

BOARD of SUPERVISORS



City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. (415) 554-5184
Fax No. (415) 554-5163
TDD/TTY No. (415) 554-5227

MEMORANDUM

TO: Greg Wagner, City Controller

FROM: Victor Young, Assistant Clerk

A handwritten signature in black ink, appearing to read "Victor Young".

DATE: December 15, 2025

SUBJECT: LEGISLATION INTRODUCED

The Board of Supervisors' Rules Committee received the following proposed Ordinance:

File No. 251214

Ordinance amending the Administrative Code by changing the reporting requirement for Capital Expenditure Plans from odd years to even years, with the next report due March 1, 2028.

If you have comments or reports to be included with the file, please forward them to Victor Young at the Board of Supervisors, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102 or by email at: victor.young@sfgov.org.

(attachment)

- c. ChiaYu Ma, Office of the Controller
Ayesha Hossain, Office of the Controller



City and County of San Francisco

Master Report

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

File Number: 251214	File Type: Ordinance	Status: 30 Day Rule
Enacted:	Effective:	
Version: 1	In Control: Rules Committee	
File Name: Administrative Code - Amending Capital Expenditure Plan Reporting Requirement	Date Introduced: 12/09/2025	
Requester:	Cost:	Final Action:
Comment:	Title: Ordinance amending the Administrative Code by changing the reporting requirement for Capital Expenditure Plans from odd years to even years, with the next report due March 1, 2028.	
		Sponsors: Mayor; Wong, Sauter, Sherrill and Mandelman

History of Legislative File 251214

Ver	Acting Body	Date	Action	Sent To	Due Date	Result
1	President	12/09/2025	ASSIGNED UNDER 30 DAY RULE	Rules Committee	01/08/2026	

[Administrative Code - Amending Capital Expenditure Plan Reporting Requirement]

Ordinance amending the Administrative Code by changing the reporting requirement for Capital Expenditure Plans from odd years to even years, with the next report due March 1, 2028.

NOTE: Additions are *single-underline italics Times New Roman*;
deletions are ~~*strike-through italics Times New Roman*~~.
Board amendment additions are double-underlined;
Board amendment deletions are ~~strike through normal~~.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Chapter 3 of the Administrative Code is hereby amended by revising Section 3.20 to read as follows:

SEC. 3.20. CAPITAL EXPENDITURE PLAN.

(a) Submission, Review, and Update of Plan. By March 1 of each ~~odd-numbered~~ even-numbered year, beginning March 1, 2013~~28~~, the City Administrator shall submit to the Mayor and Board of Supervisors a ten-year capital expenditure plan which shall include an assessment of the City's capital infrastructure needs, investments required to meet the needs identified through this assessment, and a plan of finance to fund these investments. By May 1 of the same year, the Mayor and Board of Supervisors shall review, update, amend, and adopt by resolution the ten-year capital expenditure plan. The Mayor and Board of Supervisors may update the plan as necessary and appropriate to reflect the City's priorities, resources, and requirements.

(b) Elements of Plan.

(1) The capital expenditure plan shall include all recommended capital project investments for each year of the plan. The plan shall incorporate all major planned

1 investments to maintain, repair, and improve the condition of the City's capital assets,
2 including but not limited to city streets, sidewalks, parks, and rights-of-way; public transit
3 infrastructure; airport and port; water, sewer, and power utilities; and all City-owned facilities.

4 (2) The capital expenditure plan shall include a plan of finance for all
5 recommended investments, including proposed uses of General and Enterprise Funds to be
6 spent to meet these requirements. Additionally, the plan shall recommend the use and timing
7 of long-term debt to fund planned capital expenditures, including General Obligation bond
8 measures.

9 (3) The capital expenditure plan shall include a summary of operating costs and
10 impacts on City operations that are projected to result from capital investments recommended
11 in the plan. This operations review shall include expected changes in the cost and quality of
12 City service delivery.

13 (4) The plan shall also include a summary and description of projects deferred
14 from the ten-year capital expenditure plan given non-availability of funding necessary to meet
15 assessed capital needs.

