

File No. 101148

Committee Item No. 1
Board Item No. 01

COMMITTEE/BOARD OF SUPERVISORS AGENDA PACKET CONTENTS LIST

Committee: Budget and Finance Committee

Date: December 8, 2010

Board of Supervisors Meeting

Date 01/04/11

Cmte Board

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| <input type="checkbox"/> | <input type="checkbox"/> | Ethics Form 126 |
| <input type="checkbox"/> | <input type="checkbox"/> | Introduction Form (for hearings) |
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OTHER

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Completed by: Victor Young

Date: December 3, 2010

Completed by: Victor Young

Date: 12-9-10

An asterisked item represents the cover sheet to a document that exceeds 25 pages. The complete document is in the file.

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1 [Visitacion Valley Infrastructure Fee Revenue Appropriation - Public Library and Department
2 of Public Works for FY2010-2011- \$2,385,068]

3
4 **Ordinance appropriating \$2,385,068 of Visitacion Valley Infrastructure Fee revenue**
5 **from the Visitacion Valley Infrastructure Fund including \$2,169,200 in the Public Library**
6 **for the Visitacion Valley Branch Library Project and \$215,868 in the Department of**
7 **Public Works for the planning and design of utility undergrounding on Leland Avenue**
8 **for FY2010-2011 and placing \$1,156,304 on Controller's reserve in the Public Library**
9 **pending receipt of Visitacion Valley Infrastructure Fee revenue.**

10
11 Be it ordained by the People of the City and County of San Francisco:

12
13 Section 1. The sources of funding outlined below are herein appropriated to reflect the
14 funding available for Fiscal Year 2010-2011.

15
16 **SOURCES Appropriation**

Fund	Index Code / Project Code	Subobject	Description	Amount
2S NDF VVF	970031	75415	Visitacion Valley	\$2,385,068
Visitacion Valley Infrastructure Fund	PGEVVF		Community Improvement Impact Fee	
Total SOURCES Appropriation				\$2,385,068

1 Section 2. The uses of funding outlined below are herein appropriated in the Subobject 06700
 2 (Buildings, Structures, and Improvement Project - Budget) and reflects the projected uses of
 3 funding to support the Visitacion Valley Branch Library Project in the Public Library and the
 4 planning and design of utility undergrounding on Leland Avenue in the Department of Public
 5 Works for Fiscal Year 2010-2011.

6
 7 **USES Appropriation**

Fund	Index Code / Project Code	Subobject	Description	Amount
Public Library				
2S NDF VVF	410399	06700	Visitacion Valley	\$2,169,200
Visitacion	CLBVVF 11	Buildings, Structures, & Improvement Project - Budget	Branch Library Project	
Valley				
Infrastructure				
Fund				
Subtotal Public Library				\$2,169,200
Department of Public Works				
2S NDF VVF	PWE912SDFVVF	06700	Leland Avenue – Utility	\$215,868
Visitacion	CGEVVF PW5199	Buildings, Structures, & Improvement Project - Budget	Undergrounding	
Valley				
Infrastructure				
Fund				
Subtotal Department of Public Works				\$215,868
Total USES Appropriation				\$2,385,068

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Section 3. Placing \$1,156,304 on Controller's Reserve in the Public Library pending receipt of Visitacion Valley Infrastructure Fee revenue.

Section 4. The Controller is authorized to record transfers between funds and adjust the accounting treatment of sources and uses appropriated in this ordinance as necessary to conform with Generally Accepted Accounting Principles.

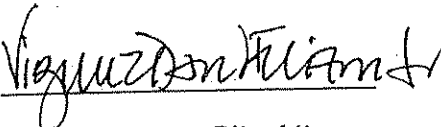
FUNDS AVAILABLE

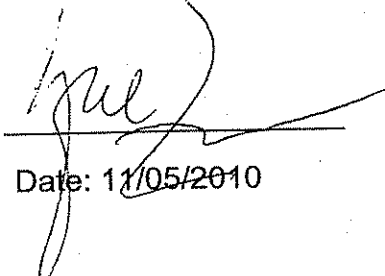
APPROVED AS TO FORM:

BEN ROSENFELD

DENNIS J. HERRERA, City Attorney

Controller

By: 
Deputy City Attorney

By: 
Date: 11/05/2010

Item 1
File 10-1148

Department(s):
Public Library, Department of Public Works (DPW)

