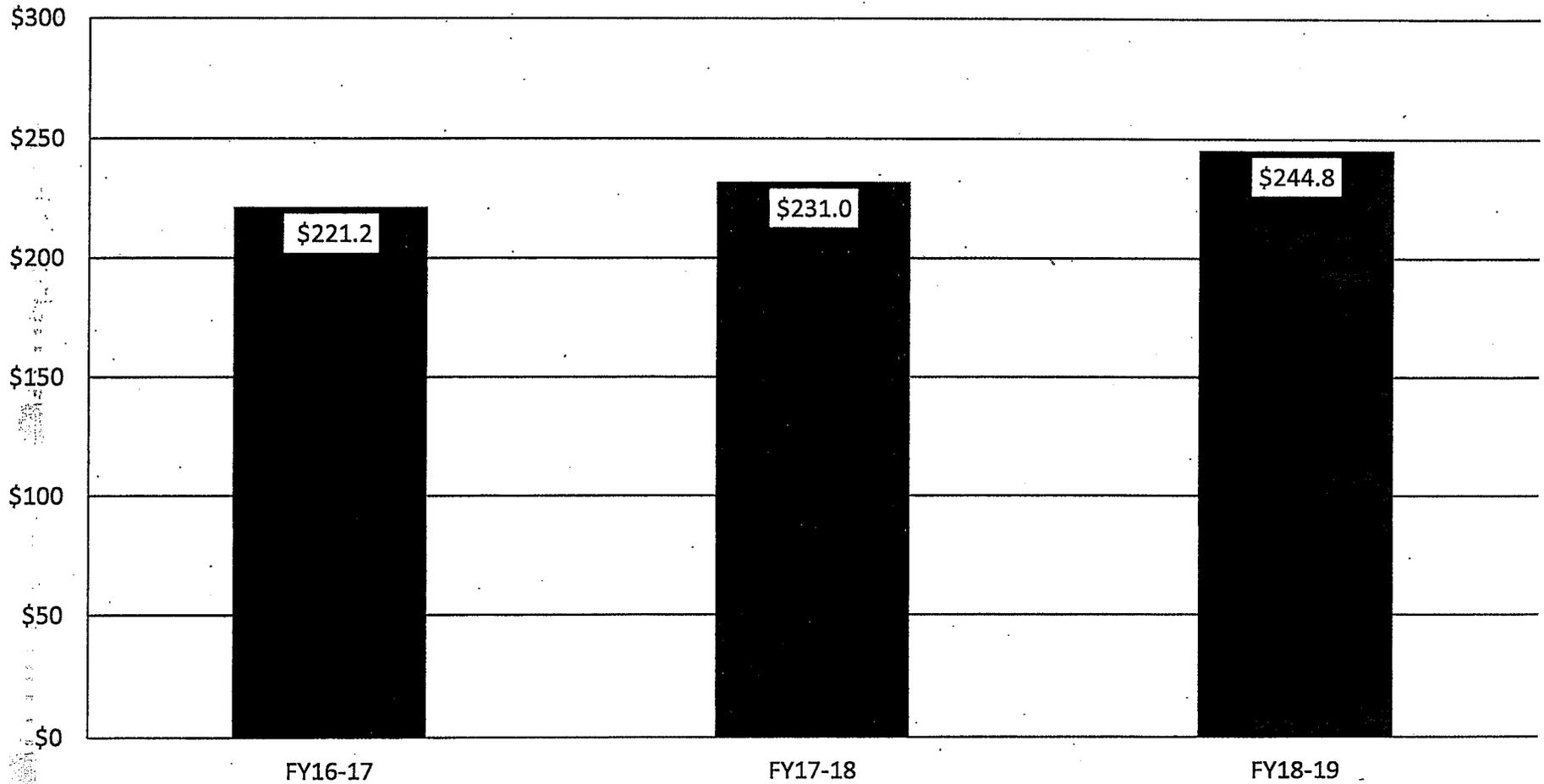
- Fill sworn vacancies
- Hire from the community
- Review staffing levels at Zuckerberg San Francisco General Hospital, Laguna Honda Hospital and DPH Clinics



San Francisco Sheriff's Department
FY17-18 and FY18-19



Budget Summary (\$M)



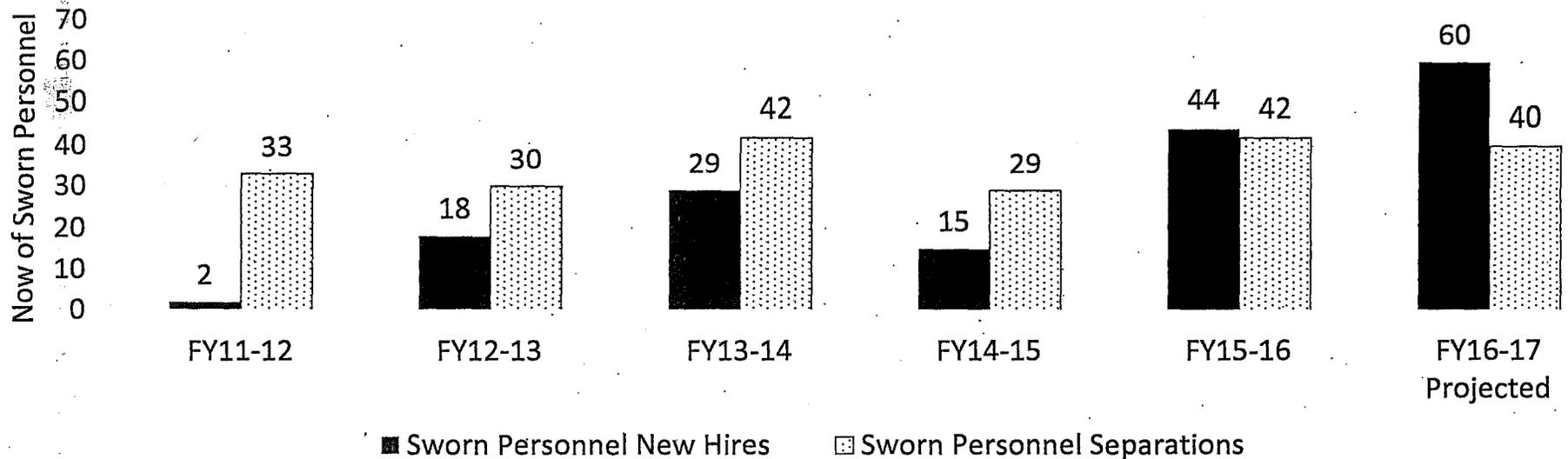


San Francisco Sheriff's Department
FY17-18 and FY18-19



Staffing Progress: Keeping Pace with Separations

Sworn Hiring vs. Sworn Attrition



971

Hiring Plan Through FY 2017-18 and FY 2018-19

	FY15-16	FY16-17	FY17-18	FY18-19
Hiring Class		60	60	44
Attrition		<u>40</u>	<u>34</u>	<u>34</u>
Total Sworn FTE	810	830	856	866

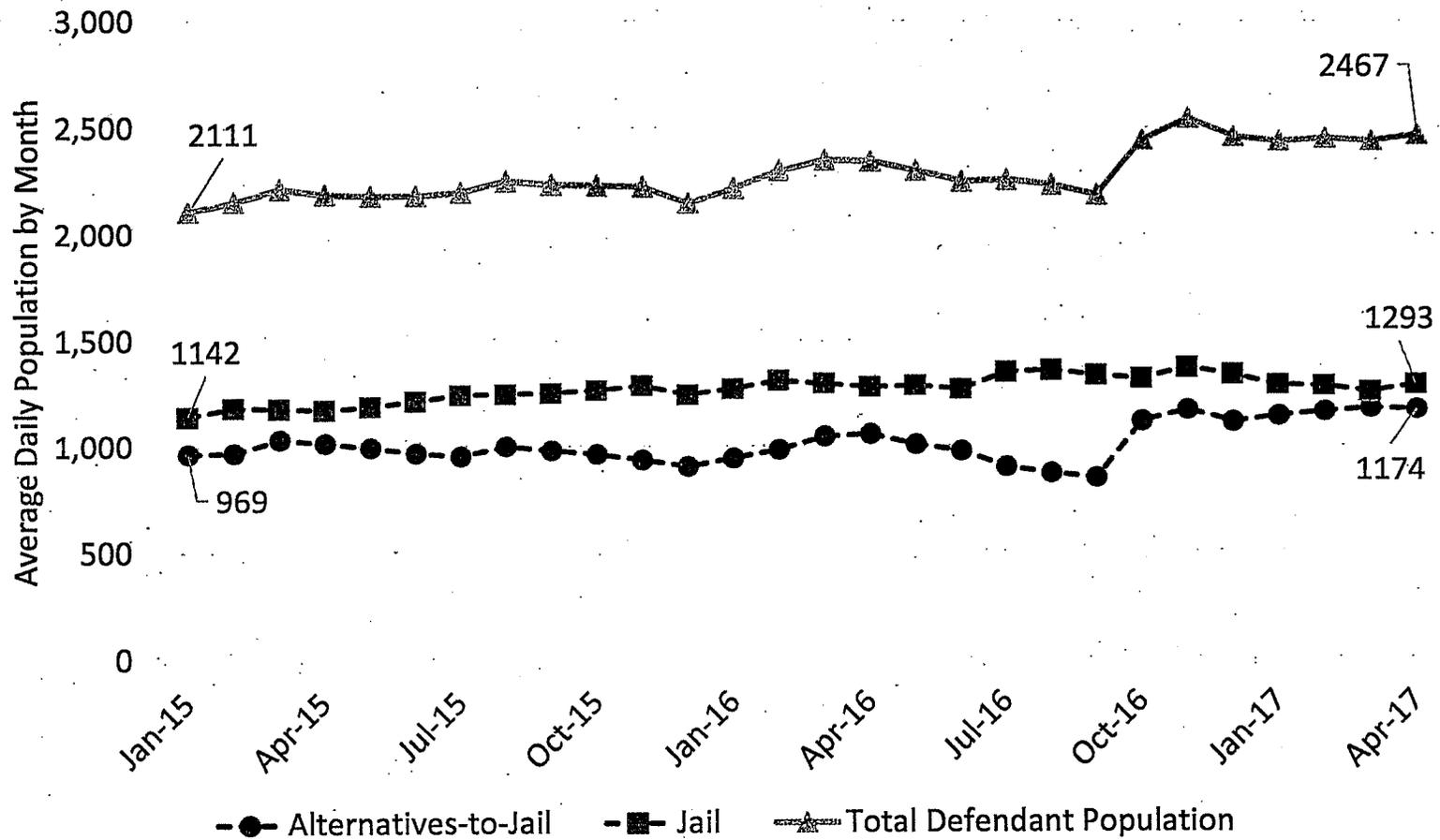


San Francisco Sheriff's Department
FY17-18 and FY18-19

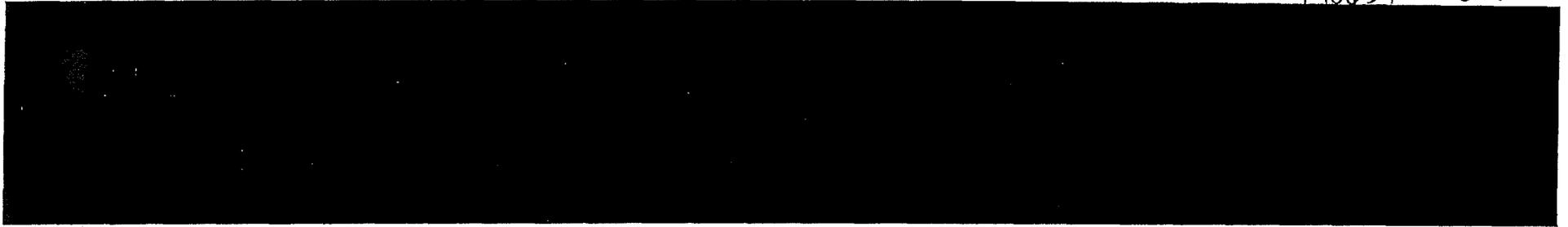


San Francisco County

Jail & Alternatives-to-Jail Defendant Populations



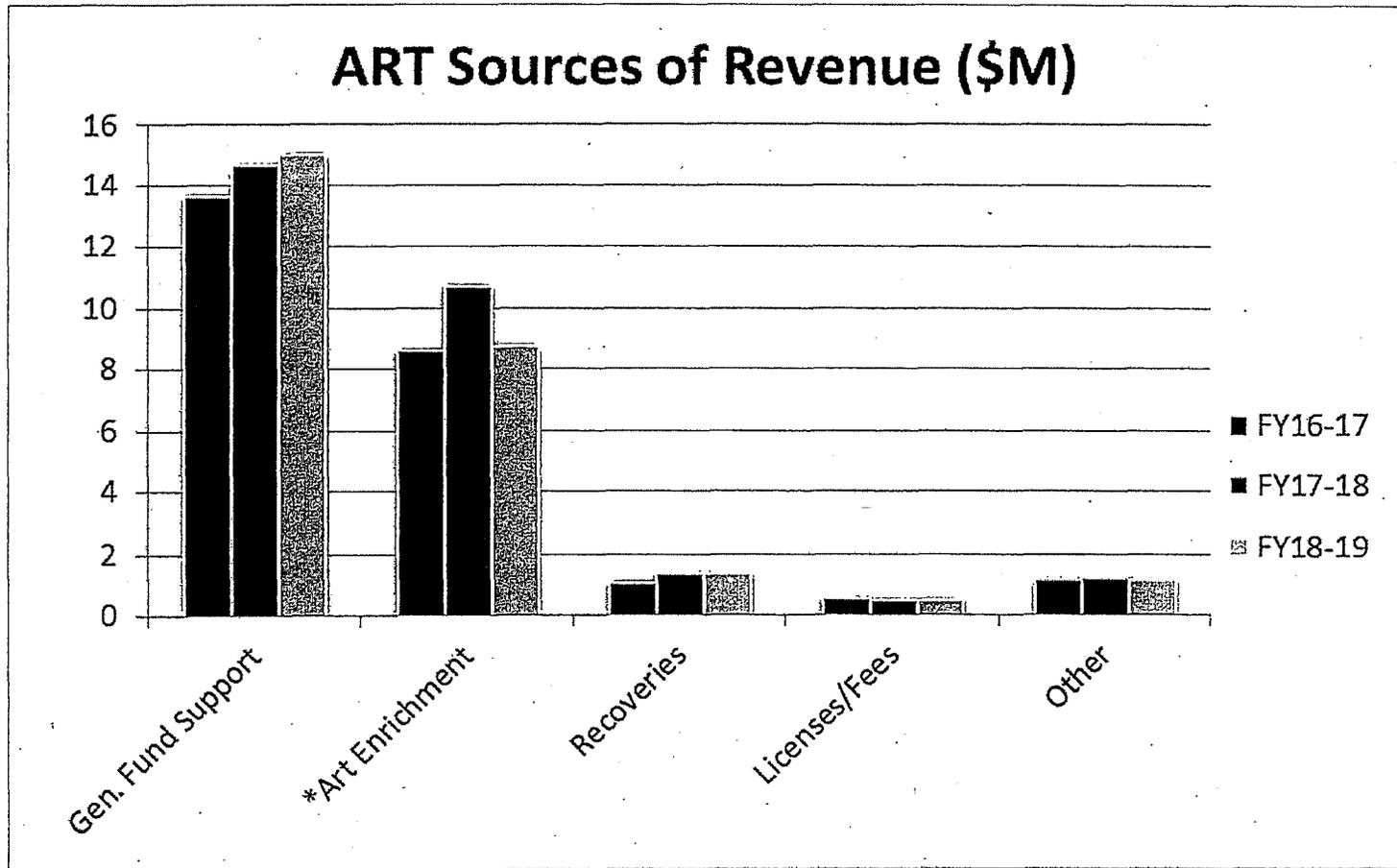
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Arts Commission Proposed Budget FY 2017-18 and 2018-19

Presentation to the Board of
Supervisors Budget and Finance
Committee

June 16, 2017

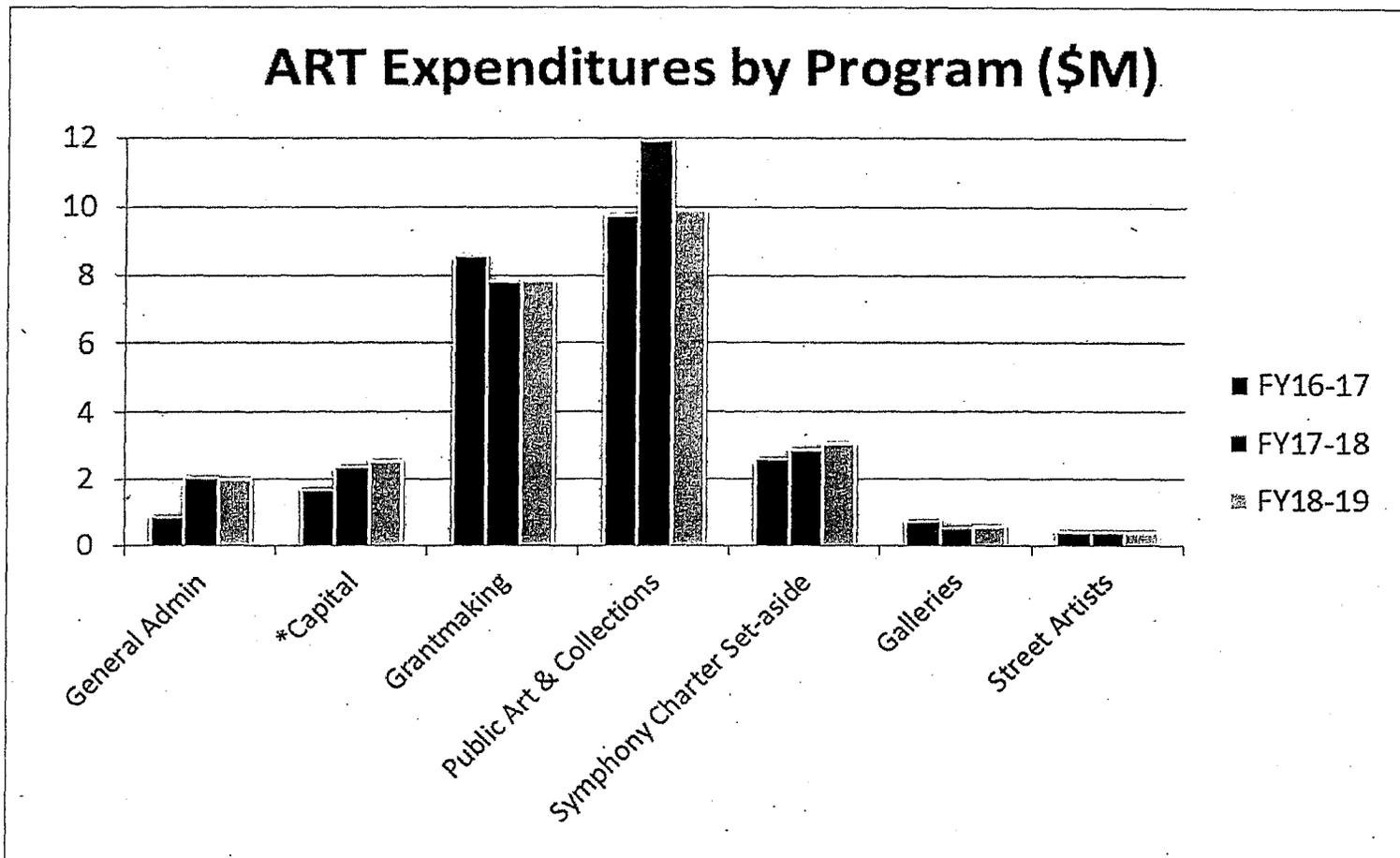


* Off-Budget

BUDGET EXPENDITURES FY17-19



ART Expenditures by Program (\$M)



* Cultural Centers and Civic Art Collection

Artist Affordability & Cultural Equity

- ◆ Partnering with MOHCD on technical assistance for artists
 - (\$115K) Grant to Mission Economic Development Agency (MEDA)
- ◆ Creation of new legacy grant (\$40K)
- ◆ Galleries public programming
 - Sanctuary City
 - Veterans partnerships
- ◆ COIT funding
 - Artist database (\$120K)
- ◆ Continuing to partner with OEWD on Non-profit Sustainability Initiative



From the exhibition *Not Alone: Exploring Bonds Between and With Members of the Armed Forces* - Amanda Lucier, from *While You Were Gone* series, 2016

Capital Projects

Cultural Centers, FY18:

- ◆ Bayview Opera House
 - Backflow Testing (\$60K)
- ◆ African-American Art & Culture Complex
 - HVAC (\$50K)
- ◆ Mission Cultural Center for Latino Arts
 - HVAC (\$500K)
 - Elevator retrofit (\$500K)

Cultural Centers, FY19:

- ◆ All Centers
 - Fire Safety Systems Improvement (\$250K)

Mexican Museum, FY19: \$1M

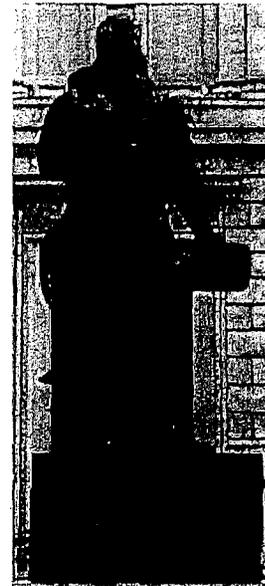
Civic Collection, FY18 (\$700K)

Civic Collection, FY19 (\$750K)

Patricia's Green - \$50K (IPIC)

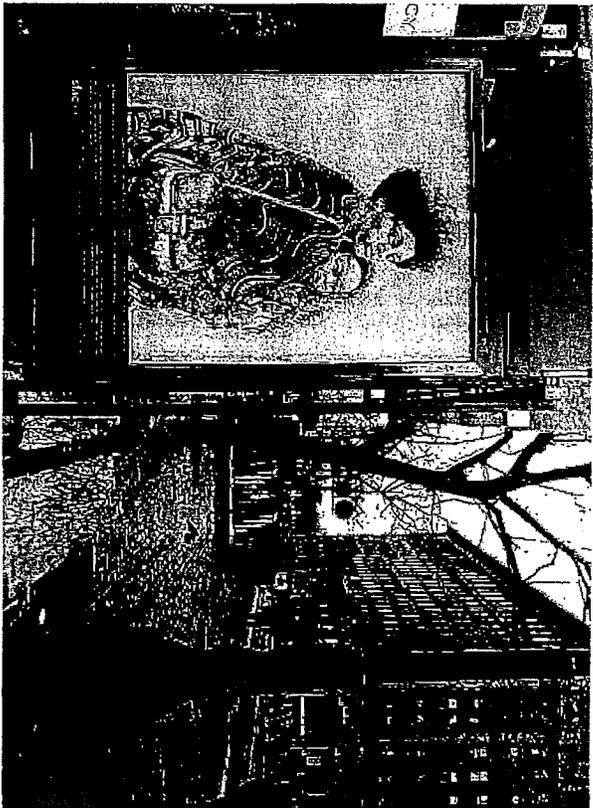
Market/Octavia Plazas - \$50K (IPIC)

Ashurbanipal, 1987 by Fred Parhad, Civic Center Plaza.
Removal of vandalism, patina restoration, replacement of missing bronze sculptural elements, cleaning of cast concrete pedestal and application of protective graffiti coating.

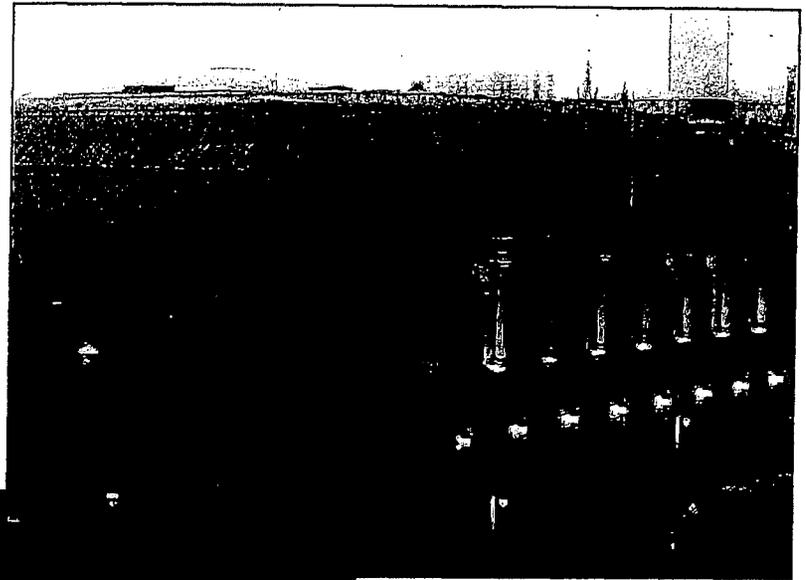


Q&A

Thank you & questions



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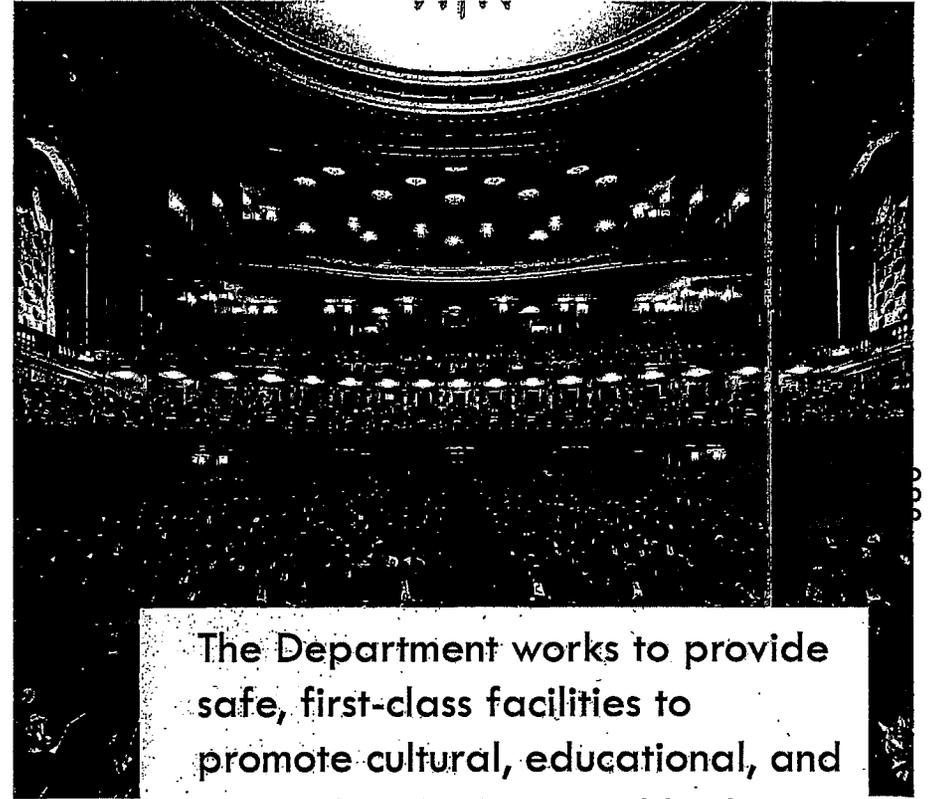
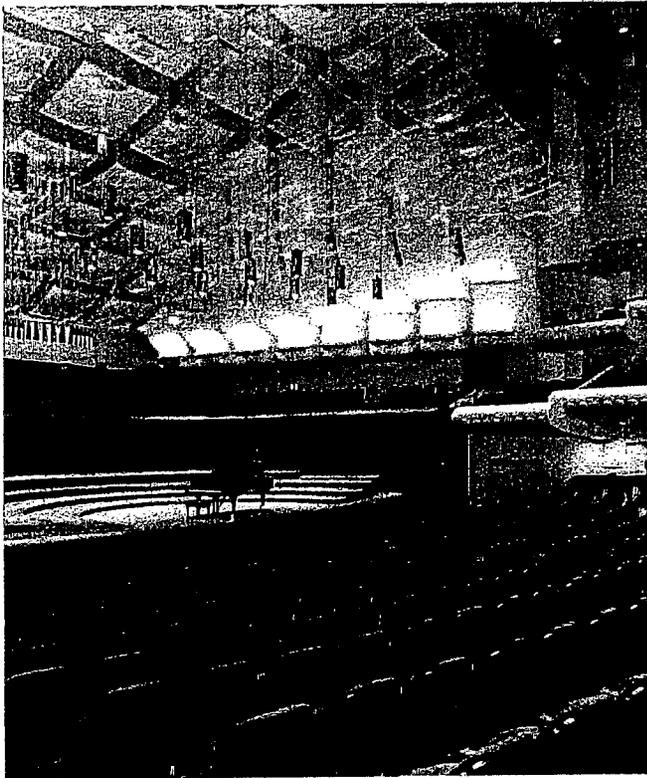


WAR MEMORIAL AND PERFORMING ARTS CENTER

FY 2017-18 / FY 2018-19 Budget Presentation

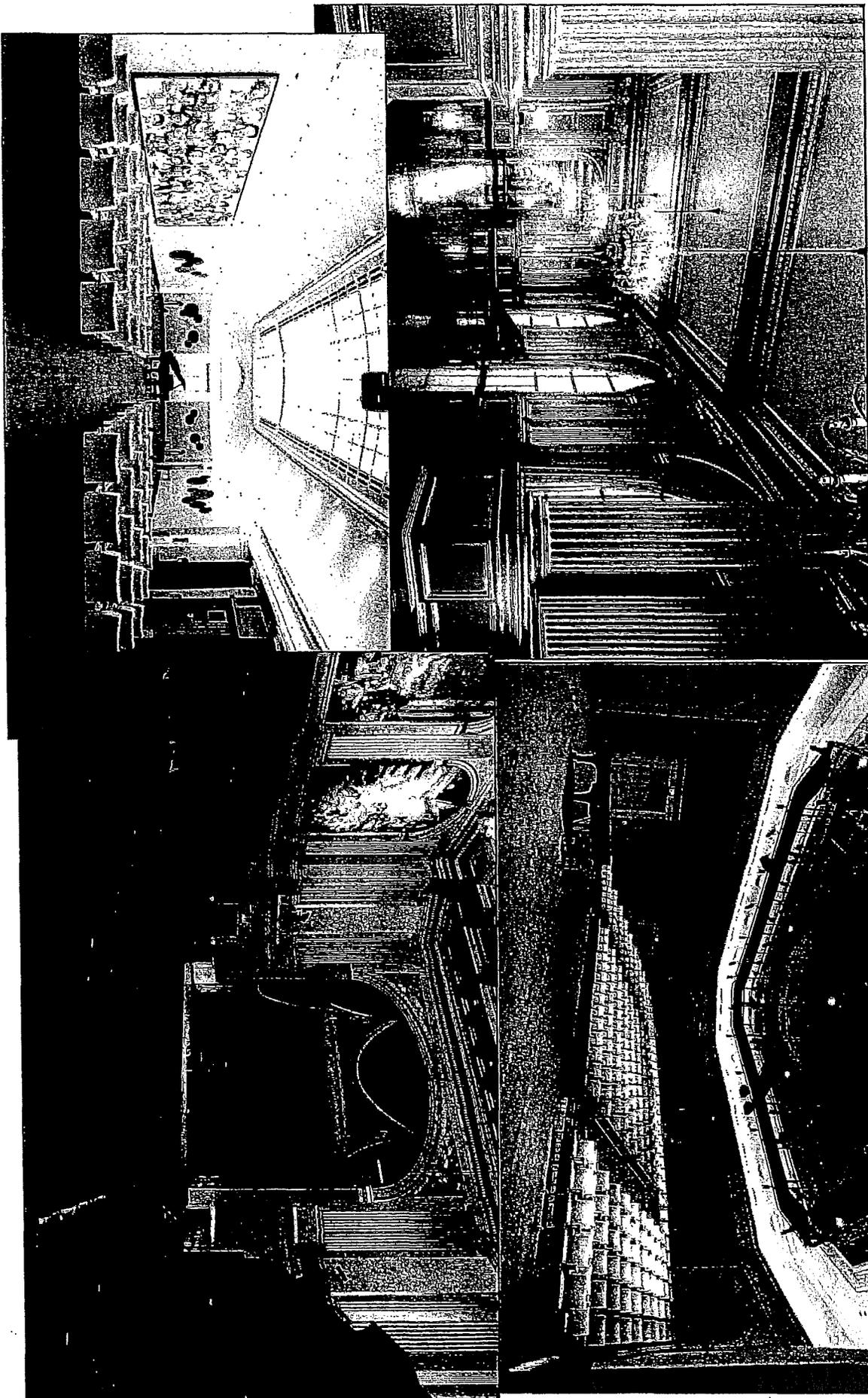
MISSION

Manage, operate, and maintain the War Memorial and Performing Arts Center, which includes the War Memorial Opera House, Veterans Building, Davies Symphony Hall, Zellerbach Rehearsal Hall, Memorial Court and adjacent grounds.



The Department works to provide safe, first-class facilities to promote cultural, educational, and entertainment opportunities in a cost-effective manner for maximum use and enjoyment by the public while best serving the purposes and beneficiaries of the War Memorial Trust.

VETERANS BUILDING PERFORMANCE VENUES



2017 – 2019 HIGHLIGHTS

*From War Memorial
historic World War I
Poster collection.*



Programs and Operations:

- First full year of operating new Wilsey Center performance venues
- San Francisco Ethnic Dance Festival debut in War Memorial Opera House – July 2017
- Projected 830 performances and events in 2017-18
- Food & Beverage Concession and Catering Services Request for Proposal
- Collaboration with Veterans organizations on exhibit marking centennial of the end of World War I
- Expand Wi-Fi coverage in the Veterans Building for event and public users

Capital Projects:

- Installation of Solar PV System on Opera House flat roof
- Design phase for replacement of Opera House mansard/sloped roof
- Opera House and Davies Symphony Hall elevator modernizations

*Opera House Roof: Solar-PV System installed on flat roof;
Mansard/sloped roof to be replaced.*

Budget and Position Summaries

USES OF FUNDS	FY 2016-17	FY 2017-18	FY 2018-19
Operating Budget	\$15,201,406	\$15,975,911	\$16,607,250
Facilities Maintenance/ Capital Improvements	\$879,650	\$1,327,883	\$5,501,252
Equipment	\$35,500	\$56,500	\$0
SUB-TOTAL	\$16,116,556	\$17,360,294	\$22,108,502
Debt Service (Veterans Building)	\$9,104,680	\$9,274,936	\$9,272,835
Grants (Veterans Building)	\$400,000	\$400,000	\$400,000

POSITION SUMMARY	FY 2016-17	FY 2017-18	FY 2018-19
Total FTEs	68.46	70.45	69.95

PERFORMANCE ACTIVITY

PUBLIC ASSEMBLY VENUE	FY 2015-16 Actual	FY 2016-17 Target	FY 2017-18 Target	FY 2018-19 Target
War Memorial Opera House	181	185	170	175
Davies Symphony Hall	261	258	244	236
Herbst Theatre	192	216	210	209
Green Room	99	159	143	149
Zellerbach Rehearsal Hall	11	13	13	13
Wilsey Atrium Theater	39	55	50	55
TOTAL PERFORMANCES	783	886	830	837
Total Attendance	994,842	1,065,000	1,030,500	1,040,000

File # 170653
170654
Received in Committee
6/16/17



Maria Su, Psy.D.
EXECUTIVE DIRECTOR



Edwin M. Lee
MAYOR

Department of Children, Youth and Their Families



Budget and Finance Committee June 16, 2017

Department of Children, Youth and Their Families
1390 Market Street Suite 900 * San Francisco, CA 94102 * 415-554-8990 * www.dcyf.org

Presentation Overview



- DCYF's Propose Budget-Revenues
- DCYF's Propose Budget-Expenditures

- Proposition C Planning Cycle
- Community Needs Assessment (CNA) Overview
- Services Allocation Plan Overview
- Questions



Budget Instructions for DCYF



- FY 2017-18 and FY 2018-19: proposed **on-going reductions** and revenues equal to 3% of adjusted General Fund support in each year (growing to 6% in the second year of the budget)
- DCYF's General Fund reduction target:
 - **FY 2017-2018: \$1,091,960**
 - **FY 2018-2019: \$2,183,920**



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DCYF Budget: Revenues



	FY 2016-17 Final Budget	FY 2017-18 Previously Approved Budget	FY 2017-18 Mayor Proposal	FY 2018-19 Mayor Proposal
Recoveries	2,794,307	2,798,696	3,433,696	3,433,696
Children and Youth Fund Revenues	67,970,000	76,390,000	81,426,000	91,112,000
Interest	50,000	50,000	50,000	50,000
Federal Direct Grants	1,174,694	1,255,797	1,271,107	1,565,821
State Grants	3,478,982	3,483,696	3,512,119	3,517,799
Private Grants	490,000	-	1,100,000	535,000
Fund Balance	2,940,000	-	2,100,000	-
General Fund Support	39,088,640	37,373,047	36,341,852	36,976,079
Grand Total	117,986,623	121,351,236	129,234,774	137,190,395

000

*Excludes SFUSD pass-thru

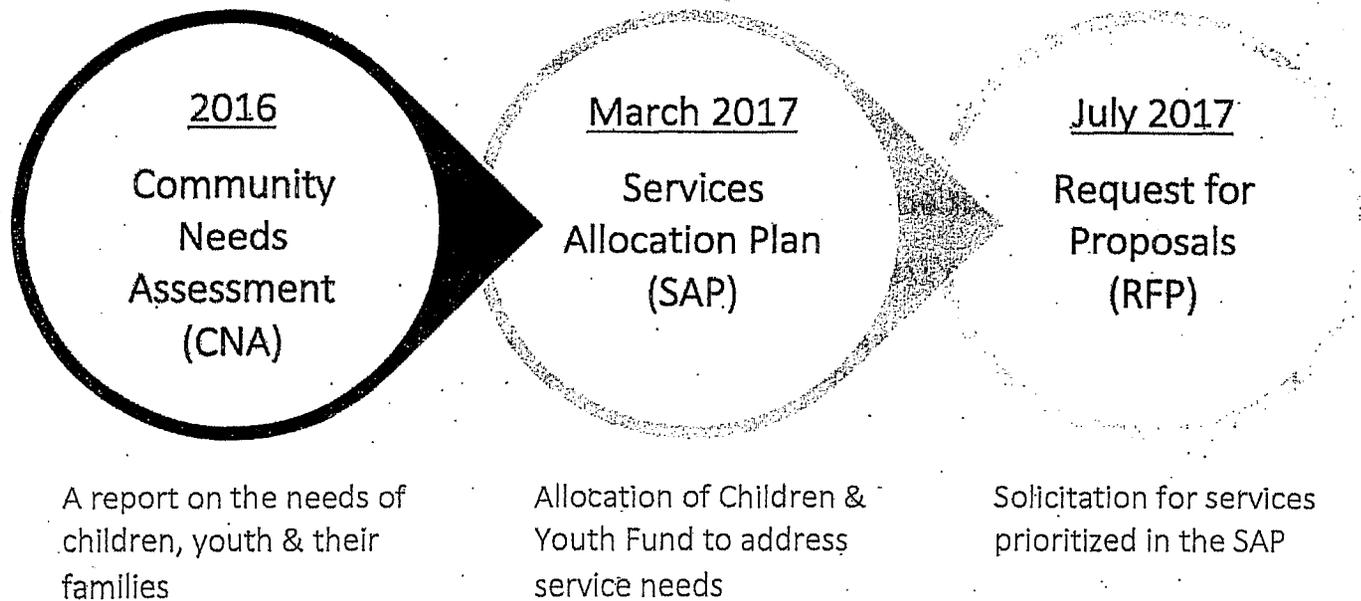
DCYF Budget: Expenditures



	FY 2016-17 Final Budget	FY 2017-18 Previously Approved Budget	FY 2017-18 Mayor Proposal	FY 2018-19 Mayor Proposal
Salaries	5,554,254	5,877,051	5,944,711	6,293,011
Fringe Benefits	2,301,620	2,629,205	2,539,344	2,758,303
Non-Personnel Services	4,947,940	5,116,030	5,230,061	7,179,847
Grants to CBOs	69,687,119	72,171,514	77,716,038	82,483,691
Materials & Supplies	330,395	335,395	248,395	248,395
Work Order Expenditures	35,165,295	35,222,041	37,556,225	38,227,148
Grand Total	117,986,623	121,351,236	129,234,774	137,190,395

*Excludes SFUSD pass-thru

Proposition C Planning Cycle





COMMUNITY NEEDS ASSESSMENT (CNA)

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CNA Overview



The CNA integrates population data with input from young people and their families, school administrators, and service providers in an attempt to highlight the greatest disparities and service needs facing San Francisco's children, youth, and families.