16 Section 2. Effective Date. This ordinance shall become effective 30 days from the
17 date of enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns
18 the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the
19 Board of Supervisors overrides the Mayor's veto of the ordinance.

20
21 APPROVED AS TO FORM:
DAVID CHIU, City Attorney

22
23 By: /s/ MARK D. BLAKE
MARK D. BLAKE
24 Deputy City Attorney

25 4922-4663-9742, v. 1

LEGISLATIVE DIGEST

[Administrative Code - Amending Capital Expenditure Plan Reporting Requirement]

Ordinance amending the Administrative Code by changing the reporting requirement for Capital Expenditure Plans from odd years to even years, with the next report due March 1, 2028.

Existing Law

This legislation amends San Francisco Administrative Code Section 3.20.

Background Information

Pursuant to Administrative Code Section 3.20 the City Administrator is required to deliver a ten-year capital plan to the Mayor and the Board of Supervisors, which plan includes assessment of the City's capital infrastructure needs, investments required to meet the needs identified through this assessment, and a plan of finance to fund these investments.

The proposed Ordinance amends Administrative Code Section 3.20 to change the reporting requirement for the Capital Expenditure Plan to even years from odd years, with the first report being required by March 1, 2028.

OFFICE OF THE MAYOR
SAN FRANCISCO



DANIEL LURIE
MAYOR

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Adam Thongsavat, Liaison to the Board of Supervisors
RE: Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement
DATE: December 9, 2025

Ordinance amending the San Francisco Administrative Code by changing the reporting requirement for Capital Expenditure Plans from odd years to even years, with the next report due March 1, 2028.

Should you have any questions, please contact Adam Thongsavat at adam.thongsavat@sfgov.org

From: [Darmali, Dexter \(MYR\)](#)
To: [BOS Legislation, \(BOS\)](#); [Somera, Alisa \(BOS\)](#)
Cc: [Thongsavat, Adam \(MYR\)](#); [RUSSI, BRAD \(CAT\)](#); [Joshi, Nishad \(ADM\)](#); [Hayward, Sophie \(ADM\)](#); [Strong, Brian \(ADM\)](#); [BLAKE, MARK \(CAT\)](#)
Subject: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]
Date: Tuesday, December 9, 2025 10:41:12 AM
Attachments: [2025-12-03 Ordinance AmendCode3.20.docx](#)
[AmendingCode320LegislativeDigest1232025A1.docx](#)
[MDL Cover Letter GO Bond Admin Code ordinance .docx](#)

Dear Clerks:

Attached for introduction is Ordinance amending the San Francisco Administrative Code by changing the reporting requirement for Capital Expenditure Plans from odd years to even years, with the next report due March 1, 2028.

DCA Mark Blake is copied and can attest that the ordinance is approved as to form.

Supporting Documents:

- Ordinance
- Legislative Digest
- MDL Cover Letter

Please let me know if you have any questions.

Thank You,

Dexter Darmali *(he/him)*
Legislative & Ethics Secretary
Office of Mayor Daniel Lurie
dexter.darmali@sfgov.org

From: [Blake, Mark \(CAT\)](#)
To: [BOS Legislation, \(BOS\)](#); [Darmali, Dexter \(MYR\)](#)
Cc: [Thongsavat, Adam \(MYR\)](#); [RUSSI, BRAD \(CAT\)](#); [Joshi, Nishad \(ADM\)](#); [Hayward, Sophie \(ADM\)](#); [Strong, Brian \(ADM\)](#); [BOS Legislation, \(BOS\)](#); [Somera, Alisa \(BOS\)](#)
Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]
Date: Tuesday, December 9, 2025 11:22:28 AM
Attachments: [image001.png](#)

Confirming my electronic signature.

