

File No. 220389

Committee Item No. \_\_\_\_\_

Board Item No. 35

## COMMITTEE/BOARD OF SUPERVISORS

### AGENDA PACKET CONTENTS LIST

Committee: \_\_\_\_\_

Date: \_\_\_\_\_

Board of Supervisors Meeting

Date: May 17, 2022

#### Cmte Board

- Motion
- Resolution
- Ordinance
- Legislative Digest
- Budget and Legislative Analyst Report
- Youth Commission Report
- Introduction Form
- Department/Agency Cover Letter and/or Report
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- Grant Budget
- Subcontract Budget
- Contract/Agreement
- Award Letter
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#### OTHER

- Report of Cost as of April 5, 2022
- Public Works Order No. 206300
- Draft Public Hearing Notice
- Public Works Posting Letter - Sample
- Public Works Mailing Letter - Sample
- Public Works - Director's Letter 4/5/22
- Public Works - Memo 4/6/22

Prepared by: Jocelyn Wong

Date: May 13, 2022

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

1 [Report of Assessment Costs for Blighted Properties - Accelerated Sidewalk Abatement  
2 Program]

3 **Resolution approving report of assessment costs submitted by the Director of Public**  
4 **Works for inspection and/or repair of blighted properties ordered through the**  
5 **Accelerated Sidewalk Abatement Program, ordered to be performed by said Director**  
6 **pursuant to the provisions of Administrative Code, Chapter 80, the costs thereof**  
7 **having been paid for out of a blight abatement fund.**

8  
9 WHEREAS, Pursuant to the provisions of Administrative Code, Chapter 80, the  
10 Director of Public Works did cause the correction of blighted conditions at various locations  
11 where the obligation to perform such correction is that of the property owners; and

12 WHEREAS, The Director of Public Works considered objections to inspection fees and  
13 sidewalk maintenance and repair activities pursuant to the provisions of Administrative Code,  
14 Chapter 80; and

15 WHEREAS, By Public Works Order No. 206300, the Director of Public Works approved  
16 a Report of Assessment Costs for inspection and/or repair of blighted properties ordered  
17 through the Accelerated Sidewalk Abatement Program, the costs thereof having been paid for  
18 by the City and County out of the Accelerated Sidewalk Abatement Program Blight Abatement  
19 Fund; and

20 WHEREAS, On May 17, 2022, the Board of Supervisors held a duly-noticed public  
21 hearing to consider the report of assessment costs; and

22 WHEREAS, Following the public hearing the Board of Supervisors made any  
23 corrections, revisions, or modifications to the report as it deems necessary; now, therefore, be  
24 it

1           RESOLVED, The Board does hereby confirm said Report of Assessment costs  
2 described in Public Works Order No. 206300 and, be it

3           FURTHER RESOLVED, That a copy of this Resolution and a copy of said itemized  
4 Report of Assessment Costs confirmed by the Board shall be transmitted to the Controller and  
5 Tax Collector of the City and County, whereupon it shall be the duty of said officers to add the  
6 amount of each assessment to the next regular bill for taxes levied against each respective  
7 parcel of land, and thereafter each said amount shall be collected at the same time and in the  
8 same manner as ordinary City and County taxes are collected, and shall be subject to the  
9 same procedure under foreclosure and sale in case of delinquency as provided for ordinary  
10 taxes of the City and County; and, be it

11           FURTHER RESOLVED, That all monies received in payment of the assessments shall  
12 be credited to the Blight Abatement Fund provided for in the Administrative Code, Chapter 80.

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1 Accelerated Sidewalk Abatement Program Blight Abatement Fund (Fund 13980, Department  
2 229902, Project 10032641, Authority 17435, Activity 0032).

