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Committee	Item	No.	11	
Board Item I	No.	***		

# **COMMITTEE/BOARD OF SUPERVISORS**

AGENDA PACKET CONTENTS LIST

Committee:	Budget and Finance Committee	Date: October 27, 2010
Board of Su	pervisors Meeting	Date
Cmte Boa	rd	
	Motion Resolution Ordinance Legislative Digest Budget Analyst Report Legislative Analyst Report Ethics Form 126 Introduction Form (for hearing Department/Agency Cover Lett MOU Grant Information Form Grant Budget Subcontract Budget Contract/Agreement Award Letter Application Public Correspondence	
OTHER		ace is needed)
-	by: Victor Young by: Victor Young	Date: October 22, 2010 Date:

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

[Board Review and Approval of 2010 United States Department of Housing and Urban Development Continuum of Care Programs Application]

Resolution approving the City and County of San Francisco 2010 Grant Application for the United States Department of Housing and Urban Development Continuum of Care Programs and fulfilling the San Francisco Board of Supervisors' review and approval process for all annual or otherwise recurring grants of \$5,000,000 or more.

WHEREAS, Under the Department of Housing and Urban Development 2010 grant application for Continuum of Care programs, the City and County of San Francisco and eligible nonprofit entities are eligible to submit funding applications to assist the homeless; and

WHEREAS, Under the San Francisco 2009 Continuum of Care application, San Francisco and its nonprofits were awarded \$18,601,756 based on a very strong and competitive grant application; and

WHEREAS, HUD announced, on September 20, 2010, its 2010 Continuum of Care program requirements and guidelines, including an estimated deadline of November 18, 2010 deadline for submittal of grant applications; and

WHEREAS, The San Francisco Local Homeless Coordinating Board (LHCB) serves as the legal entity that oversees the Continuum of Care process and programs, including the creation of program priorities, funding categories, and application guidelines, and scoring tools; and

WHEREAS, The LHCB expects to submit the consolidated application for approximately \$18,201,045 of which a portion of those which passes through the Department of Human Services is greater than \$5,000,000; and

WHEREAS, The LHCB has been meeting regularly to better understand the Continuum of Care process and programs, including receiving community input and participation in the development of program priorities, application scoring criteria, and application guidelines and process; and

WHEREAS, The LHCB with community input and advice, approved a 2010 application process, scoring criteria, and funding priorities for the 2010Application;

WHEREAS, The 2010 application process established funding categories that include Permanent Supportive Housing, Transitional Housing, Safe Haven, and Supportive Services; and

WHEREAS, Under San Francisco Ordinance 265-05, the appropriate City department shall submit a resolution articulating its grant application as well as funding categories to the Board of Supervisors for all annual grant applications of \$5,000,000 or more; now, therefore be it,

RESOLVED, That the San Francisco Local Homeless Coordinating and the Department of Human Services are authorized to submit a 2010 Continuum of Care application; and be it

FURTHER RESOLVED, That the San Francisco Board of Supervisors will provide a timely review and approval of the 2010 Continuum of Care application with recognition that such application at the time of the Board review and approval will include funding categories and general description of the application.

## FILE NO.

#### RESOLUTION NO.

Recommended

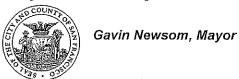
San Francisco Human Services Agency

Trent Rhorer

**Executive Director** 

Human Services Agency
BOARD OF SUPERVISORS

# City and County of San Francisco



# **Human Services Agency**

Department of Human Services
Department of Aging and Adult Services

Trent Rhorer, Executive Director

October 12, 2010

Ms. Angela Calvillo, Clerk Board of Supervisors City and County of San Francisco #1 Dr. Carlton B. Goodlett Place, Room 244 San Francisco, CA 94102

RE: 2010 U.S. Department of Housing and Urban Development (HUD)

Continuum of Care Funding Application Resolution

Dear Ms. Calvillo:

Enclosed please find a proposed resolution for the Board of Supervisors approval for the upcoming 2010 Continuum of Care funding application to HUD. This application is to secure federal funding for many of our current housing and services programs serving homeless families and individuals.