EXECUTIVE SUMMARY

Legislative Objectives

- The proposed ordinance would appropriate \$2,385,068 of Visitacion Valley Infrastructure fee revenue from the Visitacion Valley Infrastructure Fund, including \$2,169,200 for use by the Public Library for the Visitacion Valley Branch Library Project, and \$215,868 for use by the Department of Public Works (DPW) for the planning and design of utility undergrounding on a section of Leland Avenue adjacent to the site of the new Branch Library. \$1,156,304 of the total requested appropriation of \$2,385,068 would be placed on a Controller's Reserve for the Public Library pending receipt of the needed Visitacion Valley Infrastructure fee revenues.

Key Points

- The proposed ordinance would provide \$2,169,200 to the Public Library to pay for design and construction associated with the new Visitacion Valley Branch Library, which is scheduled to be completed in June 2011, and \$215,868 to the DPW for the planning and design of utility undergrounding on the portion of Leland Avenue adjacent to the site of the new branch library.

Fiscal Impacts

- The Board of Supervisors previously appropriated a total of \$188,910,119 for the Branch Library Improvement Program (BLIP). The proposed appropriation of \$2,169,200 would increase the total appropriations for BLIP to \$191,079,319.
- A \$13,398,281 budget for the acquisition, design and construction of the Visitacion Valley Branch Library was approved by the Board of Supervisors with the passage of the FY 2008-09 Public Library budget.
- The Public Library has thus far advanced \$2,000,000 in Library Preservation Funds for construction of the Visitacion Valley Library because the subject Visitacion Valley Infrastructure Fund fee payments have not yet been received from developers. The Public Library intends to use \$2,000,000 of the requested \$2,169,200 in the proposed ordinance to reimburse the Library Preservation Fund, which will then be reappropriated to other BLIP projects. The remaining \$169,200 for the Public Library under the proposed ordinance will be used to pay for a portion of the design, planning, and construction administration of the Visitacion Valley Branch Library.
- The DPW is also requesting \$215,868 of Visitacion Valley Infrastructure Funds to plan and design utility undergrounding on the portion of Leland Avenue adjacent to the Branch Library.
- Currently, only \$1,228,764 of Visitacion Valley Infrastructure Funds is available. Therefore, the remaining \$1,156,304 (\$2,385,068 total appropriation request less \$1,228,764 available balance) would be placed on Controller's Reserve, pending the availability of Funds.

Recommendation

- Approve the requested appropriation of \$2,385,068.

BACKGROUND/MANDATE STATEMENT

Mandate Statement

Section 9.105 of the City's Charter provides that (a) amendments to the appropriation ordinance, as finally adopted, are to be adopted in the same manner as other ordinances¹ and (b) no amendment to the appropriation ordinance may be adopted unless the Controller certifies the availability of funds.

Background

Branch Library Improvement Program (BLIP): In November 2000, San Francisco voters approved a \$105,865,000 General Obligation Bond to renovate and construct branch libraries within the City in an effort to (a) make branch libraries seismically safe, (b) make branch libraries Americans with Disabilities Act (ADA) accessible, and (c) meet the needs of diverse communities. The Branch Library Improvement Program (BLIP) is a joint project of the San Francisco Public Library (Public Library) and the Department of Public Works (DPW), which consists of 16 Branch Library renovations², eight new Branch Library buildings³, and a support services facility. In November 2007, San Francisco voters approved Proposition D, authorizing the issuance of Lease Revenue Bonds to be repaid with Library Preservation Funds⁴ to complete the renovation and construction of libraries under BLIP.

To date, the BLIP has completed the renovations of the following 11 branch libraries: Bernal Heights, Eureka Valley, Excelsior, Marina, Noe Valley, Parkside, Potrero, Richmond, Sunset, West Portal, and Western Addition. The renovations of the following five branch libraries are anticipated to be completed within the next fiscal year: Anza, Golden Gate Valley, Merced, Park, and Presidio. The BLIP has also completed the site acquisition and construction of the new support services facility, and new Glen Park, Portola, Ingelside, and Mission Bay Branch Libraries. The construction of the remaining new Bayview, North Beach, Ortega, and Visitacion Valley Branch Libraries are anticipated to be completed within the next three fiscal years.

