



OFFICE OF THE CONTROLLER
CITY AND COUNTY OF SAN FRANCISCO

Ben Rosenfield
Controller
Todd Rydstrom
Deputy Controller

May 31, 2022

Carmen Chu, Director
General Services Agency – City Administrator
City Hall - 1 Dr. Carlton B. Goodlett Place, Room 362
San Francisco, CA 94102-4683

Attention: Kenneth Bukowski, Deputy City Administrator

RE: Contracting for Fleet Security – FY 2022-23

The cost information and supplemental data provided by your office on the proposed contract referenced above have been reviewed by my staff.

If these services are provided at the proposed contract price, it appears they can be performed at a lower cost than if the work were performed by City employees.

The requirements of Charter Section 10.104.15 relative to the Controller's findings that work or services can be practically performed under private contract at a lesser cost than similar work performed by employees of the City and County of San Francisco have been satisfied. Attached is a statement of projected cost and estimated savings for Fiscal Year 2022-23 and the informational items provided by the department pursuant to San Francisco Administrative Code Section 2.15.

Following the approval of the Board of Supervisors, we will notify your department and the Purchaser that this Charter requirement has been met. Please contact Risa Sandler at Risa.Sandler@sfgov.org if you have any questions regarding this determination.

Sincerely,

/s/

Ben Rosenfield,
Controller

Enclosures

cc: Board of Supervisors' Budget Analyst
Human Resources, Employee Relations
Trisha McMahon, Budget and Planning Manager

Security Guard Service at Central Shops

COMPARATIVE COSTS OF CONTRACTING VS. IN-HOUSE SERVICES
FISCAL YEAR 2022-23

ESTIMATED CITY COSTS:

PROJECTED PERSONNEL COSTS

Job Class Title	Class	# of Full Time Equivalent Positions	Bi-Weekly Rate per FTE		Annual Cost			
			Low	High	Low	High		
Building and Grounds Patrol Officer	8207	3.54	\$ 2,665	\$ 3,200	\$ 246,137	\$ 295,482		
City Shops Assistant Superintendent	7277	0.05	\$ 5,018	\$ 6,023	\$ 6,548	\$ 7,861		
Holiday Pay (if applicable)	n/a	n/a			14,393	17,278		
Night / Shift Differential (if applicable)	n/a	n/a			14,860	17,839		
Other Pay (if applicable)	n/a	n/a			2,123	2,123		
Total FTE		3.6						
					Total Salary Costs--->		252,685	303,343
					Total of Other Compensation--->		31,376	37,240

FRINGE BENEFITS

Job Class	\$ Amount	Low	High
Benefits per FTE--Job Class #:	8207	39,006	
Benefits per FTE--Job Class #:	7277	59,751	
Total Fringe Benefits		126,443	141,002

ADDITIONAL CITY COSTS

Uniform costs	2,700	2,700
	-	-
Total Capital & Operating	2,700	2,700

COST COMPARISON SUMMARY

ESTIMATED TOTAL CITY COST	413,204	484,285
LESS: ESTIMATED TOTAL CONTRACT COST	214,196	256,890
ESTIMATED SAVINGS	\$ 199,008	\$ 227,396
% of Savings to City Cost	48%	47%