

File No. 101532

Committee Item No. _____
Board Item No. 63

COMMITTEE/BOARD OF SUPERVISORS

AGENDA PACKET CONTENTS LIST

Board of Supervisors Meeting

Date December 14, 2010

Cmte Board

<input type="checkbox"/>	<input type="checkbox"/>	Motion
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resolution
<input type="checkbox"/>	<input type="checkbox"/>	Ordinance
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Digest
<input type="checkbox"/>	<input type="checkbox"/>	Budget Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Legislative Analyst Report
<input type="checkbox"/>	<input type="checkbox"/>	Youth Commission Report
<input type="checkbox"/>	<input type="checkbox"/>	Introduction Form (for hearings)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Department/Agency Cover Letter and/or Report
<input type="checkbox"/>	<input type="checkbox"/>	MOU
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Grant Information Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Grant Budget
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ethics Form 126
<input type="checkbox"/>	<input type="checkbox"/>	Subcontract Budget
<input type="checkbox"/>	<input type="checkbox"/>	Contract/Agreement
<input type="checkbox"/>	<input type="checkbox"/>	Award Letter
<input type="checkbox"/>	<input type="checkbox"/>	Application
<input type="checkbox"/>	<input type="checkbox"/>	Public Correspondence

OTHER

(Use back side if additional space is needed)

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Completed by: Andrea Ausberry Date 12/9/10

Completed by: _____ Date _____

An asterisked item represents the cover sheet to a document that exceeds 25 pages.
The complete document is in the file.

1 [Accept and Expend Grant - Daraja Academy Project - \$16,000]

2
3 **Resolution authorizing the San Francisco Arts Commission to retroactively accept and**
4 **expend a grant in the amount of \$16,000 from the San Francisco Foundation's donor**
5 **advised "Do a Little Fund" for the Daraja Academy Project**

6
7 WHEREAS, The San Francisco Arts Commission believes that a creative environment
8 is essential to a city's well-being; and,

9 WHEREAS, San Francisco Arts Commission's Arts Education Program provides
10 services to SFUSD, teaching artists and arts organizations in San Francisco with an
11 emphasis on cross-cultural understand in order to achieve this; and,

12 WHEREAS, The San Francisco Arts Commission / Daraja Academy Project will
13 present an opportunity for SFUSD students and the students in Nanyuki, Kenya, through new
14 media, photography and other art forms to communicate and learn about each other's
15 communities and cultures; and,

16 WHEREAS, Daraja means bridge; and,

17 WHEREAS, The San Francisco Arts Commission / Daraja Academy Project furthers
18 cultural tolerance and understanding between these students and offers a model for other
19 organizations to replicate; and,

20 WHEREAS, This project is building, in both San Francisco and Nanyuki, the
21 progressive spirits of young leaders who are able to contribute to global citizenry in the
22 21st Century, therefore be it

23 **RESOLVED**, That the Board of Supervisors allows for the retroactive accepting and
24 **expending this awarded San Francisco Foundation Do a Little Fund grant to the**

1 San Francisco Arts Commission, with a grant cycle of 11/04/2010 - 2/01/2012, waiving
2 inclusion of indirect costs in the grant budget, and, be it

3 FURTHER RESOLVED, That the Arts Commission's request, which involves no ASO
4 amendments, be carried out in accordance with all grant requirements and may be spent
5 accordingly.

6
7 Recommended: 

8 Department Head: Luis R. Cancel, Director of Cultural Affairs

9 Approved: 

10 Mayor Gavin Newson

11 Approved: 

12 Controller
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FORM SFEC-126:
NOTIFICATION OF CONTRACT APPROVAL
(S.F. Campaign and Governmental Conduct Code § 1.126)

City Elective Officer Information <i>(Please print clearly.)</i>	
Name of City elective officer(s): Members, SF Board of Supervisors	City elective office(s) held: Members, SF Board of Supervisors

Contractor Information <i>(Please print clearly.)</i>	
World Savvy	
Dana Curran Mortenson - Co-Founder & Executive Director Casey Budesilich - Deputy Director Sarah M. Anderson - Operations Coordinator	
Board of Directors: Justin Allamano, Betsy Blumenthal, Cara Brennan, Virginia Broberg, Robert Carey, Preston Dodd, Nancy Farese, Kristine Hargreaves, Patricia Hoven, Alice D. Mortenson, Michael Quinn Patton, Kyle Redford, Ruth Usem, Marla Ucelli-Kashyap and Jason Wyman	
Contractor address: 999 Sutter Street- 4 th Floor, San Francisco, CA 94109	
Date that contract was approved:	Amount of contract: \$6,000
Describe the nature of the contract that was approved: Curriculum development	
Comments:	

This contract was approved by (check applicable):

