



July 22, 2022

Ms. Angela Calvillo, Clerk  
Honorable Supervisor Melgar  
Board of Supervisors  
City and County of San Francisco  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

Re: Transmittal of Planning Department Case Number 2022-001032PCA:  
Conditional Use Appeals  
Board File No. 220130

**Planning Commission Recommendation: Approval with Modification**

Dear Ms. Calvillo and Supervisor Melgar,

On July 21, 2022, the Planning Commission conducted a duly noticed public hearing at a regularly scheduled meeting to consider the proposed Ordinance, introduced by Supervisor Melgar that would amend the Planning Code to allow the signatures of Verified Tenants to count towards the threshold needed to appeal a Conditional Use authorization. At the hearing the Planning Commission recommended approval with modification.

The Commission's proposed modification was as follows:

1. Modify the Ordinance to increase the deadline to transmit certain Commission actions from 10 business days to 20 business days.

The proposed amendments are not defined as a project under CEQA Guidelines Section 15060(c) and 15378 because they do not result in a physical change in the environment.

Supervisor, please advise the City Attorney at your earliest convenience if you wish to incorporate the changes recommended by the Commission.

Please find attached documents relating to the actions of the Commission. If you have any questions or require further information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron D. Starr". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Aaron D. Starr  
*Manager of Legislative Affairs*

cc: Kristen Jensen, Deputy City Attorney  
Jennifer Fieber, Aide to Supervisor Melgar  
Erica Major, Office of the Clerk of the Board

**Attachments :**

Planning Commission Resolution  
Planning Department Executive Summary