From: BOS Legislation, (BOS) <bos.legislation@sfgov.org>
Sent: Tuesday, December 9, 2025 10:50 AM
To: Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>; Blake, Mark (CAT) <Mark.Blake@sfcityatty.org>
Cc: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; Russi, Brad (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>
Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Hello,

We are seeking the approval from Deputy City Attorney Mark Blake for use of his electronic signature and approval as to form for the attached proposed Ordinance, by reply to this email. Thank you.

Lisa Lew
San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
T 415-554-7718 | F 415-554-5163
lisa.lew@sfgov.org | www.sfbos.org

(VIRTUAL APPOINTMENTS) To schedule a “virtual” meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.



Click [here](#) to complete a Board of Supervisors Customer Service Satisfaction form

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From: Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>

Sent: Tuesday, December 9, 2025 10:41 AM

To: BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>

Cc: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>

Subject: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

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DCA Mark Blake is copied and can attest that the ordinance is approved as to form.

Supporting Documents:

- Ordinance
- Legislative Digest
- MDL Cover Letter

Please let me know if you have any questions.

Thank You,

Dexter Darmali *(he/him)*

Legislative & Ethics Secretary

Office of Mayor Daniel Lurie

dexter.darmali@sfgov.org

From: [Mathewson, Melanie \(BOS\)](#)
To: [Rosas, Lorenzo \(BOS\)](#); [Hayward, Sophie \(ADM\)](#); [Thongsavat, Adam \(MYR\)](#); [Jessica Cen \(BOS\)](#); [BLAKE, MARK \(CAT\)](#); [BOS Legislation, \(BOS\)](#); [Darmali, Dexter \(MYR\)](#)
Cc: [RUSSI, BRAD \(CAT\)](#); [Joshi, Nishad \(ADM\)](#); [Strong, Brian \(ADM\)](#); [Somera, Alisa \(BOS\)](#); [Dahl, Bryan \(BOS\)](#); [Chin, Linshao \(BOS\)](#); [Prager, Jackie \(BOS\)](#); [Lee, Tiff \(BOS\)](#); [Bell, Tita \(BOS\)](#); [Burke, Robyn \(BOS\)](#)
Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]
Date: Tuesday, December 9, 2025 6:01:12 PM
Attachments: [image001.png](#)

Confirming Supervisor Mandelman's co-sponsorship.

Thank you,
Melanie

From: Rosas, Lorenzo (BOS) <Lorenzo.Rosas@sfgov.org>
Sent: Tuesday, December 9, 2025 2:04 PM
To: Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; Jessica Cen (BOS) <jessica.cen@sfgov.org>; BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Mathewson, Melanie (BOS) <melanie.mathewson@sfgov.org>; Dahl, Bryan (BOS) <bryan.dahl@sfgov.org>; Chin, Linshao (BOS) <linshao.chin@sfgov.org>; Prager, Jackie (BOS) <jackie.prager@sfgov.org>; Lee, Tiff (BOS) <tiff.lee@sfgov.org>; Bell, Tita (BOS) <tita.bell@sfgov.org>; Burke, Robyn (BOS) <robyn.burke@sfgov.org>
Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Confirming Supervisor Sherrill's co-sponsorship.

Lorenzo Rosas (*he/him*) | Legislative Director
Office of Supervisor Stephen Sherrill
San Francisco Board of Supervisors, District 2
City Hall, Room 256
(415) 554-7752
[https://sfbos.org/supervisor-sherrill-district-2'](https://sfbos.org/supervisor-sherrill-district-2)

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From: Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>
Sent: Tuesday, December 9, 2025 2:03 PM
To: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; Jessica Cen (BOS) <jessica.cen@sfgov.org>; BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>; BOS Legislation, (BOS)

<bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>;
Strong, Brian (ADM) <brian.strong@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>;
Mathewson, Melanie (BOS) <melanie.mathewson@sfgov.org>; Dahl, Bryan (BOS)
<bryan.dahl@sfgov.org>; Chin, Linshao (BOS) <linshao.chin@sfgov.org>; Prager, Jackie (BOS)
<jackie.prager@sfgov.org>; Lee, Tiff (BOS) <tiff.lee@sfgov.org>; Bell, Tita (BOS)
<tita.bell@sfgov.org>; Burke, Robyn (BOS) <robyn.burke@sfgov.org>; Rosas, Lorenzo (BOS)
<Lorenzo.Rosas@sfgov.org>

Subject: Re: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Hello, all --

Supervisor Sherrill would also like to join as co-sponsor. I've added Lorenzo Rosas from Supervisor Sherrill's to this thread.