A similar resolution was approved by the Board of Supervisors in 2009, 2008 and 2007.

I am requesting that the Board schedule a hearing on this resolution as soon as possible so we can have final Board action to submit the application by mid-November.

If you need additional information, please contact Daryl Higashi, Supportive Housing Finance Manager, at 557-6446. Thank you for your assistance.

Sinderely,

Trent Rhorer

**Executive Director** 

Enclosure

## San Francisco Local Homeless Coordinating Board McKinney-Vento Continuum of Care Grants Homeless Assistance Grants

The San Francisco Local Homeless Coordinating Board (LHCB), formed by Resolution 208-05, oversees the San Francisco application for Federal Department of Housing and Orban Development McKinney-Vento Continuum of Care Grants Homeless Assistance Grants. In the 2009 competition, HUD awarded San Francisco \$18,601,756 in competitive Continuum of Care Homeless Assistance grant funds.

In 2010, the proposed resolution would authorize the LHCB to apply for an estimated \$18,201 045, including \$1,057,431 that will be devoted to one or more projects providing new permanent housing for chronically homeless people. The funding goes to city departments and non-profits to provide homeless individuals and families with permanent supportive housing, transitional housing and supportive services. The grant is expected to be due to HUD on November 18, 2010.

The LHCB undertakes a intensive community process for determining priorities and the competition process each year. For this year's competition, the review and rank process was discussed at five funding committee meetings, and four LHCB meetings. The Funding Committee considered community priorities, then designed and presented scoring tools and materials to the LHCB for approval. LHCB then considered and approved scoring tools and materials.

As it was last year, HUD has shortened the timeline and is not requesting a ranked list of renewal projects, so the review and rank process has been streamlined and will be similar as last year.

As part of the review process, HSA and LCHB staff will review applications to determine that threshold requirements are met. In addition, a panel of non-conflicted people will score and rank the new projects. After the preliminary scoring results are delivered to applicants, any project that is at risk of not being funded will have the opportunity to appeal. After the appeal process has completed, the LHCB members will meet to consider and approve the final list of project applications.

The LHCB also oversees the community portion of the application, known as Exhibit One, which describes the homeless housing and services provided in San Francisco, as well as LHCB plans for future activities.

#### Included in this packet:

- 2010 SF McKinney Vento Continuum of Care Process and Timeline
- List of SHP McKinney Renewal Grants (includes permanent housing, transitional housing, and support services only projects)
- List of Shelter Plus Care Renewal Grants (housing for homeless who are disabled)

