www.man.commo.common.common.common.common.common.common.common.common.common.common.common.common.common.common.common.common.common.common.co	[Campaign and Governmental Conduct Code - Behested Payments]
2	
3	Ordinance amending the Campaign and Governmental Conduct Code to expand the
4	definition of interested party to include City contractors, and persons seeking to
5	influence City officers and employees, registered contact lobbyists, permit consultants,
6	and to prohibit appointed elected officials, department heads, commissioners, and
7	designated employees from soliciting behested payments from interested parties.
8	NOTE: Unchanged Code text and uncodified text are in plain Arial font.
9	Additions to Codes are in single-underline italics Times New Roman font. Deletions to Codes are in strikethrough italics Times New Roman font.
10	Board amendment additions are in double-underlined Arial font. Board amendment deletions are in strikethrough Arial font.
11	Asterisks (* * * *) indicate the omission of unchanged Code subsections or parts of tables.
12	
13	Be it ordained by the People of the City and County of San Francisco:
14	
15	Section 1. The Campaign and Governmental Conduct Code is hereby amended by
16	revising Sections 3.600, 3.610, 3.620, 3.630, and 3.640 , and adding Section 3.605 , <u>and</u>
17	deleting Section 3.620 and 3.630, to read as follows:
18	SEC. 3.600. DEFINITIONS.
19	Whenever in this Chapter 6 the following words or phrases are used, they shall have
20	the following meanings:
21	"Affiliate" shall be defined as set forth in Section 1.126 of this Code.
22	"Agent" shall mean any person who represents a party in connection with a proceeding
23	involving a license, permit, or other entitlement for use be defined as set forth in Title 2, Section
24	18438.3 of <u>the</u> California Code of Regulations, as amended from time to time.
25	

"Appointed department head" shall mean any department head who is required to file a Statement of Economic Interests as set forth in Section 3.1-103(b)(1) of this Code, except for the Assessor-Recorder, City Attorney, District Attorney, Mayor, Public Defender, Sheriff, and Treasurer.

* * * *

"City Contractor" shall be defined as set forth in Section 1.126 of this Code, except only with respect to contracts with any department of the City and County of San Francisco.

"Commissioner" shall mean any member of a City board or commission, excluding the Board of Supervisors, who is required to file a Statement of Economic Interests as set forth in Section 3.1-103(a)(1) of this Code.

* * * *

"Department head" shall mean any department head who is required to file a Statement of Economic Interests as set forth in Section 3.1-103(b)(1) of this Code.

"Designated employee" shall mean any employee of the City and County of San Francisco required to file a Statement of Economic Interests under Article III, Chapter 1 of this Code."

<u>"Elected official" shall mean Assessor-Recorder, City Attorney, District Attorney, Mayor,</u>

Public Defender, Sheriff, Treasurer, or member of the Board of Supervisors.

* * * *

"Grant" shall mean an agreement with a government agency, non-profit organization or private entity to fund City projects or programs, under which the grantor imposes restrictions on the City's spending of the grant funds.

"Interested party" shall mean:

(a) any party, participant or agent of a party or participant involved in a proceeding regarding administrative enforcement, a license, a permit, or other entitlement for use, before an officer or any board or commission (including the Board of Supervisors) on which the

officer sits (1) an officer, (2) any board or commission (including the Board of Supervisors) on which the officer sits, (3) the department of the officer, or (4) the department of the designated employee;

(b) any City Contractor contracting with or seeking to contract with the designated employee's or officer's department, or any affiliate of such a City Contractor, except for any person providing a grant to the City or City department; or

(c) any person who attempted to influence the employee or officer in any legislative or administrative action, provided that "attempt to influence" shall be defined as set forth in Section 3.216(b)(1) of this Code and the Ethics Commission's regulations implementing Section 3.216(b)(1), and shall not include (1) oral or written public comment that becomes part of the record of a public hearing; or (2) speaking at a public forum or rally, or (3) communications made via email, petition or social media, if the person does not have a financial interest in the matter that is the subject of the person's speech.;