Best,
Sophie

Sophie Hayward | Pronouns: she/her
Legislative and Public Affairs Director
Office of the City Administrator
City & County of San Francisco
sophie.hayward@sfgov.org

[Sign up here](#) to receive the City Administrator's newsletter.

From: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>
Sent: Tuesday, December 9, 2025 12:19 PM
To: Jessica Cen (BOS) <jessica.cen@sfgov.org>; BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>;
BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR)
<dexter.darmali@sfgov.org>
Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>;
Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM)
<brian.strong@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Mathewson, Melanie
(BOS) <melanie.mathewson@sfgov.org>; Dahl, Bryan (BOS) <bryan.dahl@sfgov.org>; Chin, Linshao
(BOS) <linshao.chin@sfgov.org>; Prager, Jackie (BOS) <jackie.prager@sfgov.org>; Lee, Tiff (BOS)
<tiff.lee@sfgov.org>; Bell, Tita (BOS) <tita.bell@sfgov.org>; Burke, Robyn (BOS)
<robyn.burke@sfgov.org>
Subject: Re: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Sup. Chan would also like to join as a cosponsor. Adding [@Burke, Robyn \(BOS\)](#) to confirm.

Adam Thongsavat
Liaison to the Board of Supervisors
Office of Mayor Daniel Lurie

From: Jessica Cen (BOS) <jessica.cen@sfgov.org>
Sent: Tuesday, December 9, 2025 12:01 PM
To: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Mathewson, Melanie (BOS) <melanie.mathewson@sfgov.org>; Dahl, Bryan (BOS) <bryan.dahl@sfgov.org>; Chin, Linshao (BOS) <linshao.chin@sfgov.org>; Prager, Jackie (BOS) <jackie.prager@sfgov.org>; Lee, Tiff (BOS) <tiff.lee@sfgov.org>; Bell, Tita (BOS) <tita.bell@sfgov.org>
Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Confirmed for Supervisor Wong.

Thank you,
Jessica

Jessica Cen | Legislative Aide
Office of Supervisor Alan Wong, District 4
jessica.cen@sfgov.org | (415) 554-7462

Thank you,
Jessica

Jessica Cen | Legislative Aide
Office of Supervisor Alan Wong, District 4
jessica.cen@sfgov.org | (415) 554-7462

From: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>
Sent: Tuesday, December 9, 2025 11:52 AM
To: BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>;

Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Mathewson, Melanie (BOS) <melanie.mathewson@sfgov.org>; Dahl, Bryan (BOS) <bryan.dahl@sfgov.org>; Chin, Linshao (BOS) <linshao.chin@sfgov.org>; Prager, Jackie (BOS) <jackie.prager@sfgov.org>; Jessica Cen (BOS) <jessica.cen@sfgov.org>; Lee, Tiff (BOS) <tiff.lee@sfgov.org>; Bell, Tita (BOS) <tita.bell@sfgov.org>

Subject: Re: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Dear Clerks:

The following Supervisors would like to cosponsor the GO bond items in this order:

1. Mandelman
2. Dorsey
3. Chen
4. Wong
5. Sauter

Adding their team to confirm.

Adam

Adam Thongsavat
Liaison to the Board of Supervisors
Office of Mayor Daniel Lurie

From: Blake, Mark (CAT) <Mark.Blake@sfcityatty.org>

Sent: Tuesday, December 9, 2025 11:22 AM

To: BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>

Cc: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>

Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Confirming my electronic signature.

