

**TO:** Angela Calvillo, Clerk of the Board of Supervisors  
**FROM:** The Department of Children Youth and Their Families  
**DATE:** December 2, 2021  
**SUBJECT:** Accept and Expend Resolution for Subject Grant

**GRANT TITLE:** Coronavirus Emergency Supplemental Funding (CESF) Program

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Attached please find the original\* and 1 copy of each of the following:

- Proposed grant resolution; original\* signed by Department, Mayor, Controller
- Grant information form, including disability checklist
- Grant budget
- Grant application
- Grant award letter from funding agency
- Ethics Form 126 (if applicable)
- Contracts, Leases/Agreements (if applicable)
- Other (Explain):

**Special Timeline Requirements:**

**A certified board resolution is required to fully execute the grant agreement. Grant activities may not begin until grant agreement is fully executed. Deadline to complete project is January 31, 2023.**

**Departmental representative to receive a copy of the adopted resolution:**

Name: Jasmine Dawson Phone: 628-652-7124

Interoffice Mail Address: **DCYF**  
**1390 Market Street, Suite 900, 9<sup>th</sup> floor, SF CA**  
**94102**

Certified copy required Yes

No

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).