

**File Number:** \_\_\_\_\_  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

- 1. Grant Title: California Department of Housing and Community Development (HCD) Grant for the Bayview Vehicle Triage Center
- 2. Department: Department of Homelessness and Supportive Housing
- 3. Contact Person: Dylan Schneider Telephone: 628.652.7742
- 4. Grant Approval Status (check one):  
  - Approved by funding agency
  - Not yet approved
- 5. Amount of Grant Funding Approved or Applied for: Not to exceed \$5,600,000.
- 6. a. Matching Funds Required: None.  
 b. Source(s) of matching funds (if applicable): n/a
- 7. a. Grant Source Agency: California Department of Housing and Community Development (HCD)  
 b. Grant Pass-Through Agency (if applicable): n/a
- 8. Proposed Grant Project Summary: This grant will support the capital expenses related to the Bayview Vehicle Triage Center as reflected in the Grant Budget.
- 9. Grant Project Schedule, as allowed in approval documents, or as proposed: Please find a more detailed project schedule in Document 13.

HCD Disbursement Timeline for Advance Grant:

Start-Date: Upon HCD approval

End-Date: June 30, 2022

HSH Grant Expenditure Timeline:

Start-Date: July 1, 2021

End-Date: June 30, 2026

- 10. a. Amount budgeted for contractual services: Approximately \$4,200,000  
 b. Will contractual services be put out to bid? No.  
 c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? Per DPW, to be determined upon final contractors selected.  
 d. Is this likely to be a one-time or ongoing request for contracting out? Yes, one-time.
- 11. a. Does the budget include indirect costs?  
  - Yes
  - No
 b. 1. If yes, how much?  
 b. 2. How was the amount calculated?  
 c. 1. If no, why are indirect costs not included?

Not allowed by granting agency  To maximize use of grant funds on direct services

Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs?  
Approximately 5% or \$260,000

12. Any other significant grant requirements or comments: None.

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Existing Site(s)       | <input type="checkbox"/> Existing Structure(s)      | <input type="checkbox"/> Existing Program(s) or Service(s)       |
| <input type="checkbox"/> Rehabilitated Site(s)  | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input checked="" type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s)           |  |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

If such access would be technically infeasible, this is described in the comments section below:

Comments:

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:

Scott Walton  
(Name)

Manager, Rehousing – Client Engagement, HSH  
(Title)

Date Reviewed: 3/11/2022

DocuSigned by:  
Scott W Walton  
(Signature Required)

**Department Head or Designee Approval of Grant Information Form:**

Gigi Whitley  
(Name)

Deputy Director of Administration and Finance  
(Title)

Date Reviewed: 3/13/2022

DocuSigned by:  
Gigi Whitley  
(Signature Required)