- ☐ the City elective officer(s) identified on this form (Mayor, Gavin Newsom)
- ☐ a board on which the City elective officer(s) serves San Francisco Board of Supervisors
Print Name of Board
- ☐ the board of a state agency (Health Authority, Housing Authority Commission, Industrial Development Authority Board, Parking Authority, Redevelopment Agency Commission, Relocation Appeals Board, Treasure Island Development Authority) on which an appointee of the City elective officer(s) identified on this form sits

Print Name of Board

Filer Information <i>(Please print clearly.)</i>	
Name of filer: Tyra Fennell	Contact telephone number: (415) 252-2597
Address: 25 Van Ness Avenue, Suite #240 San Francisco Arts Commission, San Francisco, CA 94102	E-mail: Tyra.fennell@sfgov.org

Signature of City Elective Officer (if submitted by City elective officer)

Date Signed

Signature of Board Secretary or Clerk (if submitted by Board Secretary or Clerk)

Date Signed

THE SAN FRANCISCO FOUNDATION

The Community Foundation of the Bay Area

DO A LITTLE FUND

To: San Francisco Arts Commission

Attn: Tyra Fennell

From: Sandra R. Hernández, M.D.
Chief Executive Officer

Date: November 4, 2010

Re: Donor Advised Grant 72563

The San Francisco Foundation is pleased to award a donor advised grant of \$16,000.00 to your organization from the Do A Little Fund. We are very pleased to enclose a check in payment for this grant.

This grant is for the SF Arts Commission/Daraja Academy Project. The advisor(s) request not to receive an acknowledgement letter from your organization. Please do not include this advisor(s) to any mailing lists. The San Francisco Foundation has certified that the advisor(s) will not receive benefits (e.g., event tickets) from this grant. If this grant is for an event that the advisor(s) plan to attend, those tickets should be purchased separately. By depositing this check, your organization agrees to any restrictions listed above and to not provide benefits.

Your organization should not send a tax receipt to the Advisor(s) or to The San Francisco Foundation. This grant should be acknowledged in a publication as follows: Do A Little Fund.

If you have any questions, please contact Joshua Jones at (415) 733-8587.

We are honored to serve as the philanthropic partner for the Do A Little Fund. Our best wishes for your success.



GAVIN NEWSOM
MAYOR

LUIS R. CANCEL
DIRECTOR OF
CULTURAL AFFAIRS

PROGRAMS

CIVIC ART COLLECTION
CIVIC DESIGN REVIEW
COMMUNITY ARTS
& EDUCATION
CULTURAL EQUITY GRANTS
PERFORMING ARTS
PUBLIC ART
STREET ARTISTS LICENSES

ARTS COMMISSION GALLERY
401 VAN NESS AVENUE
415.554.6080

WWW.SFARTSCOMMISSION.ORG

ARTSCOMMISSION@SFGOV.ORG

TO: Angela Calvillo, Clerk of the Board of Supervisors
FROM: Luis R. Cancel, Director of Cultural Affairs
DATE: November 17, 2010
SUBJECT: Accept and Expend Resolution for Subject Grant

GRANT TITLE: The San Francisco Foundation Do a Little Fund

Attached please find the original and 4 copies of each of the following:

x Proposed grant resolution; original signed by Department, Mayor, Controller

x Grant information form, including disability checklist

x Grant budget

N/A Grant application

x Grant award letter from funding agency

X Other (Explain): 1 Ethics Form #126

Special Timeline Requirements:

This grant must be spent by February 1, 2012.

The grant period is November 4, 2010 – February 1, 2012.

Departmental representative to receive a copy of the adopted resolution:

Name: Rachelle Axel

Phone: 415.252.2564

Interoffice Mail Address: 25 Van Ness Avenue, Suite 240

Certified copy required Yes ☐

No ☒

(Note: certified copies have the seal of the City/County affixed and are occasionally required by funding agencies. In most cases ordinary copies without the seal are sufficient).



CITY AND COUNTY OF
SAN FRANCISCO

File Number: 101532
(Provided by Clerk of Board of Supervisors)

Grant Information Form
(Effective March 2005)

Purpose: Accompanies proposed Board of Supervisors resolutions authorizing a Department to accept and expend grant funds.

The following describes the grant referred to in the accompanying resolution:

1. Grant Title: **San Francisco Foundation Do a Little Fund**

2. Department: **San Francisco Arts Commission**

3. Contact Person: **Rachelle Axel**

Telephone: **415-252-2564**

4. Grant Approval Status (check one):

☒ Approved by funding agency

☐ Not yet approved

5. Amount of Grant Funding Approved or Applied for: **\$16,000**

6a. Matching Funds Required: **None**

b. Source(s) of matching funds (if applicable):

7a. Grant Source Agency:

b. Grant Pass-Through Agency (if applicable):

8. Proposed Grant Project Summary:

San Francisco Arts Commission / Daraja Academy Project is a ten-week literary arts and photography program using technology, new media, social sciences and the arts to offer an opportunity for understanding and bridging the cultural gap between 10-15 high school-age female students from the Daraja Academy in Nanyuki, Kenya, and female students from the San Francisco Unified School District.