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RECOMMENDED:

APPROVED:

  /s/    
Nicolas Huff  
Bureau Manager  
Bureau of Street-Use & Mapping

  /s/    
Carla Short  
Interim Director of Public Works

Report of Cost as of April 5, 2022  
 Accelerated Sidewalk and Abatement Program  
 Special Assessment for FY 22-23 Property Tax Bill

BOS	Block	Lot	Reference No.	Number	Street Name	Invoice Date	Invoice No.	Amount	Balance	12% Admin Fee	Property Bill
11	7048	028	ASAPNTR 1097936	144	LAKEVIEW AVE	9/1/2017	210417	\$ 7,360.50	\$ 4,249.41	\$ 509.93	\$ 4,759.34
10	4279	028	ASAPPO 1128578	1435	SAN BRUNO AVE	10/16/2018	241902	\$ 320.00	\$ 320.00	\$ 38.40	\$ 358.40
10	5279	001	ASAPPO 1161133	1605	JERROLD AVE	3/15/2019	254349	\$ 320.00	\$ 320.00	\$ 38.40	\$ 358.40
06	3727	075	ASAPNTR 1080167	645	MINNA ST	4/10/2019	256863	\$ 1,641.00	\$ 1,641.00	\$ 196.92	\$ 1,837.92
03	0090	033	ASAPPO 1166748	785	COLUMBUS AVE	5/6/2019	262184	\$ 320.00	\$ 320.00	\$ 38.40	\$ 358.40
04	2452	001	ASAPPO 1027467	2601	44TH AVE	5/13/2019	262744	\$ 320.00	\$ 320.00	\$ 38.40	\$ 358.40
07	2882	014	ASAPPO 1127286	420	CASTENADA AVE	5/20/2019	263257	\$ 320.00	\$ 320.00	\$ 38.40	\$ 358.40
06	3710	018	ASAPPO 1168413	320	MISSION ST	5/22/2019	263451	\$ 320.00	\$ 320.00	\$ 38.40	\$ 358.40
06	3702	047	ASAPPO 1158971	1121	MARKET ST	5/28/2019	263815	\$ 320.00	\$ 320.00	\$ 38.40	\$ 358.40
03	0297	009	ASAPPO 1118570	693	SUTTER ST	7/1/2019	266841	\$ 320.00	\$ 320.00	\$ 38.40	\$ 358.40
05	1222	024	ASAPPO 1173210	1006	MASONIC AVE	7/9/2019	267372	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
11	5961	031	ASAPPO 1173684	181	VALMAR TER	7/15/2019	267877	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
02	0446	003	ASAPPO 1176414	11	MARINA BLVD	8/13/2019	270456	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
06	0355	015	ASAPPO 1155025	1208	MARKET ST	9/24/2019	273756	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
10	6302	001	ASAPPO 1145548	1101	VISITACION AVE	11/20/2019	279245	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
06	3515	009	ASAPPO 1150866	286	12TH ST	12/30/2019	281834	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
05	0773	029	ASAPPO 1176096	1020	FILLMORE ST	2/25/2020	286839	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
05	1222	024	ASAPNTR 1173210	1006	MASONIC AVE	3/6/2020	288074	\$ 1,192.00	\$ 1,192.00	\$ 143.04	\$ 1,335.04
04	2150	010	ASAPPO 1074952	2094	31ST AVE	3/16/2020	288821	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
05	3534	026	ASAP 1161485	576	14TH ST	3/26/2020	289342	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
05	1128	001	ASAPPO 1192358	1817	EDDY ST	4/21/2020	290398	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