Visitacion Valley Branch Library: In September of 2003, the City acquired property located at 201 Leland Avenue to construct a new Visitacion Valley Branch Library, which commenced construction in June of 2009. The Public Library is currently leasing space for the existing Visitacion Valley Branch Library at 45 Leland Avenue, which will remain open to the public.

¹ In accordance with Section 2.105 of the San Francisco Charter, the approval of an ordinance requires two readings at separate Board of Supervisors meetings, held at least five days apart.

² Branch libraries being renovated includes Anza, Bernal Heights, Eureka Valley, Excelsior, Golden Gate Valley, Marina, Merced, Noe Valley, Park, Parkside, Potrero, Presidio, Richmond, Sunset, West Portal and Western Addition.

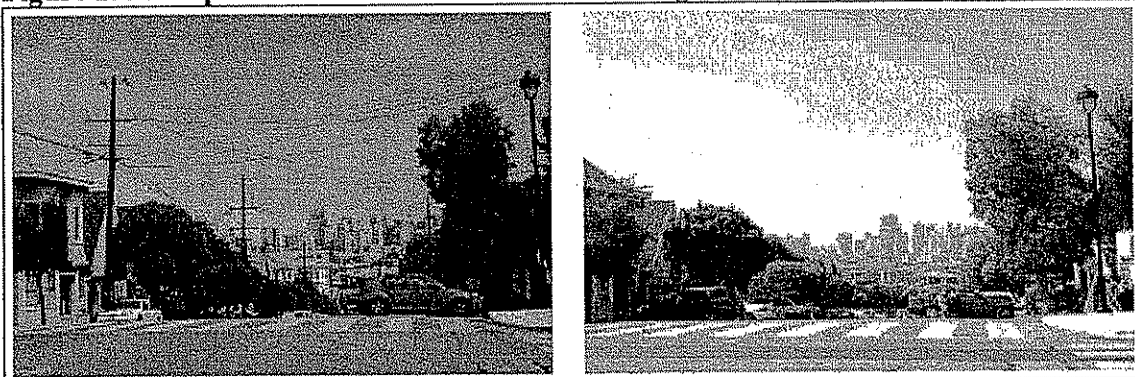
³ Construction of new branch libraries includes Bayview, Glen Park, Ingelside, Mission Bay, North Beach, Ortega, Portola and Visitacion Valley.

⁴ In June 1994, the voters approved Proposition E, which created the Library Preservation Fund for a period of 15 years, and defined the Fund as the sum of (a) the "baseline" which would not be less than the amount appropriated to the Library's budget in FY 1992-1993, and (b) the "set-aside" which would equal 2.5 percent of Property Tax revenues received by the City.

during the construction of the new Visitacion Valley Branch Library. Once the new Visitacion Valley Branch Library is completed, the existing Visitacion Valley Branch Library will close, and the lease will be terminated. The new Visitacion Valley Branch Library is scheduled to open in June of 2011.

Utility Undergrounding on Leland Avenue: According to a Memorandum issued to the Mayor on November 4, 2010 by the City Librarian and the Public Works Director in 2006 DPW received a federal Congestion Mitigation and Air Quality Improvement (CMAQ) grant to fund the Leland Avenue Streetscape Improvements Project that involved traffic calming, street trees, and landscaping, street furniture, pedestrian lighting, paving and crosswalk improvements, storm water management facilities and public art. In addition to these improvements, DPW wanted to conduct utility undergrounding work to eliminate the concentration of electric facilities by relocating utilities underground to visually enhance the streetscape, as shown below in Figure 1 below. However, because utility undergrounding does not mitigate air quality improvements, funding of this utility undergrounding work was not eligible for the federal CMAQ grant. Because no other identified funding sources existed to fund the undergrounding, DPW initially excluded this undergrounding element from the overall streetscape improvement plan. According to Ms. Simone Jacques, Transportation Finance Analyst at the DPW, if the proposed ordinance is approved, planning and design of the Leland Avenue utilities undergrounding will commence in the Spring of 2011. DPW has not yet projected a completion date for this utilities undergrounding project.

