



# City and County of San Francisco

## Meeting Agenda

### Government Audit and Oversight Committee

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: London Breed, Katy Tang, David Chiu*

*Clerk: Erica Major (415) 554-4441*

---

Thursday, July 24, 2014

10:30 AM

City Hall, Committee Room 263

### Regular Meeting

---

## AGENDA CHANGES

## REGULAR AGENDA

1. [140799](#) **[Contract Approval - Keefe Commissary Network, LLC - Guaranteed Annual Minimum Income \$590,000]**  
Resolution approving a contract for operating the Sheriff's Jail Commissary and Inmate Trust Fund Accounting and Management System between Keefe Commissary Network, LLC, and the City and County of San Francisco, acting by and through its Sheriff's Department for a three-year term beginning September 1, 2014, and ending August 31, 2017, with two one-year options to extend, exercisable by the Sheriff's Department with a guaranteed annual minimum income of \$590,000. (Sheriff)

**Attachments:** [Leg Ver1](#)

[Draft Contract 090114](#)

[Form 126](#)

[Comm Pkt 072414](#)

7/14/14; RECEIVED FROM DEPARTMENT.

7/22/14; RECEIVED AND ASSIGNED to the Budget and Finance Committee.

7/24/14; TRANSFERRED to the Government Audit and Oversight Committee.

*Pending introduction at the Board of Supervisors meeting on July 22, 2014.*

*The Chair intends to entertain a motion to refer this item to the full Board as a Committee Report for consideration on July 29, 2014.*

2. [140730](#) **[Accept and Expend Grant - Urban Areas Security Initiative Grant Increase: Budget Revision - FY2013 - \$1,012,873]**

**Sponsor: Mayor**

Resolution retroactively authorizing the Department of Emergency Management, on behalf of the City and County San Francisco, as the fiscal agent for the Bay Area Urban Areas Security Initiative (UASI), to accept and expend an increase to FY2013 UASI grant funds in the amount of \$1,012,873 for a total of \$23,632,173 from the U.S. Department of Homeland Security through the California Office of Emergency Services for the period September 1, 2013, through May 31, 2015.

**Attachments:** [Leg Ver1](#)

[Leg Dig Ver1](#)

[Grant Info Form](#)

[Award Ltr 050714](#)

[Project Info](#)

[Comm Pkt 072414](#)

6/24/14; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

*The Chair intends to entertain a motion to refer this item to the full Board as a Committee Report for consideration on July 29, 2014.*

3. [140401](#) **[Hearing - Implementation of Audit Recommendations]**

**Sponsor: Breed**

Hearing to receive an update from the City Services Auditor on the status of audit recommendations.

**Attachments:** [CSA Memo 041514](#)

[Comm\\_Pkt\\_042414](#)

[Comm Pkt 072414](#)

[Controller Rpt 063014](#)

4/22/14; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.

4/24/14; CONTINUED TO CALL OF THE CHAIR.

4. [140689](#) **[Hearing - African American Inclusion and Diversity in Travel and Hospitality]**

**Sponsors: Cohen; Breed and Chiu**

Hearing on equity and inclusion in the hospitality and travel related industries including the recent report released by the Working Group on African American Inclusion and Diversity in Travel and Hospitality.

**Attachments:** [Comm Pkt 072414](#)

6/10/14; RECEIVED AND ASSIGNED to the Neighborhood Services and Safety Committee.

7/16/14; TRANSFERRED to the Government Audit and Oversight Committee.

## ADJOURNMENT



### Agenda Item Information

Each item on the Consent or Regular agenda may include the following documents:

- 1) Legislation
- 2) Budget and Legislative Analyst report
- 3) Department or Agency cover letter and/or report
- 4) Public correspondence

These items will be available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, Reception Desk.

### Meeting Procedures

The Board of Supervisors is the legislative body of the City and County of San Francisco. The Board has several standing committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the President or Chair at the beginning of each item or public comment, excluding City representatives, except that public speakers using translation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous translation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting translation assistance. Members of the public who want a document placed on the overhead for display should clearly state such and subsequently remove the document when they want the screen to return to live coverage of the meeting.

**IMPORTANT INFORMATION:** The public is encouraged to testify at Committee meetings. Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Written communications should be submitted to the Clerk of the Board, Clerk of a Committee or its members: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102. Communications which are not received prior to the hearing may be delivered to the Clerk of the Committee at the hearing and you are encouraged to bring enough copies for distribution.

**LAPTOP COMPUTER FOR PRESENTATIONS:** Contact City Hall Media Services at (415) 554-7490 to coordinate the use of the laptop computer for presentations. Presenters should arrive 30 minutes prior to the meeting to test their presentations on the computer.

**AGENDA PACKET:** Available for review in Clerk's Office, Room 244, City Hall, 1 Dr. Carlton B Goodlett Place, or on the internet at <http://www.sfbos.org/meetings>. Meetings are cablecast on SFGovTV, the Government Channel 26. Meetings are broadcast live on KPOO 89.5 FM. For DVD copies and scheduling call (415) 554-4188.

**LANGUAGE INTERPRETERS:** Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184. **AVISO EN ESPAÑOL:** La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Derek Evans (415) 554-7702.

**翻譯 必須在會議前最少四十八小時提出要求**  
**請電 (415) 554-7719**

### **Disability Access**

The Legislative Chamber (Room 250) and the Committee Room (Room 263) in City Hall are wheelchair accessible. Meetings are real-time captioned and are cablecast open-captioned on SFGovTV, the Government Channel 26. Assistive listening devices for the Legislative Chamber are available upon request at the Clerk of the Board's Office, Room 244. Assistive listening devices for the Committee Room are available upon request at the Clerk of the Board's Office, Room 244 or in the Committee Room. To request sign language interpreters, readers, large print agendas or other accommodations, please contact Wilson Ng at (415) 554-5184 or (415) 554-5227 (TTY). Requests made at least 48 hours in advance of the meeting will help to ensure availability.

The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 6, 9, 19, 21, 47, 49, 71, and 71L. For more information about MUNI accessible services, call (415) 701-4485.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help the City to accommodate these individuals.

### **Know Your Rights Under The Sunshine Ordinance**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102; phone at (415) 554-7724; fax at (415) 554-7854; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfbos.org/sunshine>

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site <http://www.sfgov.org/ethics>