06	0319	007	ASAPPO 1146111	608	OFARRELL ST	5/12/2020	293401	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
05	1204	002	ASAPPO 1139490	555	DIVISADERO ST	5/20/2020	293804	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
08	3598	062	ASAPPO 1196007	3677	19TH ST	5/27/2020	294149	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
11	6278	048	ASAPPO 1117310	636	RUSSIA AVE	6/10/2020	294987	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
03	0212	007	ASAPPO 1169601	1015	POWELL ST	7/8/2020	296645	\$ 345.00	\$ 345.00	\$ 41.40	\$ 386.40
08	2714	001	ASAPPO 1138625	1	SEWARD ST	7/8/2020	296650	\$ 345.00	\$ 345.00	\$ 41.40	\$ 386.40
06	3701	050	ASAPPO 1198436	1201	MARKET ST	9/1/2020	300296	\$ 345.00	\$ 345.00	\$ 41.40	\$ 386.40
06	3729	082	ASAPPO 1203213	201	09TH ST	1/14/2021	311003	\$ 345.00	\$ 345.00	\$ 41.40	\$ 386.40
10	5559	018	ASAPPO 1187770	101	BAY SHORE BLVD	2/2/2021	312531	\$ 345.00	\$ 345.00	\$ 41.40	\$ 386.40
01	1428	055	ASAPPO 1098606	251	05TH AVE	2/17/2021	314128	\$ 332.00	\$ 332.00	\$ 39.84	\$ 371.84
01	1424	017	ASAPPO 1207767	804	CLEMENT ST	4/30/2021	320435	\$ 345.00	\$ 345.00	\$ 41.40	\$ 386.40
03	0314	004	ASAPPO 1207799	170	OFARRELL ST	4/30/2021	320437	\$ 345.00	\$ 345.00	\$ 41.40	\$ 386.40
05	0818	031	ASAPPO 1209240	519	HAYES ST	6/11/2021	325625	\$ 345.00	\$ 345.00	\$ 41.40	\$ 386.40
11	6793	026	ASAPPO 1210201	9	PILGRIM AVE	7/15/2021	328823	\$ 353.00	\$ 353.00	\$ 42.36	\$ 395.36
04	2452	001	ASAPNTR 1167645	2601	44TH AVE	7/27/2021	329703	\$ 1,803.00	\$ 1,803.00	\$ 216.36	\$ 2,019.36
07	2882	014	ASAPNTR 1168380	420	CASTENADA AVE	7/27/2021	329707	\$ 1,028.00	\$ 1,028.00	\$ 123.36	\$ 1,151.36
07	7295	021	ASAPPO 1211577	3201	19TH AVE	8/19/2021	331728	\$ 353.00	\$ 353.00	\$ 42.36	\$ 395.36
03	0158	001	ASAPPO 1211968	1451	MASON ST	9/1/2021	332721	\$ 353.00	\$ 353.00	\$ 42.36	\$ 395.36
11	6484	019A	ASAPNTR 1179645	1118	PRAGUE ST	9/1/2021	332744	\$ 2,833.00	\$ 2,833.00	\$ 339.96	\$ 3,172.96
10	4001	001	ASAPPO 1212125	200	MISSISSIPPI ST	9/9/2021	333141	\$ 353.00	\$ 353.00	\$ 42.36	\$ 395.36
09	3642	030	ASAPPO 1180081	2729	MISSION ST	9/10/2021	333338	\$ 353.00	\$ 353.00	\$ 42.36	\$ 395.36
10	6178	044	ASAPPO 1192041	469	HARKNESS AVE	9/10/2021	333345	\$ 353.00	\$ 353.00	\$ 42.36	\$ 395.36
07	2955A	001	ASAPNTR 1164324	400	TERESITA BLVD	9/15/2021	333652	\$ 5,340.00	\$ 5,340.00	\$ 640.80	\$ 5,980.80
05	1128	001	ASAPNTR 1195122	1817	EDDY ST	10/29/2021	337266	\$ 3,448.00	\$ 3,448.00	\$ 413.76	\$ 3,861.76
05	0773	029	ASAPNTR 1192880	1020	FILLMORE ST	11/1/2021	337348	\$ 748.00	\$ 748.00	\$ 89.76	\$ 837.76
<b>TOTAL</b>								<b>\$ 34,700.41</b>	<b>\$ 4,164.05</b>	<b>\$ 38,864.46</b>	