Figure 1: Example of Visual Enhancements Resulting from Utility Undergrounding



Source: San Francisco Department of Public Works

Visitacion Valley Infrastructure Fund: On November 18, 2005, Sections 319 through 319.7 were added to the City's Planning Code to impose a \$4.58 per square foot fee on new residential development in the Visitacion Valley area, to establish a Visitacion Valley Infrastructure Fund to mitigate impacts from residential development on public infrastructure in the Visitacion Valley, including libraries, streets, playgrounds, recreational facilities, and community centers. Specifically, Section 319 of the Planning Code specifies that \$2,169,200 in developer fees accruing the Visitacion Valley Infrastructure Fund will be used for the construction of the Visitacion Valley Branch Library and \$608,241 in developer fees accruing the Visitacion Valley Infrastructure Fund will be used to complete improvements to Leland Avenue, such as utilities undergrounding.

According to Ms. Amber Vasche, Bureau of Project Management with the BLIP, to date \$1,339,396 has been collected in the Visitacion Valley Infrastructure Fund, of which \$110,632 was appropriated by the Board of Supervisors on October 2, 2008 (File No. 08-1057) for use on the utilities undergrounding project on Leland Avenue. Currently, the Visitacion Valley Infrastructure Fund has an available balance of \$1,228,764 (\$1,339,396 less \$110,632).

DETAILS OF PROPOSED LEGISLATION

The proposed ordinance would appropriate \$2,385,068 of Visitacion Valley Infrastructure fee revenues from the Visitacion Valley Infrastructure Fund, including \$2,169,200 for use by the Public Library for the Visitacion Valley Branch Library Project, and \$215,868 for use by the Department of Public Works (DPW) for the planning and design of utility undergrounding on a section of Leland Avenue adjacent to the site of the new Visitacion Valley Branch Library. Under the proposed ordinance, \$1,156,304 of the total proposed \$2,385,068 appropriation would be placed on Controller's Reserve, pending receipt of that amount of Visitacion Valley Infrastructure Fee revenues.

The proposed ordinance would provide \$2,169,200 to the Public Library to pay for design, planning and construction work associated with the new Visitacion Valley Branch Library. According to Ms. Vasche, DPW's Bureau of Architecture staff are completing the design, planning, and construction administration tasks associated with the Visitacion Valley Branch Library Project. DPW put the current Visitacion Valley Branch Library project out to bid for construction services in January 2009. Six bids were received in March 2009, and CLW Builders, Inc. was selected and awarded the construction contract. The \$2,169,200 in Visitacion Valley Infrastructure Funds included an advance of \$2,000,000 from the Library Preservation Funds used to pay for design and construction services for the Visitacion Valley Branch Library that are already in progress.

The proposed ordinance would also provide \$215,868 to the DPW for planning and design of utility undergrounding on Leland Avenue, adjacent to the new Branch Library site.

FISCAL IMPACTS

The proposed ordinance would appropriate \$2,385,068 of Visitacion Valley Infrastructure fee revenues from the Visitacion Valley Infrastructure Fund, including \$2,169,200 for use by the Public Library for the Visitacion Valley Branch Library Project, and \$215,868 for use by the Department of Public Works (DPW) for the planning and design of utility undergrounding on a section of Leland Avenue adjacent to the new Branch Library, as shown in Table 1 below.

Reimbursement to the Library Preservation Fund for advance for Visitacion Valley Branch Library	\$2,000,000
DPW Bureau of Architecture Design and Planning for Visitacion Valley Branch Library	169,200
Subtotal for Visitacion Valley Branch Library Project	\$2,169,200
Design and Planning Services: Utility Undergrounding on Leland Avenue	\$215,868
Total	\$2,385,068
Sources: Department of Public Works, Public Library	

As detailed in Table 2 below, the Board of Supervisors previously appropriated a total of \$188,910,119 for the Branch Library Improvement Program (BLIP). The proposed supplemental appropriation of \$2,169,200 of Visitacion Valley Infrastructure Funds to the Public Library will increase the total amount appropriated to \$191,079,319 for the BLIP.

Source of Funds	Existing Appropriation	Proposed Appropriation	New Appropriated Balance
General Obligation Bonds	\$105,865,000		105,865,000
General Obligation interest earnings	7,036,580		7,036,580
Lease Revenue Bonds	34,056,156		34,056,156
Library Preservation Fund	13,501,427		13,501,427
Friends of the Library donation ⁵	16,000,000		16,000,000
State Proposition 14 grant monies ⁶	9,710,784		9,710,784
Earthquake Safety Bonds ⁷	2,400,000		2,400,000
Visitacion Valley Rental Income ⁸	324,588		324,588
190 9th Street Rental Income ⁹	15,584		15,584
Visitacion Valley Infrastructure Funds		\$2,169,200	2,169,200
Total	\$188,910,119	\$2,169,200	\$191,079,319
Source: San Francisco Department of Public Works			

⁵ The Friends of the San Francisco Public Library is a member-supported nonprofit organization that advocates, fundraises, and provides support for the Library and related literary and educational programs.

⁶ Proposition 14 is a State voter approved bond measure for \$350,000,000 for construction and renovation of public library facilities to expand access to reading and literacy programs and expand access to public library services.

⁷ Proposition 122, a State voter approved bond measure provides \$300,000,000 for the reconstruction, seismic retrofitting, repair, replacement, and relocation of state and local government buildings considered unsafe.

⁸ In September of 2003, the City purchased 201 Leland Avenue with the Super Fair Market grocery store on it for construction of a new Visitacion Valley Branch Library. As part of the purchase agreement, the grocery store owners rented the store and land from the City under a leaseback agreement, until January 30, 2009. Such rental income must be used to fund the new Visitacion Valley Branch Library.

⁹ After the purchase of the building, the Public Library rented out space in the Support Service Center, located at 190 9th Street, to another City agency before moving in the library operation services.

The \$13,398,281 total budget for the acquisition, design and construction of the Visitacion Valley Branch Library is shown in Table 3 below, which was appropriated by the Board of Supervisors in the FY 2008-09 Public Library budget.

Table 3: Funding Sources for the new Visitacion Valley Branch Library	
Property Acquisition	
Branch Library Improvement Program General Obligation Bonds and Bond Interest*	\$2,245,732
Subtotal	\$2,245,732
Design and Planning	
Branch Library Improvement Program General Obligation Bonds and Bond Interest*	\$1,711,487
Visitacion Valley Rents*	324,588
Anticipated Visitacion Valley Infrastructure Funds	169,200
Library Preservation Funds* ¹⁰	716,911
Subtotal	\$2,922,186
Construction and Construction Management	
Branch Library Improvement Program General Obligation Bonds and Bond Interest*	\$6,230,363
Library Preservation Funds serving as an advance of Anticipated Visitacion Valley Infrastructure Funds*	\$2,000,000
Subtotal	\$8,230,363
Total	\$13,398,281
* Previously appropriated by the Board of Supervisors for the Branch Library Improvement Program.	
Sources: Department of Public Works, Public Library	

As shown in Table 3 above, the Public Library's FY 2008-2009 budget included an advance of \$2,000,000 in anticipated Visitacion Valley Infrastructure Funds from the Library Preservation Funds. The BLIP has used this \$2,000,000 of Library Preservation Funds to partially fund construction of the Visitacion Valley Branch Library Project because the Visitacion Valley Infrastructure Funds had not yet been appropriated. Ms. Vasche advised that the Public Library intends to use \$2,000,000 of the requested \$2,169,200 of Visitacion Valley Infrastructure Funds under the proposed ordinance to repay the Library Preservation Funds that have already been expended on the Visitacion Valley Branch Library Project. According to Ms. Vasche, the \$2,000,000 will then be reallocated for use on other BLIP projects. Ms. Vasche advised that changes to the BLIP individual project budgets are not subject to the Board of Supervisors approval, although all changes to the BLIP budget are subject to Library Commission approval.

¹⁰ The Library Preservation Funds includes a \$2,000,000 advance of anticipated Visitacion Valley Infrastructure Fund.

The remaining \$169,200 of Visitacion Valley Infrastructure Funds for the Public Library will be used to pay for a portion of the design costs for DPW's Bureau of Architecture staff that are working on the design, planning, and construction management tasks associated with the Visitacion Valley Branch Library Project.

Under the proposed ordinance, the DPW is also requesting the appropriation of \$215,868 of Visitacion Valley Infrastructure Funds for planning and design associated with utility undergrounding on Leland Avenue from Bayshore Boulevard to Delta Street, which runs adjacent to the Visitacion Valley Branch Library. According to the November 2010 Memorandum issued by the City Librarian and the Public Works Director, the planning and design work for the utility undergrounding includes a review of (a) the existing overhead electrical facilities, (b) preparation of the legislation associated with the utilities undergrounding, (c) community outreach, (d) obtaining grant funding, and (e) preparation of a design plan to connect the overhead streetlight system to the underground system. This review will be conducted by utilities companies and City agencies including Pacific, Gas & Electric (PG&E), AT&T, Comcast, and the San Francisco Municipal Transportation Agency (SFMTA).

The total estimated cost of this utility undergrounding planning and design is \$346,500, which is currently funded with (a) \$110,632 in Visitacion Valley Infrastructure Funds previously appropriated by the Board of Supervisors on October 2, 2008 (File No. 08-1057), and (b) \$20,000 from a Work Order from the Mayor's Office of Economic and Workforce Development, leaving a remaining balance of \$215,868 to fund the planning and design work. The planning and design work is expected to conclude in 2012. Construction associated with the utilities undergrounding work may be paid for through a combination of future Visitacion Valley Infrastructure Fund revenues, other local, State, federal and private grants. According to Ms. Jacques of DPW, construction associated with the utilities undergrounding work will be overseen by PG&E.

As noted above, currently, the Visitacion Valley Infrastructure Fund has an available balance of \$1,228,764. Of the available \$1,228,764, \$1,012,896 would be appropriated to the Public Library and \$215,868 would be appropriated to DPW under the proposed ordinance. However, as noted above, the proposed ordinance would actually appropriate a total of \$2,385,068 from the Visitacion Valley Infrastructure Fund.

Therefore, given that there are not sufficient funds currently in the Visitacion Valley Infrastructure Fund, the remaining balance of \$1,156,304 (\$2,385,068 total appropriation less \$1,228,764 currently available) would be placed on Controller Reserve, pending the availability of funds. Ms. Vashe advised that she did not know when the \$1,156,304 placed on Controller's Reserve might become available from developer fees but that several projects were underway that will result in future Visitacion Valley Infrastructure Fund revenues from developer fees. Ms. Vasche advised that in the unlikely case that Visitacion Valley Infrastructure Funds do not become available, the Visitacion Valley Branch Library Project will be completed using Library Preservation Funds.

RECOMMENDATION

Approve the proposed ordinance.



San Francisco Public Library
100 Larkin Street
San Francisco, CA 94102



Department of Public Works
Edward D. Reiskin, Director
City Hall, Room 348
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4645

Memorandum

November 4, 2010

TO: Mayor Gavin Newsom
Board of Supervisors

FROM: Luis Herrera, City Librarian
Ed Reiskin, Public Works Director

SUBJECT: Supplemental Appropriation of Visitacion Valley Infrastructure Fund

The San Francisco Public Library and the Department of Public Works are requesting approval of a supplemental appropriation of \$2,385,068 (Table 1) from the Visitacion Valley Infrastructure Fund, which will be introduced by Supervisor Sophie Maxwell for the Board of Supervisors' consideration.

In 2005 Ordinance 264-05 established the Visitacion Valley Community Facilities and Infrastructure Fee and Fund "to mitigate the impacts from residential development on public infrastructure in Visitacion Valley including libraries, streets..." At that time the cost estimate for construction of the Visitacion Valley Branch Library was estimated to be \$9,350,000. The total developer contribution was deemed to be \$2,169,200.

As part of the Branch Library Improvement Program, property was acquired, a new Visitacion Valley branch library was designed, and construction commenced with completion planned for 2011. Since the 2005 Ordinance, the Visitacion Valley branch library project budget increased during the design phase from \$9,350,000 to \$13,398,281. The Board of Supervisors in approving the Library's FY2009 budget approved an advance of \$2 million from the Library Preservation Fund in anticipation of subsequent receipt of funds from the Visitacion Valley Infrastructure Fund. The Library now seeks appropriation of the total deemed funds of \$2,169,200 of which \$1,012,896 is currently available (Table 2). We are requesting that the balance of \$1,156,304 be placed on Controller's reserve pending collection of additional Visitacion Valley Infrastructure fees.

The Department of Public Works (DPW) is requesting \$215,868 of available Visitacion Valley Infrastructure Funds for the planning and design of utility undergrounding on Leland Avenue from Bayshore Boulevard to Delta Street. In 2006, DPW received a federal grant for the Leland Avenue Streetscape Improvements project. The federal grant funded improvements related to traffic calming, street trees and landscaping, street furniture, pedestrian lighting, paving and crosswalk improvements, stormwater management facilities and public art/gateway elements. However, the utility undergrounding work was not eligible to be funded by the grant. Because there were no other identified sources that fully funded the planning and design work related to undergrounding, DPW had to exclude this element from the overall streetscape improvement.

The scope of the planning and design work for utility undergrounding includes a review by utility companies and City Agencies (PG&E, AT&T, Comcast, DTIS, SFMTA) of the existing overhead facilities; preparation of the legislation and/or executed petition; community outreach, finding and obtaining appropriate grants for low income families and homes, a preparation of a design plan to underground the utilities including PG&E electrical, AT&T cable and conduit, Comcast cable and conduit, DTIS emergency cable/conduit and fire alarms and SFMTA traffic signals; and preparation of a design to connect the overhead streetlight system to the underground system. Design is expected to be completed in 2011.

The total cost of planning and design is \$346,500. This phase of the project is already supported by \$110,632 of Visitation Valley Infrastructure Funds appropriated by the Board of Supervisors in 2008 (File #081057) and \$20,000 from the Mayor's Office of Economic & Workforce Development. DPW now seeks appropriation of \$215,868 from the Visitation Valley Infrastructure Fund to fully fund the planning and design phase (Table 2).

Vis Valley Infrastructure Fund ("Fund")	
Table 1	
Total SFPL Request	2,169,200
Total DPW Request	215,868
Total Supplemental Appropriation	\$ 2,385,068
Table 2	
Current Fund Balance	1,228,764
Current DPW Request	(215,868)
Revised Fund Balance	1,012,896
Current SFPL Request	(1,012,896)
Final Revised Fund Balance	\$ -

If you have any questions or need additional information, please contact John Doidge, CFO, San Francisco Public Library, 557-4247, or Simone Jacques, DPW Finance Analyst, 558-4034. Thank you for your consideration.

Cc: Greg Wagner, Brian Strong, Monique Zmuda, Jon Lau, Joe Nurisso, Lena Ch'en, Kris Opbroek

REQUEST FOR SUPPLEMENTAL APPROPRIATION

DEPARTMENT: Public Works/Public Library DIVISIONS: Bureau of Engineering/Architecture/Finance DATE: 10/29/2010

To the Mayor:

Request is hereby made for supplemental appropriation from the following appropriation(s) or fund(s) in the amount(s) indicated;

APPROPRIATION NUMBER	DESCRIPTION OF APPROPRIATION OR FUND	AMOUNT
FUND: See Attachment ORGANIZATION: INDEX CODE: CHAR/SUB-OBJ: PROJECT:	Visitacion Valley Infrastructure Fund	\$2,385,068

to the credit of the following appropriation(s) or fund(s) in the amount(s) indicated:

APPROPRIATION NUMBER	DESCRIPTION OF APPROPRIATION OR FUND	AMOUNT
FUND: See Attachment ORGANIZATION: INDEX CODE: CHAR/SUB-OBJ: PROJECT:	Visitacion Valley Infrastructure Fund	\$2,385,068

There are no surpluses in any of this department's appropriations available for transfer for the requested purpose(s). Complete detail as to the necessity for THIS appropriation is stated in attached letter.

APPLICABLE BOXES MUST BE CHECKED

- This request included capital projects (s.o. 06700 OR 06700); a separate copy has been sent to the Chair, Capital improvement Advisory Committee.
- These funds have not been previously requested.
- These funds were previously requested by:
 - () *Supplemental Appropriation* or () *Budget Estimate* and were
 - () *reduced* or () *denied* by The Mayor, or The Board of Supervisors.

CERTIFIED AS TO FACTS AND AMOUNTS AS ABOVE STATED, AND

RECOMMENDED: Luis Herrera, City Librarian  (Department Head)

APPROVED: _____ (Board or Commission)

Recorded Controller's Budget Division

By: _____ Date: _____ Request No. _____

FOR MAYOR'S USE

To the Controller:

The above request meets with my approval; as indicated above. You are hereby requested to prepare the necessary appropriation ordinance.

