CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET AND LEGISLATIVE ANALYST

1390 Market Street, Suite 1150, San Francisco, CA 94102 (415) 552-9292
FAX (415) 252-0461

May 23, 2022

TO: Budget and Appropriations Committee

FROM: Budget and Legislative Analyst

SUBJECT: Recommendations of the Budget and Legislative Analyst for Amendment of the Mayor's Fiscal Year 2022-2023 to Fiscal Year 2023-2024 Budget.

Page

Descriptions for Departmental Budget Hearing, May 25, 2022 Meeting, 2:00 p.m.

YEAR ONE: FY 2022-23

Budget Changes

The Department's proposed $1,158,673,505 budget for FY 2022-23 is $16,225,364 or 1.4% less than the original FY 2021-22 budget of $1,174,898,869.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 1,595.60 FTEs, which are 5.89 FTEs less than the 1,601.49 FTEs in the original FY 2021-22 budget. This represents a 0.4% decrease in FTEs from the original FY 2021-22 budget.

Revenue Changes

The Department's revenues of $1,158,673,505 in FY 2022-23 are $16,225,364 or 1.4% less than FY 2021-22 revenues of $1,174,898,869.

YEAR TWO: FY 2023-24

Budget Changes

The Department's proposed $1,310,578,454 budget for FY 2023-24 is $151,904,949 or 13.1% more than the Mayor's proposed FY 2022-23 budget of $1,158,673,505.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 1,632.62 FTEs, which are 37.02 FTEs more than the 1,595.60 FTEs in the Mayor's proposed FY 2022-23 budget. This represents a 2.3% increase in FTEs from the Mayor's proposed FY 2022-23 budget.

Revenue Changes

The Department's revenues of $1,310,578,454 in FY 2023-24 are $151,904,949 or 13.1% more than FY 2022-23 estimated revenues of $1,158,673,505.

DEPARTMENT: AIR – AIRPORT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Proposed
Airport	1,108,572,997	1,219,373,518	1,465,583,462	1,174,898,869	1,158,673,505
FTE Count	1,587.04	1,591.93	1,609.69	1,601.49	1,595.60

The Department's budget increased by $50,100,508 or 4.5% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23. The Department's FTE count increased by 8.56 or 0.5% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23.

FY 2022-23

The Department's proposed FY 2022-23 budget has decreased by $16,225,364 largely due to slower than anticipated passenger recovery from the COVID-19 pandemic. This decrease is largely reflected in a decrease to debt service payments, and partially offset by increases to capital outlay, non-personnel services, and salaries.

FY 2023-24

The Department's proposed FY 2023-24 budget has increased by $151,904,949 largely due to an anticipated eventual recovery in passenger levels over the two budget years. This increase is largely reflected in increases to debt service payments and salaries and partially offset by decreases to capital outlay.

RECOMMENDATIONS OF THE BUDGET & LEGISLATIVE ANALYST
FOR AMENDMENT OF BUDGET ITEMS
FY 2022-23 AND FY 2023-24

DEPARTMENT: AIR – AIRPORT

RECOMMENDATIONS

YEAR ONE: FY 2022-23

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $7,468,405 in FY 2022-23. Of the $7,468,405 in recommended reductions, $5,313,824 are ongoing savings and $2,154,581 are one-time savings.

YEAR TWO: FY 2023-24

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $6,011,839 in FY 2023-24. Of the $6,011,839 in recommended reductions, $5,317,159 are ongoing savings and $694,680 are one-time savings. These reductions would still allow an increase of $145,893,110 or 12.6% in the Department's FY 2023-24 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

AIR - Airport

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
		AIR Finance Office													
AIR-1	9993 Attrition Savings			($155,464)	($291,442)	$135,978		X					$0		
	Mandatory Fringe Benefits			($65,734)	($116,939)	$51,205		X					$0		
				Total Savings	*$187,183*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for vacant 2.00 FTE Manager III positions. This Attrition Savings reflects an estimated start date of January 1, 2023 for one position and October 1, 2022 for the other position, rather than July 1, 2022 for these positions.							One-time savings						
AIR-2	1654 Accountant III	1.00	0.00	$129,907	$0	$129,907			1.00	0.00	$134,079	$0	$134,079		
	Mandatory Fringe Benefits			$52,095	$0	$52,095					$49,085	$0	$49,085		
	1652 Accountant II	0.00	1.00	$0	$105,260	($105,260)			0.00	1.00	$0	$107,824	($107,824)		
	Mandatory Fringe Benefits			$0	$44,447	($44,447)					$0	$41,939	($41,939)		
	1654 Accountant III	1.00	0.00	$129,907	$0	$129,907			1.00	0.00	$134,079	$0	$134,079		
	Mandatory Fringe Benefits			$52,095	$0	$52,095					$49,085	$0	$49,085		
	1652 Accountant II	0.00	1.00	$0	$105,260	($105,260)			0.00	1.00	$0	$107,824	($107,824)		
	Mandatory Fringe Benefits			$0	$44,447	($44,447)					$0	$41,939	($41,939)		
				Total Savings	*$64,590*						*Total Savings*	*$66,802*			
		Deny proposed upward substitution of 2.00 FTE 1652 Accountant II positions to 1654 Accountant III classification. The Department is proposing substitution of 4.00 FTE 1652 Accountant II positions, of which three are vacant, to the 1654 Accountant III classification. Denial will still allow upward substitution of 2.00 FTE positions while the Department reassesses its needs.							Ongoing savings						
AIR-3	Other Current Expenses			$5,000,000	$0	$5,000,000					$5,000,000	$0	$5,000,000		
		Reduce Other Current Expenses by $5,000,000 due to available carryforward funds from the FY 2021-22 budget. The FY 2021-22 budget included a $5,100,000 appropriation to provide working capital for the Grand Hyatt hotel, which was placed on Budget and Finance Committee reserve. The Department has not requested this funding to be released from reserve and plans to carry it forward at the end of the fiscal year. With carryforward funds available, this proposed appropriation is not needed.							Ongoing savings						
		AIR Chief Operating Office													
AIR-4	9993 Attrition Savings			($198,930)	($225,710)	$26,780		X					$0		
	Mandatory Fringe Benefits			($84,115)	($102,322)	$18,207		X					$0		
				Total Savings	*$44,986*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for vacant 1.00 FTE 3544 Curator III, 1.00 FTE 3556 Museum Registrar, and 3.00 FTE 3522 Senior Museum Preparator positions. This Attrition Savings reflects an estimated start date of January 1, 2023 rather than July 1, 2022 for these positions.							One-time savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

AIR - Airport

Rec #	Account Title	FY 2022-23 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T	FY 2023-24 FTE From	FTE To	Amount From	Amount To	Savings	GF	1T
AIR-5	9993 Attrition Savings			($110,099)	($169,004)	$58,905		X					$0		
	Mandatory Fringe Benefits			($46,553)	($57,899)	$11,346		X					$0		
				Total Savings	*$70,251*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for 1.00 FTE 0941 Manager IV, which has been vacant since 2014. This Attrition Savings reflects an estimated start date of April 1, 2023 rather than July 1, 2022 for this position.							One-time savings						
		AIR Airport Director													
AIR-6	9993 Attrition Savings			($158,133)	($211,425)	$53,292		X					$0		
	Mandatory Fringe Benefits			($66,865)	($89,522)	$22,657		X					$0		
				Total Savings	*$75,949*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for vacant 1.00 FTE 1842 Management Assistant. This Attrition Savings reflects an estimated start date of January 1, 2023 rather than July 1, 2022 for this position.							One-time savings						
		AIR Facilities													
AIR-7	9993 Attrition Savings			($211,878)	($349,998)	$138,120		X					$0		
	Mandatory Fringe Benefits			($89,588)	($155,974)	$66,386		X					$0		
				Total Savings	*$204,505*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for vacant 2.00 FTE 7313 Automotive Machinist, 1.00 FTE 7381 Automotive Mechanic, 3.00 FTE 7310 Automotive Service Worker, and 1.00 FTE 7309 Car and Auto Painter positions. This Attrition Savings reflects an estimated start date of January 1, 2023 rather than July 1, 2022 for these positions.							One-time savings						
AIR-8	9993 Attrition Savings			$0	($158,187)	$158,187		X					$0		
	Mandatory Fringe Benefits			$0	($69,887)	$69,887		X					$0		
				Total Savings	*$228,074*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for vacant 3.00 FTE 7346 Painter positions. This Attrition Savings reflects an estimated start date of January 1, 2023 rather than July 1, 2022 for these positions.							One-time savings						
AIR-9	9993 Attrition Savings			($268,648)	($325,951)	$57,303		X					$0		
	Mandatory Fringe Benefits			($113,596)	($138,589)	$24,993		X					$0		
				Total Savings	*$82,296*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for vacant 2.00 FTE Carpenter positions. This Attrition Savings reflects an estimated start date of October 1, 2022 rather than July 1, 2022 for these positions.							One-time savings						

