

1 [Contract Amendment - Professional Contractor Supply (PCS) - Purchase of Hardware  
2 Supplies - \$11,500,000]

3 **Resolution authorizing the Office of Contract Administration to enter into a fifth**  
4 **amendment to the contract between the City and County of San Francisco and**  
5 **Professional Contractor Supply (PCS), for the purchase of hardware supplies for**  
6 **City departments, increasing the contract amount by \$4,000,000 for a total not to**  
7 **exceed amount of \$11,500,000 with no change to the contract term from August**  
8 **15, 2017, through July 14, 2025.**

9  
10 WHEREAS, Charter, Section 9.118(b), requires the Board of Supervisors to  
11 approve by Resolution contracts estimated to cost the City \$10,000,000 or more; and

12 WHEREAS, This Agreement was competitively procured as required by  
13 Administrative Code, Chapter 21.1, through Invitation for Bids #89400, issued on May 5,  
14 2017, in which City selected Contractor as one (1) of the two (2) lowest qualified bidders  
15 pursuant to the Invitation for Bids; and

16 WHEREAS, The Purchaser entered into an as-needed term contract with  
17 Contractor, dated August 15, 2017, to purchase hardware supplies for City departments,  
18 as amended by the:

19 Modification No. 1, August 6, 2019, which granted a catalog price increase,

20 Modification No. 2, April 22, 2020, which updated the contract terms, extended  
21 end date to July 14, 2021, and increased contract not to exceed amount to \$4,500,000,

22 Modification No. 3, October 27, 2020, which increased contract not to exceed  
23 amount to \$5,500,000,  
24  
25



1 Modification No. 4, July 27, 2021, which increased contract not to exceed amount  
2 to \$7,500,000, extended contract end date to July 14, 2025, and granted a catalog price  
3 increase; and

4 WHEREAS, The Office of Contract Administration proposes to enter into a fifth  
5 amendment (Modification No. 5), increasing the total not to exceed contract amount to  
6 \$11,500,000 and,

7 WHEREAS, The amendment referenced above is on file with the Clerk of the  
8 Board of Supervisors in File No. 220599, which is hereby declared to be part of this  
9 resolution as if set forth fully herein; now, therefore, be it

10 RESOLVED, That the Board of Supervisors, under Charter, Section 9.118(b),  
11 hereby authorizes the Purchaser and Director of the Office of Contract Administration  
12 to execute Modification No. 5 to the contract with Professional Contractor Supply  
13 (PCS) to increase the contract amount by \$4,000,000 for a total contract amount of  
14 \$11,500,000 with no change to the contract term from August 15, 2017, through July  
15 14, 2025; and, be it

16 FURTHER RESOLVED, That within 30 days of the modification being fully  
17 executed by all parties, the Purchaser shall provide the final copy of modification to the  
18 Clerk of the Board for inclusion into the official file.





**City and County of San Francisco**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**Tails  
Resolution**

**File Number:** 220599

**Date Passed:** June 28, 2022

Resolution authorizing the Office of Contract Administration to enter into a fifth amendment to the contract between the City and County of San Francisco and Professional Contractor Supply (PCS), for the purchase of hardware supplies for City departments, increasing the contract amount by \$4,000,000 for a total not to exceed amount of \$11,500,000 with no change to the contract term from August 15, 2017, through July 14, 2025.

June 16, 2022 Government Audit and Oversight Committee - RECOMMENDED

June 28, 2022 Board of Supervisors - ADOPTED


Ayes: 10 - Dorsey, Mandelman, Mar, Melgar, Peskin, Preston, Ronen, Safai,  
Stefani and Walton  
Excused: 1 - Chan

File No. 220599

**I hereby certify that the foregoing  
Resolution was ADOPTED on 6/28/2022 by  
the Board of Supervisors of the City and  
County of San Francisco.**

  
\_\_\_\_\_  
Angela Calvillo  
Clerk of the Board

  
\_\_\_\_\_  
London N. Breed  
Mayor

  
\_\_\_\_\_  
Date Approved

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In the second section, the author details the various methods used to collect and analyze the data. This includes both manual and automated processes. The goal is to ensure that the information is both reliable and up-to-date.

The third part of the document focuses on the results of the analysis. It shows a clear upward trend in the data over the period covered. This indicates that the current strategy is effective and should be continued.

Finally, the document concludes with a series of recommendations for future actions. These include further refining the data collection process and exploring new opportunities for growth.

Prepared by  
 [Signature]

Approved by  
 [Signature]