

	A	B	C	D	E	F
1						Appendix B, Page 1
2						Document Date: 02/16/22
3	HUMAN SERVICES AGENCY CONTRACT BUDGET SUMMARY					
4	BY PROGRAM					
5	Contractor's Name				Contract Term	
6	San Francisco In-Home Supportive Services Public Authority				07/01/22 - 06/30/26	
7	(Check One) New <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Modification <input type="checkbox"/>					
8	If modification, Effective Date of Mod.		No. of Mod.			
9	Program: SF IHSS Public Authority (PA ADMIN / HEALTH / DENTAL)					
10	Budget Reference Page No.(s)					TOTAL
11	Program Term: 7/1/22 - 6/30/26	FY2022-23	FY2023-24	FY2024-25	FY2025-26	7/1/22-6/30/26
12	Expenditures					
13	Salaries & Benefits	\$2,772,976	\$2,864,420	\$2,949,356	\$3,036,742	\$11,623,495
14	Operating Expense	\$91,233,948	\$93,975,634	\$96,795,229	\$99,700,439	\$381,705,249
15	Subtotal	\$94,006,924	\$96,840,054	\$99,744,585	\$102,737,180	\$393,328,744
16	Indirect Percentage (%)					
17	Indirect Cost (Line 16 X Line 15)					
18	Capital Expenditure	\$21,750	\$9,500	\$10,500	\$10,750	\$52,500
19	Total Expenditures	\$94,028,674	\$96,849,554	\$99,755,085	\$102,747,930	\$393,381,244
20	HSA Revenues					
21	General Fund 20%	\$18,805,735	\$19,369,911	\$19,951,017	\$20,549,586	\$78,676,250
22	State Funding 30%	\$28,208,602	\$29,054,866	\$29,926,525	\$30,824,379	\$118,014,373
23	Federal Funding 50%	\$47,014,337	\$48,424,777	\$49,877,542	\$51,373,965	\$196,690,621
24						
25						
26	TOTAL HSA REVENUES	\$94,028,674	\$96,849,554	\$99,755,085	\$102,747,930	\$393,381,243
27	Other Revenues					
28						
29						
30						
31						
32						
33	Total Revenues	\$94,028,674	\$96,849,554	\$99,755,085	\$102,747,930	\$393,381,243
34	Full Time Equivalent (FTE): 25.10 FTE PA Staff Only					
36	Prepared by: Loc Chau - Director of Finance & Operations		Telephone: 415-593-8115		02/16/22	
37	HSA-CO Review Signature: _____					
38	HSA #1					2/16/2022

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1												Appendix B, Page 3	
2												Document Date: 02/16/22	
3													
4	Program Name: SF IHSS Public Authority												
5	PA ADMIN / HEALTH / DENTAL												
6													
7	Operating Expense Detail												
8													
9													
10													
11													
12	EXPENDITURE CATEGORY		TERM	FY2022-23	FY2023-24	FY2024-25	FY2015-16	TOTAL					
13	Rental of Property			\$419,448	\$428,132	\$436,571	\$445,010	\$1,729,161					
14	Utilities(Telephone / Repair & Maintenance)			\$35,500	\$36,565	\$37,662	\$38,792	\$148,519					
15	Office Supplies / Postage			\$55,750	\$57,423	\$60,895	\$64,222	\$238,290					
16	Printing (Newsletter / Communications / Office Forms)			\$28,000	\$28,840	\$29,705	\$30,596	\$117,142					
17	Insurance			\$27,500	\$28,325	\$29,925	\$31,822	\$117,572					
18	Prof. Membership / Staff Training / Recruitment / Meetings			\$37,750	\$44,383	\$48,214	\$50,910	\$181,257					
19	Staff Travel (Mileage / Accommodations)			\$5,000	\$6,000	\$6,500	\$6,500	\$24,000					
20	CONSULTANT/SUBCONTRACTOR DESCRIPTIVE TITLE												
21	Independent Auditor			\$42,000	\$43,260	\$44,558	\$45,895	\$175,712					
22	Bookkeeping & Payroll Services			\$63,750	\$65,663	\$67,632	\$69,661	\$266,706					
23	Technology Consultant			\$50,750	\$52,273	\$55,091	\$57,943	\$216,057					
24	Legal Counsel			\$35,000	\$35,000	\$30,000	\$30,000	\$130,000					
25	Salesforce Software and Consutant			\$84,500	\$84,500	\$84,500	\$84,500	\$338,000					
26	Other Consulting			\$115,000	\$121,324	\$129,840	\$136,110	\$502,274					
27	OTHER												
28	Exchange (Monthly Email Service - Cloud)			\$9,500	\$9,500	\$9,500	\$9,500	\$38,000					
29	Education & Outreach (Incl. SDN)			\$40,000	\$43,000	\$46,250	\$49,250	\$178,500					
30	CAPA Annual Dues			\$17,750	\$18,638	\$19,197	\$20,156	\$75,741					
31	IP Supplies & ID Cards			\$37,750	\$40,500	\$42,500	\$45,000	\$165,750					
32	Mentorship Program (PT Mentors: Salaries & Benefits)			\$77,000	\$79,310	\$81,689	\$84,140	\$322,139					
33	Mentorship Program: Training/Meetings/Materials/Consultants			\$30,000	\$31,000	\$32,000	\$33,000	\$126,000					
34	Shop Stewards			\$22,000	\$22,000	\$22,000	\$22,000	\$88,000					
35	Health Insurance - SF Health Plan			\$86,745,275	\$89,347,633	\$92,028,062	\$94,788,904	\$362,909,875					
36	Dental Insurance - Liberty Dental			\$3,254,725	\$3,352,367	\$3,452,938	\$3,556,526	\$13,616,555					
37													
38	TOTAL OPERATING EXPENSE			\$91,233,948	\$93,975,634	\$96,795,229	\$99,700,439	\$381,705,249					
39													
40	HSA #3											2/16/2022	

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1							Appendix B, Page 4
2							Document Date: 02/16/22
3							
4	Program Name: SF IHSS Public Authority						
5	PA ADMIN / HEALTH / DENTAL						
6							
7	Capital Expenditure Detail						
8	(Equipment and Remodeling Cost)						
9							TOTAL
10	EQUIPMENT	TERM	FY2022-23	FY2023-24	FY2024-25	FY2015-16	7/1/22-6/30/26
11	No.	ITEM/DESCRIPTION					
12	1	Copiers	\$7,500		\$10,500		\$18,000
13	2	Laptops / Monitors / Telephones	\$5,750	\$9,500		\$10,750	\$26,000
14	3	Office Cubicles	\$8,500				\$8,500
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28	TOTAL EQUIPMENT COST		\$21,750	\$9,500	\$10,500	\$10,750	\$52,500
29							
30	REMODELING						
31	Description:						
32							
33							
34							
35	TOTAL REMODELING COST						
36							
37	TOTAL CAPITAL EXPENDITURE		\$21,750	\$9,500	\$10,500	\$10,750	\$ 52,500
38	(Equipment and Remodeling Cost)						
39	HSA #4						2/16/2022