

**File Number:** 220762  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **Caltrans Clean California Local Enhancement Program**
2. Department: **San Francisco Public Works**
3. Contact Person: **Bryan Dahl** Telephone: **(415) 350-4538**
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$2,400,000**
6. a. Matching Funds Required: **N/A**  
b. Source(s) of matching funds (if applicable): **N/A**
7. a. Grant Source Agency: **California Department of Transportation (Caltrans)**  
b. Grant Pass-Through Agency (if applicable): **N/A**
8. Proposed Grant Project Summary: **South of Market Street Tree Nursery**

The project will convert a vacant Caltrans freeway parcel into an active Street Tree Nursery and workforce development training site operated by San Francisco Public Work's Bureau of Urban Forestry. Recently funded and developed in collaboration with Caltrans, the nursery will be constructed on a 14,000 square foot parcel in the South of Market located between the 5th Street/I-80 on and off ramps. San Francisco Public Works will work with Caltrans to build out the necessary infrastructure and enter into an airspace lease agreement, which would allow the City to operate the facility as a combination nursery, operations yard and educational space.

Funded improvements will include ornamental security fencing and gates, a mobile office trailer, public art, landscaping, vehicle access, irrigation, ground surface preparation, and electrical and water service. The space will be utilized for growing and storing container trees and plants to be planted throughout the City. Educational and volunteer programming is also envisioned at the site. The project will achieve City and Caltrans goals for beautifying the lot, improving public safety and aesthetics, and highlighting urban forestry efforts towards resiliency and climate protection. Creation of a nursery here will bring much needed green space and visual relief to the surrounding South of Market neighborhood which lacks trees and open space and is burdened by the freeway's air pollution and environmental justice impacts. A second parcel in the same area will be fenced for use as a small dog park operated by a community partner.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **March 1, 2022**

End-Date: **June 30, 2023**

10. a. Amount budgeted for contractual services: **\$1,679,000**

b. Will contractual services be put out to bid? **Yes**

c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **Yes**

d. Is this likely to be a one-time or ongoing request for contracting out?  
**Ongoing request for contracting out.**

11. a. Does the budget include indirect costs?

Yes       No

b. 1. If yes, how much? **\$287,786**

2. How was the amount calculated?

**San Francisco Public Works FY 21/22 Indirect Cost Plan**

c. 1. If no, why are indirect costs not included? **N/A**

Not allowed by granting agency

To maximize use of grant funds on direct services

Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs? **N/A**

12. Any other significant grant requirements or comments: **None**

**\*\*Disability Access Checklist\*\*\*(Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Existing Site(s)       | <input type="checkbox"/> Existing Structure(s)       | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s)  | <input type="checkbox"/> Rehabilitated Structure(s)  | <input checked="" type="checkbox"/> New Program(s) or Service(s)      |
| <input checked="" type="checkbox"/> New Site(s) | <input checked="" type="checkbox"/> New Structure(s) |   |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

Conditions of approval are described in the comments section below:

Comments: Street tree nursery and workforce development training facility site improvements, new construction and the second parcel in the same area to be fenced for use as a small dog park shall comply with all applicable federal, state, and local accessibility requirements. These requirements include, but are not limited to, site development & grading, trailers, sanitary facilities, employee work areas, training facilities, storage facilities, parking, doors and gates, and accessible routes.

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:


Kevin W. Jensen

(Name)

Disability Access Coordinator

(Title)

Date Reviewed: April 6, 2022

  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

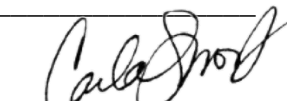
Carla Short

(Name)

Interim Director

(Title)

Date Reviewed: June 9, 2022

  
(Signature Required)