From: BOS Legislation, (BOS) <bos.legislation@sfgov.org>

Sent: Tuesday, December 9, 2025 10:50 AM

To: Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>; Blake, Mark (CAT) <Mark.Blake@sfcityatty.org>
Cc: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; Russi, Brad (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>
Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Hello,

We are seeking the approval from Deputy City Attorney Mark Blake for use of his electronic signature and approval as to form for the attached proposed Ordinance, by reply to this email. Thank you.

Lisa Lew
San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
T 415-554-7718 | F 415-554-5163
lisa.lew@sfgov.org | www.sfbos.org

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Sent: Tuesday, December 9, 2025 10:41 AM
To: BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>
Cc: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>
Subject: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Dear Clerks:

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DCA Mark Blake is copied and can attest that the ordinance is approved as to form.

Supporting Documents:

- Ordinance
- Legislative Digest
- MDL Cover Letter

Please let me know if you have any questions.

Thank You,

Dexter Darmali *(he/him)*

Legislative & Ethics Secretary

Office of Mayor Daniel Lurie

dexter.darmali@sfgov.org

From: [Bell, Tita \(BOS\)](#)
To: [Thongsavat, Adam \(MYR\)](#); [BLAKE, MARK \(CAT\)](#); [BOS Legislation, \(BOS\)](#); [Darmali, Dexter \(MYR\)](#)
Cc: [RUSSI, BRAD \(CAT\)](#); [Joshi, Nishad \(ADM\)](#); [Hayward, Sophie \(ADM\)](#)
Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]
Date: Tuesday, December 9, 2025 12:40:11 PM
Attachments: [image001.png](#)

Confirming for Supervisor Sauter. Thank you.

Tita Bell

Chief of Staff
Office of Supervisor Danny Sauter
415-554-7451

From: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>
Sent: Tuesday, December 9, 2025 11:52 AM
To: BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Mathewson, Melanie (BOS) <melanie.mathewson@sfgov.org>; Dahl, Bryan (BOS) <bryan.dahl@sfgov.org>; Chin, Linshao (BOS) <linshao.chin@sfgov.org>; Prager, Jackie (BOS) <jackie.prager@sfgov.org>; Jessica Cen (BOS) <jessica.cen@sfgov.org>; Lee, Tiff (BOS) <tiff.lee@sfgov.org>; Bell, Tita (BOS) <tita.bell@sfgov.org>
Subject: Re: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Dear Clerks:

The following Supervisors would like to cosponsor the GO bond items in this order:

1. Mandelman
2. Dorsey
3. Chen
4. Wong
5. Sauter

Adding their team to confirm.

Adam

Adam Thongsavat
Liaison to the Board of Supervisors

Office of Mayor Daniel Lurie

From: Blake, Mark (CAT) <Mark.Blake@sfcityatty.org>

Sent: Tuesday, December 9, 2025 11:22 AM

To: BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>

Cc: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>

Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

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Lisa Lew

San Francisco Board of Supervisors
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T 415-554-7718 | F 415-554-5163
lisa.lew@sfgov.org | www.sfbos.org

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Supporting Documents:

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- MDL Cover Letter

Please let me know if you have any questions.

Thank You,

Dexter Darmali (*he/him*)

Legislative & Ethics Secretary

Office of Mayor Daniel Lurie

dexter.darmali@sfgov.org

From: [Rosas, Lorenzo \(BOS\)](#)
To: [Hayward, Sophie \(ADM\)](#); [Thongsavat, Adam \(MYR\)](#); [Jessica Cen \(BOS\)](#); [BLAKE, MARK \(CAT\)](#); [BOS Legislation, \(BOS\)](#); [Darmali, Dexter \(MYR\)](#)
Cc: [RUSSI, BRAD \(CAT\)](#); [Joshi, Nishad \(ADM\)](#); [Strong, Brian \(ADM\)](#); [Somera, Alisa \(BOS\)](#); [Mathewson, Melanie \(BOS\)](#); [Dahl, Bryan \(BOS\)](#); [Chin, Linshao \(BOS\)](#); [Prager, Jackie \(BOS\)](#); [Lee, Tiff \(BOS\)](#); [Bell, Tita \(BOS\)](#); [Burke, Robyn \(BOS\)](#)
Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]
Date: Tuesday, December 9, 2025 2:03:45 PM
Attachments: [image001.png](#)

Confirming Supervisor Sherrill's co-sponsorship.

