



Categorical Exemption Appeal Timeliness Determination

DATE: July 29, 2020
TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Lisa Gibson, Environmental Review Officer – (415) 575-9032
RE: Appeal Timeliness Determination – 617 Sanchez Street
Categorical Exemption; Planning Department Case No. 2019-
000650ENV

On March 23, 2020, Sue Hestor (Appellant) filed an appeal with the Office of the Clerk of the Board of Supervisors of the Categorical Exemption for the proposed project at 617 Sanchez Street. As explained below, the appeal is timely.

Date of Approval Action	30 Days after Approval Action	Appeal Deadline (Must Be Day Clerk of Board’s Office Is Open)	Date of Appeal Filing	Timely?
Thursday, February 20, 2020	Saturday, March 21, 2020	Monday, March 23, 2020	Monday, March 23, 2020	Yes

Approval Action: On April 8, 2019, the Planning Department issued a Categorical Exemption for the proposed project. The Approval Action for the project was the San Francisco Planning Commission not taking Discretionary Review on the project, which occurred on February 20, 2020 (Date of the Approval Action).

Appeal Deadline: Sections 31.16(a) and (e) of the San Francisco Administrative Code state that any person or entity may appeal an exemption determination to the Board of Supervisors during the time period beginning with the date of the exemption determination and ending 30 days after the Date of the Approval Action. The 30th day after the Date of the Approval Action was Saturday, March 21, 2020. The next day when the Office of the Clerk of the Board of Supervisors was open was Monday, March 23, 2020 (Appeal Deadline).

Appeal Filing and Timeliness: The Appellant filed the appeal of the exemption determination on Monday, March 23, 2020, prior to the end of the Appeal Deadline. Therefore, the appeal is timely.