



# City and County of San Francisco

## Meeting Agenda

### Budget and Finance Sub-Committee

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

*Members: Malia Cohen, Sandra Lee Fewer, Catherine Stefani*

*Clerk: Linda Wong (415) 554-7719*

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Thursday, July 19, 2018

10:00 AM

City Hall, Legislative Chamber, Room 250

**Regular Meeting**

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## ROLL CALL AND ANNOUNCEMENTS

## AGENDA CHANGES

## REGULAR AGENDA

1. [180441](#) **[Airport Professional Services Contract - Management and Operation of the Airport's Public and Employee Parking Facilities - Not to Exceed \$124,812,393]**

Resolution retroactively approving Professional Services Contract No. 50107.01 for the Management and Operation of the Airport's Public and Employee Parking Facilities between New South Parking - California, GP, and the City and County of San Francisco, acting by and through its Airport Commission, in an amount not to exceed \$124,812,393 over a five year term from July 1, 2018, through June 30, 2023. (Airport Commission)

(Fiscal Impact)

4/27/18; RECEIVED FROM DEPARTMENT.

5/8/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

7/12/18; CONTINUED.

2. [180422](#) **[Airport Professional Services Agreement Modification - WCME JV - Terminal 3 West Modernization Project - Not to Exceed \$14,000,000, and Further Modifications Not to Exceed \$60,000,000]**  
Resolution approving Modification No. 4 to Airport Contract 10071.41, Project Management Support Services for the Terminal 3 West Modernization Project, between WCME JV, and the City and County of San Francisco, acting by and through its Airport Commission, for a total amount not to exceed \$14,000,000 for services, extending the term by seven months, for a total term of April 4, 2017, through April 4, 2019, pursuant to Charter, Section 9.118(b); and approving an amount not to exceed of \$60,000,000 for further modifications. (Airport Commission)
- (Fiscal Impact)
- 4/20/18; RECEIVED FROM DEPARTMENT.
- 5/1/18; RECEIVED AND ASSIGNED to the Government Audit and Oversight Committee.
- 6/21/18; TRANSFERRED to the Budget and Finance Sub-Committee.
3. [180379](#) **[Modification to the Airport Professional Services Agreement - Faith Group, LLC - Program Management Support Services for the Airport Security Infrastructure Program - Not to Exceed \$14,629,565, and Further Modifications Not to Exceed \$15,600,000]**  
Resolution approving Modification No. 6 to Airport Contract No. 10511.41, Program Management Support Services for the Airport Security Infrastructure Program, between Faith Group, LLC, and the City and County of San Francisco, acting by and through its Airport Commission, for a total amount not to exceed \$14,629,565 for services, pursuant to Charter, Section 9.118(b), extending the term by one year and five months from August 16, 2018, through December 31, 2019; and approving a not to exceed amount of \$15,600,000 for further modifications through April 19, 2020. (Airport Commission)
- (Fiscal Impact)
- 4/13/18; RECEIVED FROM DEPARTMENT.
- 4/24/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
4. [180381](#) **[Contract Amendment - Central Computers, Inc. - Technology Marketplace, Tier 1A - \$14,000,000]**  
Resolution authorizing the Office of Contract Administration to enter into the Second Amendment to the contract agreement between the City and County of San Francisco and Central Computers, Inc., a Technology Marketplace, Tier 1A Generalist contractor, to increase the contract limit from \$12,000,000 to \$14,000,000, with no change to the length of term for the period of October 1, 2014, through September 30, 2018, with the option to extend for up to one year. (Office of Contract Administration)
- (Fiscal Impact)
- 4/16/18; RECEIVED FROM DEPARTMENT.
- 4/24/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
- The Chair intends to entertain a motion to refer this item to the full Board as a Committee Report for consideration on July 24, 2018.*