0.040				
70In San	2010 San Francisco McKin	o McKinney-	Vento Cont	iney-Vento Continuum of Care Process and Timeline
Event/Activity	Responsible Date/Time	Date/Time	Place	Notes
NOFA Released	MUD	September 20, 2010   N/A (Monday)	N/A	HUD releases the Notice of Funding Availability
Bidders Conference	HSA,	Monday, October 4,	170 Otis, Born	Release information about local priorities and HUD guidelines for proposals.
	Homebase	2010, 9:00- 11:00 AM	Auditorium	Agencies will be given a proposal package and training on how to complete the CoC application.
Agencies write Proposals	Agencies	October 4, 2010-	Various	Three weeks
Board of Supervisors Budget Committee Meeting	HSA, LHCB	TBD	City Hall	Resolution for grant application over \$5 million
TA Workshop	HomeBase	October 14, 2010, 10:00 AM	77 Otis	
Proposals are due	Agencies	October 25, 2010, 4:00 PM	77 Otis	See Proposal Submission Checklist for list of required documents and info about where and how to turn in documents.
Priority Panel Training (if needed)	HSA, HomeBase	October 27, 2010, 1:00-2:00 PM	77 Otis	Priority Panel receives training for new projects.
Priority Panel reviews Proposals (if needed)	HSA, Priority Panel	October 27, 2010- November 2, 2010	Various	Priority Panel reads and scores proposals individually.
Local Homeless Coordinating Board	LHCB	November 1, 2010 11:00 AM - 1:00 PM	170 Otis, Born Auditorium	
Priority Panel meets (if needed)	HSA, HomeBase	November 3, 2010, 10:00 AM - 5:00 PM	77 Otis	Panel meets to discuss proposals and determine how new projects will be ranked in the 2010 application.
Board of Supervisors Meeting	HSA, LHCB	TBD	City Hall	Resolution for grant application over \$5 million; approval of Full Board
Posting of Preliminary Priority List	HSA	November 4, 2010, before 9:00 AM	Via e-mail	Preliminary priority list emailed to agencies.
Sponsor Appeals due	Agencies	November 10, 2010 4:00 PM	77 Otis	Agencies may inspect their scores and formulate a written appeal based on appeal policy.
Appeal Committee deliberates	Appeal Committee	November 12, 2010, time tbd	77 Otis	Review appeals and recalculate scores, if necessary. Final Priority List is posted.
Local Homeless Coordinating Board Approval of Priority List	LHCB	November 15, 2010, time tbd	170 Otis, Born Auditorium	Present the Final Priority List to Full Local Homeless Coordinating Board for their approval and Exhibit 1 Sign off.
Grant Writer writes and compiles	HomeBase,	September 20, 2010- November 14, 2010	N/A	Grant Writer works with agencies and HSA to write, compile and fine-tune
Application is due to HUD	HomeBase	1	N/A	Application is packaged and sent to HUD.

