

File Number: 220855  
(Provided by Clerk of Board of Supervisors)

**Grant Resolution Information Form**  
(Effective July 2011)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **2021/2022 CAL FIRE Urban & Community Forestry Grant**
2. Department: **San Francisco Public Works**
3. Contact Person: **Ian Schneider** Telephone: **(628) 271-3126**
4. Grant Approval Status (check one):  
 Approved by funding agency                       Not yet approved
5. Amount of Grant Funding Approved or Applied for: **\$1,193,594**
6. a. Matching Funds Required: **\$3,026,942**

b. Source(s) of matching funds (if applicable): **San Francisco Public Works Operating Budget and Caltrans Clean California Funding**

7. a. Grant Source Agency: **California Department of Forestry and Fire Protection (CAL FIRE)**
- b. Grant Pass-Through Agency (if applicable): **N/A**
8. Proposed Grant Project Summary: **Growing Green Jobs: San Francisco Street Tree Nursery**

The CAL FIRE grant funded *Growing Green Jobs: San Francisco Street Tree Nursery* project will support staffing and creation of a workforce development program in conjunction with the new nursery being constructed by San Francisco Public Works' Bureau of Urban Forestry in the South of Market (5<sup>th</sup> Street/I-80 Interchange). Funding will be used to hire two new Public Works' staff: 1.) Nursery Manager and 2.) Nursery Volunteer Coordinator. In addition, funding will support a non-profit workforce development training program for up to 20 participants in landscape maintenance and urban forestry. The project will fund training and supervisions of workforce trainees as well employment readiness and job placement services.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **July 1, 2022**                      End-Date: **March 30, 2026**

10. a. Amount budgeted for contractual services: **\$640,235.00**
- b. Will contractual services be put out to bid? **Yes**

- c. If so, will contract services help to further the goals of the Department's Local Business Enterprise (LBE) requirements? **Yes**
- d. Is this likely to be a one-time or ongoing request for contracting out? **One-time**

11. a. Does the budget include indirect costs?  
 Yes       No

- b. 1. If yes, how much? **\$127,802**
- 2. How was the amount calculated? **12 percent of total direct costs is the maximum allowed percentage by the grantor (CAL FIRE)**

c. 1. If no, why are indirect costs not included? **N/A**

- Not allowed by granting agency       To maximize use of grant funds on direct services
- Other (please explain):

c. 2. If no indirect costs are included, what would have been the indirect costs? **N/A**

12. Any other significant grant requirements or comments: **None**

**\*\*Disability Access Checklist\*\* (Department must forward a copy of all completed Grant Information Forms to the Mayor's Office of Disability)**

13. This Grant is intended for activities at (check all that apply):

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Existing Site(s)      | <input type="checkbox"/> Existing Structure(s)      | <input checked="" type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s)      |
| <input type="checkbox"/> New Site(s)           | <input type="checkbox"/> New Structure(s)           |   |

14. The Departmental ADA Coordinator or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local disability rights laws and regulations and will allow the full inclusion of persons with disabilities. These requirements include, but are not limited to:

1. Having staff trained in how to provide reasonable modifications in policies, practices and procedures;
2. Having auxiliary aids and services available in a timely manner in order to ensure communication access;
3. Ensuring that any service areas and related facilities open to the public are architecturally accessible and have been inspected and approved by the DPW Access Compliance Officer or the Mayor's Office on Disability Compliance Officers.

Conditions of approval are described in the comments section below:

Comments: Workforce development training program shall comply with applicable federal, state and local accessibility regulations and policies regarding the training and employment of persons with disabilities as needed.

Departmental ADA Coordinator or Mayor's Office of Disability Reviewer:


Kevin W. Jensen

(Name)

Disability Access Coordinator

(Title)

Date Reviewed: April 6, 2022

  
(Signature Required)

Department Head or Designee Approval of Grant Information Form:

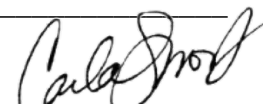
Carla Short

(Name)

Interim Director

(Title)

Date Reviewed: 07/18/2022

  
(Signature Required)