

BOARD of SUPERVISORS



City Hall
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MEMORANDUM

TO: Harvey Rose, Budget Analyst, Budget and Legislative Analyst's Office
Miguel Gamino, Jr., Executive Director, Department of Technology
John Updike, Director, Real Estate Division

FROM: Erica Major, Assistant Clerk, Government Audit and Oversight Committee,
Board of Supervisors

DATE: November 4, 2016

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Government Audit and Oversight Committee has received the following proposed legislation, introduced by Supervisor Peskin on November 1, 2016:

File No. 161206

Motion directing the Budget and Legislative Analyst to conduct a performance audit of the Department of Technology in FY2016-2017, with a focus on the following areas: 1) staffing, recruitment, and retention, 2) information security, 3) strategic planning and project management, 4) customer service and performance management, and 5) financial management.

If you have any comments or reports to be included with the file, please forward them to me at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

c: Debra Newman, Budget and Legislative Analyst's Office
Severin Campbell, Budget and Legislative Analyst's Office
Gabriela Loeza, Budget and Legislative Analyst's Office
David German, Department of Technology

1 [Setting the Budget and Legislative Analyst Services Audit Plan - Department of Technology -
2 FY2016-2017]

3 **Motion directing the Budget and Legislative Analyst to conduct a performance audit of**
4 **the Department of Technology in FY2016-2017, with a focus on the following areas: 1)**
5 **staffing, recruitment, and retention, 2) information security, 3) strategic planning and**
6 **project management, 4) customer service and performance management, and 5)**
7 **financial management.**

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9 WHEREAS, It is the policy of the Board of Supervisors that each program of the City
10 and County of San Francisco be the subject of a performance audit at least once every eight
11 years; and

12 WHEREAS, The function of regular performance audits is to ensure that City
13 departments and agencies make prudent and efficient use of City resources and also
14 effectively perform the functions assigned to them by the Charter and applicable laws; and

15 WHEREAS, The Board of Supervisors previously adopted a motion directing the
16 Budget and Legislative Analyst to conduct a performance audit in FY2016-2017 of the City's
17 Real Estate Division scheduled to be completed in December of 2016; now, therefore, be it

18 **MOVED**, That the Budget and Legislative Analyst is hereby directed to conduct a
19 second performance audit in FY2016-2017 of the City's Department of Technology.
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