San Francisco Public Works  
General – Director's Office  
49 South Van Ness Ave., Suite 1600  
San Francisco, CA 94103  
(628) 271-3160 [www.SFPublicWorks.org](http://www.SFPublicWorks.org)

**Public Works Order No: 206300**

CITY AND COUNTY OF SAN FRANCISCO  
SAN FRANCISCO PUBLIC WORKS

REPORT TO THE BOARD OF SUPERVISORS ON ASSESSMENT COSTS FOR INSPECTION FEES AND ABATEMENT ACTION ON BLIGHTED PROPERTIES AT VARIOUS LOCATIONS, AND TRANSMITTING RESOLUTION TO SAID BOARD CONFIRMING SAID REPORT.

PURSUANT TO THE PROVISIONS OF CHAPTER 80 OF THE ADMINISTRATIVE CODE, THE DIRECTOR OF PUBLIC WORKS DID CAUSE THE CORRECTION OF BLIGHTED SIDEWALK CONDITIONS AT VARIOUS LOCATIONS WHERE THE OBLIGATION TO PERFORM SUCH CORRECTION IS THAT OF THE PROPERTY OWNERS.

IN ACCORDANCE WITH CHAPTER 80 OF THE ADMINISTRATIVE CODE, EACH OF THE ASSESSMENTS INCLUDES THE EXPENSE OF THE WORK THEREOF TO COVER THE COST OF CITY ADMINISTRATION.

THE OWNERS LISTED HAVE REQUESTED THE CITY TO PERFORM THE CORRECTION AND PLACE THE COST OF THE INSPECTION AND / OR WORK AS AN ASSESSMENT ON THEIR PROPERTY TAXES, OR HAVE OTHERWISE FAILED, REFUSED, OR NEGLECTED TO REIMBURSE THE CITY FOR THE COST OF THE INSPECTION AND / OR WORK. THEREFORE, IT IS RECOMMENDED THAT PURSUANT TO PROVISIONS OF CHAPTER 80 OF THE ADMINISTRATIVE CODE, THAT THE BOARD OF SUPERVISORS ATTACH THE ASSESSED COSTS ONTO THE PROPERTY TAX BILLS OF THE AFOREMENTIONED PROPERTIES.

ALSO PURSUANT TO CHAPTER 80 OF THE ADMINISTRATIVE CODE, PRIOR TO THE ATTACHMENT OF THE ASSESSED COSTS ONTO THE PROPERTY TAX BILLS OF THE AFOREMENTIONED LOCATIONS, THIS DEPARTMENT REQUESTS THE BOARD OF SUPERVISORS SCHEDULE A HEARING TO REVIEW THIS REPORT, AND HEAR ANY OBJECTIONS WHICH MAY BE RAISED BY ANY PROPERTY OWNER LIABLE TO BE ASSESSED FOR THE EXPENSE DESCRIBED IN THIS REPORT.

TRANSMITTED HERewith FOR THE BOARD'S CONSIDERATION IS THE FOLLOWING:

1. PROPOSED RESOLUTION CONFIRMING THE REPORT OF ASSESSMENT COSTS OF INSPECTIONS AND / OR REPAIRS AT THE STATED LOCATIONS
2. ATTACHMENT OF THESE COSTS ONTO THE PROPERTY TAX BILLS FOR THOSE SAME LOCATIONS.

X

DocuSigned by:



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Huff, Nicolas C0A758C115B741C...  
Bureau Manager

X

DocuSigned by:

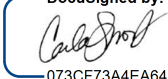


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Ko, Albert J 281DC30E04CF41A...  
Deputy Director and City Engineer

X

DocuSigned by:



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Short, Carla 073CF73A4EA6486...  
Interim Director of Public Works

FILE NO.

RESOLUTION NO.

1 [Report of Assessment Costs for Blighted Properties - Accelerated Sidewalk Abatement  
2 Program]

3 **Resolution approving report of assessment costs submitted by the Director of Public**  
4 **Works for inspection and/or repair of blighted properties ordered through the**  
5 **Accelerated Sidewalk Abatement Program, ordered to be performed by said Director**  
6 **pursuant to the provisions of Administrative Code, Chapter 80, the costs thereof**  
7 **having been paid for out of a blight abatement fund.**

8  
9 WHEREAS, Pursuant to the provisions of Administrative Code, Chapter 80, the  
10 Director of Public Works did cause the correction of blighted conditions at various locations  
11 where the obligation to perform such correction is that of the property owners; and

12 WHEREAS, the Director of Public Works considered objections to inspection fees and  
13 sidewalk maintenance and repair activities pursuant to the provisions of Administrative Code,  
14 Chapter 80; and

15 WHEREAS, By Public Works Order No. 206300, the Director of Public Works approved  
16 a Report of Assessment Costs for inspection and/or repair of blighted properties ordered  
17 through the Accelerated Sidewalk Abatement Program, the costs thereof having been paid for  
18 by the City and County out of the Accelerated Sidewalk Abatement Program Blight Abatement  
19 Fund; and