Lorenzo Rosas (*he/him*) | Legislative Director
Office of Supervisor Stephen Sherrill
San Francisco Board of Supervisors, District 2
City Hall, Room 256
(415) 554-7752
[https://sfbos.org/supervisor-sherrill-district-2'](https://sfbos.org/supervisor-sherrill-district-2)

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[Twitter](#) | [Instagram](#)

From: Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>
Sent: Tuesday, December 9, 2025 2:03 PM
To: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; Jessica Cen (BOS) <jessica.cen@sfgov.org>; BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Mathewson, Melanie (BOS) <melanie.mathewson@sfgov.org>; Dahl, Bryan (BOS) <bryan.dahl@sfgov.org>; Chin, Linshao (BOS) <linshao.chin@sfgov.org>; Prager, Jackie (BOS) <jackie.prager@sfgov.org>; Lee, Tiff (BOS) <tiff.lee@sfgov.org>; Bell, Tita (BOS) <tita.bell@sfgov.org>; Burke, Robyn (BOS) <robyn.burke@sfgov.org>; Rosas, Lorenzo (BOS) <Lorenzo.Rosas@sfgov.org>
Subject: Re: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Hello, all --

Supervisor Sherrill would also like to join as co-sponsor. I've added Lorenzo Rosas from Supervisor Sherrill's to this thread.

Best,
Sophie

Sophie Hayward | Pronouns: she/her
Legislative and Public Affairs Director

Office of the City Administrator
City & County of San Francisco
sophie.hayward@sfgov.org

[Sign up here](#) to receive the City Administrator's newsletter.

From: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>
Sent: Tuesday, December 9, 2025 12:19 PM
To: Jessica Cen (BOS) <jessica.cen@sfgov.org>; BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Mathewson, Melanie (BOS) <melanie.mathewson@sfgov.org>; Dahl, Bryan (BOS) <bryan.dahl@sfgov.org>; Chin, Linshao (BOS) <linshao.chin@sfgov.org>; Prager, Jackie (BOS) <jackie.prager@sfgov.org>; Lee, Tiff (BOS) <tiff.lee@sfgov.org>; Bell, Tita (BOS) <tita.bell@sfgov.org>; Burke, Robyn (BOS) <robyn.burke@sfgov.org>
Subject: Re: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Sup. Chan would also like to join as a cosponsor. Adding [@Burke, Robyn \(BOS\)](#) to confirm.

Adam Thongsavat
Liaison to the Board of Supervisors
Office of Mayor Daniel Lurie

From: Jessica Cen (BOS) <jessica.cen@sfgov.org>
Sent: Tuesday, December 9, 2025 12:01 PM
To: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
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Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Confirmed for Supervisor Wong.

Thank you,
Jessica

Jessica Cen | Legislative Aide
Office of Supervisor Alan Wong, District 4
Jessica.cen@sfgov.org | (415) 554-7462

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From: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>
Sent: Tuesday, December 9, 2025 11:52 AM
To: BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
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Legislative & Ethics Secretary

Office of Mayor Daniel Lurie

dexter.darmali@sfgov.org

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Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]
Date: Tuesday, December 9, 2025 12:01:37 PM
Attachments: [image001.png](#)

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Thank You,

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Legislative & Ethics Secretary

Office of Mayor Daniel Lurie

dexter.darmali@sfgov.org

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Cc: [RUSSI, BRAD \(CAT\)](#); [Joshi, Nishad \(ADM\)](#); [Hayward, Sophie \(ADM\)](#); [Strong, Brian \(ADM\)](#); [Somera, Alisa \(BOS\)](#); [Mathewson, Melanie \(BOS\)](#); [Dahl, Bryan \(BOS\)](#); [Chin, Linshao \(BOS\)](#); [Prager, Jackie \(BOS\)](#); [Jessica Cen \(BOS\)](#); [Lee, Tiff \(BOS\)](#); [Bell, Tita \(BOS\)](#)
Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]
Date: Wednesday, December 10, 2025 10:33:49 AM
Attachments: [image001.png](#)

Confirming.

