

File No. 220129

Committee Item No. 1

Board Item No. 2

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee
Board of Supervisors Meeting

Date March 9, 2022

Date March 22, 2022

Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
- MOU
- Grant Information Form
- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Form 126 – Ethics Commission
- Award Letter
- Application
- Public Correspondence

OTHER (Use back side if additional space is needed)

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Completed by: Brent Jalipa

Date March 4, 2022

Completed by: Brent Jalipa

Date March 10, 2022

1 [Appropriation - General Reserve – Municipal Transportation Agency – Portsmouth
Square Garage Parking and Transit Fares - ~~\$700,000~~ \$554,000 - FY2021-2022]

2

3 **Ordinance appropriating ~~\$700,000~~ \$554,000 from the General Reserve to the San**
4 **Francisco Municipal Transportation Agency to support free parking in the**
5 **Portsmouth Square Garage and transit fares in February of Fiscal Year (FY) 2021-**
6 **2022.**

7

8 Note: Additions are *single-underline italics Times New Roman*;
9 deletions are *strikethrough italics Times New Roman*.
10 Board amendment additions are double underlined.
11 Board amendment deletions are ~~strikethrough normal~~.

12

13 Be it ordained by the People of the City and County of San Francisco:

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15 Section 1. The sources of funding outlined below are herein appropriated to
16 reflect the projected sources of funding for FY2021-2022.

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18 **SOURCES Appropriation**

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	Fund / Department ID	Project & Activity / Authority	Account	Description	Amount
3	Total SOURCES Appropriation				\$700,000
5					<u>\$554,000</u>

Section 2. The uses of funding outlined below are herein appropriated in San Francisco Municipal Transportation Agency to support free parking in the Portsmouth Square Garage and transit fares in February 2022.

USES APPROPRIATION

	Fund / Department ID	Project & Activity / Authority	Account	Description	Amount
16	10000 / 230018	10026734 - 0001	591XXX	Transfer Out of the	\$700,000
17	GF Annual Account	GE General City		General Fund to the San	<u>\$554,000</u>
18	Ctrl / GEN General	Services / 10000 -		Francisco Municipal	
19	City	Operating		Transportation Agency to	
20	Responsibility			Support Free Parking in	
21				Portsmouth Square	
22				Garage <u>and transit fares</u>	
24	Total USES				\$700,000
25					<u>\$554,000</u>

1 Section 3. The Controller is authorized to record transfers between funds and
2 adjust the accounting treatment of sources and uses appropriated in this ordinance as
3 necessary to conform with Generally Accepted Accounting Principles and other laws.
4

5
6 APPROVED AS TO FORM:
7 DAVID CHIU, City Attorney

FUNDS AVAILABLE:
BEN ROSENFELD, Controller

8
9 By: _____/s/_____
10 JON GIVNER
Deputy City Attorney

By: _____/s/_____
BEN ROSENFELD
Controller

Item 1 File 22-0129 <i>(Continued from 3/2/22)</i>	Department: San Francisco Municipal Transportation Agency (SFMTA)
EXECUTIVE SUMMARY	
<p style="text-align: center;">Legislative Objectives</p> <ul style="list-style-type: none"> • The proposed ordinance appropriates \$554,000 from the General Reserve to the SFMTA to support free parking in the Portsmouth Square Garage and free Muni in February of FY 2021-22. <p style="text-align: center;">Key Points</p> <ul style="list-style-type: none"> • The SFMTA Board of Directors approved two hours of free parking at Portsmouth Square Parking Garage from February 5, 2022 through February 28, 2022 in commemoration of Chinese New Year. According to SFMTA, the actual reduction in revenues due to the provision of two hours of free parking at Portsmouth Square Parking Garage was \$180,104. • In addition, SFMTA offered free Muni for two days for Lunar New Year Parade Day and following day. According to an email from the Director of Transportation, the cost of Muni operations for those two days was \$354,000. <p style="text-align: center;">Fiscal Impact</p> <ul style="list-style-type: none"> • If the Board of Supervisors approves the \$554,000 appropriation from the General Reserve to offset the revenue loss at Portsmouth Square Garage and two days of free Muni, the General Reserve balance would be reduced from approximately \$72.1 million to approximately \$71.5 million. In addition, pending before the Board of Supervisors is an appropriation from the General Reserve of \$14.6 million to fund overtime in the Fire Department (File 22-0079), which if approved would further reduce the General Reserve balance to approximately \$56.9 million. Draws on the General Reserve in the current year require the General Reserve to be replenished by a like amount in the budget year. <p style="text-align: center;">Recommendation</p> <ul style="list-style-type: none"> • Approval of the proposed ordinance as amended is a policy matter for the Board of Supervisors. 	

MANDATE STATEMENT

City Charter Section 9.105 states that amendments to the Annual Appropriations Ordinance, after the Controller certifies the availability of funds, are subject to Board of Supervisors approval by ordinance.

BACKGROUND

Portsmouth Square Parking Garage is a public parking garage located at 733 Kearney Street in Chinatown and owned by the San Francisco Municipal Transportation Agency (SFMTA). The garage is operated under an agreement between SFMTA and IMCO Parking, LLC. The parking garage has 456 vehicle parking spaces and is open daily from 5:00 am to midnight. Parking fees consist of an hourly rate of \$4 prior to 5:00 pm and a maximum evening rate after 5:00 pm of \$8. The parking garage also offers monthly rates and special event rates.

The SFMTA Board of Directors approved two hours of free parking at Portsmouth Square Parking Garage from February 5, 2022 through February 28, 2022 in commemoration of Chinese New Year.

In addition, SFMTA offered free Muni for two days for Lunar New Year Parade Day and the following day. According to an email from the Director of Transportation, the cost of Muni operations for those two days was \$354,000.

DETAILS OF PROPOSED LEGISLATION

The proposed ordinance appropriates \$554,000 from the General Reserve to the SFMTA to support free parking in the Portsmouth Square Garage and two days of free Muni in February of FY 2021-22.

FISCAL IMPACT

According to SFMTA, the actual reduction in revenues due to the provision of two hours of free parking at Portsmouth Square Parking Garage was \$180,104 and \$354,000 for two days of free Muni. The proposed ordinance provides \$554,000 for SFMTA to cover the cost of both the free parking at Portsmouth Square and free Muni, including approximately \$20,000 buffer to cover unexpected costs such as higher than estimated revenue losses.

POLICY CONSIDERATION

General Reserve

Administrative Code Section 10.60 requires the City to budget a General Reserve of at least 3.0 percent of General Fund revenues to address revenue weakness, excess spending, or other needs not anticipated during the annual budget process. The balance requirement is reduced to 1.5 percent of General Fund revenues if the City withdraws from the Rainy Day Reserve and then

increases 0.25 percent per year until the 3.0 percent balance requirement is full restored. According to the Controller's FY 2021-22 Six-Month Budget Status Report, the projected ending balance for the FY 2021-22 General Reserve is \$72.1 million, including a required \$3.1 million deposit during the year and uses of \$9.4 million for previously approved supplemental appropriations.¹

If the Board of Supervisors approves the \$554,000 million appropriation from the General Reserve to offset the revenue loss at Portsmouth Square Garage, the General Reserve balance would be reduced to approximately \$71.5 million. In addition, pending before the Board of Supervisors is an appropriation from the General Reserve of \$14.6 million to fund overtime in the Fire Department (File 22-0079), which if approved would further reduce the General Reserve balance to \$56.9 million. Draws on the General Reserve in the current year require the General Reserve to be replenished by a like amount in the budget year.

RECOMMENDATION

Approval of the proposed ordinance as amended is a policy matter for the Board of Supervisors.

¹ The Board of Supervisors approved two supplemental appropriations using \$9.4 million of the General Reserve for paramedic staffing and election expenses (Files 21-1173 and 21-1174).

Item 8 File 22-0129	Department: San Francisco Municipal Transportation Agency (SFMTA)
EXECUTIVE SUMMARY	
<p>Legislative Objectives</p> <ul style="list-style-type: none"> • The proposed ordinance appropriates \$700,000 from the General Reserve to the SFMTA to support free parking in the Portsmouth Square Garage in February of FY 2021-22. <p>Key Points</p> <ul style="list-style-type: none"> • The SFMTA Board of Directors approved two hours of free parking at Portsmouth Square Parking Garage from February 5, 2022 through February 28, 2022 in commemoration of Chinese New Year. According to SFMTA, the estimated reduction in revenues due to the provision of two hours of free parking at Portsmouth Square Parking Garage is \$175,000. Therefore, we recommend reducing the appropriation from \$700,000 to \$200,000, which would provide a buffer to cover any additional revenue reduction. <p>Fiscal Impact</p> <ul style="list-style-type: none"> • If the Board of Supervisors approves the \$0.2 million appropriation from the General Reserve to offset the revenue loss at Portsmouth Square Garage, the General Reserve balance would be reduced from \$72.1 million to \$71.9 million. In addition, pending before the Board of Supervisors is an appropriation from the General Reserve of \$22.4 million to fund overtime in the Fire Department and Police Department (File 22-0079), which if approved would further reduce the General Reserve balance to \$49.5 million. Draws on the General Reserve in the current year require the General Reserve to be replenished by a like amount in the budget year. <p>Recommendations</p> <ul style="list-style-type: none"> • Amend the proposed ordinance to reduce the appropriation amount from \$700,000 to \$200,000. • Approval of the proposed ordinance as amended is a policy matter for the Board of Supervisors. 	

MANDATE STATEMENT

City Charter Section 9.105 states that amendments to the Annual Appropriations Ordinance, after the Controller certifies the availability of funds, are subject to Board of Supervisors approval by ordinance.

BACKGROUND

Portsmouth Square Parking Garage is a public parking garage located at 733 Kearney Street in Chinatown and owned by the San Francisco Municipal Transportation Agency (SFMTA). The garage is operated under an agreement between SFMTA and IMCO Parking, LLC. The parking garage has 456 vehicle parking spaces and is open daily from 5:00 am to midnight. Parking fees consist of an hourly rate of \$4 prior to 5 pm and a maximum evening rate after 5 pm of \$8. The parking garage also offers monthly rates and special event rates.

The SFMTA Board of Directors approved two hours of free parking at Portsmouth Square Parking Garage from February 5, 2022 through February 28, 2022 in commemoration of Chinese New Year.

DETAILS OF PROPOSED LEGISLATION

The proposed ordinance appropriates \$700,000 from the General Reserve to the SFMTA to support free parking in the Portsmouth Square Garage in February of FY 2021-22.

FISCAL IMPACT

According to SFMTA, estimated reduction in revenues due to the provision of two hours of free parking at Portsmouth Square Parking Garage is \$175,000. Therefore, we recommend reducing the appropriation from \$700,000 to \$200,000, which would provide a buffer to cover any additional revenue reduction.

POLICY CONSIDERATION

General Reserve

Administrative Code Section 10.60 requires the City to budget a General Reserve of at least 3.0 percent of General Fund revenues to address revenue weakness, excess spending, or other needs not anticipated during the annual budget process. The balance requirement is reduced to 1.5 percent of General Fund revenues if the City withdraws from the Rainy Day Reserve and then increases 0.25 percent per year until the 3.0 percent balance requirement is full restored. According to the Controller’s FY 2021-22 Six-Month Budget Status Report, the projected ending balance for the FY 2021-22 General Reserve is \$72.1 million, including a required \$3.1 million

deposit during the year and uses of \$9.4 million for previously approved supplemental appropriations.¹

If the Board of Supervisors approves the \$0.2 million appropriation from the General Reserve to offset the revenue loss at Portsmouth Square Garage, the General Reserve balance would be reduced to \$71.9 million. In addition, pending before the Board of Supervisors is an appropriation from the General Reserve of \$22.4 million to fund overtime in the Fire Department and Police Department (File 22-0079), which if approved would further reduce the General Reserve balance to \$49.5 million. Draws on the General Reserve in the current year require the General Reserve to be replenished by a like amount in the budget year.

RECOMMENDATIONS

- Amend the proposed ordinance to reduce the appropriation amount from \$700,000 to \$200,000.
- Approval of the proposed ordinance as amended is a policy matter for the Board of Supervisors.

¹ The Board of Supervisors approved two supplemental appropriations using \$9.4 million of the General Reserve for paramedic staffing and election expenses (Files 21-1173 and 21-1174).

Introduction Form

By a Member of the Board of Supervisors or Mayor

Time stamp
or meeting date

I hereby submit the following item for introduction (select only one):

- 1. For reference to Committee. (An Ordinance, Resolution, Motion or Charter Amendment).
- 2. Request for next printed agenda Without Reference to Committee.
- 3. Request for hearing on a subject matter at Committee.
- 4. Request for letter beginning : "Supervisor [] inquiries"
- 5. City Attorney Request.
- 6. Call File No. [] from Committee.
- 7. Budget Analyst request (attached written motion).
- 8. Substitute Legislation File No. []
- 9. Reactivate File No. []
- 10. Topic submitted for Mayoral Appearance before the BOS on []

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- Small Business Commission
- Youth Commission
- Ethics Commission
- Planning Commission
- Building Inspection Commission

Note: For the Imperative Agenda (a resolution not on the printed agenda), use the Imperative Form.

Sponsor(s):

Chan, Peskin

Subject:

Appropriation - General Reserve – Municipal Transportation Agency – Portsmouth Square Garage Parking - \$700,000 - FY2021-2022

The text is listed:

Ordinance appropriating \$700,000 from the General Reserve to the San Francisco Municipal Transportation Agency to support free parking in the Portsmouth Square Garage in February of Fiscal Year (FY) 2021-2022.

Signature of Sponsoring Supervisor: 