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•	2			G-House (formerly. Guerrero House)	. H	6/1/2009	5/31/2010	, 49	45	88,587	\$ .15,	15,664 \$	1,106	\$ 10	105,357 \$		\$ 110,624		
	m	Community Awareness Treatment Services	Community Awareness - Treatment Services	A Woman's Place	3	7/1/2009	6/30/2010			196,891	\$ 131,	131,202 \$	3,482	\$ 33	331,575 \$	16,578	\$ 348,153		
	4		Community Housing Community Housing Partnership	Iroquois	, <b>E</b>	12/1/2009	11/30/2010	**	40	148,416	, •	44	1,575	\$. 14	149,991 \$	7,499	\$ 157,490	<del></del>	
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	8	SF DHS	37	Avenues to Independence	푠	1/1/2011	12/31/2011	\$ 99,984	84 \$	123,174	\$ 89,	89,004: \$	3,273	\$ 31	315,435 \$		\$ 331,020	·	
	97	SF DHS	SF DHS	Homeless Employment Collaborative	SS	10/1/20010	9/30/2011	*	+A	899,794	un.	· 44	9,548	\$ 30	909,342 \$	45,467	\$ 954,809	,	
	. 9	SF DHS	Hamilton Family Center	First Avenues: Housing Solutions for Familles	x	. 9/1/2010	8/31/2011	\$	*	168,711	i,	44	1,790	\$ 171	170,501 \$	8,525	\$ 179,026		
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	16		Northern California Service League		Ŧ	1/2/2010	1/1/2011		1	187,630	86	. 12	3,036		-				
•	17		Swords to Plowshares	Veterans Academy at the Presidio	풊	7/1/2010	6/30/2011	₩	\$	335,287		•	3,558			5 5.			
	18		DHS & DPH	Integrated Services Network	SS	1/2/2010	. 1/1/2011	\$ 6,708	**	1,098,907	40	*	11,730	\$ 1,11	1,117,345 \$	55,854	\$ 1,173,199		
	19		Goodwill Industries	San Francisco Training Partnership	. SS	4/1/2010	3/31/2011		<b>4</b> 4	255,313	10	- 44	2,709	\$ 25	258,022 \$	12,901	\$ 270,923		
	20	SF DHS		Transitional Housing Project			12/31/2011	*	<del>(</del>	304,677		\$5,050.\$	3,817		1		\$ 381,721		
	22	SF DHS SF DHS		Jelani Transitional Positive Match	王玉	11/1/2010	9/30/2011	7	488 \$	5,070	\$ 121,	121,782 \$	1,798	\$ 17	171,513 \$	6,409 8,561	\$ 134,607·		
	ន	SF DHS		CHEFS	S,	1/2/2010	1/1/2011	44	40	124,504	49	. 49	1,322	. \$	125,826 \$	6,291	\$ 132,117		
	24	SF DHS	Community Housing Partnership	SHEC	SS	7/1/2010	6/30/2011	<b>*</b>	40 4	119,857		· 40 40	1,272	\$ 12	121,129 \$	6,056	\$ 127,185 \$ 234,609	···	
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	28			DAH - Chronic Alcoholics	푼	8/1/2009	7/31/2010		J	19,385		5	4,910					<del>-  </del>	
	53	St. Vincent DePaul	St. Vincent DePaul	Brennan House	F	7/1/2009	6/30/2010	\$	\$ 1	101,444	\$ 23,	23,404	7,325	*	170,735	1776	\$ 125,244	· .	
	30	Swords to Plowshares	Swords to Plowshares	Transitional Living Program for Homeless Veterans	<u>٦</u>	8/1/2009	7/31/2010	₩.	40	118,878	\$ 120,	120,803 \$	2,543	\$ 24	242,224 \$	12,111	\$ 254,335		
	31	t		Transitional Housing for Chronically Homeless Veterans	E	2/1/2009	1/31/2010	454	•	50,407	\$ 168,	168,813 \$	2,326	\$ 22	221,546 \$	770,11	\$ 232,623		
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<u>`````````````````````````````````````</u>	Treasure Island Phase 2	CA0080C9T010802	SHA 20	2010					15	16					
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Re: Information Request Form Kristina Brown to: Board.of.Supervisors 10/20/2010 10:25 AM Show Details

History: This message has been replied to and forwarded.

Great, thank you!

I need to request some other materials - not sure if I go through you or another department at Board of Supes.

I'm looking for:

- 1. Conflict of Interest/Form 700 documentation for the time that Aaron Peskin (1/8/01 1/8/09), Tony Hall (1/8/01 8/5/04) and Leland Yee (1/8/97 11/29/02) were on the Board.
- 2. Records and invoices documenting costs billed to the public specifically incurred by Aaron Peskin, Tony Hall and Leland Yee including 1) convention and personal travel and meal/per diem costs, 2) vehicle use and gasoline and mileage records, 3) public credit card use, 4) cell phone use, 5) any instance where Aaron Peskin, Tony Hall and Leland Yee had requested reimbursement from the City/County of San Francisco for costs advanced personally.

Can you help me obtain these records, or do I need to send a public records act request to someone else?

Thanks again,

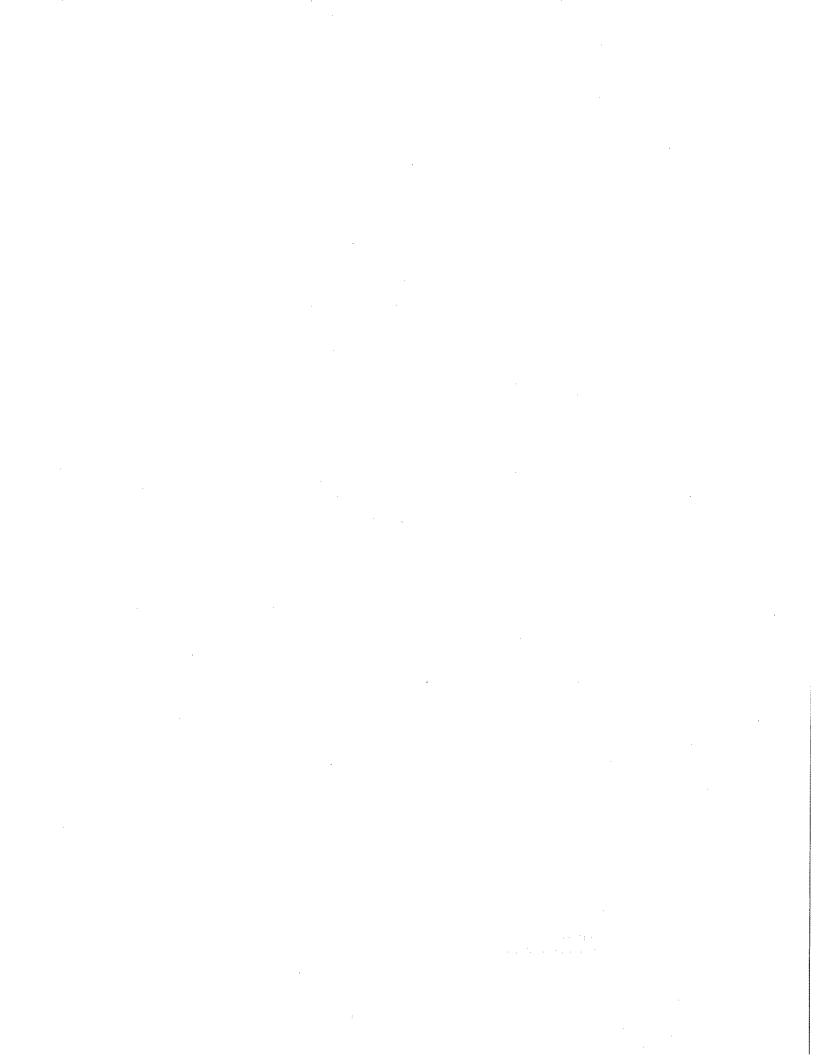
Kristina Brown 559-786-9925

On Wed, Oct 20, 2010 at 9:43 AM, < <u>Board.of.Supervisors@sfgov.org</u>> wrote:

I could hold them for you until then, no problem. If you need more time, just let me know. Thanks!

Rana Calonsag
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking http://www.sfbos.org/index.aspx?page=104



Re: I	nform	ation	Request	Form
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Kristina Brown

to: Board.of.Supervisors

10/19/2010 08:39 A

Hi Rana,

Great, thank you! How long can you hold the records at your office? I'm not sure I can come in this week, but hopefully next Monday.

Were the minutes from 1997 - 1999 destroyed, or something?

Thanks again!

Kristina Brown 559-786-9925

On Mon, Oct 18, 2010 at 1:39 PM, < Board.of.Supervisors@sfgov.org> wrote:

Hi Kristina,

The committee minutes that you requested have arrived in our office. Unfortunately, they only include minutes starting from 1999. To view these minutes and use our database for further research, please come to the Clerk's Office at your earliest convenience. Thanks!

Rana Calonsag
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

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Re: Information Request Form

Kristina Brown

to: Board.of.Supervisors

10/15/2010 02:49 P

Hi Rana,

Thanks for helping with with this. I am not 100% sure what committees Peskin, Hall and Yee served on. I have a fairly good idea from online biographies I've read, but it there any way I can confirm their committee assignments with your office? Do you have a list of former Supervisor's committee assignments?

Thanks,

Kristina Brown

On Fri, Oct 15, 2010 at 2:10 PM, < Board.of.Supervisors@sfgov.org > wrote:

Hello Again,

Aaron Peskin was Supervisor from 1/8/01 thru 1/8/09, Tony Hall was Supervisor from 1/8/01 thru 8/5/04, and Leland Yee was Supervisor from 1/8/97 thru 11/29/02. If you can specify which committees and dates you are interested in, I can retrieve them from my database as long as it is from 1998 to Present. If you need any minutes before 1998 I will have to order them from our off-site storage facility. Once the order arrives, you can come in and view and let me know what copies you would be interested in. We order on Fridays so please let me know ASAP if you would like me to place the order for you.

Rana Calonsag
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking http://www.sfbos.org/index.aspx?page=104

Re: Information Request Form

Kristina Brown

to: Board.of.Supervisors

10/15/2010 08:10 A

Hi Rana,

Thanks for sending this along. I'm interested in meeting minutes from committees that a few Supervisors were members of - specifically, Tony Hall, Aaron Peskin and Leland Yee.

To the best of my knowledge, Aaron Peskin served from 2004 to 2009 and was a member of the following committees:

Finance and Audits Committee

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City Planning Audit Select Committee

**Budget Committee** 

Land Use Committee

Tony Hall, 2000 - 2004

**Rules Committee** 

Government Oversight Committee

Neighborhood and Parks Services Committee

Leland Yee, 1996 - 2002 Finance Committee Others...

Is there any way you can verify and update this information and send me the minutes? For example, I know that Yee sat on other committees, I just don't know which ones... If there is is a list on your website, I'll gladly look it up myself and let you know what minutes I'd like to view.

Thank you! Feel free to give me a call to discuss this matter.

Best,

Kristina Brown (559) 786-9925

On Thu, Oct 14, 2010 at 2:44 PM, <<u>Board.of.Supervisors@sfgov.org</u>> wrote: Hi Kristina, Attached please find the Committees from 1981 to Present.:

Please advise on which minutes you were interested in. Thank you.

Rana Calonsag
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking <a href="http://www.sfbos.org/index.aspx?page=104">http://www.sfbos.org/index.aspx?page=104</a>

Re: Information Request Form

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Kristina Brown

to: Board.of.Supervisors

10/13/2010 04:12 P

Great! Thanks, Rana!

Have a good evening.

On Wed, Oct 13, 2010 at 4:10 PM, <<u>Board.of.Supervisors@sfgov.org</u>> wrote: Hi Kristine.

I got your voicemail and passed on your request to my Supervisor Madeleine. She may be able to find the list you are requesting. I will notify you as soon as she locates the information and I will forward it to you via e-mail.

Rana Calonsag
Board of Supervisors
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102
(415) 554-5184
(415) 554-5163 fax
Board.of.Supervisors@sfgov.org

Complete a Board of Supervisors Customer Service Satisfaction form by clicking <a href="http://www.sfbos.org/index.aspx?page=104">http://www.sfbos.org/index.aspx?page=104</a>

Information Request Form

board.of.supervisors

to: board.of.supervisors

10/13/2010 10:18 A

From:

<br/><board.of.supervisors@sfgov.org>

To:

<board.of.supervisors@sfgov.org>

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To:board.of.supervisors@sfgov.org

Email:board.of.supervisors@sfgov.org

DO\_NOT\_RELEASE\_PERSONAL\_INFORMATION:Yes

FIRST\_NAME:Kristina LAST\_NAME:Brown

ADDRESS:

CITY:

STATE:

ZIP:

PHONE NUMBER:559 786-9925

FAX:

CONTACT EMAIL:kristinabrown86@gmail.com

DATE OF RECORD:

FILENUMBER:

RESOLUTIONNUMBER:

ORDINANCENUMBER:

MOTIONNUMBER:

WANT\_TO\_SEE\_FILE:Yes

SEE FILE ON:

PICK UP INFORMATION ON:

EMAIL INFORMATION:Yes

ADDITIONAL INFORMATION:Yes

ADDITIONAL\_INFORMATION\_DETAIL: I am interested in meeting minutes for the various committees back to 1996. How far back do your electronic records go? I can also come in and view in person if the hard copy records are archived.

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