From: BOS Legislation, (BOS) <bos.legislation@sfgov.org>
Sent: Wednesday, December 10, 2025 10:32 AM
To: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; Blake, Mark (CAT) <Mark.Blake@sfcityatty.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
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Hello,

Please see attached proof for minor clerical edits made to the legislation. Kindly confirm if these corrections are acceptable.

Please note, for Supervisors requesting to be co-sponsors, are added only upon confirmation from their respective offices.

Regards,

Arthur Khoo

Office of the Clerk of the Board
San Francisco Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-4447 | (415) 554-5163
arthur.khoo@sfgov.org | www.sfbos.org

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provided will not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Board of Supervisors and its committees. All written or oral communications that members of the public submit to the Clerk's Office regarding pending legislation or hearings will be made available to all members of the public for inspection and copying. The Clerk's Office does not redact any information from these submissions. This means that personal information—including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Board and its committees—may appear on the Board of Supervisors website or in other public documents that members of the public may inspect or copy.

From: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>
Sent: Tuesday, December 9, 2025 11:52 AM
To: BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>; BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
Cc: RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>; Mathewson, Melanie (BOS) <melanie.mathewson@sfgov.org>; Dahl, Bryan (BOS) <bryan.dahl@sfgov.org>; Chin, Linshao (BOS) <linshao.chin@sfgov.org>; Prager, Jackie (BOS) <jackie.prager@sfgov.org>; Jessica Cen (BOS) <jessica.cen@sfgov.org>; Lee, Tiff (BOS) <tiff.lee@sfgov.org>; Bell, Tita (BOS) <tita.bell@sfgov.org>
Subject: Re: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Dear Clerks:

The following Supervisors would like to cosponsor the GO bond items in this order:

1. Mandelman
2. Dorsey
3. Chen
4. Wong
5. Sauter

Adding their team to confirm.

Adam

Adam Thongsavat
Liaison to the Board of Supervisors
Office of Mayor Daniel Lurie

From: Blake, Mark (CAT) <Mark.Blake@sfcityatty.org>
Sent: Tuesday, December 9, 2025 11:22 AM
To: BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Darmali, Dexter (MYR)

<dexter.darmali@sfgov.org>

Cc: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; RUSSI, BRAD (CAT)

<Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM)

<sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; BOS Legislation, (BOS)

<bos.legislation@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>

Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Confirming my electronic signature.

From: BOS Legislation, (BOS) <bos.legislation@sfgov.org>

Sent: Tuesday, December 9, 2025 10:50 AM

To: Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>; Blake, Mark (CAT)

<Mark.Blake@sfcityatty.org>

Cc: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; Russi, Brad (CAT)

<Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM)

<sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; BOS Legislation, (BOS)

<bos.legislation@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>

Subject: RE: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Hello,

We are seeking the approval from Deputy City Attorney Mark Blake for use of his electronic signature and approval as to form for the attached proposed Ordinance, by reply to this email. Thank you.

Lisa Lew

San Francisco Board of Supervisors

1 Dr. Carlton B. Goodlett Place, Room 244

San Francisco, CA 94102

T 415-554-7718 | F 415-554-5163

lisa.lew@sfgov.org | www.sfbos.org

(VIRTUAL APPOINTMENTS) To schedule a “virtual” meeting with me (on Microsoft Teams), please ask and I can answer your questions in real time.



