



San Francisco International Airport

January 11, 2022

Ms. Angela Calvillo
Clerk of the Board
Board of Supervisors
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102-4689

Subject: Modification No. 2 to Fixed Base Operator Lease and Operating Agreement No. 07-0106 between Signature Flight Support LLC and the City and County of San Francisco, acting by and through its Airport Commission

Dear Ms. Calvillo:

Pursuant to Section 9.118 of the City Charter, I am forwarding for the Board of Supervisors' approval the proposed Resolution, which approves Modification No. 2 to Fixed Base Operator Lease and Operating Agreement No. 07-0106 between Signature Flight Support LLC and the City and County of San Francisco, acting by and through its Airport Commission.

This Modification No. 2 extends the Operating Agreement Term by three years, for a new expiration date of September 30, 2025, and requires Signature Flight Support LLC to make certain infrastructure improvements and comply with additional sustainability requirements.

The following is a list of accompanying documents:

- Board of Supervisors Resolution;
- Approved Airport Commission Resolution No. 21-0235;
- Memorandum accompanying Airport Commission Resolution No. 21-0235;
- Copy of SFEC-126(f) Submittal;
- A copy of Fixed Base Operator Lease and Operating Agreement No. 07-0106;
- A copy of Modification No. 1 to Fixed Base Operator Lease and Operating Agreement No. 07-0106; and
- A copy of Modification No. 2 to Fixed Base Operator Lease and Operating Agreement No. 07-0106.

The following person may be contacted regarding this matter:

Diana Chow
Senior Property Manager
(650) 821-4525
Diana.chow@flysfo.com

Very truly yours,

Kantrice Ogletree /s/

Kantrice Ogletree
Commission Secretary

Enclosures

cc: Diana Chow, SFO Aviation Management
Cathy Widener, SFO Governmental Affairs
Dyanna Volek, SFO Governmental Affairs

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