

**Coronavirus Emergency Supplemental Funding
(CESF) Program**

**PROPOSAL PACKAGE
COVER SHEET**

Submitted by:

City and County of San Francisco

Date Submitted:

January 26, 2021

CESF Program Proposal Checklist

A complete proposal package for funding under the Coronavirus Emergency Supplemental Funding (CESF) Program must contain the following items:

Required Items:		✓
1	Cover Sheet (previous page) <ul style="list-style-type: none"> • Insert Applicant Name and Date of Submission 	✓
2	CESF Proposal Checklist <ul style="list-style-type: none"> • Signed by the authorized signatory with a digital signature OR a wet signature in blue ink. 	✓
3	Applicant Information Form <ul style="list-style-type: none"> • Signed by the authorized signatory with a digital signature OR a wet signature in blue ink. 	✓
4	Proposal Narrative <ul style="list-style-type: none"> • 6 pages or less 	✓
5	Criteria for Non-Governmental Organizations (Appendix C) <ul style="list-style-type: none"> • Signed by the authorized signatory with a digital signature OR a wet signature in blue ink. 	✓
6	CESF Local Advisory Committee Membership Roster (Appendix D)	✓
7	Project Work Plan (Appendix E)	✓
8	Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement (Appendix J) <ul style="list-style-type: none"> • Signed by the authorized signatory with a digital signature OR a wet signature in blue ink. 	✓
9	Budget Information (Budget Table & Narrative) <ul style="list-style-type: none"> • Use the BSCC provided template 	✓
Optional:		
	Governing Board Resolution (Appendix I) <i>Note: The Governing Board Resolution is due prior to contract execution but is not required at the time of proposal submission.</i>	Pending

I have reviewed this checklist and verified that all required items are included in this proposal packet.


X 

Applicant Authorized Signature (see Applicant Information Form, Part L, next page)

CESF Applicant Information Form

A. APPLICANT < Name> County		B. TAX IDENTIFICATION NUMBER			
NAME OF APPLICANT City and County of San Francisco		TAX IDENTIFICATION #: 94-6000417			
STREET ADDRESS 1 Dr. Carlton B. Goodlett Place, Ste 234		CITY San Francisco	STATE CA	ZIP CODE 94102	
MAILING ADDRESS (if different) same as above		CITY	STATE	ZIP CODE	
C. PROJECT TITLE:		San Francisco Coronavirus Emergency Supplemental Funding Program			
D. PROJECT SUMMARY (100-150 words):					
The San Francisco Coronavirus Emergency Supplemental Funding Program will use funds to support the San Francisco Adult Probation Department, Juvenile Probation Department, San Francisco Public Defender's Office, San Francisco Police Department, San Francisco District Attorney's Office, and San Francisco Sheriff's Office for re-entry related equipment, services, supplies and overtime needs in order to prepare for and respond to coronavirus.					
E. GRANT FUNDS REQUESTED: See page 3 for funding by County			F. PASS-THROUGH FUNDS: Applicants must pass through a minimum of 20%		
\$286,020			\$ 57,204 (20%)		
G. LEAD PUBLIC AGENCY:		Department of Children Youth and Their Families			
H. PROJECT DIRECTOR:					
NAME Tanita Jasmine Dawson		TITLE Program & Planning Manager		TELEPHONE NUMBER 628-652-7124	
STREET ADDRESS 1390 Market Street, Suite 900				FAX NUMBER 415-554-8965	
CITY San Francisco		STATE CA	ZIP CODE 94102	EMAIL ADDRESS Jasmine.dawson@dcyf.org	
I. FINANCIAL OFFICER:					
NAME Denise Payton		TITLE Chief Financial Officer		TELEPHONE NUMBER 628-652-7115	
STREET ADDRESS 1390 Market Street, Suite 900				FAX NUMBER 415-554-8965	
CITY San Francisco		STATE CA	ZIP CODE 94102	EMAIL ADDRESS Denise.payton@dcyf.org	
PAYMENT MAILING ADDRESS (if different) Same as above		CITY	STATE	ZIP CODE	
J. DAY-TO-DAY PROGRAM CONTACT:					
NAME Tanita Jasmine Dawson		TITLE Program & Planner Manager		TELEPHONE NUMBER 628-652-7124	
STREET ADDRESS 1390 Market Street, Suite 900				FAX NUMBER 415-554-8965	
CITY San Francisco		STATE CA	ZIP CODE 94102	EMAIL ADDRESS Jasmine.dawson@dcyf.org	

K. DAY-TO-DAY FISCAL CONTACT:			
NAME	TITLE	TELEPHONE NUMBER	
Prince Loirenz Adao	Senior Accountant	415-487-2845	
STREET ADDRESS		FAX NUMBER	
1390 Market Street, Suite 900		415-554-8965	
CITY	STATE	ZIP CODE	EMAIL ADDRESS
San Francisco	CA	94102	Prince.adao@dcyf.org

L. AUTHORIZED SIGNATURE			
By signing this application, I hereby certify that I am vested by the Applicant with the authority to enter into contract with the BSCC, and that the grantee and any subcontractors will abide by the laws, policies and procedures governing this funding.			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
London N. Breed	Mayor	415-554-6564	london.breed@dcyf.org
STREET ADDRESS	CITY	STATE	ZIP CODE
1 Dr. Carlton B. Goodlett Place, Ste 496	San Francisco	CA	94102
EMAIL ADDRESS london.breed@sfgov.org			
APPLICANT'S SIGNATURE (Signed by the authorized signatory with a digital signature OR a wet signature in blue ink.)			DATE
X 			2/1/2021

Authorized Signature: Must be a representative with the authority to sign documents and obligate the applicant

CONFIDENTIALITY NOTICE

All documents submitted as a part of the Coronavirus Emergency Supplemental Funding (CESF) Program are public documents and may be subject to a request pursuant to the California Public Records Act. The BSCC, as a state agency, may have to disclose these documents to the public. The BSCC cannot ensure the confidentiality of any information submitted in or with this proposal. (Gov. Code, §§ 6250 et seq.)

CESF Proposal Narrative

1. Project Need

1.1 COVID-19 has infected over 3 million residents in California, including over 28,000 in San Francisco. COVID-19 pandemic has had substantial impacts to the City, resulting in reduced revenues, increased operating costs, major changes to City operations, limitations to operating businesses, and an ongoing recession that threatens the health, stability, and well-being of many San Francisco residents, workers, businesses, community organizations, and City agencies.

After Mayor London N. Breed issued an emergency declaration to strengthen the City's response to COVID-19 in late February, the City quickly mobilized our resources, accelerated emergency planning, streamlined staffing, and coordinated agencies across the city. While this allowed for future reimbursement by state and federal governments and raised awareness, it has still been incredibly challenging meeting the needs of staff, reentry clients and their families.

While the City is under a shelter in place order, the City's staff continue to be fully operational. Workers across the City are taking extra precautions to stay well and healthy and many are essential workers and working to ensure they are not risking infecting others. All stakeholder departments in this partnership are essential workers and while some are able to work from home and work remotely, meeting the needs of reentry clients remains challenging.

1.2 Stakeholder departments include the San Francisco Adult Probation (APD), Juvenile Probation (JPD), San Francisco Public Defender's Office (SFPDR), San Francisco Police Department (SFPD), San Francisco District Attorney's Office (SFDA), and San Francisco Sheriff's Office (SFSO). Coronavirus Emergency Supplemental Funding (CESF) Program funds will support these department's immediate needs which were identified in discussions during our existing justice partners meeting. CESF grant funds will support staffing needs by supporting the costs of overtime due to sick leaves from staff exposed to coronavirus or those that received positive test cases. Funds will be used to meet technology and equipment needs by departments who have needed to

turn to remote services in order to meet reentry client's needs. Funds will also be used to meet critical basic needs with support by Visa gift cards to prevent food insecurity.

Lastly in response to the coronavirus pandemic and the shelter in place order San Francisco passed an emergency ordinance in April 2020 requiring the City to secure 8250 hotel rooms. APD developed a viable funded option to help address the requirements under this emergency ordinance as they relate to asymptomatic and vulnerable persons experiencing homelessness. The program launched in May 2020 as a pilot and included two nonprofits in San Francisco: Recovery Survival Network (RSN), a provider of case management and housing support services for justice involved people and marginalized populations; and the San Francisco Pretrial Diversion Project (SF PDP), a provider of pretrial services that is under contract with the SFSO. This collaborative partnership is designed to both support the safe and effective transition of the target population from jail to private hotel rooms and provide the Court with an additional option as it navigates the new landscape of release decisions brought on by the COVID-19 pandemic. In November 2020 the program was extended six months. CESF funds will allow this program to expand and continue by extending the current contract at a reduced capacity.

1.3 The needs above are not met by existing resources. While this pandemic is taking a devastating toll on our vulnerable populations, community and city workers, it has taken an even greater toll on our City's budget. Since the start of the COVID-19 pandemic, the City has spent \$1.1 billion COVID-19 response, with \$571 million sourced from the General Fund. Funds from this grant will go towards the immediate relief to several City stakeholder departments currently experiencing depleted reserves as we work to support our staff, clients and continue the operations of the City. Unfortunately, many partners and staff were not prepared to address the immediate needs of working remotely for an extended period of time or working from home, helping clients and client families meet basic needs and were not prepared to support with emergency housing units for those released from jail prior to adjudication due to emergency bail schedule implemented by the California Judicial Council to safely reduce jail populations during the COVID-19 emergency.

1.4 Data from the Prison Policy Initiative suggests that with the efforts to depopulate prisons and jails to reduce and control the rates of COVID-19 infections, formerly incarcerated individuals face extreme challenges with homelessness,

transportation, barriers to healthcare, gainful employment and income, and a lack of supportive services.¹ Formerly incarcerated individuals are nearly ten times more likely to be homeless than the general public, are excluded from Federal COVID-19 Relief, are ineligible for food stamps and Medicaid, and are returning to their communities without the resources to be self-sufficient.²

COVID-19 has also presented staffing challenges to the City's law enforcement agencies, whose workers perform functions that cannot be performed remotely and whose activities involve many face-to-face encounters. As of January 2021, 147 employees of the SFPD have tested positive for COVID-19 and presently, 42 employees are on quarantine. In August 2020, the Department experienced an outbreak of positive COVID-19 cases, with a sizable number of infections occurring at the Academy. To date, 50 SFSO employees have tested positive, 37 SFSO staff were forced to quarantine due to a COVID positive person at home, 14 employees were mandated to stay home after a workplace exposure, and SFSO staff have taken 296 COVID-related leaves in the past 10 months. Since April of 2020, 107 persons in custody have tested positive for COVID-19 and most of these cases had positive tests at booking. SFSO, in concert with colleagues in the San Francisco Department of Public Health, has worked diligently to keep staff safe and to prevent the transmission of the coronavirus within our jails. However, these efforts have come at a cost; employee sick leave has doubled over the past year due to COVID-19.

2. Project Description

2.1 Our proposal below reflects each department's immediate needs and associated activities and plans for use of CESF funds. The proposed program, services, and activities will be utilized to prepare and respond to the coronavirus with a focus on meeting CESF re-entry related needs by addressing staffing, services and supplies, and equipment needs.

¹ Prison Policy Initiative (2020). *Returning from prison and jail is hard during normal times — it's even more difficult during COVID-19.* <https://www.prisonpolicy.org/blog/2020/09/02/covidreentry/>

² The Appeal (2020). *Formerly Incarcerated Americans Were Excluded from Federal COVID-19 Relief.* <https://theappeal.org/coronavirus-formerly-incarcerated-americans-excluded-from-federal-relief/>

Salaries. The SFSO will use CESF funds to address personnel needs by supporting overtime hours. All of SFSO jails and most of the SFSO field operation units have mandatory staffing minimums, so that when one person is on a leave, a co-worker is drafted to fill that position, usually utilizing overtime. The CESF funds will help to alleviate a portion of this deficit as we move forward to a time when all of staff and persons in SFSO care have received vaccines.

The SFPD will also use CESF funds to address immediate personnel needs. CESF funds will provide for overtime hours to supplement staffing and allow for the backfill of hours for members who are placed on leave or quarantine due to COVID-19.

Services and Supplies. The JPD will use funding to purchase Visa gift cards for youth and families. The Juvenile Probation Department: Emergency Stabilization Program will provide support to youth and families who are unable to meet their basic needs, particularly during the current crisis, which has disproportionately affected those neighborhoods with higher levels of juvenile justice involvement.

The SFPDR will use funding to support indigent clients, mostly, who are extremely low income and homeless, and many that are coming out of jail or prison with nothing. SFPDR will purchase Visa gift cards for their clients and their families who are experiencing deep food insecurity.

The SFPD will use funding to provide support for additional restroom facilities at its Academy to limit the risk of COVID-19 exposure and to ensure adherence to social distancing requirements.

Non-Governmental Organization (NGO). The APD will extend their current partnership with Recovery Survival Network. The collaborative program targets the needs of those experiencing homelessness who are involved in the criminal justice system by providing safe, alternative housing with critical support services designed to ensure public safety and address client needs and support client success. Additionally, this plan is responsive to the [emergency bail schedule](#) implemented by the Judicial Council of California, which is designed to safely reduce jail populations during the COVID-19 pandemic. CESF funds will be used to provide safe emergency housing through a hotel block rental to both unhoused individuals released from jail prior to case

adjudication and other unhoused, justice-involved adult residents of San Francisco.

Equipment. CESF funds will also be used to address equipment needs. The SFDA will use funds to support the significant expansion of their office's remote work. Early in the COVID-19 pandemic, SFDA staff receiving work product from law enforcement were exposed to COVID-19 and under seemingly avoidable circumstances. SFDA determined that files and case information could be shared digitally and pivoted from largely paper based case processing to digital case files in record time. This has allowed for efficient and fully informed decision making, while keeping our community safe. To maintain both the reduced in-person staffing and a secure remote work environment the office is digitizing all case information. This case information is data which needs to be backed up on servers using a specific back-up software and a target appliance. The creation of digital case files includes increased video media putting an additional strain on our current back-up solution. Unfortunately, existing resources are not able to support the increased demands on the IT infrastructure. This must be replaced to support the additional capacity of the environment. Without proper back-ups if there was an issue where data was deleted SFDA would not be able to recover the lost data. These funds will allow the SFDA to continue to support efforts to digitize records, and back them up to meet legal records retention requirements- all without compromising the office COVID-19 response.

The JPD will use CESF funds to address immediate technology needs and the basic needs of youth and clients. Funds will be used to support youth detained in Juvenile Hall and will allow for the purchase of much needed Wireless Access Points, tablets, and laptops. Funds will also support laptops for staff to support working remotely.

The SFPDR will use CESF funds to obtain software, equipment and programming expertise to digitize the documents in its practice, convert in-person and in-office work into remote collaboration, and minimize its clients' exposure to the jails and the operations of the criminal justice system. SFPDR requires computers and server space to transfer and store the contents of physical disks to remote-accessible storage. SFPDR will also obtain industrial document scanners and software to convert the high volume of paper in its practice to digital format. With cameras and computers obtained through CESF, SFPDR will provide its personnel and indigent clients with the ability to "zoom" into court and "meet" with each other over video contact.

2.2 These approaches above will meet re-entry related needs in numerous ways. First by preventing further exposure to COVID-19 for adult and juvenile criminal justice clients. Additionally, the CESF grant will allow the City to collectively prepare and respond to the immediate staffing needs addressed by all stakeholder departments.

3. CESF Local Advisory Committee

3.1 The process used to determine who would serve on the CESF Local Advisory Committee Criteria included a series of meetings from the existing body of stakeholders who have experience and expertise in the proposed program and services to be implemented by this proposal. Existing stakeholders include San Francisco District Attorney's Office, San Francisco Public Defender's Office, Juvenile Probation Department, San Francisco Adult Probation Department, San Francisco Police Department, San Francisco Sheriff's Office and the Department of Children Youth and Their Families (DCYF). A collective decision was made to add one non-governmental community-based organization (CBO) provider who works closely with several stakeholder departments and is impacted by the proposal and who will provide housing support. The CBO, Recovery Survival Network, is a 501(c) (3) non-profit foundation serving the greater Bay Area since 1996. They have been assisting ex-offenders, the homeless, veterans, adults, young adults, at-risk-youth, and people re-entering society from residential drug / alcohol treatment programs, and the criminal justice system. Their main purpose is to connect ex-offenders seeking survival skills training programs and providers combined with our peer-to-peer recovery and support services. The DCYF will serve as the Lead Public Agency.

3.2 The CESF Local Advisory Committee Roster is included as Appendix D.

3.3 The Project Work Plan is included as Appendix E.

Governing Board Resolution, Appendix I, is pending.

Appendix C: Criteria for Non-Governmental Organizations Receiving CESF

(Page 1 of 2)

The Coronavirus Emergency Supplemental Funding (CESF) Program Request for Proposals (RFP) includes requirements that apply to non-governmental organizations that receive funds under this grant. All grantees are responsible for ensuring that any contracted third parties continually meet these requirements as a condition of receiving CESF. The RFP describes these requirements as follows.

Any non-governmental organization that receives CESF (as either subgrantee or subcontractor) must:

- Have been duly organized, in existence, and in good standing for at least six months prior to the effective date of its fiscal agreement with the BSCC or with the CESF grantee.
- In either instance (applicant or subgrantee), non-governmental entities that have recently reorganized or have merged with other qualified non-governmental entities that were in existence prior to the six-month date are also eligible, provided all necessary agreements have been executed and filed with the California Secretary of State prior to the start date of the grant agreement with the BSCC or the start date of the grantee-subcontractor fiscal agreement.
- Be registered with the California Secretary of State's Office, if applicable;
- Have a valid business license, Employer Identification Number (EIN), and/or Taxpayer ID (if sole proprietorship);
- Have any other state or local licenses or certifications necessary to provide the services requested (e.g., facility licensing by the Department of Health Care Services), if applicable; and
- Have a physical address.

In the table below, provide the name of the Grantee and list all contracted parties.


Grantee Name: City and County of San Francisco

Name of Contracted Party	Address	Email / Phone	Meets All Requirements
Recovery Survival Network	3012 16 th Street, Suite #201, San Francisco, CA 94103	rsn.sheenia@gmail.com 415-552-1111	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

Grantees are required to update this list and submit it to the BSCC any time a new third-party contract is executed after the initial assurance date. Grantees shall retain (on-site) applicable source documentation for each contracted party that verifies compliance with the requirements listed in the CESF RFP. These records will be subject to the records and retention language found in Appendices A and C of the Standard Agreement.

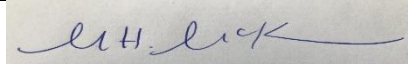
Unless prior approval is obtained, the BSCC prohibits disbursement or reimbursement to any NGO that does not meet the requirements listed above and for which the BSCC does not have a signed grantee assurance on file.

