

1 [Accept and Expend Grant and Amend the Annual Salary Ordinance - Department of  
2 Cannabis Control - Local Jurisdiction Assistance Grant Program - \$3,075,769]

3 **Ordinance authorizing the Office of Cannabis to accept and expend a grant award in**  
4 **the amount of \$3,075,769 from the Department of Cannabis Control for the Local**  
5 **Jurisdiction Assistance Grant Program for a term of on-or-around February 11, 2022,**  
6 **through March 31, 2025; and amending Ordinance No. 109-21 (Annual Salary Ordinance**  
7 **File No. 210644 for Fiscal Years 2021-2022 and 2022-2023) to provide for the addition of**  
8 **one grant funded Class 1824 Principal Administrative Analyst position (FTE 0.20), one**  
9 **grant funded Class 1823 Senior Administrative Analyst position (FTE 1.0), and three**  
10 **grant funded class 1822 Administrative Analyst positions (FTE 3.0) at the Office of**  
11 **Cannabis for the period of on-or-around February 11, 2022, through March 31, 2025.**

12 NOTE: **Unchanged Code text and uncodified text** are in plain Arial font.  
13 **Additions to Codes** are in *single-underline italics Times New Roman font*.  
14 **Deletions to Codes** are in *strikethrough italics Times New Roman font*.  
15 **Board amendment additions** are in double-underlined Arial font.  
16 **Board amendment deletions** are in ~~strikethrough Arial font~~.  
17 **Asterisks (\* \* \* \*)** indicate the omission of unchanged Code  
18 subsections or parts of tables.

19 Be it ordained by the People of the City and County of San Francisco:

20 **Section 1. Findings.**

21 (a) In November 2016, California voters approved Proposition 64, the Control,  
22 Regulate and Tax Adult Use of Marijuana Act (“Proposition 64”), which legalized adult use  
23 cannabis in California for individuals 21 years of age and older. SB 129 (Stats. 2021, Ch. 69)  
24 created the Local Jurisdiction Assistance Grant Program, administered by the Department of  
25 Cannabis Control (“Department”), to dedicate funding to local jurisdictions with the greatest

1 needs to transition provisional commercial cannabis licenses to annual commercial cannabis  
2 licenses.

3 (b) The San Francisco Office of Cannabis (“Office of Cannabis”) operates a local  
4 social equity program for commercial cannabis activity, created by Ordinance No. 230-17,  
5 approved December 6, 2017, effective January 5, 2018.

6 (c) In November 2021, the Office of Cannabis submitted an application to the  
7 Department for a grant from the Local Jurisdiction Assistance Grant Program to support the  
8 Office of Cannabis’ efforts to transition temporary local permits and provisional state licenses  
9 to permanent local permits and state licenses by funding additional staff and capacity in the  
10 Office of Cannabis for the referral and review of commercial cannabis applications. Staff  
11 duties may include researching, analyzing and making policy recommendations; directing  
12 complex financial and operational activities; responding to informational requests, and  
13 representing the office to the Mayor’s office, Board of Supervisors, Controller’s Office, other  
14 city officials, and outside agencies and the public, as well as providing administrative analysis  
15 to high-level city officials regarding the commercial cannabis application process.

16 (d) In May 2021, Department notified the Office of Cannabis of its intent to award a  
17 grant of \$3,075,769 to the Office of Cannabis to support the processing of commercial  
18 cannabis applications on or around February 11, 2022 through March 31, 2025.

19 **Section 2. Authorization to accept and expend grant funds.**

20 (a) The Board of Supervisors hereby authorizes the City Administrator and/or the  
21 Office of Cannabis to accept and expend, on behalf of the City and County of San Francisco,  
22 a Local Jurisdiction Assistance grant from the Department, and for the Deputy City  
23 Administrator to sign the Department grant agreement included in BOS File # \_\_\_\_\_ (the  
24 “Grant Agreement”), including any amendments thereto.

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1 (b) The Board of Supervisors agrees that the funds received under the Grant  
2 Program shall not be used to supplant expenditures controlled by this body.

3 (c) The Board of Supervisors, on behalf of the City and County of San Francisco,  
4 agrees to abide by the terms and conditions of the Grant Agreement.

5 (d) The Grant Agreement includes a provision for indirect costs of \$25,000 and the  
6 Board of Supervisors approves inclusion of indirect costs in the Office of Cannabis budget for  
7 expending the Grant Program.

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9 **Section 3. Grant funded positions; Amendment to Fiscal Year 2021-2022 and**  
10 **Fiscal Year 2022-2023-Annual Salary Ordinance.**

11 The hereinafter designated sections and items of Ordinance No. 109-21 (Annual  
12 Salary Ordinance File No. 210644 for FY 2021-2022 and FY 2022-2023) are hereby amended  
13 so that the same shall read as follows:

14 Department: OOC (210100) Office of Cannabis  
15 Program: OOC Department Grant Program  
16 Fund: 12550  
17 Project ID: TBD

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Amendment	No. of Positions	Class	Compensation Schedule	Department
Add in FY 2021-2022	0.2 FTE	1824 Principal Administrative Analyst	\$5,688 Biweekly	ADM

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Add in FY 2021-2022	1.0 FTE	1823 Senior Administrative Analyst	\$4,913 Biweekly	ADM
Add in FY 2021-2022	3 FTE	1822 Administrative Analyst	\$4,216 Biweekly	ADM

1 APPROVED AS TO FORM:  
2 DAVID CHIU, City Attorney

APPROVED AS TO CLASSIFICATION  
DEPARTMENT OF HUMAN RESOURCES:

3  
4 By: /S/ Jana Clark  
5 Jana Clark  
6 Deputy City Attorney

By: /s/  
Carol Isen  
Human Resources Director

7 APPROVED: /s/  
8 London N. Breed  
9 Mayor

10 APPROVED: /s/  
11 Ben Rosenfield  
12 Controller

13 RECOMMENDED:

14 /s/  
15 John Pierce  
16 Acting Director, Office of Cannabis

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