

# City and County of San Francisco



*Mark Farrell, Mayor*

# Human Services Agency

Department of Human Services  
Department of Aging and Adult Services  
Office of Early Care and Education

*Trent Rhorer, Executive Director*

April 19, 2018

Ms. Angela Calvillo  
Clerk of the Board of Supervisors  
City and County of San Francisco  
401 Van Ness, Room 308  
San Francisco, CA 94102

RE: Certification of the contract with Allied Universal Security for the provision of unarmed security services at Human Service Agency sites and facilities.

Dear Ms. Calvillo:

Enclosed for the Board of Supervisors' consideration and approval, please find a resolution which will authorize the certification of the contract between the City and County of San Francisco and Allied Universal Security for the total contract amount of \$13,974,576 for the period of July 1, 2018 to June 30, 2021.

The purpose of this contract is to provide unarmed security guard services at Human Services Agency sites and facilities.

Because this action involves certification of a contract which exceeds \$10,000,000, the Department is requesting approval from the Board of Supervisors in accordance with the Administrative Code.

Attached please find a copy of the proposed resolution. John Tsutakawa, HSA Director of Contracts, (415-557-6299) can provide further information. Please schedule this item for the earliest meeting possible, as this is a time sensitive matter. Please notify Mr. Tsutakawa when the matter has been processed

Thank you for your assistance.

Sincerely,

A handwritten signature in blue ink, appearing to read "Trent Rhorer", written over a horizontal line.

Trent Rhorer  
Executive Director