A signature below is an assurance that all requirements listed above have been met.

AUTHORIZED SIGNATURE (This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER London N. Breed	TITLE Mayor	TELEPHONE 415-554-6564	
STREET ADDRESS 1 Dr. Carlton B. Goodlett Place, Ste 496	CITY San Francisco	STATE CA	ZIP CODE 94102-4603
EMAIL ADDRESS London.breed@sfgov.org			
SIGNATURE (This document must be signed by the person who is authorized to sign the Grant Agreement. The authorized signatory may sign with a digital signature <u>OR</u> a wet blue ink signature.) x 			DATE 2/1/2021

Appendix D: CESF Local Advisory Committee Membership Roster

At a minimum the CESF Local Advisory Committee should include representatives from non-governmental community-based organizations, Tribes, and cities within the county that are impacted by the proposal (Page 5). Please list the members of the CESF Local Advisory Committee that are responsible for the development, implementation, and oversight of the proposed project in the below table. Include a name, title, organization, email address and signature (e-signatures are acceptable). This document shall be considered public record, do not include confidential information.

*	Name	Title	Business Email Address	Signature
		Organization		
1	Tara Reagan Anderson	Director of Policy	Tara.Anderson@sfgov.org	<i>Tara R. Anderson</i>
		District Attorney's Office		
2	Carolyn Goossen	Director of Policy	carolyn.goossen@sfgov.org	<i>Carolyn Goossen</i>
		Public Defender's Office		
3	Maria McKee	Director of Research & Planning	maria.mckee@sfgov.org	
		Juvenile Probation Department		
4	Veronica Martinez	Acting Director of Finance	veronica.martinez@sfgov.org	<i>Verónica Martínez</i>
		Adult Probation Department		
5	Patrick Leung	Chief Financial Officer	patrick.n.leung@sfgov.org	<i>Patrick Leung</i>
		San Francisco Police Department		
6	Alissa Riker	Director of Programs	alissa.riker@sfgov.org	<i>Alissa Riker</i>
		Sheriff's Office		
7	Sheenia Branner	Program Manager	rsn.sheenia@gmail.com	<i>Sheenia Branner</i>
		Recovery Survival Network		
8	Jasmine Dawson	Program and Planning Manager	Jasmine.dawson@dcyf.org	<i>J. Jasmine Dawson</i>
		Department of Children Youth & Their Families		

*If needed, add additional rows to reflect the full CESF Local Advisory Committee

Appendix I: Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement

(Page 1 of 2)

It is the policy of the BSCC to protect grant funds from unreasonable risks of fraudulent, criminal, or other improper use. As such, the Board will not enter into contracts or provide reimbursement to applicants that have been:

1. debarred by any federal, state, or local government entities during the period of debarment; or
2. convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.


Furthermore, the BSCC requires grant recipients to provide an assurance that there has been no applicable debarment, disqualification, suspension, or removal from a federal, state or local grant program on the part of the grantee at the time of application and that the grantee will immediately notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

BSCC also requires that all grant recipients include, as a condition of award to a subgrantee or subcontractor, a requirement that the subgrantee or subcontractor will provide the same assurances to the grant recipient. If a grant recipient wishes to consider a subgrantee or subcontractor that has been debarred or convicted, the grant recipient must submit a written request for exception to the BSCC along with supporting documentation.

By checking the following boxes and signing below, applicant affirms that:

- I/We are not currently debarred by any federal, state, or local entity from applying for or receiving federal, state, or local grant funds.
- I/We have not been convicted of any crime involving theft, fraud, or embezzlement of federal, state, or local grant funds within the last three years. We will notify the BSCC should such debarment or conviction occur during the term of the Grant contract.
- I/We will hold subgrantees and subcontractors to these same requirements.

A grantee may make a request in writing to the Executive Director of the BSCC for an exception to the debarment policy. Any determination made by the Executive Director shall be made in writing.