5. [180382](#) **[Contract Amendment - InterVision Systems LLC - Technology Marketplace, Tier 1B - \$32,000,000]**  
Resolution authorizing the Office of Contract Administration to enter into the Fifth Amendment of the contract agreement between the City and County of San Francisco and InterVision Systems LLC, a Technology Marketplace, Tier 1B Specialist contractor, to increase the contract limit from \$30,000,000 to \$32,000,000, with no change to the length of term for the period of October 1, 2014, through September 30, 2018, with the option to extend for up to one year. (Office of Contract Administration)
- (Fiscal Impact)
- 4/16/18; RECEIVED FROM DEPARTMENT.
- 4/24/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
- The Chair intends to entertain a motion to refer this item to the full Board as a Committee Report for consideration on July 24, 2018.*
6. [180383](#) **[Contract Amendment - Xtech JV - Technology Marketplace, Tier 1A - \$109,000,000]**  
Resolution authorizing the Office of Contract Administration to enter into the Fifth Amendment to the contract agreement between the City and County of San Francisco and Xtech JV, a Technology Marketplace, Tier 1A Generalist contractor, to increase the contract limit from \$94,000,000 to \$109,000,000, with no change to the length of term for the period of October 1, 2014, through September 30, 2018, with the option to extend for up to one year. (Office of Contract Administration)
- (Fiscal Impact)
- 4/16/18; RECEIVED FROM DEPARTMENT.
- 4/24/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.
- The Chair intends to entertain a motion to refer this item to the full Board as a Committee Report for consideration on July 24, 2018.*
7. [180687](#) **[Multifamily Housing Revenue Note - 490 South Van Ness Avenue - Not to Exceed \$35,712,500]**  
**Sponsors: Mayor; Ronen**  
Resolution authorizing the execution and delivery of a multifamily housing revenue note in one or more series in an aggregate principal amount not to exceed \$35,715,500 for the purpose of providing financing for the construction of an 81-unit multifamily rental housing project known as "490 South Van Ness Avenue"; approving the form of and authorizing the execution of a funding loan agreement providing the terms and conditions of the loan from the funding lender to the City and the execution and delivery of the note; approving the form of and authorizing the execution of a borrower loan agreement providing the terms and conditions of the loan from the City to the borrower; approving the form of and authorizing the execution of a regulatory agreement and declaration of restrictive covenants; authorizing the collection of certain fees; approving modifications, changes and additions to the documents; ratifying and approving any action heretofore taken in connection with the back-to-back loans, the note and the project; granting general authority to City officials to take actions necessary to implement this Resolution and related matters, as defined herein.
- 6/26/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

8. [180688](#) **[Ground Lease - 490 South Van Ness Avenue - 490 SVN Housing Associates, LP - \$15,000 Annual Base Rent]**

**Sponsors: Mayor; Ronen**

Resolution approving and authorizing a long term Ground Lease with 490 SVN Housing Associates, LP, on City owned land at 490 South Van Ness Avenue ("Property") for a term of 75 years, to commence following Board approval, with one 24-year extension option, and with an annual based rent of \$15,000 in order to construct a 100% affordable, 80-unit multifamily rental housing development (plus one manager unit) for low-income persons ("Project"); adopting findings that the Ground Lease is consistent with the California Environmental Quality Act, the General Plan, and the priority policies of Planning Code, Section 101.1; and authorizing the Acting Director of Property and Director of Mayor's Office of Housing and Community Development to execute documents, make certain modifications, and take certain actions in furtherance of this Resolution, as defined herein.

(Fiscal Impact)

6/26/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

9. [180689](#) **[Authorizing Expenditures - SoMa Community Stabilization Fund - \$1,249,999]**

**Sponsor: Kim**

Resolution authorizing the Mayor's Office of Housing and Community Development to expend SoMa Community Stabilization Fund dollars in the amount of \$1,249,999 to address various impacts of destabilization on residents and businesses in SoMa.

(Fiscal Impact)

6/26/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

*The Chair intends to entertain a motion to refer this item to the full Board as a Committee Report for consideration on July 24, 2018.*

10. [180691](#) **[Multifamily Housing Revenue Bonds - 211 Putnam Street, 291 Putnam Street, and 1000 Tompkins Avenue - Not to Exceed \$30,000,000]**

**Sponsor: Ronen**

Resolution declaring the intent of the City and County of San Francisco ("City") to reimburse certain expenditures from proceeds of future bonded indebtedness; authorizing the Director of the Mayor's Office of Housing and Community Development ("Director") to submit an application and related documents to the California Debt Limit Allocation Committee ("CDLAC") to permit the issuance of residential mortgage revenue bonds in an aggregate principal amount not to exceed \$30,000,000 for 211 Putnam Street, 291 Putnam Street, and 1000 Tompkins Avenue; authorizing and directing the Director to direct the Controller's Office to hold in trust an amount not to exceed \$100,000 in accordance with CDLAC procedures; authorizing the Director to certify to CDLAC that the City has on deposit the required amount; authorizing the Director to pay an amount equal to such deposit to the State of California if the City fails to issue the residential mortgage revenue bonds; approving, for purposes of the Internal Revenue Code of 1986, as amended, the issuance and sale of residential mortgage revenue bonds by the City in an aggregate principal amount not to exceed \$30,000,000; authorizing and directing the execution of any documents necessary to implement this Resolution; and ratifying and approving any action heretofore taken in connection with the Project, as defined herein, and the Application, as defined herein.

6/26/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

*The Chair intends to entertain a motion to refer this item to the full Board as a Committee Report for consideration on July 24, 2018.*

11. [180692](#) **[Multifamily Housing Revenue Bonds - 3101 Mission Street, 141 Precita Avenue, and 143 Precita Avenue - Not to Exceed \$35,000,000]**

**Sponsor: Ronen**

Resolution declaring the intent of the City and County of San Francisco ("City") to reimburse certain expenditures from proceeds of future bonded indebtedness; authorizing the Director of the Mayor's Office of Housing and Community Development ("Director") to submit an application and related documents to the California Debt Limit Allocation Committee ("CDLAC") to permit the issuance of residential mortgage revenue bonds in an aggregate principal amount not to exceed \$35,000,000 for 3101 Mission Street, 141 Precita Avenue, and 143 Precita Avenue; authorizing and directing the Director to direct the Controller's Office to hold in trust an amount not to exceed \$100,000 in accordance with CDLAC procedures; authorizing the Director to certify to CDLAC that the City has on deposit the required amount; authorizing the Director to pay an amount equal to such deposit to the State of California if the City fails to issue the residential mortgage revenue bonds; approving, for purposes of the Internal Revenue Code of 1986, as amended, the issuance and sale of residential mortgage revenue bonds by the City in an aggregate principal amount not to exceed \$35,000,000; authorizing and directing the execution of any documents necessary to implement this Resolution; and ratifying and approving any action heretofore taken in connection with the Project, as defined herein, and the Application, as defined herein.

6/26/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

*The Chair intends to entertain a motion to refer this item to the full Board as a Committee Report for consideration on July 24, 2018.*

12. [180737](#) **[Apply for Grants - 2018 Emergency Preparedness Grants]**  
**Sponsor: Mayor**  
Resolution authorizing designated City and County officials to execute and file on behalf of the City and County of San Francisco any actions necessary for the purpose of obtaining State and Federal financial assistance under various grant programs, including: the Federal Fiscal Year 2018 Urban Areas Security Initiative Grant, the Federal Fiscal Year 2018 State Homeland Security Grant Program, the 2018 Emergency Management Performance Grant, and the 2018 Local Government Oil Spill Contingency Plan Grant Program.

7/10/18; RECEIVED AND ASSIGNED to the Budget and Finance Sub-Committee.

13. [180736](#) **[Business and Tax Regulations Code - Validation Actions and Statute of Repose for June 2018 Ballot Measures]**  
**Sponsors: Yee; Kim**  
Ordinance amending the Business and Tax Regulations Code to permit validation actions and impose a statute of repose with respect to Propositions C and G, adopted by San Francisco voters on June 5, 2018.

7/10/18; ASSIGNED to the Budget and Finance Sub-Committee.

*The Chair intends to entertain a motion to refer this item to the full Board as a Committee Report for consideration on July 24, 2018.*

**14. [180480](#) [Administrative Code - Office of Sexual Harassment and Assault Response and Prevention]****Sponsors: Ronen; Stefani, Kim, Fewer, Cohen, Tang, Safai, Yee and Peskin**

Ordinance amending the Administrative Code to establish, and to set rules governing the appointment of the Director and the qualifications and duties of employees of the Office of Sexual Harassment and Assault Response and Prevention (Office) as a City department under the direction and oversight of the Human Rights Commission, which Office shall be responsible for: 1) receiving complaints concerning the manner in which any City department has responded or failed to respond to allegations of sexual assault or sexual harassment, and assisting complainants in navigating within City government to resolve those complaints; 2) compelling the attendance of City officers or employees at meetings with complainants; 3) notifying relevant City departments of any failure, in connection with a complaint of sexual assault or sexual harassment, to perform a duty imposed by law, or to perform a promised act, or to respond reasonably to the complainant's or Office's requests, or to otherwise fully and conscientiously respond to the complainant's or the Office's concerns, and reporting to the Mayor and the Board of Supervisors if any City department so notified fails to take timely and adequate corrective action; 4) in certain cases, referring City officers and employees to appropriate disciplinary authorities for possible professional or administrative discipline; 5) requiring City departments to report aggregated or otherwise de-identified information concerning the department's handling of allegations of sexual assault and harassment; 6) engaging with community members to develop recommendations for improving the City's efforts to combat sexual assault and harassment, and making related recommendations to City policymakers; 7) making regular reports to the Human Rights Commission; and 8) maintaining the confidentiality of information required by law to be kept confidential, and respecting complainants' wishes for confidentiality to the maximum extent permitted by law.

(Fiscal Impact)

5/8/18; ASSIGNED UNDER 30 DAY RULE to the Rules Committee.

5/18/18; REFERRED TO DEPARTMENT.

6/14/18; RESPONSE RECEIVED.

6/19/18; RESPONSE RECEIVED.

6/20/18; AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE.

6/20/18; REFERRED AS AMENDED to the Budget and Finance Committee.

7/12/18; TRANSFERRED to the Budget and Finance Sub-Committee.

15. [180122](#) **[Initiative Ordinance - Business and Tax Regulations and Administrative Codes - Hotel Tax Allocations]**

**Sponsors: Tang; Peskin**

Motion ordering submitted to the voters at an election to be held on November 6, 2018, an Ordinance amending the Business and Tax Regulations Code and Administrative Code to allocate a portion of hotel tax revenues for arts and cultural purposes and remove obsolete provisions; and affirming the Planning Department's determination under the California Environmental Quality Act.

1/30/18; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

2/12/18; REFERRED TO DEPARTMENT.

2/21/18; RESPONSE RECEIVED.

7/3/18; TRANSFERRED to the Budget and Finance Sub-Committee.

7/12/18; AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE.

7/12/18; CONTINUED AS AMENDED.

7/13/18; REFERRED TO DEPARTMENT.

16. [180373](#) **[Initiative Ordinance - Business and Tax Regulations Code - Gross Receipts Tax on Transportation Network Company Services, Private Transit Vehicle Services, and Autonomous Vehicle Passenger Services; Economic Nexus]**

**Sponsors: Peskin; Kim, Ronen, Yee and Fewer**

Motion ordering submitted to the voters at an election to be held on November 6, 2018 an Ordinance amending the Business and Tax Regulations Code to add a new gross receipts tax category for transportation network company services, private transit vehicle services, and autonomous vehicle passenger services; revise the application of the gross receipts tax for persons engaged in multiple business activities; and expand the activities that subject a person to certain business taxes by including persons with more than \$500,000 in annual gross receipts in the City; and increasing the City's appropriations limit each year by the increase in the amount of those business taxes collected compared to the prior year for four years from November 6, 2018.

(Economic Impact)

4/10/18; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Sub-Committee.

4/19/18; REFERRED TO DEPARTMENT.

5/1/18; RESPONSE RECEIVED.

5/17/18; AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE.

5/17/18; CONTINUED TO CALL OF THE CHAIR AS AMENDED.

5/24/18; REFERRED TO DEPARTMENT.

6/1/18; RESPONSE RECEIVED.

7/12/18; AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE.

7/12/18; CONTINUED AS AMENDED.



17. [180629](#) **[Initiative Ordinance - Business and Tax Regulations Code - Additional Gross Receipts Tax on Cannabis]**

**Sponsor: Cohen**

Motion ordering submitted to the voters, at an election to be held on November 6, 2018, an ordinance amending the Business and Tax Regulations Code to impose an additional gross receipts tax, starting January 1, 2020, on gross receipts from cannabis business activities, but exempting the first \$500,000 of gross receipts and exempting retail sales of medicinal cannabis; said tax for 2020 to be set at a rate of 1%, which will increase in 2021 to between 1% and 5% depending on the type of cannabis business activity and amount of gross receipts, and which may be adjusted at any time within a range of 0% to 7% by an ordinance adopted by a two-thirds vote of the Board of Supervisors for any increase (which is limited to 1% annually) or an ordinance adopted by a majority vote of the Board of Supervisors for any decrease; and increasing the City's appropriations limit by the amount collected under the new tax for four years from November 6, 2018.

6/5/18; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Committee.

6/12/18; REFERRED TO DEPARTMENT.

7/3/18; TRANSFERRED to the Budget and Finance Sub-Committee.

7/3/18; RESPONSE RECEIVED.

7/12/18; AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE.

7/12/18; CONTINUED AS AMENDED.

## ADJOURNMENT

## LEGISLATION UNDER THE 30-DAY RULE

*NOTE: The following legislation will not be considered at this meeting. Board Rule 3.22 provides that when an Ordinance or Resolution is introduced which would CREATE OR REVISE MAJOR CITY POLICY, the Committee to which the legislation is assigned shall not consider the legislation until at least thirty days after the date of introduction. The provisions of this rule shall not apply to the routine operations of the departments of the City or when a legal time limit controls the hearing timing. In general, the rule shall not apply to hearings to consider subject matter when no legislation has been presented, nor shall the rule apply to resolutions which simply URGE action to be taken.*

### **180708**

#### **[Authorizing Agreements - Binding Arbitration for Purchase of Electricity and Related Products - Public Utilities Commission - Total Costs of \$13,762,490]**

Ordinance delegating authority to the General Manager of the Public Utilities Commission to enter into agreements requiring binding arbitration for purchase of electricity and related products within certain parameters and where necessary to meet legal requirements; and retroactively authorizing three agreements for CleanPowerSF with Pacific Gas & Electric Company requiring binding arbitration, with a combined term of two years and five months from August 2018, through December 2020, and total costs of \$13,762,490 for purchase of electricity-related products. (Public Utilities Commission)

6/25/18; RECEIVED FROM DEPARTMENT.

7/10/18; ASSIGNED UNDER 30 DAY RULE to the Budget and Finance Sub-Committee.

### Agenda Item Information

Each item on the Consent or Regular agenda may include the following documents:

- 1) Legislation, 2) Budget and Legislative Analyst report,
- 3) Department or Agency cover letter and/or report, 4) Public correspondence

Items will be available for review at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, Reception Desk.