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From: Darmali, Dexter (MYR) <dexter.darmali@sfgov.org>
Sent: Tuesday, December 9, 2025 10:41 AM
To: BOS Legislation, (BOS) <bos.legislation@sfgov.org>; Somera, Alisa (BOS) <alisa.somera@sfgov.org>
Cc: Thongsavat, Adam (MYR) <adam.thongsavat@sfgov.org>; RUSSI, BRAD (CAT) <Brad.Russi@sfcityatty.org>; Joshi, Nishad (ADM) <nishad.joshi@sfgov.org>; Hayward, Sophie (ADM) <sophie.hayward@sfgov.org>; Strong, Brian (ADM) <brian.strong@sfgov.org>; BLAKE, MARK (CAT) <Mark.Blake@sfcityatty.org>
Subject: MDL Intro 12.9.25 | Administrative Code Amendment - Capital Expenditure Plan Reporting Requirement]

Dear Clerks:

Attached for introduction is Ordinance amending the San Francisco Administrative Code by changing the reporting requirement for Capital Expenditure Plans from odd years to even years, with the next report due March 1, 2028.

DCA Mark Blake is copied and can attest that the ordinance is approved as to form.

Supporting Documents:

- Ordinance
- Legislative Digest
- MDL Cover Letter

Please let me know if you have any questions.

Thank You,

Dexter Darmali *(he/him)*
Legislative & Ethics Secretary
Office of Mayor Daniel Lurie
dexter.darmali@sfgov.org

[Administrative Code ~~Amendment~~ Amending -Capital Expenditure Plan Reporting Requirement]

Ordinance amending the ~~San Francisco~~ Administrative Code by changing the reporting requirement for Capital Expenditure Plans from odd years to even years, with the next report due March 1, 2028.

NOTE: Additions are *single-underline italics Times New Roman*;
deletions are ~~*strike-through italics Times New Roman*~~.
Board amendment additions are double-underlined;
Board amendment deletions are ~~strike-through normal~~.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Chapter 3 of the Administrative Code is hereby amended by revising Section 3.20 to read as follows:

SEC. 3.20. CAPITAL EXPENDITURE PLAN.

(a) Submission, Review, and Update of Plan. By March 1 of each ~~odd-numbered~~ even-numbered year, beginning March 1, 2013~~28~~, the City Administrator shall submit to the Mayor and Board of Supervisors a ten-year capital expenditure plan which shall include an assessment of the City's capital infrastructure needs, investments required to meet the needs identified through this assessment, and a plan of finance to fund these investments. By May 1 of the same year, the Mayor and Board of Supervisors shall review, update, amend, and adopt by resolution the ten-year capital expenditure plan. The Mayor and Board of Supervisors may update the plan as necessary and appropriate to reflect the City's priorities, resources, and requirements.

(b) Elements of Plan.

(1) The capital expenditure plan shall include all recommended capital project

1 investments for each year of the plan. The plan shall incorporate all major planned
2 investments to maintain, repair, and improve the condition of the City's capital assets,
3 including but not limited to city streets, sidewalks, parks, and rights-of-way; public transit
4 infrastructure; airport and port; water, sewer, and power utilities; and all City-owned facilities.

5 (2) The capital expenditure plan shall include a plan of finance for all
6 recommended investments, including proposed uses of General and Enterprise Funds to be
7 spent to meet these requirements. Additionally, the plan shall recommend the use and timing
8 of long-term debt to fund planned capital expenditures, including General Obligation bond
9 measures.

10 (3) The capital expenditure plan shall include a summary of operating costs and
11 impacts on City operations that are projected to result from capital investments recommended
12 in the plan. This operations review shall include expected changes in the cost and quality of
13 City service delivery.

14 (4) The plan shall also include a summary and description of projects deferred
15 from the ten-year capital expenditure plan given non-availability of funding necessary to meet
16 assessed capital needs.

17 Section 2. Effective Date. This ordinance shall become effective 30 days from the
18 date of enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns
19 the ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the
20 Board of Supervisors overrides the Mayor's veto of the ordinance.

21
22 APPROVED AS TO FORM:
DAVID CHIU, City Attorney

23
24 By: /s/ MARK D. BLAKE
MARK D. BLAKE
25 Deputy City Attorney

4922-4663-9742, v. 1