



SF Environment

Our home. Our city. Our planet.

A Department of the City and County of San Francisco

London Breed
Mayor

Tyrone Jue
Acting Director

April 11, 2022

San Francisco Board of Supervisors
Clerk's Office
Attn: Brent Jalipa
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco, CA 94102

RE: File No. 220144 - Added Retroactive to the titles.

Dear Mr. Jalipa,

The Department of the Environment did not intend for the contract approval to be retroactive. No work has been performed, nor has any work been scheduled to be performed prior to obtaining the San Francisco Board of Supervisor's approval and subsequent certification of the contract by the Office of Contract Administration.

The Department was eager to begin the program and the start date of the submitted contract was based on the estimated timeline of the City's contract approval process. There were three contributing factors that have pushed the approval to the point where it is now considered retroactive. Shortly before submitting the resolution to the board, the Office of Contract Administration revised the City's P-600 Contact template which required the department to re-draft the contract and resubmit to the City Attorney's Office for approval. Also, when the item was referred to the Budget and Finance committee there was an unexpected delay in scheduling. The item was unable to be calendared for the Budget and Finance committee for 1 month and 10 days from the date of submission to the Board (February 7, 2022). When the item was brought before the Budget and Finance committee, the item was unexpectedly continued for an additional 21 days so that the contractor, Rebuilding Together San Francisco, could present their qualifications to the Committee. At the subsequent Budget and Finance committee meeting (April 6, 2022), the item was approved; however, now the item is before the Board of Supervisors on April 12, 2022 as retroactive.

The Department of the Environment will work with the City Attorney's Office and the Office of Contract Administration to revise the start date of the contract to coincide with the execution and certification of the contract should the item receive approval by the Board of Supervisors.

Thank you for your consideration,

Tyrone Jue
Acting Director
San Francisco Department of the Environment