(d) any contact or expenditure lobbyist, as defined under Article II, Chapter 1 of this Code, who has registered as a contact or expenditure lobbyist with the Ethics

Commission, if the contact lobbyist or expenditure lobbyist is registered to lobby the designated employee's or officer's department; or

(e) any permit consultant, as defined under Article III, Chapter 4 of this Code, who has registered as a permit consultant with the Ethics Commission, if the permit consultant has reported any contacts with the designated employee's or officer's department to carry out permit consulting services during the prior 12 months if the permit consultant contacts the designated employee's or officer's department to carry out permit consulting services. "Interested party" shall not include: (a) any nonprofit organization that Article V of the Charter has authorized to support an arts and culture department; or (b) any federal or State government agency or (c) an individual, solely because the individual is an uncompensated board member of a nonprofit organization that is an interested party.

For the purposes of subsection (c) only, "interested party" shall not include a person providing a grant to the City or a City department.

"License, permit, or other entitlement for use" shall <u>mean professional, trade, or land use</u> <u>licenses, permits, or other entitlements to use property or engage in business, including professional</u> <u>license revocations, conditional use permits, rezoning of property parcels, zoning variances, tentative</u> <u>subdivision and parcel maps, cable television franchises, building and development permits, private</u> <u>development plans, and contracts (other than labor or personal employment contracts and</u> <u>competitively bid contracts where the City is required to select the highest or lowest qualified bidder),</u> <u>be defined</u> as set forth in California Government Code Section 84308, as amended from time to time.

"Officer" shall mean <u>any commissioner</u>, appointed <u>department head, or elected official.</u> the Mayor, City Attorney, District Attorney, Treasurer, Sheriff, Assessor-Recorder, Public Defender, a Member of the Board of Supervisors, or any member of a board or commission who is required to file a Statement of Economic Interests, including all persons holding positions listed in Section 3.1–103(a)(1) of this Code.

"Payment" shall mean a monetary payment or the delivery of goods or services.

"Participant" shall <u>mean any person who is not a party but who actively supports or opposes</u>

(by lobbying in person, testifying in person, or otherwise acting to influence) a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision, be defined as set forth in California Government Code Section 84308 and Title 2, Section 18438.4 of the California Code of Regulations, as amended from time to time.

"Party" shall <u>mean any person who files an application for, or is the subject of, a proceeding</u>
<u>involving a license, permit, or other entitlement for use, be defined</u> as set forth in California
Government Code Section 84308, as amended from time to time.

"Payment" shall mean a monetary payment or the delivery of goods or services.

any legislative or administrative action, the prohibition set forth in this subsection (a) shall apply for 12 months following the date of each attempt to influence.

- (4) Lobbyists. Elected officials, department heads, commissioners, and designated employees may not solicit any behested payment from a contact lobbyist or expenditure lobbyist who has registered as a lobbyist with the Ethics Commission, if the contact lobbyist or expenditure lobbyist is registered to lobby the designated employee's or officer's department.
- (5) Permit consultants. Elected officials, department heads, commissioners, and designated employees may not solicit any behested payment from a permit consultant who has registered with the Ethics Commission, if the permit consultant has reported any contacts with the designated employee's or officer's department to carry out permit consulting services during the prior 12 months. if the permit consultant contacts the designated employee's or officer's department to carry out permit consulting services.

(b) EXCEPTIONS.

- (1) **Elected department heads.** This Section 3.605 shall not apply to elected department heads.
 - (2) Public appeals. This Section 3.605 shall not apply to public appeals.
- (b) INDIRECT SOLICITATION. For the purposes of this Section 3.610, a City officer or employee is indirectly soliciting a behested payment when the City officer or employee directs or otherwise urges another person to solicit a behested payment from an identifiable interested party or parties.person or set of persons.
- (bc) **EXCEPTION PUBLIC APPEALS**. This Section 3.610 shall not apply to public appeals.
- SEC. 3.610. REQUIRED FILING OF BEHESTED PAYMENT REPORTS BY ELECTED OFFICIALS.