GF = General Fund
1T = One Time

AIR - Airport

Rec #	Account Title	FY 2022-23 FTE From	FY 2022-23 FTE To	FY 2022-23 Amount From	FY 2022-23 Amount To	FY 2022-23 Savings	GF	1T	FY 2023-24 FTE From	FY 2023-24 FTE To	FY 2023-24 Amount From	FY 2023-24 Amount To	FY 2023-24 Savings	GF	1T
AIR-10	9993 Attrition Savings			($604,497)	($703,700)	$99,203		X					$0		
	Mandatory Fringe Benefits			($255,601)	($294,419)	$38,818		X					$0		
				Total Savings	*$138,021*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for vacant 1.00 FTE 77205 Chief Stationary Engineer position. This Attrition Savings reflects an estimated start date of March 1, 2023 rather than July 1, 2022 for this position.							One-time savings						
AIR-11	Automotive & Other Vehicles			$1,053,592	$899,849	$153,743		X					$0		
		Eliminate one Electric Vehicle Replacement. The Department does not need this vehicle and the City is trying to "right-size" its fleet. Defer purchase of one Hybrid Pickup Truck and one Electric Van to FY 2023-23 (see Recommendation AIR-12 below). Elimination of these vehicles still allows the Airport Facilities Division to purchase 13 new vehicles in FY 2022-23.							One-time savings						
AIR-12	Automotive & Other Vehicles					$0					$1,294,365	$1,263,208	$31,157		X
		Savings in FY 2023-24							Purchase one Hybrid Pickup Truck and one Electric Van deferred from FY 2022-23 (see Recommendation AIR-11 above). Eliminate four Electric Vehicle Replacements. The existing vehicles have only been driven 27,031 to 74,257 miles in 13-14 years, or averages of approximately 1,931 to 5,712 miles per year. The Department does not need these vehicles and the City is trying to "right-size" its fleet. Elimination of these vehicles still allows the Airport Facilities Division to purchase 21 new vehicles in FY 2023-24.						
AIR-13	9993 Attrition Savings					$0					($141,624)	($404,965)	$263,341		X
	Mandatory Fringe Benefits					$0					($55,709)	($145,793)	$90,084		X
				Total Savings	*$0*						*Total Savings*	*$353,425*			
		Savings in FY 2023-24							Increase Attrition Savings to reflect hiring timeline for new 0.79 FTE 0931 Manager III, 0.79 FTE 1824 Principal Administrative Analyst, and 0.79 FTE 5207 Associate Engineer positions. This Attrition Savings reflects an estimated start date of March 1, 2024 rather than October 1, 2023 for these positions.						
		AIR Operations and Security													
AIR-14	9993 Attrition Savings			($212,419)	($394,293)	$181,874		X					$0		
	Mandatory Fringe Benefits			($88,387)	($158,464)	$70,077		X					$0		
				Total Savings	*$251,950*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for 5.00 FTE vacant 9213 Airfield Safety Officer positions and 1.00 FTE Manager I position. This Attrition Savings reflects an estimated start date of January 1, 2023 rather than July 1, 2022 for these positions.							One-time savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

AIR - Airport

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
AIR-15	9993 Attrition Savings			($412,836)	($601,845)	$189,009		X					$0		
	Mandatory Fringe Benefits			($171,784)	($251,189)	$79,405		X					$0		
				Total Savings	*$268,414*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for vacant 4.00 FTE 9202 Airport Communications Dispatcher, 2.00 FTE 9204 Airport Communications Supervisor, 1.00 FTE 0923 Manager II, 3.00 FTE Senior Airport Communications Dispatcher, and 2.00 FTE 1706 Telephone Operator positions. This Attrition Savings reflects an estimated start date of October 1, 2022 for the 9204 Airport Communications Dispatcher positions and January 1, 2023 for the other positions, rather than July 1, 2022.							One-time savings						
AIR-16	9993 Attrition Savings			($81,363)	($136,316)	$54,953		X					$0		
	Mandatory Fringe Benefits			($33,855)	($53,725)	$19,870		X					$0		
				Total Savings	*$74,824*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for vacant 2.00 FTE 5290 Transportation Planner IV positions. This Attrition Savings reflects an estimated start date of September 1, 2023 rather than July 1, 2022 for these positions.							One-time savings						
AIR-17		**AIR Chief Development Office**													
	5366 Engineering Associate II	1.00	0.00	$0	$0	$0			1.00	0.00	$0	$0	$0		
	Mandatory Fringe Benefits			$0	$0	$0					$0	$0	$0		
				Total Savings	*$0*						*Total Savings*	*$0*			
		Eliminate 1.00 FTE off-budget 5366 Engineering Associate. Position has been vacant since 2006, or approximately 16 years, and the Department has no immediate plans to fill the position.							Ongoing savings						
AIR-18		**AIR Planning Division**													
	5211 Engineer/Architect/ Landscape Architect Senior	0.00	0.00			$0			0.79	0.33	$172,672	$72,129	$100,543		X
	Mandatory Fringe Benefits					$0					$52,223	$21,815	$30,408		X
				Total Savings	*$0*						*Total Savings*	*$130,951*			
		Savings in FY 2023-24							Reduce FTE count for proposed new 5211 Engineer/Architect/Landscape Architect Senior position to reflect a more realistic hiring timeline. This FTE count reflects an estimated start date of March 1, 2024 rather than October 1, 2023 for these positions.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

AIR - Airport

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
		AIR Police Bureau													
AIR-19	Automotive & Other Vehicles					$0					$238,756	$59,609	$179,147		X
		Savings in FY 2023-24							Eliminate two Pickup Trucks and one Police Bureau Vehicle. These are replacement vehicles. The existing vehicles have only been driven 22,400 to 35,987 miles in 11-15 years, or approximately 1,600 to 3,272 miles per year. The Department does not need these vehicles and the City is trying to "right-size" its fleet						
		AIR Chief Information Office													
AIR-20	1054 IS Business Analyst-Principal	1.00	0.00	$185,176	$0	$185,176			1.00	0.00	$191,124	$0	$191,124		
	Mandatory Fringe Benefits			$64,058	$0	$64,058					$59,233	$0	$59,233		
				Total Savings	*$249,234*						*Total Savings*	*$250,357*			
		Eliminate vacant 1.00 FTE 1054 IS Business Analyst-Principal. Position has been vacant since 2017, or approximately 5 years, and the Department has no immediate plans to fill the position. After eliminating the position, department will still have 14.00 FTE 1054 IS Business Analyst-Principal positions, of which six are vacant.							Ongoing savings						
		AIR Commercial Office													
AIR-21	9993 Attrition Savings			($60,370)	($191,575)	$131,205		X					$0		
	Mandatory Fringe Benefits			($25,119)	($76,886)	$51,767		X					$0		
				Total Savings	*$182,972*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for vacant 3.00 FTE 9206 Airport Property Specialist I and 1.00 FTE 1840 Junior Management Specialist positions. This Attrition Savings reflects an estimated start date of January 1, 2023 for one 9206 Airport Property Specialist I and September 1, 2022 for the other two 9206 Airport Property Specialist I and 1840 Junior Management Specialist positions, rather than July 1, 2022.							One-time savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

AIR - Airport

Rec #	Account Title	FY 2022-23 FTE From	FY 2022-23 FTE To	FY 2022-23 Amount From	FY 2022-23 Amount To	FY 2022-23 Savings	GF	1T	FY 2023-24 FTE From	FY 2023-24 FTE To	FY 2023-24 Amount From	FY 2023-24 Amount To	FY 2023-24 Savings	GF	1T
		AIR External Affairs													
AIR-22	9993 Attrition Savings			($91,765)	($241,504)	$149,739		X					$0		
	Mandatory Fringe Benefits			($38,802)	($80,478)	$41,676		X					$0		
				Total Savings	*$191,415*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect hiring timeline for vacant 1.00 FTE 0955 Deputy Director V and 1.00 FTE 0933 Manager V positions. This Attrition Savings reflects an estimate start date of January 1, 2023 rather than July 1, 2022 for these positions.							One-time savings						

FY 2022-23
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$2,154,581	$5,313,824	**$7,468,405**
Total	**$2,154,581**	**$5,313,824**	**$7,468,405**

FY 2023-24
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$694,680	$5,317,159	**$6,011,839**
Total	**$694,680**	**$5,317,159**	**$6,011,839**

GF = General Fund
1T = One Time

YEAR ONE: FY 2022-23

Budget Changes

The Department's proposed $93,416,994 budget for FY 2022-23 is $3,826,677 or 4.3% more than the original FY 2021-22 budget of $89,590,317.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 267.68 FTEs, which are 0.71 FTEs more than the 266.97 FTEs in the original FY 2021-22 budget. This represents a 0.3% increase in FTEs from the original FY 2021-22 budget.

Revenue Changes

The Department's revenues of $93,416,994 in FY 2022-23 are $3,826,677 or 4.3% more than FY 2021-22 revenues of $89,590,317.

YEAR TWO: FY 2023-24

Budget Changes

The Department's proposed $85,755,277 budget for FY 2023-24 is $7,661,717 or 8.2% less than the Mayor's proposed FY 2022-23 budget of $93,416,994.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 267.81 FTEs, which are 0.13 FTEs more than the 267.68 FTEs in the Mayor's proposed FY 2022-23 budget. This represents a 0.05% increase in FTEs from the Mayor's proposed FY 2022-23 budget.

Revenue Changes

The Department's revenues of $85,755,277 in FY 2023-24 are $7,661,717 or 8.2% less than FY 2022-23 estimated revenues of $93,416,994.

DEPARTMENT: DBI – BUILDING INSPECTION

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Proposed
Building Inspection	76,836,503	96,501,543	89,501,462	89,590,317	93,416,994
FTE Count	268.99	269.08	265.49	266.97	267.68

The Department's budget increased by $16,580,491 or 21.6% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23. The Department's FTE count decreased by 1.31 FTEs, or 0.5%, from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23.

FY 2022-23

The Department's proposed FY 2022-23 budget has increased by $3,826,677 largely due to increases in salaries and benefits.

FY 2023-24

The Department's proposed FY 2023-24 budget has decreased by $7,661,717, $3 million of which is due in part to discontinuing the Office of Assessor-Recorder (ASR) and Fire Department (FIR) work orders.

DEPARTMENT: DBI – BUILDING INSPECTION

RECOMMENDATIONS

YEAR ONE: FY 2022-23

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $418,950 in FY 2022-23. Of the $418,950 in recommended reductions, $218,950 are ongoing savings and $200,000 are one-time savings. These reductions would still allow an increase of $3,407,727, or 3.8%, in the Department's FY 2022-23 budget.

YEAR TWO: FY 2023-24

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $200,000 in FY 2023-24. All of the $200,000 in recommended reductions are ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

DBI- Building Inspection

Rec #	Account Title	FY 2022-23 FTE From	FY 2022-23 FTE To	FY 2022-23 Amount From	FY 2022-23 Amount To	FY 2022-23 Savings	GF	1T	FY 2023-24 FTE From	FY 2023-24 FTE To	FY 2023-24 Amount From	FY 2023-24 Amount To	FY 2023-24 Savings	GF	1T
	DBI-Administration														
DBI-1	Materials & Supplies Budget			$17,000	$12,000	$5,000		x			$12,000	$12,000	$0		
		Reduce budgeted amount for materials and supplies due to historic underspending and continued recovery during the current phase of pandemic.							One-time savings.						
DBI-2	Professional and Specialized Svcs			$500,000	$400,000	$100,000					$500,000	$400,000	$100,000		
		Reduce budgeted amount for professional and specialized services for records management due to historic underspending, insufficient justification, and to reflect actual need.							Ongoing savings.						
DBI-3	Professional and Specialized Svcs			$515,000	$415,000	$100,000					$515,000	$415,000	$100,000		
		Reduce budgeted amount for professional and specialized services for management information systems due to historic underspending, insufficient justification, and to reflect actual need.							Ongoing savings.						
	DBI- Permit Services														
DBI-4	Materials & Supplies Budget			$25,000	$20,000	$5,000		x			$20,000	$20,000	$0		
		Reduce budgeted amount for materials and supplies due to historic underspending and continued recovery during the current phase of pandemic.							One-time savings.						
	DBI- Inspection Services														
DBI-5	9993M Attrition Savings			($705,912)	($855,048)	$149,136		x			($705,911)	($705,911)	$0		
	Mandatory Fringe Benefits			(298,483)	(358,297)	$59,814		x			(277,676)	($277,676)	-		
				Total Savings	*$208,950*						*Total Savings*	*$0*			
		Increase attrition savings to reflect delays in hiring. The Department has 1.0 FTE vacant 6248 Electrical Inspector that has been vacant since March 21, 2020 and the Department is awaiting a list from DHR. Further, the Department had 14 vacancies as of March 31st in addition to positions being held to meet the Department's attrition savings budget target.							One-time savings.						

FY 2022-23
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$218,950	$200,000	**$418,950**
Total	**$218,950**	**$200,000**	**$418,950**

FY 2023-24
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$0	$200,000	**$200,000**
Total	**$0**	**$200,000**	**$200,000**

GF = General Fund
1T = One Time

YEAR ONE: FY 2022-23

Budget Changes

The Department's proposed $193,244,923 budget for FY 2022-23 is $100,757,828 or 108.9% more than the original FY 2021-22 budget of $92,487,095.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 248.63 FTEs, which are 25.91 FTEs more than the 222.72 FTEs in the original FY 2021-22 budget. This represents an 11.6% increase in FTEs from the original FY 2021-22 budget.

Revenue Changes

The Department's revenues of $193,244,923 in FY 2022-23 are $100,757,828 or 108.9% more than FY 2021-22 revenues of $92,487,095.

YEAR TWO: FY 2023-24

Budget Changes

The Department's proposed $149,127,351 budget for FY 2023-24 is $44,117,572 or 22.8% less than the Mayor's proposed FY 2022-23 budget of $193,244,923.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 250.22 FTEs, which are 1.59 FTEs more than the 248.63 FTEs in the Mayor's proposed FY 2022-23 budget. This represents a 0.6% increase in FTEs from the Mayor's proposed FY 2022-23 budget.

Revenue Changes

The Department's revenues of $149,127,351 in FY 2023-24 are $44,117,572 or 22.8% less than FY 2022-23 estimated revenues of $193,244,923.

DEPARTMENT: PRT-PORT

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Proposed
Port	173,631,820	146,847,821	124,802,058	92,487,095	193,244,923
FTE Count	245.23	246.15	231.81	222.72	248.63

The Department's budget increased by $19,613,103 or 11.3% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23. The Department's FTE count increased by 3.40 or 1.4% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23.

FY 2022-23

The Department's proposed FY 2022-23 budget has increased by $100,757,828 largely due to a $114 million two-year allocation of funding from the American Rescue Plan Act to offset revenue losses due to the COVID-19 pandemic. This is largely reflected in an increase in capital outlay and partially offset by a decrease in programmatic projects.

FY 2023-24

The Department's proposed FY 2023-24 budget has decreased by $44,117,572 largely due to a smaller allocation of funding from the American Rescue Plan Act. This is largely reflected in a decrease in capital outlay

DEPARTMENT: PRT-PORT

RECOMMENDATIONS

YEAR ONE: FY 2022-23

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $393,836 in FY 2022-23. Of the $393,846 in recommended reductions, $43,836 are ongoing savings and $350,000 are one-time savings. These reductions would still allow an increase of $100,363,992 or 108.5% in the Department's FY 2022-23 budget.

YEAR TWO: FY 2023-24

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $44,144 in FY 2023-24. All of the $44,144 in recommended reductions are ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

PRT - Port

Rec #	Account Title	FY 2022-23 FTE From	FY 2022-23 FTE To	FY 2022-23 Amount From	FY 2022-23 Amount To	FY 2022-23 Savings	GF	1T	FY 2023-24 FTE From	FY 2023-24 FTE To	FY 2023-24 Amount From	FY 2023-24 Amount To	FY 2023-24 Savings	GF	1T
		PRT Finance and Administration													
PRT-1	9993 Attrition Savings			($645,550)	($891,538)	$245,988		X					$0		
	Mandatory Fringe Benefits			($272,961)	($376,973)	$104,012		X					$0		
				Total Savings	*$350,000*						*Total Savings*	*$0*			
		Increase Attrition Savings to reflect a more realistic Attrition rate, given the six vacant positions within the Finance and Administration Division. This adjustment would increase the overall Attrition Savings within the Division from ($199,003), or approximately 1.8 percent of budgeted salaries and benefits, to ($549,003), or approximately 5.8 percent of budgeted salaries and benefits.							One-time savings						
PRT-2	0931 Manager III	1.00	0.00	$181,304	$0	$181,304			1.00	0.00	$187,126	$0	$187,126		
	Mandatory Fringe Benefits			$68,273	$0	$68,273					$63,888	$0	$63,888		
	0923 Manager II	0.00	1.00	$0	$168,145	($168,145)			0.00	1.00	$0	$173,546	($173,546)		
	Mandatory Fringe Benefits			$0	$65,605	($65,605)					$0	$61,653	($61,653)		
				Total Savings	*$15,827*						*Total Savings*	*$15,815*			
		Deny proposed upward substitution of 0922 Manager I to 0931 Manager III due to insufficient justification. Allow upward substitution to 0923 Manager II position. This position manages a small team within the Human Resources Section and the 0923 Manager II classification is more appropriate for this position.							Ongoing savings						
		PRT Maintenance													
PRT-3	0923 Manager II	1.00	0.00	$168,145	$0	$168,145			1.00	0.00	$173,546	$0	$173,546		
	Mandatory Fringe Benefits			$65,605	$0	$65,605					$61,653	$0	$61,653		
	0922 Manager I	0.00	1.00	$0	$156,635	($156,635)			0.00	1.00	$0	$161,666	($161,666)		
	Mandatory Fringe Benefits			$0	$63,272	($63,272)					$0	$59,699	($59,699)		
				Total Savings	*$13,843*						*Total Savings*	*$13,834*			
		Deny proposed upward substitution of 1450 Executive Secretary to 0923 Manager II due to insufficient justification. Allow upward substitution to 0922 Manager I classification. This position would not manage any staff and the 0922 Manager I classification is more appropriate for this position.							Ongoing savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

PRT - Port

Rec #	Account Title	FY 2022-23 FTE From	FY 2022-23 FTE To	FY 2022-23 Amount From	FY 2022-23 Amount To	FY 2022-23 Savings	GF	1T	FY 2023-24 FTE From	FY 2023-24 FTE To	FY 2023-24 Amount From	FY 2023-24 Amount To	FY 2023-24 Savings	GF	1T
		PRT Executive													
PRT-4	9252 Communications Specialist	1.00	0.00	$144,329	$0	$144,329			1.00	0.00	$148,964	$0	$148,964		
	Mandatory Fringe Benefits			$60,477	$0	$60,477					$57,324	$0	$57,324		
	1314 Public Relations Officer	0.00	1.00	$0	$137,214	($137,214)			0.00	1.00	$0	$141,620	($141,620)		
	Mandatory Fringe Benefits			$0	$53,426	($53,426)					$0	$50,173	($50,173)		
				Total Savings	*$14,166*						*Total Savings*	*$14,495*			
		Deny proposed upward substitution of 1312 Public Information Officer to 9252 Communications Specialist due to insufficient justification. Allow upward substitution to 1314 Public Relations Officer classification, which is a more appropriate classification for this position.							Ongoing savings						

FY 2022-23
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$350,000	$43,836	**$393,836**
Total	**$350,000**	**$43,836**	**$393,836**

FY 2023-24
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$0	$44,144	**$44,144**
Total	**$0**	**$44,144**	**$44,144**

GF = General Fund
1T = One Time

YEAR ONE: FY 2022-23

Budget Changes

The Department’s proposed $185,794,068 budget for FY 2022-23 is $14,571,814 or 8.5% more than the original FY 2021-22 budget of $171,222,254.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 706.69 FTEs, which are 6.24 FTEs more than the 700.45 FTEs in the original FY 2021-22 budget. This represents a 0.9% increase in FTEs from the original FY 2021-22 budget.

Revenue Changes

The Department's revenues of $86,864,068 in FY 2022-23 are $11,581,814 or 15.4% more than FY 2021-22 revenues of $75,282,254.

YEAR TWO: FY 2023-24

Budget Changes

The Department’s proposed $186,763,543 budget for FY 2023-24 is $969,475 or 0.5% more than the Mayor’s proposed FY 2022-23 budget of $185,794,068.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 707.82 FTEs, which are 1.13 FTEs more than the 706.69 FTEs in the Mayor’s proposed FY 2022-23 budget. This represents a 0.2% increase in FTEs from the Mayor’s proposed FY 2022-23 budget.

Revenue Changes

The Department's revenues of $80,413,543 in FY 2023-24 are $6,450,525 or 7.4% less than FY 2022-23 estimated revenues of $86,864,068.

DEPARTMENT: LIB – PUBLIC LIBRARY

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Proposed
Public Library	160,612,490	171,592,228	151,700,834	171,222,254	185,794,068
FTE Count	696.31	701.06	700.17	700.45	706.69

The Department's budget increased by $25,181,578 or 15.7% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23. The Department's FTE count increased by 10.38 or 1.5% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23.

FY 2022-23

The Department's proposed FY 2022-23 budget has increased by $14,571,814 largely due to capital spending, including on renovating neighborhood Public Library branches, expansion of the library's physical and electronic collections, and increasing costs in salaries and benefits.

FY 2023-24

The Department's proposed FY 2023-24 budget has increased by $969,475 largely due to increased costs in salaries and benefits and continued library branch renovations.

DEPARTMENT: LIB – PUBLIC LIBRARY

RECOMMENDATIONS

YEAR ONE: FY 2022-23

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $496,724 in FY 2022-23. Of the $496,724 in recommended reductions, $145,000 are ongoing savings and $351,724 are one-time savings. These reductions would still allow an increase of $14,075,090 or 8.2% in the Department's FY 2022-23 budget.

YEAR TWO: FY 2023-24

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $145,000 in FY 2023-24. All of the $145,000 in recommended reductions are ongoing savings. These reductions would still allow an increase of $824,475 or 0.4% in the Department's FY 2023-24 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

LIB - Public Library

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
		Public Library													
LIB-1	Air Travel-Employees			$25,000	$20,000	$5,000					$25,000	$20,000	$5,000		
		Reduce budgeted amount to original FY 2021-22 budget for Air Travel due to historic underspending and delayed ramp up in travel during this phase of the pandemic.							Ongoing savings.						
LIB-2	Other Bldg. Main Svcs			$70,000	$50,000	$20,000					$70,000	$50,000	$20,000		
		Reduce budgeted amount for other equipment maintenance to reflect actual need.							Ongoing savings.						
LIB-3	Other Materials & Supplies			$69,700	$49,700	$20,000					$69,700	$49,700	$20,000		
		Reduce budgeted amount for branch library operations materials and supplies due to historic underspending.							Ongoing savings.						
LIB-4	Equipment-AT Equipment Refresh			$100,000	$0	$100,000		x			$0	$0	$0		
		Reduce budgeted amount for braille embosser Assistive Technology (AT) per Department's suggestion since equipment was ultimately purchased in current year and no longer needed in proposed budget year.							One-time savings.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

LIB - Public Library

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
LIB-5	Equipment- Mobile Connectivity			$95,000	$92,114	$2,886		x			$0	$0	$0		
		Reduce budgeted amount for new mobile connectivity for five library mobile service vehicles to reflect actual vendor quote amount.							One-time savings.						
LIB-6	Other Fringe Benefits			$900,000	$800,000	$100,000					$900,000	$800,000	$100,000		
		Decrease Other Fringe Benefits to reflect projected actual Department need.							Ongoing savings.						
LIB-7	9993M Attrition Savings			($1,619,472)	($1,731,413)	$111,941		x			($1,619,472)	($1,619,472)	$0		
	Mandatory Fringe Benefits			($684,765)	($726,582)	$41,817		x			($684,765)	($684,765)	$0		
				Total Savings	*$153,758*						*Total Savings*	*$0*			
		Increase attrition savings to account for a delay in hiring. Department is waiting for list from DHR.							One-time savings.						
LIB-8	9993M Attrition Savings			($159,318)	($223,000)	$63,682		x			($159,318)	($159,318)	$0		
	Mandatory Fringe Benefits			($67,364)	($98,762)	$31,398		x			($67,364)	($67,364)	$0		
				Total Savings	*$95,080*						*Total Savings*	*$0*			
		Increase attrition savings to account for a delay in hiring. Department is waiting for list from DHR.							One-time savings.						

FY 2022-23

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$351,724	$145,000	**$496,724**
Total	**$351,724**	**$145,000**	**$496,724**

FY 2023-24

Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$0	$145,000	**$145,000**
Total	**$0**	**$145,000**	**$145,000**

GF = General Fund
1T = One Time

YEAR ONE: FY 2022-23

Budget Changes

The Department's proposed $1,650,697,669 budget for FY 2022-23 is $146,607,370 or 9.7% more than the original FY 2021-22 budget of $1,504,090,299.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 1,754.50 FTEs, which are 46.60 FTEs more than the 1,707.90 FTEs in the original FY 2021-22 budget. This represents a 2.7% increase in FTEs from the original FY 2021-22 budget.

Revenue Changes

The Department's revenues of $1,650,697,669 in FY 2022-23 are $146,607,370 or 9.7% more than FY 2021-22 revenues of $1,504,090,299.

YEAR TWO: FY 2023-24

Budget Changes

The Department's proposed $1,689,518,938 budget for FY 2023-24 is $38,821,269 or 2.4% more than the Mayor's proposed FY 2022-23 budget of $1,650,697,669.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 1,771.91 FTEs, which are 17.41 FTEs more than the 1,754.50 FTEs in the Mayor's proposed FY 2022-23 budget. This represents a 1.0% increase in FTEs from the Mayor's proposed FY 2022-23 budget.

Revenue Changes

The Department's revenues of $1,689,518,938 in FY 2023-24 are $38,821,269 or 2.4% more than FY 2022-23 estimated revenues of $1,650,697,669.

DEPARTMENT: PUC – PUBLIC UTILITIES COMMISSION

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Proposed
Public Utilities Commission	1,296,900,195	1,411,692,142	1,433,954,907	1,504,090,299	1,650,697,669
FTE Count	1,676.43	1,690.00	1,666.85	1,707.90	1,754.50

The Department's budget increased by $353,797,474 or 27.3% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23. The Department's FTE count increased by 78.07 or 4.7% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23.

FY 2022-23

The Department's proposed FY 2022-23 budget has increased by $146,607,370 largely due to the increased cost of debt service and power, and salary and benefit changes.

The increase is also due to power purchase and distribution costs. As the Power Enterprise utilizes the PG&E electricity distribution grid to deliver power to its customers, PG&E fees and tariffs represent a substantial portion of power purchase costs.

FY 2023-24

The Department's proposed FY 2023-24 budget has increased by $38,821,269 largely due to the increased cost of debt service and power, and salary and benefit changes.

DEPARTMENT: PUC – PUBLIC UTILITIES COMMISSION

RECOMMENDATIONS

YEAR ONE: FY 2022-23

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $4,391,124 in FY 2022-23. Of the $4,391,124 in recommended reductions, $3,590,798 are ongoing savings and $800,326 are one-time savings. These reductions would still allow an increase of $142,216,246 or 9.5% in the Department's FY 2022-23 budget.

YEAR TWO: FY 2023-24

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $4,001,759 in FY 2023-24. Of the $4,001,759 in recommended reductions, $3,641,498 are ongoing savings and $360,261 are one-time savings. These reductions would still allow an increase of $34,819,510 or 2.1% in the Department's FY 2023-24 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

WWE - Wastewater Enterprise

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
		Planning and Regulation													
WWE-1	Prof & Specialized Svcs-Bdgt			$3,135,786	$2,735,786	$400,000		X					$0		
		Reduce budget for Prof & Specialized Svcs-Bdgt Account due to historical underspending. Since FY 2019-20, the amount of underspending on this account has ranged $3.5 million to $5.2 million.							One-time savings						
		Maintenance													
WWE-2	Automotive & Other Vehicles			$0	$0	$0					$34,437	$0	$34,437		x
		FY 2023-24 savings only.							Deny purchase of 1 replacement Ford F-150 vehicle. The mileage for this vehicle is 44,118, well within the useful life of the vehicle.						
WWE-3	Automotive & Other Vehicles			$33,113	$0	$33,113		x					$0		
		Deny replacement of 1 Ford F-150, V6, 3.3L, 1/2 Ton Ext Cab, 2WD P/U, 6.5 box. The mileage on this vehicle is 44,004, well within the useful life of the vehicle.							One-time savings						
WWE-4	Automotive & Other Vehicles										$108,503	$0	$108,503		x
		FY 2023-24 savings only.							Deny replacement of 1 Ford F-250. The mileage on this vehicle is 38,672, well within the useful life of the vehicle.						
		Administration													
WWE-5	1402 Junior Clerk	1.00	0.00	$65,736	$0	$65,736			1.00	0.00	$67,847	$0	$67,847		
	Mandatory Fringe Benefits			$35,731	$0	$35,731					$34,058	$0	$34,058		
				Total Savings	*$101,467*						*Total Savings*	*$101,905*			
		Eliminate 1.00 FTE vacant 1402 Junior Clerk. This position has been vacant since September 2021, and the Department has no plan to fill it.							Ongoing savings						
WWE-6	1446 Secretary II	1.00	0.00	$90,047	$0	$90,047			1.00	0.00	$92,940	$0	$92,940		
	Mandatory Fringe Benefits			$40,793	$0	$40,793					$38,979	$0	$38,979		
				Total Savings	*$130,840*						*Total Savings*	*$131,919*			
		Eliminate 1.00 FTE vacant 1446 Secretary II. This position has been vacant since October 2021, and the Department has no plan to fill it.							Ongoing savings						
		Source Control													
WWE-7	Automotive & Other Vehicles	3.00	2.00	$96,897	$64,598	$32,299		x					$0		
		Deny replacement of one Ford Ranger. The mileage on this vehicle is 37,448, well within the useful life.							One-time savings						
		Bayside Operations													
WWE-8	Automotive & Other Vehicles					$0					$45,922	$0	$45,922		x
		FY 2023-24 savings only.							Deny replacement of 1 Ford Ranger. The mileage on this vehicle is 34,973, well within the useful life of the vehicle.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

WWE - Wastewater Enterprise

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
WWE-9		Bayside Operations													
	7373 Sr. Stationary Eng, Sew Plant	1.00	0.00	140,455	$0	$140,455			1.00	0.00	144,966	$0	$144,966		
	Mandatory Fringe Benefits			55,893	$0	$55,893					52,631	$0	$52,631		
		Total Savings		*$196,348*					*Total Savings*		*$197,597*				
		Eliminate 1.00 FTE vacant 7373 Sr. Stationary Eng, Sew Plant. This position has been vacant since August 2018 , and the operational need is unclear.							Ongoing savings						

FY 2022-23
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$465,412	$428,655	**$894,067**
Total	**$465,412**	**$428,655**	**$894,067**

FY 2023-24
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$188,862	$431,421	**$620,283**
Total	**$188,862**	**$431,421**	**$620,283**

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

WTR - Water Enterprise

Rec #	Account Title	FY 2022-23 FTE From	FY 2022-23 FTE To	FY 2022-23 Amount From	FY 2022-23 Amount To	FY 2022-23 Savings	GF	1T	FY 2023-24 FTE From	FY 2023-24 FTE To	FY 2023-24 Amount From	FY 2023-24 Amount To	FY 2023-24 Savings	GF	1T
WTR-1		**Water Quality Administration**													
	Automotive & Other Vehicles	1.00	0.00	$102,651	$0	$34,960		x	1.00	0.00	$73,662	$37,303	$36,359		x
		The Water Enterprise is requesting 9 new and replacement Ford trucks (F150 and F250) and Ford Transit vans in FY 2022-23 and 6 new and replacement Ford trucks (F150 and F250) and Ford Transit vans in FY 2023-24, totaling 15 vehicles. The Budget and Legislative Analyst recommends not approving one Ford Transit replacement van in FY 2022-23 and one Ford Transit replacement van in FY 2023-24, which replace vehicles that are 10 and 9 years old and have low maintenance costs (according to documents provided by SFPUC), and which we consider to be within their useful life. We are recommending approval of 12 new and replacement Ford trucks and vans enterprise-wide.							The Water Enterprise is requesting 9 new and replacement Ford trucks (F150 and F250) and Ford Transit vans in FY 2022-23 and 6 new and replacement Ford trucks (F150 and F250) and Ford Transit vans in FY 2023-24, totaling 15 vehicles. The Budget and Legislative Analyst recommends not approving one Ford Transit replacement van in FY 2022-23 and one Ford Transit replacement van in FY 2023-24, which replace vehicles that are 10 and 9 years old and have low maintenance costs (according to documents provided by SFPUC), and which we consider to be within their useful life. We are recommending approval of 12 new and replacement Ford trucks and vans enterprise-wide.						
WTR-2	Professional and Specialized Services			$778,000	$728,000	$50,000					$843,000	$793,000	$50,000		
	Professional and Specialized Services			$700,000	$650,000	$50,000		x							
		Reduce professional and specialized services budget due to historical underspending within the Annual Account Control Fund. The Water Enterprise underspent in professional and specialized services in FY 2020-21 and projects underspending in FY 2021-22, and the Water Enterprise proposes increasing contract spending by $429,000 in FY 2022-23. Proposed contracts in FY 2022-23 do not yet have a selected contractor or defined scope of work.							Ongoing savings.						
WTR-3		**Natural Resources**													
	Automotive & Other Vehicles	1.00	0.00	$230,280	$194,412	$35,868		x							
		The Water Enterprise is requesting 9 new and replacement Ford trucks (F150 and F250) and Ford Transit vans in FY 2022-23 and 6 new and replacement Ford trucks (F150 and F250) and Ford Transit vans in FY 2023-24, totaling 15 vehicles. The Budget and Legislative Analyst recommends not approving one new Ford 150 truck in FY 2022-23 in the Natural Resources division. We are recommending approval of 12 new and replacement Ford trucks and vans enterprise-wide.							One-time savings.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

WTR - Water Enterprise

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
WTR-4	1823 Senior Administrative Analyst	0.00	0.00	$0	$0	$0			1.00	0.00	$110,145	$0	$110,145		
	Mandatory Fringe Benefits			$0	$0	$0					$39,022	$0	$39,022		
					$0										
		FY 2023-24 savings only.							Deny proposed new 1.0 FTE 1823 Senior Administrative Analyst position. The Department states this position is needed for maintenance of the Alameda Creek Watershed Center, but has not provided sufficient justification or explanation for the position.						
		Administration													
WTR-5	Training - Budget			$176,265	$100,000	$76,265					$176,265	$100,000	$76,265		
		Reduce training budget due to underspending. For FY 2021-22, the department has spent only $34,687 (out of $214,351 available) on training.							Ongoing savings.						
WTR-6	Professional and Specialized Services			$2,872,500	$2,672,500	$200,000					$2,772,500	$2,672,500	$100,000		
		Reduce professional and specialized services budget due to historical underspending within the Annual Account Control Fund. The Water Enterprise underspent in professional and specialized services in FY 2020-21 and projects underspending in FY 2021-22, and the Water Enterprise proposes increasing contract spending by $429,000 in FY 2022-23. Proposed contracts in FY 2022-23 do not yet have a selected contractor or defined scope of work.							Ongoing savings.						
WTR-7	5241 Engineer	1.00	0.00	$179,367	$0	$179,367					$188,715	$0	$188,715		
	Mandatory Fringe Benefits			$61,265	$0	$61,265					$58,828	$0	$58,828		
					$240,632							*$247,543*			
		Eliminate 1.0 FTE 5241 Engineer position vacant since 2018. The position has been vacant for approximately four years and the operational need is unclear. There are 27 positions with the same job class within the department.							Ongoing savings.						
		Water Supply													
WTR-8	7514 General Laborer	1.00	0.00	$84,499	$0	$84,499					$87,212	$0	$87,212		
	Mandatory Fringe Benefits			$39,384	$0	$39,384					$37,746	$0	$37,746		
					$123,883							*$124,958*			
		Delete vacant 7514 General Laborer position which the Department is not planning to fill. The Water Enterprise reports 68 vacant positions in this division, including 5 vacancies in this classification. The Water Enterprise had salary savings in this division in FY 2020-21, projects salary savings of $2.3 million in this division in FY 2021-22, and only increased budgeted attrition from $2.5 million in the current year to $2.6 million in the budget year. This recommendation provides SFPUC with sufficient salary authority to fill vacant positions as planned in FY 2022-23.							Ongoing savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst

For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

WTR - Water Enterprise

Rec #	Account Title	FY 2022-23 FTE From	FY 2022-23 FTE To	FY 2022-23 Amount From	FY 2022-23 Amount To	FY 2022-23 Savings	GF	1T	FY 2023-24 FTE From	FY 2023-24 FTE To	FY 2023-24 Amount From	FY 2023-24 Amount To	FY 2023-24 Savings	GF	1T
WTR-9	9993 Attrition			($2,045,586)	($2,195,586)	$150,000					($2,045,586)	($2,195,586)	$150,000		
	Mandatory Fringe Benefits			($864,942)	($928,367)	$63,425					($804,651)	($863,655)	$59,004		
					$213,425							*$209,004*			
		Increase budgeted attrition; SFPUC reports 68 vacant positions in this division. SFPUC increased the budgeted salary and fringe benefits for this division by $2.0 million in FY 2022-23 compared to FY 2021-22. The Water Enterprise had salary savings in this division in FY 2020-21, projects salary savings of $2.3 million in this division in FY 2021-22, and only increased budgeted attrition from $2.5 million in the current year to $2.6 million in the budget year. This recommendation provides SFPUC with sufficient salary authority to fill vacant positions as planned in FY 2022-23.							Ongoing savings						
WTR-10		**CDD Program and Maintenance**													
	7514 General Laborer	1.00	0.00	$84,499	$0	$84,499					$87,212	$0	$87,212		
	Mandatory Fringe Benefits			$39,384	$0	$39,384					$37,746	$0	$37,746		
					$123,883							*$124,958*			
		Delete one vacant 7514 General Labor position that SFPUC is not planning to fill. The City Distribution Division projects $2.3 million in salary savings in FY 2021-22 and reported 102 vacant positions. SFPUC increased budgeted attrition in the City Distribution Division from $5.0 million in FY 2021-22 to $5.2 million in FY 2022-23. The CDD Program & Maintenance section increased budgeted salaries from $6.4 million in FY 2021-22 to $6.8 million in FY 2022-23. This recommendation provides sufficient budgeted salaries for SFPUC to fill vacant positions in CDD in FY 2022-23.							Ongoing savings						
WTR-11		**CDD Administration**													
	1820 Junior Administrative Analyst	1.00	0.00	$88,069	$0	$88,069					$90,898	$0	$90,898		
	Mandatory Fringe Benefits			$40,251	$0	$40,251					$38,499	$0	$38,499		
	1822 Administrative Analyst	1.00	0.00	$115,815	$0	$115,815					$119,534	$0	$119,534		
	Mandatory Fringe Benefits			$47,840	$0	$47,840					$45,237	$0	$45,237		
					$291,975							*$294,168*			
		Delete two vacant positions that SFPUC is not planning to fill. The City Distribution Division projects $2.3 million in salary savings in FY 2021-22 and reported 102 vacant positions. SFPUC increased budgeted attrition in the City Distribution Division from $5.0 million in FY 2021-22 to $5.2 million in FY 2022-23. This recommendation provides sufficient budgeted salaries for SFPUC to fill vacant positions in CDD in FY 2022-23.							Ongoing savings.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

WTR - Water Enterprise

Rec #	Account Title	FY 2022-23 FTE From	FY 2022-23 FTE To	FY 2022-23 Amount From	FY 2022-23 Amount To	FY 2022-23 Savings	GF	1T	FY 2023-24 FTE From	FY 2023-24 FTE To	FY 2023-24 Amount From	FY 2023-24 Amount To	FY 2023-24 Savings	GF	1T
WTR-12		**CDD Bldgs. & Grounds**													
	7341 Stationary Engineer	1.00	0.00	$124,083	$0	$124,083					$128,069	$0	$128,069		
	Mandatory Fringe Benefits			$52,095	$0	$52,095					$49,354	$0	$49,354		
					$176,178							*$177,423*			
		Delete one vacant 7341 Stationary Engineer position. The City Distribution Division projects $2.3 million in salary savings in FY 2021-22 and reported 102 vacant positions. SFPUC increased budgeted attrition in the City Distribution Division from $5.0 million in FY 2021-22 to $5.2 million in FY 2022-23. This recommendation provides sufficient budgeted salaries for SFPUC to fill vacant positions in CDD in FY 2022-23.							Ongoing savings.						

FY 2022-23
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$120,828	$1,496,241	**$1,617,069**
Total	**$120,828**	**$1,496,241**	**$1,617,069**

FY 2023-24
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$36,359	$1,553,486	**$1,589,845**
Total	**$36,359**	**$1,553,486**	**$1,589,845**

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

Hetch Hetchy Water & Power

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	**Account Title**	**From**	**To**	**From**	**To**	**Savings**	**GF**	**1T**	**From**	**To**	**From**	**To**	**Savings**	**GF**	**1T**
		Hetchy Water													
HH-1	Automotive & Other Vehicles			3,268,280	3,232,412	$35,868		x			1,365,550	1,299,754	$65,796		x
		Hetch Hetchy Water proposes to replace six Ford F150 nd F250 trucks in FY 2022-23 and in FY 2023-24, totaling twelve replacement trucks. The Budget and Legislative Analyst recommends not approving three replacement trucks in FY 2022-23 and FY 2023-24. One Ford F150 has been in service for 13 years and one Ford F250 has been in service in 17 years, and according to documents provided by SFPUC, the existing trucks do not have high maintenance costs and we do not consider them to be past their useful life.							Hetch Hetchy Water proposes to replace six Ford F150 nd F250 trucks in FY 2022-23 and in FY 2023-24, totaling twelve replacement trucks. The Budget and Legislative Analyst recommends not approving two replacement trucks in FY 2022-23 and FY 2023-24. One Ford F150 has been in service for 13 years and one Ford F250 has been in service in 17 years, and according to documents provided by SFPUC, the existing trucks do not have high maintenance costs and we do not consider them to be past their useful life.						
HH-2	Automotive & Other Vehicles			$0	$0	$0					1,365,550	1,328,247	$37,303		x
		FY 2023-24 savings only							Hetch Hetchy Water proposes one new Ford F150 truck in FY 2022-23, which is in addition to the 20 F150 and F250 currently owned by Hetch Hetchy Water, five of which were purchased in 2020. SFPUC has not sufficiently justified addition of this new vehicle to the fleet.						
HH-3	7514 General Laborer	1.00	0.00	$84,499	$0	$84,499					$87,212	$0	$87,212		
	Mandatory Fringe Benefits			$39,384	$0	$39,384					$37,746	$0	$37,746		
		$123,883							*$124,958*						
		Delete long term vacancy held for attrition.							Ongoing savings.						
HH-4	9993 Attrition	1.00	0.00	($2,436,756)	($2,646,756)	$210,000					($2,436,756)	($2,536,759)	$100,003		
	Mandatory Fringe Benefits			($1,030,341)	($1,119,136)	$88,795					($958,520)	($997,857)	$39,337		
		$298,795							*$139,340*						
		Hetch Hetchy Water has 57 vacant positions and projected salary savings of $1.7 million in FY 2021-22. This recommendation provides sufficient salaries for Hetch Hetchy Water to implement the hiring plan							Ongoing savings.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

Hetch Hetchy Water & Power

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
HH-5	Prof & Specialized Svcs-Bdgt			$4,323,728	$4,073,728	$250,000					$4,423,728	$4,173,728	$250,000		
		Hetch Hetchy Water underspent on professional services contracts in FY 2020-21 and projects underspending in FY 2021-22. As of the date of this report, of the $4.3 million budgeted in FY 2022-23 for professional services, Hetch Hetchy Water had completed contracts totaling $544,021 in FY 2022-23. The proposed FY 2022-23 budget includes $1.7 million for wildfire mitigation services and approximately $1.2 million for professional services for which SFPUC has not yet identified the vendor or the scope of work. This recommendation provides sufficient funding for Hetch Hetchy Water to procures professional services in FY 2022-23.							Ongoing savings.						
		Hetchy Power													
HH-6	5277 Planner 1			$97,382	$0	$97,382					$100,509	$0	$100,509		
	9993 Attrition										($1,913,262)	($1,812,753)	($100,509)		
	Mandatory Fringe Benefits			$43,212	$0	$43,212					$41,200	$0	$41,200		
	Mandatory Fringe Benefits										($752,600)	($711,400)	($41,200)		
		$140,594							*$0*						
		Delete long term vacancy which SFPUC does not plan to fill. According to documents provided by SFPUC, Hetch Hetchy Power has 40 vacant positions, of which SFPUC plans to fill 31. Deletion of this position will provide Hetch Hetchy with sufficient salary budget to fill vacant positions.							Reduce budgeted attrition to offset projected hiring of 40 vacant positions by FY 2023-24.						

FY 2022-23
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$35,868	$813,272	**$849,140**
Total	**$35,868**	**$813,272**	**$849,140**

FY 2023-24
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$103,099	$514,298	**$617,397**
Total	**$103,099**	**$514,298**	**$617,397**

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

CLP - CleanPowerSF

Rec #	Account Title	FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
		From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
		CleanPowerSF													
CLP-1	Training - Budget			$72,511	$36,256	$36,256					$72,511	$36,256	$36,256		
		Reduce training budget due to historic underspending. CleanPowerSF underspent on training in FY 2020-21 and projects underspending in FY 2021-22.							Ongoing savings.						
CLP-2	Professional & Specialized Services			$8,929,919	$8,779,919	$150,000					$8,691,904	$8,591,904	$100,000		
		Reduce budget for professional and specialized due to underspending. CleanPowerSF underspent on professional services contracts in FY 2020-21 and projects underspending in FY 2021-22. Of the $8.9 million in budgeted spending for FY 2022-23, approximately $2 million in contracts are for a variety of services, are still pending vendor selection, and the scopes of work have not been finalized.							Ongoing savings.						
CLP-3	Non-Air Travel - Employees			$13,950	$3,950	$10,000					$13,950	$3,950	$10,000		
		Reduce budget for non-air travel by $10,000 due to underspending. CleanPowerSF did not post expenditures for air travel and non-air travel in FY 2020-21 or in FY 2021-22 (as of May 2022).							Ongoing savings.						
CLP-4	Minor Data Processing			$196,358	$150,000	$46,358		x							
		Reduce budget for minor data processing equipment due to underspending. CleanPowerSF underspent on minor data processing equipment in FY 2020-21 and is projected to underspend in FY 2021-22.							One-time savings.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

CLP - CleanPowerSF

Rec #	Account Title	FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
		From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
CLP-5	Attrition Savings			($1,010,116)	($1,260,116)	$250,000					($1,010,115)	($1,260,116)	$250,001		
	Mandatory Fringe Benefits			($427,110)	($532,818)	$105,708					($397,339)	($495,679)	$98,340		
				Total Savings	*$355,708*						*Total Savings*	*$348,341*			
		CleanPowerSF has 21 vacant positions, equal to 50% of 42 budgeted positions, which has resulted in high salary savings in FY 2020-21 and FY 2021-22. CleanPowerSF uses temporary salaries to backfill vacancies and to meet operational needs due to the variability of revenues and operational requirements and has budgeted $1.4 million in Temporary salaries and benefits in FY 2022-23 and FY 2023-24. The recommendation to increase budgeted attrition accounts for the 50% vacancies in permanent positions while allowing CleanPowerSF to hire temporary staff as needed.							Ongoing savings.						

FY 2022-23
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$46,358	$551,964	**$598,322**
Total	**$46,358**	**$551,964**	**$598,322**

FY 2023-24
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$0	$494,597	**$494,597**
Total	**$0**	**$494,597**	**$494,597**

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

PUB- Public Utilities Bureau

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
PUB-1		Health and Safety													
	Training - Budget			$358,147	$158,147	$200,000					$358,987	$158,987	$200,000		
		Reduce budgeted amount for Training-Budget due to historical underspending. Actual expenditures on Training in this account have ranged from $90,000 to $140,000 in the last three fiscal years. The Department has carried forward the unspent funds each year, for a total carry forward budget of $980,000 in FY 2021-22. This recommendation will allow for sufficient funds in the budget years, and the Department can spend down the carryforward amount if additional resources are needed.							Ongoing savings						
PUB-2		Community Services Bureau													
	Automotive & Other Vehicles			$0	$0	$0					$95,823	$63,882	$31,941		x
		FY 2023-24 savings only.							Deny purchase of 1 replacement Chevy Colorado vehicle with mileage of 49,003, well within the useful life of the vehicle.						
PUB-3		Fleet													
	Automotive & Other Vehicles			$33,860	$0	$33,860		x			$0	$0	$0		
		Deny purchase of 1 replacement Toyota Prius Prime Plug-In Hybrid. The mileage of this vehicle is 47,018, well within the useful life of the vehicle.							One-time savings						
PUB-4		Information Technology Services													
	Other Current Expenses			943,789	845,789	$98,000		X							
				Total Savings	*$98,000*						*Total Savings*	*$0*			
		Reduce budgeted amount for Other Current Expenses due to historical underspending.							One-time savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

PUB- Public Utilities Bureau

		FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
Rec #	Account Title	From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
PUB-5		**External Affairs**													
	1823 Senior Administrative Analyst					$0			0.79	0.00	$109,615	$0	$109,615		
	Mandatory Fringe Benefits					$0					$38,900	$0	$38,900		
				Total Savings	*$0*						*Total Savings*	*$148,515*			
		FY 2023-24 savings only.							Deny proposed new 1823 Senior Administrative Analyst position. The Division had $1.4 million in salary savings in FY 2020-21, and projects $3.8 million in salary savings in FY 2021-22, with 78 vacant non-Infrastructure positions. The Division will have sufficient funds and sufficient vacancies to fulfill the operational need.						
PUB-6	1820 Junior Administrative Analyst	0.79	0.00	$69,173	$0	$69,173			1.00	0.00	$90,898	$0	$90,898		
	Mandatory Fringe Benefits			$31,493	$0	$31,493					$38,499	$0	$38,499		
				Total Savings	*$100,666*						*Total Savings*	*$129,397*			
		Deny proposed new 1820 Junior Administrative Analyst position. The Division currently has three non-Infrastructure vacancies in this classification. The Division had $1.4 million in salary savings in FY 2020-21, and projects $3.8 million in salary savings in FY 2021-22, with 78 non-Infrastructure vacant positions. The Division will have sufficient funds and sufficient vacancies to fulfill the operational need.							Ongoing savings						
PUB-7		**Accounting**													
	1824 Principal Administrative Analyst					$0			0.79	0.00	$126,906	$0.00	$126,906		
	Mandatory Fringe Benefits					$0					$42,878	$0.00	$42,878		
				Total Savings	*$0*						*Total Savings*	*$169,784*			
		FY 2023-24 savings only.							Deny proposed new 1824 Principal Administrative Analyst position. The Division currently has five vacancies in this classification. The Division had $1.4 million in salary savings in FY 2020-21, and projects $3.8 million in salary savings in FY 2021-22, with 78 non-Infrastructure vacant positions. The Division will have sufficient funds and sufficient vacancies to fulfill the operational need.						

FY 2022-23
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$131,860	$300,666	**$432,526**
Total	**$131,860**	**$300,666**	**$432,526**

FY 2023-24
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$31,941	$647,696	**$679,637**
Total	**$31,941**	**$647,696**	**$679,637**

GF = General Fund
1T = One Time

YEAR ONE: FY 2022-23

Budget Changes

The Department's proposed $43,804,306 budget for FY 2022-23 is $2,443,688 or 5.9% more than the original FY 2021-22 budget of $41,360,618.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 125.92 FTEs, which are 13.94 FTEs more than the 111.98 FTEs in the original FY 2021-22 budget. This represents a 12.4% increase in FTEs from the original FY 2021-22 budget.

Revenue Changes

The Department's revenues of $43,804,306 in FY 2022-23 are $1,973,449 or 4.7% more than FY 2021-22 revenues of $41,830,857.

YEAR TWO: FY 2023-24

Budget Changes

The Department's proposed $45,147,043 budget for FY 2023-24 is $1,342,737 or 3.1% more than the Mayor's proposed FY 2022-23 budget of $43,804,306.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 132.91 FTEs, which are 6.99 FTEs more than the 125.92 FTEs in the Mayor's proposed FY 2022-23 budget. This represents a 5.6% increase in FTEs from the Mayor's proposed FY 2022-23 budget.

Revenue Changes

The Department's revenues of $45,147,043 in FY 2023-24 are $1,342,737 or 3.1% more than FY 2022-23 estimated revenues of $43,804,306.

DEPARTMENT: RET – RETIREMENT SYSTEM

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Proposed
Retirement System	111,733,816	127,947,637	39,716,333	41,360,618	43,804,306
FTE Count	105.71	105.48	106.83	111.98	125.92

The Department's budget decreased by $67,929,510 or 60.8% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23. The Department's FTE count increased by 20.21 or 19.1% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23.

FY 2022-23

The Department's proposed FY 2022-23 budget has increased by $2,443,688, or 5.9%, largely due to changes in salaries and benefits and new permanent positions. New permanent positions include a proposed Chief of Staff (0923 Manager II) to work for the proposed Chief Operating Officer (1117 Deputy Director for Investments). The Chief Operating Officer position is proposed via the substitution of a 0965 Department Head V position. A new 1043 Senior Engineer position is proposed to replace a professional services contract, and another new 1043 Senior Engineer is being proposed to lead the Department's cybersecurity oversight. A new 0931 Business Process Improvement Manager position will fulfill a management function that has been funded using Temporary Salaries monies over the past three years. In total, the Department is proposing to upwardly substitute 10 positions in an effort to assist recruitment and retention efforts.

FY 2023-24

The Department's proposed FY 2023-24 budget has increased by $1,342,737 largely due to increases in salaries and benefits and the annualization of new positions. For FY 2023-24 the Department is proposing two new permanent positions in the Investment Division: An Associate Portfolio Manager (0923 Manager II) and an Investment Officer (0922 Manager I). Both positions would direct investment programs approved by the Retirement Board, among other duties.

DEPARTMENT: RET – RETIREMENT SYSTEM

RECOMMENDATIONS

YEAR ONE: FY 2022-23

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $506,319 in FY 2022-23. Of the $506,319 in recommended reductions, $65,200 are ongoing savings and $441,119 are one-time savings. These reductions would still allow an increase of $1,937,369, or 4.7%, in the Department's FY 2022-23 budget.

YEAR TWO: FY 2023-24

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $65,200 in FY 2023-24. Of the $65,200 in recommended reductions, $55,200 are ongoing savings and $10,000 are one-time savings. These reductions would still allow an increase of $1,277,537, or 2.9%, in the Department's FY 2023-24 budget.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

RET - Retirement System

Rec #	Account Title	FY 2022-23 FTE From	FY 2022-23 FTE To	FY 2022-23 Amount From	FY 2022-23 Amount To	FY 2022-23 Savings	GF	1T	FY 2023-24 FTE From	FY 2023-24 FTE To	FY 2023-24 Amount From	FY 2023-24 Amount To	FY 2023-24 Savings	GF	1T
		RET-Administration													
RET-1	Travel-Budget			$80,000	$60,000	$20,000					$80,000	$60,000	$20,000		
		Reduce budgeted amount for Travel due to historic underspending and delayed ramp up in travel during this phase of the pandemic.							Ongoing savings.						
RET-2	Training-Budget			$96,650	$73,650	$23,000					$96,650	$73,650	$23,000		
		Reduce budgeted amount for training due to historic underspending and no new hires in Administration Division in budget year.							Ongoing savings.						
RET-3	Materials & Supplies-Budget			$170,000	$150,000	$20,000					$170,000	$160,000	$10,000		
		Reduce budgeted amount for Materials & Supplies to reflect historic underspending and actual projected need.							Ongoing savings.						
RET-4	Materials & Supplies-Budget			$0	$0	$0					$10,000	$0	$10,000		x
		One-time savings in FY 2023-24.							Reduce budgeted amount for Materials & Supplies to reflect historic underspending and projected actual need.						
		RET-Retirement Services													
RET-5	Non-Air Travel- Employees			$12,400	$10,200	$2,200					$12,400	$10,200	$2,200		
		Reduce budgeted amount for Non-Air Travel due to historic underspending and gradual ramp up in conferences and training during this phase of the pandemic.							Ongoing savings.						
RET-6	9993M Attrition Savings			($864,233)	($1,017,531)	$153,298		x			($532,321)	($532,321)	$0		
	Mandatory Fringe			($365,427)	($434,316)	$68,889		x			(209,395)	(209,395)	$0		
				Total Savings	*$222,187*						*Total Savings*	*$0*			
		Increase attrition savings to reflect three-month delays in hiring for 7.0 FTE Retirement Services Division positions: 1.0 FTE 0931 Manager III, 2.0 FTE 1812 Assistant Retirement Analysts, 1.0 FTE 1825 Principal Admin Analyst II, 2.0 FTE 1844 Senior Management Assistants, and 1.0 FTE 1867 Auditor I. Also, increase attrition savings to reflect six-month delays in hiring for 2.0 FTE 1814 Benefits Supervisor positions.							One-time savings.						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

RET - Retirement System

Rec #	Account Title	FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
		From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
		RET-Investment													
RET-7	9993M Attrition Savings			($710,318)	($867,324)	$157,006		x			($710,317)	($710,317)	$0		
	Mandatory Fringe			($300,346)	($362,272)	$61,926		x			($279,410)	($279,410)	$0		
				Total Savings	*$218,932*						*Total Savings*	*$0*			
		Increase attrition savings to reflect three-month delays in hiring for 4.0 FTE Investment Division positions: 2.0 FTE 0922 Manager I, 1.0 FTE 0923 Manager II, and 1.0 FTE 4331 Security Analyst.							One-time savings.						

FY 2022-23
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$441,119	$65,200	**$506,319**
Total	**$441,119**	**$65,200**	**$506,319**

FY 2023-24
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$0	**$0**
Non-General Fund	$10,000	$55,200	**$65,200**
Total	**$10,000**	**$55,200**	**$65,200**

GF = General Fund
1T = One Time