

BOARD of SUPERVISORS



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October 31, 2016

To: John Rahaim
Planning Director

From: *ACE* Angela Calvillo
Clerk of the Board of Supervisors

Subject: Appeal of California Environmental Quality Act (CEQA) Determination of Exemption from Environmental Review - 203 Cotter Street

An appeal of the CEQA Determination of Exemption from Environmental Review for the proposed project at 203 Cotter Street was filed with the Office of the Clerk of the Board by Nancy Huff, on behalf of the Mission Terrace Land Preservation Committee on October 27, 2016.

Pursuant to Administrative Code, Chapter 31.16, I am forwarding this appeal, with attached documents, to the Planning Department to determine if the appeal has been filed in a timely manner. The Planning Department's determination should be made within three (3) working days of receipt of this request.

If you have any questions, please feel free to contact Legislative Clerks John Carroll at (415) 554-4445 or Brent Jalipa at (415) 554-7712.

c: Jon Givner, Deputy City Attorney
Kate Stacy, Deputy City Attorney
Marlena Byrne, Deputy City Attorney
Scott Sanchez, Zoning Administrator, Planning Department
Lisa Gibson, Environmental Review Officer, Planning Department
AnMarie Rodgers, Senior Policy Advisor, Planning Department
Aaron Starr, Manager of Legislative Affairs, Planning Department
Lana Russel-Heard, Staff Contact, Planning Department
Jonas Ionin, Planning Commission Secretary, Planning Department