(a) FILING REQUIREMENT.

(1) Administrative proceedings. If an officer elected official directly or indirectly requests or solicits any behested payment(s) from an interested party that is a party, participant, or agent of a party or participant involved in a proceeding before the elected official's department regarding administrative enforcement, a license, a permit, or other entitlement for use, the officer elected official shall file the a behested payment report described in subsection (b) with the Ethics Commission in the following circumstances:

(1) (A) if the interested party makes any behested payment(s) totaling \$1,000 or more during the pendency of the matter involving the interested party proceeding, or during the six months following the date on which a final decision is rendered, the officer shall file a behested payment report within 30 days of the date on which the behested payment was made, or if there has been a series of behested payments, within 30 days of the date on which the behested payment(s) total \$1,000 or more; or

\$1,000 or more during the six months following the date on which a final decision is rendered in the matter involving the interested party, the officer shall file a behested payment report within 30 days of the date on which the behested payment was made, or if there has been a series of behested payments, within 30 days of the date on which the behested payment(s) total \$1,000 or more; and

(3) (B) if the interested party made any behested payment(s) totaling \$1,000 or more in the 12 months prior to the commencement of a matter involving the interested party proceeding, in which case the officer elected official shall file a behested payment report within 30 days of the date the officer elected official knew or should have known that the source of the behested payment(s) became an interested party.

(2) **Contracts.** If an elected official directly or indirectly requests or solicits any behested payment(s) from any City Contractor contracting with or seeking to contract with the elected official's department, or any affiliate of such City Contractor, the elected official shall file a behested payment report in the following circumstances:

(A) the interested party makes any behested payment(s) totaling \$1,000 or more after the submission of a proposal and before either the termination of negotiations for the contract or the end of the contract's term;

(B) the interested party makes any behested payment(s) totaling \$1,000 or more during the six months after either the termination of negotiations for the contract, or the end of the contract's term; or

(C) the interested party made any behested payment(s) totaling \$1,000 or more in the 12 months prior to the submission of a proposal, in which case the elected official shall file a behested payment report within 30 days of the date the elected official knew or should have known that the source of the behested payment(s) became an interested party.

- (3) Persons seeking to influence. If an elected official directly or indirectly requests or solicits any behested payment(s) from any interested party who attempted to influence the elected official in any legislative or administrative action, the elected official shall file a behested payment report if, within the 12 months following the date of any attempt by the interested party to influence the elected official, the interested party made any behested payment(s) totaling \$1,000 or more.
- (b) **BEHESTED PAYMENT REPORT**. The behested payment report shall include the following:
 - (1) name of payor;
 - (2) address of payor:

- (3) amount of the payment(s);
- (4) date(s) the payment(s) were made;
- (5) the name(s) and address(es) of the payee(s);
- (6) a brief description of the goods or services provided or purchased, if any, and a description of the specific purpose or event for which the payment(s) were made;
- (7) if the officer elected official or the officer's elected official's relative, staff member, or paid campaign staff, is an officer, executive, member of the board of directors, staff member, or authorized agent for the recipient of the behested payment(s), such individual's name, relation to the officer elected official, and position held with the payee;
- (8) if the payee has created or distributed 200 or more substantially similar communications featuring the officer elected official within the six months prior to the deadline for filing the behested payment report, a brief description of such communication(s), the purpose of the communication(s), the number of communication(s) distributed, and a copy of the communication(s); and
- (9) if in the six months following the deadline for filing the behested payment report, the payee has created or distributed 200 or more substantially similar communications featuring the officer elected official, the officer elected official shall file an amended payment report that discloses a brief description of such communication(s), the purpose of the communication(s), the number of communication(s) distributed, and a copy of the communication(s).
- (c) **DEADLINE FOR FILING A BEHESTED PAYMENT REPORT.** Unless otherwise provided under this Section 3.610, when an elected official is required to file a behested payment report, the elected official shall file the behested payment report described in subsection (b) with the Ethics Commission within 30 days of the date on which the behested

payment was made, or if there has been a series of behested payments, within 30 days of the date on which the behested payments total \$1,000 or more.

