

[Accept and Expend Grant - FY2010 Regional Catastrophic Preparedness Grant Program and Amend Annual Salary Ordinance, FY2010-2011 - \$3,570,000]

Ordinance authorizing the Department of Emergency Management, on behalf of the City and County San Francisco, serving as the primary grantee for the Regional Catastrophic Preparedness Grant Program Bay Area Site and as fiscal agent for the Urban Area Security Initiative Approval Authority, to retroactively accept and expend Regional Catastrophic Preparedness Grant Program grant funds in the amount of \$3,570,000 from the United States Department of Homeland Security, through the California Emergency Management Agency, and to provide \$181,478 as San Francisco's portion of required matching funds; and amending Ordinance No. 191-10 (Annual Salary Ordinance, FY2010-2011) to reflect the addition of one grant-funded position (.75 FTE) in Class 5293 Planner IV in the Department of Emergency Management.

Note: Additions are single-underline italics Times New Roman;
deletions are ~~strikethrough italics Times New Roman~~.
Board amendment additions are double underlined.
Board amendment deletions are ~~strikethrough normal~~.

Be it ordained by the People of the City and County of San Francisco:

Section 1. Findings.

(a) Regional Catastrophic Preparedness Grant Program (RCPGP). The United States Department of Homeland Security (DHS) has several Homeland Security Grant Programs, including the RCPGP. The RCPGP is a component of a coordinated federal effort to enhance emergency planning and strengthen the Nation's overall level of preparedness. It is designed to support Tier I and designated Tier II Urban Areas Security Initiative (UASI) Urban Areas (designated by DHS) as they address all threats and hazards in collaboration with federal,

1 state, and local partners. DHS distributes RCPGP grant funds to recipient jurisdictions in
2 California through the California Emergency Management Agency (CalEMA), which
3 administers the RCPGP within the State.

4 (b) Bay Area Site. The Bay Area Urban Area is a Tier I UASI Urban Area comprised of
5 the City and County of San Francisco, the Cities of Oakland and San Jose, and the Counties
6 of Alameda, Contra Costa, Marin, Napa, San Mateo, Santa Clara, Santa Cruz, Solano, and
7 Sonoma. For purposes of the RCPGP, the Bay Area Urban Area jurisdictions, together with
8 the Counties of Monterey and San Benito, collectively comprise the "Bay Area Site."

9 (c) Methodology for allocating funds; San Francisco as primary grantee and fiscal
10 agent. A Memorandum of Understanding (MOU) entered between the City and County of
11 San Francisco, the Cities of Oakland and San Jose, and the Counties of Alameda and Santa
12 Clara, established the UASI Approval Authority as the regional body responsible for decisions
13 related to application, allocation and distribution of UASI grant funds. Under that MOU, San
14 Francisco serves as the primary grantee and fiscal agent for the UASI Approval Authority, and
15 receives and distributes UASI grant funds for the Bay Area Urban Area, per decisions of the
16 Approval Authority. Based on action by the Approval Authority, that UASI governance
17 structure was extended to the RCPGP. Therefore, San Francisco also serves as the primary
18 grantee and fiscal agent for purposes of receiving and distributing RCPGP funds, per direction
19 of the Approval Authority.

20 (d) Regional Catastrophic Planning Team Requirement. For the RCPGP, DHS
21 requires each Site receiving funds to establish a Regional Catastrophic Planning Team
22 (RCPT) to act as an executive steering committee, provide overall governance and coordinate
23 development and implementation of all RCPGP initiatives within the Site, and ensure
24 compliance with RCPGP program requirements. The RCPT is comprised of representatives
25

1 from various local governmental agencies within the RCPGP Bay Area Site. The UASI
2 Approval Authority receives recommendations from the RCPT in making its decisions
3 regarding allocation and distribution of RCPGP grant funds within the Bay Area Site.

4 (e) Fiscal Year 2010 RCPGP Award; Use of RCPGP funds. The Bay Area Site
5 received a fiscal year 2010 RCPGP grant award of \$4,760,000, comprised of \$3,570,000 in
6 federal funds and a required 25% local match of \$1,190,000. Regionally, funds from this
7 award will be used to fund: (1) development of regional recovery plans; (2) trainings and
8 exercises to test completed plans; and (3) development of regional public outreach and
9 messaging campaigns.

10 (f) Performance Period. The performance period for the FY2010 RCPGP grant is from
11 September 20, 2010 to April 30, 2013.

12 (g) The City and County of San Francisco has participated in federal and state
13 homeland security grant programs since their inception, and deems participation in those
14 programs as vital to the continued well-being of its citizens.

15 (h) The City and County of San Francisco intends to use a portion of its share of the
16 RCPGP funds to fund existing grant-funded positions within the City and County. In addition,
17 San Francisco will use its RCPGP funds to add one .75 FTE Class 5293 Planner IV position in
18 the Department of Emergency Management. A spreadsheet reflecting the Department,
19 Program, Index Code, Classification, Job Title, and Compensation Schedule for this position
20 is on file with the Clerk of the Board of Supervisors in File No. _____, which is
21 hereby declared to be a part of this ordinance as if set forth fully herein.

22 (i) Grant Match. The RCPGP requires a 25 percent match from recipient jurisdictions,
23 either in non-federal funds or in kind services. The total required matching amount for the
24 FY10 RCPGP award is \$1,190,000. Each recipient must provide a portion of the match,
25

1 based on its share of the total grant allocation. San Francisco must provide a match of
2 \$181,478, which represents its portion of the required match based on its allocation of the
3 total grant award. The Department of Emergency Management's Fiscal Year 2010-2011
4 budget includes funds to fulfill the RCPGP match requirement.

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6 Section 2. Authorization to Accept and Expend Grant Funds.

7 (a) The Board of Supervisors hereby authorizes the Department of Emergency
8 Management to retroactively accept and expend, on behalf of the City and County of San
9 Francisco as the primary RCPGP grantee of the Bay Area Site and as the fiscal agent for the
10 UASI Approval Authority, \$3,570,000 in RCPGP grant funds from the DHS, through the
11 CalEMA; and to provide \$181,478 in matching funds, which represents San Francisco's share
12 of the \$1,190,000 required grant match.

13 (b) The grant does not include any provisions for indirect costs, and indirect costs are
14 hereby waived.

15 (c) The Executive Director of the Department of Emergency Management, or designee,
16 is authorized to furnish whatever additional information or assurances the DHS or CalEMA
17 may request in connection with this grant, to execute any and all agreements or other
18 documents, and to take any other steps necessary to accept, distribute and expend the grant
19 funds.

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21 Section 3. Grant Funded Positions; Amendment to FY 2010-2011 Annual Salary
22 Ordinance. The hereinafter designated section and items of Ordinance No. 191-10 (Annual
23 Salary Ordinance, FY 2010-2011) are hereby amended to add one position at the Department
24 of Emergency Management (DEM) as follows:

1 Department: DEMECD Department of Emergency Management
2 Program: BIV D E M Emergency Services
3 Subfund: 2SPPFHLS
Index Code: 771008

4 Amendment	# of Pos.	Class and Item No.	Compensation Schedule
5 <i>Add</i>	<i>0.75 FTE</i>	<i>5293 Planner IV</i>	<i>\$3,566B\$4,334</i>

8 APPROVED AS TO FORM:
9 DENNIS J. HERRERA, City Attorney

APPROVED AS TO CLASSIFICATION
DEPARTMENT OF HUMAN RESOURCES

10 By: _____
11 KATHARINE HOBIN PORTER
12 Deputy City Attorney

By: _____
MICKI CALLAHAN, Director
Department of Human Resources

13 RECOMMENDED:
14

15 _____
16 VICKI HENNESSY, Executive Director
Department of Emergency Management

18 _____
19 GAVIN NEWSOM
Mayor

BEN ROSENFELD
Controller