



## AMENDED EXHIBIT A

### PROPOSED PROCESS FOR SUCCESSOR MAYOR NOMINATION AND APPOINTMENT

#### A. Introduction of a Motion for Action Before the Board of Supervisors (Board)

A Board Member(s) may introduce to the Clerk of the Board two motions to 1) sit as a Committee of the Whole, and 2) Consider Appointment of a Successor Mayor. The Clerk of the Board shall open a hearing file for a Committee of the Whole and place a Special Order before the full Board, at the next available meeting, to take public comment, receive nominations and make an appointment by a majority vote of all Board Members.

#### B. Meeting Organization and Public Comment

The President will open the hearing to receive comments from the Board Members. The President will then open for public comment. Once all public comment has been heard, the President will close public comment. The President will then open the floor for nominations and accept up to one nomination from each Board Member. Once all nominations have been received, the President will bring the matter back to the Board Members to begin voting on the nominations, which will be voted upon in the order received. Once a nominee has been selected by the Committee of the Whole by a at least six votes, the President will adjourn as the Committee of the Whole and reconvene as the Board of Supervisors to consider the Motion to Appoint a Successor Mayor.

#### C. Receive and Consider Nominations for Successor Mayor

##### Nomination Principles

1. During the hearing, Board Members shall only nominate San Francisco electors.
2. A Board Member may not nominate him/herself.
3. A nominee does not have to accept a nomination and can withdraw his/her name from consideration without a second. If a nominee withdraws his/her nomination, nominations may be reopened by motion, seconded, and a majority vote.

##### Nomination Procedures

1. Nominations shall be made from the floor and can be made up until the time that Board Members are ready to vote. As is the custom in the Board Chamber, the Crestron system roster will be used to facilitate the order of nominations.

2. A second for a nomination is not necessary.
3. The nomination process continues until Board Members stop making nominations.
4. If a Board Member accepts a nomination, he/she must leave the Chamber and be sequestered until voting on his/her nomination is concluded. During this period, communications between the sequestered Board Members and the Board Members in the Chamber may not take place. To ensure the integrity of the process, laptops will be closed, cell phones turned off, and written or verbal messages to the sequestered Board Member will not be allowed. While sequestered, a nominee may watch the hearing on television.

#### **D. Discussion and Voting for Successor Mayor**

1. After nominations are closed, Board Members have the opportunity to discuss the nomination. The Clerk shall conduct a roll call vote of the eligible Board Members. Voting will be conducted on nominations in the order in which they were received. The selection is determined by majority vote of all members. No selection shall be made with fewer than six votes regardless of the number of Board Members nominated.
2. A Board Member shall not speak more than twice on any particular nomination and only after each Board Member has had an opportunity to speak. After obtaining the floor, a Board Member shall not be allowed to speak more than 10 minutes, except by permission of a majority of the Board Members present.
3. Once a nominee has been selected by the Committee of the Whole, the President/ President Pro Tempore shall adjourn the Committee of the Whole and reconvene the Board of Supervisors to consider the motion to appoint.
4. Once the Board is reconvened, any nominee who is a member of the Board must remain sequestered until final action on the motion to appoint the successor Mayor.
5. The motion to appoint should be amended to include the selected nominee and is voted on by the Board as amended.
6. An appointment is not final until there is a vacancy, and the Board must ratify any prospective appointment when the vacancy arises.
7. The appointment cannot be reconsidered after it is final unless the nominee declines to serve.

#### **E. Appointment of Successor Mayor**

1. After successful Call of the Roll to appoint a successor mayor:
  - a) if the appointment is prospective, it will become effective when a vacancy occurs and after ratification by the Board;

- b) if the vacancy has occurred, two members of the Board shall escort the new Mayor to the Chamber where the oath of office will be administered by the Presiding Judge;
- c) thereafter, the new Mayor may express appreciation to the Board Members for entrusting him/her the responsibility of Mayor.

#### **F. Other Considerations**

The President or President Pro Tempore

The President presides over the hearing unless or until he/she is nominated. If nominated, the President shall appoint a President Pro Tempore and withdraw from the meeting pursuant to Board Rule 6.11 and the Political Reform Act Cal. Gov't Code §§87100 et seq. The appointment shall not extend beyond consideration of his or her nomination or adjournment of the meeting.