20 WHEREAS, On May 17, 2022, the Board of Supervisors held a duly-noticed public  
21 hearing to consider the report of assessment costs; and

22 WHEREAS, Following the public hearing the Board of Supervisors made any  
23 corrections, revisions, or modifications to the report as it deems necessary; now, therefore, be  
24 it

25



1           RESOLVED, The Board does hereby confirm said Report of Assessment costs  
2 described in Public Works Order No. 206300 and, be it

3           FURTHER RESOLVED, That a copy of this resolution and a copy of said itemized  
4 Report of Assessment Costs confirmed by the Board shall be transmitted to the Controller and  
5 Tax Collector of the City and County, whereupon it shall be the duty of said officers to add the  
6 amount of each assessment to the next regular bill for taxes levied against each respective  
7 parcel of land, and thereafter each said amount shall be collected at the same time and in the  
8 same manner as ordinary City and County taxes are collected, and shall be subject to the  
9 same procedure under foreclosure and sale in case of delinquency as provided for ordinary  
10 taxes of the City and County; and, be it

11           FURTHER RESOLVED, That all monies received in payment of the assessments shall  
12 be credited to the Blight Abatement Fund provided for in the Administrative Code, Chapter 80.

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1 Accelerated Sidewalk Abatement Program Blight Abatement Fund (Fund 13980, Department  
2 229902, Project 10032641, Authority 17435, Activity 0032).

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5 RECOMMENDED:

APPROVED:

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\_\_\_\_\_  
9 Nicolas Huff  
Bureau Manager  
10 Bureau of Street-Use & Mapping

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Carla Short  
Interim Director of Public Works

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Report of Cost as of April 5, 2022  
 Accelerated Sidewalk and Abatement Program  
 Special Assessment for FY 22-23 Property Tax Bill

BOS	Block	Lot	Reference No.	Number	Street Name	Invoice Date	Invoice No.	Amount	Balance	12% Admin Fee	Property Bill
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03	0158	001	ASAPPO 1211968	1451	MASON ST	9/1/2021	332721	\$ 353.00	\$ 353.00	\$ 42.36	\$ 395.36
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10	4001	001	ASAPPO 1212125	200	MISSISSIPPI ST	9/9/2021	333141	\$ 353.00	\$ 353.00	\$ 42.36	\$ 395.36
09	3642	030	ASAPPO 1180081	2729	MISSION ST	9/10/2021	333338	\$ 353.00	\$ 353.00	\$ 42.36	\$ 395.36
10	6178	044	ASAPPO 1192041	469	HARKNESS AVE	9/10/2021	333345	\$ 353.00	\$ 353.00	\$ 42.36	\$ 395.36
07	2955A	001	ASAPNTR 1164324	400	TERESITA BLVD	9/15/2021	333652	\$ 5,340.00	\$ 5,340.00	\$ 640.80	\$ 5,980.80
05	1128	001	ASAPNTR 1195122	1817	EDDY ST	10/29/2021	337266	\$ 3,448.00	\$ 3,448.00	\$ 413.76	\$ 3,861.76
05	0773	029	ASAPNTR 1192880	1020	FILLMORE ST	11/1/2021	337348	\$ 748.00	\$ 748.00	\$ 89.76	\$ 837.76
<b>TOTAL</b>									<b>\$ 34,700.41</b>	<b>\$ 4,164.05</b>	<b>\$ 38,864.46</b>

**Certificate Of Completion**

Envelope Id: 19691A6C7FCA4210A7E2F3F6DC6BECA4	Status: Completed
Subject: Order 206300 - 2022 Board of Supervisors Hearing for ASAP – Special Assessments	
Source Envelope:	
Document Pages: 6	Signatures: 3
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	DPW DocuSign
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	49 S Van Ness Ave
	San Francisco, CA 94103
	dpw-docusign.service@sfdpw.org
	IP Address: 208.121.36.177

**Record Tracking**

Status: Original	Holder: DPW DocuSign	Location: DocuSign
4/5/2022 3:00:23 PM	dpw-docusign.service@sfdpw.org	