AUTHORIZED SIGNATURE (This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER London N. Breed	TITLE Mayor	TELEPHONE NUMBER 415-554-6564	
STREET ADDRESS 1 Dr. Carlton B. Goodlett Place, Ste 496	CITY San Francisco	STATE CA	ZIP CODE 94102-4603
EMAIL ADDRESS London.breed@sfgov.org			
AUTHORIZED OFFICER SIGNATURE (This document must be signed by the person who is authorized to sign the Grant Agreement. The authorized signatory may sign with a digital signature <u>OR</u> a wet blue ink signature.) X 			DATE 2/1/2021

Appendix E: Project Work Plan

This Project Work Plan identifies measurable goals and objectives, activities and services, the responsible parties and a timeline. Completed plans should (1) identify the project's **top goals and objectives** (minimum of two); (2) identify how the top goals will be achieved in terms of the activities, responsible staff/partners, and start and end dates; and (3) provide goals and objectives with a clear relationship to the need and intent of the grant.

(1) Goal:		To increase the amount of available personnel to meet department's needs in response to COVID-19			
Objectives (A., B., etc.)		A. By the end of the grant term, increase staffing needs in response to COVID-19 positive cases that have impacted the department's ability to meet mandatory staffing minimums.			
Project activities that support the identified goal and objectives:		Responsible staff/partners		Timeline	
				Start Date	End Date
1. San Francisco Sheriff's Office will use grant funds to support staff overtime 2. San Francisco Police Department will use grant funds to support staff overtime		1. The San Francisco Sheriff's Office 2. The San Francisco Police Department		03/31/2021	01/31/2022

(2) Goal:		To reduce the number of juvenile and adult offenders negatively impacted by COVID-19			
Objectives (A., B., etc.)		A. By the end of the grant term, increase support to juvenile and adult client's basic needs by providing gift cards to prevent food insecurity. B. By the end of the grant term, increase support to adult clients experiencing homelessness to prepare them for re-entry. C. By the end of the grant term, decrease the limit of risk to COVID-19 exposure and ensure social distancing			
Project activities that support the identified goal and objectives:		Responsible staff/partners		Timeline	
				Start Date	End Date
1. The Juvenile Probation Department's Emergency Stabilization Program will distribute Visa gift cards to juvenile clients and families.		1. The Juvenile Probation Department 2. The San Francisco Public Defender's Office 3. The Adult Probation Department 4. The San Francisco Police Department		03/31/2021	01/31/2022

<p>2. The San Francisco Public Defender's Office's Managing Social Worker will distribute Visa gift cards to adult clients experiencing deep food insecurity.</p> <p>3. The Adult Probation will work with partner non-governmental organization, Recovery Survival Network, to place hotel block rentals to unhoused individuals released from jail.</p> <p>4. The San Francisco Police Department will rent portable restrooms at the San Francisco Police Academy for department staff.</p>		
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(3) Goal:	To increase mitigation efforts and support the expansion of remote work in response to COVID-19		
Objectives (A., B., etc.)	<p>A. By the end of the grant term, maintain reduced in person staffing patterns and meet daily department obligations to prevent exposure to coronavirus.</p> <p>B. By the end of the grant term, increase support to detained juveniles in response to the loss of in-person services and support in juvenile hall.</p>		
Project activities that support the identified goal and objectives:	Responsible staff/partners	Timeline	
		Start Date	End Date
<p>1. San Francisco District Attorney's Office will digitize case information for criminal case processing and back them up to meet records retention requirements.</p> <p>2. Public Defender's Office will obtain software and related equipment to support staff remote work.</p> <p>3. The Juvenile Probation Department will obtain laptops and tablets to support staff working from home and to support detained youth.</p>	<p>1. The San Francisco District Attorney's Office</p> <p>2. The San Francisco Public Defender's Office</p> <p>3. The Juvenile Probation Department</p>	03/31/2021	01/31/2022