- Data Sources:

- Literature Review and Population Level Data
- Community Input Sessions and All Grantee Meeting
- Surveys, Focus Groups, and Interviews
- Equity Analysis

- CNA Domains:

- Economic Security & Housing Stability
- Safe & Nurturing Environments
- Physical, Emotional, & Mental Health
- 21st Century Learning Environment
- Post-Secondary Education & Career Paths



SERVICES ALLOCATION PLAN (SAP)

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SAP Overview

Developed through extensive engagement with city departments, community-based organizations (CBOs) and community members, the SAP describes DCYF's funding priorities and allocation amounts based on the needs identified by the CNA, and lays out the key desired results for San Francisco's children, youth and families

Primary SAP Sections:

- Results
- Priority Populations
- Service Areas & Allocations
 - *Early Care & Education*
 - *Out of School Time*
 - *Education Supports*
 - *Enrichment, Leadership & Skill Building*
 - *Justice Services*
 - *Youth Workforce Development*
 - *Mentorship*
 - *Emotional Well-Being*
 - *Family Empowerment*
 - *Outreach & Access, Technical Assistance & Capacity Building, Evaluation*

Results



- > *Children and youth are supported by nurturing families and communities*
- > *Children and youth are physically and emotionally healthy*
- > *Children and youth are ready to learn and succeed at school*
- > *Youth are ready for college, work and productive adulthood*



Priority Populations

CITYWIDE/UNIVERSAL NEED

- All San Francisco children, youth and families

CONCENTRATED NEED

- Low income neighborhoods
- African American, Hispanic/Latino, and Pacific Islander children, youth and families
- Low Income Asian American children, youth and families
- Disconnected transitional age youth

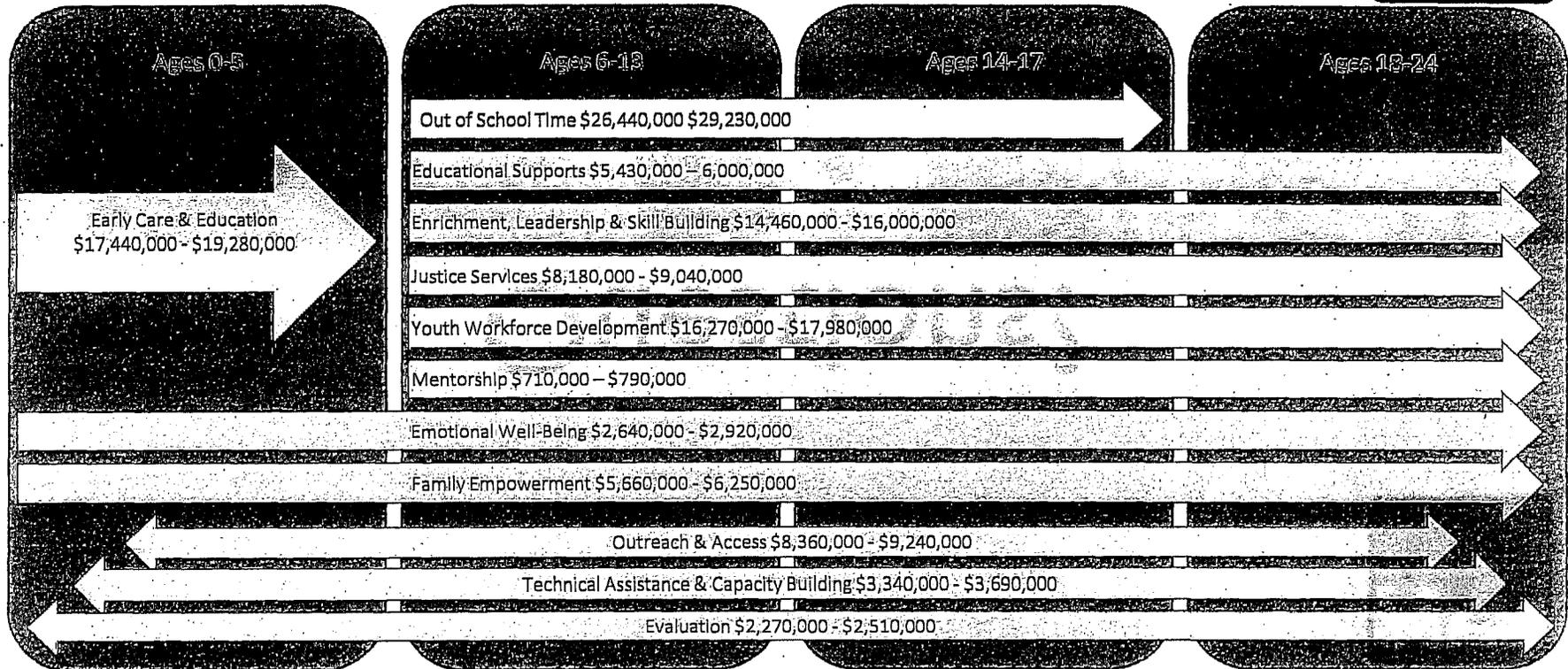
CHARACTERISTICS OF INCREASED NEED

- English learner
- Foster youth
- LGBTQQ
- Teen Parent
- Under-housed
- Undocumented
- Academic underperformance or disconnect from school
- Exposure to violence, abuse or trauma
- Children of incarcerated parents
- Justice-system involvement
- Mild to severe mental and behavioral health challenges
- Special needs

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SERVICE AREAS





Questions?



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CNA Overview



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- Data Sources:

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- Equity Analysis

- CNA Domains:

- Economic Security & Housing Stability
- Safe & Nurturing Environments
- Physical, Emotional, & Mental Health
- 21st Century Learning Environment
- Post-Secondary Education & Career Paths

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Economic Security & Housing Stability



- Over one-third of San Francisco's households with children lives below Self-Sufficiency Standards
- Wage gaps exist for women, immigrants, & people of color
- Housing needs are widespread with many families “doubling up”, living in SROs and experiencing homelessness
- Families expressed the need for support with pathways to upward mobility and assistance with basic needs (including food and housing)

1000

Safe & Nurturing Environments



- Some residents feel less safe than others, especially residents of color, low income residents, and residents of SOMA and the Bayview
- Accessibility and safety of transportation causes anxiety for some residents
- Some children, youth and families are disproportionately exposed to violence
- Community members expressed a desire for better relationships with law enforcements, better security measures, and services to keep youth out of trouble

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Physical, Emotional, & Mental Health

- Communities of color greater health challenges, and are more likely to live within “food deserts”
- A majority of families living in SROs report negative health impacts
- Mental health needs are greater for certain populations
- Children of incarcerated parents face many challenges, and justice involved youth are particularly vulnerable
- Youth in foster care require additional supports to thrive
- Community members feel that high quality, culturally responsive mental health services is a priority in the City

21st Century Learning Environments



- Early care and education is of high quality, but access is limited
- San Francisco's uniquely diverse student population has uneven academic outcomes
- High school graduation rates are lower for African American and Latino SFUSD students
- SFUSD English Language Learner students are less likely to be on track to graduate
- Parents identified the challenges they face when children transition between schools, their desire for more avenues to engage with schools, and the need for safe transportation to school and programming

1003

Post-Secondary Education & Career Paths



- Significant barriers to college access exist
- Career paths are the least clear for the city's most vulnerable youth
- System-involved and non-system-involved TAY indicated the need for more access to programs that not only support college prep, but also connect youth to financial support
- Community members felt that job skills and training supports were priorities for youth in San Francisco



SAP Overview

Developed through extensive engagement with city departments, community-based organizations (CBOs) and community members, the SAP describes DCYF's funding priorities and allocation amounts based on the needs identified by the CNA, and lays out the key desired results for San Francisco's children, youth and families

Primary SAP Sections:

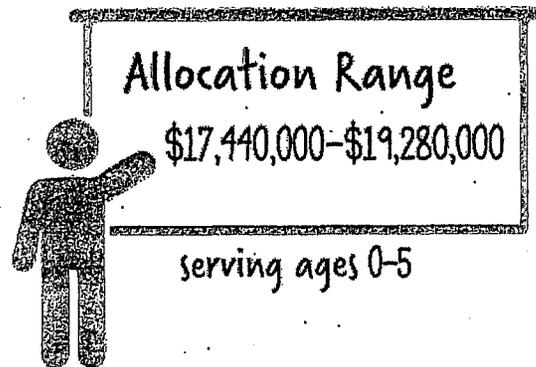
- Results
- Priority Populations
- Service Areas & Allocations
 - *Early Care & Education*
 - *Out of School Time*
 - *Education Supports*
 - *Enrichment, Leadership & Skill Building*
 - *Justice Services*
 - *Youth Workforce Development*
 - *Mentorship*
 - *Emotional Well-Being*
 - *Family Empowerment*
 - *Outreach & Access, Technical Assistance & Capacity Building, Evaluation*



Early Care & Education

Early Care & Education (ECE) Programs:

- Are a primary driver for school readiness
- Support physical well-being and motor development, social and emotional development, communication and language usage
- Provide low-income parents the opportunity to develop greater financial stability



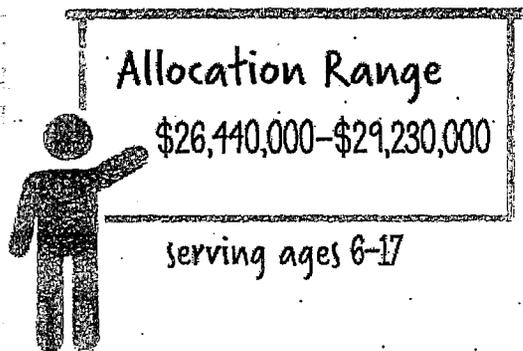
DCYF will continue to support ECE through an increased investment focused on expanding access to high quality ECE programs. In partnership with the Office of Early Care and Education and First 5 San Francisco the highest-need families will be prioritized for Early Learning Scholarships in an effort to reduce the waiting list for ECE programs.



Out of School Time

Out of School Time (OST) Programs:

- Provide meaningful and relevant opportunities that foster curiosity, build social skills and creatively reinforce and expand on what children and youth learn from the school day
- Increase school connectedness
- Provide an opportunity to engage families in their children's academic success



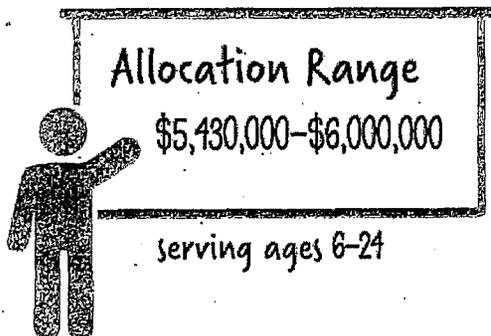
DCYF has been a primary funder of OST programs for over two decades. Although much progress has been achieved, many families still identify access to quality OST programs as a challenge. DCYF will increase its investment in OST to continue to close this service gap and deepen supports for children struggling to succeed in school.

Educational Supports



Educational Support Programs:

- Encourage achievement by supporting the academic progress of participants
- Provide a range of services designed to support academic achievement, reengage young people in their education, introduce youth to future educational possibilities, and mitigate barriers to educational success



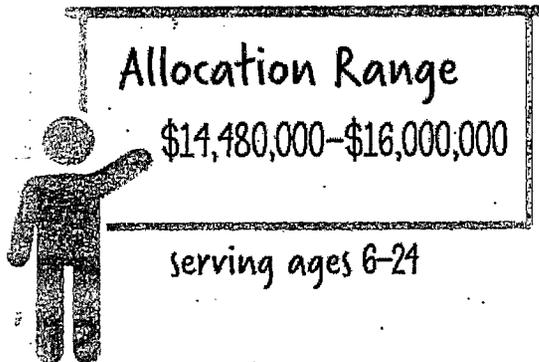
DCYF is making a targeted investment to address the needs of academically at-risk children, as well as youth who did not complete high school. DCYF will support a range of age-appropriate, culturally relevant programming options that support academic achievement, assist in navigating key educational transition points and that support disconnected youth to complete their education.

Enrichment, Leadership & Skill Building



Enrichment, Leadership & Skill Building (ELS) Programs:

- Engage and inspire young people and offer them the opportunity to build skills while learning more about themselves and their communities
- Benefit all children, and are especially impactful for youth at risk for poor developmental outcomes



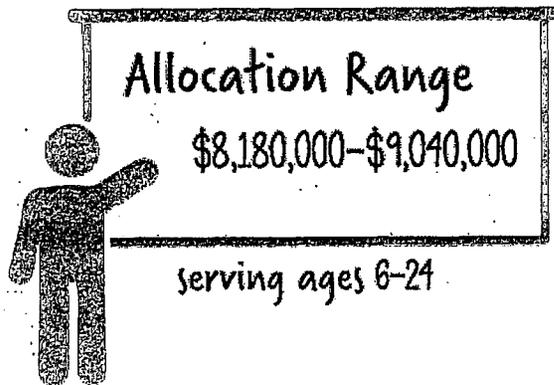
DCYF seeks to support opportunities for children, youth and young adults to engage in programming that teaches specialized skills across a range of topics, approaches and concepts such as art, music, theater, dance, sports and athletics, science and technology, cultural empowerment, leadership and life skills activities.

Justice Services



Justice Services Programs:

- Provide comprehensive services to youth throughout their involvement in the justice system to help them stabilize their lives, reconnect with their education and focus on achieving necessary steps for a successful future
- Are well versed in youth development, culturally relevant, provide ongoing case management and connection with adult allies, and promote whole family engagement



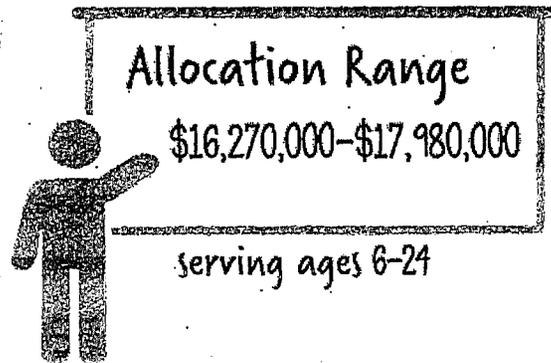
Over the past decade, juvenile arrests have reduced dramatically in San Francisco. Yet racial and ethnic disparities remain in both the criminal and juvenile justice systems and many youth face persistent challenges to successful transition out of system involvement. DCYF seeks to address these disparities through comprehensive, targeted programming.



Youth Workforce Development

Youth Workforce Development (YWD) Programs:

- Prepare young people for adulthood by providing exposure to career options, teaching skills and competencies that are relevant to both education and employment
- Help to reconnect youth who have become disconnected from work or school



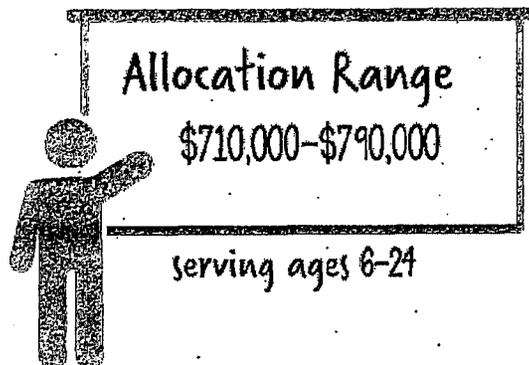
DCYF seeks to fund programs that support the successful transition to adulthood by providing career-oriented, work-based learning opportunities that are developmentally appropriate and culturally competent, and that teach relevant skills to empower young adults in navigating the labor market.

Mentorship



Mentorship Programs:

- Help to identify when a young person is in trouble, offer advice, share life experiences, and help navigate challenges and achieve goals
- Have been shown to have a positive impact on absenteeism, college enrollment rates, career success, relationships, and mental health



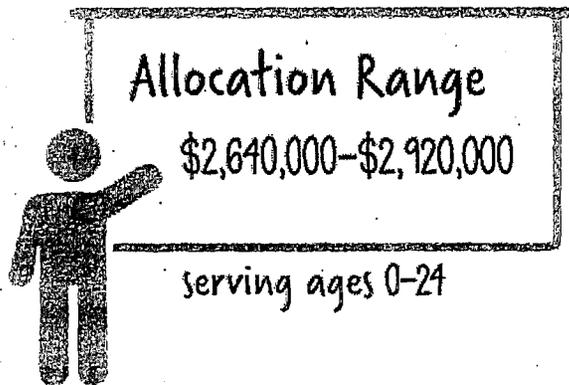
While caring adult relationships are a cornerstone of youth development programs and thousands of children and youth have developed trusted adult allies through participation in DCYF-funded programs; DCYF is allocating funds to pilot formal mentoring models for at-risk youth. These programs will provide mentorship over an extended period of time and focus on helping youth build self-esteem and confidence, explore new possibilities and achieve positive goals.

Emotional Well-Being



Emotional Well-Being Services:

- Aim to address the impact of adverse childhood experiences on the emotional and mental well-being of children, youth and their families



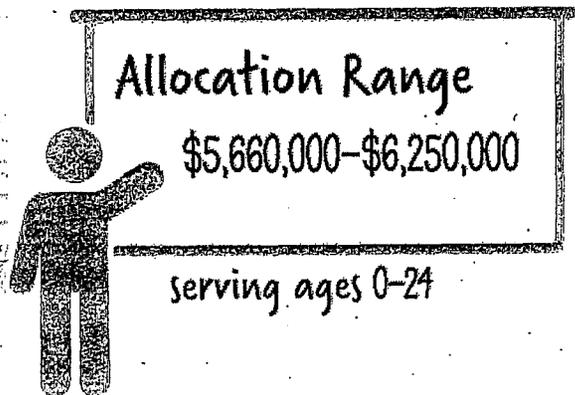
DCYF will continue its partnership with the Department of Public Health (DPH) to identify strategies to connect more children, youth and families to appropriate services to support their emotional well-being. In addition, through Technical Assistance and Capacity Building investments, DCYF will partner with DPH to train and support CBOs on the implementation of a trauma-informed system of care model to improve how we understand, respond to and heal from trauma.

Family Empowerment



Family Empowerment Programming:

- Creates multiple pathways for parents and caregivers to access support services that meet the needs of a family
- Support strong relationships with parents and caregivers



These services will include programming facilitated through the Family Resource Center Initiative as well as through youth-serving community-based programs. Additionally DCYF will continue to work in partnership with First 5 San Francisco and the Human Services Agency and will continue to support the Roadmap to Peace and Black to the Future initiatives which champion family empowerment approaches.

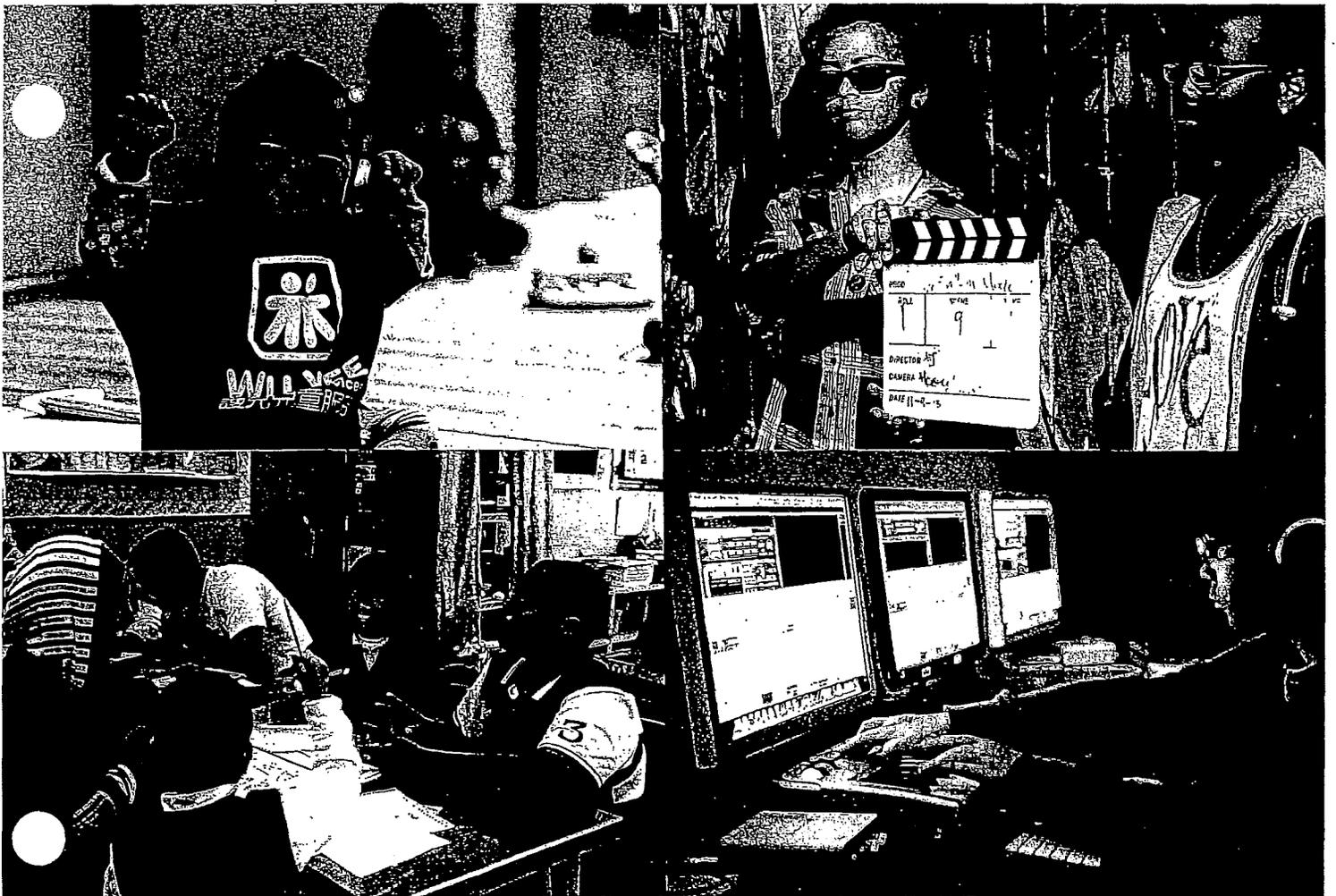
Services to Support Results & Measuring our Progress



- **Technical Assistance & Capacity Building, \$3,340,000-\$3,690,000**
 - DCYF will provide resources to grantees across all Service Areas and support a range of activities that address agency and fiscal health, program quality and professional development
- **Outreach & Access, \$8,360,000-\$9,240,000**
 - DCYF seeks to support a range of efforts to promote and increase usage of DCYF-funded services
- **Evaluation, \$2,270,000-\$2,510,000**
 - DCYF will dedicate resources to program evaluation to understand outcomes at both the programmatic and community levels so that we can measure ongoing progress toward the four priority Results outlined earlier



*Highlights of DCYF Services
Making San Francisco a great place to grow up*



The Department of Children, Youth and Their Families (DCYF) brings together City government, schools, and community based organizations to help our city's children and youth, birth to age 24, and their families lead lives full of opportunity and happiness. Through our work we help our community to:

- succeed in school and prepare for the future;
- engage in positive activities when school is out;
- and live in safe and supported communities.

The people of San Francisco made this unique, first of its kind commitment to our community in 1991 by dedicating property tax revenues to a Children and Youth Fund to finance vital services for our city's children, youth, and their families.

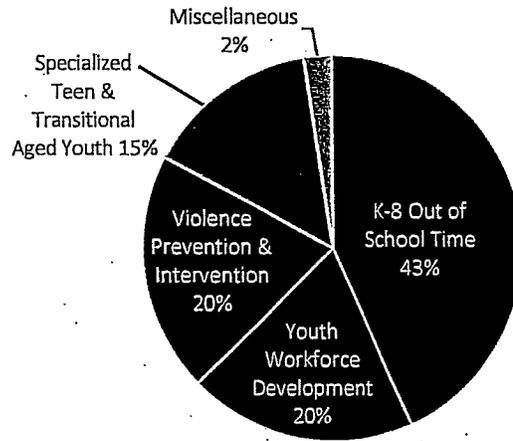
More children are participating in City-funded services than ever before.

In FY 15-16, DCYF provided approximately \$64 million in direct service grants to over 430 programs located across all of San Francisco's neighborhoods.

Over the past 25 years, DCYF has remained a national leader in funding a wide range of essential and innovative programs. Through the Children and Youth Fund, San Francisco has made significant progress in enhancing services to all children, youth, and families in the City, with an emphasis on connecting the most vulnerable and disconnected residents to high-quality programs.

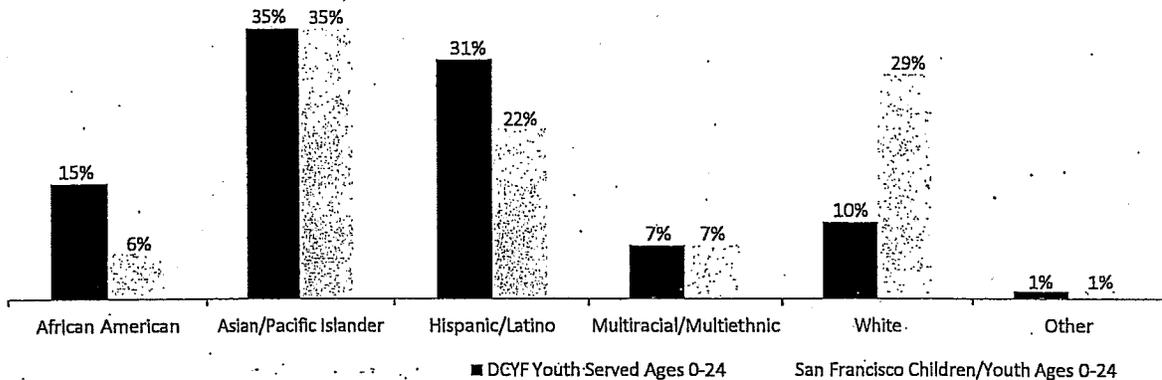
Research has shown that high-quality programs and services for children, youth and families lead to positive outcomes at different points throughout a child's life trajectory. DCYF uses data analysis and evaluation to help us expand the scope and accountability of our services, with the goal of continuously increasing impact.

DCYF Direct Grant Funding Areas¹



In FY 15-16, DCYF helped support over 52,000 children and youth, birth to age 24, and their families.

DCYF Youth Served and San Francisco Children/Youth Ages 0-24 by Race/Ethnicity



¹ DCYF invests approximately \$20 million into early care and education services and Family Resource Centers serving children ages 0 to 5 and their families. These investments are tracked and reported by the Office of Early Care and Education and First 5 San Francisco.

Following are highlights of positive outcomes that the City has been able to achieve with the Children and Youth Fund:

Organizational Sustainability Initiative and Opportunity Fund

With the growth in the Children and Youth Fund resulting from the passage of Proposition C in 2014, DCYF has increased its investments in organizational capacity building. In 2016, DCYF allocated an additional \$1.4 million over two years to expand grantee capacity building efforts and launch the Organizational Sustainability Initiative and Opportunity Fund. The Organizational Sustainability Initiative focuses on finance and nonprofit administration and provides opportunities for grantees to participate in cohort-based capacity building, standalone workshops, individual consulting and coaching and on-demand technical assistance. The Opportunity Fund helps grantees address unexpected and unbudgeted needs that may arise during the funding cycle, prioritizing emergency, safety and security issues. To date, the Opportunity Fund has helped 18 grantee agencies address a range of needs from repairing storm damage to installing security systems and fixing broken windows.



Youth Jobs+

The Mayor's Youth Jobs+ Initiative is a citywide program aimed at helping San Francisco youth ages 16 to 24 find employment during the summer and throughout the school year. The initiative is a result of partnerships among the Mayor's Office, DCYF, the Office of Economic and Workforce Development, United Way Bay Area, the San Francisco Unified School District, youth-serving nonprofits and the local business community. In 2016 DCYF provided nearly \$800,000 in funding to support the initiative, which helped place 6,365 youth in jobs or paid internships across the city. In addition to sponsoring the management and coordination of the initiative, funding from DCYF supported six Doorway Partner organizations that provided assessment, skill development, and application assistance to youth across the city.

Afterschool Suppers

For the past 20 years, with support from the U.S. Department of Agriculture, DCYF has sponsored an Afterschool Snack program to provide free, nutritious afterschool snacks to San Francisco youth ages 18 and under. In 2016, DCYF expanded the program to begin serving suppers at 20 sites in high need neighborhoods across the city. On average, approximately 375 youth per day are served free, nutritious suppers through the DCYF Afterschool Snack and Supper program. The program not only helps to meet the basic nutrition needs of high need youth who may otherwise go hungry, but also supports them in establishing healthy relationships with food.

Young Adult Court

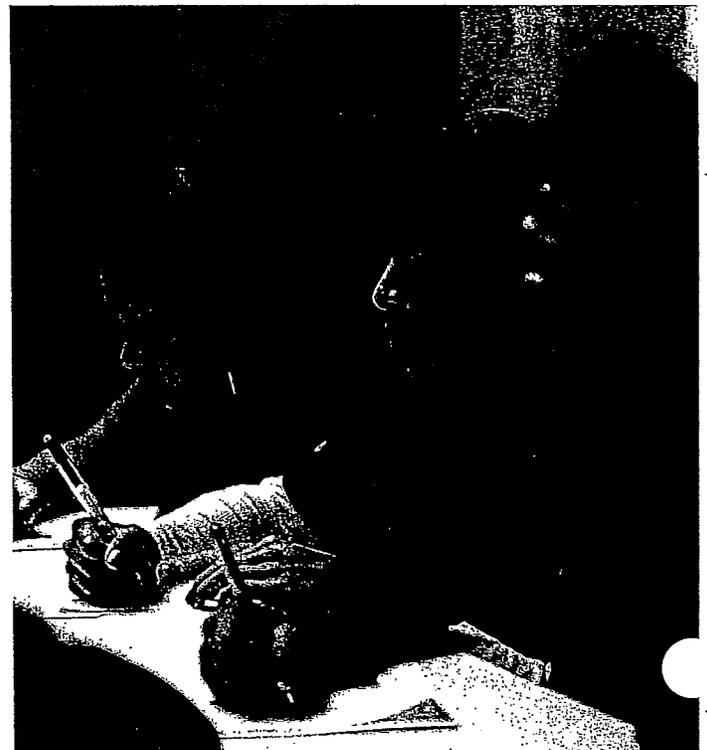
San Francisco's Young Adult Court is a groundbreaking alternative court program for transitional age youth ages 18 to 25 launched in 2015 as a collaboration with the Superior Court, District Attorney, Public Defender, Adult Probation, Sheriff, DCYF and several nonprofit providers. Supported by a Justice Assistance Grant from the California Board of State and Community Corrections, the Young Adult Court reflects the city's deep commitment to altering the life trajectory of young adults with serious crimes and barriers and the overrepresentation of transitional age youth in San Francisco's in-custody population. The program, which has been recognized by national media outlets such as *The Economist* and *The New York Times* for its unique approach grounded in brain development research, reaches approximately 80 disconnected transitional age youth per year. Eligible young adults are referred to participate in the program as an alternative to the regular criminal court process, and participants are connected to critical resources in the areas of mental health, housing and employment with the aim of supporting positive life outcomes and reducing recidivism.

Youth Advisory Board

Following a short hiatus that stemmed from the reauthorization of the Children and Youth Fund in November 2014, in 2017 DCYF relaunched its Youth Advisory Board to engage youth in the implementation and oversight of the Children and Youth Fund. The Youth Advisory Board provides an intentional role for youth in DCYF's planning cycle, elevates young people's voices and experiences in the department, and provides development opportunities for the young people involved as Youth Advisors. Seven youth between the ages of 16 and 22 from a variety of public and private educational institutions currently sit on the Youth Advisory Board. The Youth Advisors have met monthly since February 2017 to gain a general orientation to DCYF and provide input into the Services Allocation Plan. A second phase of recruitment to expand the Youth Advisory Board to fifteen members by August 2017 is planned, with current members leading the recruitment and selection of new youth members.

Transitional Age Youth (TAY) grants

The passage of Proposition C in 2014 expanded DCYF's focus to serving disconnected transitional age youth: These are youth ages 18 to 24 who are homeless or in danger of homelessness; have dropped out of high school; have a disability or other special needs; are low-income parents; are undocumented; are new immigrants and/or English Learners; are LGBTQQ; and/or are transitioning from the foster care, juvenile justice, criminal justice or special education systems. In 2016, DCYF allocated \$4.3 million in grants to 12 programs seeking to address barriers and gaps in services for this population. A preliminary process evaluation of these grants has shown that the programs address a spectrum of needs, from those that offer more immediate or short-term services to those that provide support for more complex or longer-term issues. With this comprehensive mix of programs, DCYF's goal is to collectively support transitional age youth to move from "off track" to "on track," increase their readiness to engage in educational and/or employment activities and, ultimately, achieve greater stability and self-sufficiency.



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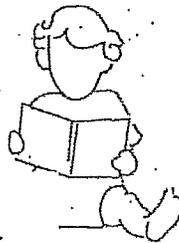
Children and Families Commission 2017-18 2-Year Department Budget

Key Investments



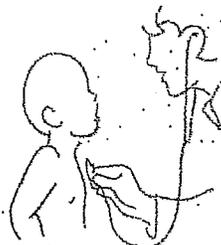
Key Impact:
FAMILY STRENGTHENING

24% of our state's zero to five-year-old children live in poverty.



Key Impact:
QUALITY EARLY LEARNING

90% of brain development occurs in the first five years of a child's life.



Key Impact:
EARLY IDENTIFICATION AND INTERVENTION

1 in 4 children ages zero to five are at risk for developmental, behavioral or social delay.

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2017-18 Two-Year Budget

	2016-17	2017-18	2018-19
First 5 California Prop 10 Allocation	6,114,773	5,091,012	5,904,326
First 5 California Prop 10 Grants	1,579,230	3,205,807	1,742,287
CDE Quality Rating & Improvement System	2,735,659	2,436,212	1,000,000
Use of Prop 10 Reserve Fund	968,129	4,010,044	2,256,606
Interest	197,864	218,075	207,266
Prop 10 Subtotal:	11,595,655	14,961,150	11,110,485
Dept. of Children, Youth & their Families	5,443,247	5,918,247	5,918,247
Dept. of Public Health	100,000	0	0
Human Services Agency	4,438,588	4,528,364	4,528,364
Mayor's Office of Early Care & Education	7,296,655	6,377,503	6,377,503
Interdepartmental Recovery Subtotal:	17,278,490	16,824,114	16,824,114
Total Revenues	28,874,145	31,785,264	27,934,599



Family Resource Centers

	2016-17	2017-18	2018-19
Salaries/Fringe Benefits	336,572	332,361	346,768
Administrative Expenses	5,962	12,500	12,500
Consulting	74,058	72,500	72,500
Materials, Supplies & Printing	12,776	14,000	14,000
Direct Services (nonprofit contracts)	12,097,881	12,822,048	12,672,048
Training & Technical Assistance	249,450	431,950	431,950
Evaluation	283,164	116,997	116,997
Family Resource Centers Total:	13,059,863	13,802,356	13,666,763



Quality Rating and Improvement

	2016-17	2017-18	2018-19
Salaries/Fringe Benefits	1,021,879	1,063,478	1,102,853
Administrative Expenses	52,387	29,900	29,900
Databases	163,148	160,000	160,000
Materials, Supplies & Printing	26,559	20,200	20,200
Direct Services (nonprofit contracts)	5,217,998	7,021,086	4,310,626
Coaching, Training & Technical Assistance	3,305,090	3,263,387	2,926,703
Evaluation	150,000	150,000	150,000
Quality Rating and Improvement Total:	9,937,061	11,708,051	8,700,282



Investments that make a difference

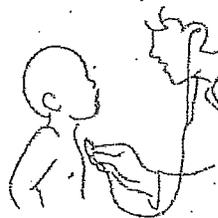
THE TIME TO INVEST IS NOW. BE A CHAMPION FOR...



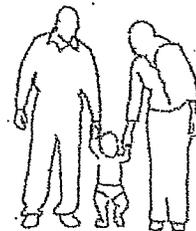
Kindergarten readiness and quality early learning



Developmental screening and early intervention



Preventative health services and oral health care



Supporting resilient families and safe homes



File # 170653
170654
Received in Committee
6/16/17



Five Year Strategic Plan

The Proposed FY 2017-18 and FY 2018-19 Budget funds salaries, training, materials/supplies, IT projects and education/outreach programs that address the following Strategic Plan Goals:

- Review plans and issue permits safeguarding life and property in compliance with City and State regulations.
- Perform inspections to enforce codes and standards to protect occupant's rights ensuring safety and quality of life.
- Deliver highest level of customer service.
- Implement efficient and effective administrative practices.
- Proactively engage and educate customers, contractors, media and other stakeholders.

1025



FY 2017-18 and FY 2018-19 Major Changes

Revenues

- \$1M increase in Charges for Services. Despite an overall reduction in revenues, revenues remain strong. Plan Check Revenues were increased to capture this continued strength.
- Includes \$3M of Residential Hotel Preservation Funds

Expenses

- \$1.5M increase in Salaries/Fringes to cover COLAs/fringes.
(Overtime Expenses remain the same: \$382K)
- 1.2M increase in Work Orders:
 - \$900K increase to Assessor/Recorder
 - \$1M increase in 1660 Mission Rent
- \$1M increase in Grants to Community Based Organizations(CBOs)
- \$3.1M Residential Hotel Preservation funds transferred to Mayor's Office of Housing and Community Development (MOHCD).



FY 2017-18 and FY 2018-19 Initiatives

- Continued focus on Code Enforcement including \$1M Code Enforcement Loan Program, \$1M to Fire Department, Continued funding of the Code Enforcement Outreach Program (CEOP) and Single-Room Occupancy Collaborative (SRO).
- Expand Code Enforcement Outreach Program (CEOP) and Single-Room Occupancy Collaborative (SRO) to provide services to artist and others living in non-traditional spaces. The proposed budget includes a \$500K increase in grants to community based organizations to provide counseling, language translation, education and mediation regarding rights and responsibilities related to City Codes and enforcement processes. Service Areas include: Bayview, Dogpatch, lower Bernal Heights, lower Potrero Hill and South of Market.
- Expand the Seismic Safety Outreach Program (SSOP). SSOP was established to increase earthquake preparedness. The program provides outreach/informational sessions, emergency kits and comprehensive ambassador trainings. \$500K increase in grants to community based organizations will expand the program citywide.



FY 2017-18 and FY 2018-19 Vehicle Replacement

- DBI's fleet is integral to its operations. In FY 15-16, the Department conducted 154K inspections. Department vehicles are assigned to field inspectors to assist in meeting this high demand.
- Almost 50% of department vehicles are 10 years or older. Currently, department vehicles are on Caltrans Lot and the city does not have access to install charges. The department proposes to purchase Plug-in Hybrid Electric vehicles (PHEV). The proposed FY 17-18 budget includes funding for 10 replacement vehicles. These vehicles will allow the department to replace soon to expire CNG vehicles and will assist the department in increasing electric vehicles. Currently the department has 10 EVs and 3 PHEVs.

File # 170653
170654
Received in Committee
6/16/17
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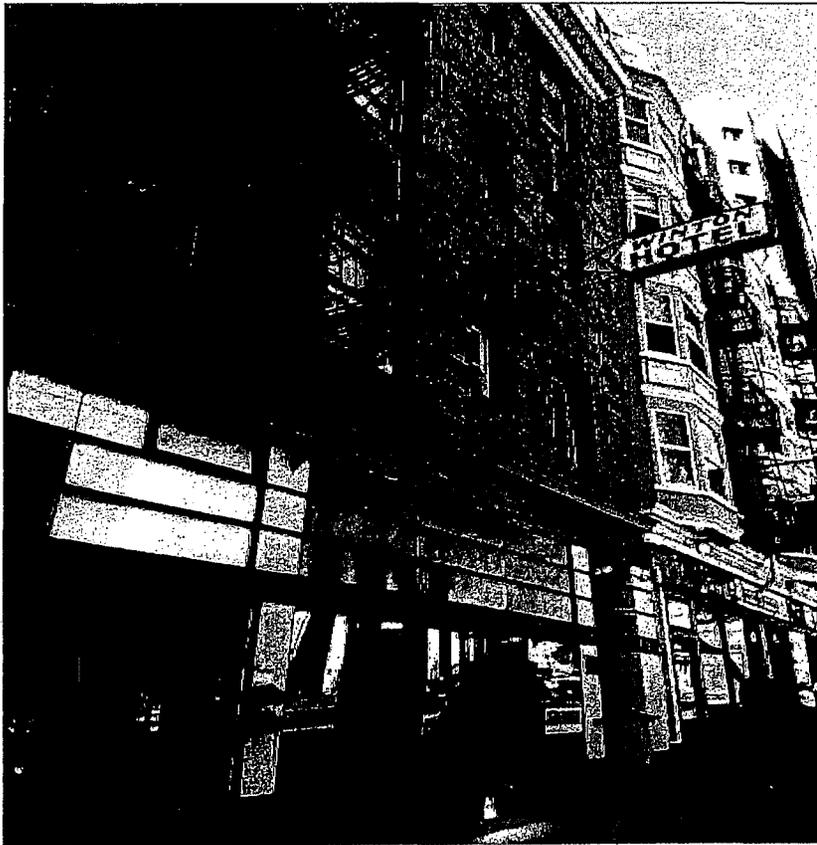


DEPARTMENT OF
HOMELESSNESS AND
SUPPORTIVE HOUSING

FY 2017-18 and 2018-19 Proposed Budget

June 16, 2017
Budget and Finance Committee

Major Accomplishments in the Past Year



Permanent Supportive Housing

- Housed 750 clients

Rapid Rehousing Subsidies

- Enrolled 195 families

Shelter System

- 5,633 adults sheltered

Navigation Centers

- 881 client intakes

Outreach

- Engaged 6,100 clients

Homeward Bound Program

- Assisted 804 clients

FY16-17 Major Accomplishments



- Added 301 new units of Permanent Supportive housing
- Created the Moving On Initiative to utilize 350 SFHA vouchers
- Launched Encampment Resolution Team
- Opened Central Waterfront Navigation Center

New Resources and HSH Partnerships

- \$2.9 M HUD Youth Homelessness Demonstration Program grant;
- \$6.25 M in Round 2 Whole Person Care funding (MediCal waiver program) for adults experiencing homelessness;
- \$5M for SoMa Navigation Center capital improvements;
- \$2M to assist CBOs implement new data system;
- Launched Heading Home Campaign to raise \$30M to help end family homelessness;
- Worked with Tipping Point Community on its \$100M chronic homelessness initiative

HSH's Five-Year Strategic Goals



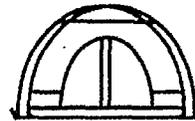
End Chronic Veterans Homelessness



End Family Homelessness



Reduce Chronic Homelessness by 50%



Resolve All Large Encampments



Improve Response to Street Homelessness



Create a Plan to Reduce Youth Homelessness



Reduce Homelessness in San Francisco

New FY17-19 Investments Temporary Shelter

- New Navigation Centers - Funding to increase Navigation Center beds to a total of 416 by June 2018
 - 1515 South Van Ness
 - SOMA Triage Center
 - Navigation Center Replacement Site
- New Family Shelter – Converting a former federally funded transitional housing site into a 30-unit family shelter
- Additional Stabilization Beds - Funding to add up to 50 stabilization beds

New FY17-19 Investments Resources for Street Homelessness

- New 24/7 Resource Center - Funding to open and operate a 24-hour/7 days-a-week resource center to provide respite from the street and service connection.
- Expansion of the Encampment Resolution Team – Additional resources for encampment resolution through Whole Person Care (MediCal waiver) program
- Expanded Youth Outreach and Drop-in Services – Funding to expand street outreach to youth experiencing homelessness and expanded services for LGBTQ youth.

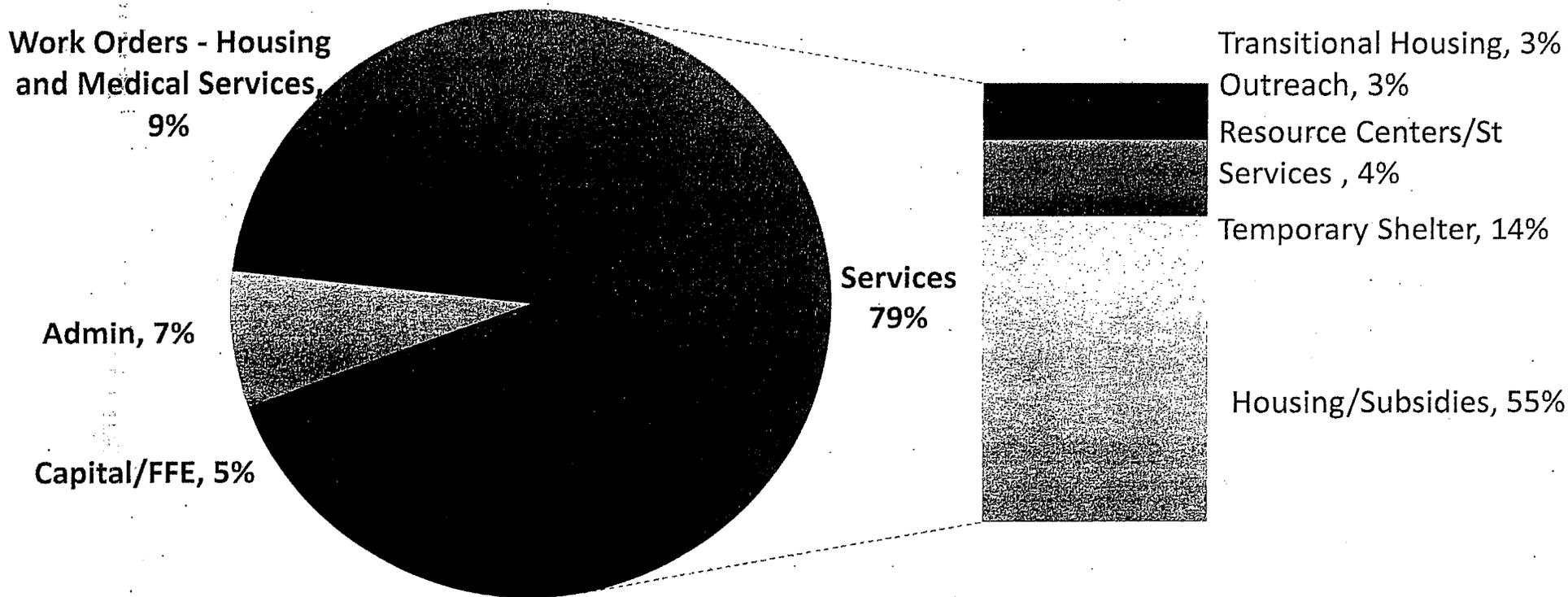
New FY17-19 Investments Coordinated Entry System

- Family Coordinated Entry - Implementation of family coordinated entry at multiple in-person service locations and the addition of a case management team.
- Adult Coordinated Entry - Funding for the adult coordinated entry pilot program to expand placements to additional permanent supportive housing buildings.
- Launch of New Data System – Online Navigation and Entry (ONE) system to manage client data and improve coordination and client outcomes

New FY17-19 Investments Exits from Homelessness

- Rapid Rehousing Subsidies for Families and Youth–
 - 100 new slots for families experiencing homelessness
 - 15 new slots for youth
 - Annualizes one-time funding for youth rental subsidies to maintain subsidies for more than 60 formerly homeless youth.
- New Permanent Supportive Housing –172 additional units of permanent supportive housing units
- Moving On Initiative – Housing location services to enable permanent supportive housing residents to move into subsidized rental housing. Leverages federal housing vouchers.

Budget by Use



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FY17-19 Budget Overview

	Original FY 16-17	Proposed FY 17-18	Change From FY 16-17	Proposed FY 18-19	Change From FY 17-18
Total Budget (\$ in millions)	\$ 224.15	\$ 245.89	\$ 21.73	\$ 240.84	\$ (5.04)
FTE Total	108.91	118.75	9.84	120.81	2.06

FTE Changes	FY 17-18	FY 18-19
New Positions	4.62	0.77
Deleted Positions	-1	0
Annualized FTE	2.92	1.38
Attrition/Temp Salaries	3.3	-0.09
Total	9.84	2.06

File #170653 & 170654
Received in Committee 6/16
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CITY & COUNTY OF SAN FRANCISCO
HUMAN SERVICES AGENCY

*promotes well-being and self-sufficiency
among individuals, families and communities*
Human Services Agency FY17-18 and FY18-19 Budget

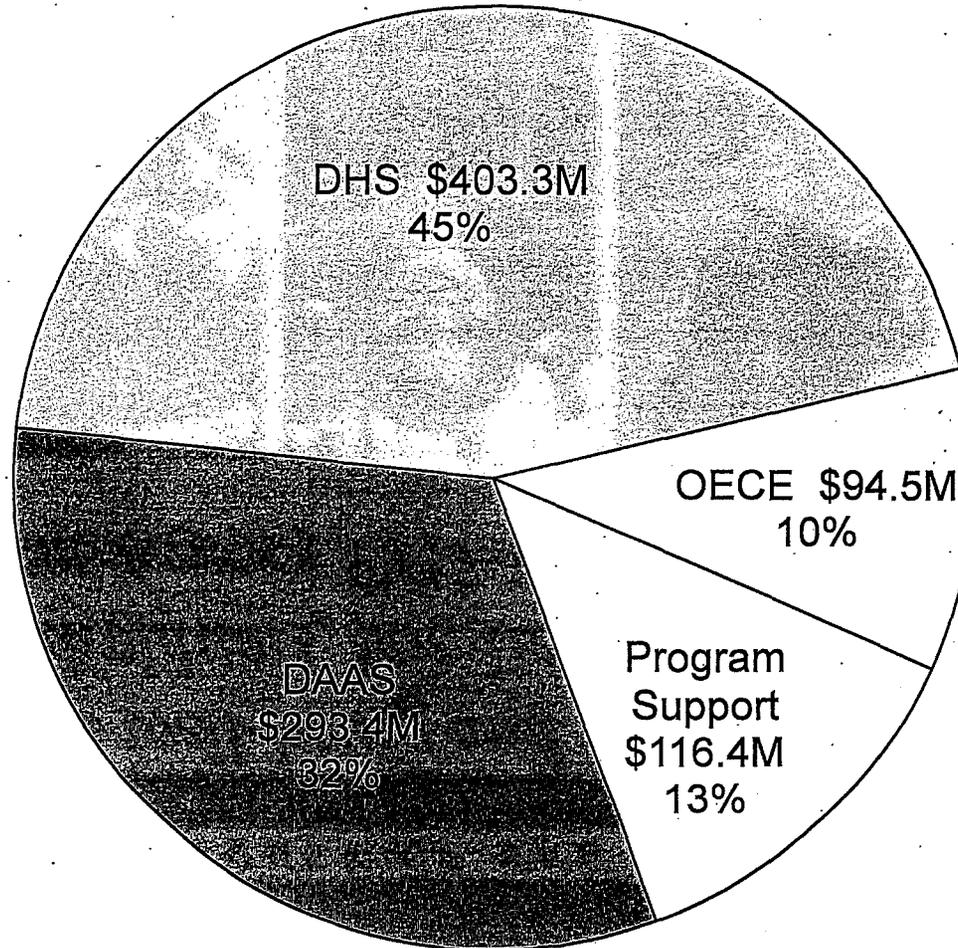


Budget & Finance Committee – June 16, 2017

CITY & COUNTY OF SAN FRANCISCO

HSA Budget by Department

HSA FY17-18 Proposed Budget \$907.5M



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Department of Human Services

Highlights

➤ **Economic Support and Self-Sufficiency**

- Budget accounts for projected declines in CalWORKs State funding with \$4.5 M in additional General Fund support in order to preserve staff and contracted services
- New Eligibility Staff for Whole Person Care Pilot (2 FTE)
- CAAP Reforms
- CalFresh Outreach and In-Reach

➤ **Family and Children's Services (FCS)**

- Continuum of Care Reform / AB 403 Group Home Reform
 - Child and family team meetings (CFT): \$1 M
 - Resource family recruitment (FPRRS): \$500 K
 - Resource family licensing (RFA): \$300 K
- Bringing Families Home program: \$1.9 M

Department of Aging & Adult Services Highlights and Enhancements

➤ **IHSS**

- **Proposed FY17-18 State Budget Increases County MOE**
\$7M GF has been added in FY17-18 and \$14M GF in FY18-19
- **Tiered Wages Pilot**
\$411,000 total funds (\$187,000 GF) in FY17-18
\$723,000 total funds (\$324,000 GF) in FY18-19

➤ **Home-Delivered Meals Mayoral Enhancement**

\$500,000 GF ongoing

➤ **Whole Person Care Pilot**

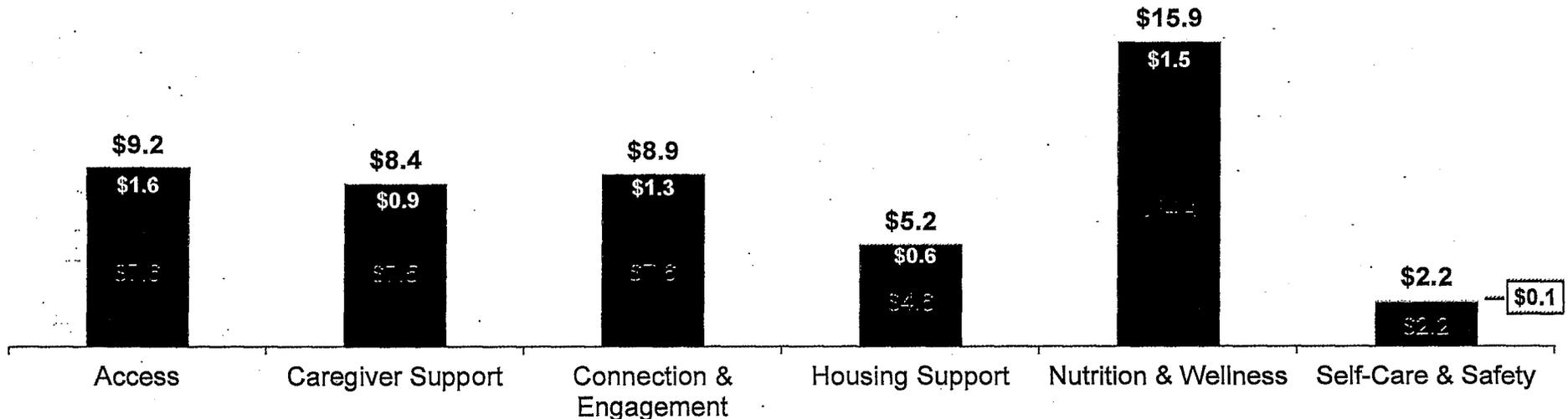
\$413,000 in revenue-backed contract funds provided in FY17-18 and in FY18-19

Dignity Fund

Voter-approved initiative Prop. 1 establishes a set-aside to fund services for seniors and people with disabilities: \$6M GF in new funding in FY17-18

\$44M GF in FY16-17 for Dignity Fund Eligible Services
 \$6M GF Growth in FY17-18
 (Dollars in Millions)

- FY16-17 Original Budget (GF)
- Proposed Allocation of FY17-18 \$6M Growth (Includes \$1.1M CODB)



Office of Early Care & Education

- May revision of state budget restored provider reimbursement rate increases for state contracted child care centers
- \$2.1 million expansion of homeless child care program creating 140 spaces to serve children under 5 eliminating the current wait list
- Implementation of the SF Early Learning Scholarship program
 - Offers higher reimbursement rates to providers
 - Provides payment assistance to families up to 110% of AMI
 - Promotes continuity until kindergarten entry



FU# 170653, # 170654
Received in Committee 6/16/17

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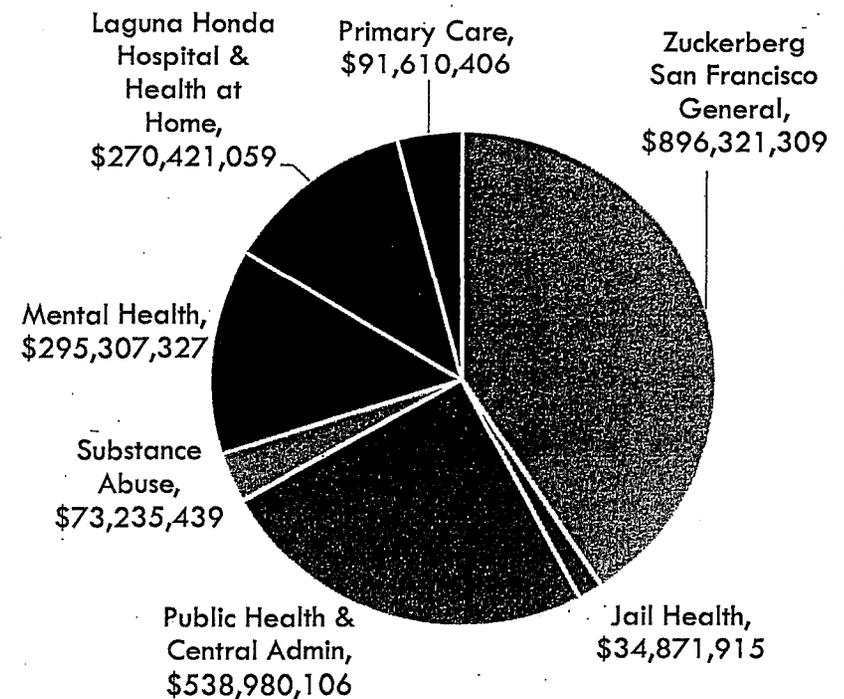
DEPARTMENT OF PUBLIC HEALTH
FY 2017-2019 BUDGET UPDATE

Board of Supervisors – June 2017

Overview of 2017-19 Budget

2

- Total proposed budget of \$2.2 billion
- 6,867 Operating FTE – no growth from FY17-18 base
- General Fund reduction targets met through revenue growth
- No proposed service reductions



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Department Proposed Initiatives for FY 2017-19

3

Zuckerberg San Francisco General

- Supporting operating costs at new facility

DPH Wide

- Establishing a DPH Wide Lean “Kaizen” Promotion Office
- Supporting Human Resources
- Fully funding Electronic Health Records through FY 2018-19

Additional Mayor's Initiatives

4

Behavioral Health

2017-19 Budget adds additional services including over 100 new beds

- Up to 40 new conservatorship beds
- A new 15 bed Behavioral Health Navigation Center at ZSFG's Hummingbird Place
- Prop 47 Promoting Recovery & Services for the Prevention of Recidivism (PRSPR)
 - 32 residential substance use disorder treatment beds
 - 5 detox beds

Additional Mayor's Initiatives

5

Behavioral Health cont.

- Law Enforcement Assisted Diversion (LEAD)
 - A multi-city agency program to divert low-level drug offenders to social and community health services
 - Expands Community Assessment and Services Center to 24/7

- Whole Person Care
 - Multi-Agency Care Coordination System to share data
 - Care Coordination including Acute Psychiatric Navigation
 - Supporting Navigation Centers at HSH

Additional Mayor's Initiatives

6

Population Health

- Expanding the Harm Reduction Center
- Backfilling Federal PHD Funding Reductions for Emergency Preparedness and STD
- Supporting the transfer of Emergency Management System (EMS)
- Environmental Health Inspection Services related to Adult Use Cannabis

Overtime Usage

7

- Overtime is used primarily to meet mandated staffing and regulatory requirements at ZSFG and LHH
- FY 2017-19 Budgets adjusts overtime based on prior year actuals and negotiated pay rate increases
- Overtime budget of \$21 M represents 2.5% of DPH's total salary budget
- DPH will monitor overtime usage on an ongoing basis

Zero Emission Vehicle Ordinance

8

- In FY 16-17 installed telemetrics to track usage of DPH fleet in conjunction with Central Shops
- One of three departments participating Controller's audit on fleet oversight and management
- Review all future requests for vehicle replacement to ensure purchases are in compliance

Vehicles in the FY 2017-19 Budget

9

FY 2017-19 budget includes the following vehicles:

- ❑ 2 replacement cargo vans to transport medical supplies and pharmaceuticals to clinics and hospitals
- ❑ 1 new passenger van for acute psychiatric navigation funded by Whole Person Care
- ❑ 1 new passenger van for street medicine team funded via DSHH workorder to allow street medicine team to transport clients

Proposed Legislation

10

- Transfer of Emergency Medical Services Fees
- Patient Rates for FY2017-19
- Recurring State Grant Funds

Thank You

File #170653
 170654
 Received in Committee
 6/16/17



Chief William Scott



**San Francisco
 Police Department**

**FY 2017-18
 Proposed Budget**



FY 2017-18 Budget



	FY 2016-17 (Current)	FY 2017-18 Budget	FY 2018-19 Budget
All Expenditures	\$577,029,605	\$590,022,308	\$600,143,155
Sworn FTEs	2,419	2,419	2,419
Civilian FTEs	574	574	568
Total FTEs (Funded)	2,993	2,993	2,987
Total Sworn FTEs			
Airport	178	178	178
All Other	2,241	2,241	2,241
Total Civilian FTEs			
Airport	188	188	188
All Other	386	386	380



Overtime Budget Increase



\$2,842,469 Overtime Increase
No Net Department Budget Increase

From \$14.6m to \$17.4m

- \$500,000 – Court Pay defunded last year
- \$2,000,000 – Extended Shifts related to new officers processing arrests and crime response calls (coded “investigations” category)
- \$342,469 – 2% COLA on total General Fund Overtime (\$14.6m base + \$2.5m new)



General Fund Overtime Budget



Type	Budget in Dollars	Budget in Hours
Arrest Shift Extensions	\$4,250,000	50,000
Crime Call Shift Extensions	\$3,825,000	45,000
Court Pay	\$3,192,260	45,000
Events	\$2,754,000	30,000
Crime Response / Critical Incidents	\$1,836,000	20,000
1 st Amendment Gatherings	\$1,193,400	13,000
Dignitary Visits	\$420,000	4,000
Total	\$17,470,660	196,000



Police Reforms Budget



Prior Year Funding that Is Ongoing:

- Crisis Intervention Trainers - \$100,000
- Training for Sworn Officers - \$600,000

Repurpose Current Year Unspent via Carry Forward Request - \$800,000

- Consulting Expertise for One-Time Planning and Implementation Recommended by DOJ

New Funding

- COIT One-Time Funding for Technology Investments that Support Police Reforms



COIT Funded Projects



\$3,733,775

- 1) Vehicle Modem Upgrades - \$427,000
- 2) eCitations - \$625,000
- 3) Foundational Network Systems - \$2,081,775
- 4) Police Websites - \$600,000



Capital Funded Projects



\$2,787,994 for Ten Projects at District Stations, Academy, Range, Marine Dock

- HVAC Repairs
- Roof Repairs
- Painting
- Resurfacing Parking Lots
- Security Camera Upgrades
- Acoustic Baffling Repairs at Range
- Marine Boat Dock Safety & Security



Chief William Scott



Questions



Police Fleet Overview



~ 800 Vehicles & Motorcycles

- 300 Marked Patrol
- 300 Unmarked Sedans
- 18 Prisoner Transport Vans
- 62 Specialty Units Vehicles
- 85 Marked Street Motorcycles
- 35 Marked Off-road Motorcycles

File # 170653
 170654
 Received in Community
 4/21/17



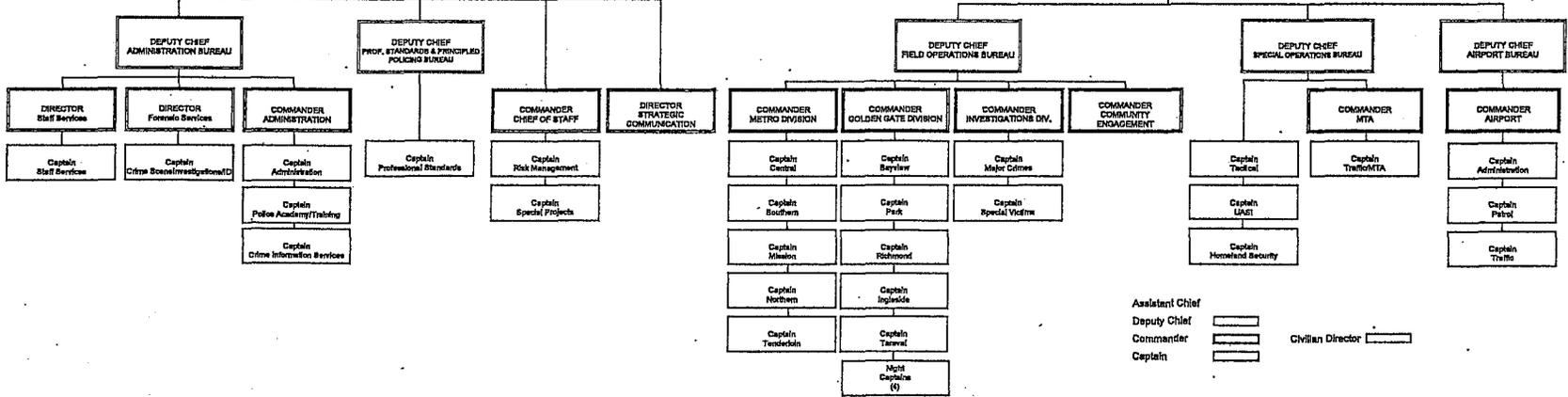
SAN FRANCISCO POLICE DEPARTMENT

**William Scott
 CHIEF OF POLICE**

**DIRECTOR
 FISCAL** **DIRECTOR
 TECHNOLOGY**

**ASSISTANT CHIEF
 CHIEF OF STAFF**

**ASSISTANT CHIEF
 OPERATIONS**



Assistant Chief []
 Deputy Chief []
 Commander [] Civilian Director []
 Captain []

1064

File # 170653
170654
Received in
Comm. Hll
6/15/17
for

San Francisco Employees' Retirement System

Department Budget Presentation

Prepared for: Budget and Finance Committee of the San Francisco Board of Supervisors
Supervisor Malia Cohen, Chair
Supervisor Jane Kim
Supervisor Katy Tang
Supervisor Jeff Sheehy
Supervisor Norman Yee

June 15, 2017



SFERS

San Francisco Employees' Retirement System

Mission Statement

San Francisco City and County Employees' Retirement System is dedicated to securing, protecting and prudently investing the pension trust assets, administering mandated benefit programs, and providing promised benefits.

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SFERS

San Francisco Employees' Retirement System

Benefit Program Overview

SFERS Defined Benefit Plan: Established in 1922

- Currently administering 14 separate SFERS benefit plans for active members:
 - Miscellaneous, Police and Fire members hired before 1976 (1-year Final Comp)
 - Miscellaneous, Police and Fire members hired after 1976 (1-year Final Comp)
 - Miscellaneous, Police and Fire members hired after July 1, 2010 (2-year Final Comp)
 - Miscellaneous, Police, Fire, Sheriff and Miscellaneous Safety members hired after January 7, 2012 (3-year Final Comp)

- SFERS Membership (CCSF, SFUSD, SFCCD and Trial Courts):

	July 1, 2016	July 1, 2015	
Non-retired Members	40,051	37,931	(+5.6%)
Retired Members	28,286	27,485	(+2.9%)
Totals	68,337	65,416	(+4.5%)



SFERS

San Francisco Employees' Retirement System

SFERS Trust Funding Levels

Fiscal Year	Actuarial Liability	Actuarial Value of Assets	Actuarial Value Funding Ratio	Market Value of Assets	Market Value Funding Ratio
2011-12	\$19.394 billion	\$16.028 billion	82.6%	\$15.294 billion	78.9%
2012-13	\$20.225 billion	\$16.303 billion	80.6%	\$17,012 billion	84.1%
2013-14	\$21.123 billion	\$18.012 billion	85.3%	\$19,921 billion	94.3%
2014-15	\$22.971 billion	\$19.653 billion	85.6%	\$20.428 billion	88.9%
2015-16	\$24.404 billion	\$20.655 billion	84.6%	\$20.155 billion	82.6%

➤ **As of May 30, 2017, the market value of the SFERS Trust was \$22.3 billion, representing a 13.6% investment return for the Fiscal Year To Date**

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SFERS

San Francisco Employees' Retirement System

SFDCP Deferred Compensation Plan: Established in 1997

➤ **SFDCP Participants (May 2017):**

18,426 actively contributing (increase of 1,216 over July 2016)
28,067 participants with balance

➤ **SFDCP Assets as of May 2017 - \$3.1 billion**



SFERS

San Francisco Employees' Retirement System

Fiscal Year 2016-18 Budget Highlights

➤ Two-Year Budget Outlook

All costs of administering SFERS are paid from investment earnings on SFERS Trust
All costs of administering SFDCP are reimbursed by the Plan's third party administrator

➤ Retiree Health Care Trust Fund

Effective July 1, 2017, the administration of the Retiree Health Care Trust Fund will be transferred from the Office of the Controller to SFERS.

➤ SFERS Website Updates

SFERS added new functions for members on its secure member portal that allows them to conduct routine retirement business remotely, 24/7.

➤ San Francisco Deferred Compensation Plan

As of August 2016, the San Francisco Deferred Compensation Plan offers a loan program for its participants.

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SFERS

San Francisco Employees' Retirement System

File # 170653
170654
Received in Committee
6/15/17
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Board of Supervisors

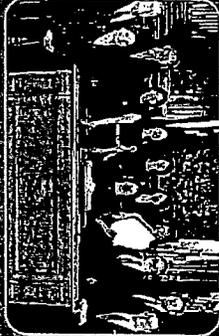
Proposed Budget Fiscal Years 2017-2018 & 2018-2019

June 15, 2017

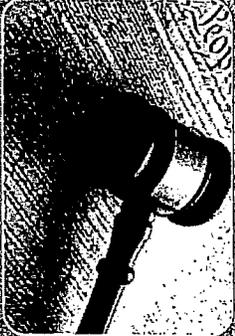
Accomplishments



**Legislative Chamber
Centennial Celebration**



Inaugural Meeting



Legislative Support

Proposed Budget - Revenue

	FY 2016-17	FY 2017-18	Change from FY 2016-17	FY 2018-19	Change from FY 2017-18
Planning Appeals Surcharge	40,000	40,000	-	40,000	-
AAB Fees	169,160	142,160	(27,000)	159,150	16,990
Outreach Fund	18,000	18,000	-	18,000	-
Revenue Total	227,160	200,160	(27,000)	217,150	16,990

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Proposed Budget - Expenditures

	FY 2016-17	FY 2017-18	Change from FY 2016-17	FY 2018-19	Change from FY 2017-18
Salary	8,008,993	8,398,474	389,481	8,535,009	136,535
Benefits	3,224,074	3,451,284	227,210	3,606,392	155,108
Non Personnel Services	3,008,097	3,464,238	456,141	3,073,530	(390,708)
Materials & Supplies	93,401	109,901	16,500	109,901	-
Workorder	281,506	277,289	(4,217)	292,010	14,721
Recovery	(161,891)	(161,996)	(105)	(161,996)	-
Expenditures Total	14,454,180	15,539,190	1,085,010	15,454,846	(84,344)

1074

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Major Budget Change - Expenditures

- **Expanding Legislative Accounts (\$33k)**
 - \$3k per office
- **Legislative Management System Project (\$390k)**
 - Funded by COIT
- **General Fund Request from LAFCo (\$144k)**
 - FY 2017-18 only
- **2.25% COLA for Budget & Legislative Analyst Contract (\$49k)**

Proposed Budget – Expenditures (w/new request)

	FY 2016-17	FY 2017-18	Change from FY 2016-17	FY 2018-19	Change from FY 2017-18
Salary	8,008,993	8,398,474	389,481	8,535,009	136,535
Benefits	3,224,074	3,451,284	227,210	3,606,392	155,108
Non Personnel Services	3,008,097	3,618,412	610,315	3,073,530	(544,882)
Materials & Supplies	93,401	109,901	16,500	109,901	-
Workorder	281,506	277,289	(4,217)	292,010	14,721
Recovery	(161,891)	(161,996)	(105)	(161,996)	-
Expenditures Total	14,454,180	15,693,364	1,239,184	15,454,846	(238,518)

1076

LAFCo Positions - Background

- March 2009 – The Board of Supervisors passed Ordinance No. 50-09 amending the ASO to add two positions - 9775 Senior Community Development Specialist II and 9770 Community Development Assistant to LAFCo.
 - 9775 Senior Community Development Specialist II position was filled in August 2009.
 - 9770 Community Development Assistant position was filled for 11 months in 2010 and it has been vacant since.
- In 2008, The Board of Supervisors passed Motion M08-111 authorizing the Office of the Clerk of the Board to provide clerical, administrative, and logistical assistance to LAFCo and to seek reimbursement from LAFCo.
- In 2014, The Board of Supervisors adopted Resolution No. 59-14 extending the term of employment for the existing 9775 Senior Community Development Specialist II position for additional three years through June 30, 2016.
- In 2016, an extension of the term of employment for the existing 9775 position for an additional two year through June 30, 2018 was introduced but not yet scheduled to be considered in Committee.

Questions?

File # 170653
170654
Received in Committee
6/15/17
for

OFFICE OF THE
CITY ADMINISTRATOR

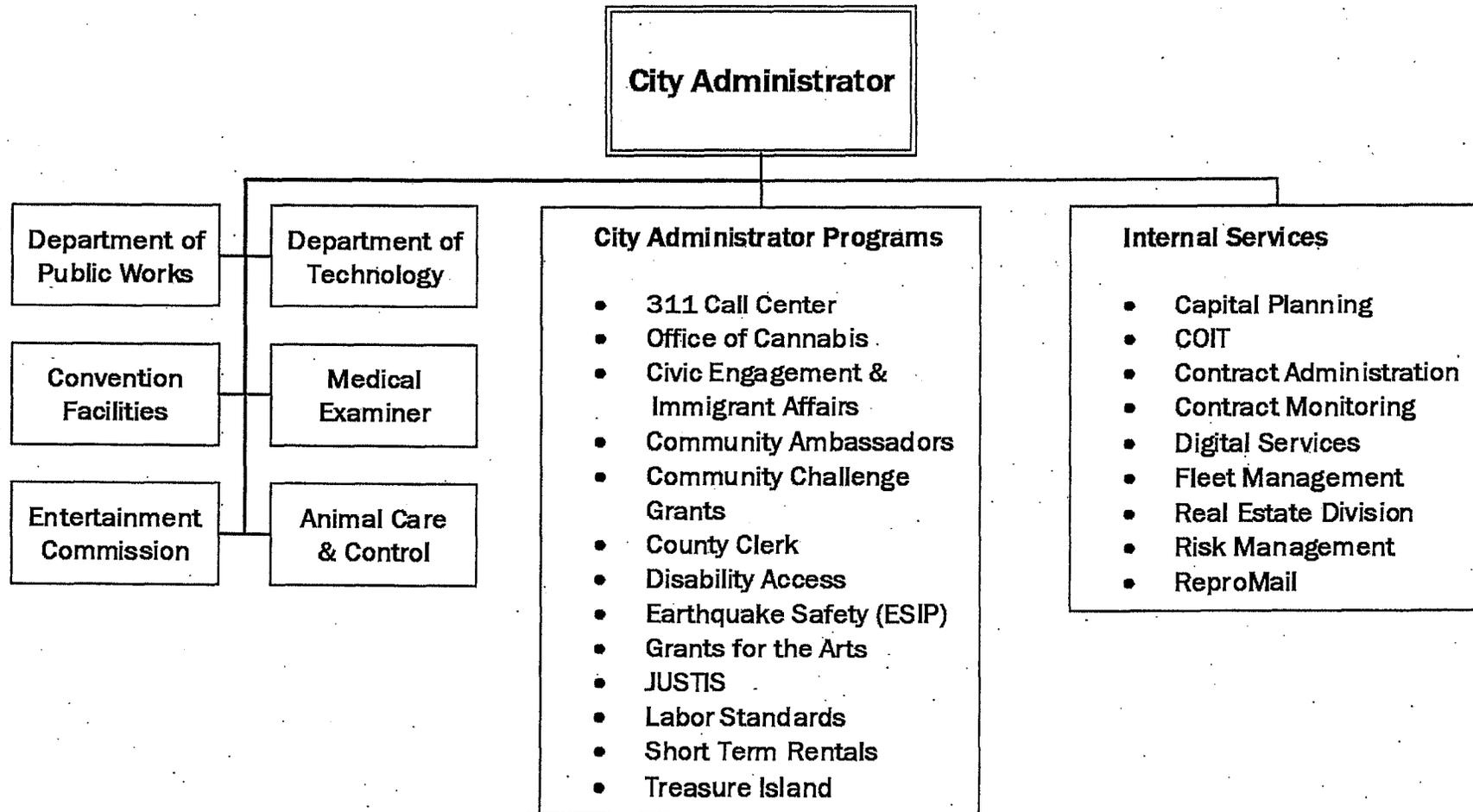
FY17-19 Budget Overview

Budget and Finance Committee
June 15, 2017

Naomi Kelly, City Administrator



Organizational Structure



1080

Budget Overview

GSA FY16-17 Uses (\$768M; 2,039 FTE)

ADM: \$365M	830 FTE
DPW: \$290M	981 FTE
TIS: \$113M	228 FTE

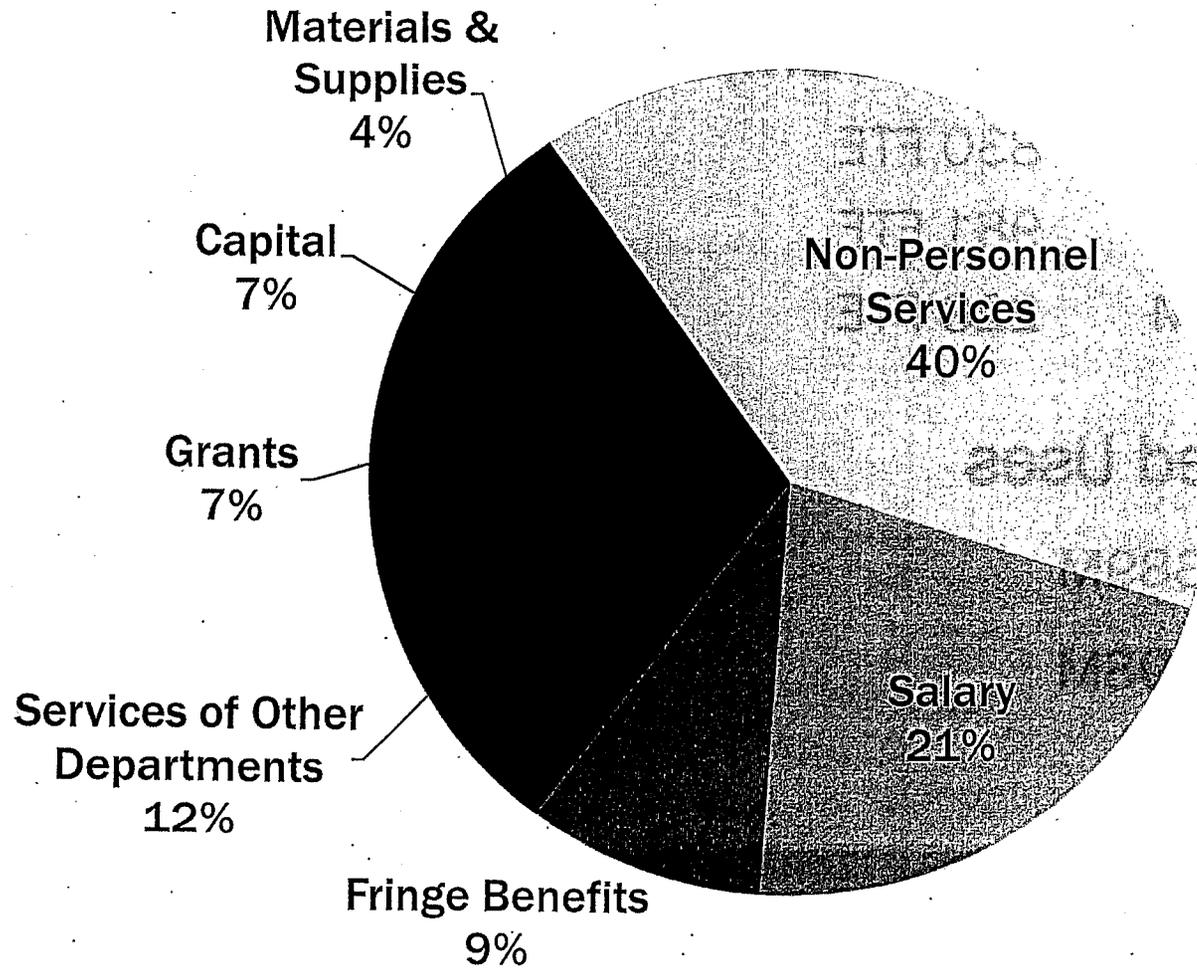
ADM Proposed Uses

FY17-18: \$389M
FY18-19: \$398M

ADM FTE

FY16-17	FY17-18	FY18-19
830	846	847

FY17-19 Department Uses by Expenditure Type



1082

FY17-19 Department Uses by Program

	FY17-18 Proposed	Change from FY16-17	FY18-19 Proposed	Change from FY17-18
311 Call Center	15.2	0.0	15.9	0.6
Animal Care and Control	6.8	-0.1	10.7	3.9
Capital Asset Planning	6.5	-1.6	0.9	-5.6
City Administrator's Office	14.3	0.2	14.8	0.5
Committee on Information Technology	0.6	0.1	0.6	0.0
Contract Monitoring	5.3	0.1	5.5	0.2
Convention Facilities	87.8	5.7	94.3	6.5
County Clerk	2.1	0.2	2.1	0.0
Digital Services	0.6	0.3	0.7	0.0
Earthquake Safety Program	0.6	0.0	0.6	0.0
Entertainment Commission	1.0	0.0	1.0	0.0
Fleet Management	34.2	1.4	34.9	0.8
Grants For The Arts	14.1	0.4	14.1	0.0
JUSTIS Project	3.5	0.1	3.6	0.1
Mayor's Office on Disability	4.1	1.4	2.0	-2.2
Medical Examiner	9.7	0.6	9.9	0.3
Neighborhood Beautification	3.2	0.9	2.7	-0.5
Office of Cannabis	0.7	0.7	0.6	-0.1
Office of Civic Engagement & Immigrant Affairs	6.5	0.9	6.7	0.2
Office of Community Investment and Infrastructure	1.2	0.2	1.2	0.0
Office of Contract Administration	7.4	0.0	6.8	-0.7
Office of Labor Standards Enforcement	5.4	0.4	5.6	0.1
Office of Short-Term Rentals	0.5	0.1	0.5	0.0
Real Estate Facilities Maintenance	127.8	14.6	131.2	3.3
ReproMail	8.8	1.1	8.9	0.1
Risk Management	21.4	-0.9	22.0	0.5
Treasure Island	12.4	-5.4	13.8	1.4
	401.9	21.4	411.5	9.6

*Figures in
\$ Millions*

Note: Treasure Island special development funds included in ADM budget totals in chart above.

Major initiatives

Resident and families that thrive

- Increase Community Benefit Organization grants within Grants for the Arts, OCEIA, and OLSE with a **cost of living adjustment**.

A diverse, equitable and inclusive City

- OCEIA will increase funding for pathways to citizenship, legal aid, and other programs that **support immigrant communities** facing increased deportation pressure.
- Increased funds for the Transgender Initiatives program as it develops grants, internship programs, and policy prescriptions to support our **transgender community**.
- MOD will dedicate additional resources to affordable housing and Rental Assistance Demonstration (RAD) project reviews to expedite the delivery of **accessible affordable housing**.

Clean, safe, and livable communities

- 311 will assume responsibility for **automobile burglary calls**, giving DEM more capacity to focus on emergency calls and improving 911 response times.
- Central Shops will support the City's goal for **Zero Emission Vehicles** by investing in charging infrastructure, advising on EV purchases, and creating vehicle pools.

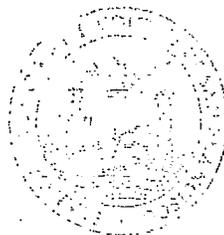
Excellent City services

- Digital Services: housing portal, immigrant portal, online short-term rental registration
- Expedite an early exit from the Hall of Justice
- 1500 Mission one-stop permitting center

OFFICE OF THE
CITY ADMINISTRATOR

Fleet Overview and Vehicle Procurement

June 21, 2017



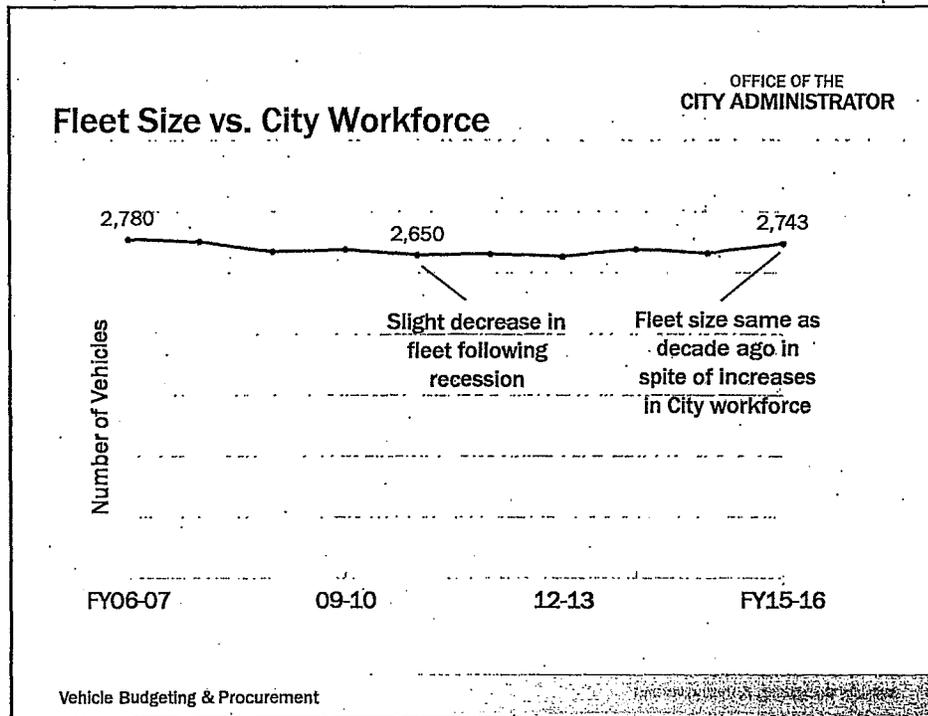
Vehicle Budgeting & Procurement

OFFICE OF THE
CITY ADMINISTRATOR

Agenda

- Historical fleet size
- Vehicle requests in budget
- ZEV implementation
- Proposed budgeting process

Vehicle Budgeting & Procurement



OFFICE OF THE
CITY ADMINISTRATOR

FY17-19 Budgeted Vehicles

	FY17-18	FY18-19
Heavy equipment, pickups, SUVs, etc.	289	77
Safety Sedans	74	70
Non-General Fund Sedans	27	0
General Fund Sedans	13	1
Total Vehicle Requests	403	148

- Over half of vehicles were approved in prior year's budget
- Nearly ¾ of requests for larger vehicles and heavy-duty equipment
- Of sedan requests, 65% are for Safety vehicles and police cruisers
- 40 non-safety sedans in FY17-18; 1 sedan in FY18-19

Vehicle Budgeting & Procurement

Sedan Requests

OFFICE OF THE
CITY ADMINISTRATOR

Group	Department	Vehicles
General Fund	DPW	8*
	HSA	2
	OEWD	2
	Public Defender	2
Self Supporting	AIR	3
	DBI	10
	DPW	3
	MTA	8
	Port	2
	PUC	1
	Total	41

*One DPW vehicle in FY18-19

Vehicle Budgeting & Procurement

ZEV Implementation

OFFICE OF THE
CITY ADMINISTRATOR

- Fleet identifying options to expand ZEVs in line with *Zero Emission Vehicle Requirement* ordinance
- Fleet also developing process to exchange/reallocate non-ZEV vehicles with remaining useful life
- Staff able to assist with ZEV feasibility, capabilities, and procurement

Vehicle Budgeting & Procurement

OFFICE OF THE
CITY ADMINISTRATOR

Proposed Budgeting Process

- Vehicle requests submitted at the same time as COIT/Capital
- Fleet Management reviews and provides recommendations
- Mayor's Office and Board will determine policy priorities and approve vehicle budgets

Vehicle Budgeting & Procurement

OFFICE OF THE
CITY ADMINISTRATOR

Advantages

- **Leverage Fleet Expertise:** Fleet understands which vehicles are highest priority for replacement and has a sense of the fleet as a whole.
- **Centralized Review of the Fleet:** The budget process will allow fleet to manage vehicle procurement centrally, maximizing the use of City resources.
- **Streamline Procurement:** Fleet will directly handle vehicle procurement, reducing burden on departments and accelerating purchases.
- **Eliminate Waste:** Purchasing new vehicles can save the City money overall in maintenance and fuel. Additionally, replacing old and inefficient vehicles with modern vehicles can reduce GHG emissions.

Vehicle Budgeting & Procurement

OFFICE OF THE
CITY ADMINISTRATOR**Vehicle Requests**

Department	Replacements Requested	FY17-18 Vehicle Types	Vehicles Being Replaced
DBI	10	Hybrid Sedans	Honda Civic CNGs
District Attorney	4	3 Police Pursuit, 1 Mini-Van	3 Ford Sedans, 1 Ford Minivan
DPW	11	Hybrids	Ford F-150s, Dodge Ram, Misc.
DT	2	1 Cargo Van, 1 Ford Explorer	1 Chevy Astrovan, 1 GMC Jimmy
HSA	2	Hybrid	1 Ford Taurus, 1 Chevrolet Van
OEWD	2	Hybrids	Ford Minivans
Public Defender	2	2 Prius (1 new, 1 replacement)	Ford Minivan

Vehicle Budgeting & Procurement

Office of Community Investment and Infrastructure

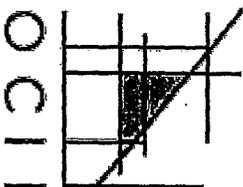
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FY 2017-18 Budget

1091

June 15, 2017

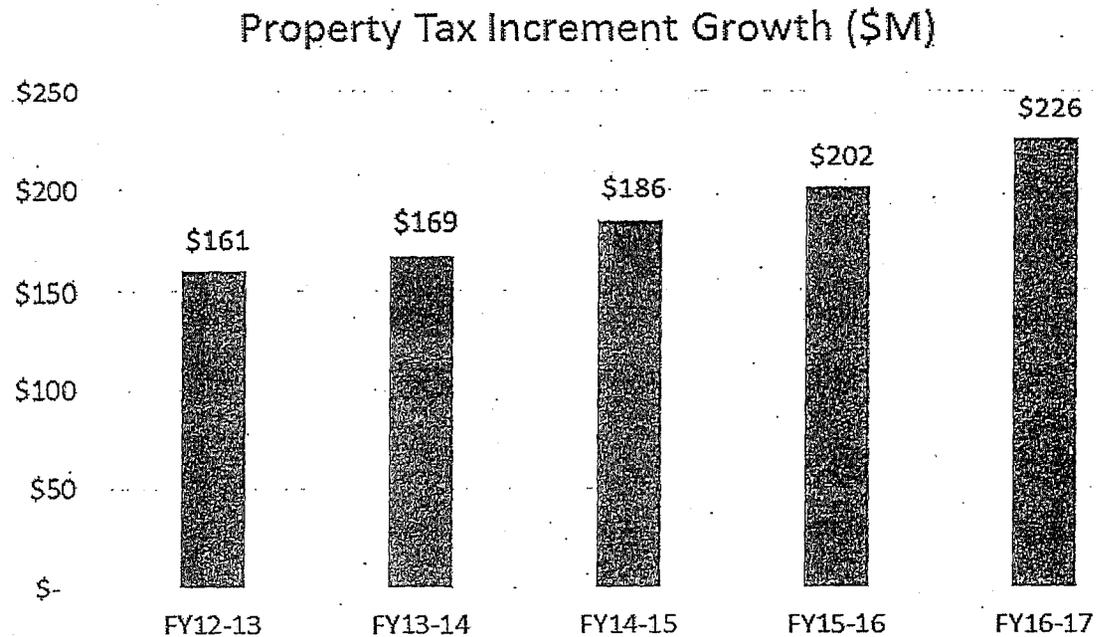


OCII

- Responsible for three active project areas: HPSY/CP, Mission Bay, & Transbay and real estate assets throughout former Redevelopment Project Areas
- Works with developers to build market-rate and permanently affordable housing
- Works with its development partners to build infrastructure, including parks and open space, and water and sewer systems
- Works with developers to support SBE's, increase local hiring, and ensure a living wage
- Manages important assets like Shoreview Park, Yerba Buena Gardens, and the Fillmore Center until they are transferred to the City

Property Tax Increment Growth

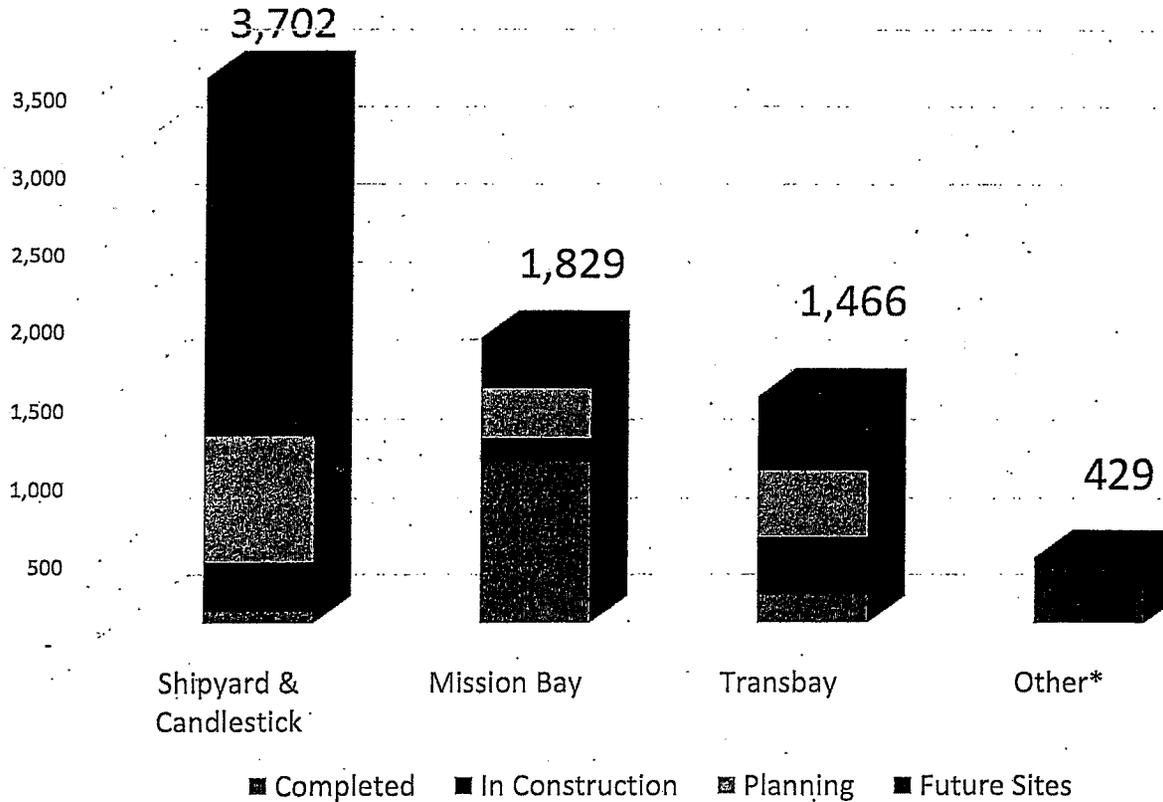
41% growth in last 5 years



In FY16-17, OCII Project Areas generated \$60M in property taxes for CCSF

Affordable Housing

OCII Housing Obligation: 7,426 units



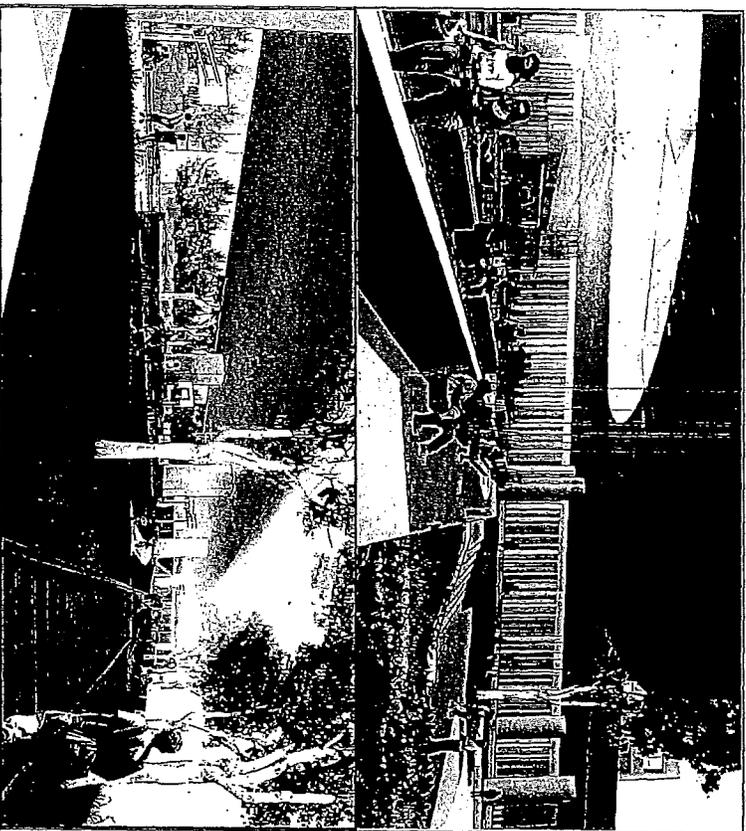
As of March 18, 2017

* Projects in Bayview Hunters Point, Rincon Point-South Beach, South of Market, or Western Addition A-2

Infrastructure

OClI parks and open space create livable communities

Transbay Park

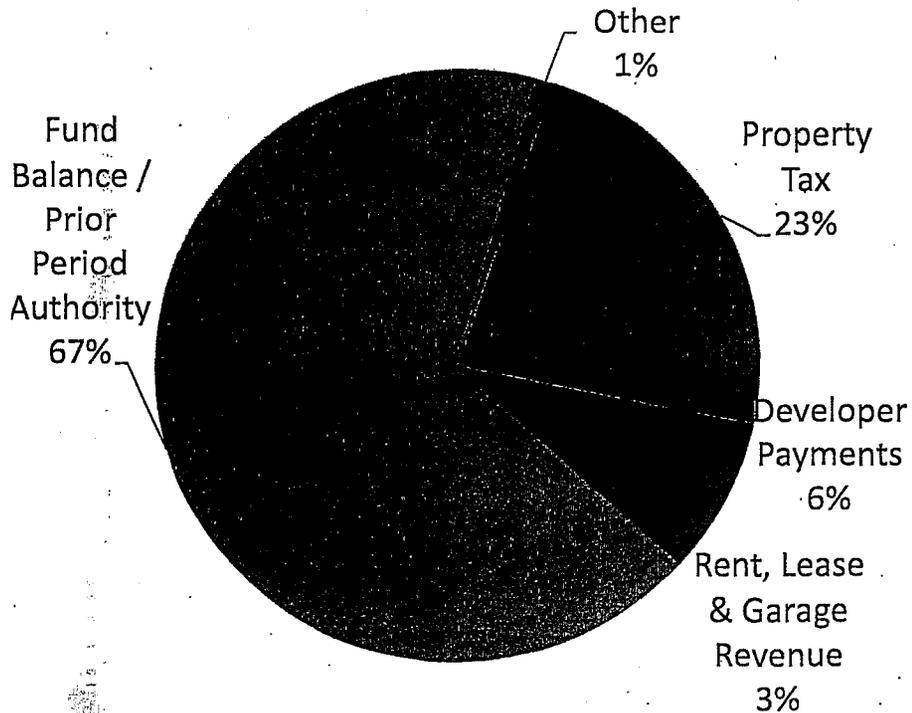


HPSY/CP- 350+ acres * Mission Bay - 49 acres * Transbay - 4 acres

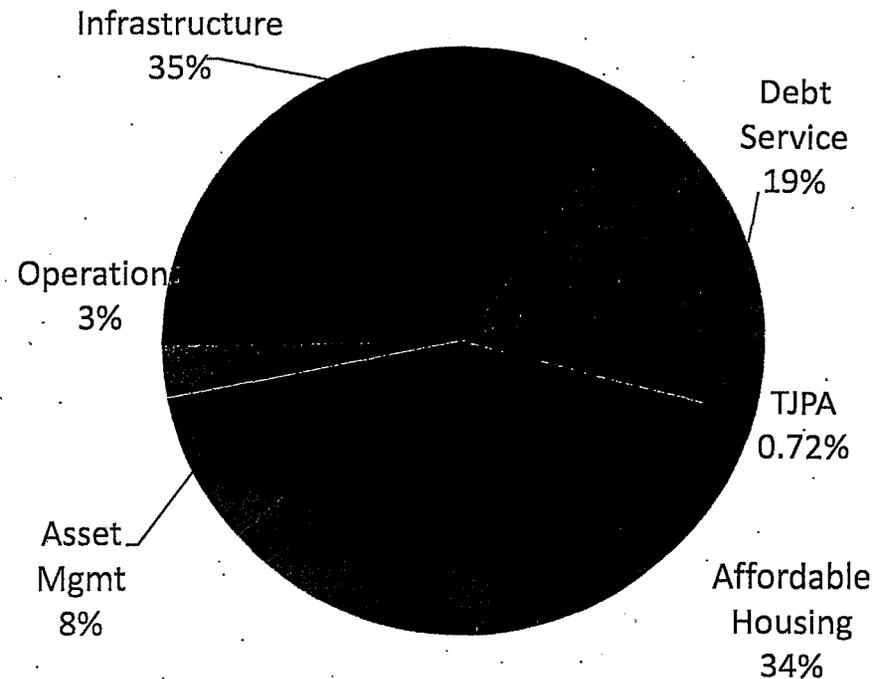
OCII 17-18 Budget - \$536.8M

OCII spends over 80% of its budget on affordable housing and infrastructure

Sources

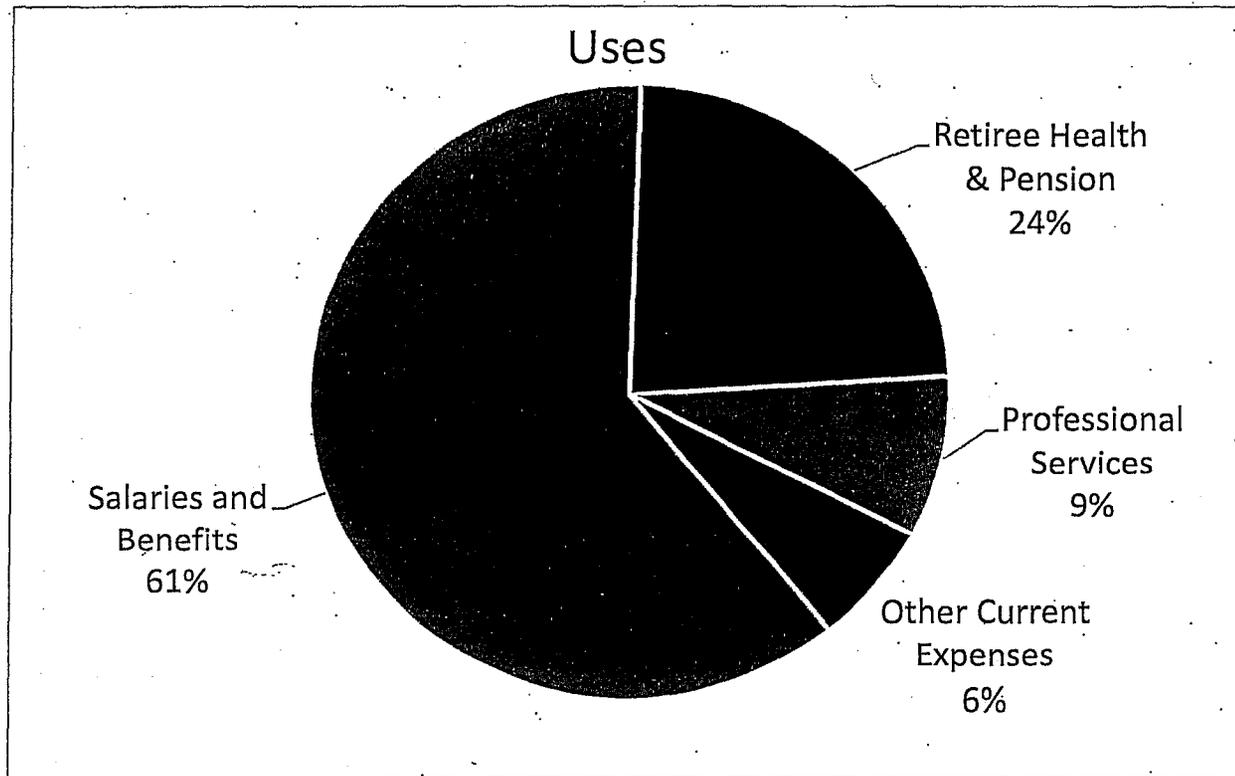


Uses



OCII 17-18 Operating Budget

\$15.6M operating budget



Office of Community Investment and Infrastructure

Questions & Comments

SAN FRANCISCO
RECREATION
& PARKS

BUDGET PRESENTATION

BOARD OF SUPERVISORS
BUDGET & FINANCE COMMITTEE
JUNE 15, 2017

BU #1 78653 176654
Recreation in Community
6/1

Strategic Plan

Mission Statement:

The San Francisco Recreation and Park Department's mission is to provide enriching recreational activities, maintain beautiful parks, and preserve the environment for the well-being of everyone in our diverse community.

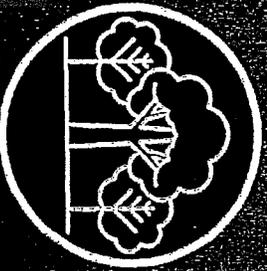
Vision:

Inspiring a more livable City for all, San Francisco's parks connect us to play, nature and each other. Inspire, Connect, Play!

Values:

Respect, Resilience, Relationships, Responsiveness, Results

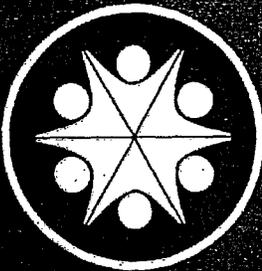
Core Strategies: **5** strategies **15** objectives **82** initiatives



Inspire
Public Space



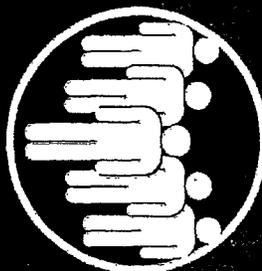
Inspire
Play



Inspire
Investment



Inspire
Stewardship



Inspire
Our Team

Proposition B

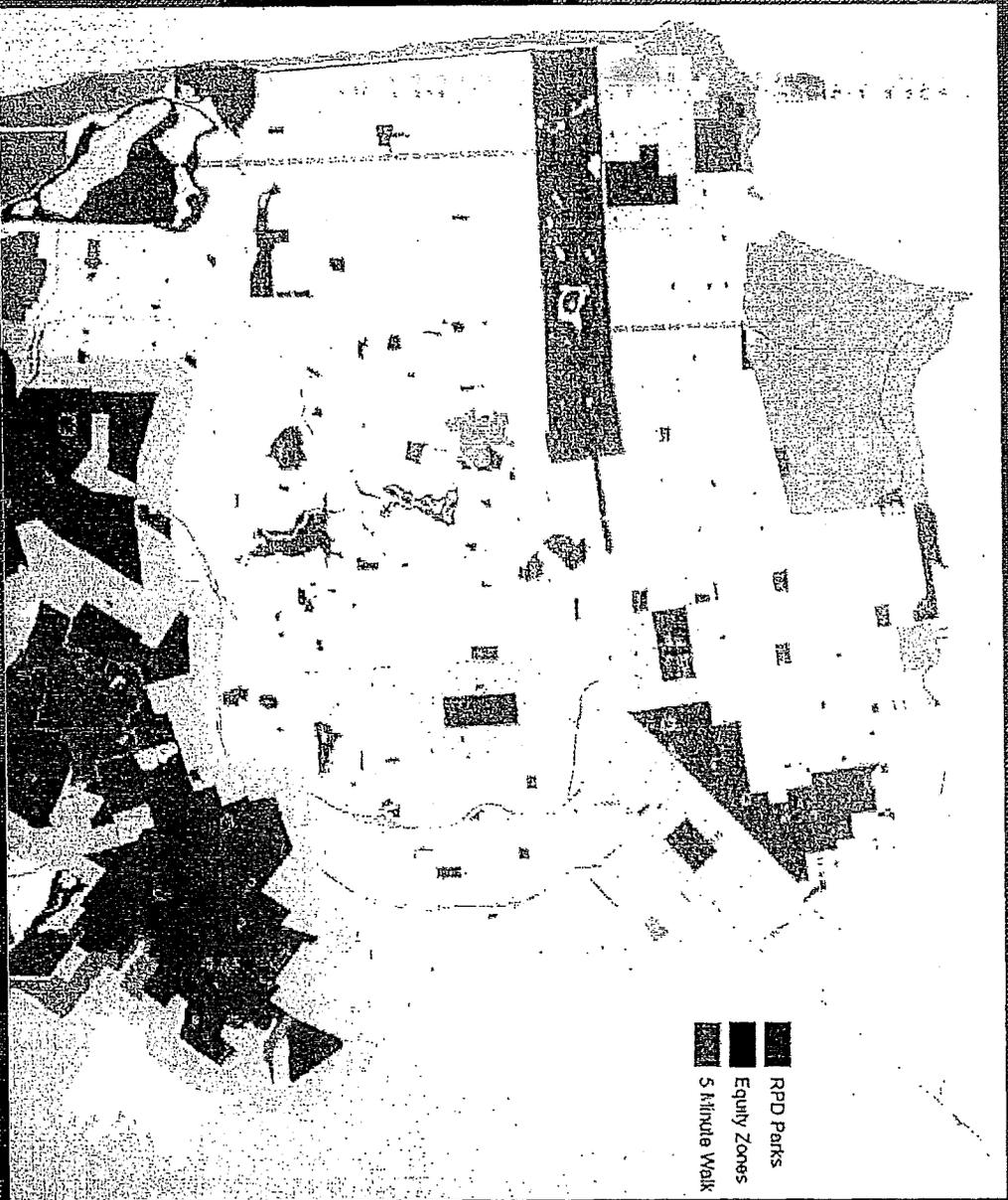
Charter Sec. 16.107(4)(h)(1) Equity Metrics

The department shall develop a set of equity metrics to be used to establish a baseline of existing Recreation and Park services and resources in low-income neighborhoods and disadvantaged communities, compared to services and resources available to the City as a whole.

- RPD not required to make 3% cut to its General Fund Support in each of next two fiscal years
- Department is budgeting \$15 million in General Fund annually to support capital and deferred maintenance
- May use new revenue and year over year revenue increases to cover costs and enhance the budget
- Planning requirements around Strategic Plan and Operations and Capital plans

Equity Zones & Metrics

The highest 20% most disadvantaged communities are designated as Equity Zones



Park Access

47 parks per 1,000 residents
(.22 Non-EZ)

Park Maintenance

84% of maintenance work
completed (82% Non-EZ)

Park Investment

\$124K in capital investment
per 1,000 residents
(\$31K Non-EZ)

Volunteers

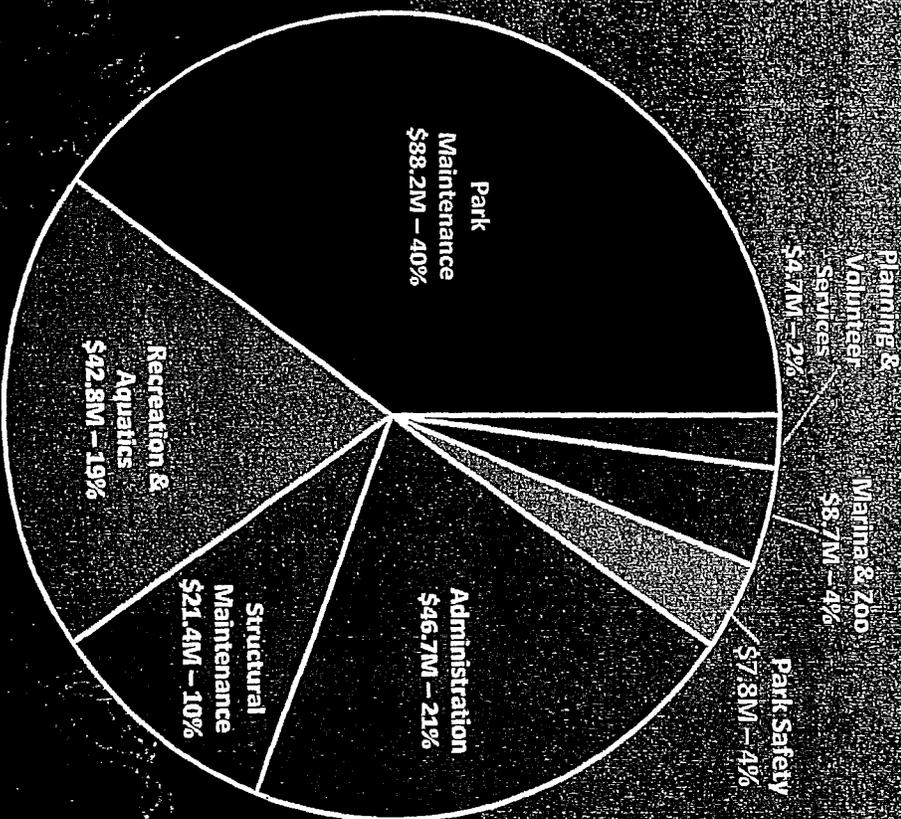
135 hours of rec volunteer
time per 1,000 residents
(101 hrs Non-EZ)

Recreation

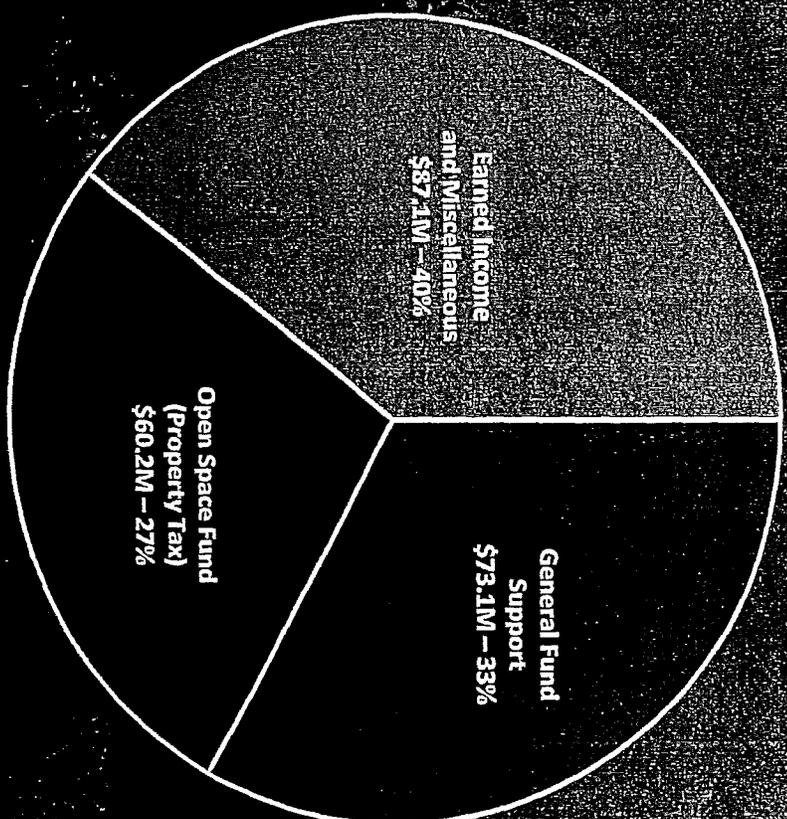
393 hours of recreational
resources per 1,000
residents (120 hrs Non-EZ)

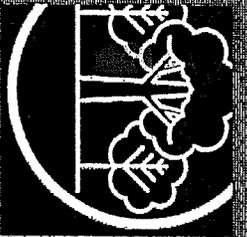
FY17-18 Department Budget - \$2220.4M

Expenditures by Program



Revenues by Program





Strategy 1: Inspire Place

	'17 - '18	'18 - '19
✓ Enhanced preventative maintenance planning	\$91,000	\$187,000
✓ Staff dedicated to deferred maintenance	\$125,000	\$129,000
✓ Laborers dedicated to park clean-up	\$155,000	\$212,000
✓ General Fund Capital Budget	\$15,000,000	\$15,000,000
Highlights include		
▪ Equity Zone Playground Projects	\$2,580,000	\$430,000
▪ Camp Mather Maintenance	\$750,000	\$750,000
▪ Synthetic Field Replacement	\$1,000,000	\$2,000,000
▪ Grass Field Rehabilitation	\$835,000	\$1,000,000
▪ Forestry	\$1,000,000	\$1,000,000
▪ Court Resurfacing	\$600,000	\$700,000
▪ General Facilities Maintenance	\$1,000,000	\$1,000,000



Strategy 1: Inspire Place

✓ Highlights of Major Projects & Initiatives

	17 -- '18	18 -- '19
▪ 11 th Natoma	\$105,000	\$105,000
▪ Buchanan	\$700,000	\$325,000
▪ Civic Center	\$500,000	\$0
▪ Geneva Car Barn	\$200,000	\$0
▪ Herz	\$325,000	\$0
▪ India Basin	\$750,000	\$0
▪ South Sunset Center Clubhouse	\$250,000	\$0
▪ Sussex Steps	\$0	\$266,000
▪ Walter Haas	\$301,500	\$0
▪ West Portal	\$300,000	\$0



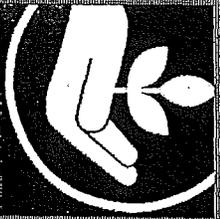
Strategy 2: Inspire Play

	'17-'18	'18-'19
✓ Cities Connecting Children to Nature	\$70,000	\$70,000
✓ Coordination for citywide fitness/wellness programs	\$100,000	\$103,000
✓ Library Teen Programming	\$125,000	\$125,000
✓ Peace Parks	\$500,000	\$500,000
✓ Funding to support Baseball for All	\$35,000	\$35,000
✓ Peace Hoops	\$48,000	\$48,000



Strategy 3: Inspire Investment

	'17-'18	'18-'19
✓ Additional funding to support Civic Center Plaza	\$100,000	\$100,000
✓ TLC Program staff @ Palega, Hamilton & Betty Ann Ong	\$150,000	\$155,000
✓ Enhancements to systems managing customer relations and services and outreach communications	\$200,000	\$0
✓ Geneva Car Barn, Herz, India Basin, West Portal Projects	Included	Included
(These Projects are also included in Strategy 1: Inspire Place)	Above	Above



Strategy 4: Inspire Stewardship

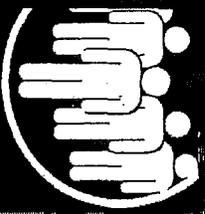
- ✓ Coordination of support for housing vulnerable populations

	'17 -- '18	'18 -- '19
	\$107,000	\$110,000
- ✓ Expansion of Greenagers and Youth Stewardship Programs

	\$40,000	\$40,000
--	----------	----------
- ✓ Expansion of Ambassador Program at Dolores & Alamo Parks

	\$50,000	\$50,000
--	----------	----------
- ✓ Funding for outreach to equity zone communities

	\$50,000	\$50,000
--	----------	----------



Strategy 5: Inspire Team

- ✓ Apprentice Gardeners

	'17 -- '18	'18 -- '19
	\$160,000	\$160,000
- ✓ RecPark Stat, knowledge transfer learning, efficiency tools, and enhancements to service tracking and delivery systems

	\$207,000	\$238,000
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SAN FRANCISCO
RECREATION
& PARKS



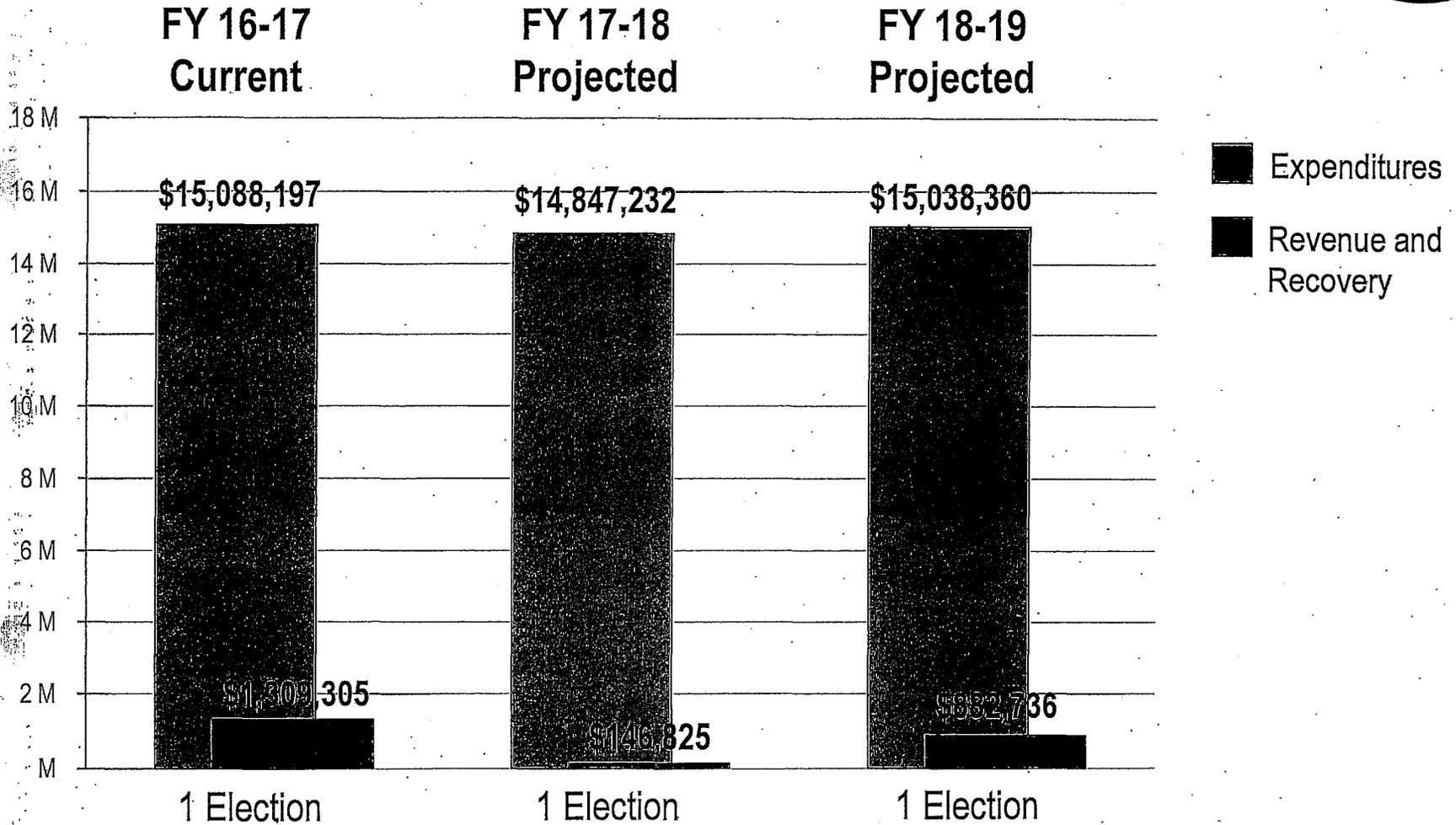
Thank You.



Department of Elections
FY 2017-18 and 2018-19
Proposed Budget
Budget and Finance Committee
June 15, 2017

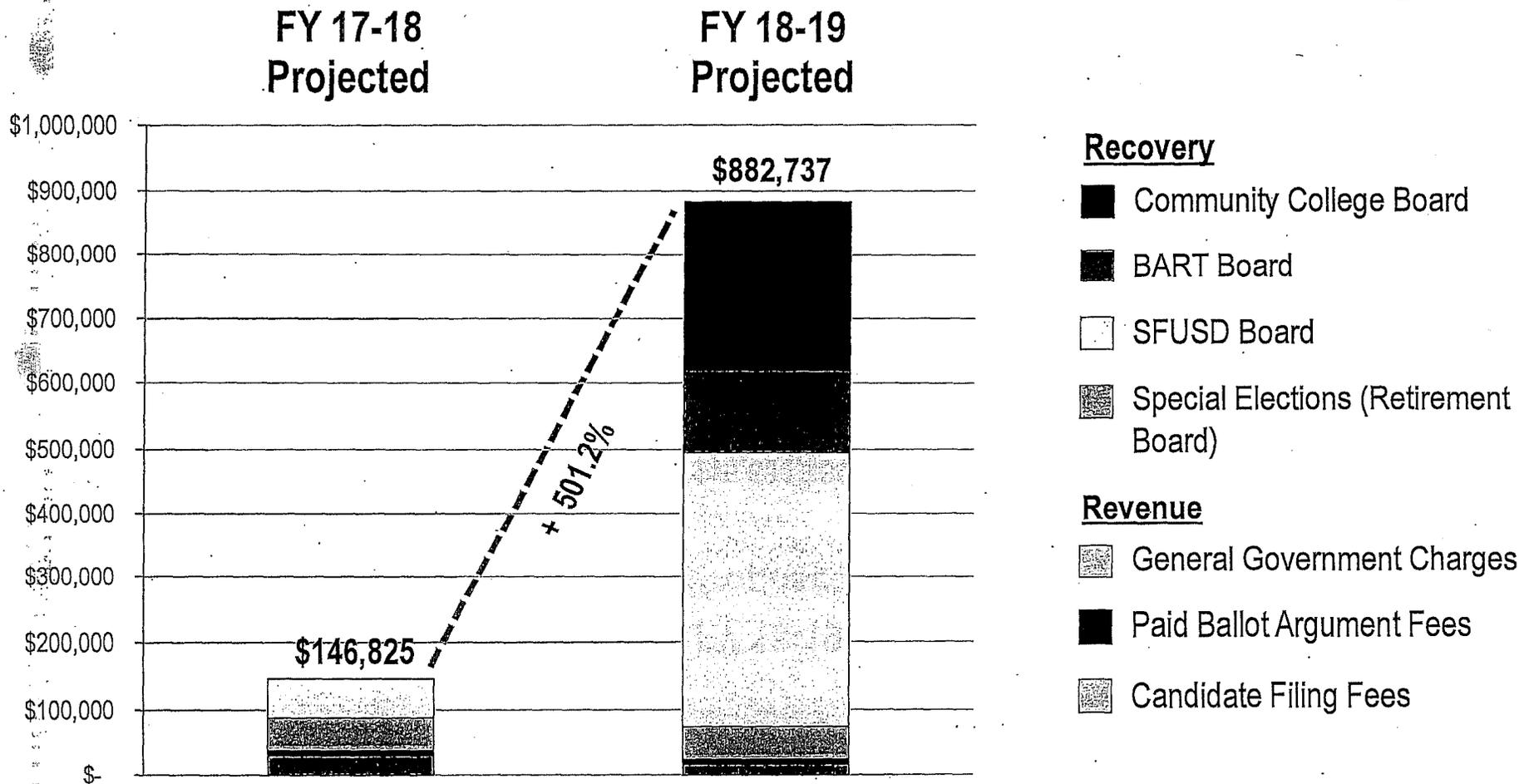
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Summary of Changes in Expenditures, Revenue and Recovery: FY 16-17, 17-18, and 18-19



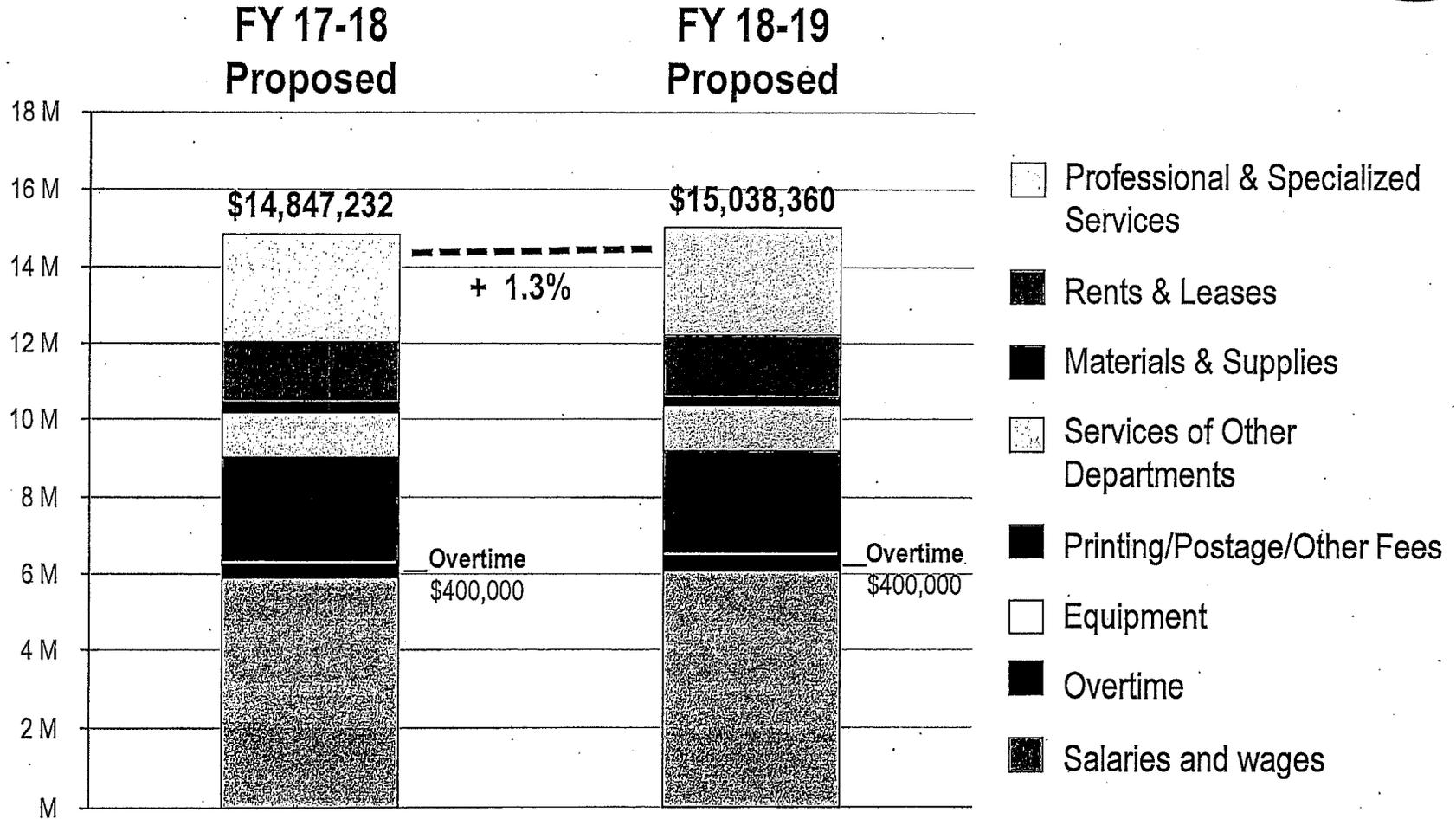
1110

Breakdown of Changes in Revenue and Recovery



1111

Breakdown of Changes in Expenditures; Overtime



1112

Policy Goals and Initiatives



Remote Accessible Vote-By-Mail System

Implementation of a remote accessible vote-by-mail system (AB 2252) to allow voters with disabilities to receive and electronically mark a ballot remotely, and then print and return the voted ballot to the Department.

California Motor Voter Act

Expansion of programs serving new registrants resulting from an increase in voters rolls under California Motor Voter Act (AB 1461) which provides for automatic voter registration through the Department of Motor Vehicles.

Conditional Voter Registration

Implementation of Conditional Voter Registration (AB 1436) which gives people the ability to register and to vote a provisional ballot at the county elections office after the close of the regular registration period 15 days before Election Day and through Election Night.

Non-Citizen Voting

Implementation of procedural and operational aspects of administering elections allowing certain non-citizens to vote in School Board elections (Proposition N). Non-citizen voting will be available at the next election for members of the Board of Education, scheduled for November 6, 2018.

Voting System Replacement

Preparing to replace the current voting system by leasing a newer system while the City considers the feasibility of its options to develop its own accessible, open source voting system. The Department intends to lease and implement an interim voting system after expiration of the current contract for the existing voting system at the end of 2018.

de Young | Legion of Honor
FINE ARTS MUSEUMS OF SAN FRANCISCO

Fine Arts Museums of San Francisco

de Young and Legion of Honor



File # 170 US3
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Received in Legum # 6/15/2017
Call 5117
for

Attendance

1.5 million visitors projected in FY 16/17



Online Visitors

1,279,714	Sessions
774,718	Unique Visitors
3,263,449	Pageviews

Public Programs

2015-2016 NUMBERS AT A GLANCE



\$864,166 Funds raised for Education

138,342 Public program participants

70,236 Docent program participants

40,927 K-12 school programs participants

15,870 College program participants

7,916 Family program participants

2,343 Access program participants

275,801 Total visitors served through Education department programs

40,927 K-12 school programs participants

18,304 SFUSD student participants (54% receive free or reduced lunch)

47 SFUSD high school students hired as Museum Ambassadors

Current Exhibitions

- **Monet: The Early Years**
(February 2017 – May 2017)
- **Urs Fischer: The Public & The Private**
(April 2017 – July 2017)
- **The Summer of Love Experience**
(April 2017 – August 2017)
- **Stuart Davis: In Full Swing**
(April 2017 – August 2017)
- **Revelations: Art from the African American South**
(June 2017 – March 2018)



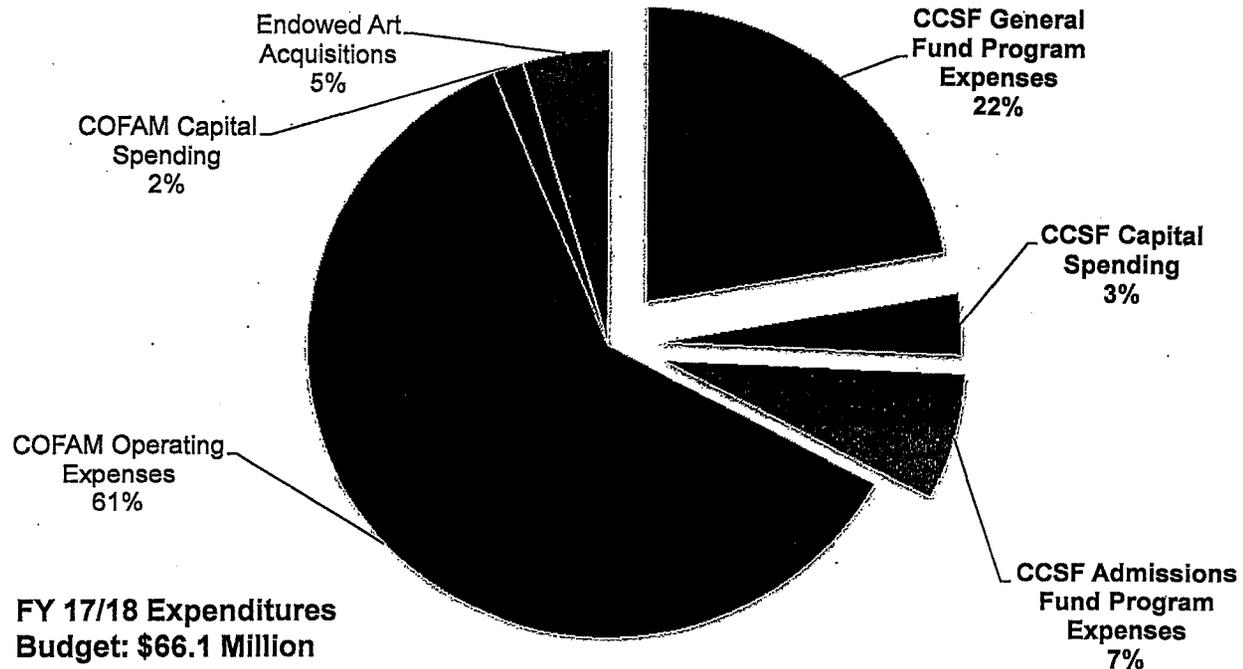
de Young | Legion of Honor
FINE ARTS MUSEUMS OF SAN FRANCISCO

Upcoming Exhibitions

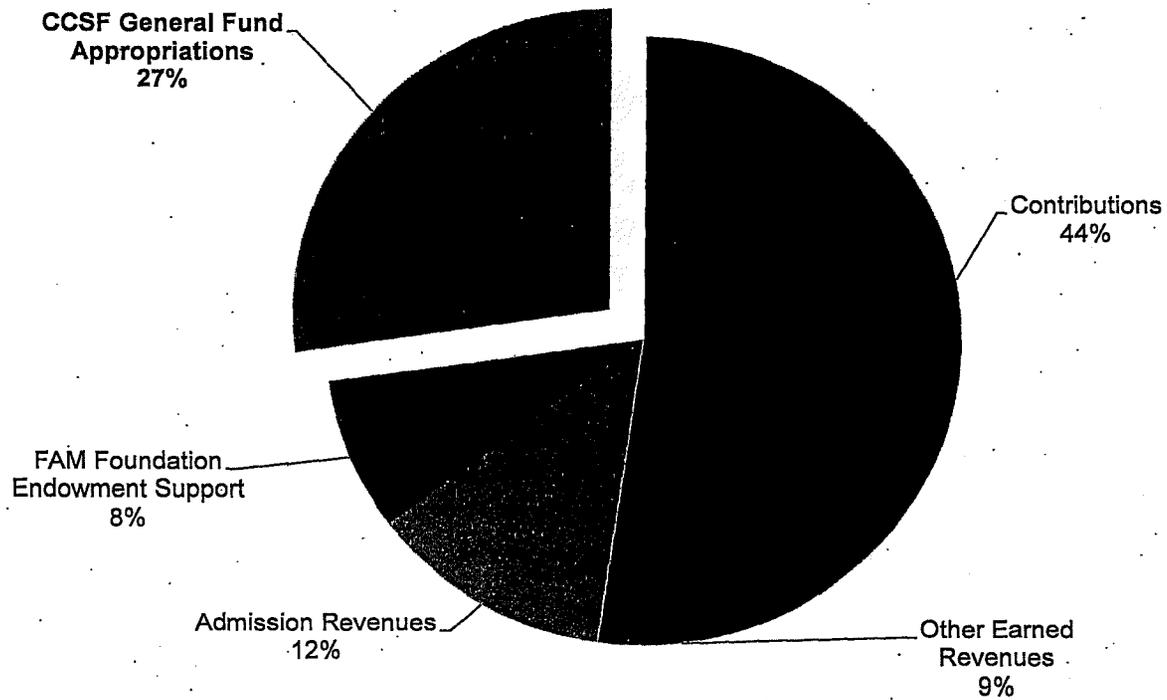
- **Degas, Impressionism, and the Paris Millinery Trade** (June 2017 – September 2017)
- **Sarah Lucas: Good Muse** (July 2017 – September 2017)
- **Gottfried Lindauer's New Zealand: The Maori Portraits** (September 2017 – March 2018)
- **Teotihuacan: City of Water, City of Fire** (September 2017 – February 2018)
- **Gustav Klimt** (October 2017 – January 2017)
- **Gods in Color: Polychromy in the Ancient World** (October 2017 – January 2018)
- **Casanova: The Pursuit of Pleasure** (February 2018 – May 2018)
- **Cult of the Machine** (March 2018 – August 2018)

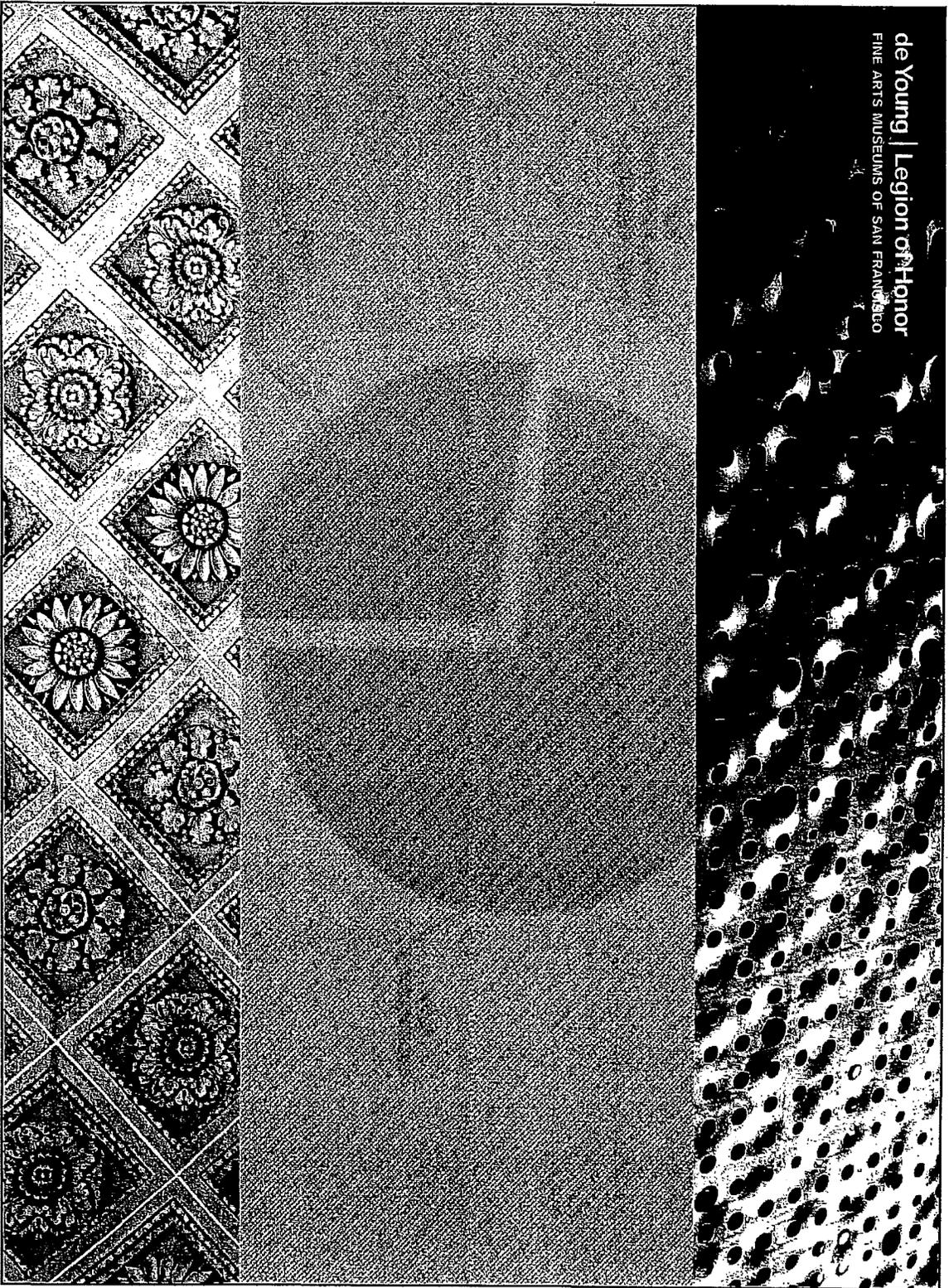


Fine Arts Museums of San Francisco FY 17/18 Expenditures Budget (as proposed)



Fine Arts Museums of San Francisco FY 17/18 Funding Sources (as proposed)





de Young | Legion of Honor
FINE ARTS MUSEUMS OF SAN FRANCISCO

File #170653
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Received in Committee
6/15/17

Office of the Assessor-Recorder FY 2017-18 and FY 2018-19 Proposed Budget

Carmen Chu, Assessor
Budget and Finance Committee
June 15, 2017

1123

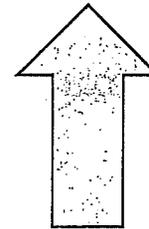


Indicators of Success

FY17 Transfer Tax

\$400M

FY17 Assessed Value

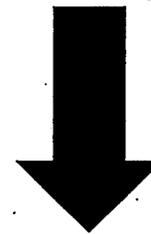


10%

Property Tax Revenue

\$250M

Revenue-at-Risk



75%



Smart Investments

❖ Investing in Staff

- ❖ Restructuring organization for long-term success
- ❖ Appraiser Trainee Program

❖ Investing in Programs

- ❖ Transfer Tax Audit Program
- ❖ Added \$3.2 billion of in-progress new construction

❖ Investing in Technology

- ❖ Securing systems for disaster preparedness and process efficiencies



Near-term Challenges and Priorities

- ❖ Outdated property tax system that hampers productivity and limits data accessibility
- ❖ Persistent backlogs in reviewing property transfers for assessability and assessing completed new construction
- ❖ Upcoming large development projects

1126



Thank you

1127



File # 170653
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Received in Committee
6/15/17



San Francisco Department of the Environment Proposed Budget for FY17-18

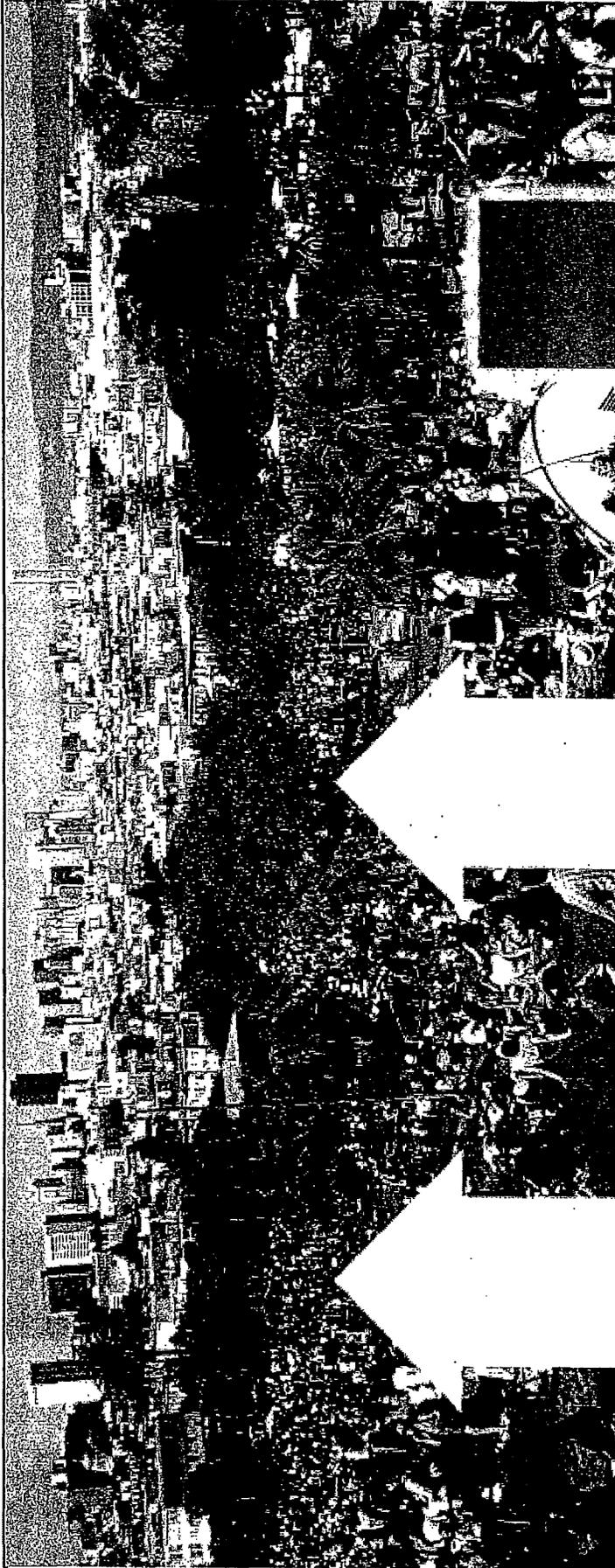
Debbie Raphael, Director



SF Environment
Our home. Our city. Our planet.
A Department of the City and County of San Francisco



San Francisco Today



Photograph: Mark, Flickr

19.5% 78.0%

Population

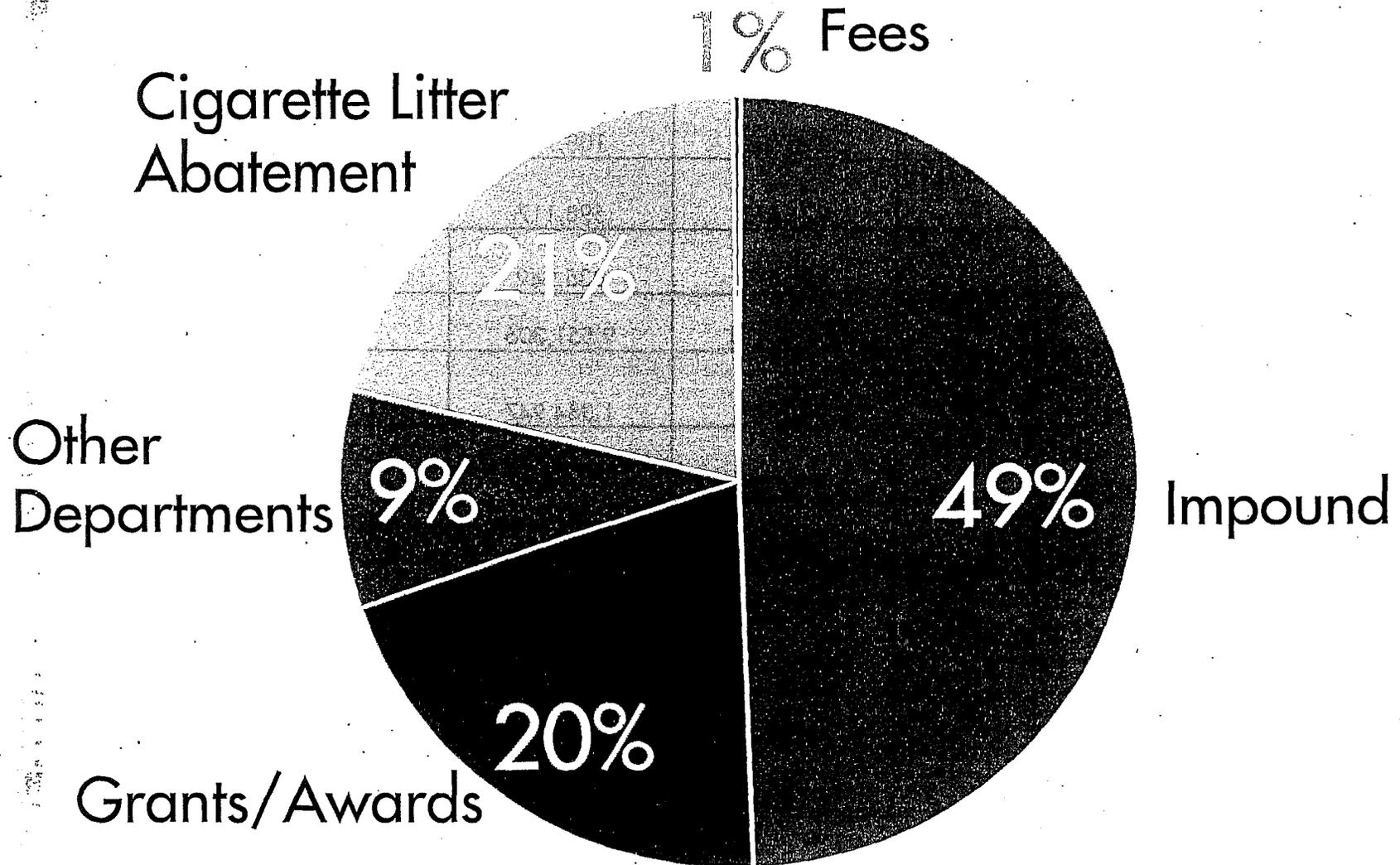
GDP

28.4%

GHG Emissions



2017-2018 Revenue: \$22,687,143





Proposed Budget FY17-18

Program Name	Program	FY2016-2017 Budget	FY 2017-2018 Proposed	Increase / Decrease from FY 2016 - 2017	FY 2018-2019
BIO-DIVERSITY	CIY	96,118	108,931	12,813	108,931
CLEAN AIR	CIO	921,613	598,117	(323,496)	609,209
CLIMATE CHANGE/ENERGY	CIP	795,675	835,249	39,574	859,012
ENVIRONMENT	CIG	8,194,474	9,551,306	1,356,832	9,303,761
ENVIRONMENT-OUTREACH	CIU	247,381	1,384,947	1,137,566	137,859
ENVIRONMENTAL JUSTICE/YOUTH EMPLOYMENT	CIQ	326,928	260,449	(66,479)	269,491
GREEN BUILDING	CIR	622,347	452,762	(169,585)	467,260
RECYCLING	CIS	5,272,898	6,683,156	1,410,258	6,799,358
TOXICS	CIT	2,031,176	2,719,513	688,337	2,767,119
URBAN FORESTRY	BA1	89,637	92,713	3,076	96,181
TOTAL		18,598,247	22,687,143	4,088,896	21,418,181



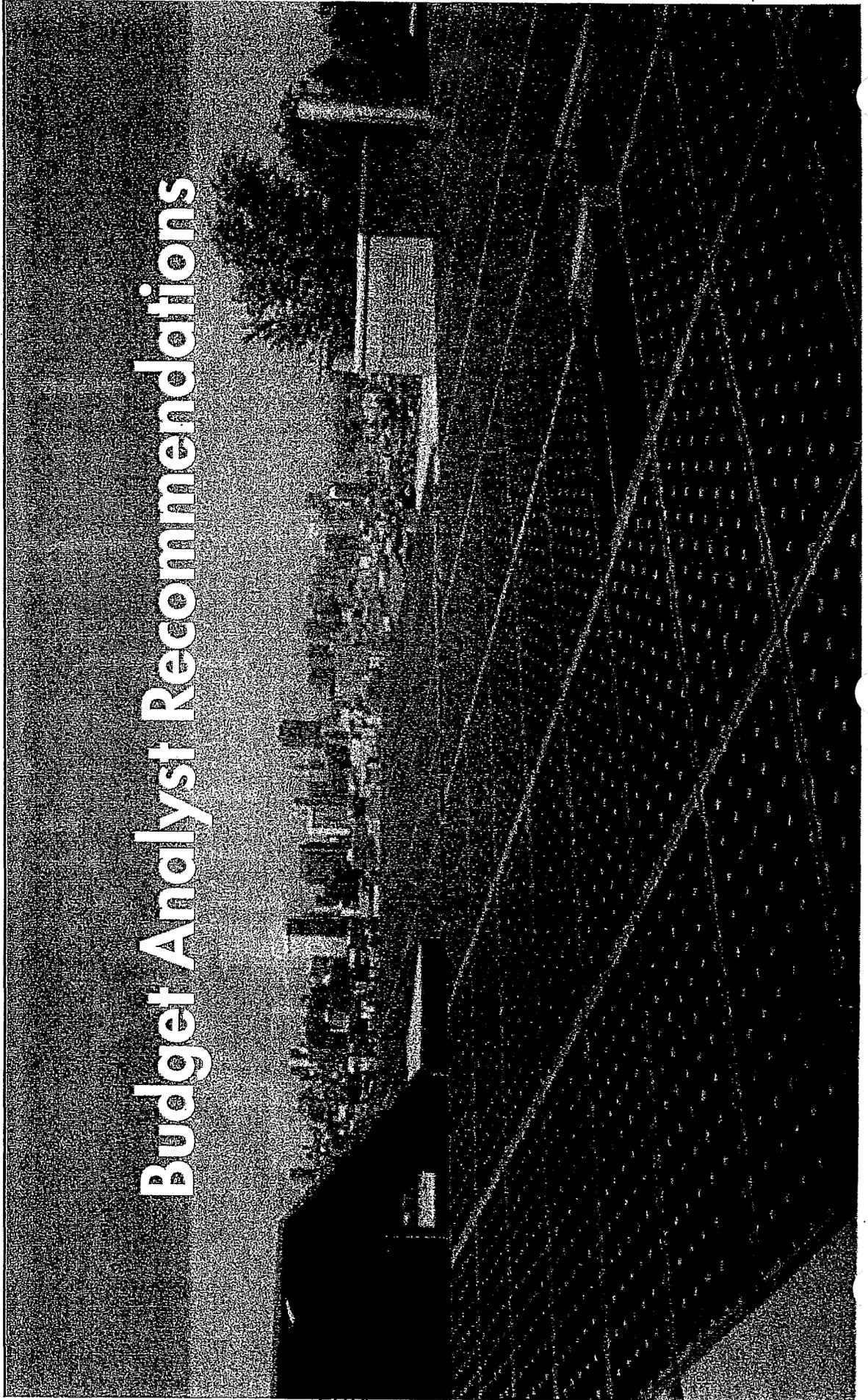
Zero Waste

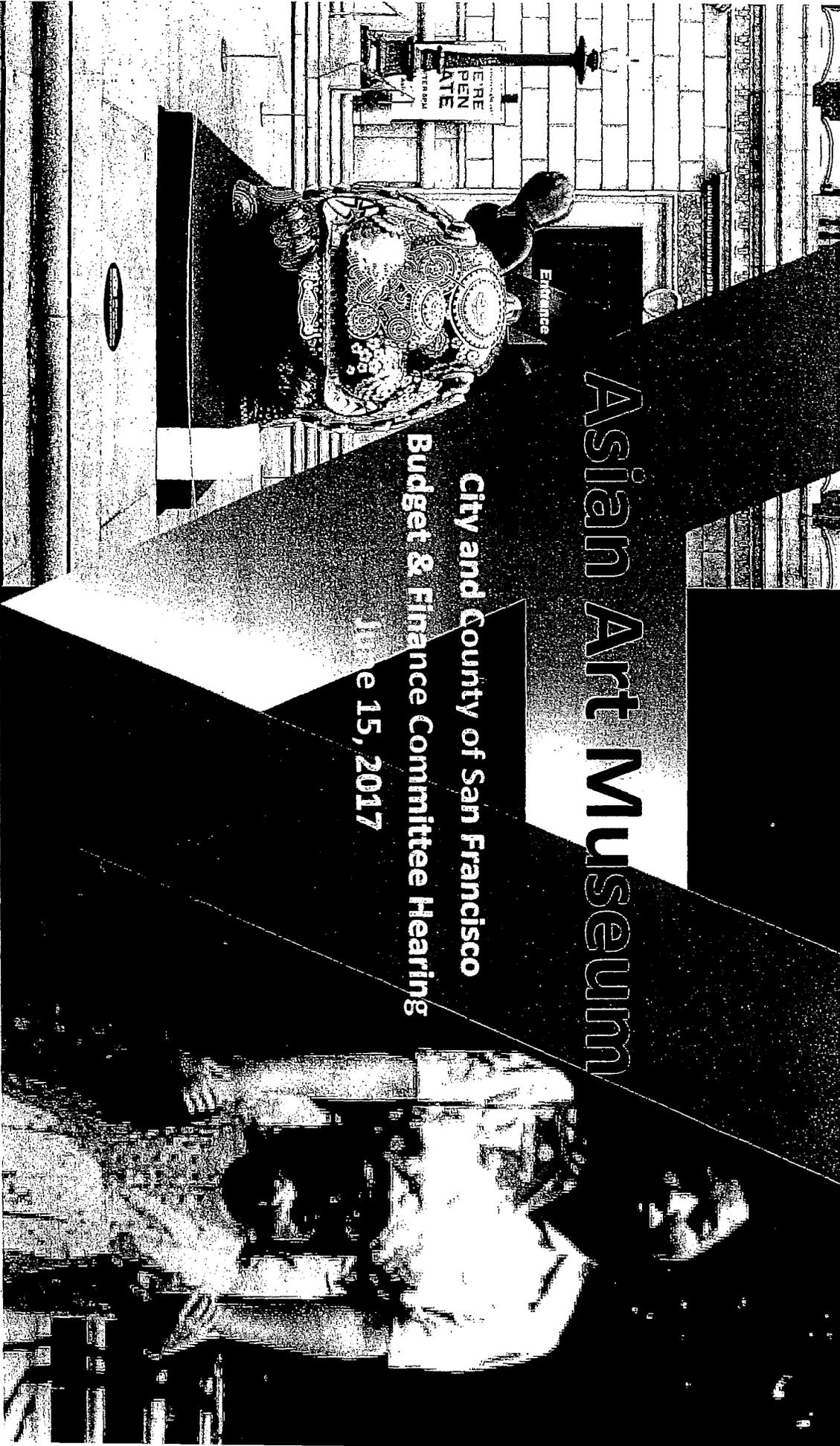




Agreement

Budget Analyst Recommendations





Asian Art Museum

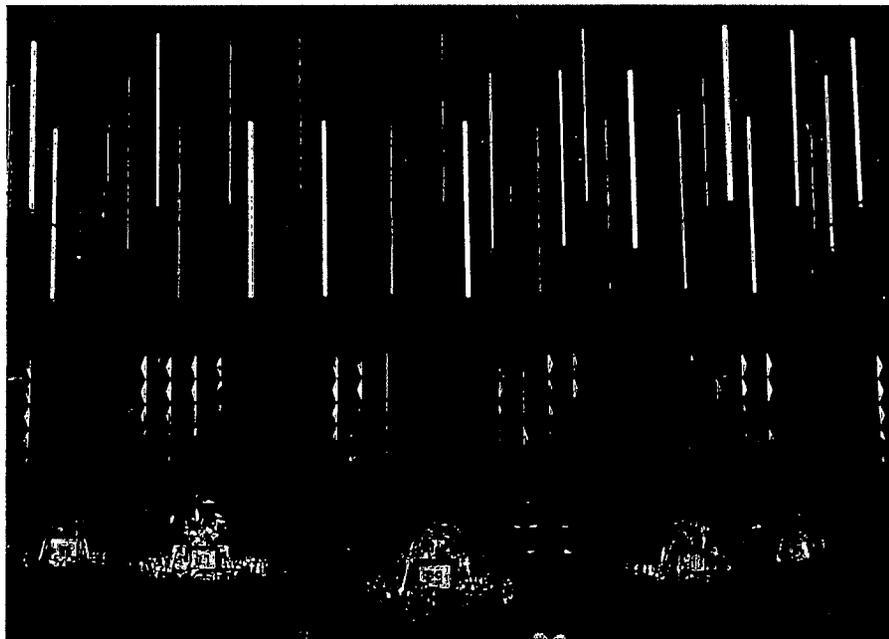
City and County of San Francisco
Budget & Finance Committee Hearing

June 15, 2017

RU# 170653
70653
Received in Committee
6/15/17

FY2016-17 Highlights

- *Emperors' Treasures* - most visited exhibit since implementation of Business Plan
- Added to the City art collection through acquisitions: including Gund bequest of Japanese Zen ink drawings and Kempner-Stein gift of contemporary Japanese ceramics
- SFUSD Arts Festival – 5th year hosting 9-day celebration displaying student art work and performances

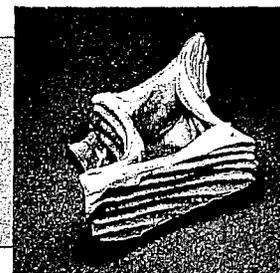


- FY17 “Art & Technology” - most successful AAM gala - Building on success of the 50th Anniversary Golden Gala
- Expanded rental revenue market with new client types

FY2016-17 Exhibitions

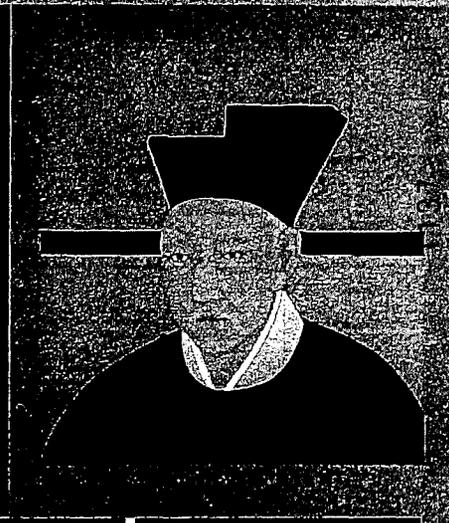
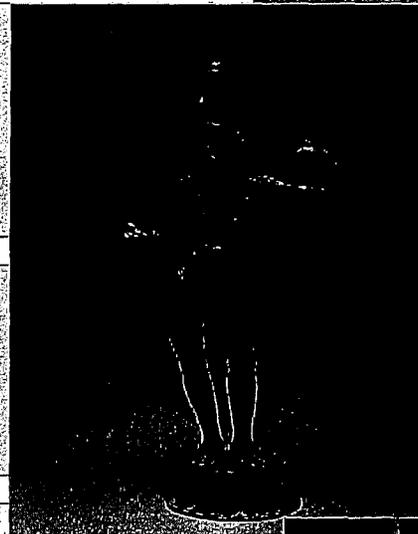
Summer 2016 – Fall 2016

- *Emperors' Treasures: Chinese Art from the National Palace Museum, Taipei*
- *Mother-of-Pearl Lacquerware from Korea*



Fall 2016 - Winter 2017

- *The Rama Epic: Hero, Heroine, Ally, Foe*
- *Koki Tanaka: Potters and Poets*
- *The Sculptural Turn: Contemporary Japanese Ceramics*



Spring 2017

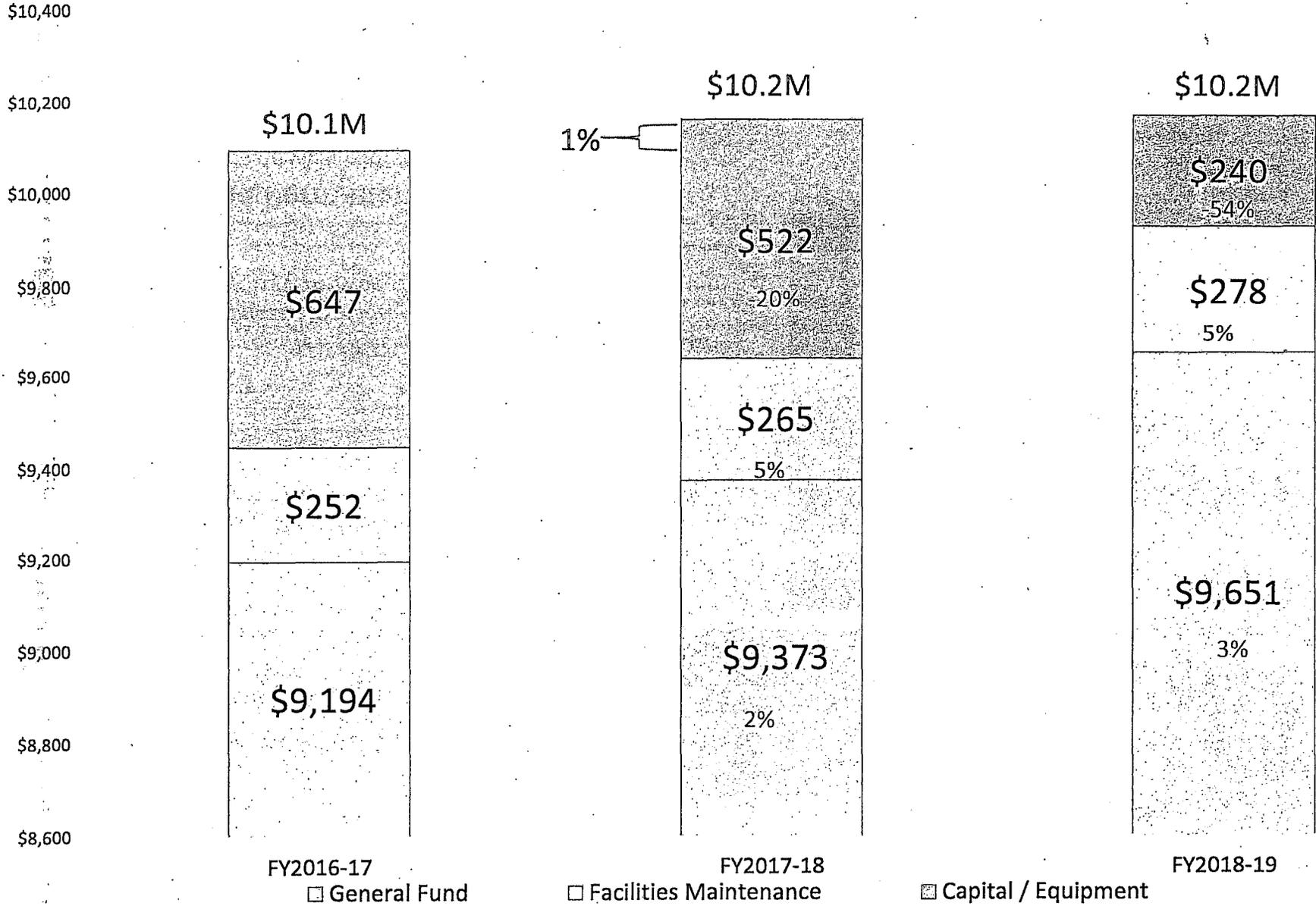
- *Tomb Treasures: New Discoveries from China's Han Dynasty*
- *Saints and Kings: Arts, Culture, and Legacy of the Sikhs*
- *When Rabbit Left the Moon: A Video Poem by Emiko Omori*

Year-Round Permanent Collection

- 2,300 objects on view with *In-Focus Rotations*:
 - *Worshipping Women: Power and Devotion in Indian Painting*
 - *A Billion Buddhas: The Awakened Cosmos of Himalayan Buddhism*
 - *The Fierce Feminine: Warrior Women and Powerful Partners in Himalayan Buddhism*
 - *A Journey into the Great Unknown (South Asia)*
- Exhibition-specific lectures, symposia, workshops, and tours

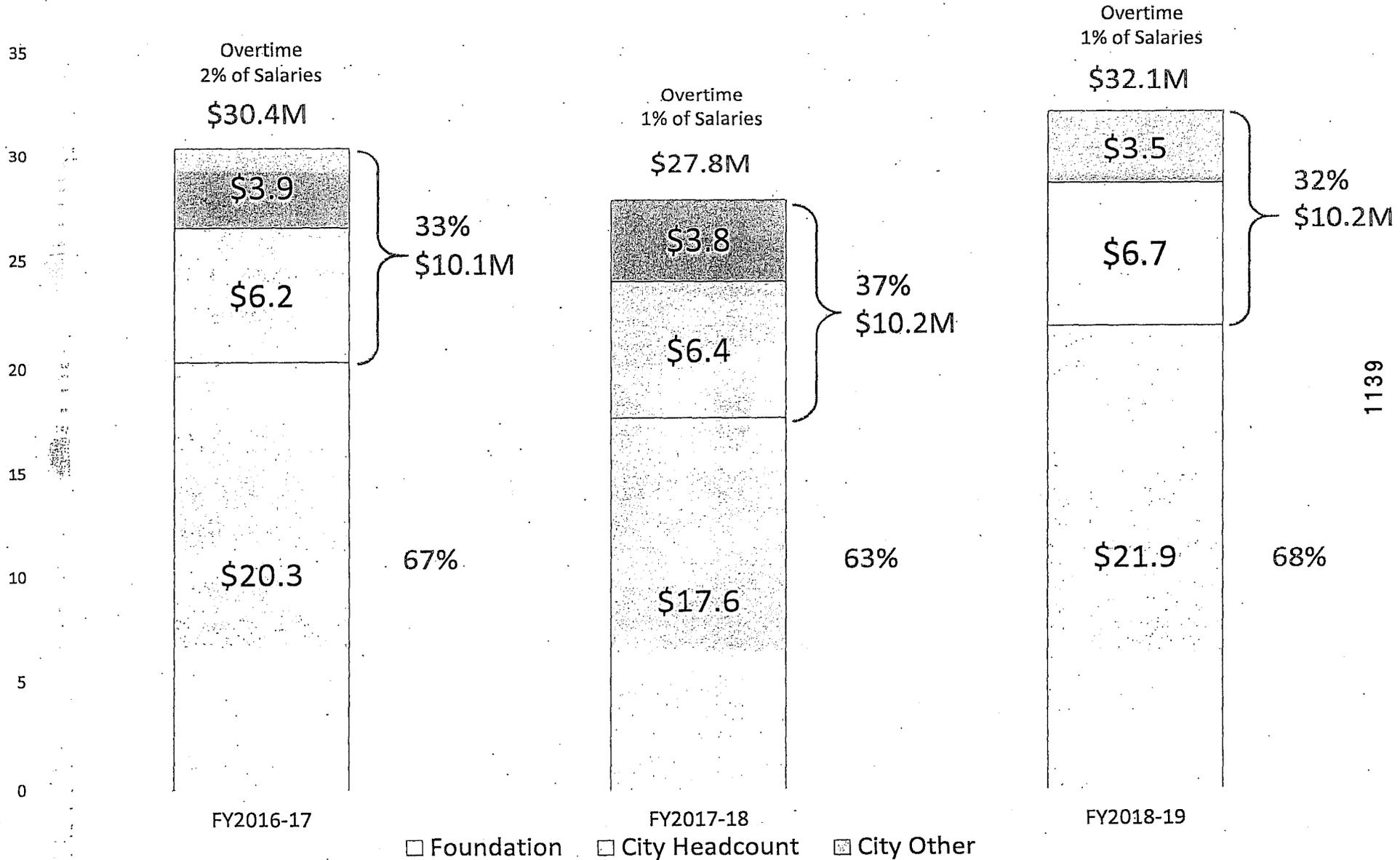


City Revenues – General Funds



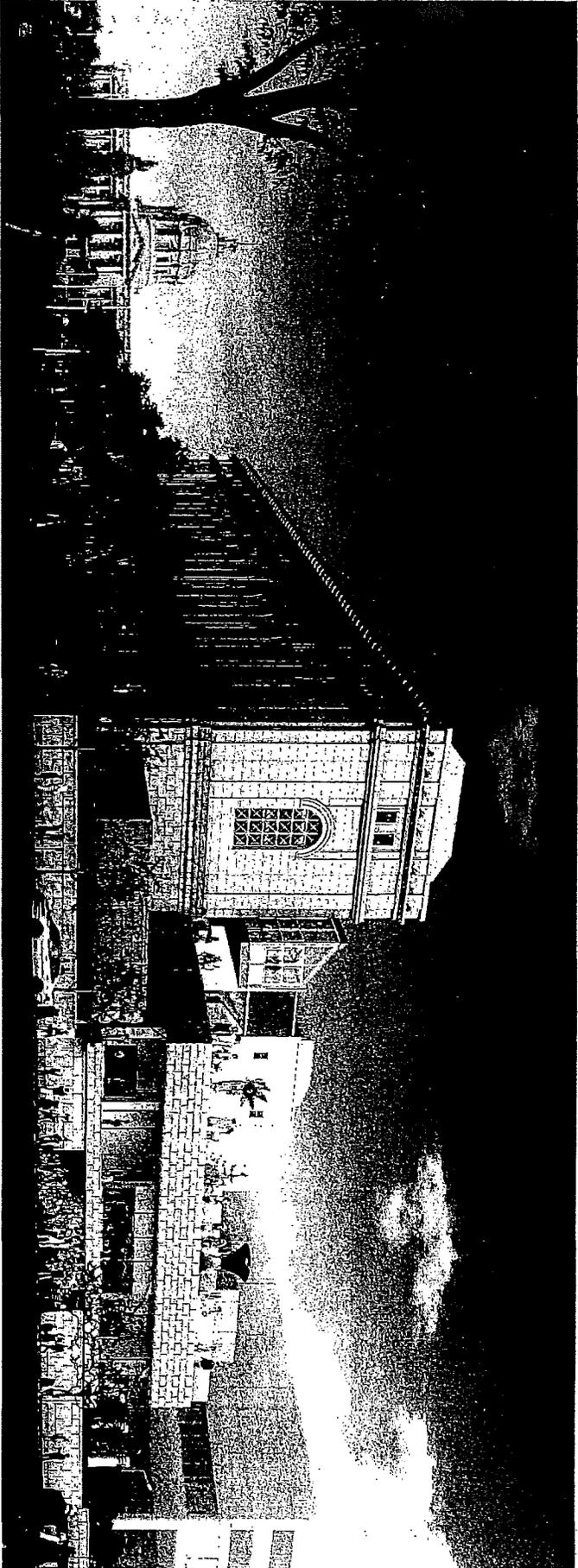
1138

Consolidated AAM Operating Budget



W. J. ...

Looking Toward The Future



File # 170653, 170654
Received in committee

4/15/17
for

Health Service System Mayor's Proposed Budget

Fiscal Years 2017-2018 and 2018-2019



J141

HSS Serves 119,624 Lives

The number of members increased 10% Over The Last 5 Years



Actives w/ Dependents: **68,139**



Actives w/ Dependents: **2,596**



THE SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN FRANCISCO

Actives w/ Dependents: **973**



SFUSD SAN FRANCISCO
PUBLIC SCHOOLS

Actives w/ Dependents: **10,863**



SFERS
San Francisco Employees' Retirement System



CalPERS

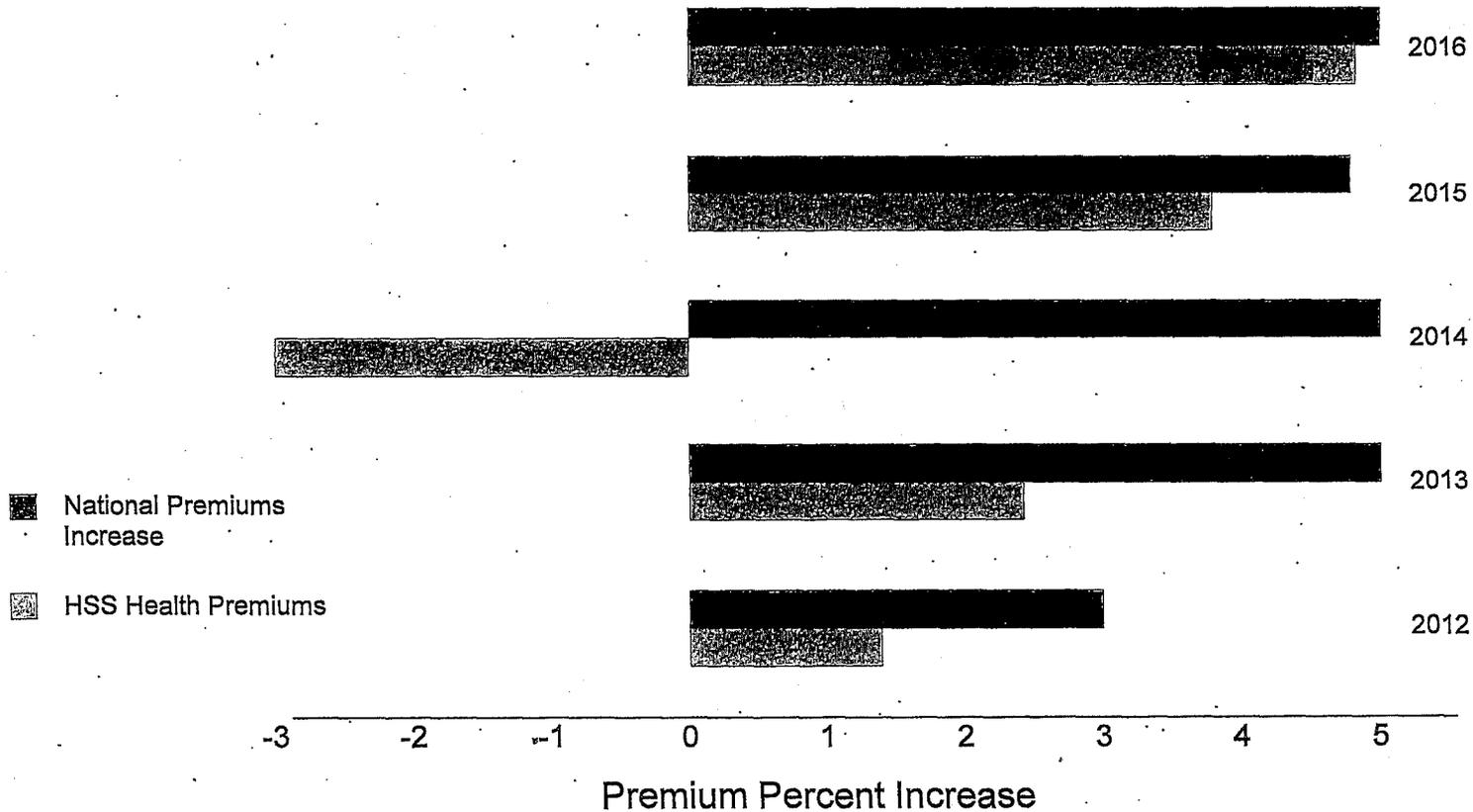
CALSTRS

Retirees w/ Dependents: **37,053**

1142

HSS Premium Increases Are Consistently Lower Than National Over The Last 5 Years

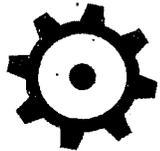
The lower premiums negotiated by HSS saved the City \$89.9 M over the last 5 years



1143

FTEs and Annual Workload (Excludes Impact of Attrition)

Operations 24 FTEs



19 benefit plans
51,533 annual phone calls and visits
12,976 manual premium payments processed
31,118 enrollment and eligibility transactions

Finance 10 FTEs



\$813M health premiums paid
6,000 annual rate calculations
20 total contracts
\$1.5M other contracts
\$11.5M administration budget

Well-Being 8 FTEs (1 off budget)



4,158 flu shots
175 work-site activities (52% more than 2015)
155 Well-Being champions
841 EAP counseling hours

Analytics 6 FTEs



390 system audits
2,054 system processes
72,905 confirmation letters generated
9,558 system configurations

Admin 6 FTEs



50 public meetings
 → 11 Health Service Board Hearings
 → 15 Open Enrollment Special Events
 → 24 Retiree Sessions
89,219 digitized member files

Communications 2 FTEs (2 off budget)



72,000 Open Enrollment packets mailed
12,167 unique website visits during Open Enrollment
18,789 eNews emails distributed monthly

1144

New Initiatives

- Implementation of online self-service benefit enrollment and online premium payment
- Rebuild of website (myhss.org) to facilitate easier access to information about benefits and the Well-Being program
- Upgrade of outdated telephone and Call Management System
- Continued implementation of the Enterprise Contact Management (ECM) system for efficient management of member documentation
- Continued implementation of the Customer Relationship Management (CRM) solution to ensure timely resolution of member issues and consistent and accurate benefit information
- Increase voluntary benefit offerings and enhance Health Plan benefits to remain competitive with large employers

1145

Major Changes In Budget

	FY 2016-17	FY 2017-18	\$ Change	% Change	Explanation
Personnel	\$ 7,463,113	\$ 7,755,646	\$ 292,533	3.9%	COLA, fringes, no new positions
Non-Personnel Services	1,737,982	1,679,202	(58,780)	(3.4%)	Reduction of non-service critical contracts, added new one-time project
Materials & Supplies	51,797	49,915	(1,882)	(3.6%)	Reduction to meet Mayor's target.
Workorders	1,665,773	2,016,332	350,559	21.0%	Rent, IT Services, Worker's Comp
Total	\$ 10,918,665	\$ 11,501,095	\$ 582,430	5.3%	

1146

	FY 2017-18	FY 2018-19	\$ Change	% Change	Explanation
Personnel	\$ 7,755,646	\$ 8,066,566	\$ 310,920	4.0%	COLA, fringes, no new positions
Non-Personnel Services	1,679,202	1,528,489	(150,713)	(9.0%)	Reduction of one-time project
Materials and Supplies	49,915	50,628	713	1.4%	
Workorders	2,016,332	2,141,137	124,805	6.2%	Rent
Total	\$ 11,501,095	\$ 11,786,820	\$ 285,725	2.5%	

FY 2017-18 Expenditures By Category

Salaries and Benefits:

Total \$7.76 M (Benefits total \$2.5M and are 48% of Salaries)

Largest Contract:

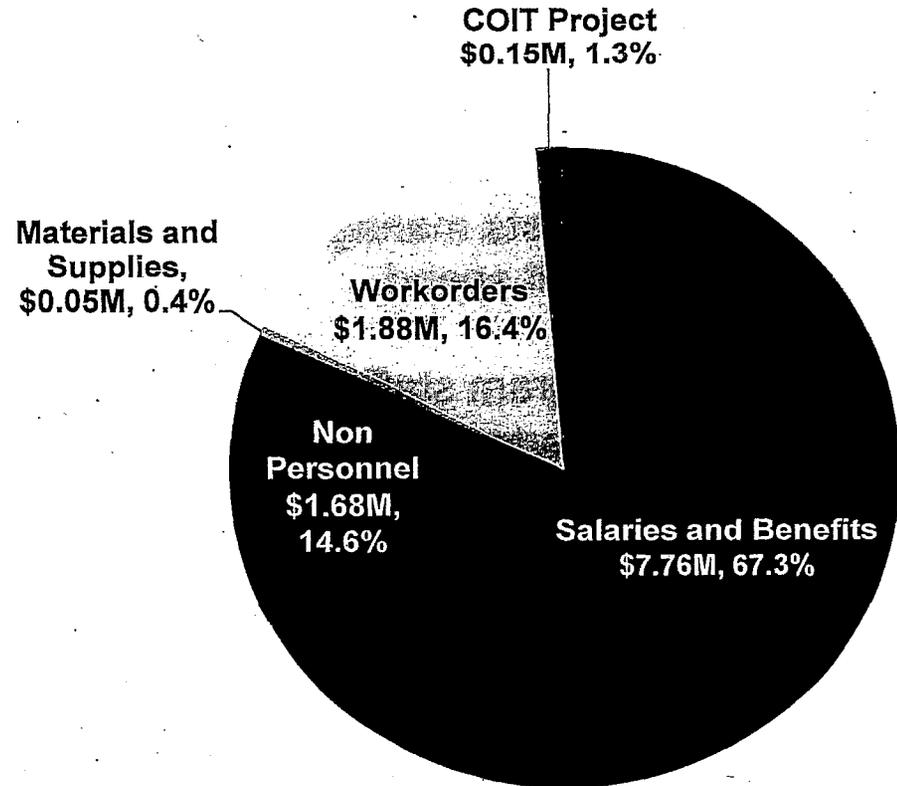
Actuarial Services: \$0.76 M

Largest Workorder:

Rent \$1.0 M

COIT Project:

Self Service Online Premium Payment



1147

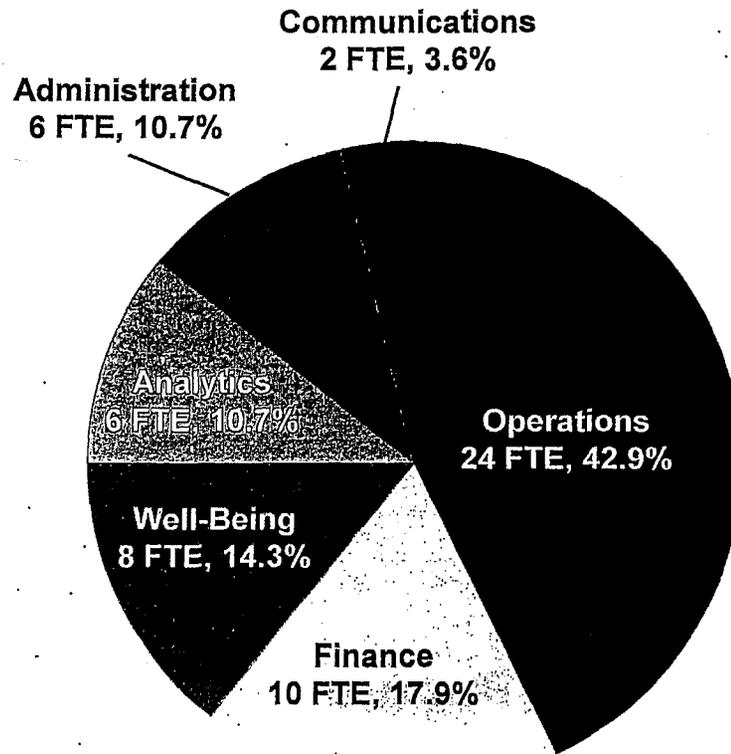
FY 2017-18 Positions by Division – 54 FTEs (Excludes Impact of Attrition)

One Benefit Analyst/Technician for every **5,983** active and retiree members

Six Accountants/Analysts manage **\$813M** in health benefit spend

1148 **Eight** Well-Being program staff work with **60** City departments; goal for Champion program is one Champion for every 150 employees

Six Analytics FTEs manage **79** system jobs and interface files, **54** benefit programs and **177** benefit plans daily



File # 170653
170654
Received in Committee
6/15/17

FY 2017-19 Proposed Budget

Micki Callahan
Human Resources Director

June 15, 2017
Budget and Finance Committee



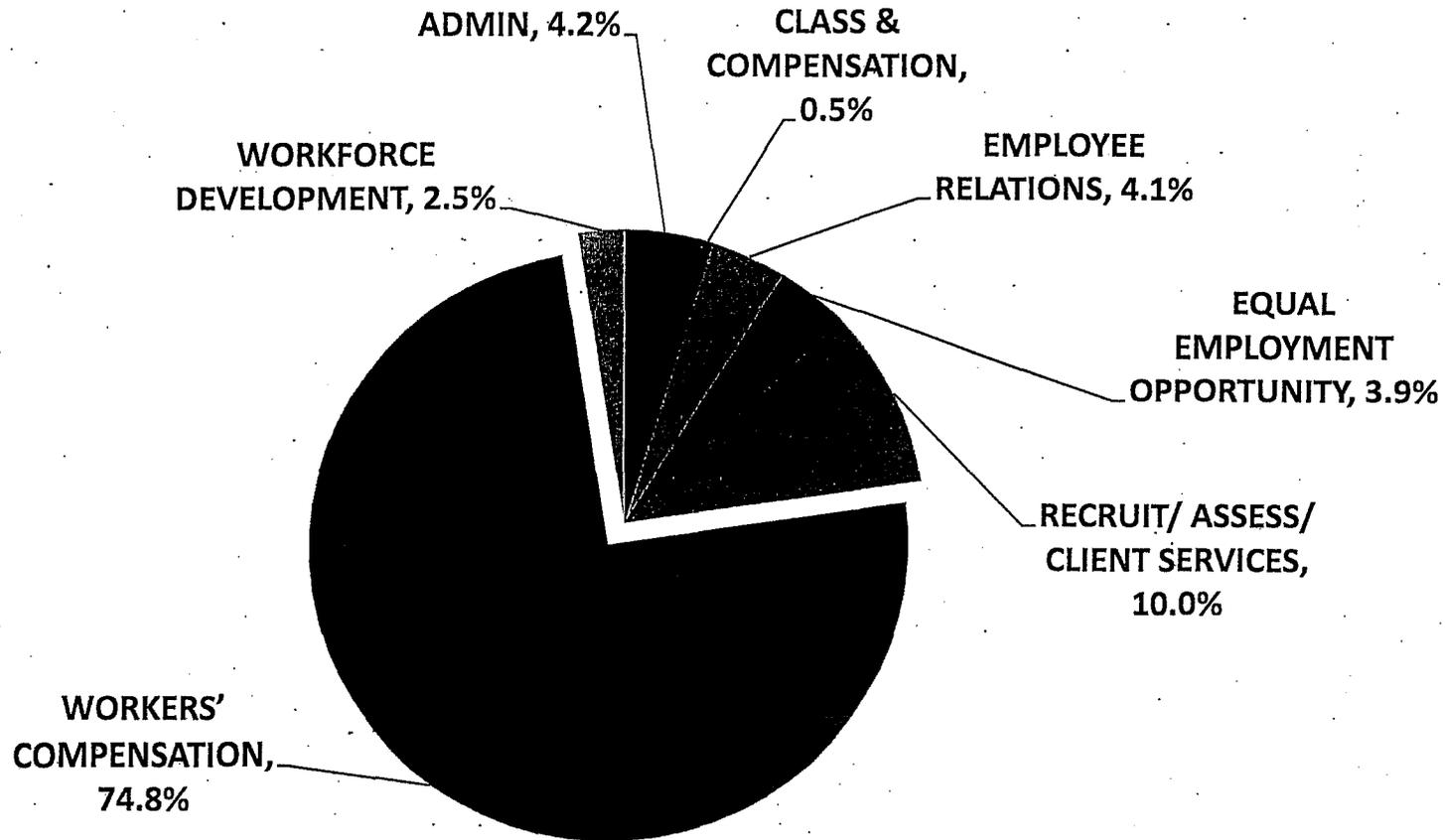
Accomplishments

- Labor Contract Extensions
- Plain Language Initiative
- Personnel Analyst (1249) Development Program
- Implicit Bias Training
- TechHire
- SF Fellows and Mayor's Senior Fellows

Highlighted Changes:

- Labor Negotiations
 - Continue funding and staffing for Implicit Bias Training
 - Expansion of Personnel Analyst (1249) Program
 - Restructuring of miscellaneous exams and client service operations
 - Funding for the Applicant Tracking System Replacement Project RFP development
-
- ❖ *No overtime expenditures*
 - ❖ *No vehicles to support zero emission vehicle ordinance*

Budget by Division





FY 2017-19 Budget

Budget Overview (\$M)

Category	FY 2016-17 Budget	FY 2017-18 (Proposed)	Change from FY 2016-17	FY 2018-19 (Proposed)	Change from FY 2017-18
Salary & Wages	\$17.08	\$16.83	(\$0.24)	\$18.15	\$1.32
Fringe Benefits	\$6.56	\$6.95	\$0.40	\$7.34	\$0.39
Professional & Contractual Services	\$62.36	\$61.76	(\$0.60)	\$63.80	\$2.04
Materials & Supplies	\$0.31	\$0.27	(\$0.04)	\$0.27	\$0.00
Projects	\$3.77	\$2.87	(\$0.90)	\$1.22	(\$1.65)
Services of Other Departments	\$4.93	\$4.91	(\$0.02)	\$5.56	\$0.66
TOTAL	\$95.02	\$93.60	(\$1.42)	\$96.35	\$2.75
TOTAL FTE	154.9	149.2	(5.7)	157.2	8.1

File # 170653
170654
Received in Committee
6/8/17

ETHICS COMMISSION FY18 BUDGET

OVERVIEW FOR THE BOARD OF SUPERVISORS

JUNE 8, 2017

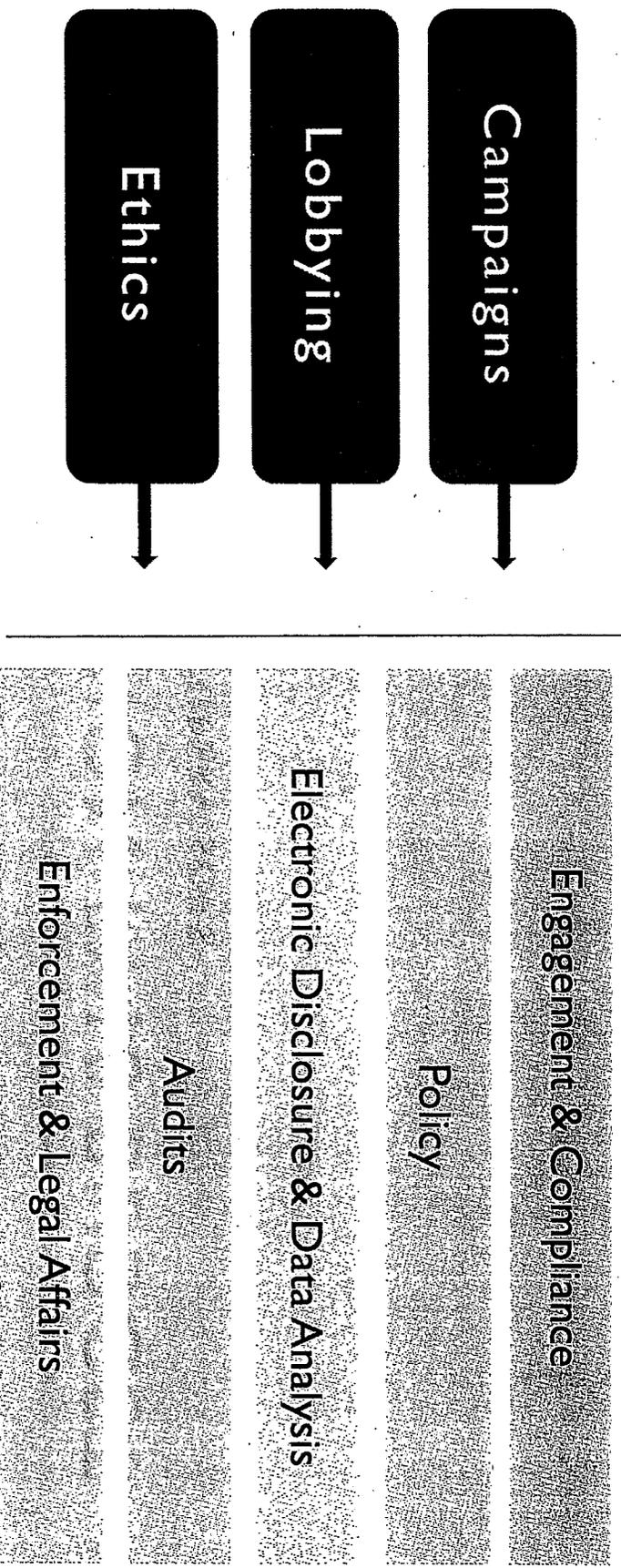


www.sfethics.org
415.252.3100

LeeAnn Pelham, Executive Director
Jessica Blome, Deputy Director
Steven Massey, Electronic Disclosure & Data Analysis Manager

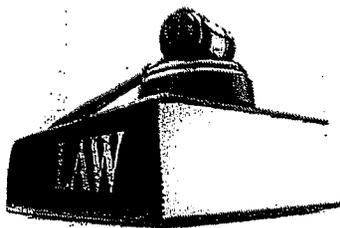
1311

FULFILLING A BROAD MANDATE

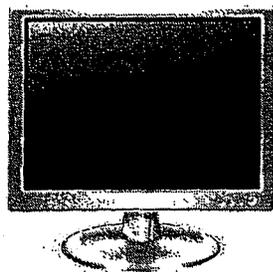


BLUEPRINT FOR ACCOUNTABILITY

**strong,
effective laws**



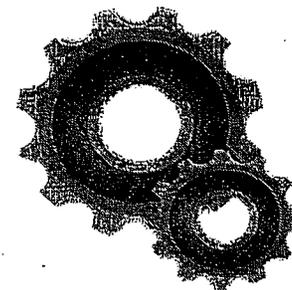
**enhanced
compliance
guidance & tools**



**timely, fair, thorough
investigations and
enforcement**



**operational
efficiencies**



FY18 FOCUS: CAPACITY BUILDING

Engagement & Compliance

- ✓ Create Chief Programs Officer by reclassifying one vacancy
- ✓ Add one new FTE for Sr. Engagement & Compliance Officer

Electronic Disclosure & Data Analysis

- ✓ Create Sr. IS Business Analyst by reclassifying one vacancy

Audits

- ✓ Create Sr. Auditor by reclassifying one vacant Auditor for more focused day-to-day oversight of audit program

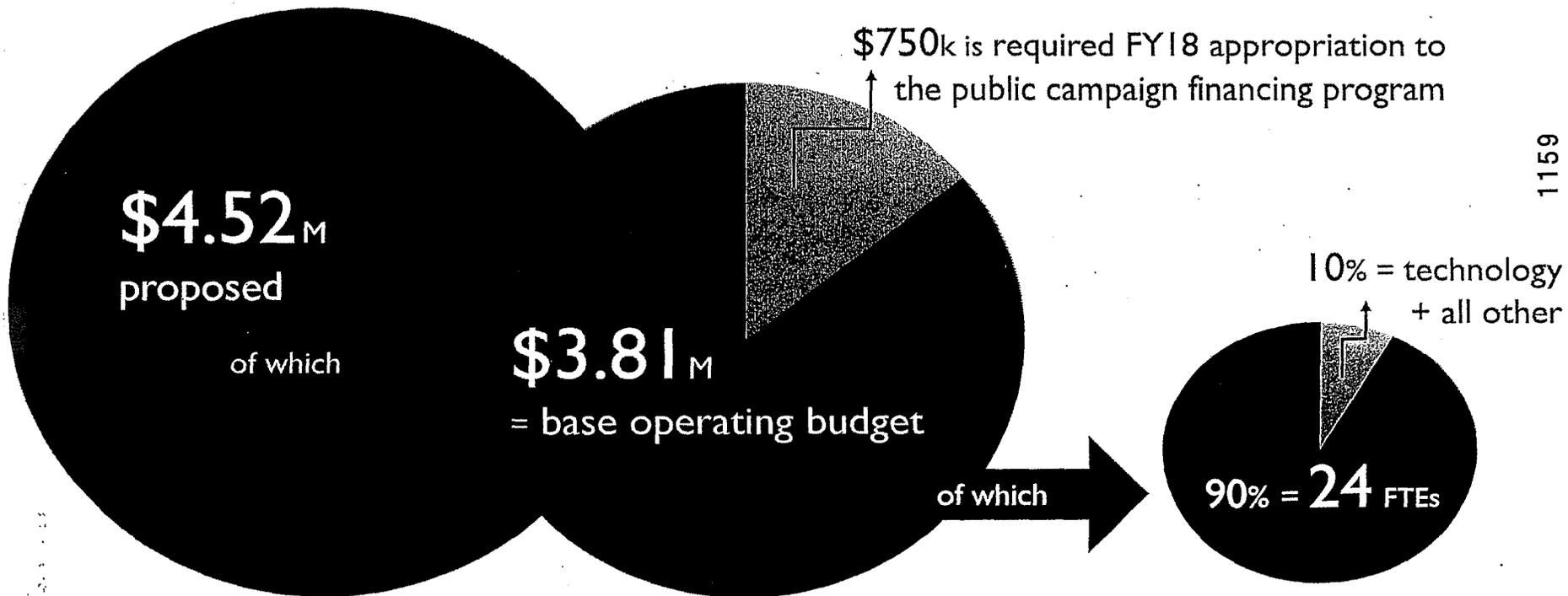
San Francisco Ethics Commission - FY18

Ethics Commission

Emmanuel Sappier | Moller Corcos | Personnel Director/Office Manager (1221)

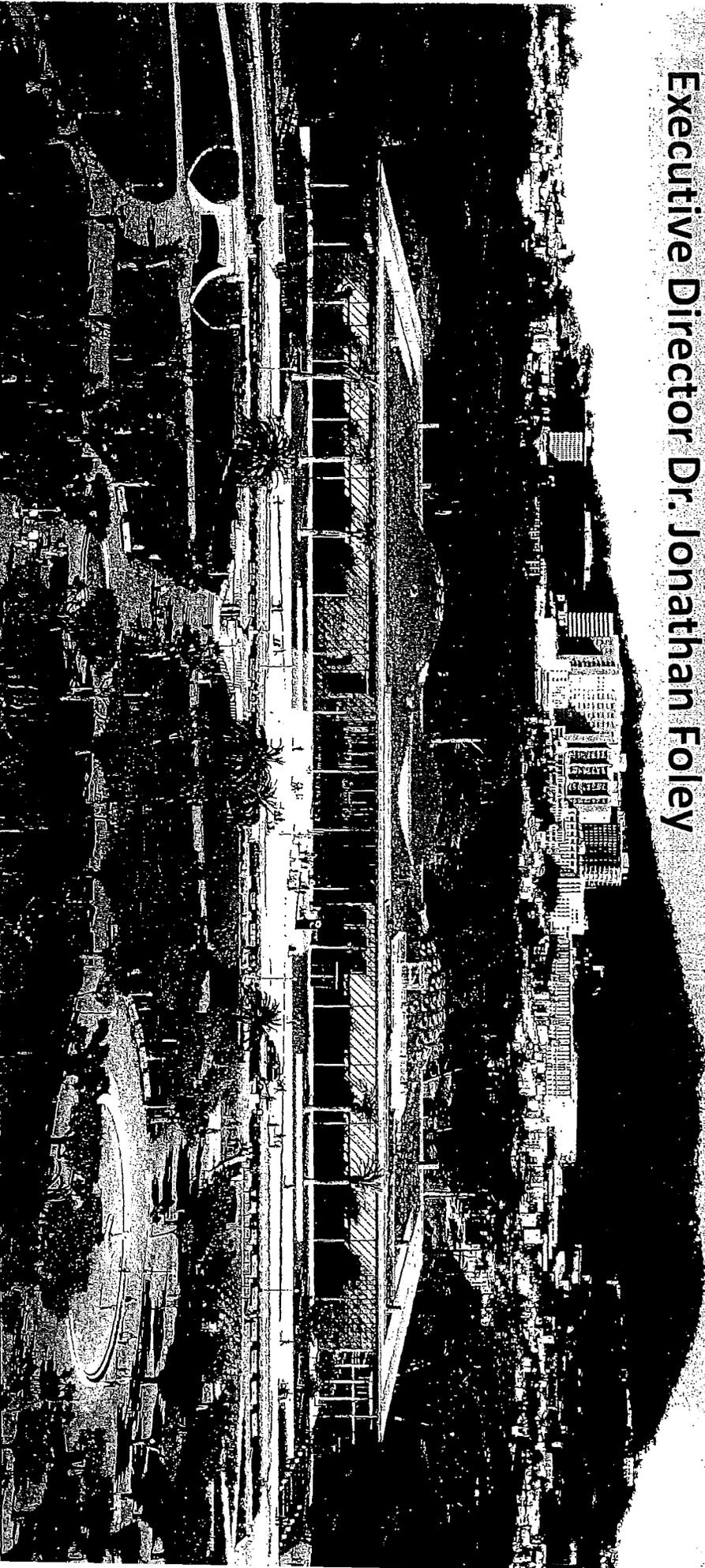
Chief Programs Officer (1221) 1221-0001	Senior Policy Analyst (1221) 1221-0002	Senior Administrative Analyst (1221) 1221-0003	Deputy Director (0914) 0914-0001	Electronic Disclosure & Data Analyst Manager (0904) 0904-0001
<ul style="list-style-type: none"> Public Protection Investigative Support Issue and Referral Internal Training & Education Regulatory Compliance Program Services Evaluation Program Management & Reporting Performance Reporting 	<ul style="list-style-type: none"> Chief of Ethics Policy Research & Analysis Policy Development Regulatory Affairs Policy Enforcement & Training 	<ul style="list-style-type: none"> Compliance Audit Investigative Audit Administrative Support Public Inquiries Coordination 	<ul style="list-style-type: none"> Legal Affairs Public Relations and External Affairs Public Policy Development Issue Resolution Administrative Coordination Office and Facilities Staff Development & Training Program Management 	<ul style="list-style-type: none"> Public Disclosure Administration IT and Database System & Data Management Privacy Administration Data Collection & Analysis Compliance Information Management Systems IT Systems Support
<p>1221-01 Principal Administrative Analyst 1221-02 Senior Policy Analyst 1221-03 Senior Policy Analyst 1221-04 Senior Policy Analyst 1221-05 Senior Policy Analyst 1221-06 Senior Policy Analyst 1221-07 Senior Policy Analyst 1221-08 Senior Policy Analyst</p>	<p>1221-01 Policy Analyst</p>	<p>1221-01 Auditor 1221-02 Auditor 1221-03 Auditor 1221-04 Auditor</p>	<p>0914-01 Senior Administrative Analyst 0914-02 Senior Administrative Analyst 0914-03 Senior Administrative Analyst 0914-04 Senior Administrative Analyst 0914-05 Senior Administrative Analyst</p>	<p>0904-01 Senior Business Analyst 0904-02 Senior Business Analyst 0904-03 Senior Business Analyst 0904-04 Senior Business Analyst 0904-05 Senior Business Analyst</p>

FY18 BUDGET SNAPSHOT



1160

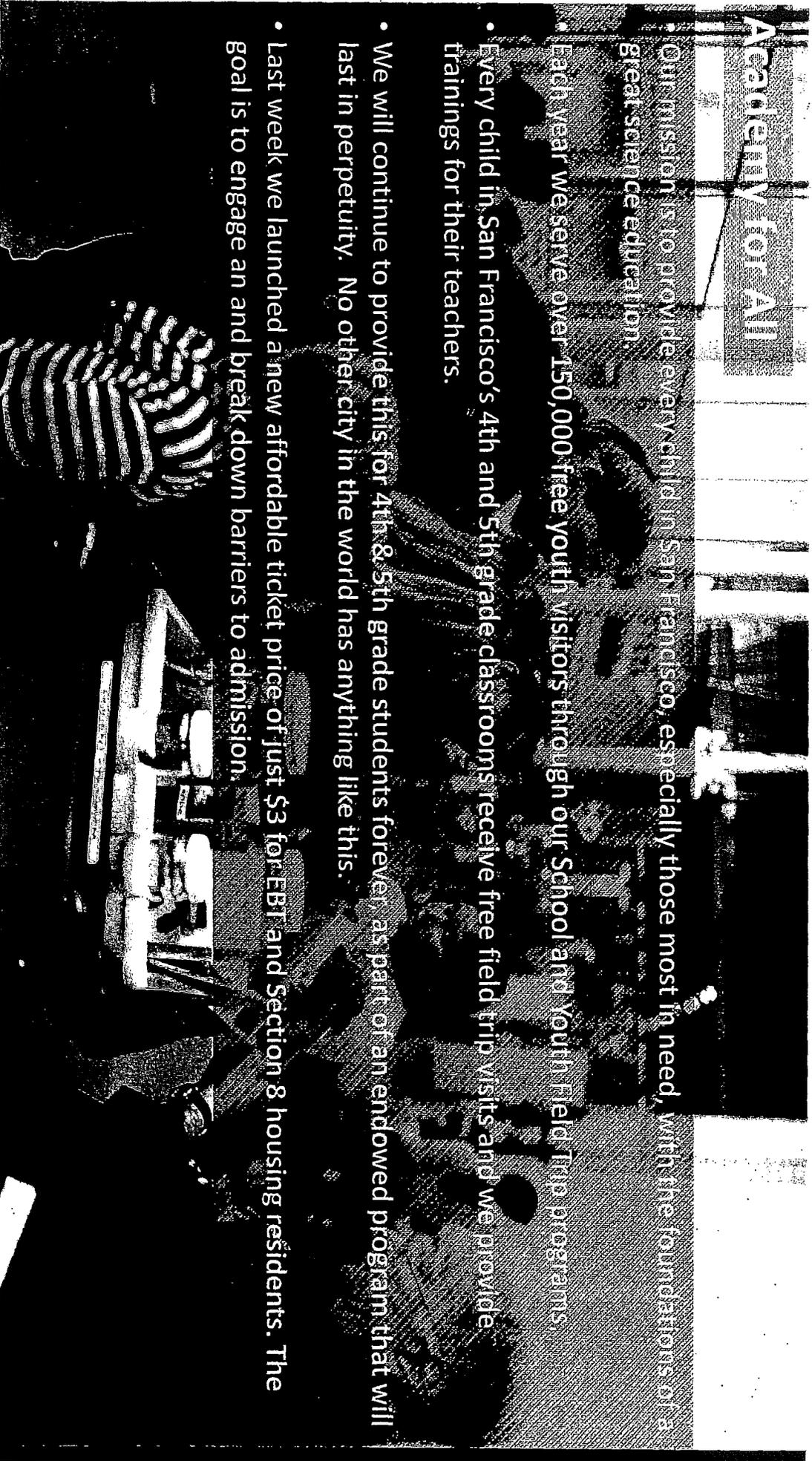
**Board of Supervisors Budget and Finance Committee Meeting
California Academy of Sciences
Executive Director Dr. Jonathan Foley**



FILE # 170653
170654
Received in Committee
6/8/17

Steinhart Aquarium

- The Steinhart Aquarium continues to be #1 reason why people visit the Academy.
- We continue to serve over 1.4 million guests per year.
- City support remains necessary for the continued success of the Steinhart now and for future generations.
- We continue to use City dollars in the most deliberate and efficient ways possible.
- This past Fiscal Year, the Steinhart Aquarium received its first major improvement in nearly eight years.
- Visitors experience animals from one of the least-explored places on our planet, the Twilight Zone.
- The Academy is making fundamental breakthroughs in coral reef biology; developing new conservation solutions and restoration techniques.
- The City's fiscal help with the Aquarium's core operational costs, allows us to continue sharing our scientific discoveries through innovative exhibits and educational media programs.



Academy for All

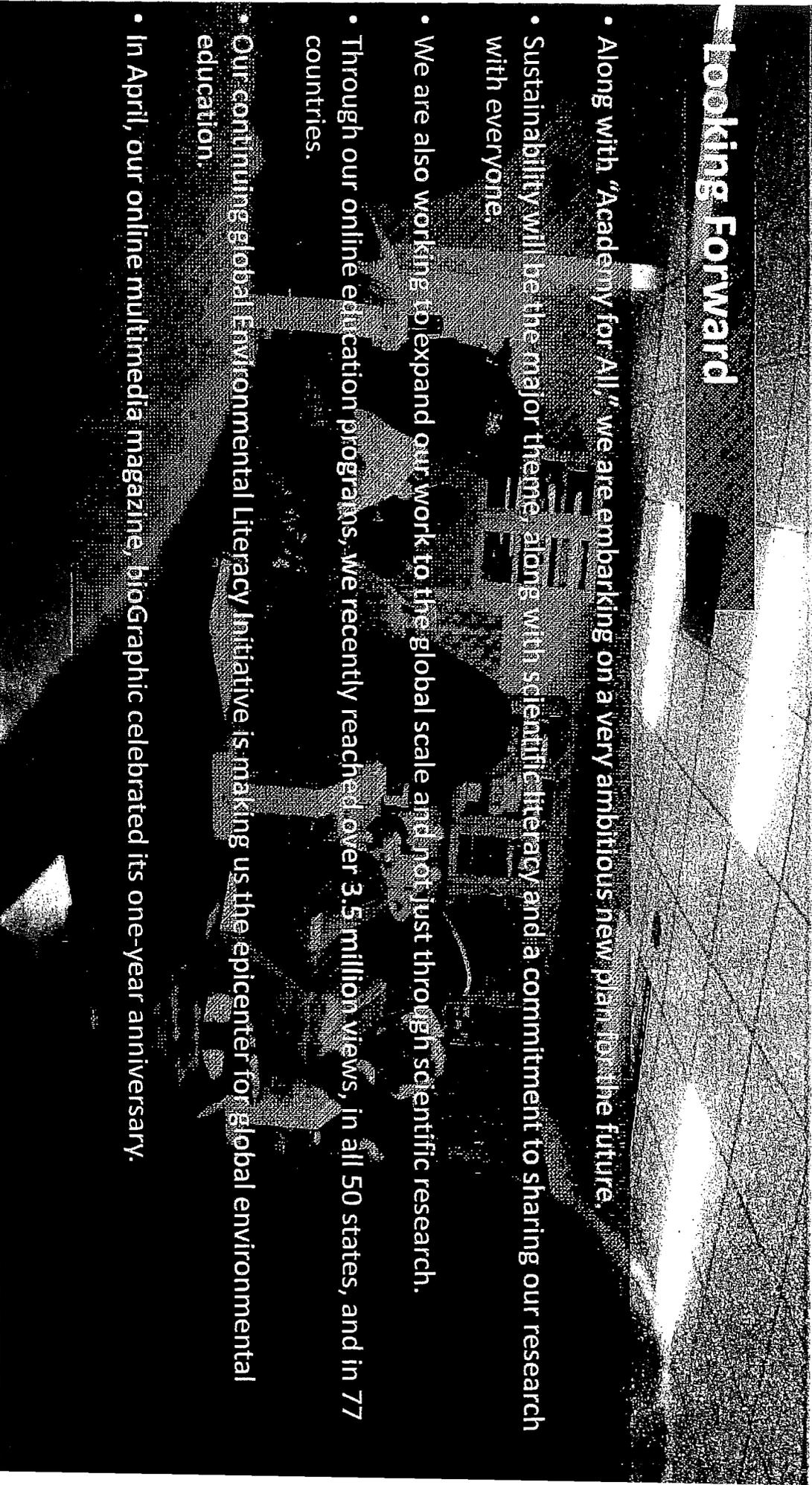
- Our mission is to provide every child in San Francisco, especially those most in need, with the foundations of a great science education.
- Each year we serve over 150,000 free youth visitors through our School and Youth Field Trip programs.
- Every child in San Francisco's 4th and 5th grade classrooms receive free field trip visits and we provide trainings for their teachers.
- We will continue to provide this for 4th & 5th grade students forever, as part of an endowed program that will last in perpetuity. No other city in the world has anything like this.
- Last week we launched a new affordable ticket price of just \$3 for EBT and Section 8 housing residents. The goal is to engage and break down barriers to admission.

An aerial, black and white photograph of San Francisco, showing the dense urban landscape of the city built on a steep hillside. The image captures the intricate patterns of buildings and streets, with the Golden Gate Bridge visible in the distance. The lighting creates strong shadows, emphasizing the topography of the city.

Economic Contributions

- Over 60% of our employees live in San Francisco, and they too represent a cross section of San Francisco's diverse population.
- As an economic anchor, our 1.4 million visitors and 600+ employees contribute substantially to small and locally owned businesses in the Inner Sunset.
- Academy was awarded the 2017 Silver Cable Car Award by the San Francisco Travel Association for making the most significant contribution to San Francisco tourism.





Looking Forward

- Along with "Academy for All," we are embarking on a very ambitious new plan for the future.
- Sustainability will be the major theme, along with scientific literacy and a commitment to sharing our research with everyone.
- We are also working to expand our work to the global scale and not just through scientific research.
- Through our online education programs, we recently reached over 3.5 million views, in all 50 states, and in 77 countries.
- Our continuing Global Environmental Literacy Initiative is making us the epicenter for global environmental education.
- In April, our online multimedia magazine, bioGraphic celebrated its one-year anniversary.



Thank You!

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170654
6/8/17

Civil Service Commission's Budget Submission Request for Fiscal Years 2017-2018 and 2018-2019

1167

Board of Supervisors' Budget and Finance
Committee Hearing
June 8, 2017

Michael L. Brown, Executive Officer



Overview of the Civil Service Commission

- **Purpose:** Per the Charter the Civil Service Commission is charged with “the duty of providing qualified persons for appointment to the service of the City and County of San Francisco.” The Commission is responsible for establishing, regulating, overseeing and serving as final arbiter of the City and County of San Francisco’s merit system.
- **Mission Statement:** The Commission’s mission is to establish, ensure, and maintain an equitable and credible merit system for public service employment for the citizens of San Francisco. The Commission’s goal is to consistently provide the best-qualified candidates for public service in a timely and cost-effective manner.
- **Equal Employment Policy:** It is the goal and policy of the Commission to provide fair treatment of applicants in all aspects of employment without regard to membership in a protected category and to prohibit nepotism or favoritism.

Overview of the Civil Service Commission (Continued)

- **Civil Service Commission:**

- Five Commissioners appointed by the Mayor (with review by the Board of Supervisors) serving a six-year term.
- The Charter requires the Commissioners to take a special oath in opposition to civil service appointments as a reward for political activity.
- Commission meetings are generally held on the first and third Monday of each month.

- **Civil Service Commission Department Staff:**

0961, Department Head I (Executive Officer)

0951, Deputy Director I (Assistant Executive Officer)

1244, Senior Human Resources Analyst

1241, Human Resources Analyst (Appeals and Info. Request Coordinator)

1203, Personnel Technician (Rules, Personnel & Office Coordinator)

1426, Senior Clerk Typist (Administrative Staff Assistant)



Authority and Responsibilities under the Charter and Administrative Code

The Commission's authority and responsibility over the civil service merit system include, but are not limited to:

- 1) Purpose, definitions, administration and organization of the merit system and the Civil Service Commission.
- 2) The establishment of policies, procedures and Rules governing the merit system, which includes and covers: applicants; examinations; eligible lists; allegations of discrimination; leaves of absence; appointments; layoffs; the designation and filling of positions; status and status rights; probationary status; probationary periods; classifications; and conflict of interest.
- 3) The Charter empowers the Commission to undertake investigations and review the conduct and actions of employees and departments in merit system matters. Merit System Oversight includes:
 - Inspections Service Investigations into the hiring process.
 - Conduct an annual Merit System Audit Program.

Authority and Responsibilities under the Charter and Administrative Code (Continued)

- 4) **Appeal Hearings:** The Commission presides over appeals on merit system matters of a decision or action made by the Human Resources Director or Executive Officer - or in the case of Service-Critical Classes, the Director of Transportation/Designee of the Municipal Transportation Agency (e.g., discrimination complaints, exams, classification actions, etc.).
- 5) **Review of proposed Personal Service Contracts:** The Commission is responsible for determining whether the circumstance pertaining to a need to provide services in a particular situation(s) warrants the use of a personal services contract or contractors in lieu of civil service employees.
- 6) **Wage and Benefit-Setting Responsibilities:** (e.g. City Officials and Prevailing Wage Certification.)
- 7) **Employee Relations Ordinance Administration:** (e.g., coordination of unfair labor practice charges for peace officers and unrepresented employees; bargaining unit assignments; management, supervisory, confidential designations; recognition elections for labor organization and certification or decertification, affiliation, disaffiliation or merger of labor organizations.)

The Civil Service Commission's Budget Request for Fiscal Years 2017–2018 and 2018-2019

- Current and Submitted Budget Request:
 - FY 2016-2017 Budget: \$1,213,054
 - FY 2017-2018 Budget Submission: \$1,250,582
 - FY 2018-2019 Budget Submission: \$1,281,229
- Increases in the Commission's budget over the next two fiscal years are primarily due to: 1) projected increases in employee salaries (per the City's labor agreements); 2) projected increases in fringe benefit costs; and 3) to continue working with the City Attorney's Office for needed legal advice.
- No expected changes to the Commission's FTE count over the next two fiscal years.
- No projected overtime costs over the next two fiscal years.

SAN FRANCISCO
HUMAN RIGHTS COMMISSION



The Human Rights Commission works to provide leadership and advocacy to secure, protect and promote human rights for all people.

The Human Rights Commission was established in 1964 by City Ordinance and became a Charter Commission in 1990.

Department Overview

- The Policy Division
- The Discrimination Complaints Investigation and Mediation Division

FLU # 170653
176654
Received in Committee
6/8/17

Citizen Advisory Committees

The **Lesbian Gay Bisexual Transgender Advisory Committee (LGBT AC)**, established in 1975, advises the Commission on human rights and discrimination issues as they relate to the City's LGBT communities.

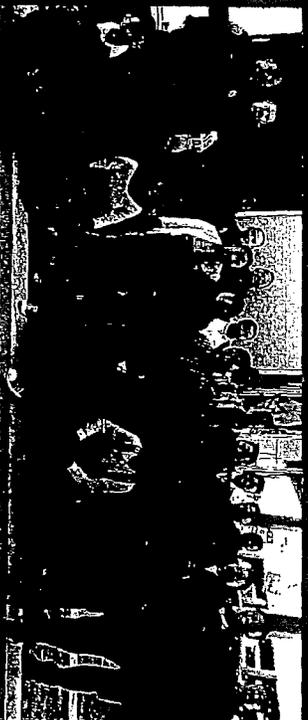
The LGBT Advisory Committee's current issue areas include:

- LGBTQ community economic development
- LGBTQ immigrant community needs assessment

The **Equity Advisory Committee (EAC)** has advised the Commission on a wide range of issues, including: human trafficking, homelessness, environmental and criminal justice, immigration, healthcare, senior quality of life, youth and education, housing access, workforce diversity and equality of opportunity.

The Equity Advisory Committee's current issue areas include:

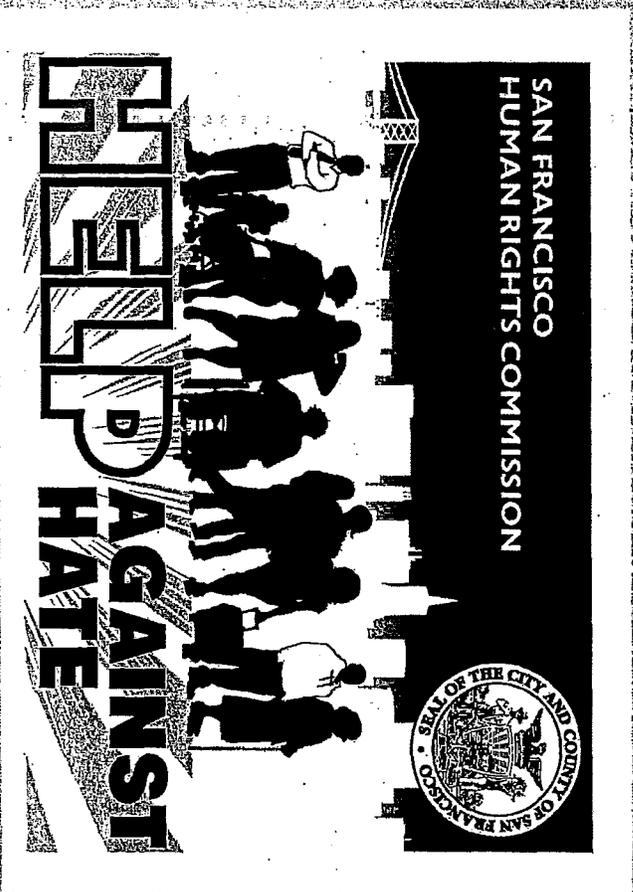
- Equity in education
- Decriminalizing vulnerable populations
- Housing and Displacement



Community Safety Initiative

In light of the national conversation on race and policing, the HRC began hosting SFPD/Youth community relations forums to build trust and engagement on community issues, particularly as they relate to young people of color.

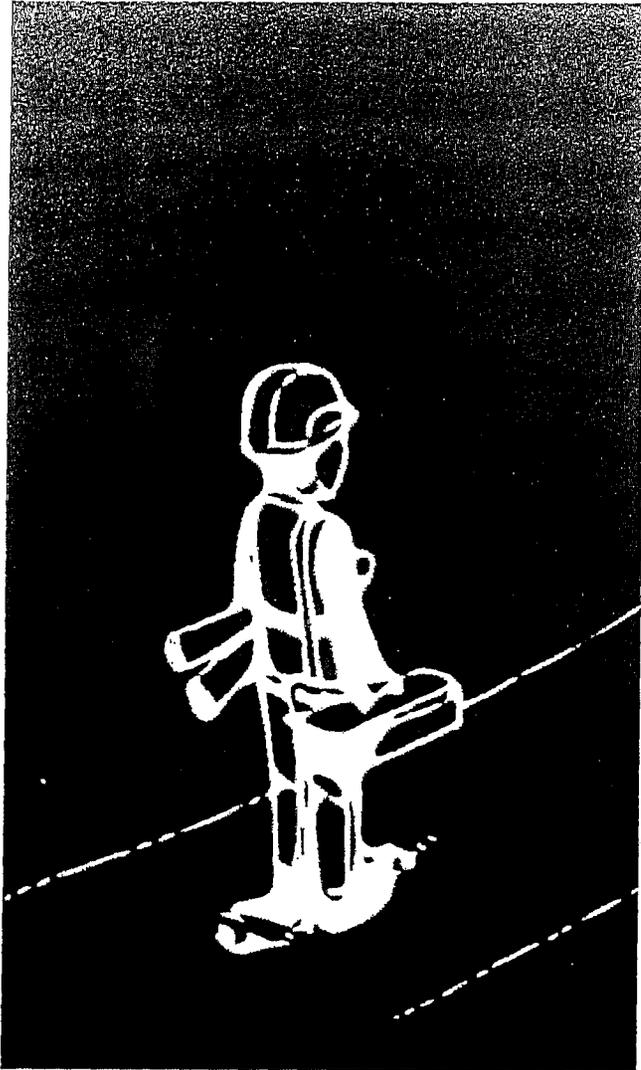
The initiative provides mentorship, training and education on human rights and social justice issues to youth from historically underserved communities.



Help Against Hate Campaign

In light of the 2016 election, immigrant, Muslim, and LGBTQ communities, among others, have witnessed an unprecedented attack on human and civil rights. Minority communities across the San Francisco Bay Area are experiencing a rise in discrimination and hate violence.

The 'Help Against Hate' campaign seeks to connect community members to available resources on discrimination and hate violence. The campaign consists of outreach on violence prevention services, community-based "Know Your Rights" workshops, and cultural competency and sensitivity trainings.



Engineering for Equity

The “Engineering for Equity” program seeks to:

- 1) Advise City departments on how to make their services more equitable for residents, and
- 2) Ensure community involvement in the full range of government decisions.

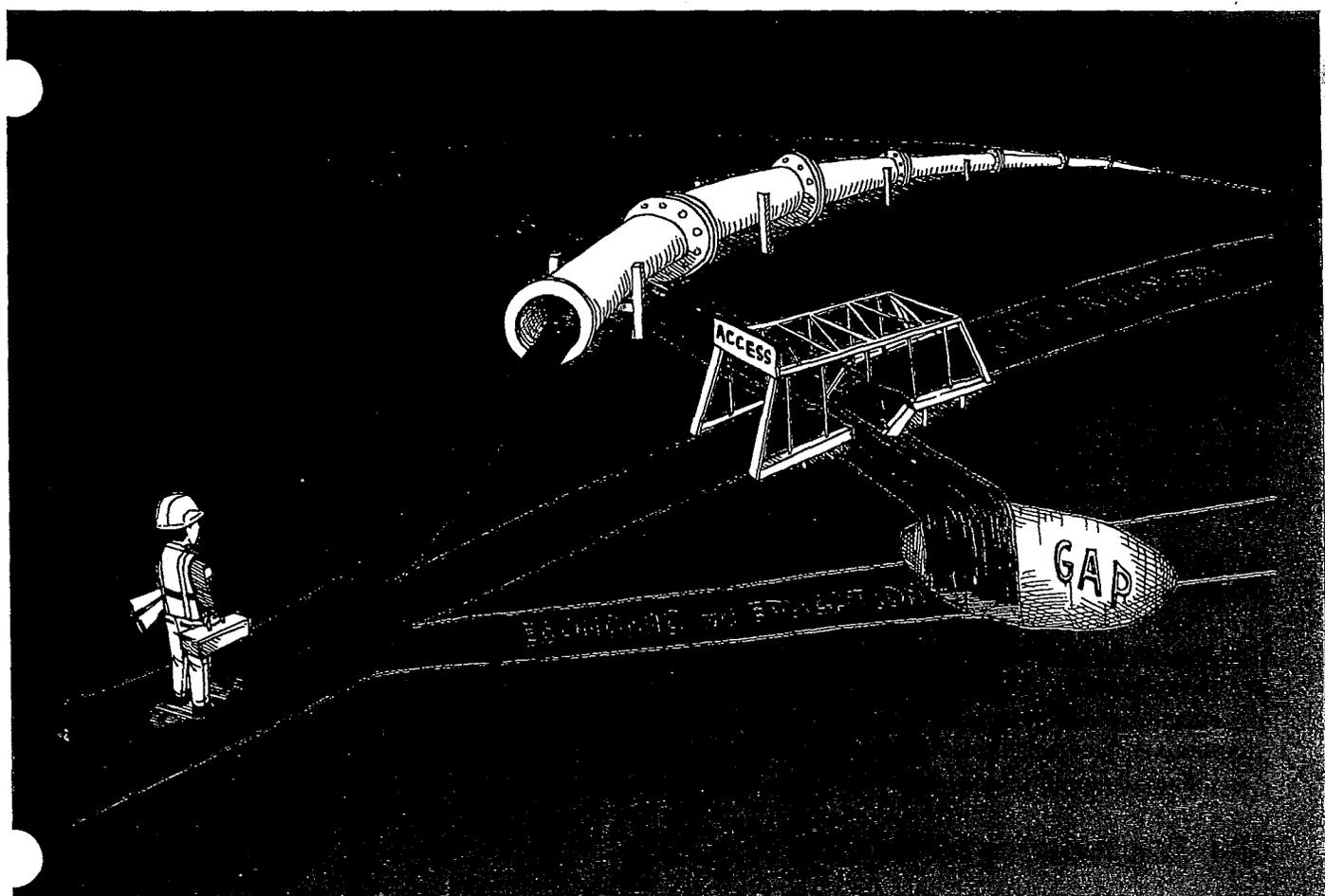
The program consists of customized trainings for department leaders. The trainings focus on assessing conditions, building bridges, creating ladders, cultivating collaborations, and considering impact.

Building on the “Engineering for Equity” program, the HRC hosted a two-day Equity Summit in the spring.

The summit, entitled “From Resolution to Revolution: An Education Equity Summit,” brought together over 400 community stakeholders to discuss how to bridge gaps in the local education system. The HRC will host a second Equity Summit on July 27th.

BUDGET DATA SUMMARY

	2015-16	2016-17	2017-18	2018-19		
	Actual Budget	Original Budget	Proposed Budget	Change from 16-17	Proposed Budget	Change from 17-18
Total Expenditures:	2,222,774	3,079,401	3,384,600	305,199	3,471,122	86,522
Total FTE:	12	14	14	0	14	0
Major Change:						

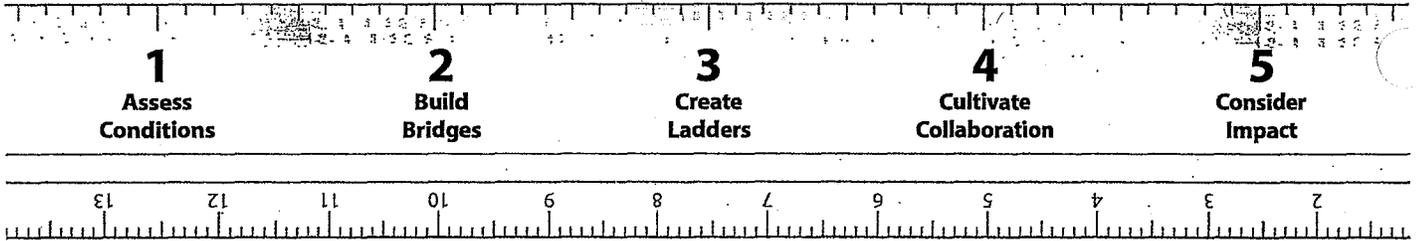


ENGINEERING FOR EQUITY

Tools and Strategies to Make Government Services More Equitable for All.



Developed by Sheryl Evans Davis
San Francisco Human Rights Commission



BLUEPRINT

What is Engineering for Equity?

The San Francisco Human Rights Commission’s “Engineering for Equity” Program was created to ensure city services and resources are leveraged to achieve equitable outcomes for all. The program has two objectives:

- 1) Advise city departments on how to eliminate disparities in public services.
- 2) Ensure community involvement in the full range of government decisions.

The program consists of customized consultations with City Department leaders around their service area. There are five components in Engineering for Equity program 1) Assess Conditions, 2) Build Bridges, 3) Create Ladders, 4) Cultivate Collaboration, and 5) Consider Impact. This guide outlines each of these components and provides questions and key points to consider when making public policy decisions, strengthening public programs or expending city resources in service to San Francisco’s communities.

Why Engineering for Equity?

Engineers design, construct, and maintain structures, materials and systems while considering the limitations imposed by practicality, regulation, safety, and cost. This guide invites city departments to create and uphold transformational systems and approach actual and perceived limitations with innovation. We believe that city government has the tools to create resilient communities and lay foundations that uplift all.

HRC is Here to Help

The San Francisco Human Rights Commission will partner with city departments to design, construct and uphold structures founded on equity. To that end, HRC will work with city departments toward implementing the five components of the Engineering for Equity program. The guide will equip departments with specific tools and strategies, including decision making structures and results based accountability measures, to create Equity Plans that value community expertise and partnership.

Why Do We Need Community Investment?

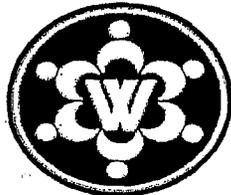
Community Investment is vital to creating equitable public policies- that is, services and programs that are relevant and impactful. City departments must work in partnership with community to achieve meaningful results as well as ensure community expertise and ownership in any plan. We will work with city departments to leverage resources and services to create community partnerships that yield mutual value.

Shared Language

Equity: Full and equal access to opportunities, power and resources so all that people may thrive and prosper, regardless of demographics.

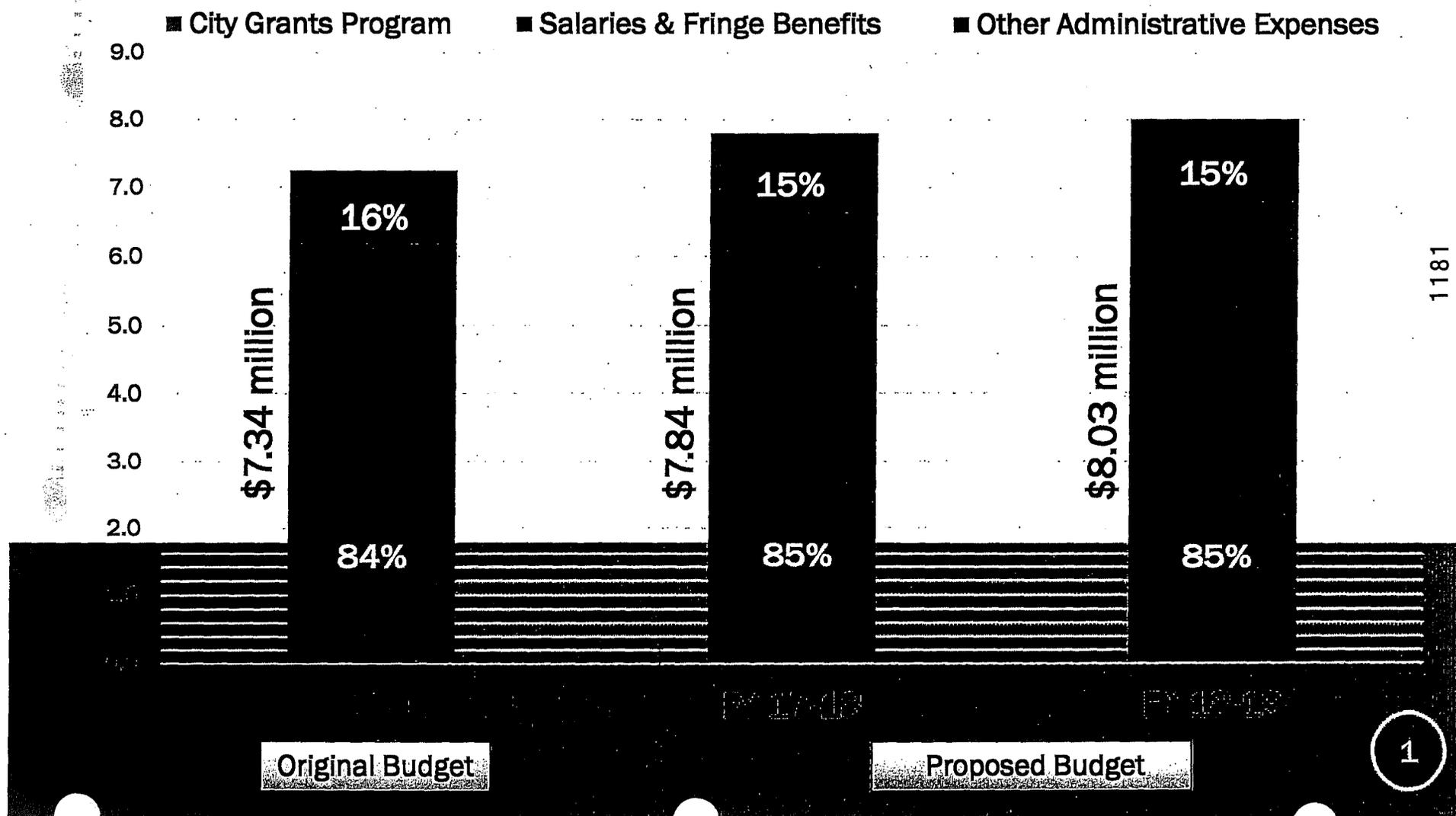
Community: Stakeholders across San Francisco’s diverse neighborhoods who are either benefited or burdened by public policies.

File # 110653 & 170617
Received in Conn
4/8/17



DEPARTMENT ON THE STATUS OF WOMEN

3-YEAR BUDGET TREND



1181

MAJOR BUDGET CHANGES

- **2.2% Increase** for General Fund services that address domestic violence, sexual assault, and human trafficking.
- **2.5% Cost of Doing Business Increase** to all grantees.
- **Domestic Violence Shelters** funding increase in FY 2017-2018 & FY 2018-2019.
- **\$5,000 Reduction** to Non-Personnel Expenses in FY 2017-2018.

1182

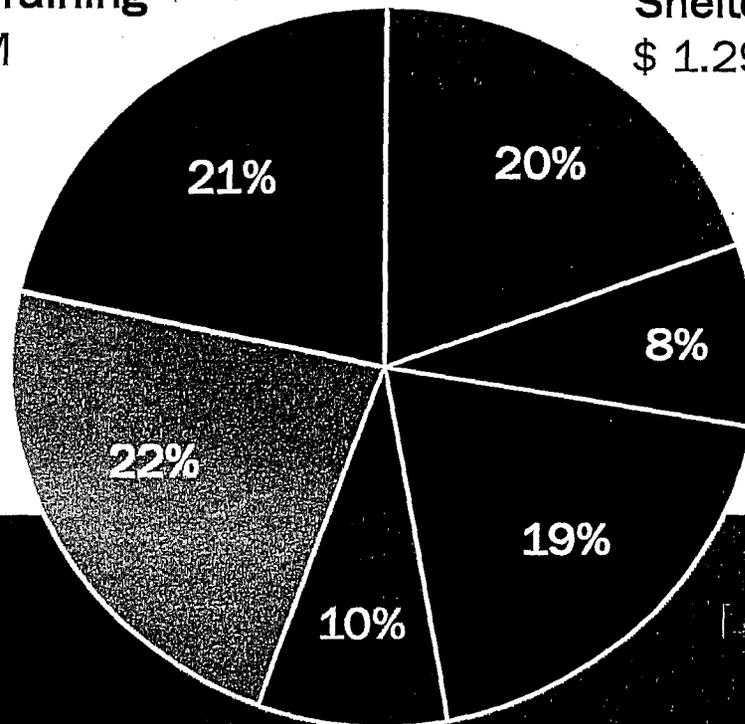
VAW GRANTS PROGRAM

FY 17-18 Funding Allocation

Fiscal Year	VAW Grants
2013 - 2014	\$3.99M
2014 - 2015	\$4.61M
2015 - 2016	\$5.64M
2016 - 2017	\$5.81M
<i>FY 17-18</i>	<i>\$6.63M</i>
<i>FY 18-19</i>	<i>\$6.79M</i>

Prevention,
Education, & Training
\$ 1.36M

Emergency DV
Shelters
\$ 1.29M



Crisis Line
Services
\$ 531K

Intervention &
Advocacy
\$ 1.46M

Legal Services
\$ 1.28M

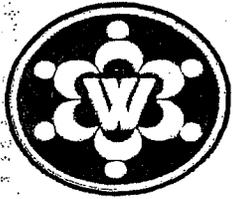
Transitional Housing
\$ 663K

1183

VAW GRANTS PROGRAM

Outcomes for FY 2015-2016

- **38** Community Programs last fiscal year
- **\$5.6 million** allocation
- **21,171** individuals served
- **28,809** hours of supportive services
- **12,208** bed nights at emergency shelters and transitional housing programs
- **15,610** crisis calls fielded



DOSW DEPARTMENT INITIATIVES

FY 2017-2018

- **Family Violence Council**
- **Mayor's Task Force on Human Trafficking**
- **Needs Assessment on Nexus between Domestic Violence and Homelessness**
- **Campus Sexual Assault Task Force Coalition**
- **CCSF Gender Analysis of Police Department**

San Francisco Rent Board

File # 170653 & 170654
Received in
Committee
6/8/17



MISSION

The Residential Rent Stabilization and Arbitration Board's (RNT) mission is to protect tenants from excessive rent increases and unjust evictions while assuring landlords fair and adequate rents; to provide fair and even-handed treatment for both tenants and landlords through efficient and consistent administration of the rent law; to promote the preservation of sound, affordable housing; and to maintain the ethnic and cultural diversity that is unique to San Francisco.

SERVICES

The Rent Arbitration Board provides services through the following program areas:

PUBLIC INFORMATION AND COUNSELING provides information to the public regarding the Rent Ordinance and rules and regulations, as well as other municipal, state, and federal ordinances in the area of landlord/tenant law.

HEARINGS AND APPEALS consist of Administrative Law Judges (ALJs) who are supervised by two Senior Administrative Law Judges. The ALJs conduct arbitrations and mediations to resolve disputes between landlords and tenants and issue decisions in accordance with applicable laws.

1187



San Francisco Rent Board



WORKLOAD STATISTICS

	FY2014-15	FY2015-16	% Change	FY2016-17*	% Change	Two Year
Total Petitions 1188	2,124	1,942	(9%)	1,749	(10%)	(18%)
Eviction Notices	2,194	2,304	6%	1,805	(22%)	(18%)
Buyout** Agreements and Declarations	194	1110	572%	1232	10%	635%
No-Fault Eviction Reports***	218	212	(3%)	605	285%	278%

*Projected from end of May 2017 data. **Requirement became effective
 Ma 7, 2015. *** Effective June 2014.

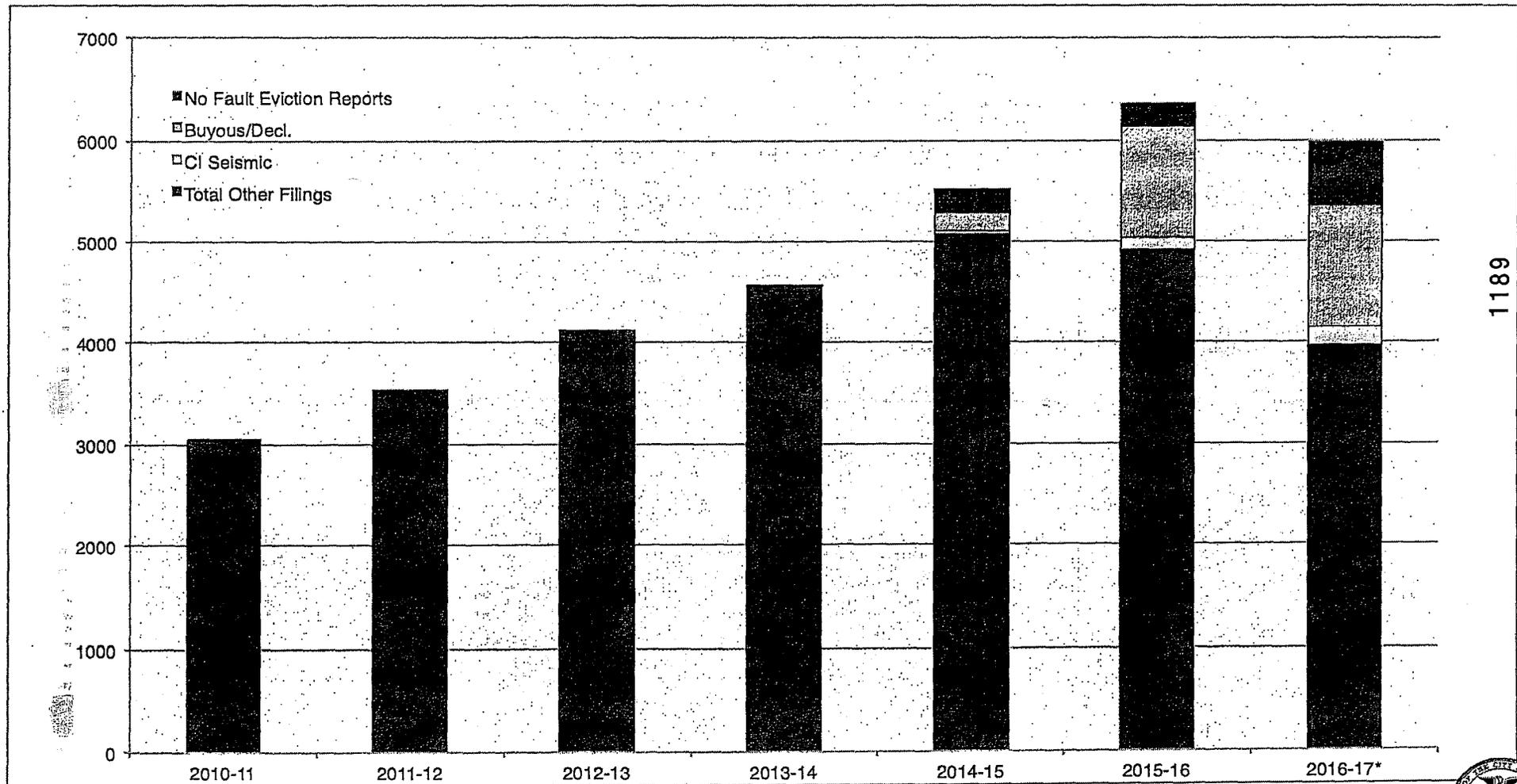
San Francisco Rent Board



San Francisco Rent Board



WORKLOAD STATISTICS



1189



San Francisco Rent Board



BUDGET DATA SUMMARY

	2015-16	2016-17	2017-18		2018-19	
	Actual Budget	Original Budget	Proposed Budget	Change from 2016-17	Proposed Budget	Change from 2017-18
Total Expenditures	\$6,587,126	\$7,538,989	\$8,074,900	\$535,911	\$8,227,649	\$152,749
				+7.1%		+1.9%
Total FTE	31	34	36	2	35	(1)



San Francisco Rent Board



BUDGET ISSUES AND DETAILS

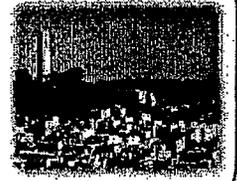
LEGISLATIVE CHANGES

A number of legislative changes will result in a significant increase in the Department's workload over the coming years. These changes include mandatory seismic upgrades to over 5,000 buildings with approximately 50,000 units, for which a portion of the cost can be passed through to tenants by filing a petition with the Department. Changes also include increases in hardship applications filed by tenants who cannot afford the capital improvement passthroughs. New requirements for filing buyout agreements with the Department have also contributed to workload increases. The soft-story seismic retrofit capital improvement petitions and related hardship applications will result in projected increases of about 400 petitions per year by FY 2018-19, and currently account for an increase of approximately 200 petitions per year.

THE RENT BOARD FEE

The Rent Board Fee in FY2016-17 was \$40 per year (\$20 for SRO units). The Department receives no General Fund support. In previous years, the Department's surplus from the prior year was applied in order to reduce the amount of the fee. The fee will be determined by the Controller at the end of July.





BUDGET ISSUES AND DETAILS

GROWING WORKLOAD AND WORKING SMARTER

The Rent Board is continuing to participate in cross-departmental collaboration by pursuing a strategy of sharing data in more streamlined and standardized ways. By working with other city departments with mutual data dependencies to increase data sharing, the Department is aiming to reduce its workload and increase its effectiveness.

Looking forward, the Department projects increased filings due to structural changes in its workload. These changes stem in part from an expanded scope of work, which now includes tenant buyout agreements and petitions based on the Mandatory Soft Story Retrofit Ordinance.

As part of the Department's strategy for dealing with this increased workload, RNT began implementing a number of efficiency measures to better process filings. The Department has and will continue to focus on its key services to the public, including its information systems so it can further improve its responsiveness to the community. The Department has also increased its resources to provide more multilingual services, and to ensure it can provide up to date information in response to legislative changes.



File # 170653
170654
Received in Committee
6/8/17

Board of Appeals

BUDGET PRESENTATION

FY18 & FY19

Board of Appeals

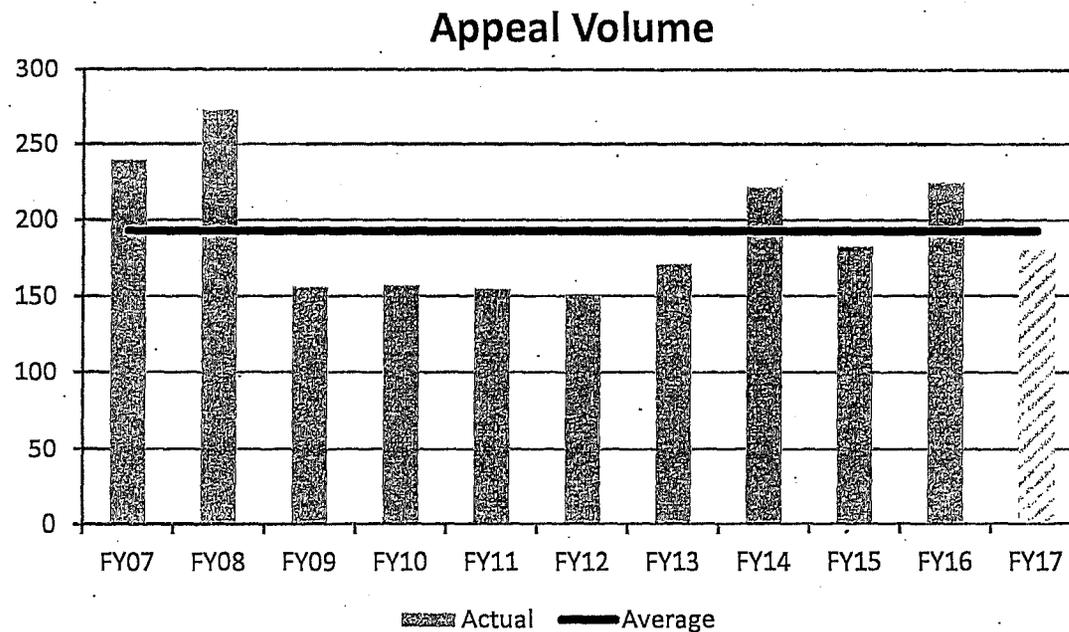
Mission

Provide the public with a final administrative review process for the issuance, denial, suspension, revocation and modification of City permits, licenses and other determinations.

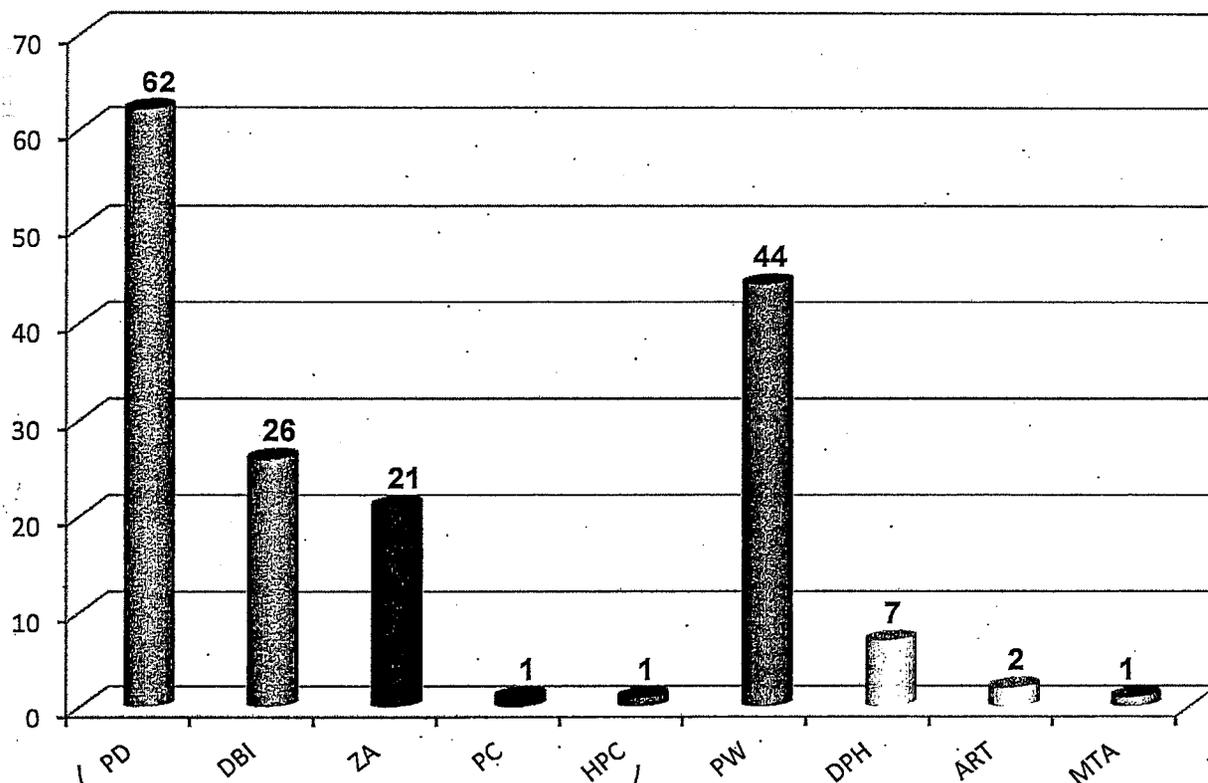
Provide an efficient, fair and expeditious public hearing and decision-making process before an impartial panel.

Appeal Volume

Appeal volume for FY17 is projected to be 7% lower than the 10 year average.



YTD Appeal Distribution



Land Use Matters
(n=111)

Sixty-seven percent of the appeals filed YTD (165) were of land use decision issued by the Planning Department, Department of Building Inspection, Zoning Administrator, Planning Commission or Historic Preservation Commission.

- PD = Planning Department
- DBI = Department of Building Inspection
- ZA = Zoning Administrator
- PC = Planning Commission
- HPC = Historic Preservation Commission
- PW = Public Works
- DPH = Department of Public Health
- ART = Arts Commission
- MTA = Municipal Transportation Agency

Revenue Sources

Surcharges = 95% of budget

- Collected on new and renewed permit applications
- Rate proportional to percent of cases originating from each department
- Controller may make CPI-based adjustments; rate changes beyond CPI require legislation

Filing Fees = 5% of budget

- Collected by Board when new appeals are filed

Two Year Budget Proposal

Small expenditure increases in both years to cover mandatory personnel and work order expenses:

- FY18 = 7% (\$68,190)
- FY19 = 3% (\$31,417)

Surcharge revenue projected to cover expenditures

- Reserve fund available to cover any (unanticipated) year-end revenue shortfall
- Legislation proposed to reduce certain surcharge rates to prevent overcollection and reflect recent appeal activity

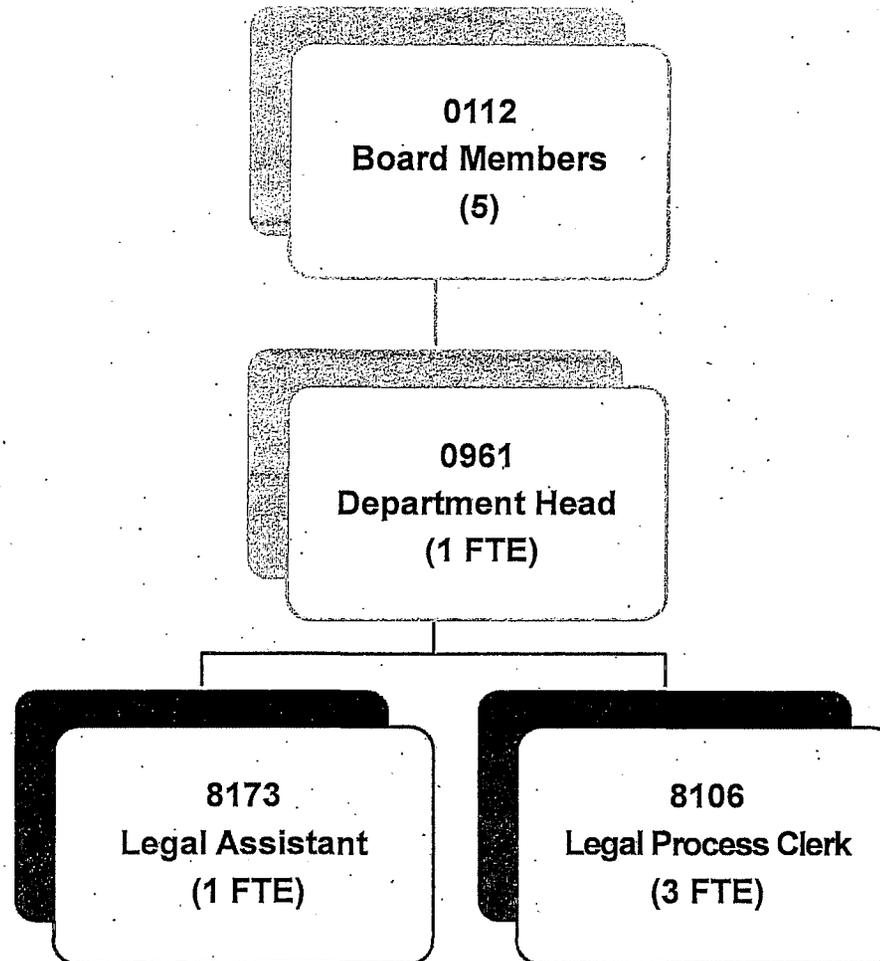
No change proposed to filing fees or staffing level

Appendix A - Budget Detail

REVENUE	FY17 BUDGETED	FY17 PROJECTED ACTUALS	FY18 PROPOSED	CHANGE FROM FY17 BUDGETED	FY19 PROPOSED	CHANGE FROM FY18 PROPOSED
SURCHARGES	924,343	985,882	992,533	68,190	1,023,950	31,417
FILING FEES	46,037	49,745	46,037	0	46,037	0
TOTAL REVENUE BUDGET	970,380	1,035,627	1,038,570	68,190	1,069,987	31,417

EXPENDITURES	FY17 BUDGETED	FY18 PROPOSED	CHANGE FROM FY17 BUDGETED	FY19 PROPOSED	CHANGE FROM FY18 PROPOSED
SALARIES & FRINGE BENEFITS	652,243	716,298	64,055	745,467	29,169
NON PERSONNEL SERVICES	74,192	74,192	0	74,192	0
MATERIALS & SUPPLIES	9,398	9,398	0	9,398	0
SERVICES OF OTHER DEPARTMENTS	234,547	238,682	4,135	240,930	2,248
TOTAL EXPENDITURE BUDGET	970,380	1,038,570	68,190	1,069,987	31,417

Appendix B - Organizational Chart



Appendix C - Surcharge Rates

PERMIT ISSUING DEPARTMENT	CURRENT SURCHARGE	PROPOSED SURCHARGE	CHANGE
DBI & PLANNING	25.00	18.50	(6.50)
ENTERTAINMENT COMMISSION	4.00	4.00	0
MUNICIPAL TRANSPORTATION AGENCY	7.00	2.00	(5.00)
POLICE	26.50	6.00	(20.50)
PUBLIC HEALTH (TOBACCO)	52.00	43.00	(9.00)
PUBLIC WORKS	6.50	6.50	0

Surcharges are calculated by (1) determining the number of appeals filed in the prior fiscal year that originated with actions taken by each funding department; (2) applying the percentage of appeals for each department to the Board's budget to determine the dollar amount each funding department should contribute; and (3) dividing this dollar amount by the number of appealable permits issued by each funding department.

Appendix D - Filing Fees

DETERMINATION TYPE	FILING FEE
ZONING ADMINISTRATOR DETERMINATION	600
PLANNING COMMISSION ACTION	600
DEPT. OF BUILDING INSPECTION ALTERATION, DEMOLITION OR OTHER PERMIT	175
DEPT. OF BUILDING INSPECTION IMPOSITION OF PENALTY	300
DEPT. OF BUILDING INSPECTION RESIDENTIAL HOTEL OR APARTMENT CONVERSION PERMIT	525
POLICE DEPT. OR ENTERTAINMENT COMMISSION PERMIT TO BUSINESS OWNER	375
POLICE DEPT. OR ENTERTAINMENT COMMISSION PERMIT TO EMPLOYEE	150
POLICE DEPT. OR ENTERTAINMENT COMMISSION PERMIT REVOCATION OR SUSPENSION	375
PUBLIC WORKS TREE REMOVAL PERMIT WHEN INITIATED BY CITY	100
OTHER ORDER OR DECISION (FOOD TRUCK, TAXI, TOBACCO, MASSAGE, MCD, ETC.)	300
REHEARING REQUEST & JURISDICTION REQUEST	150

1202

File # 170653
 170654
 Received in
 Committee
 6/21/17



MEMORANDUM

Date: June 21, 2017
 To: Supervisor Tang
 From: Mohammed Nuru, Director of Public Works
 Re: Public Works FY17/18 Vehicle Budget Submittal

Edwin M. Lee
 Mayor

Mohammed Nuru
 Director

San Francisco Public Works
 1 Dr. Carlton B. Goodlett Pl.
 Room 348
 San Francisco, CA 94102
 tel 415-554-6920

sfpublicworks.org
 facebook.com/sfpublicworks
 twitter.com/sfpublicworks
 twitter.com/mrcleansf

Per your request at the Budget and Finance Committee hearing on June 15, Public Works has compiled additional information for your review.

Bureau of Street Use & Mapping – 8 replacement vehicles

Street inspectors use these vehicles to visit multiple sites throughout the City daily.

#	Make/Model	Age	Fuel Type	Proposed Replacement	Parking Location
1	Ford Contour	21 years old	gas	Prius Plug In	Private leased garage
2	Ford Pickup	16 years old	gas	Prius Plug In	Private leased garage
3	Chevy Cavalier	12 years old	gas	Prius Plug In	Private leased garage
4	Dodge Ram	12 years old	gas	Prius Plug In	Private leased garage
5	Honda Civic	15 years old	gas	Prius Plug In	Private leased garage
6	Ford Pickup	12 years old	CNG*	Prius Plug In	Private leased garage
7	Ford Pickup	13 years old	CNG*	Prius Plug In	Private leased garage
8	Ford Pickup	12 years old	gas	Prius Plug In	Private leased garage

* Two vehicles have CNG tanks which must be replaced in 2017 at a cost of \$8,000 each.

Building Design and Construction – 3 replacement vehicles

The Construction Management group that visit multiple job sites daily and need reliable transportation to perform project inspection work and meet schedules. The larger vehicles allows staff to bring tools and equipment to job sites.

#	Make/Model	Age	Fuel Type	Proposed Replacement	Parking Location
1	Ford F150 Pickup	17 years old	gas	Hybrid Small SUV/Gas Mini Van	Private leased garage
2	Ford F150 Pickup	15 years old	gas	Hybrid Small SUV/Gas Mini Van	Private leased garage
3	Ford F150 Pickup	14 years old	CNG	Hybrid Small SUV/Gas Mini Van	Private leased garage

Memo to Supervisor Tang
Vehicle
June 21, 2017

Mileage Reimbursements for Inspectors and Construction Management Staff

Over the previous two fiscal years, Public Works has paid about \$25,000 in mileage reimbursements to our Construction Management and Street Inspection Sections because we don't have a large enough fleet to provide sufficient vehicles for our staff to perform required site visits.

Parking

We currently park all of the proposed replacement vehicles in leased spaces on a privately owned garage lot on 12th Street, so we do not have site control to bring in and install electric vehicle charging equipment.

Leasing Vehicles

We have evaluated lease vs. purchase scenarios for to Public Works. Although leasing works well for short term or temporary needs, it would cost Department more to lease vehicles for continuing needs because we use our vehicles for a minimum of 10 years. Our analysis found that over a 10-year useful life, Public Works would incur an additional cost of \$8,000 by leasing a vehicle instead of purchasing it. We rent a variety of heavy duty equipment for maintenance work in Operations, where the analysis shows it is makes operational and fiscal sense.

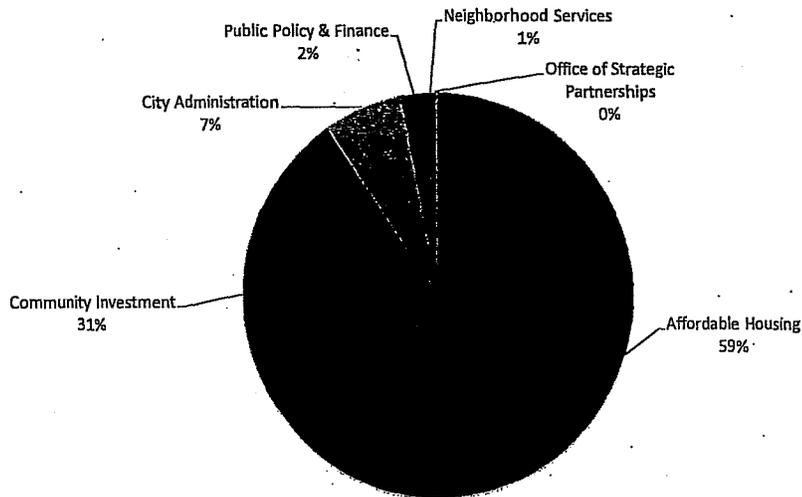
CC: Supervisor Cohen
Supervisor Yee
Supervisor Kim
Supervisor Sheehy
Ben Rosenfield, Controller
Melissa Whitehouse, Mayor's Budget Director

File # 170653
170654 6/14/2017
Received in
Committee - 6/15
for

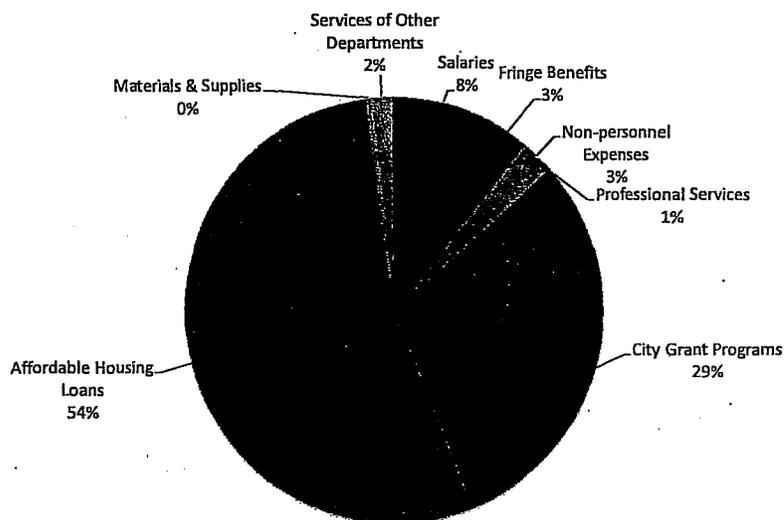
Mayor's Office Proposed Budget

Summary of
FY2017 through FY2019
Proposed Budgets
June 15, 2017

**FY 2017-18 Department General Fund Uses
by Service Area**



FY 2017-18 Department General Fund Expenditures by Type



Key 2017-18 Budget Changes - Affordable Housing

To support our focus on affordable housing preservation and production, the proposed budget includes:

- Charter-mandated increase in Housing Trust Fund (HTF) of \$2.8M used to fund CBO CODB increases for HTF-funded grants, additional investment in new housing development, and continuation of DAHLIA Housing Portal work.
- Use of one-time source to backfill Federal HOPWA cuts for rehab/repairs of existing facilities.
- No borrowing authority against future HTF amounts.

Key 2017-18 Budget Changes - Community Development

To support our emphasis on shared prosperity, the proposed budget includes:

- \$2.3M annualization of FY16-17 immigrant services supplemental
- Continued CODB increases for our nonprofit partners
- \$1.1M new funding for grants to nonprofits, focusing culturally-appropriate services for communities of color

Majority of Changes in MYR Related to Housing and Community Development

Division	Program	FY17-18 Proposed	FY18-19 Proposed	Year Over Year Change
MOHCD	Affordable Housing	71,636,383	64,970,980	(6,665,403)
MOHCD	Community Investment	27,931,332	24,400,239	(3,531,093)
MOHCD	Homeless Services (LOSP)	14,660,916	15,965,857	1,304,941
MYR	City Administration	8,714,903	9,103,611	388,708
Grand Total		122,943,534	114,440,687	(8,502,847)

Reductions in FY 18-19 due to: Elimination of DBI workorder of one-time Residential Hotel Conversion fees (Community Investment) and elimination of one-time revenues related to former SFRA housing assets and one-time grants (Affordable Housing).

Mayor's Administration

- Mayor's Office excluding MOHCD grows largely due to increased salaries and fringe costs of existing staff.
- Mayor's Administration will also continue ensuring staff have appropriate equipment to do their jobs, including chairs, ergonomic equipment, and computers.
- The department is in agreement with the Budget & Legislative Analyst recommendations.

Questions?

File # 170653
170654
Received in Committee
6/15/17
fn.



FY 2017-18 and FY 2018-19 Budget

June 2017



Outline

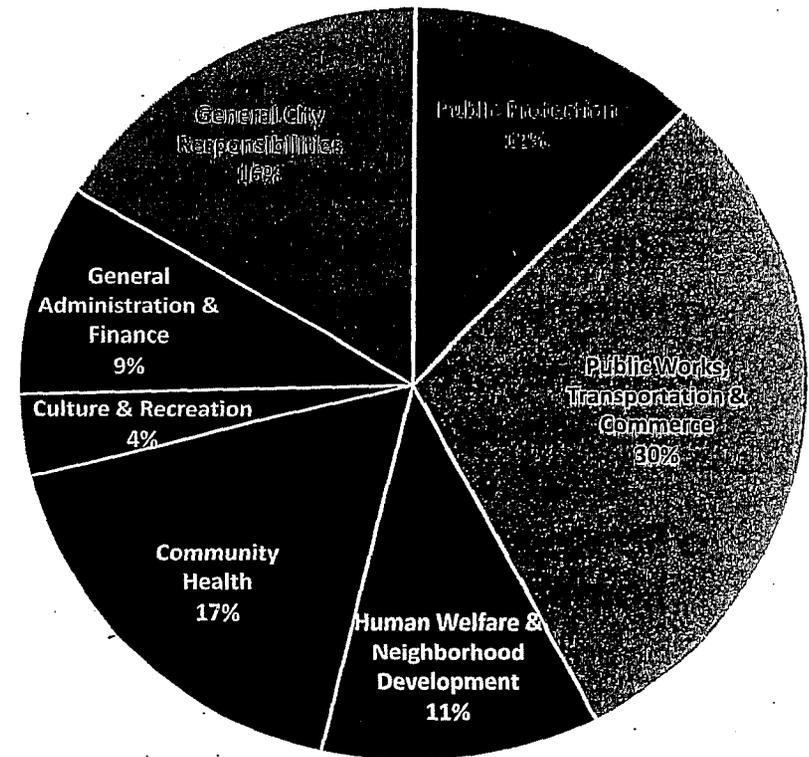
- Budget Overview
- Budget Balancing
- Other Highlights from the Budget
- Looking Forward

1210



Budget Overview

- Budget \$10 billion in each year FY 2017-18 & FY 2018-19
- \$5 billion General Fund (GF) / \$5 billion Non-GF
- \$2.8 billion non-discretionary GF
- \$2.2 billion discretionary GF



1211



Budget Overview

- Key Themes / areas of focus in the budget:
 - Added service for the public over the past 6 years
 - Uncertainty over State and Federal budgets
 - Need to sustain service we've added and be prepared for the future
 - Two new reserves added to the budget - \$60 million
 - Affordable Care Act reserve
 - State and Federal Impacts reserve
 - Strategic New GF Investments of \$35 million annually mostly for homelessness and behavioral health to address the situation on our streets

1212



Budget Balancing - Solutions

- Revenue
 - Senate Bill 1 for Road Repaving
 - 9 Month Report
 - Overall revenue picture

- Constraining departmental cost growth
 - No new FTE
 - Absorb cost increases to preserve discretionary revenue choices
 - Departments meet target

1213



Budget Balancing – Expenditures

- State Impacts - \$32 million over the next two years
 - In-Home Support Services Program
 - CalWORKs Program
 - Foster Youth legal advocates program

- Infrastructure Investments
 - Fully fund the Capital Plan recommended levels
 - Backfill of the Road Repaving Program

1214



Budget Balancing – Expenditures

New General Fund Investments

- Taking care of our homelessness
 - Supportive housing & rental subsidies
 - Shelter / Navigation Center Beds
 - Housing stabilization and eviction prevention
 - Coordinated Entry
- Reducing harm on our streets
 - Harm Reduction Center / Resource Centers
 - Conservatorship Beds
 - Street Outreach
- Street Cleanliness

1215



Budget Balancing - Expenditures

- Funding for Shelters and Navigation Centers:

	FY 2016-17		FY 2017-18		FY 2018-19		Change	
	Beds	Annual Cost (\$ millions)	Beds	Annual Cost (\$ millions)	Beds	Annual Cost (\$ millions)	Beds	Annual Cost (\$ millions)
Navigation Centers								
1950 Mission (closes in FY 2017-18)	75	1.7	-	1.7	-	-	(75)	(1.7)
Civic Center	92	3.1	92	3.1	92	3.1	-	-
Dogpatch/Central Waterfront	-	-	64	2.5	64	2.5	64	2.5
1515 South Van Ness (closes in FY 2017-18)	-	-	120	2.5	-	-	-	-
Hummingbird	-	-	15	2.9	15	2.9	15	2.9
South of Market (opens as 1950 closes)	-	-	125	2.5	125	5.0	125	5.0
TBD (Opens as 1515 SVN closes)	-	-	-	2.0	120	4.0	120	4.0
Subtotal: Navigation Centers	167	4.9	416	17.3	416	17.5	249	12.7
Traditional Shelters	1,659	21.0	1,689	22.0	1,689	22.0	30	0.9
Total - Navigation Centers & Shelters	1,826	25.9	2,105	39.3	2,105	39.5	279	13.6



Other Highlights from the Budget

- Rebalancing Plan from December 2016
 - Homelessness
 - Street Trees
 - Immigration services
 - Free City College

1217



Other Highlights from the Budget

- Doubling existing spending for immigration related legal services, including deportation defense and citizenship support:

1218

	FY16-17 Final Budget	FY16-17 + Supplemental	FY17-18 Proposed	FY18-19 Proposed	Change	Change (%)
Immigration Services						
Legal support in deportation proceedings	1.3	2.1	3.8	3.8	2.5	198%
Education and rapid response	1.6	2.0	2.1	2.1	0.5	32%
Citizenship / Deferred Action (DACA)	0.9	1.1	1.7	1.7	0.7	79%
Subtotal Immigration Services:	3.8	5.3	7.6	7.6	3.8	98%



Other Highlights from the Budget

Equipment Budget

- GF equipment budget is \$17 million in FY17-18 and \$10 million in FY18-19
- Two year budget funds 140 police vehicles, 11 fire engines/ladder trucks, other vehicles, IT, maintenance, and medical equipment
- Largest allocations are at Fire, Police, Public Works, and Health Department
- May 2017 EV legislation mandates converting the non-exempt passenger fleet to Zero Emission Vehicles (ZEV) and Plug-In Electric Vehicles (PHEV) by 2022
- The city fleet has actually decreased by 4 percent in the past 10 years and has grown modestly since FY 2011-12, especially compared with growth in FTEs and in light of new services and projects

1219



Other Highlights from the Budget

- CBO COLA – 2.5% in each year
- Nonprofit Sustainability Initiative - \$6 million over the next two years
- Dignity Fund
- Children’s Fund
- Diversion investments

1220



Looking Forward

Three main areas to monitor:

- Structural budget deficits
 - Fund balance
- State and Federal budget risk
 - IHSS
 - ACA
 - Federal budget
- Timing of Economic cycle / risks

3 Financial Offices will update the forward looking projection in December 2017



Summary

- \$10 billion budget in each year
- Focus on strengthening our reserves, funding infrastructure and constraining growth to ensure sustainability of our services
- Strategic new General Fund investments towards helping our homelessness and reducing harm on our streets
- Look forward to working with the Board of Supervisors over the next two weeks to finalize the City's budget for the next two years
- Thank you.

1222



Questions?

1824

1824



SAN
FRANCISCO
CHAMBER OF
COMMERCE

June 14, 2017

The Honorable Malia Cohen, Chair
San Francisco Board of Supervisors Budget and Finance Committee
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102

Dear Supervisor Cohen:

The San Francisco Chamber of Commerce, representing over 2,500 local businesses with over 200,000 employees, supports the proposed investments in homeless services and housing included in Mayor Ed Lee's proposed FY 2017-2018 budget.

The Mayor's proposed funding of homeless services and housing of \$245.4 million reflects a 12% increase over the FY 2016-2017 budget. The Chamber is on record supporting many of the programs that will be funded by this budget expansion, including:

- New Navigation Centers
- New Family Emergency Shelter
- New 24/7 Resource Center
- Additional Stabilization Beds
- Expansion of the Encampment Resolution Team (ERT)
- Rapid Rehousing for Families and Youth
- New Permanent Supportive Housing (PSH)

These and other related provisions in the Mayor's proposed budget are key investments in achieving short and long-term solutions to San Francisco's homelessness crisis. The increase in funding will take us on the path towards interim and permanent housing for homeless individuals, youth and families, provide additional emergency shelter and stabilization services, and improve coordinated entry programs.

The San Francisco Chamber of Commerce supports these meaningful efforts to resolve our homelessness and housing crises and we applaud the Mayor for expanding funding for these purposes in his proposed FY 2017-2018 budget.

Sincerely,

Jim Lazarus
Senior Vice President of Public Policy
San Francisco Chamber of Commerce

cc: Mayor Ed Lee, Clerk of the Board to be distributed to all members of the Board of Supervisors