**Signer Events**

Nicolas Huff  
 Nicolas.Huff@sfdpw.org  
 Public Works  
 Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
 C0A758C115B741C...  
 Signature Adoption: Uploaded Signature Image  
 Signed by link sent to Nicolas.Huff@sfdpw.org  
 Using IP Address: 208.121.33.161

**Timestamp**

Sent: 4/5/2022 3:00:24 PM  
 Viewed: 4/5/2022 3:33:30 PM  
 Signed: 4/5/2022 3:33:37 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Albert Ko  
 Albert.J.Ko@sfdpw.org  
 City Engineer & Deputy Director / Acting Director  
 Public Works  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 281DC30E04CF41A...  
 Signature Adoption: Pre-selected Style  
 Signed by link sent to Albert.J.Ko@sfdpw.org  
 Using IP Address: 208.121.33.161

Sent: 4/5/2022 3:33:38 PM  
 Viewed: 4/5/2022 4:46:12 PM  
 Signed: 4/5/2022 4:46:18 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Short, Carla  
 Carla.Short@sfdpw.org  
 Interim Director  
 Public Works  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 073CF73A4EA6486...  
 Signature Adoption: Uploaded Signature Image  
 Signed by link sent to Carla.Short@sfdpw.org  
 Using IP Address: 208.121.33.161

Sent: 4/5/2022 4:46:19 PM  
 Viewed: 4/5/2022 5:43:26 PM  
 Signed: 4/5/2022 5:43:31 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	4/5/2022 3:00:25 PM
Certified Delivered	Security Checked	4/5/2022 5:43:26 PM
Signing Complete	Security Checked	4/5/2022 5:43:31 PM
Completed	Security Checked	4/5/2022 5:43:31 PM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>

BOARD of SUPERVISORS



City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco 94102-4689  
Tel. No. 554-5184  
Fax No. 554-5163  
TDD/TTY No. 554-5227

## NOTICE OF PUBLIC HEARING

### BOARD OF SUPERVISORS OF THE CITY AND COUNTY OF SAN FRANCISCO

NOTICE IS HEREBY GIVEN THAT the Board of Supervisors of the City and County of San Francisco, as a Committee of the Whole, will hold a public hearing to consider the following proposal and said public hearing will be held as follows, at which time all interested parties may attend and be heard:

- Date:** Tuesday, May 17, 2022
- Time:** 4:00 p.m.
- Location:** Legislative Chamber, Room 250 located at City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA
- Subject:** File No. xxxxxx: Hearing to consider objections to a report of assessment costs submitted by the Director of Public Works for inspection and/or repair of blighted properties ordered through the Accelerated Sidewalk Abatement Program, to be performed by said Director pursuant to Administrative Code, Chapter 80, the costs thereof having been paid for by the City and County out of a blight abatement fund; scheduled pursuant to Motion No. M18-042, approved on April xx, 2019.

Pursuant to the provisions of San Francisco Administrative Code Chapter 80, the Director of Public Works did cause the correction of blighted conditions at various locations where the obligation to perform such correction is that of the property owners.

At the public hearing, the Board of Supervisors will hear objections which may be raised by any property owner liable to be assessed, and may make such corrections, revisions or modifications to the report as it deems just. Confirmation of the report by the Board of Supervisors will result in special assessments of the property and addition of these assessments to the tax roll.

Pursuant to Government Code Section 65009, notice is hereby given, if you challenge, in court, the matter described above, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing.

In accordance with Administrative Code, Section 67.7-1, persons who are unable to attend the hearing on these matters may submit written comments prior to the time the hearing begins. These comments will be made as part of the official public records in these matters, and shall be brought to the attention of the Board of Supervisors. Written comments should be addressed to Angela Calvillo, Clerk of the Board, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA, 94102. Information relating to this matter is available in the Office of the Clerk of the Board and agenda information relating to these matters will be available for public review on Friday, **May 13, 2022.**

Angela Calvillo  
Clerk of the Board



**Street-Use and Mapping**

T. 628.271.2000 | 49 South Van Ness Ave. 3rd Floor, San Francisco, CA 94103

**NOTICE OF BOARD OF SUPERVISORS PUBLIC HEARING**

April xx, 2022

**Location:**  
**Block/Lot:** /  
**Notice To Repair #:**

Pursuant to the provisions of Chapter 80 of the Administrative Code, the property owner is responsible to correct blighted conditions, including the repair of the sidewalk area fronting the property. Upon notification by the City to correct the blighted condition, you as the property owner were invoiced a blight inspection fee, and / or have agreed to have the City perform the work, or did not make the needed repairs by the time specified. As a result, the City has repaired the sidewalks and invoiced you for the inspections and repairs.