- (c) (d) **AMENDMENTS.** If any of the information previously disclosed on a behested payment report changes during the pendency of the matter involving the interested party, or within six months of the final decision in such matter, the officer elected official shall file an amended behested payment report.
- (d) (e) **PUBLIC APPEALS.** Notwithstanding subsections (a) and (d), no officer elected official shall be required to report any behested payment that is made solely in response to a public appeal.
- (e) (f) **NOTICE.** If an officer elected official solicits or otherwise requests, in any manner other than a public appeal, that any person make a behested payment, the elected official or his the elected official's agent must notify that person that if the person makes any behested payment in response to the solicitation or request, the person may be subject to the disclosure and notice requirements in Section 3.620.
- (f) (g) **WEBSITE POSTING.** The Ethics Commission shall make available through its website post on its website all behested payment reports it receives from officers elected officials.

SEC. 3.620. FILING BY DONORS.

- (a) **REPORT.** Any interested party who makes a behested payment, or series of behested payments in a calendar year, of \$10,000 or more must disclose, within 30 days following the date on which the payment(s) totals \$10,000 or more:
- (1) Administrative proceedings. If the interested party is a party, participant, or agent of a party or participant involved in a proceeding regarding administrative enforcement, a license, a permit, or other entitlement for use:

	(C) the dates or	f any co	ntact(s) the	interested	party made	with the	elected
official in relation to	such legislative	or adm	inistrative a	ction(s).			

- (b) **NOTICE.** Any person who makes a behested payment must notify the recipient that the payment is a behested payment, at the time the payment is made.
- (c) PUBLIC APPEALS. An interested party has no obligation to disclose a behested payment made in response to an elected official's public appeal.

SEC. 3.630. FILING BY RECIPIENTS OF MAJOR BEHESTED PAYMENTS.

- (a) MAJOR BEHESTED PAYMENT REPORT. Any person who receives a behested payment, or a series of behested payments, received during a calendar year, totaling \$100,000 or more from interested parties that was made at the behest of any officer elected official must do the following:
- (1) within 30 days following the date on which the payment(s) total \$100,000 or more, notify the Ethics Commission that the person has received such payment(s) and specify the date on which the payment(s) equaled or exceeded \$100,000;
- (2) within 13 months following the date on which the payment(s) or payments total \$100,000 or more, but at least 12 months following the date on which the payment(s) total \$100,000 or more, disclose:
- (i) (A) all payments made by the person that were funded in whole or in part by the behested payment(s) made at the behest of the officer elected official; and
- (ii) (B) if the person was an interested party in any City decision(s) involving the officer elected official in the 12 months following the date on which the payment(s) were made:
 - (A) (i) the proceeding the person is or was involved in;
 - (B) (ii) the decision(s) the person actively supported or opposed;

(C)	(iii) the	outcome	e(s) the	person	is or	was	seeking	in :	such
proceedings or decisions; and									

- (D) (iv) any contact(s) the person made in relation to such proceedings or decisions.
- (b) **EXCEPTION.** Subsection (a) does not apply if the entity receiving the behested payment is a City department.
- (c) **NOTICE REQUIRED.** If a recipient of a behested payment does not receive the notice, as required under Section 3.620, that a particular payment is a behested payment, the recipient will not be subject to penalties under Section 3.650, as regards that particular payment, for failure to file pursuant to subsection (a) unless it is clear from the circumstances that the recipient knew or should have known that the payment was made at the behest of an officer elected official.
- (d) **PUBLIC APPEALS.** A recipient of behested payments has no obligation to disclose payments received due to an elected official's public appeal.