9. Grant Project Schedule, as allowed in approval documents, or as proposed:

Start-Date: **11/04/2010**

End-Date: **2/01/2012**

10a. Amount budgeted for contractual services: **\$9,000**

b. Will contractual services be put out to bid? **\$3,000 Yes; \$6,000 No**

c. If so, will contract services help to further the goals of the department's MBE/WBE requirements? **Yes**

d. Is this likely to be a one-time or ongoing request for contracting out **One-time request**

11a. Does the budget include indirect costs?

☐ Yes

☒ No

b1. If yes, how much? \$

b2. How was the amount calculated?

c. If no, why are indirect costs not included?

☐ Not allowed by granting agency

☒ To maximize use of grant funds on direct services

☐ Other (please explain):

c2. If no indirect costs are included, what would have been the indirect costs? **Overhead**

12. Any other significant grant requirements or comments: **None**

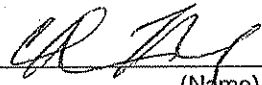
****Disability Access Checklist****

13. This Grant is intended for activities at (check all that apply):

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Existing Site(s) | <input type="checkbox"/> Existing Structure(s) | <input type="checkbox"/> Existing Program(s) or Service(s) |
| <input type="checkbox"/> Rehabilitated Site(s) | <input type="checkbox"/> Rehabilitated Structure(s) | <input checked="" type="checkbox"/> New Program(s) or Service(s) |
| <input type="checkbox"/> New Site(s) | <input type="checkbox"/> New Structure(s) | |

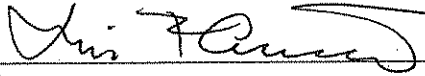
14. The Departmental ADA Coordinator and/or the Mayor's Office on Disability have reviewed the proposal and concluded that the project as proposed will be in compliance with the Americans with Disabilities Act and all other Federal, State and local access laws and regulations and will allow the full inclusion of persons with disabilities, or will require unreasonable hardship exceptions, as described in the comments section:

Comments:

Departmental or Mayor's Office of Disability Reviewer:  Director of Grants
(Name) + Hannah R. Jones

Date Reviewed: 15 Nov 2010

Department Approval: Luis R. Cancel Director Cultural Affairs
(Name) (Title)


(Signature)

San Francisco, California			
EXPENSE	COST	NOTES	
Facilitators	1,000	Social Studies Teacher	
Photography Facilitator	1,000	Photography Facilitator	
Writing Instructor	1,000	Writing Instructor	
Supplies	1,000		
Nanyuki, Kenya		Kenya	
Social Studies Teacher	0	In-Kind	
Photography Facilitator	0	In-Kind	
Writing Instructor	0	In-Kind	
Volunteer	0	In-Kind	
World SavvyCurriculum Development	6,000	Curriculum Development & Professional Development	
SFAC Administration	6,000	Administration	
Supplies	0	Supplies	
Total	16,000	Total	

INTRODUCTION FORM

By a member of the Board of Supervisors or the Mayor

Time Stamp or
Meeting Date

I hereby submit the following item for introduction:

- _____ 1. For reference to Committee:
An ordinance, resolution, motion, or charter amendment.
- X 2. Request for next printed agenda without reference to Committee
- _____ 3. Request for Committee hearing on a subject matter.
- _____ 4. Request for letter beginning "Supervisor _____ inquires...".
- _____ 5. City Attorney request.
- _____ 6. Call file from Committee.
- _____ 7. Budget Analyst request (attach written motion).
- _____ 8. Substitute Legislation File Nos.
- _____ 9. Request for Closed Session
- _____ 10. Board to Sit as A Committee of the Whole

Please check the appropriate boxes. The proposed legislation should be forwarded to the following:

- | | |
|---|--|
| <input type="checkbox"/> Small Business Commission | <input type="checkbox"/> Youth Commission |
| <input type="checkbox"/> Ethics Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Building Inspection Commission | |

Note: For the Imperative Agenda (a resolution not on the printed agenda), use a different form.]

Sponsor(s): Supervisor Carmen Chu

SUBJECT: Grant of \$16,000 from San Francisco Foundation for San Francisco Arts Commission / Daraja Academy Project

The text is listed below or attached:

Signature of Sponsoring Supervisor: _____

For Clerk's Use Only:

