YEAR ONE: FY 2022-23

Budget Changes

The Department's proposed $82,524,172 budget for FY 2022-23 is $5,584,910 or 7.3% more than the original FY 2021-22 budget of $76,939,262.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2022-23 are 251.55 FTEs, which are 1.05 FTEs more than the 250.5 FTEs in the original FY 2021-22 budget. This represents a 0.4% increase in FTEs from the original FY 2021-22 budget.

Revenue Changes

The Department's revenues of $70,338,087 in FY 2022-23 are $5,258,913 or 8.1% more than FY 2021-22 revenues of $65,079,174.

YEAR TWO: FY 2023-24

Budget Changes

The Department's proposed $82,516,922 budget for FY 2023-24 is $7,250 or 0.01% less than the Mayor's proposed FY 2022-23 budget of $82,524,172.

Personnel Changes

The number of full-time equivalent positions (FTE) budgeted for FY 2023-24 are 253.23 FTEs, which are 1.68 FTEs more than the 251.55 FTEs in the Mayor's proposed FY 2022-23 budget. This represents a 0.7% increase in FTEs from the Mayor's proposed FY 2022-23 budget.

Revenue Changes

The Department's revenues of $69,783,314 in FY 2023-24 are $554,773 or 0.8% less than FY 2022-23 estimated revenues of $70,338,087.

DEPARTMENT: CON – CONTROLLER

SUMMARY OF 5-YEAR HISTORICAL & PROPOSED BUDGET YEAR EXPENDITURES AND FTE AUTHORITY:

	FY 2018-19 Budget	FY 2019-20 Budget	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Proposed
Controller	67,823,480	74,639,619	75,093,898	76,939,262	82,524,172
FTE Count	250.93	250.30	248.19	250.50	251.55

The Department's budget increased by $14,700,692 or 21.7% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23. The Department's FTE count increased by 0.62 or 0.2% from the adopted budget in FY 2018-19 to the proposed budget in FY 2022-23.

FY 2022-23

The Department's proposed FY 2022-23 budget has increased by $5,584,910 largely due to cost of living and equity pay adjustments, a reorganized structure to reflect as-needed and multi-year accounting service requests from other City departments as well as an increase in positions, including support for two new initiatives—Refuse Rates Administration and Government Operations Recovery.

FY 2023-24

The Department's proposed FY 2023-24 budget has decreased by $7,250 largely due to a budget that is equivalent to FY 2022-23 with offsetting changes. Generally, an increase in the personnel budget is offset by reductions in non-personnel services and programmatic project budgets.

DEPARTMENT: CON – CONTROLLER

RECOMMENDATIONS

YEAR ONE: FY 2022-23

The Budget and Legislative Analyst's recommended reductions to the proposed budget total $400,000 in FY 2022-23. The total of $400,000 in recommended reductions is ongoing savings. These reductions would still allow an increase of $5,184,910 or 6.7% in the Department's FY 2022-23 budget.

In addition, the Budget and Legislative Analyst recommends closing out prior year unexpended encumbrances of $29,385, for total General Fund savings of $429,385.

YEAR TWO: FY 2023-24

The Budget and Legislative Analyst's recommended reductions to the proposed budget also total $400,000 in FY 2023-24. The total of $400,000 in recommended reductions is ongoing savings.

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

CON - Controller

Rec #	Account Title	FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
		From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
CON-1		**CON Accounting**													
	1634 Principal Account Clerk	1.00	0.00	$100,486	$0	$100,486	x		1.00	0.00	$103,714	$0	$103,714	x	
	Mandatory Fringe Benefits			$43,646	$0	$43,646	x				$41,514	$0	$41,514	x	
		Total Savings			*$144,132*				*Total Savings*			*$145,228*			
		Delete one Principal Account Clerk position that has been vacant since 2017.							Ongoing savings						
CON-2	Attrition Savings			($929,997)	($969,320)	$39,323	x				($878,915)	($918,286)	$39,371	x	
	Mandatory Fringe Benefits			($169,315)	($185,860)	$16,545	x				($126,484)	($141,885)	$15,401	x	
		Total Savings			*$55,868*				*Total Savings*			*$54,772*			
		Increase budgeted Attrition to account for vacancies and projected salary savings in this division in FY 2021-22. The Department had salary savings in FY 2019-20 and FY 2020-21, and projected salary savings in FY 2021-22. As of May 2022 the Department had 35 General Fund vacancies. This recommendation provides sufficient salary and fringe benefit budget to meet the Department's operational needs.							Ongoing savings						
CON-3		**CON Administration**													
	Attrition Savings			($268,268)	($307,591)	$39,323	x				($255,143)	($294,514)	$39,371	x	
	Mandatory Fringe Benefits			($48,841)	($65,386)	$16,545	x				($36,717)	($52,118)	$15,401	x	
		Total Savings			*$55,868*				*Total Savings*			*$54,772*			
		Increase budgeted Attrition to account for vacancies and projected salary savings in this division in FY 2021-22. The Department had salary savings in FY 2019-20 and FY 2020-21, and projected salary savings in FY 2021-22. As of May 2022 the Department had 35 General Fund vacancies. This recommendation provides sufficient salary and fringe benefit budget to meet the Department's operational needs.							Ongoing savings						

GF = General Fund
1T = One Time

Recommendations of the Budget and Legislative Analyst
For Amendment of Budget Items in the FY 2022-23 and FY 2023-24 Two-Year Budget