SEC. 3.640. REGULATIONS.

- (a) The Ethics Commission may adopt rules, regulations, and guidelines for the implementation of this Chapter 6. *The Ethics Commission shall adopt rules, regulations or guidelines defining and illustrating "interested party" and when a payment is made "at the behest of" a City officer or designated employee.*
- (b) The Ethics Commission may, by regulation, require persons to electronically submit information required to fulfill their obligations under this Chapter 6.
- Section 2. Effective Date. This ordinance shall become effective 30 days after enactment. Enactment occurs when the Mayor signs the ordinance, the Mayor returns the

ordinance unsigned or does not sign the ordinance within ten days of receiving it, or the Board of Supervisors overrides the Mayor's veto of the ordinance.

Section 3. Scope of Ordinance. In enacting this ordinance, the Board of Supervisors intends to amend only those words, phrases, paragraphs, subsections, sections, articles, numbers, punctuation marks, charts, diagrams, or any other constituent parts of the Municipal Code that are explicitly shown in this ordinance as additions, deletions, Board amendment additions, and Board amendment deletions in accordance with the "Note" that appears under the official title of the ordinance.

APPROVED AS TO FORM: DENNIS J. HERRERA, City Attorney

By: /s/
ANDREW SHEN
Deputy City Attorney

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City and County of San Francisco Tails

City Hall 1 Dr. Carlton B. Goodlett Place San Francisco, CA 94102-4689

Ordinance

201132 File Number:

Date Passed: December 14, 2021

Ordinance amending the Campaign and Governmental Conduct Code to expand the definition of interested party to include City contractors, persons seeking to influence City officers and employees, registered contact lobbyists, permit consultants, and to prohibit elected officials, department heads, commissioners, and designated employees from soliciting behested payments from interested parties.

September 13, 2021 Rules Committee - CONTINUED

September 20, 2021 Rules Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE

September 20, 2021 Rules Committee - CONTINUED AS AMENDED

September 27, 2021 Rules Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE

September 27, 2021 Rules Committee - CONTINUED AS AMENDED

October 18, 2021 Rules Committee - CONTINUED TO CALL OF THE CHAIR

November 29, 2021 Rules Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE

November 29, 2021 Rules Committee - CONTINUED AS AMENDED

December 06, 2021 Rules Committee - AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE

December 06, 2021 Rules Committee - DUPLICATED

December 06, 2021 Rules Committee - RECOMMENDED AS AMENDED AS A COMMITTEE REPORT

December 07, 2021 Board of Supervisors - AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE

> Ayes: 10 - Chan, Haney, Mandelman, Mar, Peskin, Preston, Ronen, Safai, Stefani and Walton

Excused: 1 - Melgar

December 07, 2021 Board of Supervisors - PASSED ON FIRST READING AS AMENDED Ayes: 10 - Chan, Haney, Mandelman, Mar, Peskin, Preston, Ronen, Safai, Stefani and Walton

Excused: 1 - Melgar

December 14, 2021 Board of Supervisors - FINALLY PASSED

Ayes: 11 - Chan, Haney, Mandelman, Mar, Melgar, Peskin, Preston, Ronen, Safai, Stefani and Walton

File No. 201132

I hereby certify that the foregoing Ordinance was FINALLY PASSED on 12/14/2021 by the Board of Supervisors of the City and County of San Francisco.

Angela Calvillo
Clerk of the Board

Unsigned

London N. Breed Mayor 12/24/2021

Date Approved

I hereby certify that the foregoing ordinance, not being signed by the Mayor within the time limit as set forth in Section 3.103 of the Charter, or time waived pursuant to Board Rule 2.14.2, became effective without her approval in accordance with the provision of said Section 3.103 of the Charter or Board Rule 2.14.2.

Angela Calvillo Clerk of the Board 12/24/2021

Date