### Meeting Procedures

The Board of Supervisors is the legislative body of the City and County of San Francisco. The Board has several standing committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) bringing in or displaying signs in the meeting room; and 4) standing in the meeting room.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the President or Chair at the beginning of each item or public comment, excluding City representatives, except that public speakers using interpretation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous interpretation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting interpretation assistance. Members of the public who want a document placed on the overhead for display should clearly state such and subsequently remove the document when they want the screen to return to live coverage of the meeting.

**IMPORTANT INFORMATION:** The public is encouraged to testify at Committee meetings. Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Written communications should be submitted to the Clerk of the Board or Clerk of the Committee: 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102. Communications not received prior to the hearing may be delivered to the Clerk of the Board or Clerk of the Committee at the hearing and you are encouraged to bring enough copies for distribution to all of its members.

**LAPTOP COMPUTER FOR PRESENTATIONS:** Contact City Hall Media Services at (415) 554-7490 to coordinate the use of the laptop computer for presentations. Presenters should arrive 30 minutes prior to the meeting to test their presentations on the computer.

**COPYRIGHT:** System content that is broadcasted live during public proceedings is secured by High-bandwidth Digital Content Protection (HDCP), which prevents copyrighted or encrypted content from being displayed or transmitted through unauthorized devices. Members of the public who utilize chamber digital, audio and visual technology may not display copyrighted or encrypted content during public proceedings.

**AGENDA PACKET:** Available for review in the Office of the Clerk of the Board, City Hall, 1 Dr. Carlton B Goodlett Place, Room 244, or on the internet at <http://www.sfbos.org/meetings>. Meetings are cablecast on SFGovTV, the Government Channel 26. For DVD copies and scheduling call (415) 554-4188.

**LANGUAGE INTERPRETERS:** Requests must be received at least 48 hours in advance of the meeting to help ensure availability. Contact Peggy Nevin at (415) 554-5184. **AVISO EN ESPAÑOL:** La solicitud para un traductor debe recibirse antes de mediodía de el viernes anterior a la reunion. Llame a Peggy Nevin at (415) 554-5184. **Paunawa:** Ang mga kahilingan ay kailangang matanggap sa loob ng 48 oras bago mag miting upang matiyak na matutugunan ang mga hiling. Mangyaring tumawag ka sa (415) 554-5184.

**翻譯 必須在會議前最少四十八小時提出要求**  
**請電 (415) 554-7719**

### **Disability Access**

The Legislative Chamber (Room 250) and the Committee Room (Room 263) in City Hall are wheelchair accessible. Meetings are real-time captioned and are cablecast open-captioned on SFGovTV, the Government Channel 26. Assistive listening devices for the Legislative Chamber are available upon request at the Clerk of the Board's Office, Room 244. Assistive listening devices for the Committee Room are available upon request at the Clerk of the Board's Office, Room 244 or in the Committee Room. To request sign language interpreters, readers, large print agendas or other accommodations, please contact Wilson Ng at (415) 554-5184 or (415) 554-5227 (TTY). Requests made at least 48 hours in advance of the meeting will help to ensure availability.

The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). MUNI bus lines also serving the area are the 5, 5R, 6, 7, 7R, 7X, 9, 9R, 19, 21, 47, and 49. For more information about MUNI accessible services, call (415) 701-4485.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to perfumes and various other chemical-based scented products. Please help the City to accommodate these individuals.

### **Know Your Rights Under The Sunshine Ordinance**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For information on your rights under the Sunshine Ordinance (San Francisco Administrative Code, Chapter 67) or to report a violation of the ordinance, contact by mail Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102; phone at (415) 554-7724; fax at (415) 554-5163; or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens may obtain a free copy of the Sunshine Ordinance by printing the San Francisco Administrative Code, Chapter 67, on the Internet at <http://www.sfbos.org/sunshine>

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code, Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; web site <http://www.sfgov.org/ethics>