CON - Controller

Rec #	Account Title	FY 2022-23							FY 2023-24						
		FTE		Amount					FTE		Amount				
		From	To	From	To	Savings	GF	1T	From	To	From	To	Savings	GF	1T
CON-4		**CON Budget and Analysis**													
	1634 Principal Account Clerk	1.00	0.00	$100,486	$0	$100,486	x		1.00	0.00	$103,714	$0	$103,714	x	
	Mandatory Fringe Benefits			$43,646	$0	$43,646	x				$41,514	$0.00	$41,514	x	
		Total Savings			*$144,132*				*Total Savings*			*$145,228*			
		Delete one Principal Account Clerk position that has been vacant since 2018.							Ongoing savings						

FY 2022-23
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$400,000	**$400,000**
Non-General Fund	$0	$0	**$0**

FY 2023-24
Total Recommended Reductions

	One-Time	Ongoing	Total
General Fund	$0	$400,000	**$400,000**
Non-General Fund	$0	$0	**$0**

GF = General Fund
1T = One Time

CON - Controller

Purchase Order Number	Year	Dept Code	Fund	Supplier	Name	Project	Balance
289654	2019	229231	10000	24651	BAY ALARM CO	10001644	$100
289654	2019	229231	10000	24651	BAY ALARM CO	10001644	$42
304248	2019	229222	10000	22410	COMPUTERLAND SILICON VALLEY	10001643	$208
304248	2019	207672	10000	22410	COMPUTERLAND SILICON VALLEY	10001644	$74
304248	2019	229227	10000	22410	COMPUTERLAND SILICON VALLEY	10001644	$312
304248	2019	229231	10000	22410	COMPUTERLAND SILICON VALLEY	10001644	$104
304249	2019	229222	10000	22410	COMPUTERLAND SILICON VALLEY	10001643	$147
304249	2019	207672	10000	22410	COMPUTERLAND SILICON VALLEY	10001644	$53
304249	2019	229227	10000	22410	COMPUTERLAND SILICON VALLEY	10001644	$221
304249	2019	229231	10000	22410	COMPUTERLAND SILICON VALLEY	10001644	$74
395638	2020	229222	10000	22410	COMPUTERLAND SILICON VALLEY	10001643	$776
402248	2020	229222	10000	9339	TOPTEK MICRO CENTER INC	10001643	$5,053
402248	2020	229222	10000	9339	TOPTEK MICRO CENTER INC	10001643	$2,312
426202	2020	229222	10000	23205	CDW GOVERNMENT LLC	10001643	$965
441588	2020	229231	10000	12182	RICOH USA INC	10001644	$50
441588	2020	229227	10000	12182	RICOH USA INC	10001644	$111
441588	2020	229222	10000	12182	RICOH USA INC	10001643	$344
441588	2020	207674	10020	12182	RICOH USA INC	10001644	$421
441588	2020	229227	10000	12182	RICOH USA INC	10001644	$402
441588	2020	229222	10000	12182	RICOH USA INC	10001643	$393
441588	2020	229222	10000	12182	RICOH USA INC	10001643	$476
441588	2020	229231	10000	12182	RICOH USA INC	10001644	$44
441588	2020	229227	10000	12182	RICOH USA INC	10001644	$825
441588	2020	229222	10000	12182	RICOH USA INC	10001643	$35
441588	2020	207674	10020	12182	RICOH USA INC	10001644	$450
441588	2020	229227	10000	12182	RICOH USA INC	10001644	$325
441588	2020	229222	10000	12182	RICOH USA INC	10001643	$612
441588	2020	229222	10000	12182	RICOH USA INC	10001643	$1,002
442405	2020	229231	10000	19209	GRM INFORMATION MANAGEMENT SERVICES	10001644	$413
442405	2020	229231	10000	19209	GRM INFORMATION MANAGEMENT SERVICES	10001644	$367
442422	2020	229227	10000	19209	GRM INFORMATION MANAGEMENT SERVICES	10001644	$28
452065	2020	229222	10000	15322	MEK ENTERPRISES INC	10001643	$468
452065	2020	229222	10000	15322	MEK ENTERPRISES INC	10001643	$315
453931	2020	229222	10000	23205	CDW GOVERNMENT LLC	10001643	$6,507
512993	2021	229222	10000	10525	STAPLES BUSINESS ADVANTAGE	10001643	$95
517448	2021	229227	10000	38002	Cenveo Worldwide Limited	10001644	$107
529983	2021	229222	10000	23205	CDW GOVERNMENT LLC	10001643	$347
539687	2021	229222	10000	23205	CDW GOVERNMENT LLC	10001643	$526
551290	2021	229222	10000	9046	U S PURE WATER CORP	10001643	$165
552299	2021	229222	10000	19335	GOVERNMENT FINANCE OFFICERS ASSOCIATION	10001643	$3,050
558713	2021	229222	10000	15322	MEK ENTERPRISES INC	10001643	$128
569841	2021	229222	10000	15322	MEK ENTERPRISES INC	10001643	$62
569841	2021	229222	10000	15322	MEK ENTERPRISES INC	10001643	$180
569841	2021	229222	10000	15322	MEK ENTERPRISES INC	10001643	$30
569841	2021	229222	10000	15322	MEK ENTERPRISES INC	10001643	$300
573349	2021	229222	10000	24375	BETA NINETIES COMPUTER INC	10001643	$130
578604	2021	229227	10000	3134	R R DONNELLEY	10001644	$16
601905	2022	207672	10000	23675	CALIF SOCIETY OF MUNICIPAL FINANCE OFCRS	10001644	$110
601905	2022	207674	10020	23675	CALIF SOCIETY OF MUNICIPAL FINANCE OFCRS	10001644	$110
						Total	**$29,385**