As the invoice for the blight inspection fees and / or sidewalk repairs is still outstanding, either by agreement to have the cost of inspection and / or repairs placed as an assessment or by nonpayment of the invoice, you are hereby notified of a hearing before the Board of Supervisors to place these costs as an assessment on your property taxes. Please note that this process will incur an extra 12% of the amount of the unpaid invoice as an administrative fee.

The hearing will be scheduled as follows:

**Hearing Date:** Tuesday, May 17, 2022  
**Time:** 4:00 PM  
**Location:** Board of Supervisors' Legislative Chamber  
City Hall, Room 250  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
**Board's Website:** <http://www.sfbos.org/index.aspx?page=2314>

**You may choose to pay the invoice *before* the hearing date to avoid the 12% administrative fee.**  
**Your invoice will be mailed to you within one (1) week.**

Please remit payment to the address below.

<b>Payment by Cashier's Check Only</b>
<b>San Francisco Public Works</b> <b>49 South Van Ness, Suite 300</b> <b>San Francisco, CA 94103</b> <b><u>Attn:</u> ASAP BOS 2022</b>

**Note: CASHIER'S CHECKS ONLY. NO PERSONAL CHECKS.**



## Accessible Meeting Information

Hearings will be held at City Hall, #1 Dr. Carlton B. Goodlett Place, 2nd floor. Accessible seating for persons with disabilities, including those using wheelchairs will be available.

The closest accessible BART Station is Civic Center, located at the intersection of Market and 8th Streets, three blocks from City Hall. Accessible MUNI bus lines serving the City Hall area are: 5 Fulton, 6 Parnassus, 9 San Bruno, 19 Polk, 21 Hayes, 47 Van Ness, 49 Van Ness-Mission, and 71 Haight/Noriega. Accessible MUNI Metro lines are: F, J, K, L, M, N, T (exit at Civic Center or Van Ness Stations). Further information about MUNI accessible services can be obtained at [www.sfmta.com](http://www.sfmta.com) or by telephoning MUNI Routes and Schedules at 3-1-1 or at (415) 673-6864.

Accessible curbside parking is available on Dr. Carlton B. Goodlett Place, Grove Street, McAllister Street, and Van Ness Avenue. There is also accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex.

Minutes of the meeting are available in alternative formats. If you require the use of a reader during the meeting, American Sign Language interpreters, and/or a sound enhancement system, please call DPW's Accessibility Access Coordinator at 557-4685 at least 72 hours prior to the hearing.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at 557-4685 to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

### **Know Your Rights Under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, Boards, Councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Sunshine Ordinance Task Force: City Hall Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102; phone (415) 554-7724, fax (415) 554-7854 or E-mail [sotf@sfgov.org](mailto:sotf@sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code 2.100, et. seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission: 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; phone (415) 252-3100; fax (415) 252-3112; or website: <https://sfethics.org/>.

### **Language Interpreters**

Requests must be received at least 48 hours in advance of the hearing to ensure availability.

ESPAÑOL: La solicitud de un intérprete debe recibirse 48 horas antes de la reunión.

中文: 如需即時傳譯, 請於會議前最少四十八小時通知



Street-Use and Mapping

T. 628.271.2000 | 49 South Van Ness Ave. 3rd Floor, San Francisco, CA 94103

April xx, 2022

**NOTICE OF BOARD OF SUPERVISORS PUBLIC HEARING**

Location: [REDACTED]  
Block / Lot: [REDACTED]

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San Francisco, CA 94102-4689  
**Board's Website:** <http://www.sfbos.org/index.aspx?page=2314>

If you have questions regarding this invoice, please contact Christina Low at [Christina.Low@sfdpw.org](mailto:Christina.Low@sfdpw.org) or (628) 271-2125.

You may choose to pay the invoice before the hearing date to avoid the 12% administrative fee.

**Note: ONLY CASHIER'S CHECKS WILL BE ACCEPTED. NO PERSONAL CHECKS.**

Please detach and return this portion with your payment.

ASAP NOTICE #	BLOCK/LOT	SITE LOCATION	
[REDACTED]	[REDACTED]	[REDACTED]	
PROPERTY OWNER			
[REDACTED]			
1 <sup>st</sup> INVOICE DATE	INVOICE #	TOTAL AMOUNT	TOTAL BALANCE DUE
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Make Payment To:

SAN FRANCISCO PUBLIC WORKS  
49 SOUTH VAN NESS, SUITE 300  
SAN FRANCISCO, CA 94103  
Attn: ASAP BOS 2022

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中文: 如需即時傳譯, 請於會議前最少四十八小時通知



**Carla Short, Interim Director** | Director's Office

carla.short@sfdpw.org | T. 628.271.3078 | 49 South Van Ness Ave. Suite 1600, San Francisco, CA 94103

April 5, 2022

Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco, CA 94102-4689  
Attention: Ms. Angela Calvillo, Clerk of the Board

Subject: Report of Assessment Costs for Sidewalk and Curb Repairs through the Public Works Accelerated Sidewalk Abatement Program

Dear Members of the Board:

The California State Highway Code Section 5611 and San Francisco Public Works Code Section 706 require property owners to maintain the sidewalk adjacent to their property. The Department of Public Works performs sidewalk inspections and notifies property owners of sidewalk defects that need to be repaired and for which they are responsible.

Although property owners are first notified of sidewalk defects for which they are responsible and are provided thirty (30) days within which to take action, if they do not timely address the identified deficiencies, a second inspection will be performed, and property owners will be referred to the Accelerated Sidewalk Abatement Program ("ASAP") and assessed inspection fees pursuant to Chapter 80 of the Administrative Code.

Under ASAP, property owners may elect to have City contractors perform the abatement work and have both the inspection fees and repair costs placed on their property tax.

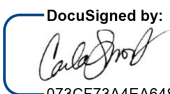
Alternatively, if a property owner does not request City abatement and fails to repair the defects themselves, the City may repair the sidewalk and bill the property owner for inspection fees and the repair costs. If the property owner fails to pay the bill pursuant to the provisions of Administrative Code, Chapter 80, Public Works will submit an assessment for the outstanding amount to the Board of Supervisors for consideration to include in the next regular tax bill.

Enclosed for your review and approval are:

1. A list of properties that have either chosen to have the City perform repairs and have the costs placed on their property tax and/or property owners who have failed to reimburse the City for sidewalk inspection and repair fees.
2. A Resolution confirming the Order. Public Works communicated with property owners throughout the year to allow them the opportunity to dispute the area required for repair and associated costs prior to proceeding with repairs.

Please calendar this item for consideration.

Sincerely,

DocuSigned by:  
  
073CF73A4EA6486...  
Carla Short

Interim Director of Public Works

Attachments: As noted above.



**Street-Use and Mapping**

T. 628.271.2000 | 49 South Van Ness Ave. 3rd Floor, San Francisco, CA 94103

April 6, 2022

**TO:** Jocelyn Wong  
Legislative Clerk  
Board of Supervisors  
1 Dr. Carlton B. Goodlett Place, City Hall, Room 244

**FROM:** Christina Low  
Administrative Analyst  
Bureau of Street-Use and Mapping  
San Francisco Public Works  
49 South Van Ness, Suite 300  
(628) 271-2125

**SUBJECT:** Submission for May 17, 2022 BOS Hearing regarding the Accelerated Sidewalk Abatement Program (ASAP) Assessments:

- 1) Letter from Interim Public Works Director
- 2) Resolution (2 attachments – Signed PDF & Word)
- 3) Report of Assessment Costs
- 4) Public Works Order No. 206300
- 5) Motion to Sit
- 6) BOS Notice of Public Hearing

Additional documents for Reference:

- 7) Sample Notice of Board of Supervisors Public Hearing (Posting)
- 8) Sample Notice of Board of Supervisors Public Hearing (Mailing)

**Total Number of Attachments:** 10 (including cover page)