APPROVED: **GAVIN NEWSOM** BY: _____ DATE: _____

Supplemental Appropriation
 Vistacion Valley Infrastructure Fund
 Oct-10

Fund	Title	Index Code	Organization	Project Code	Subobject	Source Description	Amount
25 NDF VVF	Vistacion Valley Infrastructure Fund	970031	Gen01	P5EVVF	75415	Community Improvement Impact Fee	\$ 2,385,068
Total Sources \$							2,385,068

Fund	Title	Index Code	Organization	Project Code	Subobject	Use Description	Amount
25 NDF VVF	Vistacion Valley Infrastructure Fund	PWE9125DFVVF	DPWENEN	CGEVVF PW5199	6700	Leland Avenue Streetscape Improvement - Utility Undergrounding	\$ 215,868
25 NDF VVF	Vistacion Valley Infrastructure Fund	410399	LUB	CLBVVF 11	6700	Vistacion Valley Branch Library Infrastructure	\$ 1,012,896
25 NDF VVF	Vistacion Valley Infrastructure Fund	410399	LUB	CLBVVF 11	6700	Vistacion Valley Branch Library Infrastructure	\$ 1,156,304
Total Uses \$							2,385,068

*** \$1,226,764 is available for use.
 ***\$1,156,304 to be placed in reserve and released upon funds availability
 per ORD 264-05, \$2,169,200 fund allotted for the Library

**Branch Library Improvement Program, Estimated Project Budget
 Visitacion Valley Branch Library**

Property Acquisition Costs	
Branch Library Improvement Program General Obligation Bonds and Bond Interest	2,245,732
	Subtotal
	\$2,245,732
Design and Planning Costs	
Branch Library Improvement Program General Obligation Bonds and Bond Interest	1,711,487
Visitacion Valley Rents	324,588
Anticipated Vis. Valley Infrastructure Funds	169,200
FY 2008-2009 Library Preservation Funds	716,911
	Subtotal
	\$2,922,186
Construction and Construction Management Costs	
Branch Library Improvement Program General Obligation Bonds and Bond Interest	6,230,363
FY 2008-2009 Library Preservation Funds (advance of anticipated Vis. Valley Infrastructure Funds)	2,000,000
	Subtotal
	\$8,230,363
	Total
	\$13,398,281

DPW Project Budget
 Utility Undergrounding, Leland Avenue, Bayshore Blvd. to Delta St. (6 blocks)

Sources	Funding Source	Description	Amount
	Visitation Valley Infrastructure Fund	Subject of current request	215,868
	Visitation Valley Infrastructure Fund	Supplemental Appropriation, File 081057	110,632
	MOEWD Work Order		20,000
	Total Sources		346,500

Uses	Phase	Description	Amount
	Planning (DPW)		20,000
	Design/legislation (DPW)		32,500
	Design (PG&E, Comcast, AT&T)		294,000
	Total Uses		346,500

Planning/Design Labor Detail	Base Rate	Multplier w/Fringe & Overhead	Fully Burdened Rate	Hours	Total Amount
5502 Project Manager	\$ 58.00	2.618	\$ 151.84	50	\$ 7,592
5207 Engineer	\$ 50.35	2.618	\$ 131.82	265	\$ 34,908
1314 Public Relations Officer	\$ 41.41	2.618	\$ 108.41	92	\$ 10,000
					\$ 52,500

Total Project Budget	Phase	Item	PG&E	AT&T	Comcast	DTIS	DPW	DPT	Total
	Planning	Project Planning and Coordination					20,000		20,000
	Design	Utility composit/design plan/legislation	174,000	60,000	60,000		32,500		326,500
		<i>Sub-total Planning & Design</i>							<i>346,500</i>
	Construction	Labor and materials	972,000	324,000	324,000				1,620,000
		Cabling	324,000	108,000	108,000	18,000			558,000
		Overhead Removal	324,000	108,000	108,000	18,000			558,000
		Construction Administration					39,000		39,000
		Streetlight materials							
		Traffic Signal and Street Sign Relocation						12,000	12,000
		Fire Alarm relocation Work						3,600	3,600
		Property Conversion	108,000						108,000
		<i>Sub-total Construction</i>							<i>2,898,600</i>
		Total Project Cost							3,245,100